



**CITY OF CORNING  
CITY COUNCIL AGENDA  
TUESDAY, APRIL 14, 2015  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Darlene Dickison**

**Dave Linnet**

**Tony Cardenas**

**Willie Smith**

**Mayor:**

**Gary Strack**

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager.**

**D. INVOCATION: Led by Mayor Gary Strack.**

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

- 1. Proclamation – April 24, 2015 General Federation of Women’s Clubs Federation Day in the City of Corning.** Linda Lima Daniels will be present to accept the Proclamation on behalf of the Federation of Women’s Clubs.
- 2. Proclamation – April 2015 as Sexual Assault Awareness Month in the City of Corning.** Present to accept the Proclamation will be Joe Hoffman, Volunteer and Board of Directors Member of the Butte, Glenn and Tehama County Rape Crisis Intervention and Prevention.
- 3. Proclamation – April 2015 as National Alcohol Awareness Month.** Denise Norwood, Tehama County Drug & Alcohol Division Supervisor and Drug & Alcohol Advisory Board Member Holly Wilson will be present to accept the Proclamation.

**F. BUSINESS FROM THE FLOOR:**

**G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.**

- 4. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 5. Waive the reading and approve the Minutes of the March 24, 2015 City Council Meeting with any necessary corrections.**
- 6. April 8, 2015 Claim Warrant - \$392,281.68.**
- 7. April 8, 2015 Business License Report.**
- 8. March 2015 Wages and Salaries: \$359,916.96.**
- 9. March 2015 Building Permit Valuation Report - \$285,189.45.**
- 10. March 2015 Treasurer’s Report.**

11. **March 2015 City of Corning Wastewater Operation Summary Report.**
12. **Approve Partial Payment Request No. 9 and No. 10 to Trent Construction in the combined amount of \$4,520 for the Corning Community Park, Phase 2 Project.**

**H. ITEMS REMOVED FROM THE CONSENT AGENDA:**

**I. PUBLIC HEARINGS AND MEETINGS:**

**J. REGULAR AGENDA:**

13. **Authorize recruitment and hiring of a part-time Animal Shelter Care Technician.**
14. **Authorize submittal of a Cal-OES California Disaster Assistance Act Project Application and adopt the required associated Resolution 04-14-2015-01, A Designation of Applicant's Agent Resolution for Non-State Agencies.**
15. **Continuing Drought and City of Corning Water Conservation Program. (No action necessary, informational item only.)**

**K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

**L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**

- M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

**Dickison:**

**Linnet:**

**Cardenas:**

**Smith:**

**Strack:**

**N. ADJOURNMENT!:**

**J-15POSTED: FRIDAY, APRIL 10, 2015**

**PROCLAMATION  
APRIL 24, 2015  
GENERAL FEDERATION OF WOMEN'S CLUBS  
FEDERATION DAY  
IN THE  
CITY OF CORNING**

**WHEREAS**, the General Federation of Women's Clubs (GFWC) was organized on April 24, 1890, and duly chartered by President William McKinley and the United States Congress on March 2, 1901; and

**WHEREAS**, the General Federation of Women's Clubs is one of the world's largest and oldest non-denominational women's volunteer service organizations, with members in fifty states, the District of Columbia, Puerto Rico and twenty countries.

**WHEREAS**, the GFWC provides opportunities to develop personal leadership skills, study issues and educate the public, commemorate women's history, and participate in constructive public service, thus continuing the commitment to community improvement.

**WHEREAS**, the Maywood Woman's Club of Corning; the oldest in the Shasta District of the California Federation of Women's Clubs, continues to be an excellent example of the contributions made by Women's Clubs. Since the Clubs founding on September 27, 1898, it has actively participated in such events as the women's suffrage movement, planning and fund raising to build and furnish Woodson Park with trees, tables and swing sets, founding of the Maywood Colony Library, and by 1908 forming the Corning Library Association to help bring the Carnegie Library to the Community. In 1903 the Club tackled the need for Corning's first High School followed by their leadership in the successful Bond Issue to build the Grammar School.

**WHEREAS**, the example set by the Maywood Woman's Club and their members, both past and present, illustrate the importance and impact that leadership from Community Service Clubs provide toward the continued enhancement of our Communities.

**WHEREAS**, the General Federation of Women's Clubs will celebrate April 24, 2015 as GFWC Federation Day, commemorating more than a century of volunteer service to their communities, and the Maywood Women's Club will celebrate the 113th anniversary of their Charter, established on April 2, 1902 with the California Federation of Women's Clubs.

**NOW, THEREFORE I, GARY R. STRACK, as Mayor of the City of Corning, do hereby proclaim April 24, 2015 as General Federation of Women's Clubs "Federation Day" in the City of Corning. I congratulate the Maywood Women's Club on their 113th anniversary of their April 2, 1902 Charter with the California Federation of Women's Clubs. I thank members, both past and present, for their numerous contributions to our Community.**

**IN WITNESS WHEREOF, I have hereunto set  
my hand and caused the Great Seal of the  
City of Corning to be affixed this 14th day of  
April 2015.**

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**Gary R. Strack, Mayor**

**PROCLAMATION**  
**APRIL 2015**  
**NATIONAL ALCOHOL AWARENESS MONTH**  
**IN THE CITY OF CORNING**

**WHEREAS**, alcohol is the most commonly used addictive substance in the United States; one in every 12 adults (17.6 million people) suffer from alcohol abuse or dependence, and more than half of all adults have a family history of alcoholism or problem drinking.

**WHEREAS**, more than 7 million children live in a household where at least one parent is dependent on or has abused alcohol.

**WHEREAS**, adolescents use alcohol more than tobacco or illicit drugs, they begin drinking on average at 13.1 years of age, and those who begin drinking before age 15 are four times more likely to develop alcohol dependence than those who begin drinking at age 21.

**WHEREAS**, almost **100,000 persons** die each year from alcohol-related causes such as drinking and driving accidents, falls, fires, alcohol-related homicides and suicide; and

**WHEREAS**, the typical American will see 100,000 beer commercials before he or she turns 18 and alcohol-related problems cost America \$224 billion, \$746 per person, in lost productivity, absenteeism, healthcare costs, crime and family related problems.

**NOW, THEREFORE**, for all these reasons, the Tehama County Drug and Alcohol Advisory Board and Tehama County Health Services Agency are asking residents of the City of Corning to join the National Council of Alcoholism and Drug Dependence, Inc. (NCADD) in recognizing April as National Alcohol Awareness Month.

**NOW, THEREFORE I, GARY R. STRACK, AS MAYOR OF THE CITY OF CORNING, DO HEREBY PROCLAIM THE MONTH OF APRIL 2015 AS THE 29<sup>TH</sup> ANNUAL NCADD ALCOHOL AWARENESS MONTH IN THE CITY OF CORNING.** I encourage all Residents, Businesses, and Schools in the City to support efforts that provide early education about alcoholism and addiction. Together we can provide **Hope, Help and Healing** for individuals and families coping with the challenges of alcoholism and abuse.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 14<sup>th</sup> day of April 2015.

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**GARY R. STRACK, MAYOR**

**ATTEST:**

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**Lisa M. Linnet, City Clerk**

**PROCLAMATION**  
**APRIL 2015**  
**SEXUAL ASSAULT AWARENESS MONTH**  
**IN THE CITY OF CORNING**

**WHEREAS**, one in three women will be raped or beaten in the WORLD and Sexual Assault Awareness Month calls attention to the fact that sexual violence is widespread and impacts every community; and

**WHEREAS**, **Rape Crisis Intervention & Prevention** statistics confirm the following information related to cases of sexual assault:

- Victims 18 or older, 80-85% of the time the perpetrator is known by the victim; and
- Victims 17 or under, 95-97% of the time the perpetrator is known by the victim;
- Persons with developmental disabilities, 99.9% of time the perpetrator is known by the victim
- Rape, sexual violence, and sexual harassment impact our community with statistics confirming that 1 in 5 adult women; and 1 in 71 adult men will be raped at some point in their lives.

**WHEREAS**, prevention of sexual abuse of Children must become a priority to:

- Confront the reality that 1 in 6 boys and 1 in 3 girls will experience some form of sexual violence before they reach the age of 18, and
- Respond to the fact that young people experience heightened rates of sexual violence, and youth ages 12-17 were 2.5 times as likely to be victims of rape or other forms of sexual violence.
- On Universities and College Campus', 1 in 5 women, and 1 in 16 men are sexually assaulted during their time in College.

**WHEREAS**, with leadership and dedication, we can be successful in preventing sexual violence in Tehama County by increasing education, awareness, and community involvement; and

**WHEREAS**, for the past 41 years, **Rape Crisis Intervention & Prevention** has led the way in Tehama County by addressing sexual violence by providing a **FREE 24-hour crisis line for victims/survivors and their significant others**. They respond to emergency calls and provide counseling and on-going comfort and support to victims of sexual violence during medical exams and criminal proceedings.

**WHEREAS**, **Rape Crisis Intervention & Prevention** requests public support and assistance as they continue their effort to bring real hope for freeing society from the tragedy of sexual violence.

**NOW, THEREFORE I, GARY R. STRACK, AS MAYOR OF THE CITY OF CORNING, DO HEREBY PROCLAIM THE MONTH OF APRIL 2015 AS SEXUAL ASSAULT AWARENESS MONTH IN THE CITY OF CORNING.**

**IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 14<sup>TH</sup> day of March 2015.**

\_\_\_\_\_  
**GARY R. STRACK, MAYOR**

**ATTEST:**

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**Lisa M. Linnet, City Clerk**



**CITY OF CORNING  
CITY COUNCIL MINUTES  
TUESDAY, MARCH 24, 2015  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Darlene Dickison**

**Dave Linnet**

**Tony Cardenas**

**Willie Smith**

**Mayor:**

**Gary Strack**

All members of the City Council were present.

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager.**

**D. INVOCATION: Led by Councilman Tony Cardenas.**

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

1. **Proclamation – Child Abuse Prevention Month, April 2015.** Following the reading of the Proclamation, Mayor Strack presented copies to Mike Lindsey, Vice President from the Tehama County Child Abuse Prevention Council and Delores May from the Corning Exchange Club.
2. **Proclamation – Public Safety Telecommunications Week, April 12, 2015 through April 18, 2015.** Following the reading of the Proclamation, Mayor Strack presented copies to Fire Chief Martin Spannaus and Dispatcher Daymon Schlereth from the Corning Fire Dispatch Center; and Police Chief Don Atkins for the Corning Police Dispatch Center.

**F. BUSINESS FROM THE FLOOR: None.**

**G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.**

3. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
4. **Waive the reading and approve the Minutes of the March 10, 2015 City Council Meeting with any necessary corrections.**
5. **March 18, 2015 Claim Warrant - \$151,657.52.**
6. **March 18, 2015 Business License Report.**
7. **Adopt Resolution 03-24-2015-01 authorizing the Tehama County Sanitary Landfill Agency to submit a Regional Tire Recycling Grant Application.**
8. **Approve Expenditure Agreement for Fiscal Year 2014/15 Homeland Security Grant Program Funds; authorize the Police Chief to sign Agreement on behalf of the City; and direct Staff to establish Budget Line Item 189-6150-2121 in the amount of \$3,500 for associated Grant expenditures.**

With little discussion Councilor Smith moved to approve Consent Items 3-8. Councilor Dickison seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith.**  
**Absent/Abstain/Oppose: None. Motion was approved by a 5-0 vote.**

**H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.**

**I. REGULAR AGENDA: Nothing.**

**J. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.**

**K. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.**

**L. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Mayor Strack asked Fire Chief Martin Spannaus to announce the Weed Abatement Program schedule and procedures and briefly explain the associated regulations as outlined in the recently updated and approved Weed Abatement Ordinance No. 656. Chief Spannaus provided this information.

**Dickison:** Reported on the March 11th LAFCO Meeting and the March 19<sup>th</sup> Community Action Meeting. She stated that the next Community Action Agency meeting will be held here on April 16th.

**Linnet:** Report on the recent JPA-1 meeting and stated that they are trying to combine JPA-1 & 2 by the end of June. He also reported that there were two areas tagged that were covered today.

**Cardenas:** Invited everyone to the Theater Event at 7 p.m. tonight that is sponsored by the Chamber of Commerce, the Friends of the Theater, and the City of Corning. He also reported that the Nomlaki Tribe have stated that they would like to be a partner in the Theater restoration and plan to contribute funding towards this cause..

**Smith:** Reported on her attendance at the Senior Center Board of Directors Meeting. She stated that they have selected Tammy Wilkinson as the Center Manager.

**Strack:** Nothing

**M. ADJOURNMENT!: 6:53 p.m.**

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**Lisa M. Linnet, City Clerk**



# MEMORANDUM

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** LORI SIMS  
ACCOUNTING TECHNICIAN

**DATE:** April 8, 2015

**SUBJECT:** Cash Disbursement Detail Report for the  
Tuesday April 14, 2015 Council Meeting

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**PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:**

A.	Cash Disbursements	Ending 03-31-15	\$ 27,131.78
B.	Payroll Disbursements	Ending 03-30-15	\$ 80,304.91
C.	Cash Disbursements	Ending 04-02-15	\$ 167,276.70
D.	Cash Disbursements	Ending 04-03-15	\$ 46,214.56
E.	Cash Disbursements	Ending 04-07-15	\$ 62,480.31
F.	Cash Disbursements	Ending 04-08-15	\$ 8,873.42
<b>GRAND TOTAL</b>			<b><u>\$ 392,281.68</u></b>

REPORT: Mar 31 15 Tuesday  
 RUN: Mar 31 15 Time: 13:39  
 Run By: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 03-15 Bank Account.: 1020

