

**CITY OF CORNING  
CITY COUNCIL AGENDA**



**TUESDAY, AUGUST 14, 2007  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 7:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Hill  
Dickison  
Zuniga  
Turner  
Strack**

**Mayor:**

**C. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS:**

**D. BUSINESS FROM THE FLOOR:** If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, give your name and address, and briefly identify the matter you wish to have placed on the Agenda. The Council will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Council from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

**E. CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. Waive the Reading and Approve the Minutes of the July 10, 2007, and July 24, 2007 meetings with any necessary corrections.**
- 3. August 8, 2007 Claim Warrant - \$293,266.50.**
- 4. August 8, 2007 Business Licenses.**
- 5. Wages and Salaries for July 2007 in the amount of \$336,087.84.**
- 6. Building Permit Valuation Report - \$125,363.64.**
- 7. Permission to seek Formal Bids for Installation of 420' of Chain Link Fencing for Security of the Blackburn Well.**

**THE CITY OF CORNING IS AN EQUAL OPPORTUNITY EMPLOYER**

8. Appropriate \$50,000 in Federal TEA and Amend Operating Budget to Provide for these Funds.
9. July 2007 Wastewater Treatment Plant Summary Report.
10. Award Bid and Approve Agreement for Three-Year Janitorial Services Contract with Ken Vaughn & Sons in the amount of \$9,000 per year.
11. Approval of Contract Change Order No. 2 and Partial Payment No. 5 in the amount of \$4,646.25 for the Safe Routes to School Project.
12. Approve and Accept the Notice of Completion for the Safe Routes to School Project.
13. Authorization to seek bids for a New 2008 Dump Truck.
14. Report on Energy Savings costs received after switch from incandescent bulbs to LED bulbs at the three traffic signals.

**F. ITEMS REMOVED FROM THE CONSENT AGENDA:**

- G. PUBLIC HEARINGS AND MEETINGS:** Any person may speak on items scheduled for hearing at the time the Mayor declares the Hearing open. **ALL LEGAL NOTICES PUBLISHED IN ACCORDANCE WITH LAW.**

15. Community Development Block Grant Program, Annual Grantee Performance Report.

- H. REGULAR AGENDA:** All items listed below are in the order which we believe are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address, and explain the reason you are asking for the order of the Agenda to be changed.

16. Update on Community Bulletin Board by Hometown Revitalization.

17. Approve Fire Dispatch Service Contract with the City of Orland and Capay Fire District and authorize the City Manager to sign the Contract.

18. Continuation of League of California Cities Grass Routes Network Program.

19. League of California Cities Annual Meeting, Policy Resolutions – Review and Give Direction to City Delegate.

**I. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

**J. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**

**K. REPORTS FROM MAYOR AND COUNCILMEMBERS:**

20. Hill:
21. Dickison:
22. Zuniga:
23. Turner:
24. Strack:

L. **ADJOURN TO CLOSED SESSION:**

**PUBLIC EMPLOYEE EVALUATION:**

**Pursuant to Government Code Section 54957:  
City Manager Evaluation**

M. **RECONVENE AND REPORT ON CLOSED SESSION:**

N. **ADJOURNMENT!**

**POSTED: AUGUST 10, 2007**



**CITY OF CORNING  
CITY COUNCIL MINUTES  
TUESDAY, JULY 10, 2007  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 7:00 p.m.**

**B. ROLL CALL:**

Councilmember:

Hill  
Dickison  
Zuniga  
Turner  
Strack

Mayor:

Council present: Strack, Hill, Dickison and Turner. Absent: Zuniga.

**C. ADJOURN TO CLOSED SESSION: 7:10 p.m.**

**1. CONFERENCE WITH LEGAL COUNSEL:**

**Potential Litigation, Initiation of Litigation pursuant to subdivision (a) of section 54956.9.**

**Patel (Delinquent Motel Taxes)**

Closed Session was adjourned at 7:20 p.m. and will reconvene to the Council meeting at 7:30 p.m. and report on the closed session at that time.

**D. RECONVENE AND REPORT ON CLOSED SESSION: 7:30 p.m.**

**All Council members were present.** Mayor Strack reported that the Council had met in Closed Session where City Attorney Mike Fitzpatrick advised Council on the status of the delinquent Transient Occupancy Taxes.

**E. INVOCATION AND PLEDGE OF ALLEGIANCE:**

City Manager Stephen Kimbrough led the Pledge of Allegiance.

**F. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS:**

**G. BUSINESS FROM THE FLOOR:**

Friends of the Theatre representative, Danny Dunnegan addressed the Council stating that the Theatre Group is considering recreational uses in the restoration of the Theatre Building so that it can serve as a Recreation Center as well as a Theatre. He stated that if the Council appoints a Recreation Director, he hopes that this person, with Council support, will be working in support of the Theatre as well.

**H. CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

**2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**

**3. July 5, 2007 Claim Warrant - \$200,786.37.**

**4. July 5, 2007 Business Licenses.**

**5. June 2007 Building Permit Valuations Report - \$2,939,919.64.**

6. **June 2007 Wastewater Treatment Plant Summary Report.**
7. **Authorization to Seek Proposals for a Three-Year (3) Janitorial Service Agreement.**
8. **Approve Recommendation of Jason Armstrong for Appointment to the City Planning Commission.**
9. **Taxi Cab Permit to Operate.**

Councilor Turner asked to remove Consent Agenda Items 3 and 8 for further discussion and clarification. With no further discussion on the remaining Consent Agenda Items, Councilor Hill motioned approval of Consent Agenda Items 2, 4-7 and 9. Councilor Dickison seconded the motion. **Ayes: Strack, Hill, Dickison, Zuniga and Turner. Opposed: None. Absent/Abstain: None. Motion was approved by a vote of 5-0.**

**I. ITEMS REMOVED FROM THE CONSENT AGENDA:**

**3. July 5, 2007 Claim Warrant - \$200,786.37.**

Councilor Turner questioned the expenditure for the new radio system, asking if this is tied to dispatching for Orland and Capay; Fire Chief Pryatel stated yes. Councilor Turner motioned approval and Councilor Hill seconded the motion. **Ayes: Strack, Hill, Dickison, Zuniga and Turner. Opposed: None. Absent/Abstain: None. Motion was approved by a vote of 5-0.**

**8. Approve Recommendation of Jason Armstrong for Appointment to the City Planning Commission.**

Councilor Turner asked if the vacancy had been advertised? Mayor Strack explained that the vacancy occurred from the resignation of Commissioner Barker (Poisson) and the selection was made from the applicants on file. He further explained that the City has advertised previously, however very few applicants respond. With no further discussion, Councilor Turner motioned approval and Councilor Hill seconded the motion. **Ayes: Strack, Hill, Dickison, Zuniga and Turner. Opposed: None. Absent/Abstain: None. Motion was approved by a vote of 5-0.**

**J. PUBLIC HEARINGS AND MEETINGS: Any person may speak on items scheduled for hearing at the time the Mayor declares the Hearing open. ALL LEGAL NOTICES PUBLISHED IN ACCORDANCE WITH LAW.**

**10. Resolution No. 07-10-07-01; Ordering Annexation of Blossom Avenue Project Phases 2 & 3 into Landscaping and Lighting District No. 1 as Zone No. 3; Self Help Home Improvement Project.**

Mayor Strack introduced this item by title and Planning Director Brewer gave a brief explanation of the item. Mayor Strack then opened the Public Hearing. With no discussion, Mayor Strack closed the Public Hearing. Councilor Turner motioned to adopt Resolution No. 07-10-07-01 annexing Blossom Avenue Project, Phases 2 & 3 into the City of Corning Landscaping and Lighting District 1, Zone 3. Councilor Hill seconded the motion. **Ayes: Strack, Hill, Dickison, Zuniga and Turner. Opposed: None. Absent/Abstain: None. Motion was approved by a vote of 5-0.**

**11. Tentative Parcel Map 07-08, Robert Vardenaega, to Create Two Single Family Residential Lots in an R-1-2 Zone, located between Fourth and Chicago Avenues and approximately 76 feet south of Center Street; site address is 1311 Fourth Avenue; APN 71-273-02.**

Councilor Hill excused herself from the room 7:41 p.m. during discussion and vote on this item due to possible future conflict of interest.

Mayor Strack introduced this item by title and Planning Director John Brewer gave a brief description of the project. Mayor Strack asked about the City's right of way. Councilor Turner asked if there were any limitations with the PUC (Public Utilities Commission) on footage from the

railroad property? Public Works Director Tom Russ explained that it would be a substandard road (40'). Mayor Strack then opened the Public Hearing.

A neighboring property owner stated concerns about the existing open drainage ditch and suggest piping it. Mr. Brewer responded stating that piping that ditch would not be economically feasible for this two residential lot split. The same gentleman stated his concerns about children walking through it on their way to school. Mayor Strack asked about fencing the area, stating that the property owner could fence it, at least halfway through up to the City easement.

With no other discussion Mayor Strack closed the Public Hearing. Councilor Dickison stated that the property owner has agreed to move the property line back to the power line thus aligning it with surrounding properties. Councilor Zuniga motioned Council approval of Tentative Parcel Map 07-08, and adoption of the four recommended Findings and the nine Conditions of Approval on the Vardanega Tentative Parcel Map 07-08. Councilor Dickison seconded the motion. **Ayes: Strack, Dickison, Zuniga and Turner. Opposed: None. Absent: None. Abstain: Hill. Motion was approved by a vote of 4-0 with Councilor Hill abstaining.**

Following the vote, Councilor Hill reentered the Council Chambers and rejoined the Council meeting.

**K. REGULAR AGENDA:** All items listed below are in the order which we believe are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address, and explain the reason you are asking for the order of the Agenda to be changed.

**12. Adopt Resolution No. 06-26-07-02 and Approve Annual Program of Service and City Budget for the 2007-2008 Fiscal Year.**

Mayor Strack introduced this item and asked City Manager Kimbrough to update the Council on the changes to budget information provided as a result of past budget discussions at the previous Council meetings. Mr. Kimbrough responded stating that the additional uncommitted "Available Reserve" is now \$115,125. Councilor Turner stated that he had spoken with two contractors about the railroad crossing costs and stated a figure they gave him to complete the work. PW's Director Tom Russ informed the Council that he and Carl Crain would be meeting with a representative from the railroad tomorrow to discuss the railroad crossing improvements. He further stated that the crossing, once the improvements are completed would be similar to the Solano and Colusa Street crossings.

Mayor Strack stated that he would like to see a large percentage of the \$115,125 used for street repairs/reconstruction. Some of the reserves could possibly be used for the proposed Recreation Program.

Councilor Hill stated she would like to maintain a reserve of \$15,000, stating the rest could be split between recreation and streets. A member of the audience stated that the recreation would not be entirely sports related, that was not the intent. Mayor Strack stated that he supported recreation, however he does not feel that a fulltime Recreation Director is needed. Further explaining that a Recreation Director would not take over Little League, the PAL Program, etc. Corrine Maday addressed the Council stating that a Recreation Department would provide programs for all age groups. Councilor Hill responded stating that some of the programs presented were fee based programs, the kids needing the programs will not be able to afford these programs, however if a District were involved, the revenues received could help subsidize the programs. Councilor Zuniga stated that she just paid \$50 to CARD for her daughter to participate in the program and this is a district. Another audience member and teacher stated that the students Mrs. Hill is referring to are survivors and would find a way to join these programs. Councilor Zuniga stated that some of the classes sometimes make more money than others and could help subsidize some of the other programs. She also stated that CARD also accepts

donations and sign-ups. Recreation Commissioner Marya Mahutga stated a need for a Recreation Center, stating that the Recreation Advocates and the Theatre Group need to work together. Mayor Strack agreed that the Recreation Advocates and the Theatre Group should work together. He also stated that he felt that the City had priorities such as Streets, Water, Sewer and then Recreation.

Lonnie Boles stated that he works with the Corning Swim Team and it costs \$200 per child and children unable to pay this receive sponsors. Yvonne Boles stated that she thought those on the Recreation Committee were being treated kind of unfairly. For the program to work they will need to work with all the other existing Program Leaders such as Swim Team, Little League, etc. Randy Maday stated that the Ad Hoc Committee is working with a Grant Writer to possibly obtain more Grant Funding and that the Ad Hoc Committee has presented a program that he believed was well thought out, however he felt slapped in the face. Marya Mahutga asked whose job it was to provide a Recreation Director Position Description; Mayor Strack stated that it was the City Staff and Council's.

Councilor Zuniga stated that she doesn't understand why the Council cannot utilize the next four months to put together a position description. Councilor Turner stated that unless a motion to rescind the previous vote was made, he is recommending that a job description for a Recreation Director be presented to the Council prior to January 2008 and suggests that it be a management position and overtime exempt.

Councilor Hill asked if the Council could now move on and discuss how to spend the remaining \$115,125 stating her agreement that it should go to streets. Councilor Zuniga stated her agreement that the City should retain \$15,000. Council agreed by consensus to move \$100,000 to streets for the Public Works Director to decide which additional street repairs to do. Councilor Turner asked when the City would have the final figures for mid-year, City Manager Kimbrough stated possibly in September.

Councilor Hill motioned to use \$100,000 of the "Available Reserve" to fund additional street repairs to be decided upon by the Public Works Director, and retain \$15,000 as reserves. Councilor Zuniga seconded the motion. **Ayes: Strack, Hill, Dickison, Zuniga and Turner. Opposed: None. Absent/Abstain: None. Motion was approved by a vote of 5-0.**

L. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:** None.

M. **COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:** None.

N. **REPORTS FROM MAYOR AND COUNCILMEMBERS:**

13. Hill: Nothing

14. Dickison: Reported that the LAFCO meeting scheduled for tomorrow has been cancelled due to lack of Agenda.

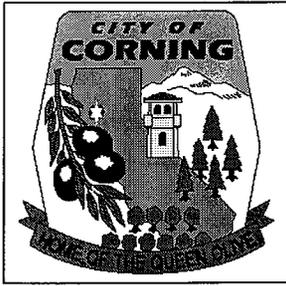
15. Zuniga: Nothing.

16. Turner: Asked that the meeting be adjourned in memory of the late Dorothy Harper.

17. Strack: Nothing,

O. **ADJOURMENT! 8:44 p.m.**

  
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Lisa M. Linnet, City Clerk



**CITY OF CORNING  
CITY COUNCIL MINUTES  
TUESDAY, JULY 24, 2007  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Hill  
Dickison  
Zuniga  
Turner  
Strack**

**Mayor:**

All Council members were present. Commission members present were:

**Planning Commission: Robertson, Hatley and Reilly.**

**Recreation Commission: Purcell and Price.**

**Airport Commission: None.**

**Library Commission: Bright.**

**C. BROWN ACT AND CONFLICT OF INTEREST STUDY SESSION:**

**1. Instruction and Information from City Attorney Mike Fitzpatrick to City Council, Planning, Recreation, Airport and Library Commissioners and City Staff.**

City Attorney Michael Fitzpatrick gave a brief overview on the various legal procedures in relation to the Brown Act such as lobbying, etc.

Mr. Fitzpatrick stated that usually you hear about the Brown Act when someone makes the accusation that you are violating it, whether in fact you are or not. He informed those present that Brown Act is the "Open Meeting Law" in the State of California, stating that there are limited areas where closed session are legal such as in reference to active litigation, real estate, City Manager evaluation, etc. This law affects all of us, however the one exception is when the City Council appoints two of its members to a committee, other members of staff could attend, however they cannot be voting members, only the two appointed Council members (these meetings do not have to be public).

Mr. Fitzpatrick defined what is a meeting, stating it is a gathering of the majority of the members to deliberate, discuss and issue decisions on a specific matter and is subject to the posting notice regulations, etc. This also includes telephone calls, etc. He also explained the violation of serial meetings and the definition of serial meetings.

He stated that members of the public attending a public meeting are allowed to tape the meeting. If the City records a meeting, the recording must be retained for at least 30 days and made available to the public should be requested. If something is added to the Agenda, it must meet the requirements and those requirements must be stated in the minutes of the meeting. Any paper work presented to the Council during a meeting must be made available to the public if requested.

Mr. Fitzpatrick informed those present of the penalties for violation such as: Intentional Violation is a misdemeanor. Penalties can apply to elected officials as well as City employees attending closed sessions for disclosure of proceedings occurring in the Closed Session. Any decisions

requiring a vote in closed session must be reported to public when reconvene (vote numbers). Those voting members abstaining must state the reason for abstaining from voting, Mr. Fitzpatrick clarified the justifiable reasons for abstaining from voting on an issue. If there is a conflict of interest in relation to an item to be voted on, the member abstaining must leave the room according to the Fair Political Practices Commission (FPPC). The question was asked on what to do on a tie vote (2-2); Mr. Fitzpatrick stated no action is taken.

Mr. Fitzpatrick informed those present that there are three tests for a Conflict of Interest and defined these tests.

Absenteeism, quasi-judicial – If you have not been present for the entire meeting, you should not vote, however if the Commissioner/Councilor listens to the recording, and they should state that they have listened to the proceeding meeting recording, then they can vote. It was asked, what if you have a turnaround in the Commission/Council leaving you without a quorum of those present at the previous meetings where the item was discussed. Mr. Fitzpatrick responded stating that they can either listen to the recordings, or start all over with the presentations, however generally they should not vote on what was presented prior to their attendance.

Findings: Place in the minutes of the meeting your reason for making the decision. Must state any additions/deletions to findings in the minutes. He suggests giving Staff a ten-minute break to go into another room and put in writing the findings and reasons for the findings (can be extremely important in a legal case).

With no other questions to the City Attorney, Mayor Strack stated his appreciation to the various Commissioners for their attendance tonight and for their service to the City.

Mayor Strack then adjourned the meeting at 7:23 p.m. stating they will reconvene at 7:30 p.m.

**D. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS:**

**2. Presentation of State Proclamation from Doug LaMalfa, State Assemblyman 2<sup>nd</sup> District Commemorating 100<sup>th</sup> Anniversary of the City of Corning.**

Assemblyman Doug LaMalfa presented a Proclamation to the City of Corning commemorating the City's 100<sup>th</sup> Anniversary. Mayor Strack stated that Councilor Dickison has been working for and involved with the City for 44 of those 100 years.

Assemblyman LaMalfa stated that he really likes visiting Corning and that he is presenting a Resolution to the City from the State Assembly commemorating this occasion.

Mayor Strack stated his appreciation to Assemblyman LaMalfa for the numerous occasions where he has assisted the City.

Mr. LaMalfa then briefed the Council on the State Budget status.

Councilor Turner asked Mr. LaMalfa's opinion on the raids of the Transportation Funds. Mr. LaMalfa responded stating that the urban transit dollars might be stripped away towards other budgetary needs.

**E. BUSINESS FROM THE FLOOR: None.**

**F. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.**

**3. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**

4. Waive the Reading and Approve the Minutes of the June 12, 2007, June 21, 2007, and June 26, 2007 meetings with any necessary corrections.
5. July 18, 2007 Claim Warrant - \$452,721.65.
6. July 18, 2007 Business Licenses.
7. Parcel Map 05-59; Accept Public Improvements and Partial Release of Financial Security; Coastal View Construction.
8. Wages and Salaries for June 2007 in the amount of \$331,888.65.
9. Approve Three-Year (3) Landscape and Turf Maintenance Agreement with Ken Vaughn at \$8,450 per year and Appropriate the additional \$950 from the General Fund Reserve needed to complete funding of this Agreement.
10. Treasurers Report for June 2007.
11. Accept and Approve Final Parcel Map No. 06-29; Larry L. Marple; 2444 Highway 99 W; APN 87-040-06.
12. Approve Agreement with James Norvall, Community Development Consultant to Administer Three CDBG PT-A Grants.

With little discussion, Councilor Hill motioned approval of Consent Agenda Items 3-12. Councilor Turner seconded the motion. **Ayes: Strack, Hill, Dickison, Zuniga and Turner. Opposed: None. Absent/Abstain: None. A vote of 5-0 approved the motion.**

G. **ITEMS REMOVED FROM THE CONSENT AGENDA:** None.

H. **PUBLIC HEARINGS AND MEETINGS:** None.

I. **REGULAR AGENDA:**

**13. Designation of Voting Delegate and Alternate for 2007 League Annual Conference.**

Councilor Turner nominated Councilor Hill as the voting Delegate and Councilor Dickison as the alternate as they will both be attending the Conference. Councilor Zuniga seconded the motion. **Ayes: Strack, Hill, Dickison, Zuniga and Turner. Opposed: None. Absent/Abstain: None. A vote of 5-0 approved the motion.**

**14. Yard Sale Signs or a Community Bulletin Board – City Code Enforcement.  
Presentation by Hometown Revitalization**

Mayor Strack stated that he had gone to three intersections and counted and removed 20 posted signs, and stated that the posting has gotten a little out of hand. Yvonne Boles addressed the Council stating that they have presented the Council with Hometown Revitalizations ideas for a message board stating that they suggest Plexiglas frontage. They suggest locating a signboard behind the sidewalk on Solano Street facing the west at the Park and Ride. She stated that the flyers should be left up a week and then removed. Councilor Turner stated that he would much rather have steel poles than the proposed vinyl posts at \$416 and stated he believes he could find this at a less expensive cost. City Manager Kimbrough stated that if Council approves this, possibly it is a project that could be turned over to the Public Works Department for construction. Paulyne White stated that possibly a charge for posting can be imposed to help fund this project should it be approved. Mayor Strack stated that posting of signs needs to be monitored, especially on Mondays, possibly by a Community Service Officer. Mayor Strack confirmed that the Hometown Revitalization could not fund this endeavor; Mrs. Boles responded stating that they could possibly raise the funding. Councilor Hill stated that she would like to alter the location encouraging drivers to enter the park & ride to post and read. It would be safer also. Councilor Zuniga stated that she would also

like it to be ascetically pleasing and in keeping with our Spanish style. Councilor Hill stated she would like to authorize the Committee to begin raising funds for this.

Mayor Strack confirmed that it was the Councils consensus to have Hometown Revitalization pursue funding and the City will contribute.

Walter Dodd stated that candidate political signs were posted on property without permission. Mayor Strack informed Mr. Dodd that the City Clerk is looking into this.

Mayor Strack stated that it was the Council consensus to possibly pursue the box (display board) however the board supports the Council would like to be sturdier possibly steel supports. Public Work's Director Tom Russ stated that the supports should be steel that is powder coated, however it would be expensive. He also stated that Public Works could design, build and install; however it would need to be done this fall because their schedules are full now.

Gena Bowen asked if the City had enquired of other City's at to what they are doing regarding sign posting. She was informed that they are basically in the same position that we are.

Councilor Turner stated that he believed that Tom Russ and Public Works could work with Hometown Revitalization to prepare a plan. Chief Cardenas stated that the proposed placement would be north of Solano Street on the east side of the park and ride behind the sidewalk at the handicap parking, that way people posting will be on the sidewalk.

Council consensus is that Public Works (Tom Russ) and Hometown Revitalization will work together. Mrs. Boles requested that a proposal be placed on the next Agenda so that Hometown can begin fund raising. It was the Councils desire to start issuing Yard Sale Permits as is stated in the Ordinance.

J. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:** None.

K. **COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:** None.

L. **REPORTS FROM MAYOR AND COUNCILMEMBERS:**

15. Hill: None.

16. Dickison: Reported on last Thursday's Tripartite Board meeting and as usual the North County won out.

17. Zuniga: None.

18. Turner: None.

19. Strack: Request for Status report on the Recreation Grant. Yvette stated that she hasn't spoken with Annie (the Grant Writer) however the application deadline is in September.

M. **ADJOURNMENT! 8:20 p.m.**

  
Lisa M. Linnet  
Lisa M. Linnet, City Clerk



# MEMORANDUM

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** LORI SIMS  
ACCOUNTING TECHNICIAN

**DATE:** August 8, 2007

**SUBJECT:** Cash Disbursement Detail Report for the  
Tuesday, August 14, 2007 Council Meeting

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**PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:**

A.	Cash Disbursements	Ending	06-30-07	\$	34,560.27
B.	Cash Disbursements	Ending	07-31-07	\$	90,614.24
C.	Payroll Disbursements	Ending	07-30-07	\$	37,082.31
D.	Cash Disbursements	Ending	08-08-07	\$	88,850.81
E.	Payroll Disbursements	Ending	08-01-07	\$	42,158.87
<b>GRAND TOTAL</b>				<b>\$</b>	<b><u>293,266.50</u></b>

REPORT.: Jul 31 07 Tuesday  
 RUN....: Jul 31 07 Time: 14:06  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 06-07 Bank Account.: 1020

PAGE: 001  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
004543	06/30/07	WIL10	TOM WILLIAMS CONSTRUCTION	32496.75	.00	32496.75	070720	SAFE ROUTES TO SCHOOL
004616	06/30/07	TEH15	TEHAMA CO SHERIFF'S DEPT	699.98	.00	699.98	070730	OTS-CONTRACT SVCS-POLICE
004617	06/30/07	TEH20	TEHAMA CO DISTRICT ATTY	348.80	.00	348.80	070730	OTS-CONTRACT SVCS-POLICE
004618	06/30/07	RED02	RED BLUFF POLICE DEPT	1014.74	.00	1014.74	070730	OTS-CONTRACT SVCS-POLICE

Cash Account Total.....: 34560.27 .00 34560.27  
 Total Disbursements.....: 34560.27 .00 34560.27  
 =====

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
004535	07/19/07	HEN03	HENRY SCHEIN INC.,	32.34	.00	32.34	416836801	SAFETY ITEMS - FIRE
004536	07/19/07	JES10	JESSEE HEATING & AIR, INC	169.00	.00	169.00	044161	MAT & SUPPLIES - BUILD MA
004537	07/19/07	LIE01	LIEBERT CASSIDY WHITMORE	3376.00	.00	3376.00	76386	EE RELATIONS/LEGAL SERVIC
004538	07/19/07	LNC01	LN CURTIS & SONS	1219.97	.00	1219.97	110983400	EQUIP REPLCMT - FIRE CAP
004539	07/19/07	NOR31	NORM'S PRINTING	123.34	.00	123.34	003714	OFFICE SUPPLIES
004540	07/19/07	COR12	CORNING FORD MERCURY, INC	30.11	.00	30.11	110196	Veh Opr/Maint - POLICE
004541	07/19/07	UNI02	UNIFORMS, TUXEDOS & MORE	46.98	.00	46.98	72102	CADET PROGRAM
004542	07/19/07	WAT02	WATSON, THOMAS J.	102.35	.00	102.35	070719	PROFESSIONAL SRVCS - POLI
004544	07/20/07	JOB02	JOBE, WAYNE	129.03	.00	129.03	070720	CONFERENCE/MTGS-PW ADMIN
004545	07/20/07	UNI01	UNIGARD INSURANCE COMP.	640.00	.00	640.00	070716	BLANKET INSURANCE/ GENERA
004546	07/25/07	JON02	JONES INSURANCE	5111.00	.00	5111.00	070718	LIABILITY INS/AIRPORT
004547	07/26/07	VOID	VOIDED CHECK					
004548	07/26/07	VOID	VOIDED CHECK					
004549	07/26/07	VOID	VOIDED CHECK					
Check Total.....:				12055.20	.00	12055.20	070710	PAL RECREATION-POLICE
				12055.20	.00	12055.20		
004550	07/26/07	VOID	VOIDED CHECK					
004551	07/26/07	VOID	VOIDED CHECK					
004552	07/26/07	VOID	VOIDED CHECK					
004553	07/26/07	VOID	VOIDED CHECK					
004554	07/26/07	VOID	VOIDED CHECK					
004555	07/26/07	VOID	VOIDED CHECK					
004556	07/26/07	VOID	VOIDED CHECK					
004557	07/26/07	VOID	VOIDED CHECK					
004558	07/26/07	VOID	VOIDED CHECK					

