



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION AGENDA
TUESDAY, AUGUST 23, 2016
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

Council:

Darlene Dickison

Dave Linnet

Tony Cardenas

Willie Smith

Mayor:

Gary Strack

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. REGULAR AGENDA:

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION PURSUANT TO SUBDIVISION (b) OF SECTION 54956.9:
One Case**

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:

POSTED: FRIDAY, AUGUST 19, 2016



**CITY OF CORNING
CITY COUNCIL MEETING AGENDA
TUESDAY, AUGUST 23, 2016
CITY COUNCIL CHAMBERS
794 THIRD STREET**

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A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

Darlene Dickison

Dave Linnet

Tony Cardenas

Willie Smith

Mayor:

Gary Strack

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Strack.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

- 1. Presentation: Presentation by Jerry Lequia of the Corning Patriots to Police Chief Jeremiah Fears.**
- 2. Proclamation: September 2016 as National Recovery Month, and September 17, 2016 as Recover Happens Day in the City of Corning. Present to accept the Proclamation will be Tehama County Drug & Alcohol Advisory Board Member Holly Wilson.**

F. BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

- 3. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 4. Waive the reading and approve the Minutes of the August 9, 2016 regular City Council Meeting with any necessary corrections.**
- 5. August 17, 2016 Claim Warrant - \$703,378.30.**
- 6. August 17, 2016 Business License Report.**

7. Authorize Staff to seek Landscape and Maintenance Bids for a three-year Agreement for service at twelve City locations.
8. Approve appropriation of \$150,000 from Parkland Development Fund 341 to Park Improvement Fund line item 341-9304-6101; and award proposal for drafting services in the amount of \$1,000 to Golden Sun Designs for the Clark Park restroom/concession building construction.
9. Approve proposed Letter of Support for the Everett Freeman Promise Neighborhood Initiative.
10. Award Contract for the pruning of approximately 500 City street trees to North Valley Tree Services in the amount of \$45 per tree not to exceed the FY 16/17 budget amount of \$30,000.

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS:

J. REGULAR AGENDA:

11. Adopt Resolution 08-23-2016-01 Authorizing Hinderliter de Llamas and Associates (HdL) to examine sales, use and transactions tax records, and approve Agreement to provide associated sales tax analysis and auditing services.
12. Approve HOME (13-HOME-9015) Program, Owner Occupied Housing Rehabilitation Loan in the amount of \$63,415 at 3% simple interest deferred for 15 years.
13. Authorize reimbursement to Corning Ford in the amount of \$6,630 for storm water drainage improvements.
14. Authorize purchase of a utility bed for the 2016 pickup truck for the Public Works Department in the amount of \$5,468.53.
15. Accept Progress Payment Estimate No. 4 to Trent Construction in the amount of \$583,220.64 for the Streetscape Project and accept Contract Change Order No. 4 increasing the total contract amount to \$1,596,425.97.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison:
Linnet:
Cardenas:
Smith:
Strack:

N. ADJOURNMENT!:

POSTED: FRIDAY, AUGUST 19, 2016

PROCLAMATION
SEPTEMBER 2016 AS
NATIONAL RECOVERY MONTH
AND
SEPTEMBER 17, 2016 AS
“RECOVERY HAPPENS DAY”

WHEREAS, mental and/or substance use disorders affect all communities nationwide, and with commitment and support, people with these disorders can achieve healthy lifestyles, lead rewarding lives in recovery, and embark upon a new path toward improved health and overall wellness.

WHEREAS, the focus of **National Recovery Month** this September is to celebrate their journey with the theme **“Join the Voices for Recovery: Our Families, Our Stories, Our Recovery!”** Recovery Month spreads the message that behavioral health is essential to health and one’s overall wellness, that prevention works, treatment is effective, and people recover.

WHEREAS, the impact of mental and/or substance use disorders is apparent in our local community. As a result of the Recovery Month message, people become more aware and able to recognize the signs of mental and/or substance use disorders, which can result in more people obtaining needed treatment and achieving healthy lifestyles both physically and emotionally.

WHEREAS, the Recovery Month observance continues to work to improve the lives of those affected by mental and/or substance use disorders by raising awareness and educating communities about prevention, treatment and available recovery resources.

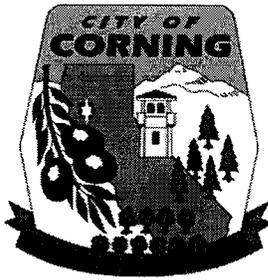
NOW, THEREFORE I, Gary R. Strack, as Mayor of the City of Corning, **DO HEREBY PROCLAIM SEPTEMBER 2016 AS NATIONAL RECOVERY MONTH, AND SEPTEMBER 17th AS CORNING’S “RECOVERY HAPPENS DAY”**. I encourage community participation in the various programs, activities, and events that support this year’s theme, **“Join the Voices for Recovery: Our Families, Our Stories, Our Recovery!”**

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 23rd day of August 2016.

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk



**CITY OF CORNING
CITY COUNCIL MINUTES
TUESDAY, AUGUST 9, 2016
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:31 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Tony Cardenas.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS: None.

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

Daymon Schlereth: Addressed the Council regarding an incident involving the change out of his water meter at his residence without his knowledge. He stated that he believes there is a lack of communication between the City and customers.

The Mayor asked the City Attorney to research the City's Municipal Code specifications relating to this issue and provide applicable Staff with direction on appropriate action. He also directed Staff in future to notify customers of any meter change outs.

Sherrie Abel: Addressed the City Council regarding issues related to her past City Community Development Block Grant loans for her home at 420 South Street.

Jerry Lequia: Asked questions regarding barking dogs and was referred to the Police Chief for further information/options.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

1. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
2. **Waive the reading and approve the Minutes of the July 26, 2016 City Council Meeting with any necessary corrections:**
3. **August 3, 2016 Claim Warrant - \$77,248.71.**
4. **August 3, 2016 Business License Report.**
5. **July 2016 Wages & Salaries: \$345,652.01.**
6. **July 2016 Treasurer's Report.**
7. **July 2016 City of Corning Wastewater Operations Summary Report.**
8. **July 2016 Building Permit Valuation Report in the amount of \$648,094.47.**
9. **Award Grant Administration Services Agreement for Grant Administration & Program Consultant Services to JoAnn Anders.**

Councilor Linnet moved to approve Consent Items 1-9; Councilor Dickison seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Abstain/Absent: None. Motion was approved by a 5-0 vote.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS: None.

J. REGULAR AGENDA:

10. Adopt Resolution 08-09-2016-01, a Resolution declaring a public nuisance on 3 properties within the City and authorize the Fire Chief and City Clerk to initiate abatement procedures.

Councilor Dickison moved to adopt Resolution 08-09-2016-01 declaring the following:

- A Public Nuisance exists on the three (3) properties listed on the attached Exhibit "A";
- Find that such conditions are seasonal and recurrent nuisances; and
- Authorize the Fire Chief and City Clerk to initiate abatement procedures on these properties/parcels as outline in the City's Municipal Code.

Councilor Smith seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Abstain/Absent: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.

Mayor Strack announced the Candidates that have drawn papers and cleared.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison: Announce that the LAFCO meeting had been cancelled, and she would be attending the Community Action Tripartite Meeting on August 18, 2016.

Linnet: Stated there was some tagging at the Skateboard Park that has since been cleaned.

Cardenas: Reported that the Olive Festival is scheduled for October 8th at the Corning Community Park.

Smith: Reported on the Senior Center Bunko event.

Strack: Nothing

N. ADJOURNMENT!: 7:13 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: August 17, 2016

SUBJECT: Cash Disbursement Detail Report for the
Tuesday August 23, 2016 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 08-17-16	\$ 693,787.60
B.	Payroll Disbursements	Ending 08-17-16	\$ 36,590.70
GRAND TOTAL			<u>\$ 730,378.30</u>

REPORT.: Aug 17 16 Wednesday
 RUN...: Aug 17 16 Time: 14:00
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 08-16 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
022512	08/05/16	MOS03	MOSHER, JEREMY	64.30	.00	64.30	160805	PANTS REIMBURSEMENT-PW AD
022513	08/11/16	AIR00	AIRGAS USA, LLC	71.75	.00	71.75	993831218	MAT & SUPPLIES-FIRE
022514	08/11/16	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1607841	ProfServices Water Dept
022515	08/11/16	BIC01	BICKLEY'S AIR CONDITIONIN	141.39	.00	141.39	2709	BLD MAINT-TRANS FAC
022516	08/11/16	BIG02	BIG VALLEY SANITATION, IN	370.00	.00	370.00	27865	MAT & SUPPLIES-PARKS
022517	08/11/16	BUR07	BURKE, ROY D.	460.00	.00	460.00	160731	VEH OP/MAINT-FIRE
022518	08/11/16	CAS08	CASCADE FIRE EQUIPMENT	548.88	.00	548.88	76550	EQUIP MAINT-FIRE
				136.67	.00	136.67	76615	EQUIP MAINT-FIRE
			Check Total.....:	685.55	.00	685.55		
022519	08/11/16	CHI06	CHICO POWER EQUIPMENT	339.55	.00	339.55	125494	MACH/EQUIP-PARKS
022520	08/11/16	CMI00	CMI, INC.	244.00	.00	244.00	825451	MAT & SUPPLIES-POLICE
022521	08/11/16	COM01	COMPUTER LOGISTICS, INC	432.00	.00	432.00	67896	COMMUNICATIONS-POLICE
022522	08/11/16	COR11	CORNING SAFE & LOCK	7.50	.00	7.50	0180	MAT & SUPPLIES-PARKS
022523	08/11/16	COR45	CORNING ACE HARDWARE	329.47	.00	329.47	160726	MAT & SUPPLIES-
022524	08/11/16	DEP12	DEPT OF JUSTICE	145.00	.00	145.00	178722	PROF SVCS-POLICE
022525	08/11/16	DUR01	DURHAM PUMP	295.00	.00	295.00	0156846IN	WELL REPAIRS-WTR CAP IMPR
022526	08/11/16	ENG00	ENGINEERED FIRE SYSTEMS,	600.00	.00	600.00	11681	PROF SVCS-BLD & SAFETY
022527	08/11/16	FIR05	FIRST NATIONAL BANK OMAHA	1147.49	.00	1147.49	160728	BLD MAINT-
022528	08/11/16	FIR06	FIRST NATIONAL BANK OMAHA	265.73	.00	265.73	160728	MAT & SUPPLIES-
022529	08/11/16	GRA02	GRAINGER, W.W., INC	9.67	.00	9.67	917610299	MAT & SUPPLIES-BLD MAINT
022530	08/11/16	GRE01	GREEN WASTE OF TEHAMA	344.87	.00	344.87	01027086	MAT & SUPPLIES-STR
				313.57	.00	313.57	01027128	MAT & SUPPLIES-STR
				217.53	.00	217.53	01027214	MAT & SUPPLIES-STR
			Check Total.....:	875.97	.00	875.97		
022531	08/11/16	GRI08	GRINE, SARAH ASHLEY	220.00	.00	220.00	16-0810	REIMBURSEMENT-LIFEGUARD C
022532	08/11/16	HEN03	HENRY SCHEIN INC.,	179.74	.00	179.74	33030821	SAFETY ITEMS-FIRE