PAGE: 001  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
006698	03/27/15	OLI04	OLIVE CITY QUICK LUBE	40.33	.00	40.33	150327	VEH OP/MAIN - PARKS
020053	03/20/15	PGE01	PG&E	19284.00	.00	19284.00	150313	Electricity General City-
020054	03/20/15	SNO00	SNOW, ROBERT	276.00	.00	276.00	2015/02-2	TRAINING/ED-FIRE
020055	03/23/15	BEN05	BENNETT, JESSE LAWRENCE	75.00	.00	75.00	150320	MAT & SUPPLIES-REC
020056	03/23/15	BUS03	BUSTA, COREY MICHAEL	75.00	.00	75.00	150320	MAT & SUPPLIES-REC
020057	03/23/15	DAV05	DAVILA, ALEXANDER COREY P	90.00	.00	90.00	150320	MAT & SUPPLIES-REC
020058	03/23/15	HOR04	HOAG, BRENDAN NOAH	90.00	.00	90.00	150320	MAT & SUPPLIES-REC
020059	03/23/15	NEL03	NELSON, CHANCE RION	75.00	.00	75.00	150320	MAT & SUPPLIES-REC
020060	03/23/15	WHI07	WHITE EVAN	1000.00	.00	1000.00	15-0319	MAT & SUPPLIES-REC
020061	03/25/15	ACC00	ACCESS INFORMATION MANAGE	135.05	.00	135.05	0920423	EQUIP MAINT-GEN CITY
020062	03/25/15	ALL11	ALL SPORTS EQUIPMENT &	1127.57	.00	1127.57	200033	MAT & SUPPLIES-REC
020063	03/25/15	ATT13	AT&T	740.09	.00	740.09	150311	COMMUNICATIONS-DISPATCH
020064	03/25/15	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1502694	ProfServices Water Dept
020065	03/25/15	COR11	CORNING SAFE & LOCK	12.85	.00	12.85	4566	MAT & SUPPLIES-STR
			Check Total.....:	11.77	.00	11.77	4568	MAT & SUPPLIES-PARKS
			Check Total.....:	24.62	.00	24.62		
020066	03/25/15	GRA02	GRAINGER, W.W., INC	16.80	.00	16.80	969134268	THEATRE FLOORING-RODGERS
			Check Total.....:	25.38	.00	25.38	969165928	MAT & SUPPLIES-SWR
			Check Total.....:	59.99	.00	59.99	969217301	MAT & SUPPLIES-PARKS
			Check Total.....:	82.33	.00	82.33	969267039	MAT & SUPPLIES-PARKS
			Check Total.....:	184.50	.00	184.50		
020067	03/25/15	HOL04	HOLIDAY MARKET #32	19.52	.00	19.52	164321103	MAT & SUPPLIES-
020068	03/25/15	MGT00	MGT OF AMERICA, INC.	750.00	.00	750.00	26400	PROF SVCS-GEN CITY
020069	03/25/15	MUN03	MUNNELL & SHERRILL, INC.	124.49	.00	124.49	129280	MAT & SUPPLIES-
020070	03/25/15	OFF01	OFFICE DEPOT	380.92	.00	380.92	759080940	Office Supplies Policedis
			Check Total.....:	12.06	.00	12.06	759080942	Office Supplies Policedis
			Check Total.....:	48.95	.00	48.95	759878289	Office Supplies Policedis
			Check Total.....:	54.50	.00	54.50	759878327	Office Supplies Policedis

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
020070	03/25/15	OFF01	OFFICE DEPOT	374.27	.00	374.27	760191633	Office Supplies Policedis
				10.20	.00	10.20	760191700	Office Supplies Policedis
			Check Total.....	880.90	.00	880.90		
020071	03/25/15	PG&E	PG&E	57.22	.00	57.22	150318	ELECT-BLUE HERON CT
020072	03/25/15	QUI02	QUILL CORPORATION	20.93	.00	20.93	2212025	OFFICE SUPPLIES-FIRE
				11.81	.00	11.81	2226440	OFFICE SUPPLIES-FIRE
				46.09	.00	46.09	2310734	OFFICE SUPPLIES-FIRE
				5.40	.00	5.40	9722309	OFFICE SUPPLIES-FIRE
			Check Total.....	84.23	.00	84.23		
020073	03/25/15	REV01	REVIVAL ANIMAL HEALTH	315.95	.00	315.95	192969	MAT & SUPPLIES-ACO
020074	03/25/15	STA21	STATEWIDE TRAFFIC SAFETY	53.95	.00	53.95	08000333	MAT & SUPPLIES-STR
020075	03/25/15	TEH20	TEHAMA CO DISTRICT ATTY	334.50	.00	334.50	150319	ProfServices PoliceServic
020076	03/25/15	TH007	THOMSON REUTERS - WEST	337.12	.00	337.12	609969765	TRAINING/ED-POLICE
020077	03/25/15	WAR05	WARREN, DANA KARL	348.65	.00	348.65	150324	REC INSTRUCTOR-REC
020078	03/31/15	B075	BARTLETT, KYLE	41.61	.00	41.61	000B50301	MQ CUSTOMER REFUND FOR BA
020079	03/31/15	H062	HALL, SIDNEY	50.00	.00	50.00	000B50301	MQ CUSTOMER REFUND FOR HA
020080	03/31/15	H063	HAWLEY, DEREK	231.81	.00	231.81	000B50301	MQ CUSTOMER REFUND FOR HA
020081	03/31/15	H064	HAYDON, CHRIS	37.32	.00	37.32	000B50301	MQ CUSTOMER REFUND FOR HA
020082	03/31/15	J082	JAMISON PROPERTIES,	50.00	.00	50.00	000B50301	MQ CUSTOMER REFUND FOR JA
020083	03/31/15	R078	RINDAHL, MADYSON	21.55	.00	21.55	000B50301	MQ CUSTOMER REFUND FOR RI
020084	03/31/15	V042	VIDAL, LEONEL	49.80	.00	49.80	000B50301	MQ CUSTOMER REFUND FOR VI
			Cash Account Total.....	27131.78	.00	27131.78		
			Total Disbursements.....	27131.78	.00	27131.78		
			Cash Account Total.....	.00	.00	.00		

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
6692	03/26/15	AFL01	AMERICAN FAMILY LIFE	2955.30	.00	2955.30	B50331	AFLAC INS. PRE TAX
				362.80	.00	362.80	1B50331	AFLAC INS. AFTER TAX
			Check Total.....	3318.10	.00	3318.10		
6693	03/26/15	BLU02	BLUE SHIELD OF CALIFORNIA	22650.00	.00	22650.00	B50331	MEDICAL INSURANCE
6694	03/26/15	MUT00	MUTUAL OF OMAHA	459.20	.00	459.20	B50331	LIFE INSURANCE
6695	03/26/15	OEU01	OPERATING ENGINEERS #3	8105.00	.00	8105.00	B50331	MEDICAL INSURANCE
6696	03/26/15	OEU02	OPERATING ENG. (DUES)	300.00	.00	300.00	B50331	UNION DUES MGMNT
				720.00	.00	720.00	1B50331	UNION DUES POLICE
				416.00	.00	416.00	2B50331	UNION DUES DISPATCH
				686.00	.00	686.00	3B50331	UNION DUES-MISC
			Check Total.....	2122.00	.00	2122.00		
6697	03/26/15	PRIO4	PRINCIPAL	2870.03	.00	2870.03	B50331	DENTAL INSURANCE
				626.47	.00	626.47	1B50331	VISION INSURANCE
			Check Total.....	3496.50	.00	3496.50		
6700	03/30/15	AME20	AMERICAN WEST BANK	7299.06	.00	7299.06	B50330	HSA DEDUCTIBLE
6701	03/30/15	BAN03	POLICE OFFICER ASSOC.	225.00	.00	225.00	B50330	POLICE OFFICER ASSOC
6702	03/30/15	CALL37	CALIFORNIA STATE DISBURSE	430.61	.00	430.61	B50330	WITHHOLDING ORDER
6703	03/30/15	EDD01	EMPLOYMENT DEVELOPMENT	4070.47	.00	4070.47	B50330	STATE INCOME TAX
				1006.60	.00	1006.60	1B50330	SDI
			Check Total.....	5077.07	.00	5077.07		
6704	03/30/15	ICM01	ICMA RETIREMENT TRUST-457	487.87	.00	487.87	B50330	ICMA DEF. COMP
				62.50	.00	62.50	1B50330	ICMA DEF. COMP ER PD
			Check Total.....	550.37	.00	550.37		
6705	03/30/15	PERS1	PUBLIC EMPLOYEES RETIRE	23893.34	.00	23893.34	B50330	PERS PAYROLL REMITTANCE
6706	03/30/15	PERS4	Cal Pers 457 Def. Comp	1170.24	.00	1170.24	B50330	PERS DEF. COMP.
				112.50	.00	112.50	1B50330	PERS DEF. COMP. ER P
			Check Total.....	1282.74	.00	1282.74		
6707	03/30/15	VAL06	VALIC	1308.42	.00	1308.42	B50330	AIG VALIC P TAX
				87.50	.00	87.50	1B50330	AIG VALIC P TAX ER P
			Check Total.....	1395.92	.00	1395.92		
			Cash Account Total.....	80304.91	.00	80304.91		

Total Disbursements..... 80304.91 .00 80304.91  
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REPORT.: Apr 02 15 Thursday  
 RUN....: Apr 02 15 Time: 12:07  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 04-15 Bank Account.: 1020

PAGE: 001  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
020085	04/01/15	COR07	CORBIN WILLIITS SYSTEMS	729.72	.00	729.72	000B504011	EQUIP MAINT-FINANCE	
020086	04/01/15	COR09	CORNING CHAMBER OF COMM.	1000.00	.00	1000.00	000B504011	ECONOMIC DEVELOPMENT	
020087	04/01/15	HAL05	HALL, ROBERT	104.70	.00	104.70	000B504011	PROF SVCS-FIRE DEPT	
020088	04/01/15	KEN00	KEN VAUGHAN & SONS	1200.00	.00	1200.00	000B504011	LANDSCAPE MAINT-	
020089	04/01/15	MAI00	MAIRE & BURGESS	5525.00	.00	5525.00	000B504011	CONSULTING SVCS-LEGAL SVC	
020090	04/01/15	PIT01	PITNEY BOWES	153.50	.00	153.50	000B504011	EQUIP LEASE-FINANCE	
020091	04/01/15	S&L00	S & L BREWER ENTERPRISES	200.00	.00	200.00	000B504011	K-9 PROGRAM-POLICE	
020092	04/01/15	TLD01	TEDC	208.33	.00	208.33	000B504011	ECONOMIC DEVELOPMENT	
020093	04/01/15	TOM03	TOMLINSON JR., ROBERT L.	54.70	.00	54.70	000B504011	PROF SVCS-FIRE	
020094	04/01/15	WHI05	WHITE GLOVE CLEANING SERV	2995.00	.00	2995.00	000B504011	JANITORIAL SVCS-	
020095	04/02/15	ATT14	AT&T	161.18	.00	161.18	150323F	COMMUNICATIONS-FIRE	
			Check Total.....	182.03	.00	182.03	150323P	COMMUNICATIONS-POLICE	
				343.21	.00	343.21			
020096	04/02/15	ATT15	AT&T MOBILITY	474.42	.00	474.42	150319	COMMUNICATIONS-	
020097	04/02/15	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1502902	ProfServices Water Dept	
			Check Total.....	105.00	.00	105.00	1502943	ProfServices Water Dept	
				231.00	.00	231.00			
020098	04/02/15	BEN06	BEN'S TRUCK REPAIR, INC.	74.45	.00	74.45	117635	MACH/EQUIP-	
020099	04/02/15	CHI06	CHICO POWER EQUIPMENT	279.87	.00	279.87	73884	MAT & SUPPLIES-PARKS	
020100	04/02/15	COM01	COMPUTER LOGISTICS, INC	250.00	.00	250.00	63504	PROP 30-MDC PROGRAM	
			Check Total.....	875.00	.00	875.00	63559	PROP 30-MDC PROGRAM	
				116.67	.00	116.67	64834	COMMUNICATIONS-POLICE	
				24.00	.00	24.00	64841	EQUIP MAINT-GEN CITY	
				277.00	.00	277.00	64842	COMMUNICATIONS-POLICE	
			Check Total.....	1542.67	.00	1542.67			
020101	04/02/15	COR08	CORNING LUMBER CO INC	679.23	.00	679.23	150325	MAT & SUPPLIES-	
020102	04/02/15	COR11	CORNING SAFE & LOCK	147.73	.00	147.73	4573	MAT & SUPPLIES-BLD MAINT	
			Check Total.....	25.69	.00	25.69	4574	MAT & SUPPLIES-PARKS	

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Description
020102	04/02/15	COR11	CORNING SAFE & LOCK	15.05	.00	15.05	4575	MAT & SUPPLIES-BLD MAINT
Check Total.....:				188.47	.00	188.47		
020103	04/02/15	COR16	CORNING FLORIST & GIFTS	61.28	.00	61.28	002090	Mat/Supplies City Council
020104	04/02/15	DIA04	DIAZ ASSOCIATES	7192.00	.00	7192.00	040115-01	GEN PLAN UPDATE-PLANNING
020105	04/02/15	DIV02	DIVISION OF STATE ARCHITE	4.50	.00	4.50	150401	PROF SVCS-FINANCE
020106	04/02/15	DOW01	DOWN RANGE	91.92	.00	91.92	15-040115	SAFETY ITEMS-POLICE
020107	04/02/15	ECH00	ECHOLON TRANSPORTATION GR	13728.00	.00	13728.00	15-501-1	PROF SVCS-PED TRANS GRANT
020108	04/02/15	EEL00	EEL RIVER FUELS, INC.	52.68	.00	52.68	384818	NATURAL GAS-ACO
020109	04/02/15	GRA02	GRAINGER, W.W., INC	29.73	.00	29.73	969632108	MAT & SUPPLIES-PARKS
				173.50	.00	173.50	969966331	MAT & SUPPLIES-
Check Total.....:				203.23	.00	203.23		
020110	04/02/15	HEN03	HENRY SCHEIN INC.,	96.21	.00	96.21	18148784	SAFETY ITEMS-FIRE
020111	04/02/15	HER02	HERNANDEZ, AGUSTIN	158.31	.00	158.31	150401	TRAINING/ED-DISPATCH
020112	04/02/15	HOL04	HOLIDAY MARKET #32	19.96	.00	19.96	56321204/	MAT & SUPPLIES-BLD MAINT
020113	04/02/15	HOM03	HOME DEPOT	48.27	.00	48.27	194559	THEATRE FLOORING-RODGERS
				208.43	.00	208.43	7194600	MAT & SUPPLIES-
Check Total.....:				256.70	.00	256.70		
020114	04/02/15	IMA01	IMAGE SALES, INC.	17.09	.00	17.09	41402	MAT & SUPPLIES-POLICE
020115	04/02/15	JCN01	JC NELSON SUPPLY COMPANY	75.25	.00	75.25	683064	MAT & SUPPLIES-POLICE
020116	04/02/15	KNI00	KNIFE RIVER CONSTRUCTION	583.21	.00	583.21	157498	MAT & SUPPLIES-STR
020117	04/02/15	MOU02	MOULE'S TEHAMA COUNTY GLA	26.61	.00	26.61	47815	MAT & SUPPLIES-PARKS
020118	04/02/15	NAP01	NAPA AUTO PARTS	890.14	.00	890.14	150323	MAT & SUPPLIES-
020119	04/02/15	NOR31	NORM'S PRINTING	72.56	.00	72.56	014881	PRINTING/ADV-POLICE
				40.85	.00	40.85	014900	OFFICE SUPPLIES-CITY CLER
Check Total.....:				113.41	.00	113.41		
020120	04/02/15	PAC16	PACIFIC TELEMANAGEMENT SE	38.00	.00	38.00	736691	COMMUNICATIONS-GEN CITY

REPORT.: Apr 02 15 Thursday  
 RUN....: Apr 02 15 Time: 12:07  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 04-15 Bank Account.: 1020