REPORT.: Jul 31 07 Tuesday  
 RUN...: Jul 31 07 Time: 14:32  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 07-07 Bank Account.: 1020

PAGE: 002  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
004559	07/26/07	VOID	VOIDED CHECK					
004560	07/26/07	VOID	VOIDED CHECK					
004561	07/26/07	VOID	VOIDED CHECK					
004562	07/26/07	VOID	VOIDED CHECK					
004563	07/26/07	VOID	VOIDED CHECK					
004564	07/26/07	VOID	VOIDED CHECK					
004565	07/26/07	VOID	VOIDED CHECK					
004567	07/26/07	ATT09	AT&T	65.92	.00	65.92	070707	COMMUNICATIONS-GEN. CITY
004568	07/26/07	ATT10	AT&T	77.91	.00	77.91	070711	COMMUNICATIONS-GEN. CITY
004569	07/26/07	ATT11	AT&T	233.81	.00	233.81	070711	COMMUNICATIONS-GEN. CITY
004570	07/26/07	BAS01	BASIC LABORATORY, INC	86.00	.00	86.00	0705788	ProfServices/WTR ENT. FUN
004571	07/26/07	BEN01	BENBOW, W.B.	4566.55	.00	4566.55	00000962	TELEMETRY/WTR IMPROV.
004572	07/26/07	CHE02	CHEM QUIP, INC.	101.62	.00	101.62	2025539IN	MAT & SUPPLIES-PARKS
				15.23	.00	15.23	2025573IN	MAT & SUPPLIES-PARKS
				230.41	.00	230.41	2025882IN	MAT & SUPPLIES-PARKS
			Check Total.....	347.26	.00	347.26		
004573	07/26/07	COM01	COMPUTER LOGISTICS, INC	24.00	.00	24.00	34844	COMMUNICATIONS-FIRE
004574	07/26/07	COR06	CORNING TRUCK & RADIATOR	93.79	.00	93.79	13356	Veh Opr/Maint-FIRE
004575	07/26/07	FLA01	FLAG CENTER	1550.00	.00	1550.00	31170	Mat/Supplies BuildingMain
004576	07/26/07	GRA02	GRAINGER, W.W., INC	307.36	.00	307.36	940863903	MAT & SUPPLIES-BLD. MAINT
				171.04	.00	171.04	940891726	MAT & SUPPLIES-BLD. MAINT
				23.38	.00	23.38	941328431	MAT & SUPPLIES-WTR
			Check Total.....	501.78	.00	501.78		
004577	07/26/07	LNC01	LN CURTIS & SONS	338.21	.00	338.21	113046201	EQUIP REPLAC.-FIRE CAP. R
004578	07/26/07	NOR31	NORM'S PRINTING	153.45	.00	153.45	003744	OFFICE SUPPLIES-FINANCE
004579	07/26/07	PGE01	PG&E	30498.10	.00	30498.10	070717	Electricity General City
004580	07/26/07	PGE05	PG&E	1934.01	.00	1934.01	070705	GAS-FIRE DEPT

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
004581	07/26/07	PGE2A	PG&E	52.89	.00	52.89	070720	ELECT-BLUE HERON CT
004582	07/26/07	PHI01	PHIL'S AUTOMOTIVE	83.00	.00	83.00	31282	Veh Opr/Maint-ACO
004583	07/26/07	RED01	RED BLUFF DAILY NEWS	115.44	.00	115.44	070723	COMMUNICATIONS-GEN. CITY
004584	07/26/07	TEH01	TEHAMA ASPHALT	275.13	.00	275.13	2739	A/C CITYWIDE-STR. PROJ.
004585	07/26/07	TEH28	TEHAMA CO HEALTH AGENCY	29.35	.00	29.35	070713	EMP. PHYSICALS-PW ADMIN
004586	07/26/07	NAT03	NAT'L ANIMAL CONTROL ASSN	495.00	.00	495.00	070725	TRAINING/ED-ACO
004587	07/26/07	SYS01	SYSTEM EXCHANGE CORP.	3485.00	.00	3485.00	P41SEP081	CletsUserFees Police
004588	07/26/07	TRU00	TRUCKS PLUS	1114.33	.00	1114.33	070726	VEH REPLAC.-POLICE
004589	07/30/07	BAS01	BASIC LABORATORY, INC	114.00	.00	114.00	0705966	ProfServices Water Dept
004590	07/30/07	CAM02	CAMELLIA VALLEY SUPPLY	2019.12	.00	2019.12	0637705	MAT & SUPPLIES-WTR
				2709.36	.00	2709.36	0637885	BACKFLOWS-PARKS-WTR CAP I
				3363.31	.00	3363.31	0637886	BACKFLOWS-PARKS-WTR CAP I
			Check Total.....	8091.79	.00	8091.79		
004591	07/30/07	CHE02	CHEM QUIP, INC.	8.61	.00	8.61	2026088IN	MAT & SUPPLIES-WTR
				17.79	.00	17.79	2026090IN	MAT & SUPPLIES-WTR
			Check Total.....	502.96	.00	502.96	2026091IN	MAT & SUPPLIES-WTR
004592	07/30/07	COR12	CORNING FORD MERCURY, INC	364.05	.00	364.05	110262	Veh Opr/Maint-POLICE
004593	07/30/07	DEP03	DEPT OF TRANS/CAL TRANS	75.84	.00	75.84	178053	Equip.Maint. St&Trf Light
004594	07/30/07	FMR01	FM RICHELIEU ENGINEERING	1600.00	.00	1600.00	070727	PROF. SERV.-BLD. & SAFETY
004595	07/30/07	HOL04	HOLIDAY MARKET #32	6.35	.00	6.35	18227	Mat/Supplies-ACO
004596	07/30/07	NOR31	NORM'S PRINTING	439.14	.00	439.14	003735	PRINTING/ADV-POLICE
004597	07/30/07	REX01	REXEL NORCAL VALLEY	57.98	.00	57.98	240955-01	MAT & SUPPLIES-PARKS
				55.02	.00	55.02	241056-01	MAT & SUPPLIES-PARKS
			Check Total.....	111.97	.00	111.97	241536-00	MAT & SUPPLIES-BLD. MAINT
			Check Total.....	224.97	.00	224.97		
004598	07/31/07	AND01	ED ANDERSON	1465.00	.00	1465.00	4661	ProfServices-ENG
004599	07/31/07	ARA02	ARAMARK UNIFORM SRV. INC.	40.99	.00	40.99	3907048	Mat/Supplies

CITY OF CORNING  
Cash Disbursement Detail Report  
Check Listing for 07-07 Bank Account.: 1020

REPORT.: Jul 31 07 Tuesday  
RUN....: Jul 31 07 Time: 14:32  
Run By.: LORI

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
004599	07/31/07	ARA02	ARAMARK UNIFORM SRV. INC.	40.99	.00	40.99	3909838	Mat/Supplies
Check Total.....				81.98	.00	81.98		
004600	07/31/07	ARM01	ARMOR HOLDINGS FORENSICS	364.05	.00	364.05	F07203371	MAT & SUPPLIES-POLICE
004601	07/31/07	BAL01	BALDWIN CONTRACTING, INC	540.22	.00	540.22	76759	A/C CITYWIDE-STR. PROJ'S
004602	07/31/07	BAX00	BAXTER AUTO PARTS, INC.	19.53	.00	19.53	070725	MAT & SUPPLIES-BLD. MAINT
004603	07/31/07	BRO04	BROWN WELDING, K.R.	284.53	.00	284.53	17619	MAT & SUPPLIES-SWR
004604	07/31/07	GRA02	GRAINGER, W.W., INC	11.13	.00	11.13	941543889	MAT & SUPPLIES-WTR
				329.73	.00	329.73	941552337	MAT & SUPPLIES-WTR
				45.52	.00	45.52	941645605	MAT & SUPPLIES-FIRE
Check Total.....				386.38	.00	386.38		
004605	07/31/07	HAT10	HATFIELD'S	335.24	.00	335.24	070725	Mat/Supplies
004606	07/31/07	INT06	INTERSTATE SALES	3127.41	.00	3127.41	1525	PAINTING REPAIR-STR
004607	07/31/07	LIN02	LINNETS TIRE SHOP	98.65	.00	98.65	45946	Veh Opr/Maint-POLICE
004608	07/31/07	MCC01	MCCOY'S HARDWARE & SUPPLY	729.05	.00	729.05	070725	MAT & SUPPLIES
004609	07/31/07	NAP01	NAPA AUTO PARTS	226.36	.00	226.36	070725	MAT & SUPPLIES
004610	07/31/07	NOR01	NORTH VALLEY BARRICADE	552.34	.00	552.34	9607	SIGN REPLAC.-STR
004611	07/31/07	PAC16	PACIFIC TELEMANAGEMENT	65.30	.00	65.30	17748	COMMUNICATIONS-GEN. CITY
004612	07/31/07	QUI02	QUILL CORPORATION	71.37	.00	71.37	8577168	Office Supplies-FINANCE
				9.13	.00	9.13	8584036	Office Supplies-FINANCE
Check Total.....				80.50	.00	80.50		
004613	07/31/07	TEH11	TEHAMA CO TAX COLLECTOR	298.50	.00	298.50	2228	TAXES-BLACKBURN PROP.
004614	07/31/07	UND01	UNDERGROUND SERVICE ALERT	150.00	.00	150.00	70070172	USA SERV. ALERTS-STR
004615	07/31/07	WES11	WESTERN POWER & EQUIPMENT	670.31	.00	670.31	853116	MAT & SUPPLIES
004619	07/31/07	\A020	ANDRINI, LOUIE	38.09	.00	38.09	000A70701	MQ CUSTOMER REFUND FOR AN
004620	07/31/07	\C030	CARREON, JOHN	63.27	.00	63.27	000A70701	MQ CUSTOMER REFUND FOR CA
004621	07/31/07	\G013	GIBSON, ROBERT	18.73	.00	18.73	000A70701	MQ CUSTOMER REFUND FOR GI

REPORT : Jul 31 07 Tuesday  
 RUN : Jul 31 07 Time: 14:32  
 Run By : LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 07-07 Bank Account.: 1020

PAGE: 005  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
004622	07/31/07	\W021	MANSFIELD, JASON	7.79	.00	7.79	000A70701	MQ CUSTOMER REFUND FOR MA
004623	07/31/07	\W022	MENDOZA, SAGRARIO	27.06	.00	27.06	000A70701	MQ CUSTOMER REFUND FOR ME
004624	07/31/07	\W023	MENDOZA, MARIA	30.19	.00	30.19	000A70701	MQ CUSTOMER REFUND FOR ME
004625	07/31/07	\N002	NATO INVEST GROUP INC,	50.00	.00	50.00	000A70701	MQ CUSTOMER REFUND FOR NA
004626	07/31/07	\N005	NATO INVEST GROUP INC,	50.00	.00	50.00	000A70701	MQ CUSTOMER REFUND FOR NA
004627	07/31/07	\N006	NATO INVEST GROUP INC,	50.00	.00	50.00	000A70701	MQ CUSTOMER REFUND FOR NA
004628	07/31/07	\N007	NICHOLAS, RICHARD	191.71	.00	191.71	000A70701	MQ CUSTOMER REFUND FOR NI
004629	07/31/07	\W012	WEST, FRANKLIN	10.30	.00	10.30	000A70701	MQ CUSTOMER REFUND FOR WE

Cash Account Total.....: 90614.24 .00 90614.24  
 Total Disbursements.....: 90614.24 .00 90614.24  
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Cash Account Total.....: .00 .00 .00

REPORT: Jul 31 07 Tuesday  
 RUN: Jul 31 07 Time: 14:32  
 Run By: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)  
 Check Listing for 07-07 Bank Account.: 1025

PAGE: 006  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information- Description
3098	07/30/07	AFL01	AMERICAN FAMILY LIFE	3436.08	.00	3436.08	A70731	AFLAC INS.PRE TAX
3099	07/30/07	BLJ02	BLUE SHIELD OF CALIFORNIA	9371.00	.00	9371.00	A70731	MEDICAL INSURANCE
3100	07/30/07	CIT01	CITY OF CORNING	6.00	.00	6.00	A70731	CHGS FOR WAGE ATCHMT
3101	07/30/07	OE001	OPERATING ENGINEERS #3	19810.00	.00	19810.00	A70731	MEDICAL INSURANCE
3102	07/30/07	OE002	OPERATING ENG. (DUES)	1476.00	.00	1476.00	A70731	UNION DUES
3103	07/30/07	PRI04	PRINCIPAL	2174.56	.00	2174.56	A70731	DENTAL INSURANCE
				426.47	.00	426.47	1A70731	VISION INSURANCE
			Check Total.....	2601.03	.00	2601.03		
3104	07/30/07	TRA03	TRANSAMERICA WORKSITE MKT	382.20	.00	382.20	A70731	LIFE INSURANCE

Cash Account Total.....: 37082.31  
 Total Disbursements.....: 37082.31

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
004630	08/01/07	CAR03	CARDENAS, ANTHONY	400.00	.00	400.00	000A708011	ProfServices PoliceServic
004631	08/01/07	COR07	CORBIN WILLITS SYSTEMS	729.72	.00	729.72	000A708011	Finance Dept.
004632	08/01/07	COR09	CORNING CHAMBER OF COMM.	1500.00	.00	1500.00	000A708011	CngChamberComm. Economic
004633	08/01/07	DEM01	DEMO, MICHAEL	54.70	.00	54.70	000A708011	ProfServices FireDepartme
004634	08/01/07	DPM01	DPM LANDSCAPING	560.00	.00	560.00	000A708011	LANDSCAPE MAINT.-PARKS
004635	08/01/07	HAL05	HALL, ROBERT	104.70	.00	104.70	000A708011	ProfServices FireDepartme
004636	08/01/07	PAR01	PARAMOUNT JANITORIAL	1200.00	.00	1200.00	000A708011	Janitorial Srv.
004637	08/01/07	PIT01	PITNEY BOWES	241.84	.00	241.84	000A708011	Rents/Leases Finance Dept
004638	08/01/07	RUS01	RUSS, TOM	400.00	.00	400.00	A70801	Veh Opr/Maint
004639	08/01/07	TLD01	TLD	1000.00	.00	1000.00	000A708011	Economic Devel
004640	08/01/07	ALL09	ALL VALLEY SEPTIC SVCS.	160.88	.00	160.88	1208	MAT & SUPPLIES-PARKS
004641	08/01/07	CHE02	CHEM QUIP, INC.	.30	.00	.30	2026289IN	MAT & SUPPLIES-PARKS
				172.50	.00	172.50	2026290IN	MAT & SUPPLIES-PARKS
			Check Total.....	172.80	.00	172.80		
004642	08/01/07	COR08	CORNING LUMBER CO INC	1046.42	.00	1046.42	070725	Mat/Supplies
004643	08/01/07	NOR31	NORM'S PRINTING	107.25	.00	107.25	003759	MAT & SUPPLIES-CITY COUNC
004644	08/01/07	OFF01	OFFICE DEPOT	120.10	.00	120.10	394489374	Office Supplies Policedis
004645	08/01/07	SCH01	LES SCHWAB TIRE CENTER	264.32	.00	264.32	361638	Veh Opr/Maint-POLICE
004646	08/01/07	SEI01	SEILER, ROY R., CPA	1786.00	.00	1786.00	21895	ProfServices Finance Dept
004647	08/01/07	TRI02	TRI-COUNTY NEWSPAPERS	88.80	.00	88.80	036246490	Print/Advert. City Clerk
004648	08/01/07	USB01	US BANCORP	1183.69	.00	1183.69	080134893	Rents/Leases-GEN. CITY
004649	08/01/07	VAL01	VALLEY INDUSTRIAL COMM.	8.19	.00	8.19	88061	COMMUNICATIONS-FIRE
004650	08/02/07	CAM02	CAMELLIA VALLEY SUPPLY	268.13	.00	268.13	0637886-1	MAT & SUPPLIES-PARKS
004651	08/02/07	CLA01	CLARKS DRUG STORE	96.53	.00	96.53	22860	MAT & SUPPLIES-CITY COUNC
				8.93	.00	8.93	25327	MAT & SUPPLIES-PARKS
			Check Total.....	105.46	.00	105.46		
004652	08/02/07	COR03	CORNING RENTALS	140.00	.00	140.00	28592	MAT & SUPPLIES-STR

CITY OF CORNING  
Cash Disbursement Detail Report  
Check Listing for 08-07 Bank Account.: 1020

REPORT.: Aug 08 07 Wednesday  
RUN....: Aug 08 07 Time: 11:43  
Run By.: LORI

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
004652	08/02/07	COR03	CORNING RENTALS	48.00	.00	48.00	28633	BLD. MAINT.-FIRE
Check Total.....				188.00	.00	188.00		
004653	08/02/07	HIN01	HINDERLITER, DE LLAMAS &	388.20	.00	388.20	00131511N	ProfServices-FINANCE
004654	08/02/07	NEX01	NEXTEL COMMUNICATIONS	471.22	.00	471.22	070729	COMMUNICATIONS-GEN. CITY
004655	08/02/07	NOR12	NORVALL, JAMES	765.00	.00	765.00	124.23	PROF. SVCS. ADMIN/HOUSING
				225.00	.00	225.00	145.01	FLOOD PREVENTION STUDY PT
				225.00	.00	225.00	144.01A	RETAIL TRADE/RETAIL PLANN
				225.00	.00	225.00	145.01A	GIS GRANT/GIS PLANNING
Check Total.....				1440.00	.00	1440.00		
004656	08/02/07	PET03	PETTY CASH	277.73	.00	277.73	070802	MAT & SUPPLIES
004657	08/02/07	UNI02	UNIFORMS, TUXEDOS & MORE	107.25	.00	107.25	72366	CADET PROGRAM-POLICE
004658	08/03/07	CAL30	CALL, CANDACE	250.00	.00	250.00	070803	J.T. LEVY TRUST-SCHOLARSH
004659	08/03/07	CAM02	CAMELLIA VALLEY SUPPLY	359.50	.00	359.50	0639319	BACKFLOW-PARKS-WTR CAP IM
004660	08/03/07	COR01	CORNING VETERINARY	174.20	.00	174.20	11350	ProfServices ACO
				247.00	.00	247.00	11670	ProfServices ACO
Check Total.....				421.20	.00	421.20		
004661	08/03/07	DEP03	DEPT OF TRANS/CAL TRANS	1207.28	.00	1207.28	02012527	Equip.Maint. St&Trf Light
004662	08/03/07	FIT01	FITZPATRICK LAW OFFICES	476.31	.00	476.31	070801	City Attny Srvs LegalServ
004663	08/03/07	FOO01	FOOTHILL READY MIX	473.67	.00	473.67	708008	Mat/Supplies-WTR
004664	08/03/07	GRA02	GRAINGER, W.W., INC	27.95	.00	27.95	941887972	MAT & SUPPLIES-PARKS
				337.18	.00	337.18	941887973	MAT & SUPPLIES-BLD. MAINT
Check Total.....				365.13	.00	365.13		
004665	08/03/07	IMA01	IMAGE SALES	13.39	.00	13.39	12261	MAT & SUPPLIES-POLICE
004666	08/03/07	INT01	INTERLAND BUSINESS SUPPLY	1018.69	.00	1018.69	070731	Office Supplies
004667	08/03/07	LIN01	LINCOLN EQUIPMENT, INC.	934.18	.00	934.18	S174728	MAT & SUPPLIES-PARKS
				345.66	.00	345.66	S174975	MAT & SUPPLIES-PARKS
Check Total.....				1279.84	.00	1279.84		
004668	08/03/07	NOR25	NORTHERN LIGHTS ENRGY, INC	879.54	.00	879.54	77208	VEH OP/MAINT-POLICE

REPORT.: Aug 08 07 Wednesday  
 RUN....: Aug 08 07 Time: 11:43  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 08-07 Bank Account.: 1020

PAGE: 003  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
004668	08/03/07	NOR25	NORTHERN LIGHTS ENERGY, INC	2063.75	.00	2063.75	77237	MAT & SUPPLIES
Check Total.....:				2943.29	.00	2943.29		
004669	08/03/07	PGE01	PG&E	312.26	.00	312.26	070731	Electricity-SWR
004670	08/03/07	QUI02	QUILL CORPORATION	135.11	.00	135.11	8652976	Office Supplies-FINANCE
004671	08/03/07	TEH15	TEHAWA CO SHERIFF'S DEPT	24.50	.00	24.50	070801	PROF. SVCS-DISPATCH
004672	08/03/07	TEH20	TEHAWA CO DISTRICT ATTY	718.30	.00	718.30	070731	ProfServices PoliceServic
004673	08/03/07	TH001	THOMES CREEK ROCK CO	1989.17	.00	1989.17	070731	Mat/Supplies
004674	08/03/07	USA01	USA BLUE BOOK	2017.11	.00	2017.11	408828	MAT & SUPPLIES-WTR
004675	08/06/07	BAS01	BASIC LABORATORY, INC	86.00	.00	86.00	0706198	ProfServices Water Dept
004676	08/06/07	COM01	COMPUTER LOGISTICS, INC	24.00	.00	24.00	35054	Equip.Maint.-GEN. CITY
004677	08/06/07	DIC03	DICKISON, DARLENE	120.00	.00	120.00	070806	CONF/MTGS-CITY COUNCIL
004678	08/06/07	ECO01	ECO RESOURCES, INC.	45609.65	.00	45609.65	15611	ProfServices WWTP
				2479.45	.00	2479.45	15612	PRETREATMENT PROG.-SWR
				113.00	.00	113.00	15646	ProfServices WWTP
				1595.57	.00	1595.57	15652	ProfServices WWTP
Check Total.....:				49797.67	.00	49797.67		
004679	08/06/07	FIR00	FIRST BANKCARD	1597.22	.00	1597.22	070726	CONF/MTGS-CITY COUNCIL
004680	08/06/07	FIR01	FIRST BANKCARD	1109.00	.00	1109.00	070726	GIS SUPPORT-PLNG ADMIN
004681	08/06/07	HIL01	BECKY HILL	230.58	.00	230.58	070806	CONF/MTGS-CITY COUNCIL
004682	08/06/07	ICC01	INTERNATIONAL CODE COUNCI	100.00	.00	100.00	070142000	BLDG & SAFETY-ASSOC. DUES
004683	08/06/07	KIM01	KIMBROUGH, STEPHEN J.	190.58	.00	190.58	070806	CONF/MTGS-CITY ADMIN
004684	08/06/07	PRD01	PR DIAMOND PRODUCTS, INC.	717.00	.00	717.00	55190	MAT & SUPPLIES-STR
004685	08/06/07	REC02	RECOGNITION PRODUCTS	210.58	.00	210.58	225470	MAT & SUPPLIES-POLICE
004686	08/06/07	VAG01	VAGABOND INN	487.06	.00	487.06	070806	CONF/MTGS-CITY ADMIN
004687	08/06/07	XER00	XEROX CORPORATION	150.87	.00	150.87	026731151	EQUIP MAINT-POLICE
004688	08/08/07	AND01	ED ANDERSON	3670.00	.00	3670.00	070808	DEV. ENG./ENG.

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
004689	08/08/07	APA02	ARAMARK UNIFORM SRV. INC.	40.99	.00	40.99	3913392	Mat/Supplies
004690	08/08/07	EAS01	BASIC LABORATORY, INC	240.00	.00	240.00	0706158	ProfServices Water Dept
004691	08/08/07	CHE02	CHEM QUIP, INC.	537.96	.00	537.96	2026985IN	MAT & SUPPLIES-WTR
004692	08/08/07	GRA02	GRAINGER, W.W., INC	153.78	.00	153.78	942262064	MAT & SUPPLIES-BLD. MAINT
004693	08/08/07	PGE04	PG&E	482.20	.00	482.20	070802	TranspFacility
004694	08/08/07	PGE2A	PG&E	85.65	.00	85.65	070802	ELECTRICITY
				102.55	.00	102.55	070805	ELECTRICITY-CLELAND
			Check Total.....	188.20	.00	188.20		
004695	08/08/07	POW02	POWERPLAN	292.57	.00	292.57	1021776	MAT & SUPPLIES
004696	08/08/07	TRI02	TRI-COUNTY NEWSPAPERS	44.40	.00	44.40	5499	Print/Advert. City Clerk
Cash Account Total.....				88850.81	.00	88850.81		
Total Disbursements.....				88850.81	.00	88850.81		
Cash Account Total.....				.00	.00	.00		

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
3111	08/01/07	BAN03	POLICE OFFICER ASSOC.	195.00	.00	195.00	A70801	POLICE OFFICER ASSOC
3112	08/01/07	CIT01	CITY OF CORNING	517.00	.00	517.00	A70801	2006 SDI EE PAY BACK
3113	08/01/07	EDD01	EMPLOYMENT DEVELOPMENT	3223.20	.00	3223.20	A70801	STATE INCOME TAX
				654.78	.00	654.78	1A70801	SDI
			Check Total.....:	3877.98	.00	3877.98		
3114	08/01/07	ICM01	ICMA RETIREMENT TRUST-457	4202.01	.00	4202.01	A70801	ICMA DEF. COMP
3115	08/01/07	OEU03	OPERATING ENGINEERS	975.00	.00	975.00	A70801	CREDIT UNION SAVINGS
3116	08/01/07	PERS1	PUBLIC EMPLOYEES RETIRE	27324.13	.00	27324.13	A70801	PERS PAYROLL REMITTANCE
3117	08/01/07	PERS4	Cal Pers 457 Def. Comp	275.00	.00	275.00	A70801	PERS DEF. COMP.
3118	08/01/07	PRE03	PREMIER WEST BANK	2808.51	.00	2808.51	A70801	HSA DEDUCTIBLE
3119	08/01/07	STA04	STATE OF CALIFORNIA	373.40	.00	373.40	A70801	WAGEASN 549-82-6524
3120	08/01/07	VAL06	VALIC	1610.84	.00	1610.84	A70801	AIG VALIC P TAX

Cash Account Total.....: 42158.87  
 Total Disbursements.....: 42158.87  
 =====

Date.: Aug 8, 2007  
 Time.: 4:35 pm  
 Run by: PALA CANTRELL

CITY OF CORNING  
 NEW BUSINESSES FOR CITY COUNCIL

Page.: 1  
 List.: NEWS  
 Group: WTFWB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
BOB'S BUILDING & REP	2017 DOLLA CT	CORNING, CA 96021	JONES	BOBBY BUILDING FENCES, SHEDS, BARN	07/27/07	(530)586-2665
CORNING GLASS AND MI	1417 SOLANO ST	CORNING, CA 96021	LAFFERTY	JOSH AUTO GLASS & RESIDENTIAL WINDO	07/31/07	(530)824-2723
GOODWIN, TOM - DRIV	1213 BRITT LN	RED BLUFF, CA 96080	GOODWIN	TOM DRIVING VEHICLES FOR CORNING F	07/18/07	(530)824-5434
ICE CONES	1710 MANZANILLO LN	CORNING, CA 96021	SANTANA	ADRIAN MOBILE SALES OF ICE CONES	07/18/07	(530)828-1517
KEN VAUGHAN & SONS	22090 SAMSON AVE	CORNING, CA 96021	SONS	KEN YAU CONTRACTOR	07/30/07	(530)824-5253
OLIVE CAPITAL MORTGA	1408 SOLANO ST	CORNING, CA 96021	HOLLAND	RONDA REAL ESTATE LOANS	08/02/07	(530)824-3699
RUNNINGS ROOFING	23488 SALT CREEK RD	RED BLUFF, CA 96080	RUNNINGS	SETH CONTRACTOR - ROOFING	08/02/07	(530)209-5367
YARD GROOMING	661 SAN BENITO AVE	GERBER, CA 96035	CAZAREZ	ANA MAR MOW YARDS, TRIM BUSHES, PR	07/24/07	(530)385-2520

