



**CITY OF CORNING AGENDA
SPECIAL WORKSHOP MEETING
of the
CITY COUNCIL AND
PLANNING, RECREATION, AIRPORT, AND LIBRARY
COMMISSIONS**

**Tuesday, April 9, 2013
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

City Council:

Gary Strack, Mayor
Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith

Planning Commission:

Diana Robertson, Chairperson
Ryan Reilly
Frank Barron
Melodie Poisson
Brant Mesker

Recreation Commission:

Kyle Lauderdale, Chairperson
Larry Johnson
Khrystie Shoemaker
Blaine Smith
Chris Copley

Airport Commission:

Barbara Boot, Chairperson
Danny Salado
Louis Davies
Tony Miller
Vacant

Library Commission:

Judy Turner, Chairperson
Dean Blankenship
Susan Olson Higgins
Sylvia Meents
Carol Mueller

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. WORKSHOP DISCUSSION/DIRECTION:

1. Brown Act
2. Conflict of Interest
3. City Council Procedures for Meetings
4. ABC's of Open Government Laws

E. ADJOURN TO REGULAR MEETING OF THE CITY COUNCIL: 7:30 p.m.

Posted: Friday, April 5, 2013



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, APRIL 9, 2013
CITY COUNCIL CHAMBERS
794 THIRD STREET**

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This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Gary R. Strack.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

- 1. Proclamation – April 2013 Sexual Assault Awareness Month.** An Outreach Councilor from Rape Crisis Intervention & Prevention Program will be present to accept the Proclamation.
- 2. Proclamation – April 24, 2013 General Federation of Women's Clubs Federation Day in the City of Corning.** Linda Lima will be present to accept the Proclamation on behalf of the Federation of Women's Clubs.
- 3. Proclamation – April 2013 as Child Abuse Prevention Month – Corning Exchange Club.** Delores May of the Corning Exchange Club will be present to accept the Proclamation.

F. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, and briefly identify the matter you wish to have placed on the Agenda. The Council will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Council from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

4. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.
5. Waive the reading and approve the Minutes of the March 26, 2013 meeting with any necessary corrections.
6. April 3, 2013 Claim Warrant - \$288,306.49.
7. April 3, 2013 Business License Report.
8. March 2013 Wages and Salaries: \$330,937.73.
9. March 2013 Building Permit Valuation Report - \$115,007.
10. March 2013 Treasurer's Report.
11. City of Corning Wastewater Operations Summary Report – March 2013.
12. Accept the Notice of Completion, approve final Progress Pay Estimate (No.2) in the amount of \$46,400 to Lance Jones Construction for the Rodgers Theater Phase 2 Improvement Project and authorize release of the retention fees held in the amount of \$8,950 (10%).

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS:

J. REGULAR AGENDA:

13. Approve the Memorandum of Understanding (MOU) between the City and the Miscellaneous Unit for the period of July 1, 2013 through June 30, 2014, and approve a Sideletter authorizing a Classification Study of specific Miscellaneous Unit job positions.
14. Study Matter; Potential Lease of City Property for Solar Panel Installation and Student Parking at Corning Union High School.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

- M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison:
Linnet:
Cardenas:
Smith:
Strack:

N. ADJOURNMENT!:

Posted: Friday, April 5, 2013

**PROCLAMATION
APRIL 2013
SEXUAL ASSAULT AWARENESS MONTH
IN THE CITY OF CORNING**

WHEREAS, April is nationally recognized as Sexual Assault Awareness Month and this year, ***Rape Crisis Intervention & Prevention*** is organizing a series of events to help every member of our community ***Decide to End Sexual Violence***; and

WHEREAS, sexual assault is an intolerable violent crime with public health implications for every victim, every survivor, their family members, significant others, neighbors and/or co-workers; and

WHEREAS, no one person, organization, agency or community can eliminate sexual assault on their own, the goal of the ***Rape Crisis Intervention & Prevention*** organization is to educate the public in methods to help prevent sexual violence and how to encourage survivors to heal.

WHEREAS, for the past 39 years, ***Rape Crisis Intervention & Prevention*** Staff and Volunteers provide a 24-hour hotline service for victims and survivors responding to emergency calls, offering support and comfort to those impacted by sexual assault during medical exams, criminal proceedings, and empowering those impacted by sexual assault to chart their own course for healing. They provide prevention and survivor empowerment information to schools, churches, civic organizations, as well as medical, mental health, law enforcement, and criminal justice personnel regarding sexual assault issues; and

WHEREAS, ending sexual assault in the City of Corning must include active public and private efforts in collaboration with ***Rape Crisis Intervention and Prevention to Decide to End Sexual Violence***. This includes conversation explaining what sexual violence is, how to prevent it, how to help survivors connect with crucial counseling and other support services, and how every segment of our society can work together to better address sexual violence; and

WHEREAS, ***Rape Crisis Intervention and Prevention*** has set the example of how forging collaborative relationships between service agencies and organizations serve to improve the quality of service for those most profoundly and directly impacted by sexual violence.

WHEREAS, ***Rape Crisis Intervention & Prevention*** requests public support and assistance as it continues its effort to bring real hope for freeing society from the tragedy of sexual violence and creating a future where all women, men and children can live free from violence and exploitation;

NOW, THEREFORE I, GARY R. STRACK, AS MAYOR OF THE CITY OF CORNING, DO HEREBY PROCLAIM THE MONTH OF APRIL 2013 AS SEXUAL ASSAULT AWARENESS MONTH IN THE CITY OF CORNING.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 9TH day of April 2013.

GARY R. STRACK, MAYOR

**PROCLAMATION
APRIL 24, 2013
GENERAL FEDERATION OF WOMEN'S CLUBS
FEDERATION DAY
IN THE
CITY OF CORNING**

WHEREAS, the General Federation of Women's Clubs (GFWC) was organized on April 24, 1890, and duly chartered by President William McKinley and the United States Congress on March 2, 1901; and

WHEREAS, the General Federation of Women's Clubs is one of the world's largest and oldest non-denominational women's volunteer service organizations with members in fifty states, the District of Columbia, Puerto Rico and twenty countries; and

WHEREAS, the GFWC provides opportunities to develop personal leadership skills, study issues and educate the public, commemorate women's history, and participate in constructive public service thus continuing the commitment to community improvement; and

WHEREAS, the Maywood Woman's Club of Corning, the oldest Club in the Shasta District of the California Federation of Women's Clubs, continues to be an excellent example of the contributions made by Women's Clubs. Since the founding of the Maywood Woman's Club on September 27, 1898, the Club has actively participated in the women's suffrage movement, planning and fund raising to build and furnish Woodson Park with trees, tables and swing sets, the founding of the Maywood Colony Library, and by 1908 had formed the Corning Library Association helping to bring the Carnegie Library to the Community. In 1903 the Club tackled the need for Corning's first High School followed by their leadership in the successful Bond Issue to build the Grammar School; and

WHEREAS, the example set by the Maywood Woman's Club and their members, past and present, illustrate the importance and impact that leadership from Community Service Clubs provide toward the continued enhancement of our Communities; and

WHEREAS, the General Federation of Women's Clubs in all communities will celebrate April 24, 2013 as GFWC Federation Day commemorating more than a century of volunteer service to their communities, and the Maywood Women's Club celebrates its 111th Anniversary this year having chartered with the California Federation of Women's Clubs on April 2, 1902.

NOW, THEREFORE I, GARY R. STRACK, as Mayor of the City of Corning, do hereby proclaim April 24, 2013 as General Federation of Women's Clubs "Federation Day" in the City of Corning. I congratulate the Maywood Women's Club on the 111th Anniversary of their April 2, 1902 Charter with the California Federation of Women's Clubs. I thank members, both past and present, for their numerous contributions to our Community.

**IN WITNESS WHEREOF, I have hereunto set
my hand and caused the Great Seal of the
City of Corning to be affixed this 9th day of
April 2013.**

Gary R. Strack, Mayor

PROCLAMATION
APRIL 2013
CHILD ABUSE PREVENTION MONTH

WHEREAS, the future of Corning will be shaped by our most valuable, precious resource, our children; and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse and neglect; and

WHEREAS, the five protective factors listed here below have been proven to strengthen families and prevent child abuse and neglect:

Parental resilience;
Social connections;
Knowledge of parenting and child development;
Concrete support in times of need; and
Social and emotional competence of children; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among Social Service Agencies, Schools, Faith Communities, Civic Organizations, Law Enforcement Agencies, and the Business Community; and

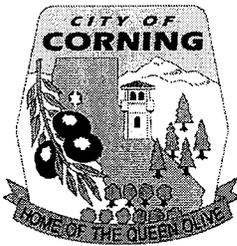
WHEREAS, during the month of April, Citizens throughout the State and Nation are observing **CHILD ABUSE PREVENTION MONTH** in order to focus attention on the special needs of our children and their families;

NOW, THEREFORE I, GARY R. STRACK, AS MAYOR OF THE CITY OF CORNING, DO HEREBY PROCLAIM THE MONTH OF APRIL 2013 AS CHILD ABUSE PREVENTION MONTH IN CORNING. I urge the Community to join in the effort to eliminate the devastating effects of Child Abuse.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 9th day of March 2013.

GARY R. STRACK, MAYOR

LISA M. LINNET, CITY CLERK



**CITY OF CORNING
CLOSED SESSION MINUTES
TUESDAY, MARCH 26, 2013
CITY COUNCIL CHAMBERS
794 THIRD STREET**

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A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

All members of the City Council were present.

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS: None.

D. ADJOURN TO CLOSED SESSION: 6:30 p.m.

1. CONTINUED PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Pursuant to Government Code 54957

Title: City Manager.

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Pursuant to subdivision (A) of Section 54956.9 of the Government Code.

(2 potential cases)

3. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO SECTION 54957.6:

Agency Negotiator: William May, Labor Relations Consultant

Miscellaneous Bargaining Unit

E. RECONVENE SPECIAL MEETING AND REPORT ON CLOSED SESSION: 7:30 p.m.

Mayor Strack reported:

Council met with the City's Labor Negotiator William May and gave him direction.

2. Council met with City Attorney Michael Fitzpatrick and received information concerning two separate potential litigation cases; and

3. Council met with the City's Labor Negotiator William May and gave him direction.

1. Council met with City Manager John Brewer and completed his performance evaluation.

F. ADJOURN TO REGULAR MEETING OF THE CITY COUNCIL: 7:30 p.m.

Lisa M. Linnet, City Clerk

**CITY OF CORNING
CITY COUNCIL MINUTES
TUESDAY, MARCH 26, 2013
CITY COUNCIL CHAMBERS
794 THIRD STREET**

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A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

Darlene Dickison

Dave Linnet

Tony Cardenas

Willie Smith

Mayor:

Gary Strack

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Councilman Cardenas.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. **Proclamation – April 2013 Child Abuse Prevention Month.** Linda J. Lucas, Chairperson of the Tehama County Child Abuse Prevention Council accepted the Proclamation from Mayor Strack and briefed the Council on past and future planned activities of the Child Abuse Prevention Council.
2. **Proclamation – April 2013 Relay for Life Month.** Corning Relay for Life Representative Renee Beckley accepted the Proclamation from Mayor Strack and announced the upcoming fundraising walk planned for April 27 – 28, 2013 at the Corning Union High School track.
3. **Proclamation – April 14 - 20, 2013 as “Week of the Young Child” in the City of Corning.** Paula Brown-Almond, Early Childhood Education Project Director accepted the Proclamation from Mayor Strack on behalf of the Tehama County Department of Education and informed the Council on their planned activities.

F. BUSINESS FROM THE FLOOR:

Senior Center Activities Coordinator Linda Daniels Lima addressed the Council and invited the City Council and Staff to the Senior Center Volunteer Appreciation Banquet on Friday, April 5th at 11:30 a.m. She also presented the Council with a thank you card for their continued support and individual donations to the Senior Nutrition Program. She thanked the City's Public Works Crew for their continued assistance with the lady's room handicap

stall at the center, and City Manager John Brewer and City Clerk Lisa Linnet for their assistance with a grant application.

Ross Turner asked about the law suit submitted to the court in the latter part of January; Mr. Brewer explained that he believes the document Mr. Turner is referring to was related to the PERS Side Fund Refinance. City Attorney Michael Fitzpatrick, the Mayor, and City Manager Brewer stated that they would check on this and report back (it was confirmed that the court document Mr. Turner referred to was in fact part of the PERS Side Fund Refinance documents).

A gentleman introduced his grandson, JJ. Houston, member of Boy Scout Troop 62 and stated that he is attending tonight's meeting in order to earn his citizenship badge...he is twelve years old.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

4. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
5. **Waive the reading and approve the Minutes of the following meetings with any necessary corrections:**
 - a. **February 26, 2013 Closed and Regular City Council Meeting; and**
 - b. **March 12, 2013 Closed and Regular City Council Meeting.**
6. **March 20, 2013 Claim Warrant - \$81,331.94.**
7. **March 20, 2013 Business License Report.**
8. **Adopt Resolution 03-26-2013-01 Establishing an Appropriations Limit for the City of Corning for Fiscal Year 2012-2013 at \$10,864,523.**
9. **Request authorization to solicit Bids for the Safe Routes to School (SR2S) Cycle 10 Project.**
10. **Accept Moule's Tehama County Glass Inc. quote of \$2,888.77 to provide and install ADA Automatic Electronic Door in the Finance Department.**

Councilor Linnet moved to approved Consent Agenda Items 4-10. Councilor Cardenas seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith.**
Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS: None.

