



**CITY OF CORNING
CITY COUNCIL CLOSED SESSION AGENDA
TUESDAY, APRIL 8, 2014
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 7:00 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. ADJOURN TO CLOSED SESSION:

- 1. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO SECTION 54957.6:
Agency Negotiator: William May, Labor Relations Consultant
Miscellaneous Bargaining Unit.**

E. RECONVENE SPECIAL MEETING AND REPORT ON CLOSED SESSION: 7:30 p.m.

POSTED: FRIDAY, APRIL 4, 2014



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, APRIL 8, 2014
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by City Mayor Gary Strack.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

- 1. Proclamation: Week of the Young Child, April 6 – 12, 2014.** Cynthia Cook, Director of Early Childhood Education and Student Support Services will be present to accept the Proclamation.
- 2. Proclamation: Public Safety Telecommunications Week, April 13 – 19, 2014.** Present to accept the Proclamation will be Chief Spannaus on behalf of Corning Fire Dispatch, and Chief Atkins on behalf of Corning Police Dispatch.
- 3. Proclamation: April 2014 as Relay for Life Month and April 26th as "Paint Our Town Purple Day" in the City of Corning.** Present to accept the Proclamation is Renee Beckley.

F. BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

- 4. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 5. Waive the reading and approve the Minutes of the March 25, 2014 City Council Meeting with any necessary corrections.**

6. April 2, 2014 Claim Warrant - \$273,330.45.
7. April 2, 2014 Business License Report.
8. March 2014 Wages and Salaries: \$344,582.52.
9. March 2014 Treasurer's Report.
10. March 2014 Building Permit Valuation Report - \$113,800.22.
11. March 2014 City of Corning Wastewater Operation Summary Report.
12. Approve proposed salary increase for Part-time Office Assistant Position.

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS: None.

J. REGULAR AGENDA:

13. Approve Memorandum of Understanding for the City's Miscellaneous Unit.
14. Authorize Mayor or City Manager to sign Financing Proposal document with 3CORE for Rodgers Theater Rehabilitation
15. Study Matter: Proposed Sewer Rate Increases for the City of Corning.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison:

Linnet:

Cardenas:

Smith:

Strack:

N. ADJOURNMENT!:

POSTED: FRIDAY, APRIL 4, 2013

PROCLAMATION
APRIL 6 - 12, 2014
“WEEK OF THE YOUNG CHILD”

WHEREAS, The California Association for the Education of Young Children, the Tehama County Local Child Care Planning Council, Child Care Referral & Education, and other local organizations, in conjunction with the National Association for the Education of Young Children, is sponsoring the **“WEEK OF THE YOUNG CHILD”** on April 6 - 12, 2014; and

WHEREAS, by calling attention to the need for quality child care for all young children and their families within our community, these groups hope to improve the quality and availability of such services,

WHEREAS, the quality of services is primarily determined by the individual teachers and care givers who perform this valuable work and

WHEREAS, the work of early childhood professionals is not fully understood and is underappreciated, and

WHEREAS, quality child care services can provide the basis for a good beginning for children’s sound growth and development, and

WHEREAS, cooperation from the home, school, and community is needed to fulfill our responsibilities to your children.

NOW, THEREFORE I, GARY R. STRACK, AS MAYOR OF THE CITY OF CORNING proclaim the week of April 6 - 12, 2014 as **“WEEK OF THE YOUNG CHILD”** and urge all Tehama County citizens to participate in and support all associated activities, workshops and media coverage that will take place during this period.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 8th day of April 2014.

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

PROCLAMATION
PUBLIC SAFETY TELECOMMUNICATIONS WEEK
APRIL 13, 2014 THROUGH APRIL 19, 2014

WHEREAS, emergencies can occur in the City of Corning at any time that require police and fire services; and,

WHEREAS, when these emergencies occur, the prompt response of Law Enforcement Officers and Firefighters is critical to the protection of life and property; and,

WHEREAS, the safety of our Law Enforcement Officers and Firefighters is dependent upon the quality and accuracy of the information obtained from citizens using 9-1-1; and,

WHEREAS, the City of Corning Dispatchers are the critical first contact for citizens who need emergency services; and,

WHEREAS, City of Corning Dispatchers are the vital link for Police Officers and Firefighters by monitoring their activities by radio, providing them information and insuring their safety; and,

WHEREAS, each City of Corning Dispatcher has exhibited compassion, understanding, and professionalism during the performance of their duties in the past year;

NOW, THEREFORE I, GARY R. STRACK, AS MAYOR OF THE CITY OF CORNING, DECLARE THE WEEK OF APRIL 13, 2014 THROUGH APRIL 19, 2014 AS NATIONAL TELECOMMUNICATIONS WEEK IN THE CITY OF CORNING in honor of the men and women whose diligence and professionalism help keep our city and citizens safe.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 8th day of April 2014.

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

PROCLAMATION
APRIL 2014 RELAY FOR LIFE MONTH
AND
APRIL 25, 2014 AS "PAINT OUR TOWN PURPLE DAY"
IN THE CITY OF CORNING

WHEREAS, the American Cancer Society is the nationwide, community-based, voluntary health organization dedicated to eliminating cancer as a major health problem through research, education, advocacy and service; and

WHEREAS, the color purple is the signature color of the American Cancer Society's Relay for Life events, signifying the passion that cancer survivors, their families and loved ones feel for the eradication of this disease; and

WHEREAS, by these efforts, the overall age-adjusted cancer mortality rate is declining for the first time in human history and will continue to do so; and

WHEREAS, people are alive today because the technology and knowledge gained has translated directly into programs for prevention, early detection and improved treatment, and

WHEREAS, "Relay for Life", as the national signature event of the American Cancer Society, has surpassed \$4 billion dollars in funds raised since the first Relay for Life was held in 1985; and

WHEREAS, the "Relay for Life" Program is unique in this community, in that it blends fundraising, cancer awareness and prevention activities, and fellowship along with support for cancer survivors and family members; and

WHEREAS, "Relay for Life" is a community based program that takes up the fight against cancer emphasizing the motto that "**There is no finish line until a cure is found**".

WHEREAS, the City of Corning's "Relay for Life" activities will take place on April 26th - 27th, 2014, in honor of over 100 local cancer survivors, and

NOW, THEREFORE I, GARY R. STRACK, AS MAYOR OF THE CITY OF CORNING, DO HEREBY PROCLAIM APRIL 25TH AS "PAINT OUR TOWN PURPLE DAY" AND THE MONTH OF APRIL 2014 AS "RELAY FOR LIFE" MONTH IN THE CITY OF CORNING AS WE JOIN THE AMERICAN CANCER SOCIETY IN THE FIGHT AGAINST CANCER.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Corning to be affixed this 8th day of April 2014.

GARY R. STRACK, MAYOR

ATTEST:

Lisa M. Linnet, City Clerk



**CITY OF CORNING
CITY COUNCIL CLOSED SESSION MINUTES
TUESDAY, MARCH 25, 2014
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

All members of the City Council were present.

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. ADJOURN TO CLOSED SESSION:

- 1. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO SECTION 54957.6:
Agency Negotiator: William May, Labor Relations Consultant
Miscellaneous Bargaining Unit.**

E. RECONVENE SPECIAL MEETING AND REPORT ON CLOSED SESSION: 7:30 p.m.

Mayor Strack reported that Council met in Closed Session with Labor Negotiator via conference call and gave him direction.

Lisa M. Linnet, City Clerk



**CITY OF CORNING
CITY COUNCIL MINUTES
TUESDAY, MARCH 25, 2014
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by City Council Member Tony Cardenas

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

- 1. Proclamation: April 2014 – National Volunteer Month in the City of Corning.** Mayor Strack presented the Proclamation to Activities Coordinator Linda Lima Daniels and Volunteers from the Corning Senior Center. Mrs. Daniels introduced the Senior Center Board Members and the Volunteers present. Mrs. Daniels announced that the Senior Center would be hosting the 7th Annual Senior Center Volunteer Appreciation Banquet on April 4th which the Council has received an invitation to attend.
- 2. Proclamation: April 2014 as National Alcohol Awareness Month & April 4th – 6th as an Alcohol-Free Weekend.** Mayor Strack presented the Proclamation to Drug & Alcohol Division Supervisor Denise Norwood and Tehama County Drug & Alcohol Advisory Board Member Holly Wilson.
- 3. Proclamation: April 2014 – Sexual Assault Awareness Month.** Mayor Strack presented the Proclamation to Tiffany Martin from Rape Crisis Intervention & Prevention. Ms. Martin requested that everyone wear denim jeans on April 23rd in participation of Denim Day, and announced that on April 31st the Chico Office on Cohasset will be holding their "Shine the Light" Event from 6-8 p.m. to show support for survivors, she asks that people turn on porch lights, vehicle lights when driving, etc. to show support.
- 4. Proclamation: April 2014 - Child Abuse Prevention Month.** Mayor Strack presented the Proclamation to Tehama County Child Abuse Prevention Chairperson Linda J. Lucas and Mike Lindsey, Vice Chairperson. They provided information on upcoming events and available public programs.

F. BUSINESS FROM THE FLOOR:

Ed Baker announced that a 3 hour concert presented by "EddyB and Pure Country Plus" will be held at the Corning Memorial Hall on April 17th, from 6-9 p.m. tickets are \$8-advance, \$10 at the door and \$5 for students. This concert is dedicated to our Veterans. They are seeking to present a special award to a local wounded warrior, if anyone present knows of someone, please contact him.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

5. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
6. **Waive the reading and approve the Minutes of the March 11, 2014 City Council Meeting with any necessary corrections.**
7. **March 19, 2014 Claim Warrant - \$74,227.85.**
8. **March 19, 2014 Business License Report.**
9. **Approve the following for the Corning Community Park Project Phase 1:**
 - a. **Progress Pay Estimate No. 12 in the amount of \$4,173.93 and authorize payment in the amount of \$3,965.23 to Trent Construction (amount of Pay Estimate minus the 5% contract retention of \$208.70); and**
 - b. **Contract Change Order No. 5 increasing Contract amount by \$15,049.63 for a total contract amount of \$1,913,674.31; and**
 - c. **Accept the Notice of Completion and authorize release of retention held in the amount of \$9,912.82 following the 35-day waiting period.**
10. **Authorize Director of Public Works to Solicit Bids for Phase 2 of the Corning Community Park Project.**

Mayor Strack requested that Consent Item 10 be pulled so that the City Manager and Public Works Director could brief the Council and audience on the bid items listed in Phase 2.

Councilor Smith moved to approve Consent Items 5-9 and Councilor Dickison seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

10. **Authorize Director of Public Works to Solicit Bids for Phase 2 of the Corning Community Park Project.**

Public Works Director Patrick Walker briefed the Council and audience on the bid items listed in Phase 2. He stated that the Phase 2 will contain two soccer fields, restrooms with a Concession Stand and a walking trail and 6 foot bridge that will connect this section of the Park with the section completed under Phase I. He also presented the proposed timeline from bid opening on May 6th through construction start in early June.

Councilor Dickison moved to authorize Staff to solicit Bids for Phase 2 of the Corning Community Park. Councilor Smith seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

I. PUBLIC HEARINGS AND MEETINGS: None.

J. REGULAR AGENDA: None

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison: Reported on the 4-minute LAFCO meeting she attended, the Community Action Meeting where they reported on all the projects and she was informed the Board Members were requested to walk in the Red Bluff Parade and participate in other community events.

Linnet: Reported that the Pay-it-Forward Committee met today and are looking for new small projects, they were to paint Martini Plaza, but in light of the recent fire that is not happening.

Cardenas: Reported on the Chamber Car Show Committee meeting announcing that the Car Show is scheduled for May 2 – 3, 2014, he announced that he will miss the first meeting in April as he and Chief Atkins will be attending a training conference for the Burn Grant. He also announced he would be attending a meeting tomorrow with 3CORE to discuss the Theater.

Smith: Reported on the Senior Center meeting and invited everyone to the April 4th Volunteer Event at the Senior Center.

Strack: Commended the Fire Department on their quick response time and suppression efforts during the recent fire on Solano Street.

