



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, APRIL 23, 2013
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Councilman Cardenas.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. **Proclamation – May 15, 2013 Tehama County Peace Officers' Memorial Day:** Mark Fritz, Peace Officers Association President will be present to accept the Proclamation.

F. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, and briefly identify the matter you wish to have placed on the Agenda. The Council will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Council from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
3. **Waive the reading and approve the Minutes of the April 9, 2013 Joint Workshop and Council Meeting with any necessary corrections:**

4. April 17, 2013 Claim Warrant - \$140,526.19.
5. April 17, 2013 Business License Report.
6. Authorize expenditure of \$1,050 from Public Works Equipment Replacement Pooled Fund 078-1020-9999 for the sales tax associated with the purchase of the Genie S40 Boomlift from Corning Rentals.

H. **ITEMS REMOVED FROM THE CONSENT AGENDA:**

I. **PUBLIC HEARINGS AND MEETINGS:**

J. **REGULAR AGENDA:**

7. Appoint a City of Corning Representative to the Air Pollution Control District Indirect Source Rule Review Committee.
8. Approve Annual Agreement with 3CORE and commit \$5,000 from the City's General Fund as the City's share of the local grant match to be paid on July 1, 2013.
9. Selection of Name for the new City Park; Park Naming Contest.
10. Request by John Patterson to connect his property located outside the City Limits at 4928 Marguerite Avenue to City Water – Discussion and Action.

K. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

L. **COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**

- M. **REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison:

Linnet:

Cardenas:

Smith:

Strack:

N. **ADJOURNMENT!:**

POSTED: FRIDAY, APRIL 19, 2013

PROCLAMATION

**MAY 15, 2013
TEHAMA COUNTY PEACE OFFICERS'
MEMORIAL DAY**

WHEREAS, of all the promises America offers, none is more precious or more elusive than the right to be free from crime and violence; and

WHEREAS, the dedicated men and women who have chosen Law Enforcement as a career face extraordinary risk and danger in preserving our freedom and security; and

WHEREAS, in conjunction with the observance of National Peace Officer Week and California Peace Officers' Memorial Day, May 15, 2013 will be observed as Tehama County Peace Officers' Memorial Day in commemoration of those noble Officers who have tragically sacrificed their lives in the line of duty; and

WHEREAS, this special observance will provides all Citizens of Tehama County the opportunity to appreciate the heroic men and women who have dedicated their lives to preserving public safety.

NOW, THEREFORE I, Gary R. Strack, as Mayor of the City of Corning do hereby proclaim, in conjunction with National Police Officer Week and California Peace Officers' Memorial Day, **Wednesday, May 15, 2013** to be observed in the City of Corning as: **TEHAMA COUNTY PEACE OFFICERS' MEMORIAL DAY.**

I DO FURTHER PROCLAIM that the City Hall and Transportation Center flags will be flown at half-staff on this day in honor of all Peace Officers killed in the line of duty, and that this Proclamation will be posted at the Corning Police Department for all to see.

**IN WITNESS WHEREOF, I have hereunto
set my hand and caused the Great Seal of
the City of Corning to be affixed this 23rd
day of April 2013.**

Gary R. Strack, Mayor



**CITY OF CORNING MINUTES
SPECIAL WORKSHOP MEETING
of the
CITY COUNCIL AND
PLANNING, RECREATION, AIRPORT, AND LIBRARY
COMMISSIONS**

**Tuesday, April 9, 2013
CITY COUNCIL CHAMBERS
794 THIRD STREET**

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A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

City Council:

Gary Strack, Mayor
Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith

Planning Commission:

Diana Robertson, Chairperson
Ryan Reilly
Frank Barron
Melodie Poisson
Brant Mesker

Recreation Commission:

Kyle Lauderdale, Chairperson
Larry Johnson
Khrystie Shoemaker
Blaine Smith
Chris Copley

Airport Commission:

Barbara Boot, Chairperson
Danny Salado
Louis Davies
Tony Miller
Vacant

Library Commission:

Judy Turner, Chairperson
Dean Blankenship
Susan Olson Higgins
Sylvia Meents
Carol Mueller

Present: All Council Members, all Planning Commissioners except Poisson, Recreation Commissioner Blaine Smith, all Airport Commissioners except Salado, and all Library Commissioners.

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS: None.

D. WORKSHOP DISCUSSION/DIRECTION: Information presented by City Attorney Michael Fitzpatrick and Assistant City Attorney Jody Burgess.

1. **Brown Act**
2. **Conflict of Interest**
3. **City Council Procedures for Meetings**
4. **ABC's of Open Government Laws**

E. ADJOURN TO REGULAR MEETING OF THE CITY COUNCIL: 7:20 p.m.

Lisa M. Linnet, City Clerk



**CITY OF CORNING
CITY COUNCIL MINUTES
TUESDAY, APRIL 9, 2013
CITY COUNCIL CHAMBERS
794 THIRD STREET**

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A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Gary R. Strack.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. **Proclamation – April 2013 Sexual Assault Awareness Month.** Joe Hoffman, Outreach Councilor from Rape Crisis Intervention & Prevention Program was present to accept the Proclamation.
2. **Proclamation – April 24, 2013 General Federation of Women's Clubs (GFWC) Federation Day in the City of Corning.** Linda Lima and members of GFWC were present to accept the Proclamation on behalf of the Federation of Women's Clubs.
3. **Proclamation – April 2013 as Child Abuse Prevention Month – Corning Exchange Club.** Delores May of the Corning Exchange Club was present to accept the Proclamation.

F. BUSINESS FROM THE FLOOR: A presentation was made by Senior Center Activities Director Linda Lima, Senior Center Board President Donna Walberg and Senator Nielsen's District Representative Jerry Crow. They presented Councilor Willie Smith and City Clerk Lisa Linnet with Certificates of Recognition from the California State Senate for dedicated service to the Corning Senior Center.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

4. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.
5. Waive the reading and approve the Minutes of the March 26, 2013 meeting with any necessary corrections.
6. April 3, 2013 Claim Warrant - \$288,306.49.
7. April 3, 2013 Business License Report.
8. March 2013 Wages and Salaries: \$330,937.73.
9. March 2013 Building Permit Valuation Report - \$115,007.
10. March 2013 Treasurer's Report.
11. City of Corning Wastewater Operations Summary Report – March 2013.
12. Accept the Notice of Completion, approve final Progress Pay Estimate (No.2) in the amount of \$46,400 to Lance Jones Construction for the Rodgers Theater Phase 2 Improvement Project and authorize release of the retention fees held in the amount of \$8,950 (10%).

Councilor Dickison moved to approve Consent Agenda Items 4-12. Councilor Smith seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS: None.

J. REGULAR AGENDA:

13. Approve the Memorandum of Understanding (MOU) between the City and the Miscellaneous Unit for the period of July 1, 2013 through June 30, 2014, and approve a Sideletter authorizing a Classification Study of specific Miscellaneous Unit job positions.

Mayor Strack introduced this item by title and noted corrections to Article 20, Section 20.6 on page 12 of the MOU which incorrectly states "The effective date for implementation of Article 20.4" which read Article 20.5, and an additional change in Article 20, Section 20.6 where stated in parenthesis (July 1, 2012 to July 1, 2013) should read (July 1, 2012 to June 30, 2013). He further announced that the proposed MOU is a 1-year contract, it provides for a 2% raise and a boot allowance increase for Public Works employees to \$200 per year and to \$150 per year for Community Service Officers.

Councilor Cardenas moved to approve the Memorandum of Understanding between the City and the Corning Miscellaneous Unit for July 1, 2013 through June 30, 2014 and to approve the sideletter authorizing a class study of specific Miscellaneous Unit job positions with the additional changes stated (with the understanding that Council was not committing to approving the resulting classification recommendations and report). Councilor Linnet seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

14. **Study Matter; Potential Lease of City Property for Solar Panel Installation and Student Parking at Corning Union High School.**

Mayor Strack introduced this item by title. He explained that recently he and City Manager Brewer met with the High School's Superintendent John Burch to discuss City consideration of a Lease between the High School and City for property located across from the High School. He explained that the High School is interested in this property for solar panel installation and a possible student parking lot. Mr. Burch wanted to discuss whether the City Council would consider looking at plans for such a project if the School decided to move forward with gathering information on such a project. Mayor Strack stated the School first considered utilizing their own property along North Street but wasn't sure there was enough right-of-way there to accommodate the project. They are also considering the possibility of City property located across the Street from the School (on Blackburn Avenue). He stated that should the City be interested, we would need to obtain clearance from FAA.

Councilor Dickison stated that the City had been considering utilizing that area for future relocation of the Corporation Yard and Animal Shelter. Council also discussed possible liability issues and maybe limiting an agreement to either the Solar Panel Installation or the Student Parking Structure.

Councilor Dickison moved to:

- Direct Staff to meet and confer with High School District Staff to determine if a lease of vacant City property would be beneficial to both the City and the District; and
- Present a final report and Staff recommendation regarding the matter at a subsequent City Council meeting; and
- Prepare a letter to Superintendent John Burch at the High School informing him of Councils' action.

Motion was seconded by Councilor Smith. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison: Reported that she would be attending the LAFCo meeting on April 10th, the Tehama County Heritage and Historical Records Commission meeting on April 11th, and reported on her attendance at the Community Action Agency public hearing meeting on April 4th.

Linnet: Nothing.

Cardenas: Reported on his attendance at the Chamber of Commerce meeting announcing that the car show is well under way for May 3rd and 4th. He informed the Council of the new Chamber website and how to access it. Councilor Cardenas also mentioned that the City Council had received an email from John Leach (working with the American Legion Raisner Post No. 45) seeking donations towards meeting their goal of \$30,000 needed to bring the fireworks show back to Tehama County for 2013.

