



**CITY OF CORNING  
AIRPORT COMMISSION AGENDA  
MONDAY, APRIL 5, 2010  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Chairperson:** Barbara Boot  
**Commissioners:** Danny Salado  
Tony Miller  
Louis Davis  
Ed Pitman

**C. BUSINESS FROM THE FLOOR:** If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, give your name and address, and briefly identify the matter you wish to have placed on the Agenda. The Commission will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Commission from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

**D. REGULAR AGENDA:** All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address, and explain the reason you are asking for the order of the Agenda to be changed.

- 1. Waive the Reading and Approve the Minutes of the March 1, 2010 meeting with any necessary corrections.**
- 2. May 15<sup>th</sup> Airport Dedication – Discussion and Planning.**
- 3. Consider Limited Use Approval of Airport by the Tehama County Condors Remote Control Aircraft Club.**
- 4. Approve Mission Statement for the Airport Commission (Continued from the March 1, 2010 Special Meeting).**
- 5. Airport Perimeter Fencing Progress Report.**
- 6. Report on EAA Park Restructuring and Enhancing.**
- 7. Report on Commissioner Liability Coverage – Commissioners are indemnified.**

**E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

**F. ADJOURNMENT!**

**POSTED THURSDAY, APRIL 1, 2010**



**CITY OF CORNING  
AIRPORT COMMISSION MINUTES**

**MONDAY, MARCH 1, 2010  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Chairperson:** Barbara Boot  
**Commissioners:** Danny Salado  
Tony Miller  
Louis Davis  
Ed Pitman

Commissioner Pitman was absent and Chairperson Boot entered the meeting at 6:43 p.m.

**C. BUSINESS FROM THE FLOOR:** City Clerk Lisa Linnet provided a presentation on the Brown Act.

**D. REGULAR AGENDA:**

**1. Waive the Reading and Approve the Minutes of the February 1, 2010 meeting with any necessary corrections.**

Commissioner Salado moved to approve the minutes as written and Commissioner Miller seconded the motion. **Ayes: Boot, Salado, Miller and Davis. Opposed: None. Absent: Pitman. Abstain: None. Approved by a 4-0 vote with Pitman absent.**

**2. Removal of the South Taxiway: Discussion/Action.**

City Manager Stephen Kimbrough provided historical information on the installation and funding of the south taxiway and explained why it was removed during the current airport improvement project that was based upon the previously approved Airport Master Plan. He stated that with the old runway and taxiway removed, there is no place to connect the south hangars. Staff indicated that they were open to ideas. Commissioner Salado moved to table this item for now to allow time to consider other options. Commissioner Miller seconded the motion. **Ayes: Boot, Salado, Miller and Davis. Opposed: None. Absent: Pitman. Abstain: None. Approved by a 4-0 vote with Pitman absent.**

**3. Relocation of the Main Gate: Discussion/Action.**

Public Works Director John Brewer informed the Commission that he is currently seeking FAA funding for a NEPA Study required prior to installation of the fencing. Also discussed was a possible staging area for use by Crop Dusters. **No action was taken at this time.**

**4. Use of Airport for Remote Control Activity by the Tehama County Condor Club – Discussion/Action.**

City Manager Stephen Kimbrough informed the Commission that the City Council had disallowed continuation of this use at the Airport after an incident occurred between a landing aircraft and a remote control aircraft using the landing strip. Although no collision occurred between the two, the incident was enough to frighten the aircraft operator and the incident was reported to FAA. Mr. Kimbrough stated that the City cannot endorse this use at the Airport due to liability issues.

Mr. Jim Hand, representing the Tehama County Condor Club provided information outlining the Club's insurance coverage and a listing of Airports of similar size that allow this type of use. After further discussion, Commissioner Salado made the motion requesting that the Tehama County Condor Club provide the Commission with an "Intent for Use" document outlining their intended use of the airport, the specific area they are requesting to use, a time frame for use that specifies

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days and times, etc. Commissioner Davies seconded the motion. **Ayes: Boot, Salado, Miller and Davis. Opposed: None. Absent: Pitman. Abstain: None. Approved by a 4-0 vote with Pitman absent.**

Chairperson Boot called for a five-minute recess at 8:00 p.m. The meeting was reconvene at 8:05 p.m. by Chairperson Boot.