N. ADJOURNMENT!: 8:05 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: April 2, 2014

SUBJECT: Cash Disbursement Detail Report for the
Tuesday April 8, 2014 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 03-26-14	\$ 41,442.66
B.	Cash Disbursements	Ending 03-28-14	\$ 7,363.11
C.	Payroll Disbursements	Ending 03-27-14	\$ 40,689.50
D.	Cash Disbursements	Ending 04-02-14	\$146,067.11
E.	Payroll Disbursements	Ending 04-01-14	\$ 37,768.07
GRAND TOTAL			<u>\$273,330.45</u>

REPORT.: Mar 28 14 Friday
 RUN....: Mar 28 14 Time: 14:21
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 03-14 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
018214	03/28/14	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1402890	ProfServices Water Dept
018215	03/28/14	CAM02	FERGUSON ENTERPRISES INC.	90.07	.00	90.07	0979943	MAT & SUPPLIES-WTR
018216	03/28/14	COM01	COMPUTER LOGISTICS, INC	23.00	.00	23.00	62342	EQUIP MAINT-GEN CITY
018217	03/28/14	CON07	CONEXIS	30.00	.00	30.00	02140R348	MEDICAL INS-COBRA
018218	03/28/14	COR08	CORNING LUMBER CO INC	531.99	.00	531.99	140325	MAT & SUPPLIES-
018219	03/28/14	FED01	FEDERAL EXPRESS	142.13	.00	142.13	259753097	PROF SVCS-
018220	03/28/14	HOM03	HOME DEPOT	42.05	.00	42.05	3184491	MAT & SUPPLIES-PARKS
018221	03/28/14	MGT00	MGT OF AMERICA, INC.	750.00	.00	750.00	24963	PROF SVCS-GEN CITY
018222	03/28/14	NAP01	NAPA AUTO PARTS	564.51	.00	564.51	140324	MAT & SUPPLIES-
				54.76	.00	54.76	140324F	VEH OP/MAINT-FIRE
Check Total.....:				619.27	.00	619.27		
018223	03/28/14	PGE2B	PG&E	4750.87	.00	4750.87	140325	ELECT-WWTP
018224	03/28/14	RED15	RED TRUCK ROCK YARD, LLC	150.50	.00	150.50	460	MAT & SUPPLIES-POOL
018225	03/28/14	REV01	REVIVAL ANIMAL HEALTH	107.23	.00	107.23	157988	MAT & SUPPLIES-ACO
Cash Account Total.....:				7363.11	.00	7363.11		
Total Disbursements.....:				7363.11	.00	7363.11		
Cash Account Total.....:				.00	.00	.00		

REPORT.: Mar 28 14 Friday
 RUN...: Mar 28 14 Time: 14:21
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 03-14 Bank Account.: 1025

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
6299	03/27/14	AFL01	AMERICAN FAMILY LIFE	3389.02	.00	3389.02	B40331	AFLAC INS.PRE TAX
				474.06	.00	474.06	1B40331	AFLAC INS.AFTER TAX
			Check Total.....	3863.08	.00	3863.08		
6300	03/27/14	BLU02	BLUE SHIELD OF CALIFORNIA	22475.00	.00	22475.00	B40331	MEDICAL INSURANCE
6301	03/27/14	CIT01	CITY OF CORNING	6.00	.00	6.00	B40331	CHGS FOR WAGE ATCHMT
6302	03/27/14	MUT00	MUTUAL OF OMAHA	477.68	.00	477.68	B40331	LIFE INSURANCE
6303	03/27/14	OEU01	OPERATING ENGINEERS #3	8151.00	.00	8151.00	B40331	MEDICAL INSURANCE
6304	03/27/14	OEU02	OPERATING ENG. (DUES)	354.00	.00	354.00	B40331	UNION DUES MGMNT
				627.00	.00	627.00	1B40331	UNION DUES POLICE
				392.00	.00	392.00	2B40331	UNION DUES DISPATCH
				598.00	.00	598.00	3B40331	UNION DUES-MISC
			Check Total.....	1971.00	.00	1971.00		
6305	03/27/14	PRI04	PRINCIPAL	3159.27	.00	3159.27	B40331	DENTAL INSURANCE
				586.47	.00	586.47	1B40331	VISION INSURANCE
			Check Total.....	3745.74	.00	3745.74		
			Cash Account Total.....	40689.50	.00	40689.50		
			Total Disbursements.....	40689.50	.00	40689.50		

REPORT.: Mar 26 14 Wednesday
 RUN....: Mar 26 14 Time: 15:50
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 03-14 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
018182	03/25/14	PET03	PETTY CASH	258.64	.00	258.64	14-0324	OFFICE SUPPLIES-
018183	03/25/14	PGE01	PG&E	21637.91	.00	21637.91	140313	Electricity General City-
018184	03/25/14	TRE00	TRENT CONSTRUCTION INC.	3965.23	.00	3965.23	14-0324	PROP 84-CONSTR NEW PARK-P
018185	03/26/14	ACR00	ACRONIS SERVICES	164.58	.00	164.58	2545181	EQUIP MAINT-POLICE
018186	03/26/14	AME04	AMERICAN WATER WORKS ASSO	244.00	.00	244.00	700078594	MAT & SUPPLIES-WTR
018187	03/26/14	ATT13	AT&T	723.43	.00	723.43	140311	COMMUNICATIONS-DISPATCH
018188	03/26/14	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1402668	ProfServices Water Dept
018189	03/26/14	CAR12	CARREL'S OFFICE MACHINES	4.10	.00	4.10	124258	MAT & SUPPLIES-LIBRARY
018190	03/26/14	COR11	CORNING SAFE & LOCK	51.28	.00	51.28	4123	MAT & SUPPLIES-PARKS
018191	03/26/14	COR16	CORNING FLORIST & GIFTS	58.75	.00	58.75	001958	MAT & SUPPLIES-CITY COUNC
018192	03/26/14	DEP16	DEPT OF PUBLIC HEALTH	140.80	.00	140.80	1450676	PERMITS STATE REQ-WTR MAI
018193	03/26/14	EWI00	EWING	70.60	.00	70.60	7708431	MAT & SUPPLIES-PARKS
018194	03/26/14	GRA02	GRAINGER, W.W., INC	53.49	.00	53.49	938956718	MAT & SUPPLIES-PARKS
				87.94	.00	87.94	939020312	MAT & SUPPLIES-
				40.18	.00	40.18	939021228	MAT & SUPPLIES-PARKS
				4.75	.00	4.75	939355250	MAT & SUPPLIES-PARKS
			Check Total.....:	186.36	.00	186.36		
018195	03/26/14	HOL04	HOLIDAY MARKET #32	9.76	.00	9.76	174321303	MAT & SUPPLIES-
018196	03/26/14	JOH06	JOHNSON'S TURBO CLEAN	792.87	.00	792.87	5611	MAT & SUPPLIES-BLD MAINT
018197	03/26/14	KEL03	KELLER SUPPLY COMPANY	1084.62	.00	1084.62	S00733649	MAT & SUPPLIES-POOL
018198	03/26/14	LEH03	LEHR AUTO ELECTRIC	1118.17	.00	1118.17	01094847	VEH REPLAC PROG-POLICE
				1139.08	.00	1139.08	01095281	VEH REPLAC PROG-POLICE
			Check Total.....:	2257.25	.00	2257.25		
018199	03/26/14	MUN03	MUNNELL & SHERRILL, INC.	118.98	.00	118.98	087146	MAT & SUPPLIES-
				35.71	.00	35.71	087159	MAT & SUPPLIES-
			Check Total.....:	154.69	.00	154.69		
018200	03/26/14	NOR31	NORM'S PRINTING	61.81	.00	61.81	013710	PRINTING/ADV-POLICE

REPORT.: Mar 26 14 Wednesday
 RUN....: Mar 26 14 Time: 15:50
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 03-14 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
018201	03/26/14	OFF01	OFFICE DEPOT	67.70	.00	67.70	166593874	MAT & SUPPLIES-POLICE
				197.44	.00	197.44	695940741	OFFICE SUPPLIES-POLICE
			Check Total.....:	265.14	.00	265.14		
018202	03/26/14	PGE2A	PG&E	54.10	.00	54.10	140318	ELECT-BLUE HERON CT
018203	03/26/14	RAD02	THE RADAR SHOP	139.00	.00	139.00	RS-8175	EQUIP MAINT-POLICE
018204	03/26/14	REY01	REYNOLDS, DONALD C.P.A	1500.00	.00	1500.00	25458	PROF SVCS-FINANCE
018205	03/26/14	SCH01	LES SCHWAB TIRE CENTER	19.50	.00	19.50	611001072	VEH OP/MAINT-STR
				19.50	.00	19.50	611001074	VEH OP/MAINT-STR
				92.74	.00	92.74	611001076	VEH OP/MAINT-STR
			Check Total.....:	131.74	.00	131.74		
018206	03/26/14	THO09	THOMAS H. PHELPS LANDSCAP	6210.00	.00	6210.00	614	PROP 84 PRE-CONSTR PHASE
018207	03/26/14	ULT10	ULTRAMAX AMMUNITION	610.00	.00	610.00	142158	SAFETY ITEMS-POLICE
018208	03/26/14	BEN05	BENNETT, JESSE LAWRENCE	90.00	.00	90.00	140326	MAT & SUPPLIES-REC
018209	03/26/14	HOA03	HOAG, NICK	90.00	.00	90.00	140326	MAT & SUPPLIES-REC
018210	03/26/14	MAD03	MADAY, CHAYCE	90.00	.00	90.00	140326	MAT & SUPPLIES-REC
018211	03/26/14	NEL03	NELSON, CHANCE RION	90.00	.00	90.00	140326	MAT & SUPPLIES-REC
018212	03/26/14	ROD08	RODRIGUEZ, DURANTE JESUS	90.00	.00	90.00	140326	MAT & SUPPLIES-REC
018213	03/26/14	SHO00	SHOEMAKER, MICHAEL	90.00	.00	90.00	140326	MAT & SUPPLIES-REC
			Cash Account Total.....:	41442.66	.00	41442.66		
			Total Disbursements.....:	41442.66	.00	41442.66		

REPORT.: Apr 02 14 Wednesday
 RUN....: Apr 02 14 Time: 14:16
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-14 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
018235	04/01/14	COR07	CORBIN WILLITS SYSTEMS	729.72	.00	729.72	000B404011	EQUIP MAINT-FINANCE
018236	04/01/14	COR09	CORNING CHAMBER OF COMM.	1000.00	.00	1000.00	000B404011	ECONOMIC DEVELOPMENT
018237	04/01/14	HAL05	HALL, ROBERT	104.70	.00	104.70	000B404011	PROF SVCS-FIRE DEPT
018238	04/01/14	KEN00	KEN VAUGHAN & SONS	1200.00	.00	1200.00	000B404011	LANDSCAPE MAINT-
018239	04/01/14	MAI00	MAIRE & BURGESS	5525.00	.00	5525.00	000B404011	CONSULTING SVCS-LEGAL SVC
018240	04/01/14	PIT01	PITNEY BOWES	192.92	.00	192.92	000B404011	EQUIP LEASE-FINANCE
018241	04/01/14	S&L00	S & L BREWER ENTERPRISES	200.00	.00	200.00	000B404011	K-9 PROGRAM-POLICE
018242	04/01/14	TLD01	TEDC	208.33	.00	208.33	000B404011	ECONOMIC DEVELOPMENT
018243	04/01/14	TOM03	TOMLINSON JR., ROBERT L.	54.70	.00	54.70	000B404011	PROF SVCS-FIRE
018244	04/01/14	WHI05	WHITE GLOVE CLEANING SERV	2995.00	.00	2995.00	000B404011	JANITORIAL SVCS-
018245	04/02/14	AND01	ED ANDERSON	3525.00	.00	3525.00	14-0401	PROP 84 NON-CONSTR PHASE
018246	04/02/14	ATT02	AT&T	1130.32	.00	1130.32	140325	COMMUNICATIONS-
018247	04/02/14	ATT14	AT&T	161.18	.00	161.18	140323F	COMMUNICATIONS-FIRE
				182.03	.00	182.03	140323P	COMMUNICATIONS-POLICE
			Check Total.....:	343.21	.00	343.21		
018248	04/02/14	ATT15	AT&T MOBILITY	407.12	.00	407.12	140319	COMMUNICATIONS-
018249	04/02/14	CHE02	CHEM QUIP, INC.	898.52	.00	898.52	5284221	MAT & SUPPLIES - WTR
018250	04/02/14	COM01	COMPUTER LOGISTICS, INC	1886.00	.00	1886.00	62334	Equip.Maint.
				116.67	.00	116.67	62336	COMMUNICATIONS - POLICE
				277.00	.00	277.00	62343	COMMUNICATIONS - POLICE
			Check Total.....:	2279.67	.00	2279.67		
018251	04/02/14	COR01	CORNING VETERINARY CLINIC	283.75	.00	283.75	41786	ProfServices ACO/CSO
				330.85	.00	330.85	41933	ProfServices ACO/CSO
				70.00	.00	70.00	41934	SPAY/NEUTER PROG-ACO
			Check Total.....:	684.60	.00	684.60		
018252	04/02/14	COR11	CORNING SAFE & LOCK	16.13	.00	16.13	4139	VEH RPLCMNT PROG-POLICE
018253	04/02/14	COR12	CORNING FORD MERCURY, INC	83.25	.00	83.25	108306A	Veh Opr/Maint-POLICE