Smith: Nothing.

Strack: Reported that Police Chief Don Atkins is not in attendance tonight as his wife is in intensive care at a hospital in Redding. He announced that should you attend the 5th Annual CEEF Golf Tournament Fundraiser and notice that a hole had been sponsored by the City, please be assured that no City funds were used to do this, members of the City Council and the City Manager contributed the necessary funds for this sponsorship.

N. ADJOURNMENT!: 8:00 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING ASSISTANT

DATE: April 17, 2013

SUBJECT: Cash Disbursement Detail Report for the
Tuesday, April 23, 2013 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 04-10-13	\$43,260.92
B.	Cash Disbursements	Ending 04-15-13	\$47,902.12
C.	Cash Disbursements	Ending 04-17-13	\$2,720.63
D.	Payroll Disbursements	Ending 04-16-13	\$46,642.52

GRAND TOTAL **\$140,526.19**

REPORT.: Apr 10 13 Wednesday
 RUN....: Apr 10 13 Time: 15:05
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-13 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
016289	04/08/13	PET03	PETTY CASH	276.28	.00	276.28	130408	PETTY CASH-
016290	04/10/13	ARA02	ARAMARK UNIFORM SERVICES	49.56	.00	49.56	2115197	MAT & SUPPLIES-BLD MAINT
				49.56	.00	49.56	2130023	MAT & SUPPLIES-BLD MAINT
				49.56	.00	49.56	2144452	MAT & SUPPLIES-BLD MAINT
				51.69	.00	51.69	2159103	MAT & SUPPLIES-BLD MAINT
				49.56	.00	49.56	2173532	MAT & SUPPLIES-BLD MAINT
			Check Total.....	249.93	.00	249.93		
016291	04/10/13	BAS01	BASIC LABORATORY, INC	97.00	.00	97.00	1303013	ProfServices Water Dept
				114.00	.00	114.00	1303112	ProfServices Water Dept
			Check Total.....	211.00	.00	211.00		
016292	04/10/13	CAL35	CALIFORNIA BUILDING STAND	37.80	.00	37.80	13-0404	SB 1473-BLD & SAFETY
016293	04/10/13	CAM02	FERGUSON ENTERPRISES INC.	382.61	.00	382.61	0885417	MAT & SUPPLIES-SWR
016294	04/10/13	CHE02	CHEM QUIP, INC.	1130.16	.00	1130.16	5213492	MAT & SUPPLIES-WTR
016295	04/10/13	DEP03	DEPT OF TRANS/CAL TRANS	944.76	.00	944.76	13004905	EQUIP MAINT-STR & TRF LIG
016296	04/10/13	DEP12	DEPT OF JUSTICE	529.00	.00	529.00	962400	PROF SVCS-
016297	04/10/13	EEL00	EEL RIVER FUELS, INC.	52.68	.00	52.68	201414	NATURAL GAS-ACO
016298	04/10/13	GRA02	GRAINGER, W.W., INC	38.65	.00	38.65	910750127	MAT & SUPPLIES-PARKS
				70.86	.00	70.86	910756871	MAT & SUPPLIES-
			Check Total.....	109.51	.00	109.51		
016299	04/10/13	HOL04	HOLIDAY MARKET #32	17.96	.00	17.96	283220307	MAT & SUPPLIES-BLD MAINT
016300	04/10/13	MOR02	RAY MORGAN COMPANY	590.80	.00	590.80	410082	COMMUNICATIONS-
016301	04/10/13	NOR03	NCCSIF	33225.25	.00	33225.25	2013099	WORKMENS COMP-GEN CITY
016302	04/10/13	NOR09	NORTHERN CA TITLE COMPANY	75.00	.00	75.00	0020988IN	NUISANCE ABATEMENT-ACO-CS
016303	04/10/13	OFF01	OFFICE DEPOT	227.84	.00	227.84	651377920	Office Supplies PoliceDis
				14.72	.00	14.72	651377949	Office Supplies PoliceDis
			Check Total.....	242.56	.00	242.56		
016304	04/10/13	PAR07	PARCELQUEST	960.00	.00	960.00	282242013	COMMUNICATIONS-FINANCE
016305	04/10/13	PGE01	PG&E	843.57	.00	843.57	130401	CLARK PARK WELL-WTR

REPORT.: Apr 10 13 Wednesday
 RUN...: Apr 10 13 Time: 15:05
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-13 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
016306	04/10/13	PGE03	PG&E	24.49	.00	24.49	130402	MAT & SUPPLIES-POLICE
016307	04/10/13	PGE04	PG&E	380.36	.00	380.36	130331	TranspFacility-
016308	04/10/13	PGE05	PG&E	909.28	.00	909.28	130331	FIRE-ELECT & GAS
016309	04/10/13	PGE2A	PG&E	29.28	.00	29.28	130401	ELECT-CLELAND PROP
016310	04/10/13	RED16	RED BLUFF VETERINARY HOSP	70.00	.00	70.00	141239	SPAY/NEUTER VOUCHER PROGR
016311	04/10/13	SWR01	SWRCB/AFRS	1359.00	.00	1359.00	SW0059353	Annual Permit WWTP
016312	04/10/13	TRI02	TRI-COUNTY NEWSPAPERS	220.91	.00	220.91	151841	MAT & SUPPLIES-PARKS
016313	04/10/13	WAR05	WARREN, DANA KARL	298.30	.00	298.30	130408	REC INSTRUCTOR-REC
016314	04/10/13	XER00	XEROX CORPORATION	90.43	.00	90.43	067344735	EQUIP MAINT-POLICE
Cash Account Total.....				43260.92	.00	43260.92		
Total Disbursements.....				43260.92	.00	43260.92		

REPORT.: Apr 15 13 Monday
 RUN....: Apr 15 13 Time: 14:38
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-13 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
016315	04/10/13	LAN06	LANCE JONES CONSTRUCTION	41760.00	.00	41760.00	13-0410	RODGERS THEATRE-
016316	04/15/13	ACC00	ACCESS INFORMATION	89.88	.00	89.88	N152643	EQUIP MAINT-GEN CITY
016317	04/15/13	AIR00	AIRGAS USA, LLC	59.79	.00	59.79	990907126	MAT & SUPPLIES-FIRE
016318	04/15/13	BAS01	BASIC LABORATORY, INC	114.00	.00	114.00	1303358	ProfServices Water Dept
016319	04/15/13	BIG02	BIG VALLEY SANITATION II	90.00	.00	90.00	857155	MAT & SUPPLIES-PARKS
016320	04/15/13	BUT04	BUTTE CTY CREDIT BUREAU	14.00	.00	14.00	12048	PROF SVCS-DISPATCH
016321	04/15/13	CAR12	CARREL'S OFFICE MACHINES	8.24	.00	8.24	116458	MAT & SUPPLIES-LIBRARY
016322	04/15/13	COM06	COMCAST	23.73	.00	23.73	130409	COMMUNICATIONS-PW ADMIN
016323	04/15/13	ENP01	ENPLAN	4190.00	.00	4190.00	0313194/0	GIS SUPPORT-PLANNING
016324	04/15/13	HOL04	HOLIDAY MARKET #32	22.96	.00	22.96	39321204/	MAT & SUPPLIES-BLD MAINT
016325	04/15/13	INT06	INTERSTATE SALES	338.89	.00	338.89	5184	MAT & SUPPLIES-STR
016326	04/15/13	LIN01	LINCOLN EQUIPMENT, INC.	174.11	.00	174.11	SI209642	MAT & SUPPLIES-POOL
				26.01	.00	26.01	SI1209941	MAT & SUPPLIES-POOL
			Check Total.....	200.12	.00	200.12		
016327	04/15/13	LOD00	LODI IRRIGATION, INC.	78.45	.00	78.45	16135	MAT & SUPPLIES-STR
016328	04/15/13	MSC00	MSC INDUSTRIAL SUPPLY CO.	37.31	.00	37.31	11280933	MAT & SUPPLIES-SWR
016329	04/15/13	NOR10	NICOLINO CLEMENTE	126.32	.00	126.32	3148	BLD MAINT-TRANS FAC
				137.19	.00	137.19	3245	CERT OF EXTNG-BLD MAINT
				126.06	.00	126.06	3246	CERT OF EXTNG-BLD MAINT
			Check Total.....	389.57	.00	389.57		
016330	04/15/13	QUI02	QUILL CORPORATION	15.00	.00	15.00	1699040	OFFICE SUPPLIES-PW ADMIN
				204.40	.00	204.40	1701473	OFFICE SUPPLIES-
				117.97	.00	117.97	1764354	OFFICE SUPPLIES-FINANCE
				119.16	.00	119.16	1770884	OFFICE SUPPLIES-FINANCE
			Check Total.....	456.53	.00	456.53		
016331	04/15/13	USA01	USA BLUE BOOK	28.65	.00	28.65	926754	MAT & SUPPLIES-WTR
			Cash Account Total.....	47902.12	.00	47902.12		
			Total Disbursements.....	47902.12	.00	47902.12		

