



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, AUGUST 23, 2011
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Toni Parkins
John Leach
Darlene Dickison
Dave Linnet
Gary Strack**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Strack.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, and PRESENTATIONS:

1. Police Chief Tony Cardenas Introduces California Highway Patrol Area Commander Lt. Todd Garr.

F. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, and briefly identify the matter you wish to have placed on the Agenda. The Council will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Council from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.

3. Waive the Reading and approve the Minutes of the August 9, 2011 City Council Meeting with any necessary corrections.

4. August 17, 2011 Claim Warrant - \$188,150.24.

5. August 17, 2011 Business License Report.

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS:

J. REGULAR AGENDA:

6. Resolution 08-23-2011-01 Amending the Outdoor Advertising Sign Regulations allowing the placement of "Welcome – Wayfinding" Signs within the City of Corning.

7. Authorization to Purchase RIMS System (a Records Information Management System) and Network Server for Police Department.

8. **Authorize Fire Chief to Enter into Volunteer Fire Assistance Grant for the Purchase of Personal Protective Equipment.**

K. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

L. **COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**

M. **REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Parkins:

Leach:

Dickison:

Linnet:

Strack:

N. **ADJOURNMENT!:**

POSTED: FRIDAY, AUGUST 19, 2011



**CITY OF CORNING
CITY COUNCIL MINUTES**

**TUESDAY, AUGUST 9, 2011
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Toni Parkins
John Leach
Darlene Dickison
Dave Linnet
Gary Strack**

Mayor:

All members of the Council were present except Mayor Strack.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by John Leach.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITION'S, APPOINTMENTS, PRESENTATIONS:

Awards Presentation to:

Java Lanes - Business of the Month

Hatfields – Employer of the Month.

Vice Mayor Toni Parkins announced the awards and Councilor Linnet presented Java Lanes owners Jerry and Beverly Martini with the August 2011 Business of the Month Award, and Chip and Connie McCoy owners of Hatfields with the August 2011 Employer of the Month Award.

1. Olive Festival Week in the City of Corning, August 22-27th 2011.

Vice Mayor Toni Parkins presented the Proclamation to Chamber of Commerce Board of Directors member Tony Cardenas.

F. BUSINESS FROM THE FLOOR:

John Richards of the Corning Skate and Bike Park Association presented Planning Director John Stoufer with a T-Shirt and stated that their group has volunteered for clean-up following the Olive Festival.

Sherie Abel: Brought copies of letters for the Council concerning her house foundation as well as a summary letter relating to this issue that was presented to the City eight years ago. She informed the Council of the problems with her house and of the evaluations received on the foundation problems by various individuals (City Building Official and other groups including SHHIP) that validated some of these foundation issues. She then presented the Council with a verbal chronology of her endeavor to obtain a CDBG Housing Rehab loan to repair her foundation. She acknowledged and thanked City personnel and City Consultant JoAnn Anders for their continued support and assistance with the process to obtain additional CDBG assistance to make the necessary repairs to her home.

City Manager Kimbrough stated he had prepared a Memo – Chronology related to this issue that will be presented to the Council this week and outlined the contents of this memo.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.

3. **Waive the Reading and approve the Minutes of the July 26, 2011 Regular City Council Meeting and the August 2, 2011 Special Meeting with any necessary corrections.**
4. **August 3, 2011 Claim Warrant - \$221,216.19.**
5. **August 3, 2011 Business License Report.**
6. **July 2011 Building Permit Valuation - \$469,037.**
7. **July 2011 Wages and Salaries - \$331,859.59.**
8. **July 2011 – Treasurer’s Report.**
9. **City of Corning Wastewater Operation Summary Report – July 2011.**
10. **Authorization to Purchase Two Public Works Pickup Trucks and Declare Three Vehicles Surplus City Property.**
11. **Approve Progress Pay Estimate No. 1 in the amount of \$56,753.94 to Trent Construction for the Clark Park Municipal Water Well Project.**

Vice Mayor Parkins introduced each of the items listed on the Consent Agenda by title. Councilor Dickison moved to approve Consent Items 2-11 and Councilor Linnet seconded the motion. **Ayes: Parkins, Leach, Dickison and Linnet; Opposed: None. Absent: Strack. Abstain: None. Motion was approved by a vote of 4-0 with Strack absent.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS: None.

J. REGULAR AGENDA:

12. **Approve Professional Services Agreement with CMESA to perform services as a part-time Park Development Coordinator to assist Staff with the Development of the Corning Community Park.**

Vice Mayor Parkins introduced this item by title and City Manager Kimbrough deferred to Planning Director John Stoufer to brief the Council. Mr. Stoufer announced that he was in Sacramento last Friday to meet with the State Park Representatives to amend the Park Grant Contract to the full amount of \$4,276,800. At this meeting he was informed that the City has now met all of the Conditions of the Park Grant and that the City’s grant contract will be amended for the full amount.

Mr. Stoufer stated he had sent out Requests for Qualifications for a part-time position funded by the Grant and the City received a response from an outstanding and highly qualified individual, Blaine Smith. Mr. Stoufer outlined some of Mr. Smith’s qualifications and educational background as well as noting that Mr. Smith is also a hometown graduate.

Councilor Leach moved to approve the Professional Services Agreement with CMESA for the amount of \$35 per hour to perform duties as a part-time Park Development Coordinator to assist City Staff in the development of the Corning Community Park. Councilor Linnet seconded the motion. **Ayes: Parkins, Leach, Dickison and Linnet; Opposed: None. Absent: Strack. Abstain: None. Motion was approved by a vote of 4-0 with Strack absent.**

13. **Approve Proposal and Professional Services Agreement with Action Sports Development for the design of a Skate/Bike Park as part of the Corning Community Park.**

Vice Mayor Parkins introduced this item by title and Mr. Stoufer briefed the Council on the number of candidates that responded to our Requests for Qualifications. He stated that staff is recommending Action Sports Development (ASD) of San Diego. Mr. Stoufer noted staff had met with ASD President Mr. Michael McIntyre of ACD who is also a Registered Landscape Architect. He briefed the Council on the information associated with the Agreement and stated that ASD has worked on over three hundred Parks in California. Blaine Smith then presented to the Council a mock-up designed by Action Sports.

Councilor Linnet moved to approve the proposal submitted by Action Sports Development, LLC and authorize the City to enter into the Professional Service Agreement to design and engineer the Skate/Bike Park feature for Phase 1 development of the Corning Community Park. Councilor Leach seconded the motion. **Ayes: Parkins, Leach, Dickison and Linnet; Opposed: None. Absent: Strack. Abstain: None. Motion was approved by a vote of 4-0 with Strack absent.**

14. Wastewater Treatment Plant Operations Contract Extension with Southwest Water Company.

Vice Mayor Parkins introduced this item by title and Public Works Director John Stoufer outlined the proposed contract. Mr. Brewer stated that Kathy Stone and members from Southwest Water Company were present tonight. Councilor Leach asked about the projected costs and how that affects our projected budget; City Manager Kimbrough responded stating that costs for these services have been considered and included in the Budget.

Councilor Leach moved to approve the updated and extended Agreement with Southwest Water Company to Operate the Corning Wastewater Treatment Plant and provide wastewater compliance and monitoring for the City of Corning. Councilor Dickison seconded the motion. **Ayes: Parkins, Leach, Dickison and Linnet; Opposed: None. Absent: Strack. Abstain: None. Motion was approved by a vote of 4-0 with Strack absent.**

Kathy Stone then introduced her outstanding staff.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Parkins: None.

Leach: Announced he will be attending the Community Action meeting next Thursday and that he attended the Branding meetings at the Casino on August 2nd.

Dickison: Announced the LAFCO Meeting was cancelled again due to a lack of Agenda and that she also attended the two meetings on Branding at the Casino on August 2nd.

Linnet: Updated the Council on the progress on graffiti elimination.

Strack: Absent.

N. ADJOURN TO CLOSED SESSION: 8:26 p.m.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO SECTION 54956.8, POTENTIAL LAND ACQUISITION:

Potential Property: APN No.: 69-150-47, Stephen Gass Trust and 71-020-01, Burghardt Property; Purpose: Obtain right of way for widening of Blackburn Avenue, Negotiating Party: John Brewer and Ed Anderson.

O. RECONVENE AND REPORT ON CLOSED SESSION: 9:02 p.m.

Meeting was reconvened by Vice Mayor Parkins and she announced that the Council had met with the City's Property Negotiator, received an update on the negotiations to date, and then gave direction.