PAGE: 003  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
020121	04/02/15	PGE2B	PG&E	5104.56	.00	5104.56	150325	ELECT-WWTP	
020122	04/02/15	PRO11	PROFORCE LAW ENFORCEMENT	99.41	.00	99.41	232665	SAFETY ITEMS-POLICE	
020123	04/02/15	QUI02	QUILL CORPORATION	85.10	.00	85.10	2660860	MAT & SUPPLIES-	
020124	04/02/15	RON03	RON DUPRAIT FORD	94.46	.00	94.46	818148	VEH OP/MAINT-POLICE	
				363.82	.00	363.82	818149	VEH OP/MAINT-POLICE	
				48.24	.00	48.24	818151	VEH OP/MAINT-POLICE	
				195.48	.00	195.48	819405	K-9 PROGRAM-POLICE	
Check Total.....:				702.00	.00	702.00			
020125	04/02/15	SON03	SONSRAY MACHINERY, LLC	72.96	.00	72.96	P01632-06	MAT & SUPPLIES-	
020126	04/02/15	STO07	STOUFER, JOHN BEDFORD	3200.00	.00	3200.00	150401	PROF SVCS-PLANNING	
020127	04/02/15	TEH13	TEHAMA CO AUDITOR	125.00	.00	125.00	150401	PkngCiteToCnty PoliceServ	
020128	04/02/15	UNI02	UNIFORMS, TUXEDOS & MORE	631.67	.00	631.67	136352	UNIFORMS/CLOTH-POLICE	
020129	04/02/15	WAS01	WASTE MANAGEMENT OF	117572.80	.00	117572.80	150401	WASTE MGMT PYMT-SOLID WAS	
020130	04/02/15	XER00	XEROX CORPORATION	90.43	.00	90.43	078691946	EQUIP MAINT-POLICE	

Cash Account Total.....: 167276.70  
 Total Disbursements.....: 167276.70  
 =====

REPORT: Apr 03 15 Friday  
 RUN: Apr 03 15 Time: 14:35  
 Run By: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 04-15 Bank Account: 1020

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 ID #: PY-DP  
 CTL: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
019911	04/02/15	EMP01	EMPIRE INSIGNIAS	-175.00	.00	-175.00	888308u	Ck# 019911 Reversed
020131	04/03/15	COM01	COMPUTER LOGISTICS, INC	1955.00	.00	1955.00	64829	EQUIP MAINT-
020132	04/03/15	COR01	CORNING VETERINARY CLINIC	70.00	.00	70.00	45555	SPAY/NEUTER PROGRAM-ACO
020133	04/03/15	EMP01	EMPIRE INSIGNIAS	175.00	.00	175.00	888308A	UNIFORMS/CLOTH-POLICE
020134	04/03/15	GAL02	GALLS, AN ARAMARK COMPANY	180.91	.00	180.91	003299024	MAT & SUPPLIES-
020135	04/03/15	MCC07	MCCOY'S HARDWARE & SUPPLY	149.50	.00	149.50	150327	MAT & SUPPLIES-
020136	04/03/15	NOR03	NCCSIF	37745.00	.00	37745.00	2015149	WORKMEN'S COMP-GEN CITY
020137	04/03/15	NOR25	NORTHERN LIGHTS ENRGY, INC	1994.80	.00	1994.80	142132	MAT & SUPPLIES-
020138	04/03/15	PGE01	PG&E	262.93	.00	262.93	150327	ELECT-
				33.95	.00	33.95	150327A	ELECT-CORNING COMMUNITY P
				2149.00	.00	2149.00	150327B	ELECT-
Check Total.....				2445.88	.00	2445.88		
020139	04/03/15	QUI02	QUILL CORPORATION	62.16	.00	62.16	2755720	OFFICE SUPPLIES-FINANCE
020140	04/03/15	SEI01	SEILER, ROY R., CPA	939.60	.00	939.60	26876	PROF SVCS-FINANCE
020141	04/03/15	TEH15	TERAMA CO SHERIFF'S DEPT	49.00	.00	49.00	150401	PROF SVCS-
020142	04/03/15	THO01	THOMES CREEK ROCK CO	458.71	.00	458.71	150331	MAT & SUPPLIES-STR
020143	04/03/15	VAL07	VALLEY VETERINARY CLINIC,	164.00	.00	164.00	126538	K-9 PROGRAM-POLICE

Cash Account Total.....: 46214.56  
 Total Disbursements.....: 46214.56

REPORT: Apr 07 15 Tuesday  
 RUN: Apr 07 15 Time: 10:56  
 Run By: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 04-15 Bank Account: 1020

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 ID #: PY-DP  
 CTL: COR

Check Number	Check Date	Vendor Number	Vendor Name	Check Number	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
020144	04/07/15	ATT02	AT&T		1159.32	.00	1159.32	150325	COMMUNICATIONS-
020145	04/07/15	BAS01	BASIC LABORATORY, INC		126.00	.00	126.00	1503130	ProfServices Water Dept
020146	04/07/15	COR45	CORNING ACE HARDWARE		283.21	.00	283.21	150327	MAT & SUPPLIES-
020147	04/07/15	DEP12	DEPT OF JUSTICE		410.00	.00	410.00	089965	PROF SVCS-
020148	04/07/15	DM001	DM-TECH		119.90	.00	119.90	1460	COMMUNICATIONS-GEN CITY
020149	04/07/15	FIR06	FIRST NATIONAL BANK OMAHA		129.23	.00	129.23	150330	UNIFORMS/CLOTH-
020150	04/07/15	FIR07	FIRST NATIONAL BANK OMAHA		155.14	.00	155.14	150330	MAT & SUPPLIES-
020151	04/07/15	GRA02	GRAINGER, W.W., INC		59.25	.00	59.25	970183036	MAT & SUPPLIES-AIRPORT
					47.75	.00	47.75	970183037	BLD MAINT-TRANS FAC
					107.00	.00	107.00		
					36.84	.00	36.84	95321204/	MAT & SUPPLIES-ACO
020152	04/07/15	HOL04	HOLIDAY MARKET #32		866.06	.00	866.06	134752500	SAFETY ITEMS-FIRE
020153	04/07/15	LNC01	LN CURTIS & SONS		84.39	.00	84.39	250176580	MAT & SUPPLIES-PARKS
020154	04/07/15	MIS01	MISSION LINEN SUPPLY		124.70	.00	124.70	250180601	MAT & SUPPLIES-PARKS
					209.09	.00	209.09		
020155	04/07/15	MOR02	RAY MORGAN COMPANY		543.48	.00	543.48	884244	COMMUNICATIONS-
020156	04/07/15	NOR25	NORTHERN LIGHTS ENRGY, INC		2005.90	.00	2005.90	142098	VEH OP/MAINT-
					265.57	.00	265.57	142133	VEH OP/MAINT-
					2271.47	.00	2271.47		
020157	04/07/15	PGE04	PG&E		421.21	.00	421.21	150401	TranspFacility-
020158	04/07/15	PGE05	PG&E		1036.30	.00	1036.30	150401	FIRE-ELECT & GAS
020159	04/07/15	PGE2A	PG&E		237.05	.00	237.05	150331	ELECT-MCDONALD,CASSANDRA,
					62.27	.00	62.27	150401	ELECT-MARTINI PLAZA
					31.06	.00	31.06	150401A	ELECT-CLELAND PROP
					330.38	.00	330.38		
020160	04/07/15	RED15	RED TRUCK ROCK YARD, LLC		112.88	.00	112.88	548	MAT & SUPPLIES-STR
					112.88	.00	112.88	554	MAT & SUPPLIES-STR
					225.76	.00	225.76		
020161	04/07/15	SCH01	LES SCHWAB TIRE CENTER		811.38	.00	811.38	611001474	VEH OP/MAINT-WTR

REPORT.: Apr 07 15 Tuesday  
 RUN....: Apr 07 15 Time: 10:56  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 04-15 Bank Account.: 1020

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 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
020162	04/07/15	SEV00	SEVERN TRENT ENVIRONMENTA	52949.90	.00	52949.90	2078383	PROF SVCS-
020163	04/07/15	WAR05	WARREN, DANA KARL	223.25	.00	223.25	150406	REC INSTRUCTOR-REC
020164	04/07/15	WES02	WESTERN BUSINESS PRODUCTS	44.99	.00	44.99	047608	EQUIP MAINT-FIRE DISPATCH
020165	04/07/15	XER00	XEROX CORPORATION	20.40	.00	20.40	078963317	EQUIP MAINT-POLICE
Cash Account Total.....				62480.31	.00	62480.31		
Total Disbursements.....				62480.31	.00	62480.31		

REPORT.: Apr 08 15 Wednesday  
 RUN....: Apr 08 15 Time: 12:45  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 04-15 Bank Account.: 1020

PAGE: 001  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
020166	04/08/15	3C000	3CORE, INC.	38.50	.00	38.50	150408	THEATRE FLOORING-RODGERS
020167	04/08/15	AND01	ED ANDERSON	6766.00	.00	6766.00	15-0408	PROF SVCS-
020168	04/08/15	CHI06	CHICO POWER EQUIPMENT	70.23	.00	70.23	72034	MACH EQUIP-PARKS
020169	04/08/15	COR01	CORNING VETERINARY CLINIC	461.77	.00	461.77	45408	PROF SVCS-
				434.95	.00	434.95	45553	PROF SVCS-ACO
			Check Total.....	896.72	.00	896.72		
020170	04/08/15	COR12	CORNING FORD MERCURY, INC	36.74	.00	36.74	17423	VEH/OP MAINT-WTR
				26.94	.00	26.94	17443	VEH/OP MAINT-
			Check Total.....	63.68	.00	63.68		
020171	04/08/15	HOL04	HOLIDAY MARKET #32	19.52	.00	19.52	15321304/	MAT & SUPPLIES-
020172	04/08/15	NOR14	NORTHWOOD BACKFLOW SERV	715.00	.00	715.00	13904	PROF SVCS-WTR
020173	04/08/15	OFF01	OFFICE DEPOT	302.04	.00	302.04	763358671	OFFICE SUPPLIES-POLICE
020174	04/08/15	PGE03	PG&E	1.73	.00	1.73	150402	Mat/Supplies PoliceServic

Cash Account Total.....: 8873.42  
 Total Disbursements.....: 8873.42  
 =====

Date...: Apr 8, 2015  
 Time...: 11:18 am  
 Run by: LORI

CITY OF CORNING  
 NEW BUSINESSES FOR CITY COUNCIL

Page.: 1  
 List.: NEWS  
 Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Telephone
ALWAYS GREEN YARD	816 SOUTH ST	CORNING, CA 96021	LIRA	YARD CARE	03/24/15	(530)838-0986
CCCS, INC	5061 24TH STREET	SACRAMENTO, CA 95822	BAUER	GENERAL CONTRACTOR	04/01/15	(916)457-6111
FAVELA'S BEAUTY SALO	410 SOLANO ST	CORNING, CA 96021	SALDANA	HAIR SALON, NAILS	03/23/15	(530)824-5298
MOLDENHAUER CHIOPRA	1518 SOLANO ST. SUITE B	CORNING, CA 96021	MOLDENHAUER LARRY	CHIROPRACTIC, DOT, DRIVING PHYSICAL EXAM	03/23/15	(530)737-3934
WING SOLAR & WOOD EN	22040 MANOR LANE	RED BLUFF, CA 96080	WING ALAN		03/23/15	(530)736-8528

4/1/2015  
7:42:05AM

**CITY OF CORNING**  
**PERMITS ISSUED (sort by Permit #)**  
**For the Period 3/1/2015 thru 3/31/2015**

<b>Owner and Address</b>	<b>Parcel Number</b>	<b>Issued On</b>	<b>Valuation</b>
V R & M CORPORATION 1710 MCKINLEY AVE CORNING CA 96021 <b>Permit Description:</b> REROOF, REPLACE WINDOWS, INSULATE, STUC	7115505 <b>Site Street Address:</b> 1710 MCKINLEY AVE	3/13/2015	28,000.00
JARED SMITH 416 SOUTH ST CORNING CA 96021 <b>Permit Description:</b> REPLACE GAS MAIN	7308407 <b>Site Street Address:</b> 416 SOUTH ST	3/3/2015	1,000.00
JACK WHITE 1908 COLUSA ST CORNING CA 96021 <b>Permit Description:</b> INSTALL 6' BACK FENCE	7107107 <b>Site Street Address:</b> 1908 COLUSA ST	3/3/2015	300.00
SARA GRENOT 2140 BLOSSOM AVE CORNING CA 96021 <b>Permit Description:</b> ADD ROOF MOUNT SOLAR	7120230 <b>Site Street Address:</b> 2140 BLOSSOM AVE	3/5/2015	17,290.00
AARON McCULLY 1724 SIXTH AVE CORNING CA 96021 <b>Permit Description:</b> REPLACE A/C COIL	7128016 <b>Site Street Address:</b> 1724 SIXTH AVE	3/4/2015	7,408.45
CLIFF ENDICOTT 618 FOURTH ST CORNING CA 96021 <b>Permit Description:</b> ADD 1/2 BATH	7111405 <b>Site Street Address:</b> 618 FOURTH ST	3/4/2015	3,650.00
MAGDALENO IBARRA 1403 FIG LN CORNING CA 96021 <b>Permit Description:</b> REPAIR SIDE PORCH	7128039 <b>Site Street Address:</b> 1403 FIG LN	3/16/2015	480.00

**CITY OF CORNING**  
**PERMITS ISSUED (sort by Permit #)**  
**For the Period 3/1/2015 thru 3/31/2015**

<b>Owner and Address</b>	<b>Parcel Number</b>	<b>Issued On</b>	<b>Valuation</b>
<b>KIM EATON</b> 1520 BUTTE ST CORNING CA 96021 <b>Permit Description:</b> C/O SPLIT HVAC & REDUCT	7110311  <b>Site Street Address:</b> 1520 BUTTE ST	3/16/2015	20,395.00
<b>AARON MOUNT</b> 650 FAIRVIEW AVE #B & C CORNING CA 96021 <b>Permit Description:</b> TEAR OFF & REROOF	7109112  <b>Site Street Address:</b> 650 FAIRVIEW AVE #B & C	3/18/2015	22,500.00
<b>DEREK BOUDRIAS</b> 1725 TAFT ST CORNING CA 96021 <b>Permit Description:</b> DEREK BOUDRIAS	7119209  <b>Site Street Address:</b> 1725 TAFT ST	3/18/2015	1,500.00
<b>JACQUELINE PERRY</b> 815 MARIN ST CORNING CA 96021 <b>Permit Description:</b> ADD ROOF MOUNT SOLAR	7309404  <b>Site Street Address:</b> 815 MARIN ST	3/18/2015	10,343.00
<b>LARRY MARPLE</b> 2560 HWY 99W CORNING CA 96021 <b>Permit Description:</b> NEW MANUFACTURED HOME SALES OFFICE	8704066  <b>Site Street Address:</b> 2560 HWY 99W	3/23/2015	125,000.00
<b>JAMES &amp; SHERRY NICHOL</b> 1674 RICE AVE CORNING CA 96021 <b>Permit Description:</b> ADD ROOF MOUNT SOLAR ON GARAGE	7116213  <b>Site Street Address:</b> 1674 RICE AVE	3/24/2015	22,673.00
<b>RYAN LAMSON</b> 1424 COLUSA ST CORNING CA 96021 <b>Permit Description:</b> CONVERT GARAGE TO BDRM & BATH	7104603  <b>Site Street Address:</b> 1424 COLUSA ST	3/25/2015	5,000.00
<b>GORDEN FLINDERS</b> 365 NORTH ST CORNING CA 96021 <b>Permit Description:</b> C/O HVAC UNIT & ADD 2 ROOF VENTS	7320046  <b>Site Street Address:</b> 365 NORTH ST	3/27/2015	16,400.00