J. REGULAR AGENDA:

11. **Adopt Resolution 03-26-2013-02 authorizing the City Manager, or his designee, to execute Agreements with the California Department of Transportation for the City of Corning's Bike and Pedestrian Transportation Improvement Plan.**

Mayor Strack introduced this item by title and stated that he had attended the County Transportation Commission meeting today at which a letter in support of this project was presented and approved and the City should be receiving it shortly. Mr. Brewer then explained the proposed project.

Councilor Dickison moved to adopt Resolution 03-26-2013-02 authorizing the City Manager, or his designee, as the authorized person to enter into the contract and execute all fund transfer agreements and any amendments thereto with the California Department of Transportation. Councilor Smith seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith.**
Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.

12. Authorization to enter into Project FINISH Memorandum of Understanding (MOU) and appoint a member of the City Council to the Project FINISH Advisory Board.

Mayor Strack introduced this item by title. Councilor Cardenas explained that the Department of Education, as lead education agency, is applying to the U.S. Department of Education for a Carol M. White Physical Education Program Grant (PEP Grant) to implement an integrated physical activity and nutrition program for students of the Corning Union Elementary School District and the Corning Union High School District.

Councilor Cardenas explained that preference priority will be given to PEP Grant applicants that include as part of their application an agreement detailing the participation of the grant required partners, one of which is the head of local government, or an appropriate designee. Therefore the Tehama County Department of Education is seeking the City of Corning's participation in the PEP Grant partnership by executing the local government section of the attached MOU. He further explained that as a partner of Project FINISH (Fitness Integrated with Nutrition Instruction and Student Health), the City would ensure that its recreational resources and activities are coordinated with the project school-based programs. This would include use of City Parks and buildings, when available, at no cost for larger public events supporting health and nutrition. Additionally, a member of the City Council will actively participate in the Project FINISH Advisory Board.

Councilor Dickison moved to authorize the Mayor to execute the attached Memorandum of Understanding (MOU) and appoint Councilor Cardenas, as a member of the City Council, to the Project FINISH Advisory Board. Councilor Smith seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

13. Review League of California Cities Board of Directors Proposed Bylaw Amendments and provide voting direction for attached ballot.

Mayor Strack introduced this item by title. City Clerk Lisa Linnet stated that Council had previously designated the Mayor as voting designate and the City Manager as the Alternate in relation to the Resolutions presented at the League of California Cities Convention.

Following some discussion, Councilor Cardenas moved that the Council agrees with the direction the League of California Cities is taking on these two positions; that the Mayor be the City's voting delegate and the City Manager the alternate. Councilor Dickison seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

14. Authorize Purchase of a 2001 Genie S40 Boomlift for \$14,000 from Corning Rentals, declare the Public Works 1978 Chevrolet Bucket Truck Surplus, and authorize its sale at auction.

Mayor Strack introduced this item by title. Public Works Director Patrick Walker stated that Mr. Davies stated that the unit is actually a 2004, not a 2001. Following discussion, Councilor Cardenas moved that Mayor and Council approve the purchase of a Boomlift from Corning Rentals in the amount of \$14,000, funded by Public Works Equipment Replacement Fund 078-1020-9999; and declare the 1978 Public Works Chevrolet Bucket Truck as surplus property and authorize its sale at auction. Councilor Linnet seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison: Reported on her attendance at the March 15th Community Action Agency Training Session, the March 21st Community Action meeting, and the March 19th SERRF Highlights show.

Linnet: Reported on his attendance at the JPA (Tehama County Sanitary Landfill Agency) Meeting on March 20th, they are still discussing having someone else run the County Dump. He reported on the Pay it Forward Committee meeting which occurred earlier today stating that Gary's Gift Shop will be moved a the new location. Mayor Strack informed Councilor Linnet that Doug Bowman at the County Probation had informed him that he has a group which could assist with grafitti removal. Councilor Linnet announce that he would be participating in the Relay for Life Walk to take place at the Corning High School on April 27th – 28th and announced that there are many spots open.

Cardenas: Reported on the Neighborhood Promise Grant progress, everything has to be completed and submitted by May. Restrooms at the Theater are completed. Mayor Strack asked the status on the City's remaining funds for this project; Mr. Brewer stated that the City's funds have almost all been used, however Darlene stated that the Friends of the Theater still had some funds, not much though.

Smith: Reported on the Senior Nutrition Program's "Bunco Night".

Strack: Mentioned concerns related to speeding occurring on Edith Avenue. Commented on the recent 15 Minutes Program conducted at the High School and asked if the Fire Department had an available copy of the video for the Council to view. Chief Spannaus stated he would get a copy for City Hall which would be available to the Council.

N. ADJOURNMENT!: 8:15 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING ASSISTANT

DATE: April 3, 2013

SUBJECT: Cash Disbursement Detail Report for the
Tuesday, April 9, 2013 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 03-27-13	\$11,196.11
B.	Cash Disbursements	Ending 03-29-13	\$15,358.65
C.	Payroll Disbursements	Ending 03-28-13	\$40,518.25
D.	Cash Disbursements	Ending 04-01-13	\$28,448.03
E.	Cash Disbursements	Ending 04-02-13	\$124,661.29
F.	Payroll Disbursements	Ending 04-01-13	\$45,893.76
G.	Cash Disbursements	Ending 04-03-13	\$22,230.40
GRAND TOTAL			<u>\$288,306.49</u>

REPORT.: Mar 27 13 Wednesday
 RUN....: Mar 27 13 Time: 12:31
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 03-13 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
016174	03/25/13	DIA04	DIAZ ASSOCIATES	2721.00	.00	2721.00	022013-08	PLNG/TECH ASST GEN PLAN U
016175	03/26/13	DIA04	DIAZ ASSOCIATES	1050.00	.00	1050.00	032513-06	PROP 84 PARK-PROP 84 NON
016176	03/26/13	USP01	UNITED STATES POST OFFICE	584.51	.00	584.51	13-0326	MAT & SUPPLIES-WTR
016177	03/27/13	BAS01	BASIC LABORATORY, INC	114.00	.00	114.00	1302678	ProfServices Water Dept
				280.00	.00	280.00	1302744	ProfServices Water Dept
			Check Total.....	394.00	.00	394.00		
016178	03/27/13	CAM02	FERGUSON ENTERPRISES INC.	389.10	.00	389.10	0885409	MAT & SUPPLIES-
016179	03/27/13	COR12	CORNING FORD MERCURY, INC	203.89	.00	203.89	FLCS16600	VEH/OP MAINT-POLICE
016180	03/27/13	COR13	CORNING VOLUNTEER FIRE	108.25	.00	108.25	27276	VEH/OP MAINT-
				22.45	.00	22.45	27328	VEH/OP MAINT-
			Check Total.....	130.70	.00	130.70		
016181	03/27/13	COR20	CORNING ELECTRONICS	20.29	.00	20.29	10108710	VEH/OP MAINT-POLICE
016182	03/27/13	DIS01	DISCOUNT DISPOSABLES	137.03	.00	137.03	114788	SAFETY ITEMS-POLICE
016183	03/27/13	GRA02	GRAINGER, W.W., INC	23.85	.00	23.85	909465371	BLD MAINT-TRANS FAC
016184	03/27/13	HOL04	HOLIDAY MARKET #32	19.96	.00	19.96	18321303/	MAT & SUPPLIES-BLD MAINT
016185	03/27/13	INT06	INTERSTATE SALES	421.40	.00	421.40	5159	SGN REPIAC-STR
016186	03/27/13	KIM01	KIMBROUGH, STEPHEN J.	363.12	.00	363.12	130331	MEDICAL REIMBURSEMENT
016187	03/27/13	MAY01	MAY, WILLIAM L.	835.56	.00	835.56	3/18-1820	EE RELATIONS-LGL SVCS
016188	03/27/13	MGT00	MGT OF AMERICA, INC.	1500.00	.00	1500.00	23548	PROF SVCS-GEN CITY
016189	03/27/13	NAP01	NAPA AUTO PARTS	341.05	.00	341.05	130321	VEH/OP MAINT-
016190	03/27/13	NEX02	NEXTEL	14.08	.00	14.08	086319136	COMMUNICATIONS-POLICE
016191	03/27/13	NOR31	NORM'S PRINTING	155.88	.00	155.88	012476	PRINTING/ADV-POLICE
016192	03/27/13	ODC01	OVERHEAD DOOR COMPANY	200.00	.00	200.00	38903	BLD MAINT-FIRE
016193	03/27/13	OFF01	OFFICE DEPOT	133.95	.00	133.95	650288292	OFFICE SUPPLIES-POLICE
016194	03/27/13	PAT02	PATTERSON ELECTRIC, INC.	150.41	.00	150.41	3068	BLD MAINT-FIRE
016195	03/27/13	PGE2A	PG&E	50.99	.00	50.99	130318	ELECT-BLUE HERON CT

REPORT.: Mar 27 13 Wednesday
 RUN....: Mar 27 13 Time: 12:31
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 03-13 Bank Account.: 1020

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 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
016196	03/27/13	QUI02	QUILL CORPORATION	93.74	.00	93.74	1299078	OFFICE SUPPLIES-
016197	03/27/13	RED15	RED TRUCK ROCK YARD, LLC	151.03	.00	151.03	395	MAT & SUPPLIES-PARKS
016198	03/27/13	RON01	RON'S BODY SHOP	640.77	.00	640.77	RO#004545	VEH/OP MAINT-
016199	03/27/13	UNI02	UNIFORMS, TUXEDOS & MORE	107.18	.00	107.18	120786	CADET PROGRAM-POLICE
				112.77	.00	112.77	120835	UNIFORMS/CLOTH-POLICE
			Check Total.....	219.95	.00	219.95		
016200	03/27/13	WAR05	WARREN, DANA KARL	249.85	.00	249.85	130325	REC INSTRUCTOR-REC
			Cash Account Total.....	11196.11	.00	11196.11		
			Total Disbursements.....	11196.11	.00	11196.11		

REPORT.: Mar 29 13 Friday
 RUN....: Mar 29 13 Time: 11:23
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 03-13 Bank Account.: 1020

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 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
016201	03/28/13	NAP02	NAPA VALLEY COLLEGE	574.00	.00	574.00	130327	TRAINING/ED-POLICE
016202	03/28/13	NOR31	NORM'S PRINTING	71.43	.00	71.43	12491	OFFICE SUPPLIES-BLD & SAF
016203	03/28/13	COR03	CORNING RENTALS	14000.00	.00	14000.00	130328	SMALL TOOLS - EQUIP REPLC
016204	03/29/13	\A068	AKERS, SONJA & SHANE	31.74	.00	31.74	000B30301	MQ CUSTOMER REFUND FOR AK
016205	03/29/13	\A069	ALEJANDRE, ELDA	27.31	.00	27.31	000B30301	MQ CUSTOMER REFUND FOR AL
016206	03/29/13	\B062	BAKER, LORI	58.95	.00	58.95	000B30301	MQ CUSTOMER REFUND FOR BA
016207	03/29/13	\C076	COX, WILLIAM TAIT	24.78	.00	24.78	000B30301	MQ CUSTOMER REFUND FOR CO
016208	03/29/13	\D022	DIXON, ALMA	37.84	.00	37.84	000B30301	MQ CUSTOMER REFUND FOR DI
016209	03/29/13	\D023	DURANT, WESLEY	30.68	.00	30.68	000B30301	MQ CUSTOMER REFUND FOR DU
016210	03/29/13	\H047	HAFELI, TROY	85.37	.00	85.37	000B30301	MQ CUSTOMER REFUND FOR HA
016211	03/29/13	\H048	HILLER, BRANDON & TAMMY	36.33	.00	36.33	000B30301	MQ CUSTOMER REFUND FOR HI
016212	03/29/13	\H049	HOPE RESCUE MISSION,	6.85	.00	6.85	000B30301	MQ CUSTOMER REFUND FOR HO
016213	03/29/13	\J065	JAMISON PROPERTIES,	50.00	.00	50.00	000B30301	MQ CUSTOMER REFUND FOR JA
016214	03/29/13	\L047	LAMB, MELISSA	54.82	.00	54.82	000B30301	MQ CUSTOMER REFUND FOR LA
016215	03/29/13	\M105	MCCLAIN, MELISSA	113.80	.00	113.80	000B30301	MQ CUSTOMER REFUND FOR MC
016216	03/29/13	\M106	MIRANDA, TYLER	23.20	.00	23.20	000B30301	MQ CUSTOMER REFUND FOR MI
016217	03/29/13	\N028	NORCAL INVESTORS, INC.,	47.29	.00	47.29	000B30301	MQ CUSTOMER REFUND FOR NO
016218	03/29/13	\T025	TEMEN, CAROL	68.86	.00	68.86	000B30301	MQ CUSTOMER REFUND FOR TE
016219	03/29/13	\W043	WITHROW, JAMIE & JACOB	15.40	.00	15.40	000B30301	MQ CUSTOMER REFUND FOR WI
Cash Account Total.....:				15358.65	.00	15358.65		
Total Disbursements.....:				15358.65	.00	15358.65		
Cash Account Total.....:				.00	.00	.00		

REPORT.: Mar 29 13 Friday
 RUN....: Mar 29 13 Time: 11:23
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 03-13 Bank Account.: 1025