P. ADJOURNMENT!: 9:03 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING ASSISTANT

DATE: August 17, 2011

SUBJECT: Cash Disbursement Detail Report for the
Tuesday, August 23, 2011 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending	08-08-11	\$	927.90
B.	Payroll Disbursements	Ending	08-09-11	\$	42,415.27
C.	Cash Disbursements	Ending	08-16-11	\$	92,832.53
D.	Cash Disbursements	Ending	08-17-11	\$	51,974.54
GRAND TOTAL				\$	<u>188,150.24</u>

REPORT.: Aug 09 11 Tuesday
 RUN....: Aug 09 11 Time: 14:05
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 08-11 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
012785	08/05/11	LIN01	LINCOLN EQUIPMENT, INC.	-12.78	.00	-12.78	SI167038u	Ck# 012785 Reversed
012900	08/08/11	AIR00	AIRGAS NCN	62.30	.00	62.30	102264708	MAT & SUPPLIES-FIRE
012901	08/08/11	AME15	AMERIGAS	69.04	.00	69.04	010074551	NATURAL GAS-ACO
012902	08/08/11	CAN01	PALA CANTRELL	60.16	.00	60.16	110804	CONF/MTGS-FINANCE
012903	08/08/11	FIR00	FIRST NATIONAL BANK	200.00	.00	200.00	110728	CONF/MTGS-CITY COUNCIL
012904	08/08/11	FIR01	FIRST NATIONAL BANK	517.24	.00	517.24	11-0712	MAT & SUPPLIES-
012905	08/08/11	FIR02	FIRST NATIONAL BANK	31.94	.00	31.94	110728	UNIFORMS/EQUIP-POLICE
Cash Account Total.....:				927.90	.00	927.90		
Total Disbursements.....:				927.90	.00	927.90		
Cash Account Total.....:				.00	.00	.00		

REPORT.: Aug 09 11 Tuesday
 RUN...: Aug 09 11 Time: 14:08
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 08-11 Bank Account.: 1025

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
5141	08/09/11	BAN03	POLICE OFFICER ASSOC.	325.00	.00	325.00	B10809	POLICE OFFICER ASSOC
5142	08/09/11	CAL37	CALIFORNIA STATE DISBURSE	179.07	.00	179.07	B10809	WITHHOLDING ORDER
5143	08/09/11	COS01	COSTCO WHOLESALE MEMBERSP	850.00	.00	850.00	B10809	COSTCO
5144	08/09/11	EDD01	EMPLOYMENT DEVELOPMENT	3208.10	.00	3208.10	B10809	STATE INCOME TAX
				1280.64	.00	1280.64	1B10809	SDI
Check Total.....:				4488.74	.00	4488.74		
5145	08/09/11	ICM01	ICMA RETIREMENT TRUST-457	2977.63	.00	2977.63	B10809	ICMA DEF. COMP
5146	08/09/11	OEU03	OPERATING ENGINEERS	500.00	.00	500.00	B10809	CREDIT UNION SAVINGS
5147	08/09/11	PERS1	PUBLIC EMPLOYEES RETIRE	26647.58	.00	26647.58	B10809	PERS PAYROLL REMITTANCE
5148	08/09/11	PERS4	Cal Pers 457 Def. Comp	756.00	.00	756.00	B10809	PERS DEF. COMP.
5149	08/09/11	PRE03	PREMIER WEST BANK	3504.00	.00	3504.00	B10809	HSA DEDUCTIBLE
5150	08/09/11	STA04	STATE OF CALIFORNIA	519.25	.00	519.25	B10809	WAGEASN 1107012828
5151	08/09/11	VAL06	VALIC	1668.00	.00	1668.00	B10809	AIG VALIC P TAX
Cash Account Total.....:				42415.27	.00	42415.27		
Total Disbursements.....:				42415.27	.00	42415.27		

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REPORT.: Aug 17 11 Wednesday
 RUN....: Aug 17 11 Time: 12:59
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 08-11 Bank Account.: 1020

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
012906	08/10/11	ACS01	ACS FIREHOUSE SOFTWARE	625.00	.00	625.00	689429	COMP/SOFTWARE-FIRE
012907	08/10/11	ARA02	ARAMARK UNIFORM SRV.INC.	37.03	.00	37.03	1190768	Mat/Supplies-
				36.99	.00	36.99	1201285	Mat/Supplies-
				33.56	.00	33.56	1210842	Mat/Supplies-
				36.01	.00	36.01	1220832	Mat/Supplies-
			Check Total.....:	143.59	.00	143.59		
012908	08/10/11	BAS01	BASIC LABORATORY, INC	1099.00	.00	1099.00	1107412	ProfServices Water Dept
				86.00	.00	86.00	1107450	ProfServices Water Dept
			Check Total.....:	1185.00	.00	1185.00		
012909	08/10/11	CAM02	CAMELLIA VALLEY SUPPLY	232.03	.00	232.03	0777586	MAT & SUPPLIES-WTR
012910	08/10/11	CAR12	CARREL'S OFFICE MACHINES	4.32	.00	4.32	102271	MAT & SUPPLIES-LIBRARY
012911	08/10/11	CHE02	CHEM QUIP, INC.	17.43	.00	17.43	5101660A	MAT & SUPPLIES-POOL
012912	08/10/11	COM01	COMPUTER LOGISTICS, INC	1840.00	.00	1840.00	53383	Equip.Maint.-
				69.71	.00	69.71	53385	MACH/EQUIP-FINANCE
			Check Total.....:	1909.71	.00	1909.71		
012913	08/10/11	COP00	COP SHOP INSTALLATION INC	72.28	.00	72.28	3591	K-9 PROGRAM-POLICE
012914	08/10/11	DAY03	DAY WIRELESS SYSTEMS {04}	763.50	.00	763.50	968948	EQUIP MAINT-POLICE
012915	08/10/11	ENT02	ENTERPRISE-RECORD, MERCUR	277.39	.00	277.39	000036243	PRINTING/ADV-POLICE
				86.42	.00	86.42	000036258	PRINTING/ADV-POLICE
			Check Total.....:	363.81	.00	363.81		
012916	08/10/11	GRA01	GRANDFLOW, INC	404.30	.00	404.30	113990	Office Supplies Finance D
012917	08/10/11	HOL04	HOLIDAY MARKET #32	116.63	.00	116.63	38809	MAT & SUPPLIES-FIRE
012918	08/10/11	JON02	JONES INSURANCE	125.00	.00	125.00	110803	Gen.Insurance General Cit
012919	08/10/11	KEL02	KELLEY, GARY	150.00	.00	150.00	110804	MAT & SUPPLIES-GEN CITY
012920	08/10/11	NOR31	NORM'S PRINTING	5.63	.00	5.63	010133	PROF SVCS-BLD & SAFETY
				50.94	.00	50.94	010173	PRINTING/ADV-POLICE
			Check Total.....:	56.57	.00	56.57		
012921	08/10/11	PGE03	PG&E	33.35	.00	33.35	110803	Mat/Supplies PoliceServic

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CITY OF CORNING
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
012922	08/10/11	PGE04	PG&E	622.31	.00	622.31	110802	TranspFacility-
012923	08/10/11	PGE05	PG&E	1575.96	.00	1575.96	110802	FIRE-ELECT & GAS
012924	08/10/11	PGE2A	PG&E	219.85	.00	219.85	110801	ELECT-MCDONALD,CASSANDRA,
				22.29	.00	22.29	110802	ELECT-MARTINI PLAZA
				232.27	.00	232.27	110802A	ELECT- CLELAND PROP
			Check Total.....:	474.41	.00	474.41		
012925	08/10/11	QUI02	QUILL CORPORATION	18.13	.00	18.13	5872439	Office Supplies-
012926	08/10/11	RED15	RED TRUCK ROCK YARD, LLC	69.71	.00	69.71	260	MAT & SUPPLIES-STR
012927	08/10/11	SCH01	LES SCHWAB TIRE CENTER	329.76	.00	329.76	451020	Veh Opr/Maint-POLICE
012928	08/10/11	SEI01	SEILER, ROY R., CPA	1514.70	.00	1514.70	24617	PROF SVCS-FINANCE
012929	08/10/11	TRE00	TRENT CONSTRUCTION	51078.54	.00	51078.54	11-0809	CLARK PARK WTR WELL-WTR I
012930	08/10/11	TRI02	TRI-COUNTY NEWSPAPERS	599.10	.00	599.10	121925	Print/Advert. City Clerk
				127.82	.00	127.82	122263	Print/Advert. City Clerk
				76.82	.00	76.82	122591	PROP 84 PARK GRANT
				46.93	.00	46.93	122593	PROF SVCS/BLKBRN IMPROV-1
				57.95	.00	57.95	00121841	Print/Advert.-POLICE
			Check Total.....:	908.62	.00	908.62		
012931	08/10/11	USA01	USA BLUE BOOK	239.29	.00	239.29	459693	MAT & SUPPLIES-WTR
012932	08/10/11	WAS01	WASTE MANAGEMENT OF	16.50	.00	16.50	115393805	NUISANCE ABATEMENT-POLICE
012933	08/16/11	BAS01	BASIC LABORATORY, INC	86.00	.00	86.00	1107659	ProfServices Water Dept
012934	08/16/11	BEN04	BEN TOILET RENTALS, INC.	247.75	.00	247.75	242812	MAT & SUPPLIES-PARKS
012935	08/16/11	COR11	CORNING SAFE & LOCK	3.22	.00	3.22	3252	MAT & SUPPLIES-BLD MAINT
012936	08/16/11	KRO00	KRONICK MOSKOVITZ TIEDEMA	18500.00	.00	18500.00	11-0815	CLARK PARK WELL-WTR IMPRO
012937	08/16/11	SCH01	LES SCHWAB TIRE CENTER	807.23	.00	807.23	451094	Veh Opr/Maint-FIRE
				986.00	.00	986.00	451187	Veh Opr/Maint-POLICE
			Check Total.....:	1793.23	.00	1793.23		
012938	08/16/11	TEH15	TEHAMA CO SHERIFF'S DEPT	2000.00	.00	2000.00	110811	CLETS USER FEES-POLICE
012939	08/16/11	ACC00	ACCESS INFORMATION	84.00	.00	84.00	N089300	EQUIP MAINT-GEN CITY

