



# City of Corning



## 2011-2012 Budget (and Program of Service)

**PRESENTATION OF 2011-2012  
PROGRAM OF SERVICE AND  
ANNUAL BUDGET  
JUNE 23, 2011**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS  
OF THE CITY OF CORNING**

**FROM: STEPHEN J. KIMBROUGH CITY MANAGER**

**INTRODUCTION:**

Here is the "Annual Program of Service and Proposed 2010-2011 City Budget". The City Council and City Staff have monitored the impacts all year long of the current economic recession and the effects on City General Fund revenues due to lower sales of motor vehicle fuels and automobiles. Road Funds collected by the State of California for City street maintenance have also been reduced by the State as it grabs local funds to cover its overspending. The Sewer Service and Water Service have remained stable in spite of service turn-offs due to residential foreclosures.

The last part of this budget report on pages vi and vii contain several Management recommendations for capital expenditures necessary to carry out City operations.

The impact of the current recession hit the Corning City government about one year later than other cities, because our regional travel and auto oriented retail sales income had insulated us from the downturns experienced by others. City Council and Staff have focused on the challenge of retaining personnel and carrying out the adopted City services. This coming year will be the third year of recession, but the City is slowly recovering. The City Council goal to maintain a \$500,000 General Fund Reserve will be met in the current year.

Employee Furloughs continue with 8 hours cut from every 80 hour workweek saving 10% of pay and benefits in all operations. Furloughs will save \$268,508 in the General Fund for this coming year. The savings Citywide in all operating Funds will be \$332,308. The department managers did not backfill the reduced hours with overtime, thus insuring that the savings are real. In addition, Department Budgets have been cut. The Council and Staff had recognized the coming recession and froze vacant public works positions as they occurred; the Recreation Program has been suspended until the economy improves. There are currently four positions in Public Works and Building and Safety that will not be filled, reducing City Staffing by five people.

These City Employees are all valuable to the City; the City has invested in their training; there are no poor performers that can be done without. If the City expects to continue the delivery of City Services, reducing the number of employees is the last thing to consider. Part of the problem, as the City Council well knows, is that the City does not have a large employee overhead. There are no paid firefighters, engineers, captains, battalion chiefs or fire chief's secretary. There are neither police captains nor lieutenants. There are neither public works division superintendents nor supervisors (foremen).

The actions taken by the City over the past two years to protect City services from the effects of the economic recession are detailed in previous budget messages and can be found on the City Website.

## **BUDGET FORMAT**

The Budget format has been standardized over the years to make it easier to understand. The budget's purpose is to implement the City Council's adopted "Program of Service". The format is considered a "modified program budget" since it separates individual services into individual budgets in order to understand the costs of service delivery.

This coming year, the Swimming Pool operation has been separated from Parks and the Fire Dispatch from the Fire Department in order to better understand these costs.

Following this budget message is the Table of Contents to make finding information quicker. During this economic recession, go to the Financial Projections Tab to understand the financial status of important sources of funds. The next two Tabs display the history and sources of funds for the General Fund and All Other Funds. There is a detailed narrative explaining each revenue source. The Department Summaries Tab provides a history of expenditures in each of the Departments. Finally the Tabs for each Department and service are provided for detailed study when necessary.

## **IMPLEMENTING THE PROGRAM OF SERVICE AND ANNUAL BUDGET**

Once the City Council has heard public comments and suggestions and deliberated, they will make any changes they think necessary and adopt "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING ADOPTING THE ANNUAL PROGRAM OF SERVICES AND CITY BUDGET FOR THE FISCAL YEAR 2011-2012". The Resolution sets the budget limits for each of the Operating and Capital Improvement Funds that support city services.

## **SOURCES OF FUNDS FOR CITY OPERATIONS**

City operating income comes from a number of sources which are described fully in the Budget Book sections under the Tab "**General Fund Revenues**" beginning on page 10 of the Budget book and "**Other Fund Revenues**" beginning on page 22.

- The **total City revenues** from all sources for this coming year are projected to reach \$12,874,057. Capital improvement funding for the new park, the well and long term water and sewer debt service are reflected in this revenue figure.
- The **total budgeted expenditures** are \$13,350,705 including all capital improvements such as the new city park and the new water well.

As previously noted, the **General Fund** supports all the basic services for the City including Police, Fire, Building and Safety, Planning and Economic Development, Recreation, City Council and City Administration. The revenue sources for the General Fund include major sources like the City share of Sales Tax, Property Tax, Hotel Transient Occupancy Tax and Motor Vehicle License in Lieu Tax. These are all considered "local taxes", though the City Council only sets the amount of the Transient Occupancy Tax followed by voter approval.

The **Other Revenues** are all restricted to specific purposes including the Gas Taxes, Water Sales, Sewer Service Charges and Solid Waste (trash) and recycling service charges.

## THE BUDGET

Take a look at the “**Financial Projection**” Tab; go to page 2 and review the “**General Fund Summary**”. This shows how the General Fund Balance was computed and the amount of available reserves. To maintain Fire Dispatch Services, last year the Council lowered the Operating Reserve to \$500,000. The General Fund had maintained an \$800,000 Operating Reserve to cover cash flow while waiting for the State to forward Sales Tax due and other revenues collected by the State. The current year now ending, 2010-2011, has an estimated General Fund year end balance of \$668,588.

	Approved Budget	June 1 Actual	June 2011 Year End “Guess”
Budgeted Revenue	\$3,543,311	\$3,798,922	\$4,000,000
Budgeted Expenditures	<u>3,955,664</u>	<u>3,753,746</u>	<u>4,125,000</u>
Budget Net	\$ (412,353)	\$ 45,175	\$ (125,000)

<b>General Fund <u>Beginning</u> Balance July 1, 2010 from the last Annual Audit</b>	<b>\$ 793,588</b>
<b>Less Actual net revenue or (deficit) for Year End</b>	<b>\$ (125,000)</b>
<b>Estimated Reserve at Year End June 30, 2011</b>	<b>\$ 668,588</b>

*In next Year’s 2011-2012 Annual Budget, the Projected Revenue for the coming year and the Proposed Operating Expenditures representing the reduced level of City operations looks like this.*

Projected Revenue	\$ 3,828,430
Expected Expenditures <i>Includes Furlough savings, full-time Planning Director, half-time City Manager and Police Chief</i>	<u>\$ 4,117,758</u>
Projected Deficit	\$ (289,328)
Known and Projected Savings and Costs to reduce deficit	
NCCSIF Insurance Rebate (arrives June 2011)	\$ 132,839
Planning Director County Contract Income	\$ 25,675
Recovery of Sales Tax Annual Income	\$ 150,000
Total Savings	<u>\$ 308,514</u>
After covering the deficit, take the remaining General Fund Savings of <i>add this to the</i>	\$ 19,186
Estimated Reserve at Year End June 30, 2011 <i>(from above)</i> <i>equals the</i>	\$ 668,588
<b>Ending General Fund Reserve on June 30, 2012, a year from now</b> <i>less the</i>	<b>\$ 687,774</b>
<b>Operating Reserve set aside (reduced during Recession from \$800,000)</b>	<b>\$ (500,000)</b>
Available to Rebuild Reserve and for Emergencies	\$ 187,774

To make this budget plan work, the City Manager and Police Chief must remain part time and the furloughs must continue along with operating without the four vacant Public Works positions and the Recreation Supervisor. The operating deficit however is 43% less than budgeted last year and Sales Tax is again growing.

The City also is receiving one time savings in the coming year from the Northern California Cities Self Insurance Fund totaling \$132,839 as a result of continued low Liability and Workers’ Compensation claims.

Through the Planning Director's service contract with the County of Tehama, the City General Fund will recover a share of the Planning Director's cost. The City provides Tehama County with half time Planning Director services through contract during the economic recession.

The City is also recovering sales tax misallocated to another city. The projected additional Sales Tax income returning to the City after misallocation is estimated to average \$50,000 per Tax Quarter for the 4<sup>th</sup> Qtr. 2009, and the 1<sup>st</sup> Qtr. and 2<sup>nd</sup> Qtr. 2010.