4/1/2015  
7:42:05AM

**CITY OF CORNING**  
**PERMITS ISSUED (sort by Permit #)**  
**For the Period 3/1/2015 thru 3/31/2015**

<b>Owner and Address</b>	<b>Parcel Number</b>	<b>Issued On</b>	<b>Valuation</b>			
TERESA BALES 1840 TOOMES AVE CORNING CA 96021 <b>Permit Description:</b> INSTALL FENCE	7130002 <b>Site Street Address:</b> 1840 TOOMES AVE	3/31/2015	3,000.00			
ANGELINA GRACIANO 1575 RICE AVE CORNING CA 96021 <b>Permit Description:</b> RESIDE SO. & E SIDE OF GARAGE	7122413 <b>Site Street Address:</b> 1575 RICE AVE	3/31/2015	250.00			
<b>17 Permits Issued from</b>		<b>3/1/2015</b>	<b>Thru</b>	<b>3/31/2015</b>	<b>OR A TOTAL VALUATION OF</b>	<b>\$ 285,189.45</b>
<b>*** END OF REPORT ***</b>						

**CITY OF CORNING**

**MARCH 2015**

**TREASURERS REPORT**

<b>AGENCY</b>	<b>BALANCE</b>	<b>RATE</b>
LOCAL AGENCY INVESTMENT FUND	1,782,965.86	.25

Respectfully Submitted

Pala Cantrell  
City Treasurer



**CITY OF CORNING  
WASTEWATER OPERATION SUMMARY REPORT  
MARCH 2015**

**Severn Trent Services**  
25010 Gardiner Ferry Rd  
P.O. Box 230  
Corning, CA 96021  
United States

T: +1 530 824 5863  
F: +1 530 824 5769

[www.severntrentservices.com](http://www.severntrentservices.com)

Below is a summary of the Monthly Operations Report that will be available for City review on April 2015

- 1) Completed monthly reports.
- 2) Performed weekly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) Calibrated SO<sub>3</sub> analyzer
- 6) Staff meeting to discuss plant operations and issues.
- 7) Changed chart on So<sub>3</sub> analyzer.
- 8) Safety meeting.
- 9) Sprayed weeds
- 10) Inspected eyewash and emergency showers.
- 11) Held employee training on air monitoring with gas meter
- 12) Cleaned So<sub>2</sub> pump.
- 13) Checked storm water discharge sites at WWTP and airport.
- 14) Completed quarterly bioassay testing
- 15) Tested all chlorine and So<sub>2</sub> leak sensors.
- 16) Exercised lift station stand –by pump
- 17) Collected weekly receiving water and effluent samples for ammonia study
- 18) Exercised emergency generator.

**RECEIVED**  
**APR 02 2015**  
**CITY OF CORNING**

- 19) Performed monthly Plant inspection
- 20) Checked all fire extinguishers.
- 21) Received rebuilt lift station pump from Xylem Pumps
- 22) Completed SSO no spill report.
- 23) Held plant tour for Bell Carter employees
- 24) Completed repair of Hellsieve basket and changed brush on auger.
- 25) Mowed lawns
- 26) Cleaned lift station probe
- 27) Performed line maintenance on collection system at El Paso and 3 manholes on Toomes
- 28) Held plant tour with Ecoplexus to review solar power options

March 2015

Domestic Flow Monthly Average = 612,258 GPD

**ITEM NO.: G-12  
APPROVE PARTIAL PAYMENT REQUEST NO. 9  
AND NO. 10 FOR THE COMBINED AMOUNT OF  
\$4,520 FOR THE CORNING COMMUNITY PARK,  
PHASE TWO PROJECT TO TRENT  
CONSTRUCTION**

**APRIL 14, 2015**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER *JB*  
STEVE LINDEMAN, ASSISTANT DIRECTOR OF PUBLIC WORKS *SL*  
ED ANDERSON, CITY ENGINEER**

**SUMMARY:**

Construction of Phase 2 of the new Corning Community Park Project is now complete. Partial Pay Estimate No. 9 and No. 10 are attached for Council review and approval.

Original Contract:	\$997,955.52
Contract Change Orders:	<u>\$102,999.11</u>
Total Revised Contract:	\$1,100,954.63
Previous Payments:	\$1,096,208.63
PPE #9/#10 Due Contractor	\$4,294.00
Maintenance Retention (5%)	\$452.00 (total)
Remaining Maintenance:	<u>\$0.00</u>
Total Contract Amount:	\$1,100,954.63

Partial Payment Request No. 9 was initially submitted by Contractor Kendel Trent on March 6, 2015. At that point, an issue with weeds on the soccer fields had arisen causing concern to city staff and resulting in delayed authorization of the pay request. This matter has since been remedied by the project contractor.

Subcontractor Sierra Landscape has applied an application of weed eradicator product and fertilizer since that time and upon recent inspection of the park grounds, the product is working effectively. Sierra Landscape has agreed to add 90 days to the 120-day maintenance period without a monetary increase to the contract. The maintenance period will now expire on June 8, 2015. It is anticipated by staff, that a Notice of Completion could be filed before the extended maintenance period ends.

Although the turf is progressing, it is not going to be mature enough to withstand heavy foot traffic that a soccer team's practice or competitive game would generate in time for spring leagues. Youth Soccer President Tina Saavedra has informed city staff that Youth Soccer will not schedule any games or practice time until fall.

City staff will have sufficient time within the 90-day maintenance extension to monitor and re-evaluate both soccer fields. Until that time the City will erect temporary signage that will instruct park patrons to "keep off the grass".

**BACKGROUND:**

Trent Construction was the prime contractor for Phase 1 of the Corning Community Project. Phase 1 consisted of the skate and bike area, the gazebo, playground and multi-use court located at 1485 Toomes Avenue, Corning. Phase 1 was accepted by the City as complete on March 25, 2014 and was completed at a total cost of \$1,898,624.68.

Phase 2 of the new park project was awarded to Trent Construction at the June 24, 2014 City Council Meeting. Phase two will primarily include the construction of 2 soccer fields, a footbridge, parking lot, restrooms with a connecting concession stand located at 1624 Houghton Avenue, Corning.

A Notice of Substantial Completion was filed with the Tehama County Clerk's office on December 10, 2014.

**RECOMMENDATION:**

**Mayor and Council:**

- 1. Approve Partial Payment Request No. 9 in the amount of \$2,260;**
- 2. Approve Partial Payment Request No. 10 in the amount of \$2,260;**
- 3. Retain the Combined 5% Contract Retention of \$226.00, and**
- 4. Issue payment in the amount of \$4,294 to Trent Construction for the Corning Community Park Project, Phase 2**



# Progress Estimate #9 & #10

Owner: City of Corning		Period Covered: 2/1/15 - 4/15/15										
Contractor: Trent Construction, Gerber, CA												
Bid Item No.	Description	Bid Qty	Unit Price	Bid Value	Qty This Prd	Prev Qty	Stored Materials	Value This Prd	Total Completed and Stored to Date	% Compl	Balance to Finish	
LS-1	Finish Grade	1	\$55,652.50	\$55,652.50		1.00		\$0.00	\$55,652.50	100.0%	\$0.00	
LS-2	Irrigation System	1	\$84,750.00	\$84,750.00		1.00		\$0.00	\$84,750.00	100.0%	\$0.00	
LS-3	Plantings	1	\$45,200.00	\$45,200.00		1.00		\$0.00	\$45,200.00	100.0%	\$0.00	
LS-4	Bark	1	\$8,373.30	\$8,373.30		1.00		\$0.00	\$8,373.30	100.0%	\$0.00	
LS-5	Hydro Seed	1	\$22,816.96	\$22,816.96		1.00		\$0.00	\$22,816.96	100.0%	\$0.00	
LS-6	Top Soil	1	\$610.20	\$610.20		1.00		\$0.00	\$610.20	100.0%	\$0.00	
LS-7	120 Day Maint	1	\$9,040.00	\$9,040.00	0.50	0.50		\$4,520.00	\$9,040.00	100.0%	\$0.00	
Add-1	Entrance Sign	1	\$10,388.94	\$10,388.94		1.00		\$0.00	\$10,388.94	100.0%	\$0.00	
Add-2	Type B Bollards	7	\$1,399.58	\$9,797.06		7.00		\$0.00	\$9,797.06	100.0%	\$0.00	
Add-3	Drinking Fountain	1	\$3,778.72	\$3,778.72		1.00		\$0.00	\$3,778.72	100.0%	\$0.00	
Add-4	BBQ	2	\$254.25	\$508.50		2.00		\$0.00	\$508.50	100.0%	\$0.00	
Add-5	Bench	6	\$56.50	\$339.00		6.00		\$0.00	\$339.00	100.0%	\$0.00	
Add-6	Picnic Table	6	\$232.59	\$1,395.54		6.00		\$0.00	\$1,395.54	100.0%	\$0.00	
Add-7	Trash Receptacle	3	\$113.00	\$339.00		3.00		\$0.00	\$339.00	100.0%	\$0.00	
Add-8	Bike Rack	1	\$1,440.75	\$1,440.75		1.00		\$0.00	\$1,440.75	100.0%	\$0.00	
Add-9	Closeout Docs	1	\$6,780.00	\$6,780.00		1.00		\$0.00	\$6,780.00	100.0%	\$0.00	
C-1	Demo	1	\$13,218.74	\$13,218.74		1.00		\$0.00	\$13,218.74	100.0%	\$0.00	
C-2	Clearing/Grubbing	1	\$26,764.05	\$26,764.05		1.00		\$0.00	\$26,764.05	100.0%	\$0.00	
C-3	Storm Drain Catch	14	\$1,154.20	\$16,158.80		14.00		\$0.00	\$16,158.80	100.0%	\$0.00	
C-4	Catch Basin	2	\$1,992.76	\$3,985.52		2.00		\$0.00	\$3,985.52	100.0%	\$0.00	
C-5	8" Storm Drain	340	\$17.67	\$6,007.80		340.00		\$0.00	\$6,007.80	100.0%	\$0.00	
C-6	12" Storm Drain	273	\$22.31	\$6,090.63		273.00		\$0.00	\$6,090.63	100.0%	\$0.00	
C-8	48" Manhole	1	\$5,198.00	\$5,198.00		1.00		\$0.00	\$5,198.00	100.0%	\$0.00	
C-9	Sewer Lateral	30	\$28.88	\$866.40		30.00		\$0.00	\$866.40	100.0%	\$0.00	
C-10	Cleanout	1	\$1,130.00	\$1,130.00		1.00		\$0.00	\$1,130.00	100.0%	\$0.00	
C-11	Sidewalk	3550	\$5.25	\$18,637.50		3550.00		\$0.00	\$18,637.50	100.0%	\$0.00	

Corning Community Park Project, Phase 2  
 1624 Houghton Ave., Corning, CA 96021

C-12	4" Concrete	11993	\$4.21	\$50,490.53	11993.00				\$0.00	\$50,490.53	100.0%	\$0.00
C-13	Remove Pathway	557	\$0.61	\$339.77	557.00				\$0.00	\$339.77	100.0%	\$0.00
C-14	Waterline/Restroom	275	\$12.28	\$3,377.00					\$0.00	\$3,377.00	100.0%	\$0.00
C-15	Waterline/Fountain	10	\$37.29	\$372.90	10.00				\$0.00	\$372.90	100.0%	\$0.00
C-16	Backflow Device	1	\$16,950.00	\$16,950.00	1.00				\$0.00	\$16,950.00	100.0%	\$0.00
C-17	Aggregate Base	17386	\$1.23	\$21,384.78	17386.00				\$0.00	\$21,384.78	100.0%	\$0.00
C-18	Parking Lot A/C	17386	\$1.53	\$26,600.58	17386.00				\$0.00	\$26,600.58	100.0%	\$0.00
C-19	Parking Lot Curb	874	\$18.10	\$15,819.40	874.00				\$0.00	\$15,819.40	100.0%	\$0.00
C-20	Stiping	645	\$3.11	\$2,005.95	645.00				\$0.00	\$2,005.95	100.0%	\$0.00
C-21	Arrows	8	\$135.60	\$1,084.80	8.00				\$0.00	\$1,084.80	100.0%	\$0.00
C-22	Access Symbol	2	\$327.70	\$655.40	2.00				\$0.00	\$655.40	100.0%	\$0.00
C-23	Parking Stall	2	\$395.50	\$791.00	2.00				\$0.00	\$791.00	100.0%	\$0.00
C-24	Tow Away	2	\$406.80	\$813.60	2.00				\$0.00	\$813.60	100.0%	\$0.00
C-25	Parking Stall Slab	695	\$5.50	\$3,822.50	695.00				\$0.00	\$3,822.50	100.0%	\$0.00
C-26	Saw Cut	585	\$1.98	\$1,158.30	585.00				\$0.00	\$1,158.30	100.0%	\$0.00
C-27	Aggregate Base	3301	\$3.70	\$12,213.70	3301.00				\$0.00	\$12,213.70	100.0%	\$0.00
C-28	Houghton Ave A/C	3301	\$1.53	\$5,050.53	3301				\$0.00	\$5,050.53	100.0%	\$0.00
C-29	Install Curb & Gutter	500	\$22.05	\$11,025.00	500				\$0.00	\$11,025.00	100.0%	\$0.00
C-30	Demo Curb & Gutter	10	\$11.30	\$113.00	10.00				\$0.00	\$113.00	100.0%	\$0.00
C-31	Drop Inlet	2	\$2,542.50	\$5,085.00	2.00				\$0.00	\$5,085.00	100.0%	\$0.00
C-32	Valley Gutter	288	\$16.18	\$4,659.84	288.00				\$0.00	\$4,659.84	100.0%	\$0.00
C-33	Ped Ramp	2	\$1,446.40	\$2,892.80	2.00				\$0.00	\$2,892.80	100.0%	\$0.00
C-34	STOP Legend	1	\$1,017.00	\$1,017.00	1.00				\$0.00	\$1,017.00	100.0%	\$0.00
C-38	Traffic Control	1	\$1,130.00	\$1,130.00	1.00				\$0.00	\$1,130.00	100.0%	\$0.00
C-39	Driveway	120	\$20.41	\$2,449.20	120.00				\$0.00	\$2,449.20	100.0%	\$0.00
C-40	C&G on Fig	278	\$24.69	\$6,863.82	278.00				\$0.00	\$6,863.82	100.0%	\$0.00
C-41	C&G at Driveway	36	\$30.00	\$1,080.00	36.00				\$0.00	\$1,080.00	100.0%	\$0.00
C-42	C&G painted red	25	\$25.36	\$634.00	25.00				\$0.00	\$634.00	100.0%	\$0.00
C-43	Base Rock on Fig	3417	\$1.99	\$6,799.83	3417.00				\$0.00	\$6,799.83	100.0%	\$0.00
C-44	Fig Lane A/C	3417	\$1.53	\$5,228.01	3417.00				\$0.00	\$5,228.01	100.0%	\$0.00
C-45	Destroy Well	1	\$3,390.00	\$3,390.00	1.00				\$0.00	\$3,390.00	100.0%	\$0.00
C-46	6' Chain Link Fence	245	\$22.60	\$5,537.00	245.00				\$0.00	\$5,537.00	100.0%	\$0.00
C-47	4' Chain Link Fence	470	\$31.64	\$14,870.80	470.00				\$0.00	\$14,870.80	100.0%	\$0.00
C-48	Wood Fence	372	\$45.20	\$16,814.40	372				\$0.00	\$16,814.40	100.0%	\$0.00
C-49	Excavate Play Area	1	\$5,811.59	\$5,811.59	1.00				\$0.00	\$5,811.59	100.0%	\$0.00
C-50	Perimeter Curb	213	\$39.79	\$8,475.27	213				\$0.00	\$8,475.27	100.0%	\$0.00
C-51	H/cap Ramp Play Area	1	\$565.00	\$565.00	1.00				\$0.00	\$565.00	100.0%	\$0.00

