

ITEM NO: I-16
ADOPT RESOLUTION NO. 12-14-2010-02 AND
APPROVE 2010-2011 PROGRAM OF
SERVICE AND ANNUAL BUDGET
DECEMBER 14, 2010

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH CITY MANAGER



SUMMARY:

The Annual Budget for 2010-2011 was presented to the City Council for adoption on July 27, 2010 after several months of work by the City Council and City Staff. The Budget was not adopted at that time, and the City has continued to operate without a new budget.

The Budget is, of course, important to the City; it represents the financial plan that supports the "Program of Service" defining the City Council's policies for the delivery of service in the Community.

DETAILED REVIEW OF THE BUDGET:

Please refer to the report dated July 27, 2010 in the Budget Book. This provides a full review of the proposed Budget and the situation as of last July. This is important reading.

ACTION NEEDED AT THIS TIME:

The Budget proposed for adoption tonight is the same Budget presented in July of 2010. Immediately following this Staff Report is a one-page "General Fund Summary" updated December 2, 2010, a Sewer Enterprise Spreadsheet, and a Water Enterprise Spreadsheet.

There are some important changes in the proposed budget appropriations to be explained later.

The "General Fund Summary" December 2, 2010 reflects the changes in revenues for the General Fund. At the top of this page last years budget is shown along with the information presented in June and July and the actual year-end income and expenditures. The sheet shows that the General Fund Reserve ending June 30, 2010 is \$793,588. Next on the summary sheet you'll find the projected revenue and expenditures for the current budget 2010-2011. The remainder of the sheet explains changes that have occurred since last July. The City is accruing savings from the 10% Employee Furloughs and from the new Planning Director County Contract which is expected to produce about \$35,000 by June 30th unless Tehama County hires a permanent Planning Director before June 30, 2011. Also shown is the loss of budget savings by not retiring the City Manager and Police Chief last July, and finally the really good news: the City is recovering annual sales tax income lost due to an error at the corporate level of one of our important retail businesses. The City should recover about \$200,000 this year in annual income. This means that the City's annual revenue should increase by \$200,000. This will leave the City's General Fund Reserve just over \$500,000 at the end of June 2011.

The other good news is that the City is expected to recover as much as \$200,000 more from past quarters from the same major retailer. The sales tax was misallocated to another local government in the State. The Board of Equalization explained that they are still in the process of auditing past quarters for the business. We should expect to receive the results of their final audit by the time we present the mid-year budget in February 2011.

The Road Funds Report is unchanged since July but will be updated for the Mid-year Report to reflect the final income and expenditures from last year and changes that have occurred in the distribution of the Gas Taxes. The successful passage of Proposition 22 to protect gas taxes is being analyzed for its effect now, and more information will be provided during the Mid-Year Budget Presentation in February.

BUDGET RESOLUTION

The Budget Resolution sets the Appropriation of expected Revenue for each Fund. A Fund represents a specific revenue source such as "Sec. 2106 Gas Tax" or group of revenues as found in the General Fund. Then the Resolution establishes the limit on Expenditures as reflected in the budget. The last column shows the amount of reserve funds to be expended or the balance of the year's revenue to be returned to the Reserve for future use. Actual Fund balances are shown in the Annual Audit.

In the General Fund, City Council has made an appropriation for additional funding to support building custodial services.

Specific Funds have been added to provide proper accounting for the Energy Conservation Grant, Fund 130 Energy Grant \$40,604, and for the State Proposition 84 Park Grant Fund 354 funded at \$4,276,800. Also the Rodgers Theatre Trust now budgets the full balance of \$21,850 for the Theatre Project now underway.

RECOMMENDATION

MAYOR AND COUNCIL ADOPT RESOLUTION 12-14-2010-02 SETTING THE APPROPRIATION AND EXPENDITURE LIMITS FOR ALL CITY FUNDS TO IMPLEMENT THE 2010-2011 PROGRAM OF SERVICE AND ANNUAL BUDGET.

General Fund Summary

December 2, 2010 update of July 15, 2010 summary

Here is last year's **2009 - 2010 Budget** as amended during the year.

	Approved Budget	June 9 Actual	June 2009 Year End "Guess"	Actual June 30, 2010
Budgeted Revenue	\$3,723,050	\$3,497,242	\$3,690,000 ¹	\$3,701,173
Budgeted Expenditures	<u>4,413,976</u>	<u>3,925,901</u>	<u>4,290,000</u>	<u>4,327,733</u>
Budget Net	\$ (690,926)	\$ (428,659)	\$ (600,000)	\$ (626,560)
<hr/>				
General Fund Beginning Balance July 1, 2009 ²			\$1,420,148	\$1,420,148
Less Actual net revenue or (deficit) for Year End			(600,000)	\$ (626,560)
Operating Reserve at Year End June 30, 2010				\$ 793,588

Next Year's 2010 - 2011 Annual Budget *as proposed July 27, 2010*

Projected Revenue	\$ 3,375,930	
Expected Expenditures <i>Includes full cost of Fire Dispatch and half-time City Manager and Police Chief</i>	<u>\$ (3,947,035)</u>	
Projected Deficit		\$ (571,105)
 Known and Projected Savings and Costs to reduce deficit		
Police Cap. Repl. Fund Reimbursement	\$ 87,910	
Fire Cap. Repl. Fund Reimbursement	\$ 33,285	
Pub. Wks. Cap Repl. Fund Reimburse.	\$ 46,186	
Parks Volunteer Fund Reimbursement	\$ 15,993	
Office of Traffic Safety	\$ 10,804	
Housing PG Req. Match	<u>\$ (1,474)</u>	
Total Savings		<u>\$ 192,704</u>
Remaining General Fund Deficit		\$ (378,401)
Operating Reserve to be used		\$ 793,588
Remaining General Fund Reserve on June 30, 2011		\$ 415,187
 Changes since July 27, 2010 Presentation		
Additional Expenditure Appropriation	\$ (11,300)	
Loss of 8 months Salary Savings from City Manager & Chief part-time March 1 ³	\$ (133,244)	
Planning Director Co. Contract Income	\$ 35,000	
Recovery of Sales Tax Annual Income ⁴	\$ 200,000	

Revised General Fund Reserve estimate for on June 30, 2011 \$ 505,643

The city is also expected to recover as much as \$200,000 more from past Quarters.

¹ Year end revenues include the NCCSIF insurance dividend, \$100,000 State "COPS" annual funding, the \$75,000 School Resource grant and the delinquent hotel tax recovery

² Source: Annual Audit

³ Annual savings for the two positions was projected to be \$199,836. By approving retirement and part-time contracts, City can still save \$66,612 this year and \$199,836 thereafter, until positions return to full-time.

⁴ The projected additional Sales Tax income returning to the City after misallocation is estimated to average \$50,000 per Tax Quarter. The city is also expected to recover as much as \$200,000 more from past Quarters.

WATER ENTERPRISE SYSTEM

(With rate increase beginning April 1, 2010)

The Following Table Illustrates the History and the Revenue, Expenditures and Coverage of the Debt Service for the Water Enterprise System

Amended 12-2-10	HISTORICAL (ACTUAL)										CURRENT PROJECTED BUDGET									
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Water System Revenues	824,812	926,781	953,811	1,051,970	1,061,576	1,119,836	1,084,370	1,208,862	1,283,521	1,186,044	1,221,625	1,296,022	1,334,903	1,374,950	1,416,199	1,458,685	1,502,445	1,547,518	1,593,944	
Service Charges (1)	875%	6,75%	4,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	
Annual Rate Change																				
Connection Fees	2,496	2,067	3,380	9,608	7,658	2,408	1,742	4,238	1,092	1,855	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Interest Income	245	14,794	0	0	1345	1141	1928	2873	6886	3924	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Other Revenues	2,334	4,338	3,930	3,585	1,106	1,654	10,727	4,748	10,727	10,727	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Total Revenues	829,887	947,980	961,121	1,065,163	1,071,685	1,125,039	1,089,101	1,217,965	1,298,247	1,202,550	1,225,625	1,300,022	1,338,903	1,378,950	1,420,199	1,462,685	1,506,445	1,551,518	1,597,944	
Water System Operation & Maintenance Expenses	528,774	593,836	582,071	698,302	719,214	691,667	748,376	745,004	784,707	787,277	826,641	894,095	929,859	967,053	1,005,735	1,045,964	1,087,803	1,131,315	1,176,568	
Exclusive of Capital Expen. & Depreciation (2A)																				
Net Revenues from Water Enterprise System (Total Net Revenues Avail. for Installment Payments)	301,113	354,144	379,050	366,861	352,471	433,372	340,725	472,961	511,540	415,273	398,984	402,568	409,044	411,897	414,464	416,720	418,642	420,203	421,376	
1997 COP (2)	158,464	158,464	159,238	157,478	159,538	61,247														
Est. Installment Pmts.																				
1999 COP's USDA (3) Est. Installment Pmts.	130,973	130,973	130,972	129,249	130,891	130,829	130,828	131,525	131,491	131,512	131,512	130,696	130,649	130,586	130,504	130,435	130,365	130,356	130,344	
2005 Series A (2) Est. Installment Pmts.																				
March					151,221	104,007	103,272	106,467	109,507	108,419	107,267	110,019	112,591	115,007	117,297	115,437	117,517	123,459	121,159	
September					48,007	47,272	46,467	45,507	44,419	43,267	42,019	40,591	39,007	37,297	35,437	33,517	31,459	29,159	26,698	
Combined total of March & September					199,228	151,279	149,739	151,974	153,926	151,686	149,286	150,610	151,598	152,304	152,734	148,954	148,976	152,618	147,857	
Water Well Debt Service																				
Water & Equipment Replacement Transfer - to Fund 383	10,000	10,000	35,000	20,000	25,000	25,000	51,500	53,045	100,000	70,000	73,900	70,000	73,500	77,175	81,034	85,085	89,340	93,807	103,422	
Annual Net Income *	11,676	54,707	53,840	60,134	37,042	17,068	7,118	138,652	128,075	59,835	42,286	52,586	51,169	49,685	46,132	47,991	45,474	38,732	38,753	
Required Adjustments (4)	(10,938)	(10,825)	(54,498)	(17,204)	(73,495)	16,195	(42,776)	(27,150)	(1,467)	(7,118)										
Cum. Net Operating Reserve **	(54,488)	(10,607)	(11,263)	31,667	142,204	143,077	192,971	358,773	488,315	555,268	597,554	650,140	701,309	750,994	799,050	845,182	893,173	938,648	1,017,133	
Water Capital Improvement Fund 346	3,906	10,967	13,686	88,287	100,551	114,914	117,461	160,564	185,723	171,714										
Water Capital Replacement Fund 383	3,831	34,817	45,754	41,199	67,315	68,239	84,315	54,154	126,728	77,251										
Water Stabilization Balance (5)	302,011	311,194	316,963	321,370	Released															

1) First rate change occurred 4/1/97 continuing through 4/1/03; beginning 2003/04 (April 2004) increase was only 3% to cover inflation; no increase on April 1, 2008, then with adoption of new Resolution (12-08-09-02) set annual increase at 3% through 4/1/2014.

2) "Refunded" 1997 COP on 7-1-05 and replaced with 2005 COP Series A for 3,600,000 by Wedbush Morgan through the City of Corning Public Finance Corporation which funded Phase 1 of the Water & Sewer Line Replacement at 80% Water and 20% Sewer.

3) Total Debt \$2,280,000 @ 4.375% interest.

4) Adjustment required to bring reserves to its modified balance due to prior period adjustments and interfund activity.

5) Water Stabilization Fund established April 10, 1987 to insure the adequacy of the net revenues pledged to Debt Service. See page 20 of the Official Statement 1987 Series A - Fund Closed June 30, 2005.

* Net income per General Ledger less principal loan payment.

** Net Operating Reserve will be equal Fund Balance. Consists of Operating Fund (630), Cash and Accounts Receivable less Accounts Payable and Interest Payable only. All other assets and liabilities not included.

RESOLUTION NO. 12-14-2010-02
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
ADOPTING THE ANNUAL PROGRAM OF SERVICES AND CITY BUDGET
FOR FISCAL YEAR 2010-2011

WHEREAS, the City Council received the proposed Budget Reduction Plan on April 13, 2010, with continued public discussions and action on April 27, 2010, May 11, 2010, June 9, 2010 June 22 and June 24, 2010, and finally on July 27, 2010;

WHEREAS, the City Council has made various changes in the proposed Plan to implement a reduced Annual Program of Service and Budget, but was unable to adopt the Budget at that time,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Corning approves the Annual Program of Service and Budget, with changes, by adopting the Appropriations and Expenditures for each City Fund as listed in the following table:

<u>FUND DESCRIPTION</u>	<u>ESTIMATED REVENUE AND TRANSFERS</u>	<u>APPROPRIATED EXPEND. & TRANS</u>	<u>RESERVE USED / CARRY OVER</u>
001 General Fund	\$3,375,930	\$3,958,335	\$(582,405) ¹
071 PD Equip. Replace. Fund	\$ -0-	\$ -0-	\$(-0-)
072 ACO F & A	\$ 3,100	\$ 5,500	\$(2,400)
076 Fire Equip. Replace. Fund	\$ 48,808	\$ 47,375	\$ 1,433
078 PW Equip Replace. Fund	\$ -0-	\$ -0-	\$ -0-
105 Rural Planning	\$ 29,000	\$ 32,241	\$(3,241)
107 STIP	\$ -0-	\$ 48,900	\$(48,900)
108 Federal Programs	\$ 500	\$ 57,400	\$(56,900)
109 Gas Tax	\$ 38,555	\$ 56,222	\$(17,667)
110 Gas Tax / 2106	\$ 30,292	\$ 46,443	\$(16,151)
111 Gas Tax / 2107	\$ 51,396	\$ 81,000	\$(29,604)
112 Gas Tax	\$ 2,000	\$ 2,000	\$ -0-
114 Tr. Sales Tax	\$ 500	\$ 60,507	\$(60,007)
115 Traffic Cong.	\$ 72,159	\$ 129,600	\$(57,441)
116 Traffic Mitigation Fees	\$ 44,000	\$ 268,370	\$(224,370)
117 Loleta Ave	\$ -0-	\$ -0-	\$ -0-
130 Rodger's T. Restoration	\$ 220,000	\$ 226,157	\$(6,157)
130 Energy Grant	\$ 40,604	\$ 40,604	\$ -0-
150 Planning Envir. Review	\$ -0-	\$ -0-	\$ -0-
164 Office/Traffic Safety 2	\$ 26,100	\$ 24,285	\$ 1,815
170 Abandoned Vehicles	\$ 4,300	\$ 7,000	\$(2,700)
188 SAFE Grant	\$ -0-	\$ -0-	\$ -0-
308 Housing Element Close Fund June 30, 2010	\$ -0-	\$ -0-	\$ -0-
321 Salado Home	\$ -0-	\$ -0-	\$ -0-

¹ General expenditures increased to reflect two actions by the Council since July 27, 2010.

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<u>FUND DESCRIPTION</u>	<u>ESTIMATED REVENUE AND TRANSFERS</u>	<u>APPROPRIATED EXPEND. & TRANS</u>	<u>RESERVE USED / CARRY OVER</u>
322 CDBG '08	\$ -0-	\$ -0-	\$ -0-
323 Prog. Income Unrestricted	\$ -0-	\$ -0-	\$ -0-
324 Program Housing	\$ -0-	\$ -0-	\$ -0-
325 Program Income ED	\$ 1,500	\$ -0-	\$ 1,500
326 Program Income General	\$ 500	\$ -0-	\$ 500
327 Housing Acquisition RLF	\$ -0-	\$ -0-	\$ -0-
328 Housing Rehab. RLF	\$ -0-	\$ -0-	\$ -0-
329 Housing New Const. RLF	\$ -0-	\$ -0-	\$ -0-
345 Drainage	\$ 11,000	\$ 5,035	\$ 5,965
346 Water Capital Improve.	\$ 6,500	\$ 613,000 ¹	\$ (606,500)
347 Sewer Capital Improve.	\$ 2,500	\$ 2,000	\$ 500
348 WWTP Sewer	\$ 234,000	\$ 234,160	\$ (160)
352 Park & Rec. Revolving Fund	\$ -0-	\$ -0-	\$ -0-
353 Park Volunteer Fund Close Fund June 30, 2010	\$ -0-	\$ -0-	\$ -0-
354 State Prop. 84 Park Grant	\$4,276,800	\$4,276,800	\$ -0-
355 Parkland Acquisition	\$ 2,600	\$ 41,500	\$ (38,900)
356 Trail Development	\$ -0-	\$ -0-	\$ -0-
365 Curb/Gutter-Revolving	\$ -0-	\$ -0-	\$ -0-
380 WWTP Capital Replace	\$ 60,000	\$ 295,000	\$ (235,000)
381 Sewer Capital Replace.	\$ 19,800	\$ 72,000	\$ (52,200)
383 Water Capital Replace.	\$ 75,500	\$ 22,500	\$ 53,000
401 J. T. Levy	\$ 500	\$ 500	\$ -0-
402 Rodgers Theatre Trust	\$ -0-	\$ 21,850	\$ (21,850)
403 Ridell Library Trust	\$ 1,000	\$ 1,000	\$ -0-
610 Sewer Enterprise	\$ 1,460,182	\$1,393,022	\$ 67,160
611 Sewer Rate Coven. Fund	\$ -0-	\$ -0-	\$ -0-
615 Solid Waste	\$ 305,000	\$ 305,000	\$ -0-
620 Airport	\$ 21,979	\$ 17,500	\$ 4,479
621 Airport CIP	\$ 1,215,000	\$ 1,215,000	\$ -0-
625 Transportation Center	\$ 18,220	\$ 13,500	\$ 4,720
630 Water Enterprise	\$ 1,264,385	\$ 1,235,347	\$ 29,038
701 Lighting & Landscape Dist.	\$ 1,090	\$ 900	\$ 190
703 Lighting & Landscape Dist.	\$ 3,000	\$ 3,800	\$ (800)
704 Lighting & Landscape Dist.	\$ 4,825	\$ 4,300	\$ 525

¹ USDA Rural Development Loan Proceeds for Clark Park Well estimated at \$613,000.

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BE IT FURTHER RESOLVED, that the City Council hereby maintains the following policies:

1. The Annual System Replacement commitment from the Sewer Enterprise Fund as mandated in the Federal Wastewater Treatment Plant Construction Grant is committed to pay debt service for Sewer Replacement Bonds.
2. Public Safety Sales Tax, approved by the voters in Prop. 172, is distributed between the Police Equipment Replacement Fund 071 and Fire Equipment Replacement Fund 076. Upon receipt, funds shall be deposited into the General Fund Revenue Account #001-4122, and become a part of the annual transfer in support of the Fire Equipment Replacement Fund #076.
3. Should the State Indian Gaming money be received this year, it shall be deposited in the General Fund Revenue Acct. 001-4160 to be used for the funding of front-line law enforcement personnel costs.
4. From the General Fund 001, transfer \$-0- to the Police Equipment Replacement Fund 071.
5. From the General Fund 001, transfer \$22,000 to the Fire Equipment Replacement Fund 076.
6. Deposit Fire Dispatch Contract income into the General Fund revenue account #001-4671 to support the Fire dispatch center.
7. From the General Fund 001, transfer \$-0- to Public Works Equipment Replacement Fund 078.
8. \$55,000 per year for Equipment Replacement shall be transferred annually from the Sewer Enterprise Fund 610 to the Wastewater Treatment Plant Capital Replacement Fund #380.
9. \$18,800 per year for Equipment Replacement shall be transferred annually from the Sewer Enterprise Fund #610 to the Sewer Capital Replacement Fund #381.
10. \$225,000 shall be transferred from the WWTP Capital Replacement Fund #380 to the WWTP Expansion Fund 348 to pay the WWTP Bond Debt Service.
11. \$73,500 per year shall be transferred annually from the Water Enterprise Fund #630 to the Water Capital Replacement Fund #383.
12. The Annual General Fund Subsidy of the Corning Municipal Airport Enterprise Fund #620 shall be set at \$0.
13. The \$5,000 Annual rent for PAL Program Use shall be paid to the Transportation Center Fund #625 by the General Fund #001.
14. Authorize City Manager to make annual year end transfer of Unrestricted CDBG Program Income into its separate Fund, Fund #323, in order to segregate funds available for use.
15. Effective June 30, 2010, return \$87,910 from the Police Equipment Replacement Fund #071 to the General Fund #001.

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16. Effective June 30, 2010, return \$33,285 from the Fire Equipment Replacement Fund #076 to the General Fund #001.
17. Effective June 30, 2010, return \$46,186 from Public Works Equipment Replacement Fund #078 to the General Fund #001.
18. Transfer to the General Fund #001, prior to June 30, 2010, the excess interest earned from the Solid Waste Fund 615, equal to the June 30, 2010, Fund #615 balance less the amount payable to Waste Management, Inc.
19. Transfer the Park Volunteer Fund #353 balance of approximately \$15,993 to the General Fund #001 by June 30, 2010.
20. Transfer OTS Fund #164 balance of approximately \$10,804 to the General Fund #001 after the close of the grant period (September 30, 2010).
21. Transfer Housing Element Fund #308 deficit balance of approximately \$1,474 from the General Fund #001 by June 30, 2010.



The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Corning, held on December 14, 2010, by the following vote:

AYES:
NOES:
ABSTAINING:
ABSENT:

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk



City of Corning

794 Third St. Corning, CA 96021 (530) 824-7020 Fax (530) 824-2489

**ITEM NO: I-16
APPROVE 2010-2011 PROGRAM
OF SERVICE AND ANNUAL BUDGET
ADOPT RESOLUTION NO. 7-27-2010-1
JULY 27, 2010**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS
OF THE CITY OF CORNING**

FROM: STEPHEN J. KIMBROUGH CITY MANAGER

INTRODUCTION:

Here is the "Annual Program of Service and Proposed 2010-2011 City Budget". The City Council and City Staff have monitored the impacts all year long of the current economic recession and the effects on City General Fund revenues. Citizens interested in more background information can access past Staff Reports on the City web site.

During the public meetings in April, May and June, held to develop a Plan to reduce the Budget shortfall to a manageable level during the continued economic recession, the Council made a number of policy decisions. These decisions have either been implemented, like the furlough plan, or have been included in this budget which provides the funding limits for the "Annual Program of Service".

This Budget is based upon the savings from the 10% employees cost cuts that will come from the full year of furloughs. Also included are the part-time employment Agreements for the City Manager and Police Chief. By now sufficient facts confirm that the savings are real from moving these two Managers to 900 and 960 hours respectively per year. The annual savings from implementing these contracts is still \$199,836, but the savings for this Fiscal Year ending June 30, 2011, is reduced by one quarter due to delaying the implementation until October 1, 2010.

Only the City General Fund is currently affected by the recession, but the drop in retail sales taxes is extreme, from \$2.7 million in 2007 to \$1.6 million this year. The impact of the current recession hit the Corning City government about one year later than other cities, because our regional travel and auto oriented retail sales income had insulated us from the downturns experienced by others.

THE RECESSION

The Council and Staff recognized the coming recession and froze vacant public works positions as they occurred through attrition and retirement. There are currently four positions in Public Works and Building and Safety that will not be filled and the

Recreation Program has been suspended until the economy improves. The General Fund pays 100% of all Police and Fire salaries and portions of the salaries for most of the other employees. The City has 51 authorized permanent positions with 46 currently employed.

These City Employees are all valuable to the City; the City has invested in their training. If the City expects to continue the effective delivery of City Services, reducing the number of employees should be the last thing to consider. Part of the problem, as the City Council well knows, is that the City does not have a large employee overhead that can be cut. There are no paid firefighters, engineers, captains and battalion chiefs, no fire chief's secretary. There are no police captains and lieutenants or public works division superintendents or supervisors (foremen).

Corning was largely unaffected during the first year of the recession; while other cities were being forced to cut budgets and lay off employees, Corning enjoyed its highest year of retail sales even though the car and truck market was in a slump.

City Staff have always watched the Sales Tax income carefully since sales tax is the most important source of income for City operations. Some forecasters were warning that the spike in motor vehicle fuel prices in the summer of 2008, (3rd Quarter sales) would cause the public to change their driving habits.

The 3rd Quarter is reported in December 2008, and HdL, the city's sales tax analyst, warned the City Manager at a meeting in late January 2009, that a drop would occur in the March 2009, sales tax report for the 4th Quarter 2008, sales. This was the first clear warning, and the Staff and the Council began discussions of possible strategies.

The decision was made to meet and confer with the employee bargaining units to implement employee furloughs instead of lay-offs. An effective date to begin the furloughs was set for October 1, 2009, cutting the employees' hours by eight hours out of every eighty hour pay cycle thus reducing the salary and benefit costs by 10%. Furloughs have been extended for another full year.

CHANGES TO THE BUDGET FORMAT

- Technology and the expertise of our Police Administrative Services Manager have made it possible to finally put page numbers on the Budget which will make it easier to find information and use the Budget book as a reference. A table of contents is also included at the end of this cover report.
- The Swimming Pool has been separated from Parks Maintenance for easier understanding and reflects the past year's expenditures and the proposed budget.
- On each Department budget page, the Salaries and Benefits budget amounts have been combined with the salary line on each department page to simplify the budget process. The salaries and benefits expenditures continue to be reflected as before for accountability.

SOURCES OF FUNDS FOR CITY OPERATIONS

City operating income comes from a number of sources which are described fully in the Budget Book sections, tabbed as “**General Fund Revenues**” beginning on page 12 of the Budget book and “**Other Fund Revenues**” beginning on page 24. The total City revenues for this coming year are projected to reach \$8,668,921¹ from all sources.

As previously noted, the **General Fund** supports all the basic services for the City including Police, Fire, Building and Safety, Planning and Economic Development, Recreation, City Council and City Administration. The revenue sources for the General Fund include major sources like the City share of Sales Tax, Property Tax, Hotel Transient Occupancy Tax and Motor Vehicle License in Lieu Tax. These are all considered “local taxes”².

The **Other Revenues** are all restricted to specific purposes including the Gas Taxes, Water Sales, Sewer Service Charges and Solid Waste (trash) and recycling service charges.

ACTIONS THIS YEAR TO MINIMIZE THE IMPACTS OF THE RECESSION

On April 27, 2010, the City Council took action on the Staff recommended Budget Reduction Plan first presented to the public on April 13, 2010.

The Situation: The City will have used ALL of its “Available Reserve” to carry City Programs and Services through the first year and a half of the Economic Recession. All that remains is the \$800,000 “Operating Reserve” which carries monthly expenditures while awaiting the arrival of Property Taxes, Sales Taxes, and other income. At any time during the year, the City may expend \$650,000 of this reserve while awaiting the arrival of the tax income.

The Plan proposes drastic measures and has multiple objectives which are:

- ✓ General Fund expenditures must be reduced to match revenues anticipated during this continued economic recession;
- ✓ Essential services must be protected;
- ✓ The City Employees, which are the City Government’s greatest asset, must be retained if at all possible.

April 27, 2010, the City Council approved the following actions to reduce Annual General Fund budgeted expenditures for the coming fiscal year 2010-2011:

- ✓ Direct City Manager to “Meet and Confer” with four employee bargaining units to implement a second year of 10% reduction in employee compensation through furloughs, continuing the closure of City Hall and City Yard every other Friday.
- ✓ Accept offer of City Manager Stephen Kimbrough and Police Chief Tony Cardenas to work part-time on contract, no more than 960 hours per year effective in July

¹ See budget pages 22 and 44 for the General Fund total and the Other Funds total.

² The City Council can only change the amount of these Tax rates through voter approval.

2010. (The proposed effective date has been moved to October 1, and awaits final action from the Council.)

- ✓ Though the City Council initially approved a contract and request for proposals for part-time planning services, it will remain full-time. The professional and technical requirements of this discipline and our need to be ready to respond quickly to development inquiries makes this position essential. The Planning work load includes important projects like the marijuana ordinance, the potential of the Parks Grant, new Circulation Element of the General Plan and the five year review and amendment of the Development Impact Fees.
- ✓ Approve the provision of water meter reading service by the Police Community Service Officers.
- ✓ Retain the Fire Dispatch Center as currently staffed and apply \$192,602 of the "Operating Reserve" to fully fund Fire Dispatch. The annual employee cost of Fire Dispatch is \$258,807, less the contract income from the City of Orland and Capay Fire Protection District.
- ✓ Approve the preparation and submittal of a ballot measure to create a City of Corning Fire Dispatch Service Annual Assessment, and direct City Staff to prepare a report and plan to submit the issue to the voters. Research has determined that it need not be on the November Ballot and will be by mail after January 1, similar to the Prop. 218 requirements for Water, Sewer and solid waste.
- ✓ Accept the reduction of the "General Fund Operating Reserve" to \$500,000 in Fiscal Year 2010-2011.
- ✓ Transfer Park Volunteers' Fund 353 balance of \$15,993 to General Fund.

The Council decided to hold over the following two decisions for further discussion and action until May 11, 2010; when these actions occurred:

- Approved a City Council commitment of no employee layoffs in recognition of the employees voluntary acceptance of a 10% reduction in compensation through furloughs.
- Recognized that the Recreation Program is ending with the resignation of Recreation Supervisor Kimberly Beck and no funding would be provided to sustain the Program.

At the Special Council Meeting on June 9, 2010, the already approved Plan fell apart when two members of the City Council reversed themselves on the final items needed.

- On a two-to-two vote, the Council was unable to ratify the already approved terms for the employee furloughs saving 10% in personnel costs. (It is important to understand that "ratification" of a local government labor agreement is not placed on the Council agenda until the City Council accepts the terms of the Employee Agreement and directs the City Manager to place the Agreement on the public Agenda for final ratification.)

- Also on a two-to-two vote, the Council was unable to approve the part-time employment of the City Manager reducing his salary and benefits saving the City \$93,511 in salary and benefits, and of the Police Chief reducing his salary and benefits saving the City \$106,325 in salary and benefits.

The Personnel Savings for the coming year from the above listed actions including the Furloughs, the suspension of the Recreation Program and the three part-time Managers totals \$ 724,560; of that \$541,324 would have been a direct savings to the General Fund. The two part-time Agreements would have saved the City \$199,836 in employment costs.

The Council met on June 22, 2010, heard from citizens and the employee Representative and concluded that they needed a Special City Council Meeting on Thursday, June 24, 2010 to find a consensus on the Furloughs before the current employee furlough "side letter" agreements expired. Then on June 24th, the City Council approved the Furlough Plan saving the City General Fund \$275,917. **Furloughs savings for all City Funds total \$347,821.**

ANALYZING THE BUDGET DOCUMENT

Begin with a review of the summary pages in the "**Financial Projection**" Tab; go to page 2 of the Budget and review the "**General Fund Summary**". This shows how the General Fund Balance was computed and the amount of available reserves. The General Fund has maintained an \$800,000 Operating Reserve to cover cash flow while waiting for the State to forward Sales Tax due and other revenues collected by the State. To maintain Fire Dispatch Services, the Council lowered the Operating Reserve to \$500,000 for this coming year.

In the center of this page is the heading "**Next Year's 2010-2011 Annual Budget**". This shows the Projected Revenue for the coming year and the Proposed Operating Expenditures total \$3,947,035, representing only the "**Essential Funding**" of City operations. The total reflects the savings from twelve (12) months of furloughs of all "Regular Full Time" employees, nine (9) months of part-time compensation for the City Manager and the Police Chief and the suspension of the entire Recreation Program. The City Manager and Police Chief are now proposed to go part-time on October 1, 2010.

To cover the projected shortfall, the Building & Public Works Construction Inspector position is held vacant along with three vacant Maintenance Worker positions. Home development activity is down and that minimizes the impact of the vacancies. The savings from these positions were used to support other positions but only where the funding source, such as water revenue, was appropriate to fund the position.

For example, the Building Official, normally funded totally by the General Fund, is assisting with Public Works project inspections. The Management position is now funded by the sources of funding for the vacant Inspector including General fund, gas taxes, water and sewer income.

A conservative forecast of **Sales Tax** estimates that the City will only receive \$1,600,000 in sales tax this year, only about \$5,000 more than last year and \$1,100,000 less than our "base year" in 2007-2008.

The State Board of Equalization projects statewide Sales Tax improvement in the four tax quarters of this budget year. Though Corning Sales Tax is slowly rising, experience makes us continue with the lower amount. There is also a good chance that the City may recover an unknown amount of past sales tax and that the new Love's travel center will improve our sales tax income.

Now back to the "**Financial Projection**" **Tab**; go to the second page and review the "**Street Maintenance Funds Status**". This report provides a current and projected view of the funds available for street maintenance, construction and planning. All of these funds are restricted by State law for use only on streets, related engineering and administration.

Though the "**Street Maintenance Funds Status**" report looks okay when viewing the **Projected Balance**, the problems are not readily apparent. There are four different State levied gas taxes shared with cities, 2105, 2106, 2107, and 2107.5 (the names reflect the State Code sections). These are fixed amounts levied on each gallon of motor vehicle fuel and are included in the price at the pump and distributed to cities on the basis of population. These amounts only grow when population grows or fuel consumption grows; naturally no one is willing to increase these taxes and increase the impact on the public.

Ten years ago, Gas Taxes provided \$131,925 per year for Corning street maintenance; now the expected Gas Tax will only provide \$122,243! The state allocation of gas Tax to the City is only \$17 per resident per year.

Fortunately, the Voters statewide approved Proposition 42, several years ago. It requires that the sales tax on motor fuels be dedicated to road maintenance and the City is expected to receive \$72,159 this year. Prop. 42 is known as the "State Traffic Congestion Relief Act" and adds \$10 per year per resident to our street maintenance budget. On the down side, our State Legislature added strict limits on the kinds of street maintenance that can be funded by Prop. 42 monies (can not do sidewalk and curb repair), and included a "maintenance of effort" requirement that prevents the City from reducing General Fund spending on street maintenance below \$164,337 per year

The next important reports found under "**Financial Projection**" **Tab** show the current balance of each of the **Parks Funds**, and the **Sewer Enterprise** and the **Water Enterprise**.

The **Sewer Enterprise** now has a positive cash flow and will slowly begin to build a reserve. It includes all the bond debt service for the 1999 system replacement. Included are \$18,800 per year for sewer and equipment replacement and \$55,000 set aside annually to fund system component replacement at the Waste Water Treatment Plant (WWTP). These amounts are calculated from projections of the usable life of the equipment and system replacement of worn sewer lines, vehicles and components of the

WWTP. The last of the planned rate increases will take effect April 1, 2013. After a 2013 review, City Council will need to enact modest annual inflationary increases.

The **WWTP** expansion bond debt service is funded totally by the WWTP Expansion Fund 348 with revenue coming from Development Impact Fees of \$4,000 per new home or Equivalent Dwelling Unit. The drop in new housing construction requires the transfer of funds from the Sewer Capital Improvement Fund 347.

The **Water Enterprise** implements a scheduled rate increase each April 1 with the last scheduled increase on April 1, 2014. The Water Fund is building an operating reserve which makes it possible to add new wells and to provide a water works replacement fund and well refurbishment and water line replacement as needed.

The new Clark Park Well has USDA Rural Development approval and the estimated bond debt service of \$28,000 per year is included in the spread sheet. There is not sufficient capital fund growth from Development Impact Fees to fund the debt service.

RECOMMENDATION

MAYOR AND COUNCIL APPROVE the 2010-2011 Annual Budget by adopting Resolution Number 07-27-2010- 1 setting the Fund Appropriation and Fund Authorized Expenditures for each Budget Fund and setting budget policy for the Fiscal year.

RESOLUTION NO. 07-27-10-01
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
ADOPTING THE ANNUAL PROGRAM OF SERVICES AND CITY BUDGET
FOR FISCAL YEAR 2010-2011

WHEREAS, the City Council received the proposed Budget Reduction Plan on April 13, 2010, with continued public discussions and action on April 27, 2010, May 11, 2010, June 9, 2010 and finally on June 22 and June 24, 2010, and;

WHEREAS, the City Council has made various changes in the proposed Plan to implement a reduced Annual Program of Service and Budget.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Corning approves the Annual Program of Service and Budget, with changes, by adopting the Appropriations and Expenditures for each City Fund as listed in the following table:

<u>FUND DESCRIPTION</u>	<u>ESTIMATED REVENUE AND TRANSFERS</u>	<u>APPROPRIATED EXPEND. & TRANS</u>	<u>RESERVE USED / CARRY OVER</u>
001 General Fund	\$3,375,930	\$3,947,035	\$(571,105)
071 PD Equip. Replace. Fund	\$ -0-	\$ -0-	\$(-0-)
072 ACO F & A	\$ 3,100	\$ 5,500	\$(2,400)
076 Fire Equip. Replace. Fund	\$ 48,808	\$ 47,375	\$ 1,433
078 PW Equip Replace. Fund	\$ -0-	\$ -0-	\$ -0-
105 Rural Planning	\$ 29,000	\$ 32,241	\$(3,241)
107 STIP	\$ -0-	\$ 48,900	\$(48,900)
108 Federal Programs	\$ 500	\$ 57,400	\$(56,900)
109 Gas Tax	\$ 38,555	\$ 56,222	\$(17,667)
110 Gas Tax / 2106	\$ 30,292	\$ 46,443	\$(16,151)
111 Gas Tax / 2107	\$ 51,396	\$ 81,000	\$(29,604)
112 Gas Tax	\$ 2,000	\$ 2,000	\$ -0-
114 Tr. Sales Tax	\$ 500	\$ 60,507	\$(60,007)
115 Traffic Cong.	\$ 72,159	\$ 129,600	\$(57,441)
116 Traffic Mitigation Fees	\$ 44,000	\$ 268,370	\$(224,370)
117 Loleta Ave	\$ -0-	\$ -0-	\$ -0-
130 Rodger's T. Restoration	\$ 220,000	\$ 226,157	\$(6,157)
150 Planning Envir. Review	\$ -0-	\$ -0-	\$ -0-
164 Office/Traffic Safety 2	\$ 26,100	\$ 24,285	\$ 1,815
170 Abandoned Vehicles	\$ 4,300	\$ 7,000	\$(2,700)
188 SAFE Grant	\$ -0-	\$ -0-	\$ -0-
308 Housing Element Close Fund June 30, 2010	\$ -0-	\$ -0-	\$ -0-
321 Salado Home	\$ -0-	\$ -0-	\$ -0-

RESOLUTION NO. 07-27-10-01, page 2

<u>FUND DESCRIPTION</u>	<u>ESTIMATED REVENUE AND TRANSFERS</u>	<u>APPROPRIATED EXPEND. & TRANS</u>	<u>RESERVE USED / CARRY OVER</u>
322 CDBG '08	\$ -0-	\$ -0-	\$ -0-
323 Prog. Income Unrestricted	\$ -0-	\$ -0-	\$ -0-
324 Program Housing	\$ -0-	\$ -0-	\$ -0-
325 Program Income ED	\$ 1,500	\$ -0-	\$ 1,500
326 Program Income General	\$ 500	\$ -0-	\$ 500
327 Housing Acquisition RLF	\$ -0-	\$ -0-	\$ -0-
328 Housing Rehab. RLF	\$ -0-	\$ -0-	\$ -0-
329 Housing New Const. RLF	\$ -0-	\$ -0-	\$ -0-
345 Drainage	\$ 11,000	\$ 5,035	\$ 5,965
346 Water Capital Improve.	\$ 6,500	\$ 613,000 ¹	\$ (606,500)
347 Sewer Capital Improve.	\$ 2,500	\$ 2,000	\$ 500
348 WWTP Sewer	\$ 234,000	\$ 234,160	\$ (160)
352 Park & Rec. Revolving Fund	\$ -0-	\$ -0-	\$ -0-
353 Park Volunteer Fund Close Fund June 30, 2010	\$ -0-	\$ -0-	\$ -0-
355 Parkland Acquisition	\$ 2,600	\$ 41,500	\$ (38,900)
356 Trail Development	\$ -0-	\$ -0-	\$ -0-
365 Curb/Gutter-Revolving	\$ -0-	\$ -0-	\$ -0-
380 WWTP Capital Replace	\$ 60,000	\$ 295,000	\$ (235,000)
381 Sewer Capital Replace.	\$ 19,800	\$ 72,000	\$ (52,200)
383 Water Capital Replace.	\$ 75,500	\$ 22,500	\$ 53,000
401 J. T. Levy	\$ 500	\$ 500	\$ -0-
402 Rodgers Theatre Trust	\$ 500	\$ 1,500	\$ (1,000)
403 Ridell Library Trust	\$ 1,000	\$ 1,000	\$ -0-
610 Sewer Enterprise	\$ 1,460,182	\$ 1,393,022	\$ 67,160
611 Sewer Rate Coven. Fund	\$ -0-	\$ -0-	\$ -0-
615 Solid Waste	\$ 305,000	\$ 305,000	\$ -0-
620 Airport	\$ 21,979	\$ 17,500	\$ 4,479
621 Airport CIP	\$ 1,215,000	\$ 1,215,000	\$ -0-
625 Transportation Center	\$ 18,220	\$ 13,500	\$ 4,720
630 Water Enterprise	\$ 1,264,385	\$ 1,235,347	\$ 29,038
701 Lighting & Landscape Dist.	\$ 1,090	\$ 900	\$ 190
703 Lighting & Landscape Dist.	\$ 3,000	\$ 3,800	\$ (800)
704 Lighting & Landscape Dist.	\$ 4,825	\$ 4,300	\$ 525

¹ USDA Rural Development Loan Proceeds for Clark Park Well estimated at \$578,000.