## GENERAL FUND ANALYSIS AND SOLUTIONS

So what does this all mean? Careful management of expenditures while tracking the slowly recovering revenue stream and the growth of Corning's retail sales and hotel occupancy are allowing the City to continue the plan to prevent the further erosion of services from reducing Staff through layoffs. Unlike private service businesses, the City may lose income but it does not lose customers. The same expectations of service by our public continue to exist during the recession.

### So what are our future expectations?

- The General Fund is projected to have a shortfall (deficit) of \$289,328. This must be overcome by growing retail sales in order to benefit from sales tax growth.
- The City must encourage retail sales and hotel occupancy in order to benefit from increased sales tax; to end furloughs, we must receive an additional \$268,508 in sales tax and hotel occupancy tax.
- Filing three Public Works vacant Maintenance Worker positions will require another \$195,000.
- Returning to a full time City Manager and Police Chief will require a minimum of another \$200,000.

Here is Corning's the Sales Tax History.

<i>Sales Tax Calendar Quarter</i>	<i>2<sup>nd</sup> Quarter Sales</i>	<i>3<sup>rd</sup> Quarter Sales</i>	<i>State Triple Flip</i>	<i>4<sup>th</sup> Quarter Sales</i>	<i>1<sup>st</sup> Quarter Sales</i>	<i>State Triple Flip</i>	<i>Fiscal Year Total</i>	<i>Notes</i>
	<i>Paid in July, Aug. Sep.</i>	<i>Paid in Oct. Nov. Dec.</i>	<i>Paid in January</i>	<i>Paid in Jan. Feb. Mar.</i>	<i>Paid in Apr. May, Jun</i>	<i>Paid in June</i>		
<b>2011-2012</b>							<b>\$2,000,000</b>	
<b>2010-2011</b>	\$329,519	\$404,167	\$178,716	\$494,875		\$179,724	<b>\$1,900,000</b> <i>estimate</i>	\$1,600,000 <i>budgeted</i>
<b>2009-2010</b>	\$336,468	\$335,130	\$165,466	\$294,761	\$281,936	\$184,412	<b>\$1,598,173</b> <i>adjusted</i>	\$1,800,000 <i>budgeted</i>
<b>2008-2009</b>	510,250	478,921	275,796	292,000	\$292,959	294,854	<b>\$2,144,780</b>	
<b>Base Year 2007-2008</b>	498,975	470,075	370,764	535,437	698,426	133,220	<b>\$2,706,898</b>	

The 1<sup>st</sup> Quarter of 2011 is projected to be much better than last year. The Sales Tax estimate of \$2,000,000 for next year, 2011-2012, is conservative. Another oil shortage that drives the motor vehicle fuel prices up could alter driving habits as it did in 4<sup>th</sup> Quarter 2008 and 1<sup>st</sup> Quarter 2009, or the City could lose a large retail business.

The “**Street Maintenance Funds Status**” is on page 3 of the “**Financial Projection**” Tab. This report provides a current and projected view of the funds available for street maintenance, construction and planning. All of these funds are restricted by State law for use only on streets, related engineering and administration.

Though the “**Street Maintenance Funds Status**” report looks okay when viewing the **Projected Balance**, the problems are hidden. There are four different State levied gas taxes shared with cities, 2105, 2106, 2107, and 2107.5 (the names reflect the State Code sections). These are fixed amounts levied on each gallon of motor vehicle fuel and are included in the price at the pump and distributed to cities on the basis of population. They only grow when population grows or fuel consumption grows; naturally no one is willing to increase these taxes and increase the impact on the public.

This year the State of California took away all of the State Traffic Relief Funds approved by the Voters and substituted a new Gas Tax known as Streets and Highways Code Section 2103 or “2103” (City Fund 115) for short. It appears that the City will not be hurt by this change. Two years ago the state did hurt cities and counties by taking away another Voter approved gas tax known as the Transportation Development Act or “LTF” (City Fund 114). The voters committed this money for Transit and for street maintenance; it now is lost in the State budget deficit.

Just three years ago, Gas Taxes provided \$319,740 for Corning street maintenance; this coming year the Gas Tax will only provide \$217,500, a decrease of 32%. *The state allocation of gas Tax to the City is only \$28 per resident per year.*

The next important reports found under “**Financial Projection**” Tab show the current balance of each of the **Park Funds**, and the **Sewer Enterprise** and **Water Enterprise**.

The **Sewer Enterprise**, page 5, came out of its planned deficit in 2008 and is slowly building a reserve. It includes all the bond debt service for the 1999 system replacement. Included are \$19,400 per year for sewer and equipment replacement and \$55,000 set aside annually to fund system component replacement at the Waste Water Treatment Plant (WWTP). These amounts are calculated from projections of the usable life of the equipment and system replacement of worn sewer lines, vehicles and components of the WWTP. The last of the planned rate increases will take effect April 1, 2013. After a 2013 review, City Council will need to enact modest inflationary increases annually.

The **WWTP** expansion bond debt service is funded totally by the WWTP Expansion Fund 348 with revenue coming from Development Impact Fees of \$4,000 per new home or Equivalent Dwelling Unit. This year the drop in housing starts required the transfer of funds for the first time from the Sewer Capital Improvement Fund 347 to cover the expansion debt service. In the coming year, the City projects sufficient Impact Fees from the new Blue Beacon Truck Wash project to cover the debt service, but the following year will require that the Sewer Enterprise Fund pick up the debt service until development starts again. On the spread sheet, the addition of \$220,000 per year in Fiscal year 2012-2013 will put the net annual income back into deficit. Staff will watch this closely and report on it to the City Council at mid-year. Unless housing and commercial development restart, the Sewer Enterprise will possibly require a rate increase greater than the current annual projected 3% increase.

The **Water Enterprise**, page 7 implemented an annual rate increase of 3% each April 1<sup>st</sup> through April 1, 2014. By then, home and commercial development should again be underway and the added monthly income from these new services should prevent a need for increases beyond the projected 3% inflation rate.

In Fiscal Year 2014-15, a net annual deficit of \$22,198 shows up on the spread sheet and continues at this moderate level into the future. Since this is only an estimate, it is not a concern now.

The new Clark Park Well has received USDA Rural Development approval now and the estimated bond debt service of \$28,000 per year is included in the Water Enterprise spread sheet. The well will be funded by the Enterprise Fund, since there is not sufficient capital fund growth from development Impact Fees to fund the debt service.

With the Water Fund Reserve in good shape, Staff plans to return to City Council with a recommendation to begin a water meter replacement program over several years. That will require Public Works Crew time and the purchase of new meters. The electronic meters should reduce future meter reading costs.

## **RECOMMENDATIONS FOR CAPITOL EXPENDITURES**

### **Public Works Department:**

The Public Works Director and Assistant Director have budgeted for the replacement on one pickup truck, but have delayed action while watching the budget. The time has come to replace the half-ton Parks truck. It will receive the Assistant Director's three quarter ton Ford which is needed in Parks, and the Sewer and Water Capital Replacement Funds will purchase a new vehicle. Public Works rolling stock used by the Water and the Sewer Enterprises is included in replacement programs funded by these two Enterprises. This appropriation has been previously approved by City Council.

Sewer Capital Replacement Fund 381 Appropriation:	\$17,500
Water Capital Replacement Fund 383 Appropriation:	<u>\$17,500</u>
Total:	\$35,000

### **Fire Department:**

The Corning Volunteer Fire Department is celebrating its Centennial in 2012. The Fire Hall needs to be painted and the Engine Room floor replaced. The Building was painted in 1996 by the volunteers and is in need of a protective coat of paint and some repairs of cracks.

The building restoration is proposed in the Fire Department budget, but unfunded. The City Management team recommends that the City Council include this project in the budget and Public Works will seek bids as a standard Public Works contract for the painting.

Estimated Cost to remove the old tile floor and replace it with Epoxy	\$ 4,000
Estimated Cost to paint the exterior of the Fire Hall	\$14,000
Total Recommended GENERAL FUND Appropriation:	<u>\$18,000</u>

**Police Department:**

The Chief has identified three important needs for the City to address and explains them in detail in his budget narrative: replacement of a vehicle, replacement of the radio repeater and replacement of the Police Records and Dispatch computer software. None of these are included in the budget.