REPORT.: Apr 17 13 Wednesday
 RUN...: Apr 17 13 Time: 14:49
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-13 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
016332	04/17/13	COM01	COMPUTER LOGISTICS, INC	941.80	.00	941.80	59648	COMPUTER REPLAC PROGRAM
016333	04/17/13	DIS01	DISCOUNT DISPOSABLES	83.31	.00	83.31	115126	SAFETY ITEMS-POLICE
016334	04/17/13	GRA02	GRAINGER, W.W., INC	13.77	.00	13.77	911333019	MAT & SUPPLIES-
016335	04/17/13	LNC01	LN CURTIS & SONS	542.23	.00	542.23	126588200	EQUIP REPLAC-FIRE CAP REP
016336	04/17/13	MOO04	MOORE MEDICAL LLC	228.72	.00	228.72	976928461	SAFETY ITEMS-POLICE
016337	04/17/13	NOR14	NORTHWOOD BACKFLOW SERV	495.00	.00	495.00	12849	PROF SVCS-WTR
016338	04/17/13	TEH28	TEHAMA CO HEALTH AGENCY	262.50	.00	262.50	130415	HEALTH DEPT SVCS-FIRE DEP
016339	04/17/13	PAT02	PATTERSON ELECTRIC, INC.	153.30	.00	153.30	3103	WELL REPAIRS-WTR IMPROV
Cash Account Total.....:				2720.63	.00	2720.63		
Total Disbursements.....:				2720.63	.00	2720.63		
Cash Account Total.....:				.00	.00	.00		

REPORT.: Apr 17 13 Wednesday
 RUN....: Apr 17 13 Time: 14:49
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 04-13 Bank Account.: 1025

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
5904	04/16/13	BAN03	POLICE OFFICER ASSOC.	250.00	.00	250.00	B30415	POLICE OFFICER ASSOC
5905	04/16/13	CAL37	CALIFORNIA STATE DISBURSE	498.46	.00	498.46	B30415	WITHHOLDING ORDER
5906	04/16/13	EDD01	EMPLOYMENT DEVELOPMENT	3972.22	.00	3972.22	B30415	STATE INCOME TAX
				1046.62	.00	1046.62	1B30415	SDI
			Check Total.....:	5018.84	.00	5018.84		
5907	04/16/13	ICM01	ICMA RETIREMENT TRUST-457	779.50	.00	779.50	B30415	ICMA DEF. COMP
5908	04/16/13	PERS1	PUBLIC EMPLOYEES RETIRE	31118.76	.00	31118.76	B30415	PERS PAYROLL REMITTANCE
5909	04/16/13	PERS4	Cal Pers 457 Def. Comp	376.00	.00	376.00	B30415	PERS DEF. COMP.
5910	04/16/13	PRE03	PREMIER WEST BANK	7568.46	.00	7568.46	B30415	HSA DEDUCTIBLE
5911	04/16/13	STA04	STATE OF CALIFORNIA	571.50	.00	571.50	B30415	WAGEASN CS#549826524
5912	04/16/13	VAL06	VALIC	461.00	.00	461.00	B30415	AIG VALIC P TAX
			Cash Account Total.....:	46642.52	.00	46642.52		
			Total Disbursements.....:	46642.52	.00	46642.52		

Date.: Apr 17, 2013
Time.: 3:12 pm
Run by: LORI

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEWB
Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
1ST LIGHT ENERGY INC 3224	MCHENRY AVE	MODESTO, CA 95350	KRUM	JUSTIN CONTRACTOR	04/05/13	(209)824-5500
BEL SOGNO MARKETPLAC 1305	SOLANO ST	CORNING, CA 96021	WARFIELD	KATIE SALE OF ANTIQUES, COLLECTABLES, & ITEMS	04/05/13	(530)347-1669
SIERRA LANDSCAPE & M 3760	MORROW LANE	CHICO, CA 95928	GURNEY	CATHERI CONTRACTOR	04/05/13	(530)895-0263

**ITEM NO: G-6
AUTHORIZE AN ADDITIONAL \$1,050
FOR SALES TAX ASSOCIATED WITH
THE 2004 GENIE S40 BOOMLIFT
PURCHASED FROM CORNING
RENTALS**

APRIL 23, 2013

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: JOHN L. BREWER, AICP, CITY MANAGER
PATRICK WALKER, DIRECTOR OF PUBLIC WORKS PW**

SUMMARY:

Staff seeks Council authorization to utilize an additional \$1,050 from the Public Works Equipment Replacement Pooled Fund (078-1020-999) to pay the sales tax on the 2004 Genie S40 Boomlift purchased from Corning Rentals for \$14,000.

BACKGROUND:

In early March, Louis Davies of Corning Rentals announced that he was going out of business. The Public Works Department contacted Mr. Davies seeking a quote to purchase the 2004 Genie S40 Boomlift. He provided a verbal quote of \$14,000 for this purchase.

Unfortunately the procured price quotes presented to Council in a Staff Report on March 26th seeking authorization for the Boomlift purchase did not include sales tax. To date the City has paid Mr. Davies the \$14,000 originally approved by the Council for the purchase of this equipment. The sales tax rate set at .0750% increased the total cost of the vehicle from the approved \$14,000 to \$15,050 which now leaves a remaining balance owed of \$1,050 (sales tax) for this purchase.

FINANCIAL:

The Public Works Department currently has \$53,655.70 in their Equipment Replacement Pooled Fund. Of that amount, \$5,503.97 will be utilized to finish the Water Trailer. This leaves a remaining balance of \$52,605.70 available to fund the sales tax associated with the purchase of the Boomlift. Staff recommends utilizing \$1,050 from this fund to pay the sales tax associated with the purchase of the 2004 Genie S40 Boomlift.

RECOMMENDATION:

Mayor and Council authorize an additional \$1,050 from Public Works Equipment Replacement Fund (078-1020-9999) to be utilized for the sales tax associated with the original purchase of the 2004 Genie S40 Boomlift from Corning Rentals.

ITEM NO.: J-7
APPOINT A CITY OF CORNING
REPRESENTATIVE TO THE AIR
POLLUTION CONTROL DISTRICT
INDIRECT SOURCE RULE REVIEW
COMMITTEE

APRIL 23, 2013

TO: CITY COUNCIL OF THE CITY OF CORNING

FROM: JOHN L. BREWER, AICP; CITY MANAGER



SUMMARY:

Staff recommends the City Council appoint a Councilmember or Staff Representative to the Air Pollution Control District Mitigation Project Review Committee.

BACKGROUND:

The Tehama County Air Pollution Control District (APCD) adopted "Indirect Source" Fees in October of 2010. A copy of the implementing regulations is attached. The purpose is to collect fees to mitigate "indirect source" air pollution impacts resulting from development. Indirect source means any facility that attracts or may attract mobile sources of air pollution, such as vehicle trips. The fees are to be used to pay for projects that'll reduce air pollution impacts.

The decisions regarding just which projects should be financed by the fees are to be made by the APCD Board of Directors, following a review and evaluation of individual projects by an "Indirect Source Rule Review Committee". Membership of the Review Committee is described in the regs. and repeated in the attached email from Air Pollution Control Officer Alan Abbs dated April 8, 2013. Note that the committee will include five members, one of which is a representative of the City of Corning to be appointed by the City Council. It is now appropriate to appoint that representative.

STAFF RECOMMENDATION:

That the City Council:

- APPOINT A CITY COUNCILMEMBER OR CITY STAFF MEMBER AS THE CITY'S REPRESENTATIVE ON THE INDIRECT SOURCE RULE REVIEW COMMITTEE.

John Brewer

From: Alan Abbs [aabbs@tehcoapcd.net]
Sent: Monday, April 08, 2013 10:08 AM
To: John Brewer; rcrabtree@ci.red-bluff.ca.us
Subject: TCAPCD Indirect Source Rule Review Committee
Attachments: TCAPCD ISR Rule.pdf

John/Rick,

The Air District's Indirect Source Rule provides for a review committee to propose how the fees will be used for mitigation projects, per the section below:

5.6 A review committee for the proposed mitigation projects shall be established by the District. The Air Pollution control Officer, or his designee, shall act as the secretary and oversee the meetings and activities of the review committee. However, the Air Pollution Control Officer, or his designee shall have no voting power during the proceedings. the committee shall be composed of five members as follows:

5.6.1 (1) a representative of the County of Tehama appointed by the Tehama County Board of Supervisors; (2) a representative of the public (member-at-large), appointed by the District Board of Directors; (3) one member representing the City of Corning and one member representing the City of Red Bluff, each appointed by their respective city councils; (4) a representative of the construction industry, appointed by the District Board of Directors.

5.6.2 The review committee will evaluate, review, and recommend the proposed mitigation projects based on the cost-effectiveness of each project. The District Board of Directors will make the final selection of mitigation projects.

The cities each have one representative, that can either be a city staff member, elected official, or someone from the public, as the City Council chooses. I'm presuming that the appointees will have to fill out some level of Form 700.

If you'd like me to come to a future meeting to talk about it, I can do that, or you can go through the process to make the choice. I've attached the rule in its entirety for information. There's no other specific eligibility requirements for the appointment.

I don't know what the schedule of the review committee will be, but I have to submit a report and RFP by Aug 1 for potential projects, so I imagine we would meet sometime around Aug 1, and probably once before to talk about the purpose of the committee, and once afterwards to select projects.

As you can see, there's 3 other positions that will be appointed by the Board of Supervisors (or APCD Board), with a public member at large and a construction industry rep. If you have anyone in mind for those, feel free to point them to me or to the County Clerk's office that'll be posting the openings soon.