RESOLUTION NO. 07-27-10-01, page 3

BE IT FURTHER RESOLVED, that the City Council hereby maintains the following policies:

1. The Annual System Replacement commitment from the Sewer Enterprise Fund as mandated in the Federal Wastewater Treatment Plant Construction Grant is committed to pay debt service for Sewer Replacement Bonds.
2. Public Safety Sales Tax, approved by the voters in Prop. 172, is distributed between the Police Equipment Replacement Fund 071 and Fire Equipment Replacement Fund 076. Upon receipt, funds shall be deposited into the General Fund Revenue Account #001-4122, and become a part of the annual transfer in support of the Fire Equipment Replacement Fund #076.
3. Should the State Indian Gaming money be received this year, it shall be deposited in the General Fund Revenue Acct. 001-4160 to be used for the funding of front-line law enforcement personnel costs.
4. From the General Fund 001, transfer \$-0- to the Police Equipment Replacement Fund 071.
5. From the General Fund 001, transfer \$22,000 to the Fire Equipment Replacement Fund 076.
6. Deposit Fire Dispatch Contract income into the General Fund revenue account #001-4671 to support the Fire dispatch center.
7. From the General Fund 001, transfer \$-0- to Public Works Equipment Replacement Fund 078.
8. \$55,000 per year for Equipment Replacement shall be transferred annually from the Sewer Enterprise Fund 610 to the Wastewater Treatment Plant Capital Replacement Fund #380.
9. \$18,800 per year for Equipment Replacement shall be transferred annually from the Sewer Enterprise Fund #610 to the Sewer Capital Replacement Fund #381.
10. \$225,000 shall be transferred from the WWTP Capital Replacement Fund #380 to the WWTP Expansion Fund 348 to pay the WWTP Bond Debt Service.
11. \$73,500 per year shall be transferred annually from the Water Enterprise Fund #630 to the Water Capital Replacement Fund #383.
12. The Annual General Fund Subsidy of the Corning Municipal Airport Enterprise Fund #620 shall be set at \$0.
13. The \$5,000 Annual rent for PAL Program Use shall be paid to the Transportation Center Fund #625 by the General Fund #001.
14. Authorize City Manager to make annual year end transfer of Unrestricted CDBG Program Income into its separate Fund, Fund #323, in order to segregate funds available for use.
15. Effective June 30, 2010, return \$87,910 from the Police Equipment Replacement Fund #071 to the General Fund #001.

RESOLUTION NO. 07-27-10-01, page 4

16. Effective June 30, 2010, return \$33,285 from the Fire Equipment Replacement Fund #076 to the General Fund #001.
17. Effective June 30, 2010, return \$46,186 from Public Works Equipment Replacement Fund #078 to the General Fund #001.
18. Transfer to the General Fund #001, prior to June 30, 2010, the excess interest earned from the Solid Waste Fund 615, equal to the June 30, 2010, Fund #615 balance less the amount payable to Waste Management, Inc.
19. Transfer the Park Volunteer Fund #353 balance of approximately \$15,993 to the General Fund #001 by June 30, 2010.
20. Transfer OTS Fund #164 balance of approximately \$10,804 to the General Fund #001 after the close of the grant period (September 30, 2010).
21. Transfer Housing Element Fund #308 deficit balance of approximately \$1,474 from the General Fund #001 by June 30, 2010.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Corning, held on July 27, 2010, by the following vote:

AYES:
NOES:
ABSTAINING:
ABSENT:

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

City of Corning
2010 – 2011
Budget

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Financial Projections

General Fund Summary

July 15, 2010

Here is the year end **2009 - 2010 Budget** as amended during the year.

	Approved Budget	June 9 Actual	June 2009 Year End "Guess"
Budgeted Revenue	\$3,723,050	\$3,497,242	\$3,690,000 ¹
Budgeted Expenditures	<u>4,413,976</u>	<u>3,925,901</u>	<u>4,290,000</u>
Budget Net	\$ (690,926)	\$ (428,659)	\$ (600,000)
General Fund <u>Beginning</u> Balance July 1, 2009²			\$1,420,148
Less expected net revenue for Year End			(600,000)
Less Operating Reserve set by Policy \$800,000 =			\$ (800,000)
<i>The Operating Reserve insures sufficient cash flow for operations.</i>			
<i>\$800,000 only represents 20.3% of the Proposed Minimum Essential Funding.</i>			

Uncommitted General Fund Reserve Available for next year \$ 20,148

Next Year's 2010 - 2011 Annual Budget

Projected Revenue	\$ 3,375,930	
Expected Expenditures	<u>\$ <3,947,035></u>	
Projected Deficit		\$ <571,105>

Known and Projected Savings and Costs

Police Cap. Repl. Fund Reimbursement	\$ 87,910	
Fire Cap. Repl. Fund Reimbursement	\$ 33,285	
Pub. Wks. Cap Repl. Fund Reimburse.	\$ 46,186	
Parks Volunteer Fund Reimbursement	\$ 15,993	
OTS	\$ 10,804	
Housing PG Req. Match	<u>\$ <1,474></u>	<u>\$ 192,704</u>

Remaining Unreserved General Funds \$ <358,253>
(without using the \$800,000 Operating Reserve)

Reduction in Operating Reserve \$ 300,000

Remaining Unreserved General Funds **\$ < 58,253>**
(after the \$300,000 reduction in Operating Reserve)

REMAINING OPERATING RESERVE **\$ 500,000**

The Operating Reserve insures sufficient cash flow for operations.
\$500,000 only represents 12.8% of the Proposed Reduced Funding.

¹ Year end revenues include the NCCSIF insurance dividend, \$100,000 State "COPS" annual funding, the \$75,000 School Resource grant and the delinquent hotel tax recovery

² Source: Annual Audit

General Fund Revenue History through June 9, 2010

REVENUE	ACTUAL 2005-06	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	This Year 2009-2010 ACTUAL through 6-9-10	This Year 2009-2010 Annual Budget	This Year Projected Actual	Next Year Projected
Sales Tax	\$2,015,178	\$2,573,697	\$2,706,898	\$2,144,780	\$1,500,137	\$1,800,000	down \$200k \$1,598,172	\$1,600,000
TOT	\$ 224,186	\$ 310,450	\$ 432,963	\$ 277,975	\$358,655	\$ 270,000	up \$88,655 ¹	\$240,000
Property Tax ²	\$ 383,729	\$ 585,356	\$ 568,027	\$ 579,300	\$345,983	\$564,400	down \$64,000	\$500,000
VLF	\$ 412,192	\$ 539,698	\$ 582,764	\$ 576,764	\$493,645	\$ 575,000	down \$81,355	\$475,000
General Fund Total Revenues	\$4,123,670	\$4,865,085	\$4,990,381	\$4,758,061	\$3,497,242	\$3,723,050	\$3,690,000	\$3,375,930
Total Gen. Fund ³ Expenditures	\$3,827,228	\$4,081,406	\$5,113,969	\$4,796,852	\$3,925,901	\$4,413,976	\$4,290,000	\$3,912,078

¹ The normal revenues are projected to be down by \$18,000 from the Adopted estimate of \$270,000 but thanks to the work by City Attorney Mike Fitzpatrick and City Clerk/Administrative Assistant Lisa Linnet, the city is recovering the TOT delinquency from the Comfort Inn following its foreclosure. The City has received a total of \$114,243.48 at the close of escrow. This represents the full lien amount (debt plus interest) and the actual remaining current delinquency.

² The State took a portion of the Property Tax from all public agencies. The agencies joined in a revenue bond and borrowed the necessary funds to protect cash flow. The State agreed to pay all interest and principal payments until paid off. Payments in Jan. & May of \$69,065, received.
³ In past years, expenditures may exceed revenues, because the City Council appropriates "Available Reserve", the savings from prior years, to important major projects. Now there is no Available Reserve.

SALES TAX HISTORY IN CORNING as of June 9, 2010

Sales Tax Calendar Quarter	2 nd Quarter Sales <i>Paid in July, Aug. Sep.</i>	3 rd Quarter Sales <i>Paid in Oct. Nov. Dec.</i>	State Triple Flip <i>Paid in January</i>	4 th Quarter Sales <i>Paid in Jan. Feb. Mar.</i>	1 st Quarter Sales <i>Paid in Apr. May, Jun</i>	State Triple Flip <i>Paid in June</i>	Fiscal Year Total	
2009-2010	\$336,468	\$335,130	\$165,466	\$295,164 ¹	\$281,532	184,412 ² \$165,466	\$1,800,000 Budgeted	\$1,598,172 Expected
2008-2009	510,250	478,921	275,796	292,000	272,959	294,854	\$2,144,780	
Base Year 2007-2008	498,975	470,075	370,764	535,437	698,426	133,220	\$2,706,898	
2006-2007	498,541	522,422	294,730	429,388	510,576	304,990	\$2,560,647	
2005-2006	370,064	443,116	186,386	369,108	443,626	197,028	\$2,009,328	
2004-2005	432,840	365,858	214,009	348,883	340,517	212,705	\$1,914,812	

¹ Note the slightly higher income over last year in 4th Quarter 2009, and 1st Quarter sales 2010; hopefully consumer purchase of autos and truck and fuel in slowly improving. There is a long way to go before returning to the Base Year sales

² A State Audit provided for an adjustment providing the city with the additional payment over the planned \$165,466

STREET MAINTENANCE FUNDS STATUS: JULY 15, 2010

FUND	GAS TAX	Last Year 2008-2009 (1)			Current Year 2009-2010			Next Year 10-11			
		Audited Balance 06/30/2008	Actual Revenues (9)	Actual Expenditures	Audited Balance 06/30/2009	Expected (10) Revenues	Approved Expenditures	Projected Balance 6/30/2010	Expected Revenues	Expenses	Projected Balances 6/30/2011
109	2105	\$55,055	\$39,729	\$53,646	\$41,138	\$38,528	\$61,534	\$18,132	\$38,555	\$56,222	\$465
110	2106	\$33,820	\$30,913	\$26,434	\$38,299	\$30,227	\$51,932	\$16,594	\$30,292	\$46,444	\$442
111	2107	\$87,270	\$53,531	\$34,298	\$106,503	\$51,326	\$127,693	\$30,136	\$51,396	\$81,000	\$532
112	2107.5	\$51	\$2,000	\$2,020	\$31	\$2,200	\$2,200	\$31	\$2,000	\$2,000	\$31
114	LTF (2)	\$34,852	\$131,892	\$85,193	\$81,551	\$59,450	\$79,500	\$61,501	\$500	\$60,507	\$1,494
115	State Traffic Con. Relief (3)	\$217	\$61,675	\$38,367	\$23,525	\$65,063	\$19,200	\$69,388	\$72,159	\$129,600	\$11,947
							Sub Total	\$195,782			
SPECIAL PURPOSE FUNDS											
105	Rural Planning-Roads (5)	\$16,050	\$29,838	\$26,651	\$18,737	\$29,000	\$29,871	\$17,866	\$29,000	\$32,241	\$14,625
107	Prop 1B	\$60,648	\$1,245	\$9,764	\$52,129	\$871	\$4,100	\$48,900	\$0	\$48,900	\$0
108	Fed. TEA & RSTP (6)	\$61,259	\$1,277	\$0	\$62,536	\$500	\$6,100	\$56,936	\$500	\$57,400	\$36
118	Safe Routes to School	\$0	\$281,340	\$281,340	\$0	\$0	\$0	\$0	\$0	\$0	\$0
120	Fed. TEA for Downtown (7)	\$622	\$9,000	\$9,622	\$0	\$0	\$0	\$0	\$0	\$0	\$0
365	Curb & Gutter Revolving (4)	\$17,838	\$396	\$18,000	\$234	\$0	\$0	\$234	\$0	\$0	\$234
345	Drainage Improvements	\$114,963	\$14,243	\$1,117	\$128,089	\$9,000	\$24,409	\$112,680	\$11,000	\$5,035	\$118,645
116	Traffic Mitigation	\$477,505	\$78,401	\$132,691	\$423,215	\$46,000	\$25,501	\$443,714	\$44,000	\$268,370	\$219,344
001	Gen Fund Spt. of Maint. (8)	\$0	\$308,318	\$308,318	\$0	\$165,000	\$165,000	\$0	\$170,014	\$170,014	\$0
001	Gen Fund Spt. of Street & Traffic Lights	\$0	\$67,000	\$67,000	\$0	\$68,750	\$68,750	\$0	\$67,000	\$67,000	\$0
				Actual	\$975,987	\$565,915	Approved	\$876,112	\$516,416	\$1,024,733	\$367,795
					\$1,094,461		\$665,790				

1- State no longer provides early projections: City must use prior year's estimates
 2- Local Transportation Funds come to the City through the County; they are generated by a Statewide transportation sales tax (special quarter cent gas tax) approved by the Voters as the Transportation Development Act or TDA. Est. 08-09 \$126,189 (5-8-09 Moses) Cut to \$64,000 in 09-10, due to State TAKING of Statewide transit funds.
 3- Prop. 42 Gas Sales Tax Monies for Maintenance. State Budget includes funding for 09-10 and 10-11, BUT state wants to take all.
 4- Curb & Gutter Revolving Fund makes loans to property owners who install curb & gutter where there were none. Fund balance exceeds needs and \$18238 will be returned to the General Fund in FY 2008-2009.
 5- Restricted for Transportation Planning Activities. OWP monies: for FY 07-08; 10-16-07 est. R/STIP \$20,000; Aviation \$8,000; GIS \$3,000. For 06-07 \$18,000; \$8,000;\$3,000
 6- RSTP and TEA funding ended 6-30-02, \$15,181 R/STIP & \$20,323 TEA received per TCTC Final Budget 02/03 Total \$35,504; Received from County in FY 07-08 \$30,240.54 special though no future funds are projected, the TCTC distributed an additional \$35,530.04 to Coming from its funds.
 7- Revenue includes \$1012 transfer from the General fund to make up the deficit fund balance. The City received approval for funding of the downtown streetscape and lighting improvements from Federal Transportation Enhancement Act restricted to this type of project and not available for street maintenance. The initial funding is for the project study and engineering report called a "PS&E".
 8- State Traffic Congestion Relief Act requires a General Fund Maintenance of Effort in the amount of \$164,337. Includes General Fund support in Streets, Street Projects, Public Works Administration and Engineering including Developme
 9- State withheld 25% of Gas Tax Revenue in FY 07-08 and is repaying it in September 2008 (FY 08-09). Revenue = annual expected + 25% more in repayment.
 10- 2-1-200 Estimate California City Finance

City Park Development Funds

Park Expansion Fund # 341

Projected Fund Balance \$199,790

The annual Audit p. 77 shows a year end balance of \$197,449. Park Acquisition Fees collected along with interest earned to date is \$11,847 less expenditures to date of \$1,879. The Fund looked much higher because the Solado Orchard Apts. Wall deposit of \$88,021 was initially placed here.

Established in 1970, through Ordinance 320, City Code Chapter 3.32 "RESIDENTIAL CONSTRUCTION TAX" (page 41) requires all residential dwelling units including mobile home lots to pay a tax to fund the "acquisition, improvement and expansion of public parks, playgrounds and recreational facilities" in the City. The proceeds of the tax "may also be used for the development of recreational facilities on public school grounds which provide a desirable site and immediate access to the public from the street."

The tax is collected with the issuance of Building Permits:

\$200 per new mobile home lot or one bedroom dwelling

\$100 per each additional bedroom

Parkland Development Fund # 355

Projected Fund Balance \$231,136

The annual Audit p. 77 shows a year end balance of \$196,636 and Bedroom Tax collected along with misc. income and interest earned to date is \$126,804 less the Houghton Land Acquisition cost of \$129,253 and Prop. 84 grant application preparation cost including the environmental assessment and other expenses totaling 150,529.

Established in 1991, through Ordinance 515, City Code Chapter 3.40 "PARKLAND DEVELOPMENT FEE" (page 44-1) imposes a fee on lots in all "newly created" parcel maps and subdivision maps "solely for the purchase and preparation of land for city parks."

The fee is collected with the issuance of Building Permits: \$ 875 per dwelling unit.

Park Improvement Fund # 353 *return to Gen. Fund* Projected Fund Balance \$16,338

Annual Audit page 77 shows a balance of \$15,838. Interest earned to date is \$124.

Established by City Council to segregate those Budget appropriations made by the City Council periodically for the special park improvement and refurbishment projects identified jointly by the Recreation Commission and Park Volunteer Committee. Current Balance exists because extra Recycling Grant funds were placed in it.

Statewide 2002 Park Bond Issue Fund # 354 Reserved for Theatre \$220,000

The July, 2003 State Procedural Guide states that the funding allocation is "...intended to maintain a high quality of life for California's growing population by providing a continuing investment in parks and recreational facilities. Specifically, it is for the acquisition and development of neighborhood, community, and regional parks and recreation lands and facilities in urban and rural areas." "Capital Projects that will provide lands and facilities for recreational activities and services are eligible. The following types of Capital Projects are eligible for grant funding: Acquisition..., or Development."

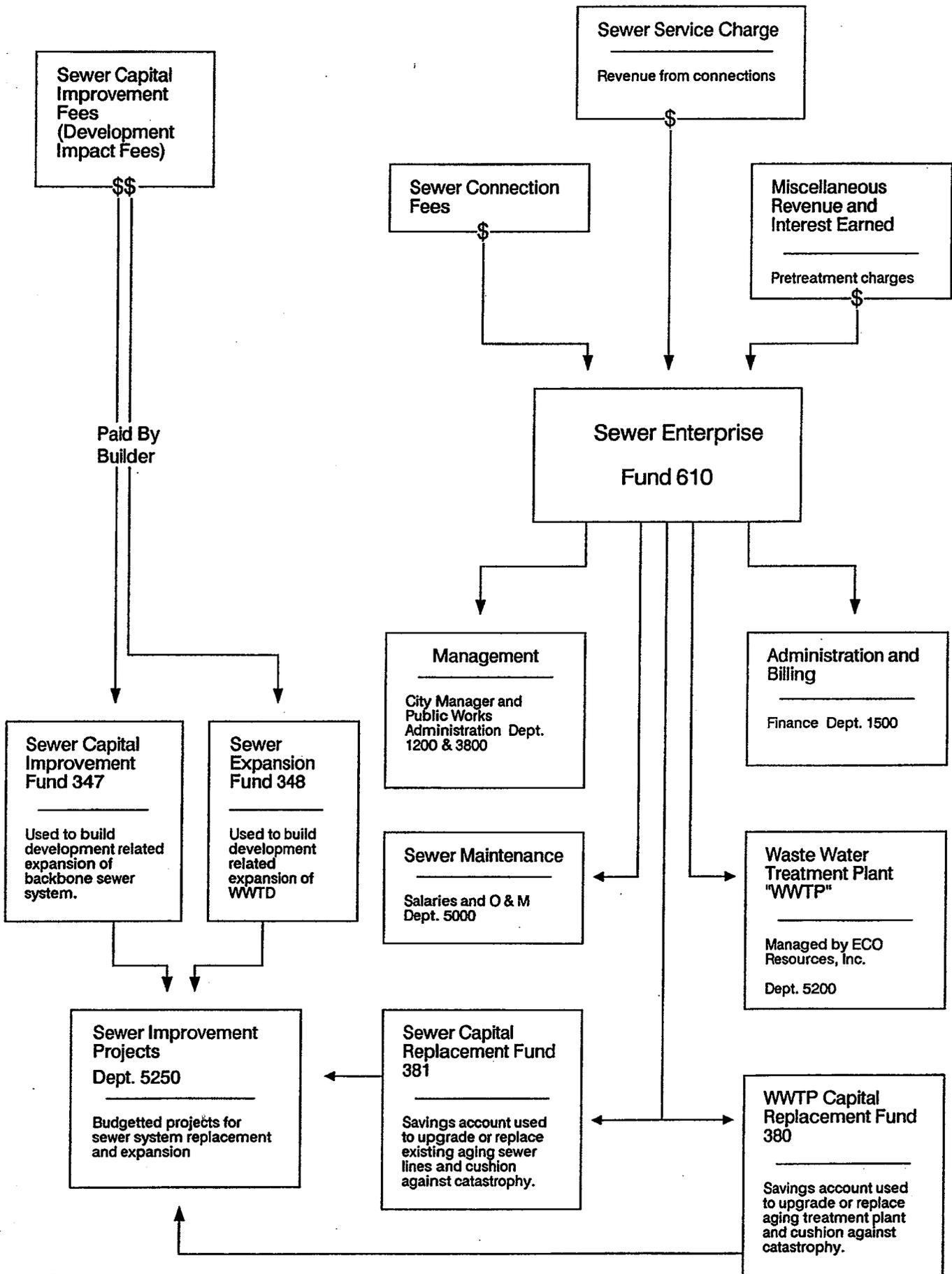
Established by City Council to receive and segregate the \$220,000 "per capita" allocation to the City of Corning from the "2002 Resources Bond Act" also known as the "California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002". This "pork barrel" Proposition from the Legislature was meant to have something for everyone and insured that each City received a minimum "per capita allocation" of at least \$220,000. **Projects and all paperwork must be complete by March 31, 2011.**

Rodgers Theater Trust #402

Projected Fund balance \$23,013

Annual Audit page 87 shows a balance of \$22,513. Add interest to date of \$411.

The Organization of the Sewer Enterprise



SEWER ENT. . .SE SYSTEM

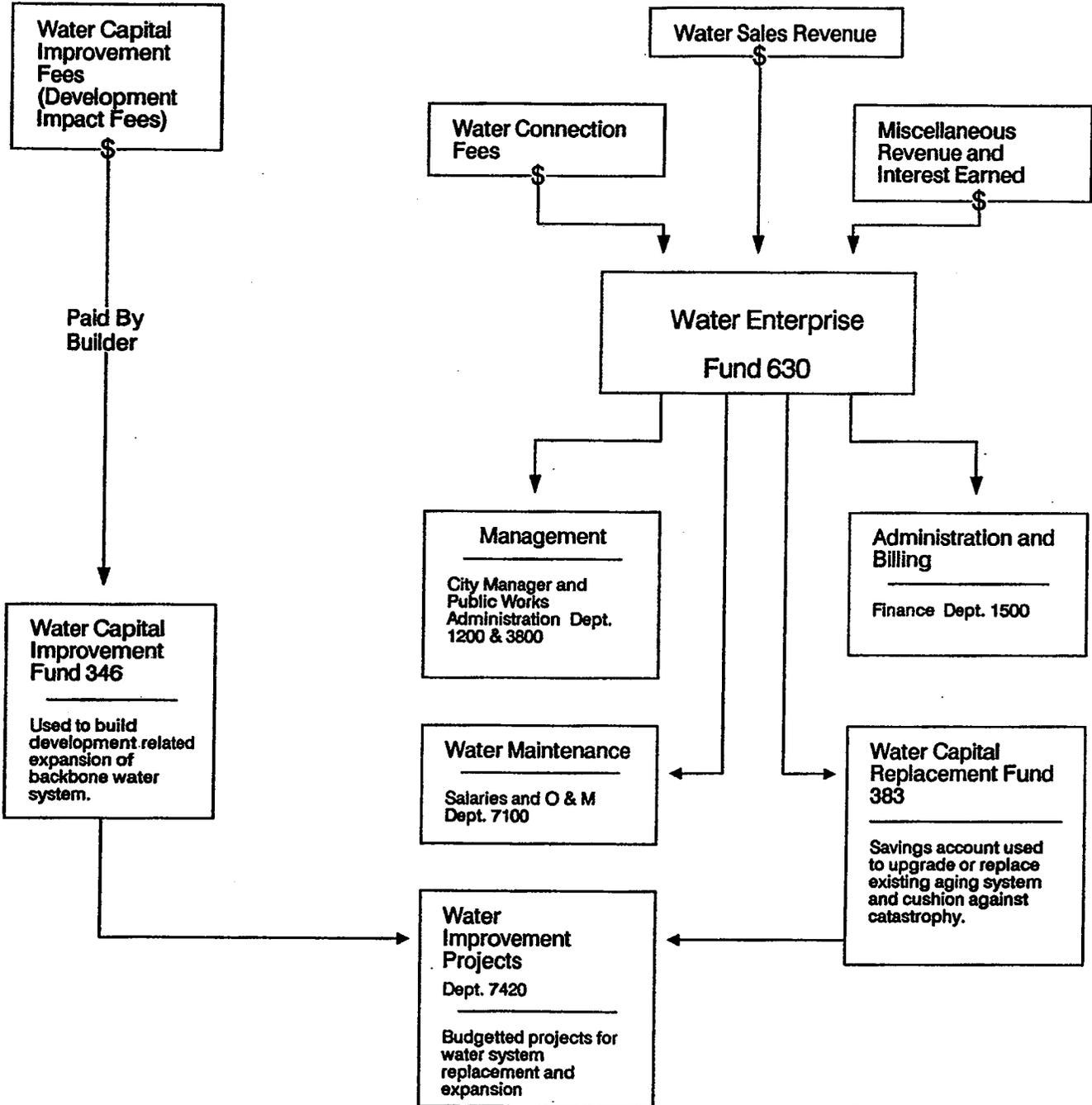
Amended 2-18-10
The Following Table Illustrates the Effects of Bell Carter withdrawing as a Sewer Service Customer. A Nominal 3% inflation rate is built into both Revenue & Expenditures of the Sewer Enterprise System.

	HISTORICAL (ACTUAL)											PROJECTED		
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	
Sewer System Revenues	980,023	1,018,176	1,036,819	1,051,670	932,698	1,054,360	1,169,717	1,257,948	1,385,313	1,406,390	1,448,562	1,492,039	1,536,800	
Annual Rate Change	3%	3%	3%	3%	9%	9%	9%	9%	9%	9%	3%	3%	3%	
Connection Fees	2,620	2,965	5,020	13,861	26,449	2,620	8,030	1,952	2,620	3,000	3,000	3,000	3,000	
Interest Income	14,857	4,099	6,019	3,266	2,159	0	0	0	0	0	0	0	0	
Other Revenues	6,807	7,000	3,676	4,912	11,037	0	7,154	0	20,555	3,600	3,600	3,600	3,600	
Total Revenues	1,004,300	1,039,813	1,051,534	1,073,709	972,343	1,056,980	1,184,901	1,259,900	1,408,488	1,412,990	1,460,162	1,503,639	1,546,400	
Sewer System Operation and Maintenance Expenses (2) (Exclusive of Capital Expenditures and Depreciation)	823,537	909,055	856,642	939,926	971,199	1,005,577	1,113,426	1,105,433	1,018,652 (7)	1,125,790	1,182,080	1,241,183	1,303,243	
Net Revenues from Sewer Enterprise System (Total Net Revenues Available for Installment Payments)	180,763	130,758	194,892	133,783	1,144	51,403	71,475	154,467	389,836	287,200	278,102	262,455	245,157	
1997 COP (3)	39,617	40,234	39,810	39,370	39,370	Paid Off								
1999 COP - USDA (4)	98,804	98,779	98,804	98,749	98,742	98,696	98,694	99,220	98,644	99,211	99,220	98,195	99,211	
2005 COP - SERIES A (&) Wedbush Estimated Installment Payments						47,443	37,820	37,435	37,994	38,482	37,922	37,322	37,653	
Sewer & Equip Replacement Trnsfr (5)		0	0	0	15,800	16,300	16,800	17,300	18,300	18,300	18,800	19,400	20,000	
WWTP Repl. Fund Transfer	30,000	30,000	35,000	35,000	40,000	40,000	45,000	45,000	50,000	50,000	55,000	55,000	60,000	
Annual Net Income * Required Adjustments (6)	12,342	(38,255)	21,278	(39,336)	(192,768)	(151,036)	(69,019)	(44,488)	184,898	81,207	67,160	51,538	28,294	
Net Operating Reserve **	417,409	366,820	385,504	313,758	149,950	(7,098)	(72,567)	(159,592)	5,928	(15,909)	51,250	102,789	131,082	
Sewer Stabilization Fund Reserve	71,916	73,734	75,101	76,146	403,500	417,444	438,374							
Sewer Capital Improvement	4,921	10,303	11,255	55,742	82,845	107,978	132,279	185,647	207,420					
Sewer Capital Replacement	199,398	94,202	87,227	53,245	42,173	59,876	49,753	53,447	67,972					
WWTP Expansion Fund (Net of Loan)	384,225	428,496	245,736	85,282	(17,194)	(33,200)	145,051	194,020	80,443					
WWTP Capital Replacement Fund	247,770	237,590	171,756	206,547	246,136	271,199	327,375	364,142	352,053					
New WWTP Expansion Project														

1) First rate change funding the sewer line Replacement Project occurred 04/01/97 (decrease by 5%) and appeared in the 1996-97 column and continues through 4/1/03 (-3%) in seven year rate plan ending in the 2002-2003 column. Three percent (3%) inflationary rate increases are forecasted beginning 4/1/04 and continuing. First yr of Bell Carter Withdrawal is 2004-2005; loss will be \$240,000 per yr; Revenue - 1,066,000 - 240,000 X 1.09= 902,250 income after loss.
 Beginning with Council approval, add 6% (total 9%) will offset the loss of Bell-Carter as a customer and implemented an 11 yr series of rate increases.
 2) Operation & Maintenance is projected to increase at an inflationary rate of 5% per year
 3) 1997 COP for 3,500,000 Wedbush Morgan through the City of Corning Public Finance Corporation funded Phase 1 of the Water and Sewer Line Replacement 80% Water - 20% Sewer
 4) Total Debt \$2,042,000 including H99 Sewer (322,000) at 4.375% Interest
 5) Sewer & Equipment Replacement is funded this year for the first time. Set aside for Equipment Replacement was suspended until the first 7 year series of rate increases was done.
 6) Adjustment required to bring reserves to its modified balance due to prior period adjustments, and interfund activity.
 7) Treatment Plant - 13 payments in 07/08; 11 payments in 08/08. Note this \$ is 45,000 low; one SWWC payment went in prior year.

* Net income per General Ledger less principal loan payments
 ** Net Operating Reserve will not equal Fund Balance. Consists of Operating Fund (610) Cash and Accounts Receivable Less Accounts Payable and Interest Payable only. All other Assets and Liabilities not included.

The Organization of the Water Enterprise



Rev.6/84 etc

WATER ENT. SE SYSTEM
(With rate increase beginning April 1, 2010)

The Following Table illustrates the History and the Revenue, Expenditures and Coverage of the Debt Service for the Water Enterprise System

	HISTORICAL (ACTUAL)										CURRENT B					PROJECTED	
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13				
Water System Revenues	824,812	926,781	953,811	1,051,970	1,061,576	1,119,836	1,084,370	1,208,862	1,283,521	1,223,675	1,260,385	1,298,197	1,337,143				
Service Charges (1)	8,75%	8,75%	4,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%	3,00%				
Annual Rate Change	2,496	2,067	3,380	9,808	7,658	2,408	1,742	4,238	1,092	1,000	1,000	1,000	1,000				
Connection Fees	245	14,784	0	0	1345	1141	1928	2873	6886	1,000	1,000	1,000	1,000				
Interest Income	2,334	4,838	3,930	3,585	1,106	1,654	1,061	1,992	4,748	2,000	2,000	2,000	2,000				
Other Revenues	829,887	947,960	961,121	1,065,163	1,071,685	1,125,039	1,089,101	1,217,965	1,296,247	1,227,675	1,264,385	1,302,197	1,341,143				
Total Revenues	528,774	593,836	582,071	698,302	719,214	691,667	748,376	745,004	784,707	836,810	878,651	922,583	968,712				
Water System Operation & Maintenance Expenses	301,113	354,144	379,050	366,861	352,471	433,372	340,725	472,981	511,540	390,865	385,735	379,614	372,431				
Enterprise System (Total Net Revenues Avail. for Installment Payments)	158,464	158,464	159,238	157,478	159,538	61,247	0	0	0	0	0	0	0				
1997 COP (2)	130,973	130,973	130,972	129,249	130,891	130,829	130,828	131,525	131,491	131,512	131,512	131,512	131,512				
Est. Installment Pmts. 1999 COP's USDA (3)																	
Est. Installment Pmts. 2005 Series A (2)						199,228	151,279	149,739	151,974	153,926	151,686	149,286	150,610				
Est. Installment Pmts. 2005 Series B																	
Est. Installment Pmts. Water Well/Debt Service																	
Water & Equipment Replacement Transfer																	
Annual Net Income * Required Adjustments (4)	11,676	54,707	53,840	60,134	37,042	17,068	7,118	139,652	128,075	35,427	29,037	(6,359)	(18,725)				
Cum. Net Operating Reserve **	(10,938)	(10,825)	(54,496)	(17,204)	105,162	(16,195)	42,776	27,150	1,467								
	(54,488)	(10,807)	(11,263)	31,667	142,204	143,077	192,971	358,773	488,315	523,742	552,779	546,420	527,694				
Water Stabilization Balance (5)	302,011	311,194	316,963	321,370	Released												
Water Capital Improvement Fund	3,906	10,967	13,686	88,287	100,551	114,914	117,461	160,564	185,723								
Water Capital Replacement Fund	3,831	34,817	45,784	41,199	67,315	68,239	84,315	54,154	126,728								

- 1) First Rate Change Occurred 4/1/97 and continued through 4/1/03
- 1a) Beginning 2003/04 (April 2004) increase is proposed to be only 3% to cover inflation.
- 2) "Refunded" 1997 COP on 07-01-05 and replaced with 2005 COP Series A for 3,500,000 by Wedbush Morgan through the City of Corning Public Finance Corporation funded Phase 1 of the Water & Sewer Line Replacement 80% Water - 20% Sewer.
- 2A) Operation & Maintenance is projected to increase at an inflationary rate of 5% per year
- 3) Total Debt \$2,280,000 @ 4.375% interest
- 4) Adjustment required to bring reserves to its modified balance due to prior period adjustments, and interfund activity.
- 5) Water Stabilization Fund established April 10, 1987 to insure the adequacy of the Net Revenues pledged to Debt Service. See p.20 of the Official Statement 1997 Series A - Fund Closed June 30, 2005
- * Net income per general ledger less principal loan payments

** Net Operating Reserve will not equal Fund Balance. Consists of Operating Fund (930) Cash and Accounts Receivable Less Accounts Payable and Interest Payable only. All other Assets and Liabilities not included.

General Fund Revenue Detail

General Fund Revenue Detail June 3, 2010

This section of the Budget Book provides the reader with a description of each type of Revenue source that supports the City General Fund followed by spread sheets showing the annual history of the actual revenue by source.

This Detail reflects income as shown in the actual City Financial Records that are later summarized in each “Annual Audit”.

This Detail does NOT reflect Fund Balance nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1 through June 30) Annual Audit that is published and presented to the City Council at the end of November.

When you want to know how much money the City actually has, you look to the certified “Annual Audit”.

CITY OF CORNING

EXPLANATION OF REVENUE ACCOUNTS

GENERAL FUND - 001

Reviewed and update June 10,2008

PROPERTY TAXES

- 001-4110 CURRENT SECURED TAXES - Taxes collected by the County for secured property with a portion allocated to the City.
- 001-4111 CURRENT UNSECURED TAXES - Taxes collected by the County for unsecured personal property with a portion allocated to the City.
- 001-4113 PRIOR UNSECURED - Unsecured Taxes from the prior year which are received in the current year.
- 001-4114 SUPPLEMENTAL PROPERTY TAX - CURRENT YEAR - Revenues collected by the County on property resale, changes of ownership or title changes because of improvements.
- 001-4116 SUPPLEMENTAL - PRIOR YEAR - Supplemental roll taxes from the prior year which are received in the current year.
- 001-4117
001-4126 OTHER PROPERTY TAXES - Other Property Tax related monies represent monies collected by the County with a portion distributed to the City and include Property Transfer Tax, Unitary Tax, and Interest earned while held by the County.
- 001-4118 COUNTY PROPERTY ADMIN FEE - The County charges an administrative fee for the processing of property tax revenues. While an expense, this account is in the revenue section in order to aid in it's identification.

