

**CITY OF CORNING  
AIRPORT COMMISSION**



**CANCELLATION OF MEETING MONDAY, APRIL 6, 2009**

**NEXT MEETING  
MONDAY, MAY 4, 2009  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**Action Items for May Meeting:**

- 1. Waive the Reading and Approve the Minutes of the January 5, 2009 Meeting and the acknowledgement of the cancellation of the March 2, 2009 meeting due to a lack of quorum with any necessary corrections.**
- 2. Change Commission Meeting Schedule from Monthly to Quarterly: Discussion and Action.**

**POSTED FRIDAY, APRIL 3, 2009**

# CITY OF CORNING AIRPORT COMMISSION MINUTES



**MONDAY, JANUARY 5, 2009  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

A. **CALL TO ORDER:** 7:29 p.m.

B. **ROLL CALL:**

**Commissioners:** Rindahl  
Hand  
Salado  
Vacant  
**Chairman** Boot

All Commissioners were present except Commissioner Hand with one vacancy on the Commission.

C. **BUSINESS FROM THE FLOOR:** None.

D. **REGULAR AGENDA:**

2. **Review of Updated Lease Agreement with Carol and Bryan Carpenter of Rainbow Aviation.**

City Manager Stephen Kimbrough talked about the renewal of the Airport Lease Agreement with Mr. and Mrs. Carpenter. The Carpenters are requesting a 25-year Agreement with the City. Mr. Kimbrough stated that the new Agreement would benefit both the City of Corning and the Fixed Base Operators. He also stated that the lease proposal would be presented to the City Council at their next regular scheduled meeting. Commissioner Salado moved to accept the new lease and present it to the City Council at the next City Council Meeting. Motion was seconded by Chairperson Boot. **Ayes: Boot, Rindahl, and Salado. Opposed: None. Absent: Hand. Vacancy: one. Motion was approved by a vote of 3-0 with Hand absent and one vacancy.**

E. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

City Manager Stephen Kimbrough spoke on the Airport Master Plan. After some discussion the City Manager stated that the City is moving forward with the Master Plan.

F. **ADJOURNMENT:** 7:50 p.m.

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**Carl Crain,  
Assistant Public Works Director**

# CITY OF CORNING AIRPORT COMMISSION MINUTES



**MONDAY, MARCH 2, 2009  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

A. **CALL TO ORDER:** 7:29 p.m.

B. **ROLL CALL:**

<b>Commissioners:</b>	<b>Rindahl</b>
	<b>Hand</b>
	<b>Salado</b>
	<b>Vacant</b>
<b>Chairman</b>	<b>Boot</b>

At 7:35 p.m. Chairman Boot announced the cancellation of the meeting due to a lack of quorum (Commissioners Hand and Rindahl were both absent). Chairman Boot asked City Manager Kimbrough if they could continue with the presentation by Bob Wadell on the Airport Master Plan and was informed that because no action was to be taken on this item, the presentation could continue.

Mr. Wadell gave his presentation on the Airport Master Plan.

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**Carl Crain,**  
**Assistant Public Works Director**

**ITEM NO: D-2  
CHANGE COMMISSION MEETING  
SCHEDULE FROM MONTHLY TO  
QUARTERLY: DISCUSSION AND ACTION  
MAY 4, 2009**

**TO: AIRPORT COMMISSIONERS  
OF THE CITY OF CORNING**

**FROM: LISA M. LINNET, CITY CLERK**

**SUMMARY:**

In consideration of the Airport Commission Members and the lack of monthly agenda discussion items, the City Clerk recommends Commission consideration of changing the monthly meeting schedule to quarterly with meetings to be scheduled on the first Monday of the month in January, April, July and October.

**BACKGROUND:**

Currently the Corning Airport Commission is scheduled to meet regularly on the first Monday of each month. In recent years these meetings have been canceled on a number of occasions due to a lack of agenda (no items of discussion).

Because of the excellent communication between Fixed Base Operators Brian and Carol Carpenter and City Staff many needs are met without the need for specialized meetings. Building/equipment repair needs are quickly reported and immediate action is taken to resolve any problems.

Due to current economics and limited projects at the Airport requiring Commission consideration there is little, if anything to adgendize each month. Considering this, it does not seem appropriate to request our appointed Commissioners to expend their valuable time and money to commute each month to attend a meeting when needs can be met more economically and efficiently through quarterly meetings.

Should an occasion arise when Commission action is required outside of the suggested scheduled meetings, a special meeting can be arranged and held as long as it is legally posted 24 hours prior to the meeting.

**RECOMMENDATION:**

**COMMISSION MEMBERS CONSIDER A RECOMMENDATION TO THE CITY COUNCIL TO CHANGE THE ESTABLISHED SCHEDULE FOR AIRPORT COMMISSION MEETINGS FROM MONTHLY TO QUARTERLY (MEETING THE 1<sup>ST</sup> MONDAY OF THE MONTH IN JANUARY, APRIL, JULY AND OCTOBER).**