The **Police Vehicle**, at a cost \$38,000 equipped, can be replaced by using the \$24,090 Federal Grant and supplemented by the \$19,320 unexpectedly received from the Tribal Gaming Fund. Last year the Police Department, like Fire and Public Works returned all of its Capital Replacement Fund money to balance the budget. Police has not been able to utilize these Federal Funds. One time cost of new Police Vehicle: \$ 13,910.

Total Recommended GENERAL FUND Appropriation: **\$15,000**

The **Police Radio Repeater** is critical to communication and should be funded.

Total Recommended GENERAL FUND Appropriation: **\$ 8,000**

The **Police Dispatch Software** replacement was funded by City Council three years ago, but the other police agencies in the County were not ready to proceed. The funds were returned to the General Fund. Though the Department received over 16 years service out of the system, the software company's failure to support their system leaves the City with no choice but to proceed.

The Department already budgets \$ 5,040 for LEADS software maintenance.

Staff recommends that the Council direct the Police Department to move forward with a request for proposals to supply the software while recognizing that the annual cost will be an additional **\$23,759** for the software lease including the software maintenance.

The new Computer Server will cost an additional **\$13,000** plus installation.

Once the Department has firm costs and a qualified software company identified, Staff will return with a recommendation City Council to commit the funds.

Total Recommended GENERAL FUND Appropriation: **\$31,719**

Sum of all recommended GENERAL FUND appropriations: **\$72,719**

**City of Corning**  
**2011 – 2012**  
**Budget**

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# Financial Projections

# General Fund Summary

June 2, 2011

Here is this year's **2010 - 2011 Budget** as amended during the year.

	Approved Budget	June 1 Actual	June 2011 Year End "Guess"
Budgeted Revenue	\$3,543,311	\$3,798,922	\$4,000,000
Budgeted Expenditures	<u>3,955,664</u>	<u>3,753,746</u>	<u>4,125,000</u>
Budget Net	\$ (412,353)	\$ 45,175	\$ (125,000)

General Fund <b>Beginning Balance July 1, 2010</b> <sup>1</sup>	\$ 793,588
Less Actual net revenue or (deficit) for Year End	\$ (125,000)
Estimated Reserve at Year End June 30, 2011	\$ 668,588

## Next Year's 2011 - 2012 Annual Budget

Projected Revenue	\$ 3,828,430
Expected Expenditures <i>Includes Furlough savings, full-time Planning Director, half-time City Manager and Police Chief</i>	<u>\$ 4,117,758</u>
Projected Deficit	\$ (289,328)
Known and Projected Savings and Costs to reduce deficit	
NCCSIF Insurance Rebate <sup>2</sup> (arrive June 2011)	\$ 132,839
Planning Director County Contract Income <sup>3</sup>	\$ 25,675
Recovery of Sales Tax Annual Income <sup>4</sup>	\$ 150,000
Total Savings	\$ <u>308,514</u>
Remaining General Fund Savings	\$ 19,186
<i>add this to the</i>	
Estimated Reserve at Year End June 30, 2011	\$ 668,774
<i>equals the</i>	
Ending General Fund Reserve on June 30, 2012, a year from now	\$ 687,774
<i>less the</i>	
Operating Reserve set aside <i>(reduced during Recession from \$800,000)</i>	\$ (500,000)
Available to Rebuild Reserve and for Emergencies	\$ 187,774

<sup>1</sup> Source: Annual Audit

<sup>2</sup> Corning is a member city of the Northern California Cities Self Insurance Fund. Continued low Liability and Workers' Compensation claims have led to rebates of deposits (or premiums).

<sup>3</sup> \$25,675 is 44.7% of the City General Fund share of half of the Planning Director cost. The City provides Tehama County with half time Planning Director services through contract during the economic recession.

<sup>4</sup> The projected additional Sales Tax income returning to the City after misallocation is estimated to average \$50,000 per Tax Quarter for the 4<sup>th</sup> Qtr 2009, 1<sup>st</sup> Qtr and 2<sup>nd</sup> Qtr 2010.

# STREET MAINTENANCE FUNDS STATUS: June 2, 2011

FUND	GAS TAX	Two Years Ago 2008-2009 (1)		Last Year 2009-2010		Current Year 2010-11			Budget Year 2011-12					
		Audited Balance 6/30/2008	Actual (9) Revenues	Actual Expenditures	Audited Balance 6/30/2009	Actual Revenues	Actual Expenditures	Year-End Balance 6/30/2010	Expected (10) Revenues	Anticipated Expenses	Projected Balances 6/30/2011	Expected (10) Revenues	Proposed Expenses	Projected Balances 6/30/2011
109	2105	\$55,055	\$39,729	\$53,646	\$41,138	\$40,567	\$50,066	\$31,639	\$40,000	\$56,222	\$15,417	\$39,500	\$50,106	\$4,811
110	2106	\$33,820	\$30,913	\$26,434	\$38,299	\$32,167	\$30,956	\$39,510	\$32,000	\$46,444	\$25,066	\$40,000	\$64,988	\$78
111	2107	\$87,270	\$53,531	\$34,298	\$106,503	\$54,483	\$30,611	\$130,375	\$53,500	\$81,000	\$102,875	\$53,500	\$156,300	\$75
112	2107.5	\$51	\$2,000	\$2,020	\$31	\$2,008	\$1,584	\$455	\$2,000	\$2,000	\$455	\$2,000	\$2,000	\$455
114	LTF (2)	\$34,852	\$131,892	\$85,193	\$81,551	\$59,420	\$53,241	\$87,730	\$500	\$55,730	\$32,500	\$0	\$32,500	\$0
115	State Traffic Con. Relief (3) Now Called 2103	\$217	\$61,675	\$38,367	\$23,525	\$67,100	\$14,934	\$75,691	\$74,500	\$129,600	\$20,591	\$82,500	\$101,600	\$1,491
						Sub Total		\$365,400		Sub Total	\$196,904		Sub Total	\$6,910
<b>SPECIAL PURPOSE FUNDS</b>														
105	Rural Planning-Roads (5)	\$16,050	\$29,338	\$26,651	\$18,737	\$29,104	\$25,001	\$22,840	\$29,000	\$32,241	\$19,599	\$29,000	\$34,850	\$13,749
107	Prop 1B	\$60,648	\$1,245	\$9,764	\$52,129	\$479	\$4,068	\$48,540	\$100	\$48,640	\$0	\$0	\$0	\$0
108	Fed. TEA & RSTP (6)	\$61,259	\$1,277	\$0	\$62,531	\$547	\$6,010	\$57,068	\$32,600	\$60,878	\$28,790	\$500	\$29,300	(\$10)
118	Safe Routes to School	\$0	\$281,340	\$281,340	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
120	Fed. TEA for Downtown (7)	\$622	\$9,000	\$9,622	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
365	Curb & Gutter Revolving (4)	\$17,838	\$396	\$18,000	\$234	\$2	\$0	\$236	\$250	\$0	\$486	\$0	\$0	\$486
345	Drainage Improvements	\$114,963	\$14,243	\$1,117	\$128,089	\$9,931	\$21,092	\$116,928	\$6,000	\$10,000	\$112,928	\$11,000	\$10,263	\$113,665
116	Traffic Mitigation	\$477,505	\$78,401	\$132,691	\$423,215	\$51,590	\$30,247	\$444,558	\$30,000	\$328,955	\$145,603	\$20,000	\$24,618	\$140,985
117	Lolita Overlay	\$0	\$308,318	\$308,318	\$0	\$167,147	\$167,147	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0
001	Gen Fund Spt. of Maint. (8)	\$0	\$67,000	\$67,000	\$0	\$65,386	\$65,386	\$0	\$170,014	\$170,014	\$0	\$209,157	\$209,157	\$0
001	Gen Fund Spt. of Street & Traffic Lights	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$67,000	\$67,000	\$0	\$71,000	\$71,000	\$0
				Actual \$1,094,461	Actual \$975,982	Actual \$579,931	Actual \$500,343	\$1,065,570	\$547,464	\$1,098,724	\$701,214	\$558,157	\$786,682	\$282,695

1- Local Transportation Funds come to the City through the County; they are generated by a Statewide transportation sales tax (special quarter cent gas tax) approved by the Voters as the Transportation Development Act or TDA. Est. 08-09 \$126,189 (5-8-09 Moses) Cut to \$64,000 in 09-10, and 0 in 2010-2011 due to State TAKING of Statewide transit funds.