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CITY OF CORNING
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
012940	08/16/11	ACI01	ACI SPECIALTY BENEFITS	324.00	.00	324.00	12025	WorkmensComp. General Cit
012941	08/16/11	ALL05	ALL METALS SUPPLY	392.54	.00	392.54	481477	MAT & SUPPLIES-WTR
012942	08/16/11	BLA05	LEE BLAYLOCK	100.00	.00	100.00	110816	MAT & SUPPLIES-STR
012943	08/16/11	CON07	CONEXIS	30.00	.00	30.00	0711OR348	MEDICAL INS-COBRA
012944	08/16/11	COR11	CORNING SAFE & LOCK	15.60	.00	15.60	3253	THEATRE RESTORE-RODGERS T
012945	08/16/11	COR12	CORNING FORD MERCURY, INC	232.95	.00	232.95	143456	Veh Opr/Maint-
012946	08/16/11	GRA01	GRANDFLOW, INC	972.79	.00	972.79	114114	Office Supplies Finance D
012947	08/16/11	TEH33	TEHAMA COUNTY	5000.00	.00	5000.00	110816	PARK VOL FUND-RECYCLING G
Cash Account Total.....:				92832.53	.00	92832.53		
Total Disbursements.....:				92832.53	.00	92832.53		
				=====	=====	=====		

REPORT.: Aug 17 11 Wednesday
 RUN....: Aug 17 11 Time: 15:22
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 08-11 Bank Account.: 1020

PAGE: 001
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
012948	08/17/11	ATT13	AT&T	719.51	.00	719.51	110811	COMMUNICATIONS-
012949	08/17/11	BEN04	BEN TOILET RENTALS, INC.	191.45	.00	191.45	242840	MAT & SUPPLIES-PARKS
012950	08/17/11	DIX00	DIXON, CHARLEEN	140.00	.00	140.00	11-0817	REIMBURSE LIFE GUARD-PARKS
012951	08/17/11	HOA02	HOAG, CASEY	140.00	.00	140.00	11-0816	REIMBURSE LIFE GUARD-PARKS
012952	08/17/11	JMB01	JMB OIL COMPANY	754.45	.00	754.45	191540	Veh Opr/Maint-
012953	08/17/11	JON02	JONES INSURANCE	362.00	.00	362.00	110815	CLARK PARK WELL-WTR CAP I
012954	08/17/11	NOR31	NORM'S PRINTING	345.06	.00	345.06	010189	OFFICE SUPPLIES-FINANCE
				327.11	.00	327.11	010201	PRINTING/ADV-POLICE
				61.67	.00	61.67	010221	PRINTING/ADV-POLICE
			Check Total.....:	733.84	.00	733.84		
012955	08/17/11	OFF01	OFFICE DEPOT	44.81	.00	44.81	137311059	EQUIP MAINT-POLICE
				599.32	.00	599.32	574350870	Office Supplies PoliceDis
				119.66	.00	119.66	574469775	Office Supplies PoliceDis
			Check Total.....:	763.79	.00	763.79		
012956	08/17/11	PET03	PETTY CASH	278.08	.00	278.08	11-0816	MAT & SUPPLIES-
012957	08/17/11	RED15	RED TRUCK ROCK YARD, LLC	107.25	.00	107.25	266	CG&S REPLACEMENT-STR PROJ
012958	08/17/11	SWW00	SWWC SERVICES, INC.	45087.79	.00	45087.79	17958	PROF SVCS-WWTP
				2696.38	.00	2696.38	17959	PRETREATMENT-SWR
			Check Total.....:	47784.17	.00	47784.17		
			Cash Account Total.....:	51974.54	.00	51974.54		
			Total Disbursements.....:	51974.54	.00	51974.54		

=====

Date.: Aug 17, 2011
Time.: 3:26 pm
Run by: LORI

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEWB
Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
BARRIGA, ADRIANA M.	1806 SOLANO ST	CORNING, CA 96021	BARRIGA	ADRIANA STYLIST, COLORIST, MANICURIST, ETC	08/17/11	(530)824-1729
CORNING CHEVRON	820 HIGHWAY 99W	CORNING, CA 96021	KHINDA	GURMIT GAS STATION & MINI-MART	08/17/11	(530)301-9963
CORNING CONSIGNMENT	811 FOURTH ST	CORNING, CA 96021	DEAN	KERI & NEW & USED STORE - CONSIGNMENT	08/17/11	(530)513-2198
EDWARDS HOME RENOVAT	427 TIGER TAIL LN	PARADISE, CA 95969	EDWARDS	JOHN CONTRACTOR	08/17/11	(530)877-0100
GLAMOROUS BEAUTY & F	709 FOURTH ST	CORNING, CA 96021	TAPIA	OLIVIA BEAUTY SALON AND BOUTIQUE	08/08/11	(530)824-3757
MELGAREJO, JUANITA	1706 SOLANO ST	CORNING, CA 96021	MELGAREJO	JUANITA HAIRSTYLIST, MANICURIST, WAXING	08/17/11	(530)828-0348

ITEM NO.: J-6
RESOLUTION 08-23-2011-01, AMEND THE
OUTDOOR ADVERTISING SIGN REGULATIONS
ALLOWING THE PLACEMENT OF "WELCOME-
WAYFINDING" SIGNS WITHIN THE CITY OF
CORNING.
AUGUST 23, 2011

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: STEPHEN J. KIMBROUGH, CITY MANAGER
JOHN STOUFER; PLANNING DIRECTOR



BACKGROUND:

At the November, 2010, June, 2011, and July 2011 Planning Commission meetings staff and members of the community met with the Planning Commission to discuss amending the existing Outdoor Advertising Sign Regulations to allow the placement of off-site directional or "wayfinding" signs. In July staff presented a proposal that would permit "Gateway Signs" and "Wayfinding Signs". The "Gateway Signs" would have only allowed businesses associated with the olive industry or agri-tourism to be on the sign.

The Commission expressed concerns with the amendment to the regulations and instead of making a recommendation and moving them forward to the Council voted to create an adhoc committee to work with staff to create regulations for "wayfinding signs".

The adhoc committee decided to first move forward with regulations that would permit "Welcome/Wayfinding" signs within 100 feet of the Edith Ave./Hwy. 99W./Solano St. intersection or the Hwy 99W./South Ave. intersection and continue to research and work on preparing regulations that would allow "Wayfinding Signs" at specific locations within the City. The adhoc committee discussed several concepts for "Welcome/Wayfinding" signs and discussed creating regulations and design requirements for the placement "Welcome/Wayfinding" signs only.

At the August 16, 2011 Planning Commission Meeting the Commission reviewed the regulations and design standards. The Commission made minor changes and recommended the following regulations and design standards for consideration by the Council:

Amend Section V. (A) of the Outdoor Advertising Sign Regulations to read as follows:
Billboards and Off-premises signs, except "Welcome/Wayfinding Signs" as permitted by Section VI of the Outdoor Advertising Sign Regulations.