REPORT.: Apr 02 14 Wednesday
 RUN...: Apr 02 14 Time: 14:16
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-14 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
018254	04/02/14	COR45	CORNING ACE HARDWARE	327.24	.00	327.24	140327	MAT & SUPPLIES-
018255	04/02/14	FAS02	FASTENAL COMPANY	67.45	.00	67.45	CAREB7480	MAT & SUPPLIES - POOL
018256	04/02/14	GRA02	GRAINGER, W.W., INC	46.70	.00	46.70	939839162	MAT & SUPPLIES - PARKS
				313.69	.00	313.69	939910329	SMALL TOOLS - MECH MAINT
			Check Total.....	360.39	.00	360.39		
018257	04/02/14	LEH03	LEHR AUTO ELECTRIC	56.73	.00	56.73	01095465	VEH REPLC PROG - POLICE
018258	04/02/14	LNC01	LN CURTIS & SONS	298.05	.00	298.05	130539700	MAT & SUPPLIES - POLICE
018259	04/02/14	MCC07	MCCOY'S HARDWARE & SUPPLY	139.77	.00	139.77	140327	MAT & SUPPLIES - PARKS
018260	04/02/14	MIK01	MIKE'S FENCE COMPANY	300.00	.00	300.00	1403	MAT & SUPPLIES - PARKS
018261	04/02/14	MUN03	MUNNELL & SHERRILL, INC.	42.87	.00	42.87	087945	MAT & SUPPLIES
018262	04/02/14	NOR14	NORTHWOOD BACKFLOW SERV	715.00	.00	715.00	13366	PROF SERV / WATER
018263	04/02/14	NOR18	NORTH VALLEY DISTRIBUTING	94.11	.00	94.11	S1151011.	MAT & SUPPLIES
018264	04/02/14	NOR25	NORTHERN LIGHTS ENRGY, INC	3196.13	.00	3196.13	110113	VEH OP/ MAINT - POLICE
				2320.74	.00	2320.74	110148	MAT & SUPPLIES-
				576.93	.00	576.93	110149	VEH OP/MAINT-FIRE
			Check Total.....	6093.80	.00	6093.80		
018265	04/02/14	NOR31	NORM'S PRINTING	27.84	.00	27.84	013723	OFFICE SUPPLIES-CITY ADMI
018266	04/02/14	PAC16	PACIFIC TELEMANAGEMENT SE	38.00	.00	38.00	632286	COMMUNICATIONS - GEN CITY
018267	04/02/14	PGE01	PG&E	403.34	.00	403.34	140414	ELECT-
				30.03	.00	30.03	140414A	ELECT-CORNING COMMUNITY P
			Check Total.....	433.37	.00	433.37		
018268	04/02/14	PON10	PONCI'S WELDING	23.65	.00	23.65	58035	MAT & SUPPLIES - PARKS
				79.75	.00	79.75	58077	MAT & SUPPLIES - PARKS
			Check Total.....	103.40	.00	103.40		
018269	04/02/14	QBE00	QBE THE AMERICAS	24.00	.00	24.00	140325	GEN INS - GEN CITY
018270	04/02/14	RON03	RON DUPRATT FORD	460.64	.00	460.64	767186	VEH OP/MAINT-POLICE
				351.86	.00	351.86	767308	VEH OP/MAINT-POLICE
			Check Total.....	812.50	.00	812.50		
018271	04/02/14	SEI01	SEILER, ROY R., CPA	97.20	.00	97.20	26200	ProfServices Finance Dept

REPORT.: Apr 02 14 Wednesday
 RUN...: Apr 02 14 Time: 14:16
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-14 Bank Account.: 1020

PAGE: 003
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information	Description
018272	04/02/14	TEH13	TEHAMA CO AUDITOR	175.00	.00	175.00	140331		PkngCiteToCnty PoliceServ
018273	04/02/14	WAR05	WARREN, DANA KARL	225.63	.00	225.63	140331		REC INSTRUCTOR - REC
018274	04/02/14	WAS01	WASTE MANAGEMENT OF	113966.14	.00	113966.14	140331		WASTE MGMT PYMT-SOLID WAS
018275	04/02/14	XER00	XEROX CORPORATION	90.43	.00	90.43	073371420		EQUIP MAINT-POLICE
Cash Account Total.....:				146067.11	.00	146067.11			
Total Disbursements.....:				146067.11	.00	146067.11			
Cash Account Total.....:				.00	.00	.00			

REPORT.: Apr 02 14 Wednesday
 RUN....: Apr 02 14 Time: 14:16
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 04-14 Bank Account.: 1025

PAGE: 004
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
6308	04/01/14	AME20	AMERICAN WEST BANK	6976.76	.00	6976.76	B40401	HSA DEDUCTIBLE
6309	04/01/14	BAN03	POLICE OFFICER ASSOC.	250.00	.00	250.00	B40401	POLICE OFFICER ASSOC
6310	04/01/14	CAL37	CALIFORNIA STATE DISBURSE	502.61	.00	502.61	B40401	WITHHOLDING ORDER
6311	04/01/14	EDD01	EMPLOYMENT DEVELOPMENT	3919.64	.00	3919.64	B40401	STATE INCOME TAX
				1035.30	.00	1035.30	1B40401	SDI
Check Total.....:				4954.94	.00	4954.94		
6312	04/01/14	ICM01	ICMA RETIREMENT TRUST-457	366.11	.00	366.11	B40401	ICMA DEF. COMP
6313	04/01/14	PERS1	PUBLIC EMPLOYEES RETIRE	23007.12	.00	23007.12	B40401	PERS PAYROLL REMITTANCE
6314	04/01/14	PERS4	Cal Pers 457 Def. Comp	1050.53	.00	1050.53	B40401	PERS DEF. COMP.
6315	04/01/14	VAL06	VALIC	660.00	.00	660.00	B40401	AIG VALIC P TAX
Cash Account Total.....:				37768.07	.00	37768.07		
Total Disbursements.....:				37768.07	.00	37768.07		

Date.: Apr 2, 2014
Time.: 11:10 am
Run by: PALA CANTRELL

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEWB
Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
CHRISTINA'S CLEANING	250 N. TOOMES AVE	CORNING, CA 96021	KERBY	CHRISTI CLEANING SERVICE	03/24/14	(000)000-0000
CONDOR MARKA PERUVIA	1312 SOLANO ST	CORNING, CA 96021	M. ARAMAYO	DAVIS V PERUVIAN RESTAURANT	03/20/14	(530)824-9046
ERB HOME MAINTANCE	315 WALNUT ST	CORNING, CA 96021	BROWN	DAVID MAINTENANCE - REPAIRS, PAINTING, ETC	03/20/14	(530)586-1714
FLYING BOAT CHINESE	1522 SOALNO ST	CORNING, CA 96021	LI YUN ZHU	CHA W. CHINESE RESTAURANT	03/24/14	(530)824-4085
JEREMY'S PEST STOMPE	1128 ELM ST	WILLOWS, CA 95988	WOODWORTH	JEREMY PEST CONTROL	03/20/14	(530)370-3038
NAILS BY KIM	1302 SOLANO ST	CORNING, CA 96021	KLINGERMAN	KIM NAILS	03/20/14	(530)824-6625
REYES, ELVIRA DE LA	1816 MCKINLEY AVE	CORNING, CA 96021	REYES	ELVIRA DRIVER FOR CORNING FORD	03/20/14	(530)838-0589
WESTOWER COMMUNICATI	2017 OPPORTUNITY DR	ROSEVILLE, CA 95678		CONTRACTOR	04/01/14	(916)783-6400

Item No.: G-7

CITY OF CORNING

MARCH 2014

TREASURERS REPORT

AGENCY	BALANCE	RATE
LOCAL AGENCY INVESTMENT FUND	1,778,746.45	.26

Respectfully Submitted

Pala Cantrell
City Treasurer

4/3/2014
7:32:44AM

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 3/1/2014 thru 3/31/2014

Owner and Address	Parcel Number	Issued On	Valuation
TROY McINTIRE 1951 ELIZABETH AVE CORNING CA 96021 Permit Description: BATH REMODEL	7121212 Site Street Address: 1951 ELIZABETH AVE	3/4/2014	5,355.97
DAVIIS VARGAS 1314 SOLANO ST CORNING CA 96021 Permit Description: REPLACE FLOOR & WASTE LINES	7113106 Site Street Address: 1314 SOLANO ST	3/5/2014	4,000.00
ERICA MOSKAL 1290 FIFTH AVE CORNING CA 96021 Permit Description: ADD ELECT. SUB PANEL TO GARAGE	7124107 Site Street Address: 1290 FIFTH AVE	3/6/2014	1,000.00
KATHY BEVIER 130 MOONEY CT CORNING CA 96021 Permit Description: CHANGE OUT FURNACE & DUCTING	7531021 Site Street Address: 130 MOONEY CT	3/6/2014	3,200.00
MONA & RICHARD ZDEB 1817 SCOTT AVE CORNING CA 96021 Permit Description: ROOF TOP SOLAR	7119308 Site Street Address: 1817 SCOTT AVE	3/11/2014	26,000.00
TIM RODGERS 809 SOLANO ST CORNING CA 96021 Permit Description: REROOF OVER EXISTING	7306603 Site Street Address: 809 SOLANO ST	3/11/2014	10,785.00
RITE AID 640 EDITH AVE CORNING CA 96021 Permit Description: C/O 4 HVAC UNITS	6926058 Site Street Address: 640 EDITH AVE	3/17/2014	4,820.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 3/1/2014 thru 3/31/2014

Owner and Address	Parcel Number	Issued On	Valuation
DAVIES VARGAS 1312 SOLANO ST CORNING CA 96021 Permit Description: ADD ASUL FIRE SYSTEM	7113106 Site Street Address: 1312 SOLANO ST	3/14/2014	8,000.00
ANITA COLLINS 457 EL PASO CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7305402 Site Street Address: 457 EL PASO	3/18/2014	12,730.00
DANIAL LIMA 1516 FIG LN CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7126104 Site Street Address: 1516 FIG LN	3/19/2014	12,000.00
CATALINA VASQUEZ 403 SOUTH ST CORNING CA 96021 Permit Description: REROOF, CHANGE SIDING, REPLACE WINDOWS	7311311 Site Street Address: 403 SOUTH ST	3/19/2014	4,909.25
LOUIE DAVIES 1124 SOLANO ST CORNING CA 96021 Permit Description: REDUCE WALL OPENING,ELECT. OUTLET	7307103 Site Street Address: 1124 SOLANO ST	3/20/2014	1,500.00
AZIZUR REHMAN 1306 SOLANO ST CORNING CA 96021 Permit Description: REMOVE RMAINING WOOD STRUCTURE	7113105 Site Street Address: 1306 SOLANO ST	3/24/2014	1,000.00
KIRK HEWITT 518 SOUTH ST CORNING CA 96021 Permit Description: CONSTRUCT NEW METAL SHOP	7308208 Site Street Address: 518 SOUTH ST	3/26/2014	4,000.00
ADRIANA CURIAL 763 EL VERANO AVE CORNING CA 96021 Permit Description: INSTALL COVERED PATIO	7322008 Site Street Address: 763 EL VERANO AVE	3/28/2014	1,000.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 3/1/2014 thru 3/31/2014