CITY OF CORNING  
PERMITS ISSUED (sort by Permit #)  
For the Period 7/1/2007 thru 7/31/2007

Owner and Address	Parcel Number	Issued On	Valuation
TOM RAMOS 3375 SUNRISE WAY CORNING CA 96021 <b>Permit Description:</b> NEW LIGHTING/SOFFIT	8709061 <b>Site Street Address:</b> 3375 SUNRISE WAY	7/6/2007	12,000.00
JEFF HEANEY 423 WALNUT ST CORNING CA 96021 <b>Permit Description:</b> ROOF MOUNT PHOTOVOLTAIC	7311401 <b>Site Street Address:</b> 423 WALNUT ST	7/18/2007	18,600.00
FIDEL SALAS 712 FIFTH STREET CORNING CA 96021 <b>Permit Description:</b> DEMO PERMIT METAL BUILDING 25X75.	7113105 <b>Site Street Address:</b> 712 FIFTH STREET	7/3/2007	600.00
KELLY FELMING 941 ALMOND STREET CORNING CA 96021 <b>Permit Description:</b> TEAR OFF AND REROOF WITH COMPS.	7316211 <b>Site Street Address:</b> 941 ALMOND STREET	7/3/2007	4,000.00
VIRGIL HITE 770 MARGUERITE CORNING CA 96021 <b>Permit Description:</b> 8X18 ROOM ADDITION	7301037 <b>Site Street Address:</b> 770 MARGUERITE	7/6/2007	57,600.00
WANDA PETERS 1465 CENTER ST CORNING CA 96021 <b>Permit Description:</b> 200 AMP SERVICE UPGRADE	7123209 <b>Site Street Address:</b> 1465 CENTER ST	7/6/2007	900.00
HARVEST CHRISTIAN CHURCH 1299 WEST ST CORNING CA 96021 <b>Permit Description:</b> 200 AMP SERVICE UPGRADE	7116606 <b>Site Street Address:</b> 1299 WEST ST	7/6/2007	900.00

PERMITS ISSUED (sort by Permit #)  
For the Period 7/1/2007 thru 7/31/2007

Owner and Address	Parcel Number	Issued On	Valuation
JOHN DUNEK 1210 MARGUERITE AVE CORNING CA 96021 <b>Permit Description:</b> TEAR OFF/REROOF	7315406 <b>Site Street Address:</b> 1210 MARGUERITE AVE	7/9/2007	3,100.00
GARY STRACK 1620 COLUSA ST CORNING CA 96021 <b>Permit Description:</b> REPLACE SEWER LINE	7104210 <b>Site Street Address:</b> 1620 COLUSA ST	7/9/2007	500.00
JUDY LINDELL 314 HOUGHTON AVE CORNING CA 96021 <b>Permit Description:</b> TEAR OFF REROOF	7102017 <b>Site Street Address:</b> 314 HOUGHTON AVE	7/11/2007	7,000.00
JERRY O'KERIIL 1983 TAFT ST CORNING CA 96021 <b>Permit Description:</b> TEAR OFF/ REROOF	7119236 <b>Site Street Address:</b> 1983 TAFT ST	7/12/2007	2,036.00
JAMES THOMPSON 1901 MCKINLEY CORNING CA 96021 <b>Permit Description:</b> NEW BACK 6FT FENCE	7115207 <b>Site Street Address:</b> 1901 MCKINLEY	7/13/2007	1,000.00
MAYWOOD APT. 2151 FIG LANE ##8 CORNING CA 96021 <b>Permit Description:</b> REPLACE A/C UNIT.	7125031 <b>Site Street Address:</b> 2151 FIG LANE ##8	7/18/2007	2,892.64
LINO BONILLA 1699 FIG LANE CORNING CA 96021 <b>Permit Description:</b> TEAR OFF AND REROOF.	7128026 <b>Site Street Address:</b> 1699 FIG LANE	7/20/2007	900.00

**CITY OF CORNING**  
**PERMITS ISSUED (sort by Permit #)**  
**For the Period 7/1/2007 thru 7/31/2007**

<b>Owner and Address</b>	<b>Parcel Number</b>	<b>Issued On</b>	<b>Valuation</b>
ELAINE DAVIS 1881 COLUSA STREET CORNING CA 96021 <b>Permit Description:</b> TEAR OFF AND DREROOF WITH COMPS.	7107401  <b>Site Street Address:</b> 1881 COLUSA STREET	7/24/2007	12,100.00
TINO ROSALES 1126 TOOMES AVE. CORNING CA 96021 <b>Permit Description:</b> NEW 125 AMP. ELECTRICAL SERVICE.	7118005  <b>Site Street Address:</b> 1126 TOOMES AVE.	7/30/2007	1,235.00
<b>16 Permits Issued from</b>	<b>7/1/2007 Thru 7/31/2007</b>	<b>FOR A TOTAL VALUATION OF</b>	<b>\$ 125,363.64</b>
<b>*** END OF REPORT ***</b>			

ITEM NO: E-7  
PERMISSION TO SEEK FORMAL BIDS  
FOR THE INSTALLATION OF 420 FEET  
OF CHAIN LINK FENCING FOR THE  
SECURITY OF THE BLACKBURN  
WELL.  
AUGUST 14, 2007

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
TOM RUSS, PUBLIC WORKS DIRECTOR *Tom*

*STEVE*

**SUMMARY:**

Approved in this fiscal year budget is the purchase and installation of 420 feet of chain link fencing to secure the perimeter of the Blackburn Well pump house located on the Southwest corner of Blackburn and Marguerite Avenues.

**BACKGROUND:**

The current fencing around the Blackburn well pump house is old rusted barbwire fencing. The new proposed chain link fence will be the same type, style and color as the fence that surrounds the Corporation Yard. This fence will provide increased security of the well site and also add beautification to the facility with the replacement of the old fence.

**RECOMMENDATION:**

**MAYOR AND COUNCIL ALLOW THE PUBLIC WORKS DIRECTOR TO SEEK FORMAL BIDS FOR THE INSTALLATION OF NEW CHAIN LINK FENCING AROUND THE PERIMETER OF THE BLACKBURN WELL PUMP HOUSE. FUNDING WILL BE PROVIDED FROM THE WATER IMPROVEMENT BUDGET ITEM 383-9282-7420.**

ITEM NO.: E-8  
APPROPRIATE \$50,000 IN FEDERAL  
TEA AND AMEND OPERATING  
BUDGET TO PROVIDE FOR THESE  
FUNDS  
AUGUST 14, 2007

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER

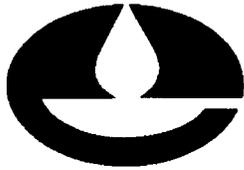


**SUMMARY:**

The Downtown TEA Streetscape Project funded by Federal TEA dollars has a total of \$50,000 allocated by the California Transportation Commission to cover City costs for Environmental Studies and Permits, and the Plans, Specifications and Engineers Estimates. City Staff had expected a portion of these funds to arrive during last fiscal year, however both the Fund Transfer from the State and the expenses will be recorded in this current fiscal year. Therefore, a budget amendment is needed to appropriate a \$20,000 to account number 120-6305-3001 and \$30,000 to account number 120-6342-4200 and amend the amount appropriated in fund 120 to the full \$50,000

**RECOMMENDATION:**

MAYOR AND COUNCIL APPROPRIATE \$50,000 IN FEDERAL TEA DOLLARS TO FUND 120 THE TEA DOWNTOWN PROJECT, AMEND THE OPERATING BUDGET TO PROVIDE IN LINE ITEM 120-6305-3001 THE BUDGET AMOUNT OF \$20,000 AND THE BUDGETED AMOUNT OF \$30,000 TO LINE ITEM 120-6342-4200.



ECO Resources, Inc.

**CITY OF CORNING  
WASTEWATER OPERATION SUMMARY REPORT**

**JULY 2007**

Below is a summary of the Monthly Operations Report that will be available for City review on August 14, 2007.

- 1) Filled out monthly reports.
- 2) Performed monthly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) EQ pump down and cleaned out.
- 5) Wasted to beds from EQ.
- 6) Took piston off Bob Cat to shop for repair.
- 7) Wasted to thickener.
- 8) Worked on Maintain it program.
- 9) Safety meeting.
- 10) Picked up piston for Bob Cat and installed.
- 11) Cleaned up shop.
- 12) Inspected eyewash and emergency showers.
- 13) Had Fire Extinguisher class.
- 14) Sprayed weeds around plant.
- 15) Had First Aid and CPR class.
- 16) Exercised generator.
- 17) Cleaned So<sub>2</sub> pump.

- 18) Set up chlorine training with City Fire Dept, Pd, CDF and County Sheriff.
- 19) Installed new Scott air packs.
- 20) Took 2 air packs to fire dept along with chem. suit.
- 21) Cleaned chlorine building.
- 22) Took out trash.
- 23) Tested all chlorine and So2 sensors.
- 24) River samples.
- 25) Cleaned drying beds.
- 26) Called The Door Company told them they had low bid for new gate at WWTP.
- 27) Received practice tanks from Sierra Chem.
- 28) Mowed lawn.
- 29) Sprayed bees around plant.
- 30) Sewer call Link St.
- 31) Still Getting bids for EQ repair.
- 32) Fax DMR PT results to ERA.
- 33) Set up fish tank for bioassay testing.

Total daily plant flow for the month of June 2007 was 702,133 GPD.

Total daily plant flow for the previous month of May 2007 was 672,807 GPD

**JUNE 2007**

Industrial Flow = 454,322 GPD  
(Flow into the Bell Carter Ponds)

Domestic Flow = 712,452 GPD

**JUNE 2007**

Industrial Flow = 510,973 GPD

Domestic Flow = 702,133 GPD

ITEM NO. E-10  
AWARD BID AND AUTHORIZE CITY  
MANAGER TO SIGN THREE-YEAR  
JANITORIAL AGREEMENT WITH KEN  
VAUGHN & SONS AT A COST OF \$9,000  
PER YEAR.  
AUGUST 14, 2007

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
TOM RUSS, DIRECTOR OF PUBLIC WORKS

*STEVE*  
*TM*

**SUMMARY:**

Two bids were received for providing City janitorial services. Staff recommends awarding the three-year agreement for City janitorial services to Ken Vaughn & Sons at a total cost of \$9,000 per year and authorizing the City Manager to sign the agreement on behalf of the City.

**BACKGROUND:**

At the July 10, 2007 City Council meeting, Council authorized Public Works to seek bids for a three-year janitorial service contract to provide janitorial services to City Hall, the Police Department, Corning Library, Corning Transportation Center, Corporation Yard, Martini Plaza, Woodson Park, and Northside Park.

The City advertised requesting bids to provide janitorial services to the City and received a total of two bids. As shown on the attached Bid Summary, Ken Vaughn & Sons submitted the low bid at \$9,000 per year, therefore Staff recommends awarding the three-year contract to Ken Vaughn & Sons.

The 2007/2008 City Budget has allowed for a total of \$18,650 to fund the Janitorial Agreement. This funding is budgeted in the following departments:

- \$2,500 in 001-6320-1700, Janitorial Service/Library;
- \$7,500 in 001-6320-6100, Janitorial Service/Parks; and
- \$8,650 in 001-6320-3600, Building Maintenance/Janitorial Service.

The City should also receive additional funding from Tehama County TRAX in the amount of \$7,200 to provide for janitorial expenses at the Transportation Center.

**RECOMMENDATION:**

**MAYOR AND COUNCIL AWARD BID AND AUTHORIZE CITY MANAGER TO SIGN  
THREE-YEAR JANITORIAL AGREEMENT WITH KEN VAUGHN & SONS AT A COST OF  
\$9,000 PER YEAR.**

**Three-year Janitorial Bid Summary List  
AUGUST 8, 2007**

**Company Name**

**Bid Amount**

**Ken Vaughn**  
P.O. Box 722  
Corning, CA 96021

**\$9,000 per year**

**Paramont Janitorial**  
**Attn: Frank Langley**  
730 Marguerite Avenue  
Corning, CA 96021  
530/824-4286

**\$21,600 per year**

ITEM NO: E-11  
APPROVAL OF CONTRACT CHANGE  
ORDER 2 AND PARTIAL PAYMENT NO. 5  
FOR THE SAFE ROUTES TO SCHOOL  
PROJECT  
AUGUST 28, 2007

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
TOM RUSS, DIRECTOR OF PUBLIC WORKS *Tom*  
ED ANDERSON, CITY ENGINEER *Steve*

**SUMMARY:**

Attached for City Council review are Contract Change Order No. 2 and a copy of Partial Pay Estimate No. 5 requesting payment of \$4,646.25 for the Safe Routes to School Project. The Pay Estimate lists the original contract amount, any change orders/adjustments, work completed to date, retention amount and current amount due to the Contractor.

**BACKGROUND:**

The Project Engineer, Financial Consultant and the Director of Public Works have reviewed and approved this request.

Original Construction Contract	\$223,590.00
Contract Change Order No.1	\$15,277.50
Contract Change Order No. 2	\$3,812.50
Revised Contract Amount	\$242,680.00
Work Completed (100%)	<u>\$241,800.00</u>
Less 10% Retention Held to Date	\$24,180.00
Less Previous Payments:	<u>\$212,973.75</u>
<b>Amount Due for Pay Estimate 5:</b>	<b>\$4,646.25</b>

The retention payment of \$24,180 will be due 35-days following the filing of the Notice of Completion.

**Total Project Cost Summary:**

Preliminary Engineering, Surveying, Bidding:	\$11,500.00
Construction Engineering and Inspection:	\$2,700.00
Construction Costs:	<u>\$241,800.00</u>
<b>Total Project Costs:</b>	<b>\$256,000.00</b>

**RECOMMENDATION:**

**MAYOR AND COUNCIL APPROVE CONTRACT CHANGE ORDER NO. 2 AND THE ATACHED PARTIAL PAYMENT ESTIMATE NO. 5 TO TOM WILLIAMS CONSTRUCTION IN THE AMOUNT OF \$4,646.25 FOR THE SAFE ROUTES TO SCHOOL PROJECT.**

## CONTRACT CHANGE ORDER

Order No. 2

Date: July 30, 2007

Contract for: Safe Route to School Project

Owner: City of Corning, 794 Third Street, Corning, CA 96021

To: Thomas H. Williams, P.O. Box 7968, Chico, CA 95927

You are hereby requested to comply with the following changes from the contract plans and specifications.

Description of Changes	DECREASE In Contract Price	INCREASE In Contract Price
------------------------	-------------------------------	-------------------------------

Additional work related to obstructions, design modifications and extra work, as follows:

Remove/reset water meter/sewer boxes: 12 ea @	\$100 =	\$1200
Re-set manhole casting and cover: 1 ea @	\$102.50 =	\$ 102.50
Modify ramps at Fig and Marguerite: 4 ea @	\$210 =	\$ 840
Add ramp and patch at Fig and First. 1 ea @	\$480 =	\$ 480
Modify ramps at Fig and Columbia 2 ea @	\$210 =	\$ 420
Additional AC patch at driveways. 280 SF @	\$ 2.75 =	<u>\$ 770</u>
	Total:	\$3,812.50

Change Order Totals \$3,812.50

Net Change +\$3,812.50

### JUSTIFICATIONS:

1. Additional water meter boxes and sewer cleanout boxes were uncovered during the excavation for the sidewalk and were raised to the new sidewalk grade. The manhole was raised in the middle of the raised pedestrian ramp. Pedestrian ramps were added at the intersection of Marguerite and Fig Lane. A pedestrian ramp was added at the corner of Fig Lane and First Street. Pedestrian ramps at Fig Lane and Columbia were modified. Extra asphalt concrete was required at several driveways because of excess slope.

Page 2  
Contract Change Order No. 2  
Corning Safe Route to School Project

The amount of the contract will be increased: \$ 3,812.50

The contract total including this and previous change orders will be: \$242,680.00

The contract completion date will remain at: July 30, 2007

This document will become a supplement to the Contract and all provisions will apply hereto.

Requested: \_\_\_\_\_ Date: \_\_\_\_\_

City of Corning

Recommended: Ed Anderson Date: 7-30-07  
J.E. (Ed) Anderson

Accepted: \_\_\_\_\_ Date: \_\_\_\_\_

Thomas H. Williams

ITEM NO. E-12  
APPROVE AND ACCEPT THE  
NOTICE OF COMPLETION FOR  
THE SAFE ROUTES TO SCHOOL  
PROJECT  
AUGUST 14, 2007

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
TOM RUSS, DIRECTOR OF PUBLIC WORKS  
ED ANDERSON, CITY ENGINEER

*Steve*  
*Jan*

**SUMMARY:**

The City is now ready to accept the work and issue the Notice of Completion for the Safe Routes to School Program Project. All improvements associated with this project were completed and put into use on July 30, 2007.

**BACKGROUND:**

In 2005 the City of Corning submitted a Safe Routes to School Program funding application to the State of California, requesting financial assistance in the amount of \$256,600. Cal-Trans Local Assistance Coordinator informed the City that our application was one of only two projects funded from District 2. The Safe Route to School Project consists of installing sidewalks along both sides of Fig Lane from the Railroad to Marguerite and on Marguerite from Solano Street to Fig Lane. In addition, handicap ramps will be installed at all curb returns along Fig Lane and Marguerite Ave.

The Engineers Estimate, including a 10% contingency, is \$230,400. Total project cost, including Engineering and Inspection, is estimated at \$256,600. The City of Corning is required to fund 10% of the total project cost, estimated at \$25,600 which has been allocated from the budgeted Street Department's curb, gutter and sidewalk replacement fund.

On November 14, 2006 the City Council awarded the Safe Routes to School Project bid, in the amount of \$223,590, to Tom Williams Construction. Although subsequent necessary Change Orders have increased the final Contract amount to \$242,680, the total project cost has stayed within the projected \$256,000 as displayed below.

Original Construction Contract Amount:	\$223,590.00
Revised Final Contract w/Change Orders:	\$242,680.00
Progress Payments to Date:	\$212,973.75
Retention Held to Date (10%)	\$ 24,180.00
Final Payment:	\$ 4,646.25

The Project Engineer and the Director of Public Works have reviewed and approved the Project as completed.

**RECOMMENDATION:**

**MAYOR AND COUNCIL ACCEPT THE SAFE ROUTES TO SCHOOL PROJECT AS COMPLETE, AND DIRECT THE CITY CLERK TO FILE THE NOTICE OF COMPLETION. WHEN RECORDED MAIL TO:**

WHEN RECORDED MAIL TO:

City of Corning  
794 Third Street  
Corning, CA 96020

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is an owner of interest or estate in the hereafter described project, the nature of which interest is: Owner in fee of the sidewalks, curbs and gutters and streets.
2. The full name and address of the undersigned owner is: City of Corning, 794 Third Street, Corning, CA 96020.
3. There has been completed the construction of a Safe Route to School Program Project on Fig Lane between Kirkwood Road and Marguerite Avenue, and on Marguerite Avenue between Solano Street and Fig Lane. Consisting in general of: new sidewalk, removal and replacement of handicap accessible ramps at curb returns, and related work.
4. The Safe Route to School Program improvements are complete and suitable to be put into use as of July 30, 2007, and were therefore accepted for ownership and operation by: The City Council of the City of Corning at a Regular Council Meeting, on August 14, 2007.
1. The name of the General Contractor was: Thomas H. Williams, P.O. Box 7968, Chico, CA 95927, under a contract dated: December 13, 2006.
2. The property herein referred to is situated in the City of Corning, Tehama County, State of California and more particularly described as follows: Fig Lane, between Kirkwood Road and Marguerite Avenue, and Marguerite Avenue, between Solano Street and Fig Lane.

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Lisa M. Linnet, City Clerk

**ITEM NO: E-13  
PERMISSION TO SEEK BIDS FOR A  
NEW 2008 DUMP TRUCK EQUIPPED  
WITH A 5-6 YARD DUMP BODY.  
AUGUST 14, 2007**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING**

**FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
TOM RUSS, DIRECTOR OF PUBLIC WORKS**

*STEVE*

*Tom*

**SUMMARY:**

In this Fiscal Year Budget, Council has approved the purchase of a new 5-6 yard dump truck to replace our older 1990 International 4700 series dump truck. The replacement schedule for this dump truck was this fiscal year in our Capital Improvement Program (CIP).

**BACKGROUND:**

Public Works is seeking permission to replace the departments 1990 International Dump Truck. There are two factors for this replacement, (1) the truck was scheduled to be replaced this year because of the age factor 17 years, and (2) replacement is required as per the new Diesel Regulations, where we must replace twenty (20) percent of our fleet this year to stay within the State guidelines. With this replacement we should be in compliance for the next seven years unless the guidelines change.

The International dump truck being replaced will be included as a trade in on the bid sheet. Estimated cost for the purchase of the new truck is \$75,000.

The total funding amount funded in the 2007-2008 City budget is \$78,000 and can be found under the following line items:

- Fund # 381-9208-3000-\$15,000;
- Fund # 383-9208-3000-\$15,000; and
- Fund # 078-9308-3000-\$48,000.

Bid specifications for the new dump truck are attached in the Council packet.

**RECOMMENDATION:**

**MAYOR AND COUNCIL ALLOW THE PUBLIC WORKS DIRECTOR TO SEEK FORMAL BIDS FOR THE PURCHASE OF A NEW 2008 TWO AXLE DUMP TRUCK WITH A 5-6 YARD DUMP BODY.**



# City of Corning

794 Third St. Corning, CA 96021 (530) 824-7020 Fax (530) 824-2489

**CITY OF CORNING  
DEPARTMENT OF PUBLIC WORKS  
BID CONDITIONS FOR A NEW 2008 25,500 GVW  
TWO WHEEL DRIVE, TWO AXLE CAB AND  
CHASSIS WITH A 5-6 YARD DUMP BODY**

**Conditions:**

The vehicle described in the bid specifications shall be a new, 2008-year manufacture, Two Wheel Drive, Vocational Cab and Chassis with a 5-6 yard dump body. The vehicle shall be rated for 25,300 GVW with dual rear wheels. This vehicle must be manufacturer's latest design and production, complete, serviced, ready for work, and include all standard equipment, along with specified optional equipment.

Materials shall be of good commercial quality for the intended service and shall be produced by use of current manufacturing processes. Material shall be treated to resist rust, corrosion, and wear.

The bidder shall satisfy the purchasing official that the manufacture maintains a sales office, and service shop within 50 miles of the working location of the vehicle, staffed with qualified servicemen and with provisions for storing a representative supply of parts for the vehicle offered and provisions for securing parts from the manufacturer within a 24 hour period.

Bidders shall be prepared to give a complete demonstration of the merits of the vehicle offered as directed by the purchaser. The vehicle so demonstrated shall be complete as offered by the bidder for the bid.

The bidder shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. This sheet shall be labeled "**EXCEPTION(s) TO BID CONDITIONS AND SPECIFICATIONS,**" and shall be attached to the bid.

The price quoted shall include all transportation charges fully prepaid to (Corning Corporation Yard, 1106 Butte Street, Corning CA 96021).

Awards will be made to the lowest responsible bidder. The quality of the articles to be supplies, their conformity with the specifications, their suitability to requirements, delivery terms and guarantee clauses shall be taken into consideration.

The purchaser reserves the right to reject any and all bids, to waive any informality in bids, to accept in whole or in part such bid or bids as may be deemed in the best interest of the purchaser.

To be included in this bid is the trade in of a 1990 International 4700 series Dump Truck. The unit has 45,000 miles, with a Cysteel Dump Body with air gate, DTA 360 engine, Allison Automatic Transmission, Air Conditioning, 90 percent 10x20 radial tires. This unit shows normal Government Agency use, and all maintenance records are available for review.

The City is required to pay California State Sales Tax, but is exempt from Department of Motor Vehicle Fees.

If you have any questions please feel free to call me at (530) 824-7025.

Sincerely,

A handwritten signature in black ink that reads "Tom Russ". The signature is written in a cursive style with a long horizontal stroke at the end.

Tom Russ  
Director of Public Works

**CITY OF CORNING  
DEPARTMENT OF PUBLIC WORKS  
BID REQUIREMENTS  
FOR A NEW 2008 25,500 GVW  
TWO WHEEL DRIVE, TWO AXLE  
CONVENTIONAL CAB WITH 5-6 YARD DUMP BODY**

**SCOPE:** This specification covers the Bid for one (1) 2008 25,500 GVW Conventional Cab with a 5-6 yard dump body.

**GENERAL:** It is the intent of the City of Corning to purchase a Conventional Cab truck with a 5-6 yard dump body that will provide optimum benefit to the City. Consideration will be given to the product warranty, service and parts support available to the City of Corning, delivery dates and bidders past performance.

1. **EMISSION STANDARDS:** The single most important factor in the bid evaluation shall be emissions reduction factor of the engine. The City of Corning is commented to purchasing equipment that meet or exceed actual tailpipe emissions standards for the current year, specified by the EPA for the engine manufacturer. The City of Corning reserves the right to disqualify bids that do not include emission of alternative fuel capabilities.
2. The bidder shall provide a list of warranty and service agencies from the Redding to Sacramento area that provide warranty and service work for the equipment being presented for bid. Absence of adequate parts and maintenance support may be grounds for bidder disqualification.
3. **DOCUMENT REVIEW:** The bidder shall provide, for the City review, at the Cities request, prior to bid award, copies of shop and service manuals for the equipment being bid.
4. **TRAINING:** At the option of the City of Corning, the successful bidder shall be required to provide up to eight (8) hours of operation training and eight (8) hours of mechanic training.
5. **REGULATIONS:** The unit furnished shall comply with all current regulations; these specifications shall include all equipment and accessories.
  1. California Vehicle Code.
  2. California Air Pollution Control Board.
  3. Cal-Osha standards as applicable.
  4. National Highway Administration.
  5. California Bureau of Motor Carrier Safety and any other requirements that may apply.
6. **RESPONSIBILITY:** Vendor / Dealer shall be responsible for vehicle / equipment compliance with all applicable codes, regulations, laws, etc., governing such vehicle / equipment at the time of delivery. Acceptance of such vehicle / equipment by the City of Corning shall not relieve Dealer / Vendor of the responsibility of items that do not meet such requirements. Should any of these specifications conflict with any code, regulation, law, etc., the Dealer / Vendor shall notify the City of Corning before manufacturing

starts. Dealer / Vendor shall not be held responsible for changes required by codes, laws regulations, etc., to vehicle / equipment after the time of delivery.