2- Prop. 42 Gas Sales Tax Monies for Maintenance. State Budget includes funding for 09-10 and 10-11. BUT state wants to take all.

3- Curb & Gutter Revolving Fund makes loans to property owners who install curb & gutter where there were none. Fund balance exceeds needs and \$16238 will be returned to the General Fund in FY 2008-2009.

4- Restricted for Transportation Planning Activities. OWP monies: for FY 07-08; 10-16-07 est. R/STIP \$20,000; Aviation \$8,000; GIS \$3,000. For 06-07 \$18,000; \$8,000;\$3,000

5- R/STIP and TEA funding ended 6-30-02 \$15,181 R/STIP & \$20,323 TEA received per TCTC Final Budget 02/03 Total \$35,504; Received from County in FY 07-08 \$30,240.54 special, but City continued to receive a distribution, the TCTC distributed an additional \$35,330.04 to Corning from its funds and in 2010 - 11 \$31,788.

6- Revenue includes \$1072 transfer from the General fund to make up the deficit fund balance. The City received approval for funding of the downtown streetscape and lighting improvements from Federal Transportation Enhancement Act restricted to this type of project and not available for street maintenance. The initial funding is for the project study and engineering report called a "PS&E".

7- State Traffic Congestion Relief Act requires General Fund Maintenance of Effort in the amount of \$164,337. Includes General Fund support in Streets, Street Projects, Public Works Administration and Engineering including Development Enh

8- State withheld 25% of Gas Tax Revenue in FY 07-08 and is repaying it in September 2008 (FY 08-09). Revenue = annual expected + 25% more in repayment.

9- Estimate, California City Finance

June 2, 2011

# City Park Development Funds

## Park Expansion Fund # 341

**Projected Fund Balance \$204,450**

*The annual Audit p. 78 shows a year end balance of \$207,060. Park Acquisition Fees collected along with interest earned to date is \$6,160 less expenditures to date of \$8,770.*

Established in 1970, through Ordinance 320, City Code Chapter 3.32 "RESIDENTIAL CONSTRUCTION TAX" (page 41) requires all residential dwelling units including mobile home lots to pay a tax to fund the "acquisition, improvement and expansion of public parks, playgrounds and recreational facilities" in the City. The proceeds of the tax "may also be used for the development of recreational facilities on public school grounds which provide a desirable site and immediate access to the public from the street."

The tax is collected with the issuance of Building Permits:

\$200 per new mobile home lot or one bedroom dwelling

\$100 per each additional bedroom

## Parkland Development Fund # 355

**Projected Fund Balance \$173,897**

*The annual Audit p. 79 shows a year end balance of \$170,690 and Bedroom Tax collected along with misc. income and interest earned to date is \$3,222, expenses totaling \$15.*

Established in 1991, through Ordinance 515, City Code Chapter 3.40 "PARKLAND DEVELOPMENT FEE" (page 44-1) imposes a fee on lots in all "newly created" parcel maps and subdivision maps "solely for the purchase and preparation of land for city parks."

The fee is collected with the issuance of Building Permits: \$ 875 per dwelling unit.

## Rodgers Theater Trust #402

**Projected Fund balance \$21,941**

*Annual Audit page 86 shows a balance of \$21,823. Add interest to date of \$118.*

## Statewide 2002 Park Bond Issue Fund # 354 for Rodgers' Theatre

**\$25,000**

The City Council committed the funds to the Rodgers' Theater restoration. Projects and paperwork were completed by March 31, 2011 and the City is waiting for State approval of an extension to expend the remaining funds totaling \$25,000.

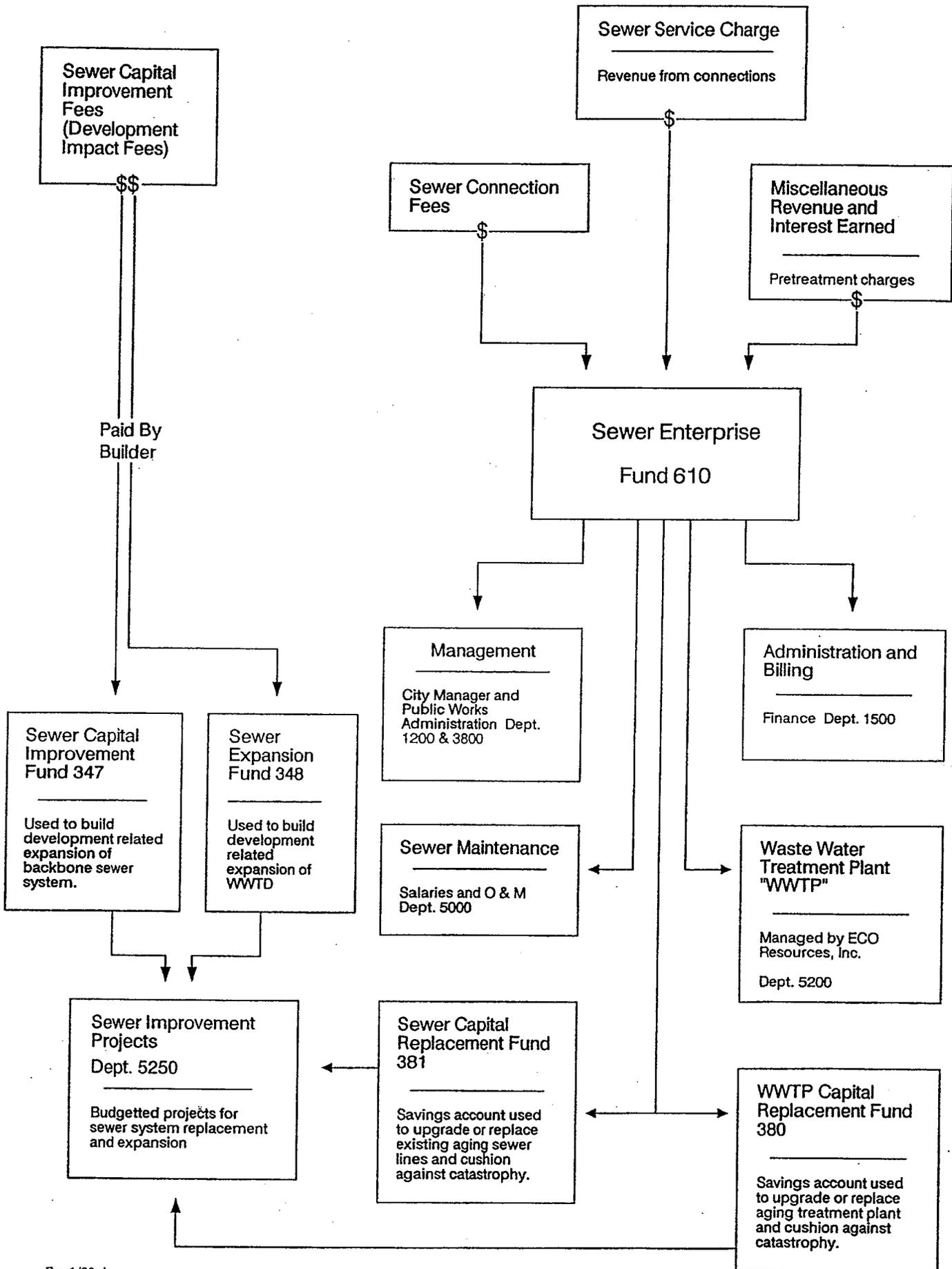
Established by City Council to receive and segregate the \$220,000 "per capita" allocation to the City of Corning from the "2002 Resources Bond Act" also known as the "California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002". This "pork barrel" Proposition from the Legislature was meant to have something for everyone and insured that each City received a minimum "per capita allocation" of at least \$220,000.