Add Section VI to the Outdoor Advertising Sign Regulations to read as follows: A
"Welcome/Wayfinding Signs" is a freestanding "off-premises" sign that includes a community "welcome" message and directional information to 10 or fewer businesses which shall be displayed on individual placards. The "Welcome/Wayfinding" signs shall be located within 100 feet of the Edith Ave./Hwy. 99W./Solano St. intersection or the South Ave./Hwy. 99W. intersection and comply with the following regulations and design standards:

- A) *Not more than two signs shall be permitted. Only one sign will be permitted at each intersection.*
- B) *Have a maximum of 10 business placards per sign. Five placard spaces will be reserved for businesses associated with the olive industry or an agricultural operation that welcomes visitors to its site.*

- C) *Businesses displaying placards shall be located within the City of Corning, or be associated with the olive industry an agricultural operation that welcomes visitors to its site.*
- D) *Each business or businesses placing a placard on the sign must make an initial non-refundable deposit of \$100.00 with the City of Corning for future removal of the placard if that particular business ceases to exist or the businesses fail to maintain the sign or plaque in proper condition as determined by the City Council.*
- E) *The maximum size shall be 350 cubic feet, maximum height 30 feet above grade, maximum width of 15 feet including support structures.*
- F) *Incorporate the Corning marketing logo with graphics, color, design, and style as adopted by the City Council into the "Welcome" message. Each placard placed on the sign must be identical in size, style, color and design.*
- G) *Be composed of materials that are durable for the projected life span of the sign and protected with approved graffiti resistant coatings.*
- H) *Be designed and constructed to minimize maintenance and located in an area that will not impede vehicular sight distance at the intersections and minimize the likelihood of being struck by an errant vehicle.*
- I) *Be located where maintenance can be easily performed.*
- J) *Must obtain an Encroachment Permit from the City of Corning Public Works Department, if applicable, a Building Permit from the City of Corning Building Department and comply with any applicable Local, State, and Federal regulations.*
- K) *Prior to issuance of a building permit for the sign the applicant(s) must submit a scaled colored drawing or photo of the sign in the location where it will be constructed for review by the Planning Commission. If in their review the Planning Commission determines that the proposed sign does not conform to these regulations and design standards then the Building Permit will be denied.*

ACTION

MOVE TO ADOPT RESOLUTION NUMBER 08-23-11-01 AMENDING THE OUTDOOR ADVERTISING SIGN REGULATIONS ALLOWING "WELCOME/GATEWAY SIGNS" AS RECOMMENDED BY THE ADHOC COMMITTEE AND PLANNING COMMISSION

OR,

MOVE TO DENY THE ADOPTING OF A RESOLUTION AMENDING THE OUTDOOR ADVERTISING SIGN REGULATIONS ALLOWING "WELCOME/GATEWAY SIGNS".

RESOLUTION NO.: 08-23-2011-01

**A RESOLUTION AMENDING
SECTION V. (A) AND ADDING SECTION VI
TO THE
OUTDOOR ADVERTISING SIGN REGULATIONS**

WHEREAS, Section 17.52.230 of the Corning Municipal Code states "The City of Corning shall adopt and may periodically amend regulations for the placement of outdoor advertising signs by resolution of the City Council", and

WHEREAS, Interstate 5 has an average of over 25,000 trips per day, and

WHEREAS, The City of Corning has two interchanges that provide travelers along Interstate 5 the opportunity to stop and support businesses within the City, and

WHEREAS, Attracting travelers on Interstate 5, and welcoming them to the Corning plus providing directions to businesses located throughout the area will benefit the business climate within the City, and

WHEREAS, Promoting the City and location of businesses within the City and surrounding area will increase revenues and increase employment opportunities for the citizens of Corning.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Corning hereby adopts Resolution No. 08-23-11-01 amending Section V (A) and adding Section VI to the Outdoor Advertising Regulations as follows:

Amend Section V. (A) of the Outdoor Advertising Sign Regulations to read as follows:
Billboards and Off-premises signs, except "Welcome/Wayfinding Signs" as permitted by Section VI of the Outdoor Advertising Sign Regulations.

Add Section VI to the Outdoor Advertising Sign Regulations to read as follows: A
"Welcome/Wayfinding Signs" is a freestanding "off-premises" sign that includes a community "welcome" message and directional information to 10 or fewer businesses which shall be displayed on individual placards. The "Welcome/Wayfinding" signs shall be located within 100 feet of the Edith Ave./Hwy. 99W./Solano St. intersection or the South Ave./Hwy. 99W. intersection and comply with the following regulations and design standards;

- A) Not more than two signs shall be permitted. Only one sign will be permitted at each intersection.
- B) Have a maximum of 10 business placards per sign. Five placard spaces will be reserved for businesses associated with the olive industry or an agricultural operation that welcomes visitors to its site.
- C) Businesses displaying placards shall be located within the City of Corning, or be associated with the olive industry an agricultural operation that welcomes visitors to its site.
- D) Each business or businesses placing a placard on the sign must make an initial non-refundable deposit of \$100.00 with the City of Corning for future removal of the placard if that particular business ceases to exist or the businesses fail to maintain the sign or plaque in proper condition as determined by the City Council.

- E) The maximum size shall be 350 cubic feet, maximum height 30 feet above grade, maximum width of 15 feet including support structures.
- F) Incorporate the Corning marketing logo with graphics, color, design, and style as adopted by the City Council into the "Welcome" message. Each placard placed on the sign must be identical in size, style, color and design.
- G) Be composed of materials that are durable for the projected life span of the sign and protected with approved graffiti resistant coatings.
- H) Be designed and constructed to minimize maintenance and located in an area that will not impede vehicular sight distance at the intersections and minimize the likelihood of being struck by an errant vehicle.
- I) Be located where maintenance can be easily performed.
- J) Must obtain an encroachment permit from the City of Corning Public Works Department, if applicable, a Building Permit from the City of Corning Building Department and comply with any applicable Local, State, and Federal regulations.
- K) Prior to issuance of a building permit for the sign the applicant(s) must submit a scaled colored drawing or photo of the sign in the location where it will be constructed for review by the Planning Commission. If in their review the Planning Commission determines that the proposed sign does not conform to these regulations and design standards then the building permit will be denied.

PASSED, ADOPTED AND APPROVED this _____ day of _____, _____, by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

ITEM NO: J-7
AUTHORIZATION TO PURCHASE
POLICE COMPUTER AIDED DISPATCH
SYSTEM AND A NETWORK SERVER
FROM SUN RIDGE SYSTEMS, INC.
AUGUST 23, 2011

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER
ANTHONY F. CARDENAS, CHIEF OF POLICE



SUMMARY:

The Police Department's Computer-Aided Dispatch (CAD) and Records Management System (RMS) software have been in service over sixteen years and need to be replaced. Additionally, due to its age and recent failures, the Department's computer network server must be replaced. The cost of replacing the Department's CAD/RMS software and purchasing a network server was included in the City's adopted 2011/12 budget.

BACKGROUND:

The Police Department is part of the countywide law enforcement local area computer-aided dispatch and records management system. The foundation of this system has been the Law Enforcement Agency Database System (LEADS) software. The Corning Police Department along with Tehama County Sheriff's Office, Red Bluff Police Department, Tehama County District Attorney's Office and Tehama County Probation Department has subscribed to and used LEADS since 1995. The Tehama County Law Enforcement Agencies agreed that we needed to find a replacement for LEADS.

Based on our research the Agencies determined that the Sun Ridge Systems, Inc. RIMS software package would meet all our requirements and would also be the most cost-effective system.

To confirm the operating reliability, Corning Police made extended inquiries of other agencies regarding their CAD/RMS software. These agencies include Clearlake Police Department, Bishop Police Department, Oroville Police Department, Williams Police Department, Colusa Police Department and Paradise Police Department. These agencies are either currently using RIMS or soon will be and some of these agencies have migrated from LEADS to RIMS. All agencies have expressed satisfaction with RIMS.

The Department visited Paradise Police Department, where we not only observed a demonstration of RIMS capabilities, but also observed and questioned dispatchers using RIMS. Paradise Police Department transitioned to RIMS in February 2011. At that time, Paradise Police Department conducted an extensive analysis of the cost, ease of use, and comparisons to competing programs. Based on this analysis, and an Evaluation Analysis conducted by William Booth, Senior Information Systems Analyst with Butte County, it was concluded that RIMS was the best choice for Paradise Police Department. Attached are the Paradise Police's *Vendor Price Comparison, Product Specification Comparison and Product Comparison*. Also attached is William Booth's Evaluation Report.

Based on our prior research and Paradise Police Department's current research, we feel comfortable in recommending migration to RIMS.

FINANCIAL:

The Council already approved the budget for this project.

	<u>BUDGET:</u>	<u>QUOTES:</u>
RIMS:	\$23,759	\$26,435
SYSTEM SUPPORT:	\$ 5,040	Included
SERVER:	\$13,000	\$13,362
TOTAL:	\$41,799	\$39,797

Sun Ridge Systems, Inc. has submitted a quote for RIMS software lease-purchase plans. For a lease term of seven years, the lease and support payments would be \$26,435 per year at the beginning of each year financed, with the first payment due upon the completion of installation and training.

Computer Logistics, Inc. has submitted a quote for purchase, installation, and configuration of a new network server, which meets RIMS software specifications, at the price of \$13,362.21.

RECOMMENDATION:

MAYOR AND COUNCIL AUTHORIZE THE PURCHASE AND INSTALLATION OF THE RIMS SOFTWARE/SUPPORT AND NETWORK SERVER.