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
5883	03/28/13	AFL01	AMERICAN FAMILY LIFE	3221.50	.00	3221.50	B30331	AFLAC INS.PRE TAX
				239.64	.00	239.64	1B30331	AFLAC INS.AFTER TAX
			Check Total.....	3461.14	.00	3461.14		
5884	03/28/13	BLU02	BLUE SHIELD OF CALIFORNIA	23066.00	.00	23066.00	B30331	MEDICAL INSURANCE
5885	03/28/13	CIT01	CITY OF CORNING	6.00	.00	6.00	B30331	CHGS FOR WAGE ATCHMT
5886	03/28/13	OEU01	OPERATING ENGINEERS #3	7110.00	.00	7110.00	B30331	MEDICAL INSURANCE
5887	03/28/13	OEU02	OPERATING ENG. (DUES)	342.00	.00	342.00	B30331	UNION DUES MGMNT
				660.00	.00	660.00	1B30331	UNION DUES POLICE
				336.00	.00	336.00	2B30331	UNION DUES DISPATCH
				528.00	.00	528.00	3B30331	UNION DUES-MISC
			Check Total.....	1866.00	.00	1866.00		
5888	03/28/13	PRI04	PRINCIPAL	3356.52	.00	3356.52	B30331	DENTAL INSURANCE
				648.09	.00	648.09	1B30331	VISION INSURANCE
			Check Total.....	4004.61	.00	4004.61		
5889	03/28/13	TRA03	TRANSAMERICA LIFE INS CO.	1004.50	.00	1004.50	B30331	LIFE INSURANCE
			Cash Account Total.....	40518.25	.00	40518.25		
			Total Disbursements.....	40518.25	.00	40518.25		

REPORT.: Apr 01 13 Monday
 RUN...: Apr 01 13 Time: 11:25
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-13 Bank Account.: 1020

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
016220	04/01/13	CAR03	CARDENAS, ANTHONY	1853.34	.00	1853.34	000B304021	MEDICAL REIMBURSEMENT
016221	04/01/13	COR07	CORBIN WILLITS SYSTEMS	729.72	.00	729.72	000B304011	EQUIP MAINT-FINANCE
016222	04/01/13	COR09	CORNING CHAMBER OF COMM.	1000.00	.00	1000.00	000B304011	ECONOMIC DEVELOPMENT
016223	04/01/13	CRA10	CRAIN, CARL	715.00	.00	715.00	000B304011	MEDICAL REIMBURSEMENT
016224	04/01/13	FIT01	FITZPATRICK LAW OFFICES	3575.00	.00	3575.00	000B304011	CONSULTING SVCS-LEGAL SVC
016225	04/01/13	HAL05	HALL, ROBERT	104.70	.00	104.70	000B304011	PROF SVCS-FIRE
016226	04/01/13	KEN00	KEN VAUGHAN & SONS	950.00	.00	950.00	000B304011	LANDSCAPE MAINT-
016227	04/01/13	MAI00	MAIRE & BURGESS	2025.00	.00	2025.00	000B304021	CONSULTING SVCS-LGL SVCS
016228	04/01/13	PIT01	PITNEY BOWES	192.92	.00	192.92	000B304011	EQUIP LEASE-FINANCE
016229	04/01/13	S&L00	S & L BREWER ENTERPRISES	200.00	.00	200.00	000B304011	K-9 PROGRAM-POLICE
016230	04/01/13	TLD01	TEDC	208.33	.00	208.33	000B304011	ECONOMIC DEVELOPMENT
016231	04/01/13	TOM03	TOMLINSON JR., ROBERT L.	54.70	.00	54.70	000B304011	PROF SVCS-FIRE
016232	04/01/13	WHI05	WHITE GLOVE CLEANING SERV	2800.00	.00	2800.00	000B304011	JANITORIAL SVCS-
016233	04/01/13	ATT14	AT&T	161.18	.00	161.18	130323F	COMMUNICATIONS-FIRE
016234	04/01/13	BAS01	BASIC LABORATORY, INC	1199.00	.00	1199.00	1302843	ProfServices Water Dept
				114.00	.00	114.00	1302903	ProfServices Water Dept
			Check Total.....:	1313.00	.00	1313.00		
016235	04/01/13	COM01	COMPUTER LOGISTICS, INC	116.67	.00	116.67	59779	COMMUNICATIONS-POLICE
				276.00	.00	276.00	59789	COMMUNICATIONS-POLICE
			Check Total.....:	392.67	.00	392.67		
016236	04/01/13	COR08	CORNING LUMBER CO INC	1291.21	.00	1291.21	130325	MAT & SUPPLIES-
016237	04/01/13	COR12	CORNING FORD MERCURY, INC	83.25	.00	83.25	FICS16611	VEH/OP MAINT-POLICE
				83.25	.00	83.25	FISC16612	VEH/OP MAINT-POLICE
			Check Total.....:	166.50	.00	166.50		
016238	04/01/13	DEP16	DEPT OF PUBLIC HEALTH	3969.00	.00	3969.00	1350679	PERMITS STATE REQ-WTR
016239	04/01/13	GAL02	GALLS, AN ARAMARK COMPANY	101.61	.00	101.61	000490019	VEH/OP MAINT-

REPORT.: Apr 01 13 Monday
 RUN....: Apr 01 13 Time: 11:25
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
016240	04/01/13	HOM03	HOME DEPOT	137.60	.00	137.60	849210410	MAT & SUPPLIES-BLD MAINT
016241	04/01/13	MIL11	MILL CREEK VETERINARY	70.00	.00	70.00	73240	SPAY/NEUTER VOUCHER PROGR
				70.00	.00	70.00	73241	SPAY/NEUTER VOUCHER PROGR
				70.00	.00	70.00	73242	SPAY/NEUTER VOUCHER PROGR
			Check Total.....:	210.00	.00	210.00		
016242	04/01/13	NEX01	NEXTEL COMMUNICATIONS	2.98	.00	2.98	130329	COMMUNICATIONS-PW ADMIN
016243	04/01/13	NOR31	NORM'S PRINTING	101.96	.00	101.96	012479	OFFICE SUPPLIES-FINANCE
016244	04/01/13	PAT02	PATTERSON ELECTRIC, INC.	533.50	.00	533.50	3067	WELL REPAIRS-WTR IMPROV
016245	04/01/13	PGE2B	PG&E	4805.66	.00	4805.66	130325	ELECT-WWTP
016246	04/01/13	RED16	RED BLUFF VETERINARY HOSP	70.00	.00	70.00	141121	SPAY/NEUTER VOUCHER PROGR
016247	04/01/13	TEH12	TEHAMA CO ASSESSOR	60.45	.00	60.45	13-0328	OFFICE SUPPLIES-PLANNING
016248	04/01/13	TEH15	TEHAMA CO SHERIFF'S DEPT	147.00	.00	147.00	130329	PROF SVCS-POLICE
016249	04/01/13	THO09	THOMAS H. PHELPS LANDSCAP	575.00	.00	575.00	498	PROP 84/NON CONSTR-PARK D
			Cash Account Total.....:	28448.03	.00	28448.03		
			Total Disbursements.....:	28448.03	.00	28448.03		

REPORT.: Apr 02 13 Tuesday
 RUN....: Apr 02 13 Time: 16:16
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CITY OF CORNING
 Cash Disbursement Detail Report
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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
016250	04/02/13	ATT14	AT&T	182.03	.00	182.03	130323P	COMMUNICATIONS-POLICE
016251	04/02/13	ATT15	AT&T MOBILITY	1164.80	.00	1164.80	130319	COMMUNICATIONS-
016252	04/02/13	AUT00	AUTO ZONE	3.06	.00	3.06	409511076	MAT & SUPPLIES-AIRPORT
016253	04/02/13	CAM02	FERGUSON ENTERPRISES INC.	513.85	.00	513.85	0887947	MAT & SUPPLIES-SWR
016254	04/02/13	CHI03	CHIEF / LAW ENFORCEMENT S	56.87	.00	56.87	220737	SAFETY ITEMS-POLICE
016255	04/02/13	COM01	COMPUTER LOGISTICS, INC	132.43	.00	132.43	59607	MAT & SUPPLIES-PLANNING
				24.00	.00	24.00	59777	EQUIP MAINT-GEN CITY
			Check Total.....:	156.43	.00	156.43		
016256	04/02/13	DM001	DM-TECH	119.90	.00	119.90	35265	COMMUNICATIONS-GEN CITY
016257	04/02/13	INT01	INTERLAND BUSINESS SUPPLY	9.12	.00	9.12	130329	OFFICE SUPPLIES-
016258	04/02/13	MCC07	MCCOY'S HARDWARE & SUPPLY	922.36	.00	922.36	130327	MAT & SUPPLIES-
016259	04/02/13	NOR18	NORTH VALLEY DISTRIBUTING	140.29	.00	140.29	S11240020	MAT & SUPPLIES-AIRPORT
016260	04/02/13	NOR42	NORMAC	430.95	.00	430.95	482755	MAT & SUPPLIES-PARKS
016261	04/02/13	PAC16	PACIFIC TELEMAGEMENT SE	38.00	.00	38.00	512585	COMMUNICATIONS-GEN CITY
016262	04/02/13	PGE01	PG&E	249.77	.00	249.77	130327	ELECT-SWR
016263	04/02/13	SEI01	SEILER, ROY R., CPA	1030.00	.00	1030.00	25534	PROF SVCS-FINANCE
016264	04/02/13	STA20	STANTEC ARCHITECTURE INC.	112.15	.00	112.15	640923	PROP 84 NON CONSTR-PARK D
				2687.80	.00	2687.80	659209	PROP 84 NON CONSTR-PARK D
			Check Total.....:	2799.95	.00	2799.95		
016265	04/02/13	STO07	STOUFER, JOHN BEDFORD	3200.00	.00	3200.00	130401	PROF SVCS-PLANNING
016266	04/02/13	TEH13	TEHAMA CO AUDITOR	62.50	.00	62.50	130331	PkngCiteToCnty PoliceServ
016267	04/02/13	WAS01	WASTE MANAGEMENT OF	110653.80	.00	110653.80	130331	WASTE MGMT PYMT-SOLID WAS
016268	04/02/13	BRE01	BREWER, JOHN	138.82	.00	138.82	130402	CONF/MTGS-CITY ADMIN
016269	04/02/13	FIR01	FIRST NATIONAL BANK OMAHA	266.37	.00	266.37	13-0319	MAT & SUPPLIES-AIRPORT
016270	04/02/13	NOR25	NORTHERN LIGHTS ENRGY, INC	2172.69	.00	2172.69	85158	MAT & SUPPLIES-
016271	04/02/13	THO01	THOMES CREEK ROCK CO	349.73	.00	349.73	130331	MAT & SUPPLIES-
			Cash Account Total.....:	124661.29	.00	124661.29		

Total Disbursements.....:	124661.29	.00	124661.29
	=====	=====	=====
	-----	-----	-----
Cash Account Total.....:	.00	.00	.00

REPORT.: Apr 02 13 Tuesday
 RUN....: Apr 02 13 Time: 16:16
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 04-13 Bank Account.: 1025

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Payment Information Invoice #	Description
5892	04/01/13	BAN03	POLICE OFFICER ASSOC.	250.00	.00	250.00	B30401	POLICE OFFICER ASSOC
5893	04/01/13	CAL37	CALIFORNIA STATE DISBURSE	498.46	.00	498.46	B30401	WITHHOLDING ORDER
5894	04/01/13	EDD01	EMPLOYMENT DEVELOPMENT	3822.31	.00	3822.31	B30401	STATE INCOME TAX
				985.19	.00	985.19	1B30401	SDI
			Check Total.....:	4807.50	.00	4807.50		
5895	04/01/13	ICM01	ICMA RETIREMENT TRUST-457	383.50	.00	383.50	B30401	ICMA DEF. COMP
5896	04/01/13	PERS1	PUBLIC EMPLOYEES RETIRE	30581.34	.00	30581.34	B30401	PERS PAYROLL REMITTANCE
5897	04/01/13	PERS4	Cal Pers 457 Def. Comp	376.00	.00	376.00	B30401	PERS DEF. COMP.
5898	04/01/13	PRE03	PREMIER WEST BANK	8030.46	.00	8030.46	B30401	HSA DEDUCTIBLE
5899	04/01/13	STA04	STATE OF CALIFORNIA	571.50	.00	571.50	B30401	WAGEASN CS#549826524
5900	04/01/13	VAL06	VALIC	395.00	.00	395.00	B30401	AIG VALIC P TAX
			Cash Account Total.....:	45893.76	.00	45893.76		
			Total Disbursements.....:	45893.76	.00	45893.76		
			=====	=====	=====	=====		

REPORT.: Apr 03 13 Wednesday
 RUN....: Apr 03 13 Time: 14:46
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-13 Bank Account.: 1020