The July, 2003 State Procedural Guide states that the funding allocation is "...intended to maintain a high quality of life for California's growing population by providing a continuing investment in parks and recreational facilities. Specifically, it is for the acquisition and development of neighborhood, community, and regional parks and recreation lands and facilities in urban and rural areas." "Capital Projects that will provide lands and facilities for recreational activities and services are eligible. The following types of Capital Projects are eligible for grant funding: Acquisition..., or Development."

## State Proposition 84 Park Bond Project

**\$4,276,800**

The park land has been purchased through direct payment by the State to escrow and title is held by the City. City Council approved a phasing of construction allowing the half of the new park bordering Toomes Ave and the extension of Fig Lane to begin first. The skateboard park is included in the first phase.



SEWER ENTERPRISE SYSTEM

Amended 6-2-11  
The Following Table Illustrates the Effects of Bail Carter withdrawing as a Sewer Service Customer. A Nominal 3% Inflation rate is built into both Revenue & Expenditures of the Sewer Enterprise System.

	HISTORICAL (ACTUAL)												ACTUAL												CURRENT												PROJECTED											
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20								
Sewer System Revenues	980,023	1,018,176	1,036,819	1,051,870	932,698	1,054,360	1,163,717	1,257,848	1,365,313	1,449,335	1,492,815	1,537,600	1,583,727	1,631,239	1,680,176	1,730,592	1,782,489	1,835,974	1,891,053	1,947,785	980,023	1,018,176	1,036,819	1,051,870	932,698	1,054,360	1,163,717	1,257,848	1,365,313	1,449,335	1,492,815	1,537,600	1,583,727	1,631,239	1,680,176	1,730,592	1,782,489	1,835,974	1,891,053	1,947,785								
Service Charges (1)	3%	3%	3%	3%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	3%	3%	3%	3%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%									
Annual Rate Change	2,620	2,965	5,020	13,861	26,448	2,620	6,030	1,952	2,620	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	2,620	2,965	5,020	13,861	26,448	2,620	6,030	1,952	2,620	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000										
Connection Fees	14,857	4,099	6,019	3,268	2,159	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14,857	4,099	6,019	3,268	2,159	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
Interest Income	6,807	7,000	3,876	4,912	11,037	0	7,154	0	20,555	18,083	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	6,807	7,000	3,876	4,912	11,037	0	7,154	0	20,555	18,083	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800								
Other Revenues	1,004,300	1,039,813	1,051,534	1,073,709	972,343	1,056,980	1,184,901	1,259,900	1,403,486	1,467,463	1,504,415	1,549,200	1,595,327	1,642,839	1,691,776	1,742,182	1,794,099	1,847,574	1,902,653	1,959,365	1,004,300	1,039,813	1,051,534	1,073,709	972,343	1,056,980	1,184,901	1,259,900	1,403,486	1,467,463	1,504,415	1,549,200	1,595,327	1,642,839	1,691,776	1,742,182	1,794,099	1,847,574	1,902,653	1,959,365								
Total Revenues	823,537	909,055	856,642	939,926	971,199	1,005,577	1,113,626	1,105,433	1,018,652 (7)	1,119,064	1,175,017	1,134,366	1,191,084	1,250,639	1,313,170	1,378,929	1,447,770	1,520,159	1,596,167	1,675,975	823,537	909,055	856,642	939,926	971,199	1,005,577	1,113,626	1,105,433	1,018,652 (7)	1,119,064	1,175,017	1,134,366	1,191,084	1,250,639	1,313,170	1,378,929	1,447,770	1,520,159	1,596,167	1,675,975								
Sewer System Operation and Maintenance Expenses (2)	180,763	130,758	194,892	133,783	1,144	51,403	71,475	154,467	389,836	348,369	329,398	414,834	404,243	392,201	376,606	363,353	346,329	327,415	306,487	283,410	180,763	130,758	194,892	133,783	1,144	51,403	71,475	154,467	389,836	348,369	329,398	414,834	404,243	376,606	363,353	346,329	327,415	306,487	283,410									
(Exclusive of Capital Expenditures and Depreciation)	36,617	40,234	39,810	38,370	38,370	Paid Off															36,617	40,234	39,810	38,370	38,370	Paid Off																						
Net Revenues from Sewer Enterprise System (Total Net Revenues Available for Installment Payments)	98,804	96,779	98,804	98,749	98,742	98,696	98,694	99,220	98,644	99,211	99,220	99,195	99,211	99,211	99,211	99,211	99,211	99,211	99,211	99,211	98,804	96,779	98,804	98,749	98,742	98,696	98,694	99,220	98,644	99,211	99,220	99,195	99,211	99,211	99,211	99,211	99,211	99,211	99,211	99,211								
1997 COP (3)																																																
2005 COP - SERIES A (4)																																																
Estimated Installment Payments																																																
2005 COP Series B, USDA (WWTP Exp Ln)																																																
Sewer & Equip Replacement Trnsfr (5)																																																
WWTP Repl. Fund Transfer																																																
Annual Net Income *	12,342	(38,255)	21,278	(39,336)	(192,788)	(151,036)	(89,019)	(44,488)	184,888	142,406	118,456	203,917	(32,603)	(45,245)	(59,457)	(75,348)	(93,025)	(112,813)	(134,237)	(158,028)	12,342	(38,255)	21,278	(39,336)	(192,788)	(151,036)	(89,019)	(44,488)	184,888	142,406	118,456	203,917	(32,603)	(45,245)	(59,457)	(75,348)	(93,025)	(112,813)	(134,237)	(158,028)								
Required Adjustments (6)	417,409	366,920	385,504	313,758	149,950	(7,098)	(72,567)	(159,592)	5,928	155,165	273,621	477,537	444,934	399,690	340,233	264,897	171,862	59,249	(74,888)	(233,017)	417,409	366,920	385,504	313,758	149,950	(7,098)	(72,567)	(159,592)	5,928	155,165	273,621	477,537	444,934	399,690	340,233	264,897	171,862	59,249	(74,888)	(233,017)								
Net Operating Reserve **	71,916	73,734	75,101	76,148	403,500	417,444	438,374														71,916	73,734	75,101	76,148	403,500	417,444	438,374																					
Sewer Stabilization Fund Reserve																																																
Sewer Capital Improvement (347)	4,921	10,303	11,255	55,742	82,845	107,978	132,279	185,647	207,420	(15,636)											4,921	10,303	11,255	55,742	82,845	107,978	132,279	185,647	207,420	(15,636)																		
Sewer Capital Replacement (361)	199,388	94,202	67,227	53,245	42,173	59,876	49,753	53,447	67,972	86,459											199,388	94,202	67,227	53,245	42,173	59,876	49,753	53,447	67,972	86,459																		
WWTP Expansion Fund (Net of Loan)(348)	384,225	428,486	245,736	85,282	(17,194)	(33,200)	145,051	194,020	90,443	77,253											384,225	428,486	245,736	85,282	(17,194)	(33,200)	145,051	194,020	90,443	77,253																		
WWTP Capital Replacement Fund (380)	247,770	237,590	171,756	206,547	246,138	271,199	327,375	364,142	352,053	347,567											247,770	237,590	171,756	206,547	246,138	271,199	327,375	364,142	352,053	347,567																		

1) First rate change funding the sewer line Replacement Project occurred 04/01/97 (decrease by 5%) and appeared in the 1996-97 column and continues through 4/1/03 (4.9%) in seven year rate plan ending in the 2002-2003 column. Three percent (3%) inflationary rate increases are forecasted beginning 4/1/04 and continuing. First yr of Bail Carter withdrawal is 2004-2005; loss will be \$240,000 per yr. Revenue - 1,068,000 X 1.09 = 902,250 income after loss.