Alan Abbs
Air Pollution Control Officer
Tehama County Air Pollution Control District
P.O. Box 8069
Red Bluff, CA 96080

Phone: (530) 527-3717, ext 101
Fax: (530) 527-0959

TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

Rule 2:11D Indirect Source Fees

Adopted 10/26/2010, Amended 08/02/2011, Amended 01/10/2012, Amended 01/15/2013

- 1 Purpose: To provide the Tehama County Air Pollution Control District (District) with a sound method for mitigating the emissions produced from the operation of new commercial and residential development projects throughout the County of Tehama, including within the incorporated cities in the County. All developers have the option to pay the Indirect Source Fee established by this rule, provide on-site or off-site mitigation through an Alternative Emission Reduction Plan, or do a combination of both. This rule will assist the District in attaining and maintaining the State ambient air quality standards for PM10 and Ozone.
- 2 Definitions: For the purposes of this rule, and in addition to the definitions in Rule 1:2 Definitions, the following definitions shall apply:
 - 2.1 Developer: Any person whose causes, suffers, or permits the construction of any Indirect Source anywhere within the boundaries of the Tehama County Air Pollution Control District. "Developer" shall not include a public entity that issues a permit or other approval for an Indirect Source constructed by another person.
 - 2.2 Indirect Source: Any facility, building, structure, installation, real property, road or highway which attracts or may attract mobile sources of air pollution.
 - 2.3 Industrial Land Use Group: Includes warehouses, general light industry facilities, general heavy industry facilities, industrial parks, and manufacturing facilities.
 - 2.4 Mitigation: For the purpose of this rule, mitigation means an activity taken or conditions incorporated in a project to avoid, minimize, reduce, eliminate, or compensate emissions estimated to occur from new development projects.
 - 2.5 Office Land Use Group: Includes banks (with drive-through), general office buildings, office parks, medical office buildings, hospitals, day-care centers, elementary schools, junior high schools, high schools, junior colleges (2 year), libraries, government office buildings, government (civic center) facilities, racquet club, racquetball/health club, and places of worship.
 - 2.6 Residential: Any construction, placement, or installation of a family dwelling unit. Each dwelling shall be considered one unit. Residential projects can be placed in one of the following three categories:
 - 2.6.1 Single Family Dwelling: A building, including accessory buildings, used as living quarters by one family.
 - 2.6.2 Multiple Family Dwelling: A building, including accessory buildings, used as living quarters by multiple families residing independent of one another.
 - 2.6.3 Mobile Home: A mobile home as defined in Health and Safety Code section 18008 or a manufactured home as defined in Health and Safety Code section 18007, whether located within or outside a park, the construction, placement, or installation of which requires a permit issued by the applicable City, County, or other enforcement agency.
 - 2.6.4 Retail Land Use Group: Includes free-standing discount stores, free standing discount superstores, discount clubs, regional shopping centers, electronic superstores, home improvement superstores, supermarkets, hardware/paint stores, strip malls, convenience

markets (24 hour), convenience markets with gas pumps, gasoline service stations, restaurants, hotels and motels.

3 Exemptions and Reductions:

- 3.1 The following construction units are exempt from provisions of this rule:
- 3.1.1 Reconstruction of any development project that is damaged or destroyed and is rebuilt to essentially the same use and intensity.
 - 3.1.2 Remodeling of residential or commercial buildings where no expansion of square footage occurs.
 - 3.1.3 Remodeling or expansion at existing single family residential dwelling.
- 3.2 All Developers have the option to develop and implement an Alternative Emission Reduction Plan to provide full or partial mitigation of emissions associated with the project. An Alternative Emission Reduction Plan may include or consist of an individualized, project-specific analysis demonstrating that the emissions associated with the project are less than the emissions amounts upon which the otherwise applicable fees listed in Table 1 or Table 2 as applicable were calculated. In each instance, the otherwise applicable fees listed in Table 1 or Table 2 as applicable will be reduced in proportion to the demonstrated reduction in emissions associated with the project. The Alternative Emission Reduction Plan shall comply with the requirements of Section 6.

4 Applicable Fee: Except as provided in Section 3 of this Rule, any developer who obtains a building permit within the County of Tehama, or any incorporated city within Tehama County, shall pay the following fee to the District:

Table 1 – Fees Effective July 1, 2012 through December 31, 2013

		Ozone Precursors	PM10	Total
A.	Residential Single Family Dwelling	\$111.75/Unit	\$60.25/Unit	\$172.00/Unit
B.	Residential Multiple Family Dwelling	\$101.50/Unit	\$54.50/Unit	\$156.00/Unit
C.	Mobile Home	\$74.75/Unit	\$39.50/unit	\$114.25/Unit
D.	Retail	\$0.275/Sq. Ft.	\$0.125/Sq. Ft.	\$0.40/Sq. Ft.
E.	Industrial	\$0.06/Sq. Ft.	\$0.03/Sq. Ft.	\$0.09/Sq. Ft.
F.	Office	\$0.145/Sq. Ft.	\$0.075/Sq. Ft.	\$0.22/Sq. Ft.

Table 2 – Fees Effective January 1, 2014 and Thereafter

		Ozone Precursors	PM10	Total
A.	Residential Single Family Dwelling	\$223.50/Unit	\$120.50/Unit	\$344.00/Unit
B.	Residential Multiple Family Dwelling	\$203.00/Unit	\$109.00/Unit	\$312.00/Unit
C.	Mobile Home	\$149.50/Unit	\$79.00/unit	\$228.50/Unit
D.	Retail	\$0.55/Sq. Ft.	\$0.25/Sq. Ft.	\$0.80/Sq. Ft.
E.	Industrial	\$0.12/Sq. Ft.	\$0.06/Sq. Ft.	\$0.18/Sq. Ft.
F.	Office	\$0.29/Sq. Ft.	\$0.15/Sq. Ft.	\$0.44/Sq. Ft.

4.1 The fees listed in Table 2 shall automatically be adjusted annually effective on the 1st day of July, beginning July 1, 2014, as follows: The Air Pollution Control Officer shall adjust the amounts

based on the change in the California Consumer Price Index for the preceding year, as determined pursuant to Section 2212 of the Revenue and Taxation Code. No later than the 1st day of May each year, the Air Pollution Control Officer shall make a report to the Board of Directors. The Board may initiate proceedings to suspend or reduce any upward adjustment through an amendment to this Rule.

5 Administrative Requirements:

- 5.1 The appropriate Indirect Source Fees, including any reduced fees set forth in an approved Alternative Emission Reduction Plan, shall be paid to the District by the developer at the time of obtaining the building permit. If approved by the District, the developer may have the option to defer payment of these fees by signing a deferral agreement with the District under the following conditions:
 - 5.1.1 The developer may request that the payment of Indirect Source Fees be deferred to the time that a Certificate of Occupancy (or equivalent documentation) is issued. Such request must be made to the Air Pollution Control Officer in writing.
 - 5.1.2 The fees shall be paid at the higher of the current applicable rate at the time of final payment or the rate at the time of obtaining the building permit.
 - 5.1.3 If the fee is not paid at the time that a Certificate of Occupancy (or equivalent documentation) is issued, the developer shall be in violation of this Rule, and shall be subject to the penalties set forth in Article 3 (Commencing with Section 42400) of Chapter 4 of Part 4 of Division 26 of the Health and Safety Code.
 - 5.1.4 All of the foregoing must be set forth in writing that is in a form acceptable to the District Counsel and executed by the developer and the Air Pollution Control Officer.
- 5.2 Funds established by the fee schedule in Section 4 will be separated into two accounts. Account 1 will be designated towards the reduction of Ozone Precursor emissions. Account 2 will be designated towards the reduction of PM10 emissions. No more than 10% of the combined funds may be used by the Air Pollution Control District to offset costs of administration. Any balance of the funds shall be carried over to the next fiscal year.
- 5.3 Funds will be allocated by the Board of Directors through a Request For Proposal (RFP) process for proposed mitigation projects based on the cost analysis and emissions reductions of each project.
- 5.4 RFPs shall be published by the District by August 1st of each year, based on the fees collected throughout the previous fiscal year.
- 5.5 Any person seeking funding for a mitigation project shall develop and submit a written Mitigation Project Report. The minimum criteria the proposed mitigation projects shall meet for considerations are the following:
 - 5.5.1 The proposed Mitigation Project Report shall contain a detailed project description, including sufficient information and documentation that supports the calculation of emissions and emissions reductions specified in the report.
 - 5.5.2 A thorough emission reduction analysis shall be performed for the proposed mitigation project using emission factors from EPA document AP-42 "Compliance of Air Pollution Emission Factors", the latest version of EMFAC, or other source(s) approved by the Air

Pollution Control Officer. The emission reduction analysis shall include calculations for estimated emission reductions of all criteria pollutants on a daily and yearly basis. Documentation of emission factors and all assumptions shall be provided with the documentation.

- 5.5.3 Emission reductions produced by the proposed mitigation projects must be above and beyond what is being required by any federal, State, or local regulation, memorandum of agreement/understanding with a regulatory agency, settlement agreement, mitigation requirement, or other legal mandate.
 - 5.5.4 Mitigation projects must adhere to the minimum cost-effectiveness criteria established by District using the rolling 3 year average figures to offset one weighted ton of PM10 or Ozone Precursors by projects funded in the preceding three years under this Rule and under the District's Carl Moyer Program.
 - 5.5.5 No emission reductions obtained by the proposed mitigation projects shall be utilized as marketable emission reduction credits, or to offset any emission reduction obligation of any individual or entity.
 - 5.5.6 Mitigation projects are obligated to have a minimum project life of ten years. Proposed projects possessing shorter life spans may be approved on a case-by-case basis by the Board of Directors. If approved, projects with shorter lives may be subject to additional funding restrictions, such as a lower cost-effectiveness limit and/or a project cost cap.
 - 5.5.7 Potential mitigation projects that do not meet designated criteria of 10 year life span or cost-effectiveness may be considered by the Board of Directors on a case-by-case basis if evidence supplied to the Board of Directors demonstrates potential surplus, real, quantifiable and enforceable emission reduction benefits.
- 5.6 A review committee for the proposed mitigation projects shall be established by the District. The Air Pollution Control Officer, or his designee, shall act as the secretary and oversee the meetings and activities of the review committee. However, the Air Pollution Control Officer, or his designee shall have no voting power during the proceedings. The committee will be composed of five members as followed:
- 5.6.1 (1) a representative of the County of Tehama appointed by the Tehama County Board of Supervisors, (2) a representative of the public (member-at-large), appointed by the District Board of Directors; (3) one member representing the City of Corning and one member representing the City of Red Bluff, each appointed by their respective city councils; (4) a representative of the construction industry, appointed by the District Board of Directors.
 - 5.6.2 The review committee will evaluate, review, and recommend the proposed mitigation projects based on the cost-effectiveness of each project. The District Board of Directors will make the final selection of mitigation projects.
- 5.7 The Board of Directors will enter into a binding contract with each successful mitigation project applicant, which will, at a minimum, require an annual report from the applicant that includes information necessary to ensure that emissions reductions are actually occurring.
- 5.8 On August 1st of each year the District will prepare an annual report which will include the following elements: total amount of fees received; total monies spent; total monies remaining; a

list of all projects funded; total emissions reductions realized; and the overall cost-effectiveness factor for the projects funded.