7. **LABELS:** All Control (levers, pedals, push buttons, switches, etc.,) and indicator lamps shall be clearly labeled as to function and direction of travel.
8. **DELIVERY:** Vehicle / equipment shall be delivered with standard tool kits and manuals to; City of Corning Department of Public Works, 1106 Butte Street, Corning Ca. 96021. Contact: Tom Russ, Director of Public Works, 530-824-7025.
9. **DMV DOCUMENTATION:** Dealer / Vendor shall be responsible for licensing the vehicle as required by the State of California, and Tehama County. The unit shall be delivered with a Temporary Registration (Exempt E plate). Owner documents shall reflect the owner as the City of Corning, 794 Third Street, Corning California, 96021.
10. **INVOICES:** Dealer / Vendor shall deliver invoices for the vehicle to the following address. City of Corning, 794 Third Street, Corning California, 96021. Attention City Clerk, Lisa Linnett.
11. **PAYMENT:** The City shall not accept the vehicle until all the conditions of this specification are met. The time period of terms and conditions of payment shall not begin until after the City has accepted the purchase.
12. **NOISE LEVEL:** The noise level for this vehicle shall meet all State and Federal requirements, including all mechanical and hydraulic systems.
13. **WARRANTY AND REQUIREMENTS:** The regular Manufacturer's warranty shall be furnished.
  - a. Minimum of one (1) year parts and labor commencing from the date and hours that the City accepts the vehicle.
  - b. Vendor / Dealer shall be responsible for the transportation and associated costs from the City facility to the designated warranty repair facility and return to the Cities facility for the unit bid throughout the entire warranty period including extensions.
  - c. Warranty will start upon the acceptance of the completed vehicle by the City of Corning.
  - d. In the event that the vehicle should become disabled in an area covered by warranty and the Vendor / Dealer does not complete repairs within a seventy two (72) hour period, not including weekends, the warranty period shall be extended equal to the time the vehicle is disabled.
14. **MANUALS:** The Vendor / Dealer shall provide for the vehicle the manuals required for all accessories. The manuals provided shall be current and of the same model provided to the City, not for "similar" models. Repair and Parts manuals shall include cab, chassis, engine, drive train, electrical, hydraulic, air brake systems and all other accessories. CD's are also preferred for repair and parts manuals if available.
15. **CURRENT PRODUCTION MODELS:** Only new models in current production, which are catalogued by the manufacturer, and for which printed literature and specifications, are available shall be accepted.

- 16. COMPONENTS:** The component parts of the vehicle shall be of proper size and design to safely withstand maximum stress imposed by a maximum capacity load, and the manufacture's rated loads for axles and bearings shall not be exceeded when the vehicle is loaded to such capacity. All driving parts shall have a torque capacity sufficient to transmit maximum power developed by the engine. All components shall be OEM unless not available as an OEM option. All components shall be mounted or installed as per component manufacturer's specifications.
- 17.** The apparent silence of this specification as to any detail, or the omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail, and that only materials and workmanship of first quality are to be used. All edges, corners and surfaces shall be free of sharp edges and burrs. City personnel frequently service and maintain the equipment and shall not at any time be exposed to injury from unfinished parts.
- 18.** If this vehicle is a chassis with a manufactured body, the body manufacturer shall be Registered with the National Highway Traffic Safety Administration. The completed vehicle shall be affixed with a label certifying compliance with all applicable Federal Motor Vehicle Safety Standards and displaying vehicle identification and weight ratings.
- 19.** The new vehicle shall be completely serviced by the successful bidder or their Authorized agent. All fluid levels including crankcase, differential, transmission, and any other auxiliary equipment included in this bid shall be filled to manufacturer's recommended capacity prior to shipping to the delivery destination.
- 20. FUEL:** The vehicle shall be delivered to the City of Corning with a full fuel tank and ready for operation.
- 21. KEYS:** Dealer shall supply four (4) complete sets of keys for this vehicle, including all doors and equipment boxes, etc.
- 22. EQUIVALENTS:** All components specified that include the language " or equivalent" shall mean the same in configuration, specifications and minimum performance of the component.
- 23. EMISSIONS:** Tehama County is committed to using low emission, clean air engines. should a reduced emission engine or any reduced emission category level be available it shall be included. This must be shown as an added cost option.
- 24. CARB CERTIFIED:** The engine included in this bid shall include California Air Resources Board (CARB) certified emission statistics with the bid response. A bid response that does not include these statistics may be disqualified.
- 25. ENGINE:** Engine must meet all current standards for a Tier 2 certified diesel, that meets all State and Federal regulations for California, and the California Air Resources Board (CARB).

**CITY OF CORNING  
DEPARTMENT OF PUBLIC WORKS  
BID SPECIFICATIONS  
FOR A NEW 2008 25,500 GVW  
TWO WHEEL DRIVE, TWO AXLE  
CONVENTIONAL CAB WITH 5-6 YARD DUMP BODY**

**MODEL**

- Conventional Chassis.
- 2008-year model.
- Set Back Axle-Truck.
- Trailer Towing provision at end of frame for truck.
- Left Hand Steering location.

**GENERAL SERVICE**

- Truck with 5-6 yard dump body.
- Domiciled, USA 50 States (with California).
- Utility/Repair Maintenance Service.
- Must have Medium Truck Warranty.
- Expected Front Axle(s) load 8,000 lbs.
- Expected Rear Axle load 17,500 lbs.
- Expected Gross Vehicle Weight Capacity 25,500 lbs.
- Expected Gross Combination Weight 25,500 lbs.

**TRUCK SERVICE**

- End Dump Body with Height above frame 32. inches.

**ENGINE**

- 200-230 HP @ 2400 RPM, 2600 Gov 520-550 LB/FT @ 1600 RPM.

**ENGINE EQUIPMENT**

- 2008 EPA/Carb Emission Certificate.
- Engine mounted Oil check and fill.
- One-piece valve cover.
- Side of hood air intake with Donaldson Air Cleaner.
- 12 volt 160 amp alternator.
- Two-(2) group 31 twelve-volt maintenance free threaded stud batteries.
- Battery box frame mounted.
- Frame ground return for battery cables.
- Non-polished battery box cover.
- No jump-start post.
- Eighteen to twenty CFM compressor with internal safety valve.
- Steel air compressor discharge line with integral quick connect system-charging valve.
- Electronic engine integral shutdown protection system.
- Exhaust brake integral with variable geometry turbo.
- Inboard frame mounted horizontal after treatment device with horizontal tailpipe.

- Engine after treatment device, automatic over the road regeneration and dash mounted regeneration request switch.
- Viscous fan drive.
- Spin on fuel filters.
- Full flow oil filter (s).
- Heavy-duty radiator.
- Heavy-duty coolant.
- Rubber coolant hoses.
- Constant coolant clamps for coolant hoses.
- Lower radiator guard.
- Electric grid air intake warmer.
- 12-volt heavy-duty starter with integrated magnetic switch.

### **TRANSMISSION**

- Allison 3000 RDS automatic transmission with PTO Provision.

### **TRANSMISSION EQUIPMENT**

- WTEC calibration-6 speed RDS/TRV package 113.
- No Aux/Acc transmission wiring.
- Main transmission mounted PTO.
- Magnetic plugs, engine drain, transmission drain, axle fill and drain.
- Push button electronic shift control dash mounted.
- Water to oil transmission cooler-in radiator end tank.
- Transmission oil check and fill with electronic oil level check.

### **FRONT AXEL AND EQUIPMENT**

- AF-8.0-3 8,000 # FF1 75.1 KPI/3.74 drop single front axle.
- Meritor 15x4 Q + Cam front brakes.
- Non-asbestos front brake linings.
- Gunitite cast iron front brake drums.
- Front oil seals.
- Vented front hub caps-oil.
- Standard spindle nuts for all axles.
- Meritor automatic front slack adjusters.
- TRW THP-60 power steering.
- Power steering pump.
- 2-quart see through power steering reservoir.

### **FRONT SUSPENSION**

- 8,000# taper leaf front suspension.
- Maintenance free rubber bushings-front suspension.
- Front shock absorbers.

### **REAR AXLE AND EQUIPMENT**

- RS-17-144 17,500# R-series single rear axle.
- 3.73 rear axle ratio.
- Iron rear axle carrier with standard axle housing.

- 17T Meritor main driveline with half round yokes.
- No traction equalizer.
- Synthetic automatic transmission oil and synthetic 75-90 weight all axles.
- Meritor 16.5x7 Q+cast spider cam rear brakes, double anchor, fabricated shoes.
- Non-asbestos rear brake lining.
- Standard brake chamber location.
- Gunitite heavy weight cast iron rear brake drums.
- Heavy-duty rear oil seals.
- Drive axle spring parking chambers.
- Automatic rear slack adjusters.

### **REAR SUSPENSION**

- 20,000# flat leaf rear spring suspension with radius rod.
- Spring suspension-no axle spacers.
- Standard U bolt pad.
- Fore/Aft control rods.

### **BRAKE SYSTEM**

- Air brake package.
- Wabco 4s/4m ABS without traction control enhancement.
- Reinforced nylon fabric braid and wire braid chassis air lines.
- Standard Brake system valves.
- Steel air brake reservoirs.
- Pull cable on wet tank, petcock drain valves on all other air tanks.

### **TRAILER CONNECTIONS**

- Air connections to end of frame with glad hands for truck.
- Primary connector/receptacle center pin powered through ignition.
- 7-way primary trailer cable receptacle mounted at end of frame.
- Upgraded chassis multiplexing unit.
- Upgraded bulkhead multiplexing unit.

### **WHEELBASE AND FRAME**

- 154-inch wheelbase.
- Steel frame to manufacturers specifications for this truck.
- Frame overhang range 61-70 inches.
- Square off end of frame.
- Standard weight engine cross member
- Standard rearmost cross member.
- Standard suspension cross member.

### **CHASSIS EQUIPMENT**

- Three-piece steel center bumper with flexible plastic ends.
- Bumper mounting for single license plate.
- Grade 8 threaded hex headed frame fasteners.

## **FUEL TANK**

- 30-gallon minimum rectangular aluminum fuel tank.
- Fuel tank forward.
- Fuel cap.
- Fuel filter/water separator with primer pump.
- Equiflo inboard fuel system.
- Reinforced nylon fuel hose.
- No fuel cooler.

## **TIRES**

- 295/75R 22.5 14 ply radial front tires.
- 295/75R 22.5 14-ply radial rear tires.

## **HUBS**

- Pre-set bearing iron front hubs.
- Pre-set bearing iron rear hubs.

## **WHEELS**

- 22.5x8.25 10-hub pilot 2-hand steel disc front wheels.
- 22.5x8.25 10-hub pilot 2- hand steel disc front wheels.

## **CAB EXTERIOR**

- Flat roof aluminum conventional cab.
- Air cab mounts.
- Painted plastic grille
- Argent silver hood mounted air intake grille.
- Fiberglass hood.
- Single electric horn.
- Door locks and ignition switch keyed the same.
- Rear license plate mount end of frame.
- (5) Amber marker lights.
- Integral stop/tail/backup lights.
- Standard front turn signal lamps.
- Dual west coast bright finish mirrors.
- Door mounted mirrors.
- 102 inch equipment width
- Left and Right hand bright finish convex mirrors mounted under primary mirrors.
- Standard side/rear reflectors.
- Tinted rear window.
- Manual door window regulators.
- Tinted windshield.
- Windshield washer reservoir.
- Electronic activated back up alarm.

## **CAB INTERIOR**

- Gray vinyl interior

- Gray vinyl mats with insulation.
- Forward roof mounted console with upper storage compartments without netting.
- In dash storage bin.
- (2) Cup holders LH & RH dash.
- Gray flat dash.
- Heater, defroster and air conditioner.
- Standard HVAC ducting.
- Main HVAC controls with recirculation switch.
- Standard heater plumbing.
- Heavy-duty air conditioner compressor.
- Binary control, R-134.
- Cab insulation.
- Solid-state circuit protection and fuses.
- 12-volt negative ground electrical system.
- Dome light with 3-way switch activated by LH door.
- Cab door latches with manual door locks.
- Bostrom Talladega 910 high back air suspension driver seat.
- 2-man toolbox mid back not suspension passenger seat.
- LH & RH integral door panel armrests.
- Vinyl with vinyl insert driver seat and passenger seat.
- 3-point driver and passenger (outside) with 2-point (center) seat belt retractors.
- Fixed steering column.
- 18 inch steering wheel.
- Driver and passenger interior sun visors.

## **INSTRUMENTS AND CONTROLS**

- Black gauge bezels.
- Gray driver instrument panel.
- Grey center instrument panel.
- Low air pressure light and buzzer.
- 2-inch primary and secondary air pressure gauges.
- Intake mounted air restriction indicator without graduations.
- Electronic Cruise with switches in LH panel.
- Key operated ignition switch and integral start position; 4 position off/run/start/accessory.
- Odometer/trip/hour/diagnostic/voltage display and warning lights.
- Diagnostic interface connector 9 pin, sae located below dash.
- 2-inch electric fuel gauge.
- Programmable RPM control-electronic engine.
- Electrical engine coolant temperature gauge.
- Transmission oil temperature indicator light.
- Engine and trip hour meters integral within driver display.
- Electric engine oil pressure gauge.
- One am/fm radio with speakers and am/fm antenna.
- Electronic MPH speedometer with secondary KPH scale, without odometer.
- Electronic 3,000 RPM tachometer.
- Ignition switch controlled engine stop.
- Tractor protection valve.
- Trailer brake valve, hand control.
- Digital voltage display integral with driver display.
- Single electric windshield wiper motor with delay.
- Marker light switch integral with headlight switch.

- Two valve parking brake system with warning indicator.
- Self-canceling turn signal switch with dimmer, washer/wiper and hazard in handle.
- Integral electronic turn signal flasher with hazard lamps overriding stop lamps.

### **COLOR**

- Cab color vendor white.
- Black polyurethane chassis paint.
- Vendor white front wheels/rims.
- Vendor white rear wheels/rims.
- Bumper paint argent silver.

### **SECONDARY FACTORY OPTIONS**

- Dealer accepts responsibility for in-service PDI inspection.

### **DUMP BODY SPECIFICATIONS**

- Dump Body shall have 5-6 yard capacity.
- 24" High sides, 30" High front, 26" High tailgate.
- 3/16 to 1/4 inch High Tensile steel floor.
- 10 gage balance for remaining steel.
- Air tailgate controls.
- Horizontal side bracing.
- Double latching tailgate.
- 1/4-inch cab shield.
- Air cab controls.
- Tail lights in rear corner posts.
- Underbody hoist.
- Body safety prop.
- Air shift PTO.
- AW46 Hydraulic oil.
- Vendor white to match cab.
- Installation.
- Underbody steel toolbox, drop down door, slam style paddle latch, painted black installed.
- Heavy-duty pintle hitch, air lock style with glad hands and electrical socket, installed.

ITEM NO: E-14  
INFORMATION ITEM ONLY; STAFF  
REPORT ON ENERGY SAVINGS BY  
SWITCHING FROM INCANDESCENT  
BULBS TO LED BULBS AT OUR THREE  
TRAFFIC SIGNAL LOCATIONS.  
AUGUST 14, 2007

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
TOM RUSS, DIRECTOR OF PUBLIC WORKS *JKB VS*  
*TRM*

**SUMMARY:**

In the 2001/2002 Fiscal Year Budget, Council approved the funding of \$19,200 to retrofit our three traffic signals with Light Emitting Diodes (LED) bulbs.

**BACKGROUND:**

In 2002 Public Works submitted Formal Bids for the replacement of the existing Incandescent light bulbs with LED bulbs. The bid required the labor and materials to change out (114) red-yellow-green assorted size bulbs, and (16) pedestrian (ped head) flashing green bulbs for a total of 130 bulbs.

Attached is a sheet that breaks out the PG&E energy costs prior to the replacement and the energy costs after the replacement. Before the replacement our average energy bill per month was \$823.23 for a yearly total of \$9,878.76. After the retrofit our average monthly energy bill per month is \$144.77 for a yearly total of \$1,737.24. This is a yearly energy savings of \$8,141.52 for the operation of our three traffic signals. The savings paid for the installation cost in 2.35 years.

**RECOMMENDATION:**

**INFORMATION ITEM ONLY.**

# TRAFFIC SIGNAL ENERGY COST

## 01/02 –Fiscal Before LED Lights

<b>Jul 01</b>	<b>\$812.22</b>
<b>Aug 01</b>	<b>\$787.91</b>
<b>Sep 01</b>	<b>\$851.96</b>
<b>Oct 01</b>	<b>\$803.75</b>
<b>Nov 01</b>	<b>\$810.97</b>
<b>Dec 01</b>	<b>\$885.57</b>
<b>Jan 02</b>	<b>\$806.09</b>
<b>Feb 02</b>	<b>\$812.03</b>
<b>Mar 02</b>	<b>\$818.83</b>
<b>Apr 02</b>	<b>\$796.37</b>
<b>May 02</b>	<b>\$810.02</b>
<b>Jun 02</b>	<b>\$883.04</b>

**\$9,878.76**

## 06/07-Fiscal After LED Lights

<b>Jul 06</b>	<b>\$141.30</b>
<b>Aug 06</b>	<b>\$144.38</b>
<b>Sep 06</b>	<b>\$134.99</b>
<b>Oct 06</b>	<b>\$141.56</b>
<b>Nov 06</b>	<b>\$153.62</b>
<b>Dec 06</b>	<b>\$142.90</b>
<b>Jan 07</b>	<b>\$140.79</b>
<b>Feb 07</b>	<b>\$152.02</b>
<b>Mar 07</b>	<b>\$140.31</b>
<b>Apr 07</b>	<b>\$144.65</b>
<b>May 07</b>	<b>\$153.02</b>
<b>Jun 07</b>	<b>\$147.70</b>

**\$1,737.24**

ITEM NO.: G-15  
PUBLIC HEARING: COMMUNITY  
DEVELOPMENT BLOCK GRANT  
PROGRAM, ANNUAL GRANTEE  
PERFORMANCE REPORT  
AUGUST 14, 2007

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER



**SUMMARY:**

A Public Hearing must be held annually by the City of Corning in order to make the public aware that the City has received Federal Funds through the Community Development Block Grant Program. The grants have long since expired, and the City continues to receive "Program Income" from Housing Rehab Loan monthly payments and from loan payoffs. The total program income balance from housing rehab activities this fiscal year is \$12,720 as reported in the Annual Budget.

The City sets the Housing Rehab Program Income aside for several loan programs. Currently these funds have been set aside by the Council to use as match to the Tri-Co EDC annual EDA Grant, and for use as the matching funds for the Planning and Technical Assistance (P/TA) Grants.

The program income balance from two (2) Economic Development Infrastructure Loans total \$70,767, of which \$10,767 is available for Program Administration and Grant Match.

**RECOMMENDATION:**

**MAYOR AND COUNCIL CONDUCT THE PUBLIC HEARING AND RECEIVE PUBLIC COMMENT FOR THE RECORD.**

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## MEMORANDUM

---

Date: July 25, 2007  
To: Steve Kimbrough, City Manager  
Lisa Linnet, City Clerk  
From: James Norvall  
Subject: ReUse Fund Annual Grantee Performance Report

Enclosed is a draft copy of the ReUse Fund Annual Grantee Performance Report that must be sent to HCD after the Public Hearing on August 14th. I previously emailed a copy of the Public Hearing Notice.

Send an original and two copies to:

Allen Jones, Program Manager  
Department of Housing & Community Development  
1800 Third Street, Suite 330  
Sacramento, CA 94252-2054

**RECEIVED**  
**JUL 26 2007**  
**CORNING CITY CLERK**

If you have any questions, please call me.

Jim

Community Development Block Grant Program  
**GRANTEE PERFORMANCE REPORT**  
 For period 7/1/06 to 6/30/07

Coversheet/Certification

Jurisdiction Name: City of Corning  
 General Information:

Please check one:  Annual GPR  
 Final GPR (Grant GPR Only)

Is this GPR being completed to report on:  Program Income, or  a Grant?

If Grant, No: \_\_\_\_\_, and check type, below

General  Economic Development  Colonias  Native American

Address of Jurisdiction: 794 Third Street, Corning, CA 96021

Preparer Information:

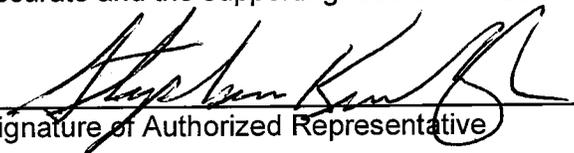
Name: James Norvall  
 Title: Consultant  
 Phone: 916-984-5224  
 Email Address: jnorvall@sbcglobal.net

**Checklist of Contents:** (include all parts applicable to your grant or PI-RLAs)

Contents	Activity 1		Activity 2		Activity 3		Activity 4	
	Inc.	N/A	Inc.	N/A	Inc.	N/A	Inc.	N/A
Part 1. Common Demographics	X							
Part 2. Housing Activities		X						
Part 3. Public Works Activities	X							
Part 4. Public Services and Community Facilities Activities		X						
Part 5. Economic Development Activities		X						
Part 6. Displacement/Replacement Information		X						

**Certification:**

I have reviewed the enclosed data and certify that to the best of my knowledge these data are true and accurate and the supporting records will be maintained and are available for State review.

  
 Signature of Authorized Representative

Steve Kimbrough, City Manager  
 Printed Name and Title

July 26, 2007  
 Date

Jurisdiction:

City of Corning

Grant No. or Program Income:

Program Income

**Part 1. Common Demographics** (List all activities under this grant, or Program Income RLAs, as applicable, and their associated accomplishments during this period)

Contract or RLA Activity	HUD Matrix Code	Accomplishment Type (choose one for each activity reported on)				Number of Beneficiaries This Period	FINAL GPR ONLY (Grants Only)	
		Households <sup>1</sup>	Persons <sup>2</sup>	Jobs <sup>3</sup>	Clients <sup>4</sup>		Total Beneficiaries During Entire Grant	Total TIG Beneficiaries During Entire Grant
1. Public Works		20				20		
2.								
3.								
4.								

**CONTRACTOR INFORMATION:** (Provide the total value of contract(s) between the grantee and contractors<sup>5</sup>)

Firm Owned Wholly or in Substantial Part By:	Value of Contract(s)
Minority Group Members	\$
Women	\$
Other	\$

Note: Activity #1 is identified as "Public Works in Support of New Construction".

<sup>1</sup> Choose households if the activity is Housing Rehabilitation, New Construction, Housing Acquisition, or Public Works.

<sup>2</sup> Choose persons if the activity is Community Facilities or Public Services.

<sup>3</sup> Choose jobs if the activity is Economic Development.

<sup>4</sup> Choose clients if the activity is Microenterprise Assistance.

<sup>5</sup> Do not list contracts between beneficiaries and contractors (i.e., housing rehabilitation).

Jurisdiction: City of Corning

Grant No. or Program Income: Program Income

**Part 3. Public Works Activities**

**Direct Assistance to Households:**

Type of Project	Households Assisted During Report Period <sup>1</sup>	Households Assisted During the Grant Term <sup>2</sup> (FINAL GPR ONLY)
Solid Waste Improvements		
Flood Drain Improvements		
Water Improvements	Public Improvements were constructed by SHHIP, a non-profit, to serve 20 TIG Households (100%).	
Street Improvements		
Sidewalk Improvements		
Sewer Improvements		
Other (please specify)		

**Service Area Benefit:** Percentage of TIG (Low/Mod) in service area: \_\_\_\_\_%  
How was the percentage of TIG (low/moderate income) persons residing in the service area determined?  Survey  Census Tract

Census Tract \_\_\_\_\_ Block Group(s) \_\_\_\_\_

<sup>1</sup> Direct assistance to individual households that has not been completed.

<sup>2</sup> This only applies to Public Works projects where benefit is area-wide (sewer/water mains, flood control, etc.) and not assistance directly to households.

Jurisdiction: City of Corning

Grant No. or Program Income: Program Income

**Part 3. Public Works Activities (Continued)**

Beneficiaries by Race and Ethnicity	During This Reporting Period		During Entire Grant Term	
	Race	Ethnicity	Race	Ethnicity
<i>Race Categories</i>	Number of Households	Number that are also Hispanic	Number of Households	Number that are also Hispanic
American Indian or Alaska Native				
Asian				
African American or Black				
Native Hawaiian or Other Pacific Islander				
White				
American Indian or Alaska Native <i>and</i> White				
<b>Asian <i>and</i> White</b>				
<b>African American or Black <i>and</i> White</b>				
<b>American Indian or Alaska Native <i>and</i> African American or Black</b>				
<b>Other Multi-Racial</b>				
TOTALS:				

Number of Female-Headed Households: \_\_\_\_\_  
Number of Handicapped Beneficiaries: \_\_\_\_\_

ITEM NO. H-17  
APPROVE DISPATCH SERVICES  
AGREEMENT WITH THE CITY OF  
ORLAND, ORLAND FIRE  
PROTECTION DISTRICT AND CAPAY  
FIRE PROTECTION DISTRICT  
AUGUST 14, 2007

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER



**SUMMARY:**

The City Council authorized the Fire Chief, City Manager and City Attorney to work with the City of Orland, Orland Fire Protection District and Capay Fire Protection District to develop a Dispatch Services Agreement in order for the Corning Fire Department to provide dispatch services to these neighboring Fire Departments.

The Council directed that Staff return with the formal Agreement and an overview by Fire Chief Pryatel explaining how the system will receive calls from Glenn County and dispatch their firefighters.

**BACKGROUND:**

The Corning City Attorney Mike Fitzpatrick, and Orland City Attorney Tom Andrews have worked through the draft Agreement previously shared with the City Council to produce this final Agreement being presented for Corning City Council approval.

The Orland City Council unanimously approved the Dispatch Services Agreement at their regular meeting on August 6, 2007: A copy of the Minute Order from the Orland City Clerk is attached. The Capay Fire District Board of Directors will meet to approve the Agreement on Monday, August 13, 2007, the day before the Corning City Council meeting.

The three Fire Chiefs are satisfied with the system and the procedures, however they recognize that, with a new system, there will be some problems that arise that will need to be ironed out.

Councilman Turner along with Corning Dispatcher Chris Demo appeared at the Orland City Council meeting on August 6, 2007 to oppose the contract. Attached is a copy of the letter from three of the four Corning Fire Dispatchers, (Mike Demo, Damen Schlereth, and Chris Demo) along with a separate list of their concerns. According to the letter, the Dispatchers are expressing their concerns about the radio system and

note **“with the sheer number of calls generated on this radio frequency, 1,038 just from Corning, and with calls on the increase, it could be very bad”**. The three Dispatchers also expressed their concern that **“none of us has any formal fire dispatch training”**.

Chief Pryatel will address their issues at the City Council meeting.

**IMPLEMENTATION OF SERVICE:**

Approval and execution of this Agreement by the City Council does not mean that the services will begin immediately. Execution of the Agreement authorizes the three departments to complete their work in preparation for the service and implement the service on a mutually agreed upon date and time in the future. The Agreement provides that any party may withdraw from the Agreement with 90-days advance notice.

Because this issue has been of great concern to the City Council, Staff will present quarterly progress reports to the Council.

**RECOMMENDATION:**

**MAYOR AND COUNCIL APPROVE THE DISPATCH SERVICES AGREEMENT BETWEEN THE CITY OF CORNING, THE CITY OF ORLAND, THE ORLAND FIRE PROTECTION DISTRICT, AND THE CAPAY FIRE PROTECTION DISTRICT AND AUTHORIZE THE FIRE CHIEF AND STAFF TO TAKE THE FINAL ACTIONS NECESSARY TO IMPLEMENT THIS PROGRAM OF SERVICE.**

**RECOMMENDATION:**

**MAYOR AND COUNCIL DIRECT THE CITY MANAGER AND FIRE CHIEF TO PROVIDE PROGRESS REPORTS ON THE SERVICE IN OCTOBER 2007, JANUARY 2008, APRIL 2008, AND DURING THE BUDGET PRESENTATION IN JUNE OF 2008.**

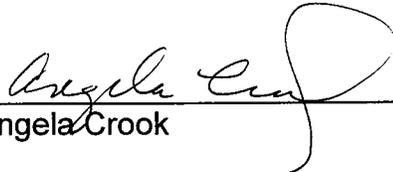
MINUTE ORDER - REGULAR MEETING, ORLAND CITY COUNCIL, Monday August 6, 2007

CONSENT CALENDAR

**Item I. Approve Fire Dispatch Service Agreement with City of Corning**

Councilmember Roundy moved, seconded by Councilmember Yalow to table the issue until the next regular scheduled Council meeting. Councilmember Yalow then withdrew his second and motion failed due to lack of a second.

Councilmember Roundy moved, seconded by Councilmember Yalow to approve the Fire Dispatch Service agreement with City of Corning and address equipment problems. Motion carried with Councilmember Olney absent.