2) Operating & Maintenance projects to increase at an inflationary rate of 5% per year

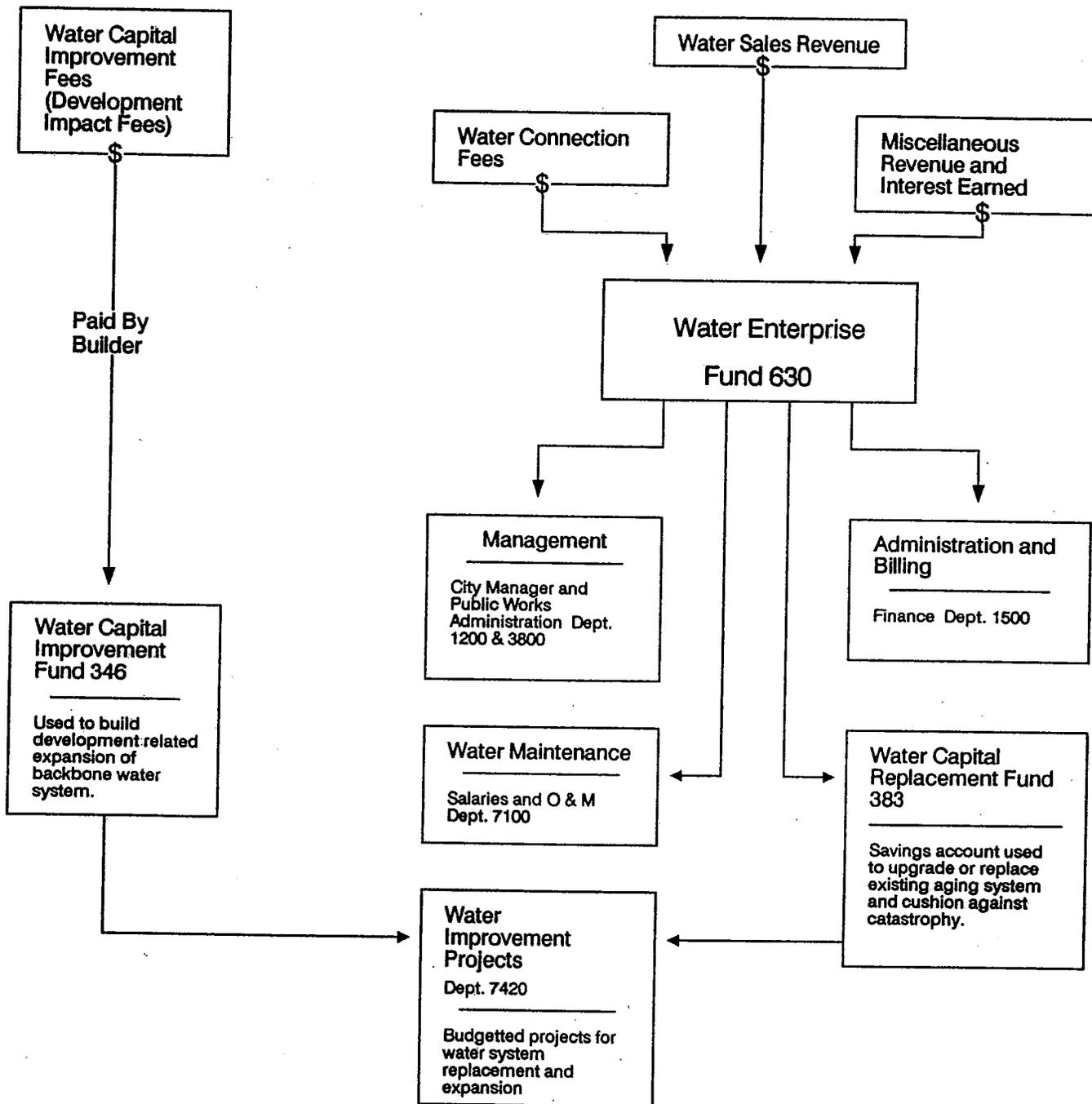
3) 1997 COP for 3,500,000 Wastewater Treatment Plant Replacement 20% Water - 20% Sewer funded Phase 1 of the Water Stabilization Fund

4) Total Debt \$2,042,000 including 1998 Sewer (22,000) at 4.375% interest

5) Sewer & Equipment Replacement is set aside for Equipment Replacement, annual construction cost index increase of 3%.

6) Adjustment required to bring reserves to its modified balance due to prior period adjustments, and interfund activity.

\* Net income per General Ledger less principal loan payments  
\*\* Net Operating Reserve will not equal Fund Balances. Consists of Operating Fund (610) Cash and Accounts Receivable Less Accounts Payable and Interest Payable only. All other Assets and Liabilities not included.



# WATER ENTERPRISE SYSTEM

(With rate increase beginning April 1, 2010)

The Following Table Illustrates the History and the Revenue, Expenditures and Coverage of the Debt Service for the Water Enterprise System

	HISTORICAL (ACTUAL)										CURRENT BUDGET		PROJECTED					
	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Water System Revenues</b>	953,811	1,051,970	1,061,576	1,119,836	1,084,370	1,208,862	1,283,521	1,186,044	1,221,625	1,258,274	1,296,022	1,334,903	1,374,950	1,416,199	1,458,685	1,502,445	1,547,518	1,593,944
Service Charges (1)	4.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Annual Rate Change	3,380	9,608	7,658	2,408	1,742	4,238	1,092	1,855	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Connection Fees	0	0	1345	1141	1928	2873	6886	3,924	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Interest Income	3,930	3,585	1,106	1,654	1,061	1,992	4,748	10,727	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Other Revenues	961,121	1,065,163	1,071,685	1,125,039	1,089,101	1,217,965	1,296,247	1,202,550	1,225,625	1,262,274	1,300,022	1,338,903	1,378,950	1,420,199	1,462,685	1,506,445	1,551,518	1,597,944
<b>Total Revenues</b>	582,071	698,302	719,214	691,667	748,376	745,004	784,707	787,277	826,641	840,803	874,435	909,413	945,789	983,621	1,022,965	1,063,884	1,106,439	1,150,697
<b>Water System Operation &amp; Maintenance Expenses</b>																		
Exclusive of Capital Expen. & Depreciation (2A)	379,050	366,861	352,471	433,372	340,725	472,961	511,540	415,273	398,984	421,471	425,587	429,490	433,161	436,578	439,719	442,561	445,079	447,247
<b>Net Revenues from Water Enterprise System (Total Net Revenues Avail. for Installment Payments)</b>	159,238	157,478	159,538	61,247	130,972	129,249	130,891	130,829	131,512	131,512	130,649	130,566	130,504	130,512	130,435	130,385	130,356	130,344
<b>1997 COP (2)</b>																		
Est. Installment Pmts.																		
1999 COP's USDA (3) Est. Installment Pmts.																		
<b>2005 Series A (2) Est. Installment Pmts.</b>																		
Est. Installment Pmts.																		
March																		
September																		
Combined total of March & September																		
<b>Water Well Debt Service</b>																		
Water & Equipment Replacement Transfer - to Fund 383	35,000	20,000	25,000	25,000	51,500	53,045	100,000	70,000	73,500	103,000	106,090	109,273	112,551	115,927	119,405	122,987	126,677	130,477
Annual Net Income *	53,840	60,134	37,042	17,068	7,118	138,652	128,075	59,835	42,286	8,489	8,238	8,034	(22,198)	(22,595)	(19,075)	(19,787)	(24,572)	(21,431)
Required Adjustments (4)	(54,496)	(17,204)	(73,495)	16,195	(42,776)	(27,150)	(1,467)	(7,118)										
<b>Cum. Net Operating Reserve **</b>	(11,263)	31,667	142,204	143,077	192,971	358,773	488,315	555,268	597,554	606,044	614,282	622,316	600,118	577,522	558,447	538,660	514,088	492,657
Water Capital Improvement Fund 346	13,686	88,287	100,651	114,914	117,461	160,564	185,723	171,714										
Water Capital Replacement Fund 383	45,754	41,199	67,315	68,239	84,315	54,154	126,728	77,251										
<b>Water Stabilization Balance (5)</b>	316,963	321,370	Released															

1) First rate change occurred 4/1/97 continuing through 4/1/03; beginning 2003/04 (April 2004) increase was only 3% to cover inflation; no increase on April 1, 2009, then with adoption of new Resolution (12-08-08-02) set annual increase at 3% through 4/1/2014.