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
022533	08/11/16	INT01	INTERLAND BUSINESS SUPPLY	55.34	.00	55.34	160804	OFFICE SUPPLIES-CITY ADMI
022534	08/11/16	KET10	KETCHUM MANUFACTURING CO	181.41	.00	181.41	INV131944	MAT & SUPPLIES-ACO
022535	08/11/16	LEH03	LEHR AUTO ELECTRIC	190.84	.00	190.84	01 126943	VEH OP/MAINT-POLICE
022536	08/11/16	MIS01	MISSION LINEN SUPPLY	150.50	.00	150.50	502813955	MAT & SUPPLIES-PARKS
				106.43	.00	106.43	502904775	MAT & SUPPLIES-PARKS
			Check Total.....	256.93	.00	256.93		
022537	08/11/16	MOR02	RAY MORGAN COMPANY	543.48	.00	543.48	1308819	COMMUNICATIONS-
022538	08/11/16	NOR25	NORTHERN LIGHTS ENRGY, INC	1741.34	.00	1741.34	1741119	MAT & SUPPLIES-
022539	08/11/16	PRO10	PROGRESSIVE BUSINESS PUBL	94.56	.00	94.56	01649622	TRAINING/ED-POLICE
022540	08/11/16	QUI02	QUILL CORPORATION	8.58	.00	8.58	7868616	OFFICE SUPPLIES-FIRE
022541	08/11/16	RED15	RED TRUCK ROCK YARD, LLC	112.88	.00	112.88	735	MAT & SUPPLIES-STR
022542	08/11/16	RON03	RON DUPRATT FORD	190.98	.00	190.98	898614	VEH OP/MAINT-FIRE
				108.69	.00	108.69	899661	VEH OP/MAINT-WTR
				27.82	.00	27.82	900320	VEH OP/MAINT-WTR
			Check Total.....	327.49	.00	327.49		
022543	08/11/16	SCH01	LES SCHWAB TIRE CENTER	157.02	.00	157.02	611002063	VEH OP/MAINT-POLICE
022544	08/11/16	TRI02	TRI-COUNTY NEWSPAPERS	40.14	.00	40.14	192759	Print/Advert. City Clerk
				78.82	.00	78.82	192890	Print/Advert. City Clerk
				139.91	.00	139.91	00364556	TRAINING/ED-FIRE
			Check Total.....	258.87	.00	258.87		
022545	08/11/16	WAR05	WARREN, DANA KARL	205.20	.00	205.20	160804	REC INSTRUCTOR-REC
022546	08/17/16	ACC00	ACCESS INFORMATION MANAGE	141.25	.00	141.25	1557230	EQUIP MAINT-GEN CITY
022547	08/17/16	ACI01	ACI SPECIALTY BENEFITS	336.96	.00	336.96	18440	WorkmensComp. General Cit
022548	08/17/16	ARA02	ARAMARK UNIFORM SERVICES	64.42	.00	64.42	634654967	MAT & SUPPLIES-BLD MAINT
				64.42	.00	64.42	634669089	MAT & SUPPLIES-BLD MAINT
				64.42	.00	64.42	634683103	MAT & SUPPLIES-BLD MAINT
				64.42	.00	64.42	634697424	MAT & SUPPLIES-BLD MAINT
			Check Total.....	257.68	.00	257.68		
022549	08/17/16	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1608125	ProfServices Water Dept

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
022550	08/17/16	CAR12	CARREL'S OFFICE MACHINES	28.16	.00	28.16	145232	MAT & SUPPLIES-LIBRARY
022551	08/17/16	COM01	COMPUTER LOGISTICS, INC	1698.00	.00	1698.00	68074	EQUIP MAINT-GEN CITY
022552	08/17/16	COM06	COMCAST	28.94	.00	28.94	160814	COMMUNICATIONS-PW ADMIN
022553	08/17/16	COR11	CORNING SAFE & LOCK	4.84	.00	4.84	0190	MAT & SUPPLIES-BLD MAINT
022554	08/17/16	CPS01	CPS HUMAN RESOURCE SVCS	401.35	.00	401.35	SCOP42228	TRAINING/ED-FIRE
022555	08/17/16	DEP03	DEPT OF TRANS/CAL TRANS	1903.48	.00	1903.48	17000973	Equip.Maint. St&Trf Light
022556	08/17/16	ENT02	ENTERPRISE-RECORD, MERCUR	589.57	.00	589.57	5773354	TRAINING/ED-FIRE
022557	08/17/16	GRA02	GRAINGER, W.W., INC	125.81	.00	125.81	919080697	MAT & SUPPLIES-
022558	08/17/16	HOL04	HOLIDAY MARKET #32	134.40	.00	134.40	181321208	MAT & SUPPLIES-
				20.72	.00	20.72	97321108/	MAT & SUPPLIES-
			Check Total.....:	155.12	.00	155.12		
022559	08/17/16	I-500	I-5 RENTALS	1097.50	.00	1097.50	106841A	SOLANO STREETScape-STR PR
022560	08/17/16	IND04	INDUSTRIAL CHEM LABS	173.26	.00	173.26	205897	MAT & SUPPLIES-PARKS
022561	08/17/16	LIN01	LINCOLN AQUATICS, INC.	1734.26	.00	1734.26	SI298284	MAT & SUPPLIES-POOL
022562	08/17/16	NOR10	NICOLINO CLEMENTE	1134.32	.00	1134.32	04598	BLD MAINT-TRANS FAC
022563	08/17/16	NOR31	NORM'S PRINTING	73.80	.00	73.80	016337	OFFICE SUPPLIES-BLD & SAF
022564	08/17/16	PET03	PETTY CASH	263.81	.00	263.81	160817	PETTY CASH-
022565	08/17/16	PRD01	PR DIAMOND PRODUCTS, INC.	391.00	.00	391.00	0042127IN	MAT & SUPPLIES-
022566	08/17/16	QBE00	QBE THE AMERICAS	62841.00	.00	62841.00	160803	GEN INS-GEN CITY
022567	08/17/16	QUI02	QUILL CORPORATION	8.05	.00	8.05	8017531	OFFICE SUPPLIES-
				207.50	.00	207.50	8039251	OFFICE SUPPLIES-
				67.69	.00	67.69	8083066	OFFICE SUPPLIES-
				107.49	.00	107.49	8159969	OFFICE SUPPLIES-FINANCE
			Check Total.....:	390.73	.00	390.73		
022568	08/17/16	RED15	RED TRUCK ROCK YARD, LLC	139.75	.00	139.75	006608	MAT & SUPPLIES-STR
022569	08/17/16	SCH01	LES SCHWAB TIRE CENTER	196.26	.00	196.26	611002067	VEH OP/MAINT-POLICE
022570	08/17/16	SEV00	SEVERN TRENT ENVIRONMENTA	54326.60	.00	54326.60	11741	PROF SVCS-

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
022571	08/17/16	TEH15	TEHAMA CO SHERIFF'S DEPT	24.50	.00	24.50	160810	PROF SVCS-POLICE
022572	08/17/16	TRE00	TRENT CONSTRUCTION INC.	554059.60	.00	554059.60	PPE #4	SOLANO STREETScape-STR PR

Cash Account Total.....: 693787.60 .00 693787.60
 Total Disbursements.....: 693787.60 .00 693787.60
 Cash Account Total.....: .00 .00 .00

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
7320	08/17/16	BAN03	POLICE OFFICER ASSOC.	325.00	.00	325.00	B60816	POLICE OFFICER ASSOC
7321	08/17/16	BAN06	BANNER BANK	864.98	.00	864.98	B60816	HSA DEDUCTIBLE
7322	08/17/16	CAL37	CALIFORNIA STATE DISBURSE	430.61	.00	430.61	B60816	WITHHOLDING ORDER
7323	08/17/16	EDD01	EMPLOYMENT DEVELOPMENT	3752.45	.00	3752.45	B60816	STATE INCOME TAX
				1140.08	.00	1140.08	1B60816	SDI
			Check Total.....	4892.53	.00	4892.53		
7324	08/17/16	ICM01	ICMA RETIREMENT TRUST-457	3969.71	.00	3969.71	B60816	ICMA DEF. COMP
				182.50	.00	182.50	1B60816	ICMA DEF. COMP ER PD
			Check Total.....	4152.21	.00	4152.21		
7325	08/17/16	PERS1	PUBLIC EMPLOYEES RETIRE	19208.78	.00	19208.78	B60816	PERS PAYROLL REMITTANCE
7326	08/17/16	PERS4	Cal Pers 457 Def. Comp	2857.61	.00	2857.61	B60816	PERS DEF. COMP.
				305.00	.00	305.00	1B60816	PERS DEF. COMP. ER P
			Check Total.....	3162.61	.00	3162.61		
7327	08/17/16	VAL06	VALIC	3368.98	.00	3368.98	B60816	AIG VALIC P TAX
				185.00	.00	185.00	1B60816	AIG VALIC P TAX ER P
			Check Total.....	3553.98	.00	3553.98		
			Cash Account Total.....	36590.70	.00	36590.70		
			Total Disbursements.....	36590.70	.00	36590.70		

=====

Date.: Aug 17, 2016
Time.: 1:59 pm
Run by: LORI

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEMB
Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
ERIC ADAIR	23910 RICHFIELD RD	CORNING, CA 96021	ADAIR	ERIC INDEPENDANT DRIVER	08/11/16	(530)736-5564

**ITEM NO.: G-7
AUTHORIZATION TO SEEK LANDSCAPE AND
MAINTENANCE BIDS FOR A THREE-YEAR
AGREEMENT FOR SERVICE AT TWELVE CITY
LOCATIONS**

August 23, 2016

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: KRISTINA MILLER, CITY MANAGER
DAWN GRINE, PUBLIC WORKS DIRECTOR** *DG*

SUMMARY:

Staff requests Council authorization to seek Bids for a three-year Landscape and Turf Maintenance Agreement for service to nine (9) City properties and for the (3) Landscaping and Lighting Districts, District 1, Zones 1, 2 & 4. Contracting for landscape services for these small areas of City property frees Public Works employees to work on other more important projects. This service will be to the following twelve (12) City locations:

- Martini Plaza
- Corning Transportation Center
- Corning Library
- Corning Park and Ride
- Corning City Hall
- Fire Department
- Landscape and Lighting District 1, Zone 1, N. Alex Lane (Located at Blackburn Avenue and Alex Lane)
- Landscape and Lighting District 1, Zone 2, Stonefox Subdivision (Located along the south side of Solano Street directly south of the Solano St./El Paso Ave. intersection)
- Landscape and Lighting District 1, Zone 4, Salado Apartments (Located at the median planter strip on Blackburn Avenue)
- City Right of Way at North and Fourth Street, 301 Fourth Street
- Landscape Area NE corner of Solano Street & Marguerite Avenue
- Solano Street (Streetscape area; Solano Street between 3rd Street and West Street)

BACKGROUND:

Currently the City has an Agreement to provide landscape services for ten City locations with Ken Vaughan & Sons that was contracted on August 1, 2013 and Amended on August 1, 2016 and will expire on October 31, 2016 at a price of \$1200 per month. This amount totals \$14,400 per year for these services.

Funding for this Agreement is provided by budget line numbers:

001-6315-6100	Landscape Maintenance/Parks	\$9,800 FY 2016/17
701-6315-3901	Landscape Maintenance/L&L, N. Alex Lane	\$ 100 FY 2016/17
702-6315-3902	Landscape Maintenance/L&L, Stonefox	\$ 400 FY 2016/17
704-6315-3904	Landscape Maintenance/L&L, Salado Apts.	\$2,650 FY 2016/17
625-7365-3160	Landscape Maintenance/Trans. Facility	<u>\$1,800 FY 2016/17</u>

Total: \$14,750

RECOMMENDATION:

Mayor and Council authorize Public Works to seek bids for a Three-Year Landscape and Turf Maintenance Agreement to provide Landscape Services to Twelve (12) City locations.

**LEGAL NOTICE
NOTICE OF CALL FOR SEALED BIDS
TO FURNISH LANDSCAPE AND TURF MAINTENANCE SERVICES
FOR THE CITY OF CORNING**

NOTICE IS HEREBY GIVEN that pursuant to the order of the City Council of the City of Corning, Request for Bids will be received by the City Clerk of the City of Corning at 794 Third Street, Corning, CA 96021 **until 10:00 AM, October 5, 2016** to furnish Landscaping and Turf Maintenance service over a three year period for the City of Corning.

**BIDS RECEIVED AFTER THIS DATE/TIME WILL NOT BE ACCEPTED OR
CONSIDERED. POSTMARKS WILL NOT BE CONSIDERED.**

A contractor and/or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5.

All bids must be submitted on standard bid forms provided by the City of Corning and presented in sealed envelopes with **“SEALED BID – Landscape and Turf Maintenance - DO NOT OPEN”** clearly marked on the outside of the envelope. All Proposals submitted will be opened and read promptly following the closing period. Proposal results will be presented September 11, 2016 at the 6:30 p.m. Corning City Council meeting for award.

Specifications contained within contract and bid forms can be obtained at City Hall from the Public Works Department, 794 Third Street, Corning, CA or online at www.corning.org

The City of Corning reserves the right to reject any and all bids submitted, to waive any irregularity in the Request for Proposals, or in the event of identical proposals, be the sole judge of the individual/company to receive the contract.