  
\_\_\_\_\_  
Angela Crook City Clerk

(Draft: 5-17-07)

## DISPATCH SERVICES AGREEMENT

This DISPATCH SERVICES AGREEMENT (hereafter "Agreement") is made and entered into by and between the City of Corning, a municipal corporation (hereafter "CORNING"), City of Orland, a municipal corporation (hereafter "ORLAND"), Orland Fire Protection District (hereafter "ORLAND DISTRICT") and the Capay Fire Protection District (hereafter "CAPAY DISTRICT").

WHEREAS, ORLAND, ORLAND DISTRICT and CAPAY DISTRICT need fire and medical aid dispatching services and have decided that the most cost effective and efficient way to provide those services to their communities is to contract with another entity which already has an established dispatching facility with personnel and equipment and the capability of providing such services to others; and

WHEREAS, CORNING is such an entity with its own fire department and dispatchers and has the ability to provide emergency dispatch services to other communities in addition to itself; and

WHEREAS, it will be mutually beneficial to all parties to this agreement that they cooperate with each other in this regard;

NOW, THEREFORE, in consideration of the mutual promises, obligations and covenants contained herein, CORNING, ORLAND, ORLAND DISTRICT and CAPAY DISTRICT do hereby agree as follows:

- 1. Purpose of Agreement.** The parties hereto are entering into this agreement in order to document the arrangement they are entering into whereby fire and other emergency calls for services normally responded to by the respective fire departments of each party (typically medical aid calls as distinguished from calls to the police or sheriff's departments related to law enforcement needs) will all be routed to and through the fire dispatch facility of CORNING.
- 2. Effective Date and Term.** The effective date ("Effective Date") of this Agreement shall be July 1, 2007. The term of this Agreement shall commence on the Effective Date and continue from one fiscal year to the next thereafter unless, as to one or more parties, ninety (90) days written notice is provided to the other parties of that party's intent to withdraw.

**3. Services to be Provided:**

**3.1 Fire Dispatch Services:** CORNING will, through its existing fire department dispatch center, provide dispatch services to fires for ORLAND, ORLAND DISTRICT and CAPAY DISTRICT.

**3.2 Medical Aid Dispatch Services:** CORNING will, through its existing fire department dispatch center, provide dispatch services to medical emergencies for ORLAND, ORLAND DISTRICT and CAPAY DISTRICT.

**3.3. Control Burn Information Services:** CORNING will, through its existing fire department dispatch center, provide telephone line answering for controlled burn reports and controlled burn logging services for ORLAND, ORLAND DISTRICT and CAPAY DISTRICT.

**4. Resources Used for Dispatching:** The equipment to be used by CORNING for dispatching shall be provided and maintained by CORNING at its sole expense. ORLAND, ORLAND DISTRICT and CAPAY DISTRICT will each be solely responsible at their sole expense to provide and maintain the equipment needed in their respective fire departments and on the vehicles they use to receive fire and medical aid calls from the CORNING dispatch center. The parties will cooperate in making the arrangements needed for calls coming in from the public for fire and medical aid services to be routed in the most expeditious manner directly to the CORNING dispatch center for it to dispatch to the appropriate fire department.

**5. Responsibility to Respond to Calls for Assistance:** CORNING will exercise its best judgment in directing calls for emergency fire and medical aid to the jurisdiction within which the emergency occurs. It shall be the responsibility of the party receiving the emergency dispatch call from CORNING to then use its own personnel and equipment to respond to the emergency. This agreement is not a mutual aid agreement and in no manner affects whatever mutual aid arrangements and agreements may presently exist between the parties to assist each other under various circumstances.

**6. Compensation to be paid for Services:** ORLAND, ORLAND DISTRICT and CAPAY DISTRICT will pay to CORNING on a quarterly basis as invoiced by CORNING the amount of \$42 per call received and dispatched by CORNING for each such entity. This amount may be renegotiated between the parties at any time in the event that the cost of providing the services significantly increases.

**7. Status of Personnel/ Independent Contractors:** This agreement is not intended in any manner to make the employees of any of the parties employees of any of the other entities which are parties hereto. Each of the entities shall remain separate and distinct in all respects from each of the others and, in

entering into this agreement, create a contractual arrangement between them wherein the personnel and equipment of each entity remain so and do not become subject to the direction and control of any of the other entities hereto.

**8. Hold Harmless and Indemnification:** ORLAND, ORLAND DISTRICT and CAPAY DISTRICT agree to protect, defend, hold harmless and indemnify CORNING and its officers, agents, and employees from and against claims and lawsuits, liability and responsibility, and damages of any kind arising out of the services outlined herein to be provided by CORNING. The obligations herein imposed shall survive the termination of this agreement or the withdrawal by any party from the arrangement created herein.

**9. Insurance Protection:** ORLAND, ORLAND DISTRICT and CAPAY DISTRICT will, either through self-insurance in a manner satisfactory to CORNING or through insurance acceptable in form and amount to CORNING, provide a means of meeting the obligations imposed in paragraph 7 above.

**10. Severability.** The unenforceability, invalidity or illegality of any provision, covenant, condition or term of this Agreement shall not render the other provisions unenforceable, invalid or illegal.

**11. Amendment or Termination.** CORNING and ORLAND and ORLAND DISTRICT and CAPAY DISTRICT may, by mutual agreement, amend or terminate any of the provisions of this Agreement. Any party may withdraw from this agreement upon ninety (90) days advance written notice to the other parties in which event the withdrawing party, if one to which services are being provided, shall be responsible to pay for services provided through the effective date of withdrawal.

**12. Transfers and Assignments.** This agreement shall inure to the benefit of and be binding upon the parties and their respective successors and assigns. No party may assign or transfer any of its interests, rights or obligations under this agreement without the advance written consent of all of the other parties.

**13. Notices.** All notices required to be given hereunder shall be in writing and shall be served by personal delivery or certified or registered mail. Notice shall be deemed given when received, if personally served, or if mailed, 48 hours after deposit in the United States mail, postage prepaid, certified or registered and addressed as follows or to any other address as from time to time may be designated by the party giving notice to the other:

**CORNING:**  
City Manager of the City of Corning  
794 Third Street

Corning, California 96021

**ORLAND:**

City Manager of the City of Orland  
(address)

**ORLAND DISTRICT:**  
(Name of position and address)

**CAPAY DISTRICT:**  
(Name of position and address)

14. **Attorney Fees and Costs.** In the event any party brings an action against any of the others for breach or interpretation of this agreement, the prevailing party shall be entitled to receive its reasonable attorney fees from the other party or parties in addition to whatever other relief the court may award.

IN WITNESS WHEREOF, CORNING, ORLAND, ORLAND DISTRICT and CAPAY DISTRICT,  
acting by and through their authorized representatives have caused this Agreement to be executed.

**CORNING:**

CITY OF CORNING,  
a Municipal Corporation

by \_\_\_\_\_

APPROVED.

\_\_\_\_\_  
Michael C. Fitzpatrick,  
Corning City Attorney

**ORLAND:**

CITY OF ORLAND,  
a Municipal Corporation

by \_\_\_\_\_

APPROVED.

\_\_\_\_\_  
Thomas N. Andrews,  
Orland City Attorney

**ORLAND DISTRICT:**

ORLAND FIRE PROTECTION DISTRICT,  
a Fire Protection District

**CAPAY DISTRICT:**

CAPAY FIRE PROTECTION DISTRICT,  
a Fire Protection District

by \_\_\_\_\_

by \_\_\_\_\_

# CORNING FIRE DEPARTMENT

## Communications Center

814 5<sup>th</sup> Street Corning, CA 96021 - Office (530) 824-7044

Fax (530) 824-7042 - E-Mail [firehall@corning.org](mailto:firehall@corning.org)

August 6, 2007

To: Orland City Council  
815 4<sup>th</sup> Street  
Orland, CA.

From: Mike Demo, Daymond Schlereth, and Chris Demo  
Dispatchers, Corning City Fire Department

Because Mike is working and Daymond is unavailable; we have selected Chris to speak for us. Let me state that we are not against dispatching your emergency calls. The problem we are having is the fact that it is not being done correctly.

We shared our concerns with Jeff, your Fire Chief at a meeting at our station a few months ago. I have attached a copy of the letter we gave them at the time. Those concerns are, first and most important is the radio system. We installed the new base radio three weeks ago and it lasted three days. It shut down completely and we had to go to our backup radio. Which we cannot dispatch Orland or Capay from. The new base radio is back but we are still working with an unproven radio system. Second, the radio technician and the AT&T computer specialist said that we would have lots of problems with the way this system is setup. Both said we need to install a second radio, so we have two on line at the same time or go to a separate radio channel and repeater for Corning, Orland & Capay. Getting away from the Glenn county net altogether. The later is what all three of us and the radio technician and the AT&T technician are in favor of. With the sheer number of calls generated on this radio frequency, 1038 just from Corning, and with calls on the increase, it could get very bad. Third, a Cad system for Orland, Capay, and Corning. We are not from your county and know nothing about your streets or area. Fourth, The training we were requesting has not been done. Two of our dispatchers have no Medical dispatch training, and none of us has any formal fire dispatch training.

Another concern is we feel that we should not have to handle Orland, and Capay business calls. An answering machine needs to be installed at your end to handle all calls that are not of an emergency in nature. If and when these issues are addressed and completed we would look forward to dispatching your emergency calls. It is not our intent to put you in a bad situation, but we feel this is not safe for any of the departments involved.

We intend voicing our concerns at the Corning City Council meeting also.

Sincerely;

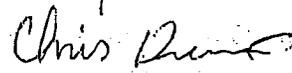
Mike Demo



Daymond Schlereth



Chris Demo



COPY

Orland Fire Dispatch  
List of Concerns

- 1 Orland & Capay need to have pagers and radios on our channel & tone for primary tone out and dispatch.
- 2 A Cad system for Glenn & Tehama County needs to be in place prior to Corning taking over dispatch for Orland & Capay.
- 3 Dispatch area needs to be combined prior to takeover. On Thursday we had a countywide disaster drill, during the drill our radio and phone system went down. I had to use the phones in the front office and go back into the dispatch area to use the backup radio mic.
- 4 Training needs to be done. Two of our dispatchers do not have the Emergency Medical Dispatch training, and all four of us need fire dispatch certification. I received a letter from our Union shop steward stating that we can be held personally liable for the mishandling of a call. With proper training in place it reduces the chances of a liability issue.
- 5 At the last City Council meeting it was brought up about having LAFCO approval prior to our dispatching for other departments, and I feel that Orland & Capay should also look into this.
- 6 We need to know about Orland & Capay burn day requirements.
- 7 Does Orland & Capay have a TAC channel they use on major incidents? If not this also needs to be addressed.
- 8 How many phone lines are coming to this office and will they go thru the 911 console also.
- 9 How will incident numbers be handled, and how will the exchange of information take place.

COPY

ITEM NO: J-8  
AUTHORIZE FIRE DEPARTMENT TO  
PROCEED WITH REPARATION OF  
AGREEMENT TO DISPATCH FOR  
ORLAND AND CAPAY FIRE  
DEPARTMENTS

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
ROBERT PRYATEL, FIRE CHIEF

*STEVE*

**SUMMARY:**

The Orland and Capay Fire Districts have approached the Corning Fire Department requesting the Department dispatch their 911 emergency calls. The discussions have moved from informal planning to a need to act immediately. Considerable work still needs to be accomplished including action from the two districts' governing boards formally requesting the service from Corning Fire Department, the execution of a Service Agreement between public agencies and the ordering and installation of equipment.

Most importantly, the Corning City staff will proceed no farther until the City Council authorizes Staff to so.

**BACKGROUND:**

For many years, the Orland and Capay Fire Districts have used an answering service to dispatch their emergency calls. Both departments have been discussing the possibility of Corning doing their dispatching for over a year should the service no longer be able to meet their needs. A situation arose two weekends ago that prevents the person running the answering service from continuing.

In order to be able to provide the two departments with the service, upgrades will be needed to some of the Corning Fire 911 phone equipment. The Orland and Capay Fire Departments will pay for the cost of these upgrades. The two departments are willing to pay for the dispatch service resulting in a new source of funds to help support the fire services in Corning. The fire districts may choose to order the equipment upgrades for installation in Corning in order to speed the transition of service. This will have no adverse effect Corning Fire Service

The impact to the Corning Fire Dispatch will be manageable with the current staff. The Insurance Service Organization rates the Corning Fire Department dispatch center "ISO Class II". Class II is a coveted rating within the Fire Service.

If approved by the City Council, Staff will meet with the Fire District Staffs to draft an annual contract for final approval by respective Boards and the Corning City Council.

**RECOMMENDATION:**

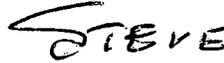
**MAYOR AND COUNCIL AUTHORIZE THE FIRE DEPARTMENT TO ENTER INTO A CONTRACT TO PROVIDE DISPATCH SERVICES TO THE ORLAND AND CAPAY FIRE WITH THE UNDERSTANDING THAT THE AGREEMENT WILL NEED FINAL APPROVAL OF THE CITY COUNCIL.**

ITEM NO.: J-21  
DISPATCH OF ORLAND AND  
CAPAY FIRE DEPARTMENTS  
UPDATE

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING



FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
ROBERT PRYATEL, FIRE CHIEF



**SUMMARY:**

The Corning Fire Department has been working with the Orland and Capay Fire Departments to provide dispatch services for their departments.

**BACKGROUND:**

The Fire Department is continuing to work with the Orland and Capay Fire Departments towards providing their departments with dispatch services. To date the Orland City Council has approved funding for the cost of equipment upgrades and the Capay Department is seeking approval from their board at their next regular meeting. We are also continuing to work with ATT, who provides our 911 service to coordinate the necessary equipment additions and changes.

**RECOMMENDATION:**

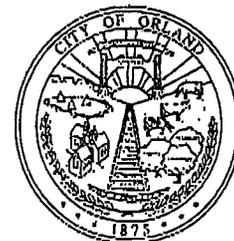
**MAYOR AND COUNCIL ALLOW THE FIRE CHIEF TO CONTINUE TO WORK WITH THE ORLAND AND CAPAY FIRE DEPARTMENTS TO PROVIDE DISPATCH SERVICES.**

**CITY COUNCIL**  
Paul Barr, Mayor  
Vernon Montague, Vice Mayor  
Mike Yalow  
Reggie Olney  
Bruce T. Roundy

# CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street  
ORLAND, CALIFORNIA 95963  
Telephone (530) 865-1600  
Fax (530) 865-1632



**CITY OFFICIALS**

Angela Crook  
City Clerk  
Pamela Otterson  
City Treasurer

**CITY MANAGER**  
Joseph T. Riker III

April 4, 2007

Steven J. Kimbrough  
City Manager  
City of Corning  
794 Third Street.  
Corning, CA 96021

**Re: Orland City Council Approval of Dispatch Service Negotiations**

Dear Steve,

On Monday night, the Orland City Council voted unanimously to authorize the Orland Volunteer Fire Department/District to negotiate on dispatch services from the City of Corning and its Fire Department. I've included my staff report for your information. The Council was alright with the upfront cost estimate and will support the Fire District in its negotiations.

The Council was very pleased with the support from Corning and looks forward to working with the City on this and possibly other regional projects.

Sincerely,

A handwritten signature in black ink, appearing to be "Joe Riker", written over a white background.

Joseph T. Riker III  
City Manager

Enclosures: one

## City of Orland

### City Council Agenda Item No: VIII.B.1

#### Meeting Date:

**TO:** Honorable Mayor and Council

**FROM:** Joseph Riker, City Manager

**TITLE:** Orland Volunteer Fire District Dispatch Needs

#### **SUMMARY AND BACKGROUND:**

With the need to change dispatch services, because of medical reasons of the current Dispatch provider, the Orland and Capay Volunteer Fire Districts have been studying potential options for a while. After deliberation they approached the City of Corning Fire Department about the potential of providing services.

The Corning City Council was asked for authorization to begin negotiations on what it would take to contract for dispatch services. At their Tuesday, March 27<sup>th</sup> Council meeting the vote was unanimous to allow negotiations to proceed between the Corning Fire Department and the Orland and Capay Volunteer Fire Districts.

As the City of Orland receives services from the Orland Volunteer Fire District, they are asking the Orland Council to approve the same negotiation actions. It is estimated that the cost of service would be about the same as with the current provider. There would be some up front costs for changes to the dispatch system and phone connections, This would be about \$5,000. The City is being asked to provide the up front funds for this one time cost with the two fire districts reimbursing the city for the appropriate proportion of costs. There are adequate funds present in the capital budget the city has for fire services to do this.

## **DOCUMENTS ATTACHED:**

- Letter from Orland Volunteer Fire District Chief 03/19/07
- Memo to Council 03//21/07

## **RECOMMENDATION:**

That Council discusses the request from the Fire Districts and authorizes them to negotiate for dispatch services from the City of Corning Fire Department.

# City of Orland

## Memorandum

**To:** Mayor and Council  
**CC:** Angie Crook, Assist. City Manager, Tom Andrews, City Attorney, and Jeff Gomes, Orland Fire Chief  
**From:** Joseph Riker, City Manager  
**Date:** 3/28/2007  
**Re:** Orland Volunteer Fire Department Dispatch

---

Jeff Gomes, Fire Chief, has been talking to me about the need to obtain some emergency dispatch service. Both the Orland and Capay Fire Districts have been talking to the Corning Fire Department about providing temporary dispatch services (see attached letter).

I talked to Steve Kimbrough, Corning City Manager, and he is going to the Corning City Council for approval to negotiate a possible contract to provide services to both the Orland and Capay District at their next Council meeting. I will be bringing a similar request to you at the April 2, 2007 council meeting.

The City of Orland participates in cost sharing of the Orland Volunteer Fire Department under a general agreement and does budget for fire services. There appears to be an up front cost for the change over of equipment of about \$5,000. The Fire District is asking the City to provide that cost with a proportional reimbursement from both Fire Districts. The rest of the costs are within the current budget estimates. There are adequate funds for the up front costs within the capital budget for the Fire Department.

If you have any questions, please see me.

To: City of Orland  
815 4<sup>th</sup> Street  
Orland, CA 95963  
Attn: Joe Riker & Council members

March 19, 2007

From: Jeff Gomes  
Orland Volunteer Fire Department  
810 5<sup>th</sup> Street  
Orland, CA 95963

Mr. Riker,

Due to the illness of our Fire Dispatcher, Frances McCollum, we are having to make an emergency change in our dispatching. Orland Fire and Capay Fire will be dispatched by Coming City fire.

We began the planning process with Coming City several months ago in order to be ready for the eventual retirement of Francis. Unfortunately this has accelerated the process. Ian Turnbull, the Capay Chief, is a communications engineer with Cal Trans and has been handling the technical issues for both phone and radio with Coming.

Coming City Fire Department has four full time, paid dispatchers that are dedicated strictly to fire dispatching. In the meetings we have had with them we have addressed the issues of call volume, phone logistics, and radio procedures. All of our questions were met with favorable answers.

Some of the main considerations are:

- Time Frame. The switch over work by ATT and hardware issues will be about 3 weeks. We are allowing for 4.
- Coverage. There are two people in place who have worked out a schedule for the month so there will be no lapse in our Fire Dispatching.
- Initial Cost. The initial cost estimates for phone and radio hardware, along with ATT fees is approximately \$5,000. We would like to initially pay for this through the City. When it is complete, we will then go back to the Rural District and Capay for their proportional shares.
- Long Term Costs. Currently the City and Rural each pay \$950 per month, and Capay pays \$300. The cost will stay roughly the same. Coming will be billing on a per call basis.
- Contracts. Coming Fire Department is having their City Attorney write up a contract. This will be forwarded to you for review when we receive it.
- Coordination with other agencies. As this progresses we will be coordinating with Glenn County Sheriff's Dispatch, Enloe Dispatch, OPD, and other local agencies. There will be no change in phone numbers, only who is answering the phone.

As we discussed at the Dispatch Committee meetings, our long term goal is still to work towards the centralized dispatch. This however will serve us well in the interim.

Sincerely,



Jeff Gomes  
Orland Volunteer Fire Chief

ITEM NO.: H-18  
APPROVE CONTINUATION OF  
LEAGUE OF CALIFORNIA CITIES  
GRASS ROUTES NETWORK  
PROGRAM  
AUGUST 14, 2007

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER

*STEVE*

**SUMMARY:**

This year marks the fifth anniversary of the very successful League of California Cities Grass Routes Network Program, which the Corning City Council unanimously approved on June 26, 2001, and the League of California Cities members adopted that same year.

**BACKGROUND:**

The Grass Routes Network made it possible for the League of California Cities to recruit and hire experienced legislative advocates to help Cities develop a strong voice in the Legislature and Governors Office. These Grass Routes Advocates were not lobbyists in the Legislature, but instead insured that the City of Corning was aware of important legislation, had the information necessary to communicate with our Legislators, and knew how to best communicate the City's positions.

Attached is a special report to the Cities of California from the League Board of Directors.

The League of California Cities is asking that the City Council of Corning judge the effectiveness of the Grass Routes Program over the last five (5) years, and, if satisfied, direct the City's Delegate to the League of California Cities annual conference to support the continuation of the Grass Routes Program.

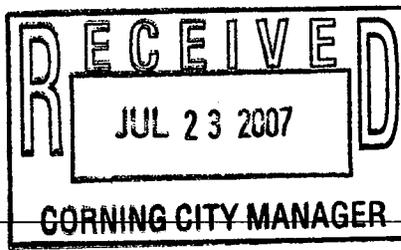
City Staff has found the program to be very effective and a great assistance in helping the City better communicate with the State Legislature.

**RECOMMENDATION:**

**MAYOR AND COUNCIL CONSIDER THE EFFECTIVENESS OF THE PROGRAM, AND IF SATISFIED; THEN**

- **DIRECT THE CITY DELEGATE TO SUPPORT THE CONTINUATION OF THE LEAGUE GRASS ROUTES NETWORK PROGRAM AT THE MEETING OF THE BOARD OF DIRECTORS ON SEPTEMBER 8, 2007.**

1400 K STREET  
SACRAMENTO, CA 95814  
PH: (916) 658-8200  
FX: (916) 658-8240



WWW.CACITIES.ORG

**A SPECIAL REPORT TO THE CITIES OF CALIFORNIA  
From the League Board of Directors**

*"Celebrating Five Years of Success With The League Grassroots Network Program"*

Dear Colleagues:

The passage of Proposition 1A in 2004 with an 84 percent approval rating represented a milestone for city governments because it stopped the continuing raids by the state on city revenues. This was one of the highest rates of voter approval of any ballot measure in the history of California—a fact many observers attribute to the premium voters place on local public services and the fevered grassroots support that backed the ballot measure.

The overwhelming level of grassroots support in passing Proposition 1A marked a return on a very important investment made by California cities in 2001 to develop a strong and professionally staffed Grassroots Network Program. After five years, this program boasts an impressive track record and is unmatched by few organizations in the nation.

The Grassroots Network Program was originally approved overwhelmingly in 2001. The resolution approved stipulated that the League membership would vote on its continuation following an initial five year pilot period. The League board of directors has scheduled that election for September 8, 2007 at the Annual Conference Business Meeting in Sacramento.

This packet of information is designed to assist your city in making its decision on this question. Please feel free to contact the League staff, any board member or me if you have any questions. We look forward to discussing this issue with you and, if the membership agrees, continuing the excellence in protecting the cities of California that the Grassroots Network Program has helped us achieve.

Sincerely,

Maria Alegria, President  
Mayor, Pinole

Heather Fargo, 2<sup>nd</sup> Vice President  
Mayor, Sacramento

Christopher McKenzie  
Executive Director

Jim Madaffer, 1<sup>st</sup> Vice President  
Council Member, San Diego

Ron Loveridge, Immediate Past President  
Mayor, Riverside

*Put on  
Aug 14  
agenda  
w/ recomm  
to support  
continued  
program*

## Grassroots Network Reauthorization

### Background

In the summer of 2001, the membership of the League held an historic vote to consider amending the League bylaws to approve the establishment of a new program known as the "Grassroots Network," financed in total by a 50% increase in the dues of League member cities. The vote was held by mail ballot, and the support for the proposition was overwhelming: (94%) among the 326 (or 68%) of eligible cities that cast votes by mail ballot. The proposition approved also contained a sunset date, discussed below.

### 2007 Membership Survey

The League engaged APCO Insight, an independent research firm, to conduct a confidential opinion survey to help the League understand members' expectations and attitudes towards the League's legislative and ballot measure advocacy, especially grassroots activities. This is the third in a series of surveys conducted to evaluate the Grassroots Network. A baseline was established in 2001. A survey to measure progress was conducted in 2004. The most recent 2007 survey assesses how members view the contributions of the Grassroots Network before a decision is made about the future of the program at the upcoming Annual Conference. The survey also identifies areas where improvement can propel the program to greater effectiveness.

Randomly selected mayors, council members and city managers were asked to complete the 2007 survey. Each participant had the option of completing the questionnaire in hard copy or online. The findings will allow for statistical comparison among various functional, city size and regional categories. City officials not selected for the sample but who wished to participate were given an opportunity to provide input.

Responses were received from 467 city officials, a strong 31% response rate. The consultant received 257 mailed questionnaires and 210 responses were completed online. Some key findings:

- City officials are more involved with the League than they were in 2004.
- Nine in ten members rate the job the League is doing as excellent or good.
- E-mail is the preferred communication vehicle for receiving information on grassroots action.
- Seven in ten respondents are familiar with the Grassroots Network.
- About three-quarters of respondents say they are familiar with their regional representative.
- Compared to five years ago (prior to the Grassroots Network), 84% of respondents feel that their efforts on pending legislation and state budget issues have become more effective.

## **Vote to Reauthorize Program Set for September 8**

Article XVII of the League bylaws requires that the membership reauthorize the program by no later than December 31, 2007 or it shall be discontinued by December 31, 2008. At its February meeting, the board approved holding that election at the General Assembly of the Annual Conference. This will happen on September 8, 2007. A resolution to be submitted by the board of directors to extend the program is attached for your consideration and approval. Also, attached is a packet of information for your review and approval that will be sent to each member city, including an overview of the results of the latest member satisfaction survey.

## Grassroots Network Program Accomplishments

Since its inception the League's Grassroots Network of 15 field staff have provided critical support on legislative issues as well as ballot measures. The following is a partial list of accomplishments of the Grassroots program during this period.

- **Increased Participation and Effectiveness.** Participation by city officials at League events and activities has increased substantially as a result of grassroots activities and staff. This involvement has led to the League membership having increased effectiveness on city priorities at the state and federal levels. League Conferences and regional Division meetings have increased attendance significantly.
- **Stronger Partnerships.** The League's Grassroots Network Program has strengthened partnerships with many other organizations including organized labor, chambers of commerce and the business community, environmental organizations and other community based organizations, increasing the League's credibility and clout on statewide issues.
- **Credible Threat to Go to Ballot.** Greater participation and improved partnerships have supported fundraising activities for the League's political action committee, CITIPAC. This fundraising effort has strengthened the League's bargaining position and helped establish the organization and its members as "players" on statewide policy issues and ballot measures.
- **Prevented Cuts in City Funding.** The program played a central role in the League's legislative efforts to prevent a state takeaway of local government revenues in the 2002 state budget process. Similar efforts in subsequent years have been successful as well.
- **Retained Local Land Use Authority.** In 2002, 2005, 2006 and 2007 the Grassroots staff organized opposition to help defeat a number of legislative proposals designed to curb local authority on affordable housing development and place into state law severe punitive penalties on local government
- **Protected the Local Sales Taxes.** The program was a key factor in defeating legislation in 2002 to redistribute local sales tax revenues.
- **Promoted Funding for Affordable Housing.** The Grassroots Network staff helped support city efforts to pass Proposition 46 in 2002. This was a statewide bond measure for affordable housing.
- **Protected Transportation Funds.** In 2002, the League Grassroots Network staff also served as a powerful part of the on-the-ground, organizing team for the passage of Proposition 42 on the statewide ballot. This proposition was the first step taken to protect and dedicate sales tax on motor fuels for transportation programs at both the state and local levels.