2) "Refunded" 1997 COP on 7-1-05 and replaced with 2005 COP Series A for 3,500,000 by Wedbush Morgan through the City of Corning Public Finance Corporation which funded Phase 1 of the Water & Sewer Line Replacement at 80% Water and 20% Sewer.

2A) Operation & Maintenance is projected to increase at an inflationary rate of 5% per year.

3) Total Debt \$2,280,000 @ 4.375% interest.

4) Adjustment required to bring reserves to its modified balance due to prior period adjustments and interfund activity.

5) Water Stabilization Fund established April 10, 1997 to insure the adequacy of the net revenues pledged to Debt Service. See page 20 of the Official Statement 1997 Series A - Fund Closed June 30, 2005.

\* Net income per General Ledger less principal loan payment.

\*\* Net Operating Reserve will of equal Fund Balance. Consists of Operating Fund (630), Cash and Accounts Receivable less Accounts Payable and Interest Payable only. All other assets and liabilities not included.

# General Fund Revenue Detail

## **General Fund Revenue Detail** June 6, 2011

This section of the Budget Book provides the reader with a description of each type of Revenue source that supports the City General Fund followed by spread sheets showing the annual history of the actual revenue by source.

This Detail reflects income as shown in the actual City Financial Records that are later summarized in each “Annual Audit”.

This Detail does NOT reflect Fund Balance nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1 through June 30) Annual Audit that is published and presented to the City Council at the end of November.

When you want to know how much money the City actually has, you look to the “Financial Projections” Tab of this budget book which starts with data from the last certified “Annual Audit”.

# CITY OF CORNING

## EXPLANATION OF REVENUE ACCOUNTS

### GENERAL FUND - 001

Reviewed and update June 10,2008

#### PROPERTY TAXES

- 001-4110      CURRENT SECURED TAXES - Taxes collected by the County for secured property with a portion allocated to the City.
- 001-4111      CURRENT UNSECURED TAXES - Taxes collected by the County for unsecured personal property with a portion allocated to the City.
- 001-4113      PRIOR UNSECURED - Unsecured Taxes from the prior year which are received in the current year.
- 001-4114      SUPPLEMENTAL PROPERTY TAX - CURRENT YEAR - Revenues collected by the County on property resale, changes of ownership or title changes because of improvements.
- 001-4116      SUPPLEMENTAL - PRIOR YEAR - Supplemental roll taxes from the prior year which are received in the current year.
- 001-4117  
001-4126      OTHER PROPERTY TAXES - Other Property Tax related monies represent monies collected by the County with a portion distributed to the City and include Property Transfer Tax, Unitary Tax, and Interest earned while held by the County.
- 001-4118      COUNTY PROPERTY ADMIN FEE - The County charges an administrative fee for the processing of property tax revenues. While an expense, this account is in the revenue section in order to aid in it's identification.

#### OTHER TAXES

- 001-4115      AIRPORT TAX - An unsecured Property Tax on Aircraft in Corning.
- 001-4121      SALES TAX - Sales Tax is comprised of 9/10 of 1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the City and remitted, through the County, by the State Board of Equalization.
- 001-4122      SAFETY SALES TAX - This money comes from a Statewide half - cent Sales Tax approved by California Voters as Proposition 172. The State Legislature chose to allocate it, with a complicated formula to Cities and Counties, only if each maintains a minimum

Public Safety funding, using the 1992-93 Budget Year as a base. These Safety Funds are divided evenly between the Police and Fire Departments as a part of their annual Capital Replacement Transfer.

001-4123  
001-4124  
001-4125  
001-4137

FRANCHISES - This account provides for amounts received for special privileges, granted by the City, permitting the continuing use of public property such as poles and lines for public utility use, trash collection and cable television companies.

001-4128

TRANSIENT OCCUPANCY TAX - Represents the 10% Occupancy Tax collected from Motels and Hotels operating within the City Limits.

001-4400

BUSINESS LICENSE FEES - Represents revenue collected from the issuance of licenses to those doing business within the City.

### SUBVENTIONS AND GRANTS

001-4511

MOTOR VEHICLE IN-LIEU TAX - Account represents motor vehicle license fees imposed annually by the State in-lieu of taxes on motor vehicles. Revenues derived from the motor vehicle license fees are distributed based on the proportion that the population of each city bears to the total population of all cities.

The VLF is 0.65% -- (65/100 of a %) The original fee was 2%, set in statute, and our package does not change that. What it does is constitutionally protect 0.65% -- which is the rate that consumers are currently paying -- for cities and counties. If the legislature should decide at some future time to lower the rate below 0.65%, they would be obligated to backfill cities and counties for the difference between 0.65% and the lower effective rate charged consumers.

001-4514

OFF HIGHWAY - VEHICLE FEES - This fee is imposed for the issuance or renewal of vehicle identification for every off-highway motor vehicle subject to identification. Fees are allocated to cities and counties in the same manner as motor vehicle license fees.

001-4515

HOMEOWNER'S EXEMPTION - Subvention from the State due to legislative reduction of the property tax assessment base for owner occupied residential properties.

001-4129  
001-4130  
001-4519  
001-4520  
001-4521  
001-4522  
001-4523  
001-4553

REIMBURSEMENTS FROM OTHER AGENCIES - Other Agencies (Generally the State) reimburse the City for certain costs incurred. Reimbursements include P.O.S.T., T.I.D.E. and State mandated costs which are, determined on an annual basis.

**LICENSES AND PERMITS**

- 001-4410  
001-4411      **BICYCLE AND ANIMAL LICENSES** - Represents License Fees  
001-4420 administered and collected by the City for Bicycle Safety and Animal Control.
- 001-4430      **BUILDING PERMITS** - Fees charged to defray the cost of inspecting building construction to assure compliance with City building codes and applicable standards.
- 001-4461  
001-4650      **RECREATION PROGRAMS/GATE FEES/RENTALS** - Fees  
001-4652 charged to defray the costs of providing recreational programs and  
001-4655 maintaining recreational facilities.
- 001-4524      **BOOKING FEES** - Represents amounts collected from jailed  
001-4525 inmates to partially offset costs incurred.
- 001-4526      **OTHER REFUNDS/REIMBURSEMENTS** - Other refunds and  
001-4527 reimbursements include Salary reimbursements when paid by  
001-4528 other sources (such as Workmen's Compensation), and miscellaneous items.

**FINES AND FORFEITURES**

- 001-4670      **GENERAL FINES AND FORFEITURES** - Represents Fines or Forfeitures Bail for violators of a City Ordinance.

**USE OF MONEY AND PROPERTY**

- 001-4660      **RENT INCOME** - Receipts from outside parties renting City owned facilities.
- 001-4661      **INTEREST** - Represents interest earned on the General Fund bank accounts and the State Treasurer's "Local Agency Investment Fund" deposits.
- 001-4662      **SALES OF PERSONAL PROPERTY** - Receipts from the sale of surplus Capital Equipment.
- 001-4667      **RENT INCOME - RODGERS THEATRE** - Rent received for use of the City owned theatre property.

**CURRENT SERVICES CHARGES**

- 001-4610            BUILDING PLAN CHECK - This account represents fees collected for reviewing building construction plans to assure compliance with City construction codes and applicable standards.
- 001-4611            SALES/MAPS AND PUBLICATIONS - Provides for the receipt of fees from the sale of various maps, publications and photocopies.
- 001-4613            SUBDIVISION FEES - Fees charged for reviewing the proposed  
001-4614            split of one parcel of land into several to ascertain compliance with City codes and standards, or to review proposed revision of lot lines.
- 001-4612  
001-4617            OTHER FEES/PERMITS - The City charges and collects revenues to offset the cost of providing specific services. Revenues include  
001-4619            Permits and Applications, Encroachment Fees, Police Services for  
001-4620            special occasions, Weed Abatement, Fingerprinting, Animal housing,  
001-4621            Concealed Weapon Permits, and Impound Fees.  
001-4622  
001-4623  
001-4624  
001-4625  
001-4627  
001-4628  
001-4633  
001-4520  
001-4708
- 001-4710            PUBLIC WORKS PLAN CHECK - Provides for the receipt of fees from owners and developers for plan checking done by the Public Works Department.