Lisa Linnet
City Clerk

PUBLISH: September 1, 2016

**CITY OF CORNING
DEPARTMENT OF PUBLIC WORKS
CORNING, CALIFORNIA**

**LANDSCAPE AND TURF MAINTENANCE
PROPOSAL FORM**

The undersigned _____
Name of Company

Request for Bids to provide Landscape and Turf Maintenance at Martini Plaza, Corning Transportation Center, Corning Library, Corning Park and Ride Parking Lot, Corning City Hall, Fire Department, Landscape and Lighting District 1-Zones 1, 2 and 4, 301 Fourth Street, Landscape area at the NE corner of Solano Street & Marguerite Avenue and Solano Street between 3rd Street and West Street.

Monthly Fee Proposal

\$ _____

The price quoted herein is firm, and is not subject to change.

The City of Corning reserves the right to reject any and all Requests for Bids that may be submitted or to waive any irregularity, and in the event of identical Requests for Bids, to be the sole judge of the Company to receive the contract.

Request for Bids will be accepted at 794 Third Street, Corning, CA 96021 until 10AM, October 5, 2016. All Bids must be clearly marked **“LANDSCAPE AND TURF MAINTENANCE BID- DO NOT OPEN”**.

Signature of Company Representative

Date

Printed Name of Representative

California State Contractors
License Number

Company Name

DIR #:

Address

Phone

A contractor and/or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5.

LANDSCAPE AND TURF MAINTENANCE AGREEMENT

City of Corning, California

Purpose of Agreement:

The purpose of this agreement is to memorialize an agreement with the City of Corning for the performance of landscaping and turf maintenance work to be performed on City property over a three-year term.

Location of work to be performed:

The Contractor will perform complete Landscape and Turf Maintenance at the following locations within the City of Corning.

- ◆ Martini Plaza located in the 1400 block of Solano Street.
- ◆ Corning Transportation Center located at 1081 Solano Street.
- ◆ Corning Library located at 740 Third Street.
- ◆ Corning Park and Ride area located at the corner of Solano & Third Streets.
- ◆ Corning City Hall located at 794 Third Street.
- ◆ Corning Fire Department located at 814 5th Street,
- ◆ Landscape & Lighting District 1, Zone 1, N. Alex Lane (Located at Blackburn Avenue and Alex Lane)
- ◆ Landscape & Lighting District 1, Zone 2, Stonefox Subdivision (Located along the south side of Solano Street directly south of the Solano St./El Paso Ave. intersection)
- ◆ Landscape & Lighting District 1, Zone 4, Salado Apartments (Located at the median planter strip on Blackburn Avenue)
- ◆ Landscape Area NE Corner of Solano Street & Marguerite Avenue
- ◆ City Right of Way at North and Fourth Streets, 301 Fourth Street
- ◆ Solano Street (Streetscape area; Solano Street between 3rd Street and West Street)

Contractor Responsibility – General Terms:

Contractor agrees to all of the following general terms and conditions:

- ◆ Mowing of all lawn areas on a weekly basis during the growing seasons and as needed during the fall and winter months.
- ◆ Lawn area will be edged during each mowing.
- ◆ The tree/shrub areas to be pruned and weeded at startup, and pruned and weeded as needed to insure proper growth habits and appearance. Suckers must be pruned from the base of the trees throughout the year.
- ◆ Trash or debris in the lawn or landscape areas to be removed weekly to maintain a neat appearance.
- ◆ Trash bins in front of Library and City Hall need to be emptied weekly and cleaned as needed.
- ◆ Lawn areas to be fertilized on a five round program to insure optimum growth and appearance. Must be licensed or certified by the State of California to apply fertilizers and pre-emergents. Fertilizers and pre-emergents shall be applied of sufficient quantities to ensure their effectiveness and must be approved by the Assistant Public Works Director before application.
 - Round 1: (February) Cool season lawn fertilizer (21-7-14) and a pre-emergent
 - Round 2: (April) Warm season lawn fertilizer (16-6-8)
 - Round 3 (June) Warm season lawn fertilizer (16-6-8)
 - Round 4 (September) Warm season lawn fertilizer (16-6-8) and a pre-emergent
 - Round 5 (November) Cool season fertilizer (21-7-14)

- ◆ Tree and Shrub areas to be fertilized in early May and early November at a rate 3lbs per 1,000 square feet. Fertilizer used should be (20-5-5) and of sufficient quantity, and shall be approved by the Assistant Public Works Director
- ◆ Treatment for weed control in the lawn and Tree/Shrub areas to be provided.
- ◆ Sprinkler system to be inspected weekly for leaks, failing parts/components and overall function. Any general maintenance of the sprinkler system shall be included in the maintenance program.
- ◆ Landscape watering controls must be programmed by the contractor. They must be turned on in early spring and winterized in the late fall. All watering times must be presented to the Assistant Public Works Director for approval.
- ◆ The maintenance program cost shall also include the needed replacement of plants and shrubs when needed.
- ◆ Repairs to the sprinkler systems that require the purchase of materials and supplies shall be completed within the terms of this maintenance agreement, with materials and supplies to be approved and purchased by the Department of Public Works. The contractor will repair the systems as part of the maintenance agreement.
- ◆ Contractor shall provide all the equipment required for this maintenance agreement.
- ◆ Lawn clippings and brush for shrubs shall have a City provided area for disposal. This area will be provided from the Assistant Public Works Director.
- ◆ If during the performance of Contactor's work Contractor, its agents, or employees discover a dangerous condition that presents a possible danger to the public, including but not limited to latent or patent holes, cracks, or other condition that present a possible hazard to the general public or is otherwise reasonably perceived by Contractor as a danger to the public, Contractor shall **immediately** notify Public Works of the condition and if necessary shall post a warning at the area presenting such condition to warn the general public of the same until such time as the Public Works Department can assess or otherwise address the condition.

Term of Contract:

Subject to early termination, the term of the contract will commence at the signing of the Contract and end three years later or on October 31, 2019, whichever comes later.

Insurance Requirements:

- ◆ Contractor shall provide the City with Liability Insurance in the amount of \$1,000,000 and shall list the City as an Additional Insured on an Additional Insured Endorsement. This Policy of Insurance shall b maintained and effective throughout the term of this Agreement.
- ◆ Contractor shall secure and maintain Worker's Compensation Insurance as required under California law.

Business License Requirement:

- ◆ Contractor shall purchase and maintain a City of Corning Business License.

State Licensing:

- ◆ Contractor shall have in possession a State of California Pest Control Business License that is valid and effective at all times during the term of this Agreement, and any other applicable license issued by the State of California required for such work.

Amount of Compensation:

City will pay Contractor on a monthly basis at the beginning of each month for the work performed the preceding month. The monthly amount to be paid for each and every month throughout the term of this Agreement is: \$._____

Independent Contractor:

Contractor is an independent Contractor and is not an employee of the City of Corning. Contractor is not limited to performing the type of work provided for in this contract to only the City of Corning but it is assumed and agreed that Contractor will perform similar services for other customers. Although the City establishes contract objectives, it does not have authority to provide supervision over contractor and its employees other than to determine if the established objectives are being met and if the contractor is in compliance with the terms of this contract.

Attorney Fees and Costs:

In the event of a dispute arising out of this Agreement, City and contractor agree that a court or arbitrator may award a reasonable amount of attorney fees and costs to the prevailing party should such dispute be resolved through litigation or arbitration.

Entire Agreement:

This document represents the entire agreement between the parties and all commitments arising out of discussions between the parties have been fully integrated herein. Any modification to this Agreement must be placed in writing and signed by all parties to be effective and enforceable.

Indemnity, Defense, and Hold Harmless

Contractor shall indemnify, defend, and hold City Harmless for any and all loss, liability, injury, cause, claim, action, damage, fine, and/or fee that arise, in any way no matter how remote, from Contractor's performance of the obligations identified in this Agreement.

Notices to Parties:

**City of Corning
Attn: Public Works Director
794 Third Street
Corning, CA 96021**

SO AGREED:

CITY OF CORNING:

**By: _____
Kristina Miller
City Manager**

Date: _____

Attest:

**_____
Lisa M. Linnet, City Clerk**

CONTRACTOR:

By: _____

Date: _____

ITEM NO.: G-8

APPROVE BUDGET AMENDMENT TO APPROPRIATE \$150,000 FROM PARKLAND DEVELOPMENT FUND – 341 AND ACCEPT AND AWARD PROPOSAL FOR DRAFTING SERVICES TO GOLDEN SUN DESIGNS FOR THE CLARK PARK RESTROOM/ CONCESSION BUILDING

AUGUST 23, 2016

TO: HONORABLE MAYOR AND CITY COUNCILMEMBERS OF THE CITY OF CORNING, CA

**FROM: KRISTINA MILLER, CITY MANAGER
DAWN GRINE, DIRECTOR OF PUBLIC WORKS**

SUMMARY:

City Staff sought quotes from three drafting firms for the design of the new Clark Park Restroom/Concession Building. All three firms responded. The result summary is shown below for Council review.

Company Name	Proposal Amount
Golden Sun Designs, Corning	\$1,000.00
Realm Architecture, Red Bluff	\$5,050.00
KPFF Engineering Services, Long Beach	No Submittal due to work load

Staff recommends that City Council accept and award the Drafting Services Proposal to Golden Sun Designs for the Clark Park Bathroom/Concession Building.

BACKGROUND:

On July 14th Little League Building Committee Member Luke Alexander confirmed that *“all trades will be donated labor”* (except for the (plans) drafting).

The FY 15/16 City Budget included \$150,000 funding for the upgrade or new construction of restroom facilities at City owned park Estil Clark Park; Park Improvement Fund/341-9304-6101.

The recently adopted FY 16/17 City Budget stipulates that funding be appropriated by a budget amendment in the amount of \$150,000 for this project.

STAFF RECOMMENDATION:

That City Council:

- **Approve a budget amendment that would appropriate funding in the amount of \$150,000 from Parkland And Development Fund – 341 to FY 16/17 Budget Line Number 341-9304-6101/Park Improvement Fund and,**
- **Accept and award proposal for drafting services to Golden Sun Designs for the Clark Park restroom/concession building in the amount of \$1,000 from Budget Line Number 341-9304-6101/Park Improvement Fund**

ITEM NO: G-9
APPROVE PROPOSED LETTER
OF SUPPORT FOR THE
EVERETT FREEMAN PROMISE
NEIGHBORHOOD INITIATIVE
AUGUST 23, 2016

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: KRISTINA MILLER, CITY MANAGER
TONY CARDENAS, COUNCILMEMBER

SUMMARY:

The Paskenta Band of Nomlaki Indians (Tribe), as the lead entity, is applying for a U.S. Department of Education Promise Neighborhood grant. The grant funds would implement solutions that would improve the educational and developmental outcomes of children and youth in our community.

The Tribe is asking for a letter of support from the City of Corning for the Everett Freeman Promise Neighborhood Initiative grant application.

BACKGROUND:

On Friday, July 8, 2016, the U.S. Department of Education (Department) published in the Federal Register, a notice inviting applications for the Promise Neighborhoods Program. The Promise Neighborhood Program is a competitive Grant Program that strives to significantly improve the outcomes of children and youth in distressed communities, and to transform those communities. Applications are due September 6, 2016 and the Department estimates making 5-7 awards for the 2016 fiscal year.

The City of Corning has a successful history of working with the Tribe. Over the past four years Corning residents have been actively involved in the planning process which has led to the development of the Everett Freeman Promise Neighborhood Initiative.

FINANICAL:

There is no financial commitment for the City of Corning to support the proposed Everett Freeman Promise Neighborhood Initiative Grant Application.

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE THE ATTACHED LETTER OF SUPPORT FOR THE EVERETT FREEMAN PROMISE NEIGHBORHOOD INITIATIVE AND AUTHORIZE THE MAYOR TO SIGN THE LETTER.

August 23, 2016

To Whom It May Concern:

On behalf of myself and the Corning City Council, I would like to express the City of Corning's support of the Everett Freeman Promise Neighborhood Initiative. Over the past four years, City of Corning residents have participated in the in-depth planning process that has led to the development of this Initiative. Elected Officials, Business Owners, Clergy, and others have worked with the Tribe in developing a set of solutions that address the pressing need of children and youth in our City.