- **Signature Gathering for Proposition 65.** The League's Grassroots staff coordinated the gathering of over 100,000 signatures to place Proposition 65 on the 2004 state ballot. This measure would have protected local government revenues from further raids by the state legislature and governor. More importantly, it became the critical leverage needed to negotiate Proposition 1A that was ultimately passed by the voters of California.
- **Passed Proposition 1A on the 2004 State Ballot - Saving \$1 Billion Annually.** Almost 85 percent of California voters approved a measure to protect local government sales tax, property tax and VLF revenues on the 2004 state ballot. The Grassroots Network staff played a pivotal role in producing overwhelming editorial support for Proposition 1A across California, building a strong coalition of supporting organizations and community groups, and organizing press opportunities in support of the measure. If Proposition 1A had not been enacted and the legislature continued along its predictable path, we estimate that the cities of California would be losing just over \$1 billion annually, growing over time.
- **ASAE Award of Excellence.** In 2005 the League's Grassroots Network Program received the American Society of Association Executives (ASAE) Award of Excellence for its grassroots campaign on Proposition 1A.
- **Focus on Redevelopment.** The League has established a formal partnership with the California Redevelopment Association designed to build community-based and media support for redevelopment activities in local communities. This partnership relies heavily on the League grassroots network and staff to execute its mission.
- **2004 Infrastructure Bond Measures.** The League's grassroots organization worked on both the legislative passage of the largest infrastructure bond packages ever passed in the nation, as well as the campaign to secure voter approval of Proposition 1A – E and Proposition 84. Proposition 1B alone will pump a minimum of \$1 billion into city street and road repairs over the next few years.
- **NO on Proposition 90 Campaign.** The League's Grassroots Network Program led the field operations against Proposition 90 on the November 2006 ballot. This measure was an extremely destructive proposal that would have dramatically crippled local government land use authority and squandered tax payer money on uncontrolled development. The measure was defeated after a very targeted and strategic campaign effort.
- **Fundraising for CITIPAC.** The Grassroots staff heads regional efforts to raise money for CITIPAC, the political action committee for California's cities. This PAC is used to fund campaigns to pass or oppose ballot measures affecting city priorities.

## Frequently Asked Questions (FAQ's)

**Q: What is the League's Grassroots Network Program?**

**A:** It is a program that was approved in 2001 to better focus the League's lobbying efforts on behalf of cities through a statewide, professional field staff. In concert with city officials, grassroots staff utilizes strategic contacts with key legislators on priority city issues, delivers League messages to appropriate media outlets and organize community-based organizations in support of city priorities.

**Q: Why Did the League Start a Grassroots Program?**

**A:** A strong grassroots program is one of three essential elements needed to achieve success in an organization's lobbying effort. This is especially true in California. The grassroots program was started to strengthen the League's lobbying effort, primarily aimed at stopping the state from taking local government revenues to meet state general fund shortfalls.

**Q: Is the League Grassroots Program Permanent?**

**A:** No. When the League first adopted the grassroots program, the conditions of approval required a review of the program after five years and a subsequent vote of the League membership to approve the program permanently. A membership vote on the program is scheduled for the 2007 League Annual Conference in Sacramento. Each year the board of directors reviews the program to determine if it remains successful.

**Q: Do Other Statewide Associations Have Grassroots Programs?**

**A:** While other associations use grassroots strategies in their organization's lobbying efforts, the investment in the League's grassroots program is unique in its scope and effectiveness in California as well as across the nation. Many other associations contact the League to request information on the Grassroots Network.

**Q: Has the League Grassroots Network Program Been Successful?**

**A:** Three surveys of the League's membership have confirmed a very high rate of satisfaction among the membership for the program. Beyond this, the program was instrumental in the successful passage of Proposition 1A in 2004. This measure prevents the state from taking local government revenues; the program has been successful in other ballot measures including one to protect local government transportation revenues (Prop 42), another to pass a housing bond for affordable housing projects (Prop 46) and the program was a key factor in the defeat of a recent ballot measure (Prop 90) that was a serious threat to local government land use authority. In addition, the program has been successful in numerous battles over legislation in the California state legislature.

**Q: Will A Dues Increase Be Necessary to Extend the Grassroots Network Program?**

**A:** No. The program is funded through dues approved in 2001 to pay for the addition of 15 new professional field staff members. No dues increase will be necessary if the program is extended since its funding is now absorbed by the base League dues.

**Q: Now that Proposition 1A Passed, Do We Need this Program Anymore?**

**A:** Yes. Despite the passage of Proposition 1A in 2004, the legislature has endless avenues to threaten local government authority and revenues. To terminate this program would essentially return the League and the cities of this state back to a position of extreme vulnerability. It would be a big step backward in the development of political clout for the cities of California.

**Q: Has the Grassroots Program Improved the Political Standing of Cities?**

**A:** Yes. When combined with a strong lobbying team and the "credible threat to go to the statewide ballot" on key city issues, the Grassroots Program has improved the capacity of the League to partner with the legislature, governor and other key organizations around the state. These new and stronger relationships have been productive in other arenas, the most important being the League's ability to affect legislation threatening local government authority.

**Q. How Does the League Get City Officials' Feedback on the Program?**

**A:** Since 2001, the League has conducted three membership satisfaction surveys, focused on the perceptions of city officials about the League's programs, particularly the Grassroots Program. The survey completed in spring of 2007 revealed strong support for the program and the League's services. Some highlights are:

- City officials are more involved with the League than they were in 2004.
- Nine in ten members rate the job the League is doing as excellent or good.
- Seven in ten respondents are familiar with the Grassroots Network.
- About three-quarters of respondents say they are familiar with their regional representative.
- Compared to five years ago (prior to the Grassroots Network), 84% of respondents feel that their efforts on pending legislation and state budget issues have become more effective.

**RESOLUTION RELATING TO THE RENEWAL OF THE LEAGUE GRASSROOTS  
NETWORK PROGRAM**

Source: League Board of Directors

Referred to:

**WHEREAS**, until 2004 the cities of California were faced with continual actions by the legislature and the administration to take city revenues and use those revenues to counter deficits in the state general fund; and

**WHEREAS**, this repeated action by the legislature and the administration seriously threatened the ability of local government to deliver essential public services to local communities; and

**WHEREAS**, in 2001 the Board of Directors and membership of the League of California Cities took actions to strengthen the effectiveness of the League and to prevent the year-after-year erosion of local public services; and

**WHEREAS**, the membership of the League overwhelmingly supported the establishment of the League's Grassroots network program and the accompanying dues increase to hire and support 15 new, professional grassroots staff positions in the organization; and

**WHEREAS**, the Grassroots network program in the League has been a key factor in the League's efforts to secure passage of Proposition 1A in 2004 that placed an effective constitutional restraint against the state continuing to take local government revenues to help meet state fiscal problems; and

**WHEREAS**, the League grassroots network program has been effective in other statewide ballot measures battles including Proposition 42 in 2002, protecting transportation money for transportation purposes; and Proposition 46 in 2002, enacting a statewide bond measure for affordable housing; and the most recent defeat in 2006 of Proposition 90 that threatened to squander taxpayer money and negate local land use decision-making authority; and

**WHEREAS**, the League grassroots network program has proven to be an effective tool in support of the League's legislative program; and

**WHEREAS**, the League's grassroots network program is known as one of the preeminent grassroots programs in the country; and

**WHEREAS**, Article XVII, Section 3 (c) of the League bylaws provides that the membership of the League shall be asked to vote before December 31, 2007 on the continuation of the Grassroots program beyond December 31, 2008; and

**WHEREAS**, the League Board of Directors desires to hold this election at the Annual Business Meeting of the League scheduled to be held in on September 8, 2007 in conjunction with the 2007 Annual Conference in Sacramento; and

**WHEREAS**, the League Board of Directors respectfully urges each city to support continuation of the grassroots network program because of its proven effectiveness; and

**WHEREAS**, the extension of the grassroots network program will not cause a dues increase for cities since support for the program is now part of the base budget of the League of California Cities; and now, therefore, be it

**RESOLVED**, that the General Assembly of the League of California Cities, assembled in annual Conference in Sacramento, September 8, 2007, that the Grassroots Network Program, first established by the member cities of the League of California Cities in 2001, be continued and operated in accordance with the bylaws of the League of California Cities.

## **Third and Final Member Satisfaction Survey Results Show High Ratings for the League and the Grassroots Network**

### **Background:**

In just five years, the Grassroots Network has become an integral part of the League's effort to restore and protect local control for California cities. This innovative program put 15 Regional Representatives on the ground across the state in 2002 to bring the presence and impact of cities to bear on the legislative process and statewide ballot measures. The Regional Network is designed to serve as a liaison strengthening the connection between city officials and the League to accomplish common objectives. The League has a collaborative relationship with city officials working to help them focus their message and ensuring an effective role for city officials in the shaping of public policy affecting cities at the state and national level.

Some of the many accomplishments made possible by the Network include the passage of Proposition 1A in 2004 to protect local revenues and the defeat of Proposition 90, a ballot measure that would have seriously eroded land use powers, in 2006.

From the outset, city leaders understood the sizable impact the Network would have in executing the League's mission. However, the League also committed to an independent assessment every few years to measure how well the new program served the organization's members. APCO Insight has just conducted the third and final survey of membership satisfaction with the League and the Network. We had a phenomenal response to the survey and found the results very positive.

### **Results Provide Key Insights into League's Effectiveness:**

APCO's research method included a mixed mode survey with mailings to 1500 randomly selected League members with a sizable response rate. The results show over the course of the three surveys a steady progress in terms of level of awareness of the Grassroots Regional Network and its impact. This is significant because it reflects the thorough approach the League took to develop and implement the Network.

The survey results provide a number of very important and interesting findings. Responders say that the League is accomplishing its mission of advocating on behalf of California cities and protecting city revenues. The percentage of members rating the League's job as excellent has more than doubled since the first survey in 2001. The three surveys also show that our members have become more involved with the League over the years.

Two of the most important functions of Regional Representatives serve is forming coalitions and organizing rapid response teams to address legislation. A majority of responders reported the Network plays a critical role in defeating challenges to local control and imposing unfunded mandates on local government. Almost 70% were familiar with the Network and of those responders 95% had a favorable impression of the program. And on a scale of one-to-10, the

program was given a score of 8.4 for effectiveness of forming coalitions that support legislation that benefits all cities.

### **Testimonials Show Satisfaction with Network's Impact:**

Multiple responders mentioned that the Network gives cities a unified voice in Sacramento. Here is a selection of a few things the responders had to say about how their cities have benefited from the Grassroots Network Program.

"We're a tiny city and therefore must have partners in whatever programs/ideas we want to see move forward. The League provides a forum for us to accomplish this. Without the League and its activities we would have little if any impact on the state."

"Legislature awareness and clarification has been most beneficial. 1A campaign was the most significant contribution to our town's vitality."

"Keeping us current, involved, and tuned in."

"Interaction with our League representative has always been of tremendous value. She's always available and gets us the info quickly and always keeps us informed."

"Our city and our region have benefited greatly due to increased projections for local revenues. Also, the increased relationships which have developed, further our goals."

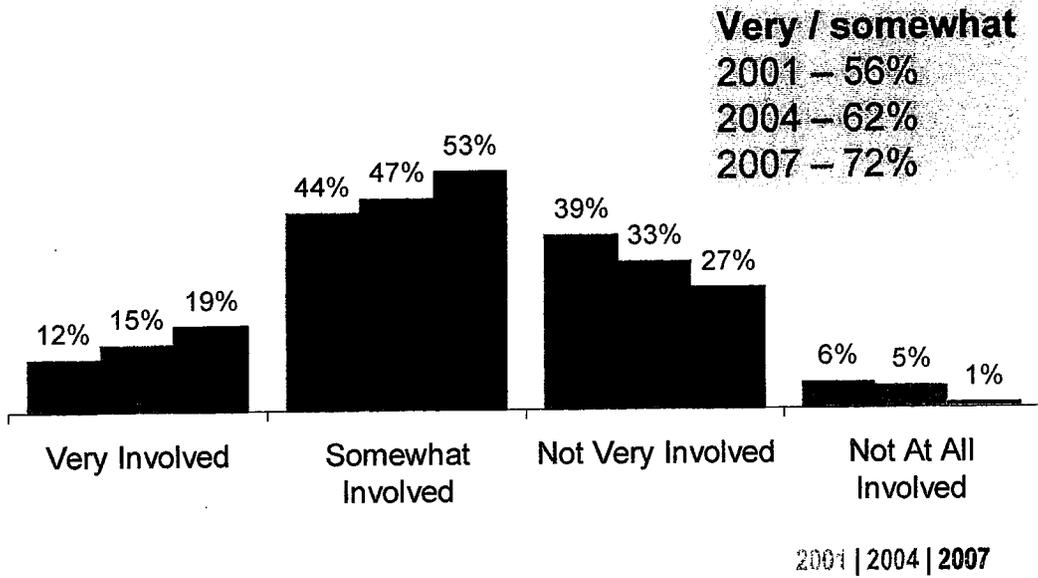
"Yes, the city's awareness and the response to the legislature has been dramatically improved with the Grassroots Network. I don't know how we could exist without it."

"Proposition 1A was awesome and would not have happened without the Network."

### **How this Report will be Used in the Future:**

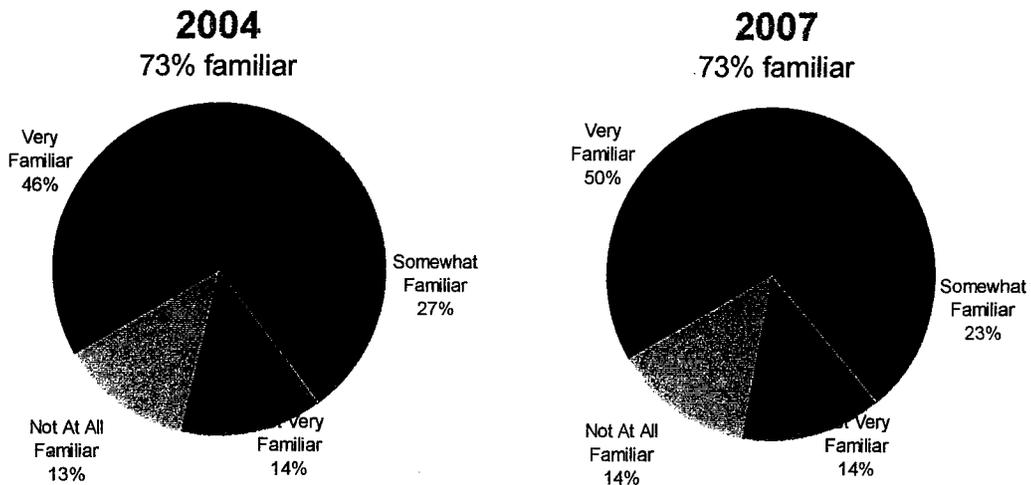
Now that the third and final APCO survey is complete city officials should be impressed with the assessment of the Network. The accomplishments of the Network as communicated by a majority of survey responders, suggests that it is making a substantial difference. In addition to the overwhelming responses and satisfaction, there were some comments on how our organization can improve. This information is valuable and will help us make the program even stronger, ensuring that the needs of all of our members are met. We are committed to continuing to improve the Network and wish to thank everyone who participated in this process.

Members have become more involved over the years



Q3. In general, how involved are you, personally, with the League of California Cities?

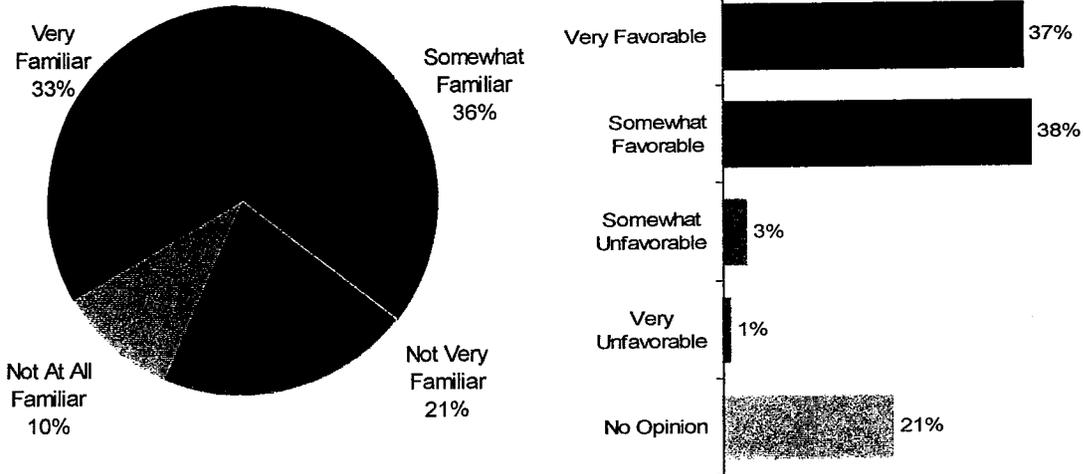
Regional Representative familiarity steady



Q15. How familiar are you with your Regional Representative?

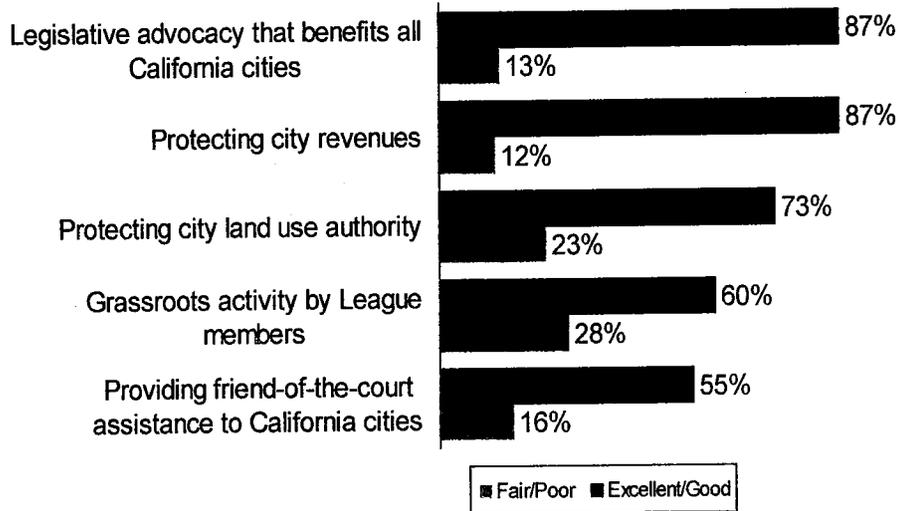
Not asked in 2001

CPA Familiarity & favorability high



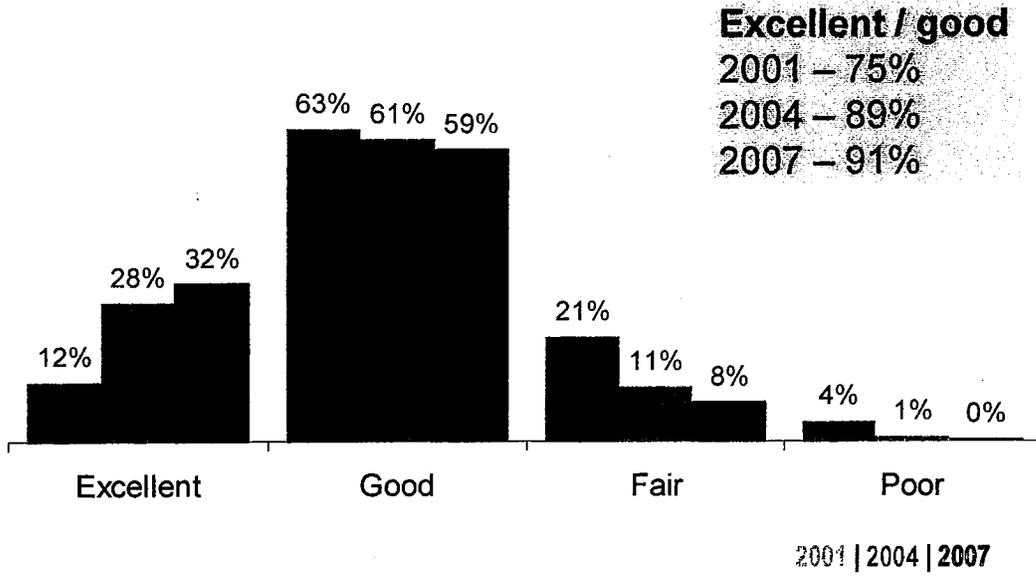
Q13. How familiar are you with the Grassroots Network?  
 Q14. From what you know, what is your impression of the Grassroots Network?

Rating the League on working with cities



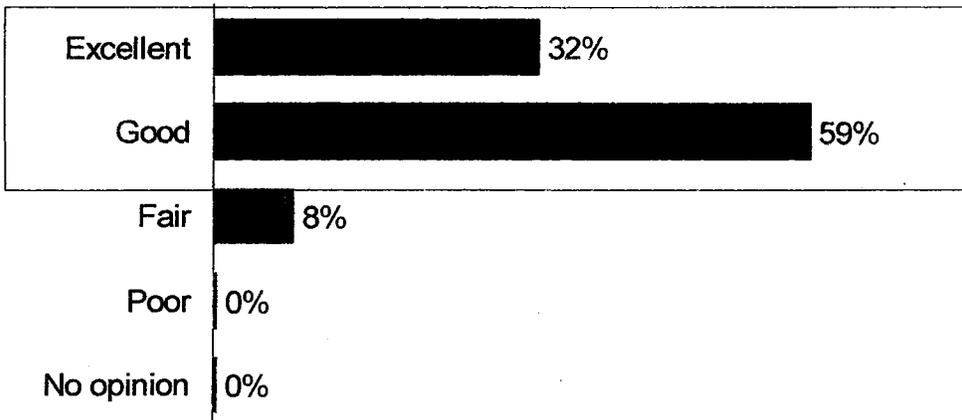
Q2. How do you rate the job that California Cities and the League are doing in working with California cities?

League's job approval continues to rise & strengthen



Q1. Generally speaking, how do you rate the job the League of California Cities is doing in working with California cities?

League job approval is very high



Q1. Generally speaking, how do you rate the job the League of California Cities is doing in working with California cities?

ITEM NO: I-13  
APPROVE AMENDMENT TO LEAGUE OF  
CALIFORNIA CITIES BY-LAWS TO  
IMPLEMENT "GRASSROOTS NETWORK"  
JUNE 26, 2001

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER



**SUMMARY:**

Vice Mayor Betty Pryatel serves as the City representative to the League of California Cities and has previously explained the need for cities to become more active at the local level in explaining the erosion of local control as the State Legislature and Governor assume greater and greater control of City finances and regulation of City basic services.

The League of California Cities Board of Directors, comprised almost entirely of local elected City Council Members and Mayors, has been working for sometime on a "Grassroots Network". This Network would add the coordination of City public information efforts in informing the local voters of the dangers about pending State Legislation, which would erode "local control", and therefore, local freedoms.

The City of Corning has been fortunate to have two State Legislators, both Senator Maurice Johannessen and Assemblyman Dick Dickerson, who support "local control" and have worked hard to prevent the State from centralized decision making in Sacramento.

Unfortunately, many other State Legislators in other areas do not share this same trust in the people and in locally elected officials. This League of California Cities "Grassroots Network" has been developed to increase the City's clout with the Legislature.

The League dues would be increased for the City of Corning from the current \$2,004 to \$3,241, an annual increase of \$1,197. This will raise an additional 1.6 million dollars from all of the cities in California and better help the cities to get their message out. As a comparison, the League notes that the local Sales and Use Taxes currently at risk of being diverted exceed 3.8 billion dollars. The City's long-standing Vehicle License Fees total 1.6 billion dollars. Though the Legislature has made up the reduction that they have made in that Tax, the Governor has already threatened to divert that money from the cities to his other programs.

Cities simply cannot compete against the large well organized political committees of the Public Employee Unions and other lobbyists, this Program is designed to harness the power of the local people in an effort to retain local control.

We have been asked to authorize the City's League representative, Betty Pryatel, to execute the attached ballot, voting yes on the change to the League By-Laws.

**RECOMMENDATION:**

**MAYOR AND COUNCIL DIRECT BETTY PRYATEL, AS THE CITY'S LEAGUE OF CALIFORNIA CITIES REPRESENTATIVE, TO VOTE YES ON THE BY-LAWS AMENDMENT, SUPPORTING THE GRASSROOTS PROGRAM, AND DIRECT THE CITY CLERK TO RETURN THE BALLOT, ALONG WITH A CERTIFIED COPY OF THE MINUTE ACTION.**

**League of California Cities  
Ballot on Grassroots Network**

City of \_\_\_\_\_

Does your city vote to approve the addition of article XVI to the League's bylaws relating to the establishment of a League Grassroots Network (attached as Attachment A and incorporated by reference in this ballot), along with the dues schedule (attached as Attachment B and also incorporated by reference in this ballot)?

Yes

No

Ballot returned by:

\_\_\_\_\_ City Official Name

\_\_\_\_\_ City Official Title

**Ballots must be returned by First Class Mail and postmarked no later than July 6, 2001.**

Return ballots to:

League of California Cities  
1400 K Street, 4<sup>th</sup> Floor  
Sacramento, CA 95814  
Attention: Counting Committee

# **Attachment A: Proposed Addition to League Bylaws**

## **Article XVI: Establishment and Financing of Grassroots Network**

### **Section 1: Enhancement of Advocacy Efforts.**

To enhance the League's advocacy efforts on behalf of cities, the League hereby establishes a Grassroots Network. The Grassroots Network consists of a series of field offices throughout California, responsible for coordinating city advocacy efforts and promoting statewide League policy priorities.

### **Section 2: Dues Increase**

**(a) Initial Financing.** The dues increase approved concurrently with the addition of Article XVI shall finance the League's Grassroots Network for the second half of 2001 and for 2002. The increase shall be used exclusively to finance the Grassroots Network.

**(b) Continued Financing.** Any subsequent dues increases shall occur in accordance with Article IV.<sup>1</sup>

### **Section 3: Accountability**

**(a) Annual Goal-Setting and Performance Assessment.** The League Board shall set long-term goals and annual objectives for the League's Grassroots Network. The League Board shall periodically report to the League's Member Cities on the Grassroots Network's performance in meeting those goals and objectives.

**(b) Board Discontinuance.** If at any time the League Board finds the Grassroots Network is not meeting its objectives on behalf of cities, the League Board may discontinue the Grassroots Network.

**(c) Membership Vote on Program Continuation.** On or before December 31, 2007, the Board shall ask Member Cities to vote on whether to continue the Grassroots Network beyond December 31, 2008.<sup>2</sup>

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<sup>1</sup> *Explanatory Note:* "Article IV" is the existing section of the League's bylaws, which provide for 1) a two-thirds vote of approval by the League board for all dues increases as well as 2) division ratification of dues increases in excess of the Consumer Price Index. Article IV also caps individual city dues increases at \$5,000 per year.

<sup>2</sup> The League's bylaws provide that a majority of votes cast is necessary for decision on League votes. See Article XII, § 4.

# League of California Cities Ballot on Grassroots Network

City of Corning

Does your city vote to approve the addition of article XVI to the League's bylaws relating to the establishment of a League Grassroots Network (attached as Attachment A and incorporated by reference in this ballot), along with the dues schedule (attached as Attachment B and also incorporated by reference in this ballot)?