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 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
016272	04/03/13	AND01	ED ANDERSON	6619.66	.00	6619.66	13-0301	ENGR SRVS-
016273	04/03/13	ATT02	AT&T	1103.93	.00	1103.93	130325	COMMUNICATIONS-
016274	04/03/13	BIG02	BIG VALLEY SANITATION II	228.75	.00	228.75	856985	MAT & SUPPLIES-PARKS
016275	04/03/13	COM01	COMPUTER LOGISTICS, INC	921.99	.00	921.99	59593	COMP/EQUIP/SOFT-FIRE DISP
				385.48	.00	385.48	59626	COMP/EQUIP/SOFT-FIRE DISP
				1840.00	.00	1840.00	59777A	EQUIP MAINT-
			Check Total.....:	3147.47	.00	3147.47		
016276	04/03/13	COR01	CORNING VETERINARY CLINIC	301.68	.00	301.68	37904	PROF SVCS-ACO
				276.55	.00	276.55	38163	PROF SVCS-ACO
			Check Total.....:	578.23	.00	578.23		
016277	04/03/13	COR11	CORNING SAFE & LOCK	18.92	.00	18.92	3842	VEH/OP MAINT-POLICE
016278	04/03/13	COR45	CORNING ACE HARDWARE	896.38	.00	896.38	130327	MAT & SUPPLIES-
016279	04/03/13	DIA04	DIAZ ASSOCIATES	2000.00	.00	2000.00	040213-02	GIS SUPPORT-PLANNING
016280	04/03/13	FIR06	FIRST NATIONAL BANK OMAHA	1402.00	.00	1402.00	130328	TRAINING/ED-
016281	04/03/13	MCC07	MCCOY'S HARDWARE & SUPPLY	30.14	.00	30.14	130327F	EQUIP MAINT-
016282	04/03/13	NOR25	NORTHERN LIGHTS ENRGY, INC	3414.26	.00	3414.26	85124	VEH/OP MAINT-
				402.26	.00	402.26	85159	VEH/OP MAINT-FIRE
			Check Total.....:	3816.52	.00	3816.52		
016283	04/03/13	PGE01	PG&E	109.93	.00	109.93	130328A	ELECT-STR & TRF LIGHTS
016284	04/03/13	PGE2A	PG&E	49.73	.00	49.73	130329	ELECT-MARTINI PLAZA
				218.74	.00	218.74	130329A	ELECT-MCDONALD, CASSANDRA,
			Check Total.....:	268.47	.00	268.47		
016285	04/03/13	TEH20	TEHAMA CO DISTRICT ATTY	1070.40	.00	1070.40	130401	PROF SVCS-POLICE
016286	04/03/13	VAL07	VALLEY VETERINARY CLINIC,	405.88	.00	405.88	98970	K-9 PROGRAM-POLICE
016287	04/03/13	WAS01	WASTE MANAGEMENT OF	488.73	.00	488.73	115855053	NUISANCE ABATE-POLICE
016288	04/03/13	WES02	WESTERN BUSINESS PRODUCTS	44.99	.00	44.99	037594	EQUIP MAINT-FIRE DISPATCH
			Cash Account Total.....:	22230.40	.00	22230.40		
			Total Disbursements.....:	22230.40	.00	22230.40		

Date.: Apr 3, 2013
Time.: 2:26 pm
Run by: PALA CANTRELL

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEWB
Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
RITTER'S YARD SERVIC	1302 TEHAMA ST	CORNING, CA 96021	RITTER ALAN	YARD WORK LABOR	03/27/13	(530)209-2804
RUBIE'S PLUMBING		ORLAND, CA 95963	RUBIE MARK	CONTRACTOR	03/25/13	(530)865-8619
TRENT CONSTRUCTION,	8291 TRUCKEE AVE	GERBER, CA 96035	TRENT KENDEL	CONTRACTOR	03/22/13	(530)385-1778

4/1/2013
7:27:20AM

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 3/1/2013 thru 3/31/2013

Owner and Address	Parcel Number	Issued On	Valuation
SALOME SERNA 1798 BLUE HERON CT CORNING CA 96021 Permit Description: INCLOSE COVERED PATIO	7102024 Site Street Address: 1798 BLUE HERON CT	3/5/2013	1,200.00
ANTONIO HERNANDEZ 909 TOOMES AVE CORNING CA 96021 Permit Description: TEAR OFF & REROOF WEST 1/2 OF ROOF	7115213 Site Street Address: 909 TOOMES AVE	3/7/2013	1,000.00
AMERICAN TOWERS (SPRINT LSE) 3655 BARHAM AVE CORNING CA 96021 Permit Description: MODIFY ANTENNA & GROUND EQUIPMENT	8709067 Site Street Address: 3655 BARHAM AVE	3/26/2013	20,000.00
TERRY HUNT 913 EAST ST CORNING CA 96021 Permit Description: CHANGE OUT FURNACE	7307210 Site Street Address: 913 EAST ST	3/14/2013	1,800.00
JENNIFER SUTTERFIELD 1321 BUTTE ST CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7111201 Site Street Address: 1321 BUTTE ST	3/11/2013	6,300.00
JIM BINGHAM 363 EDITH AVE CORNING CA 96021 Permit Description: CHANGE OUT HVAC	7135004 Site Street Address: 363 EDITH AVE	3/19/2013	4,250.00
DR B. V. CHANRAMOULIE 311 SOUTH ST CORNING CA 96021 Permit Description: CHANGE OUT HVAC	7311503 Site Street Address: 311 SOUTH ST	3/19/2013	5,668.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 3/1/2013 thru 3/31/2013

Owner and Address	Parcel Number	Issued On	Valuation
OK OK		3/25/2013	0.00
Permit Description: OK	Site Street Address: OK		
DANNY DONNEGAN 415 SOUTH ST CORNING CA 96021	7311303	3/28/2013	2,100.00
Permit Description: CHANGE OUT WATER HEATER	Site Street Address: 415 SOUTH ST		
FRANCISCO MORENO 1942 SOLANO ST CORNING CA 96021	7108007	3/22/2013	420.00
Permit Description: ADD 3 20 AMP RECEPTACLES	Site Street Address: 1942 SOLANO ST		
DON LENIHAN 525 MARGUERITE AVE CORNING CA 96021	7321302	3/25/2013	7,520.00
Permit Description: TEAR OFF & REROOF	Site Street Address: 525 MARGUERITE AVE		
REHAN SYEN 256 SOLANO ST CORNING CA 96021	7302068	3/25/2013	40,000.00
Permit Description: CHANGE WINDOWS & STUCCO EXT. SOUTH &	Site Street Address: 256 SOLANO ST		
MORINE DOWNER 1409 NORTH ST CORNING CA 96021	7104507	3/25/2013	5,000.00
Permit Description: REPLACE SEWER MAIN	Site Street Address: 1409 NORTH ST		
LONJINO SOLORIO 1223 SOUTH ST CORNING CA 96021	7117409	3/26/2013	3,500.00
Permit Description: TURN EXISTING ATTIC TO BEDROOM	Site Street Address: 1223 SOUTH ST		
ANTONIO MONTES 1471 PEACH ST CORNING CA 96021	7314509	3/27/2013	10,000.00
Permit Description: ADD MASTER BEDROOM & BATH	Site Street Address: 1471 PEACH ST		

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 3/1/2013 thru 3/31/2013

Owner and Address	Parcel Number	Issued On	Valuation
TYLER RICKEY 487 DEL NORTE CORNING CA 96021 Permit Description: TYLER RICKEY	7305309 Site Street Address: 487 DEL NORTE	3/29/2013	2,649.00
ELVA CHAPMAN 1322 FIG LN CORNING CA 96021 Permit Description: CHANGE OUT WATER HEATER	7127114 Site Street Address: 1322 FIG LN	3/29/2013	1,800.00
ELVA CHAPMAN 2120 COLUSA ST CORNING CA 96021 Permit Description: CHANGE OUT WATER HEATER	7106107 Site Street Address: 2120 COLUSA ST	3/29/2013	1,800.00

18 Permits Issued from 3/1/2013 Thru 3/31/2013 FOR A TOTAL VALUATION OF \$ 115,007.00
*** END OF REPORT ***

CITY OF CORNING

MARCH 2013

TREASURERS REPORT

AGENCY	BALANCE	RATE
LOCAL AGENCY INVESTMENT FUND	2,273,350.61	.32

Respectfully Submitted

Pala Cantrell
City Treasurer



**CITY OF CORNING
WASTEWATER OPERATION SUMMARY REPORT
MARCH 2013**

Below is a summary of the Monthly Operations Report that will be available for City review on APRIL 2013

- 1) Filled out monthly reports.
- 2) Performed weekly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) Completed vehicle maintenance reports
- 5) Wasted solids to EQ basin
- 6) Staff meeting on plant operations and issues.
- 7) Changed chart on So3 analyzer.
- 8) Safety meeting.
- 9) Sprayed weeds
- 10) Inspected eyewash and emergency showers.
- 11) Unloaded chlorine truck.
- 12) Cleaned So2 pump.
- 13) Checked storm water discharge sites at WWTP and airport.
- 14) Held quarterly RMP training
- 15) Tested all chlorine and So2 sensors

RECEIVED

APR 03 2013

CITY OF CORNING

- 16) Cleaned probe at lift station.
- 17) Tested alarms with Fire Dept.
- 18) Exercised lift station stand –by pump
- 19) Collected sample and ran Colilert test on eye wash station.
- 20) Exercised emergency generator.
- 21) Replaced tubing on SO3 analyzer reagent pump
- 22) Performed monthly IIPP inspection
- 23) Checked all fire extinguishers.
- 24) Repaired broken wash water line
- 25) Downloaded data logger from effluent chart recorder
- 26) Completed SSO no spill report.
- 27) Cleaned drying beds
- 28) Removed heliesieve from head works to make repairs(replace wear bars, brushes, repair screen, replace reverse auger, replace seal on gear box) all repairs done in house.
- 29) Obtained bid for annual chemical delivery system maintenance and leak sensor calibra

FEBRUARY 2013

Domestic Flow Monthly Average = 627,000 GPD

ITEM NO. : G-12

ACCEPT THE NOTICE OF COMPLETION;
APPROVE PROGRESS PAY ESTIMATE NO. 2
(FINAL) IN THE AMOUNT OF \$46,400 TO LANCE
JONES CONSTRUCTION FOR THE RODGERS
THEATER, PHASE 2 IMPROVEMENT PROJECT
AND RELEASE RETENTION IN THE AMOUNT
OF \$8,950

APRIL 9, 2013

TO: CITY COUNCIL OF THE CITY OF CORNING, CALIFORNIA

FROM: JOHN L. BREWER, AICP, CITY MANAGER JB
PATRICK WALKER, PUBLIC WORKS DIRECTOR
TERRY HOOFARD, BUILDING OFFICIAL J-H

SUMMARY:

NOTICE OF COMPLETION

Attached for City Council review is a copy of the Notice of Completion for the Rodgers Theater Phase II Improvements Project. The Public Works Director and City Building Official recommend that City Council accept the project as complete as of April 2, 2013.

All aspects of this project which encompass the construction of new ADA compliant restrooms to include plumbing, concrete construction, electrical and lighting; installation of urinals, lavatories, tile flooring and metal partition; installation of second floor storage and office framing have been satisfactorily completed.

PROGRESS PAYMENT ESTIMATE NO. 2 (Final)

Attached for City Council review is a copy of the Progress Pay Estimate No.2 (Final) for Phase II of the Rodgers Theater Improvement Project which is now complete. City Building Official Terry Hoofard has reviewed and concurs with the payment request submitted by the project contractor Lance Jones.

Lance Jones Construction has submitted a partial payment request for \$50,710 for the Rodgers Theater Project. The Pay Estimate lists the original contract amount, any change orders/adjustments, work completed to date, retention amount and current amount due to Lance Jones Construction.

The following is a summary of the project costs to date:

Original Construction Contract	\$ 89,500.00
<u>PPE No. 1</u>	
Work completed	\$ 43,100.00
Retention to be held (10%)	\$ (4,310.00)
Previously paid to Contractor	\$ 38,790.00
<u>PPE No. 2 (Final)</u>	
Work completed	\$ 46,400.00
Retention to be held (10%)	\$ (4,640.00)
Amount due to Contractor	\$ 41,760.00

RELEASE OF RETENTION

Upon Council acceptance City Staff will file the Notice of Completion with the Tehama County Clerk and Recorder's Office. After the 35-day waiting period and providing that no disputes arise, Lance Jones Construction will be eligible to receive the 10% withheld retention funds in the amount of \$8,950

BACKGROUND:

The Rodgers Theater Phase 2, Improvements Project was awarded to Lance Jones Construction at the January 22, 2013 City Council Meeting. The awarded contract was for construction of the "Base Bid" item and for the amount of \$89,500 for restroom improvements only.

Progress Payment Estimate #1 in the amount of \$43,100 was approved at the February 26, 2013 City Council Meeting.

FINANCIAL:

When the project commenced, we had \$37,822 in City Budget dedicated for the theater restoration. In addition to the City Budget funds, the Corning Community Foundation provided \$52,500 in February that we deposited in Revenue Fund 130. The total available for the theater project was then \$90,322. We'll now need to adjust the budget to reflect the "movement" of the \$52,500 from the revenue fund (Fund 130) to the expenditure account of 130-9176-6125 so we can disperse the funds.

RECOMMENDATION:

That the Mayor and City Council:

- 1. Accept the Notice of Completion for the Rodgers Theater Phase 2, Improvements Project;**
- 2. Direct staff to complete a budget adjustment of \$52,500 from Fund 130 to Account 130-9116-6125 (Theater Restoration), and**
- 3. Approve Progress Payment Estimate #2 (Final) in the amount of \$46,400 to Lance Jones Construction; and,**
- 4. Authorize the Release of Retention in the amount of \$8,900 to Lance Jones Construction after the 35-day waiting period.**

WHEN RECORDED MAIL TO:

City of Corning
794 Third Street
Corning, CA 96021

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner or agent of the owner of the interest or estate stated below in the property hereinafter described.
2. The full name and address of the undersigned owner is City of Corning, 794 Third Street, Corning, CA 96021.
3. There was completed the construction of the Rodgers Theater Phase II Improvements a project consisting in general of the construction of ADA compliant restrooms to include plumbing, concrete construction, electrical and lighting; installation of urinals, lavatories, tile flooring and metal partitions; installation of second floor storage and office framing.
4. The work has been satisfactorily completed and is suitable to be put into use as of April 2, 2013 and has therefore been accepted for ownership and operation by: The City Council of the City of Corning at a Regular Council Meeting, on April 9, 2013.
5. The name of the General Contractor was: Lance Jones Construction, 1052 La Mesa Drive, Chico, CA 95973 under a contract dated: February 4, 2013.
6. The property herein referred to is situated in the City of Corning, Tehama County, and State of California and more particularly described as follows: 1217 Solano Street, Corning, CA 96021.