Owner and Address	Parcel Number	Issued On	Valuation
JEANNINE HOLTZINGER 1026 FOURTH AVE CORNING CA 96021 Permit Description: DEMO FIRE DAMAGE	7117404 Site Street Address: 1026 FOURTH AVE	3/28/2014	13,000.00
JOANNE BERRY 1887 MARGUERITE AVE CORNING CA 96021 Permit Description: INSTALL 4' FRONT YARD FENCE	7326032 Site Street Address: 1887 MARGUERITE AVE	3/28/2014	500.00

17 Permits Issued from 3/1/2014 Thru 3/31/2014 'OR A TOTAL VALUATION OF \$ 113,800.22

***** END OF REPORT *****

RECEIVED

APR 01 2014

CITY OF CORNING

Item No.: G-11

**SEVERN
TRENT
SERVICES**

**CITY OF CORNING
WASTEWATER OPERATION SUMMARY REPORT
MARCH 2014**

Severn Trent Services
25010 Gardiner Ferry Rd
P.O. Box 230
Corning, CA 96021
United States

T: +1 530 824 5863
F: +1 530 824 5769

www.severntrentservices.com

Below is a summary of the Monthly Operations Report that will be available for City review on April 2014

- 1) Filled out monthly reports.
- 2) Performed weekly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) Cleaned EQ basin and informed Public Works of repairs needed to asphalt
- 5) North State Electric here to replace seals in # 2 aerator.
- 6) Staff meeting on plant operations and issues.
- 7) Changed chart on So3 analyzer.
- 8) Safety meeting.
- 9) Ordered new drive belts for aerator motors.
- 10) Inspected eyewash and emergency showers.
- 11) Held training on lab procedures.
- 12) Cleaned So2 pump.
- 13) Checked storm water discharge sites at WWTP and airport.
- 14) Secured #2 aerator due to oil leak, contacted North State Electric.
- 15) Tested all chlorine and So2 leak sensors

- 16) Cleaned probe at lift station.
- 17) Tested alarms with Fire Dept.
- 18) Exercised lift station stand –by pump
- 19) Collected sample and ran Colilert test on eye wash station.
- 20) Exercised emergency generator.
- 21) Sprayed weeds
- 22) Performed monthly Plant inspection
- 23) Checked all fire extinguishers.
- 24) Cleaned drying beds
- 25) Completed SSO no spill report.
- 26) Collected annual samples on municipal wells
- 27) Collected monthly river samples.
- 28) Sprayed weeds at lift station
- 29) Ordered FOG flyers for pretreatment program
- 30) Held data validation training.
- 31) Mowed lawns

March 2014

Domestic Flow Monthly Average = 681,354 GPD

**ITEM NO: G-12
APPROVE PROPOSED SALARY
INCREASE FOR PART-TIME
OFFICE ASSISTANT POSITION**

APRIL 8, 2014

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: JOHN L. BREWER, AICP, CITY MANAGER JB
LISA LINNET, CITY CLERK

SUMMARY:

The salary schedule for the part-time Office Assistance has not been increased since prior to 2007. To keep the wage current and competitive, and in light of the high level of performance demonstrated by Angela (Angel) Garmin, in her capacity as the City's Part-time Office Assistant, Staff recommends the attached salary schedule which contains a 5% wage increase.

BACKGROUND:

Angela (Angel) Garmin has been employed by the City as the Part-time Office Assistant since July 28, 2008. She began her employment at Step "A" (\$10.85 per hour) and advanced to Step "E" (\$13.32 per hour) effective January 28, 2011. She has not received an increase in wages since that time, a total of 3 plus years.

This Office Assistant plays a vital role in the day to day operations of City Hall by answering phones, responding to the public at the counter, providing support to the Public Works, Building, and Planning Departments. This additional support allows the Public Works Administrative Secretary and City Manager's Administrative Assistant to work with minimal interruption.

City Staff now proposes the attached increased salary scale for the part-time Office Assistant position. As a comparison, the recommended top hourly rate is still below the hourly rate of any full-time City employee.

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE THE PROPOSED 5% SALARY INCREASE AND ATTACHED SALARY SCHEDULE FOR THE PART-TIME OFFICE ASSISTANT POSITION.

PART-TIME OFFICE ASSISTANT POSITION

CURRENT SALARY SCHEDULE

Position:	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>
PT Office Assist.	\$10.85	\$11.42	\$12.02	\$12.65	\$13.32

PROPOSED SALARY SCHEDULE

Proposed effective date of 4/14/2014 (Pay-period 9)

Position:	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>
PT Office Assist.	\$11.40	\$12.00	\$12.63	\$13.30	\$14.00

ITEM NO.: J-13
APPROVE MEMORANDUM OF
UNDERSTANDING (MOU) FOR
THE MISCELLANEOUS UNIT

APRIL 8, 2014

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: JOHN L. BREWER, CITY MANAGER 
LISA M. LINNET, CITY CLERK

SUMMARY:

The City of Corning has reached agreement with the employees of the Corning Miscellaneous Unit as reflected in the attached Agreement, known under California Law as a "Memorandum of Understanding" (MOU).

The proposed MOU Agreement agreed changes are as follows:

MEMORANDUM OF UNDERSTANDING:

1. **Term, MOU Article 27.1:** 18 Month Agreement (July 1, 2014 through December 31, 2015); and
2. **Wage Increase, MOU Article 10.1:** Two (2) wage increases of three and a half percent (3½%) effective the pay period beginning July 6, 2014, the second effective one full year (12 months) after the initial wage increase.
3. **Out of Classification Pay, MOU Article 11.2:** Removal of items (D) and (E) regarding State of California Herbicide & Pesticide Silver & Brown Card Certification.
4. **Overtime, MOU Article 14.4:** Effective January 4, 2015, Miscellaneous Members may accrue up to a maximum of 175 hours Compensatory Time in lieu of Overtime (CTO) annually upon the Department Heads discretionary authority. CTO time may be carried into the following year, but at no time can it exceed 175 hours.
5. **Uniform Allowance: MOU Article 18.2 & 18.4:** Effective the start of the pay period beginning July 6, 2014:

MOU Article 18.2:

- a. The City will provide five (5) long or short sleeve shirts each year;
- b. The City will reimburse employees for the purchase of three (3) pair of dark blue jeans each year. The City will reimburse up to thirty (\$30) dollars per pair upon proof of purchase. All employees must participate in the purchase of said dark blue jeans.
- c. Should any City provided clothing be damaged on the job, the City agrees to replace it at no expense to the employee. Shirts or pants that are damaged on the job refer to those that are ripped or torn and cannot be mended.
- d. The City agrees to provide two (2) coveralls per week to each employee desiring coveralls. Soiled coveralls are exchanged for laundered coveralls.
- e. The City agrees to provide rubber boots and gloves.

MOU Article 18.4:

Effective the start of the first pay period in 2014 after the City Council approves the MOU and the new contract commences, Community Service Officers (CSO's) shall be issued at the time of employment and maintained at this level by the City:

- a. Five (5) shirts;
- b. Five (5) pair of uniform pants.

City agrees to replace, at no cost to the Employee, any item of uniform clothing damaged in the line of duty. Current Boot Allowance remains the same (\$150).

6. **(NEW) 457 Deferred Compensation Plan, MOU Article 20:** Effective the start of the pay period beginning July 6, 2014, the City will match up to \$25 of employee's contribution towards their 457 Deferred Compensation Plan (City match is only available for 1 Deferred Compensation Plan should employees be enrolled in more than one Plan).
7. **Retirement, MOU Article 21.1 – 21.3:**
 - a. Employees agree to pay 1% **(Tier I)**, and 4.5% **(Tier 2)** of the 7% Employee's share of retirement costs effective the start of the pay period beginning July 6, 2014; and
 - b. Employees agree to pay 2% **(Tier I)**, and 5.5% **(Tier 2)** of the 7% Employee's share of retirement costs beginning the pay period effective one full year (12 months) later.
8. **Special Provisions, Article 25.1 (Replacement with new statement):** The City no longer requires the Public Works Employees to maintain a Commercial Driver's License and has already stopped the practice of paying for the required medical physical examinations needed for any renewals.

The City does not currently require random drug testing of employees in the Miscellaneous Bargaining Unit.

The City will maintain the right to conduct drug testing if there is a reasonable suspicion that an employee is impaired by drugs while performing his/her assignments, which it will do to ensure its worksites be "drug free" for the safety of the City's employees and the public.

FINANCIAL:

Under the proposed Agreement the total increased cost the City will incur for this Bargaining Units wages will be approximately:

1. **Wages: \$31,975.97** the first year, and **\$33,095.13** the second year.
2. **457 Deferred Compensation:** Up to **\$3,900 annually** (\$25 multiplied by 13 Employees). The new Agreement will cause no other new costs to the City.
3. **Retirement Cost Savings:** Approximately **\$9,455.75** the first year and **\$9,786.70** the second year.

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE CORNING MISCELLANEOUS UNIT FOR JULY 1, 2014 THROUGH DECEMBER 31, 2015.



MEMORANDUM OF UNDERSTANDING

Between

CITY OF CORNING

and

OPERATING ENGINEERS UNION LOCAL NO. 3

of the

**INTERNATIONAL UNION OF OPERATING
ENGINEERS AFL-CIO**

for

MISCELLANEOUS UNIT

Effective: July 1, 2014 - December 31, 2015
(18 Months)

Ratified March 31, 2014
Approved by City Council: April 8, 2014

THIS MEMORANDUM OF UNDERSTANDING is made and entered into between **OPERATING ENGINEERS LOCAL UNION NO. 3**, of the International Union of Operating Engineers, AFL-CIO, hereinafter referred to as "Union", and the designated representatives of the **CITY OF CORNING**, hereinafter referred to as the "City", pursuant to the provisions of the Meyers-Milius-Brown Act (Government Code Sections 3500, et seq.). This Memorandum of Understanding supersedes and replaces all previous Memorandum of Understanding between the parties.

ARTICLE 1 GENERAL PROVISIONS - DEFINITIONS

1.1 A. **Employer:** The term "Employer", as used herein, shall refer to the City of Corning.

B. **Union:** The term "Union", as used herein, shall refer to the Operating Engineers Local No. 3 of the International Union of Operating Engineers, AFL-CIO.

C. **Employee:** The term "Employee", as used herein, shall mean all Employees of the Miscellaneous Unit as Employee Relations Policy of the City of Corning.

D. **Employee Anniversary Date:** The term "employment anniversary date", as used herein, shall mean the anniversary date of the employee's employment with the City.

E. **Step Anniversary Date:** The term "step anniversary date", as used herein, shall mean the date upon which an employee has finished serving the requisite amount of time in order to be eligible for a salary step increase. A new time period for such requisite service shall commence upon the occurrence of any of the following events: promotion; reclassification; implementation of a Memorandum of Understanding provision or Side Letter of Understanding specifying a movement into a new step or an increase in the rate paid for the step currently held by the employee.

ARTICLE 2 RECOGNITION

2.1 The Employer hereby recognizes the Union as the only Organization entitled to meet and confer on matters within the scope of representation.

ARTICLE 3 HIRING PROVISIONS

3.1 No Employee covered by this Memorandum of Understanding shall be discriminated against by the Employer, or by the Union, by reason of race, color, religion, sex, age or national origin.

3.2 The Employer shall not discharge, or otherwise discriminate against any Employee by reason of Union activities not interfering with the proper performance of his work.

ARTICLE 4 CHECK OFF

4.1 The Employer agrees to deduct from the wages of its Employees, initiation fees and dues, and to transmit the monies so deducted to the Financial Secretary of the Union. An Employee desiring to have such deduction or deductions made shall sign a proper assignment form authorizing such deductions.

4.2 The employer agrees to deduct from the wages of its Employees, Operating Engineers Local Union No. 3 Credit Union deductions, and to transmit the monies so deducted to the Credit Union. An Employee desiring to have such a deduction or deductions made shall sign a proper assignment form authorizing such deduction.