Vendor Price Comparison

Vendor	RIMS	SunGard	Tiburon	New World	Spillman
Purchase Price	\$301,605	\$413,008	None Requested	\$495,000	\$568,817
1 st Year Maintenance	Included	\$44,657	n/a	Included	Included
2 nd through 5 th year Maintenance	\$30,375 per year	\$44,657	n/a	\$60,000 Increasing 5% per year to \$70,000	Not quoted
On-site Installation & Training	15 days Cost: included	Cost: included	n/a	20 days Cost: \$20,000	Cost: included
Service & Support	24/7 all systems	24/7 all systems	n/a	24/7 for CAD only	24/7 all systems
License type	Site	Per User	n/a	Per User	Site

Product Specification Comparison

Essential Software Features Reviewed	RIMS	SunGard	Tiburon	New World
California experienced company with a large base of California clients.	Yes	No	No	No
Fully Integrated Databases.	Yes	No	No	Yes
Unit availability recommendations for Fire and Police	Yes	Yes	Yes	Yes
Ability to retrieve all information on a subject in CAD/ RMS with one search function.	Yes	No	No	Yes
Multiple Dispatchers able to update the same Call for Service effectively	Yes	Yes	Yes	Yes
Perpetual Safety and Hazard alerts on locations and individuals	Yes	Yes	Yes	Yes
Auto-fill and auto-populate data fields from drop-down lists	Yes	Yes	Yes	Yes
Suspect or Citizen associates information easily located	Yes	Yes, from Dispatch	Yes, but slow	Yes
Record purging reports automatically generated	Yes	No	No	Yes
CAD fully interfaces and populates data immediately into Police and Fire RMS	Yes	No	No	Yes
System is user "friendly" overall	Yes	No	No (CAD Only)	Yes

Product Comparison Cont...

Essential Software Features Reviewed	RIMS	SunGard	Tiburon	New World
System is fully integrated with CLETS (BCSO Data 911 overlay)	Yes	No / Inquiry Only	No	Yes
System is integrated with E-911 with data transfer	Yes	Yes	Yes	Yes
System will generate Briefing logs and Press reports within the program	Yes	Separate Module is Used	No	Yes
System allows Citizens to access selected crime data via the internet.	Yes	No	No	Yes
System integrates with current Fire RMS System (Bio-key/ZOLL)	Yes	Yes	Yes	Yes
Fire Station Rip and Run printers for Fire units	Yes	Yes	Yes	Yes
Statistical reports generate within the system. If "No", additional software is required without support from CAD/RMS vendor.	Yes	No Crystal	No Crystal/Oracle	Yes
GIS mapping includes Unit proximity and turn-by-turn routing capability without third-party software	No	No	No	Yes
User able to customize viewing screens	Yes, in Dispatch. No in MDT's	Yes	No	No
Ability to customize commands and shortcuts in system	Yes	Yes	No	Yes

Product Comparison Cont...

Essential Software Features Reviewed	RIMS	SunGard	Tiburon	New World
Mobile Data Terminals with integrated GIS/AVL capability for Police and Fire	Yes	Yes	Yes	Yes
Automatic Paging for Administrative Notification of specific crimes	Yes	No	No	No
Case Management – Officer/Supervisor notification automatically generated.	Yes	Yes	Not Rated	Yes
Technical Support is responsive and resolves issues (per users surveyed)	Yes	No	No	Yes
Audit capability for user activity.	Yes	Yes	Yes Limited and Slow	Yes
Single Support Case Manager Assigned to Customer	Yes	No	No	No
Specialty Hardware required for CAD/RMS	Not Significant	Significant	Significant	Moderately Significant
Over-all Customer Satisfaction (per users surveyed)	High	Moderate	Low	High

Evaluation of RIMS
(Sun Ridge System, Inc.)
from a
Senior Information Systems Analyst
Point of View

Prepared By
William R. Booth
Senior Information Systems Analyst

October 27, 2009

EVALUATION OF RIMS

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EVALUATION OF RIMS

EXECUTIVE SUMMARY:

Sun Ridges Systems, Inc. (RIMS) is a small software development company that produces a series of products for Public Safety. The core products are the Computer Aided Dispatch (CAD) and Records Management System (RMS). Additional modules include Mapping, Digital Mug Shots, Property Room Bar Coding, Mobile Rims. Each of the products are tightly integrated with the core CAD/RMS modules.

With over 20 years of experience, Sun Ridge has a very loyal customer base. They have only had one agency leave and that was because they merged into a regional PSAP center. The company is very responsive to the needs of its customer, and regularly asks the user for feedback and product improvement suggestions. In the up coming version 17 of CAD, there will be at least 91 improvements, almost all of them the result of customer suggestions.

While I have not been involved with the review of other products that will be considered by the Town of Paradise, and as such I can not make a qualified recommendation on the purchase of this software. What I can say is that RIMS should be the ideal standard against which the other software vendors should be compared.

EVALUATION OF RIMS

WHO IS SUN RIDGE SYSTEMS, INC.:

Sun Ridge Systems, Inc. is a small software company with fewer than 10 employees. The company began business in 1982. The founder of the company is Tony Richards, who was a project manager for large-scale computer aided dispatch business. Many of the other employees are retired from different law enforcement careers.

The company specializes in software for the Public Safety sector and currently has approximately 130 clients. The majority of clients are in California, but there are many clients in states such as Nevada, Arizona, Washington, Wisconsin and Georgia.

PRODUCTS:

Current products include the following:

- Computer-Aided Dispatch
- Records Management System
- Jail Management
- RIMS Mobile Computer System
- Mapping
- Pocket RIMS
- Property Room - Bar Coding
- Mug Shot - Digital Imaging
- Crime Analysis
- State Link
- Enhanced 911
- Fire Station Printers
- Dedicated Status Monitor
- Paging
- Data Sharing

The key products of the company are the Computer-Aided Dispatch (CAD) and Records Management System (RMS). All of the existing products appear to work freely with each other, thus creating a group of integrated products that can serve the unique needs of each of its clients.

DETAILED REVIEW OF PRODUCTS:

COMPUTER-AIDED DISPATCH:

With Computer Aided Dispatch you have the ability to perform multiple tasks with one system. It is designed to be as multi-functional.

FEATURES:

EVALUATION OF RIMS

- Windows and functions differentiated by color
- One-screen capability
- Six screen and monitor configurations
- Easily-identified icons
- Detailed unit and incident status displays
- Unit status by color
- Incident priority by color
- Five-way location verification
- One click "early dispatch"
- Two-click status changes
- Two-click officer report number assignment
- Unlimited incident history
- Command line
- Full access to records information
- Windows Vista/XP and 2000 compatible

VERSATILE:

CAD is unique in that it allows each user to use it in the way that works best for them or for the situation at hand.

- Dispatchers can navigate using the mouse, forms accessed through function keys or traditional command lines.
- Dispatchers also have 14 ways to dispatch a unit and countless ways in which to access information.
- The 3D feature of RIMS allows dispatchers to display information simply by double-clicking on a screen data item such as incident number, case number or person's name.

KEY FUNCTIONS:

INCIDENT ENTRY

Whether it's a call for service or an officer initiated event, RIMS provides the tools to enter the information, dispatch units and record everything that happens thereafter. Separate entry forms for the two sources of new incidents simplify life for the dispatcher. And each form adheres to the RIMS credo of providing maximum reference information to the dispatcher, automatically.

UNIT RECOMMENDATIONS

After you have entered your agency's beats and plans into the system, RIMS can recommend units for dispatch. On the call entry screen, as soon as you enter the location and incident type, RIMS automatically displays a list of recommended units. If you'd like, you can immediately dispatch the recommended units with a single mouse click. You can also finish filling out

EVALUATION OF RIMS

the incident form and redisplay the incident for dispatch later—you will then get an updated unit recommendation based on who's available.

UNIT AND INCIDENT UPDATES

Once a unit is dispatched, RIMS Computer Aided Dispatch makes it easy to update unit status and incidents.

Unit update capabilities include:

- Change a unit's status
- Clear units
- Change multiple units at once
- Clear all units and close the incident
- Put a unit on or off duty
- Change a unit's beat assignment
- Free a unit
- Reassign a unit
- Exchange units
- Designate a primary unit

With Incident Updates you can:

- Change the status of an incident
- Display an incident
- Close an incident without dispatch
- Reopen a closed incident
- Add comments to an incident
- When incidents are closed, RIMS keeps right on working. Any vehicles that were part of the incident are automatically entered in the Vehicle File and any people associated with the incident are recorded in the Person File

SYSTEM LOG:

CAD keeps a running log of each incident. It contains records of user sign-on and sign-off times, administrative status changes, changes made to the incident location or type, status queries, entries for unverified incident locations and comments entered for incidents. With the System Log, you can examine the sequence of events in the communications center for a particular period of time.