OTHER TAXES

- 001-4115 AIRPORT TAX - An unsecured Property Tax on Aircraft in Corning.
- 001-4121 SALES TAX - Sales Tax is comprised of 9/10 of 1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the City and remitted, through the County, by the State Board of Equalization.
- 001-4122 SAFETY SALES TAX - This money comes from a Statewide half - cent Sales Tax approved by California Voters as Proposition 172. The State Legislature chose to allocate it, with a complicated formula to Cities and Counties, only if each maintains a minimum

Public Safety funding, using the 1992-93 Budget Year as a base. These Safety Funds are divided evenly between the Police and Fire Departments as a part of their annual Capital Replacement Transfer.

001-4123
001-4124
001-4125
001-4137

FRANCHISES - This account provides for amounts received for special privileges, granted by the City, permitting the continuing use of public property such as poles and lines for public utility use, trash collection and cable television companies.

001-4128

TRANSIENT OCCUPANCY TAX - Represents the 10% Occupancy Tax collected from Motels and Hotels operating within the City Limits.

001-4400

BUSINESS LICENSE FEES - Represents revenue collected from the issuance of licenses to those doing business within the City.

SUBVENTIONS AND GRANTS

001-4511

MOTOR VEHICLE IN-LIEU TAX - Account represents motor vehicle license fees imposed annually by the State in-lieu of taxes on motor vehicles. Revenues derived from the motor vehicle license fees are distributed based on the proportion that the population of each city bears to the total population of all cities.

The VLF is 0.65% -- (65/100 of a %) The original fee was 2%, set in statute, and our package does not change that. What it does is constitutionally protect 0.65% -- which is the rate that consumers are currently paying -- for cities and counties. If the legislature should decide at some future time to lower the rate below 0.65%, they would be obligated to backfill cities and counties for the difference between 0.65% and the lower effective rate charged consumers.

001-4514

OFF HIGHWAY - VEHICLE FEES - This fee is imposed for the issuance or renewal of vehicle identification for every off-highway motor vehicle subject to identification. Fees are allocated to cities and counties in the same manner as motor vehicle license fees.

001-4515

HOMEOWNER'S EXEMPTION - Subvention from the State due to legislative reduction of the property tax assessment base for owner occupied residential properties.

001-4129
001-4130
001-4519
001-4520
001-4521
001-4522
001-4523
001-4553

REIMBURSEMENTS FROM OTHER AGENCIES - Other Agencies (Generally the State) reimburse the City for certain costs incurred. Reimbursements include P.O.S.T., T.I.D.E. and State mandated costs which are, determined on an annual basis.

LICENSES AND PERMITS

- 001-4410
001-4411
001-4420
- BICYCLE AND ANIMAL LICENSES - Represents License Fees administered and collected by the City for Bicycle Safety and Animal Control.
- 001-4430
- BUILDING PERMITS - Fees charged to defray the cost of inspecting building construction to assure compliance with City building codes and applicable standards.
- 001-4461
001-4650
001-4652
001-4655
- RECREATION PROGRAMS/GATE FEES/RENTALS - Fees charged to defray the costs of providing recreational programs and maintaining recreational facilities.
- 001-4524
001-4525
- BOOKING FEES - Represents amounts collected from jailed inmates to partially offset costs incurred.
- 001-4526
001-4527
001-4528
- OTHER REFUNDS/REIMBURSEMENTS - Other refunds and reimbursements include Salary reimbursements when paid by other sources (such as Workmen's Compensation), and miscellaneous items.

FINES AND FORFEITURES

- 001-4670
- GENERAL FINES AND FORFEITURES - Represents Fines or Forfeitures Bail for violators of a City Ordinance.

USE OF MONEY AND PROPERTY

- 001-4660
- RENT INCOME - Receipts from outside parties renting City owned facilities.
- 001-4661
- INTEREST - Represents interest earned on the General Fund bank accounts and the State Treasurer's "Local Agency Investment Fund" deposits.
- 001-4662
- SALES OF PERSONAL PROPERTY - Receipts from the sale of surplus Capital Equipment.
- 001-4667
- RENT INCOME - RODGERS THEATRE - Rent received for use of the City owned theatre property.

CURRENT SERVICES CHARGES

001-4610 **BUILDING PLAN CHECK** - This account represents fees collected for reviewing building construction plans to assure compliance with City construction codes and applicable standards.

001-4611 **SALES/MAPS AND PUBLICATIONS** - Provides for the receipt of fees from the sale of various maps, publications and photocopies.

001-4613 **SUBDIVISION FEES** - Fees charged for reviewing the proposed
001-4614 split of one parcel of land into several to ascertain compliance with City codes and standards, or to review proposed revision of lot lines.

001-4612
001-4617 **OTHER FEES/PERMITS** - The City charges and collects revenues
001-4619 to offset the cost of providing specific services. Revenues include
001-4620 Permits and Applications, Encroachment Fees, Police Services for
001-4621 special occasions, Weed Abatement, Fingerprinting, Animal housing,
001-4622 Concealed Weapon Permits, and Impound Fees.

001-4623
001-4624
001-4625
001-4627
001-4628
001-4633
001-4520
001-4708

001-4710 **PUBLIC WORKS PLAN CHECK** - Provides for the receipt of fees from owners and developers for plan checking done by the Public Works Department.

MISCELLANEOUS

001-4618 **MISCELLANEOUS INCOME** - This Account is used for unusual, non-recurring and/or insignificant revenue items.

ID: RVFUND-----JUN 08 2010

CITY OF CORNING
 GENERAL FUND REVENUE
 FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
GENERAL FUND 001								
PROPERTY TAXES								
PROP TAX/CURRENT/SEC #4110	247,784-	278,178-	436,465-	487,916-	523,942-	510,600-	319,655-	446,600-
PROPERTY TAX/CURRENT/UNSECURED # 4111	12,190-	11,979-	15,634-	15,277-	16,362-	15,000-	15,536-	15,000-
PROPERTY TAX PRIOR/UNSECURED #4113	944-	1,261-	1,014-	1,025-	665-	800-	661-	800-
PROP TAX SUPP/CURRENT #4114	38,547-	78,171-	100,171-	49,065-	13,837-	25,000-	5,700-	25,000-
PROPERTY TAX PROP IA #4116							138,130-	
PROPERTY TAX UNITARY #4117	18,883-	20,385-	21,168-	23,004-	29,271-	20,000-	34,383-	20,000-
COUNTY PROP ADMIN FEE #4118	11,233	12,004	15,941	17,078	18,718	18,700	22,056	18,700
REAL PROP TRANS TAX #4126	22,614-	5,045-	26,845-	8,818-	6,325-	7,400-	9,263-	7,400-
SUBTOTAL	329,729-	383,015-	585,356-	568,027-	571,684-	560,100-	501,272-	496,100-

CITY OF CORNING
 GENERAL FUND REVENUE
 FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
OTHER TAXES								
AIRPORT TAX #4115	1,359-	1,513-	356-	1,002-	1,780-	1,500-	1,194-	1,500-
SALES-USE TAX #4121	1,888,276-	2,015,178-	2,573,697-	2,706,898-	2,144,780-	1,800,000-	1,500,137-	1,600,000-
SAFETY SALES TAX/SB 509 #4122	18,765-	21,637-	22,944-	32,946-	21,085-	26,000-	19,334-	26,000-
TRANSIENT OCCUPANCY TAX #4128	357,846-	224,186-	310,450-	432,963-	277,975-	270,000-	358,736-	240,000-
FISH& WILDLIFE/REFUGE, REV. SH #4129	1,223-	1,457-	567-	571-	200-		187-	
BUSINESS LICENSE FEE #4400	15,429-	19,613-	15,433-	20,948-	19,762-	18,000-	9,287-	18,000-
SUBTOTAL	2,282,898-	2,283,584-	2,923,447-	3,195,328-	2,465,582-	2,115,500-	1,888,875-	1,885,500-
FRANCHISES								
GAS/ELECTRIC/FRANCHISE #4123	63,278-	65,235-	68,195-	65,837-	69,677-	70,000-	60,051-	60,000-
CABLE TV FRANCHISE #4124	8,294-	7,424-	6,474-	6,684-	7,333-	7,000-	7,766-	7,000-
DISPOSAL FRANCHISE #4125	36,000-	36,000-	36,000-	36,000-	36,000-	36,000-	33,000-	36,000-
DELINQUENT DISPOSAL #4137	12,245-	2,128-	685-		988-			
SUBTOTAL	119,817-	110,787-	111,354-	108,521-	113,998-	113,000-	100,817-	103,000-

CITY OF CORNING
GENERAL FUND REVENUE
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
SUBVENTIONS AND GRANTS								
MOTOR VEHICLE IN LIEU TAX #4511	412,192-	604,627-	539,698-	582,333-	576,764-	575,000-	493,645-	475,000-
INDIAN GAMING #4160					22,505-	20,000-		
HOME OWNERS EXEMPTION #4515	10,359-	9,853-	10,286-	10,558-	5,351-	10,200-		10,200-
MANDATED COST REIMBURSEMENT #4519		10,627-	32,644-	2,301-	13,569-	4,000-	4,614-	4,000-
POST REIMBURSEMENT #4521	13,149-	4,726-	6,032-	4,658-	12,685-	8,000-	3,764-	8,000-
TIDE REIMBURSEMENT #4522	36,000-	24,000-	16,800-	3,600-	14,460-	14,400-		14,400-
SOBRIETY FUNDS #4523			1,619-		3,931-	3,500-	1,609-	3,500-
POLICE/SCHOOL PROGRAMS #4623							75,000-	75,000-
SUBTOTAL	471,700-	653,833-	607,079-	603,450-	649,265-	635,100-	578,632-	590,100-
LICENSES AND PERMITS								
ACO LICENSE/FEE/SERVICES #4410	5,812-	5,783-	8,513-	7,235-	7,717-	8,000-	6,848-	8,000-
BICYCLE LICENSE #4420	66-	27-	33-	36-	30-		57-	
BUILDING PERMIT #4430	130,728-	127,661-	92,755-	91,286-	45,738-	45,000-	32,091-	45,000-
BLDG INSPECTIONS FEES #4633	2,599-	3,036-	851-	1,518-	545-	3,000-	228-	3,000-
BOOKING FEES #4524	17,198-	1,882-	16,128-	350-	50-			
POLICE PARKING VIOLATION TICKETS #4525	1,663-	2,075-	3,025-	1,900-	938-	1,500-	425-	1,500-
ACO NEW ADOPTION FEE #4411	3,520-	4,160-	3,680-	2,880-	3,080-	3,000-	2,280-	3,000-
SALARY REIMBURSEMENT #4526	29,040-	39,913-	21,319-	11,755-	17,903-	20,000-	63,140-	20,000-
POLICE MISC. DONATIONS, ETC. #4528	2,990-	1,696-	1,378-	718-	83-	1,500-	828-	1,500-
SUBTOTAL	193,606-	186,233-	147,682-	117,678-	76,084-	82,000-	105,897-	82,000-

CITY OF CORNING
 GENERAL FUND REVENUE
 FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
RECREATION PROGRAMS								
REC/LESSONS/PROG/GATE/ETC #4650	13,696-	14,160-	16,795-	16,156-	20,498-	18,000-	12,477-	18,000-
RECREATION PROGRAMS/DESIGNATED/SPLIT #4652				4,890-	11,791-	5,000-	15,625-	
PARK LIGHTS #4655	127-	159-	288-	288-	154-			
SUBTOTAL	13,823-	14,319-	17,083-	21,334-	32,443-	23,000-	28,102-	18,000-
FINES AND FORFEITURES								
GENERAL FINES AND FORFEITURES # 4670	20,625-	50,770-	27,491-	38,564-	25,909-	30,000-	29,015-	30,000-
USE OF MONEY AND PROPERTY								
RENT INCOME #4660	1,200-	1,200-	1,200-	18-	12-			
INTEREST #4661	3,989-	13,338-	25,552-	44,154-	7,213-	10,000-	4,596-	5,000-
SUBTOTAL	25,814-	65,308-	54,243-	82,736-	33,134-	40,000-	33,611-	35,000-
CURRENT SERVICES CHARGES								
BUILDING PLAN CHECK #4610	33,039-	32,324-	34,727-	7,950-	15,268-	15,000-	6,002-	10,000-
SALES/MAPS AND PUBLICATIONS #4611	3,166-	4,112-	596-	233-	475-			
PLANNING ENVIRON. SERVICES # 4708	7,000-	2,000	10,987					
SUBTOTAL	43,205-	34,436-	24,338-	8,183-	15,743-	15,000-	6,002-	10,000-

CITY OF CORNING
 GENERAL FUND REVENUE
 FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
OTHER FEES/PERMITS -----								
REPOSSESSION FEE/POLICE DEPT #4520	30-		45-	135-	165-		60-	60-
PERMITS & APPLICATIONS #4612	37,548-	50,324-	28,444-	10,895-	4,885-	10,000-	3,260-	3,000-
ENCROACHMENT FEES #4619	540-	578-	390-	300-	450-	100-	150-	100-
WEED CONTROL #4621							337-	
FINGERPRINT FEE #4622	355-		3-	21-	48-		45-	
CONCEALED WEAPON PERMIT #4625	315-	777-	304-	587-	740-	750-	304-	750-
POLICE IMPOUND FEE #4628	2,508-	3,799-	1,217-	1,634-	1,938-	2,500-	1,368-	2,500-
PUBLIC WORKS PLAN CHECK FEE #4710		9,073-	137,295-	11,814-				
SUBTOTAL ----->	41,296-	64,551-	167,698-	25,386-	8,226-	13,350-	5,524-	6,410-

CITY OF CORNING
 GENERAL FUND REVENUE
 FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
MISCELLANEOUS -----								
DEVELOPER REIMBURSEMENT #4158					1,320-		1,320-	1,320-
MISC INCOME/LIBRARY #4617				99-			223-	
MISCELLANEOUS INCOME #4618	61,531-	85,689-	117,592-	156,942-	425,495-	21,000-	170,002-	21,000-
CAL COPS #4553	99,903-	99,903-	100,282-	99,931-	99,944-	100,000-	89,744-	100,000-
OTHER POLICE GRANTS #4556	35,000-	47,733-						
REIMBURSEMENT/DISPATCH #4671								22,500-
OPERATING TRANSFERS IN REVENUE #4680		90,000-	7,000-	3,000-	264,947-	5,000-		5,000-
SUBTOTAL ----->	196,434-	323,325-	224,874-	259,972-	791,706-	126,000-	261,289-	149,820-
FUND TOTAL ----->	3,718,322-	4,119,391-	4,863,154-	4,990,615-	4,757,865-	3,723,050-	3,510,021-	3,375,930-

Other Fund Revenue Detail

Other Fund Revenue Detail June 3, 2010

This section of the Budget Book provides the reader with a description of each type of Revenue source that supports other City operations. The description is followed by spreadsheets showing the annual history of the actual revenue by source.

This Detail reflects annual income as shown in the actual City Financial Records that are later summarized in each “Annual Audit”.

This Detail does NOT reflect Fund Balance nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1 through June 30) Annual Audit that is published and presented to the City Council at the end of November.

When you want to know how much money the City actually has, you look to the certified “Annual Audit”.

EXPLANATION OF REVENUE ACCOUNTS

OTHER FUNDS

Reviewed and updated 5-24-02

071,072 These Police, Fire and Public Works Replacement Funds receive
076 periodic transfers from the General Fund and also hold proceeds
078 from the sale of surplus Department Equipment.

STREET MAINTENANCE AND IMPROVEMENT FUNDS

For all Street Maintenance Funds, there is a detailed Summary Spreadsheet in the preceding Revenue Section.

105-4141 Rural Planning-Roads Transportation moneys received through the Tehama County Transportation Commission and used for project and long range planning. Includes money from "OWP", "R/STIP" and Aviation Planning sources. The OWP is funded by Rural Planning Assistance (RPA) funds, through the State Office of Regional and Interagency Planning (ORIP).

107-4132 Proposition One "B"

108 Federal Transportation Fund receives Federal Program money distributed by the Tehama County Transportation Commission.

109-4716 GAS TAX 2105 - Funds received from the state which are derived from a charge on each gallon of gasoline sold and allocated to the City on a per-capita basis to be used for maintenance of City streets. Authorized by Proposition 111.

110-4531 GAS TAX 2106 - State funds received from the sale of gasoline throughout the State which may only be expended for select system street construction or maintenance.

111-4532 GAS TAX 2107 - Funds received from the State which are derived from a charge on each gallon of gas sold throughout the State and allocated to the City on a per-capita basis for maintenance or construction of a City street.

112-4533 GAS TAX 2107.5 - State funds received from the sale of gasoline throughout the State which may only be expended for engineering costs and administrative expenses with respect to City streets.

114-4120 LOCAL TRANSPORTATION SALES TAX - 1/4 of 1% of Sales Tax on gasoline sales within the City for the purpose of maintenance and reconstruction of streets. This is a residual amount received after the transit system has been provided for.

115

State Traffic Congestion Relief Fund- State gas tax money approved by "Proposition 42" through a vote of the People distributes a portion of the State Sales Tax on motor vehicle fuel to local governments for street maintenance rehabilitation, reconstruction and storm damage repair. For Proposition 42 purposes, maintenance means patching, overlay, and sealing. Reconstruction includes overlay, sealing, or widening of the roadway to bring the roadway width to the desirable minimum pavement width consistent with accepted design standards for local streets and roads. However, widening of a roadway does not include widening for increasing the traffic capacity of a street or road.

Maintenance of Effort (MOE) Requirement: In order to receive Proposition 42 allocations, cities must be in compliance with the MOE provision. The MOE provision requires cities to expend from their general fund, in the budget year in which Proposition 42 monies are allocated, a defined amount of funds for transportation purposes. This amount is equal to or greater than the average transportation expenditures for the fiscal years 1996-97, 1997-98 and 1998-99. (To find your City's MOE, visit http://www.californiacityfinance.com/Prop42MOE_SCO.pdf.)

At the end of each fiscal year in which a city has received Proposition 42 funding, the city must prove to the State Controller that they have spent the required MOE monies. Any city that fails to do so must reimburse the state for the funds it recovered during that fiscal year. (For specific details on Proposition 42, look up Revenue & Taxation Code Section 7104.)

116-4634

Traffic Mitigation Fees- are paid by new development to mitigate the traffic impact caused by the increased vehicle traffic resulting from the new development

118-4145

Safe Routes to Schools- The State Safe routes to Schools program provides funding for sidewalk and other pedestrian traffic safety improvements. The Program is highly competitive and Corning qualified last year for funding.

120-

TEA-Downtown- The Federal Transportation Enhancement Act provides funding for improvements that enhance the appearance of highways and also trails.

Business Improvement District-142

Planning Environmental Review –150

Funds received from development project applicants to cover the cost of special environmental review consultants

OTS –161

161-4553 State Office of Traffic Safety Grant funds

Abandoned Vehicle–170

170-4546 The County receives and passes on to the City funds earmarked by state law for the abatement of abandoned and imperative vehicles. The source of the funding is a one dollar assessment on every licensed vehicle in the County

2002 CA TECH GRANT-184

SAFE GRANT-188

188-4701 Safe Grant

FLOOD PREVENTION-303

303-4700 Flood Prevention

GIS PLANNING-304

304-4700 GIS Planning

RETAIL TRADE-305

305-4700 Retail Trade

CDBG FUNDS - 321 - 326

___-4668 PROGRAM INCOME - Represents principle and interest received on Housing Program Loans.

___-4661 INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

PARK ACQUISITION/CONSTRUCTION - 341

- 341-4127 PARK ACQUISITION/CONSTRUCTION - Represents fees charged (as a part of the Building Permit) on new construction for future Park Development and Improvements.
- 341-4801 Performance Guarantee Deposits-

DRAINAGE FEES - 345

- 345-4636 DRAINAGE FEES - Fees charged on new construction for the improvement and expansion of storm and drainage facilities.
- 345-4661 INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

WATER CAPITAL IMPROVEMENT FUND - 346

- 346-4642 WATER CAPITAL IMPROVEMENT - Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.
- 347-4661 INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

SEWER CAPITAL IMPROVEMENT FUND - 347

- 347-4642 SEWER CAPITAL IMPROVEMENT - Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.
- 347-4661 INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

WWTP SEWER EXPANSION FUND - 348

- 348-4645 SEWER EXPANSION FEE -WWTP Represents fees charged on new construction for the improvement and expansion of sewer Waste Water Treatment Plant "WWTP".
- 348-4661 INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

YOST FIELD - 352

352-4654 BASEBALL FEES - Fees charged for use of the Yost Field Baseball Facilities.

352-4661 INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

PARK VOLUNTEER FUND - 353

This Fund contains money allocated by the City Council for city park rehab and improvement as identified by the "Park Volunteers"

Recycling Grant 353-4157

Funds received by the City from the State Solid Waste management Board and forwarded on the the County-wide Solid waste Department for recycling programs in serving Corning.

PARKLAND ACQUISITION FEES - 355

355-4605 PARKLAND PURCHASE FEE - Represents fees charged on new construction for the acquisition of park facilities.

355-4661 INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

TRAIL DEVELOPMENT FEES - 356

Funds received from development projects adjacent to Jewett Creek and Burch Creek set aside for the future improvement of City trail system along the Creek access way.

CURB AND GUTTER - 365

- 365-4635 CURB AND GUTTER - Fees charged (through the Building Permit process) for the repair and replacement of sidewalks, curbs and gutters.
- 365-4661 INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

WWTP CAPITAL IMPROVEMENT FUND - 380

- 380-4642 SEWER WASTE WATER TREATMENT PLANT CAPITAL REPLACEMENT receives funds transferred annually from the Sewer Enterprise Fund in order to provide a reserve for future ongoing facility replacement, including everything from lab equipment to major structures.
- 380-4661 INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

SEWER CAPITAL REPLACEMENT FUND - 381

- 381-4642 SEWER CAPITAL REPLACEMENT - receives funds transferred annually from the Sewer Enterprise Fund in order to provide a reserve for future ongoing collection system (the sewer lines) replacement and Sewer Service equipment and rolling stock.
- 381-4661 INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

WATER CAPITAL REPLACEMENT FUND - 383

- 383-4642 WATER CAPITAL REPLACEMENT - receives funds transferred annually from the Water Enterprise Fund in order to provide a reserve for future ongoing water system replacement and Water Service equipment and rolling stock.
- 383-4661 INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

SEWER ENTERPRISE - 610

- 610-4640 SEWER SERVICE - Revenues charged for the operations and maintenance of the City's sewer system.
- 610-4641 OTHER SEWER SERVICE REVENUES - Represents misc. income received for specific services such as Connection Fees, Pretreatment Program and Land Leases.
- 610-4643
610-4713
- 610-4618 MISCELLANEOUS - This Account is used for unusual, non-recurring or insignificant revenue items.
- 610-4661 INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

AIRPORT ENTERPRISE - 620

- 620-4536 AIRPORT GRANT - Federal and State revenues for the maintenance and improvement of Airport facilities.
- 620-4660 RENTS/LEASES - Rents collected for building and hangar space at the Airport facilities.
- 620-4661 INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

TRANSPORTATION CENTER ENTERPRISE 625

- 625-4120 STATE LOCAL TRANSPORTATION FUNDS (LTF) The City receives \$ 8,220 per year since July 1, 2007. It is paid on a monthly basis in arrears at 1/12th per month. (\$685 per month)
- 625-4660 RENTS/LEASES Rents collected for facility space at the Transportation Center.
- 625-4661 INTEREST Represents interest earned on Bank and L.A.I.F. Deposits.

WATER ENTERPRISE - 630

- 630-4630 WATER SALES - Revenues charged for the operations and maintenance of the City's Water delivery and treatment system.
- 630-4631 METER READING/TURN ON - Fees charged for additional services required in the turn on or reinstatement of water service.
- 630-4632
- 630-4661 INTEREST - Represents interest earned on Bank and L.A.I.F. Fund

Deposits.

630-4618

MISCELLANEOUS - This Account is used for unusual, non-recurring or insignificant revenue items.

TRUST FUNDS- 401-403

Represents funds held by the City in a fiduciary relationship, which can be utilized only as specified in the trust documents.

- 401 JT Levy Trust Fund
- 402 RODGERS Trust Fund
- 403 RIDELL Trust Fund

LIGHTING AND LANDSCAPE DISTRICTS- 700...

- 701- District One, Zone One
- 703- District One, Zone Three

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
=====								
POLICE EQUIPMENT REPLACEMENT FUND #071								

Indian Gaming #4160	34,493-	32,705-	22,741-					
Equipment Fund #4527	2,436-	10,001-	6,595-	2,453-	13,878-	2,000-	1,624-	
BJA/Ed Byrne Grant #4554						24,000-		
9-1-1- Upgrade #4571						4,800-		
Interest #4661	1,355-	3,315-	5,825-	5,927-	5,562-	500-	689-	
Operating Transfers in Revenue #4680	50,000-	4,802-	37,500-	60,000-	150,000-	53,280-	53,280-	
=====								
ACO F&A RESTRICTED FUND #072								

ACO - F&A Fee #4412			2,345-	3,120-	2,815-	3,000-	2,881-	3,000-
Interest #4661				139-	112-		12-	100-
=====								
FIRE EQUIPMENT REPLACEMENT FUND #076								

Indian Gaming #4160	9,882-	26,308-			26,308			
Paskenta Tribe Revenue #4162		26,308-		26,308-	52,616-	26,308-	26,308-	26,308-
Equipment Fund #4527		573-	3,316-					
Interest #4661	666-	1,340-	879-	675-	1,146-	1,000-	474-	500-
Reimbursement: Dispatch # 4671					19,425-	22,500-	18,606-	
Operating Transfers in Revenue #4680	43,600-	20,100-	25,500-	60,760-	50,000-	22,000-	22,000-	22,000-

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
PUBLIC WORKS EQUIPMENT REPLACEMENT FUND #078								
Indian Gaming #4160		20,510-						
Equipment Fund #4527	8,483-	16,287-	27,764-	11,261-	14,588-		11,934-	
Interest #4661	973-	2,612-	3,964-	3,279-	1,586-	100-	321-	
Operating Transfers in Revenue #4680	5,000-				12,500-			
RURAL PLANNING FUND #105								
Rural Planning Funds #4141	58,700-	30,000-	29,000-	29,000-	29,000-	31,000-		29,000-
Interest #4661	110-	123-	72-	294-	211-		100-	
PROP ONE B #107								
Prop One B #4132				400,000-				
Interest #4661				3,719-	1,245-	1,152-	404-	
FED TRANS FUND #108								
FEDERAL TRANS #4529	60,043-	30,443-	33,491-	30,241-				
INTEREST #4661	1,789-	3,097-	1,489-	1,315-	1,272-	500-	458-	500-

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
GAS TAX FUND #109 - #113								
GAS TAX #2105	42,903-	42,975-	43,794-	42,645-	38,851-	42,600-	32,733-	38,355-
GAS TAX #2106	32,191-	32,161-	32,970-	32,145-	30,247-	32,000-	25,830-	30,092-
GAS TAX # 2107	57,001-	57,319-	58,541-	57,067-	51,709-	57,000-	43,412-	51,096-
GAS TAX #2107.5	2,000-	2,000-	2,000-	2,000-	2,000-	2,000-	2,000-	2,000-
INTEREST #4661	2,235-	2,682-	4,657-	5,260-	3,366-	2,000-	1,064-	700-
GAS TAX TOTAL	136,330-	137,137-	141,962-	139,117-	126,173-	135,600-	105,039-	122,243-
LOCAL TRANSPORTATION FUND #114								
LOCAL TRANSPORTATION SALES TAX #4120	109,134-	132,746-	119,510-	126,669-	131,500-	63,000-	58,850-	
INTEREST #4661	158-	14,638-	1,876-	1,117-	392-	1,000-	428-	500-
TRAFFIC CONGESTION FUND #115								
TRAFFIC CONGESTION RELIEF #4142		31,574-	50,767-		61,483-	68,350-	48,361-	71,959-
Interest #4661			2,215-	1,358-	192-	500-	127-	200-
TRAFFIC MITIGATION FUND #116								
Traffic Mitigation Fees #4634		30,360-	91,320-	344,077-	67,466-	67,000-	47,451-	40,000-
Interest #4661		313-	2,612-	8,931-	10,935-	10,000-	3,441-	4,000-
SAFE ROUTES TO SCHOOL FUND #118								
Safe Routes to School #4145			174,163-	56,237-	281,340-			

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
TEA #4161			20,000-	20,577-	9,000-			
RODGERS RESTORATION FUND #130								

Theatre Restoration #4138							6,157-	
2002 Park Bond Act #4163								220,000-
PLNG ENV. REV. FUND #150								

Interest # 4561		36-	493-	457-	360-		101-	
OTS FUND #161								

OTS #4572				14,169-	11,177-			
OTS FUND #164								

OTS #4572					7,678-	19,596-	25,286-	26,100-
Interest # 4561							20-	
ABANDONED VEHICLE FUND #170								

ABANDONED VEHICLE #4546		3,084-	27,494-	13,084-	16,344-	4,000-	2,587-	4,000-
Interest #4661		36-	439-	1,193-	639-		253-	300-
SAFE GRANT #188								

Interest # 4561				110-	28-			30-
Safe Grant (Police) #4701				7,842-	6,913-	10,000-	10,000-	

ID: RVOTH-----JUN 08 2010

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
FLOOD PREVENTION FUND #303								
Operating Transfers in Rev #4680				8,750-				
Grant Proceeds #4700					39,339-			
GIS PLANNING FUND #304								
Interest #4661				106-			10-	
Operating Transfers in Revenue #4680				8,750-				
Grant Proceeds #4700					28,818-		5,562-	
HOUSING ELEMENT PROJ #308								
Housing Element 2003 # 4567								31,127-
Grant Proceeds #4700						35,000-		
SALADO HOME #321								
Interest # 4661			7-					
Salado Home Grant # 4663				3,916,219-	6,565-			2,390-
CDBG FY 08/09 #322								
Interest # 4661								51-
Grant Proceeds #4700						1,500,000-		
PROG. INC-UNRES FUND # 323								
Interest #4661	752-	662-	391-	44-	70-			35
CDBG Program Income #4668	1,000-	1,300-	1,100-	1,600-	1,200-			1,480-

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
1990 CDBG FUND #324								
Interest # 4661				281-	594-		239-	
REUSE FUNDS-ECN FUND #325								
Loan Payments #4568	2,386-	1,980-	533-	913-	913-		913-	1,000-
Interest #4661	1,120-	2,378-	3,047-	2,465-	1,384-		515-	500-
CDBG Program Income #4668	1,575-	1,575-	788-		1,825-		2,330-	
REUSE FUNDS HOUSING FUND #326								
Interest #4661	2,395-	5,637-	894-	801-	1,265-		815-	500-
CDBG Program Income #4668	3,187-	57,615-	1,238-	41,949-	27,668-		52,568-	
HOUSING ACQ, RLF #327								
Interest # 4661							21-	
HOUSING REHAB. RLF #328								
Interest # 4661							21-	
NEW CONSTRUCTION RLF #329								
Interest # 4661								1-
PARK ACQUISITION/CONSTRUCTION FUND #341								
PARK ACQUISITION/CONSTRUCTION #4127	12,000-	21,513-	26,006-	62,875-	13,450-	11,200-	10,268-	11,200-
INTEREST #4661	1,500-	3,337-	5,374-	6,897-	4,647-	1,000-	1,579-	1,000-

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
SALADO WALL DEPOSIT FUND #344 -----								
Interest # 4661					2,175-		707-	500-
DRAINAGE FEES FUND #345 -----								
DRAINAGE FEES #4636	6,476-	40,332-	27,523-	32,197-	11,532-	10,000-	8,827-	10,000-
INTEREST #4661	653-	1,725-	2,709-	3,461-	2,711-	3,000-	921-	1,000-
WATER CAPITAL IMPROVEMENT FUND #346 -----								
WATER CAPITAL IMPROVEMENT #4530	25,620-	21,878-	26,260-	55,111-	25,524-	25,000-	6,027-	5,000-
INTEREST #4661	1,620-	3,126-	4,828-	4,789-	3,864-	4,000-	1,383-	1,500-
SEWER CAPITAL IMPROVEMENT FUND #347 -----								
SEWER CAPITAL IMPROVEMENT #4642	29,518-	25,884-	23,082-	47,804-	17,976-	30,000-	3,210-	2,500-
INTEREST #4661	1,202-	2,791-	5,036-	5,575-	4,373-	1,000-		
WWTP EXPANSION FUND #348 -----								
MISC INCOME, ETC... #4618	147,288-	137,744-	141,526-	292,000-	116,000-	120,000-	8,000-	8,000-
INTEREST #4661	855-	1,267-	3,973-	3,634-	2,845-	500-	1,954-	1,000-
Operating Transfers in Rev. # 4680						225,000-	225,000-	225,000-
YOST FIELD FUND #352 -----								
BASEBALL FEES #4654		150-					870-	
Interest # 4661					10-		23-	
Parks/Rec Program Donations #4672						2,000-		

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
PARK VOL. FUND #353								

Recycling Grant #4157		5,000-		5,000-				
Interest #4661	134-	245-	554-	545-	428-	500-	124-	
PARKLAND ACQUISITION FUND #355								

PARKLAND PURCHASE FEE #4605	27,000-	21,500-	16,300-	26,300-	7,800-	131,500-	1,100-	600-
Misc. Income, Etc. #4618								
Interest #4661	1,842-	4,327-	5,925-	6,082-	4,216-	5,000-	1,288-	2,000-
TRAIL DEVELOPMENT FUND #356								

Interest #4661	37-	157-	221-	205-	125-		45-	
Trail Development Fee #4705						1,000-		
CURB AND GUTTER FUND #365								

CURB AND GUTTER #4635	4,257-	1,165-						
INTEREST #4661	1,722-	487-	703-	652-	397-		2-	
CAPITAL REPLACEMENT WWTP FUND #380								

Interest #4661	2,871-	7,170-	13,154-	9,433-	5,320-	10,000-	2,438-	5,000-
Operating Transfers in Revenue #4680	40,000-	40,000-	61,800-	45,000-	50,000-	50,000-	50,000-	55,000-

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
SEWER CAPITAL REPLACEMENT FUND #381								
Interest #4661	880-	1,403-	2,195-	1,619-	1,176-	1,000-	581-	1,000-
Operating Transfers in Rev #4680	16,300-	16,300-	17,300-	17,300-	18,300-	18,300-	18,300-	18,800-
WATER CAPITAL REPLACEMENT FUND #383								
Interest #4661	1,117-	2,798-	4,047-	2,449-	3,049-	2,000-	1,538-	2,000-
Operating Transfers in Revenue #4680	25,000-	25,000-	51,500-	53,045-	100,000-	70,000-	70,000-	73,500-
JT LEVY TRUST FUND #401								
Interest #4661	88-	778-	1,098-	1,008-	608-	500-	217-	500-
RODGERS, FM&D FUND #402								
Interest #4661	882-	1,618-	2,229-	1,561-	501-	500-	176-	500-
RIDELL LIBRARY TRUST FUND #403								
Interest #4661	2,678-	7,112-	11,067-	10,787-	8,198-	1,500-	411-	1,000-

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
SEWER ENTERPRISE FUND #610								
SEWER SERVICE #4640	932,698-	1,054,360-	1,169,717-	1,257,948-	1,385,313-	1,406,390-	1,329,141-	1,448,582-
SEWER CONNECTION FEE #4641	26,449-	2,620-	8,030-	1,952-	2,620-	3,000-		3,000-
INDUSTRIAL WWTP LAND LEASE #4643	10,197-		6,427-		20,555-		7,316-	
MISCELLANEOUS #4618	840-		726-			3,600-		3,600-
INTEREST #4661	2,159-							5,000-
FUND TOTAL	972,343-	1,056,980-	1,184,900-	1,259,900-	1,408,488-	1,412,990-	1,336,457-	1,460,182-
SOLID WASTE FUND #615								
Solid Waste #4639	116,598-	325,519-	352,052-	367,628-	391,289-	300,000-	372,846-	300,000-
Interest #4661	650-	392-	2,191-	1,605-	1,064-	5,000-	536-	5,000-
AIRPORT ENTERPRISE FUND #620								
AIRPORT GRANT #4536	10,000-		20,000-	10,000-	10,000-	10,000-		10,000-
Misc, Income, Etc. # 4618	130-		407-	456-	411-		2,579-	2,579-
RENT BLACKBURN #4658	7,182-	7,182-	7,349-	7,980-	7,980-	7,980-	7,275-	8,400-
RENTS/LEASES #4660	930-	600-	1,315-	1,630-	3,210-	1,000-	3,210-	1,000-
INTEREST #4661	613-	985-						28-
AIRPORT IMPROVEMENTS #621								
Airport Land Acquisition Grant #4558	131,008-		207,776-					
FRA Grant Construction #4564					185,844-	3,320,000-	2,035,668-	1,215,000-

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
TRANSPORTATION CENTER FUND #625								
TRANS. SALES TAX #4120		7,200-				8,220-		8,220-
Lease-Commercial Park #4659						5,000-	5,000-	5,000-
RENTS/LEASES #4660	5,175-	5,250-			10,000-	13,220-		5,000-
OPERATING TRANSFERS IN REVENUE #4680								
INTEREST #4661	148-	580-	285-				21-	
FUND TOTAL	5,323-	13,030-	285-		10,000-	18,220-	18,241-	18,220-
WATER ENTERPRISE FUND #630								
MISC INCOME, ETC. #4618					3,001-			
WATER SALES #4630	1,061,576-	1,119,836-	1,084,370-	1,208,863-	1,283,521-	1,223,675-	1,094,971-	1,260,385-
WATER CONNECTION FEE #4631	7,659-	2,408-	1,742-	4,238-	1,092-	1,000-		1,000-
METER READING/TURN ON #4632	1,345-	1,141-	1,061-	1,992-	1,747-	2,000-	1,715-	2,000-
INTEREST #4661	1,105-	1,654-	1,928-	2,874-	6,886-	1,000-	3,178-	1,000-

CITY OF CORNING
OTHER FUNDS
FISCAL YEAR 2010-2011

	2004-2005 YEAR END	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
L&L DIST 1 ZN 1 #701			883-	883-	852-	1,090-	919-	1,090-
Lighting & Landscaping Assess #4649								
Interest # 4661								
L&L DIST 1 ZN 3 #703								
Lighting & Landscaping Assess #4649				4,299-	4,263-	2,900-	4,263-	2,900-
Interest # 4661								
L&L DIST 1 ZN 4 #704				56-	92-		47-	100-
Lighting & Landscaping Assess #4649								
Interest # 4661								
FUND TOTAL	1,071,685-	1,125,039-	1,089,101-	1,217,967-	1,296,247-	1,227,675-	1,099,864-	1,264,385-
GRAND TOTAL	3,381,269-	3,574,189-	4,144,692-	8,923,192-	4,900,676-	9,142,416-	5,971,366-	5,292,991-

Dept. Summaries by Fiscal Year

Department Summaries by Fiscal Year

This section of the Budget Book provides a summary by year of the actual expenditures of each City Department or operating division of a Department.