4.3 Such deductions shall not be made more often than once per month.

ARTICLE 5 MANAGEMENT RIGHTS

5.1 The Employer retains the exclusive right to manage the City. All the rights, powers, functions and authority of the Employer which it had prior to the time the Union became certified as representative of the Employees of the Employer and which are not limited or modified by specific provisions of the Memorandum are retained by the Employer. The Employer specifically retains the right to manage and supervise its Employees as follows:

(A) To hire, promote, transfer, assign, classify positions, retain employees, and to suspend, demote, discharge or take other disciplinary action against employees.

(B) To lay-off or demote Employees from duties because of lack of work, lack of funds, in the interest of economy, or other legitimate reasons.

(C) To determine the policies, standards, procedures, methods, means and personnel by which City operations are to be conducted.

(D) To take whatever actions may be necessary to carry out the City in situations of emergency.

(E) To limit or prohibit the right of Employees in certain positions or classes of positions from forming, joining, or participating in employee organizations as provided in the California Government Code, and designating such employees in the current Schedule of Department and Authorized Positions adopted by resolution.

(F) Nothing in this policy shall be construed to interfere with the City's right to manage its operations in the most economical and efficient manner consistent with the best interests of all City citizens, taxpayers, and employees.

ARTICLE 6 UNION RIGHTS

6.1 The Union recognizes its obligation to cooperate with the Employer to assure maximum service of the highest quality and efficiency to the citizens of the City of Corning consistent with its obligations to the Employees it represents.

6.2 Employer and Union affirm the principle that harmonious employer-employee relations are to be promoted and furthered. When a person is hired in any of the covered job classifications, the City shall notify that person that the Union is the certified representative for the Employees and shall notify the Union of such hiring.

6.3 The Employer shall provide the Union space to erect a bulletin board in each area where Employees covered by this Memorandum are assigned.

6.4 Business representatives of the Union shall have reasonable access to Employees, provided such access does not interfere with City business. Department heads and first-line supervisors will be notified by the Employer of the provisions of this Section. Solicitation for membership shall not be conducted during working time.

6.5 Business representatives of the Union shall have access to any Employee or Employees presenting a grievance; and Employees have the right to have the Union business representative represent the Employee at all stages of disciplinary action.

6.6 The Union may select one (1) Employee as Union Steward.

6.7 In addition to his regularly assigned work, the Union Steward shall be permitted reasonable time during working hours to notify the business representative of any violations of this Memorandum. Employees are authorized to contact their Union Steward during working hours to report a grievance or violation of this Memorandum.

ARTICLE 7 PEACEFUL PERFORMANCE

7.1 The parties to this Memorandum of Understanding recognize and acknowledge that the services performed by the City Employees covered by this Memorandum of Understanding are essential to the public health, safety and general welfare of the residents of the City of Corning. The Union agrees that under no circumstances will the Union recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the bargaining unit take part in, any strike, sit-down, stay-in, sick-out, slow-down or picketing (hereinafter collectively referred to as work-stoppage), in any office or department of the City, nor to curtail any work or restrict any production, or interfere with any operation of the City. In the event of any such work stoppage by any member of the bargaining unit, the City shall not be required to negotiate on the merits of any dispute, which may have given rise to such work stoppage until said work stoppage has ceased.

7.2 In the event of any work stoppage during the term of this Memorandum of Understanding, whether by the Union or by any member of the bargaining unit, the Union, by its officers, shall immediately declare in writing and publicize that such action is illegal and unauthorized, and further direct its members in writing to cease the said conduct and resume work. Copies of such written notice shall be served upon the City. If in the event of any work stoppage, the Union promptly and in good faith, performs the obligations of this paragraph, and providing the Union has not otherwise authorized, permitted or encouraged such work stoppage, the Union shall not be liable for any damages caused by the violation of this provision. However, the City shall have the right to discipline, including discharge, any employee who instigates, participates in, or gives leadership to, any work stoppage activity herein prohibited, and the City shall also have the right to seek full legal redress including damages, as against any such employee.

ARTICLE 8 PAYMENTS

8.1 This Memorandum is intended to cover all aspects of wages, hours, and working conditions for Employees covered herein; therefore, nothing in this Memorandum shall prevent the Employer from modifying any fringe benefits or benefit plans not specifically provided for in this Memorandum such as retirement plans, salary continuation plans, etc., subject to meet and confer.

8.2 If an Employee covered by this Memorandum is permanently assigned work of a substantially new or different nature so as to constitute a new job classification, the Employer and the Union shall determine the wage rate through the established procedures.

8.3 Employees will be paid bi-weekly, no later than five (5) days following the end of the preceding payroll period. If the fifth day is a holiday, Employees will be paid on the preceding day.

ARTICLE 9 PREVAILING RIGHTS

9.1 This Memorandum of Understanding contains all of the covenants, stipulations and provisions agreed upon by the parties. It is understood that all items relating to Employees' wages, hours, and other terms and conditions of employment not covered in this Memorandum of Understanding shall remain the same, except as specifically mentioned in this Memorandum of Understanding; therefore, for the life of this Memorandum of Understanding, neither party shall be compelled to bargain with the other concerning any mandatory bargaining issues, whether specifically bargained about prior to the execution of this Memorandum of Understanding or which may have been omitted in the bargaining which led up to the execution of this Memorandum of Understanding, except by mutual agreement of the parties or as specifically mentioned in this Memorandum of Understanding.

ARTICLE 10 CLASSIFICATIONS AND WAGES

10.1 For the period of this agreement, Employees will be paid in accordance with the monthly salary schedule and effective dates as shown in Exhibit "A". Employees will be eligible for step increases on their step anniversary date. Employees may advance to the next step in the pay schedule after satisfactory completion of the required time in the lower step. The time required between step A and B shall be (6) six months. Advancement from step B to C, C to D and D to E shall be (12) twelve months between each step.

1. **Employees will receive a three and a half percent (3½%) increase in base wages for all members of the Bargaining Unit effective the pay period beginning July 6, 2014.**
2. **Employees will receive an additional three and half percent (3½%) increase in base wages for all members of the Bargaining Unit effective one full year (12 months) after the initial wage increase.**

10.2 At the time of employment placement in Step 1 through 5 of the salary range within each classification shall be determined by the City. The Employees agree to abide by the City's decision.

10.3 Employees will be eligible for **LONGEVITY INCENTIVE PAY** under the following conditions:

(A) Qualifying employees will receive a longevity incentive pay increase to be added to their base rate as follows:

1. 2.5% after 10 years, effective first pay period after anniversary date.
2. 5% after 15 years, effective first pay period after anniversary date, (not compounded with the 2.5%).

ARTICLE 11 OUT OF CLASSIFICATION PAY

11.1 A Public Works field employee who is assigned, by the Director of Public Works and with prior approval by the City Manager, to work out of Classification in a higher level Class for one (1) hour or more shall be paid at Step 1 of higher Salary rate of the assigned Classification, or 5% above the Employee's permanent pay step rate whichever is higher.

- (A) When assigned by the Director of Public Works and with prior approval by the City Manager, to work out of Classification as an Equipment Operator, a Maintenance Worker shall be paid for the operation of the following equipment: Backhoe, Loader, Motor Grader, Roller, Tree Pruning Tower, Paving Machine.
- (B) When a Maintenance Worker is assigned by the Director of Public Works and with prior approval by the City Manager, to work out of Classification as a "Journey Level Carpenter", the Employee shall be paid 5% above the Employee's permanent pay step rate.

11.2 Upon the recommendation of the Director of Public Works and prior approval by the City Manager, an Employee in the Classification of Public Works Maintenance Worker, Equipment Operator, and Equipment Mechanic/Maintenance Worker shall receive Specialty Pay in accordance with the following:

- (A) For holding a valid State of California Water Treatment Operator Grade I Certificate, the Employee shall receive Specialty Pay of 2 1/2% above their current pay step rate.
- (B) For holding a valid State of California Water Treatment Operator Grade II Certificate, the Employee shall receive Specialty Pay of 5% above their current pay step rate. This rate is not to be compounded for those employees holding a Water Treatment Operator Grade I Certificate. The maximum premium pay for both certificates is 5%.
- (C) For holding a valid State of California Certified Distribution Operator D-2 Certificate the Employee shall receive Specialty Pay of 5% above their current pay step rate.

11.3 An employee who is assigned the temporary duties of a superior position for fifteen (15) days or more by the City Manager and/or his/her designee shall receive premium pay of five percent (5%) above his/her present salary beginning on the sixteenth (16th) day and continuing for the length of such service.

11.4 **Bi-lingual Pay:** The City agrees to provide an additional two and one-half percent (2 ½%) base pay for up to three employees for the incidental duties related to the assignment under the following conditions:

- (A) An employee must be certified as bi-lingual and assigned the duties by the City Manager.
- (B) The City Manager will establish standards for qualifying employees and for an ongoing review of skills. The City Manager will require that employees demonstrate the ability to converse in Spanish sufficient to serve the needs of the City.
- (C) The City Manager shall terminate the assignment if the ongoing use of the bi-lingual skills are no longer required and/or the employee fails to perform the duties at a skill level which meets the established standards.

**ARTICLE 12
HEALTH AND WELFARE INSURANCE**

12.1 All Employees and their eligible dependents may participate in the Operating Engineers Public Employees' Health and Welfare Plan, with the City contributing to the cost of such plan up to **\$1,238.50** per month towards the rate. The employee shall pay any remaining costs of insurance.

Future increases shall be divided equally between the City and the employee.

12.2 Employees who are not members of the Union are required to pay a service fee in the same amount as the monthly Union dues in order to participate in the Union's Health and Welfare Plan.

12.3 The City shall continue to pay the life insurance premium. Life Insurance for employees shall be seventy thousand dollars (\$70,000).

12.4 The City shall have the option of replacing the Operating Engineers Public Employees Health and Welfare Plan with a plan of the City's choosing. If the City exercises this option, the City shall maintain coverage that is comparable and substantially equivalent to that provided currently under the present plan.

12.5 A Health Plan Review Committee, consisting of one employee from each bargaining unit, will be established and coordinated by the City Manager, to review alternate health plans. A non-binding Committee Report will be made to the City and the Union. The committee will study both the health plan and the short-term disability and "cafeteria" plans.

Upon receipt of the committee's report, the City or the Union, upon the request of either, will meet and confer on the recommendations of the committee.

**ARTICLE 13
WORKDAY AND WORKWEEK**

13.1 The regular workday shall be eight (8) hours, exclusive of mealtime. The regular workweek shall not exceed forty (40) hours per week on duty. Workweeks shall be scheduled by the Employer to provide for five (5) consecutive days on duty and two (2) consecutive days off duty. All time worked in excess of the regular workday or workweek shall be considered overtime. The City shall have the right to assign employees to five (5) consecutive days on duty, which includes Saturday and/or Sunday, provided that those days are part of the five (5) consecutive days on duty.

**ARTICLE 14
OVERTIME**

14.1 Overtime shall be compensated therefore at the rate of time and one-half the Employee's regular pay rate, which will be paid in the same manner as other wages.

14.2 The Employee shall, on termination of employment, be entitled to be paid all accumulated overtime, together with the Employee's normal wage.

14.3 All cash payments for overtime worked will be made on the regular salary check in the next succeeding pay period in which it was earned. The only exception is holiday pay. (See Article 19)

14.4 Compensatory Time in Lieu of Overtime (CTO): **Effective January 4, 2015, members of the bargaining unit may accrue up to a maximum of one hundred seventy five (175) hours annually upon the Department Head's discretionary authority. CTO time may be carried into the following year, but at no time can it exceed one hundred seventy five hours (175) hours.** Management shall approve when employees can take time off taking into consideration the desire of the employees and the operational needs of the department. The Department Head and employees may mutually agree to pay out any or all CTO time. All unused CTO shall be paid upon termination. All CTO in excess of one hundred fifty (150) hours shall be paid.

ARTICLE 15 STAND-BY COMPENSATION

15.1 When the Employer requires an Employee to remain available for call back at any time, the Employee shall receive stand-by pay.