Date: April 10, 2013

Signature of Owner or agent of owner:

John L. Brewer, AICP
City Manager

Verification for Non-Individual owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the City Manager of the aforesaid interest or estate in the property described.

In the above notice; that I have read the said notice, that I know and understand the contents thereof and that the facts stated therein are true and correct.

April 10, 2013
Corning, California

John L. Brewer, AICP, City Manager

PARTIAL PAYMENT ESTIMATE

2013 Rodgers Theater Improvement Project

Progress Payment Estimate No. 2 (Final)

OWNER:

City of Corning

CONTRACTOR:

Lance Jones Construction of Chico, CA

PERIOD OF ESTIMATE:

FROM: 2/22/2013 through 4/2/2013

CONTRACT CHANGE ORDER SUMMARY

ESTIMATE

No.	Approval Date	Amount		
		Additions	Deductions	
				1. Original Contract..... \$ 89,500.00
				2. Change Orders..... \$ 0.00
				3. Revised Contract (1+2)..... \$ 89,500.00
				4. Work Completed \$ 89,500.00
				5. Stored Materials 0
				6. Subtotal (4+5)..... \$ 89,500.00
				7. Retainage 10%..... \$ (8,950.00)
				8. Previous Payments..... \$ 38,790.00
				9. Amount Due (6-7-8)..... \$ 41,760.00
TOTALS				
NET CHANGE				

CONTRACT TIME

Original (days) _____
 Revised _____
 Remaining _____

On Schedule Yes
 No

Starting Date: 2/4/2013
 Projected Completion: 4/2/2013

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

BUILDING OFFICIAL'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Contractor: _____

By Lance Jones

Date _____

Building Official: Terry Hoofard

By Terry Hoofard

Date: 4-3-13

APPROVED BY OWNER:

Owner _____

By John L. Brewer, AICP, City Manager

Date _____

City of Corning
 2012 Phase 2 - Rodgers Theater
 Improvement Project

Pay Request #2 (Final)

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL	Installed	Value	Remaining Balance
BASE BID								
1	Plumbing	1	LS	\$ 14,500.00	\$ 14,500.00	1	\$ 14,500.00	\$ -
2	Concrete Construction	1	LS	\$ 13,000.00	\$ 13,000.00	1	\$ 13,000.00	\$ -
3	Water Heater	3	EA	\$ 2,000.00	\$ 6,000.00	3	\$ 6,000.00	\$ -
4	Water Closet	10	EA	\$ 700.00	\$ 7,000.00	10	\$ 7,000.00	\$ -
5	Urinals	2	EA	\$ 1,000.00	\$ 2,000.00	2	\$ 2,000.00	\$ -
6	Lavatories	8	EA	\$ 125.00	\$ 1,000.00	8	\$ 1,000.00	\$ -
7	Metal Partitions	1	LS	\$ 8,000.00	\$ 8,000.00	1	\$ 8,000.00	\$ -
8	Floor Storage / Office Framing	1	LS	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00	\$ -
9	Electrical / Lighting	1	LS	\$ 7,000.00	\$ 7,000.00	1	\$ 7,000.00	\$ -
10	Ventilation	3	EA	\$ 333.00	\$ 1,000.00	3	\$ 1,000.00	\$ -
11	Wallboard	1	LS	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00	\$ -
12	Countertops	3	EA	\$ 1,666.00	\$ 5,000.00	3	\$ 5,000.00	\$ -
13	Doors / Knobs	5	EA	\$ 200.00	\$ 1,000.00	5	\$ 1,000.00	\$ -
14	Grab Bars / Dispensers / Door Stops /	1	LS	\$ 2,000.00	\$ 2,000.00	1	\$ 2,000.00	\$ -
15	Tile Flooring	1	LS	\$ 9,000.00	\$ 9,000.00	1	\$ 9,000.00	\$ -
16	Finishing	1	LS	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00	\$ -
TOTAL BASE BID					\$ 89,500.00		\$ 89,500.00	\$ -

ITEM NO.: J-13
APPROVE MEMORANDUM OF
UNDERSTANDING (MOU) FOR THE
MISCELLANEOUS UNIT AND SIDELETTER
AUTHORIZING CLASS STUDY OF SPECIFIC
MISCELLANEOUS UNIT JOB POSITIONS
APRIL 9, 2013

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: JOHN L. BREWER, CITY MANAGER 
LISA M. LINNET, CITY CLERK

SUMMARY:

The City of Corning has reached agreement with the employees of the Corning Miscellaneous Unit as reflected in the attached Agreement, known under California Law as a "Memorandum of Understanding".

The proposed MOU Agreement agreed changes are as follows:

MEMORANDUM OF UNDERSTANDING:

1. **Term:** 1-Year Agreement (July 1, 2013 through June 30, 2014); and
2. **Wage Increase:** Two percent (2%) wage increase effective July 7, 2013.
3. **Uniform Allowance:**
 - a. The City agrees to increase the Public Works Crew Members "Boot Allowance" to \$200 per year subject to the conditions described under Article 18.3; and
 - b. The City agrees to increase the full-time Community Service Officers "Shoe/Boot Allowance" to **\$150 per year** subject to the conditions described under Article 18.4.
4. **Retirement (Changes to Articles 20.1, delete 20.4 and add 20.5 and 20.6):**
 - a. The City agrees to clarify Article 20.1 to state that employees hired prior to February 19, 2012 have the 2%@55 formula with single highest year salary; and
 - b. Add Article 20.5 which states that employees hired on or after January 1, 2013, who are not eligible for reciprocity or are not current CalPERS members without a break in service greater than six (6) months, shall participate in legislatively mandated CalPERS contributions and retirement benefit formula plans established by AB 340, the "Public Employees' Pension Reform Act of 2013". This legislation is administered/interpreted by the California Public Employees Retirement System (CalPERS). New members shall have the following retirement benefit formula and contribution rate:
 1. For PERS Miscellaneous members 2%@62, 3 year final compensation as defined by PERS.
 2. Member contribution rate is 6.25%.
 3. The member contribution rate is expected to remain unchanged until July 1, 2015.
 - c. Add Article 20.6 stating the effective date for implementation of Article 20.4 for new employees hired in the Miscellaneous Unit shall be July 1, 2013, since the terms of the current MOU (July 1, 2012 to July 1, 2013) relative to retirement would be impaired.

**SIDE LETTER AUTHORIZING A CLASS STUDY OF SPECIFIC MISCELLANEOUS UNIT
JOB POSITIONS:**

The attached "Side Letter" mutually agreed-to this year states:

On March 12, 2013 the City Council authorized proceeding with the Class Study with the understanding that Council was not committing to approving the resulting classification recommendations and report.

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE CORNING MISCELLANEOUS UNIT FOR JULY 1, 2013 THROUGH JUNE 30, 2014 AND APPROVE THE SIDELETTER AUTHORIZING A CLASS STUDY OF SPECIFIC MISCELLANEOUS UNIT JOB POSITIONS.

MEMORANDUM OF UNDERSTANDING

Between

CITY OF CORNING

And

OPERATING ENGINEERS UNION LOCAL NO. 3

Of the

**INTERNATIONAL UNION OF OPERATING
ENGINEERS AFL-CIO**

For

MISCELLANEOUS UNIT

Effective: July 1, 2013 - June 30, 2014

Ratified March 29, 2013

Approved by City Council: April 9, 2013

THIS MEMORANDUM OF UNDERSTANDING is made and entered into between **OPERATING ENGINEERS LOCAL UNION NO. 3**, of the International Union of Operating Engineers, AFL-CIO, hereinafter referred to as "Union", and the designated representatives of the **CITY OF CORNING**, hereinafter referred to as the "City", pursuant to the provisions of the Meyers-Milias-Brown Act (Government Code Sections 3500, et seq.). This Memorandum of Understanding supersedes and replaces all previous Memorandum of Understanding between the parties.

ARTICLE 1 GENERAL PROVISIONS - DEFINITIONS

1.1 A. **Employer:** The term "Employer", as used herein, shall refer to the City of Corning.

B. **Union:** The term "Union", as used herein, shall refer to the Operating Engineers Local No. 3 of the International Union of Operating Engineers, AFL-CIO.

C. **Employee:** The term "Employee", as used herein, shall mean all Employees of the Miscellaneous Unit as Employee Relations Policy of the City of Corning.

D. **Employee Anniversary Date:** The term "employment anniversary date", as used herein, shall mean the anniversary date of the employee's employment with the City.

E. **Step Anniversary Date:** The term "step anniversary date", as used herein, shall mean the date upon which an employee has finished serving the requisite amount of time in order to be eligible for a salary step increase. A new time period for such requisite service shall commence upon the occurrence of any of the following events: promotion; reclassification; implementation of a Memorandum of Understanding provision or Side Letter of Understanding specifying a movement into a new step or an increase in the rate paid for the step currently held by the employee.

ARTICLE 2 RECOGNITION

2.1 The Employer hereby recognizes the Union as the only Organization entitled to meet and confer on matters within the scope of representation.

ARTICLE 3 HIRING PROVISIONS

3.1 No Employee covered by this Memorandum of Understanding shall be discriminated against by the Employer, or by the Union, by reason of race, color, religion, sex, age or national origin.

3.2 The Employer shall not discharge, or otherwise discriminate against any Employee by reason of Union activities not interfering with the proper performance of his work.

ARTICLE 4 CHECK OFF

4.1 The Employer agrees to deduct from the wages of its Employees, initiation fees and dues, and to transmit the monies so deducted to the Financial Secretary of the Union. An Employee desiring to have such deduction or deductions made shall sign a proper assignment form authorizing such deductions.

4.2 The employer agrees to deduct from the wages of its Employees, Operating Engineers Local Union No. 3 Credit Union deductions, and to transmit the monies so deducted to the Credit Union. An Employee desiring to have such a deduction or deductions made shall sign a proper assignment form authorizing such deduction.

4.3 Such deductions shall not be made more often than once per month.

ARTICLE 5 MANAGEMENT RIGHTS

5.1 The Employer retains the exclusive right to manage the City. All the rights, powers, functions and authority of the Employer which it had prior to the time the Union became certified as representative of the Employees of the Employer and which are not limited or modified by specific provisions of the Memorandum are retained by the Employer. The Employer specifically retains the right to manage and supervise its Employees as follows:

(A) To hire, promote, transfer, assign, classify positions, retain employees, and to suspend, demote, discharge or take other disciplinary action against employees.

(B) To lay-off or demote Employees from duties because of lack of work, lack of funds, in the interest of economy, or other legitimate reasons.

(C) To determine the policies, standards, procedures, methods, means and personnel by which City operations are to be conducted.

(D) To take whatever actions may be necessary to carry out the City in situations of emergency.

(E) To limit or prohibit the right of Employees in certain positions or classes of positions from forming, joining, or participating in employee organizations as provided in the California Government Code, and designating such employees in the current Schedule of Department and Authorized Positions adopted by resolution.

(F) Nothing in this policy shall be construed to interfere with the City's right to manage its operations in the most economical and efficient manner consistent with the best interests of all City citizens, taxpayers, and employees.

ARTICLE 6 UNION RIGHTS

6.1 The Union recognizes its obligation to cooperate with the Employer to assure maximum service of the highest quality and efficiency to the citizens of the City of Corning consistent with its obligations to the Employees it represents.

6.2 Employer and Union affirm the principle that harmonious employer-employee relations are to be promoted and furthered. When a person is hired in any of the covered job classifications, the City shall notify that person that the Union is the certified representative for the Employees and shall notify the Union of such hiring.

6.3 The Employer shall provide the Union space to erect a bulletin board in each area where Employees covered by this Memorandum are assigned.

6.4 Business representatives of the Union shall have reasonable access to Employees, provided such access does not interfere with City business. Department heads and first-line supervisors will be notified by the Employer of the provisions of this Section. Solicitation for membership shall not be conducted during working time.

6.5 Business representatives of the Union shall have access to any Employee or Employees presenting a grievance; and Employees have the right to have the Union business representative represent the Employee at all stages of disciplinary action.

6.6 The Union may select one (1) Employee as Union Steward.

6.7 In addition to his regularly assigned work, the Union Steward shall be permitted reasonable time during working hours to notify the business representative of any violations of this Memorandum. Employees are authorized to contact their Union Steward during working hours to report a grievance or violation of this Memorandum.

ARTICLE 7 PEACEFUL PERFORMANCE

7.1 The parties to this Memorandum of Understanding recognize and acknowledge that the services performed by the City Employees covered by this Memorandum of Understanding are essential to the public health, safety and general welfare of the residents of the City of Corning. The Union agrees that under no circumstances will the Union recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the bargaining unit take part in, any strike, sit-down, stay-in, sick-out, slow-down or picketing (hereinafter collectively referred to as work-stoppage), in any office or department of the City, nor to curtail any work or restrict any production, or interfere with any operation of the City. In the event of any such work stoppage by any member of the bargaining unit, the City shall not be required to negotiate on the merits of any dispute, which may have given rise to such work stoppage until said work stoppage has ceased.