**5. Review of Airport Budget.**

City Manager Stephen Kimbrough provided the Commission with a breakdown of Airport expenditures and revenues. **Discussion item only, no action taken.**

**6. May 15<sup>th</sup> Airport Rededication – Discussion and Planning.**

Chairperson Barbara Boot presented the Commission and City Staff with the flyers designed for the event that outline the daily activities. She informed the Commission of the following events:

- **Pancake Breakfast:** Corning Volunteer Fire Department will be hosting a pancake breakfast from 8 to 11 a.m. at a cost of \$4 per person.
- **Free Young Eagle Ride:** Fly for free from 9:00 a.m. to 1:00 p.m. (Sign-ups begin at 8:00 a.m. during the pancake breakfast).
- **Get a Young Eagle Certificate and photo with your pilot!**
- **Learn about how airplanes fly.**
- **Check out the new Airport Improvements!**

The Commission informed Mr. Hand that they would like to have the Tehama County Condors Club Display their aircraft during the rededication.

Chairperson Boot confirmed a meeting time with Public Works Director John Brewer to confirm schedules for the rededication. Also discussed was the possibility of donations to the Young Eagles for costs incurred for the rededication event by Airport Project Engineer Robert Wadell and by Teichert Construction Company.

**7. Approve Mission Statement for the Airport Commission.**

After some discussion this item was continued by Commission consensus for discussion at the April Airport Commission Meeting.

**E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

**F. ADJOURNMENT! 8:28 p.m.**

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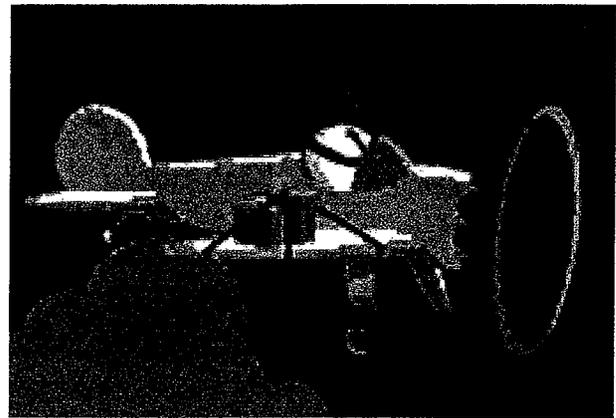
**Lisa M. Linnet, City Clerk**

**Saturday— May 15, 2010 Starts at 8AM  
Corning Airport Rededication**



**Learn  
to Fly  
Day!!**

**Kids Fly  
Free!!**



Airport Rededication! Local pilots and members of EAA Chapter 1148 invite kids 8 to 17 to bring a parent or guardian & come for a Learn to Fly Day. Report to Corning Airport by 8AM for pancakes and to sign up for your Young Eagle ride offered from 9 to 1PM. Be prompt!

See you there!

**Highlights**

- ◆ Pancake breakfast 8-11 AM \$4
- ◆ Learn about how airplanes fly
- ◆ Check out the new Airport Improvements!
- ◆ Fly for free!!
- ◆ Get your Young Eagle Certificate and photo with your pilot!

Call for more info:  
Barbara Boot  
530.824.5541  
See you there!



ITEM NO: D-3  
CONSIDER LIMITED USE APPROVAL OF  
AIRPORT BY TEHAMA COUNTY CONDORS  
REMOTE CONTROL AIRCRAFT CLUB  
APRIL 5, 2010

TO: AIRPORT COMMISSIONERS  
FROM: STEPHEN J. KIMBROUGH, CITY MANAGER



**SUMMARY:**

Mr. Jim Hand, representing the "Tehama County Condors" remote control aircraft club has requested access to the Corning Municipal Airport by the club members and their aircraft. Though their use had ended some years past due to concerns over liability and potential aircraft collision, City Staff recommends that the Commission recommend that the City Council extend the privilege of limited use approval of the Airport by the Tehama County Condors.