15.2 When an Employee is required to stand-by, he/she shall be compensated for such stand-by time at the rate of two (2) hours of straight-time compensation by cash for each accumulated eight (8) hours of stand-by.

15.3 The City reserves the right to close the Corporation Yard or any other facility if the City determines, in its sole discretion, that the facility need not be open. The Union acknowledges that Employees do not have the right or privilege to stand-by at non-public City facilities without the express consent of the City.

ARTICLE 16 CALLBACK COMPENSATION

16.1 When the Employer, due to an emergency, requires an Employee to return to work other than his regularly scheduled workday, the Employee shall be entitled to call-back compensation.

16.2 Effective December 1, 2012 the Employer will compensates the Employee a minimum of three (3) hours of overtime compensation irrespective of the actual time worked when an Employee is called back to perform an emergency task. In the event the task exceeds three (3) hours duration, the total overtime compensation shall be for the hours actually worked.

ARTICLE 17 SICK LEAVE

17.1 Sick leave is available to an employee to use in case of illness, bodily injury, exposure to a contagious disease, medical or dental appointment or attendance upon seriously ill member of employee's immediate family, as defined by these rules. An employee may take paid sick leave after the first month of employment. Every effort by the employee shall be made to schedule appointments during non-work hours.

17.2 Sick leave with pay shall be granted to all employees. Sick leave shall be earned at the rate of eight (8) hours per calendar month of service, not to exceed a total maximum accumulation of one thousand nine hundred twenty (1920) hours. No sick leave shall be earned once the maximum accrual is reached.

17.3 The City agrees to pay fifty percent (50%) of Employee's unused accumulated sick leave upon retirement or death. Upon reduction in force, the City shall pay twenty-five percent (25%) of Employee's unused accumulated sick leave.

17.4 Employees who have less than thirty-six (36) days of sick leave accumulated may, in lieu of taking vacation, bank said vacation time under sick leave.

17.5 Family Leave shall be administered in accordance with applicable State and Federal law.

17.6 **Bereavement Leave:** In the event of a death in the immediate family, the Employee may take off up to four (4) days. The immediate family shall be defined as husband, wife, child, mother, father, brother, sister, grandparents and grandchildren. Such leave shall be charged to sick leave.

17.7 When an employee is off work as a result of a valid on-the-job injury sustained in the service of the City, the employee is entitled to use their accrued Sick Leave during the period of disability to make up the difference between their regular pay and the Workers Compensation Temporary Disability Payments. The City shall pay only that amount necessary to make up the difference between the employee's monthly rate and the amount payable to the employee as temporary disability payments from the Worker's Compensation Insurance Plan of the City. To take advantage of this benefit, the employee must forward their Temporary disability check to the City.

17.8 The City may require verification of the necessity for sick leave. Such verification may be in the form of a written statement from a doctor or a personal affidavit from the Employee. The City reserves the right to specify which of the two verification procedures will be required in any particular situation. If the City requires verification from a physician, the City shall pay for the cost of such verification to the extent such cost is not reimburse by the Employee's health insurance.

17.9 If the City determines that an Employee has abused the provisions of the sick leave policy, the Employee shall be subject to disciplinary action.

17.10 **Sick Leave Conversion Upon Retirement:** Effective July 1, 2008, in lieu of a cash-out of sick leave, an employee, upon retirement under PERS, may choose as an option to convert a percentage of the dollar value of the sick leave at the employee's current hourly base rate of pay as of the date of retirement, to pay the pre-paid health insurance premium up for a period of time up to age 65 according to the following conversion plan:

<u>Employee's years of Service with City</u>	<u>Percentage value of employee's accrued Sick Leave</u>
Through 15 years	50%
16 through 19 years	70%
20 or more years	80%

(A) Following is the procedure to account for the percentage value of converted sick leave. At the written request of the retiring employee, the City Staff will compute the dollar value of the accrued sick leave according to the percentages shown above and maintain an accounting in the employee's name deducting the amount of monthly City health insurance premium for the "balance".

(B) The value of sick leave does not accrue in a cash fund for each employee, therefore no actual funds are held in trust. The City simply agrees to pay the retiree's premium for a period of time until the balance value of the conversion is depleted.

(C) Should a retired employee want to stop their insurance premium payments under the Section, the employee must notify the City Manager in writing, giving the date payments should end, and City Staff will do an accounting of the actual dollar amount paid out. Should this amount still be less than the fifty percent (50%) value provided for in the sick leave payoff provisions of this MOU, Section 17.3 the balance will be paid to the employee.

(D) Should a retired employee die prior to fully using this benefit, any dependents covered under the health insurance may, if permitted to continue insurance coverage by the insurance carrier, receive the continuation of this benefit until fully expended. The benefit shall have no cash value to the employee's estate nor can the City accept any claim for payoff by heirs.

(E) Employees not choosing to remain in the City's offered health plan may use the benefits set out in these sections, to be applied to the cost of a private health plan. The retired employee will be reimbursed, on a quarter year basis, such amounts as provided in these sections, upon submission of a written claim and proof of a paid premium by the retired employee. The form, manner of claim, and proof will be as prescribed by the City.

ARTICLE 18 UNIFORM ALLOWANCE

18.1 The City agrees to furnish, at no cost to the Employees, necessary foul weather gear and safety items required and determined by the City.

18.2 Effective the start of the pay period beginning July 6, 2014, the City Agrees to furnish Public Works Crew Members:

- a. **The City will provide five (5) long or short sleeve shirts each year;**
- b. **The City will reimburse employees for the purchase of three (3) pair of dark blue jeans each year. The City will reimburse up to thirty (\$30) dollars per pair upon proof of purchase. All employees must participate in the purchase of said dark blue jeans.**
- c. **Should any City provided clothing be damaged on the job, the City agrees to replace it at no expense to the employee. Shirts or pants that are damaged on the job refer to those that are ripped or torn and cannot be mended.**
- d. **The City agrees to provide two (2) coveralls per week to each employee desiring coveralls. Soiled coveralls are exchanged for laundered coveralls.**
- e. **The City agrees to provide rubber boots and gloves.**

18.3 For Public Works Crewmembers, effective January 2014, the City shall allow \$200 per year towards safety field boots subject to verification that the boots purchased meet CAL OSHA Standards (the boots must meet American National Standards Institute [ANSI] Z41-PT99 or American Society for Testing & Materials [ASTM] F24113-05). The allowance will be paid during January of each year.

18.4 Effective the start of the pay period beginning July 6, 2014, all Community Service Officers shall be issued the following clothing items at the time of employment and maintained at this level by the City:

- a. **Five (5) shirts.**
- b. **Five (5) pair of uniform pants.**

The employer agrees to replace, at no cost to the Employee, any item of uniform clothing damaged in the line of duty. The City will also allow, effective January 2014, \$150 per year allowance for the purchase of shoes/boots meeting the standards prescribed by the Police Chief.

**ARTICLE 19
HOLIDAYS AND HOLIDAY PAY**

- 19.1 The employees shall receive the following scheduled holidays off with pay:
- (1) **New Year's Day**
 - (2) **President's Day**
 - (3) **Memorial Day**
 - (4) **Independence Day**
 - (5) **Labor Day**
 - (6) **Veterans Day**
 - (7) **Thanksgiving Day**
 - (8) **Post Thanksgiving Day**
 - (9) **Christmas Eve Day**
 - (10) **Christmas Day**

Effective July 1, 1994, in addition to the scheduled Holidays above, each employee shall be credited with 14 hours of floating Holidays on January 1 and July 1 of each year. Floating Holidays shall be taken in the calendar year credited, at a time and manner mutually agreed to by the employee and the Department Head.

(A) Employees accrue 14 hours of Floating Holiday on January 1st and July 1st giving each employee 28 hours per calendar year to be used before December 31st of that year or they lose these hours.

(B) To receive Floating Holiday hours a new employee must be hired within the first quarter in which the accrual takes place. The employee must have a hire date before April 1st to receive 14 hours for January 1st or the hire date must be before October 1st to receive 14 hours for July 1st.

19.2 An Employee who is regularly scheduled to work on a holiday shall be granted a day off at a time mutually agreeable to the Employee and the Employer.

19.3 An Employee who is called back to work on a holiday, which is also his day off, shall be granted a day off at a time mutually agreeable to the Employer and the Employee, plus time and one-half for the actual hours worked. This Section shall be applied in addition to Article 14.

19.4 If a holiday falls on an Employee's day off, the Employer shall compensate the Employee by either eight (8) hours compensatory time off, or eight (8) hours straight-time pay, at the Employee's option.

19.5 Veterans Day (November 11th) will be celebrated on the nearest Monday or Friday which will create a three-day weekend. The Christmas Eve Holiday will be celebrated either on Christmas Eve or the day after Christmas; whichever will create a four-day weekend.

**ARTICLE 20
457 DEFERRED COMPENSATION PLAN**

Effective the start of the pay period beginning July 6, 2014, the City will match employee's contributions to their 457 Deferred Compensation Plan up to \$25 per month. The City match is only available for one (1) Deferred Compensation Plan even if employees are enrolled in more than one (1) Plan. Employees must commit to maintain their 457 contribution for one full year.

**ARTICLE 21
RETIREMENT**

(Previously was Article 20, changed to Article 21 to incorporate the new 457 Deferred Compensation Plan as Article 20.)

21.1 The City provides retirement benefits under a Contract with the Public Employees Retirement System (PERS). Employees hired prior to February 19, 2012 have the 2%@55 formula with single highest year salary (Tier I).

- a. Employees pay 1% of the 7% Employee's share of retirement costs effective the start of the pay period beginning July 6, 2014. (Tier 1)**
- b. Employees pay 2% of the 7% Employee's share of retirement costs beginning the pay period effective one full year (12 months) later. (Tier 1)**

The City and the Miscellaneous Unit agree to implement the following changes for new hires as soon as administratively feasible under PERS procedures after the City Council approves the Memorandum of Understanding (MOU), **(Approved by the City Council on April 24, 2012.)**

21.2 For PERS Miscellaneous Members the 2% @ 60 formula with three (3) years average salary.

21.3 New Miscellaneous Unit employees hired after the date the City Council approves the Memorandum of Understanding (MOU) will pay 3.5% of the full 7% of the employees' share of retirement costs, **(approved by the City Council on April 24, 2012.)**

- a. Employees pay 4.5% of the 7% Employee's share of retirement costs effective the start of the pay period beginning July 6, 2014. (Tier 2)**
- b. Employees pay 5.5% of the 7% Employee's share of retirement costs beginning the pay period effective one full year (12 months) later. (Tier 2)**

21.4 Employees hired on or after January 1, 2013, who are not eligible for reciprocity or are not current CalPERS members without a break in service greater than six (6) months, shall participate in legislatively mandated CalPERS contributions and retirement benefit formula plans established by AB340, the "Public Employees' Pension Reform Act of 2013". This legislation is administered/interpreted by the California Public Employees Retirement System (CalPERS). New employee members shall have the following retirement benefit formula and contribution rate:

- a. For PERS Miscellaneous members 2%@62, 3 year final compensation as defined by PERS.**
- b. Member contribution rate is 6.25%.**
- c. The member contribution rate is expected to remain unchanged until July 1, 2015.**

21.5 The effective date for implementation of old Article 20.4 for new employees hired in the Miscellaneous Unit shall be July 1, 2013, since the terms of the then current MOU (July 1, 2012 to June 30, 2013) relative to retirement would be impaired.

ARTICLE 22 VACATION

22.1 Employees shall earn vacation according to the following:

- (A) Effective March 1, 2013, Employees shall earn vacation with pay at the rate of one hundred twenty (120) hours per year after one (1) year and during the first seven (7) years of employment;
- (B) Effective March 1, 2013, Employees shall earn vacation with pay at the rate of one hundred sixty (160) hours per year after completion of seven (7) years of City employment;
- (C) Effective March 1, 2013, Employees shall earn vacation with pay at the rate of two hundred (200) per year after fifteen (15) years of City employment;
- (D) The maximum number of vacation hours employees may carry over or have in a vacation account at the start of each new calendar year is one hundred fifty (150) hours; and
- (E) Employees who have more than one hundred fifty (150) hours in their vacation account will have the excess vacation time paid off at the close of each calendar year.