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C-52	Electrical Service	1	\$14,814.30	\$14,814.30		1.00		\$0.00	\$14,814.30	100.0%	\$0.00
C-53	Footings Solar Lights 24" Pole	8	\$1,754.04	\$14,032.32		8.00		\$0.00	\$14,032.32	100.0%	\$0.00
C-54	Footings Solar Lights 16' Pole	5	\$1,671.27	\$8,356.35		5.00		\$0.00	\$8,356.35	100.0%	\$0.00
C-55	Excavate & Dispose of Materials	1	\$91,132.24	\$91,132.24		1.00		\$0.00	\$91,132.24	100.0%	\$0.00
C-56	Footings Foot Bridge	2	\$4,124.50	\$8,249.00		2		\$0.00	\$8,249.00	100.0%	\$0.00
C-57	Fill Material Foot Br.	1	\$12,995.00	\$12,995.00		1		\$0.00	\$12,995.00	100.0%	\$0.00
C-58	Trash Enclosure	1	\$11,526.00	\$11,526.00		1.00		\$0.00	\$11,526.00	100.0%	\$0.00
C-59	Elec Plan Sheet C10	1	\$5,118.90	\$5,118.90		1.00		\$0.00	\$5,118.90	100.0%	\$0.00
C-60	Elec Sub Panel	1	\$5,453.38	\$5,453.38		1.00		\$0.00	\$5,453.38	100.0%	\$0.00
C-61	Elec Conduit	140	\$17.98	\$2,517.20		140		\$0.00	\$2,517.20	100.0%	\$0.00
C-62	Booster Pump	1	\$1,130.00	\$1,130.00		1.00		\$0.00	\$1,130.00	100.0%	\$0.00
C-63	Musco Sports Light	1	\$44,762.69	\$44,762.69		1.00		\$0.00	\$44,762.69	100.0%	\$0.00
C-64	Constuction Staking	1	\$11,300.00	\$11,300.00		1.00		\$0.00	\$11,300.00	100.0%	\$0.00
C-65	SWPPP	1	\$3,390.00	\$3,390.00		1.00		\$0.00	\$3,390.00	100.0%	\$0.00
C-Alt-1	Const. Restroom	1	\$101,834.47	\$101,834.47		1		\$0.00	\$101,834.47	100.0%	\$0.00
C-Alt-2	Install 12" perforated pipe vs Infiltrator pipe	1122	\$30.93	\$34,703.46		1122.00		\$0.00	\$34,703.46	100.0%	\$0.00
CCO 1-1	Construct Concession	1	\$39,951.00	\$39,951.00		1.00		\$0.00	\$39,951.00	100.0%	\$0.00
CCO 1.2	Increase Conduit	1	\$253.00	\$253.00		1.00		\$0.00	\$253.00	100.0%	\$0.00
CCO 1.3	Remove Gravel/Grade	1	\$7,825.75	\$7,825.75		1.00		\$0.00	\$7,825.75	100.0%	\$0.00
CCO 2-1	Destroy Additional Well	1	\$3,740.00	\$3,740.00		1.00		\$0.00	\$3,740.00	100.0%	\$0.00
CCO 2-2	Remove Gravel	1	\$2,081.50	\$2,081.50		1.00		\$0.00	\$2,081.50	100.0%	\$0.00
CCO 3-1	Additional Rebar	1	\$973.48	\$973.48		1.00		\$0.00	\$973.48	100.0%	\$0.00
CCO 3-2	Irrigation Controller	1	\$0.00	\$0.00				\$0.00	\$0.00	#DIV/0!	\$0.00
CCO 3-3	Irrigation Valves	1	\$3,019.42	\$3,019.42		1.00		\$0.00	\$3,019.42	100.0%	\$0.00

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CCO 3-4	Sprinklers	1	\$2,697.46	\$2,697.46		1.00		\$0.00	\$2,697.46	100.0%	\$0.00
CCO 3-5	Install Stollens	1	\$951.42	\$951.42		1.00		\$0.00	\$951.42	100.0%	\$0.00
CCO 3-6	Base Rock in Playground	1	\$7,851.63	\$7,851.63		1.00		\$0.00	\$7,851.63	100.0%	\$0.00
CCO 3.7	Upgrade Transformer	1	\$2,432.00	\$2,432.00		1.00		\$0.00	\$2,432.00	100.0%	\$0.00
CCO 4.1	Add 2 yds Granite	1	\$2,651.96	\$2,651.96		1.00		\$0.00	\$2,651.96	100.0%	\$0.00
CCO 4.2	Furnish/Install 3yds DG	1	\$4,349.21	\$4,349.21		1.00		\$0.00	\$4,349.21	100.0%	\$0.00
CCO 4.3	Eradicate Rodents	1	\$172.50	\$172.50		1.00		\$0.00	\$172.50	100.0%	\$0.00
CCO 4.4	Hydro Seed	0	\$0.00	\$0.00		1.00		\$0.00	\$0.00	#DIV/0!	\$0.00
CCO 5.1	Dirt Mounds	1	\$3,174.00	\$3,174.00		1.00		\$0.00	\$3,174.00	100.0%	\$0.00
CCO 5.2	Solar Lights / Labor	1	\$1,554.78	\$1,554.78		1.00		\$0.00	\$1,554.78	100.0%	\$0.00
CCO 5.3	SWPPP	1	\$19,320.00	\$19,320.00		1.00		\$0.00	\$19,320.00	100.0%	\$0.00
							0.00	\$4,520.00	\$1,100,954.63	100.0%	\$0.00

Bid Value

Total Completed

Balance to finish

**ITEM NO: J-13  
AUTHORIZE RECRUITMENT  
AND HIRING OF A PART-TIME  
ANIMAL SHELTER CARE  
TECHNICIAN AND APPROVE  
THE ASSOCIATED JOB  
CLASSIFICATION**

**APRIL 14, 2015**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS**  
**FROM: JOHN L. BREWER, AICP; CITY MANAGER**   
**DONALD R. ATKINS, CHIEF OF POLICE**

**SUMMARY:**

The City's Animal Shelter serves as a holding area for lost, unclaimed, or surrendered dogs. Originally, the property comprised a fourteen pen shelter and a single-wide mobile home that was occupied by a caretaker.

**BACKGROUND:**

As of 1996, the Caretaker's responsibilities consisted of feeding and watering the dogs on weekends only and serving as a security presence after hours to deter crime at the remote facility. Police Department Community Service Officers cleaned, fed and watered the dogs during the week. Since the vast majority of dogs were typically euthanized just days after their arrival, the population of dogs and the according workload for the Caretaker was minimal.

Following a series of failed Caretakers, in 2001 Second Chance Pet Rescue (SCPR) President Debbie Eaglebarger offered her services to the City - chiefly as an adoption advocate. Since that time, the City has not euthanized a single adoptable dog. Debbie's uncommon commitment made all this possible. During her tenure, the Caretaker's duties grew substantially to include morning and evening feeding, watering and cleaning. Today, SCPR continues to adopt dogs out at an exceptional pace.

With the adoption of the "no-kill" philosophy, the subsequent extended holding times and SCPR's construction of additional outdoor cages and a play area, the population of dogs at the shelter has risen and currently hovers at between 20 and 25 dogs. At the time of this writing, there are 26 dogs in the City's care. Proper care and feeding of so many dogs is no longer practical for one person to do seven days a week - the cleaning routine can take between three and four hours each morning with another 60 - 90 minutes in the evening. The split-shift nature of the work makes it difficult for a caretaker to have a job or go to school. It is hard, dirty, and sometimes dangerous work with no sick leave and no days off. At this time, the sole compensation provided the Caretaker is free rent in the onsite single-wide mobilehome.

Since Ms. Eaglebarger's departure last year, we have utilized two different Caretakers. The nature of the commitment, without time off nor compensation beyond the rent, can be a bit overwhelming. For that reason, we believe some assistance should be provided the Caretaker.

**PROPOSED PART TIME HELP:**

Staff has formulated a proposal for the City to hire a part-time employee who would perform the morning cleaning Monday through Friday - 20 hours or less per week. The Caretaker would continue to do all evening feeding and watering as well as the morning activities on the weekends and would continue to live at the shelter as a security measure. The more reasonable workload would encourage better longevity for this position, and a greater pool of applicants for future recruitment should that become necessary.

Additionally, SCPR has recently surveyed neighboring Shelters and has suggested a more modern, thorough cleaning regimen. A cleaner shelter presents a more pleasant environment to volunteers and potential adopters, promotes animal health, and helps prevent the spread of disease. With the help of a part-time employee, this intensive cleaning regimen could more readily be adopted.

The City of Corning has benefitted greatly from the efforts of Second Chance for the last fourteen years. Providing this support will encourage our continued partnership and will benefit both groups.

If we should for any reason lose SCPR's support, having a Caretaker would no longer be necessary as the population would dwindle due to the resumption of euthanasia.

**BUDGET:**

The proposed position would be funded from account 001-5100-2200 Animal Control Salaries/Community Service and the proposed pay rate per hour for this part-time position would be:

<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>
<b>\$10.32</b>	<b>\$10.84</b>	<b>\$11.38</b>	<b>\$11.95</b>	<b>\$12.55</b>

The proposed position would have no benefits.

**RECOMMENDATION:**

- Approve the proposed Job Classification/Description for a Part-time Animal Shelter Care Technician; and
- Authorize City Staff to recruit and hire a part-time Animal Shelter Care Technician.
- Approve the proposed pay scale for this position and authorize appropriation of funds necessary to fund this position from the General Fund reserves not to exceed \$3,000 this fiscal year. If approved, the position will be included in the subsequent (FY 2015-2016) Budget.

**PART-TIME ANIMAL SHELTER CARE TECHNICIAN****DEFINITION**

Under general supervision perform maintenance duties, specifically the morning cleaning at the City's Animal Shelter, Monday through Friday, 20 hours or less per week.

**DISTINGUISHING CHARACTERISTICS**

Have the ability to deal tactfully and effectively with the public and volunteers; interpret written and oral instructions; analyze situations and safely take appropriate action; and learn proper and safe techniques for impounding, caring for, disposing of and handling unclaimed animals.

**EXAMPLES OF DUTIES: Duties may include, but are not limited to the following:**

- Each animal must be placed in a clean pen every day, and the pickup slip moved to the appropriate location.
- Each pen must be vacated, hosed, and made free of fecal matter and urine at least twice daily.
- The kennel decks must be cleaned and left standing in any cage that is not in use.
- All numbered pickup slips must be accounted for.
- All dogs must be given fresh food and water at least once daily. Dogs needing additional food/water must be given additional food/water.
- Common area floors must be hosed down and mopped daily with the supplied PARVO cleaning solution.
- Dishes and buckets must be washed and properly stacked so that they may dry.
- The food barrel must be sealed to prevent vermin infestation.
- The bathroom must be cleaned/checked at least once a week.
- The back room must be cleaned/checked at least once a week.
- The trash must be taken out as needed.
- The shelter grounds must be kept neat at all times.
- Proper cooling or heating must be maintained at all times.
- Any problems must be reported in writing to the Animal Shelter Supervisor (Tom Watson).
- All cleaning supplies ordered must have approval of the Animal Shelter Supervisor (Tom Watson) prior to ordering.
- Unless it is being cleaned/serviced, the Shelter must be secured at all times.
- The food in the barrel must be periodically emptied for rotational purposes.
- Performs general grounds maintenance work as necessary, including but not limited to mowing grass; edging walkways; removing vegetation around ditches and rights-of-way; installing, trimming, maintaining and/or removing trees and shrubbery; installing and maintaining planting beds; applying fertilizers; raking and removing debris from grounds, etc.
- Assists in inspecting facilities for proper maintenance and identifying repair needs.
- Performs heavy physical labor as necessary to complete assigned tasks.
- Prepares accurate and complete reports of work completed.
- Orders supplies and materials as needed.
- This list may be updated/changed at any time with duties being added/removed.

**MINIMUM QUALIFICATIONS****Knowledge of:**

- Safe work practices.

**Ability to:**

- Understand and follow oral and written instructions.
- Read and write at a level required for successful job performance.
- Maintain accurate, routine records.
- Safely use and maintain assigned vehicles, equipment and tools.
- Perform basic maintenance and repair tasks.
- Communicate clearly and concisely, both orally and in writing, using the English language.
- Establish and maintain effective working relationships with those contacted in the course of the work.
- Deal tactfully and courteously with the public.
- Meet the physical requirements necessary to safely and effectively perform the required duties.
- Work cooperatively with others.
- Perform work safely following all rules and regulations.
- Recognize and take effective action in potentially hazardous conditions on the job site or while operating equipment.

**Education and Experience:** Any combination of education and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

**Education:**

A High School Diploma or GED equivalent is required.

**Experience:**

Some work experience in custodial, groundskeeping, or work involving heavy physical labor is desirable.

**Other Requirements:**

- Must possess a California driver's license and have a satisfactory driving record.
- Be at least 18 years of age at the time of application deadline.
- Be a U.S. citizen or a permanent resident alien who is eligible and applied for U.S. citizenship.
- Be "drug free".