- 6 Alternative Emission Reduction Plan Requirements: Any person seeking full or partial exemption from the otherwise applicable fee(s) set forth in Table 1 or Table 2 as applicable, including reductions based in whole or in part upon an individualized analysis of the emissions impacts associated with the project, shall develop and submit for the Air Pollution Control Officer's approval a written Alternative Emission Reduction Plan. The Alternative Emission Reduction Plan shall meet all of the following requirements:
- 6.1 The Plan shall contain a detailed project description, including sufficient information and documentation that supports the calculation of emissions and emissions reductions specified in the Plan.
 - 6.2 A thorough emission reduction analysis shall be performed for the Alternative Emission Reduction Plan using emission factors from EPA document AP-42 "Compliance of Air Pollution Emission Factors", the latest version of EMFAC, or other source(s) approved by the Air Pollution Control Officer. The emission reduction analysis shall include calculations for estimated emission reductions of all criteria pollutants on a daily and yearly basis. Documentation of emission factors and all assumptions shall be provided with the documentation.
 - 6.3 Emission reductions contained in the Plan shall be Real, Surplus, Quantifiable, and Enforceable.
 - 6.4 Emission reductions contained in the Plan can NOT be utilized as marketable emission reduction credits, or to offset any emission reduction obligation of any individual or entity.
 - 6.5 Any person who submits an Alternative Emission Reduction Plan containing materially false representations shall be in violation of this Rule, and shall be subject to the penalties set forth in Article 3 (Commencing with Section 42400) of Chapter 4 of Part 4 of Division 26 of the Health and Safety Code. Any such Alternative Emission Reduction Plan shall be disregarded for purposes of determining the applicable fee(s) under this Rule, and the full fee(s) set forth in Table 1 shall be paid to the District.
 - 6.6 If the Air Pollution Control Officer denies or conditionally approves a proposed Alternative Emission Reduction Plan, the Developer may appeal such determination to the Hearing Board by filing a written appeal with the Clerk of the Hearing Board within thirty (30) days after the date the Air Pollution Control Officer renders his or her decision on the Plan. The written appeal shall state with specificity the grounds for challenging the decision of the Air Pollution Control Officer. The Hearing Board shall hear and decide whether the proposed Alternative Emission Reduction Plan complies with the requirements of this Rule, considering only those grounds raised in the Developer's written appeal and giving the Air Pollution Control Officer's decision a rebuttable presumption of correctness, which shall affect the burden of proof.
- 7 Alternative Emissions Reduction Plan Fees: The applicant shall reimburse the District for any time expended in the review and evaluation of an Alternative Emission Reduction Plan at the Hourly Labor Rates set forth in Rule 2:11. The District shall provide the applicant a cost estimate for reviewing the Alternative Emission Reduction Plan, and calculating any applicable fee reductions. A deposit of 50% of the estimated cost estimated shall be paid by the applicant at the time of submittal of the Alternative Emission Reduction Plan.

ITEM NO.: J-8
APPROVE ANNUAL AGREEMENT WITH
3CORE ECONOMIC DEVELOPMENT
DISTRICT AT A COST OF \$5,000

APRIL 23, 2013

TO: CITY COUNCIL OF THE CITY OF CORNING

FROM: JOHN L. BREWER, CITY MANAGER
LISA M. LINNET, CITY CLERK



SUMMARY:

3CORE is the federally recognized Regional Economic Development Corporation (EDC) for the Counties of Tehama, Glenn and Butte. 3CORE works with the City to include Corning's Economic Development Priorities in the Regional strategy, by soliciting federal grant financing for planning purposes and actual economic development projects. Our agreement (contract) with 3CORE runs on the fiscal year and will expire on June 30th. Please see the attached letter from 3CORE. It is now appropriate to consider a new contract.

This year, the 3CORE Board of Directors has determined the adjusted FY 2013-2014 cash match for the City of Corning is again \$5,000. This is the base membership and includes the following services:

- Development and updating of the Comprehensive Economic Development Strategy (CEDS) for the District and related priority projects.
- CEDS Advisory Board membership.
- Planning and execution of at least one (1) meeting held with your jurisdiction annually to update priorities and provide status reports of pending activities within the District.
- Assistance with the identification of funding sources for various public sector projects identified as priorities within the CEDS.
- Assistance with the identification of funding sources for various private sector projects requested by the member jurisdiction and related priorities within the CEDS.
- Development of applications to the Economic Development Administration, the Community Development Block Grant Program, U.S. Department of Agriculture, or other agency/organization for specific projects identified as priorities within the CEDS. 3CORE, working with City of Corning, will establish a specific plan concerning this section which may include:
 - Pre-Qualification Services, Grant Development and Application Preparation Services, and Financial Advisory Services are also available at an additional charge.
- Staff hours spent managing the Economic Development Administration Planning District as required by EDA.
- Maintaining memberships in organization representing the Tri-County Region, including the National Association of Development Organizations, the California Association for Local Economic Development, the California Reinvestment Coalition, and the California Association for Microenterprise Opportunity, the Upstate California Economic Development Council, and the Team California.

FINANCIAL BACKGROUND:

In previous years, the City's adjusted cash match was:

- 2012-2013 - \$5,000
- 2011-2012 - \$3,500
- 2010-2011 - \$3,000
- 2009-2010 - \$2,850 (Recognizing the economic difficulties facing District Members, in 2009-2010 the Tri-County EDC Board of Directors agreed to an across the board 5% decrease to the cash match fees which was \$150 less than the previous year's fees.
- 2008-2009 - \$3,000
- 2007- 2008 - \$3,700

BACKGROUND:

3CORE is a key part of Corning's economic development team. To help cover operating costs, 3CORE receives a federal grant which will total \$75,000. The Federal Government now requires 40% local match.

3CORE helps find "gap" financing for commercial and industrial development ventures. In the past their Staff prepared and submitted most of the City of Corning's Planning and Technical Assistance Grant at no additional cost to the City. They continue to be available for planning grant development for any future projects.

3CORE does not compete with the Tehama Economic Development Corporation. They limit their efforts to planning and financial services, whereas Tehama EDC focuses on business retention and development.

3CORE comes to the City each year in April for a review of the City's commitment because they must comply with Federal and State application requirements.

RECOMMENDATION:

MAYOR AND CITY COUNCIL APPROVE THE ANNUAL PARTICIPATION IN 3CORE, AND COMMIT \$5,000 FROM THE CITY'S GENERAL FUND TO BE PAID ON JULY 1, 2013 AS THE CITY'S SHARE OF THE LOCAL GRANT MATCH.



RECEIVED

APR 08 2013

CORNING CITY CLERK

April 4, 2013

John Brewer
City of Corning
794 Third Street
Corning, CA 96021

RE: 3CORE Economic Development District – Membership Cash Match 2013-14

Dear John:

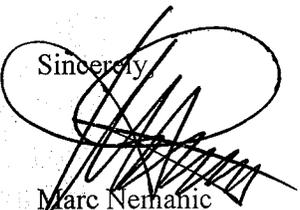
As required by the Economic Development Administration, the 3CORE Board of Directors and staff have established the final figures for the fiscal year 2013-2014 District member cash match contributions.

Last year you paid \$5,000. **This year, the adjusted cash match for Fiscal Year 2013-2014 for the City of Corning is \$5,000.**

Enclosed is a copy of the 2013-2014 cash match invoice and agreement for your review and signature. The agreement outlines the variety of services available to members of the 3CORE Economic Development District as well as those available on a fee-for-service basis. ***Please return one signed copy of the cash match agreement along with the cash match payment to 3CORE.***

If you have any questions, please contact me at (530) 893-8732, ext. 204. Thank you for your continued support!

Sincerely,


Marc Nemanic
Executive Director

Cultivating Healthy Businesses Because People Matter

3120 Cohasset Road, Suite 5, Chico, CA 95973 voice 530.893.8732 fax 530.893.0820 www.3coreedc.org

**CONTRACT FOR SERVICES BETWEEN
3CORE, Inc.
AND THE CITY OF CORNING
FOR ECONOMIC PLANNING AND COORDINATION ACTIVITIES**

In consideration of the provisions of the Economic Development Administration Planning Grant Program, the City of Corning hereby agrees to provide \$5,000 as consideration to the 3CORE, Inc. for the City of Corning annual District Membership, and to match any planning grant funds received by 3CORE from the Economic Development Administration.