22.2 The Employee shall have the option of converting up to fifty percent (50%) of unpaid accumulated vacation to cash payment in lieu of taking vacation. The Employee may exercise the payoff option only one (1) time per fiscal year with five (5) working days notice to payroll.

ARTICLE 23 PROBATION PERIOD AND EVALUATION

23.1 All Employee evaluations should be made by the Employee's immediate supervisor or the Employee's Department Head when possible. In the event the immediate supervisor or Department Head is unable to complete the evaluation, the City Manager may complete the evaluation. The City reserves the right to conduct formal evaluation summaries every six (6) months. Nothing contained herein should be construed to limit the right of the City to continually monitor and assess Employee performance and provide feedback to the Employee regarding the Employee's performance.

23.2 All new, promoted, and reclassified Employees are on probation for six (6) months. Current City Employees accepting a promotion to a higher classification retain the right to return to their former classification if the City determines they are unable to satisfy the requirements of the new classification.

ARTICLE 24 LAY-OFF POLICY

24.1 The City may lay off Employees whenever it becomes necessary because of lack of work or funds, or whenever it is deemed advisable in the interests of economy to reduce the force in a department or office.

24.2 Persons shall be laid off in the following order:

- (A) All extra help, temporary and provisional Employees in the same department and within the same job classification shall be laid off before any regular Employee is laid off.
- (B) When it becomes necessary to reduce the force in any department or office by lay-off of regular Employees, seniority shall be the determining factor. In the case where seniority is equal, ability shall govern.

The determination of ability shall be the exclusive responsibility of the Department Head, provided that in making such determination, consideration shall be given to skill, efficiency, knowledge, physical fitness, training and attitude toward fellow Employees.

24.3 Seniority shall be measured from the Employee's initial appointment to City service, but shall not include any period during which such Employee was on leave without pay, or not actually in City employment because of the Employee's voluntary termination, lay-off or other cause; provided that, for any Employee who is re-employed after being discharged, seniority shall be measured from the date of the most recent appointment.

24.4 The City shall send written notice by certified mail, postage prepaid, return receipt requested, and correctly addressed to the last known mailing address of the Employee as found in the Employee's personnel file. In lieu of the above, the City may serve notice by personal service. Notice of lay-off shall be made at least thirty (30) days prior to the effective date of the action.

24.5 In lieu of being laid off, a regular Employee may elect demotion and displacement in the same department to a classification previously held by said Employee with substantially the same or lower salary step and/or to a classification in which said Employee meets the minimum qualifications. Demotion and displacement rights to specify classifications shall be applicable only within the department and subject to lay-off list provisions in this Article based on seniority and ability. Employees wishing demotion and displacement in lieu of lay-off must notify the City Manager in writing of this election no later than seven (7) calendar days after receiving notice of layoff.

ARTICLE 25 SPECIAL PROVISIONS

25.1 **The City no longer requires the Public Works Employees to maintain a Commercial Driver's License and has already stopped the practice of paying for the required Medical Physical Examinations needed for any renewals.**

The City does not currently require random drug testing of employees in the Miscellaneous Bargaining Unit.

The City will maintain the right to conduct drug testing if there is a reasonable suspicion that an employee is impaired by drugs while performing his/her assignments, which it will do to ensure its worksites be "drug free" for the safety of the City's employees and the public.

ARTICLE 26 SAVINGS CLAUSE

26.1 If any Article section, subsection, paragraph, sentence, clause or phrase of this Memorandum of Understanding shall, for any reason, be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portion of the Memorandum, it being expressly provided that this Memorandum and each Article section, subsection, paragraph, sentence, clause or phrase hereof would have been adopted irrespective of the fact that any one or more Articles, sections, subsections, paragraphs, sentences, clauses or phrases shall be declared invalid or unconstitutional.

**ARTICLE 27
TERM OF AGREEMENT**

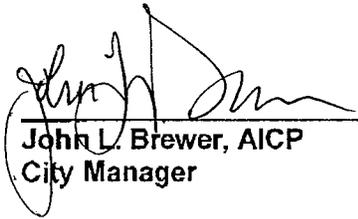
27.1 This Memorandum of Understanding shall be effective July 1, 2014, upon adoption by the City Council of the City of Corning and shall remain in effect until December 31, 2015.

27.2 This Memorandum of Understanding may be extended by mutual agreement of the parties if additional time is required to consummate a new Memorandum.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding this 8 day of April, 2014.

CITY OF CORNING

**OPERATING ENGINEERS LOCAL
UNION NO. 3 AFL-CIO**

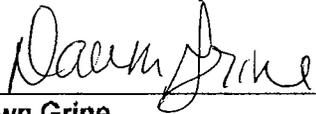


John L. Brewer, AICP
City Manager



Art Froli
OE-3 Business Representative

William May
Chief Negotiator



Dawn Grine
Employee Representative



Lisa M. Linnet
City Clerk



Chris Demo
Employee Representative

ITEM NO. : J-14
**AUTHORIZE MAYOR OR CITY
MANAGER TO SIGN FINANCING
PROPOSAL DOCUMENT WITH
3CORE FOR RODGERS THEATER
REHABILITATION**

APRIL 8, 2014

TO: MAYOR AND CITY COUNCIL MEMBERS, CORNING CALIFORNIA
FROM: JOHN L. BREWER, AICP; CITY MANAGER 
PATRICK WALKER, PUBLIC WORKS DIRECTOR

SUMMARY:

Staff recommends the City Council authorize the Mayor or City Manager to sign the attached "Financing Proposal" document dated March 31, 2014.

BACKGROUND:

The City has completed substantial rehabilitation of the Rodgers Theater. Recent improvements include shoring up the roof, applying a new roof, new HVAC, new ceiling insulation, new electrical panel/service, façade improvements, and new restrooms. To date, we've spent about \$352,000 on the project. The funds have come from a number of sources, including \$220,000 in State Park Bond funds, about \$35,000 in Energy Efficiency Improvement Grant funds, about \$46,000 in a McConnell Foundation Grant, other City Funds, and donations.

The State Department of Parks and Recreation administers the State Park Bond Funds. They have retained 20% of those funds until the theater is completed and re-opened. That 20% amounts to \$45,000. The term of the Grant ends on June 30, 2015. That means we must have the theater open for use at that time or else run the risk of losing our retained funds.

We are currently having a draftsman (Bob Metzger) prepare plans for the reconstruction of the auditorium floor. We believe once the floor is completed, we can open the theater up for some limited public use. That should satisfy the State's definition of "completed", at least to the extent of releasing the retained funds (\$45,000).

Now, we currently have about \$327,000 in two separate Development Impact Fee (DIF) accounts (Funds 341 & 355). Up to \$200,000 of these DIF funds could be committed to Theater rehab (per revised Impact Fee Nexus Study approved by the Council on Dec. 10, 2013). We could utilize a portion of those accounts to fund the theater work. However, we're reluctant to commit those funds at this time, since some

will be needed to complete the “offsite” work, and some may be necessary for “onsite” work at Phase 2 of the Corning Community Park. We invited 3CORE to speak with us about financing options that might be available to us in the short term for theater work.

3CORE PROPOSAL:

The Mayor, Councilmember Tony Cardenas, City Manager and Planning Consultant John Stoufer met with Marc Nemanic and Courtney Farrell of 3CORE on March 26th to discuss options of financing the next phase of theater rehabilitation. 3CORE provides economic development services for the City. 3CORE is an approved Community Development Financial Institution (CDFI) by both the State Dept. of Insurance and the US Treasury Dept. Marc suggested we take advantage of a \$75,000 “Line of Credit” type loan that they could provide. He subsequently followed up with the offer dated March 31, 2014.

This loan would serve as a type of “Gap” funding that we can immediately utilize instead of awaiting completion of Phase 2 of the Park to see what remains of the DIF. Should the council authorize signature of the “acceptance” line, 3CORE will then move to prepare final loan documents. You’ll note the proposed terms of the loan and included in the Financing Proposal letter. Mr. Nemanic should be on hand at the meeting to answer questions you may have.

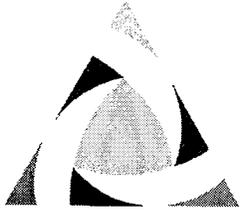
REPAYMENT PLAN:

We’ll ultimately need to provide 3CORE with a Repayment Plan that is incorporated into a Council Resolution. Staff will prepare that for consideration at a subsequent meeting once we’ve received the final loan documents from 3CORE. However, just to be clear, Staff believes repayment should be from a combination of recovered retention (\$45,000) and DIF for any remaining principal/interest. Note that we don’t expect we’ll need to expend the entire \$75,000 to restore the floor, but, we’ll have that access to that much for the floor or other theater improvements.

STAFF RECOMMENDATION:

That the City Council:

AUTHORIZE THE MAYOR OR CITY MANAGER TO SIGN THE ATTACHED FINANCING PROPOSAL LETTER FROM 3CORE DATED MARCH 31, 2014 REGARDING A PROPOSED \$75,000 “LINE OF CREDIT” LOAN FOR THEATER REHABILITATION.



3CORE

FINANCING MENTORING PERSPECTIVE

March 31, 2014

John Brewer
City Manager
City of Corning
794 Third Street
Corning, CA 96021

RE: Financing Proposal

In response to your financing request, 3CORE, Inc., is prepared to provide you with the following financing proposal for your project. Please note that this letter is not intended to constitute a loan commitment but rather to outline the general terms and conditions under which we would be requesting loan approval. These proposed terms and conditions are subject to final approval from our governing body and/or our program administrator. Additional terms and conditions may be attached.

Proposed Line of Credit Terms:

Maximum Amount	\$75,000
Authorized Use of Proceeds	Revolving Line of Credit to assist in the completion of construction related to the Rogers Theatre bond project.
Term	24 months; No Pre-Payment Fee
Interest Rate	3% fixed
Fees	2% plus direct closing costs, fees are due on or before loan closing.
Monthly Payment	Interest Only plus a \$6.00 servicing fee; principal due at maturity.
Collateral	1) Unsecured.
Conditions	1) Final approval of Executive Director; 2) Subject to the acceptance of a repayment plan approved thru a resolution made by the City of Corning City Council; 3) Receipt and acceptance of City documents authorizing Council to enter into a loan commitment with 3CORE, Inc.;
	4) Minimum \$25,000 draws on line of credit;
	5) Disbursement to be made based upon verification of completed work/costs as outlined in construction project;

- 6) Receipt and acceptance of other Loan Application information as requested; and
- 7) Other standard loan conditions to be stated at the time of loan approval.

Our commitment to enter into this transaction is conditioned upon there being no (i) material adverse change in your business affairs or financial condition between the date hereof and the date on which the closing documents have been executed, and (ii) there being no material misstatement in any information provided to us in connection with this transaction. This commitment shall expire on April 30, 2014, if not sooner accepted in writing.

If you have any questions, please don't hesitate to contact me.

Sincerely,

Patty Hess

Assistant Director
Chief Lending Officer
3CORE, Inc.
3120 Cohasset Road; Suite 1
Chico, CA 95973
(530) 893-8732
[phess@3coreedc.org](mailto:p Hess@3coreedc.org)

Please sign below to acknowledge acceptance.

John Brewer, City Manager

Date

*Please return this signed form to us at your earliest convenience.

ITEM NO. : J-15

**STUDY MATTER; PROPOSED SEWER
RATE INCREASES FOR THE CITY OF
CORNING.**

APRIL 8, 2014

TO: MAYOR AND CITY COUNCIL MEMBERS, CORNING CALIFORNIA

FROM: JOHN L. BREWER, AICP; CITY MANAGER 
PATRICK WALKER, PUBLIC WORKS DIRECTOR 

SUMMARY:

Staff recommends that the City Council schedule a public hearing to consider implementing a series of five (5) annual sewer rate increases of 3.5%.

BACKGROUND:

As you know, the City of Corning owns and operates a Sanitary Sewer Collection System and Wastewater Treatment Plant. The operations and maintenance are funded by the Sewer Enterprise System through the collection of monthly service bills. The last Sewer rate increase was authorized by Resolution No. 04-13-04-07. The resolution implemented ten (10) separate 3% rate increases, the last of which occurred in April, 2013.

