



**CITY OF CORNING
AIRPORT COMMISSION AGENDA
MONDAY, MARCH 1, 2010
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Chairperson: Barbara Boot
Commissioners: Danny Salado
Tony Miller
Louis Davis
Ed Pitman

C. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, give your name and address, and briefly identify the matter you wish to have placed on the Agenda. The Commission will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Commission from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

D. REGULAR AGENDA: All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address, and explain the reason you are asking for the order of the Agenda to be changed.

- 1. Waive the Reading and Approve the Minutes of the February 1, 2010 meeting with any necessary corrections.**
- 2. Removal of the South Taxiway: Discussion/Action.**
- 3. Relocation of the Main Gate: Discussion/Action.**
- 4. Use of Airport for Remote Control Activity by the Tehama County Condor Club – Discussion/Action.**
- 5. Review of Airport Budget.**
- 6. May 15th Airport Dedication – Discussion and Planning.**
- 7. Approve Mission Statement for the Airport Commission.**

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

F. ADJOURNMENT!

POSTED WEDNESDAY, FEBRUARY 24, 2010

**CITY OF CORNING
SPECIAL
AIRPORT COMMISSION MEETING**



**MINUTES
MONDAY, FEBRUARY 1, 2010
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Commissioners:	Danny Salado Tony Miller Louis Davies Ed Pitman
Chairman	Barbara Boot

All Commissioners were present.

C. REGULAR AGENDA:

- 1. Waive the Reading and Approve the Minutes of the January 4, 2010 meeting with any necessary corrections:** Chairman Boot would like the minutes Item C, Number 3, paragraph 5 reflect that the reference to the City not wanting to "put out" hangar owners be clarified to read "that the City does not want to put the hangar owners out of business,,"

Commissioner Miller said that Item C, Number 4 appears to indicate that the EAA Young Eagles could set up a pancake breakfast when in fact we need to see who else could set up or prepare a pancake breakfast, possibly the Corning Fire Department.

Commissioner Salado made a motion to approve the January 4, 2010 Airport Commission Minutes with corrections. Commissioner Miller seconded the motion. **Ayes: Boot, Miller, Davies, Pitman and Salado. Opposed: None. Absent: None. Abstain: None. Motion was approved by a vote of 5-0.**

- 2. Removal of the South Taxiway: Discussion - Action.** The Commissioners and City Staff discussed the south taxiway area that had been removed during the runway improvement project. Commissioners would like to have the area that has been removed replaced. Chairman Boot asked if Mr. Wadell or Teichert Construction could place this back into the plans. City Manager Steve Kimbrough explained that it was the FAA that wanted to remove all of the old runway. It was Mr. Wadell who negotiated with the FAA to keep 600 feet of the runway, but FAA required that the lower 300 feet be removed.

Commissioner Miller made a motion to have City Manager Steve Kimbrough be responsible to communicate with Teichert Construction and Mr. Wadell the possibility of replacing the east/west taxiway in the interest of safety. If this action is not possible,

then what would be a possible solution. Commissioner Davies seconded the motion. **Ayes: Boot, Miller, Davies, Pitman and Salado. Opposed: None. Absent: None. Abstain: None. Motion was approved by a vote of 5-0.**

3. **Relocation of the Main Gate: Discussion - Action.** Fixed Base Operator Carol Carpenter reported that the crop dusters no longer have access because of the south end taxiway being removed. Commissioners and City Staff need to resolve the issue regarding access for Fire Department, ambulance emergency services and the crop dusters. The south end gate had been the best access location to keep their trucks off the tarmac. The crop dusters may be willing to help restore the taxiway. Commissioner Davies suggested staging the crop dusters at the south end and taking off to the north. Commissioner Pitman suggested contacting the FAA to see if funds can be provided to fix our problems. Commissioner Salado made a motion to leave the main gate as placed in the plans and direct Staff to seek a solution of the south gate use for crop dusters within two weeks. Commissioner Miller seconds the motion. **Ayes: Boot, Miller, Davies, Pitman and Salado. Opposed: None. Absent: None. Abstain: None. Motion was approved by a vote of 5-0.**

4. **Use of Airport for Remote Control Activity by the Aero Club – Discussion and Action.** Commissioner Miller states that it is the Tehama County Condors and not the Aero Club up for discussion. Jim Hand was present to provide users information and answer any questions that the Commissioners or Staff may have had regarding the group. Commissioner Davies had asked Mr. Hand to provide the Airport Commission with more information regarding other agreements that the group may have with other cities. Mr. Kimbrough does not recommend access until security issue is resolved. All Commissioners agreed to re-visit this matter at a later time and that no action will be taken at this meeting.

5. **Update, Discussion and Possible Action relating to Airport Tie Downs.** Chairman Boot read an email between Fixed Base Operator Carol Carpenter and Public Works Director John Brewer. Carol Carpenter recommended that the tie down issue not be addressed until the Airport Users Group has had more time to review the matter. Fixed Base Operator Brian Carpenter agreed. Commissioner Salado made a motion to table any action on the airport tie downs. Commissioner Miller seconded the motion. **Ayes: Boot, Miller, Davies, Pitman and Salado. Opposed: None. Absent: None. Abstain: None. Motion was approved by a vote of 5-0.**

D. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

E. ADJOURNMENT: 8:25 p.m.

Dawn M. Grine, Deputy City Clerk

ITEM NO.: D-7
APPROVE AIRPORT COMMISSION
MISSION STATEMENT
March 1, 2010

TO: MEMBERS OF THE AIRPORT COMMISSION
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER

SUMMARY:

The Airport Commission has discussed the need for a clear statement of purpose for the Airport Commission. With the latest improvements to the Airport, the Airport Commission asked Staff to prepare a draft statement of purpose or mission statement for the City Council's review.

BACKGROUND:

Surprisingly most of the Cities contacted had no mission statement in their City Codes, nor had they written one for City Council adoption.

Taking into consideration the role the Corning Airport Commission has played in the past and the issues that the Commission has been interested in addressing, the following mission statement was written for City Council consideration.

The Corning Airport Commission serves as an advisory body to the Corning City Council on municipal airport and aviation issues including: Use, Master Planning, Land Acquisition and Development, Beautification, and Improvement and Maintenance of the Corning Municipal Airport. The Commission provides a public forum for the proposal and discussion of airport services and amenities that benefit the Community. Ideally the Commission would encourage pilots, airport businesses, airport land Leaseholders, Hangar Owners and Tenants to work together in the planning for current and future facility and airport needs.

RECOMMENDATION:

**COMMISSION MEMBERS REVIEW THE PROPOSED MISSION STATEMENT AND
MAKE RECOMMENDATION TO THE CITY COUNCIL FOR ADOPTION.**