Yes

No

Ballot returned by:

Betty M. Pagatel City Official Name

Vice Mayor City Official Title

Ballots must be returned by First Class Mail and postmarked no later than **July 6, 2001**.

Return ballots to:  
  
League of California Cities  
1400 K Street, 4<sup>th</sup> Floor  
Sacramento, CA 95814  
Attention: Counting Committee

# **Attachment A: Proposed Addition to League Bylaws**

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<sup>2</sup> The League's bylaws provide that a majority of votes cast is necessary for decision on League votes. See Article XII, § 4.

**Attachment B:  
Proposed Dues to Establish the Grassroots Network**

				(A)	(B)	(C)	(D)	(E)
				Base Dues Paid in 2001	Additional Dues for Grassroots Last half of 2001	Base Dues for 2002 (Est.) [A + 4%]	Annual Dues for Grassroots Network 2002 (Est.) [B x 2 + 4%]	Total Dues Including Grassroots Network 2002 (Est.) [C + D]
For cities having a population of:								
1	to	500	...	\$37	\$10	\$39	\$20	\$59
501	to	600	...	99	26	103	54	157
601	to	700	...	197	52	205	108	312
701	to	800	...	216	57	225	118	342
801	to	900	...	259	68	269	141	410
901	to	1,000	...	317	83	330	173	503
1,001	to	1,250	...	494	130	514	270	784
1,251	to	1,500	...	611	160	635	334	969
1,501	to	1,750	...	727	191	756	397	1,152
1,751	to	2,000	...	865	227	900	473	1,373
2,001	to	2,250	...	921	242	958	503	1,461
2,251	to	2,550	...	1,020	268	1,061	557	1,618
2,501	to	2,750	...	1,078	283	1,122	589	1,710
2,751	to	3,000	...	1,176	309	1,223	642	1,865
3,001	to	4,000	...	1,316	346	1,369	719	2,088
4,001	to	5,000	...	1,570	412	1,633	857	2,490
5,001	to	7,500	...	2,044	536	2,125	1,116	3,241
7,501	to	10,000	...	2,359	619	2,453	1,288	3,741
10,001	to	15,000	...	2,848	747	2,961	1,555	4,516
15,001	to	20,000	...	3,279	861	3,411	1,791	5,201
20,001	to	25,000	...	4,105	1,078	4,269	2,241	6,511
25,001	to	30,000	...	4,930	1,294	5,127	2,692	7,818
30,001	to	40,000	...	6,068	1,593	6,311	3,313	9,624
40,001	to	50,000	...	7,382	1,938	7,677	4,031	11,708
50,001	to	60,000	...	8,504	2,232	8,844	4,643	13,487
60,001	to	70,000	...	9,346	2,453	9,720	5,103	14,823
70,001	to	80,000	...	9,817	2,577	10,210	5,360	15,570
80,001	to	90,000	...	10,464	2,747	10,883	5,714	16,597
90,001	to	100,000	...	11,464	3,009	11,923	6,260	18,182
100,001	to	125,000	...	13,075	3,432	13,598	7,139	20,737
125,001	to	150,000	...	14,392	3,778	14,968	7,858	22,826
150,001	to	200,000	...	16,357	4,294	17,011	8,931	25,942
200,001	to	500,000		17,176	4,509	17,863	9,378	27,241
			Plus	819	215	852	447	1,299
					per each full 10,000 of population over 200,001			
500,001	to	640,000		41,693	10,944	43,361	22,764	66,125
			Plus	757	199	787	413	1,201
					per each full 10,000 of population over 500,001			
Over		640,000		51,950	13,637	54,028	28,365	82,393

CORNINGS

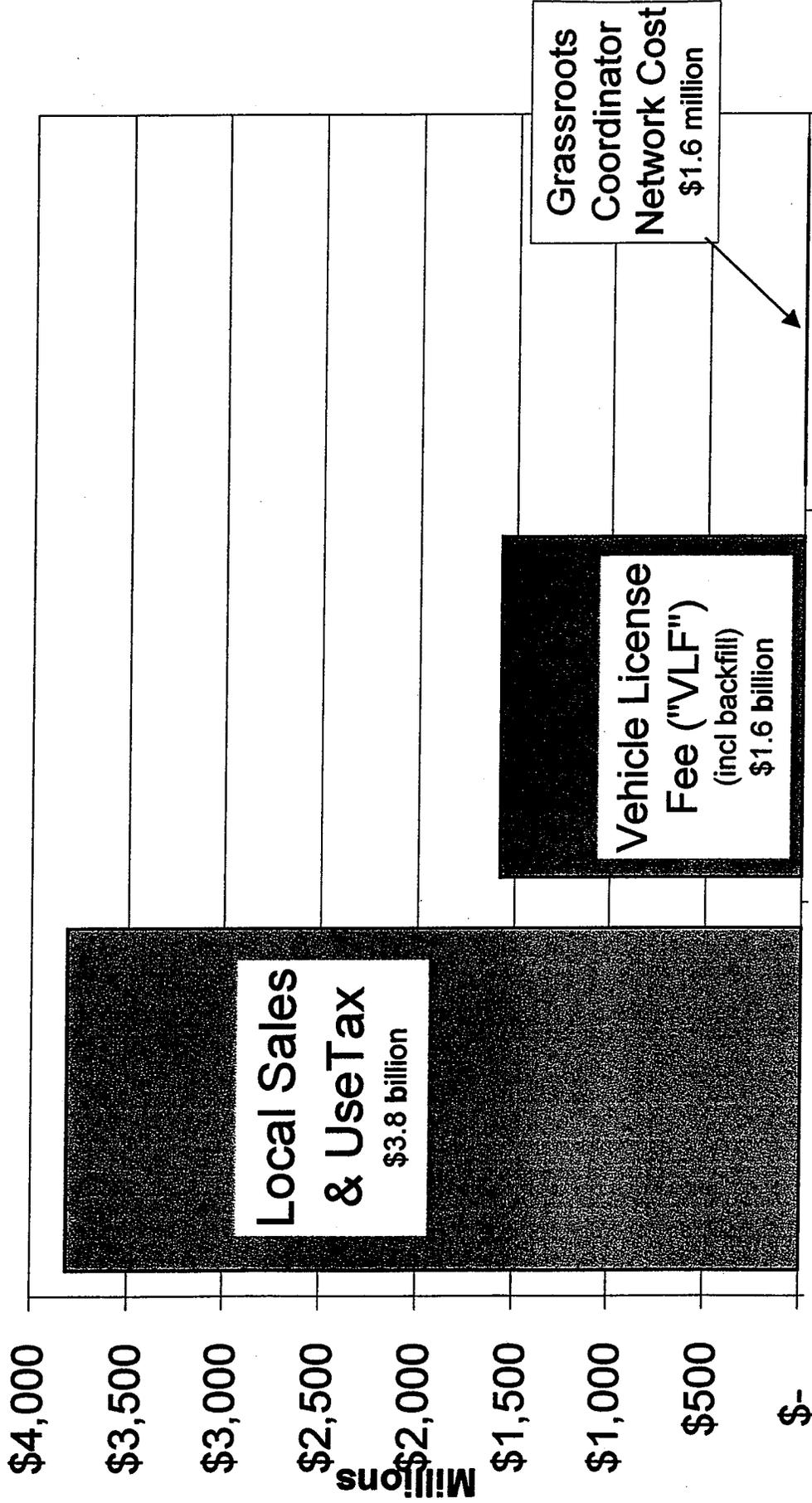
INCREASES  
1,197

For purposes of establishing the grassroots network, the \$5,000 dues cap in League bylaws article IV, section 2, is suspended for the years 2001 and 2002. The dues cap will apply to base dues without interruption and will apply to total dues in year 2003 and years following.

The League board will consider in September whether a cost-of-living adjustment for dues will be needed in 2002. This table shows 2002 dues with a cost-of-living adjustment of 4%.

# What's At Stake: City Sales Tax and VLF

## Revenues Far Exceed Grassroots Network Cost



All measures include the City & County of San Francisco  
 Source: Computations by Coleman Advisory Services using State Dept of Finance population estimates, ERAF data supplied by County Auditors pursuant to Chapter 84 Statutes of 1999, VLF estimates based on Governor's Budget



# Grassroots Network

## Overview

### Purpose

City officials have experienced deep frustration in recent years as the state government has amassed more resources and power at the expense of local government services. The League has a solid reputation as an advocate of city interests, but in the new era of term limits, traditional lobbying methods are often a poor match for grassroots campaigns and financial contributions by other competing interests. Many organizations have already responded to the new political reality in Sacramento by investing in a stronger grassroots organization, including the powerful education lobby, which recently launched a new, high profile and well-funded grassroots organization called EdVoice. The League now has to respond in kind to this new climate by building a solid grassroots network to coordinate city officials' efforts locally to influence legislators, their staff, potentially helpful community groups, and the news media.

### Major Elements

The Network would consist of 10 field offices that would be staffed by 14 new and 3 existing staff (15 coordinators/2 support). The coordinators would work with city officials and the regional divisions of the League to promote key League legislative priorities with legislators, district staff, local media and other supporting community groups. They would arrange meetings, plan news conferences, organize letter writing and media campaigns, and coordinate grassroots efforts with community groups with similar agendas. In short, they would increase the impact of the League's 16 regional divisions and the already busy city officials in each division on the state legislature's and governor's decisions affecting cities.

### Cost

The Network would cost cities an additional \$1.6 million each year in dues. This is the equivalent of four one hundredths of one percent (0.04%) of the \$3.8 billion cities collect each year in sales and use taxes, and about one tenth of one percent of the \$1.57 billion cities receive each year in VLF revenues. Most observers believe both revenue sources could become victims of legislative raids in the next recession. Individual city costs for the Network will vary depending on city population. For example, a city of 50,001 to 60,000 population would pay an additional \$4,643. Such a dues increase will require amendment of the League bylaws approved by no less than 2/3 of the voting League membership.

### Membership Review

The idea of the Grassroots Network originated with the City Managers Department and was more fully developed by a special Task Force appointed by the League board of directors. Information on the program was developed and disseminated to the full League leadership ( board, divisions, departments, policy committees and caucuses), as well as to every city manager. Dozens of presentations on the proposal were made to each League division, many departments, and to most of the area city manager groups throughout the state.

### Accountability to the Membership

Based upon membership input, the Task Force recommended, and the board adopted, significant changes to the original proposal. These include: establishing long-term goals, annual program objectives, and regular reports to the membership; an unbiased, professional evaluation three times during the first five years; and a vote of the membership after five years to continue the program. Under the League's current bylaws, the board may also vote to discontinue the Grassroots Network at any time.

### Next Steps

Cities are now asked to vote to approve the addition of article XVI to the League's bylaws relating to the establishment of the Grassroots Network, along with a new increased dues schedule to pay for the program. A ballot will be sent to each city. Ballots returned to the League must be postmarked no later than July 6, 2001.

*Revised 05/07/01*



# Grassroots Network

## *Frequently Asked Questions*

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### What is the Grassroots Coordinator Network?

The Grassroots Coordinator Network would consist of 10 field offices staffed by 14 new and 3 existing staff who would serve as grassroots coordinators. Their job would be to work with city officials and the regional divisions of the League to aggressively promote key League legislative priorities with legislators, district staff, local media and other supporting community groups.

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### Why do we need a Grassroots Network?

The Network proposal was developed by a task force (see page 4 for a list of task force members) authorized by the League Board of Directors as part of its strategic planning process. It responds to the deep frustration of many local officials about the cities' loss of political clout, compared with other, better-positioned interest groups that contribute millions of dollars to campaigns.

The concept of establishing local field offices is used very successfully by political campaigns, as well as by teachers, labor and other statewide membership organizations. These groups find that a network of field offices is a well-tested means to communicate with a dispersed membership, and to mobilize local support for the organization's causes. A recent survey by researchers at Wake Forest University found that key congressional staff, as well as government and public affairs executives, ranked grassroots activities as more effective in influencing the outcome of legislation than corporate or contract lobbying, campaign contributions or advocacy advertising. California's powerful education lobby must agree: they recently launched a new, high profile and well-funded grassroots organization called EdVoice. These are the interests against which the League must compete in Sacramento.

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### How will cities benefit from this proposal?

The goal of the Grassroots Network is to focus on major issues of concern to all cities, such as fiscal reform, increased funding for transportation and local control. Cities will benefit from the increased visibility of city issues in local and statewide media, and by holding legislators accountable back home for the votes they cast in Sacramento.

The potential payback for this investment is enormous. For example, on a statewide basis the proposed \$1.6 million dues increase needed to pay for the network is equivalent to only **four one hundredths of one percent (0.04%)** of the annual \$3.8 million cities receive in sales and use taxes. It is **one tenth of one percent of the \$1.57 billion** cities receive each year in VLF revenues. Portions of both VLF and sales and use tax revenues are at risk from legislative raids if the state suffers another recession.

The costs are also relatively small when compared to the expenditures made by organizations that compete with cities and the League for the allocation of dollars in Sacramento. For example, the 1999-2000 legislative session just two of the statewide public employee unions' that sponsored or lobbied for SB 402 (the binding arbitration bill) reported spending about \$3.1 million in campaign contributions to legislators, candidates for statewide office or

current statewide office holders, in addition to their expenditures for in-house or contract lobbying. During the same period, the California Teachers Association, which competes very effectively for funding in Sacramento, reported spending approximately \$2.7 million on lobbying expenses on education issues. In the same period, the CTA also spent approximately \$6.3 million on campaign contributions to legislators, candidates for statewide office and current statewide office holders, and \$35.2 million on initiative campaigns to further advance their policy agenda.

### **What would the grassroots coordinators do?**

The coordinator's role is to increase the impact of the League's 16 regional divisions, by helping busy city officials focus strategic attention on state legislators' and the governor's decisions affecting cities. The coordinators will work to build relationships with local elected and appointed officials, local media, and other individuals and organizations in the region who might be called upon to be part of a local coalition on a particular League initiative or pending legislation.

The coordinators' would:

- Arrange meetings for city officials with legislators, plan news conferences, organize letter writing and media campaigns, and coordinate grassroots efforts with community groups with similar agendas.
- Support mayors, council members and city managers in drafting sample letters from cities; and train city staff on understanding and accessing the legislative process.
- Provide regular presentations on legislative developments and insight into the political dynamics influencing legislative developments.
- Meet regularly with legislative staff, media representatives and community groups about the League's legislative priorities.

### **What kind of person will be hired to staff the Network?**

Everyone associated with this project has concluded that the best way to make this Network effective is to hire seasoned, professional, political organizers, not policy analysts or technical people right out of college. The budget provides an attractive salary and benefit package to do this. In addition to reassigning some League staff, we expect to recruit savvy political people who have worked on legislative or local elections, staffed legislative offices, or worked in public affairs or campaign consulting firms.

### **Where will the field offices be located?**

The 10 field offices would be located around the state to ensure that coordinators are available to serve each of the League's 16 geographic divisions, while still balancing the need to maintain close contact with legislative districts and to be accessible to all cities. A map of the distribution by region is available in the information packet developed by the League. The League will send out Requests for Proposals (RFPs) to solicit interest by cities in hosting a coordinator. The goal will be to achieve the highest impact on League lobbying and greatest visibility among members, while still keeping expenses as low as possible.

## **How does the Network relate to the ABC effort?**

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Action for Better Cities was created to make expenditures and engage in "political" activities such as statewide initiative campaigns. Recently, through in-kind contributions of staff time and strategic counsel, ABC was able to play a major role in helping to defeat Proposition 37, the initiative that would have severely limited cities' abilities to impose fees to support local regulatory activities and provide services. While both the proposed Network and ABC share a similar objective, namely to gain more political clout for cities, the Network coordinators will focus on organizing local activities in support of League legislative positions. ABC will lead any initiative effort in support of fiscal stability and similar objectives.

## **Our city already pays a lobbyist. Why do we need this network too?**

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The Network doesn't replace the ongoing need to have a strong lobbying presence in Sacramento. (In fact, part of the task force recommendation which has been approved by the League Board of Directors is to set aside at least \$50,000/year in the budget to hire contract lobbyists in Sacramento to assist League staff at strategic times on some key issues.) Cities that currently have their own contract or in-house lobbyist will probably continue to find that having their own representation makes sense, for two reasons.

First, the League's lobbying program represents the interests of all 476 cities. It lobbies the legislature on matters of statewide importance to cities, and cannot provide the representation needed to address the individual needs of cities or even a single region. Second, the grassroots coordinators will be networking and organizing people, not lobbyists. This work will support and enhance the efforts of all city lobbyists, regardless of whether they are contractors or in-house staff. Several prominent contract lobbyists who represent individual cities have commented that they see the network proposal as complementary to their ability to represent their clients.

## **What criteria will be used to measure the Network's effectiveness?**

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The League board specified that, if the Network were approved by the membership, the board would set both long-term goals and annualized objectives for the program and report them to the membership. The board also required that the League engage the services of a consultant to conduct a professional membership survey that establishes a base line of information about city officials' perceptions of the effectiveness of the League's legislative advocacy efforts and the relative level of involvement of city officials in support of that advocacy work. The board's intention is to repeat that survey at the end of year three and following year five, comparing changing attitudes and levels of efforts.

## **How will the League be held accountable for the Network's success or failure?**

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In addition to the survey to assess members' perceptions and actual involvement in grassroots activities, the board also directed the staff to (1) establish a separate Grassroots Network account in the League budget, so that members can track Network expenses; (2) publish an annual legislative voting records report, including a ranking of legislators and the Governor on key city issues; (3) report board goals and annual legislative and policy objectives to the membership; (4) provide regular reports at the Executive Forum, Annual Conference and League department and division meetings; and (5) provide periodic reports to the membership.

## **Will this new program have a sunset date?**

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On or before the end of the sixth year of the program (December 31, 2007), the board will ask the membership to vote on the question of continuing the program. If the membership votes against the program continuation, the Network would be shut down, and cease operations by no later than the end of the seventh year (December 31, 2008).

## What will it cost?

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The estimated annualized cost is \$1.6 million, spread among all member cities. This estimate is based upon the following assumptions:

- Several current League staff members will be reassigned. Approximately 14 new staff will be hired.
- Much of the cost for the individual offices will be subsidized by the cities where the office is located, for example, by making office space and support staff available within a city facility.

## How will costs be distributed?

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Costs would be distributed among all cities based upon the League's dues structure, which is based on population. Some small cities pay only a few hundred dollars, while the largest cities pay tens of thousands of dollars. The median dues statewide are currently about \$4,930. The Network would increase median dues by approximately \$2,588.<sup>2</sup>

## When would a dues increase start?

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If the membership votes to approve the bylaw amendment the proposed dues increase would be effective on July 1, 2001.

## Grassroots Lobbying Task Force

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Harriet Miller, *Mayor, Santa Barbara - Chair*  
John Thompson, *City Manager, Vacaville, and President of the City Managers' Department - Vice Chair*  
Eileen Ansari, *Council Member, Diamond Bar*  
Harry Armstrong, *Council Member, Clovis*  
Lee Ann Garcia, *Council Member, Grand Terrace*  
Tom Haas, *City Attorney, Walnut Creek*  
Jim Marshall, *City Manager, Merced*  
Patsy Marshall, *Council Member, Buena Park*  
Dave Mora, *City Manager, Salinas*  
Kevin O'Rourke, *City Manager, Fairfield*  
Susan Pepler, *Council Member, Redlands*  
Greg Pettis, *Council Member, Cathedral City*  
Mike Siminski, *Council Member, Lompoc*  
Armour Smith, *Vice Mayor, Modesto*  
Anne Solem, *Council Member, Mill Valley*  
Richard Tefank, *Former Chief of Police, Buena Park*  
Ruth Vreeland, *Council Member, Monterey*

## Endnote

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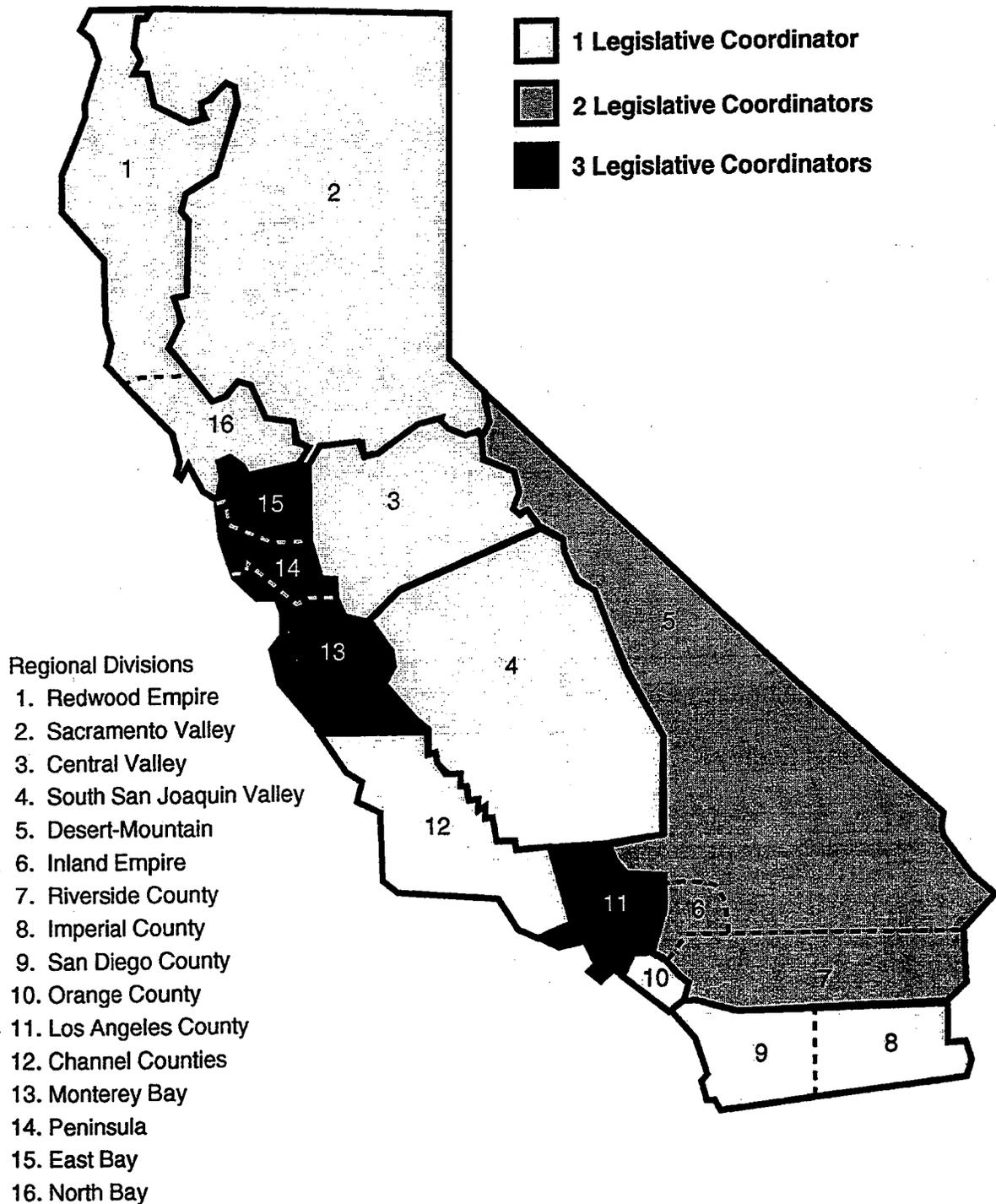
<sup>1</sup> The California Professional Firefighters Association and the Police Officers Research Association of California.

<sup>2</sup> For purposes of establishing the grassroots network, the \$5,000 dues cap in League bylaws article IV, section 2, is would be suspended for the years 2001 and 2002. The dues cap will apply to base dues without interruption and will apply to total dues in year 2003 and years following.



# Grassroots Network

## *Proposed Distribution of Staff Among League Divisions*





# Grassroots Coordinator Network

## *Proposed Staff Assignments: Cities and Legislative Districts*

DIVISION

# STAFF

# CITIES

#LEG. DIST.

DIVISION	# STAFF	# CITIES	#LEG. DIST.
North Bay & Redwood Empire	1	46	6
Sacramento Valley	1	58	8
South San Joaquin	1	37	7
Central Valley	1	26	4
Riverside, Inland Empire, Desert Mtn.	2	54	13
Orange County	1	34	10
Los Angeles County	3	86	33
Channel Counties	1	24	6
Peninsula, East Bay, Monterey Bay	3	86	23
San Diego, Imperial County	1	25	10

**ITEM NO. H-19  
LEAGUE OF CALIFORNIA CITIES  
ANNUAL MEETING, POLICY  
RESOLUTIONS – REVIEW AND  
GIVE DIRECTION TO CITY  
DELEGATE.  
AUGUST 14, 2007**

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER



**SUMMARY:**

Annually the League of California Cities Policy Committees prepare Policy Resolutions and receive them from Cities in order to establish or re-affirm League Policy on a variety of City issues.

The League has forwarded the attached packet to the City with the hopes that City Council's will discuss and give direction to the city's delegate to the League General Assembly.

The League Conference is September 5, 2007 through September 8, 2007 in Sacramento. The Council has this City Council meeting and August 28, 2007 meeting to discuss these items. Staff recommends that the Council review and consider the Resolutions and give final direction to the City's Delegate and Alternate at the August 28, 2007 City Council meeting.

**RECOMMENDATION:**

**MAYOR AND COUNCIL MEMBERS CONSIDER THE RESOLUTIONS AND EACH RESOLUTIONS IMPACT UPON THE CITY OF CORNING AND GIVE VOTING DIRECTION TO THE CITY'S DELEGATE AND ALTERNATE TO THE LEAGUE OF CALIFORNIA CITIES GENERAL ASSEMBLY.**

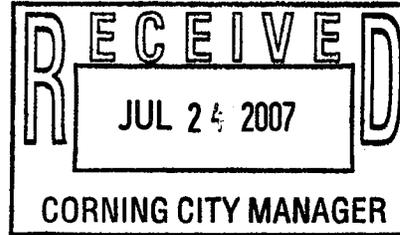
1400 K STREET  
SACRAMENTO, CA 95814  
PH: (916) 658-8200  
FX: (916) 658-8240

*For Discussion  
Agenda  
Aug 14TH*



WWW.CACITIES.ORG

July 23, 2007



TO: Mayors, City Managers and City Clerks  
League Board of Directors  
General Resolutions Committee Members  
Members, League Policy Committees to Which Resolutions Are Referred

RE: Annual Conference Resolutions Packet  
Notice of League Annual Meeting

Enclosed please find the 2007 Annual Conference Resolutions packet.

**Annual Conference in Sacramento.** This year's League Annual Conference will be held September 5-8 at the Sacramento Convention Center. The conference announcement has previously been sent to all cities and we hope that you and your colleagues will be able to join us. More information about the conference is available on the League's website at [www.cacities.org/ac](http://www.cacities.org/ac). We look forward to welcoming city officials to the conference.

**Annual Business Meeting - Saturday, September 8, 8:30 a.m.** The League's Annual Business Meeting will be held at the Hyatt Regency Hotel, located across from the Sacramento Convention Center.

**Resolutions Packet.** At the Annual Conference, the League will consider the four resolutions introduced by the deadline, Friday, July 6, 5 p.m., for submittals by regular mail, or Saturday, July 7, midnight, for submittals by email or fax. These resolutions are included in this packet. We request that you distribute this packet to your city council.

We encourage each city council to consider the resolutions and to determine a city position so that your voting delegate can represent your city's position on each. A copy of the resolutions packet is posted on the League's website for your convenience: [www.cacities.org/resolutions](http://www.cacities.org/resolutions).