**BACKGROUND:**

Many years ago there had been strong support on the part of the City, the Corning Airport Commission, and the users of the Corning Municipal Airport for remote control aircraft flights on the special runway that was constructed for their use approximately 1100 feet north of the Administration Building and 245 feet east of the centerline of the runway.

Both the Airport Commission, Airport Users at the time, and the City Council approved their use and the construction of their runway. They were to follow the strict rules laid out by their remote control aircraft association and they were to use the airport area under the same procedures, including radio contact, as any full size aircraft. The Condors were given their own landing and approach pattern that took them to the east of their runway and kept them away from the taxiways and the runway of the Municipal Airport.

Over time, problems arose because the RC Aircraft Pilots preferred to fly their aircraft to the west of the runway in order to keep the morning sun at their backs and this put the aircraft over the Municipal Airport runway. Because the airport has no control over public access, other RC Pilots who may not have been "Condors" flew at the site. There were no restrictions on day or time of use.

The end of the Condors use of the Airport came after an RC Pilot flew his large-scale model aircraft on an east-west line across the runway and into the vision of a student pilot and his instructor who had departed Chico Airport and were landing at Corning Airport. That resulted in a near miss report to FAA and an FAA investigation. The Commission then listened to the concern of the pilots, including the Chico instructor and concluded that the City could no longer allow the use of the airport grounds by the Condors. City Council concurred and their use ended. The Condors found a new home for flight activities but the recent sale of the ranch has ended their use at that location. (City Clerk Lisa Linnet has attached the January 9, 2001 memo.)

It was obvious at the last Airport Commission Meeting that Commissioners and pilots in attendance were supportive of the Tehama County Condors request for access to the Airport. Prior to the reported incident, the City and the Airport Users had a good working relationship with the Condors, including assistance by both the City and the Airport Users (probably Jerry Rindahl, Louis Davies and Bill Boot) in helping to build their runway which was about 500 feet long.

City Staff would recommend that the Airport Commission consider the request from Mr. Jim Hand and the Tehama County Condors and grant limited access to the Airport once per month on a specific day with specific hours of use. The suggestion was made that the new apron could be used for their activities. City Staff would further recommend that the Condors be required to provide their own aircraft controller with a radio tuned to the airport frequency along with two observers at all times when they are operating the RC Aircraft. This will allow them to operate as though they were having a fly-in function and it will enable fullscale aircraft to use the airport without difficulty.

**RECOMMENDATION:**

**AIRPORT COMMISSION CONSIDER THE REQUEST OF THE TEHAMA COUNTY CONDORS, ESTABLISH UNDERSTANDABLE RULES OF USE, AND RECOMMEND APPROVAL TO THE CORNING CITY COUNCIL.**

Tehama County Condors (TCC)

Letter of Intent

Dear City

TCC wishes to extend our appreciation to the City's support and interest in helping out small RC club over the years. Just saying thank you does not seem to be enough, but thank you anyhow. We hope that we and the city will have a great future together.

TCC requests permission from the City of Corning to operate RC aircraft at the Corning Airport, to be located at the new tie-down area north of the buildings to the east, near the beacon.

TCC will supply the City of Corning with AMA insurance, both as a club and as individual members for liability and property damage. TCC requests seven-day a week access with the exception of special events as directed.

TCC members will be responsible for conduct and operations as per AMA rules, regulations and elected Condor officers.

TCC and the City of Corning will review this arrangement in approximately six months to cover any changes and concerns.

Thank you, *TEHAMA COUNTY CONDORS*

*JIM HANID*

Sincerely,



## MEMORANDUM

TO: MAYOR AND COUNCIL

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER

SUBJECT: CONTINUED CONCERNS WITH MODEL AIRCRAFT  
AT AIRPORT

DATE: JANUARY 9, 2001

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Following the Airport Commission and City Council reviews of safety, we have had three more incidents at the Airport. Truthfully, we cannot say that the model aircraft actually caused a hazard. Brian Carpenter, City Airport Fixed Base Operator, received three complaints; at one of the complaints, Barbara Boot, Airport Commission Chair, was present to also hear.