The City of Corning supports each of the solutions. These include:

- a) Expansion of home base health and early learning services for children 0-5 and their parents through the Tehama County Health Services Agency's Healthy Families America program;
- b) Institution of research-based instructional program in our kindergarten through eighth grade classrooms;
- c) Educational reforms and expanded learning experiences for our high school students;
- d) College and career readiness activities to help prepare our high school students for college and work;
- e) Drug and violence prevention; and
- f) Expanded counseling services for children, youth, and young adults.

Each of these solutions promises to make a measurable impact in our Community.

We have a successful history of working with the Paskenta Band of Nomlaki Indians. We will continue to support the Tribe and its partners during the implementation phase.

Thank you for your consideration of this Initiative.

Sincerely,

Gary R. Strack
Mayor, City of Corning

**ITEM NO: G-10
AWARD CONTRACT FOR THE PRUNING OF
APPROXIMATELY 500 CITY STREET TREES
TO NORTH VALLEY TREE SERVICES FOR
THE AMOUNT OF \$45 PER TREE NOT TO
EXCEED THE FY 16/17 BUDGET AMOUNT OF
\$30,000**

AUGUST 23, 2016

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: KRISTINA MILLER, CITY MANAGER
DAWN GRINE, PUBLIC WORKS DIRECTOR**

DLG

SUMMARY:

Staff received three proposals at the bid opening on August 18, 2016 at 10am. Northern Valley Tree Services was the lowest bidder with a proposal of \$45.00 per tree. Now that the proposals have been revealed Staff can now define that a total of 500 City street trees can be pruned. Bid Summary is shown below for Council review.

Company Name	Proposal Amount per Tree
North Valley Tree Services	\$45.00
M&S Wesley Tree	\$80.00
George Salinas Tree Preservation	\$115.00

The majority of the trees to be trimmed are located in the City's northwest quadrant; that area west of the railroad tracks and north of Solano Street to the City Limits.

Also included in this project is trimming of trees on a short portion of Solano Street and the north and south side streets of Solano Street.

BACKGROUND:

Each year the Public Works Department requests Council approval to seek bids for the pruning of City trees within the City Limits. October 13, 2015 City Council approved the recommendation to prune the FY 15/16 City Street Trees during the fall of 2016 and to roll over the budgeted \$30,000 and combine it with the FY 16/17 Tree Trimming Budget. The 2016/2017 City Budget has allocated a total of \$30,000 to fund the pruning of City trees. The funding is budgeted under Public Works Street Maintenance/Tree Pruning 111-8002-3000.

RECOMMENDATION:

Mayor and Council:

- **Award contract for the pruning of approximately 500 City street trees to North Valley Tree Services for the amount of \$45 per tree not to exceed the FY 16/17 Budget amount of \$30,000, and**
- **Authorize the City Manager to sign the service contract on behalf of the City**

**ITEM NO.: J-11
ADOPT RESOLUTION 08-23-2016-01
AUTHORIZING HINDERLITER DE LLAMAS
& ASSOCIATES (HdL) TO EXAMINE SALES,
USE AND TRANSACTIONS TAX RECORDS,
AND APPROVE AGREEMENT TO PROVIDE
ASSOCIATED SALES TAX ANALYSIS AND
AUDITING SERVICES**

AUGUST 23, 2016

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM: KRISTINA MILLER, CITY MANAGER
LISA M. LINNET, CITY CLERK**

BACKGROUND:

HdL, under their current contract with the City charges \$325/month for establishment of the sales and transactions tax databases, the transaction district tax reports included with their quarterly sales tax analysis, availability of computer software programs and databases. In addition to the above, HdL receives 15% percent of all new sales, transactions and/or use tax revenue recovered by the City as a result of audit and recovery work performed by them for the next eight tax quarters and up to three quarters in the past.

As a result of the adoption of Measure A which will increase the sales tax within the City by one half cent beginning October 1, 2016; and the fact that the State considers the transactions tax to be a separate data base from the Bradley-Burns tax, we are now required to adopt a separate Resolution and Agreement for monitoring purposes. Under the proposed contract with HdL, they will:

- a) Establish a database containing all applicable Board of Equalization (BOE) registration data for each business within the Measure "A" District boundaries holding a seller's permit account;
- b) Provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories;
- c) Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments will be identified and quarterly reconciliation worksheets will be provided to assist the Finance Officer (City Manager) with budget forecasting;
- d) Make available the HdL proprietary software program and Measure "A" database containing all applicable registration and quarterly allocation information for City business outlets registered with the BOE, the database will be updated quarterly.

FINANCIAL:

The proposed contract fees are:

- a) \$100/monthly billed quarterly for the transaction district tax reports that are included with the quarterly sale tax analyses;
- b) 25% of the initial amount of new transactions or use tax revenue received by the City as a result of audit and recovery work performed by HdL. Said audit fees will apply to State Fund Transfers received for those specific quarters identified as being missing and/or deficient following completion of the audit by HdL and confirmation of corrections by the BOE but shall not apply prospectively to any future quarter.

RECOMMENDATION:

MAYOR AND COUNCIL ADOPT RESOLUTION 08-23-2016-01 AUTHORIZING HDL'S EXAMINATION OF SALES, USE AND TRANSACTIONS TAX RECORDS, AND APPROVE THE PROPOSED AGREEMENT WITH HdL TO PROVIDE ASSOCIATED SALES TAX ANALYSIS AND AUDITING SERVICES AT A COST OF:

- A. \$100 MONTHLY, BILLED QUARTERLY FOR THE TRANSACTION DISTRICT TAX REPORTS INCLUDED WITH THE QUARTELY SALES TAX ANALYSES; AND**
- B. A 25% FLAT FEE OF THE INITIAL AMOUNT OF NEW TRANSACTIONS OR USE TAX REVENUE RECEIVED BY THE CITY AS A RESULT OF AUDIT AND RECOVERY WORK PERFORMED BY HDL.**

RESOLUTION NO.: 08-23-2016-01

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF CORNING
AUTHORIZING THE EXAMINATION OF SALES, USE AND TRANSACTIONS TAX
RECORDS**

WHEREAS, pursuant to Ordinance 663, the City of Corning entered into a contract with the State Board of Equalization to perform all functions incident to the administration and collection of local sales, use and transactions taxes; and

WHEREAS, the City Council of the City of Corning deems it desirable and necessary for authorized representatives of the City to examine confidential sales, use and transactions tax records of the State Board of Equalization pertaining to sales, use and transactions taxes collected by the Board for the City pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Board of Equalization records, and establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales, use and transactions tax records of the Board.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF CORNING HEREBY RESOLVES AS FOLLOWS:

Section 1: That the City Manager, or other officer or employee of the City designated in writing by the City Manager to the State Board of Equalization (hereafter referred to as Board), is hereby appointed to represent the City of Corning with authority to examine sales, use and transactions tax records of the Board pertaining to sales, use and transactions taxes collected for the City by the Board pursuant to the contract between the City and the Board. The information obtained by examination of Board records shall be used only for purposes related to the collection of City sales, use and transactions taxes by the Board pursuant to that contract.

Section 2: That the City Manager, or other officer or employee of the City designated in writing by the City Manager to the Board, is hereby appointed to represent the City with authority to examine those sales, use and transactions tax records of the Board, for purposes related to any of the following applicable governmental functions of the City:

- a) City administration;
- b) Revenue management and budgeting;
- c) Community and economic development;
- d) Business License tax administration.

The information obtained by examination of Board records shall be used only for those governmental functions of the City listed above.

Section 3. That Hinderliter de Llamas & Associates is hereby designated to examine the sales, use and transactions tax records of the Board pertaining to sales, use and transactions taxes collected for the City by the Board. The person or entity designated by this section meets all of the following conditions:

- a) Has an existing contract with the City to examine those sales, use and transactions tax records;
- b) Is required by that contract to disclose information contained in, or derived from, those sales, use and transactions tax records only to the officer or employee authorized under Sections 1 or 2 of this Resolution to examine the information;
- c) Is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- d) Is prohibited by that contract from retaining the information contained in, or derived from those sales, use and transactions tax records, after that contract has expired.

The information obtained by examination of Board records shall be used only for purposes related to the collection of City sales, use and transactions taxes by the Board pursuant to the contract between the City and the Board and for purposes relating to the governmental functions of the City listed in Section 2 of this Resolution.

This Resolution was introduced and adopted by the City Council of the City of Corning on the 23rd day of August, 2016 by the following vote:

AYES: NOES:

ABSENT:

ABSTAINING:

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution 08-23-2016-01 was duly adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 23rd day of August, 2016 by the votes listed above.

Lisa M. Linnet, City Clerk

AGREEMENT FOR TRANSACTIONS TAX AUDIT & INFORMATION SERVICES

This Agreement is made and entered into as of the ____ day of _____, 2016 by and between the CITY OF CORNING, hereinafter referred to as “CITY” and HINDERLITER, DE LLAMAS AND ASSOCIATES a California Corporation, hereinafter referred to as “CONTRACTOR”.

I. RECITALS

WHEREAS, transactions tax revenues can be increased through a system of continuous monitoring, identification and correction of allocation errors and reporting deficiencies, and

WHEREAS, an effective program of transactions and use tax management can provide for more accurate budget forecasting and financial planning; and

WHEREAS, CITY desires the combination of data entry, report preparation, and data analysis necessary to effectively manage its Measure “A” transactions and use tax base and recover revenues either unreported or erroneously allocated to other jurisdictions; and

WHEREAS, CONTRACTOR has the programs, equipment and personnel required to deliver the transactions and use tax related services referenced herein;

THEREFORE, CITY and CONTRACTOR, for the consideration hereinafter described, mutually agree as follows:

II. SERVICES

The CONTRACTOR shall perform the following services:

A. DEFICIENCY/ALLOCATION REVIEWS AND RECOVERY

1. CONTRACTOR shall conduct on-going reviews to identify and correct unreported transactions and use tax payments and distribution errors thereby generating previously unrealized revenue for the CITY. Said reviews shall include:

- (i) Comparison of county-wide local tax allocations to transactions tax for brick and mortar stores and other cash register-based businesses, where clearly all transactions are conducted on-site within the Measure “A” CITY boundaries, and therefore subject to transactions tax.
- (ii) Review of any significant one-time use tax allocations to ensure that there is corresponding transaction tax payments for taxpayers with nexus within the CITY boundaries.
- (iii) Review of state-wide transactions tax allocations and patterns to identify any obvious errors and omissions.
- (iv) Identification and follow-up with any potentially large purchasers of supplies and equipment (e.g. hospitals, universities, manufacturing plants, agricultural operations, refineries) to ensure that their major vendors are properly reporting corresponding transactions tax payments to the Measure “A” Transactions Tax District.

2. CONTRACTOR will initiate, where the probability of an error exists, contacts with the appropriate taxpayer management and accounting officials to verify

whether current tax receipts accurately reflect the local sales activity. Such contacts will be conducted in a professional and courteous manner so as to enhance CITY's relations with the business community.

3. CONTRACTOR shall prepare and submit to the Board of Equalization all information necessary to correct any allocation errors and deficiencies that are identified, and shall follow-up with the individual businesses and the State Board of Equalization to ensure that all back quarter payments due the CITY are recovered.

B. DATA BASE MANAGEMENT, REPORTS AND STAFF SUPPORT

1. CONTRACTOR shall establish a database containing all applicable Board of Equalization (BOE) registration data for each business within the Measure "A" District boundaries holding a seller's permit account. Said database shall also identify the quarterly transactions and use tax allocations under each account for the most current and previous quarters where available.
2. CONTRACTOR shall provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified. Quarterly reconciliation worksheets to assist finance officer with budget forecasting will be included.
3. CONTRACTOR shall advise and work with CITY Staff on planning and economic questions related to maximizing revenues, preparation of revenue projections and general information on sales, transactions and use tax questions.
4. CONTRACTOR shall make available to CITY the HdL proprietary software program and Measure "A" database containing all applicable registration and

quarterly allocation information for CITY business outlets registered with the Board of Equalization. The database will be updated quarterly.

III. CONFIDENTIALITY

Section 7056 of the State of California Revenue and Taxation code specifically limits the disclosure of confidential taxpayer information contained in the records of the State Board of Equalization. This section specifies the conditions under which CITY may authorize persons other than CITY officers and employees to examine State Sales, Use and Transactions Tax records.