**ITEM NO.: J-14  
AUTHORIZE SUBMITTAL OF A  
CALIFORNIA DISASTER ASSISTANCE  
ACT PROGRAM PROJECT APPLICATION  
AND ADOPT ASSOCIATED RESOLUTION  
NO. 04-14-2015-01 - DESIGNATION OF  
APPLICANT'S AGENT FOR NON-STATE  
AGENCIES.**

**April 14, 2015**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS**

**FROM: CITY MANAGER JOHN L. BREWER, AICP**   
**LISA M. LINNET, ADMINISTRATIVE ASSISTANT**

**SUMMARY:**

Staff requests authorization to submit a California Disaster Assistance Act Program Project Application to enable the City to hopefully recoup some of the expenses incurred during the December 2014 Storm event. They are also requesting adoption of the attached required Resolution designating specific agents authorized to act/sign documents on behalf of the City in relation to this and future applications.

On February 20, 2015, the California Governor's Office of Emergency Services designated that Lake and Tehama Counties qualified for disaster assistance for the 2014 December Storms, specifically the incident period from November 30<sup>th</sup> to December 31, 2014. This enables the City to submit an application for recovery of eligible costs for damages incurred during this period; however it provides recovery for Permanent Work only at a 75%-25% cost share. Also, to be eligible for assistance, applicants must incur an aggregate state-share total of at least \$2,500 for each declared disaster.

Staff is currently working with Marcia Burchiel, Disaster Assistance Program Specialist, Cal-OES (California Office of Emergency Services) to determine the qualifying expenses and complete the necessary forms and application.

There are specific qualifying expenses listed by the following Categories:

- Category A: Debris Removal
- Category B: Emergency Protective Measures
- Category C: Roads & Bridges
- Category D: Water Control/Facilities
- Category E: Buildings & Equipment
- Category F: Utilities
- Category G: Parks, Recreational & Other

Other Categories covered include: Replacement/Relocation, Trees/Shrubs/Vegetation, Eligible Costs, Cost-Sharing, Force Account Labor, and Force Account Equipment.

Staff has a preliminary total of \$14,405.12 in what we believe to be qualifying expenses. Should this determination be accurate, the City could possibly recoup \$10,803.84 (75%) should Council authorize Staff to proceed with the application and adopt the proposed Resolution.

**RECOMMENDATION:**

**MAYOR AND COUNCIL APPROVE:**

- 1. AUTHORIZE STAFF SUBMITTAL OF A CALIFORNIA DISASTER ASSISTANCE ACT PROGRAM PROJECT APPLICATION TO RECOVER SOME COSTS INCURRED DURING THE DECEMBER 2014 STORM EVENT; AND**
- 2. ADOPT THE ASSOCIATED REQUIRED DESIGNATION OF APPLICANT'S AGENT RESOLUTION 04-14-2015-01 FOR NON-STATE AGENCIES.**

RESOLUTION No.: 04-14-2015-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING  
DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR  
NON-STATE AGENCIES

BE IT RESOLVED BY THE City Council OF THE City of Corning THAT:

City Manager, (currently John L. Brewer, AICP), or

Public Works Director, (currently vacant), or

City Treasurer, (currently Pala Cantrell)

Are hereby authorized to execute for and on behalf of the City of Corning, a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Corning, a public entity established under the laws of the State of CA hereby authorizes its agent(s) to provide to the California Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

- This is a universal Resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
- This is a disaster specific Resolution and is effective for only disaster number(s) \_\_\_\_\_.

The foregoing Resolution was passed by the City Council of the City of Corning, this 14<sup>th</sup> day of April 2015.

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Gary R. Strack, Mayor

**ATTEST:**

\_\_\_\_\_  
Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, duly appointed and City Clerk of the City of Corning, do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the City Council of the City of Corning on the 14<sup>th</sup> day of April, 2015.

\_\_\_\_\_  
Lisa M. Linnet, City Clerk

RESOLUTION No. : 04-14-2015-01  
**DESIGNATION OF APPLICANT'S AGENT RESOLUTION  
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE City Council OF THE City of Corning  
(Governing Body) (Name of Applicant)

THAT City Manager, OR  
(Title of Authorized Agent)

Public Works Director, OR  
(Title of Authorized Agent)

City Treasurer  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Corning, a public entity  
(Name of Applicant)  
established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Corning, a public entity established under the laws of the State of CA  
(Name of Applicant)  
hereby authorizes its agent(s) to provide to the California Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

**Please check the appropriate box below:**

This is a universal resolution and is effective for all open and futures disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) \_\_\_\_\_

Passed and approved this 14th day of April, 2015

Gary R. Strack, Mayor  
(Name and Title of Governing Body Representative)

Darlene Dickison, Vice Mayor Dave Linnet, Councilman  
(Name and Title of Governing Body Representative)

Willie Smith, Councilwoman Tony Cardenas, Councilman  
(Name and Title of Governing Body Representative)

CERTIFICATION

I, Lisa M. Linnet, duly appointed and City Clerk of  
(Name) (Title)

City of Corning, do hereby certify that the above is a true and correct copy of a  
(Name of Applicant)

Resolution passed and approved by the City Council of the City of Corning  
(Governing Body) (Name of Applicant)

on the 14th day of April, 2015.

\_\_\_\_\_  
(Signature) City Clerk  
(Title)

**ITEM NO.: J-15  
CONTINUING DROUGHT AND CITY OF  
CORNING WATER CONSERVATION  
PROGRAM**

**APRIL 14, 2015**

**TO: MAYOR AND CITY COUNCILMEMBERS, CORNING CALIFORNIA**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER** *JLB*  
**STEVE LINDEMAN, ASSISTANT PUBLIC WORKS DIRECTOR**

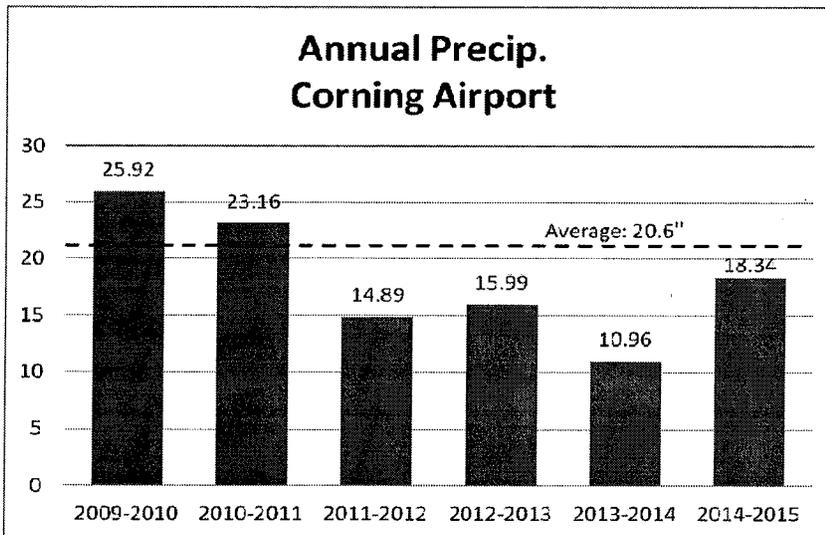
**SUMMARY:**

Due to the continuing drought conditions, and the recent request by the Governor, we should consider implementing Stage II of the Water Conservation Program. Stage II implements mandatory measures intended to reduce water use by 25%. However, upon close examination, the section describing Stage II allotment limits of the Water Conservation Program Ordinance is difficult to interpret, and explain to our water customers. For that reason, staff recommends that the ordinance be revised for clarity prior to implementing Stage II of the program.

**BACKGROUND:**

We're in the midst of a prolonged drought in California. For evidence of that locally, please see the chart below that shows annual rainfall totals collected at the Corning Municipal Airport.

Rainfall is measured by fiscal year; from July 1<sup>st</sup> thru June 30<sup>th</sup>. In Corning we average about 20.6" of precipitation a year. The chart shows the average rainfall and the totals we've experienced for the last six years. Note the shortfalls we've experienced over the last four years.



The total of 18.34" shown for this year is current as of April 8<sup>th</sup>. That represents about 89% of the 20.6" average and could increase. But, regardless of the total we receive this year, we can't make up for the accumulated 20" shortfall amassed over the prior three years.

**CORNING WATER UTILITY SYSTEM:**

We rely on eight municipal wells that pump groundwater as our sole source of water for the City. The aquifer from which we draw water is recharged by rainfall. Short rainfall accumulations mean less groundwater recharge and additional drawdown to the aquifer. When

that occurs over several years, the groundwater levels are naturally lowered. At the same time, recharge that previously occurred from agricultural flood irrigation has diminished since water deliveries via the Corning Canal have been reduced or suspended. Without the canal water, some agriculturists have drilled new water wells to irrigate their crops. Those ag. wells then draw water from the same aquifer from which the City relies.

We track and chart the standing water levels in those wells and, despite seasonal fluctuations, have noted lowering groundwater levels over the recent drought period. For that reason and to comply with the Governor's directive, we should implement additional measures to conserve water.

#### **STATE WATER CONSERVATION ACTIONS:**

On April 1, 2015 California Governor Jerry Brown issued an Executive Order that ordered State Officials to impose mandatory water use restrictions in California. Those restrictions target a 25% reduction in water use. A copy of the Associated Press article (Exhibit "A") reporting the Governor's speech and the Executive Order (Exhibit "B") are attached to this staff report.

The Water Resources Control Board intends to extend previously implemented (but temporary) regulations aimed at Water Conservation. Those previous measures include prohibitions on excess irrigation, requiring hose nozzles when washing vehicles, and requiring recirculating water fountains. Their latest Emergency Regulations (Exhibit "C") would also implement other measures that are applicable to "Urban Water Suppliers" as defined by the State Water Code (Sec. 10617-attached as "C-6"). Urban water Suppliers provide retail water deliveries to 3,000 or more customers or supply more than 3,000 acre-feet of water annually. Those measures include limits in the frequency of landscape irrigation and mandatory monthly reporting to the State Water Resources Control Board.

The City of Corning serves fewer than 2,300 water connections, or "customers". In terms of volume, we pumped and distributed about 2,657 acre-feet of water in 2014. So, we do not qualify as an "Urban Water Supplier", and the new regulations implemented by the water Resources Control Board do not specifically affect us. However, in spite of that exemption, we are a part of the "California Community" and should do our part to conserve water. Additionally, groundwater is a limited resource, so, it just makes sense to conserve water, particularly in drought years. Also of note, the Water Resources Control Board may implement additional measures that will affect us in the future. We should keep abreast of their actions.

#### **CORNING WATER CONSERVATION PROGRAM:**

In 1994 the City adopted Ordinance No. 545 that added a Water Conservation Program to the Municipal Code (Chapter 13.14-attached as Exhibit "D"). The Water Conservation Program has 4 implementation stages. Stage 1, implementing a voluntary 15% reduction in water usage was adopted by the City Council on February 11, 2014.

In light of the continued drought conditions and the State actions, it is appropriate to "ramp up" our efforts to conserve water. The next logical step would be to implement Stage II of the Water Conservation Program. That would impose a mandatory 25% reduction in water

usage. The imposition of Stage II will require City staff to determine the "baseline" water usage from historical data and then establish monthly allotments. The monthly allotments will become the basis for "regular" as opposed to "penalty" water usage billing.

. The current Stage II "allotment" ratios are included in Corning Municipal Code Section 13.14.030. The criteria for "base" and "monthly" allotments is complicated and difficult to understand and explain. Because we'll need to clearly communicate the details of how the allotments are determined and the consequences of overuse to our customers, it's imperative that the Ordinance be clear-cut and understandable. For that reason, and since our Staff will have to do the math for each and every water customer, we should rewrite and simplify that section. We are working with the City Attorney to generate more understandable allotment criteria and will soon present that in draft Ordinance form for Council review and action.

**STAFF RECOMMENDATION:**

This is informational only at this time. Staff will compile and present a revision to the Water Conservation Program Ordinance for Council consideration and, upon adoption, present information regarding implementation of additional water conservation measures for Council consideration.

## **EXHIBIT "A"**

ECHO LAKE, Calif. (AP) April 1, 2015— California Gov. Jerry Brown ordered state officials Wednesday to impose mandatory water restrictions for the first time in history as the state grapples with a serious drought.

Standing in dry, brown grass at a site that he said normally would be snow-covered this time of year, Brown announced he had signed an executive order requiring the State Water Resources Control Board to implement measures in cities and towns to cut water usage by 25 percent compared with 2013 levels.

The move will affect residents, businesses, farmers and other users.

"We're in a historic drought and that demands unprecedented action," Brown said at the news conference at Echo Summit in the Sierra Nevada, where state water officials found no snow on the ground for their manual survey of the snowpack. "We have to pull together and save water in every way we can."

Brown's order also will require campuses, golf courses, cemeteries and other large landscapes to significantly cut water use; direct local governments to replace 50 million square feet of lawns throughout the state with drought-tolerant landscaping; and create a temporary rebate program for consumers who replace old water-sucking appliances with more efficient ones.

"We're in a new era; the idea of your nice little green grass getting water every day, that's going to be a thing of the past," Brown said.

The order calls on local water agencies to implement tiered water pricing that charges higher rates as more water is used and requires agricultural users to report more water use information to state regulators.

Brown's office said that would boost the state's ability to enforce laws against illegal water diversions and water waste.

The order also prohibits new homes and developments from using drinkable water for irrigation if the structures lack water-efficient drip systems. In addition, the watering of decorative grasses on public street medians is banned.

The snowpack has been in decline all year, with electronic measurements in March showing the statewide snow water equivalent at 19 percent of the historical average for that date.

Snow supplies about a third of the state's water, and a higher snowpack translates to more water in California reservoirs to meet demand in summer and fall.

There was no snow at the site of Wednesday's survey near Echo Summit, about 90 miles east of Sacramento.

"It is such an unprecedented lack of snow, it is way, way below records," said Frank Gehrke, chief of snow surveys for the California Department of Water Resources.

Officials say the snowpack is far below the historic lows of 1977 and 2014, when it was 25 percent of normal on April 1 — the time when the snowpack is generally at its peak.

Brown previously declared a drought emergency and stressed the need for sustained water conservation. But he has come under increasing pressure to be more aggressive as the state enters its fourth year of drought.