As a District Member, the City of Corning shall have access to and may receive services through their district membership and cash match as described in Attachment A. The City of Corning shall also have access to and may receive additional services as those described in Attachment B on a Fee-for-Service basis or Attachment C through the execution of a Sub-recipient Agreement. Members may leave the District subject to the conditions in Attachment D.

IN WITNESS WHEREOF, the parties hereto have executed this instrument or caused this Agreement to be executed by their duly authorized agent(s) this ____ day of _____, 2013.

City of Corning

Name: _____ Date: _____

Title: _____

3CORE, Inc.

Name: _____

Marc Nemanic

Date: 4/4/13

Title: Executive Director

AGREEMENT TO PROVIDE ECONOMIC DEVELOPMENT AND PLANNING SERVICES

ATTACHMENT A – SERVICES PROVIDED TO JURISDICTIONS WITH ANNUAL SUSTAINING DISTRICT MEMBERSHIP AND CASH MATCH

3CORE is to help implement activities necessary or appropriate for the City of Corning.

- ◆ Development and annual update of the Comprehensive Economic Development Strategy (CEDS) for the District and related priority projects.
- ◆ Participation in the CEDS Advisory Board.
- ◆ Planning and execution of at least one (1) meeting held with your jurisdiction annually to update priorities and provide status reports of pending activities within the District.
- ◆ Assistance with the identification of funding sources for various public sector projects identified as priorities within the CEDS.
- ◆ Assistance with the identification of funding sources for various private sector projects requested by the member jurisdiction and related to identified priorities within the CEDS.
- ◆ Development of applications to the Economic Development Administration, the Community Development Block Grant Program, U.S. Department of Agriculture, or other agency or organization for specific projects identified as priorities within the CEDS. 3CORE, working with City of Corning, will establish a specific plan concerning this section which may include:
 - ◆ Pre-qualification services.
 - ◆ Grant Development and Application Preparation Services
 - ◆ Financial Advisory Services.
- ◆ Staff hours spent managing the Economic Development Administration Planning District as required by EDA.
- ◆ Maintaining key memberships in national, state, and regional organization representing the tri-county region including but not limited to the National Association of Development Organizations, the California Reinvestment Coalition, and the California Association for Microenterprise Opportunity.

AGREEMENT TO PROVIDE ECONOMIC DEVELOPMENT AND PLANNING SERVICES

ATTACHMENT B – SERVICES PROVIDED TO JURISDICTIONS ON A FEE-FOR-SERVICE BASIS

Fee-for-Service Contracts – Jurisdictions who decide to execute Fee-for-Service contracts are typically required to go through a competitive procurement process.

The Fee-For-Service rates, reviewed and updated on an annual basis, are as follows effective January 1, 2013:

Clerical	\$80/hr
Technical	\$100/hr
Professional	\$130/hr
Executive	\$155/hr

3CORE may provide the City of Corning with the subsequent services on a **Fee-for-Service** basis that may include but not be limited to the following:

- ◆ Assistance with identification of funding sources for various public sector projects that have not been specifically identified as priorities within the Comprehensive Economic Development Strategy (CEDS).
- ◆ Planning, organization, writing, and submittal of State Community Development Block Grant (CDBG) Over-the-Counter (OTC) grants, General/Native American Allocation grants, or Enterprise Grants.
- ◆ Development of grant applications to various State and Federal Agencies other than the Economic Development Administration for projects identified as priorities within the CEDS.
- ◆ Development of grant applications to various State and Federal Agencies **not** identified as priorities within the CEDS.
- ◆ Contract economic development staff.
- ◆ Grant/Project Management and/or Administration. Tasks could include such items as: overseeing subcontractors, tracking project budget, ensuring that project timelines are adhered to, preparation and submittal of various reporting documents, acting as a conduit between local jurisdiction and project consultants or project subcontractors, other project management related items.
- ◆ Grant/Project Implementation. Implementation of various grants including those related to community visioning, business needs assessments, general plan revisions, economic development plan preparation/implementation, various feasibility studies, and community development.

- ◆ Business Retention/Expansion Program planning, implementation, and management.

- ◆ Loan portfolio management including, but not limited to the following:
 - Loan payment billings and collections,
 - On-going portfolio management and periodic review of loan portfolio,
 - Remittance of all loan payments to the City or County,
 - Managing delinquencies, workouts and modifications,
 - Sending appropriate late notices to the borrower according to 3CORE guidelines,
 - Collecting financial statements and tax returns,
 - Verification that the borrower maintains the appropriate insurance covering the collateral property throughout the life of the loan,
 - Notifying the City or County of any delinquencies beyond 45 days,
 - Foreclosure and liquidation activities,
 - Utilizing the 3CORE Loan Administration Board as an advisory body for action to be taken on any delinquencies and notifying the City or County as to the Board's recommended action,
 - Job creation/retention monitoring.

- ◆ Loan pre-qualification and underwriting including, but not limited to the following:
 - Eligibility review includes preliminary eligibility for available loan programs, credit worthiness, background checks, and appropriate financing structure to maximize public benefit and repayment.
 - Loan pre-qualification services include document gathering, review, and recommendation of specific financing through available public and private funding sources.
 - Loan underwriting includes all phases of financial due diligence including loan structuring, cash flow analysis, collateral review and valuation, credit worthiness, guarantor validation, and debt service assessment. Loan closing and documentation includes all necessary loan documents and security-related actions needed to properly close and secure a loan made by a requesting jurisdiction. Cost is determined on a case-by-case basis based on the quality of underwriting documentation.
 - Loan monitoring includes covenant compliance reviews, quarterly financial assessment to determine financial trends, and long-term repayment ability of loans.

AGREEMENT TO PROVIDE ECONOMIC DEVELOPMENT AND PLANNING SERVICES

ATTACHMENT C – SERVICES PROVIDED TO JURISDICTIONS UNDER AN EXECUTED SUBRECIPIENT AGREEMENT

Sub-recipient Agreements – a Sub-recipient Agreement has a limited use and is used to carry out agreed-upon, eligible activities usually under CDBG funding. Sub-recipient agreements are typically used to contract with a consultant to implement a grant project that was created or written by the consultant. Sub-recipients are viewed as an extension of County or City staff and are therefore not subject to procurement procedures.

The Sub-recipient bill rate is at-cost which ranges from \$45 to \$80 per hour. The at-cost basis will be reviewed and adjusted annually.

3CORE may provide the City of Corning with the subsequent services executed through a **Sub-recipient Agreement** that may include but not be limited to the following:

- ◆ **Grant/Project Implementation and/or Administration.** Implementation of various grants including those related to community visioning, business needs assessments, general plan revisions, economic development plan preparation/implementation, various feasibility studies, and community development.

It will be the sole discretion of 3CORE to determine which contractual method is best suited for potential projects.

AGREEMENT TO PROVIDE ECONOMIC DEVELOPMENT AND PLANNING SERVICES

ATTACHMENT D—MEMBERSHIP OPT-OUT POLICY

The 3CORE Board of Directors has approved a membership opt-out policy for Cities or Counties who may consider leaving the District.

Any member may leave the District. If a member leaves the District, then no services will be provided to the departing City or County as outlined in this agreement nor will the City or County priority projects be included in the current or any subsequent CEDS.

A City or County may re-enter the District if:

- ◆ The City or County pays back what cash match obligations they would have paid during the opt-out period up to two (2) years;
- ◆ Pay a 50% re-entry fee based on the unpaid cash match obligation in #1 above; and,
- ◆ Pay the current year cash match obligation.

The 3CORE Board of Directors, in their sole discretion, may modify the terms of re-entry for any member to encourage full participation by all eligible members, and to maintain reasonable and proportional member cost sharing based on objective standards established by the Board from time-to-time.



3CORE

FINANCING • MENTORING • PERSPECTIVE

INVOICE

Date: April 3, 2013

To: John Brewer
City of Corning
794 Third Street
Corning, CA 96021

From: 3CORE, Inc.

Amount Due: \$5,000

For: Cash Match for fiscal year 2013-2014
for the annual EDA planning grant.

If you have any questions regarding this statement, please contact Marc Nemanic at (530) 893-8732 ext. 204 or at mnemanic@3coreedc.org. Thank you.

Cultivating Healthy Businesses Because People Matter

3120 Cohasset Road, Suite 5, Chico, CA 95973 voice 530.893.8732 fax 530.893.0820 www.3coreedc.org

ITEM NO.: J-9
SELECTION OF NAME FOR NEW CITY PARK;
PARK NAMING CONTEST
APRIL 23, 2013

TO: MAYOR AND CITY COUNCIL OF THE CITY OF CORNING
FROM: JOHN L. BREWER, AICP; CITY MANAGER



SUMMARY:

Staff recommends the City Council consider the candidate names submitted through the Park Naming Contest and select a name for the new City Park. The candidate names and their sponsors are shown on the attached list.

BACKGROUND:

At the April 3, 2012 Recreation Commission Meeting, the Commission discussed the idea of the City sponsoring a contest to solicit Park names from each of the area schools that would subsequently be presented to the Council for final review and selection. Following discussion, the Commission asked City Staff to present the idea of a "Park Naming Contest" for Council consideration.

The idea was presented to the City Council at the August 14, 2012 City Council meeting. Following discussion and subsequent motion by Councilor Dickison, seconded by Councilor Parkins, the City Council concurred that the Council shall:

1. Determine there shall be a single name for the new Park which shall be decided by action of the City Council;
2. Upon approval of the City Council, certain features within the Park may be named to honor notable current or former members of the Community, such as Dorothy Harper; and
3. In order to solicit youth involvement in the park naming process, direct Staff to work with local School Administrators to conduct a "Name the Park" contest at schools within the Corning High School District boundaries, and then present the candidate names for Council consideration and selection.