The following conditions specified in Section 7056 (b), (1) of the State of California Revenue and Taxation Code are hereby made part of this agreement.

- A. CONTRACTOR is authorized by this Agreement to examine sales, use or transactions and use tax records of the Board of Equalization provided to CITY pursuant to contract under the conditions established by the California Revenue and Taxation law.
- B. CONTRACTOR is required to disclose information contained in, or derived from, those sales, use or transactions and use tax records only to an officer or employee of the CITY who is authorized by resolution to examine the information.
- C. CONTRACTOR is prohibited from performing consulting services for a retailer, as defined in California Revenue & Taxation Code Section 6015, during the term of this Agreement.

D. CONTRACTOR is prohibited from retaining the information contained in, or derived from those sales or transactions and use tax records, after this Agreement has expired. Information obtained by examination of Board of Equalization records shall be used only for purposes related to collection of local sales and use tax or for other governmental functions of the CITY as set forth by resolution adopted pursuant to Section 7056 (b) of the Revenue and Taxation Code. The resolution shall designate the CONTRACTOR as a person, authorized to examine sales and use tax records and certify that this Agreement meets the requirements set forth above and in Section 7056 (b), (1) of the Revenue and Taxation Code.

IV. CONSIDERATION

A. CONTRACTOR shall be paid \$100 monthly billed quarterly for the transaction district tax reports that we include with the quarterly sales tax analyses. CONTRACTOR shall be paid 25% of the initial amount of new transactions or use tax revenue received by the CITY as a result of audit and recovery work performed by CONTRACTOR (hereafter referred to as "audit fees"). New revenue shall not include any amounts determined and verified by CITY or CONTRACTOR to be increment attributable to causes other than CONTRACTOR'S work pursuant to this agreement. In the event that CONTRACTOR is responsible for an increase in the tax reported by businesses already properly making tax payments to the CITY, it shall be CONTRACTOR'S responsibility to separate and support the incremental amount attributable to its efforts prior to the application of the audit fee. Said audit fees will apply to state fund transfers received for those specific quarters identified as being missing and/or deficient following completion of the audit by CONTRACTOR and confirmation of corrections by the State Board of Equalization but shall not apply prospectively to any future quarter.

CONTRACTOR shall provide CITY with an itemized quarterly invoice showing all formula calculations and amounts due for audit fees.

CONTRACTOR shall obtain prior approval from CITY for each specific business for which payment of audit fees will be expected. Said approval shall be deemed given when the City Manager or his/her designated representative, signs a Work Authorization form, a copy of which is attached as "Exhibit A." CITY shall pay audit fees upon CONTRACTOR'S submittal of evidence of State fund transfers and payments to CITY from businesses identified in the audit and approved by the CITY.

- B. Above sum shall constitute full reimbursement to CONTRACTOR for all direct and indirect expenses incurred by CONTRACTOR in performing audits including the salaries of CONTRACTOR'S employees, and travel expenses connected with contacting local and out-of-state businesses and the Board of Equalization Staff.
- C. Extra work beyond the Scope of Services set forth in this agreement shall not be performed by CONTRACTOR or reimbursed or paid for by CITY unless such extra work is specifically authorized in writing by City Manager or his/her designated representative. CONTRACTOR shall be compensated for any additional services in the amounts and in the manner as agreed to by the CITY and CONTRACTOR at the time the CITY's written authorization is given to CONTRACTOR for the performance of said services.

VI. CITY MATERIALS AND SUPPORT

CITY shall adopt a resolution in a form acceptable to the State Board of Equalization and in compliance with Section 7056 of the Revenue and Taxation Code, authorizing

CONTRACTOR to examine the confidential sales, use, and transactions tax records of CITY. CITY further agrees to continue CONTRACTOR'S authorization to examine the confidential records of the CITY by maintaining CITY's name on the CITY Resolution until such time as all audit adjustments have been completed by the State Board of Equalization and audit fees due the CONTRACTOR have been paid.

VII. LICENSE, PERMITS, FEES AND ASSESMENTS

CONTRACTOR shall obtain such licenses, permits and approvals (collectively the "Permits") as may be required by law for the performance of the services required by this Agreement. CITY shall assist CONTRACTOR in obtaining such Permits, and CITY shall absorb all fees, assessments and taxes which are necessary for any Permits required to be issued by CITY.

VIII. TERMINATION

This Agreement may be terminated for convenience by either party by giving 30 days written notice to the other of such termination and specifying the effective date thereof. Upon the presentation of such notice, CONTRACTOR shall continue to work through the date of termination. Upon termination as provided herein, CONTRACTOR shall be paid the value of all tax analysis and reporting work performed less payments previously made by CITY. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to amounts due for any unpaid invoices, and to businesses identified by CONTRACTOR which make tax payments after termination of this Agreement as a result of CONTRACTOR'S work. After CITY receives said tax payments for such businesses, CONTRACTOR shall be paid the audit fees resulting from tax payments made by the business for back quarter reallocations. Compensation for any audit work previously authorized and satisfactorily performed shall be made at the times provided in the preceding section entitled "Consideration."

All documents, data, surveys and reports prepared by CONTRACTOR pursuant to this Agreement shall be considered the property of the CITY and upon payment for services performed by CONTRACTOR, such documents and other identified materials shall be delivered to CITY by CONTRACTOR.

IX. INDEPENDENT CONTRACTOR

CONTRACTOR shall perform the services hereunder as an independent contractor and shall furnish such services in his own manner and method, and under no circumstances or conditions shall any agent, servant, or employee of CONTRACTOR be considered as an employee of CITY.

X. NON-ASSIGNMENT

This Agreement is not assignable either in whole or in part by CONTRACTOR without the written consent of CITY.

XI. ATTORNEY'S FEES

In the event a legal action is commenced to enforce any of the provisions of this Agreement, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees.

XII. GOVERNING LAW

The laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and shall also govern the interpretation of this Agreement.

XIII. INDEMNIFICATION

CONTRACTOR hereby agrees to, and shall hold CITY, its elective and appointive boards, officers, agents and employees, harmless from any liability for damage or claims for damage for personal injury, including death, as well as from claims for breach of confidentiality or property damage to the extent arising from CONTRACTOR'S willful or negligent acts, errors or omissions or those of its employees or agents. CONTRACTOR agrees to and shall defend CITY and its elective and appointive boards, officers, agents and employees from any suits or actions at law or in equity for damages to the extent caused by reason of any of the aforesaid willful or negligent acts, errors or omissions.

CITY hereby agrees to, and shall hold CONTRACTOR, its officers, agents and employees, harmless from any liability for damage or claims for damage for personal injury, including death, as well as from claims for breach of confidentiality or property damage to the extent arising from CITY's negligent acts, errors or omissions under this Agreement. CITY agrees to and shall defend CONTRACTOR and its officers, agents and employees from any suits or actions at law or in equity for damage to the extent caused by reason of any of the aforesaid negligent acts, errors or omissions.

XIV. NOTICE

All notices required by this Agreement shall be given to CITY and CONTRACTOR in writing, by personal delivery or first class mail postage prepaid, addressed as follows:

CITY: CITY OF CORNING
794 Third Street
Corning, CA 96021

CONTRACTOR: HINDERLITER, DE LLAMAS, & ASSOCIATES
1340 Valley Vista Drive, Suite 200
Diamond Bar, CA 91765

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date first above written by their respective officers duly authorized in that behalf.

CITY: CITY OF CORNING

City Manager

CONTRACTOR:
HINDERLITER, DE LLAMAS & ASSOCIATES
A California Corporation



President

APPROVED AS TO FORM:
CITY COUNSEL:

SAMPLE

SAMPLE

EXHIBIT A

Transactions Tax Audit

Work Authorization No. _____

The following business or businesses, located in the City of Corning, have been identified as having the potential for generating additional tax revenues to the City of Corning. Contractor is hereby authorized to contact the given business(s) and the State Board of Equalization to verify the accuracy of the current reporting methodology and obtain the necessary documentation for the Board of Equalization, to bill for uncollected transactions and use tax payments or modify misallocated payments and to return revenues that may be due to the District.

Contractor's compensation shall be 25% of the new transactions tax revenue received by the District as a result of audit and recovery work performed by Contractor, as set forth in the Agreement between Contractor and City.

CITY: CITY OF CORNING

By: _____

Date: _____

HINDERLITER, DE LLAMAS AND ASSOCIATES

By: _____

Date _____

**ITEM NO.: J-12
APPROVE OWNER OCCUPIED HOME
PROGRAM 15 YEAR DEFERRED
REHABILITATION LOAN IN THE
AMOUNT OF \$63,415 AT 3% SIMPLE
INTEREST**

August 23, 2016

TO: HONORABLE MAYOR AND COUCILMEMBERS
FROM: KRISTINA MILLER, CITY MANAGER
JOHN STOUFER, PLANNING CONSULTANT
LISA M. LINNET, ADMINISTRATIVE ASSISTANT

BACKGROUND:

On June 10, 2014, the City received notification they were awarded a HOME Program Grant in the amount of \$500,000 for income qualifying owner occupied housing rehabilitation loans. The City accepted the grant and subsequently signed the associated Agreement with the State of California Department of Housing and Community Development on June 24, 2014.

Loan Administrator, Consultant JoAnn Anders has confirmed that the loan applicant qualifies for this Program as stipulated by the Department of Housing & Community Development. The City's appointed Loan Review Committee consisting of the Building Official, City Clerk and Planning Consultant have reviewed and recommended approval of the proposed loan to the qualifying applicant in the amount of \$63,415. This loan will be secured by a Deed of Trust and payments and interest are deferred for the term of the loan, in this case 15 years at 3% simple interest.

RECOMMENDATION:

THAT THE CITY COUNCIL:

- **ACCEPT THE RECOMMENDATION OF THE CITY'S LOAN REVIEW COMMITTEE TO APPROVE A HOME (13-HOME-9015) OWNER OCCUPIED HOUSING REHABILITATION LOAN IN THE AMOUNT OF \$63,415 DEFERRED FOR 15 YEARS AT THREE PERCENT (3%) SIMPLE INTEREST.**

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that a Owner Occupied HOME Program Loan, in the amount of \$63,415 at 3% simple interest and deferred for 15 years was duly approved by the City Council of the City of Corning at a regular meeting of said Council held on the 23rd day of August, 2016 by the following votes:

AYES:

NOES:

ABSENT:

ABSTAINING:

Lisa M. Linnet, City Clerk

**ITEM NO.: J-13
AUTHORIZE REIMBURSEMENT TO
CORNING FORD FOR THE AMOUNT OF
\$6,630 FOR STORM WATER DRAINAGE
IMPROVEMENTS**

AUGUST 23, 2016

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: KRISTINA MILLER, CITY MANAGER
DAWN GRINE, PUBLIC WORKS DIRECTOR** 

SUMMARY:

Corning Ford is located at 2280 Short Drive; Short Drive being a cul-de-sac in which the Car/Truck Dealership facility surrounds the entire city street. During December 2015 Corning Ford added a new parking lot to their facility for new vehicle display. The 1 acre lot is located on the south side of Short Drive and is overlaid with asphalt.

The area was designed so that water runoff flows towards the southwest corner of the lot into an existing detention pond. During construction, Corning Ford installed a 12-inch diameter drain pipe from a city drop-inlet located on Short Drive, under the parking lot and draining into the detention pond. Prior to the drainage improvements, flooding would occur in this cul-de-sac during rain event storms. Flooding would require the City to dispatch Public Works Crew to set up a sump pump to redirect the water into Corning Ford's existing detention pond.

The drainage improvements benefit the City in that storm water now flows from the city street to the detention basin through the newly installed drainage pipe which may eliminate the need to call-out City crew members. During the few rain events that we've experienced since December, there was no need to pump rain water from the cul-de-sac into the detention pond.

Facility Drainage Development Impact Fees for this one (1) acre lot are \$4,660 (see attached).

Corning Ford has presented the City with a letter stating they will assume responsibility for the drainage pipe maintenance/repair and are requesting \$11,290 in compensation for the drainage pipe installation. Staff recommends compensation to Corning Ford (deducting the Drainage Impact Fee) in the amount of \$6,630 for the drainage improvements.