These expenditures are supported by the revenues explained in the prior sections of the Book.

These spread sheets pull the information from the actual computerized accounting records of the City.

The reader should appreciate that the four pages in this section represent computer commands taking up over sixteen feet of ledger size computer paper! The detail of this Book is possible through the combined efforts and talent of the City Staff.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011
DEPARTMENT HISTORY BY FISCAL YEAR

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2009-2010	2010-2011
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	REQUESTED
GENERAL CITY								
City Council #1100	29,770	30,109	31,290	33,339	34,822	26,516	23,979	25,400
City Clerk #1300	20,037	14,153	21,274	21,005	13,636	10,622	10,247	16,300
City Treasurer #1900	538	646	646	592	592	646	538	600
City Administration #1200	188,359	190,339	193,854	196,432	206,375	205,949	201,800	135,088
Legal Services #1400	70,389	81,848	77,454	85,338	88,889	90,366	131,523	74,800
Recreation #3300				18,403	82,006	87,642	93,425	
Building & Safety #4300	92,387	104,387	139,192	175,105	98,938	96,014	88,148	95,342
Planning Dept #4100	108,600	137,583	97,579	125,152	107,010	113,584	110,766	110,096
Economic Development #4010	176,672	38,009	50,340	144,986	148,526	21,350	22,600	21,500
Housing Element #3181	7,012				14,515	43,750	25,810	
First Time Homebuyers #4700					61	570,370	41	
Flood Planning #4006			170	4,688	38,710			
GIS Planning #4007			170	10,489	38,962			
Retail Planning #4008				45,821	860			
Housing Rehab #4020		2,370	245,900	1,615	66		2,130	
Finance Dept #1500	204,475	210,712	235,468	257,572	268,246	283,722	257,472	283,724
Solid Waste #8000	311,050	325,519	352,052	367,722	382,161	305,000	313,869	304,000
General City #1600	520,936	537,968	477,986	441,448	431,235	368,200	374,969	373,904
GENERAL CITY TOTAL	1,730,225	1,673,643	1,923,375	1,929,707	1,955,610	2,223,731	1,657,317	1,440,754

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011
DEPARTMENT HISTORY BY FISCAL YEAR

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
PUBLIC WORKS								
Public Works Admin #3800	149,912	160,522	194,556	225,531	192,272	198,849	180,761	192,206
Engineering #4200	44,954	64,580	52,492	48,088	23,555	34,500	26,619	36,566
Library #1700	11,587	16,999	23,480	20,673	18,767	16,800	13,017	16,400
Streets #3000	424,393	432,324	424,091	467,856	364,850	442,880	242,631	450,329
Street Projects #3001	198,290	166,199	194,420	919,898	239,510	329,850	92,298	465,500
Blackburn Improvements #4600					24,136	910,000	85	
Pool #6200						62,830	60,598	71,105
Street and Traffic Lights #3100	96,336	67,237	67,058	65,648	63,902	64,250	63,193	67,000
Parks Maintenance #6100	126,095	140,457	161,831	177,804	210,734	86,990	66,990	85,021
Community Events #3190	1,321	8,095	10,222	7,377	16,782	11,500	7,169	1,800
Building Maintenance #3600	60,000	60,137	34,716	38,845	54,972	22,800	26,218	23,100
Mechanical Maintenance #3700	1,311		19,184	7	3,391	11,070	1,083	9,070
Rodgers Theatre #6125	7,140	7,619	6,728	33,788	4,722	4,650	2,422	230,857
L&L 1 #3901				936	1,613	1,725	653	900
L&L 3 #3903				1,350	1,800	2,625		3,800
L&L 4 #3904					1,488	3,400	2,233	4,300

PUBLIC WORKS TOTAL 1,121,339 1,124,169 1,188,778 2,007,801 1,222,494 2,204,719 785,970 1,657,954

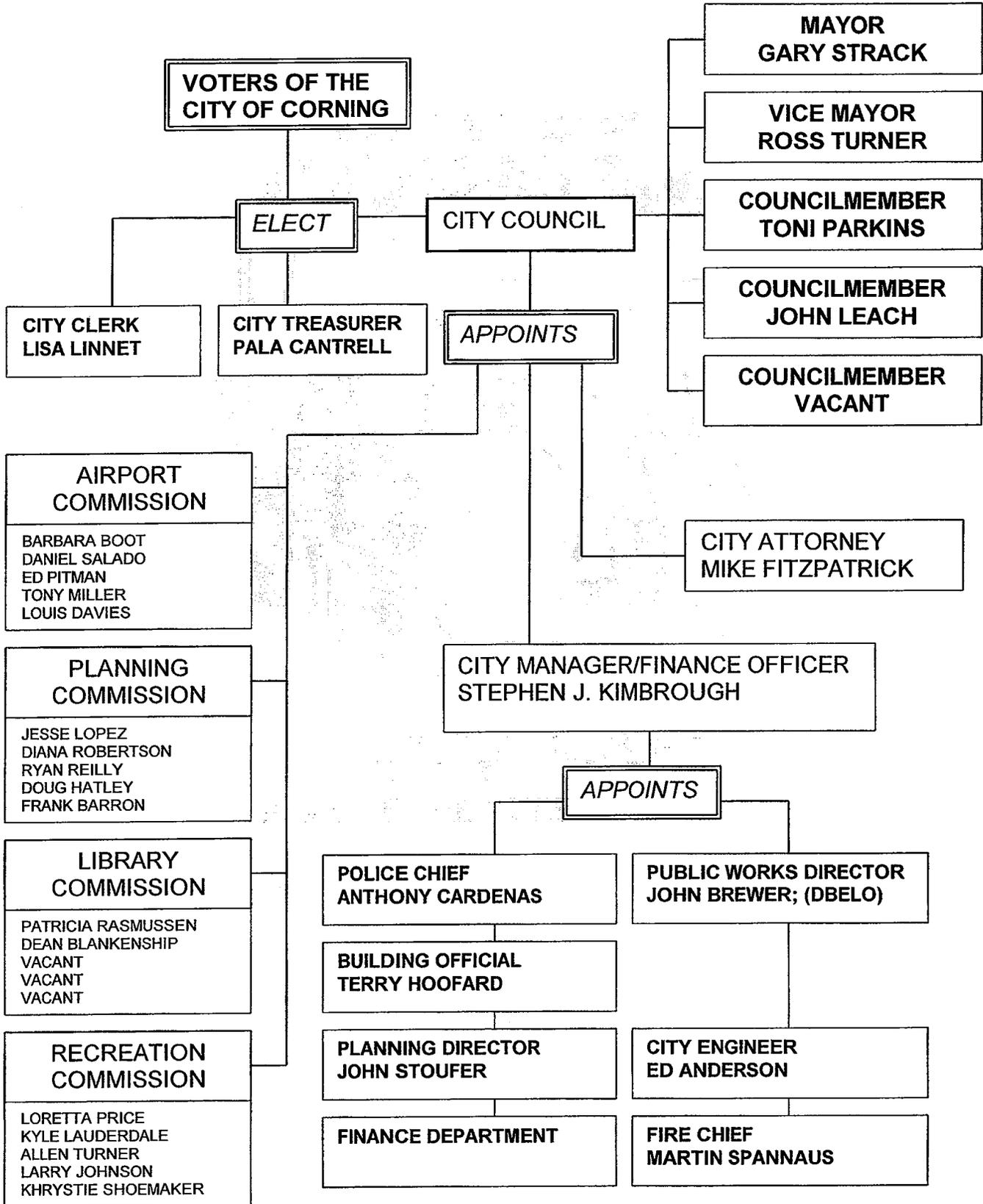
CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011
DEPARTMENT HISTORY BY FISCAL YEAR

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
ENTERPRISE FUNDS								
Corning Airport #3500	57,453	40,799	221,022	22,954	208,139	3,337,200	2,189,217	1,232,500
Transportation Center #3160	9,998	7,659	13,239	11,809	12,596	13,500	14,363	13,500
Sewer Maintenance #5000	107,745	119,132	156,224	115,761	113,711	115,538	95,319	158,792
Sewer Improvements #5250	1,891,355	288,321	311,899	293,729	343,663	470,853	443,396	470,302
WWTP #5200	575,109	560,560	559,610	656,862	576,816	665,350	647,253	682,350
Water Department #7100	392,411	447,514	436,231	431,599	421,188	447,483	401,042	474,249
Water Improvements #7420	237,686	311,341	210,971	279,047	226,656	930,000	305,768	899,200
ENTERPRISE FUNDS TOTALS	3,271,757	1,775,326	1,909,196	1,811,761	1,902,769	5,979,924	4,096,358	3,930,893
GRAND TOTALS								
	8,596,688	7,295,124	7,924,240	8,845,694	8,345,056	13,864,642	9,668,571	10,099,834

General City Services

City of Corning

Organizational Chart



CITY OF CORNING
2010- 2011 ANNUAL PROGRAM OF SERVICES
CITY COUNCIL
(1100)

ACTIVITY DESCRIPTION:

The City Council is elected by the citizens of Corning as their representatives to make the legislative and policy decisions of the City subject to the provisions of City Ordinances, Resolutions, Government Code and the Constitution of the State of California. Members of the current City Council are: **Mayor Gary Strack** and four **Council Members: Vice Mayor Ross Turner Hill, Toni Parkins and John Leach. Currently there is one vacant position on the City Council that will be filled via the November elections.** The Mayor and City Council members also serve as City representatives on various Committees/Commissions and represent the City at official functions.

The registered voters elect the Mayor every two years, and the City Council members are elected for four-year terms that overlap with the Mayor's term.

The City Council appoints the City Manager who serves at their pleasure and who implements Council Policy.

PERSONNEL SERVICES:

SALARIES: This account provides for \$300 salary per month per Council member and Mayor. Section 36516 of the Government Code of the State of California provides that Corning can legally compensate City Council Members up to \$386.25 per month.

BENEFITS: Provides for the City cost of the Federal Insurance Contribution Act better known as Social Security.

SUPPLIES:

6100 OFFICE SUPPLIES: Provides for binders, and other miscellaneous office supplies.

6150 MATERIALS / SUPPLIES: Provides for extraordinary department supplies and expenses that include special programs and presentations required of the City Council.

7000 ASSOCIATION DUES: Provides for the annual dues for League of California Cities.

7100 TRAINING / EDUCATION: Provides for City Council attendance at League Training and the Leadership Academy

7200 CONFERENCES / MEETINGS: Provides funding for Council Members to attend the League of California Cities Conference and any other necessary meetings.

7600 J. T. LEVY SCHOLARSHIP: The City was designated many years ago by the Estate of J. T Levy to oversee a Scholarship for graduating Seniors at Corning High School.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
CITY COUNCIL #1100								
5100 + SALARIES	12,150	18,277	18,000	18,000	18,000	18,000	14,913	18,000
5900 + BENEFITS	930	1,377	1,377	1,377	1,377	1,116	1,141	0
TOTAL SALARIES/BENEFITS	13,080	19,654	19,377	19,377	19,377	19,116	16,054	18,000
101 6100 1100 Office Supplies	241	144	245	84	9	100	56	100
101 6150 1100 Mat/Supplies	3,583	1,818	2,432	3,521	2,111	800	730	800
101 7000 1100 Assoc.Dues	3,728	3,684	3,938	3,953	3,953	4,000	4,003	4,000
101 7100 1100 Training/educ.	2,624	0	0	1,587	1,100	0	0	0
101 7200 1100 Conf/Meetings	6,515	4,809	5,297	4,566	8,021	2,000	1,593	2,000
101 7600 1100 Scholarship	0	0	0	250	250	500	250	500
TOTAL OTHER OPERATING EXP.	16,691	10,455	11,913	13,961	15,444	7,400	6,642	7,400
TOTAL FOR DEPT	29,771	30,109	31,290	33,338	34,821	26,516	22,696	25,400

**CITY OF CORNING
2010-2011 ANNUAL BUDGET DETAIL
CITY CLERK
(1300)**

ACTIVITY DESCRIPTION:

Elected by the voters every four years, the City Clerk works in cooperation with Administration and performs a variety of complex tasks required by City Management, the State, and the City Council. These tasks include:

- Maintaining official City records, legal documents, and conducting voter registration and elections.
- Attending meetings of the City Council, Boards and Commissions as may be required and taking and transcribing the Minutes, preparing Minutes for indexing, retention and distribution; and maintenance of the City Council's legislative history.
- Preparation of Agendas and Agenda Packets for the City Council, Council appointed Commissions, City Staff and news media.
- Preparation, posting and publishing of all legal notices of the City Council and Commissions and preparing a variety of other notices in accordance with City, State and Federal Law.
- Maintaining Resolutions, Ordinances, Contracts, and Municipal Code codifications.
- Composes and prepares correspondence advising various individuals/groups of City Council actions and is custodian of the City Seal.
- Administers oaths or affirmations and takes and certifies affidavits and depositions pertaining to City affairs.
- Acts as Filing Officer as required by the Political Reform Act of 1974 as amended, and performs all duties as required by law.

PERSONNEL SERVICES:

SALARIES: Provides for City Clerk Salary.

EMPLOYEE BENEFITS: Provides for the City cost of FICA

SUPPLIES:

6100 OFFICE SUPPLIES: Provides for the City Clerk portion of Stationary, Copy Machine Paper, Fax Machine Paper and other office supplies.

6150 MATERIALS AND SUPPLIES: Supplies other than Office Supplies and Stationary such as Minute books.

6300 PROFESSIONAL SERVICES: Codification Services for City Code. Periodically the City Clerk sends adopted Ordinances to a codification service that updates the City Code Book.

6310 ELECTIONS: Provide for preparation for the City General Election.

6500 PRINT-ADVERTISING: Provides for advertising all City Public Hearings, Meetings and Sealed Bids, publication of Ordinances and Resolutions and any other necessary notices.

7000 ASSOCIATION DUES: Provides for membership in the City Clerk's Association.

7200 CONFERENCES AND MEETINGS: This year, funds are only included to cover personal vehicle mileage and meals in support of City operations.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
CITY CLERK #1300								
5100 + SALARIES	4,256	4,212	4,211	4,200	4,200	4,200	3,597	4,200
5900 + BENEFITS	321	321	321	321	321	322	275	0
TOTAL SALARIES/BENEFITS	4,577	4,533	4,532	4,521	4,521	4,522	3,872	4,200
301 6100 1300 Office Supplies	29	174	485	203	222	200	74	200
301 6150 1300 Mat/Supplies	69	329	1,548	1,530	1,082	800	1,118	800
301 6300 1300 ProfServices	3,501	1,207	309	374	748	2,000	1,422	3,000
301 6310 1300 Elections	4,046	0	7,899	0	4,681	0	0	5,000
301 6500 1300 Print/Advert.	4,950	7,286	5,523	5,475	2,260	3,000	2,987	3,000
301 7000 1300 Assoc.Dues	80	105	80	105	105	100	80	100
301 7200 1300 Conf/Meetings	2,785	518	898	495	18	0	0	0
TOTAL OTHER OPERATING EXP.	15,460	9,619	16,742	8,182	9,116	6,100	5,681	12,100
101 9330 1300 FireProof Cabin	0	0	0	8,301	0	0	0	0
TOTAL CAPITAL EXPENDITURES	0	0	0	8,301	0	0	0	0
TOTAL FOR DEPT.	20,037	14,152	21,274	21,004	13,637	10,622	9,553	16,300

CITY OF CORNING
2010 – 2011 ANNUAL BUDGET DETAIL
CITY TREASURER
(1900)

ACTIVITY DESCRIPTION:

Elected by the voters every four years, **Mrs. Pala Cantrell, the City Treasurer**, works in cooperation with the City Manager-Finance Director, and the City Clerk. The principal duty is to oversee the investment of City funds. Because Mrs. Cantrell is also the Accounting Technician, a full-time City Merit System position, she also makes the investments and projects the need for funds to be available to meet the City's financial obligations. In her elected and full-time position, she is a key member of the Finance Team.

The duties of the elected Treasurer have been largely replaced by the City Finance Department and City Manager. The position is one of four City positions to co-sign City warrants which require two of the four signatures. Once a month the City Treasurer prepares and presents a written report of the City Investments to the City Clerk who files a copy with the City Council.

PERSONNEL SERVICES:

SALARIES: Provides for City Treasurer salary that is set at \$50 per month.

EMPLOYER BENEFITS: Provides for the City cost of FICA.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
TREASURER #1900								
5100 + SALARIES	500	600	600	550	550	600	450	600
5900 + BENEFITS	38	46	46	42	42	46	34	0
TOTAL SALARIES/BENEFITS	538	646	646	592	592	646	484	600
TOTAL FOR DEPT	538	646	646	592	592	646	484	600

CITY OF CORNING
2010 – 2011 ANNUAL BUDGET DETAIL
CITY ADMINISTRATION
(1200)

ACTIVITY DESCRIPTION:

The City Manager, serving as the "administrative head of the government of the City, under the direction and control of the City Council" is responsible to the City Council for the day-to-day management of all City affairs and the leadership of City Department Heads.

The Manager's principal assistant is the "Administrative Assistant to the City Manager". The City Manager also serves as the Finance Director. The Manager is directly responsible for continual review and analysis of all City administrative operations including budget preparation and control, organizational and procedural studies together with staffing. The City Manager's responsibilities, authority and limits on authority are clearly defined in City's MunicipalCode, Chapter 2.44.

ACCOMPLISHMENTS:

The accomplishments of the City Manager's Office are most often the participation of the Manager in the accomplishments of the City's Operating Departments. The greatest responsibility of the City Manager's Office is the support of the City Council and the Operating Departments.

There is also very little that the Manager can cite as fully the achievement of the Manager, and this is the way it should be.

PERSONAL SERVICES:

- 5100 SALARIES:** Provides for the City Manager and the City Manager's Administrative Assistant at 60% funded by the General Fund, 20% funded by Water and 20% funded by Sewer Enterprise Funds. This year the Staff will be providing the five-year review of the Development Impact Fee program which will require considerable Staff time.
- 5970 BENEFITS:** Provides for City contributions to FICA, and City paid Public Employees Retirement System, Health Insurance and Life Insurance.

SUPPLIES:

- 6100 OFFICE SUPPLIES:** Funds the Departments miscellaneous supplies such as paper, pens, etc.
- 6300 PROFESSIONAL SERVICES:** Provides funds to retain outside assistance from subject experts if needed in areas such as economic development.
- 6350 COMMUNICATIONS:** Funds the Departments share of the phone system and reimbursement for any calls made on Manager's cell phone.
- 7000 ASSOCIATION DUES:** Provides for City Manager membership in the International City Management Association and California City Managers Association and Foundation. These Organizations serve several definite purposes such as: Continued professional development; bringing best practices to the home jurisdiction, eliminating costs for reinventing the wheel; collaboration among peers; credibility/confidence that the City is managed in accordance with a strong code of ethics/professionalism; accessibility to research materials/networking.
- 7200 CONFERENCE AND MEETINGS:** Due to the recession and its effect on city revenue, funding is not available for attendance at the League of California Cities Annual Meeting nor the League's Manager's Department Meeting. This account does include funds to reimburse the City Manager in support of City business covering private vehicle actual mileage and for meeting costs.
- 7406 COMPUTER EQUIPMENT AND SOFTWARE:** **NO FUNDING WAS INCLUDED THIS YEAR.** Funding for the City Manager Software, upgrades to computer equipment or replacement if needed. Funding for software upgrades for the Administration Secretary and for computer repairs and replacement if needed.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
CITY ADMINISTRATION #1200								
5100 + SALARIES	118,748	125,119	128,837	133,544	145,395	145,966	143,314	130,438
5900 + BENEFITS	60,899	58,033	57,220	55,132	53,832	56,433	54,486	0
TOTAL SALARIES/BENEFITS	179,647	183,152	186,057	188,676	199,227	202,399	197,800	130,438
001 6100 1200 Office Supplies	727	1,212	991	673	525	1,000	842	1,000
610 6100 1200 Office Supplies	0	0	286	233	103	300	205	300
630 6100 1200 Office Supplies	0	29	286	233	139	300	191	300
001 6150 1200 Mat/Supplies	15	348	0	84	0	0	0	0
001 6300 1200 ProfServices	3,319	646	314	769	464	200	125	0
001 6350 1200 Communications	0	0	0	347	349	350	329	350
610 6350 1200 Communications	0	0	0	0	268	200	283	300
630 6350 1200 Communications	0	0	0	0	0	200	283	300
001 7000 1200 Assoc.Dues	1,295	1,487	1,301	943	950	600	552	600
001 7200 1200 Conf/Meetings	2,808	3,270	3,380	3,463	3,702	400	1,191	1,500
610 7200 1200 Conf/Meetings	0	0	500	0	0	0	0	0
630 7200 1200 Conf/Meetings	0	0	461	0	0	0	0	0
001 7406 1200 Comp/Equip/Soft	548	196	29	343	380	0	0	0
001 7500 1200 Veh Opr/Maint	0	0	0	668	0	0	0	0
401 7600 1200 Scholarship	0	0	250	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	8,712	7,188	7,798	7,756	7,148	3,550	4,001	4,650
TOTAL FOR DEPT	188,359	190,340	193,855	196,432	206,375	205,949	201,801	135,088

**CITY OF CORNING
2010 – 2011 ANNUAL PROGRAM OF SERVICE
LEGAL SERVICES
(1400)**

ACTIVITY DESCRIPTION:

The City Attorney is appointed by and serves at the pleasure of the City Council. Currently **the City Attorney is Michael Fitzpatrick**; he has served the City part-time for almost 22 years, since November 1988.

The City Attorney serves as legal counsel to the City in its day-to-day operations and serves as legal advisor to the City Council, Commissions and Departments of the City.

The City Attorney must have a strong knowledge of Municipal Law and legal issues arising from court decisions. This knowledge is essential to be aware of the need for specialized counsel, and to direct and supervise this specialized counsel in the handling of any City litigation. The City Attorney is also charged with the preparation and review of Ordinances, Resolutions, and other legislation.

The City Attorney currently is a part-time employee of the City, however beginning July 1, 2010 he will no longer be a part-time employee, but instead will work for the City under a Contract Agreement.

PROFESSIONAL SERVICES:

- 6300 LEGAL/PROFESSIONAL SERVICES:** Provides funding for any outside support of the City Attorney including billable office expenses.
- 6301 CITY ATTORNEY SERVICES:** In prior years, this account provided for the City Attorney retainer for attending Council Meetings, costs (fax, copies, phone) and for preparation of City Ordinances.
- 6304 EMPLOYEE RELATIONS SERVICES:** Provides for the Labor Relations Consultant, Mr. William May, and for special Legal Council, when necessary.
- 7200 CONFERENCES AND MEETINGS:** Funding to attend conferences is not provided this year due to the reduced income of the City.
- 8001 BOOKS AND PERIODICALS:** The City shares the cost of the reference books needed to support the City Attorney.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
LEGAL SERVICES #1400								
5100 + SALARIES	0	48,483	51,132	54,000	56,781	60,000	55,541	0
5900 + BENEFITS	0	12,918	14,347	4,122	4,352	15,366	51,066	0
TOTAL SALARIES/BENEFITS	0	61,401	65,479	58,122	61,133	75,366	106,607	0
001 6300 1400 ProfServices	676	3,224	3,790	4,191	4,237	5,000	7,552	5,000
001 6301 1400 City Attny Srvs	56,786	0	0	0	0	0	0	45,440
630 6301 1400 City Attny Srvs	0	0	0	0	0	0	0	5,680
001 6304 1400 EE Relations	11,464	14,674	4,260	18,656	20,484	8,000	9,260	5,680
001 7200 1400 Conf/Meetings	0	0	1,147	822	0	0	0	10,000
001 8001 1400 Books/Periodic.	1,463	2,549	2,779	3,547	3,035	1,000	1,768	0
510 8001 1400 Books/Periodic.	0	0	0	0	0	500	500	2,000
530 8001 1400 Books/Periodic.	0	0	0	0	0	500	500	500
TOTAL OTHER OPERATING EXP.	70,389	20,447	11,976	27,216	27,756	15,000	19,580	74,800
TOTAL FOR DEPT	70,389	81,848	77,455	85,338	88,889	90,366	126,187	74,800

CITY OF CORNING
2010 – 2011 ANNUAL BUDGET DETAIL
RECREATION DEPARTMENT
(3300)

ACTIVITY DESCRIPTION: *Currently Suspended due to economic recession*

The Recreation Department over the past two and one half years has been responsible for the development and implementation of the first real Recreation Program in the City of Corning. The Department's Mission has been to organize, supervise, coordinate and evaluate recreational activities while managing volunteers in order to assure the success of the program.

Former Recreation Supervisor Kimberly Beck met with the Recreation Commission, School Leaders and school age youth in order to formulate a program that met the objectives of the City. The Supervisor maintained effective contact with Community leaders and groups and an effective working relationship with other City employees and management. The Department strove to promote a healthy community within a closely integrated town.

ACCOMPLISHMENTS:

The Recreation Department completed it's Winter 2010 Program before the City Budget cuts due to the economic recession. The activities guides were distributed to the community and local schools including all of the surrounding elementary school districts in southern Tehama County!

Programs offered included karate, adult basketball, tennis, volleyball, baseball, flag football, lifeguard training, fitness including "Kempo Robics" and Yoga, horseshoes, adult and youth dance, photography, and a number off unique programs including Corning Rotary Youth Basketball, woodworking for young people, "Mommy N' Me" , "Storybook Friends" and "Groove N' Tunes". The department had made its mark in the Internet through www.corning.org and utilized "Facebook" and "Twitter" to communicate with volunteers and participants.

Our Corning Union High School District and Corning Union Elementary School District Board and Staff have been outstanding partners in the Recreation Program. Working together, the two School Districts and the City Recreation Department initiated and completed Facilities Use Agreements which enabled the Recreation Department's use of school facilities without charge. This action ensured lower fees for participants of the Corning Recreation Programs.

Working with Corning High School Recreation Leadership Class, the Recreation supervisor led the Students in the development of a survey which was used to collect the wishes and needs of every high school and middle school student in Corning. The Student Leaders utilized recognized survey methodology to develop a profile and priorities for programs and facilities in Corning. The next Program Objective would have been a new Recreation and Parks Element to the General Plan. The survey project received accolades from professionals who reviewed the results and methodology.

Budget Accounts included SALARIES: This account provides the wages for the Recreation Supervisor.
EMPLOYEE BENEFITS: Provides for City contributions to Sick Leave, Holiday Pay, FICA, City Paid ER PERS, EE PERS, Health Insurance, and Life Insurance. **SUPPLIES: 6150 MATERIALS & SUPPLIES:** Program advertising and promotion, office supplies and Recreation Program supplies. **6348 RECREATION REFUNDS:** Provides for fee refunds. **6349 RECREATION INSTRUCTOR:** Funds the payment to the Fee Based Instructors who work as City temporary employees on contract. **6350 COMMUNICATIONS:** Provides funding for phone and email connection. **7200 CONFERENCES & MEETINGS:** Provides funding to attend local and regional meetings and mileage when using personal vehicle. Conferences and training have been cut this year. **7500 VEHICLE OPERATION AND MAINTENANCE:** Funds maintenance and fuel for the pick-up truck assigned to the Recreation Department.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
RECREATION #3300								
5100 + SALARIES	0	0	0	10,912	43,745	48,330	41,927	0
5200 + OVERTIME	0	0	0	0	33	596	1,276	0
5900 + BENEFITS	0	0	0	5,406	24,607	25,016	23,667	0
TOTAL SALARIES/BENEFITS	0	0	0	16,318	68,385	73,942	66,870	0
001 6150 3300 Mat/Supplies	0	0	0	1,442	4,408	4,200	5,424	0
352 6347 3300 Rec Prog Sup.	0	0	0	0	0	2,800	0	0
001 6348 3300 Rec Refunds	0	0	0	40	205	0	505	0
001 6349 3300 RECREATION INST	0	0	0	0	6,691	4,300	13,257	0
001 6350 3300 Communications	0	0	0	368	1,189	1,200	993	0
001 6552 3300 Safety Items	0	0	0	0	0	0	191	0
001 7200 3300 Conf/Meetings	0	0	0	152	450	500	364	0
001 7500 3300 Veh Opr/Maint	0	0	0	84	679	700	209	0
TOTAL OTHER OPERATING EXP.	0	0	0	2,086	13,622	13,700	20,943	0
TOTAL FOR DEPT.	0	0	0	18,404	82,007	87,642	87,813	0

CITY OF CORNING
2010 - 2011 ANNUAL BUDGET DETAIL
BUILDING AND SAFETY DEPARTMENT
(4300)

ACTIVITY DESCRIPTION:

Under the management of **City Building Official Terry Hoofard**, the **Department of Building and Safety** is responsible for all building inspection services on new buildings, together with re-inspection services for building additions, modifications and alterations. This department also performs all plan-checking service and works closely with the contractors to coordinate building and code enforcement related activities. The Building Department is responsible for the enforcement of the Uniform Building Code, Uniform Plumbing Code, Uniform Mechanical Code, Uniform Fire Code, National Electric Code, in addition to abatement of dangerous buildings, enforcement of the State of California Administrative code, State of California Health and Safety Codes as well as the California Energy Commission Title 24 requirements.

The Building Department consists of one man. This individual is responsible for and performs Public Works Project and Permit Inspections and Zoning Code and Business License enforcement. The position is funded 47% from the General Fund and 53% from other funds.

The Building Department is funded in part by the General Fund, Gas Taxes and the Water and Sewer Enterprises.

PERSONNEL SERVICES:

SALARIES: This account provides the wages for the Building Official.

EMPLOYEE BENEFITS: Provides for City contributions to Sick Leave, Holiday Pay, FICA, City Paid ER PERS, EE PERS, Health Insurance, and Life Insurance.

SUPPLIES:

- 6100 OFFICE SUPPLIES:** Provides for office building permit forms and other supplies needed to operate the department.
- 6300 ENGINEERING PROFESSIONAL SERVICES:** Provides for plan checking for the Building Department.
- 6350 COMMUNICATIONS:** Provides for cell phone, computer, etc.
- 6552 SAFETY ITEMS:** Provides safety equipment (Shoes) used in the inspection field.
(Unfunded)
- 6700 EQUIPMENT MAINTENANCE:** Provides for repairs, software service and maintenance of office equipment.
- 7000 ASSOCIATION DUES:** This includes Dues International Conference of Building Officials, professional publications and subscriptions.
- 7200 CONFERENCES AND MEETINGS:** This provides for necessary education within and outside the department. This will provide Certification training for the new Building/PW Inspector for State required certifications.
- 7500 VEHICLE OPERATION/MAINTENANCE:** Provides vehicle operation and maintenance.
- 9200 SB1473:** Funds the State fee for the Development of State Building Standards.
(Unfunded)
- 9201 STRONG MOTION:** Provides a fund to collect State of California Earthquake fees.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
BUILDING & SAFETY #4300								
5100 + SALARIES								
5900 + BENEFITS								
TOTAL SALARIES/BENEFITS								
001 5100 4300 Office Supplies	980	715	616	1,637	943	600	204	600
001 6150 4300 Mat/Supplies	182	611	134	0	0	0	0	0
001 6300 4300 Prof/Services	9,431	1,620	4,650	18,240	1,370	1,000	110	1,000
001 6350 4300 Communications	0	0	0	155	749	1,000	1,083	1,200
001 6552 4300 Safety Items	99	46	75	0	0	0	52	0
001 6700 4300 Equip.Maint.	650	0	0	0	0	500	0	500
001 7000 4300 Assoc.Dues	130	130	160	150	260	200	100	200
001 7200 4300 Conf/Meetings	1,899	2,978	0	3,437	761	1,000	164	1,000
001 7500 4300 Veh Opr/Maint	576	143	2,263	1,724	640	1,000	603	1,000
114 7500 4300 Veh Opr/Maint	0	0	0	0	240	0	0	0
TOTAL OTHER OPERATING EXP.	13,947	6,243	7,900	25,343	4,963	5,300	2,316	5,500
001 9200 4300 SB1473	0	0	0	0	78	0	149	133
001 9201 4300 StrongMotion	1,026	737	2,066	720	315	250	470	250
TOTAL CAPITAL EXPENDITURES	1,026	737	2,066	720	393	250	619	383
TOTAL FOR DEPT.	92,387	104,389	139,193	175,105	98,938	96,014	81,342	95,344

CITY OF CORNING
2010 - 2011 ANNUAL BUDGET DETAIL
PLANNING DEPARTMENT
(4100)

ACTIVITY DESCRIPTION

The Planning Department is responsible for the implementation of the General Plan, Zoning, Environmental Reviews, Use and Variance Permit processing, and the processing of Parcel and Subdivision Maps. The Department must be responsive in involving citizens in the Planning process and coordinating planning of the City with other Governmental agencies. The City's Planning Consultant is often the first contact for new development and helps the development applicant through the Planning process. Land Use Planning involves collaboration between a number of City departments including Public Works, Building, Fire, Police, Engineering, the City Attorney, as well as the oversight of the Planning Commission and City Council.

ACCOMPLISHMENTS:

The City experienced an "upsurge" in residential growth and development interest which was attributable to a number of factors including low interest rates, "spill-over" growth from adjacent communities (such as Chico), relatively low land costs, and a truly positive sense of "community". Most recently that "surge" has slowed, mirroring the statewide and national housing start slowdown.

Due to the economic recession and the resulting budget reductions, City Planning Director John Stoufer generously suggested that he would be willing to retire and contract his services for Land Use Planning to the City under a Consulting Agreement.

Notable recent planning projects are: Housing Element Update, the writing and adoption of a Marijuana Cultivation Ordinance and Street Vendor Ordinance, the adoption of Business Use Permits for Lucero Olive Oil, Lodi Irrigation, and the Busy Bee Daycare Center. Also the Planning Department has authored and orchestrated the adoption of the Interim Ordinance Prohibiting Medical Marijuana Dispensaries, Collectives or Cooperatives and is actively following the pending litigation relating to this Ordinance. In addition to processing and monitoring those planning applications and projects, staff continually reviews informal "concept plans" and compiles the responses of the various city departments to those concept plans.

- 6100 OFFICE SUPPLIES:** Provides funds for permit forms and other supplies needed to operate the department.
- 6150 MATERIAL/SUPPLIES:** Provides for paper, envelopes, equipment, etc.
- 6300 PROF. SERVICES:** Provides for City Engineer and Planning Consultant services to review Parcel and Subdivision Maps and attend meetings when necessary, and for Planning Consultation in the preparation of Environmental Assessments and Development review. Costs for these services are partially offset by Fees included in Revenue Account 001-4613.
- 6301 CONSULTING SERV.:** Provides funding for the Planning Consultant Agreement.
- 6331 GIS SUPPORT:** This funds the continuing support services to improve/maintain the City's Geographic Information System. This function was previously under the auspices of the Public Works Dept.
- 6700 EQUIPMENT MAINTENANCE:** Provides for office equipment service.
- 7000 ASSOCIATION DUES, PUBLICATIONS AND SUBSCRIPTIONS:** Provides American Planning Association/American Institute of Certified Planners and other organization dues.
- 7200 CONFERENCES & MEETINGS:** Provides for the cost of meeting attendance. Staff proposes an increase in this account to fund attendance at the annual League of California Cities Planners Institute.
- 9020 PARK BOND:** Provides funding for Park Bond related expenditures such as supplies, Engineering Services, Grant Writing services, other professional services, environmental services, any necessary appraisals.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
PLANNING ADMINISTRATION #4100								
5100 + SALARIES	60,745	65,712	69,365	79,715	65,500	71,152	68,239	100,696
5900 + BENEFITS	20,112	23,258	24,937	28,765	37,607	30,832	38,583	0
TOTAL SALARIES/BENEFITS	80,857	88,970	94,302	108,480	103,107	101,984	106,822	100,696
001 6100 4100 Office Supplies	240	527	714	657	343	500	462	400
001 6150 4100 Mat/Supplies	92	170	0	18	144	100	76	200
001 6179 4100 Annexations	10,900	0	0	2,927	2,000	2,100	2,043	0
001 6300 4100 ProfServices	8,447	4,536	316	4,221	200	100	71	100
105 6300 4100 ProfServices	0	143	0	0	0	4,000	10	4,000
001 6305 4100 Environmental	7,300	0	0	0	0	0	0	0
150 6305 4100 Environmental	0	35,033	0	0	0	0	0	0
105 6331 4100 GIS Support	431	1,838	0	6,792	136	3,000	129	3,000
001 6350 4100 Communications	0	0	0	121	506	500	991	500
001 6700 4100 Equip.Maint.	0	0	0	0	0	200	0	200
001 7000 4100 Assoc.Dues	309	338	447	472	415	500	0	500
001 7100 4100 Traing/Educ.	0	0	150	47	0	100	0	0
001 7200 4100 Conf/Meetings	24	50	0	1,419	161	500	162	500
001 7367 4100 Abate Hlth/Sfty	0	0	1,649	0	0	0	0	0
105 7406 4100 Comp/Equip/Soft	0	5,979	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	27,743	48,614	3,276	16,674	3,905	11,600	3,944	9,400
TOTAL FOR DEPT.	108,600	137,584	97,578	125,154	107,012	113,584	110,766	110,096

CITY OF CORNING
2010- 2011 ANNUAL PROGRAM OF SERVICES
ECONOMIC DEVELOPMENT PROGRAM
(4010)

ACTIVITY DESCRIPTION:

Economic Development in the City of Corning includes those programs, which are intended to cause economic growth for the City of Corning and the surrounding area. As a small City, Corning cannot provide an Economic Development Manager; therefore, the responsibility rests with the City Manager, Planning Director and Public Works Director as Team Leaders of the entire city Staff when necessary and the excellent support of three local organizations with which the City interacts.

THE CORNING CHAMBER OF COMMERCE is the best known of these agencies, and it's stated purpose is to foster business growth in the City by promoting business, and by encouraging quality development and residential growth. The Chamber coordinates many community activities designed to bring visitors to Corning.

The City funds a base annual contribution of \$12,000 plus an additional \$4,000, which is available to the Chamber to match large business donations to be solicited by the Chamber.

TEHAMA ECONOMIC DEVELOPMENT CORPORATION is a private, Non-Profit Corporation responsible for the retention and recruitment of business and industry to the County. This public-private partnership has assisted the business community countywide for over 20 years. It is funded by a combination of financial commitments made by private business and local government. Its Board of Directors consists of Business and Community Leaders including the three administrative heads of the local governments.

In the past, Tehama EDC recruited and assisted prospective developers by providing site information and building requirements, and often "held the hand" of the perspective new business.