This resolutions packet contains additional information related to consideration of the resolutions at the Annual Conference. This includes the date, time and location of the meetings at which resolutions will be considered.

**Voting Delegates.** Each city council is encouraged to designate a voting delegate and two alternates to represent their city at the Annual Business Meeting. A letter asking city councils to designate their voting delegate and two alternates has already been sent to each city. Copies of the letter, voting delegate form, and additional information are also available at: [www.cacities.org/resolutions](http://www.cacities.org/resolutions).

**Please Bring This Packet to the Annual Conference  
September 5-8 — Sacramento**

## I. INFORMATION AND PROCEDURES

**RESOLUTIONS CONTAINED IN THIS PACKET:** This year, four resolutions have been introduced for consideration by the Annual Conference and referred to the League policy committees. The League bylaws provide that resolutions shall be referred by the president to an appropriate policy committee for review and recommendation. Resolutions with committee recommendations shall then be referred to the General Resolutions Committee at the Annual Conference.

**POLICY COMMITTEES:** Four policy committees will meet at the Annual Conference to consider and take action on resolutions referred to them. They are: Administrative Services; Community Services; Housing, Community and Economic Development; and Public Safety. The committees will meet on Wednesday, September 5, at the Hyatt Regency Hotel, Regency Ballroom, located across from the Sacramento Convention Center. Please see page iii for the meeting schedule. The sponsors of the resolutions were notified of the time and location of the meeting.

In addition, Employee Relations, Environmental Quality, and Revenue and Taxation will meet at the Annual Conference, even though no resolutions were referred to them. (Transportation, Communication & Public Works will not meet at the Annual Conference.)

**GENERAL RESOLUTIONS COMMITTEE** will meet at 1:30 p.m., on Friday, September 7, at the Sacramento Convention Center (Rooms 317-318), to consider the reports of the four policy committees regarding the four resolutions. This committee includes one representative from each of the League's regional divisions, functional departments, standing policy committees, as well as other individuals.

**ANNUAL BUSINESS MEETING AND GENERAL ASSEMBLY** will be held at 8:30 a.m. on Saturday, September 8, at the Hyatt Regency Hotel, Regency Ballroom, located across from the convention center.

**PETITIONED RESOLUTIONS:** For those issues that develop after the normal 60-day deadline, a resolution may be introduced with a petition signed by designated voting delegates of 10 percent of all member cities (48 valid signatures required) and presented to the Voting Delegates Desk no later than 24 hours prior to the time set for convening the Annual Business Session of the General Assembly. This year, the deadline is 8:30 a.m., Friday, September 7. If the petitioned resolution is substantially similar in substance to a resolution already under consideration, the petitioned resolution may be disqualified by the General Resolutions Committee.

Resolutions can be viewed on the League's website: [www.cacities.org/resolutions](http://www.cacities.org/resolutions).

Any questions concerning the resolutions procedure may be directed to Linda Welch Hicks at the League office: [lhicks@cacities.org](mailto:lhicks@cacities.org) or (916) 658-8224.

## II. GUIDELINES FOR ANNUAL CONFERENCE RESOLUTIONS

Policy development is a vital and ongoing process within the League. The principal means for deciding policy on the important issues facing cities and the League is through the League's eight standing policy committees and the board of directors. The process allows for timely consideration of issues in a changing environment and assures city officials the opportunity to both initiate and influence policy decisions.

Annual conference resolutions constitute an additional way to develop League policy. Resolutions should adhere to the following criteria.

### **Guidelines for Annual Conference Resolutions**

1. Only issues that have a direct bearing on municipal affairs should be considered or adopted at the Annual Conference.
2. The issue is not of a purely local or regional concern.
3. The recommended policy should not simply restate existing League policy.
4. The resolution should be directed at achieving one of the following objectives:
  - (a) Focus public or media attention on an issue of major importance to cities.
  - (b) Establish a new direction for League policy by establishing general principals around which more detailed policies may be developed by policy committees and the Board of Directors.
  - (c) Consider important issues not adequately addressed by the policy committees and Board of Directors.
  - (d) Amend the League bylaws.

**III.  
LOCATION OF MEETINGS**



**Policy Committee Meetings**  
Wednesday, September 5, 2007  
**Hyatt Regency Hotel (Regency Ballroom)**  
*(Located across from the Convention Center)*  
1209 L Street  
Sacramento, CA 95814

**POLICY COMMITTEES MEETING TO CONSIDER RESOLUTIONS  
REFERRED TO THEM**

**10:00 a.m. - Noon**  
**Community Services**  
**Public Safety**

**12:30 - 2:30 p.m.**  
**Administrative Services**  
**Housing, Community & Econ. Dev.**

**OTHER POLICY COMMITTEES MEETING AT THE ANNUAL CONFERENCE**

**Employee Relations, Environmental Quality, Revenue and Taxation**  
*Notification will be mailed to all policy committee members.*

**Note: Transportation, Communication & Public Works will NOT meet at the  
Annual Conference.**



**General Resolutions Committee**  
Friday, September 7, 2007, 1:30 p.m.  
**Sacramento Convention Center (Rooms 317-318)**  
1400 J Street  
Sacramento, CA 95814



**Annual Business Meeting and General Assembly**  
Saturday, September 8, 2007, 8:30 a.m.  
**Hyatt Regency Hotel (Regency Ballroom)**  
*(Located across from the Convention Center)*  
1209 L Street  
Sacramento, CA 95814

**IV.  
KEY TO ACTIONS TAKEN ON RESOLUTIONS**

Resolutions have been grouped by policy committees to which they have been assigned.

Number	Key Word Index	Reviewing Body Action		
		1	2	3

1 - Policy Committee Recommendation to General Resolutions Committee  
 2 - General Resolutions Committee  
 3 - General Assembly

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**ADMINISTRATIVE SERVICES POLICY COMMITTEE**

		1	2	3
1	Renewal of League Grassroots Network Program			

**COMMUNITY SERVICES POLICY COMMITTEE**

		1	2	3
2	Healthy Aging			

**HOUSING, COMMUNITY & ECONOMIC DEVELOPMENT POLICY COMMITTEE**

		1	2	3
3	Applying 300-Foot Distance Separation for All New Residential Care Facilities			

**PUBLIC SAFETY POLICY COMMITTEE**

		1	2	3
4	Implementation of AB 38; Establishing a New "Department of Emergency Services and Homeland Security"			

**NOTE: NO RESOLUTIONS WERE ASSIGNED TO THESE POLICY COMMITTEES:**

Employee Relations                      Environmental Quality  
 Revenue and Taxation                      Transportation, Communication & Public Works

**Please note:** Some Policy Committees without resolutions will still meet. Notification will be mailed to committee members. Information will also be posted on each committee's page on the League website: [www.cacities.org](http://www.cacities.org).

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**RESOLUTIONS INITIATED BY PETITION**

		General Resolutions Committee Recommendation	General Assembly Action

## KEY TO ACTIONS TAKEN ON RESOLUTIONS (*Continued*)

### KEY TO REVIEWING BODIES

1. Policy Committee
2. General Resolutions Committee
3. General Assembly

### KEY TO ACTIONS TAKEN

- A - Approve
- D - Disapprove
- N - No Action
- R - Refer to appropriate policy committee for study
- a - Amend
- Aa - Approve as amended
- Aaa - Approve with additional amendment(s)
- Ra - Amend and refer as amended to appropriate policy committee for study
- Raa - Additional amendments and refer
- Da - Amend (for clarity or brevity) and Disapprove
- Na - Amend (for clarity or brevity) and take No Action
- W - Withdrawn by Sponsor

### Action Footnotes

- \* Subject matter covered in another resolution
- \*\* Existing League policy
- \*\*\* Local authority presently exists

**Procedural Note:** Resolutions that are approved by the General Resolutions Committee, as well as all qualified petitioned resolutions, are reported to the floor of the General Assembly. In addition, League policy provides the following procedure for resolutions approved by League policy committees but *not* approved by the General Resolutions Committee:

Resolutions initially recommended for approval and adoption by all the League policy committees to which the resolution is assigned, but subsequently recommended for disapproval, referral or no action by the General Resolutions Committee, shall then be placed on a consent agenda for consideration by the General Assembly. The consent agenda shall include a brief description of the bases for the recommendations by both the policy committee(s) and General Resolutions Committee, as well as the recommended action by each. Any voting delegate may make a motion to pull a resolution from the consent agenda in order to request the opportunity to fully debate the resolution. If, upon a majority vote of the General Assembly, the request for debate is approved, the General Assembly shall have the opportunity to debate and subsequently vote on the resolution.

V  
2007 ANNUAL CONFERENCE RESOLUTIONS

**RESOLUTION REFERRED TO ADMINISTRATIVE SERVICES POLICY COMMITTEE**

**1. RESOLUTION RELATING TO THE RENEWAL OF THE LEAGUE GRASSROOTS NETWORK PROGRAM**

Source: League Board of Directors  
Referred to: Administrative Services Policy Committee  
Recommendation to General Resolutions Committee:

WHEREAS, until 2004 the cities of California were faced with continual actions by the legislature and the administration to take city revenues and use those revenues to counter deficits in the state general fund; and

WHEREAS, this repeated action by the legislature and the administration seriously threatened the ability of local government to deliver essential public services to local communities; and

WHEREAS, in 2001 the Board of Directors and membership of the League of California Cities took actions to strengthen the effectiveness of the League and to prevent the year-after-year erosion of local public services; and

WHEREAS, the membership of the League overwhelmingly supported the establishment of the League's Grassroots network program and the accompanying dues increase to hire and support 15 new, professional grassroots staff positions in the organization; and

WHEREAS, the Grassroots network program in the League has been a key factor in the League's efforts to secure passage of Proposition 1A in 2004 that placed an effective constitutional restraint against the state continuing to take local government revenues to help meet state fiscal problems; and

WHEREAS, the League grassroots network program has been effective in other statewide ballot measures battles including Proposition 42 in 2002, protecting transportation money for transportation purposes; and Proposition 46 in 2002, enacting a statewide bond measure for affordable housing; and the most recent defeat in 2006 of Proposition 90 that threatened to squander taxpayer money and negate local land use decision-making authority; and

WHEREAS, the League grassroots network program has proven to be an effective tool in support of the League's legislative program; and

WHEREAS, the League's grassroots network program is known as one of the preeminent grassroots programs in the country; and

WHEREAS, Article XVII, Section 3 (c) of the League bylaws provides that the membership of the League shall be asked to vote before December 31, 2007 on the continuation of the Grassroots program beyond December 31, 2008; and

WHEREAS, the League Board of Directors desires to hold this election at the Annual Business Meeting of the League scheduled to be held in on September 8, 2007 in conjunction with the 2007 Annual Conference in Sacramento; and

WHEREAS, the League Board of Directors respectfully urges each city to support continuation of the grassroots network program because of its proven effectiveness; and

WHEREAS, the extension of the grassroots network program will not cause a dues increase for cities since support for the program is now part of the base budget of the League of California Cities; now, therefore, be it

RESOLVED, by the General Assembly of the League of California Cities, assembled in Annual Conference in Sacramento, September 8, 2007, that the Grassroots Network Program, first established by the member cities of the League of California Cities in 2001, be continued and operated in accordance with the bylaws of the League of California Cities.

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### **Background Information for Resolution #1**

**Source:** League Board of Directors  
**Title:** Resolution Relating to Renewal of League Grassroots Network Program

#### **Background:**

In 2001, the League membership voted to approve a new grassroots program for the League of California Cities. The program was designed to support the League's advocacy efforts by adding a new grassroots field staff. The membership dues increase approved in 2001 to support the grassroots program was used to hire 15 new professional positions around the state. This grassroots staff is directed to organize and strengthen the voice of city officials when advocating on behalf of city interests at the state capitol and in Washington DC. They are charged with media outreach in their regions, building coalitions with other organizations that have an interest in the public services provided by cities and ensuring that the messages delivered by city officials are on point and effective.

When the program was approved in 2001, there was a sunset provision built into the program. This sunset provision requires that a vote of the League membership be taken in 2007 in order to continue the League grassroots program. That vote has been scheduled at the 2007 League Annual Conference in Sacramento and this resolution is the vehicle to take that vote. If the membership approves this resolution, the grassroots program will continue. If the membership disapproves the program, the program will be terminated no later than the end of December, 2008.

#### **Membership Surveys:**

The League has engaged an independent research firm to conduct confidential surveys to test the League membership support for the program, as well as the support for the League's legislative and ballot measure activities. The most recent survey was taken in 2007. Randomly selected mayors, council

members and city managers were asked to complete the survey. Responses were received from 467 city officials, a strong 31% response rate. Some of the key findings were:

- City Officials are more involved with the League than they were in 2004
- Nine in ten members rate the job the League is doing as excellent or good.
- Email is the preferred communication vehicle for receiving information on grassroots action.
- Seven in 10 respondents are familiar with their regional representative.
- Compared to five years ago, (prior to the grassroots program) 84% of respondents feel that their efforts on pending legislation and state budget issues have become more effective.

**Grassroots Activities:**

In its relatively short existence, the League grassroots program has been a key element in the League's advocacy on behalf of California's cities. Grassroots activities include:

- **State Budget Deliberations.** The grassroots program played a significant role in preventing legislative efforts to prevent state takeaways of local government revenues during the 2002 state budget process.
- **Proposition 1A (2004).** The grassroots program was focused on building a strong coalition of supporting organization and community groups as well as media support for a measure to constitutionally protect city revenues from state takeaways.
- **Proposition 65 Signature Gathering.** The League grassroots staff coordinated a highly successful, volunteer signature gathering effort that qualified Proposition 65 for the 2004 general election ballot. This measure was used to leverage the passage of the measure by the legislature that ultimately became Proposition 1A.
- **Infrastructure Bonds.** The League grassroots program was also directed at both the legislative passage of the largest infrastructure bond packages ever passed in the nation, as well as the campaign to secure voter approval of Proposition 1A-E and Proposition 84.
- **No on Proposition 90 Campaign.** The League's grassroots program led the field operations in the campaign to defeat Proposition 90 on the November ballot. This measure was a destructive proposal designed to cripple local government land use authority.

**Sponsorship:**

This resolution is sponsored by the Board of Directors of the League of California Cities.

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**RESOLUTION REFERRED TO COMMUNITY SERVICES POLICY COMMITTEE**

**2. RESOLUTION RELATING TO HEALTHY AGING**

Source: Community Services Policy Committee  
Referred to: Community Services Policy Committee  
Recommendation to General Resolutions Committee:

WHEREAS, according to the Brookings Institute, the aging U.S. population will begin to mushroom when the leading edge of the large baby-boom generation -- born between 1946 and 1965 -- reaches the age of 65 in the year 2011; and

WHEREAS, any discussion of the changing senior population must also include the World War II generation, born between 1936 and 1945, whose members are currently entering the 65-and older category; and

WHEREAS, according the Brookings Institute, California and Florida have large existing senior populations, and will experience gains of more than 500,000 seniors during the 2000 to 2010 period; and

WHEREAS, the health of a community thrives when all of its residents, from youth to seniors are healthy and active; and

WHEREAS, in order to preserve the quality of life and health of seniors, cities need to be actively involved and have the necessary information and tools to assist with the changing senior population which includes the baby boomers and the World War II generation; and

WHEREAS, cities may address quality of life through existing programs that address issues such as "fall preventions" by implementing programs similar to the "Down with Falls Coalition of Orange County" and others which were created to conduct countywide fall prevention needs assessments and create 3-5 year strategic plans to address the issue; and

WHEREAS, cities may plan for universal housing to emphasize the importance of independent living designs that may include reinforced towel bars, ADA compliance and short distance transportation; and

WHEREAS, cities may be involved with programs to address active senior living including intergenerational programs such as mentoring that help to improve the quality of life for seniors and youth in a community; now, therefore be it

RESOLVED, by the General Assembly of the League of California Cities assembled in Annual Conference in Sacramento, September 8, 2007, that the League examine programs, infrastructure and funding for California cities addressing the aging population; and, be it further

RESOLVED, that the issue of planning for an aging population will be supported by the League through education and conference programming to share ideas and develop a dialogue with elected officials throughout the state.

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**No Background Information Submitted for Resolution #2**

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**RESOLUTION REFERRED TO HOUSING, COMMUNITY & ECONOMIC DEVELOPMENT  
POLICY COMMITTEE**

**3. RESOLUTION RELATING TO APPLYING 300 FOOT DISTANCE SEPARATION  
FOR ALL NEW RESIDENTIAL CARE FACILITIES**

Source: City of Los Angeles  
Referred to: Housing, Community and Economic Development  
Recommendation to General Resolutions Committee:

WHEREAS, the intent of existing federal and state law is to offer housing and care facility options for the elderly, mentally and physically handicapped persons, and others in need of care in residential surroundings. The proposed legislative amendments are not intended to place undue restrictions on residential care facilities with six or fewer people. However, the placement of an unlimited number of facilities within close proximity of one another could lead to an over concentration of residential care facilities and thereby significantly alter the very residential character that these homes are seeking; and

WHEREAS, in 2006 the League supported legislation such as Assembly Bills 3005, 3006, and 3007 (Emmerson) to provide more regulatory authority to cities regarding the location of alcohol and drug abuse recovery treatment facilities, and increase public awareness of the location of those public facilities, but these bills were not enacted, and it became apparent that State legislation would only be feasible in the area of the 300 foot distance separation for certain categories of residential care facilities; and

WHEREAS, there is a growing problem of more senior residential care facilities for six or fewer people being concentrated in neighborhoods in excessive amounts; and

WHEREAS, this problem has been aggravated by differing Health and Safety Code provisions (see chart attached, 1500, 1520.4, 1520.5, 1527, 1566, 1568, 1569 and 11834) for differing types of residential care facilities (alcohol or drug abuse recovery/treatment facilities; adult residential; group homes; and residential care facilities for the elderly) for six or fewer people, all of which are regulated by a number of State agencies, and all of which are preempted from local regulation per State and federal law; and

WHEREAS, there is no intent to stop the creation of housing and care facilities for six or fewer people, there is a strong need to apply one state law to all such residential care facility arrangements fairly and equitably, and this state law is the one establishing the over-concentration formula of not siting one such facility within 300 feet of another; while this distance threshold exists for some residential care facilities, it does not for all of them, and therein lies a powerful aggravation of the over-concentration situation; now, therefore, be it

RESOLVED, by the General Assembly of the League of California Cities, assembled in Annual Conference in Sacramento, September 8, 2007, that the League support state legislation to require a 300 foot distance separation for all new residential care facilities.

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### Background Information on Resolution #3

**Source:** City of Los Angeles, Councilmember José Huizar  
**Title:** Resolution Relating to the 300-Foot Over-Concentration Criteria for Residential Care Facilities Serving Six or Fewer People

**Background:**

In the state of California, a residential care facility serving six or fewer people is considered a family use and is exempt from local land use jurisdiction. To prevent over-concentration, the State requires that certain types of residential care facilities serving six or fewer people be located at least 300 feet from another like facility.

However, existing over-concentration criteria do not apply to all types of residential care facilities serving six or fewer people, and do not cross over from category to category of facility (*see attached chart*). Therefore there are no checks in place on the *overall* concentration of different types of six-person residential care facilities in one area.

For example, currently, a senior care facility located at one end of a residential street could be joined by an adult residential care facility two doors down, with a group home next door to that, and so on, because over-concentration criteria do not currently apply to all types of residential care facilities, and what criteria do exist are not applied across the various residential care facility categories.

This proposal focuses on the fact that currently the 300-foot rule applies only to some types of residential care facilities, and that it should apply to any and all types of new residential care facilities serving six or fewer people which may desire to locate in close proximity to another.

As policy makers, we need to look at the big picture, considering not only the impact of one type of facility near another facility of the same type, but also the potential cumulative effect of a number of different types of 6-bed residential care facilities in one area. This is a statewide concern with which municipalities throughout the State of California are concerned and seek to address.

**Care facilities have a place in residential neighborhoods in order to offer quality care in family-style environments. Unless we apply uniform and consistent over-concentration criteria for all types of residential care facilities for six or fewer people, we risk denigrating the very residential character these facilities seek to offer to those they serve.**

By applying the existing 300-foot criteria uniformly and fairly across the board, we will preserve and protect the residential character that these facilities seek and which the State legislation encourages, while ensuring the intent of the law is matched by the implementation of it.



**RESOLUTION REFERRED TO PUBLIC SAFETY POLICY COMMITTEE**

**4. RESOLUTION RELATING TO THE IMPLEMENTATION OF A.B. 38;  
ESTABLISHING A NEW “DEPARTMENT OF EMERGENCY SERVICES  
AND HOMELAND SECURITY”**

Source: Public Safety Policy Committee  
Referred to: Public Safety Policy Committee  
Recommendation to General Resolutions Committee:

WHEREAS, California emergency management and public safety professionals have for the past several years, expressed concerns over the redundant and conflicting roles and responsibilities of the Governor’s Office of Emergency Services, and the Office of Homeland Security; and

WHEREAS, in May 2006 the League Board of Directors voted to support the Legislative Analyst Office’s recommendation to establish the Office of Homeland Security (OHS) as a division within the Office of Emergency Services (OES); and

WHEREAS, in December 2006, Assembly Member Nava introduced A.B.-38, which consolidates the Office of Emergency Services (OES) and the Office of Homeland Security (OHS) into a new cabinet-level Department of Emergency Services and Homeland Security, responsible for overseeing and coordinating emergency preparedness, response, recovery, and homeland security activities; and

WHEREAS, the League of California Cities has joined with the California State Association of Counties, the Institute for Local Government, and the Center for Collaborative Policy-CSU Sacramento, in promulgating a Discussion Paper entitled “An Assessment of Collaborative Challenges and Possibilities for Emergency Services and Homeland Security at the Local Level,” wherein cities and counties identify in detail the continuing confusion and conflicts created by the existence of OES and OHS in their current organizational configuration; and

WHEREAS, the Discussion Paper recommends convening diverse statewide discussion groups to address emergency management and homeland security issues across all jurisdictions and levels of government; and

WHEREAS, the Discussion Paper specifies the need for participation of elected officials, the Legislature, the Governor’s staff, and key associations such as the League of California Cities, in these discussion groups; now, therefore, be it

RESOLVED, by the General Assembly of the League of California Cities, assembled in Annual Conference in Sacramento, September 8, 2007; that the League provide appropriate representation in any and all blue ribbon committees, working groups, and other forums convened to ensure the effective implementation of A.B. 38; and, be it further

RESOLVED, that the League of California Cities send a letter to the Governor addressing in detail, the need for local government policy participation in this important endeavor.

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**Background Information on Resolution #4**

**Source:** Public Safety Policy Committee

**Title:** Resolution Relating to the Implementation of A.B. 38; Establishing a New "Department of Emergency Services and Homeland Security"



MAY 2<sup>nd</sup>, 2007

**Subject:** *Discussion Paper: An Assessment of Collaborative Challenges and Possibilities for Emergency Services and Homeland Security at the Local Level*

Dear Mr. Henry Renteria, Director, Governor's Office of Emergency Services:

We are pleased to submit to you an advance copy of our *Discussion Paper: An Assessment of Collaborative Challenges and Possibilities for Emergency Services and Homeland Security at the Local Level*. It was prepared by the Center for Collaborative Policy, California State University, Sacramento (CCP) in collaboration with the Institute for Local Government's Collaborative Governance Initiative (ILG). The California State Association of Counties (CSAC) and the League of California Cities (LCC) have recently joined in partnership with CCP and ILG to address the topics and findings outlined in the Discussion Paper. It reports the results of a focus group of expert participants involved with state and local emergency management and homeland security programs, with subsequent interviews completed in 2006. CCP and ILG facilitated this process. Drafts of the Discussion Paper were reviewed by all expert participants.

The purpose of this Discussion Paper is to help state and local governments better address the complexities of emergency services and homeland security through the use of the emerging and relevant tools of collaborative planning, management and problem solving, multi-stakeholder consensus building, and strategies for public involvement. While this assessment does not evaluate a specific program, it presents expert participants' insights on where public participation and collaborative techniques have potential to support the challenges faced by state and local emergency managers. The CCP/ILG paper also presents the recommendations drawn from these insights. The goal is to provide a basis for interested organizations to discuss how to respond the identified challenges

Because many of the items outlined in the Discussion Paper address intergovernmental coordination, we feel it is important that your agency be aware of its findings and take part in meaningful discussion of its recommendations.

Please take the opportunity to review the paper and its findings. Our organizations hope to meet with you to discuss the possibility of next steps for the paper's recommendations and to strategize how to move forward with its public release. A follow-up contact will be made in the near future to explore opportunities for a joint meeting. In the meantime, please feel free to contact Adam Sutkus, Senior Mediator & Project Manager at CCP: 916.323.8409.

Thank you for taking time to review the Discussion Paper. Our organizations look forward to beginning a conversation with you on ways we can work together to improve emergency services and homeland security at the local level.

Sincerely,

*Lisa Beutler*  
Associate Director

*JoAnne Speers*  
Executive Director

*Steve Keil*  
Interim Executive Director

*Chris McKenzie*  
Executive Director

Center for  
Collaborative Policy

Institute for Local  
Government

California State  
Association of Counties

League of California  
Cities

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**Additional Background Information on Resolution #4**

**Source:** Public Safety Policy Committee  
**Title:** Resolution Relating to the Implementation of A.B. 38; Establishing a New "Department of Emergency Services and Homeland Security"



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June 7, 2006

Governor Arnold Schwarzenegger  
State Capitol  
Sacramento, CA 95814

**Re: Office of Emergency Services and Office of Homeland Security**

Dear Governor Schwarzenegger:

I am writing to inform you of a recent action by the League of California Cities Board of Directors to support the Legislative Analyst Office's recommendation detailed in The Analysis of the 2006-07 State Budget Bill, to establish the Office of Homeland Security (OHS) as a division within the Office of Emergency Services (OES).

The League is aware that meetings have been held regarding this issue that may be part of a long-term discussion. Though we support the LAO recommendation, we realize that the challenge is to strike a balance between services offered by both OHS and OES to best serve the public. We also realize that there may be other ideas for moving forward on this in addition to what was recommended by the LAO.

The League's Board of Directors based their decision on the recommendation of the League's Public Safety Policy Committee, as well as discussions during the May 19, 2006 board meeting. Board members cited several reasons for their action, including:

- It is critical that cities have one point of contact to rely on in a disaster situation. Cities have experienced several incidences in which disaster response coordinated through OES has worked well, including flooding and fires.
- OES is better suited to subsume the preparedness and response activities associated with homeland security incidents or events, such as is currently done with other disaster response, because a proven system is already in place that local governments are familiar with and rely on.
- OHS and OES have overlapping activities and there is a need to work closely together. League members support the LAO's observations that describe the redundant and overlapping activities of both (OHS and OES) agencies.

Lastly, the League is aware that law enforcement organizations are engaged in discussions with the Governor's staff focusing on ways to better coordinate the dissemination and analysis of homeland security advisories statewide. The League recognizes that this is an important issue and supports continued discussions to address these concerns.

The League wishes to remain involved in matters pertaining to homeland security through its Public Safety Policy Committee, and would welcome the opportunity to participate and provide the "local government perspective" on this important endeavor.

If you have any questions, please do not hesitate to contact me (916-658-8275) or Liisa Lawson Stark (916-658-8249).

Sincerely,

Chris McKenzie  
Executive Director

CC: Chairs and Members, Budget Conference Committee  
Office of Emergency Services  
Office of Homeland Security  
California Police Chiefs Association  
Senator Flores, Chair, Senate Governmental Organization Committee  
Assembly Member Jerome Horton, Chair, Assembly Governmental Organization Committee