RECOMMENDATION:

That the City Council Authorize reimbursement to Corning Ford for the Amount of \$6,630 for drainage improvements from Budget Line Number 345-8030-3360/Drainage Improvements

CORNING FORD



January 13, 2016

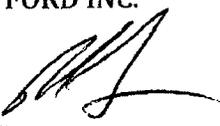
To The City of Corning:

Corning Ford has recently constructed a new lot at our location on Short Drive here in Corning. As part of that construction we dealt with the drainage problem that has been present for years. The lot has been designed and constructed with a drainage set-up that moves the water into a pond that eventually drains into the local creeks. This should help solve the flooding issues not only on Short Drive but in the Safeway parking lot as well. We are using our private property to help drain the water from the public street. If anything happens to the pipes on our property we would be responsible for maintenance or repair.

Due to the fact that we constructed the lot in a way to help the city solve the drainage problem of a city street, we are requesting full compensation of the work done. It has been designed and constructed well, and it is of a benefit to the city by draining Short Drive and the surrounding area.

Thank you.

CORNING FORD INC.



Paul Sutfin

Owner/V-P

JASON ABEL CONSTRUCTION INC.

GENERAL ENGINEERING COMPANY CA LIC: 300927

DATE 09.04.15

INVOICE NUMBER 2015150

BILL TO:

Corning Ford
Attn. Paul Sutfin/Accounting
2280 Short Drive
Corning CA 96021

2015150
CITY OF CORNING

Job Name

Corning Ford
Parking Lot

Job Location

Short Drive, Corning

As Per Agreement

Price

Change Order No. 5
Connect to existing City drain inlet. Install 12"
HDPE pipe from pond to City drain inlet. Excavate
bottom of pond approx. three (3) feet deeper to allow
fall from City drain Inlet to pond. Install a flap gate and
rip rap at pipe outlet.

\$ 11,290.00

Payment Due

\$ 11,290.00

THANK YOU FOR YOUR BUSINESS!

Terms: Net 10 days

A Finance Charge of 1.5% per month will be added on after 31 days on past due accounts.

CITY OF CORNING-DEPT. OF PUBLIC WORKS

NON-RESIDENTIAL PROJECT FEES WORKSHEET

DEVELOPMENT IMPACT FEES-UPDATED FEBRUARY 2014-RES. 12-10-13 (01-05)

Applicant	Corning Ford	APN:		SPECIFIC PLAN AREA? N
Site Address	2280 Short Drive	Date:	3-Dec-15	
Project	Golden West MH sales	Site Area	1 acre	

DEVELOPMENT IMPACT FEES (Continued)	B. SEWER PLANT EXPANSION FEE					SWR 06
	USE	METER SIZE	EDU'S	SPEF FEE	TOTAL FEE	
	Commercial, Churches & Schools	3/4" - 1"	2	\$9,568		
	Commercial	1 1/2"	2.5	\$11,960		
	Commercial	2"	3	\$14,352		
	Commercial	3"	6	\$28,704		
	Commercial	4"	10	\$47,840		
	Commercial	6"	36	\$172,224		
	Truck/Car Wash	N/A	72	\$344,448		
	All Restaurants	N/A	3	\$14,352		
	NUMBER OF SEATS/STOOLS					
Bar/ per 10 seats/stools		1	\$4,784	\$0		
	NUMBER OF ROOMS					
Hotels/Motels 1 EDU for each 3 rooms w/o kitchen		1	\$4,784	\$0		
Hotels/Motels 1 EDU for each 2 rooms w/kitchen		1	\$4,784	\$0		
Extended Stay Motels or Hotels 1 EDU per room		1	\$4,784	\$0		
SUM OF SEWER PLANT EXPANSION FEES:					0	
2. WATER CAPITAL IMPROVEMENT FEE						
USE	METER SIZE	EDU'S	FEE/EDU	FEE FOR USE	TOTAL FEE	
Commercial, Churches & Schools	3/4" - 1"	2	\$998	\$1,996		
Commercial	1 1/2"	2.5	\$1,247.50	\$3,118.75		
Commercial	2"	3	\$1,497	\$4,491		
Commercial	3"	6	\$2,994	\$17,964		
Commercial	4"	10	\$4,990	\$49,900		
Commercial	6"	36	\$17,964	\$646,704		
Commercial Fire Connection	4"-6"	4	\$1,996	\$7,984		
SUM OF WATER FEES:					0.00	
					WTR 07	

CITY OF CORNING-DEPT. OF PUBLIC WORKS

NON-RESIDENTIAL PROJECT FEES WORKSHEET

DEVELOPMENT IMPACT FEES-UPDATED FEBRUARY 2014-RES. 12-10-13 (01-05)

Applicant	Corning Ford	APN:		SPECIFIC PLAN AREA? N
Site Address	2280 Short Drive	Date:	3-Dec-15	
Project	Golden West MH sales	Site Area	1 acre	

TYPE IN GRAY SHADED CELLS-SAVE BY ADDRESS TO P:/DEVIMPFEES/DIFWORKSHEETS/YEAR

1. SEWER FEES				
A. SEWER CAPITAL IMPROVEMENT FEE				
USE	METER SIZE	EDU'S	SCIF	TOTAL FEE
Commercial, Churches & Schools	3/4" - 1"	2	\$1,872	
Commercial	1 1/2"	2.5	\$2,340	
Commercial	2"	3	\$2,808	
Commercial	3"	6	\$5,616	
Commercial	4"	10	\$9,360	
Commercial	6"	36	\$33,696	
Truck/Car Wash	N/A	72	\$67,392	
All Restaurants	N/A	3	\$2,808	
	NUMBER OF SEATS/STOOLS			
Bar/ per 10 seats/stools		1	\$936	\$0
	NUMBER OF ROOMS			
Hotels/Motels 1 EDU for each 3 rooms w/o kitchen		1	\$936	\$0
Hotels/Motels 1 EDU for each 2 rooms w/kitchen		1	\$936	\$0
Extended Stay Motels or Hotels 1 EDU per room		1	\$936	\$0
SUM OF SEWER CAPITAL IMP. FEES:				0

DEVELOPMENT IMPACT FEES

SWR 02

CITY OF CORNING-DEPT. OF PUBLIC WORKS

NON-RESIDENTIAL PROJECT FEES WORKSHEET

DEVELOPMENT IMPACT FEES-UPDATED FEBRUARY 2014-RES. 12-10-13 (01-05)

Applicant	Corning Ford	APN:		SPECIFIC PLAN AREA? N	
Site Address	2280 Short Drive	Date:	3-Dec-15		
Project	Golden West MH sales	Site Area	1 acre		
DEVELOPMENT IMPACT FEES (Continued)	3. DRAINAGE FACILITY FEE			DRA 01	
		ACREAGE	TOTAL FEE		
	Fee based on \$4,660 per acre	1	4660		
	4. PARK LAND DEVELOPMENT FEE			PLA 08	
		ACREAGE	FEE PER EDU		TOTAL FEE
	Fee based on 5 EDUs/acre		\$555		\$0
	5. TRAFFIC MITIGATION FEE'S FOR BRIDGES, STREETS AND TRAFFIC SIGNALS			TRA 04	
		ACREAGE	FEE PER EDU		TOTAL FEE
	Fee based on 5 EDUs/acre		\$3,701		\$0
	TOTAL DEVELOPMENT IMPACT FEES:			\$4,660	

HWY. 99-W SPECIFIC PLAN FEES	HWY. 99-W ZONE OF BENEFIT FEES			
		FEE	ACREAGE	TOTAL FEE
	Water System Fees based on acreage and foot frontage on Hwy. 99-W & South Ave.	\$1484/Acre & \$3/Foot		
TOTAL HWY. 99-W SPECIFIC PLAN FEES			\$ -	

OTHER FEES	OTHER FEES			ENC01
		FEE/PARCEL	PARCELS	
	Encroachment Permit	\$15		\$0
SUM OF ALL FEES:			\$ 4,660	

AMT. PAID
BY:
DATE PAID:
CHECK NO.

FEES SUMMARY BY FUND		
FUND NO.	DESCRIPTION	AMOUNT
SWR 02	SEWER CAP IMP	\$ -
SWR 06	SEWER PLANT EXP	\$ -
WTR 07	WATER CAP IMP	\$ -
DRA 01	DRAINAGE	\$ 4,660.00
FUND 341	PARKLAND DEV	\$ -

CITY OF CORNING-DEPT. OF PUBLIC WORKS

NON-RESIDENTIAL PROJECT FEES WORKSHEET

DEVELOPMENT IMPACT FEES-UPDATED FEBRUARY 2014-RES. 12-10-13 (01-05)

Applicant	Corning Ford	APN:		SPECIFIC PLAN AREA? N
Site Address	2280 Short Drive	Date:	3-Dec-15	
Project	Golden West MH sales	Site Area	1 acre	
TRA 04	TRAFFIC MITIGATION	\$	-	
	99-W SPEC PLAN	\$	-	
ENC 01	ENC. PERMIT	\$	-	
	Total:	\$	4,660.00	

Updated: February 2014 per Resolution 12-10-2013(01-05)

**ITEM NO.: J-14
AUTHORIZE PURCHASE OF A UTILITY BED
FOR THE 2016 PICKUP TRUCK FOR PUBLIC
WORKS DEPARTMENT IN THE AMOUNT OF
\$5,468.53.**

AUGUST 23, 2016

TO: CITY COUNCIL OF THE CITY OF CORNING, CALIFORNIA

**FROM: KRISTINA MILLER, CITY MANAGER
DAWN GRINE, PUBLIC WORKS DIRECTOR**

SUMMARY:

June 14, 2016 City Council authorized the purchase of a 2016 Ford F-350 Pickup Truck from Corning Ford. The truck needs a utility bed in order for it to be used to its full capacity for sewer related repairs and maintenance. The utility bed is available for purchase from Corning Ford for a cost of \$5,468.53.

BACKGROUND:

The purchase cost of the 2016 Ford F-350 was \$23,443.75. Public Works replaced a 1997 Chevy pickup that was utilized as a sewer maintenance/repair vehicle with the newly purchased pickup.

During December 2015, the Corning Police Department transferred a 2008 Ford Ranger to the Public Works Department. The Ford Ranger is currently being utilized by the Water Meter Reader. The Ford Ranger replaced a 1998 Ford pickup which was in poor condition and is no longer utilized.

The Public Works Department seeks authorization to declare the 1997 Chevy pickup and the 1998 Ford pickup as surplus to be sold at the Orland Public Auto Auction in Orland, CA.