The economic recession has made it difficult for the "Partners" to maintain the continued funding; therefore it went into a reduced service mode beginning July 1, 2009, with minimal funding from Corning, Red Bluff and Tehama County governments.

The City of Corning, City of Red Bluff and County of Tehama have all provided financial support for TLDC in the past. This year, the amount of funding provided by the City of Corning is reduced to \$2,500 (half of the funding previously provided).

3CORE (formerly known as TRI-COUNTY ECONOMIC DEVELOPMENT CORPORATION)

3CORE is a private, non-profit corporation that works in the Tri-County region to partner with small businesses to meet their business goals. At 3CORE we act as a financial "go-between" for small businesses and the financial capital they need. Unlike traditional financial institutions, our team surrounds financing with mentoring and perspective to best serve our clients. Our mission is to cultivate healthy business because people matter.

Three Core Services.

Financing. Our goal is to help businesses obtain reasonable capital that will help a business grow in a healthy direction and be manageable for them to repay at an affordable cost and in a practical amount of time.

Mentoring. No one is merely an account number at 3CORE because we believe that people matter and we get to know each business. We recognize that most small business owners don't come with a fancy business pedigree, so we offer both formal and informal mentoring services that offer tools and strategies best suited to a business owner's need.

Perspective. Ultimately, what we offer is a unique vantage point. We are not an institutional lender and we are not a fellow small business owner. We have a neutral, not-for-profit business that allows us to offer counsel without undo concern for our own personal or corporate gain.

Since 1988, 3CORE has made 278 loans in the Tri-County Region totaling \$14,598,474 which has leveraged \$93,889,910 in private investment or lending, and created or retained 1,316 jobs.

Since 1995, Tri-County EDC has successfully obtained \$842,872 in grants on behalf of the City of Corning. In turn, 14 loans have been made to Corning-based businesses for \$941,893, leveraging \$4,328,727 in private investment or lending, with 43 jobs created or retained.

Each year, 3 Core is invited to apply for a planning grant through the U. S. Department of Commerce, Economic Development Administration. The Member Cities and Counties, which receive services from Tri-County provide the \$67,000 match for the grant.

The Budget includes \$3,000 from the City General Fund as Corning's match. If funding from CDBG Program Income in the "Community Development Fund" becomes available, the funding will come from it.

OBJECTIVES:

- Coordinate the efforts of the key economic development organizations toward the implementation of a **Business Recruitment Plan** developed by Buxton by identifying long-range goals and mid-range Objectives.
- Implement a **First Time Home Buyers Loan Program** through a CDBG Grant.
- Re-institute a new **Downtown Façade Restoration** program with the help of Tri-County EDC using funds they hold for community investment.
- Support the **business recruitment and retention** objectives of the City of Corning Economic Development Element of the General Plan and the Tehama Local Development Corporation through the prompt response with accurate information from City Staff.
- Working with Tehama County Planning Department, the City of Red Bluff and Tehama EDC, implement the **Regional Plan** currently prepared by Chabin Concepts of Chico.

ACCOMPLISHMENTS:

The **Digitized Mapping Project** completed in Fall 2001 has just been upgraded through two PT/A grants that provided new aerial photography and topography with one-foot contours lines. The GIS is periodically updated under contract with EnPlan of Redding.

Other past successes include:

The Buxton **Community Identity Profile** prepared by Buxton to enable the City to target new retail that matches the community buying profile.

The **Highway 99W Specific Plan** is the Master Plan for the future development of the very valuable Highway 99W commercial/industrial corridor. **(A successful CDBG Planning and Technical Assistance Grant)**

The **Master Plan for Downtown Building Facades and Streetscape** was completed in 2000, (**A successful CDBG Planning and Technical Assistance Grant**)

The **Historic Building Preservation and Restoration Plan** was completed and **Roger Klemm**, the City's preservation architect continues to work with **Hometown Revitalization** and property owners in the downtown area. (**A successful CDBG Planning and Technical Assistance Grant**)

ECONOMIC DEVELOPMENT:

Corning as a small City of 7,200 must apply for any of the CDBG funds available. Our State Legislature adds additional restrictions to the existing Federal restrictions and the City must then compete for the funding against other Cities' proposals.

We have been very successful over the years; we've previously had 3 years of grants for housing rehab that enabled elderly and low-income residents to receive loans to repair their homes. These loans included funds for contractor support and inspections.

We've had 3 successful Infrastructure "over the counter" Grants for new business street improvements. In each of these, the standard City public improvements were greater than the new business could afford; the money was loaned to them at a lower interest and the improvements constructed. In each case, the improvements benefited the Community as a whole, this is key to the City carrying the burden of constructing improvements for a private business. For example, a physical therapy center wanted to build in Corning; they chose a parcel with no improvements and which would require street improvements beyond their property lines. We were able to use their guarantee of 10 new target income jobs to leverage the grant to build the entire new office park streets and utilities. The physical therapy center carried a loan for only their fair share of the project and we were able to write off half of their obligation as "Community benefit" since the main street in front of their business served a major community benefit.

In every case, the City has avoided loaning money for furnishings or on site buildings; thus the improvements done with public dollars provide a finished street or natural gas or water line that benefits the whole community.

Our latest venture is First Time Homebuyers down payment assistance. It will look like a second trust deed when done.

BUDGET DETAIL:

- 6312** **CHAMBER OF COMMERCE:** Provides funding for the City's Chamber of Commerce.
- 6314** **TEHAMA LOCAL DEVELOPMENT CORPORATION:** Provides General Fund funding for the Tehama Local Development Corporation.
- 6318** **BUSINESS IMPROVEMENT DISTRICT:** The district is currently inactive.
- 7410** **3 CORE:** Provides the Planning Grant Match for Tri-County Economic Development Corporation funding, which is provided from "Reuse Funds" from the 1987 Housing Rehabilitation CDBG Grant.
- 7413** Provide Grant Match for two Planning Grants each year. Funding for both of these come from "Reuse Funds" from previous CDBG Grants.
- 8010** **FAÇADE LOAN AND GRANT PROGRAM:**

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
ECONOMIC DEVELOPMENT #4010								
307 6300 4010 ProfServices	43,230	0	0	0	0	0	0	0
308 6300 4010 ProfServices	26,065	0	0	0	0	0	0	0
323 6300 4010 ProfServices	900	0	0	0	0	0	0	0
325 6300 4010 ProfServices	42,775	0	0	0	0	0	0	0
326 6300 4010 ProfServices	1,658	0	0	0	0	0	0	0
001 6312 4010 CngChamberComm.	21,000	21,000	22,000	22,000	23,200	16,000	15,000	16,000
142 6312 4010 CngChamberComm.	0	0	0	34	0	0	0	0
001 6314 4010 TLDC	12,000	12,000	12,000	12,000	20,000	2,500	3,542	2,500
823 6950 4010 Uncollectibles	9,900	0	0	0	0	0	0	0
001 7408 4010 TriCo EDC	0	0	0	0	0	2,850	2,850	3,000
323 7408 4010 TriCo EDC	4,319	3,929	3,929	6,700	0	0	0	0
323 7410 4010 TriCntyPngGrnt	0	0	350	0	0	0	0	0
325 7414 4010 Grant Match	0	0	0	0	1,044	0	0	0
326 7414 4010 Grant Match	0	0	0	0	1,044	0	0	0
326 7415 4010 Housing Rehab	0	0	32	0	0	0	0	0
TOTAL OTHER OPERATING EXP	161,847	36,929	38,311	40,734	45,288	21,350	21,352	21,500
001 8008 4010 Infrastru.Reimb	0	0	0	104,252	103,238	0	0	0
325 8010 4010 Facade Program	6,075	1,080	12,028	0	0	0	0	0
323 9800 4010 Fund Transfers	8,750	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	14,825	1,080	12,028	104,252	103,238	0	0	0
TOTAL FOR DEPT.	176,672	38,009	50,339	144,986	148,526	21,350	21,352	21,500

CITY OF CORNING
2010 – 2011 ANNUAL BUDGET DETAIL
FINANCE DEPARTMENT
(1500)

ACTIVITY DESCRIPTION:

The Finance Department is responsible for maintaining the Financial Records of all the City Departments. This includes Water and Sewer Billing System, Business Licenses, Dog Licenses, Motel Taxes, Employees Payroll and all Accounts Receivable and Payables. The Department has two Accounting Technicians and one Accounting Assistant, with the City Manager serving as the Finance Director.

July of 2004 the Finance Department took over the billing for Refuse Pickup for all of Corning.

5100 SALARIES: This account provides for salaries for three full-time positions, Two Accounting Technicians and the Accounting Assistant (Cashier). The salaries for these three positions are split between three Funds: General Fund 10%, Water Fund 40% and Sewer Fund 50%.

5950 BENEFITS: Provides for City Retirement, Medical Insurance, Medicare, FICA, State Unemployment, Life Insurance and Private Disability.

SUPPLIES:

6100 OFFICE SUPPLIES: Provides for office stationery, forms and computer supplies.

6300 ACCOUNTING/AUDITING SERVICES: Includes the cost of the City's independent Auditor, and for Accounting Consultation, because the City does not have a full-time Accountant.

6350 COMMUNICATIONS: Funds the Departments share of the phone system.

6500 PRINTING: Maintain stock of City Forms, such as Business Licenses and Water/Sewer Billing Invoices.

6600 RENTS AND LEASES: Covers the lease for the Postage Machine.

6700 MAINTENANCE AGREEMENTS: Consists of Maintenance Agreements for the City's Postage Machine, Copy Machine and the Computer Consultant Service for the computers. Costs have steadily increased as the City has added more complex office equipment. The computer network requires continued maintenance and care.

7200 CONFERENCES AND MEETINGS: This year, funds are only included to cover personal vehicle mileage and meals, if any, in support of City operations.

6950 UNCOLLECTIBLES: This represents the un-collectible bad debts from Water and Sewer Bills. For example, in 1995-96, the Sewer bad debt totaled \$571 and the Water bad debt totaled \$579. In 1996-97, the bad debt has been \$478 for Sewer and \$352 for Water and 1998-99 totals \$490. This bad debt, when compared to over \$1,500,000 per year in billings, is very small.

9300 MACHINERY AND EQUIPMENT: This funds unforeseen equipment replacement. Unused funds at the end of the year remain in the General Fund.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
FINANCE DEPARTMENT #1500								
5100 + SALARIES								
5900 + BENEFITS								
TTL SALARIES/BENES								
001 6100 1500 Office Supplies	8,048	5,620	5,632	6,660	1,125	1,500	866	1,500
610 6100 1500 Office Supplies	2,696	6,340	4,717	3,811	2,890	4,000	3,268	4,000
615 6100 1500 Office Supplies	0	0	0	0	375	1,000	126	1,000
630 6100 1500 Office Supplies	2,696	5,850	4,717	3,811	2,890	4,000	3,268	4,000
001 6150 1500 Mat/Supplies	1,087	3	212	304	335	500	428	500
001 6300 1500 ProfServices	11,770	11,515	9,196	17,085	22,648	18,000	15,355	18,000
610 6300 1500 ProfServices	10,561	7,816	13,395	11,932	10,414	12,000	8,062	12,000
001 6350 1500 Communications	10,396	10,345	13,395	12,234	10,414	12,000	8,062	12,000
610 6350 1500 Communications	0	0	0	587	946	840	397	840
630 6350 1500 Communications	0	0	0	0	1,245	830	396	830
326 6500 1500 Print/Advert.	0	0	0	0	1,245	830	396	830
001 6600 1500 Rents/Leases	0	0	0	0	56	0	0	0
610 6600 1500 Rents/Leases	761	507	580	580	580	500	532	500
630 6600 1500 Rents/Leases	1,333	1,013	1,161	1,161	1,161	1,000	1,064	1,000
001 6700 1500 Equip.Maint.	1,610	1,013	1,161	1,161	1,161	1,500	1,064	1,500
610 6700 1500 Equip.Maint.	532	2,969	143	1,751	0	0	0	0
630 6700 1500 Equip.Maint.	8,058	6,528	5,280	3,599	4,291	7,000	3,805	7,000
610 6950 1500 Uncollectibles	8,731	6,453	3,684	3,612	4,466	8,000	4,287	8,000
630 6950 1500 Uncollectibles	(204)	3,656	3,397	4,163	4,418	6,000	15,891	15,000
001 7100 1500 Training/Educ.	(401)	2,650	3,431	2,890	12,811	6,000	5,565	6,000
610 7200 1500 Conf/Meetings	357	1,788	1,680	910	53	0	0	0
630 7200 1500 Conf/Meetings	128	36	360	429	0	1,500	0	500
401 7600 1500 Scholarship	500	36	360	429	0	1,500	0	500
001 7985 1500 Cash-Over Under	(75)	198	25	200	0	0	0	0
TTL OTHER OPERATING EXP	68,712	74,336	72,526	77,309	83,524	88,500	72,832	95,500
001 9300 1500 Mach/Equip.	477	0	660	1,871	318	500	200	300
610 9300 1500 Mach/Equip.	2,192	0	1,860	3,682	709	4,500	670	4,500
630 9300 1500 Mach/Equip.	586	0	0	6,964	7,141	9,000	500	9,000
TTL CAPITAL EXPENDITURES	3,255	0	2,520	12,517	8,168	14,000	1,370	13,800
TOTAL FOR DEPT.	204,475	210,713	235,468	257,574	268,246	283,722	236,402	283,724

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
SOLID WASTE (8000)**

ACTIVITY DESCRIPTION:

The City performs billing and collection services for Solid Waste Disposal. The City earns interest income received as a result of the timing of collections and the transmittal of those monies to the independent Solid Waste Disposal Company, Waste Management.

615-7450: **Payments to Waste Management:** This account represents the payment of billing receipts for Solid Waste Disposal services collected by the City.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
SOLID WASTE #8000								
615 6150 8000 Mat/Supplies	0	0	0	0	813	0	0	0
615 6300 8000 Prof/Services	659	0	0	0	0	1,000	0	0
615 7450 8000 Waste Mgmt/Pmts	310,391	325,519	352,052	367,722	381,349	299,000	313,869	299,000
TOTAL OTHER OPERATING EXP.	311,050	325,519	352,052	367,722	382,162	300,000	313,869	299,000
615 9818 8000 TRAN TO GENERAL	0	0	0	0	0	5,000	0	5,000
TOTAL CAPITAL EXPENDITURES	0	0	0	0	0	5,000	0	5,000
TOTAL FOR DEPT.	311,050	325,519	352,052	367,722	382,162	305,000	313,869	304,000

CITY OF CORNING
2010– 2011 ANNUAL PROGRAM OF SERVICES
GENERAL CITY
(1600)

ACTIVITY DESCRIPTION: Department Account - 001-1600.

General City carries the Budget Detail on those annual City expenses that are not specifically related to a single City Department, such as City Hall Utilities and Insurance. Responsibility for managing these costs rests with the City Manager's Office and Finance Department. The City Manager's Administrative Assistant manages Worker's Compensation and Liability Claims. The City's Risk Manager is the Police Administrative Analyst.

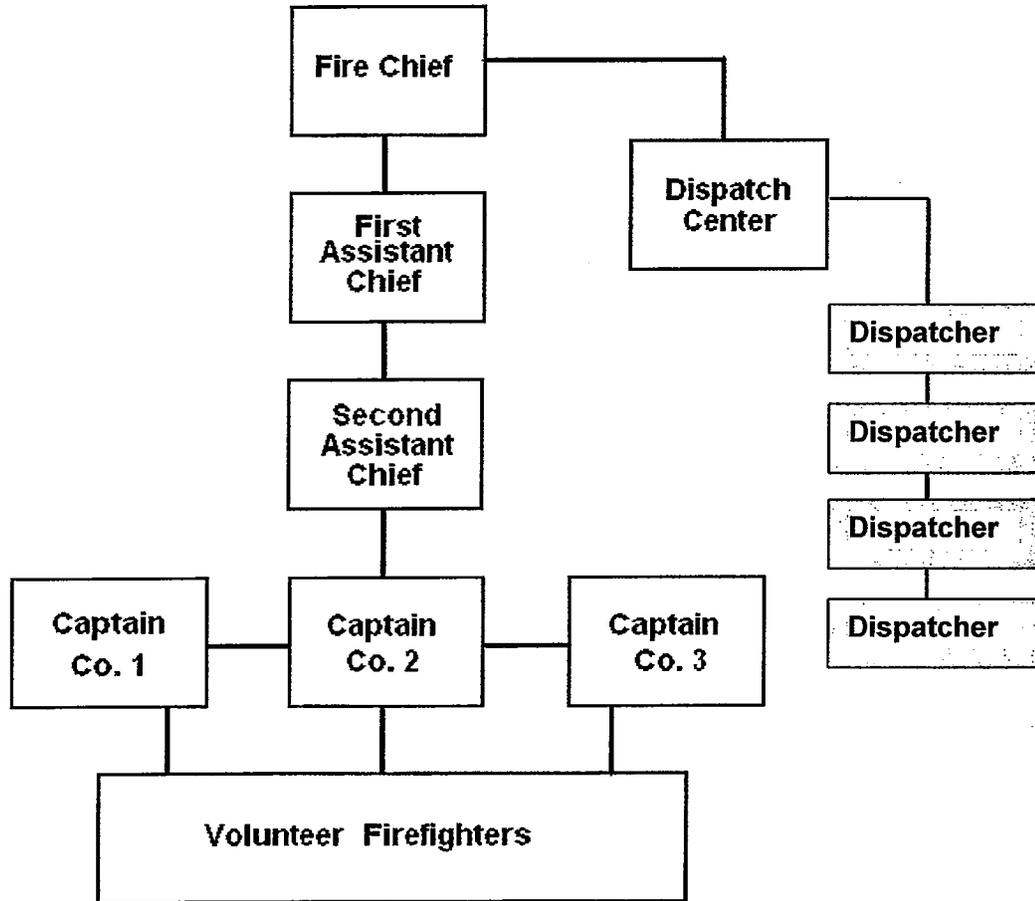
- 5940 WORKERS' COMPENSATION:** The Workers' Compensation deposits are placed in this General City Division for all operating departments. The costs are apportioned between General Fund, Water Fund and Sewer Fund. The Northern California Cities Self Insurance Fund provides insurance coverage for the City of Corning. State Law allows Cities to self-insure rather than obtaining commercial insurance. The "NCCSIF" is a legal Joint Powers Authority under State Law. The 20 member Cities of the "JPA" work together to find the best insurance coverage. Each City bears the first \$100,000 cost per Workers' Compensation claim; costs over \$100,000 are shared by the Cities' "pool" and costs over \$500,000 are insured by a larger agency.
- 6150 MATERIALS AND SUPPLIES:** Provides funding for materials and supplies not associated with a specific department.
- 6300 PROFESSIONAL SERVICES:** Provides funding for the Hinderliter De Llamas Sales Tax Analysis contract, which totals \$1,200 per year and periodic carpet cleaning of the City Hall complex.
- 6313 SENIOR CITIZENS CENTER:** The City contributes \$2,700 annually to the Corning Senior Center, Inc., which leases the City owned Senior Facility and raises its own funds for its operation and the provision of Social Services.
- 6350 COMMUNICATIONS:** Finances those expenses that cannot easily be attributed to departments including some telephone, postage, gas and electricity. City Wells and Street Lighting costs are not included here.
- 6430 NATURAL GAS:** Finances the PG&E Natural Gas bill for the City Hall complex.
- 6500 PRINTING AND ADVERTISING:** This past year's charges represents the cost of City stationery, divided against the General Fund, Water Fund and Sewer Fund.
- 6600 RENTS AND LEASES:** This account includes the City Hall Copy and Fax Machines. Costs of City Hall equipment are apportioned between General Fund, Water Fund and Sewer Fund.
- 6700 EQUIPMENT MAINTENANCE:** Finances Maintenance Agreements on the Copy and Fax Machines in City Hall.
- 6800 GENERAL INSURANCE:** Finances General Fund Insurance for all City structures for fire and other damage. This account also provides the insurance for City vehicles. Charges for Water, Sewer and Airport Equipment and facilities, are charged directly to those Enterprise Funds and will not be reflected in this General City Account.
- 6810 LIABILITY INSURANCE:** Charges here reflect the City's deposits for liability coverage through the Northern California Cities Self Insurance Fund. Costs are apportioned between the General Fund, Water Fund and Sewer Fund. The City is directly responsible for the first \$25,000 in Liability coverage costs called the "Banking Layer"; all City members of the JPA "pool" share the cost of claims over \$25,000 up to \$500,000; "Excess Insurance" coverage is then provided up to \$10,000,000 through membership of our NCCSIF in the much larger California Joint Powers Risk Management Authority "CJPRMA".

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
GENERAL CITY #1600								
5900 + BENEFITS								
TOTAL SALARIES/BENEFITS								
	168,469	141,596	137,730	123,092	135,922	111,800	111,890	115,400
	168,469	141,596	137,730	123,092	135,922	111,800	111,890	115,400
001 6100 1600 Office Supplies	696	3,721	0	6	0	0	0	0
001 6125 1600 Class Study	1,136	5,885	600	0	0	0	0	0
001 6150 1600 Mat/Supplies	0	1,747	1,497	722	160	400	357	400
001 6300 1600 Prof/Services	0	7,587	7,993	0	0	0	0	0
001 6313 1600 Senior Center	2,700	2,700	6,541	3,070	2,993	2,700	3,128	2,700
001 6350 1600 Communications	51,378	44,785	45,890	36,182	25,312	20,000	23,903	25,000
001 6410 1600 Electricity	46,361	49,978	54,324	53,572	60,123	58,000	53,234	58,000
630 6410 1600 Electricity	432	0	0	0	0	0	0	0
001 6430 1600 Natural Gas	9,614	16,887	13,990	5,798	5,799	6,500	7,771	8,000
001 6500 1600 Rents/Leases	1,992	2,556	2,473	6,630	8,032	7,000	5,758	7,000
610 6600 1600 Rents/Leases	4,333	5,112	4,945	1,808	2,191	2,500	2,029	2,500
630 6600 1600 Rents/Leases	4,333	5,112	4,945	3,617	4,381	2,000	1,748	2,000
001 6700 1600 Equip.Maint.	14,734	7,855	4,911	6,450	6,623	4,000	7,936	6,000
610 6700 1600 Equip.Maint.	10,244	8,215	9,338	6,670	6,572	8,500	8,184	8,500
630 6700 1600 Equip.Maint.	8,825	8,198	9,331	7,071	6,970	9,000	8,680	9,000
001 6800 1600 Gen. Insurance	40,621	49,231	19,620	21,162	25,535	25,600	22,177	25,600
610 6800 1600 Gen. Insurance	0	0	14,753	14,440	17,813	18,000	16,385	18,000
630 6800 1600 Gen. Insurance	0	0	14,753	14,440	17,813	18,000	16,385	18,000
001 6810 1600 Liability Ins.	77,560	88,944	60,021	59,229	52,350	38,600	39,346	15,000
610 6810 1600 Liability Ins.	38,753	43,929	30,011	31,200	26,161	19,300	19,673	22,600
630 6810 1600 Liability Ins.	38,753	43,929	30,011	31,200	26,161	19,300	19,673	23,250
001 6815 1600 UNEMPLOYMT INS	0	0	4,311	15,088	327	0	2,353	22,600
TOTAL OTHER OPERATING EXP.	352,465	396,371	340,258	318,355	295,316	256,400	258,706	258,504
TOTAL FOR DEPT	520,934	537,967	477,988	441,447	431,238	368,200	370,596	373,904

Fire Services

Corning Fire Department



**CITY OF CORNING
2010-2011 ANNUAL BUDGET DETAIL
FIRE DEPARTMENT**

INTRODUCTION

The Fire Department is staffed with five full time employees, including the Fire Chief, and four dispatchers. The department is manned 24-hours, seven days a week. The fire fighting force, all volunteers, includes the First and Second Assistant Chiefs, three Captains and 28 firefighters. The Department maintains an ISO rating of four.

ACTIVITY DESCRIPTION

The department provides fire protection to the commercial and residential areas of the city and also responds to medical aids, traffic accidents and other calls for public service. The department also responds to mutual aid fire with Tehama County in the Corning area. In 2009 the department responded to 85 Fires, 822 Medical Aids, 21 Hazardous Conditions, 69 Service Calls, 30 Good Intent calls, 24 False Alarms, and 3 Special Incidents. Also the Fire Department provided Medical Standby for Jr. Rodeo, Car Show, Junior Football and Corning High Athletic Events

ACCOMPLISHMENTS

The Corning Fire Department with Councils approval was able to use part of our Dispatch Fee's and obtain 14 Panther SCBA'S from the closing of the Gerber Fire Dept. at a huge savings and upgrade our breathing apparatus. Also we were able to qualify for two Cal-Fire grants and replace 8 sets of ageing personal protective gear (turn-outs) and 6 handheld radios that are narrowband compatible. We have also had Underwriters Laboratory inspect the Aerial Apparatus and certify that it is safe to use. All Volunteers have passed First Responder training and have taken their fit test; training is always ongoing with a priority put on medical and structural firefighting.

PROPOSED PROJECTS FOR 2010-2011

Aerial Certification

The aerial device and its components are required to be tested on an annual basis to insure ladder will not fail during operation and it's safe for climbing. This will be a yearly expense for Firefighter Safety

Yearly Payment for 2000 American LaFrance Aerial

To repay loan for Aerial/Pumper from Hi-Tech Fire Apparatus

Funding For Training & Education

There needs to be and increase in funding for training and education as costs for instructors has increased considerably. In the past a lot of our training was done in-house, but as more requirements are placed on instructors, few are willing or are unable to take the time required to become an instructor. The department needs additional training in other areas such as hazmat.

Safety Items

The cost of keeping the department's safety equipment up to standards has also increased and with the purchase of the aerial truck these cost will also increase. All of the self-contained breathing apparatus, (20 units) by law, must be tested and certified annually by a licensed firm. Additionally the ladder on the aerial/pumper must tested and certified annually by a licensed firm.

All other budget items appear to be adequately funded and should remain constant with the only exception being vehicle operations/maintenance due to the uncertain cost of fuel and ageing apparatus

PERSONAL SERVICES

- 5100 **Salaries:** This account provides funding for wages, salaries of five department employees.
- 5125 **Part-time Salaries:** Provides funding for relief dispatchers to fill in for vacations and sick leave.
- 5200 **Overtime:** Provides overtime pay for 12-hour shifts which incur more than 80 hours.
- 5300 **Vacation:** Provides for vacation pay.
- 5400 **Sick Leave:** Provides funding for sick leave.
- 5600 **Administrative Leave:** Provides for days off in lieu of overtime for department head
- 5700 **Holiday Pay:** Provides funding for holiday pay for dispatchers and department head.
- 5800 **CompTime Off:** Employee paid Deferred Comp.

EMPLOYEE BENEFITS

- 5910 **FICA:** Provides for city's share of FICA
- 5915 **Disability Insurance:** Provides for employee disability

- 5920 **ER Pers:** Provides for Employee Retirement
- 5921 **EE Pers:** Provides for Employee Retirement
- 5923 **Fire Service Award:** Provides funding for Volunteers Length of Service Award
- 5930 **Health Insurance:** Provides for Employee Health Insurance
- 5950 **Life Insurance:** Provides Life Insurance policy for employees
- 5060 **Uniform Allowance:** Provides funding for dispatcher's and chief's uniforms, including pants, shirts, badge and brass.

SUPPLIES

- 6100 **Office Supplies:** Provides funding for computer paper, pens, pads, office machines, etc.
- 6150 **Materials/Supplies:** Provides funding for materials and supplies for cleaning, ground maintenance, office equipment purchase and repair.

FEES

- 6240 **Firemens Fee:** Provides funding paid to volunteer firemen for alarms and training hours.

TOOLS

- 6250 **Small Tools:** Provides for purchase, maintenance, and repair of small fire fighting hand tools.
- 6260 **Uniform/Clothing:** Provides for uniform and clothing care.

SERVICES

- 6300 **Professional Services:** Provides for services provided by First and Second Chief who oversee the department in the absence of the Chief.
- 6350 **Communications:** Provides for phone and radio services
- 6410 **Electricity:** Provides funding for electrical service to Fire Hall Complex
- 6430 **Natural Gas:** Provides for heat and cooking for Fire Hall

SAFETY

- 6550 **Health Department Services:** Provides for state mandated hepatitis shots.

6551 **Employee Physicals:** Provides for physical examinations and drug testing for new volunteers and paid staff.

6552 **Safety Items:** Provides funding for miscellaneous safety items including gloves, boots, helmets, protective splash clothing, first aids kits, etc. and certification of SCBA units and aerial truck.

MAINTENANCE

6700 **Equipment Maintenance:** Provides funding for repairs of non-emergency tools and equipment.

6750 **Building Maintenance:** Provides for upkeep on fire department buildings.

TRAINING

7100 **Training/Education:** Provides funding for training aids, books material and instructor services.

7200 **Conferences and Meeting:** Provides for cost of attending classes and seminars dealing with fire codes, sprinkler systems, hazardous materials, safety and management.

ABATEMENT

7405 **Weed Abatement/Code Enforcement:** Provides for the cost of abatement letters advertising and code enforcement officer activities.

EQUIPMENT

7406 **Computer Hardware and Software:** Provides funding for computer repair and maintenance and software updates for department's fire service programs.

7500 **Vehicle Operations/Maintenance:** Provides funding for operation and maintenance of all department vehicles.

CAPITAL REPLACEMENT

071-9301-2301 **Machinery and Equipment:** Provides funding for purchase of new emergency and non-emergency equipment including fire hose, ladders, power entry tools and other support equipment.
Firefighting Safety Gear: Includes Turnouts, Wildland Fire Clothing, And Personal Safety Alarms.

Equipment Replacement: Provides funding for equipment or add-on to fire fighting apparatus due to wear or upgrading including a LDH intake valve for Engine 14. This also includes \$1500 for Annual Certification of Aerial Truck.

Breathing Apparatus: Funding to replace and increase inventory of self-contained breathing apparatus. This includes spare air bottles which are required to be replaced every 15 years and tested every five years.

Pagers: Funding to purchase pagers for new members and replace older pagers on an as needed basis

New Apparatus: Provides funding to replace aging fire engines, trucks, rescue vehicles and aerial devices.

Building Maintenance: Funding to replace concrete apron in front of old portion of Fire Hall and Painting of Exterior of Fire Hall. Also includes remodel of upstairs bathroom.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
FIRE DEPARTMENT #2300								
5100 + SALARIES	192,332	212,743	222,664	298,444	238,196	258,586	245,679	388,549
5200 + OVERTIME	25,155	30,327	32,175	25,449	19,716	20,000	23,611	20,000
5900 + BENEFITS	115,195	170,396	151,275	158,740	162,663	156,889	153,288	5,000
TOTAL SALARIES/BENEFITS	332,682	413,466	406,114	482,633	420,595	435,475	422,578	413,549
001 6100 2300 Office Supplies	456	324	394	593	655	450	109	450
001 6150 2300 Mat/Supplies	4,716	1,849	1,403	2,907	3,746	3,000	2,560	2,000
001 6240 2300 Annual Fire/Fee	9,000	9,000	9,000	9,000	9,500	9,500	9,500	9,500
001 6250 2300 Small Tools	344	1,195	427	385	664	808	638	0
001 6260 2300 Uniform/Cloth.	0	0	0	0	279	0	0	0
001 6300 2300 Prof Services	1,978	1,913	1,913	2,787	5,470	2,209	2,126	2,000
001 6350 2300 Communications	2,300	2,717	3,471	17,939	6,949	4,000	2,765	3,000
001 6410 2300 Electricity	0	0	0	17,013	16,682	15,000	11,946	15,000
001 6430 2300 Natural Gas	242	0	0	7,286	5,069	3,000	2,595	3,000
001 6550 2300 Health Dept Srv.	0	0	0	0	30	400	0	100
001 6551 2300 Emp Physicals	65	65	0	202	290	300	212	300
001 6552 2300 Safety Items	3,167	3,097	2,495	3,701	2,411	3,500	4,061	3,000
001 6700 2300 Equip Maint.	2,586	3,148	4,344	2,090	4,943	2,000	1,130	2,000
001 6750 2300 Bldg Maint.	2,874	2,589	4,364	936	1,335	3,000	2,337	3,000
001 7100 2300 Training/Educ.	703	2,607	2,898	5,510	5,527	2,500	1,357	2,500
001 7200 2300 Conf/Meetings	203	0	0	113	146	400	46	400
001 7405 2300 Weed Abatement	0	0	2,511	1,606	39	1,500	93	1,500
001 7406 2300 Comp/Equip/Soft	813	778	756	2,534	905	1,000	1,739	1,000
001 7500 2300 Veh Opr/Maint	8,091	9,498	6,535	9,033	11,918	10,500	10,461	10,500
TOTAL OTHER OPERATING EXP.	37,538	38,770	40,511	84,235	76,559	63,050	53,675	59,250
076 9301 2300 Equip Replacemnt	0	0	0	0	0	0	4,709	0
TOTAL CAPITAL EXPENDITURES	0	0	0	0	0	0	4,709	0
TOTAL FOR DEPT.	370,220	452,236	446,625	566,868	497,154	498,525	480,962	472,799

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
5,643	4,044	13,954	21,846	31,600	24,433	22,762	0	
1,233	0	0	0	0	0	0	0	
20,021	94,682	47,308	47,308	47,308	47,375	0	47,375	
29,030	0	0	0	0	0	0	0	
2,220	0	0	0	0	0	0	0	
2,470	0	0	0	0	0	0	0	
9,882	0	0	0	0	0	0	0	
70,499	98,726	61,262	69,154	78,908	71,808	22,762	47,375	
70,499	98,726	61,262	69,154	78,908	71,808	22,762	47,375	

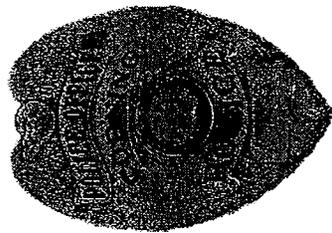
Fire Capital Replacement #2301

- 076 9301 2301 EquipReplacemnt
- 076 9313 2301 Turnout Cap Rep
- 076 9315 2301 Fire Engine#114
- 001 9320 2301 Reroof Hall
- 001 9322 2301 Replace Carpet
- 001 9323 2301 Gen Trans Swtch
- 076 9325 2301 SCBA AIR BOTTLE

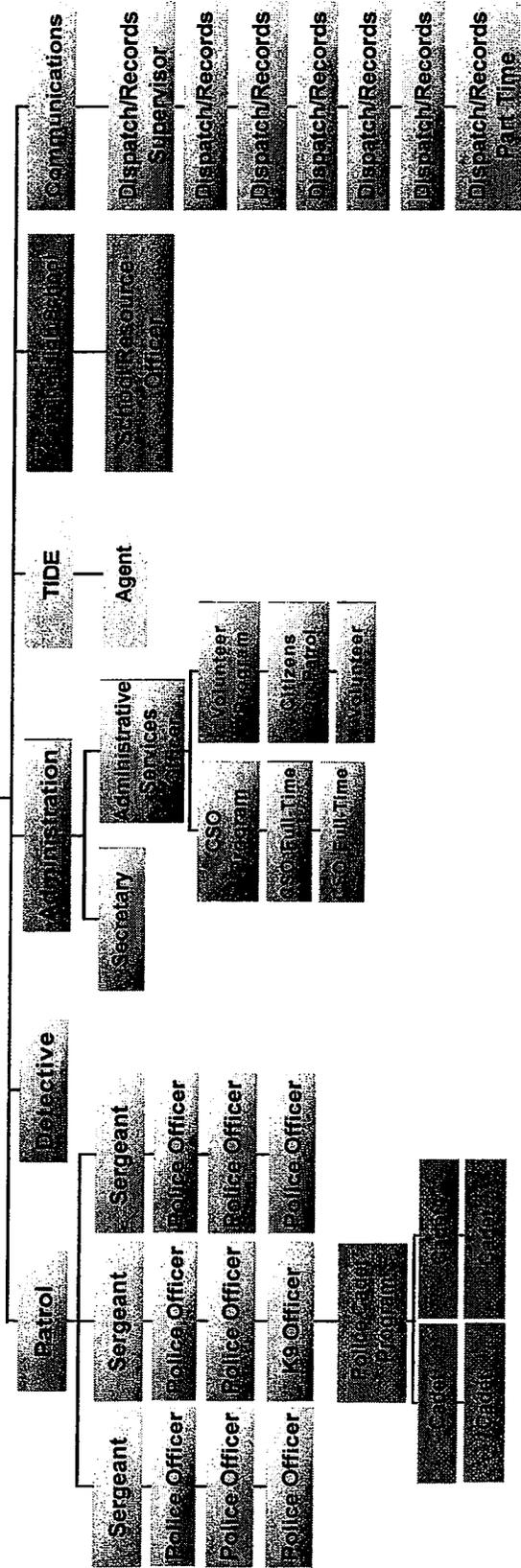
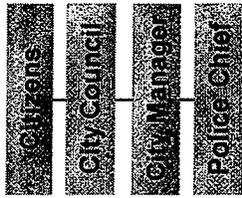
TTL CAP EXPEND

TOTAL FOR DEPT.

Police Services



Corning Police Department



**CITY OF CORNING
2010/2011 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT - PATROL DIVISION
(#2114)**

ACTIVITY DESCRIPTION

The Patrol Division is responsible for a variety of programs designed to maintain law and order, protect life and property, control traffic, prevent crime and apprehend law violators. The current authorized level of service is:

- (1) Police Chief
- (3) Police Sergeants
- (8) Patrol Officers
- (1) Detective
- (1) Drug Task Force Officer
- (1) Corning Union High School Officer
- (1) Administrative Analyst
- (1) Administrative Secretary

2009/2010 ACCOMPLISHMENTS:

The Department continued its combined approach of education, intervention, and enforcement to deter crime and address crime-related community issues.

The Corning Police Department continued the School Resource Officer Program in conjunction with the Corning Union High School District. The Police Department currently receives \$75,000 per year from a Federal school grant for the services provided by the School Resource Officer. When school is not in session, the officer is assigned to patrol.

In conjunction with allied law enforcement agencies, the Police Department continues its participation in countywide gang enforcement. Several specialized enforcement activities have been performed in Corning and throughout the county. Currently the Department has assigned one officer to focus on gang issues in Corning when not on patrol. The Department currently has one officer assigned to the county-wide Special Weapons and Tactical Team (SWAT).

The Police Department is an active participant in the Tehama Interagency Drug Enforcement (TIDE) Task Force and has one (1) officer assigned full-time. TIDE also participates in gang enforcement activities.

The Police Department continued its Police Volunteer Cadet Program, currently with four (4) cadets. In addition to learning basic police skills and doing ride-alongs with patrol officers, the cadets have worked in the Communication Center and have also donated several hours to various City special events.