TOWING:

CAD makes it easy to keep track of towed vehicles and tow company assignment rotations. With the Tow Log, you'll have instant access to a record of all towed vehicles within any dates you select.

EVALUATION OF RIMS

SEARCH:

CAD has a powerful search tool. With the Search function, you can create reports based on any parameters you set. Also, CAD makes it easy to retrieve data even when only incomplete information is available. Find people by searching first names only, or locate vehicles with nothing more than a partial license plate. CAD enables you to search incidents, vehicle permits, vehicle maintenance, activity logs and parking permits. Combine CAD with RMS and your search possibilities are nearly endless.

ORGANIZATION:

CAD allows the user to create references for often-accessed information. Rather than fill the workstation with unnecessary paperwork, RIMS keeps a user directory, Officer Directory, phone list, beat assignments list, address history and a ready reference file that can be utilized to store any type of information you wish. And don't forget the RIMS yellow sticky pad!

RIMS E-MAIL:

- Intra-departmental email creates a truly paper-free communications system
- On-line message transmission from RIMS
- On-screen message composition with spell check
- Unlimited message length
- Ability to print messages
- Ability to edit/add notes to messages and forward them
- Ability to direct mail to persons, groups of persons, terminals or mobile units
- Automatic notification when messages are read
- Ability to add attachments to messages
- Complete integration with mobile computer users
- Integration with other RIMS agencies using RIMS Collaborate™

REPORTS:

With CAD, you have the ability to create 53 types of statistical reports. One of these is the Shift Bulletin, which enables you to easily create the thrice-daily reports that are typically done manually at the end of each shift. The RIMS Shift Bulletin is easily prepared, versatile in its use and can be created without any effort on the part of the dispatcher.

Other reports include:

- Incident summary
- 24-hour Incident summary
- Patrol statistics
- Persons contacted

EVALUATION OF RIMS

- Officer log
- Officer activity report
- Incidents
- Unverified locations
- False alarm
- Incident response times
- Frequently responded to locations
- Vehicle log
- Vehicle mileage summary

RECORDS MANAGEMENT SYSTEM (RMS):

RMS is the way to organize, track and access the vast amount of information that flows through the department every day.

FEATURES:

INTEGRATED - RMS is completely integrated with CAD and all other RIMS products. As a truly integrated system there are no boundaries between functions and virtually no boundaries on what you can do.

RMS was designed to be powerful as well as easy. In fact, its power lies in how simple and logical it is to use. Help screens throughout the system ensure that assistance is only a click away.

- Windows and functions differentiated by color
- One-screen capability
- Tabs denote "pages" on a screen
- One-time entry
- Consistent data entry method
- Comprehensive officer reports
- Person File derived from all RIMS entries
- Windows XP/Vista compatible
- Key Functions
- Cases

At the heart of a RMS is the officer report, called a "case" in RIMS. An officer report is a collection of data about events, persons, vehicles, property, etc., but in RIMS it is also the entry point for building all those individual data files as well. RMS is a single point of entry system. When you add a person to a "case," the information not only shows up when you look at the "case," it also shows up when anyone later looks up the person. It also adds a contact record for the person's

EVALUATION OF RIMS

history and becomes immediately available to the dispatcher for automatic information retrieval should the person be encountered again.

Additional Features:

- A case log
- A case approval cycle
- Locking cases after approval
- Restricted access cases
- Auditing of all viewing of the case, addition, changes, and deletions
- 16 ways to print a case

PEOPLE:

The Person File contains personal information about people as well as a history of their contacts with your agency. As an integrated system, RMS automatically enters information into the Person File through incidents, cases, officer reports, citations, warrants and field interviews.

ASSOCIATED PERSONS AND VEHICLES:

As officer reports and field interviews are entered, RMS automatically builds a file of Associated Persons. This means when you look up someone in RIMS you can simply click on the Associated Persons tab to see a list of all the persons they've previously been associated with—an invaluable investigative tool! The same is true of vehicles. Click the Associated Vehicles tab in the person record and get a list of all vehicles previously associated with the person. Or look up a vehicle and view a list of all persons associated with the vehicle.

ALIASES:

Each person in RMS can have an unlimited number of aliases. With RMS, aliases can include names or monikers, dates of birth, social security numbers and even addresses.

WARRANTS:

RMS stores local warrants and warrants from outside agencies that are to be served locally. Personal information entered into Warrants is also added to the Person File and a warrant entry flags the wanted person's file.

VEHICLES:

All vehicle information collected for incidents, cases, field interviews, vehicle permits, parking permits and citations is automatically entered in the vehicle database.

EVALUATION OF RIMS

- Look up vehicles by license number, partial license number, make or model
- Track stolen, recovered and damage information
- Auto-association between vehicles and people

PROPERTY:

RMS allows you to maintain a record of all stolen / found / lost / recovered / seized property and property held as evidence. The property log tracks items in and out of the system, as well as, in and out of the property room. And with a separate database designed specifically for pawned property, RMS makes it easy to track and log these items.

CASE INVESTIGATION:

RMS keeps track of cases under investigation. Case Investigation functions include:

- Case investigation summary
- Case investigation activity by detective or officer
- Cases past follow-up date
- Cases at the DA's office

CITATIONS:

As citations are issued, RMS stores the citation information, as well as, information about the associated person and vehicle in RMS. This data is automatically entered into the Person and Vehicle files.

FIELD INTERVIEWS:

The field interview function enables you to gather information and track the many contacts officers have in the field. All information is automatically fed into the Person and Vehicle files.

SEARCH:

With the Search function, you can create reports based on any parameters you set. Also, RMS makes retrieving data easy, even when only incomplete information is available. Find people by searching first names, hair color, height, weight or any other information captured in a person record. Or locate vehicles with nothing more than make, model or color. With RMS, you can search for information regarding:

- Accidents
- Arrests
- People
- Bicycles
- Pets
- Cases
- Property

EVALUATION OF RIMS

- Pawned property
- Case investigation
- Citations
- Vehicles
- Field interviews
- Vehicle maintenance
- Vehicle permits
- Parking permits
- Narratives
- Warrants

OFFENDER FILES:

With the RMS, you can track a variety of offender types, as well as, other groups of special interests such as missing persons and BOLO's.

- Known offenders
- Convicted Felon
- Sex offenders
- Narcotics offenders
- Parolees
- Probationers
- Arsonists
- Gangs

ADMINISTRATION:

RMS stores and tracks information relating to:

- Parking permits
- Vehicle permits
- Bicycle registration
- Pet licensing
- Vehicle maintenance

REPORTS:

Any records system is only as good as the management reports it produces. RMS produces all required UCR reports and, where required, NIBRS reports. RMS includes the California Arrest and Citation Register and more than 25 other statistical reports that track:

- UCR crime report
- UCR arrest report (where applicable)
- Monthly arrest & citation report (California only)
- Crime summary by offense
- Arrests by officer
- Domestic violence report
- Monthly hate crime report
- CLERY report

EVALUATION OF RIMS

- Citation reports
- Case investigation reports
- Accident reports
- Offender list reports
- Warrants list

ENHANCED 911:

E911 Link gives dispatchers information instantly so they can react instantly. With E911 Link, RIMS automatically displays the call for service form as soon as the phone is answered. RIMS identifies the caller's location ("ALI"), verifies the location in the RIMS Street database and is able to include in the display the original location and telephone number plus reference information associated with the location:

- Caller's name
- Caller's address
- Phone number
- Cross street
- Beat
- Area
- Map page
- Responsible agencies
- Fire run card
- Place (name) associated with location
- Premise indicator
- Hazard indicator
- Previous incidents at this location
- Latitude / Longitude / Uncertainty and Confidence
- Class of Service

From E911 Link creating an incident is as simple as filling in the incident type and clicking on "Recommended Units" to dispatch the incident.

RIMSMAP INTEGRATION:

E911 Link software is Wireless Phase II compliant. Wireless call information is stored in the Incident. When using RIMS Map, both wired and wireless calls are immediately displayed on the dispatcher's map. For Wireless calls, a circle is drawn around the caller based on the uncertainty and confidence factors that are part of the telephone company's information delivered to RIMS.

EVALUATION OF RIMS

STATE LINK:

State Link software is message switching software that connects RIMS to CLEATS and to NCIC. Its key benefits are that dispatchers no longer have to switch to a separate application to run such queries, queries and responses are permanently recorded in RIMS, and RIMS automatically links returns to RIMS data. State Link also:

- Provides dispatchers with quick access to forms for the most common queries
- Automatically generates queries for traffic stops
- Attaches queries as entries in the chronological history of the CAD incidents they are associated with
- Generates multiple queries from a single person query
- Maintains a log of all responses received •Allows searching of query responses
- Automatically tags responses as "HIT" or "VALID" or "EXPIRED" with color coded banners
- Supports command line entry of queries as well as forms
- Is fully supported in mobile computers in the cars
- Links can also be made to county systems, incorporating available queries into those databases as well.