RECOMMENDATION:

That Mayor and Council:

- 1. Authorize the purchase of a Utility Bed for the 2016 Ford F-350 pickup truck from Corning Ford for a cost of \$5,468.53 from Budget Line Number 380-9206-5250 Capital Replacement/Sewer**
- 2. Authorize the Public Works Department to surplus the 1998 Ford and 1997 Chevy pickup trucks**

CORNING FORD

Price..... 5,087.00
 Taxable A.M.O..... 0.00
 Doc Charge..... 0.00
 Dealer Smog Fee..... 0.00
 Sales Tax..... 381.53
 Non-Tax A.M.O..... 0.00
 Service Contract..... 0.00
 Subtotal..... 5,468.53
 DMV Fees..... 0.00
 State Emissions Charge 0.00
 State Tire Fee..... 0.00
 Electronic Veh Reg.... 0.00
 Total Insurance..... 0.00
 Total..... 5,468.53

Trade..... 0.00
 Payoff..... 0.00
 Net Trade..... 0.00
 Cash Down..... 0.00
 Deferred Down..... 0.00
 Rebate..... 0.00
 Total Down..... 0.00
 APR..... 0.00
 Term..... 1
 Monthly Payment..... 5,468.53

Amount Financed..... 5,468.53
 Finance Charge..... 0.00
 Total of Payments..... 5,468.53
 Total Sale Price..... 5,468.53

Item	Term	C/D	Total
Svc. Cont.	1	0.00	0.00
Mo. Pmt	1	0.00	5468.53

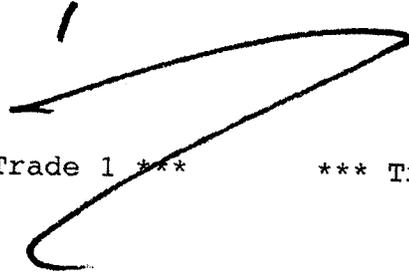
*** Buyer ***

CITY OF CORNING
 794 THIRD ST
 CORNING, CA 96021

*** 2nd Buyer ***

Soc. Sec. #:
 Home Phone #: (530) 824-7029
 Work Phone #: (530) 824-5985
 County: TEHAMA
 Drv. Lic. #:
 E-mail: stevek@corning.org

\$ 5468.33



*** Purchase ***

*** Trade 1 ***

*** Trade 2 ***

Stock #
 Year
 Make
 Model
 Body Style
 Color
 Trim
 Key1 #
 Key2 #
 Weight ~~27020~~
 License
 Odometer
 I.D.
 Cylinders *2*
 Vehicle Type *USED*

*** Bank ***

*** Insurance ***

ITEM NO.: J-15

**ACCEPT PROGRESS PAYMENT ESTIMATE
NO. 4 TO TRENT CONSTRUCTION FOR THE
STREETScape PROJECT IN THE AMOUNT
OF \$583,220.64 AND ACCEPT CONTRACT
CHANGE ORDER NO. 4 INCREASING THE
CONTRACT AMOUNT TO \$1,596,425.97**

AUGUST 23, 2016

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: KRISTINA MILLER, CITY MANAGER
DAWN GRINE, DIRECTOR OF PUBLIC WORKS
ED ANDERSON, CITY ENGINEER**

SUMMARY:

Contractor Kendel Trent Construction submitted a pay request for work completed in the amount of \$583,220.64. Project Inspector Steve Lindeman and City Engineer Ed Anderson have accepted the work as complete. The Public Works Department has prepared the Progress Payment Estimate and Trent Construction will be due \$554,059.60. The City of Corning will "hold back" 5% of requested payment as project retention. Retention funds will not be released to the Contractor until 35-days after the City has recorded a Notice of Completion to the Tehama County Recorder's Office. The construction Progress Payment Estimate No. 4 and the work completed summary are attached for Council review.

Contract Change Order No. 4 is considered a substantial action and required Caltrans approval before implementation. Caltrans, District 2 approved CCO #4 on August 10th and it is now presented to Council for acceptance. Caltrans, District 2 has informed me that any change order request that exceeds \$25,000 will be considered substantial and will require their approval.

Contract Change Oder No. 4 also serves as a contract "clean-up" action of the extra work performed by the Contractor as construction progressed. There are ten (10) items listed, each with its project cost and project justification. (attached for Council review)

BACKGROUND:

Contractor Kendel Trent Construction was awarded this project at the November 24, 2015 City Council Meeting. Construction began on April 18, 2016 and is estimated to continue through September. The Streetscape Project is funded from the State Transportation Improvement Program (STIP) and was authorized for construction at the California Transportation Commission meeting in May 2015.

Throughout the duration of the Streetscape Project the Contractor will submit monthly invoices. The work completed will be inspected and the necessary forms processed for payment to the Contractor. Caltrans, District 2, Local Assistance requires that the Contractor be paid for his services before they will process reimbursement funds to the City of Corning. Their estimated reimbursement turnaround time could take up to 3 weeks. All Contract Change Orders will follow the same administrative process.

The Public Works Director and City Engineer propose to take immediate action upon receiving pay request invoices and contract change orders from the Contractor so that construction progress and reimbursement payments are not delayed.

RECOMMENDATION:

That the Mayor and Council:

- 1. Accept Progress Payment Estimate No. 4 to Trent Construction for the Streetscape Project in the amount of \$583,220.64 and,**
- 2. Accept Contract Change Order No. 4 for the amount of \$160,659.40 increasing the contract amount to \$1,596,425.97**

PROGRESS PAYMENT ESTIMATE:**Caltrans Invoice No. 8**Downtown Area Rehabilitation & Enhancement Project
RPSTPLE-5161 (013)

Construction Progress Payment Estimate No. 4

OWNER:

City of Corning

CONTRACTOR:

Trent Construction, Gerber, CA

PERIOD OF ESTIMATE:

From: 7/1/16 through 7/31/16

CONTRACT CHANGE ORDER SUMMARY**ESTIMATE**

No.	Approval Date	Amount			
		Additions	Deductions		
1	CT - 5/27/16				1. Original Contract \$1,295,208.57
2	6/14/16	\$7,863.95			2. Change Orders \$ 301,217.40
3	6/22/16	\$229,794.17			3. Revised Contract (1+2) \$1,596,425.97
4	8/23/16	\$160,659.40			4. Work Completed \$1,227,621.72
					5. Stored Materials \$ 7,920.00
					6. Subtotal (4+5) \$1,235,541.72
					7. Retainage5% \$61,777.09
					8. Previous Payments \$619,705.03
					9. Amount Due (6-7-8) \$ 554,059.60
TOTALS		\$398,317.52	(\$97,100.12)		
NET CHANGE		\$301,217.40			

CONTRACT TIMEOriginal (days) 270

Revised:

Remaining: 142

On Schedule x Yes

No

Starting Date: 4/18/16Projected Completion: 1/12/17**CONTRACTOR'S CERTIFICATION:**

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Contractor: _____

By: Trent Construction

Date _____

City Engineer: J. E. (Ed) Anderson

By: Ed Anderson

Date: _____

APPROVED BY OWNER:

Owner _____

By: Kristina Miller, City Manager

Date _____

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Construction Progress Payment Estimate #4

Caltrans Invoice #8

Owner: City of Corning Period Covered: 7/1/16 through 7/31/16

Contractor: Trent Construction, Gerber, CA

Bid Item No.	Description	Bid Qty	Unit Price	Bid Value	Qty This Prd	Prev Qty	Stored Materials	Value This Prd	Total Completed and Stored to Date	% Compl	Balance to Finish
10 D1	Mobilization/Demobilization, complete	1	\$3,600.00	\$3,600.00		1.00		\$0.00	\$3,600.00	100.0%	\$0.00
11 D2	Sawcut pavement/concrete	2686	\$4.76	\$12,785.36		1.00		\$0.00	\$12,785.36	100.0%	\$0.00
12 D3	Remove/dispose Misc. concrete	578	\$16.27	\$9,404.06		1.00		\$0.00	\$9,404.06	100.0%	\$0.00
13 D4	Remove/replace existing sign	10	\$300.00	\$3,000.00		1.00		\$0.00	\$3,000.00	100.0%	\$0.00
14 D5	Adjust existing Elect. & Tfc. Sig boxes	20	\$300.00	\$6,000.00		1.00		\$0.00	\$6,000.00	100.0%	\$0.00
15 D6	Remove/dispose existing curb/gutter	603	\$35.87	\$21,629.61		1.00		\$0.00	\$21,629.61	100.0%	\$0.00
16 D7	Remove/dispose existing 4" sidewalk & 6" driveway	17220	\$4.83	\$83,172.60		1.00		\$0.00	\$83,172.60	100.0%	\$0.00
17 D8	Remove/dispose existing trees	44	\$139.09	\$6,119.96		1.00		\$0.00	\$6,119.96	100.0%	\$0.00
18 D9	Remove/replace existing urn/pot	1	\$600.00	\$600.00		0.00		\$0.00	\$0.00	0.0%	\$600.00
19 D10	Grind/dispose existing asphalt concrete 2" depth	72830	\$0.30	\$21,849.00		1.00		\$0.00	\$21,849.00	100.0%	\$0.00
20 D11	Adjust existing vent grate	4	\$300.00	\$1,200.00		1.00		\$0.00	\$1,200.00	100.0%	\$0.00
21 D12	Remove/replace existing bike rack	1	\$600.00	\$600.00	1.00	0.00		\$600.00	\$600.00	100.0%	\$0.00
22 D13	Salvage/store "personalized" red bricks	1	\$3,000.00	\$3,000.00		1.00		\$0.00	\$3,000.00	100.0%	\$0.00
23 D14	Remove/dispose reflector markers & Buttons	1	\$4,380.00	\$4,380.00		1.00		\$0.00	\$4,380.00	100.0%	\$0.00
24 C1	Install driveway curb/gutter	24	\$29.18	\$700.32		1.00		\$0.00	\$700.32	100.0%	\$0.00
25 C2	Install vertical curb/gutter	1376	\$29.18	\$40,151.68	0.02	0.98		\$803.03	\$40,151.68	98.0%	\$0.00
26 C5	Install 4" sidewalk	10823	\$6.00	\$64,938.00		1.00		\$0.00	\$64,938.00	100.0%	\$0.00
27 C6	Install 2" overlay	72830	\$1.32	\$96,135.60	1.00	0.00		\$96,135.60	\$96,135.60	100.0%	\$0.00
28 C7	Install thermoplastic lane striping	5250	\$1.02	\$5,355.00	1.00	0.00		\$5,355.00	\$5,355.00	100.0%	\$0.00
29 C8	Thermoplastic left turn arrow	9	\$150.00	\$1,350.00	1.00	0.00		\$1,350.00	\$1,350.00	100.0%	\$0.00
30 C9	Thermoplastic STOP & Bar Markings	5	\$384.00	\$1,920.00	0.80	0.00		\$1,536.00	\$1,536.00	80.0%	\$384.00
31 C10	Type 'D' reflectors	224	\$7.20	\$1,612.80	0.62	0.00		\$993.60	\$993.60	61.6%	\$619.20
32 C11	Parking stall corners	77	\$16.80	\$1,293.60	1.00	0.00		\$1,293.60	\$1,293.60	100.0%	\$0.00
33 C12	Bike Lane Symbol	12	\$144.00	\$1,728.00	1.00	0.00		\$1,728.00	\$1,728.00	100.0%	\$0.00
34 C13	C.I. tree grate	20	\$1,920.00	\$38,400.00		1.00		\$0.00	\$38,400.00	100.0%	\$0.00
35 C14	Trash Receptacle	12	\$2,607.50	\$31,287.60		0.00		\$0.00	\$0.00	0.0%	\$31,287.60
36 C15	Clear/Paint existing street lights	11	\$1,008.00	\$11,088.00	1.0	0.00		\$11,088.00	\$11,088.00	100.0%	\$0.00
37 C16	Erosion & Sediment Control	1	\$6,000.00	\$6,000.00	0.20	0.80		\$1,200.00	\$6,000.00	100.0%	\$0.00
38 C17	2% extra pavers (177 s.f.)	1	\$600.00	\$600.00		0.00		\$0.00	\$0.00	0.0%	\$600.00
39 C18	2% detectable pavers (34 s.f.)	1	\$600.00	\$600.00		0.00		\$0.00	\$0.00	0.0%	\$600.00
40 C19	Retrofit 6th St. Signal for camera	1	\$48,360.00	\$48,360.00	0.50	0.00		\$24,180.00	\$24,180.00	50.0%	\$24,180.00
41 C20	Traffic Control	1	\$36,900.00	\$36,900.00	0.2	0.80		\$7,380.00	\$36,900.00	100.0%	\$0.00
42 C21	Construction Staking	1	\$7,800.00	\$7,800.00	1.00	1.00		\$0.00	\$7,800.00	100.0%	\$0.00
43 L1	Irrigation Controller/Martini Plaza	1	\$8,994.00	\$8,994.00		0.00		\$0.00	\$0.00	0.0%	\$8,994.00
44 L2	1" Flow Sensor, 1 1/2" Master Valve, Backflow	1	\$3,920.40	\$3,920.40		0.00		\$0.00	\$0.00	0.0%	\$3,920.40
45 L3	PVC sleeve - House water lines under driveways/streets	920	\$31.97	\$29,412.40		1.00		\$0.00	\$29,412.40	100.0%	\$0.00
46 L4	1-1/2" PVC Sch. 40 Irrigation line	2920	\$7.27 _{of 3}	\$16,866.40	0.20	0.80		\$3,327.74	\$16,866.40	100.0%	\$0.00