The Citizens on Patrol Program (COPS) remains active in the community by assisting the Department with additional random patrol, conducting house watches and business security checks, and providing additional personnel for community events and other functions as needed.

2010/2011 GOALS:

Continue the Department's Community-Oriented Policing strategy by:

1. Address crime-related issues specific to our community by expanding and/or implementing programs that would encourage community participation in solving crime-related problems.
2. Continue to provide mandated training to personnel in the most cost-effective manner that best meets the needs of the Department and the community.
3. Continue expanding the Department's Volunteer Programs and outreach to the community.

PERSONNEL SERVICES:

SALARIES: This account includes salaries for personnel.

EMPLOYEE BENEFITS:

Provides for City contributions to vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance, life insurance and uniform allowances. ***Note: Funding of personnel costs is partially augmented with funds from a Cal Cops Grant which fully funds the regular salary of the Detective, a Criminal Justice Planning Grant partially funds the Drug Task Force Agent, an Office of Traffic Safety Grant funds overtime for DUI enforcement, and a State of California Sexual Assault Felony Enforcement grant funds overtime for sexual assault investigations.***

SUPPLIES:

- 6150 **MATERIAL/SUPPLIES:** Photographic material, evidence collection supplies and equipment, medical aid supplies, chemical testing materials, and other miscellaneous items not included in other line item accounts.
- 6250 **SMALL TOOLS:** This fund is used to replace broken non-accountable equipment or materials.
- 6260 **UNIFORM/CLOTHING:** For new officer and COP volunteer uniforms and replacement of existing officer uniforms, uniform equipment and clothing which become damaged or destroyed during the course of duties.
- 6300 **PROFESSIONAL SERVICES:** Provides for medical examinations (including employee physicals), lab analysis including blood alcohol analysis for individuals driving under the influence of drugs or alcohol, psychological evaluations, vaccinations, and other professional services.
- 6303 **PARKING CITATIONS TO COUNTY:** Covers fees payable to the County for parking citations issued by the City.

- 6311 **CADET PROGRAM:** Provides for uniforms, supplies and training expenses for maintenance of the Cadet Program.
- 6316 **SCHOOL PROGRAMS:** Provides for the maintenance of various school and youth programs.
- 6552 **SAFETY ITEMS:** To purchase safety items directly connected to officer safety, such as ammunition, protective training equipment, body armor, and replacement of damaged safety equipment.
- 7000 **ASSOCIATION DUES:** Membership fees to professional organizations.
- 7100 **TRAINING & EDUCATION:** Provides for necessary education to maintain California Peace Officer Standards and Training (POST) certification of all officers within the Department. A portion of all POST-certified training is reimbursed by POST.
- 7400 **SPECIAL PROJECTS:** Expenses related to covert operations and surveillance.
- 7403 **SECRET WITNESS:** Provides for the countywide Secret Witness Program, which is charged on a per capita basis.
- 7500 **VEHICLE OPERATION & MAINTENANCE:** Provides for periodic maintenance, repairs, safety inspections and fuel for all Department vehicles, excluding Animal Control.
- 9302 **CANINE PROGRAM:** Provides for training, certification, veterinary care, food and maintenance of Department's K-9 unit.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
POLICE DEPARTMENT #2114								
5100 + SALARIES	817,478	844,915	931,642	989,642	1,059,465	1,148,477	1,060,856	1,758,489
5200 + OVERTIME	70,276	80,801	52,922	46,014	43,415	40,000	69,702	40,000
5900 + BENEFITS	508,602	574,354	673,683	666,961	740,068	778,722	778,358	0
TOTAL SALARIES/BENEFITS	1,396,356	1,500,070	1,658,247	1,702,617	1,842,948	1,967,199	1,908,916	1,798,489
001 6150 2114 Mat/Supplies	5,056	5,433	5,164	6,562	5,917	5,000	3,972	5,000
001 6250 2114 Small Tools	1,710	425	784	623	79	800	343	800
001 6260 2114 Uniform/Cloth.	1,681	2,275	3,259	6,962	1,738	2,000	1,110	2,000
001 6300 2114 ProfServices	11,497	14,349	16,374	16,756	14,551	12,000	8,992	9,600
001 6303 2114 PkngCiteToCnty	482	241	702	488	143	150	95	150
001 6309 2114 Booking Fees/PD	9,237	17,295	17,208	0	0	0	0	0
001 6311 2114 Cadet Program	2,849	3,156	2,955	3,398	656	500	320	500
001 6316 2114 Pol/School Prog	982	331	12	455	488	500	295	500
001 6552 2114 Safety Items	13,847	13,161	14,192	14,957	18,394	11,000	8,081	8,000
001 7000 2114 Assoc.Dues	660	525	640	470	515	700	540	700
001 7100 2114 Traing/Educ.	8,263	11,938	13,378	38,025	10,967	10,000	8,230	10,000
001 7400 2114 SpecialProj.	17	160	0	229	0	0	0	0
001 7403 2114 Secret Witness	1,020	1,020	1,020	1,020	1,020	1,020	1,020	1,020
001 7500 2114 Veh Opr/Maint	54,382	55,396	58,558	58,141	51,591	50,000	49,129	50,000
TOTAL OTHER OPERATING EXP.	111,683	125,705	134,246	148,086	106,059	93,670	82,127	88,270
001 9302 2114 K9-Program	10,995	6,453	2,259	7,208	5,164	5,000	4,454	5,000
TOTAL CAPITAL EXPENDITURES	10,995	6,453	2,259	7,208	5,164	5,000	4,454	5,000
TOTAL FOR DEPT.	1,519,034	1,632,228	1,794,752	1,857,911	1,954,171	2,065,869	1,995,497	1,891,759

**CITY OF CORNING
2010/2011 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – ANIMAL CONTROL/COMMUNITY SERVICE
(#2200)**

ACTIVITY DESCRIPTION

The Animal Control/Community Service Division is responsible for the enforcement of municipal ordinances and State humane laws governing the keeping of animals in the City, including the collection and transporting of animals to the City animal shelter. Besides ensuring the proper disposition of problems with domestic and wild animals, the Division is also responsible for the maintenance of the City animal shelter.

Community Service Officers operate the Animal Control Program and animal control is the primary focus of their duties, but not their only duty. In addition to being responsible for animal control, Community Service Officers perform parking enforcement, maintain the evidence and property rooms, handle vehicle abatement, private property abatement, help coordinate Police Activities League programs in the City and assist police officers by performing many various non-sworn duties, i.e., prisoner transport, fingerprinting, etc. Effective July 1, 2010, the water meter reading and associated duties for the City will be the responsibility of the Community Service Officers.

The Department is authorized two full-time and two part-time Community Service Officers. Currently, the Department has two full-time Community Service Officers.

2009/2010 ACCOMPLISHMENTS

The Department continues to make a positive impact on the vehicle abatement issues and private property/nuisance abatement issues.

The Community Service Officers have reduced the backlog of property held as evidence to ensure that the Department is within all acceptable guidelines and mandates.

2010/2011 GOALS:

Continue promoting the professional image of the Division by completing the following:

1. Continue to promote positive community-outreach programs.
2. To ensure a seamless transition of the water meter reading duties from Public Works to the Police Department.

PERSONNEL SERVICES:

SALARIES: This account includes salaries for the Department's full-time and part-time Community Service Officers.

EMPLOYEE BENEFITS: This account provides for City contribution to Worker's Compensation and FICA for the part-time Community Service Officers, and a full benefit package for the full-time Community Service Officer.

SUPPLIES:

6150 MATERIALS/SUPPLIES: Provides for the purchase of dog food, veterinary supplies, and other supplies pertinent to animal control.

6300 PROFESSIONAL SERVICES: Provides for veterinary clinic expenses and other professional services in connection with animal control.

6306 VEHICLE ABATEMENT: Provides for the costs associated with abating vehicles.

6324 NUISANCE ABATEMENT: Provides for the costs associated with the clean-up of private properties requiring abatement.

6430 NATURAL GAS: Provides funds for propane used at the Animal Shelter.

6750 BUILDING MAINTENANCE: Provides funds for maintenance of the Animal Shelter building and grounds and funds to begin developing a master plan to upgrade the facilities and grounds.

7100 TRAINING & EDUCATION: Provides funds for necessary education of the employees responsible for animal control and code enforcement services.

7500 VEHICLE OPERATION & MAINTENANCE: Provides for maintenance, repair and fuel for the Animal Control vehicle.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
ACO/CSO #2200								
5100 + SALARIES	43,496	36,716	64,023	57,146	66,298	95,185	58,670	114,487
5200 + OVERTIME	1,660	266	423	393	162	200	420	200
5900 + BENEFITS	15,448	14,164	28,791	37,316	41,107	45,683	38,567	0
TOTAL SALARIES/BENEFITS	60,604	51,146	93,237	94,855	107,567	141,068	97,657	114,687
001 6150 2200 Mat/Supplies	2,086	2,662	1,665	2,812	2,649	3,000	3,059	3,000
001 6300 2200 ProfServices	5,163	5,918	7,916	6,984	5,893	6,000	5,339	6,000
072 6300 2200 ProfServices	0	0	0	0	6,432	5,500	4,475	5,500
001 6306 2200 Vehicle Abate	0	0	100	0	0	0	0	0
170 6306 2200 Vehicle Abate	0	0	0	0	0	7,000	0	7,000
001 6324 2200 Nuisance Abate	0	0	0	0	2,151	0	0	0
001 6430 2200 Natural Gas	674	1,119	475	1,170	1,058	800	398	600
001 6750 2200 Bldg.Maint.	491	377	0	717	0	0	0	0
001 7100 2200 Traing/Educ.	825	105	910	1,219	1,388	200	129	500
001 7500 2200 Veh Opr/Maint	4,768	2,789	4,888	6,919	5,439	6,200	2,718	5,400
TOTAL OTHER OPERATING EXP.	14,007	12,970	15,954	19,821	25,001	28,700	16,118	28,000
TOTAL FOR DEPT	74,611	64,116	109,191	114,676	132,568	169,768	113,775	142,687

**CITY OF CORNING
2010/2011 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – DISPATCH DIVISION
(#2119)**

ACTIVITY DESCRIPTION

The Dispatch Division is responsible for the initial response and prioritization of the community's request for police services, the dispatching of officers to calls for service, and providing information during emergency and non-emergency incidents. The division is responsible for the data input and dissemination of all Department records to other agencies and the public. The current authorized level of service is:

- (1) Communications Supervisor
- (5) Dispatcher/Clerks
- (2) Part-time Dispatcher/Clerks

2009/2010 ACCOMPLISHMENTS:

The Department hired one new dispatcher/clerk and is currently fully staffed.

2010/2011 GOALS:

1. Provide the required POST training for new dispatchers and provide additional POST-approved training for all dispatcher/clerks.

PERSONNEL SERVICES:

SALARIES: This account includes salaries for the Dispatch/Records Supervisor and all full-time and part-time Dispatcher/Clerks.

EMPLOYEE BENEFITS: Provides for City contributions to vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance, life insurance and uniform allowances.

SUPPLIES:

6100 OFFICE SUPPLIES: This fund includes office, duplication and computer supplies.

6300 PROFESSIONAL SERVICES: Provides for employee physicals, lab analysis, psychological evaluations, vaccinations and other professional services.

6350 COMMUNICATIONS: Covers computer transmission line fees, pagers, cellular telephones, office equipment leases, telephone related expenses, licensing fees and maintenance expenses in connection with the countywide mobile data computer system and Internet system.

6351 CLETS USER FEES: State fees charged for California Law Enforcement Telecommunications System (CLETS) use and back-up system.

- 6500 PRINTING/ADVERTISING:** Provides for printing of all Department forms, business cards, letterhead stationery, business cards, identification cards and personnel employment advertising.
- 6700 EQUIPMENT MAINTENANCE:** Provides for the ongoing maintenance of Department computers, CLETS, voice logger (including recording tapes), radios and all applicable service and maintenance contracts.
- 7100 TRAINING/EDUCATION:** This provides for necessary POST-certified or Department of Justice training.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
POLICE DISPATCH #2119								
5100 + SALARIES	209,447	207,498	238,481	199,708	238,345	290,937	228,528	410,028
5200 + OVERTIME	6,455	6,758	12,089	6,680	9,082	10,000	7,174	10,000
5900 + BENEFITS	103,678	99,347	119,173	107,463	133,119	140,865	128,865	0
TOTAL SALARIES/BENEFITS	319,580	313,603	369,743	313,851	380,546	441,802	364,567	420,028
001 6100 2119 Office Supplies								
001 6300 2119 ProfServices	9,339	9,484	7,532	9,827	9,186	9,000	6,989	9,000
001 6350 2119 Communications	613	1,665	1,229	1,604	654	1,200	919	1,200
001 6351 2119 CletsUserFees	12,011	13,543	12,139	31,071	28,098	23,000	21,258	25,000
001 6500 2119 Print/Advert.	3,315	3,485	3,485	3,485	3,485	3,500	3,480	3,500
001 6700 2119 Equip.Maint.	3,843	3,405	3,255	2,718	2,388	2,500	1,683	2,500
001 7100 2119 Traing/Educ.	15,006	14,765	17,008	18,908	18,657	21,000	10,422	21,000
301 7200 2119 Conf/Meetings	3,051	2,877	3,757	1,102	5,343	4,000	2,117	4,000
	26	0	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	47,204	49,224	48,405	68,715	67,811	64,200	46,869	66,200
TOTAL FOR DEPT.	366,784	362,827	418,148	382,566	448,357	506,002	411,435	486,228

**CITY OF CORNING
2010/2011 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – CAPITAL REPLACEMENT
(#2116)**

ACTIVITY DESCRIPTION

The Capital Replacement account contains the Department's Capital replacement projects, including rollover funds from previous years. Due to current budget constraints and the economic forecasts, there is no funding allotted for any capital replacement projects.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
POLICE CAPITAL REPLACEMENT #2116								
186 6150 2116 Mat/Supplies	0	0	0	0	4,421	0	2,296	0
182 7020 2116 Base Radio	1,285	0	0	0	0	0	0	0
176 7021 2116 Mobile Terminal	0	3,880	0	0	0	0	0	0
182 7021 2116 Mobile Terminal	0	15,036	0	0	0	0	0	0
184 7021 2116 Mobile Terminal	0	13,764	577	2,055	0	0	0	0
188 7100 2116 Training/Educ.	0	0	0	0	972	0	125	0
071 7406 2116 Comp/Equip/Soft	4,774	0	0	0	0	0	0	0
174 7406 2116 Comp/Equip/Soft	(2,239)	0	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP	3,820	32,680	577	2,055	5,393	0	2,421	0
071 9148 2116 911 Upgrade								
001 9152 2116 Radio Reptx Sys	0	9,644	0	0	7,375	0	0	0
071 9160 2116 Computer	851	0	0	0	0	0	0	0
071 9162 2116 HANDHELD RADIOS	0	0	5,198	2,245	2,453	0	0	0
071 9163 2116 CHILD SEAT SAFE	0	0	0	22,741	0	0	0	0
188 9211 2116 SAFE GRANT	0	0	0	2,114	386	0	0	0
071 9301 2116 EquipReplacement	989	20,090	3,042	5,036	3,883	7,500	0	0
071 9500 2116 Vehicle/Replace	54,015	35,122	9,344	7,254	1,605	0	0	0
071 9506 2116 Asbestos Abate	0	0	0	34,129	106,292	76,000	0	0
TOTAL CAPITAL EXPENDITURES	55,855	64,856	17,584	73,519	121,994	119,500	0	0
TOTAL FOR DEPT.	59,675	97,536	18,161	75,574	127,387	119,500	2,421	0

CITY OF CORNING
2010/2011 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – PAL PROGRAMS
(#2201)

ACTIVITY DESCRIPTION

The Tehama County Police Activities League (PAL) includes participation from all law enforcement agencies in Tehama County and provides recreational opportunities free to youth eight to eighteen years of age. These agencies believe that alternative activities and positive role models are protective factors that deter youth involvement in criminal and anti-social behavior. The Corning Police Department, in conjunction with the Tehama County Police Activities League (PAL), currently operates the Junior Giants Baseball Program.

The Corning Youth Boxing Program was a year-round program that has been in existence since February 1, 2001, and has been operated through a combination of City of Corning and Tehama County Probation funding. This past year, due to budget shortfalls, the Probation Department and the City were unable to provide funding for this program, which meant PAL was unable to retain the services of the boxing coach and the lease of the PAL Boxing facility. However, the City received approval to locate the Boxing Program in the Transportation Center and plans are underway to establish the Boxing Program at this location.

2010/2011 GOALS:

After eight (8) years of providing services, the PAL Youth Boxing Coach resigned to pursue other interests. However, we are fortunate to have a parent who, for the past year, has been working with the boxing coach and has received a coaching license himself in order to coach PAL participants. He is willing to volunteer his services to continue the program.

SUPPLIES:

6150 **MATERIAL/SUPPLIES:** Provides for materials and supplies needed in conjunction with the PAL Corning Youth Boxing Program.

6600 **RENTS/LEASES:** Provides for the annual building lease and utilities.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED

PAL PROGRAM #2201								

001 6150 2201 Mat/Supplies	359	593	2,027	1,706	1,891	100	7	100
001 6500 2201 Print/Advert.	135	0	0	0	0	0	0	0
001 6600 2201 Rents/Leases	0	0	0	0	0	5,000	5,000	5,000
001 7022 2201 BOXING/PAL	12,055	12,058	12,055	12,055	13,200	0	0	0
TOTAL OTHER OPERATING EXP.	12,549	12,651	14,082	13,761	15,091	5,100	5,007	5,100

TOTAL FOR DEPT	12,549	12,651	14,082	13,761	15,091	5,100	5,007	5,100
=====								

**CITY OF CORNING
2010/2011 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – OFFICE OF TRAFFIC SAFETY GRANT
(#2100)**

ACTIVITY DESCRIPTION

In October 2008 the City of Corning was awarded a second grant from the Office of Traffic Safety for a countywide "Avoid" Program. The funds are used for equipment and overtime when conducting sobriety checkpoints, saturation patrols and strategies targeting multiple DUI offenders countywide.

2009/2010 ACCOMPLISHMENTS:

The Tehama County "Avoid the Five" DUI Task Force is composed of officers from the Red Bluff Police Department, Tehama County Sheriff's Department, Tehama County District Attorney's Office, California Highway Patrol – Red Bluff Division, and the Corning Police Department. During the 2009/10 fiscal year, the "Avoid the Five" DUI Task Force conducted monthly saturation patrols targeting DUI drivers and the grant required sobriety checkpoints.

2010/2011 GOALS:

The "Avoid the Five" DUI Task Force will conduct, at a minimum, monthly saturation patrols targeting DUI drivers and four sobriety checkpoints at various locations in the county.

SUPPLIES:

6160 PROFESSIONAL SERVICES/(CPD PERSONNEL): This account provides for overtime expenses related to Corning Police Department personnel assigned to the Task Force.

6161 CONTRACTUAL SERVICES/(RBPDP/TCSO/TCDA/PIO): This account provides for personnel overtime expended by allied agencies for personnel assigned to the Task Force.

7100 TRAINING & EDUCATION: This account provides for the training for all personnel assigned to the "Avoid" program.

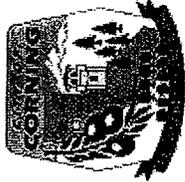
8009 OTHER DIRECT COSTS: This account provides for the cost of educational documents, printing and advertising, and other associated materials.

CITY OF CORNING
ANNUAL BUDGET
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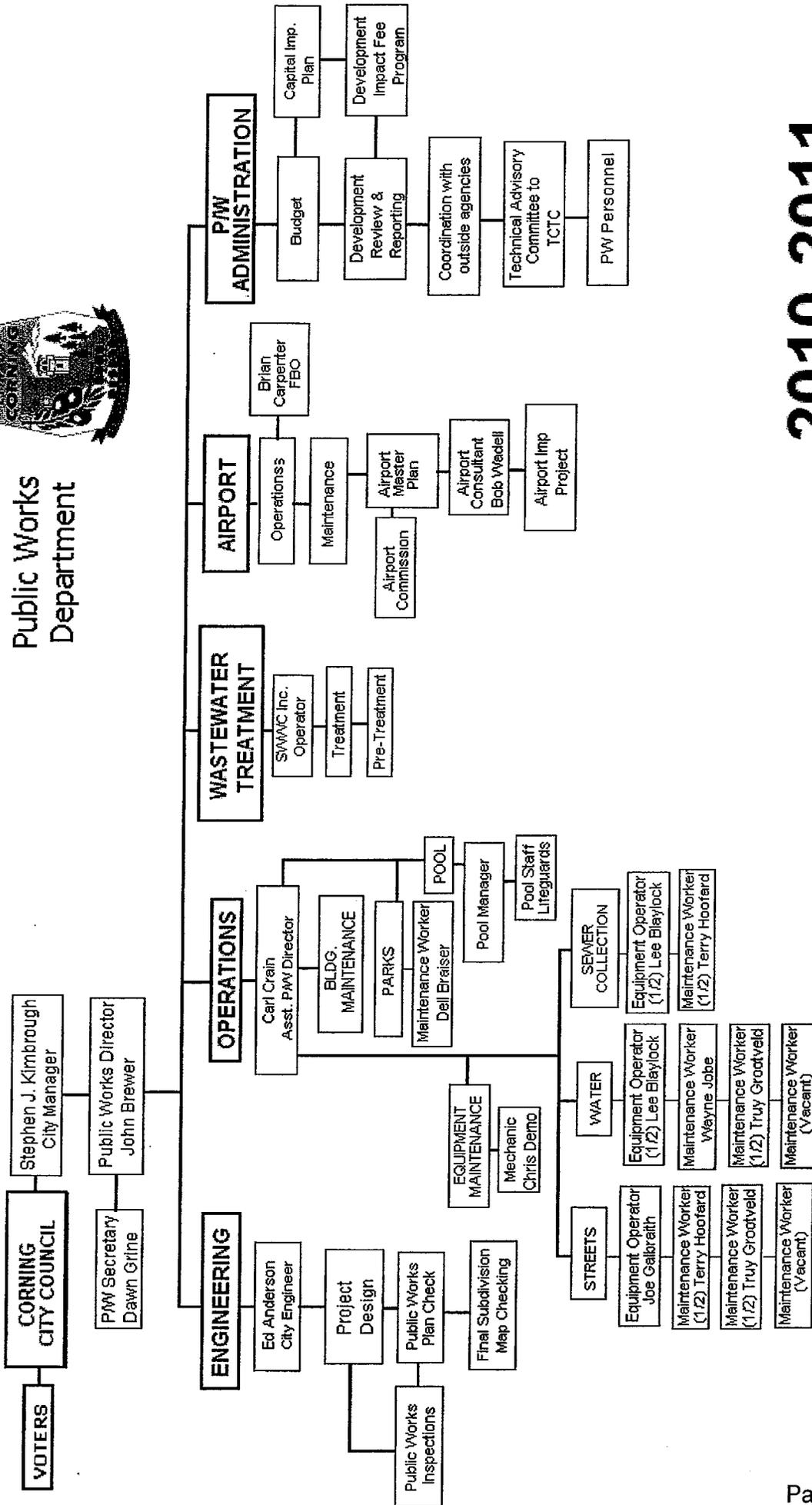
	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
164 6160 2100 Contract.Srvs.	0	0	0	0	0	17,096	0	0
161 6161 2100 Cont. Serv: PD	0	0	10,080	9,399	1,386	0	0	0
164 6161 2100 Cont. Serv: PD	0	0	0	0	2,716	0	6,499	17,966
161 7100 2100 Traing/Educ.	0	1,865	0	673	0	0	0	0
164 7100 2100 Traing/Educ.	0	0	0	0	1,900	2,600	0	2,600
161 7500 2100 Veh Opr/Maint	0	30	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	0	1,895	10,080	10,072	6,002	19,696	6,499	20,566
161 8009 2100 OTS: Other Dir	0	0	7,523	5,796	2,575	0	0	0
164 8009 2100 OTS: Other Dir	0	0	0	0	1,975	0	8,555	3,719
161 9159 2100 OTS Equipment	0	(224)	23,068	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	0	(224)	30,591	5,796	4,550	0	8,555	3,719
TOTAL FOR DEPT.	0	1,671	40,671	15,868	10,552	19,696	15,054	24,285

DTS #2100

Public Works Services



Public Works Department



2010-2011

CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
PUBLIC WORKS SERVICES

Corning's Public Works Department consists of ten permanent full-time employees. This includes the **Director of Public Works**, his **Secretary**, the **Assistant Public Works Director**, one **Equipment Mechanic**, two **Equipment Operators**, and four **Maintenance Workers** (though one spends nearly half his time reading water meters). One of the Maintenance Workers works full time inspecting all City Wells, taking water samples and chlorine residuals, (requirement of the State Health Department), and performing water quality inspections. These employees provide the broad range of job skills necessary to properly operate the department. The skills effectively displayed by Public Works personnel include:

- * Budget planning, implementation, organization and supervision.
- * Plan review for development, off site inspections and Encroachment permits.
- * Building planning, construction, remodeling and maintenance.
- * Park Maintenance including Yost and Clark Park baseball fields.
- * Curb, gutter and sidewalk maintenance, installation and repairs.
- * Street maintenance, which includes paving, patching and reconstruction.
- * City street tree maintenance.
- * Water and sewer line construction and maintenance.
- * Water service maintenance including service line replacement and Hydrant and meter repairs.
- * Sewer lateral maintenance and replacement from cleanout to sewer main line.
- * Water Quality Inspections and testing which includes maintenance of all City wells.
- * City Engineering, which includes plan checks, engineer estimates for projects, sewer and water development and storm drainage and retention.
- * Fleet Maintenance, which includes Police and Fire vehicles. Welding and metal fabrication is also a part of Fleet Maintenance.
- * In charge of overseeing the operation and maintenance of the WWTP through contract operators Southwest Water Company.

The Director of Public Works and his Secretary are located at City Hall; the other eight employees work out of the Corporation Yard located at 1106 Butte Street.

Funding for Public Works Personnel salaries, benefits and some projects primarily originate from the general, water, sewer, and gas tax funds. Major projects such as street and bridge construction are subsidized by various funding such as STIP (State Transportation Improvement Program) funds received from the Department of Transportation-Caltrans, LTF Gas Tax funds, TDA and Federal Highway Bridge Repair Replacement (HBRR) Funds.

The Public Works Department is responsible for the operational coordination and maintenance of the Cities Water system, Sewer system, Wastewater Treatment Plant, Parks, Fleet Equipment, Building Maintenance, Streets, Traffic Safety Lights, Street Lighting and Airport. Employees are also responsible for the maintenance of City equipment and fleet vehicles, all City buildings and properties such as City Hall, the City Museum, Library, Senior Center, Theater, and Transportation Center. City pump houses, Wastewater Treatment Plant (WWTP), the Airport buildings and landing strip, all City Parks and recreational buildings, baseball fields and the City Pool.

The Director of Public Works acts as the liaison on numerous projects between the City and such Agencies as the California Department of Health and Safety, California Regional Water Quality Control Board, Department of Transportation (Caltrans), USDA Rural Development, Tehama County Transportation Commission Technical Advisory Committee (TAC), Tehama County Transit Policy Advisory Committee (TPAC), the County of Tehama, State Department of Fish and Game, and Salt Creek Conservation Correctional Camp. Some of these projects consist of:

- * State mandated water and sewer required testing.
- * STIP/RTIP/HBRR Funding for street and bridge construction/replacement.
- * Streambed maintenance for flood prevention.
- * Various transportation and building projects.

The 2010-2011 objectives for the City of Corning Public Works Department consist of the following:

- * Continuation of the ten-year Capital Improvement Program.
- * Obtaining continued Department of Transportation STIP/RTIP/HBRR/TE Program support for road and bridge maintenance/replacement.
- * Working with the County and Caltrans with South Avenue Interchange reconstruction.
- * Obtaining Grade 2 water-testing classifications for Public Works employees.
- * Planning for expanded growth in Residential/Commercial construction.
- * Completing studies of future drainage areas.
- * As time allots, revisit the City's Development Impact Fee program to ensure that new development pays their required share for sewer, water, streets, traffic signals and drainage development.
- * Continuation of curb and gutter installation throughout the City to eliminate drainage problems, and repairing/replacing existing CG&S as funding allows.

Public Works maintains various continual contracts for City services such as:

- * **Weed and Tree Spraying:** Contract currently with Larry's Pest Control for the total amount of \$28,000 per year for three years. This contract will expire December 31, 2012 and is used for tree disease eradication and insect/weed control of City buildings.
- * **Lawn Maintenance Services:** Contract with Ken Vaughn & Sons for services at City Hall, Library, Transportation Center and Martini Plaza.
- * **Gravel, Asphalt, Oil, Gasoline and Diesel.** The City has separate three-year contracts for each of these products. Current contracts will expire on June 30, 2011.
- * **Concrete Contractor:** Contract with Ward's Concrete will expire on May 31, 2011. Contractor is required to pay employees prevailing wage for all work connected with City projects.
- * **Tree Trimming Contract:** Each year the City seeks bids to provide trimming services of City trees.
- * **Wastewater Treatment Plant:** Based upon past performance, Council approved changes in the sewer plant management contract with SWWC in 2008. The major change allows the City to pay bills such as PG&E directly instead of SWWC paying PG&E as part of their contract agreement.
- * **Engineering Services:** Ed Anderson Engineering provides engineering services to the City.
- * **Geo Plus:** Bill Bergmann, with Geo Plus is working with the City to ensure we can have a good producing well to be located at Clark Park.
- * **Janitorial Services:** Ken Vaughn and Sons, provide janitorial services for City Hall, Police Department, Library, Transportation Center, Corporation Yard, Martini Plaza Restrooms, Woodson Park Restrooms and North side Park Restrooms.

All Public Works projects and Capital Improvement projects are listed in the new Fiscal Year 2010/2011 Budget. Each project is listed under the funding department along with a narrative to explain each of the associated budget items and the estimated cost for the project. Street paving and improvements, which are a top priority for the City, will remain a challenge because of the lack of State Funding. State Transportation Improvement Project funds (STIP) are no longer available for street maintenance.

These STIP funds are used for countywide improvement projects approved by the Tehama County Transportation Commission, which has one elected City official on the board. The South Avenue Interchange Improvement Project (Phase 1) was funded through pooling of several cycles of Countywide funding.

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
PUBLIC WORKS ADMINISTRATION (3800)**

The Public Works Administration consists of the Director of Public Works, the Assistant Public Works Director and the Public Works Secretary. They are responsible for the coordination and management of all departments within Public Works. These departments consist of Streets, Water, Sewer, the Wastewater Treatment Plant, Parks and recreation, Airport, all Building/Equipment maintenance, Engineering, the Library and Risk Management for Public Works Contracts.

The Public Works Department acts as the responsible liaison on various projects involving other agencies such as Caltrans, County of Tehama, and the Tehama County Transportation Commission.

PERSONNEL SERVICES:

SALARIES: This account provides for the Public Works Director, Operations Superintendent, and Public Works Secretary.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday Pay, Fica-City paid, PERS, Health Insurance, Life Insurance, and Administration Fee.

SUPPLIES:

001-6100 OFFICE SUPPLIES: Provides funding from the General Fund for the purchase of office supplies used in Public Works.

610-6100 OFFICE SUPPLIES: Provides funding from the Sewer Enterprise Fund for the purchase of office supplies used in Public Works.

630-6100 OFFICE SUPPLIES: Provides funding from the Water Enterprise Fund for the purchase of office supplies used in Public Works.

610-6300 PROFESSIONAL SERVICES: Provides funding from the Sewer Enterprise Fund for Professional Service as needed.

630-6300 PROFESSIONAL SERVICES: Provides funding from the Water Enterprise Fund for Professional Services as needed.

001-6350 COMMUNICATIONS: Funds the Departments share of the phone system.

610-6350 COMMUNICATIONS: Funds the Departments share of the phone system.

630-6350 COMMUNICATIONS: Funds the Departments share of the phone system.

109-6551 EMPLOYEE PHYSICAL: This account provides funding for required Class "B" Drivers License and new employee physicals.

114-6552 SAFETY ITEMS: This account provides funding from transportation sales tax for purchase of required safety items.

001-6700 EQUIPMENT MAINTENANCE: Provides funding from the General Fund for any repair work needed on office equipment, such as computers and typewriters.

610-6700 EQUIPMENT MAINTENANCE: Provides funding from the Sewer Enterprise fund for any necessary office equipment repairs.

630-6700 EQUIPMENT MAINTENANCE: Provides funding from the Water Enterprise fund for any necessary office equipment repairs.

- 105-7200 CONFERENCE AND MEETINGS:** Provides funding from the General Fund for attending conferences, meetings and training.
- 630-7200 CONFERENCE AND MEETINGS:** Provides funding from Water for attending conferences, meetings and training.
- 610-7381 DATCO DRUG AND ALCOHOL TESTING:** This account provides funding for the required Department of Transportation Drug & Alcohol testing.

CITY OF CORNING
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	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
PUBLIC WORKS ADMINISTRATION #3800								
5100 + SALARIES	102,910	107,144	130,109	148,208	127,429	129,920	114,604	173,301
5900 + BENEFITS	39,186	42,821	54,061	62,828	45,892	50,029	39,107	0
TOTAL SALARIES/BENEFITS	142,096	149,965	184,170	211,036	173,321	179,949	153,711	173,301
001 6100 3800 Office Supplies	855	1,043	589	348	324	400	179	400
610 6100 3800 Office Supplies	331	288	419	371	224	500	233	500
630 6100 3800 Office Supplies	201	288	366	241	224	500	218	500
114 6150 3800 Mat/Supplies	0	0	29	0	0	0	0	0
001 6300 3800 ProfServices	0	0	0	377	0	0	0	0
610 6300 3800 ProfServices	400	0	516	1,222	1,995	2,500	951	2,500
630 6300 3800 ProfServices	185	150	516	96	133	500	511	500
001 6350 3800 Communications	0	0	0	1,573	2,674	2,340	1,828	2,340
610 6350 3800 Communications	0	0	0	0	718	2,330	1,828	2,330
630 6350 3800 Communications	0	0	0	0	2,583	2,330	1,828	2,330
109 6551 3800 Emp Physicals	637	3,460	739	2,216	494	600	274	600
001 6552 3800 Safety Items	0	0	150	0	0	0	0	0
114 6552 3800 Safety Items	3,549	4,174	4,143	2,723	3,348	2,500	1,995	2,500
001 6700 3800 Equip.Maint.	59	0	112	75	0	100	27	100
610 6700 3800 Equip.Maint.	27	0	262	0	0	150	40	150
630 6700 3800 Equip.Maint.	0	0	162	0	0	150	40	150
001 7200 3800 Conf/Meetings	0	0	0	152	0	0	0	0
105 7200 3800 Conf/Meetings	649	240	852	1,547	2,395	1,500	1,211	1,500
630 7200 3800 Conf/Meetings	0	0	500	2,337	1,789	1,500	449	1,500
610 7381 3800 DATCO DsgActst	924	914	693	1,218	861	1,000	739	1,000
630 7406 3800 Comp/Equip/Soft	0	0	337	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	7,817	10,557	10,385	14,496	17,762	18,900	12,351	18,900
001 9340 3800 DEVLPR REIMB	0	0	0	0	1,188	0	0	0
TOTAL CAPITAL EXPENDITURES	0	0	0	0	1,188	0	0	0
TOTAL FOR DEPT.	149,913	160,522	194,555	225,532	192,271	198,849	166,062	192,201

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
ENGINEERING SERVICES (4200)**

ACTIVITY DESCRIPTION:

Ed Anderson serves as the City Engineer and provides Civil Engineering services on a contract basis. Ed has served the City in this capacity for over 41 years.

Ed attends occasional Planning Commission and City Council meetings, Technical Advisory Committee meetings, and meetings with Caltrans staff.

Ed also reviews all discretionary development applications and recommends conditions of approval to satisfy the City's land division standards. Ed also reviews and approves all Public Improvement Plans prior to their construction.

PROFESSIONAL SERVICES:

- 105-6300** **PROFESSIONAL SERVICES:** Funding is provided from the Rural Planning Fund for engineering services related to Streets; includes GIS and Airport engineering support.
- 112-6300** **PROFESSIONAL SERVICES:** Gas tax provides funding for street engineering services.
- 341-6300** **PROFESSIONAL SERVICES:** Funding is for engineering services for Parkland acquisition.
- 345-6300** **PROFESSIONAL SERVICES:** This fund provides funding for drainage Engineering.
- 347-6300** **PROFESSIONAL SERVICES:** This fund provides funding for sewer Improvement engineering.
- 348-6300** **PROFESSIONAL SERVICES:** This fund provides funding for future WWTP sewer expansion projects.
- 355-6300** **PROFESSIONAL SERVICES:** This fund provides funding for future park Land acquisitions.
- 630-6300** **PROFESSIONAL SERVICES:** Funding is provided from the Water Enterprise Fund for engineering services related to the water department.
- 001-6340** **DEVELOPMENT ENGINEERING:** This fund provides for engineering services for developments, if any.
- 116-9254** **SIGNAL IMPROVEMENTS:** Provides for engineering services related to signal improvements, if any.

CITY OF CORNING
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	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
ENGINEERING #4200								
101 6300 4200 ProfServices	6,825	988	9,050	3,621	2,363	0	0	0
.05 6300 4200 ProfServices	12,557	19,082	5,736	6,271	8,605	3,300	815	3,300
.09 6300 4200 ProfServices	1,875	0	0	0	0	0	0	0
.10 6300 4200 ProfServices	0	0	0	0	5,000	0	0	0
.12 6300 4200 ProfServices	3,150	1,802	2,175	2,158	2,020	2,200	1,247	2,000
.14 6300 4200 ProfServices	0	0	0	389	0	0	0	0
.16 6300 4200 ProfServices	0	0	96	11	0	0	3,266	3,266
141 6300 4200 ProfServices	0	0	96	11	390	500	422	500
145 6300 4200 ProfServices	0	0	3,658	400	1,117	1,000	1,000	0
146 6300 4200 ProfServices	0	0	96	2,972	0	0	0	0
147 6300 4200 ProfServices	0	0	96	11	577	2,000	1,265	2,000
148 6300 4200 ProfServices	0	0	96	11	465	1,000	422	1,000
155 6300 4200 ProfServices	0	0	96	11	0	1,500	422	1,500
:30 6300 4200 ProfServices	394	71	825	651	375	1,000	1,115	1,000
155 6332 4200 Appraisals	0	12,000	7,250	0	0	0	0	0
101 6340 4200 DEV ENGINEERING	14,061	30,113	23,220	16,558	2,646	2,000	1,127	2,000
.20 6342 4200 Engineer. - Dntwn	0	0	0	15,014	0	0	0	0
.20 7372 4200 Other Engineer	38	0	0	0	0	0	0	0
148 7373 4200 Engineering Sr	6,055	525	0	0	0	0	0	0
.16 9254 4200 Signal Improv.	0	0	0	0	0	20,000	13,045	20,000
TOTAL OTHER OPERATING EXP.	44,955	64,581	52,490	48,089	23,558	34,500	24,146	36,566

TOTAL FOR DEPT.