7.2 In the event of any work stoppage during the term of this Memorandum of Understanding, whether by the Union or by any member of the bargaining unit, the Union, by its officers, shall immediately declare in writing and publicize that such action is illegal and unauthorized, and further direct its members in writing to cease the said conduct and resume work. Copies of such written notice shall be served upon the City. If in the event of any work stoppage, the Union promptly and in good faith, performs the obligations of this paragraph, and providing the Union has not otherwise authorized, permitted or encouraged such work stoppage, the Union shall not be liable for any damages caused by the violation of this provision. However, the City shall have the right to discipline, including discharge, any employee who instigates, participates in, or gives leadership to, any work stoppage activity herein prohibited, and the City shall also have the right to seek full legal redress including damages, as against any such employee.

ARTICLE 8 PAYMENTS

8.1 This Memorandum is intended to cover all aspects of wages, hours, and working conditions for Employees covered herein; therefore, nothing in this Memorandum shall prevent the Employer from modifying any fringe benefits or benefit plans not specifically provided for in this Memorandum such as retirement plans, salary continuation plans, etc., subject to meet and confer.

8.2 If an Employee covered by this Memorandum is permanently assigned work of a substantially new or different nature so as to constitute a new job classification, the Employer and the Union shall determine the wage rate through the established procedures.

8.3 Employees will be paid bi-weekly, no later than five (5) days following the end of the preceding payroll period. If the fifth day is a holiday, Employees will be paid on the preceding day.

ARTICLE 9 PREVAILING RIGHTS

9.1 This Memorandum of Understanding contains all of the covenants, stipulations and provisions agreed upon by the parties. It is understood that all items relating to Employees' wages, hours, and other terms and conditions of employment not covered in this Memorandum of Understanding shall remain the same, except as specifically mentioned in this Memorandum of Understanding; therefore, for the life of this Memorandum of Understanding, neither party shall be compelled to bargain with the other concerning any mandatory bargaining issues, whether specifically bargained about prior to the execution of this Memorandum of Understanding or which may have been omitted in the bargaining which led up to the execution of this Memorandum of Understanding, except by mutual agreement of the parties or as specifically mentioned in this Memorandum of Understanding.

ARTICLE 10 CLASSIFICATIONS AND WAGES

10.1 For the period of this agreement, Employees will be paid in accordance with the monthly salary schedule and effective dates as shown in Exhibit "A". Employees will be eligible for step increases on their step anniversary date. Employees may advance to the next step in the pay schedule after satisfactory completion of the required time in the lower step. The time required between step A and B shall be (6) six months. Advancement from step B to C, C to D and D to E shall be (12) twelve months between each step. **Employees will receive a two percent (2%) wage increase effective July 7, 2013.**

10.2 At the time of employment placement in Step 1 through 5 of the salary range within each classification shall be determined by the City. The Employees agree to abide by the City's decision.

10.3 Employees will be eligible for **LONGEVITY INCENTIVE PAY** under the following conditions:

(A) Qualifying employees will receive a longevity incentive pay increase to be added to their base rate as follows:

1. 2.5% after 10 years, effective first pay period after anniversary date.
2. 5% after 15 years, effective first pay period after anniversary date, (not compounded with the 2.5%).

ARTICLE 11 OUT OF CLASSIFICATION PAY

11.1 A Public Works field employee who is assigned, by the Director of Public Works and with prior approval by the City Manager, to work out of Classification in a higher level Class for one (1) hour or more shall be paid at Step 1 of higher Salary rate of the assigned Classification, or 5% above the Employee's permanent pay step rate whichever is higher.

- (A) When assigned by the Director of Public Works and with prior approval by the City Manager, to work out of Classification as an Equipment Operator, a Maintenance Worker shall be paid for the operation of the following equipment: Backhoe, Loader, Motor Grader, Roller, Tree Pruning Tower, Paving Machine.
- (B) When a Maintenance Worker is assigned by the Director of Public Works and with prior approval by the City Manager, to work out of Classification as a "Journey Level Carpenter", the Employee shall be paid 5% above the Employee's permanent pay step rate.

11.2 Upon the recommendation of the Director of Public Works and prior approval by the City Manager, an Employee in the Classification of Public Works Maintenance Worker, Equipment Operator, and Equipment Mechanic/Maintenance Worker shall receive Specialty Pay in accordance with the following:

- (A) For holding a valid State of California Water Treatment Operator Grade I Certificate, the Employee shall receive Specialty Pay of 2 1/2% above their current pay step rate.
- (B) For holding a valid State of California Water Treatment Operator Grade II Certificate, the Employee shall receive Specialty Pay of 5% above their current pay step rate. This rate is not to be compounded for those employees holding a Water Treatment Operator Grade I Certificate. The maximum premium pay for both certificates is 5%.
- (C) For holding a valid State of California Certified Distribution Operator D-2 Certificate the Employee shall receive Specialty Pay of 5% above their current pay step rate.
- (D) An employee designated by the Public Works Director and approved by the City Manager, holding a valid State of California Herbicide and Pesticide Silver Card Certificate the Employees shall receive Specialty Pay of 2 1/2% above their current pay step rate.
- (E) An employee designated by the Public Works Director and approved by the City Manager, holding a valid State of California Herbicide and Pesticide Brown Card License, the Employees shall receive Specialty Pay of 5% above their current pay step rate. The maximum premium rate for holding both certificates is 5%.

11.3 An employee who is assigned the temporary duties of a superior position for fifteen (15) days or more by the City Manager and/or his/her designee shall receive premium pay of five percent (5%) above his/her present salary beginning on the sixteenth (16th) day and continuing for the length of such service.

11.4 **Bi-lingual Pay:** The City agrees to provide an additional two and one-half percent (2 1/2%) base pay for up to three employees for the incidental duties related to the assignment under the following conditions:

- (A) An employee must be certified as bi-lingual and assigned the duties by the City Manager.
- (B) The City Manager will establish standards for qualifying employees and for an ongoing review of skills. The City Manager will require that employees demonstrate the ability to converse in Spanish sufficient to serve the needs of the City.
- (C) The City Manager shall terminate the assignment if the ongoing use of the bi-lingual skills are no longer required and/or the employee fails to perform the duties at a skill level which meets the established standards.

ARTICLE 12
HEALTH AND WELFARE INSURANCE

12.1 All Employees and their eligible dependents may participate in the Operating Engineers Public Employees' Health and Welfare Plan, with the City contributing to the cost of such plan up to \$1,134 per month towards the rate. The employee shall pay any remaining costs of insurance.

Future increases shall be divided equally between the City and the employee.

12.2 Employees who are not members of the Union are required to pay a service fee in the same amount as the monthly Union dues in order to participate in the Union's Health and Welfare Plan.

12.3 The City shall continue to pay the life insurance premium. Life Insurance for employees shall be seventy thousand dollars (\$70,000).

12.4 The City shall have the option of replacing the Operating Engineers Public Employees Health and Welfare Plan with a plan of the City's choosing. If the City exercises this option, the City shall maintain coverage that is comparable and substantially equivalent to that provided currently under the present plan.

12.5 A Health Plan Review Committee, consisting of one employee from each bargaining unit, will be established and coordinated by the City Manager, to review alternate health plans. A non-binding Committee Report will be made to the City and the Union. The committee will study both the health plan and the short-term disability and "cafeteria" plans.

Upon receipt of the committee's report, the City or the Union, upon the request of either, will meet and confer on the recommendations of the committee.

ARTICLE 13
WORKDAY AND WORKWEEK

13.1 The regular workday shall be eight (8) hours, exclusive of mealtime. The regular workweek shall not exceed forty (40) hours per week on duty. Workweeks shall be scheduled by the Employer to provide for five (5) consecutive days on duty and two (2) consecutive days off duty. All time worked in excess of the regular workday or workweek shall be considered overtime. The City shall have the right to assign employees to five (5) consecutive days on duty, which includes Saturday and/or Sunday, provided that those days are part of the five (5) consecutive days on duty.

ARTICLE 14
OVERTIME

14.1 Overtime shall be compensated therefore at the rate of time and one-half the Employee's regular pay rate, which will be paid in the same manner as other wages.

14.2 The Employee shall, on termination of employment, be entitled to be paid all accumulated overtime, together with the Employee's normal wage.

14.3 All cash payments for overtime worked will be made on the regular salary check in the next succeeding pay period in which it was earned. The only exception is holiday pay. (See Article 19)

14.4 Compensatory Time in Lieu of Overtime (CTO): Members of the bargaining unit may accrue up to a maximum of one hundred fifty (150) hours annually upon the Department Head's discretionary authority. CTO time may be carried into the following year, but at no time can it exceed one hundred fifty hours (150) hours. Management shall approve when employees can take time off taking into consideration the desire of the employees and the operational needs of the department. The Department Head and employees may mutually agree to pay out any or all CTO time. All unused CTO shall be paid upon termination. All CTO in excess of one hundred fifty (150) hours shall be paid.

ARTICLE 15 STAND-BY COMPENSATION

15.1 When the Employer requires an Employee to remain available for call back at any time, the Employee shall receive stand-by pay.

15.2 When an Employee is required to stand-by, he/she shall be compensated for such stand-by time at the rate of two (2) hours of straight-time compensation by cash for each accumulated eight (8) hours of stand-by.

15.3 The City reserves the right to close the Corporation Yard or any other facility if the City determines, in its sole discretion, that the facility need not be open. The Union acknowledges that Employees do not have the right or privilege to stand-by at non-public City facilities without the express consent of the City.

ARTICLE 16 CALLBACK COMPENSATION

16.1 When the Employer, due to an emergency, requires an Employee to return to work other than his regularly scheduled workday, the Employee shall be entitled to call-back compensation.

16.2 Effective December 1, 2012 the Employer will compensate the Employee a minimum of three (3) hours of overtime compensation irrespective of the actual time worked when an Employee is called back to perform an emergency task. In the event the task exceeds three (3) hours duration, the total overtime compensation shall be for the hours actually worked.

ARTICLE 17 SICK LEAVE

17.1 Sick leave is available to an employee to use in case of illness, bodily injury, exposure to a contagious disease, medical or dental appointment or attendance upon seriously ill member of employee's immediate family, as defined by these rules. An employee may take paid sick leave after the first month of employment. Every effort by the employee shall be made to schedule appointments during non-work hours.

17.2 Sick leave with pay shall be granted to all employees. Sick leave shall be earned at the rate of eight (8) hours per calendar month of service, not to exceed a total maximum accumulation of one thousand nine hundred twenty (1920) hours. No sick leave shall be earned once the maximum accrual is reached.

17.3 The City agrees to pay fifty percent (50%) of Employee's unused accumulated sick leave upon retirement or death. Upon reduction in force, the City shall pay twenty-five percent (25%) of Employee's unused accumulated sick leave.

17.4 Employees who have less than thirty-six (36) days of sick leave accumulated may, in lieu of taking vacation, bank said vacation time under sick leave.

17.5 Family Leave shall be administered in accordance with applicable State and Federal law.

17.6 **Bereavement Leave:** In the event of a death in the immediate family, the Employee may take off up to four (4) days. The immediate family shall be defined as husband, wife, child, mother, father, brother, sister, grandparents and grandchildren. Such leave shall be charged to sick leave.

17.7 When an employee is off work as a result of a valid on-the-job injury sustained in the service of the City, the employee is entitled to use their accrued Sick Leave during the period of disability to make up the difference between their regular pay and the Workers Compensation Temporary Disability Payments. The City shall pay only that amount necessary to make up the difference between the employee's monthly rate and the amount payable to the employee as temporary disability payments from the Worker's Compensation Insurance Plan of the City. To take advantage of this benefit, the employee must forward their Temporary disability check to the City.

17.8 The City may require verification of the necessity for sick leave. Such verification may be in the form of a written statement from a doctor or a personal affidavit from the Employee. The City reserves the right to specify which of the two verification procedures will be required in any particular situation. If the City requires verification from a physician, the City shall pay for the cost of such verification to the extent such cost is not reimburse by the Employee's health insurance.

17.9 If the City determines that an Employee has abused the provisions of the sick leave policy, the Employee shall be subject to disciplinary action.

17.10 **Sick Leave Conversion Upon Retirement:** Effective July 1, 2008, in lieu of a cash-out of sick leave, an employee, upon retirement under PERS, may choose as an option to convert a percentage of the dollar value of the sick leave at the employee's current hourly base rate of pay as of the date of retirement, to pay the pre-paid health insurance premium up for a period of time up to age 65 according to the following conversion plan:

<u>Employee's years of Service with City</u>	<u>Percentage value of employee's accrued Sick Leave</u>
Through 15 years	50%
16 through 19 years	70%
20 or more years	80%

(A) Following is the procedure to account for the percentage value of converted sick leave. At the written request of the retiring employee, the City Staff will compute the dollar value of the accrued sick leave according to the percentages shown above and maintain an accounting in the employee's name deducting the amount of monthly City health insurance premium for the "balance".

(B) The value of sick leave does not accrue in a cash fund for each employee, therefore no actual funds are held in trust. The City simply agrees to pay the retiree's premium for a period of time until the balance value of the conversion is depleted.

(C) Should a retired employee want to stop their insurance premium payments under the Section, the employee must notify the City Manager in writing, giving the date payments should end, and City Staff will do an accounting of the actual dollar amount paid out. Should this amount still be less than the fifty percent (50%) value provided for in the sick leave payoff provisions of this MOU, Section 17.3 the balance will be paid to the employee.