# EXHIBIT "B"

## Executive Department

State of California

### EXECUTIVE ORDER B-29-15

**WHEREAS** on January 17, 2014, I proclaimed a State of Emergency to exist throughout the State of California due to severe drought conditions; and

**WHEREAS** on April 25, 2014, I proclaimed a Continued State of Emergency to exist throughout the State of California due to the ongoing drought; and

**WHEREAS** California's water supplies continue to be severely depleted despite a limited amount of rain and snowfall this winter, with record low snowpack in the Sierra Nevada mountains, decreased water levels in most of California's reservoirs, reduced flows in the state's rivers and shrinking supplies in underground water basins; and

**WHEREAS** the severe drought conditions continue to present urgent challenges including: drinking water shortages in communities across the state, diminished water for agricultural production, degraded habitat for many fish and wildlife species, increased wildfire risk, and the threat of saltwater contamination to fresh water supplies in the Sacramento-San Joaquin Bay Delta; and

**WHEREAS** a distinct possibility exists that the current drought will stretch into a fifth straight year in 2016 and beyond; and

**WHEREAS** new expedited actions are needed to reduce the harmful impacts from water shortages and other impacts of the drought; and

**WHEREAS** the magnitude of the severe drought conditions continues to present threats beyond the control of the services, personnel, equipment, and facilities of any single local government and require the combined forces of a mutual aid region or regions to combat; and

**WHEREAS** under the provisions of section 8558(b) of the Government Code, I find that conditions of extreme peril to the safety of persons and property continue to exist in California due to water shortage and drought conditions with which local authority is unable to cope; and

**WHEREAS** under the provisions of section 8571 of the California Government Code, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay the mitigation of the effects of the drought.

**NOW, THEREFORE, I, EDMUND G. BROWN JR.**, Governor of the State of California, in accordance with the authority vested in me by the Constitution and statutes of the State of California, in particular Government Code sections 8567 and 8571 of the California Government Code, do hereby issue this Executive Order, effective immediately.



**IT IS HEREBY ORDERED THAT:**

1. The orders and provisions contained in my January 17, 2014 Proclamation, my April 25, 2014 Proclamation, and Executive Orders B-26-14 and B-28-14 remain in full force and effect except as modified herein.

**SAVE WATER**

2. The State Water Resources Control Board (Water Board) shall impose restrictions to achieve a statewide 25% reduction in potable urban water usage through February 28, 2016. These restrictions will require water suppliers to California's cities and towns to reduce usage as compared to the amount used in 2013. These restrictions should consider the relative per capita water usage of each water suppliers' service area, and require that those areas with high per capita use achieve proportionally greater reductions than those with low use. The California Public Utilities Commission is requested to take similar action with respect to investor-owned utilities providing water services.
3. The Department of Water Resources (the Department) shall lead a statewide initiative, in partnership with local agencies, to collectively replace 50 million square feet of lawns and ornamental turf with drought tolerant landscapes. The Department shall provide funding to allow for lawn replacement programs in underserved communities, which will complement local programs already underway across the state.
4. The California Energy Commission, jointly with the Department and the Water Board, shall implement a time-limited statewide appliance rebate program to provide monetary incentives for the replacement of inefficient household devices.
5. The Water Board shall impose restrictions to require that commercial, industrial, and institutional properties, such as campuses, golf courses, and cemeteries, immediately implement water efficiency measures to reduce potable water usage in an amount consistent with the reduction targets mandated by Directive 2 of this Executive Order.
6. The Water Board shall prohibit irrigation with potable water of ornamental turf on public street medians.
7. The Water Board shall prohibit irrigation with potable water outside of newly constructed homes and buildings that is not delivered by drip or microspray systems.



8. The Water Board shall direct urban water suppliers to develop rate structures and other pricing mechanisms, including but not limited to surcharges, fees, and penalties, to maximize water conservation consistent with statewide water restrictions. The Water Board is directed to adopt emergency regulations, as it deems necessary, pursuant to Water Code section 1058.5 to implement this directive. The Water Board is further directed to work with state agencies and water suppliers to identify mechanisms that would encourage and facilitate the adoption of rate structures and other pricing mechanisms that promote water conservation. The California Public Utilities Commission is requested to take similar action with respect to investor-owned utilities providing water services.

#### **INCREASE ENFORCEMENT AGAINST WATER WASTE**

9. The Water Board shall require urban water suppliers to provide monthly information on water usage, conservation, and enforcement on a permanent basis.
10. The Water Board shall require frequent reporting of water diversion and use by water right holders, conduct inspections to determine whether illegal diversions or wasteful and unreasonable use of water are occurring, and bring enforcement actions against illegal diverters and those engaging in the wasteful and unreasonable use of water. Pursuant to Government Code sections 8570 and 8627, the Water Board is granted authority to inspect property or diversion facilities to ascertain compliance with water rights laws and regulations where there is cause to believe such laws and regulations have been violated. When access is not granted by a property owner, the Water Board may obtain an inspection warrant pursuant to the procedures set forth in Title 13 (commencing with section 1822.50) of Part 3 of the Code of Civil Procedure for the purposes of conducting an inspection pursuant to this directive.
11. The Department shall update the State Model Water Efficient Landscape Ordinance through expedited regulation. This updated Ordinance shall increase water efficiency standards for new and existing landscapes through more efficient irrigation systems, greywater usage, onsite storm water capture, and by limiting the portion of landscapes that can be covered in turf. It will also require reporting on the implementation and enforcement of local ordinances, with required reports due by December 31, 2015. The Department shall provide information on local compliance to the Water Board, which shall consider adopting regulations or taking appropriate enforcement actions to promote compliance. The Department shall provide technical assistance and give priority in grant funding to public agencies for actions necessary to comply with local ordinances.
12. Agricultural water suppliers that supply water to more than 25,000 acres shall include in their required 2015 Agricultural Water Management Plans a detailed drought management plan that describes the actions and measures the supplier will take to manage water demand during drought. The Department shall require those plans to include quantification of water supplies and demands for 2013, 2014, and 2015 to the extent data is available. The Department will provide technical assistance to water suppliers in preparing the plans.

13. Agricultural water suppliers that supply water to 10,000 to 25,000 acres of irrigated lands shall develop Agricultural Water Management Plans and submit the plans to the Department by July 1, 2016. These plans shall include a detailed drought management plan and quantification of water supplies and demands in 2013, 2014, and 2015, to the extent that data is available. The Department shall give priority in grant funding to agricultural water suppliers that supply water to 10,000 to 25,000 acres of land for development and implementation of Agricultural Water Management Plans.
14. The Department shall report to Water Board on the status of the Agricultural Water Management Plan submittals within one month of receipt of those reports.
15. Local water agencies in high and medium priority groundwater basins shall immediately implement all requirements of the California Statewide Groundwater Elevation Monitoring Program pursuant to Water Code section 10933. The Department shall refer noncompliant local water agencies within high and medium priority groundwater basins to the Water Board by December 31, 2015, which shall consider adopting regulations or taking appropriate enforcement to promote compliance.
16. The California Energy Commission shall adopt emergency regulations establishing standards that improve the efficiency of water appliances, including toilets, urinals, and faucets available for sale and installation in new and existing buildings.

#### **INVEST IN NEW TECHNOLOGIES**

17. The California Energy Commission, jointly with the Department and the Water Board, shall implement a Water Energy Technology (WET) program to deploy innovative water management technologies for businesses, residents, industries, and agriculture. This program will achieve water and energy savings and greenhouse gas reductions by accelerating use of cutting-edge technologies such as renewable energy-powered desalination, integrated on-site reuse systems, water-use monitoring software, irrigation system timing and precision technology, and on-farm precision technology.

#### **STREAMLINE GOVERNMENT RESPONSE**

18. The Office of Emergency Services and the Department of Housing and Community Development shall work jointly with counties to provide temporary assistance for persons moving from housing units due to a lack of potable water who are served by a private well or water utility with less than 15 connections, and where all reasonable attempts to find a potable water source have been exhausted.
19. State permitting agencies shall prioritize review and approval of water infrastructure projects and programs that increase local water supplies, including water recycling facilities, reservoir improvement projects, surface water treatment plants, desalination plants, stormwater capture, and greywater systems. Agencies shall report to the Governor's Office on applications that have been pending for longer than 90 days.

20. The Department shall take actions required to plan and, if necessary, implement Emergency Drought Salinity Barriers in coordination and consultation with the Water Board and the Department of Fish and Wildlife at locations within the Sacramento - San Joaquin delta estuary. These barriers will be designed to conserve water for use later in the year to meet state and federal Endangered Species Act requirements, preserve to the extent possible water quality in the Delta, and retain water supply for essential human health and safety uses in 2015 and in the future.
21. The Water Board and the Department of Fish and Wildlife shall immediately consider any necessary regulatory approvals for the purpose of installation of the Emergency Drought Salinity Barriers.
22. The Department shall immediately consider voluntary crop idling water transfer and water exchange proposals of one year or less in duration that are initiated by local public agencies and approved in 2015 by the Department subject to the criteria set forth in Water Code section 1810.
23. The Water Board will prioritize new and amended safe drinking water permits that enhance water supply and reliability for community water systems facing water shortages or that expand service connections to include existing residences facing water shortages. As the Department of Public Health's drinking water program was transferred to the Water Board, any reference to the Department of Public Health in any prior Proclamation or Executive Order listed in Paragraph 1 is deemed to refer to the Water Board.
24. The California Department of Forestry and Fire Protection shall launch a public information campaign to educate the public on actions they can take to help to prevent wildfires including the proper treatment of dead and dying trees. Pursuant to Government Code section 8645, \$1.2 million from the State Responsibility Area Fire Prevention Fund (Fund 3063) shall be allocated to the California Department of Forestry and Fire Protection to carry out this directive.
25. The Energy Commission shall expedite the processing of all applications or petitions for amendments to power plant certifications issued by the Energy Commission for the purpose of securing alternate water supply necessary for continued power plant operation. Title 20, section 1769 of the California Code of Regulations is hereby waived for any such petition, and the Energy Commission is authorized to create and implement an alternative process to consider such petitions. This process may delegate amendment approval authority, as appropriate, to the Energy Commission Executive Director. The Energy Commission shall give timely notice to all relevant local, regional, and state agencies of any petition subject to this directive, and shall post on its website any such petition.

26. For purposes of carrying out directives 2–9, 11, 16–17, 20–23, and 25, Division 13 (commencing with section 21000) of the Public Resources Code and regulations adopted pursuant to that Division are hereby suspended. This suspension applies to any actions taken by state agencies, and for actions taken by local agencies where the state agency with primary responsibility for implementing the directive concurs that local action is required, as well as for any necessary permits or approvals required to complete these actions. This suspension, and those specified in paragraph 9 of the January 17, 2014 Proclamation, paragraph 19 of the April 25, 2014 proclamation, and paragraph 4 of Executive Order B-26-14, shall remain in effect until May 31, 2016. Drought relief actions taken pursuant to these paragraphs that are started prior to May 31, 2016, but not completed, shall not be subject to Division 13 (commencing with section 21000) of the Public Resources Code for the time required to complete them.
27. For purposes of carrying out directives 20 and 21, section 13247 and Chapter 3 of Part 3 (commencing with section 85225) of the Water Code are suspended.
28. For actions called for in this proclamation in directive 20, the Department shall exercise any authority vested in the Central Valley Flood Protection Board, as codified in Water Code section 8521, et seq., that is necessary to enable these urgent actions to be taken more quickly than otherwise possible. The Director of the Department of Water Resources is specifically authorized, on behalf of the State of California, to request that the Secretary of the Army, on the recommendation of the Chief of Engineers of the Army Corps of Engineers, grant any permission required pursuant to section 14 of the Rivers and Harbors Act of 1899 and codified in section 48 of title 33 of the United States Code.
29. The Department is directed to enter into agreements with landowners for the purposes of planning and installation of the Emergency Drought Barriers in 2015 to the extent necessary to accommodate access to barrier locations, land-side and water-side construction, and materials staging in proximity to barrier locations. Where the Department is unable to reach an agreement with landowners, the Department may exercise the full authority of Government Code section 8572.
30. For purposes of this Executive Order, chapter 3.5 (commencing with section 11340) of part 1 of division 3 of the Government Code and chapter 5 (commencing with section 25400) of division 15 of the Public Resources Code are suspended for the development and adoption of regulations or guidelines needed to carry out the provisions in this Order. Any entity issuing regulations or guidelines pursuant to this directive shall conduct a public meeting on the regulations and guidelines prior to adopting them.

31. In order to ensure that equipment and services necessary for drought response can be procured quickly, the provisions of the Government Code and the Public Contract Code applicable to state contracts, including, but not limited to, advertising and competitive bidding requirements, are hereby suspended for directives 17, 20, and 24. Approval by the Department of Finance is required prior to the execution of any contract entered into pursuant to these directives.

This Executive Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

**I FURTHER DIRECT** that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given to this Order.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 1<sup>st</sup> day of April 2015.

---

EDMUND G. BROWN JR.  
Governor of California

**ATTEST:**

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ALEX PADILLA  
Secretary of State

## ADOPTED TEXT OF EMERGENCY REGULATION

### Article 22.5. Drought Emergency Water Conservation.

#### Sec. 863. Findings of Drought Emergency.

(a) The State Water Resources Control Board finds as follows:

- (1) On January 17, 2014, the Governor issued a proclamation of a state of emergency under the California Emergency Services Act based on drought conditions;
- (2) On April 25, 2014, the Governor issued a proclamation of a continued state of emergency under the California Emergency Services Act based on continued drought conditions;
- (3) The drought conditions that formed the basis of the Governor's emergency proclamations continue to exist;
- (4) The present year is critically dry and has been immediately preceded by two or more consecutive below normal, dry, or critically dry years; and
- (5) The drought conditions will likely continue for the foreseeable future and additional action by both the State Water Resources Control Board and local water suppliers will likely be necessary to further promote conservation.

Authority: Section 1058.5, Water Code.

References: Sections 102, 104 and 105, Water Code.

#### Sec. 864. ~~Prohibited Activities~~End-User Requirements in Promotion of Water Conservation.

(a) To promote water conservation, each of the following actions is prohibited, except where necessary to address an immediate health and safety need or to comply with a term or condition in a permit issued by a state or federal agency:

- (1) The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;
- (2) The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;
- (3) The application of potable water to driveways and sidewalks; ~~and~~
- (4) The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system;
- (5) The application of potable water to outdoor landscapes during and within 48 hours after measurable rainfall; and
- (6) The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased.

(b) To promote water conservation, operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guestroom using clear and easily understood language.

~~(b)(c)~~ The taking of any action prohibited in subdivision (a) or the failure to take any action required in subdivision (b) of this section, in addition to any other applicable civil or criminal penalties, is an infraction, punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs.

Authority: Section 1058.5, Water Code.

References: Sections 102, 104 and 105, Water Code.

#### Sec. 865. Mandatory Actions by Water Suppliers.

(a) The term "urban water supplier," when used in this section, refers to a supplier that meets the definition set forth in Water Code section 10617, except it does not refer to suppliers when they are functioning solely in a wholesale capacity, but does apply to suppliers when they are functioning in a retail capacity.