Staff maintains a spreadsheet titled "Sewer Enterprise System". Using that spreadsheet, we're better able to make projections regarding revenues, maintenance costs, inflation, and debt repayment in order to determine the performance of the Enterprise System. Without rate increases, the Annual Net Income of the Sewer Enterprise Fund quickly becomes in deficit.

Staff tested several rate increase options on the spreadsheet. The objective is to generate just enough revenue to keep the fund "revenue neutral" in order to maintain the Net Operating Reserve at or just above the current balance.

We found that a 3% annual rate increase was not sufficient, but that a 4% increase generated extra revenue beyond the needs of the system. We then tested 3.5% and found that the increases would closely mirror the system's revenue needs. See the attached draft Sewer Enterprise System spreadsheet that shows the potential 3.5% annual increases for the next five years. While the bottom line (Annual Net Income) would initially show a loss of \$7,708 in the first year. That changes to a small surplus in year 2 (FY 15-16), and increases in subsequent years.

STAFF RECOMMENDATION:

That the City Council:

- **DIRECT STAFF TO MAKE THE APPROPRIATE (45 DAY) NOTICE TO SEWER SYSTEM CUSTOMERS AND SCHEDULE A PUBLIC HEARING TO CONSIDER IMPLEMENTING FIVE (5) SEPARATE 3.5% ANNUAL INCREASES TO THE SEWER RATES AT THE MAY 27, 2014 MEETING OF THE CORNING CITY COUNCIL**

**SEWER ENTERPRISE SYSTEM
WITRH 3.5% ANNUAL RATE INCREASE**

]

Amended 02-18-14 (Fund 610)

A 4% inflation rate in Expenditures and a 3.5% increase in revenues is shown.

	ACTUAL							CURRENT					PROJECTED				
	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2014-15	2015-16	2016-17	2017-18	2018-19
Sewer System Revenues																	
Service Charges	1,257,948	1,385,313	1,449,335	1,487,404	1,548,352	1,567,615	1,642,650	1,700,143	1,759,648	1,821,235	1,884,979	1,950,953	1,700,143	1,759,648	1,821,235	1,884,979	1,950,953
Annual Rate Change	9%	9%	3%	3%	3%	3%	3%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%
Connection Fees	1,952	2,620	0	655	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Interest Income	0	0	85	966	681	667	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Other Revenues	0	20,555	18,043	7,380	8,608	7,593	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600
Total Revenues	1,259,900	1,408,488	1,467,463	1,496,405	1,557,641	1,575,875	1,650,250	1,707,743	1,767,248	1,828,835	1,892,579	1,958,553	1,707,743	1,767,248	1,828,835	1,892,579	1,958,553
Sewer System Operation and Maintenance Expenses (Exclusive of Capital Expenditures and Depreciation)	1,105,433	1,018,652 (7)	1,119,064	1,089,686	1,163,816	1,120,833	1,204,201	1,252,369	1,302,464	1,354,562	1,408,745	1,465,095	1,252,369	1,302,464	1,354,562	1,408,745	1,465,095
Net Revenues from Sewer Enterprise System (Total Net Revenues Available for Installment Payments)	154,467	389,836	348,399	406,719	406,096	455,042	446,049	455,374	464,784	474,273	483,834	493,458	455,374	464,784	474,273	483,834	493,458
1997 COP																	
1999 COP - USDA	99,220	98,644	99,211	99,220	99,195	99,211	99,211	99,211	99,211	99,211	99,211	99,211	99,211	99,211	99,211	99,211	99,211
2005 COP- SERIES A (&) Wedbush Estimated Installment Payments	37,435	37,994	38,482	37,922	37,322	37,653	37,653	37,653	37,653	37,653	37,653	37,653	37,653	37,653	37,653	37,653	37,653
2005 COP Series B, USDA (WWTP Exp Ln)					120,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000
Sewer & Equip Replacement Trnsfr	17,300	18,300	18,300	18,800	19,400	20,000	20,600	21,218	21,855	22,510	23,185	23,881	21,218	21,855	22,510	23,185	23,881
WWTP Repl. Fund Transfer	45,000	50,000	50,000	55,000	55,000	55,000	60,000	65,000	65,000	70,000	70,000	75,000	65,000	65,000	70,000	70,000	75,000
Annual Net Income *	(44,488)	184,898	142,406	195,777	75,179	3,178	(11,415)	(7,708)	1,066	4,899	13,784	17,713	(7,708)	1,066	4,899	13,784	17,713
Required Adjustments	42,537	<19,378>	(6,831)	(14,361)	(36,752)	318											
Net Operating Reserve **	(159,592)	5,928	155,165	336,581	375,008	378,504	367,089	359,381	360,446	365,345	379,130	396,843	359,381	360,446	365,345	379,130	396,843
Sewer Capital Improvement (347)	185,647	207,420	(15,636)	(13,926)	(4,003)	(3,125)											
Sewer Capital Replacement (381)	53,447	67,972	86,459	103,478	104,656	121,125											
WWTP Expansion Fund (Net of Loan)(348)	194,020	90,443	77,253	189,010	(3,053)	(36,940)											
WWTP Capital Replacement Fund (380)	364,142	352,053	347,567	171,709	204,774	256,933											

3.5%

* Net income per General Ledger less principal loan payments

** Net Operating Reserve will not equal Fund Balance. Consists of Operating Fund (610) Cash and Accounts Receivable Less Accounts Payable, Interest Payable and interfund loan payable only. All other Assets and Liabilities not included.

A 4% inflation rate in Expenditures and a 3.5% increase in revenues is shown.

**SEWER ENTERPRISE SYSTEM
WITH 4% ANNUAL RATE INCREASE**

Amended 03-31-14 (Fund 610)

A Nominal 4% inflation rate is built into Expenditures and a Revenue rate as stated of the Sewer Enterprise System.

	ACTUAL CURRENT PROJECTED											
	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Sewer System Revenues												
Service Charges (1)	1,257,948	1,385,313	1,449,335	1,487,404	1,548,352	1,567,615	1,642,650	1,708,356	1,776,690	1,847,758	1,921,668	1,998,535
Annual Rate Change	9%	9%	3%	3%	3%	3%	3%	4%	4%	4%	4%	4%
Connection Fees	1,952	2,620	0	655	0	0	3,000	3,000	3,000	3,000	3,000	3,000
Interest Income	0	0	85	966	681	667	1,000	1,000	1,000	1,000	1,000	1,000
Other Revenues	0	20,555	18,043	7,380	8,608	7,593	3,600	3,600	3,600	3,600	3,600	3,600
Total Revenues	1,259,900	1,408,488	1,467,463	1,496,405	1,557,641	1,575,875	1,650,250	1,715,956	1,784,290	1,855,358	1,929,268	2,006,135
Sewer System Operation and Maintenance Expenses (2) (Exclusive of Capital Expenditures and Depreciation)	1,105,433	1,018,652 (7)	1,119,064	1,089,686	1,163,816	1,120,833	1,204,201	1,252,369	1,302,464	1,354,562	1,408,745	1,465,095
Net Revenues from Sewer Enterprise System (Total Net Revenues Available for Installment Payments)	154,467	389,836	348,399	406,719	406,096	455,042	446,049	463,587	481,826	500,795	520,523	541,040
1997 COP (3)												
1999 COP - USDA (4)	99,220	98,644	99,211	99,220	99,195	99,211	99,211	99,211	99,211	99,211	99,211	99,211
2005 COP- SERIES A (&) Wedbush Estimated Installment Payments	37,435	37,994	38,482	37,922	37,322	37,653	37,653	37,653	37,653	37,653	37,653	37,653
2005 COP Series B, USDA (WWTP Exp Ln)					120,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000
Sewer & Equip Replacement Trnsfr (5)	17,300	18,300	18,300	18,800	19,400	20,000	20,600	21,218	21,855	22,510	23,185	23,881
WWTP Repl. Fund Transfer	45,000	50,000	50,000	55,000	55,000	55,000	60,000	65,000	65,000	70,000	70,000	75,000
Annual Net Income *	(44,488)	184,898	142,406	195,777	75,179	3,178	(11,415)	505	18,108	31,421	50,474	65,295
Required Adjustments (6)	42,537	<19,378>	(6,831)	(14,361)	(36,752)	318						
Net Operating Reserve **	(159,592)	5,928	155,165	336,581	375,008	378,504	367,089	367,594	385,702	417,123	467,597	532,893
Sewer Stabilization Fund Reserve												
Sewer Capital Improvement (347)	185,647	207,420	(15,636)	(13,926)	(4,003)							
Sewer Capital Replacement (381)	53,447	67,972	86,459	103,478	104,656							
WWTP Expansion Fund (Net of Loan)(348)	194,020	90,443	77,253	189,010	(3,053)							
WWTP Capital Replacement Fund (380)	364,142	352,053	347,567	171,709	204,774							

4%

**SEWER ENTERPRISE SYSTEM
WITH 3% ANNUAL RATE INCREASE**

Amended 03-31-2014 (Fund 610)

A Nominal 4% inflation rate is built into Expenditures and a Revenue rate as stated of the Sewer Enterprise System.

	ACTUAL CURRENT PROJECTED												
	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Sewer System Revenues													
Service Charges (1)	1,257,948	1,385,313	1,449,335	1,487,404	1,548,352	1,567,615	1,642,650	1,691,930	1,742,687	1,794,968	1,848,817	1,904,282	1,961,410
Annual Rate Change	9%	9%	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Connection Fees	1,952	2,620	0	655	0		3,000	3,000	3,000	3,000	3,000	3,000	3,000
Interest Income	0	0	85	966	681	667	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Other Revenues	0	20,555	18,043	7,380	8,608	7,593	3,600	3,600	3,600	3,600	3,600	3,600	3,600
Total Revenues	1,259,900	1,408,488	1,467,463	1,496,405	1,557,641	1,575,875	1,650,250	1,699,530	1,750,287	1,802,568	1,856,417	1,911,882	1,969,010
Sewer System Operation and Maintenance Expenses (2) (Exclusive of Capital Expenditures and Depreciation)	1,105,433	1,018,652 (7)	1,119,064	1,089,686	1,163,816	1,120,833	1,204,201	1,252,369	1,302,464	1,354,562	1,408,745	1,465,095	1,523,698
Net Revenues from Sewer Enterprise System (Total Net Revenues Available for Installment Payments)	154,467	389,836	348,399	406,719	406,096	455,042	446,049	447,160	447,824	448,006	447,672	446,787	445,312
1997 COP (3)													
1999 COP - USDA (4)	99,220	98,644	99,211	99,220	99,195	99,211	99,211	99,211	99,211	99,211	99,211	99,211	99,211
2005 COP- SERIES A (& Wedbush Estimated Installment Payments)	37,435	37,994	38,482	37,922	37,322	37,653	37,653	37,653	37,653	37,653	37,653	37,653	37,653
2005 COP Series B, USDA (WWTP Exp Ln)					120,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000	240,000
Sewer & Equip Replacement Trnsfr (5)	17,300	18,300	18,300	18,800	19,400	20,000	20,600	21,218	21,855	22,510	23,185	23,881	24,597
WWTP Repl. Fund Transfer	45,000	50,000	50,000	55,000	55,000	55,000	60,000	65,000	65,000	70,000	70,000	75,000	75,000
Annual Net Income *	(44,488)	184,898	142,406	195,777	75,179	3,178	(11,415)	(15,921)	(15,895)	(21,368)	(22,377)	(28,958)	(31,150)
Required Adjustments (6)	42,537	<19,378>	(6,831)	(14,361)	(36,752)	318							
Net Operating Reserve **	(159,592)	5,928	155,165	336,581	375,008	378,504	367,089	351,167	335,273	313,904	291,527	262,569	231,419
Sewer Stabilization Fund Reserve													
Sewer Capital Improvement (347)	185,647	207,420	(15,636)	(13,926)	(4,003)								
Sewer Capital Replacement (381)	53,447	67,972	86,459	103,478	104,656								
WWTP Expansion Fund (Net of Loan)(348)	194,020	90,443	77,253	189,010	(3,053)								
WWTP Capital Replacement Fund (380)	364,142	352,053	347,567	171,709	204,774								

3%