Downtown Area Rehabilitation and Enhancement Project

A		B		C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Item	Bid Qty	Unit Price	Bid Value	Qty This Prd	Prev Qty	Stored Materials	Value This Prd	Total Completed and Stored to Date	% Compl	Balance to Finish	
7													
8													
9													
47	L5	Tree Bubblers	53	\$69.08	\$3,661.24		0.23		\$0.00	\$828.90	22.6%	\$2,832.34	
48	L6	Quick Coupler Valves	15	\$318.00	\$4,770.00		0.13		\$635.84	\$4,770.00	100.0%	\$0.00	
49	L7	Gate Valves	12	\$335.41	\$4,024.92		0.42		\$1,677.18	\$4,024.92	100.0%	\$0.00	
50	L8	Red Maple Trees	20	\$390.78	\$7,815.60		0.00		\$0.00	\$0.00	0.0%	\$7,815.60	
51	L9	Palm Trees	6	\$1,569.60	\$9,417.60		1.00		\$0.00	\$9,417.60	100.0%	\$0.00	
52	L10	Perenials (228) & shrubs (40)	1	\$18,620.64	\$18,620.64		0		\$0.00	\$0.00	0.0%	\$18,620.64	
53	L11	Top soil (48cy) & Bark (10cy)	1	\$5,916.00	\$5,916.00	1	0		\$2,958.00	\$2,958.00	50.0%	\$2,958.00	
54	L12	90-day Maint. Irrigation & landscape	1	\$7,200.00	\$7,200.00		0.00		\$0.00	\$0.00	0.0%	\$7,200.00	
55	Deduct LS	Deduct C19 if arms extended	1	-\$100.00			0.00		\$0.00	\$0.00	0.0%	\$0.00	
56	D1A	Mobilization/Demobilization	1	\$6,000.00	\$6,000.00		0.00		\$0.00	\$0.00	0.0%	\$6,000.00	
57	D2A	Sawcut Pavement/concrete	2234	\$4.76	\$10,633.84	0.80	0.00		\$8,507.07	\$8,507.07	80.0%	\$2,126.77	
58	D3A	Remove/dispose concrete	1320	\$16.27	\$21,476.40		0.00		\$0.00	\$0.00	0.0%	\$21,476.40	
59	D4A	Remove/replace sign	4	\$300.00	\$1,200.00		0.00		\$0.00	\$0.00	0.0%	\$1,200.00	
60	D5A	Adjust Elect. & Tfc. Sig. boxes	10	\$300.00	\$3,000.00		0.00		\$0.00	\$0.00	0.0%	\$3,000.00	
61	D6A	Remove/dispose curb/gutter	440	\$35.87	\$15,782.80		0.00		\$0.00	\$0.00	0.0%	\$15,782.80	
62	D7A	Sawcut gutter pan only	138	\$35.87	\$4,950.06		0.00		\$0.00	\$0.00	0.0%	\$4,950.06	
63	D8A	Remove existing sidewalk	7719	\$4.83	\$37,282.77		0.00		\$0.00	\$0.00	0.0%	\$37,282.77	
64	D9A	Remove existing Trees	19	\$139.09	\$2,642.71	1	0.00		\$1,982.03	\$1,982.03	75.0%	\$660.68	
65	C1A	Driveway depressed curb/gutter	215	\$28.80	\$6,192.00		0.00		\$0.00	\$0.00	0.0%	\$6,192.00	
66	C2A	Vertical curb/gutter	594	\$28.80	\$17,107.20		0.00		\$0.00	\$0.00	0.0%	\$17,107.20	
67	C5A	4' concrete sidewalk	4395	\$6.00	\$26,370.00		0.00		\$0.00	\$0.00	0.0%	\$26,370.00	
68	C6A	gutter pan & conform	138	\$23.47	\$3,238.86		0.00		\$0.00	\$0.00	0.0%	\$3,238.86	
69	C7A	Clean/Paint existing street lights	6	\$1,200.00	\$7,200.00		0		\$0.00	\$0.00	0.0%	\$7,200.00	
70	C8A	Install tree grate	9	\$1,920.00	\$17,280.00		0.00	\$4,320.00	\$0.00	\$4,320.00	25.0%	\$12,960.00	
71	C9A	Install bench/Martini Plaza	3	\$2,400.00	\$7,200.00		0	\$3,600.00	\$0.00	\$3,600.00	50.0%	\$3,600.00	
72	C10A	Install street light/Martini Plaza	2	\$10,200.00	\$20,400.00		0.00		\$0.00	\$0.00	0.0%	\$20,400.00	
73	C11A	2% extra pavers (58sf)	1	\$240.00	\$240.00		0.00		\$0.00	\$0.00	0.0%	\$240.00	
74	C12A	2% detectable pavers (12sf)	1	\$240.00	\$240.00		0.00		\$0.00	\$0.00	0.0%	\$240.00	
75	C13A	Traffic Control	1	\$12,300.00	\$12,300.00		0.00		\$0.00	\$0.00	0.0%	\$12,300.00	
76	C14A	Construction Staking	1	\$1,800.00	\$1,800.00		0.00		\$0.00	\$0.00	0.0%	\$1,800.00	
77	LA-1	PVC sleeve - House water lines under driveways/streets	345	\$31.97	\$11,029.65		0		\$0.00	\$0.00	0.0%	\$11,029.65	
78	LA-2	1-1/2" PVC Sch. 40 Irrigation line	1270	\$7.27	\$9,232.90		0		\$0.00	\$0.00	0.0%	\$9,232.90	
79	LA-3	Tree Bubblers	9	\$85.69	\$771.21		0.00		\$0.00	\$0.00	0.0%	\$771.21	
80	LA-4	Quick Coupler Valves	5	\$318.00	\$1,590.00		0.00		\$0.00	\$0.00	0.0%	\$1,590.00	
81	LA-5	Gate Valves	4	\$335.41	\$1,341.64		0.00		\$0.00	\$0.00	0.0%	\$1,341.64	
82	LA-6	Red Maple Trees	9	\$390.78	\$3,517.02		0		\$0.00	\$0.00	0.0%	\$3,517.02	
83	LA-7	Perenials (77) & shrubs (4)	1	\$5,626.80	\$5,626.80		0.00		\$0.00	\$0.00	0.0%	\$5,626.80	
84	LA-8	Top soil (12cy) & Bark (3cy)	1	\$1,530.00	\$1,530.00		0.00		\$0.00	\$0.00	0.0%	\$1,530.00	
85	LA-9	90-day Maint. Irrigation & landscape	1	\$6,000.00	\$6,000.00		0.00		\$0.00	\$0.00	0.0%	\$6,000.00	
86	A2-1	Remove/rep new Thermoplastic	1	\$4,440.00	\$4,440.00	1	0.00		\$4,440.00	\$4,440.00	100.0%	\$0.00	
87	A2-2	Install thermoplastic striping	2940	\$1.02	\$2,998.80	1	0		\$2,998.80	\$2,998.80	100.0%	\$0.00	
88	A2-3	Paint Bike lane symbol	6	\$38.40	\$230.40	0	0.00		\$76.79	\$76.79	33.3%	\$153.61	
89	A2-4	Thermoplastic left turn arrow	4	\$150.00	\$600.00	1	0.00		\$300.00	\$300.00	50.0%	\$300.00	
90	A2-5	Install reflectors	62	\$7.20 of 3	\$446.40	1	0.00		\$446.40	\$446.40	100.0%	\$0.00	

CONTRACT CHANGE ORDER

Order No. 4

Date: August 1, 2016

Contract for: Downtown Area Rehabilitation and Enhancement Project

Federal Aid Project No: RPSTPLE-5161 (013)

Expenditure Authorization: 02-456084 (State); 02-918297 (Federal)

Owner: City of Corning, 794 Third Street, Corning, CA 96021

To: Trent Construction, 8270 Truckee Avenue, Gerber, CA 96035

You are hereby requested to comply with the following changes from the contract plans and specifications.

Description of Changes	DECREASE In Contract Price	INCREASE In Contract Price
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Contract Change Order Request:

CCO 4-1:		\$ 47,674.81
• Additional Excavation/Grading at all Project Bulb Outs		
CCO 4.2:		\$ 12,315.42
Additional Excavation/Grading at 3d St. Intersection		
CCO 4.3:		\$ 61,000.00
Unsuitable soil to meet road compaction		
CCO 4-4:		\$ 1,748.00
• Light Pole Foundation		
CCO 4-5:		\$ 328.19
• Roof Drains		
CCO 4.6:		\$ 6,965.60
• Pavement Transitions		
CCO 4.7:		\$ 7,360.00
• Traffic Loops at Sixth and Solano		
CCO 4.8:		\$ 8,439.28
• Crosswalk Reinforcement		
CCO 4.9:		\$ 9,193.10
• Stripe Crosswalk (Thermoplastic)		
CCO 4.10:		\$ 5,635.00
• Upgraded electrical circuits		

Total: \$160,659.40

Net Change: \$160,659.40

JUSTIFICATIONS:

CCO 4-1 and 4.2: Additional Excavation/Grading at all Intersection Bulb Outs:

Excavation at the intersection bulb-outs required additional excavation similar to what was encountered throughout each intersection (CCO #1). The subsurface under the original concrete roadway was completely saturated and would not dry out by scarification and drying. Additionally, an old concrete valley gutter was encountered that required additional excavation. The extra excavation required the import and compaction of additional aggregate base rock and the installation of a reinforcing fabric to mitigate the migration of moisture up through the saturated native material.

CCO 4.3: Unstable Soil Underneath the Old Concrete Highway

After the old 12-inch thick concrete highway was removed within the intersections the native soil was found to be super saturated. The contract called for 12-inches of native excavation and 12-inches of compacted aggregate base rock installed. Scarification of the saturated native material and allowing for drying over a weekend did not help and the desired level of compaction could not be achieved. It was decided to excavate another 6-inches, install a reinforcing fabric over the native soil, and install 18-inches of compacted base rock prior to paving. This effort allowed for the desired degree of compaction of the base rock to be achieved.

CCO 4-4: Light Pole Foundation

On the south side of Solano Street between 3rd and 4th Street, two streetlight poles needed to have their bases reconstructed, because after the new sidewalk was installed to meet ADA slope regulations, the bases of the two streetlights did not match the new sidewalk grade and posed a tripping hazard.

CCO 4-5: Roof Drains

During the sidewalk demolition the Contractor destroyed an existing roof drain located underneath the existing sidewalk. The drain pipe was not identified in the plans, nor was this roof drain replacement designated as a bid item. All of the other roof drains noted on the plans drained over the sidewalk, not under it.

CCO 4.6: Pavement Transitions

In an effort to allow parking along Solano Street and keep the side streets open for as long as possible, the Contractor added a concrete slurry mix to several trench open cut areas along both the street gutters and sidewalks in an effort to expedite the time required for the backfill to set-up. This allowed for both pedestrians and motorists to utilize the street much sooner.

CCO 4.7: Traffic Loops at 6th and Solano

Bidding specifications called for video camera installation on Solano Street, but the existing detector wires were to remain on 6th Street. However, because of the necessity to completely excavate the intersection, the existing detector wires regulating 6th Street had to be removed and replaced.

CCO 4.8: Crosswalk Reinforcement

Bidding specifications did not call for crosswalk reinforcement in the decorative stamped concrete. It was determined that reinforcement within the concrete crosswalks would prolong the life of the stamped crosswalks and mitigate any potential settlement.

CCO 4.9: Stripe Crosswalk (Thermoplastic)

The State Vehicle Codes states that a crosswalk is defined as "any portion of a roadway distinctly indicated for pedestrian crossing by lines or other markings on the surface." The colored stamped crosswalk may not meet this definition and a painted crosswalk line on each side of the colored stamped concrete was determined to be the best method to meet the code requirements.

CCO 4.10: Electrical Conductor Wires to Serve the Tree Locations

The original contract called for one conductor wire to be installed inside the electrical conduit to provide power to the duplex outdoor receptacles at each tree well. The purpose of the receptacles was to allow the trees to be lighted during special occasions and other purposes. The single conductor was determined to be insufficient to provide power to all of the receptacles at one time between 4th Street and 6th Street. Three conductors were installed inside the conductor to allow the load to be evenly distributed among the three wires.

The original contract total \$1,295,208.57 including this and previous change orders will be increased by \$301,217.40 for a new total of: \$1,596,425.97.

The contract completion date will remain at: 270 days

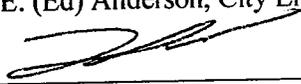
This document will become a supplement to the Contract and all provisions will apply hereto.

Requested: _____
City of Corning

Date: _____

Recommended: J. E. (Ed) Anderson
J.E. (Ed) Anderson, City Engineer

Date: August 1, 2016

Accepted: 
Trent Construction

Date: 8-15-16