On August 31, 2012 the attached letter along with associated "Wanna Name a Park?" forms were sent to a total of 13 local Schools within the Corning High School District boundaries (see attached list of schools). The City received four (4) responses from area schools.

Since there were few candidate names submitted from the schools, Council opted to open the contest up to the general public. Name submittal forms were placed on the City's webpage and available at City Hall for those interested. The submittal deadline was March 1, 2013. Since then, we've received eleven candidate names from the general public.

The purpose of this contest was to foster a sense of pride and ownership amongst the youth of the community. Extending the process to include the general public expanded the participants list and resulted in several additional entries. Ultimately, there were fifteen names suggested. With that, Staff believes the Contest should be considered a success. The Recreation Commission, which initially generated the idea of the Park Naming contest, should be commended.

RECOMMENDATION:

- **MAYOR AND COUNCIL REVIEW THE PARK NAMES SUBMITTED AND CONSIDER SELECTING ONE AS THE NAME FOR THE NEW PARK.**
- **DIRECT STAFF TO PREPARE PLAQUES THANKING THE SCHOOLS FOR THEIR PARTICPATION IN THE PARK NAMING CONTEST.**
- **THANK THE RECREATION COMMISSION FOR THEIR RECOMMENDATION TO CONDUCT THE PARK NAMING CONTEST.**

NAME THE PARK CONTEST
Suggested Names Received to Date
April 5, 2013

Local School Suggested Names:

1. Bud Gott Community Park (**Woodson Elementary School, Mr. Curry's Class**)
2. The Budd Gott Memorial Park (**Maywood Middle School**)
3. The Great Olive Park (**Kirkwood School**)
4. Kid's Love It Park (**Olive View Elementary School – Mattie Shaw**)

General Public Name Suggestions:

1. Corning Memorial Park (**Christina Meeds**)
2. Corning's Olive City Plaza Park (**John Richards**)
3. Corning's Olive City Skate Park (**John Richards**)
4. Corning Olive Branch Community Park (**Jesse & Tiphonie Lopez**)
5. Olive Branch Recreation Area (**Jesse & Tiphonie Lopez**)
6. Olive City Recreation Area (**Jesse & Tiphonie Lopez**)
7. Creekside Park (**Jesse & Tiphonie Lopez**)
8. Olive City Creekside Park (**Jesse & Tiphonie Lopez**)
9. Corning Creekside Park (**Jesse & Tiphonie Lopez**)
10. Corning Regional Park (**Carol Powers**)
11. Corning Community Park (**Carol Powers**)

Wanna Name a Park?

We're building a new Park in Corning and need your help naming it.

The new park will include a skateboard/bike park, playgrounds, soccer fields, walking trails, a walking bridge, and other features. The park will be located between Toomes Avenue and Houghton Avenue along Jewett Creek.

What would you like to name the new park?

Park Name: _____

Your Name: _____

For your name to be considered, please submit the completed form to City Hall no later than March 1, 2013. The Corning City Council will review the names presented and make the final name determination.



School's located within the Corning Union High School District

Corning Union High School District

***Principal: Charley Troughton**

643 Blackburn Avenue
 Corning, CA 96021
 Phone: 530/824-8000
 Fax: 530/824-8005 or 824-8011

Woodson Elementary School

***Mona Miller, Principal**

N. 150 Toomes Avenue
 Corning, CA 96021
 Phone: 530/824-7720
 Fax: 530/824-7745

Centennial (Continuation) High School

***Dr. Andrea Nilsen, Principal/Director**

250 Fig Lane
 Corning, CA 96021
 Phone: 530/824-7400
 Fax: 824-7405
anilsen@tehamaed.org

Richfield Elementary School

***Rich Gifford, Superintendent/Principal**

23875 River Road
 Corning, CA 96021
 Phone: 530/824-3354
 Fax: 530/824-0569

Corning Center of Alternative Education

***Dr. Andrea Nilsen, Director**

823 North Street
 Corning, CA 96021
 Phone/Fax: 530/824-7410

Flournoy Union Elementary School Dist.

***Ken Burkhart, Supt./Principal/Teacher**

P.O. Box 2260
 15850 Paskenta Road
 Flournoy, CA 96029
 Phone: 530/833-5531
 Fax: 530/833-5332

West Street Elementary School

***Megan Neely, Principal**

900 West Street
 Corning, CA 96021
 Phone: 530/824-7705
 Secret.)
 Fax: 530/824-7741

Kirkwood Elementary School

***John Lalaguna, Principal**

2049 Kirkwood Road
 Corning, CA 96021
 Phone: 530/824-7773 (Send to Kayla Morgan,
 Fax: 530/824-6995

Olive View Elementary School

***Dave Sweringen, Principal**

1402 Fig Street
 Corning, CA 96021
 Phone: 530/824-7715
 Fax: 824-7740
dswering@corningelementary.org

Elkins Elementary School

***Marla Katzler, Supt.**

2960 Elkins Road, P.O. Box 407
 Paskenta, CA 96074
 Phone: 530/833-5582
 Fax: 530/833-9859
mjensen@elkinsschoolca.org (Bus. Mgr.)

Maywood Middle School

***David Cory, Principal**

1666 Marguerite Avenue
 Corning, CA 96021
 Phone: 530/824-7730
 Fax: 530/824-7742

Rancho Tehama Elementary School

***Catherine N. Reimer, Principal/Supt.**

17357 Stage Coach Rd., P.O. Box 5775
 Corning, CA 96021
 Phone: 530/585-2800
 Fax: 530/585-2802

Capay Joint Union Elementary School

***Jim Scribner, Supt./Principal**

7504 Cutting Avenue
 Orland, CA 95963-9691
 Phone: 530/865-1222
 Fax: 530/865-1214

August 31, 2012

«School_Name»
«Title»
«Street_Address»
«City_State_Zip»

Subject: *“Wanna Name a Park?”* Contest

Dear «Title»:

As many of you know, the City of Corning is designing a new Park along Jewett Creek between Houghton and Toomes Avenues. The City is soliciting ideas from students within the Corning High School District for a name for the new Park. That’s the premise of our *“Wanna Name a Park?”* contest.

We propose that each school seek candidate park names from students, either by using the form that we will provide (sample enclosed), or by an alternative method determined by the school. The students will submit their completed forms to their school office prior to October 31, 2012.

In November, each School’s Staff will consider the candidate names presented at their school and then select (by a method they determine), one park name for submittal to the City. That single candidate name shall be presented (form enclosed) to the City before November 30, 2012. The candidate names forwarded by the area schools will then be presented to the City Council for consideration and a final name selection.

Each participating school will receive a plaque recognizing their participation. The school submitting the winning name will receive a larger plaque.

Our intent is to foster a sense of pride and “ownership” amongst the youth of the Community through their participation in the naming contest. We hope that you will assist us in this endeavor through your participation in the contest.

If you’d like additional forms, please contact the City at 530/824-7033 or 530/824-7029 and we will gladly provide them.

Sincerely,

John L. Brewer
City Manager

Enclosures: Student Participation Form
School’s Final Submittal Form

Wanna Name a Park?

We're building a new Park in Corning and need your help naming it.

The new park will include a skateboard/bike park, playgrounds, soccer fields, walking trails, a walking bridge, and other features. The park will be located between Toomes Avenue and Houghton Avenue along Jewett Creek.

What would you like to name the new park?

Park Name: _____

Your Name: _____ Your Age: _____

Please submit the completed form back to your school office by October 31, 2012. Your school administrators will choose one name to present to the City of Corning. The Corning City Council will review the names presented and make the final name determination.



ITEM NO.: J-10
REQUEST BY JOHN PATTERSON
FOR CITY WATER FOR PROPERTY
LOCATED ON 4928 MARGUERITE
AVENUE, WHICH IS LOCATED
OUTSIDE THE CITY LIMITS.

APRIL 23, 2013

TO: HONORABLE MAYOR AND CITY COUNCILMEMBERS
FROM: JOHN L. BREWER, AICP; CITY MANAGER
PATRICK WALKER; PUBLIC WORKS DIRECTOR PW

SUMMARY:

John Patterson, the property owner of 4928 Marguerite Avenue is requesting City water service to supply a 36,000 square foot building outside of the Corning City Limits. This would allow for fire suppression that is required by the 2010 California Building Codes.

BACKGROUND:

On April 9, 2013 John Patterson (property owner of 4928 Marguerite Avenue) presented a letter to the City to ask for water services to his property that is located just outside of the City Limits. Currently the City has a 4 inch irrigation line that runs in this area to provide for a small grass park and little fire protection flow to the Airport. We also have funds in our Water Capital Improvement Fund to install an 8" waterline about 750 feet that would eventually provide water to a future business park that would be accessed from Neva Avenue.

The City of Corning has not normally let properties located outside of the City Limits to connect to City services. We have had the Tehama County Health Department request that some properties outside of the City Limits connect to the sewer main because of septic sewer failures. This has been done for Health and Safety reasons. The City has been involved in ongoing negotiations with Pilot Truck Stop relating to a plan to provide clean drinking water to properties outside the City limits with contaminated domestic wells. This again will be done for Health and Safety reasons. Below is what the Municipal Code reads for water extensions. It states that "the city shall furnish waterline extensions to persons within the city."

13.08.040 Waterline extensions.

To the extent that existing waterlines and water mains are installed and to the extent that future mains become available, the city shall furnish waterline extensions to persons within the city who have not heretofore had municipal water service; provided, however, that the premises are situated not more than one hundred fifty feet from the mains and to the extent that the city finances permit such connections.

If the City were to allow services to be provided to this property without annexation into the City, it would receive only water connection fees but no development fees from Mr. Patterson. Then, if the property was later annexed into the City, there is no provision in our Code for the City to collect development fees at that later time.