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
LIBRARY (1700)**

ACTIVITY DESCRIPTION:

The Corning Branch of the Tehama County Library system is managed and staffed by Tehama County. The City of Corning owns and maintains the building. The mission of the Tehama County Library is to provide for the informational, recreational and educational needs of the citizens of Tehama County, and to serve as an archive for the rich historical resources of our area.

The Friends of the Library, a volunteer group, contribute many hours of time working in the library. They stock shelves with books, check books in/out and help keep the library functional.

The Friends of the Library conduct fund raising book sales in the Spring and Fall of each year. The funds from these sales are used to purchase items needed, these items are then donated to the library at no cost to the City.

PERSONNEL SERVICES:

SALARIES: The account provides funds for employee labor supplied by the City for maintenance work on the Library building.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday pay, FICA-City Paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

SUPPLIES:

- 001-6150 MATERIALS/SUPPLIES:** Funding is provided from the General Fund for supplies and miscellaneous items not included in other line item accounts.
- 001-6320 JANITORIAL SERVICES:** Funds are provided from the General Fund for the Janitorial Services Contract.
- 001-6410 ELECTRICITY:** The General Fund provides funding for electricity use at the library.
- 001-6430 NATURAL GAS:** The General Fund provides funding for natural gas use at the library.
- 001-6750 BUILDING MAINT:** The General Fund provides funding for building maintenance and repairs at the library.
- 001-8001 BOOKS AND PERIODICALS:** The General Fund provides funds for the purchase of books and magazines for the Library.
- 403-8055 LIBRARY EXPANSION:** This account provides funding for miscellaneous expenditures associated with the future Library expansion.
- 403-9101 PAINTING/REPAIR:** The Riddell Library Trust funds any necessary building painting and repairs.

CITY OF CORNING
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	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
LIBRARY #1700								
001 6150 1700 Mat/Supplies	7	0	40	315	39	300	35	300
001 6320 1700 Janitorial Srv.	2,320	2,320	2,320	2,293	2,400	2,500	2,200	2,500
001 6410 1700 Electricity	5,798	7,912	9,577	9,061	8,815	9,000	7,656	9,000
001 6430 1700 Natural Gas	924	2,135	1,825	2,180	1,501	2,000	1,843	2,000
001 6750 1700 Bldg.Maint.	708	3,840	85	989	1,250	1,200	412	800
TOTAL OTHER OPERATING EXP.	9,757	16,207	13,847	14,838	14,005	15,000	12,146	14,600
001 8001 1700 Books/Periodic.	801	792	799	805	786	800	666	800
103 8055 1700 Library Expansn	1,029	0	0	0	0	0	0	0
103 9101 1700 Painting/Repair	0	0	5,009	0	3,975	1,000	0	1,000
103 9300 1700 Mach/Equip.	0	0	3,825	0	0	0	0	0
103 9329 1700 SHELVING UNITS	0	0	0	5,030	0	0	0	0
TOTAL CAPITAL EXPENDITURES	1,830	792	9,633	5,835	4,761	1,800	666	1,800
TOTAL FOR DEPT.	11,587	16,999	23,480	20,673	18,766	16,800	12,812	16,400

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
STREET MAINTENANCE (3000)**

ACTIVITY DESCRIPTION:

The Street Maintenance department of public works is responsible for numerous tasks such as: Street patching, grading and leveling, street signage, repair/replacement of curb, gutter and sidewalk, street sign installation and maintenance. Street maintenance personnel also assist on other Public Works projects and functions when needed.

This department operates on funds received primarily through the Transportation Development Act Fund, Gas Tax Revenues and a nominal amount of funding from the City General Fund.

The Weed and Tree Spraying contract is on year one (1) of a three (3) year contract extension. All Park and City trees within the right-of-way are sprayed annually and as needed to prevent disease growth and infection. City grounds, parks and parking lots, drain ditches, alleys, and street shoulders are sprayed for weed control as needed.

Equipment Maintenance/Replacement is funded in this department with funds from the Public Works Equipment Fund 078.

PERSONNEL SERVICES:

SALARIES: This account includes wages for public works employees working in street maintenance related activities.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

SUPPLIES:

- 6150 MATERIALS/SUPPLIES:** Funding provided from the Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed materials/supplies.
- 6175 WEED/TREE SPRAYING:** This account funds the weed/tree spraying contract including spraying the Olive Trees for Fruit Flies and the Ornamental Pear Trees on Solano Street for Fire Blight.
- 114-6250 SMALL TOOLS:** Provides funding to purchase any needed small tools.
- 114-6321 USA SERV. ALERTS:** This provides funding for any underground service alert checks needed by the City prior to construction work.
- 115-7364 SIGN REPLACEMENT:** Provides funding for the purchase of any needed new street signs.
- 114-7500 VEHICLE OPR./MAINT.:** Provides funding for vehicle operation and any needed vehicle maintenance.
- 115-9101 PAINTING/REPAIR:** Provides funding for the painting and/or repair of street traffic markings.
- 114-9220 THERMO PLASTIC:** This account provides funding for the thermo plastic used for street striping.

- 078-9208** **VEHICLE REPLACEMENT:** This account provides funds for the (partial) replacement of two ½ ton Public Works Pickups.
- 381-9208** **VEHICLE REPLACEMENT:** This account provides funds for the (partial) replacement of two ½ ton Public Works Pickups.
- 383-9208** **VEHICLE REPLACEMENT:** This account provides funds for the (partial) replacement of two ½ ton Public Works Pickups.
- 078-9301** **EQUIPMENT REPLACEMENT:** This account provides for the various equipment replacement needs of the department.

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	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
STREETS #3000								
5100 + SALARIES								
5200 + OVERTIME	147,379	127,079	104,411	140,684	143,017	194,821	107,218	243,929
5900 + BENEFITS	0	10	0	0	278	0	234	0
	66,596	56,079	63,357	79,581	74,328	106,059	58,271	0
	213,975	183,168	167,768	220,265	217,623	300,880	165,723	243,929
TTL SALARIES/BENES								
101 6150 3000 Mat/Supplies	0	18	0	13,699	43,614	52,000	31,638	0
109 6150 3000 Mat/Supplies	0	418	0	0	0	0	0	0
110 6150 3000 Mat/Supplies	0	52	0	0	0	0	0	0
111 6150 3000 Mat/Supplies	0	0	0	0	0	0	0	0
114 6150 3000 Mat/Supplies	27,272	38,655	31,454	40,044	2,326	0	0	54,000
115 6150 3000 Mat/Supplies	0	0	0	0	0	2,800	2,745	0
110 6150 3000 Mat/Supplies	0	175	0	0	0	0	0	65,200
130 6150 3000 Mat/Supplies	0	259	0	0	0	0	0	0
.08 6175 3090 Weed/Tree Spray	0	0	0	0	0	0	0	0
.09 6175 3000 Weed/Tree Spray	0	0	0	0	0	0	0	0
.10 6175 3000 Weed/Tree Spray	0	0	0	0	28,002	0	14,001	7,000
.14 6175 3000 Weed/Tree Spray	28,482	29,040	28,755	23,335	4,667	28,000	9,334	5,000
101 6250 3000 Small Tools	0	0	0	0	1,740	0	0	9,000
.10 6250 3000 Small Tools	206	211	201	0	0	0	0	0
.14 6250 3000 Small Tools	0	0	0	0	0	0	0	0
.14 6319 3000 TEMPORARY HELP	20,945	22,508	0	0	0	5,700	374	5,700
.15 6319 3000 TEMPORARY HELP	0	0	0	0	0	0	0	0
.10 6319 3000 TEMPORARY HELP	16,062	24,217	3,754	0	0	0	0	0
.30 6319 3000 TEMPORARY HELP	11,197	23,948	11,326	0	0	0	0	0
.14 6321 3000 USA Serv Alerts	150	150	150	150	150	500	150	500
101 6750 3000 Bldg. Maint.	0	200	0	0	0	0	0	0
.14 7364 3000 Sign Replacemnt	2,512	3,371	1,063	2,772	1,605	0	0	0
.15 7364 3000 Sign Replacemnt	0	0	0	0	0	0	0	0
.10 7500 3000 Veh Opr/Maint	15,087	9,507	3,960	0	0	3,000	506	3,000
.14 7500 3000 Veh Opr/Maint	0	371	0	5,627	4,233	8,000	2,876	8,000
.10 7500 3000 Veh Opr/Maint	0	0	0	213	0	0	0	0
	121,912	153,100	91,989	85,840	86,337	100,000	61,624	164,400
TTL OTHER OPERATING EXP								

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
001 8004 3000 CG&SReplacement	60,756	0	0	36,000	19,188	0	0	0
108 8004 3000 CG&SReplacement	0	23,075	0	0	0	0	0	0
114 8004 3000 CG&SReplacement	0	0	0	0	29,810	0	0	0
115 8004 3000 CG&SReplacement	0	11,652	0	9,208	0	0	0	0
114 9101 3000 Painting/Repair	16,031	0	1,000	3,127	0	0	0	0
115 9101 3000 Painting/Repair	0	0	0	0	0	1,000	0	1,000
078 9208 3000 Vehicle Replmnt	0	0	0	34,241	0	0	0	0
381 9208 3000 Vehicle Replmnt	0	0	0	15,225	0	17,500	0	17,500
383 9208 3000 Vehicle Replmnt	0	0	0	15,225	0	17,500	0	17,500
108 9220 3000 Thermo Plastic	11,719	38,662	55,188	0	0	0	0	0
114 9220 3000 Thermo Plastic	0	0	14,957	48,727	2,913	6,000	113	6,000
345 9259 3000 Divisad.Stanmar	0	17,616	0	0	0	0	0	0
078 9269 3000 Backhoe	0	0	13,993	0	0	0	0	0
381 9269 3000 Backhoe	0	0	10,000	0	0	0	0	0
383 9269 3000 Backhoe	0	0	46,982	0	0	0	0	0
078 9270 3000 Street Sweeper	0	0	22,215	0	0	0	0	0
078 9271 3000 Base Compactor	0	2,867	0	0	0	0	0	0
346 9272 3000 Stump Grinder	0	2,184	0	0	0	0	0	0
078 9301 3000 EquipReplacemnt	0	0	0	0	8,979	0	22	0
TTL CAPITAL EXPENDITURES	88,506	96,056	164,335	161,753	60,890	42,000	135	42,000
TOTAL FOR DEPT.	424,393	432,324	424,092	467,858	364,850	442,880	227,482	450,329

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
STREET PROJECTS (3001)**

ACTIVITY DESCRIPTION:

Street projects planned in the upcoming fiscal year include the following:

- Miscellaneous street repairs, including the 2010 Street Paving project
- Storm Drain Cleaning contract
- City Tree Pruning
- Street Patching
- Annual leaf pickup in the fall

Public Works will continue the annual contracted cleaning of sections of the City's Storm Drain System with Southwest Water Company. This process improves water flow throughout the City during the winter rain season and has proven to be extremely successful when maintained on an annual basis.

As done in previous years, Public Works will again contract tree-trimming services for the City. This service not only improves the City appearance, but also reduces the possibility of damage to power lines, private and City property, or potential injuries to citizens from dead, broken and hazardous trees and tree limbs.

Street Patching and Asphalt maintenance will be ongoing. Funds totaling over \$123,000 for the 2010 Street Paving Project appropriated in last year's budget have been shifted to the 2010-2011 budget. As of this writing, we are preparing the specifications for that paving project and will soon seek bids for that project.

Though we currently show no budget line item, we do expect to submit an application for Cycle 9 of the Safe Routes to School (SR2S) program. We expect our application will focus on pedestrian improvements in the West Street School neighborhood. Our City Engineer Ed Anderson, will prepare the application and ultimately present it to Caltrans for a funding decision. Applications for Cycle 9 SR2S are due by July 15th, 2010.

PERSONNEL SERVICES:

SALARIES: Salaries and Benefits are largely addressed under Streets-Department 3000.

EMPLOYEE BENEFITS: Salaries and Benefits are addressed under Streets-Department 3000.

CAPITAL IMPROVEMENTS:

- 107-6150 MATERIALS AND SUPPLIES:** These funds are the remainder of the Proposition 1B funds (\$400,000) that funded our 2007-2008 comprehensive street overlay project.
- 111-8002 TREE PRUNING:** This Gas Tax fund (2107) provides funding for the City tree-pruning
- 114-8002 TREE PRUNING:** This Gas Tax fund provides funding for the City tree-pruning Contract.
- 111-8004 CG&S REPLACEMENT:** Provides funding for the replacement of damaged Curbs, gutter and sidewalks throughout the City.

- 610-8011** **CLEANING/CNTRCT (Storm Drain)**: Funding is provided by the Sewer Enterprise Fund for the annual Storm Drain cleaning.
- 115-9112** **Traffic Control Improvements**: Provides medians, sidewalk and other traffic calming measures.
- 114-9126** **STREET BARRICADES**: Provides Funding from Transportation Sales Tax to purchase street barricades.
- 116-9254** **SIGNAL IMPROVEMENT**: This is to fund the construction of the new traffic signal to be erected at the Marguerite Avenue/Solano Street intersection. Funding is from the Traffic Impact Development Impact Fees account.
- 108-9467** **ASPHALT OVERLAY REPAIRS CITYWIDE**: Funding is provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide.
- 115-9467** **ASPHALT OVERLAY REPAIRS CITYWIDE**: Funding is provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
5100 + SALARIES	4,844	0	0	1,051	0	0	0	0
5900 + BENEFITS	1,801	0	0	241	0	0	0	0
TTL SALARIES/BENES	6,645	0	0	1,292	0	0	0	0
107 6150 3001 Mat/Supplies	0	0	0	0	7,364	4,100	4,068	48,900
114 6150 3001 Mat/Supplies	500	320	0	0	0	0	0	0
120 7372 3001 Other Engineer	225	13,239	7,120	15,053	0	0	0	0
TTL OTHER OPERATING EXP	725	13,559	7,120	15,053	7,364	4,100	4,068	48,900

STREET PROJECTS #3001

5100 + SALARIES
5900 + BENEFITS

TTL SALARIES/BENES

107 6150 3001 Mat/Supplies
114 6150 3001 Mat/Supplies
120 7372 3001 Other Engineer

TTL OTHER OPERATING EXP

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
001 8002 3001 Tree Pruning	0	0	8,804	12,000	0	0	0	0
108 8002 3001 Tree Pruning	5,000	0	0	0	0	0	0	0
111 8002 3001 Tree Pruning	0	0	0	0	0	0	0	0
114 8002 3001 Tree Pruning	24,856	2,198	18,000	19,514	0	2,000	2,000	2,000
301 8004 3001 CG&Replacement	0	0	0	0	0	28,000	31,782	28,000
111 8004 3001 CG&Replacement	0	0	0	0	0	6,100	6,064	0
310 8011 3001 Cleaning/Cntrct	9,145	11,880	13,994	14,675	20,433	20,000	13,191	25,000
345 8030 3001 DRAINAGE IMPROV	0	15,256	0	0	0	20,350	9,206	20,000
115 9112 3001 TrafCntrlImprov	0	0	0	0	0	3,000	2,360	3,000
114 9126 3001 Street Barricds	512	0	845	774	256	800	0	800
301 9149 3001 HWY 99W REPAIRS	0	0	45,970	0	0	0	0	0
108 9149 3001 HWY 99W REPAIRS	0	0	9,030	0	0	0	0	0
109 9149 3001 HWY 99W REPAIRS	0	0	10,864	0	0	0	0	0
110 9149 3001 HWY 99W REPAIRS	0	0	10,060	0	0	0	0	0
111 9149 3001 HWY 99W REPAIRS	0	0	10,060	0	0	0	0	0
115 9149 3001 HWY 99W REPAIRS	0	0	20,120	0	0	0	0	0
.16 9254 3001 Signal Improv.	0	0	0	0	0	230,000	0	230,000
301 9290 3001 South Street	0	0	0	50,000	0	0	0	0
.07 9290 3001 South Street	0	0	0	343,071	2,400	0	0	0
301 9291 3001 Fig lane	0	0	0	278,000	0	0	0	0
301 9292 3001 Peach Street	0	0	0	165,000	0	0	0	0
165 9462 3001 C&G Revolving	(1,586)	0	0	0	0	0	0	0
.08 9467 3001 A/C Citywide	12,379	13,747	19,039	10,486	0	6,100	6,010	50,400
.10 9467 3001 A/C Citywide	0	0	7,441	0	0	0	0	0
.11 9467 3001 A/C Citywide	0	0	3,027	0	0	0	0	0
.14 9467 3001 A/C Citywide	21,553	19,559	0	0	0	0	0	0
.15 9467 3001 A/C Citywide	0	0	10,047	10,033	38,367	9,400	9,323	57,400
301 9468 3001 Toomes Overlay	90,000	0	0	0	0	0	0	0
.10 9468 3001 Toomes Overlay	13,554	0	0	0	0	0	0	0
.11 9468 3001 Toomes Overlay	15,506	0	0	0	0	0	0	0
301 9470 3001 Marguerite O/L	0	0	0	0	20,000	0	0	0
.16 9470 3001 Marguerite O/L	0	0	0	0	132,691	0	0	0
.65 9800 3001 Fund Transfers	0	90,000	0	0	18,000	0	0	0
TTL CAPITAL EXPENDITURES	190,919	152,640	187,301	903,553	232,147	325,750	79,936	416,600
TOTAL FOR DEPT.	198,289	166,199	194,421	919,898	239,511	329,850	92,298	465,500

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
POOL (6200)**

ACTIVITY DESCRIPTION:

The temporary part-time position of the Lifeguards provide guarding services to the City Pool from June to mid-August. Each year the City advertises for seasonal lifeguards. All lifeguards are required to pass LiveScan (fingerprinting) and a pre-employment physical.

The Lifeguards provide fee paid services to the community such as daily free swim, swim lessons and private pool parties.

The Public Works Crew provides pool maintenance during the off season and the Lifeguards take over maintenance during the summer months.

PERSONNEL SERVICES:

SALARIES: The account provides funds for employee labor supplied by the City for Pool maintenance related activities.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday pay, FICA-City Paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

SUPPLIES:

001-6150 MATERIALS/SUPPLIES: Funding is provided from the General Fund for supplies and miscellaneous items not included in other line item accounts.

001-6187 REIMBURSEMENT FOR LIFEGUARD CERTIFICATION: Funding provided from the General Fund for the Lifeguard bonus awards to employees staying until the end of the season. The bonus was created to offset expenses incurred by employees for required training and certification.

001-6410 ELECTRICITY: The General Fund provides funding for electricity use at the Pool.

001-6551 EMPLOYEE PHYSICALS: The General Fund provides funding for the temporary lifeguard employee physicals and hepatitis B vaccinations.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
POOL #6200								
5100 + SALARIES	0	0	0	0	0	54,000	42,294	56,575
5200 + OVERTIME	0	0	0	0	0	0	181	0
5900 + BENEFITS	0	0	0	0	0	0	1,235	0
TTL SALARIES/BENES	0	0	0	0	0	54,000	43,710	56,575
001 6150 6200 Mat/Supplies								
001 6187 6200 LGRD CERT&TEST	0	0	0	0	0	8,000	12,928	10,000
001 6410 6200 Electricity	0	0	0	0	0	830	830	830
001 6551 6200 Emp Physicals	0	0	0	0	0	0	2,044	2,500
TTL OTHER OPERATING EXP	0	0	0	0	0	8,830	16,888	14,530
TOTAL FOR DEPT.	0	0	0	0	0	62,830	60,598	71,105

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
STREET & TRAFFIC LIGHTS (3100)**

ACTIVITY DESCRIPTION:

Pacific Gas and Electric Company owns streetlights within the City of Corning. Through an agreement, the City pays a flat rate charge on each light. This charge includes the cost of the electricity and maintenance.

The City owns the six (6) sets of traffic signals; three on Solano Street and the newest three ones at South Avenue and the old Highway and at the interchange ramps. The City pays the utility bills for these. The City has an agreement with Caltrans for the maintenance and repair of the traffic signals.

PROFESSIONAL SERVICES:

- 001-6410** **ELECTRICITY:** Funding is provided from the General Fund for electricity for the City Street and traffic lights.
- 001-6700** **EQUIPMENT MAINTENANCE:** This account provides funding from the General Fund for the Caltrans maintenance contract for traffic signals.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
STREET & TRAFFIC LIGHTS #3100								
001 6410 3100 Electricity	70,964	60,395	61,535	57,661	57,237	57,250	54,569	60,000
001 6700 3100 Equip.Maint.	6,153	6,842	5,523	7,987	6,664	7,000	7,405	7,000
TOTAL OTHER OPERATING EXP	77,117	67,237	67,058	65,648	63,901	64,250	61,974	67,000
001 9260 3100 LED BULBS								
TOTAL CAPITAL EXPENDITURES	19,219	0	0	0	0	0	0	0
TOTAL FOR DEPT.	96,336	67,237	67,058	65,648	63,901	64,250	61,974	67,000

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
PARK MAINTENANCE (6100)**

ACTIVITY DESCRIPTION:

This section provides for personnel requirements and services, supplies and improvements needed to maintain six (6) City Parks.

Summer maintenance requires trimming park trees and shrubs, mowing all lawn areas, and the maintenance and leveling of two Clark Park baseball diamonds. Other responsibilities include the repair and maintenance of all restrooms and recreational buildings, and maintaining the City Pool.

The Park Maintenance budget also funds the Janitorial Services for Woodson Park; Northside Park and Martini Plaza. As Council has requested in the past Public Works has included in this fiscal years budget the funding to have the Janitorial Contractor close these park restrooms and the Transportation Center restrooms Monday through Friday and open and close them on the weekends, Holidays and Furlough days.

PERSONNEL SERVICES:

SALARIES: This account provides funds for wages for park maintenance personnel.

EMPLOYEE BENEFITS: This account provides funding for City contributions to Sick leave, holiday pay, FICA-City paid, ER PERS, EE PERS, health insurance, and Life insurance.

SUPPLIES:

001-6150 **MATERIAL/SUPPLIES:** Funding provided from the General Fund for the purchase of needed materials/supplies utilized for park maintenance.

001-6174 **FERT. & WEED CONTROL:** This account provides funding for the Fertilizing and weed Control in City Parks.

001-6187 **REIMBURSEMENT FOR LIFEGUARD CERTIFICATION:** Funding provided from the General Fund for the Lifeguard bonus awards to employees staying until the end of the season. This bonus was created to offset expenses incurred by employees for required training and certification.

001-6315 **LANDSCAPE MAINTENANCE CONTRACT:** Funding provided from the General Fund for landscape maintenance at the Transportation Center, Park & Ride and Martini Plaza.

001-6320 **JANITORIAL SERVICES:** Funding provided from the General Fund for Janitorial Services at Woodson Park, Martini Plaza and North side Park. The fund also includes the funding for the Janitorial Contractor to close these restrooms during the week and open and close them on weekends and Holidays.

- 001-6551 **EMPLOYEE PHYSICALS:** The General Fund provides funding for the temporary lifeguard employee physicals and hepatitis B vaccinations.
- 001-7500 **VEHICLE OPERATIONS/MAINTENANCE:** The General Fund provides funding for vehicle fuel, maintenance and repairs.
- 001-6750 **BUILDING MAINTENANCE:** Provides for general maintenance of park facilities.
- 001-9305 **YOST PARK IMPROVEMENTS:** Funding in the amount of \$250 is provided from the Yost Field fund for miscellaneous improvements to Yost Park.
- 341-9170 **INSTALLATION OF ADA WATER FOUNTAINS IN ALL PARKS:** This Account funds the purchase of ADA approved water fountains in City Parks.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
PARKS MAINTENANCE #6100								
5100 + SALARIES	67,466	59,672	84,568	81,976	89,592	27,605	22,669	52,851
5200 + OVERTIME	2,991	3,163	2,724	775	2,033	0	1,171	0
5900 + BENEFITS	21,945	18,056	23,813	26,178	27,639	25,115	17,265	0
TTL SALARIES/BENES	92,402	80,891	111,105	108,929	119,264	52,720	41,105	52,851
001 6150 6100 Mat/Supplies	18,535	28,407	37,194	29,877	31,092	8,000	9,531	6,000
114 6150 6100 Mat/Supplies	0	19	0	0	0	0	0	0
001 6187 6100 REIM IGRD CERT	600	1,050	0	635	1,167	170	190	170
001 6315 6100 Landscape Maint	7,328	7,086	6,970	8,162	8,450	8,500	7,746	8,500
001 6320 6100 Janitorial Srv.	3,360	0	4,620	1,713	2,400	2,500	2,213	2,500
001 6461 6100 Reg.Fmts/Cnty.	510	0	0	0	0	0	0	0
001 6551 6100 Emp Physicals	565	1,032	990	0	1,200	100	0	0
001 6750 6100 Bldg.Maint.	420	5,040	420	5,000	1,548	1,000	245	1,000
001 7500 6100 Veh Opr/Maint	2,375	1,501	532	4,498	2,060	2,000	1,118	2,000
TTL OTHER OPERATING EXP	33,693	44,135	50,726	49,885	47,917	22,270	21,043	20,170
001 8048 6100 Pool Improvemnt	0	0	0	6,490	0	0	0	0
341 9170 6100 ADA Fountains	0	0	0	0	0	12,000	0	12,000
341 9171 6100 Woodson Playgro	0	0	0	0	26,053	0	0	0
078 9301 6100 EquipReplacemnt	0	0	0	0	17,500	0	0	0
001 9305 6100 Yost Park Imp.	0	0	0	12,500	0	0	0	0
353 9310 6100 Volunteer Imprv	0	7,294	0	0	0	0	0	0
341 9328 6100 Flournoy Park	0	8,136	0	0	0	0	0	0
TTL CAPITAL EXPENDITURES	0	15,430	0	18,990	43,553	12,000	0	12,000
TOTAL FOR DEPT.	126,095	140,456	161,831	177,804	210,734	86,990	62,148	85,021

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
COMMUNITY EVENTS (3190)**

ACTIVITY DESCRIPTION:

Community Event activities are programs sponsored by groups such as the Chamber of Commerce, the Business Improvement District and other nonprofit organizations that the City supports. Such activities include: Christmas Tree Lane, Olive Festival, Airport events and the May Madness Car Show.

PERSONNEL SERVICES:

SALARIES: This account includes wages for Public Works Employees working on City Special Event Projects.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, and Health Insurance and Life Insurance.

SUPPLIES:

001-6150 MATERIALS AND SUPPLIES: Funding is provided from the General Fund for necessary materials and supplies such as printing, postage, etc.

001-6600 RENTS/LEASES: The General Fund provides funding for any necessary rents and/or leases for equipment used to support Community Events.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
COMMUNITY EVENTS #3190								
5100 + SALARIES	0	5,095	5,606	4,001	6,102	5,000	3,233	0
5200 + OVERTIME	0	0	0	0	746	0	447	0
5900 + BENEFITS	0	1,652	1,683	1,003	3,023	0	2,321	0
TOTAL SALARIES/BENEFITS	0	6,747	7,289	5,004	9,871	5,000	6,001	0
001 6150 3190 Mat/Supplies								
001 6600 3190 Rents/Leases	1,151	1,053	1,562	886	5,193	5,000	503	1,000
	170	296	1,272	1,488	1,718	1,500	625	800
TOTAL OTHER OPERATING EXP.	1,321	1,349	2,934	2,374	6,911	6,500	1,128	1,800
TOTAL FOR DEPT.	1,321	8,096	10,223	7,378	16,782	11,500	7,129	1,800

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
BUILDING MAINTENANCE (3600)**

ACTIVITY DESCRIPTION:

Building Maintenance, **funded entirely from the General Fund**, provides for maintenance and repair needs of the City Hall building, the Janitorial services for City Hall, Police Department and the Public Works Corporation Yard Office.

No funds for labor costs and benefits are included in the current proposed budget for Building Maintenance.

The General Fund also provides funding for the inspection and recertification of all City building Fire Extinguishers.

SUPPLIES:

- 001-6150** **MATERIALS/SUPPLIES:** The General Fund provides the funding for any materials/supplies necessary for the maintenance and/or repairs to the City Hall building.
- 001-6250** **SMALL TOOLS:** The General Fund provides funds for the purchase of necessary small hand tools.
- 001-6320** **JANITORIAL SERVICE:** Funding for the contracted Janitorial Service for City Hall, the Police Department, and the Public Works Corporation Yard office is provided by the General Fund.
- 001-7418** **CERTIFICATION OF CITY FIRE EXTINGUISHERS:** The General Fund provides funding for the inspection and certification of all fire extinguishers in City Buildings.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
BUILDING MAINTENANCE #3600								
5100 + SALARIES	15,224	27,563	12,048	5,818	13,391	0	6,798	0
5200 + OVERTIME	0	0	0	0	0	0	0	0
5900 + BENEFITS	8,562	15,389	5,422	2,430	7,012	0	2,815	0
TOTAL SALARIES/BENEFITS	23,786	42,952	17,470	8,248	20,403	0	9,614	0
001 6100 3600 Office Supplies	0	0	0	0	71	0	0	0
001 6150 3600 Mat/Supplies	12,409	11,990	12,308	20,779	20,991	20,000	12,813	20,000
001 6250 3600 Small Tools	453	12	31	0	0	200	0	200
001 6313 3600 Senior Center	0	0	0	5,194	6,941	0	107	0
001 6320 3600 Janitorial Srv.	7,913	4,640	4,640	2,872	2,457	2,500	2,200	2,500
001 6750 3600 Bldg.Maint.	0	0	0	987	1,231	0	0	0
610 6750 3600 Bldg.Maint.	0	0	0	0	1,026	0	0	0
630 6750 3600 Bldg.Maint.	0	0	0	0	1,026	0	0	0
001 7418 3600 Cert of Exting	981	543	268	765	829	100	469	400
001 9146 3600 Rem Yost Restrm	4,655	0	0	0	0	0	0	0
001 9155 3600 DISP SECURITY	9,615	0	0	0	0	0	0	0
001 9156 3600 EVIDENCE/VENTIL	188	0	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	36,214	17,185	17,247	30,597	34,572	22,800	15,589	23,100
TOTAL FOR DEPT	60,000	60,137	34,717	38,845	54,975	22,800	25,203	23,100

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
MECHANICAL MAINTENANCE (3700)**

ACTIVITY DESCRIPTION:

The mechanical maintenance section provides funding for small tool replacement in the shop, radio repair, maintenance of the shop truck, and all buildings located at the Corporation Yard.

Mechanic labor and repair parts are charged to the department receiving the service, such as Police, Fire or Public Works.

SUPPLIES:

- 610-6150** **MATERIALS/SUPPLIES:** Provides funding from the Sewer Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 630-6150** **MATERIALS/SUPPLIES:** Provides funding from the Water Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 078-6250** **SMALL TOOLS:** Funding is provided from the Public Works Equipment Replacement Fund for replacement and/or purchase of any needed small tool replacement.
- 381-6250** **SMALL TOOLS:** Funding is provided from the Sewer Capital Replacement Fund for replacement and/or purchase of any needed small tool replacement.
- 383-6250** **SMALL TOOLS:** Funding is provided from the Water Capital Replacement fund for replacement/or purchase of any needed small tools.
- 610-6250** **SMALL TOOLS:** Funding is provided from the Sewer fund for tool Replacement.
- 630-6250** **SMALL TOOLS:** Funding is provided from the Water fund for tool Replacement.
- 610-6461** **COUNTY REQUIRED PERMITS:** The Sewer Enterprise Fund provides funding to purchase County required hazardous material permits.
- 630-6461** **COUNTY REQUIRED PERMITS:** The Water Enterprise Fund provides funding to purchase County required hazardous material permits.
- 610-6700** **EQUIPMENT MAINTENANCE:** Provides funding from the Sewer Enterprise Fund for repair of radio equipment.
- 630-6700** **EQUIPMENT MAINTENANCE:** Provides funding from the Water Enterprise Fund for repair of radio equipment.
- 610-6750** **BUILDING MAINTENANCE:** Funds from the Sewer Enterprise Fund are utilized to maintain the buildings at the Corporation Yard.
- 630-6750** **BUILDING MAINTENANCE:** Funds from the Water Enterprise Fund are utilized to maintain the buildings at the Corporation Yard.
- 610-7500** **VEHICLE OPERATIONS/MAINTENANCE:** The Sewer Enterprise Fund provides funding for shop truck repairs and fuel.
- 630-7500** **VEHICLE OPERATIONS/MAINTENANCE:** The Water Enterprise Fund provides funding for shop truck repairs and fuel.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
MECHANICAL MAINTENANCE #3700								
001 6150 3700 Mat/Supplies	0	0	0	7	0	0	0	0
010 6150 3700 Mat/Supplies	0	0	0	0	195	150	0	150
030 6150 3700 Mat/Supplies	0	0	0	0	44	150	0	150
078 6250 3700 Small Tools	0	0	16,727	0	522	2,000	226	0
081 6250 3700 Small Tools	0	0	2,319	0	1,382	4,500	503	4,500
083 6250 3700 Small Tools	0	0	0	0	502	2,500	277	2,500
010 6250 3700 Small Tools	0	0	0	0	43	100	10	100
030 6250 3700 Small Tools	0	0	0	0	34	100	10	100
010 6461 3700 Req. Fmts/Cnty.	0	0	57	0	0	85	0	85
030 6461 3700 Req. Fmts/Cnty.	0	0	57	0	0	85	0	85
010 6700 3700 Equip.Maint.	0	0	13	0	327	500	0	500
030 6700 3700 Equip.Maint.	0	0	13	0	227	500	0	500
010 6750 3700 Bldg.Maint.	0	0	0	0	38	100	0	100
030 6750 3700 Bldg.Maint.	1,288	0	0	0	38	100	0	100
010 7500 3700 Veh Opr/Maint	23	0	0	0	18	100	32	100
030 7500 3700 Veh Opr/Maint	0	0	0	0	18	100	24	100
TOTAL OTHER OPERATING EXP.	1,311	0	19,186	7	3,388	11,070	1,082	9,070
TOTAL FOR DEPT	1,311	0	19,186	7	3,388	11,070	1,082	9,070

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
RODGERS THEATRE (6125)**

ACTIVITY DESCRIPTION:

A contracted Concessionaire has in the past operated the Theatre building owned by the City of Corning. Currently the Theater is closed because of health and hazard conditions. A group of concerned citizens has formed a Committee called the Friends of the Theater who are trying to raise funds to keep the Theater in operation. A Chico Architect hired by the City has inspected the theater building and has estimated that replacement of the seating; air conditioning, roof, electrical system, painting and bringing the restrooms up to State Code would cost an estimated \$500,000.

Council has approved the City funding the Electricity, Natural Gas, Sewer and Water and Garbage service for the theater.

PROFESSIONAL SERVICES:

- 001-6410** **ELECTRICITY:** The General Fund provides funding for electrical expenses.
- 001-6430** **NATURAL GAS:** The General Fund provides funding for natural gas expenses.
- 130-9116** **THEATRE RESTORATION:** Provides funding for future restoration of the theatre building.
- 402-9147** **THEATRE MARQUEE:** Provides funding for future repairs to the theatre marquee.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
RODGERS THEATRE #6125								
001 6150 6125 Mat/Supplies	0	0	24	0	0	0	50	50
402 6300 6125 ProfServices	0	0	0	2,871	0	0	0	0
001 6410 6125 Electricity	3,602	4,369	2,546	1,612	2,658	3,000	1,155	3,000
001 6430 6125 Natural Gas	2,095	3,100	245	168	166	150	141	150
001 6750 6125 Bldg.Maint.	25	149	1,387	95	938	0	176	0
TOTAL OTHER OPERATING EXP	5,722	7,618	4,202	4,746	3,762	3,150	1,522	3,200
130 9116 6125 Theatre Restore	0	0	0	0	0	0	0	226,157
402 9147 6125 Marquee	1,418	0	2,525	29,041	960	1,500	900	1,500
TOTAL CAPITAL EXPENDITURES	1,418	0	2,525	29,041	960	1,500	900	227,657
TOTAL FOR DEPT.	7,140	7,618	6,727	33,787	4,722	4,650	2,422	230,857

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
LIGHTING & LANDSCAPE (3901)**

ACTIVITY DESCRIPTION:

The City Council following a Public Hearing on November 22, 2005 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1). District 1, Zone 1 is to provide street lighting, irrigation and landscape maintenance adjacent to the Blackburn Estates Subdivision located on North Alex Lane and north of Blackburn Avenue.

CAPITAL IMPROVEMENTS:

- 701-6150** **MATERIALS AND SUPPLIES:** This account funds necessary materials needed to make repairs to the Landscaping sprinkler system.
- 701-6315** **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the lawn and shrubbery.
- 701-6410** **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within the district.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
L&L 1 #3901								
701 6150 3901 Mat/Supplies	0	0	0	0	0	200	0	225
701 6315 3901 Landscape Maint	0	0	0	0	112	200	153	225
701 6410 3901 Electricity	0	0	0	936	1,502	1,325	440	450
TOTAL OTHER OPERATING EXP.	0	0	0	936	1,614	1,725	593	900
TOTAL FOR DEPT.	0	0	0	936	1,614	1,725	593	900

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
LIGHTING & LANDSCAPE (3903)**

ACTIVITY DESCRIPTION:

The City Council following a Public Hearing on August 10, 2007 in accordance with the State Landscaping and Lighting District Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1).

District 1, Zone 3 is to provide Street Lighting maintenance, Landscape maintenance, Storm Water Retention maintenance and Emergency Access and Bike Path maintenance in the "Blossom Avenue" Subdivision located west of Toomes Avenue and north of Donovan Avenue.

CAPITAL IMPROVEMENTS:

- 703-6150** **MATERIALS AND SUPPLIES:** This account funds the necessary materials needed to make repairs to the Landscaping sprinkler system.
- 703-6315** **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the shrubbery and complete annual stormsewer cleaning.
- 703-6410** **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within this district.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
L&L 3 #3903								
703 6150 3903 Mat/Supplies	0	0	0	0	0	200	0	1,000
703 6315 3903 Landscape Maint	0	0	0	0	0	1,000	0	1,000
703 6410 3903 Electricity	0	0	0	1,350	1,800	1,425	0	1,800
TOTAL OTHER OPERATING EXP.	0	0	0	1,350	1,800	2,625	0	3,800
TOTAL FOR DEPT.	0	0	0	1,350	1,800	2,625	0	3,800

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
LIGHTING & LANDSCAPE (3904)**

ACTIVITY DESCRIPTION:

The City Council following a Public Hearing on June 27, 2008 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1). District 1, Zone 4 is to provide street lighting, irrigation and landscape maintenance adjacent to the Salado Orchard Apartment project along Blackburn and Toomes Avenues.