~~(b)(1)~~ To promote water conservation, each urban water supplier shall implement all requirements and actions of the stage of its water shortage contingency plan that ~~imposes~~ includes mandatory restrictions on the number of days that outdoor irrigation of ornamental landscapes or turf with potable water is allowed, or shall amend its water shortage contingency plan to include mandatory restrictions on the number of days that outdoor irrigation of ornamental landscapes or turf with potable water is allowed and implement these restrictions within forty-five (45) days. Urban water suppliers with approved alternate plans as described in subdivision (b)(2) are exempted from this requirement.

~~(2)~~ ~~As an alternative to subdivision (b)(1), a~~ An urban water supplier may submit a request to the Executive Director for approval of an alternate plan that includes allocation-based rate structures that satisfies the requirements of chapter 3.4 (commencing with section 370) of division 1 of the Water Code, and the Executive Director may approve such an alternate plan upon determining that the rate structure, in conjunction with other measures, achieves a level of conservation that would be superior to that achieved by implementing limitations on outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week.

(c) To promote water conservation, each urban water supplier that does not have a water shortage contingency plan that restricts the number of days that outdoor irrigation of ornamental landscapes and turf with potable water is allowed, or has been notified by the Department of Water Resources that its water shortage contingency plan does not meet the requirements of Water Code section 10632 shall, within ~~thirty-fourty-five (3045)~~ days, limit outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week ~~or shall implement another mandatory conservation measure or measures intended to achieve a comparable reduction in water consumption by the persons it serves relative to the amount consumed in 2013.~~

(d) In furtherance of the promotion of water conservation each urban water supplier shall:

(1) Provide prompt notice to a customer whenever the supplier obtains information that indicates that a leak may exist within the end-users exclusive control.

(2) pPrepare and submit to the State Water Resources Control Board by the 15<sup>th</sup> of each month a monitoring report on forms provided by the Board. The monitoring

report shall include the amount of potable water the urban water supplier produced, including water provided by a wholesaler, in the preceding calendar month and shall compare that amount to the amount produced in the same calendar month in 2013. ~~Beginning October 15, 2014, The monitoring report shall specify the population served by the urban water supplier, the percentage of water produced that is used for the residential sector, descriptive statistics on water conservation compliance and enforcement efforts, and the number of days that outdoor irrigation is allowed. †The~~ monitoring report shall also estimate the gallons of water per person per day used by the residential customers it serves. ~~In its initial monitoring report, each urban water supplier shall state the number of persons it serves.~~

(e) To promote water conservation, each distributor of a public water supply, as defined in Water Code section 350, that is not an urban water supplier shall, within ~~thirty~~ forty-five (45) days, take one or more of the following actions:

- (1) Limit outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week; or
- (2) Implement another mandatory conservation measure or measures intended to achieve a ~~comparable~~ 20 percent reduction in water consumption by the persons it serves relative to the amount consumed in 2013.

Authority: Section 1058.5, Water Code.

References: Sections 102, 104, 105; 350; 10617 and 10632, Water Code.



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## California Water Code

### Section 10617

10611
10611.5
10612
10613
10614
10615
10616
10616.5
10617

“Urban water supplier” means a supplier, either publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually. An urban water supplier includes a supplier or contractor for water, regardless of the basis of right, which distributes or sells for ultimate resale to customers. This part applies only to water supplied from public water systems subject to Chapter 4 (commencing with Section 116275) of Part 12 of Division 104 of the Health and Safety Code.

Cite as

**Bluebook**  
CA•Water•S•10617

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In 2014 we pumped 866 million gallons of water, or about 2,657 acre feet. (< 3,000 acrefeet)

We serve 2,264 water customers. (< 3000 customers)

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## State Water Board Drought Year Water Actions

### Executive Order provisions on conservation for State Water Board regulation

#### Mandatory Statewide conservation to achieve 25% reduction in water use:

2. The State Water Resources Control Board (Water Board) shall impose restrictions to achieve a statewide 25% reduction in potable urban water usage through February 28, 2016. These restrictions will require water suppliers to California's cities and towns to reduce usage as compared to the amount used in 2013. These restrictions should consider the relative per capita water usage of each water suppliers' service area, and require that those areas with high per capita use achieve proportionally greater reductions than those with low use. The California Public Utilities Commission is requested to take similar action with respect to investor-owned utilities providing water services.
5. The Water Board shall impose restrictions to require that commercial, industrial, and institutional properties, such as campuses, golf courses, and cemeteries, immediately implement water efficiency measures to reduce potable water usage in an amount consistent with the reduction targets mandated by Directive 2 of this Executive Order.
6. The Water Board shall prohibit irrigation with potable water of ornamental turf on public street medians.
7. The Water Board shall prohibit irrigation with potable water outside of newly constructed homes and buildings that is not delivered by drip or microspray systems.
8. The Water Board shall direct urban water suppliers to develop rate structures and other pricing mechanisms, including but not limited to surcharges, fees, and penalties, to maximize water conservation consistent with statewide water restrictions. The Water Board is directed to adopt emergency regulations, as it deems necessary, pursuant to Water Code section 1058.5 to implement this directive. The Water Board is further directed to work with state agencies and water suppliers to identify mechanisms that would encourage and facilitate the adoption of rate structures and other pricing mechanisms that promote water conservation. The California Public Utilities Commission is requested to take similar action with respect to investor-owned utilities providing water services.
9. The Water Board shall require urban water suppliers to provide monthly information on water usage, conservation, and enforcement on a permanent basis.

(Update 4/2/15)

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The State Water Board is one of five environmental entities operating under  
the authority of the California Environmental Protection Agency  
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## State Water Board Drought Year Water Actions

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### Proposed Emergency Conservation Regulation Schedule

The State Water Board is committed to expedited development of the requirements to implement the Governor's directive for Californians to reduce water use by 25%. The proposed schedule below is for the development of emergency regulations to implement both the new prohibitions and restrictions on water use as well as the 25% statewide reduction in potable urban water use contained in the April 1, 2015 Executive Order.

- Governor issues Drought Executive Order - **April 1, 2015**
- Notice announcing release of draft regulatory framework and request for public comment - **April 7, 2015**
- Notice announcing release of draft regulations for informal public comment - **April 17, 2015**
- Emergency rulemaking formal notice - **April 28, 2015**
- Board hearing and adoption - **May 5 or 6, 2015**

(Update 4/2/15)

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The State Water Board is one of five environmental entities operating under the authority of the California Environmental Protection Agency.  
[Cal/EPA](#) | [ARB](#) | [CalRecycle](#) | [DPR](#) | [DTSC](#) | [OEHHA](#) | [SWRCB](#)

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# EXHIBIT "D"

## Chapter 13.14 - PROPOSED WATER CONSERVATION PROGRAM

### Sections:

#### 13.14.010 - Purpose.

The purpose of this chapter is to establish a proposed water conservation program to equitably distribute the available water to the city's customers and to ensure an adequate supply for human consumption, sanitation and fire protection. The purposes of this plan are met by the establishment of a four stage plan of man-agement.

*(Ord. 545 §1(part), 1994).*

#### 13.14.020 - Stage I-Volunteer conservation program-Fifteen percent reduction in normal usage.

The following represent the elements of Stage I of the proposed water conservation program:

- A. Notification to customers by direct mailing, news-letters, press releases, public meetings, educational mate-rials (handouts) and/or meetings in the local schools explaining that a drought condition exists and that the city must reduce its water consumption. Local grade schools may be encouraged to hold water conservation poster contests. The posters could be displayed by local merchants in their windows for a period of time;
- B. Provide educational literature for conservation practices regarding waste, over watering, leaks, etc.

Provide information and assistance to customers on reading their water meters and monitoring water usage;

- C. Encourage the use of native plants or other water conserving vegetation;
- D. Encourage the use of efficient landscaping systems (drip, timed sprinkler, etc.). Encourage evening and early morning watering to reduce evaporation;
- E. Discourage the emptying and refilling of swimming pools, ponds, etc;
- F. Informational/educational warnings for waste, overwatering and leaks;
- G. Encourage water-reducing methods in household use (full loads for dishwasher and clothes washer, low-flow showerhead, patio sweeping, use shut-off valve on hose for car washing and watering, patio cleaning, etc.).

*(Ord. 545 §1(part), 1994).*

#### 13.14.030 - Stage II -Mandatory twenty-five percent reduction.

All Stage I requirements apply, plus the following:

# STAGE II

- A. All customers must reduce their consumption in accordance with the following provisions:
  - 1. For all customers (residential, commercial, retail and industrial) a base allotment will be determined. That base allotment will be the lesser of the following:
    - (1) the four-year average usage for the winter months of November through March; or (2) the four-year average usage for that month. Customer's monthly allotment will consist of the base allotment plus seventy-five percent of the difference between the previous four-



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year average usage for that month and the base allotment. That corresponds to a twenty-five percent reduction of the previous four-year average for the month usage over the base allotment. Such water will be charged at the current rates in effect.

2. A penalty of two dollars and fifty cents per one thousand gallons, or any part thereof, will be charged on any water used above the amount allocated.
- B. New water service applications may be granted by the public works director upon the condition that the water shall be used for internal purposes only, and that land-scaping must be delayed until drought conditions are lifted. The following consumption conditions will be applicable:
1. New service will be limited to eleven thousand gallons of water per month, and such water will be charged at the current rates in effect.
  2. A penalty of two dollars and fifty cents per one thousand gallons, or any part thereof, in addition to the current rate, will be charged on any water used above the maximum stated in Section 13.14.030(B)(1).
- C. Water service to landscape maintenance districts, parks, cemeteries or other services which fall in this category will be required to comply with same restrictions as the other customers.
- D. Water service for construction projects will be handled on a case-by-case basis. A written request detailing water needs, time of use, etc., will be required and reviewed by staff. Final approval for service in this category will be granted by the director of public works. Services in this category will be monitored on a project basis.

*(Ord. 545 §1(part), 1994)*

13.14.040 - Stage III-Mandatory thirty-five percent reduction.

All Stage I requirements apply, plus the following:

- A. All customers must reduce their consumption in accordance with the following provisions:
1. For all customers (residential, commercial, retail and industrial) a base allotment will be determined. That base allotment will be the lesser of the following: (1) the four-year average usage for the winter months of November through March; or (2) the four-year average usage for that month. Customers' monthly allotment will consist of the base allotment plus sixty-five percent of the difference between the previous four-year average usage for that month and the base allotment. That corresponds to a thirty-five percent reduction of the previous four-year average for the month usage over the base allotment. Such water will be charged at the current rates in effect.
  2. A penalty of five dollars per one thousand gallons, or any part thereof, will be charged on any water used above the amount allocated.
- B. New water service applications may be granted by the public works director upon the condition that the water shall be used for internal purposes only, and that land-scaping must be delayed until drought conditions are lifted. The following consumption conditions will be applicable:
1. New services will be limited to eleven thousand gallons of water per month, and such water will be charged at the current rates in effect.
  - 2.

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A penalty of five dollars per one thousand gallons, or any part thereof, in addition to the current rate, will be charged on any water used above the maximum stated in Section 13.14.040(B)(1).

- C. Water service to landscape maintenance districts, parks, cemeteries or other services which fall in this category will be required to comply with same restrictions as the other customers.
- D. Water service for construction projects will be handled on a case-by-case basis. A written request detailing water needs, time of use, etc., will be required and reviewed by staff. Final approval for service in this category will be granted by the director of public works. Services in this category will be monitored on a project basis.
- E. Water mains will only be flushed to solve severe water quality problems.
- F. Watering of parks, cemeteries, etc., will be restricted to nights.

*(Ord. 545 §1(part), 1994).*

13.14.050 - Stage IV-Mandatory fifty percent reduction.

All Stage I requirements apply, plus the following:

- A. All customers must reduce their consumption in accordance with the following provisions:
  - 1. For all customers (residential, commercial, retail and industrial) a base allotment will be determined. That base allotment will be the lesser of the following: (1) the four-year average usage for the winter months of November through March; or (2) the four-year average usage for that month.
  - 2. Customers' monthly allotment will consist of the base allotment plus fifty percent of the difference between the previous four-year average usage for that month and the base allotment. That corresponds to a fifty per-cent reduction of the previous four-year average for the month usage over the base allotment. Such water will be charged at the current rates in effect. A penalty of seven dollars and fifty cents for one thousand gallons, or any part thereof, will be charged on any water used above the amount allocated.
- B. New service applications granted under Section 13.14.030(B) and 13.14.040(B) will continue to receive service under the following provisions:
  - 1. New services will be limited to seven thousand gallons of water per month, and such water will be charged at the current rates in effect.
  - 2. A penalty of seven dollars and fifty cents per one thousand gallons, or any part thereof, in addition to the current rate, will be charged on any water used above the maximum stated in Section 13.14.050(B)(1).
- C. Any additional new service applications must be reviewed and approved by the city council.
  - 1. If accepted for service, they will be limited to seven thousand gallons of water per month, and such water will be charged at the current rates in effect.
  - 2. A penalty of seven dollars and fifty cents per one thousand gallons or any part thereof, in addition to the current rate, will be charged on any water used above the base amount allowed in Section 13.14.050(C)(1).
- D. Water service to landscape maintenance districts, parks, cemeteries or other services which fall in this category will be required to comply with same restrictions as the other customers.
- E.

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Water service for construction projects will be handled on a case-by-case basis. A written request detailing water needs, time of use, etc., will be required and reviewed by staff. Final approval for service in this category will be granted by the director of public works. Services in this category will be monitored on a project basis.

*(Ord. 545 §1(part), 1994).*

#### 13.14.060 - Special conditions.

##### A. Special Conditions:

1. During drought years, city wells will be closely monitored in respect to groundwater level. When the groundwater drops significantly, the city council will be notified to implement Stage I. Should groundwater continue to drop, council would be notified to implement further reduction measures. Conservation measures shall be in effect until such time that staff notifies council that groundwater levels have recovered sufficiently to remove water use restrictions.
2. When available, actual previous four-year average usage will be used to determine allocations. For any situations when a full four years of data is not available, the available data will be used. If previous data is not available, the allocation will be based on histories of a comparable type customer
3. Previous four-year average consumptions will be used to determine allocations available to each service address (customer). When a new customer transfers a service address into their name, the four-year average consumption for that address will be used to determine their allocations.
4. No transfer of water will be allowed between billing cycles, customers or service addresses.
5. Any customer who wilfully neglects to adhere to the provisions of the mandatory stages of this proposed water conservation program will be issued a written warning. Continued negligence will be reviewed by the director of public works for corrective action necessary to insure compliance. Compliance measures may include the installation of a flow restrictor at the meter.

*(Ord. 545 §1(part), 1994).*

#### 13.14.070 - Exceptions, variances and appeals.

- A. For hardship cases only, variances may be granted for any of the regulations in this chapter upon application in writing stating, in detail, the circumstances warranting special consideration. Appeals of decisions made by the director of public works may be taken to the city council by written request.
- B. It must be recognized that in times of water shortage emergencies, the city has very limited discretion to grant exceptions and/or variances to this drought management plan.

*(Ord. 545 §1 (part), 1994).*

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