STAFF RECOMMENDATION:

MAYOR AND COUNCIL REQUIRE THE PROPERTY AT 4928 MARGUERITE AVENUE TO ANNEX TO THE CITY OF CORNING BEFORE WATER SERVICE IS PROVIDED BY THE CITY.

RECEIVED
APR 09 2013
CITY OF CORNING

Date: APRIL 9, TH 2013

**To: Honorable Mayor and Council Members
City of Corning
794 3rd Street
Corning, CA 96021**

Re: Fire suppression water request

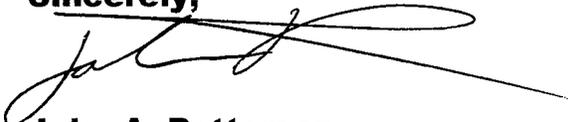
**As the owner of property located at 4928 Marguerite Ave.
Corning, Ca. I am requesting permission to connect to City of
Corning water services for the purpose of meeting fire
suppression requirements, for new construction on this site.**

**I will not oppose annexation of this property into the city limits,
sometime in the future as the City General Plan would allow.**

Your consideration of this request is appreciated.

Thank you.

Sincerely,

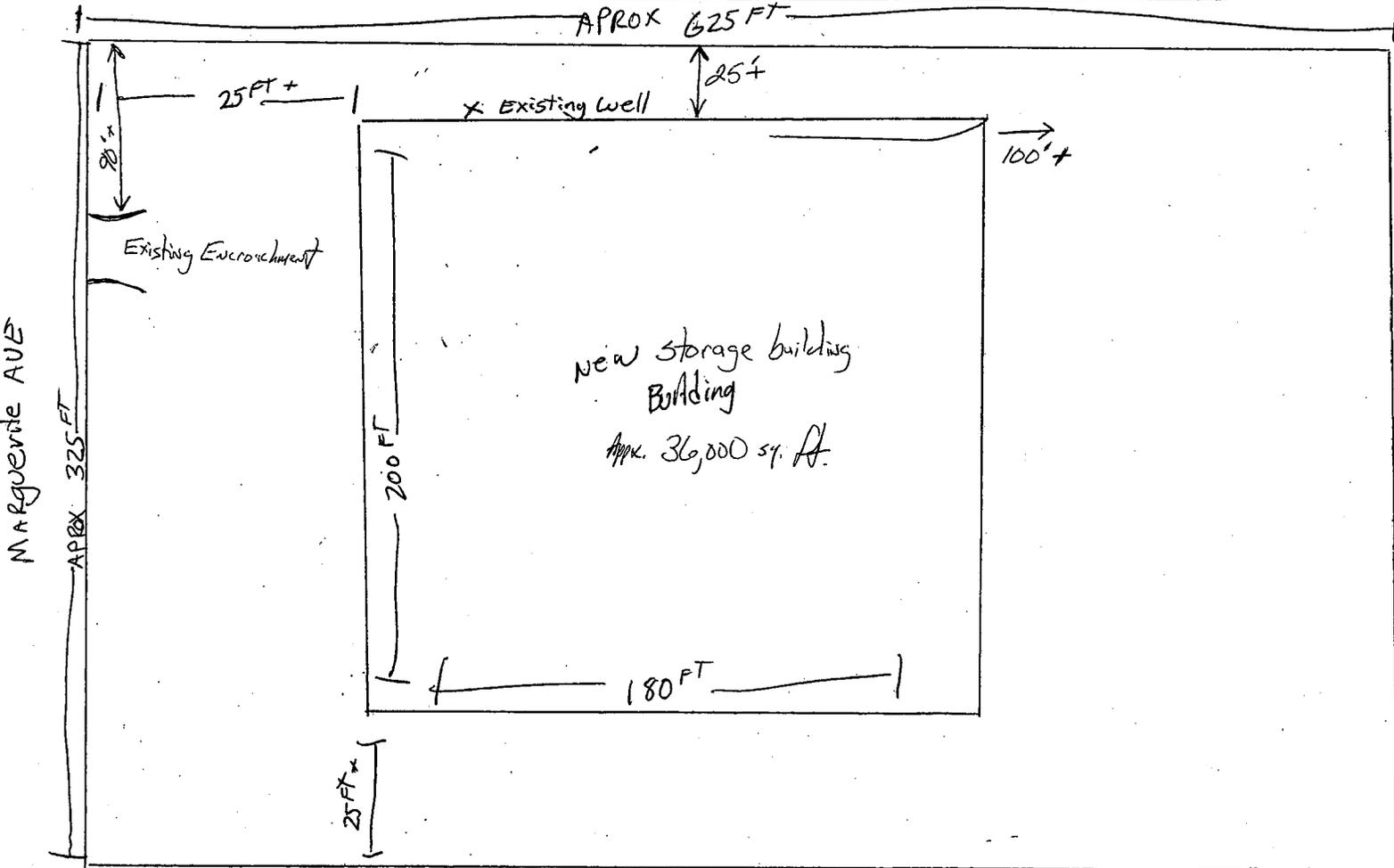
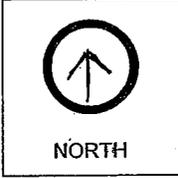


**John A. Patterson
P.O. 906
Corning, Ca 96021
530 570 2200**

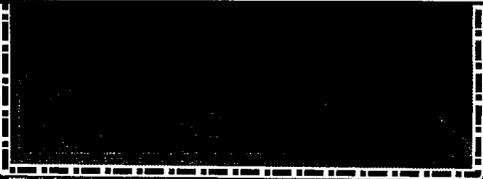
Owners Name: John Patterson
 Property Address: 4928 Marguerite Ave
 Phone Number: 530-8570-2200
 Assessor's Parcel Number: 76-080-33
 Scale: Not to Scale

Any permit issued pursuant to the approval of this plot plan, DOES NOT authorize violation of any covenant, condition or restriction which may apply to your land. If your property is in a planned development, check with your property owners association before building.

THE FOLLOWING INFORMATION MUST APPEAR ON THIS PLOT PLAN:
 1. Property boundary dimensions, parcel size, building setback and easements.
 2. Encroachment location to private, public, or State Right of Way.
 3. All existing structures on the property, shown at appropriate scale.
 4. Utility services (gas, water, sewer or septic system, and electric service). Propane tank shall be no closer than 10 ft. to property line, structure, or source of ignition.
 5. Locations of any slope on the property. If the structure is in any way impacted by a slope not identified on the plot plan, the inspector will stop the builder from processing and require the re-submittal of the plans to the Building Department. (CBC 1808A.7.1&2)
THIS PLAN SHALL INDICATE AN ACCURATE TRUE NORTH ARROW.



PERMIT ISSUANCE APPROVAL	
PLANNING DEPARTMENT	
Zoning _____	Meets Setbacks <input type="checkbox"/>
Private Road <input type="checkbox"/>	Public Road <input type="checkbox"/>
Encroachment Permit Required <input type="checkbox"/> (Contact Public Works)	
<u>Grading:</u>	
<input type="checkbox"/> Over 250 Cubic Yds	<input type="checkbox"/> Within 250' of Water Course
<input type="checkbox"/> Disturbs 10,000+ s.f.	<input type="checkbox"/> Road Construction/Building Pad
Grading Permit Required <input type="checkbox"/> (Contact Public Works)	
Approved For: _____	
By _____	Date _____
PM # _____	TPM# _____ MMP <input type="checkbox"/> N/A <input type="checkbox"/>
BUILDING & SAFETY DEPARTMENT	
USE _____	
OCCUPANCY _____	
FLOOD MAP # _____	ZONE _____ IN <input type="checkbox"/> OUT <input type="checkbox"/>
WATER SOURCE:	
GROUND WATER <input type="checkbox"/> OTHER TREATED <input type="checkbox"/>	
By _____	Date _____
CHARGE WITH: _____	
ENVIRONMENTAL HEALTH DEPARTMENT	
APPROVED	
<input type="checkbox"/> WITH COMPLIANCE TO CORRECTION ON PLAN	
REGARDING: SEWAGE DISPOSAL	<input type="checkbox"/>
WELL LOCATION	<input type="checkbox"/>
STRUCTURAL	<input type="checkbox"/>
TEHAMA COUNTY DEPARTMENT OF ENVIRONMENTAL HEALTH 633 WASHINGTON STREET, RM 36 RED BLUFF, CA 96080	
By _____	Date _____
COUNTY FIRE-CAL FIRE	
<u>Tehama County Fire Department Requirements</u> (Ordinance 1537)	
Ordinance 1537: Article(s) I-Administration, II-Emergency Access, III-Signing and Building Numbering, V-Fuel Modification Standards.	
Setbacks	
<input type="checkbox"/> Building is 30' or more from property line/center of road.	
<input type="checkbox"/> Building is less than 30' from property line/center of road.	
<input type="checkbox"/> Same Practical Effect Requirements Required.	
Other	
<input type="checkbox"/> Fire Flow Required (CFC Appendix B).	
<input type="checkbox"/> Fire Hazard Abatement (Ordinance #1912.9.05)	
<input type="checkbox"/> Vehicle Impact Protection Required	
<input type="checkbox"/> Sprinklers Required (CRC)	
<input type="checkbox"/> Sprinklers Required (Ordinance #1964)	
By _____	Date _____



34

WILSON

MARGUERITE AVENUE

VICTORIAN PARK COURT

MOONEY COURT

BLACKBURN AVENUE

ALEX LANE

Map Features

- City Limit
- Outing Parcels



City of Corning

Feature and boundary locations depicted are approximate only. Not a survey plot.