(D) Should a retired employee die prior to fully using this benefit, any dependents covered under the health insurance may, if permitted to continue insurance coverage by the insurance carrier, receive the continuation of this benefit until fully expended. The benefit shall have no cash value to the employee's estate nor can the City accept any claim for payoff by heirs.

(E) Employees not choosing to remain in the City's offered health plan may use the benefits set out in these sections, to be applied to the cost of a private health plan. The retired employee will be reimbursed, on a quarter year basis, such amounts as provided in these sections, upon submission of a written claim and proof of a paid premium by the retired employee. The form, manner of claim, and proof will be as prescribed by the City.

ARTICLE 18 UNIFORM ALLOWANCE

18.1 The City agrees to furnish, at no cost to the Employees, necessary foul weather gear and safety items required and determined by the City.

18.2 For Public Works Crewmembers, the City may furnish two (2) coveralls per week to each Employee desiring coveralls. Upon City determination, the City agrees to provide either short or long sleeve safety shirts, rubber boots and gloves.

18.3 For Public Works Crewmembers, the City shall allow **\$200 per year** towards safety field boots subject to verification that the boots purchased meet CAL OSHA Standards (the boots must meet American National Standards Institute [ANSI] Z41-PT99 or American Society for Testing & Materials [ASTM] F24113-05). The allowance will be paid during January of each year.

18.4 For Full Time Community Service Officers, the City shall furnish upon initial employment and maintain during employment a total of five (5) uniform shirts and three (3) pairs of pants. The City will also allow **\$150 per year** allowance for the purchase of shoes/boots meeting the standards prescribed by the Police Chief. The initial allowance will be paid on January 1, 2009. Replacement of damaged uniform items is subject to Department Policy.

ARTICLE 19 HOLIDAYS AND HOLIDAY PAY

19.1 The employees shall receive the following scheduled holidays off with pay:

(1)	January 1 (Wednesday)	New Year's Day
(2)	February 17th (3rd. Monday)	President's Day
(3)	May 26th (last Monday)	Memorial Day
(4)	July 4th (Friday)	Independence Day
(5)	September 1st (1st. Monday)	Labor Day
(6)	November 10th (Monday)	Veterans Day
(7)	November, 27th (last Thursday)	Thanksgiving Day
(8)	November, 28th (last Friday)	Post Thanksgiving Day
(9)	December 25th (Thursday)	Christmas Day
(10)	December 26th (Friday)	Post Christmas Day

Effective July 1, 1994, in addition to the scheduled Holidays above, each employee shall be credited with 14 hours of floating Holidays on January 1 and July 1 of each year. Floating Holidays shall be taken in the calendar year credited, at a time and manner mutually agreed to by the employee and the Department Head.

(A) Employees accrue 14 hours of Floating Holiday on January 1st and July 1st giving each employee 28 hours per calendar year to be used before December 31st of that year or they lose these hours.

(B) To receive Floating Holiday hours a new employee must be hired within the first quarter in which the accrual takes place. The employee must have a hire date before April 1st to receive 14 hours for January 1st or the hire date must be before October 1st to receive 14 hours for July 1st.

19.2 An Employee who is regularly scheduled to work on a holiday shall be granted a day off at a time mutually agreeable to the Employee and the Employer.

19.3 An Employee who is called back to work on a holiday, which is also his day off, shall be granted a day off at a time mutually agreeable to the Employer and the Employee, plus time and one-half for the actual hours worked. This Section shall be applied in addition to Article 14.

19.4 If a holiday falls on an Employee's day off, the Employer shall compensate the Employee by either eight (8) hours compensatory time off, or eight (8) hours straight-time pay, at the Employee's option.

19.5 Veterans Day (November 11th) will be celebrated on the nearest Monday or Friday which will create a three-day weekend. The Christmas Eve Holiday will be celebrated either on Christmas Eve or the day after Christmas; whichever will create a four-day weekend.

ARTICLE 20 RETIREMENT

20.1 The City provides retirement benefits under a Contract with the Public Employees Retirement System (PERS). The City shall pay the employee share of 7% in addition to the City share for miscellaneous members. **Employees hired prior to February 19, 2012 have the 2%@55 formula with single highest year salary.**

The City and the Miscellaneous Unit agree to implement the following changes for new hires as soon as administratively feasible under PERS procedures after the City Council approves the Memorandum of Understanding (MOU).

20.2 For PERS Miscellaneous Members the 2% @ 60 formula with three (3) years average salary.

20.3 New Miscellaneous Unit employees hired after the date the City Council approves the Memorandum of Understanding (MOU) will pay 3.5% of the full 7% of the employees' share of retirement costs.

20.4 Retirement tier for laid off employees: Current regular employees who are laid off after the second retirement tier is adopted are to return to the 2% @ 55 formula with the highest single year if re-employed by the City in less than one (1) year subject to being in compliance with PERS Rules.

20.5 Employees hired on or after January 1, 2013, who are not eligible for reciprocity or are not current CalPERS members without a break in service greater than six (6) months, shall participate in legislatively mandated CalPERS contributions and retirement benefit formula plans established by AB340, the "Public Employees' Pension Reform Act of 2013". This legislation is administered/interpreted by the California Public Employees Retirement System (CalPERS). New employee members shall have the following retirement benefit formula and contribution rate:

- a. For PERS Miscellaneous members 2%@62, 3 year final compensation as defined by PERS.
- b. Member contribution rate is 6.25%.
- c. The member contribution rate is expected to remain unchanged until July 1, 2015.

20.6 The effective date for implementation of Article 20.4 for new employees hired in the Miscellaneous Unit shall be July 1, 2013, since the terms of the current MOU (July 1, 2012 to July 1, 2013) relative to retirement would be impaired.

ARTICLE 21 VACATION

21.1 Employees shall earn vacation according to the following:

- (A) Effective March 1, 2013, Employees shall earn vacation with pay at the rate of one hundred twenty (120) hours per year after one (1) year and during the first seven (7) years of employment;
- (B) Effective March 1, 2013, Employees shall earn vacation with pay at the rate of one hundred sixty (160) hours per year after completion of seven (7) years of City employment;
- (C) Effective March 1, 2013, Employees shall earn vacation with pay at the rate of two hundred (200) per year after fifteen (15) years of City employment;
- (D) The maximum number of vacation hours employees may carry over or have in a vacation account at the start of each new calendar year is one hundred fifty (150) hours; and
- (E) Employees who have more than one hundred fifty (150) hours in their vacation account will have the excess vacation time paid off at the close of each calendar year.

21.2 The Employee shall have the option of converting up to fifty percent (50%) of unpaid accumulated vacation to cash payment in lieu of taking vacation. The Employee may exercise the payoff option only one (1) time per fiscal year with five (5) working days notice to payroll.

ARTICLE 22 PROBATION PERIOD AND EVALUATION

22.1 All Employee evaluations should be made by the Employee's immediate supervisor or the Employee's Department Head when possible. In the event the immediate supervisor or Department Head is unable to complete the evaluation, the City Manager may complete the evaluation. The City reserves the right to conduct formal evaluation summaries every six (6) months. Nothing contained herein should be construed to limit the right of the City to continually monitor and assess Employee performance and provide feedback to the Employee regarding the Employee's performance.

22.2 All new, promoted, and reclassified Employees are on probation for six (6) months. Current City Employees accepting a promotion to a higher classification retain the right to return to their former classification if the City determines they are unable to satisfy the requirements of the new classification.

ARTICLE 23 LAY-OFF POLICY

23.1 The City may lay off Employees whenever it becomes necessary because of lack of work or funds, or whenever it is deemed advisable in the interests of economy to reduce the force in a department or office.

23.2 Persons shall be laid off in the following order:

- (A) All extra help, temporary and provisional Employees in the same department and within the same job classification shall be laid off before any regular Employee is laid off.
- (B) When it becomes necessary to reduce the force in any department or office by lay-off of regular Employees, seniority shall be the determining factor. In the case where seniority is equal, ability shall govern.

The determination of ability shall be the exclusive responsibility of the Department Head, provided that in making such determination, consideration shall be given to skill, efficiency, knowledge, physical fitness, training and attitude toward fellow Employees.

23.3 Seniority shall be measured from the Employee's initial appointment to City service, but shall not include any period during which such Employee was on leave without pay, or not actually in City employment because of the Employee's voluntary termination, lay-off or other cause; provided that, for any Employee who is re-employed after being discharged, seniority shall be measured from the date of the most recent appointment.

23.4 The City shall send written notice by certified mail, postage prepaid, return receipt requested, and correctly addressed to the last known mailing address of the Employee as found in the Employee's personnel file. In lieu of the above, the City may serve notice by personal service. Notice of lay-off shall be made at least thirty (30) days prior to the effective date of the action.

23.5 In lieu of being laid off, a regular Employee may elect demotion and displacement in the same department to a classification previously held by said Employee with substantially the same or lower salary step and/or to a classification in which said Employee meets the minimum qualifications. Demotion and displacement rights to specify classifications shall be applicable only within the department and subject to lay-off list provisions in this Article based on seniority and ability. Employees wishing demotion and displacement in lieu of lay-off must notify the City Manager in writing of this election no later than seven (7) calendar days after receiving notice of layoff.

ARTICLE 24 SPECIAL PROVISIONS

24.1 The Employees designated by the Public Works Director shall have their D.M.V. physical paid for by the City.

ARTICLE 25 SAVINGS CLAUSE

25.1 If any Article section, subsection, paragraph, sentence, clause or phrase of this Memorandum of Understanding shall, for any reason, be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portion of the Memorandum, it being expressly provided that this Memorandum and each Article section, subsection, paragraph, sentence, clause or phrase hereof would have been adopted irrespective of the fact that any one or more Articles, sections, subsections, paragraphs, sentences, clauses or phrases shall be declared invalid or unconstitutional.

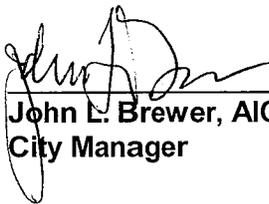
**ARTICLE 26
TERM OF AGREEMENT**

26.1 This Memorandum of Understanding shall be effective July 1, 2013, upon adoption by the City Council of the City of Corning and shall remain in effect until June 30, 2014.

26.2 This Memorandum of Understanding may be extended by mutual agreement of the parties if additional time is required to consummate a new Memorandum.

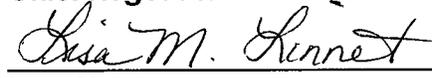
IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding this 9 day of April, 2013.

CITY OF CORNING



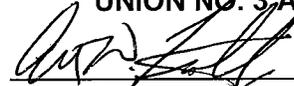
John L. Brewer, AICP
City Manager

William May
Chief Negotiator

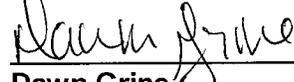


Lisa M. Linnet
City Clerk

**OPERATING ENGINEERS LOCAL
UNION NO. 3, AFL-CIO**

 9/4/2013

Art Froh
OE-3 Business Representative



Dawn Grine
Employee Representative

**SIDE LETTER
BETWEEN
CITY OF CORNING
AND
MISCELLANEOUS UNIT**

**RE: Classification Study
April 9, 2013**

Separate from the Memorandum of Understanding (MOU) and in accordance with this Side Letter, the City will conduct a Classification Study of specific positions within the City's Accounting Department, Public Works Department and City Hall/Police Department.

The City Council concurs and authorizes proceeding with this Classification Study with the understanding that Council is not committing to approval of the resulting classification recommendations and report.

CITY OF CORNING



John L. Brewer
City Manager

William May
Chief Consultant



Lisa M. Linnet
City Clerk

**OPERATING ENGINEERS LOCAL
UNION NO. 3 AFL-CIO**



Art Frolli
OE-3 Business Representative



Dawn Grine
Employee Representative

SALARY STEPS
July 2013

	<u>CLASSIFICATIONS</u>	<u>STEP A</u>	<u>STEP B</u>	<u>STEP C</u>	<u>STEP D</u>	<u>STEP E</u>
1	CITY MANAGER	7201	7580	7979	8399	8841
	CONFIDENTIAL					
1	ADMINISTRATIVE ASSISTANT	2922	3076	3238	3408	3587
	MANAGEMENT UNIT					
1	POLICE CHIEF	6057	6376	6712	7065	7437
1	PUBLIC WORKS DIRECTOR	5722	6023	6340	6674	7025
1	FIRE CHIEF	5624	5920	6231	6559	6904
1	PLANNING DIRECTOR	5287	5565	5858	6167	6491
1	BUILDING OFFICIAL	4777	5029	5293	5572	5865
1	ASST. PUBLIC WORKS DIRECTOR	4170	4389	4620	4863	5119
1	ADMINISTRATIVE SERVICES MANAGER	3610	3800	4000	4210	4432
	POLICE UNIT					
3	POLICE SERGEANT	4422	4654	4899	5157	5428
1	POLICE DETECTIVE	4197	4418	4651	4895	5153
10	POLICE OFFICER	3911	4117	4334	4562	4802
	DISPATCH UNIT					
1	POLICE COMMUNICATIONS SUPRV.	3730	3927	4133	4351	4580
4	FIRE DISPATCH	2924	3078	3240	3411	3590
5	POLICE DISPATCH	2924	3078	3240	3411	3590
	MISCELLANEOUS UNIT					
1	RECREATION SUPERVISOR	3757	3955	4163	4382	4612
1	BUILDING/PW INSPECTOR	3394	3572	3760	3958	4167
1	EQUIPMENT MECHANIC	3238	3409	3588	3777	3976
2	ACCOUNTING TECHNICIAN	3142	3307	3482	3665	3858
2	EQUIPMENT OPERATOR	3129	3293	3467	3649	3841
6	MAINTENANCE WORKER I	2746	2890	3042	3203	3371
1	SECRETARY - CHIEF OF POLICE	2722	2865	3016	3174	3342
1	PUBLIC WORKS SECRETARY	2722	2865	3016	3174	3342
2	COMMUNITY SERV OFFICER	2632	2770	2916	3070	3231
1	ACCOUNTING ASSISTANT	2570	2706	2848	2998	3156
	UNREPRESENTED CLASSIFICATIONS					
0	POLICE TRAINEE	2186				
	PART-TIME CLASSIFICATIONS	HOURLY	RATES	FOR	PART	TIME
1	OFFICE ASSISTANT II - PT	10.85	11.42	12.02	12.65	13.32
0	HEARING OFFICER	25.50				
1	RECREATION COORDINATOR P/T					
2	DISPATCHERS PT	equiv.	to top	step	full	time
1	COMMUNITY SERVICE OFFICER P/T	10.32	10.84	11.38	11.95	12.55
1	POOL MANAGER	12.66	13.29	13.95	14.65	15.38
1	ASSISTANCE POOL MANAGER	11.44	12.06	12.66	13.29	13.95
3	LIFEGUARD II	9.00	9.45	9.92	10.42	10.94
6	LIFEGUARD	8.15	8.56	9.00	9.45	9.92
<hr/>	16	TOTAL PART TIME EMPLOYEES				
	51	TOTAL FULL TIME EMPLOYEES				
<hr/>	67	TOTAL EMPLOYEES - SUMMER MONTHS (IF ALL POSITIONS FILLED)				
	52	TOTAL EMPLOYEES - WINTER MONTHS				