CAPITAL IMPROVEMENTS:

- 704-6150** **MATERIALS AND SUPPLIES:** This account funds necessary materials needed to make repairs to the Landscaping sprinkler system.
- 704-6315** **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the lawn and shrubbery.
- 704-6410** **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within the district.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2009-2010	2010-2011
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	REQUESTED
704 6150 3904 Mat/Supplies	0	0	0	0	0	1,000	0	1,000
704 6315 3904 Landscape Maint	0	0	0	0	1,488	1,200	2,047	2,100
704 6410 3904 Electricity	0	0	0	0	0	1,200	0	1,200
TOTAL OTHER OPERATING EXP.	0	0	0	0	1,488	3,400	2,047	4,300
TOTAL FOR DEPT.	0	0	0	0	1,488	3,400	2,047	4,300

Enterprise Fund Operations

Airport

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
AIRPORT (3500)**

ACTIVITY DESCRIPTION:

A Fixed Base Operator operates the Corning Airport. This Operator is responsible for maintaining a business that offers fuel and aircraft maintenance and supplies tie downs utilized in securing the airplanes not in hangars.

The basic role of the City is to maintain lighting (including the beacon), buildings, weed abatement and to furnish propane to heat the Administration Building. Corning Airport is recognized as California's third oldest airport facility. This operation is vital to the City and is hoped to draw industry and development in and around the airport area.

The Airport budget is managed as an "Enterprise Fund" which isolates operating costs and dedicated funding sources. Funding comes from \$10,000 per year received from Caltrans Division of Aeronautics, and from rental income; no support is required from the City's General Fund. However, this budget includes Engineering Professional Services pursuant to our airport expansion design project that is largely funded by an FAA grant.

PERSONNEL SERVICES:

SALARIES: This account funds wages for Airport maintenance.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, and Life Insurance.

SUPPLIES:

- 620-6150** **MATERIALS/SUPPLIES:** The Air Enterprise Fund provides funding for materials and supplies to maintain the airport.
- 620-6186** **TAXES:** Funding is provided for Mosquito Abatement, Tehama County Mosquito and Vector Control.
- 621-6300** **PROFESSIONAL SERVICES:** Funding is provided for Airport Expansion design engineering and plans pursuant to the contract with Wadell Engineering.
- 620-6410** **ELECTRICITY:** The Air Enterprise Fund provides funding for Airport electricity costs.
- 620-6420** **PROPANE:** Funding is provided by the Air Enterprise Fund for the purchase of propane to heat the airport administration building.
- 620-6462** **STATE REQ. PERMITS:** Funding is provided by the Air Enterprise Fund for State required permits regarding storm water run off.
- 620-6750** **BUILDING MAINTENANCE:** The Air Enterprise Fund provides funding for any necessary repairs to City buildings at the Airport.
- 620-6810** **LIABILITY INSURANCE:** Funding is provided by the Air Enterprise Fund for liability insurance at the airport.
- 621-9360** **RUNWAY CONSTRUCTION:** Funding provided by FAA in the amount of \$2.5 million project to widen and extend the runway further north, away from the Corning High School campus. The City is responsible for 10% of the contracted amount and the FAA Grant will pick up the remaining contracted expense.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
AIRPORT #3500								
5100 + SALARIES	1,706	2,142	1,576	2,084	990	0	13,058	0
5200 + OVERTIME	0	0	0	0	0	0	0	0
5900 + BENEFITS	662	1,375	439	1,043	386	0	5,187	0
TOTAL SALARIES/BENEFITS	2,368	3,517	2,015	3,127	1,376	0	18,247	0
620 6150 3500 Mat/Supplies	145	34	355	4,753	2,125	5,000	1,409	5,000
620 6186 3500 Taxes	2,654	2,912	3,332	1,815	1,845	300	301	0
621 6300 3500 ProfServices	3,028	5,843	0	4,025	192,679	120,000	104,229	15,000
620 6410 3500 Electricity	1,831	2,109	2,279	2,075	2,202	2,000	2,121	2,000
620 6420 3500 Propane	2,841	2,889	2,086	1,457	1,874	2,400	2,793	3,000
620 6462 3500 Reqpmts.State	830	205	0	0	0	500	0	500
620 6750 3500 Bldg.Maint.	283	519	1,390	591	589	1,000	1,109	1,000
620 6810 3500 Liability Ins.	4,190	4,525	4,860	5,111	5,450	6,000	5,450	6,000
TOTAL OTHER OPERATING EXP.	15,802	19,036	14,302	19,827	206,764	137,200	117,412	32,500
621 9113 3500 Airport Land	35,139	18,247	204,705	0	0	0	0	0
621 9360 3500 Runway Const.	0	0	0	0	0	3,200,000	2,045,588	1,200,000
620 9375 3500 Airport Beacon	4,144	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	39,283	18,247	204,705	0	0	3,200,000	2,045,588	1,200,000
TOTAL FOR DEPT.	57,453	40,800	221,022	22,954	208,140	3,337,200	2,181,247	1,232,500

Transportation Center

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
TRANSPORTATION FACILITY (3160)**

ACTIVITY DESCRIPTION:

The Transportation Facility is located on the Southeast corner of Solano and Third Streets with the park and ride parking lot located across Solano Street to the north.

The Transportation Facility has made an attractive addition to downtown Corning. This facility consists of four (4) Suites:

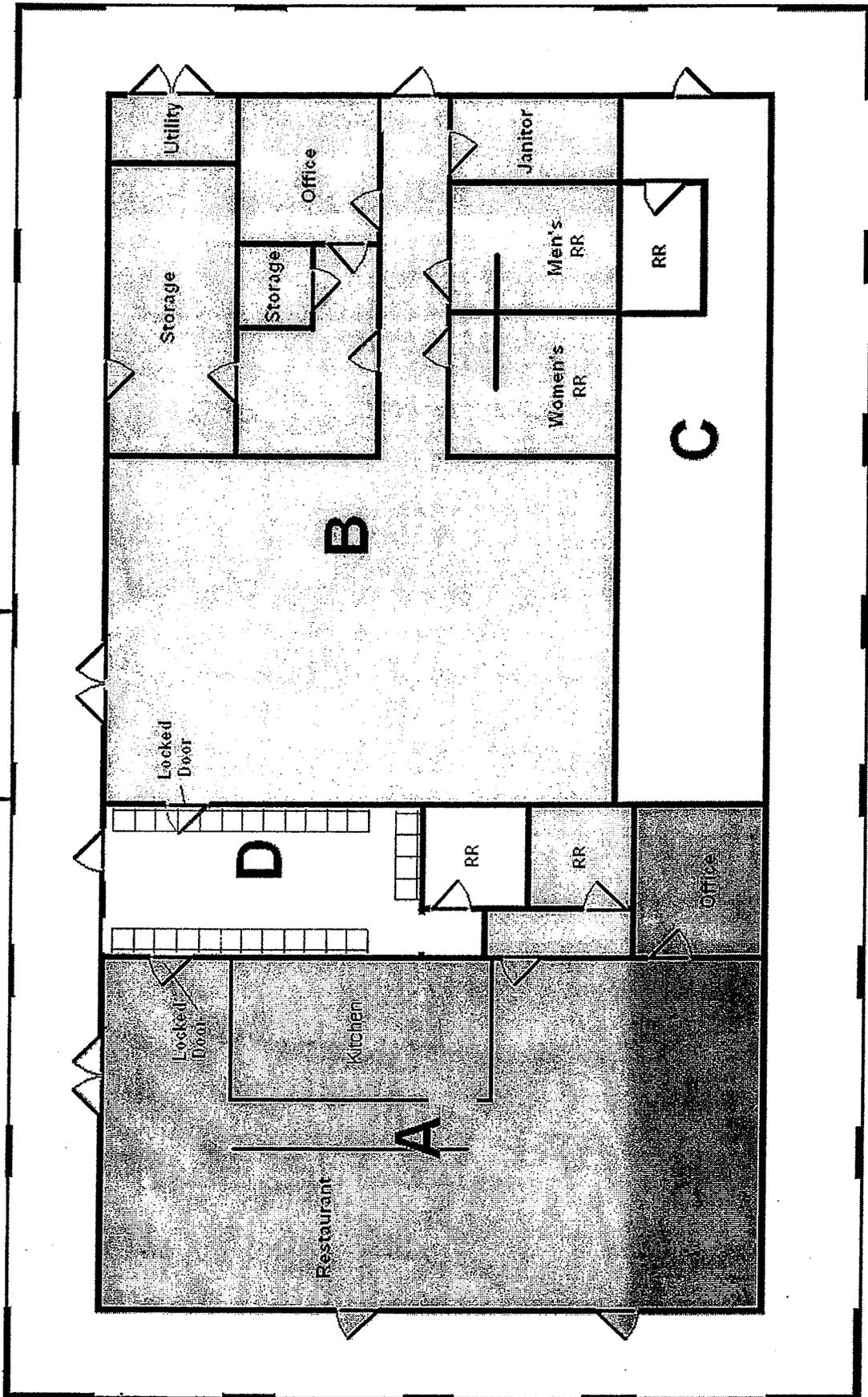
- Suite A is currently rented to the Hometown Café which has been open for business since March 2010.
- Suite B is currently rented to the Corning Police Department for the PAL (Police Activities League) Program.
- Suite C, until recently, was utilized for programs sponsored by the Corning Recreation Department.
- Suite D is used as a passenger waiting area currently utilized by TRAX (Tehama Rural Area Express).

The City maintains responsibility for grounds and building maintenance, the janitorial services are the responsibility of the facility business operators.

Funding to support the Transportation center is from the City General Fund and Local Transportation Funds (LTF). The City also receives \$8,220 annually from the County Transportation Commission for Janitorial service at the facility.

SUPPLIES:

- 625-6410** **ELECTRICITY:** Funding for electricity for the Transportation Center.
- 625-6430** **NATURAL GAS:** Funding for natural gas at the facility.
- 625-6750** **BUILDING MAINTENANCE:** Funding for building maintenance/repairs at the Transportation Center.
- 625-7365** **LANDSCAPING:** Landscaping services at the Transportation Center.

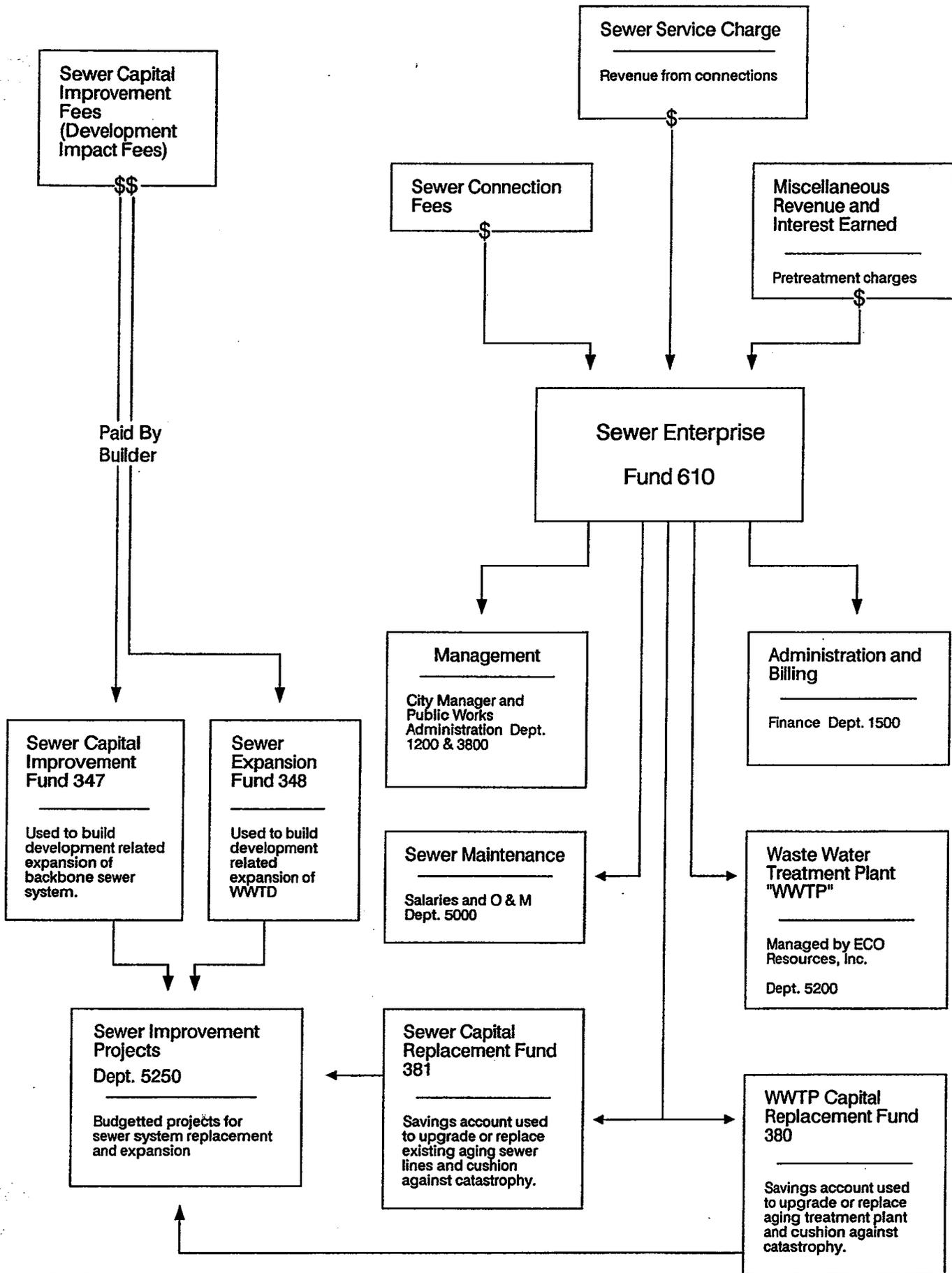


CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
TRANSPORTATION CENTER #3160								
625 6410 3160 Electricity	5,585	4,084	4,534	6,177	6,415	6,500	4,782	6,500
625 6430 3160 Natural Gas	320	172	192	792	1,415	1,500	973	1,500
625 6750 3160 Bldg.Maint.	3,875	2,609	6,948	4,718	4,180	5,000	7,879	5,000
625 6800 3160 Gen.Insurance	0	0	1,500	0	0	0	0	0
625 7365 3160 Landscaping	218	0	65	122	586	500	0	500
TOTAL OTHER OPERATING EXP	9,998	6,865	13,239	11,809	12,596	13,500	13,634	13,500
625 9217 3160 Equip Maint.	0	795	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	0	795	0	0	0	0	0	0
TOTAL FOR DEPT.	9,998	7,660	13,239	11,809	12,596	13,500	13,634	13,500

Sewer & Waste Water Treatment Plant

The Organization of the Sewer Enterprise



**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
SEWER MAINTENANCE (5000)**

ACTIVITY DESCRIPTION:

The sewer department provides wastewater collection for all City of Corning businesses and residents. This department is also responsible for the installation of all residential and commercial construction of new sewer connections and any related repairs and/or replacement of defective service laterals.

The Sewer Pre-Treatment Program, contracted through Southwest Water Services, Inc. formerly ECO Resources, is a continuous program utilized for monitoring the sewer discharge from industrial and commercial users on a quarterly basis.

PERSONNEL SERVICES:

SALARIES: This account provides funds for City employee wages performing sewer maintenance tasks.

EMPLOYEE BENEFITS: This account provides funding for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

SUPPLIES:

- 310-6100** **OFFICE SUPPLIES:** The Sewer Enterprise Fund provides funds for purchasing office supplies.
- 610-6150** **MATERIAL/SUPPLIES:** The Sewer Enterprise Fund provides funds for purchasing any necessary materials/supplies.
- 610-6250** **SMALL TOOLS:** Funding from the Sewer Enterprise Fund provides for the purchase of necessary low cost tools that are subject to periodic replacement.
- 610-6410** **ELECTRICITY:** The Sewer Enterprise Fund provides funding for electrical costs to power the sewer lift station on 99 W at South Avenue.
- 610-6700** **EQUIPMENT MAINTENANCE:** The Sewer Enterprise Fund provides funding for equipment maintenance and repairs.
- 610-7368** **PRE-TREATMENT PROGRAM:** Funding to support a State mandated Monitoring Program of Industrial Sewer Waste is provided from the Sewer Enterprise Fund.
- 610-7500** **VEHICLE OPERATION/MAINTENANCE:** The Sewer Enterprise Fund provides funding for vehicle fuel and repair.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
SEWER DEPARTMENT #5000								
5100 + SALARIES	41,067	41,150	52,355	30,921	41,680	25,400	35,307	32,362
5200 + OVERTIME	0	0	0	0	0	0	120	0
5900 + BENEFITS	12,815	16,041	21,478	15,254	13,825	9,088	13,554	0
TOTAL SALARIES/BENEFITS	53,882	57,191	73,833	46,175	55,505	34,488	49,021	32,362
348 6100 5000 Office Supplies	0	0	2,900	2,790	2,790	0	0	0
610 6100 5000 Office Supplies	243	1,936	1,725	1,719	1,690	500	139	500
611 6100 5000 Office Supplies	6	0	0	0	0	0	0	0
662 6100 5000 Office Supplies	3	0	0	0	0	0	0	0
664 6100 5000 Office Supplies	70	0	0	0	0	0	0	0
673 6100 5000 Office Supplies	10	5	5	6	4	0	0	0
674 6100 5000 Office Supplies	135	167	202	218	175	0	0	0
681 6100 5000 Office Supplies	0	7	6	7	4	0	0	0
683 6100 5000 Office Supplies	30	97	91	97	70	0	0	0
685 6100 5000 Office Supplies	0	14	0	0	0	0	0	0
686 6100 5000 Office Supplies	78	141	0	0	0	0	0	0
687 6100 5000 Office Supplies	2,805	2,376	0	0	0	0	0	0
689 6100 5000 Office Supplies	4	0	0	0	0	0	0	0
690 6100 5000 Office Supplies	360	656	0	0	0	0	0	0
692 6100 5000 Office Supplies	0	0	24	7	5	0	0	0
693 6100 5000 Office Supplies	0	5	58	113	116	0	0	0
694 6100 5000 Office Supplies	0	15	0	0	0	0	0	0
696 6100 5000 Office Supplies	0	456	377	0	0	0	0	0
610 6150 5000 Mat/Supplies	14,976	16,775	32,380	9,710	11,389	37,000	4,767	77,380
610 6250 5000 Small Tools	37	123	38	23	507	500	69	500
610 6410 5000 Electricity	2,200	4,179	5,882	5,741	5,941	6,550	4,358	6,550
610 6700 5000 Equip.Maint.	0	285	10,213	29	343	500	22	500
610 7100 5000 Training/Educ.	0	0	0	0	0	0	0	5,000
610 7368 5000 Pretreat.Prog	29,917	31,535	24,610	41,870	28,650	30,000	31,799	30,000
610 7500 5000 Veh Opr/Maint	2,989	3,169	3,880	7,256	6,522	6,000	5,145	6,000
TOTAL OTHER OPERATING EXP.	53,863	61,941	82,391	69,586	58,206	81,050	46,299	126,430
TOTAL FOR DEPT	107,745	119,132	156,224	115,761	113,711	115,538	95,320	158,792

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
SEWER CAPITAL IMPROVEMENT (5250)**

ACTIVITY DESCRIPTION:

Sewer Capital Improvement includes funds for replacement of broken or damaged sewer mains, and debt service to repay the USDA Rural Development (formerly Farm Home Administration), which funded the Cities Sewer and Water Replacement Programs, Phase I, II & III. Phase III of the Sewer and Water Replacement Program was completed in January of 2000.

Additionally, the Sewer Capital Improvement Program includes purchases and repairs at the Waste Water Treatment Facility for ongoing maintenance and Capital Replacement items.

PERSONNEL SERVICES:

SALARIES: This account provides wages for City Employees working on sewer capital improvement projects.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

PROFESSIONAL SERVICES/MAT./SUPPLIES:

- 380-9206** **CAPITAL REPLACEMENT:** This account funds purchases and repairs at the WWTP.
- 381-9135** **SEWER LINE REPLACEMENT:** This fund provides for replacement of broken or damaged sewer lines throughout the City.
- 348-9812** **SEWER DEBT. SERV. & TRUST ADMIN:** Funded from the WWTP Sewer Expansion, this provides funding for series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.
- 610-9812** **SEWER DEBT. SERV. & TRUST ADMIN:** Funded from the Sewer Enterprise Fund, this provides funding for series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
SEWER IMPROVEMENTS #5250								
348 9133 5250 MetalShedWWTP	0	20,221	0	0	0	0	0	0
381 9135 5250 SWR Line Rplcmt	0	0	0	0	3,570	50,000	0	50,000
380 9206 5250 CapReplacement	0	0	18,778	17,643	67,409	50,000	57,463	50,000
348 9261 5250 WWTP EXP. 04	0	0	15,946	0	0	0	0	0
385 9261 5250 WWTP EXP. 04	1,546,118	0	0	0	0	0	0	0
380 9273 5250 Chlorine System	0	22,110	0	0	0	0	0	0
348 9809 5250 West Yost	160,639	0	0	0	0	0	0	0
674 9811 5250 Wtr Debt Servce	(10,846)	0	0	0	0	0	0	0
348 9812 5250 Sewer Debt Serv	76,255	117,841	161,277	176,927	175,964	233,160	248,420	233,160
610 9812 5250 Sewer Debt Serv	118,597	109,505	94,777	95,408	95,280	137,693	137,512	137,142
662 9812 5250 Sewer Debt Serv	126	15,312	0	0	0	0	0	0
673 9812 5250 Sewer Debt Serv	44	51	108	100	36	0	0	0
681 9812 5250 Sewer Debt Serv	0	2,365	1,856	1,866	589	0	0	0
685 9812 5250 Sewer Debt Serv	0	918	0	0	0	0	0	0
692 9812 5250 Sewer Debt Serv	0	0	19,156	1,785	815	0	0	0
348 9813 5250 Environ Reviewe	423	0	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	1,891,356	288,323	311,898	293,729	343,663	470,853	443,395	470,302
TOTAL FOR DEPT	1,891,356	288,323	311,898	293,729	343,663	470,853	443,395	470,302

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
WASTE WATER TREATMENT PLANT (5200)**

ACTIVITY DESCRIPTION:

South West Water Company (SWWC) operates the Treatment Plant and maintains the sewer collection system under contract. The treatment plant is currently permitted by the Regional Water Quality Control Board to discharge a maximum of 1.75 million gallons per day (MGD). The Wastewater Treatment Plant (WWTP) treats domestic wastewater from City residents and businesses.

SWWC also as part of their contract provides for the City a Pre-Treatment Program, which requires that they take samples and check records of the Class One dischargers, such as the Truck Stops, Truck Washes and large restaurants. These inspections ensure or WWTP will not be contaminated with diesel or oil products.

Operating as an "Enterprise Fund", the Sewer Department and Wastewater Treatment Plant currently produce sufficient income to accommodate expenses and capital improvements to operate our Treatment Facility.

The City shares its WWTP "outfall" structure in the Sacramento River with Bell Carter Foods. Bell Carter recently extended their waste discharge permit. During that process the RWQCB ordered BCF to complete a "Mixing Zone Study" to analyze how the discharge dilutes with the river water. RWQCB suggested the City's discharge permit would be similarly conditioned. The council agreed to fund up to ½ the cost of that study.

PERSONNEL SERVICES:

SALARIES: This funds employee wages associated with the wastewater Treatment Plant.

EMPLOYEE BENEFITS: This account provides funds for City contribution to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

PROFESSIONAL SERVICES/MAT./SUPPLIES:

380-9262 **MIXING ZONE STUDY:** These funds are to pay for ½ the estimated cost to complete the discharge pipe outfall structure "Mixing Zone Study"-in cooperation with Bell Carter Foods.

610-6175 **WEED AND PEST SPRAYING:** The Sewer Enterprise Fund provides funding for spraying of weeds and insects at the WWTP.

610-6300 **PROFESSIONAL SERVICES:** The Sewer Enterprise Fund provides funding for the ECO Resources, Inc. service contract and sludge removal.

610-6410 **ELECTRICITY:** This account funds electrical usage at the WWTP.

610-6461 **REQUIRED PAYMENTS/COUNTY:** Required County permits are purchased with funds provided by the Sewer Enterprise Fund.

610-7376 **RWQCB ANNUAL PERMIT:** The Sewer Enterprise Fund provides funding for the Regional Water Quality Control Board Annual Permit.

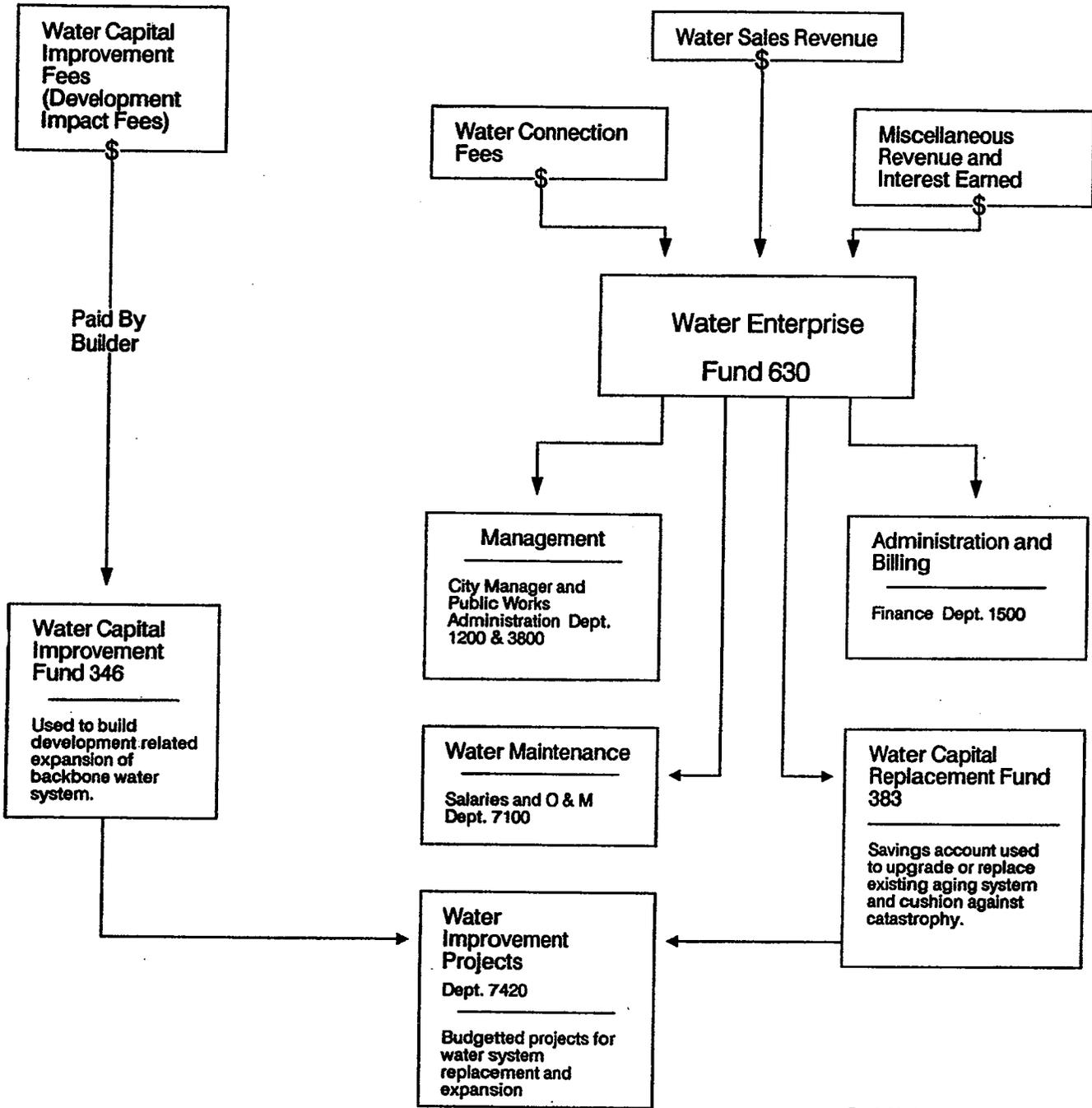
CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
610 6175 5200 Weed/Tree Spray	0	0	0	0	0	5,000	0	5,000
380 6300 5200 ProfServices	0	0	0	2,903	0	0	0	0
610 6300 5200 ProfServices	549,924	552,240	550,190	644,943	497,823	564,000	528,000	581,000
610 6322 5200 CA Toxic Testing	1,213	0	0	0	0	0	0	0
610 6410 5200 Electricity	0	0	0	0	0	0	0	0
610 6461 5200 Reg.Pmts/Cnty.	649	109	113	0	73,621	68,000	62,213	68,000
381 6700 5200 Equip.Maint.	1,056	0	0	0	0	350	0	350
380 7370 5200 Concrete Vaults	3,280	0	0	0	0	0	0	0
610 7376 5200 Annual Permit	8,090	8,211	9,307	9,016	5,372	8,000	5,324	8,000
TOTAL OTHER OPERATING EXP.	564,212	560,560	559,610	656,862	576,816	645,350	595,537	662,350
381 9142 5200 Dessacator	7,862	0	0	0	0	0	0	0
381 9143 5200 Mettler Balance	3,035	0	0	0	0	0	0	0
380 9262 5200 Mixing Zone Sty	0	0	0	0	0	20,000	0	20,000
TOTAL CAPITAL EXPENDITURES	10,897	0	0	0	0	20,000	0	20,000
TOTAL FOR DEPT.	575,109	560,560	559,610	656,862	576,816	665,350	595,537	682,350

WWTP #5200

Water

The Organization of the Water Enterprise



Rev.8/84 elc

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
WATER MAINTENANCE (7100)**

ACTIVITY DESCRIPTION:

The Water Department provides funding for wages, materials and supplies necessary to operate and maintain the City's water system. This system operates as an "Enterprise Fund" to fund its expenses and Capital Improvements.

The City strictly adheres to the State Department of Health and Drinking Water regulations, guidelines and periodic sample testing requirements. Currently two water samples are taken each week at various locations throughout the City to monitor bacteria content.

PERSONNEL SERVICES:

SALARIES: This account includes wages for Public Works employees working in water maintenance related activities.

EMPLOYEE BENEFITS: This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, Life Insurance and Administration Fees.

SUPPLIES:

- 630-6150** **MATERIALS/SUPPLIES:** Funding is provided from the Water Enterprise Fund for the purchase of materials and supplies necessary to maintain the water system.
- 630-6250** **SMALL TOOLS:** The Water Enterprise Fund provides funding to purchase small tools for the plumbers enabling them to accomplish maintenance and repair duties.
- 630-6300** **PROFESSIONAL SERVICES:** The Water Enterprise Fund provides funding for water tests required by the State Health Department.
- 630-6410** **ELECTRICITY:** The Water Enterprise Fund provides funding for PG&E charges to operate the water pumps at the City wells.
- 630-6462** **PERMITS/STATE REQUIRED:** The Water Enterprise Fund provides funding for the State Health Department for the services they provide the City.
- 630-6700** **EQUIPMENT MAINTENANCE:** The Water Enterprise Fund provides funding for pump repair and equipment maintenance.
- 630-7200** **TRAINING AND EDUCATION:** Provides funding to cover the costs of training and education, including vehicle mileage and meals reimbursement, if any, in support of water operations.
- 630-7500** **VEHICLE/OPERATION/MAINTENANCE:** The Water Enterprise Fund provides funding for fuel and vehicle repairs.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
WATER DEPARTMENT #7100								
5100 + SALARIES	123,888	122,022	134,255	118,517	124,154	132,470	120,598	122,124
5200 + OVERTIME	11	0	0	0	301	0	863	0
5900 + BENEFITS	54,693	56,648	61,140	63,108	54,792	64,013	54,823	0
TTL SALARIES/BENES	178,592	178,670	195,395	181,625	179,247	196,483	176,284	122,124
630 6100 7100 Office Supplies	0	4,478	4,130	3,815	3,815	0	600	461
661 6100 7100 Office Supplies	13	0	0	0	0	0	0	0
663 6100 7100 Office Supplies	281	0	0	0	0	0	0	0
673 6100 7100 Office Supplies	11	5	6	8	5	0	0	0
674 6100 7100 Office Supplies	152	188	228	289	232	0	0	0
675 6100 7100 Office Supplies	0	13	15	17	11	0	0	0
682 6100 7100 Office Supplies	1	28	24	29	21	0	0	0
684 6100 7100 Office Supplies	119	388	388	389	279	0	0	0
693 6100 7100 Office Supplies	0	2	0	0	0	0	0	0
696 6100 7100 Office Supplies	0	169	0	0	0	0	0	0
001 6150 7100 Mat/Supplies	0	0	0	2,622	0	0	0	0
114 6150 7100 Mat/Supplies	73	0	0	0	0	0	0	0
610 6150 7100 Mat/Supplies	0	0	0	0	0	0	0	0
630 6150 7100 Mat/Supplies	38,911	38,060	48,434	46,598	39,238	40,000	39,535	135,650
630 6250 7100 Small Tools	83	245	725	99	507	500	95	500
630 6300 7100 ProfServices	9,951	10,599	9,582	10,593	9,731	10,000	7,466	10,000
630 6410 7100 Electricity	133,575	150,106	159,412	163,498	170,949	178,000	155,284	178,000
630 6462 7100 ReqPmts.State	5,635	2,739	4,977	11,163	3,696	5,500	7,801	5,500
630 6700 7100 Equip.Maint.	13,910	28,309	8,005	1,772	5,130	7,000	5,902	7,000
630 7100 7100 Training/Educ.	0	0	0	0	0	0	0	5,000
114 7500 7100 Veh Opr/Maint	0	0	0	0	0	0	0	7
610 7500 7100 Veh Opr/Maint	0	0	0	0	0	0	0	7
630 7500 7100 Veh Opr/Maint	11,104	6,642	4,908	8,907	8,292	10,000	8,062	10,000
TTL OTHER OPERATING EXP	213,819	241,971	240,834	249,974	241,906	251,000	224,759	352,125
383 8050 7100 Equipment Purch	0	26,875	0	0	0	0	0	0
630 9417 7100 EDITH WELL	0	0	0	0	35	0	0	0
TTL CAPITAL EXPENDITURES	0	26,875	0	0	35	0	0	0
TOTAL FOR DEPT.	392,411	447,516	436,229	431,599	421,188	447,483	401,043	474,249

**CITY OF CORNING
2010-2011 ANNUAL BUDGET NARRATIVE
WATER CAPITAL IMPROVEMENTS (7420)**

ACTIVITY DESCRIPTION:

The Farm Home Water and Sewer Replacement Program loan acquired in prior years provided funds for the replacement of the antiquated water and sewer lines throughout the City. Phases I - III have been completed making our system very reliable and more cost efficient to operate.

This Improvement Program also funds Capital items needed for the operation of the water system, such as funding a Consultant for well Telemetry repairs and Replacement of Telemetry equipment.

Currently three wells have been shut down and taken off line due to various reasons. Wells off line at this time are: Houghton Avenue well (due to PCE chemicals in area water samples) and the two Petro wells (due to potential contamination of MTBE from the old Burns Brothers Truck Stop). At this time these wells will only be utilized during an extreme emergency situation.

PERSONNEL SERVICES:

SALARIES: This account provides funds for wages of employees working in water capital replacement activities.

EMPLOYEE BENEFITS: This account provides funding for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, Life Insurance and Administration Fee.

CAPITAL IMPROVEMENTS:

- 346-9237** **WELL TELEMETRY:** Water Capital Improvement Fund provides funding for a well telemetry Consultant and well telemetry equipment in the amount of \$35,000.
- 630-9275** **CLARK PARK WELL:** This account will fund for the drilling of the new well located at Clark Park.
- 383-9281** **WELL CHLORINATORS:** This account will fund the purchase of materials to replace water chlorine injector pumps and equipment at four well sites.
- 383-9417** **WELL REPAIRS:** Provides funding for repairs to the water system's various wells.
- 630-6300** **PROFESSIONAL SERVICES:** This funds professional engineering services for water system improvements.
- 630-9811** **WATER DEBT SERV. & TRUST ADMIN.:** The Water Enterprise Fund provides funding for series A & B Bonds for Water Improvement & Replacement Program completed in 2000.

CITY OF CORNING
ANNUAL BUDGET
FISCAL YEAR 2010-2011

	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 REQUESTED
694 6100 7420 Office Supplies	0	5	0	0	0	0	0	0
630 6300 7420 ProfServices	0	0	0	0	0	500	0	500
TOTAL OTHER OPERATING EXP.	0	5	0	0	0	500	0	500
346 8020 7420 Cap Impr Reimb	0	5,140	0	0	0	0	0	0
383 9203 7420 Water Line Repl	0	0	0	29,803	0	0	0	0
630 9216 7420 Handheld Mtr Rd	261	0	0	0	0	0	0	0
346 9237 7420 Telemetry	11,358	0	24,724	13,824	4,230	35,000	9,557	35,000
346 9275 7420 Clark Park Well	0	0	0	0	0	578,000	9,011	578,000
630 9275 7420 Clark Park Well	0	0	0	0	7,040	0	0	0
383 9280 7420 Backflows-Parks	0	0	0	24,422	0	0	0	0
383 9281 7420 Well Chlorinator	0	0	0	0	0	1,500	441	1,500
383 9282 7420 Fence-Bkbrn wel	0	0	0	19,205	0	0	0	0
383 9417 7420 EDITH WELL	0	0	0	0	26,973	1,000	0	1,000
630 9811 7420 Wtr Debt Service	237,745	235,331	178,461	183,884	185,898	314,000	286,760	283,200
661 9811 7420 Wtr Debt Service	504	61,247	0	0	0	0	0	0
673 9811 7420 Wtr Debt Service	50	57	96	133	0	0	0	0
674 9811 7420 Wtr Debt Service	(12,231)	0	0	0	0	0	0	0
675 9811 7420 Wtr Debt Service	0	103	264	309	110	0	0	0
682 9811 7420 Wtr Debt Service	0	9,458	7,426	7,468	2,358	0	0	0
673 9812 7420 Sewer Debt Serv	0	0	0	0	47	0	0	0
TOTAL CAPITAL EXPENDITURES	237,687	311,336	210,971	279,048	226,656	929,500	305,769	898,700
TOTAL FOR DEPT.	237,687	311,341	210,971	279,048	226,656	930,000	305,769	899,200