PROPERTY ROOM - BAR CODING:

Property management is another area where a police department can be greatly aided by the use of a computer system. An inventory database of items in your property room is a simple way to keep track of what is brought into the department, as well as which items in the property system are scheduled for sale, destruction, or return to owners. When this inventory database is supplemented with a bar coding system, reconciliation of the actual items with the database is greatly simplified.

The use of bar codes in police property management is a matter of affixing a label with a bar code printed on it that identifies the report number and item number of a piece of property. These labels can be affixed to a singular item or group of items within one package that the user wishes to list as a singular item, i.e., "Colt revolver with six Smith and Wesson .38 caliber round nose bullets."

Features

- Runs on any computer currently supporting RIMS.
- Prints multiple labels utilizing a sheet of standard laser printer labels with information obtained from property entry into RIMS.

EVALUATION OF RIMS

- Preprints any number of bar code labels with a report number and beginning at item number 1, or at any user specified item number.
- Prints blank lines to write in the type of property and description. Then labels can be taken to a scene and affixed to items of property to save time and retain good evidence controls and procedures.
- Displays the name of the department, report number, item number and the type of property, i.e., Found, Evidence, Safekeeping, etc., as well as an abbreviated description of the property on the label.
- Bar code itself reflects the report number and item number of the property it represents.
- Standard Code 39 bar code. •Allows inventory reconciliation.
- Prints inventory lists.
- Contains a reminder feature to notify the property room custodian when it's time to check the status of various property types.

MAPPING:

Today's trend in computer applications is the "visual" approach – painting a picture rather than just relying on words to convey ideas, situations, and information. In the world of computer-aided dispatch nothing is more visual than an integrated, detailed street map and that is exactly what the RIMS Mapping System provides:

- Maps incidents and units
- Automatically maps E911 calls
- Can be zoomed, panned, and manipulated from RIMS CAD
- Supports E911 Phase I/II
- Provides pin mapping
- Supports automatic Vehicle Locator (AVL) using our Mobile RIMS product
- Creates “videos” of vehicle movement

UNIT AND INCIDENT MAPS:

With Mapping you have a status map display that depicts your situation at all times. All active incidents are noted on the map with their type and address. Assigned units are shown color-coded based on their status at their incident locations. Units and incidents automatically blink on and off the map as the situation changes.

MAPPING WITH E911:

With the E911 link, you immediately see the location of 911 calls on the map, zoomed to the neighborhood level. This happens seconds after the dispatcher answers the phone without any action on their part.

E911 PHASE II:

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When a 911 call from a cell phone is received, RIMS automatically zooms in the map and pinpoints the location with a circle drawn around it. The radius of the circle represents the uncertainty in the location as reported by the wireless carrier.

AUTOMATIC VEHICLE LOCATION (AVL):

If you have the RIMS Mobile Computer System and in-vehicle GPS devices, then you have automatic vehicle location. There is no additional cost. RIMS Map automatically displays your vehicle locations on the maps in the station, tracking vehicles as they drive around your jurisdiction. For dispatchers, this provides yet another visual of the current situation. When a unit is to be dispatched, it shows the closest unit with one glance at the map. For supervisory personnel, the visual of units on the map makes keeping track of what's going on much easier.

You can also choose to activate AVL in the vehicle for field supervisors and even officers, providing the same vehicle tracking features are available in the station.

RIMS Mapping has the ability to play back "movies" of vehicle movements on the map. For example, if there is a serious incident, such as a bank robbery or pursuit, you can replay the real-time response of all units responding to the incident or participating in the pursuit. The playback can be saved to an external file for playback in court. Likewise, the GPS data can also be exported in a variety of formats.

MOBILE MAPPING:

RIMS Mapping is also available for mobile computers, assuming you have the RIMS Mobile Computer System. Besides using the map for reference purposes, officers and supervisors can get the same incident and unit status information available to dispatchers, and even map directions to a call for service.

PIN MAPPING:

Pin mapping – placing pins on a map to visually represent the locations of crimes – has been around for many years because it is such an excellent tool for investigating and visually representing criminal activity. With RIMS Mapping the process of creating pin maps is reduced to seconds. The possibilities of the kinds of pin maps that can be created are virtually unlimited. That's because pin mapping in RIMS is tied directly to the extremely versatile RIMS Search facility. You simply define the search parameters and run the search, view the results, and press the Map button to quickly create a pin map.

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ADDITIONAL REQUIREMENTS:

RIMS mapping requires either Microsoft MapPoint 2006 or ESRI ArcView 9.2+ map data. With ESRI ArcView you are using your own map data (parcel or center-line) allowing you to include the multiple map layers that are likely part of your map database.

MUG SHOT - DIGITAL IMAGING:

With Mug Shot/Digital Imaging system you can keep a visual record of arrestees, property, crime scenes, buildings and even pets. Pictures are taken with a digital camera and transferred into RIMS, or you can choose to scan the photos into RIMS directly. Combine with Mobile Computing and see how beneficial it can be to transmit images electronically to police vehicles.

MUG SHOTS:

When mug shots are created, photos are directly linked to the person's master name record in the RIMS Records Management System.

Features

- Photo display with the RIMS master name record
- Photo with printout of master name record and contact history
- Multiple photos per person
- Poster printout format
- Line ups
- Mug book

CRIME SCENE:

Use Digital Imaging wherever you would typically use a camera, without the expense of buying and developing film. Take multiple pictures of crime scenes, property and evidence. Each image will be associated with its corresponding record or case in RIMS.

FIRE STATION PRINTERS:

Printers at fire stations enable fire fighters and emergency medical personnel to receive initial incident information automatically on their station printers when an apparatus from their station is dispatched. This printout includes information about the location of the incident (address, place name, cross streets, etc.), any hazardous materials that might be present, and the initial description entered by the dispatcher. Not only does this provide an extra margin of safety, it also reduces radio traffic since personnel have everything they need before they even leave the station.

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When the incident is closed, a completed copy of the incident form is automatically printed at all stations that responded. In addition, a dispatcher can direct RIMS to print an up-to-the-minute copy of the incident at the station at any time, and the fire station PC running the program displays a continuously updated list of the status of all fire apparatus

DATA SHARING:

RIMS Collaborate is a software solution that allows public safety agencies to transparently and securely communicate among other agencies using Sun Ridge Systems RIMS.

RIMS Collaborate lets agency personnel check persons, vehicles and even officer reports (if permission is allowed) of all connected agencies. It generates the same detailed information personnel are used to seeing in their local records.

Shared information is also available from remote locations such as a patrol car or mobile command center. Each officer in the field can search the records of all connected RIMS agencies as well as the state and NCIC system with just one query. The connected system of agencies allows public safety personnel to access one of the most advanced searchable databases offered today.

In addition to interagency data sharing, RIMS Collaborate offers agencies a secure mode of sending and receiving e-mail communications to each other. Whether dispatcher-to-dispatcher, or officer-to-officer or patrol car-to patrol car, personnel now have a encrypted, private means of sharing information. Printers at fire stations enable fire fighters and emergency medical personnel to receive initial incident information automatically on their station printers when an apparatus from their station is dispatched. This printout includes information about the location of the incident (address, place name, cross streets, etc.), any hazardous materials that might be present, and the initial description entered by the dispatcher. Not only does this provide an extra margin of safety, it also reduces radio traffic since personnel have everything they need before they even leave the station.

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RIMS MOBILE COMPUTER SYSTEM:

With the Mobile Computer System, officers in the field are linked directly into the RIMS system, giving them complete control of their information environment. It provides comprehensive data access and unit status reporting with more functions and features than any other such system and it does so with more than 15 years of field use behind it, guaranteeing that is designed around the way officers do business.

The RIMS Mobile Computer System brings comprehensive data access and unit status reporting directly to the officer in the field. It accomplishes this through continually evolving design, utilizing the latest in laptop and mobile computer technology. With the Mobile Computer System, officers in the field are linked directly into the RIMS system, giving them complete control of their information environment.