**ITEM NO.: J-14
STUDY MATTER; POTENTIAL LEASE OF
CITY PROPERTY FOR SOLAR PANEL
INSTALLATION AND STUDENT PARKING;
CORNING UNION HIGH SCHOOL DISTRICT**

APRIL 9, 2013

TO: MAYOR AND CITY COUNCILMEMBERS
FROM: JOHN L. BREWER, AICP; CITY MANAGER



SUMMARY:

Staff recommends the City Council direct Staff to investigate a potential High School District lease of vacant City property on the north side of Blackburn Avenue for the installation of solar panels and off-street parking for use by the High School.

BACKGROUND:

On Friday March 8, 2013, District Superintendent John Burch met with Mayor Strack and me at City Hall. Mr. Burch spoke with us about the District's interest in leasing some City-owned property north of Blackburn Avenue. The purpose would be for the installation of solar energy panels that would generate electricity to power uses at the High School and possibly for off-street parking. We suggested that Mr. Burch provide an interest letter that we could present for Council consideration. He provided the letter dated March 21, 2013. For now, Mr. Burch seeks no commitment, but a willingness to further investigate the matter to determine if it would be beneficial to both parties, and the community as a whole.

SITE:

See the attached copy of the aerial photograph showing the High School campus and the City-owned property in the vicinity. The City owns two 10-acre parcels that front Blackburn Avenue opposite the High School campus. The westerly parcel is improved with a residence that's currently rented and occupied by City employee Wayne Jobe. The property north and west of the intersection of Marguerite Avenue and Blackburn Avenue is improved with a City-owned Water Well (Blackburn Well). Both properties were acquired to protect the airport from the encroachment of conflicting land uses. At this moment we don't know the precise extent or boundary of the property the District wishes to lease.

ISSUES:

Issues the Council might consider before tasking staff to thoroughly investigate the matter with high school district staff include:

1. Potential conflicts with airport operations and/or safety zones; if any, such as glare, airport approach zone use for parking vehicles. Might require approval of Tehama County Airport Land Use Commission (TCALUC). City Airport Commission should weigh in on proposal.
2. Would exclude some future City uses. City has considered the site for possible relocated and expanded corporation yard, animal shelter and Fire Dept. Training area.
3. Increased need for security, since solar panels could attract vandalism, graffiti.
4. Potential increase in pedestrian traffic hazards, since parking area would require pedestrians to cross Blackburn Avenue-often during busy school events.
5. Duration and value of a lease for exclusive property use. Note that any funds received must become part of the airport budget.

Now, with thought and careful design, some of these issues might generate solutions that improve conditions beyond their respective impacts. For example, having off street parking could reduce curbside parking on the north side of Blackburn Avenue. That could then funnel pedestrians to a single well-marked pedestrian crossing at a driveway and reduce unrestricted pedestrian crossings for much of the Blackburn Avenue frontage.

STAFF RECOMMENDATION:

That the City Council:

- Direct Staff to meet and confer with High School District Staff to determine if a lease of vacant City property would be beneficial to both the City and the District, and,
- Present a final report and staff recommendation regarding the matter at a subsequent City Council meeting.

cc: Superintendent John Burch-CUHSD



CORNING UNION HIGH SCHOOL DISTRICT

John Burch, District Superintendent

Board Members: Pauletta Bray, James Scott Patton, Jim Bingham, Todd Henderson, Ken Vaughan

RECEIVED

MAR 22 2013

CORNING CITY CLERK

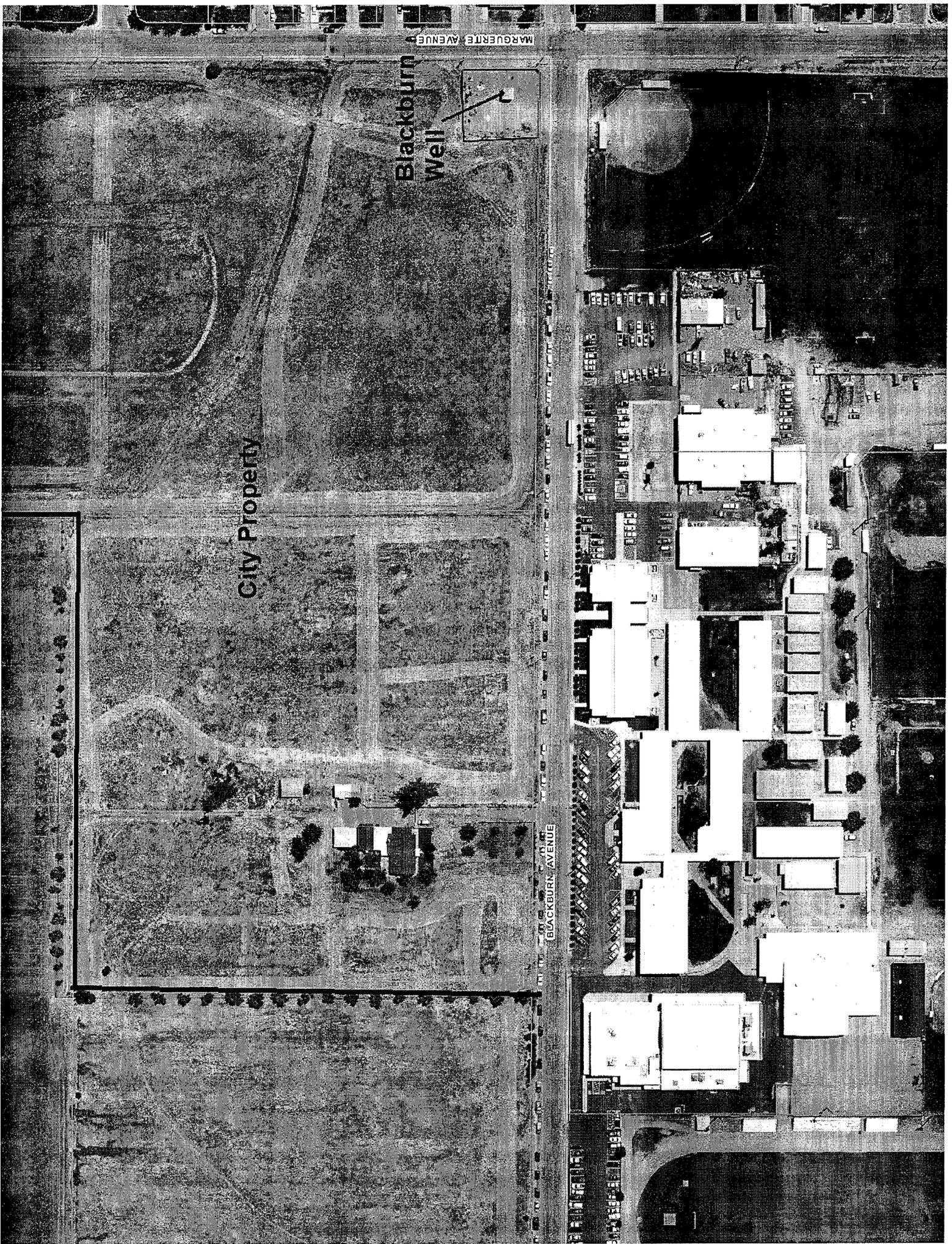
March 21, 2013

Dear Mr. Brewer and the Corning City Council:

The Corning Union High School District would like to work collaboratively with the City of Corning to explore the feasibility of the District leasing the property owned by the City across from the Corning Union High School on campus Blackburn Ave. to be used to install solar power for the Campus and a possible parking lot to alleviate parking on the street. The District is asking for no commitment now except for the willingness to investigate if this is a project that could be mutually beneficial for both the District and the City. My goal is that we can work together to do what is best for the community and citizens of Corning. I appreciate your time to consider this joint effort. Please don't hesitate to contact me if you have any questions.

Sincerely,

John Burch
Superintendent
Corning Union High School District
(530) 824-8000
jburch@tehamaed.org

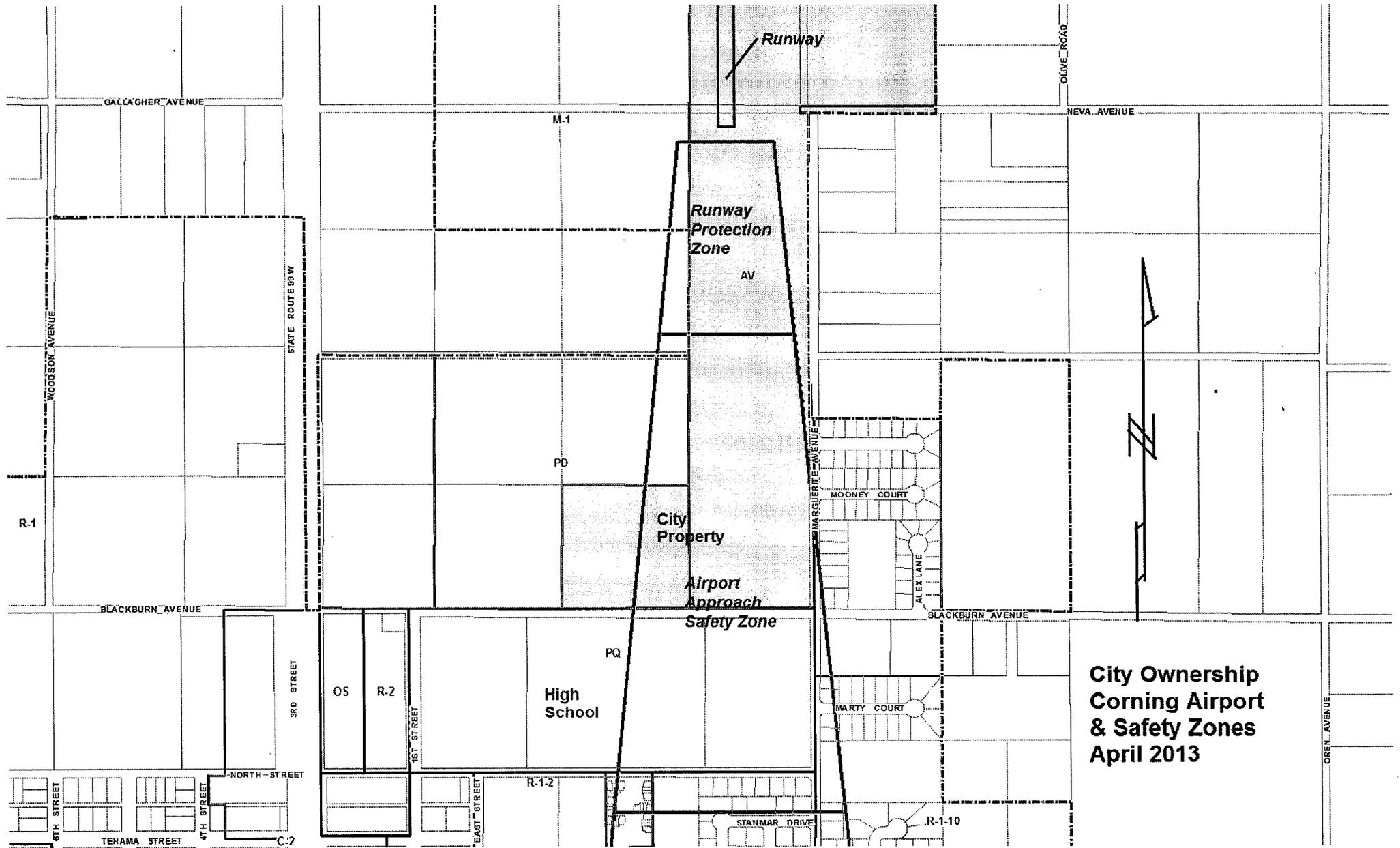


MARGUERITE AVENUE

Blackburn
Well

City Property

BLACKBURN AVENUE



**City Ownership
 Corning Airport
 & Safety Zones
 April 2013**