The City is now under pressure from Caltrans Aviation Section and has been put on written notice that we should not allow the model aircraft, with the statement "this is a real liability for the City; model airport operations are not compatible...".

Both Chair Barbara Boot and Commissioner Jerry Rindahl now have serious concerns; both have been long standing supporters of the model aircraft operations. Commissioner Rindahl, as you might recall, assisted with the actual building of the model aircraft runway.

Tom Russ had the opportunity to talk with Jim Hand; Jim, who is also an Airport Commissioner and unofficial head of the model aircraft club, understands the situation.

Tom Russ and I have had the opportunity to discuss this thoroughly, and believe it is time to close the Airport to model aircraft operation. Tom, in his visit with Jim Hand, suggests March 1, 2001, which this will give them time to complete their discussions with Bob O'Connor for use of an area at the Christian Boys Ranch.

Tom Russ had an excellent idea, suggesting that staff draft a letter or the City Council, conveying to Mr. O'Connor the cooperative attitude of the model aircraft club, and let him know that the only reason we needed to close operations was because the model aircraft were too close to the full scale aircraft.

Regular Agenda

Below is a 'cut and paste' from my readings of several 'Airport Commission' official charges from various cities within California. In my opinion, this is more specific in scope and authority than the 'Mission Statement' submitted and requesting our approval. Further, in my opinion, the 'Mission Statement' being presented is somewhat limiting potential items of interest and/or concern. Not giving an uncluttered direction or authority for our actions. The second sentence of DUTIES (emphasized) and sentence within RELATIONSHIPS I believe will address my concerns.

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Airport Commission

**DUTIES** : Members of the Airport Commission serve in an advisory capacity to the City Council and to the Airport Manager on issues relating to the Corning Municipal Airport. The Commission investigates, studies and reviews matters relating to the Airport and its development as the City Council and the Airport Manager may require, or as requested by the general public. *The Commission has declared a policy of promoting and protecting air transportation to serve the public interest and to integrate the Airport and its related activities into the orderly growth of the community, and to meet the needs of the traveling public without unduly affecting property and persons located near the Airport.*

**RELATIONSHIPS** : The City Council is the final decision-making body. The Commission acts as expert advisors to the City Council.

**QUALIFICATIONS** : Commissioners must live in the greater Corning area and prefer an interest or background in Airport issues.

/e/

ITEM NO.: D-7  
APPROVE AIRPORT COMMISSION  
MISSION STATEMENT  
March 1, 2010

TO: MEMBERS OF THE AIRPORT COMMISSION  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER

**SUMMARY:**

The Airport Commission has discussed the need for a clear statement of purpose for the Airport Commission. With the latest improvements to the Airport, the Airport Commission asked Staff to prepare a draft statement of purpose or mission statement for the City Council's review.

**BACKGROUND:**

Surprisingly most of the Cities contacted had no mission statement in their City Codes, nor had they written one for City Council adoption.

Taking into consideration the role the Corning Airport Commission has played in the past and the issues that the Commission has been interested in addressing, the following mission statement was written for City Council consideration.

The Corning Airport Commission serves as an advisory body to the Corning City Council on municipal airport and aviation issues including: Use, Master Planning, Land Acquisition and Development, Beautification, and Improvement and Maintenance of the Corning Municipal Airport. The Commission provides a public forum for the proposal and discussion of airport services and amenities that benefit the Community. Ideally the Commission would encourage pilots, airport businesses, airport land Leaseholders, Hangar Owners and Tenants to work together in the planning for current and future facility and airport needs.

**RECOMMENDATION:**

**COMMISSION MEMBERS REVIEW THE PROPOSED MISSION STATEMENT AND  
MAKE RECOMMENDATION TO THE CITY COUNCIL FOR ADOPTION.**