FEATURES:

- Brings the office to the patrol car with comprehensive access to RIMS CAD and RMS data
- Secure encrypted digital communication
- Automatic transmission of relevant incident information
- Access to state and national vehicle and person information databases
- One-button digital unit status reporting
- One-time data entry
- Touch screen compatible with extra large on screen buttons
- Available Voice announcement of results of query responses from state/NCIC databases
- Provides access to outside agency systems with the optional RIMS Collaborate data sharing software
- Supports all current wireless networks and selected radio networks
- Windows XP Professional/Vista Business compatible

KEY FUNCTIONS:

Mobile Computer System gives the officer in the field access to RIMS CAD and RMS to perform a multitude of valuable functions including the ability to:

- On duty sign-on with vehicle, mileage, and equipment information
- Run state/NCIC queries
- Receive incident dispatches
- Change status

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- Email dispatchers and all other RIMS users
- Obtain case numbers electronically
- Look up past incidents
- Displays a constantly updated status list of all units
- Displays a constantly updated list of all active incidents
- Enter officer reports
- View case log and existing officer reports, including photos
- Check vehicle information
- Check person information including mug shots
- Obtain a unit activity log
- Check location history
- Data searches

PRODUCT OBSERVATIONS:

Computer Aided Dispatch (CAD):

The design of the CAD module appears to be extremely user friendly and after a few minutes I felt that I could perform most of the basic functions. Coupled with the ability to create user profiles, dispatchers should not have any problem creating a profile that will work for them. In the upcoming version 17, the ability to create additional views that will show all units assigned to an incident, unassigned units, Fire Units etc., will allow the dispatcher complete flexibility in dealing with the information from multiple incidents, and still be able to track other units who may be assigned to other pending calls.

Records Management System (RMS):

The RMS module is a key component of RIMS. Coupled with CAD, it allows the department complete control of its data. The management of all aspects of cases can be controlled within RMS. Officer can enter all of their case information, search related persons of interest, and manage attachments, photos, mug shots in a single user friendly environment. Once the officer approves the case, it is routed to the officers' supervisor for review and approval.

If procedures are updated, it may be possible to be 90% plus paperless with regard to cases.

Enhanced 911:

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As more and more citizens change from a hard wired phone, to cell phones, the dynamics of 911 calls to Dispatch Centers have changed. A single traffic accident can generate multiple calls.

State Link:

The State Link module will connect to CLEATS and NCIC data interfaces and will also track via the incident the history of these connections.

Mapping:

One of the most interesting and forward looking features is the Mapping Module. Mapping of calls from cell phones and of land line 911 calls is a very useful feature. With AVL locators on police and fire vehicle, it would be possible to know the location of all public safety assets. If Arc View is used as primary mapping display software, it is possible to map perimeters around locations and easily determine which intersections need to be manned.

Mug Shot – Digital Imaging:

This module was not demonstrated at the conference, but there was a short report on new features being adding in the next version.

Fire Station Printers:

This module was not demonstrated at the conference, but there was a short report on new features being adding in the next version.

Data Sharing:

The data sharing module has great potential to improve data sharing between agencies that are using RIMS software. At this time, the only nearby department using RIMS is Gridley PD

Several of the eastern sierra counties, such as Mono, Alpine and Inyo are making subsets of the data available to the other departments using the Data Sharing module with good success.

Rims Mobile Computer System :

Having officers able to access all of the data in the CAD and RMS database appears to be a goal of a large majority of Police Departments. The installation of Mobile Rims, will require addition equipment to be added to each vehicle. The equipment will include a ruggedized laptop computer, a

EVALUATION OF RIMS

docking platform, some type of mounting pole and bracket. To add printing in a vehicle, additional equipment will be necessary. Typically the laptops are connected via a cell phone interface card.

If this product is considered, they department should adopt strict protocols for when data can be accessed (officer safety issues) and training on CLEATS and NCIC interfaces.

Rims Browser (New):

A new browser based RIMS product will be introduced in 2010. It will allow read only access to your CAD and RMS data. This could be useful in EOC situations where the status of all units would be readily viewable by EOC Staff. It could also be useful to other station locations, in order to provide updated information. Note, the Browser data is refreshed every 5 seconds.

PURCHASE PRIORITY RECOMMENDATION:

Products recommended to be considered by Paradise Police Department: include the following: (priority – items are prioritized from most recommended at top of list, to least at bottom of list)

- Computer-Aided Dispatch
- Records Management System
- Enhanced 911
- State Link
- Property Room - Bar Coding
- Mapping
- Mug Shot - Digital Imaging
- Fire Station Printers
- Data Sharing
- RIMS Mobile Computer System

ADDITIONAL PURCHASE REQUIREMENTS AND CONSIDERATIONS:

Equipments:

Server – CAD/RMS: I would suggest that the department seriously consider the purchase of a new sever to run the RIMS software. Cost would be about \$10,000 for a HP DL 360 server with RAID 5 configuration. A RAID 5 configuration will provide for some protection from lost of a hard drive, but will not provide any protection from catastrophic events such as fire etc.

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If the Department does not have a disaster recovery plan, in the event of the complete failure of a server (i.e. fire) that one is developed as quickly as possible. A key element of any plan is the backing up of data, and a plan to resume operations.

Laptops – Mobile RIMS: Should the department decide to purchase the Mobile RIMS software module, then each patrol car that will be connected will need a laptop computer (ruggedized), such as the Panasonic Toughbook, or the Dell. Cost for the notebook computer will be about \$3,500 each. Each vehicle will require mounting bracket, mounting pole, and docking station (approx. \$250 each vehicle)

Software:

If a new server is purchased, I would recommend that it have Windows Server 2008 operating system installed on it. Cost approx. \$1,029.00. Additional CAL's are \$199 per 5.

One other requirement for the RIMS software is Microsoft SQL software. I would recommend that you consider using MS SQL 2008. You will need to work with your vendor to determine which version is best, and how many CALs (Client Access Licenses) will be required. Cost for Standard Edition with 5 cal's is \$1,849. Purchase based on number of processors in the Server would be \$3,899.

If the Mobile RIMS is purchased, then a produce called NetMotion – wireless security should be considered. (www.netmotionwireless.com)

Coplogic:

A demonstration of Coplogic was made for the conference attendees. This company has several different products. I would recommend that the department seriously consider the DORS or Online Reporting Services product. The department could allow online reporting of by citizens, thus providing additional services to the public, with a reduction in staff time.

See www.coplogic.com for more information.

RIMSCON 2009:

Each year, Sun Ridge System hold an annual user conference. For 2009, the conference was held in South Lake Tahoe, from Wednesday October 21st to Friday October 23rd. (See attachment A for schedule of events) There were ___ agencies represented at the Conference. (See attachment B for list of attendees)

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What I found most interesting about this conference was the interaction of the company and the users. It was more like a gathering of friends. The initial session was presented by the company founder, Tony Richards, and he reviewed the 91 new changes in CAS/RMS modules. As features were presented, he accepted feedback from the users. In several cases the feedback resulted in improvements to a feature before it will be released.

The next part of the session was the Wish List – each department present was asked for suggestions/wish list items to make the product better. While some departments passed on providing suggestions, the ones made were voted on by the other departments and ranked 1 thru 5 with 5 meaning it got strong support.

Some of wish list items were tagged by staff as be excellent candidates for inclusion in the next version in 2010, while others would be evaluated for the following version.

This company is very responsive to its customer base. That may be the reason why in over twenty years, not a single agency has left RIMS for another CAD program.

**ITEM NO.: J-8
AUTHORIZE FIRE CHIEF TO ENTER INTO A
\$14,930 VOLUNTEER FIRE ASSISTANCE
GRANT FOR THE PURCHASE OF PERSONAL
PROTECTIVE EQUIPMENT AND APPROPRIATE
\$7,465 AS CITY MATCH
AUGUST 23, 2011**

TO: HONORABLE MAYOR AND COUNCIL
FROM: STEPHEN J. KIMBROUGH, CITY MANAGER
MARTIN SPANNAUS, FIRE CHIEF



SUMMARY:

The City of Corning Volunteer Fire Department has received a \$7,465 Grant from the California Department of Forestry and Fire Protection, CalFire, for the purchase of Personal Protective Equipment. The grant requires a \$7,465 match from the City.

City Staff requests Council's authorization to enter into this Grant Agreement with the State of California and for an appropriation of \$7,465 from the General Fund Reserve to Fire CIP Account Number 001-9302-2301. Replacement of protective equipment is a part of the Adopted Annual Capital Improvement Program but was not funded this year.

BACKGROUND:

In March 2011 Chief Spannaus applied for a Volunteer Fire Assistance grant to fund new volunteers with Personal Protective Equipment; this is the coat and trousers that protect our volunteers in structure fire incidents and vehicle accidents in environments up to 800 degrees. The gear has a shelf life of 10 years, but currently our new members are equipped with hand me downs that may or may not fit and may be out of compliance with the shelf life.

Because the Corning Volunteer Firefighters' commitment to the Community is long term with little turnover of personnel, we more than get our money's worth from our commitment to them.

RECOMMENDATION:

MAYOR AND COUNCIL AUTHORIZE THE FIRE CHIEF TO:

- A. ENTER INTO A VOLUNTEER FIRE ASSISTANCE GRANT AGREEMENT FOR THE PURCHASE OF \$14,930 WORTH OF PERSONAL PROTECTIVE EQUIPMENT, AND**
- B. APPROPRIATE \$7,465 AS CITY MATCH FROM THE GENERAL FUND TO FIRE CAPITAL REPLACEMENT ACCOUNT 001-9302-2301**