**MISCELLANEOUS**

- 001-4618            MISCELLANEOUS INCOME - This Account is used for unusual, non-recurring and/or insignificant revenue items.

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2011-2012

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2010-2011	2011-2012
	YEAR END	BUDGET	ACTUAL	REQUESTED				
GENERAL FUND 001								
PROPERTY TAXES								
PROP TAX/CURRENT/SEC #4110	278,178-	436,465-	487,916-	523,942-	350,100-	446,600-	440,906-	446,600-
PROPERTY TAX/CURRENT/UNSECURED # 4111	11,979-	15,634-	15,277-	16,362-	15,694-	15,000-	15,628-	15,000-
PROPERTY TAX PRIOR/UNSECURED #4113	1,261-	1,014-	1,025-	665-	693-	800-	1,813-	800-
PROP TAX SUPP/CURRENT #4114	78,171-	100,171-	49,065-	13,837-	7,869-	25,000-	2,303-	25,000-
PROPERTY TAX PROP IA #4116					138,130-			
PROPERTY TAX UNITARY #4117	20,385-	21,168-	23,004-	29,271-	35,958-	20,000-	24,400-	20,000-
COUNTY PROP ADMIN FEE #4118	12,004	15,941	17,078	18,718	22,056	18,700	21,381	18,700
REAL PROP TRANS TAX #4126	5,045-	26,845-	8,818-	6,325-	10,320-	7,400-	10,409-	7,400-
SUBTOTAL	383,015-	585,356-	568,027-	571,684-	536,708-	496,100-	474,078-	496,100-

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
OTHER TAXES -----								
AIRPORT TAX #4115	1,513-	356-	1,002-	1,780-	1,194-	1,500-	1,311-	1,500-
SALES-USE TAX #4121	2,015,178-	2,573,697-	2,706,898-	2,144,780-	1,598,173-	1,600,000-	1,765,701-	2,000,000-
SAFETY SALES TAX/SB 509 #4122	21,637-	22,944-	32,946-	21,085-	21,303-	26,000-	15,629-	26,000-
TRANSIENT OCCUPANCY TAX #4128	224,186-	310,450-	432,963-	277,975-	358,736-	240,000-	265,891-	260,000-
FISH& WILDLIFE/REFUGE, REV. SH #4129	1,457-	567-	571-	200-	187-			
BUSINESS LICENSE FEE #4400	19,613-	15,433-	20,948-	19,762-	18,891-	18,000-	7,056-	18,000-
SUBTOTAL ----->	2,283,584-	2,923,447-	3,195,328-	2,465,582-	1,998,484-	1,885,500-	2,055,588-	2,305,500-
FRANCHISES -----								
GAS/ELECTRIC/FRANCHISE #4123	65,235-	68,195-	65,837-	69,677-	60,051-	60,000-	59,939-	60,000-
CABLE TV FRANCHISE #4124	7,424-	6,474-	6,684-	7,333-	7,766-	7,000-	13,320-	12,000-
DISPOSAL FRANCHISE #4125	36,000-	36,000-	36,000-	36,000-	36,000-	36,000-	33,000-	36,000-
DELINQUENT DISPOSAL #4137	2,128-	685-		988-				
SUBTOTAL ----->	110,787-	111,354-	108,521-	113,998-	103,817-	103,000-	106,259-	108,000-

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
SUBVENTIONS AND GRANTS								
MOTOR VEHICLE IN LIEU TAX #4511	604,627-	539,698-	582,333-	576,764-	494,587-	475,000-	556,477-	500,000-
INDIAN GAMING #4160		22,505-					19,320-	
HOME OWNERS EXEMPTION #4515	9,853-	10,286-	10,558-	5,351-		10,200-	9,009-	10,200-
MANDATED COST REIMBURSEMENT #4519	10,627-	32,644-	2,301-	13,569-	4,614-	4,000-	3,641-	4,000-
POST REIMBURSEMENT #4521	4,726-	6,032-	4,658-	12,685-	2,274-	8,000-	4,163-	8,000-
TIDE REIMBURSEMENT #4522	24,000-	16,800-	3,600-	14,460-		14,400-	28,435-	14,400-
SOBRIETY FUNDS #4523		1,619-		3,931-	1,609-	3,500-	1,621-	2,000-
POLICE/SCHOOL PROGRAMS #4623					75,000-	75,000-	75,000-	75,000-
SUBTOTAL ----->	653,833-	607,079-	603,450-	649,265-	578,084-	590,100-	697,666-	613,600-
LICENSES AND PERMITS								
ACO LICENSE/FEE/SERVICES #4410	5,783-	8,513-	7,235-	7,717-	7,056-	8,000-	5,929-	7,000-
BICYCLE LICENSE #4420	27-	33-	36-	30-	57-		21-	
BUILDING PERMIT #4430	127,661-	92,755-	91,286-	45,738-	33,403-	45,000-	35,731-	40,000-
BLDG INSPECTIONS FEES #4633	3,036-	851-	1,518-	545-	228-	3,000-	297-	3,000-
BOOKING FEES #4524	1,882-	16,128-	350-	50-				
POLICE PARKING VIOLATION TICKETS #4525	2,075-	3,025-	1,900-	938-	425-	1,500-	425-	1,500-
ACO NEW ADOPTION FEE #4411	4,160-	3,680-	2,880-	3,080-	2,440-	3,000-	2,960-	3,000-
SALARY REIMBURSEMENT #4526	39,913-	21,319-	11,755-	17,903-	70,638-	20,000-	27,721-	20,000-
POLICE MISC. DONATIONS, ETC. #4528	1,696-	1,378-	718-	83-	1,681-	1,500-	2,199-	1,500-
SUBTOTAL ----->	186,233-	147,682-	117,678-	76,084-	115,928-	82,000-	75,283-	76,000-

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
RECREATION PROGRAMS ----->								
REC/LESSONS/PROG/GATE/ETC #4650	14,160-	16,795-	16,156-	20,498-	22,618-	18,000-	12,919-	18,000-
RECREATION PROGRAMS/DESIGNATED/SPLIT #4652			4,890-	11,791-	15,625-		9,623-	10,000-
PARK LIGHTS #4655	159-	288-	288-	154-			88-	
SUBTOTAL ----->	14,319-	17,083-	21,334-	32,443-	38,243-	18,000-	22,630-	28,000-
FINES AND FORFEITURES ----->								
GENERAL FINES AND FORFEITURES # 4670	50,770-	27,491-	38,564-	25,909-	30,120-	30,000-	15,035-	30,000-
USE OF MONEY AND PROPERTY ----->								
RENT INCOME #4660	1,200-	1,200-	18-	12-				
INTEREST #4661	13,338-	25,552-	44,154-	7,213-	5,336-	5,000-	1,065-	5,000-
SUBTOTAL ----->	65,308-	54,243-	82,736-	33,134-	35,456-	35,000-	13,970-	35,000-
CURRENT SERVICES CHARGES ----->								
BUILDING PLAN CHECK #4610	32,324-	34,727-	7,950-	15,268-	6,107-	10,000-	13,943-	10,000-
SALES/MAPS AND PUBLICATIONS #4611	4,112-	598-	233-	475-	10-		1,486-	
PLANNING ENVIRON. SERVICES # 4708	2,000	10,987						
SUBTOTAL ----->	34,436-	24,338-	8,183-	15,743-	6,117-	10,000-	15,429-	10,000-

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CITY OF CORNING  
GENERAL FUND REVENUE  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
OTHER FEES/PERMITS								
REPOSESSION FEE/POLICE DEPT #4520		45-	135-	165-	60-	60-	90-	60-
PERMITS & APPLICATIONS #4612	50,324-	28,444-	10,895-	4,885-	3,491-	3,000-	2,495-	3,000-
ENCROACHMENT FEES #4619	578-	390-	300-	450-	165-	100-	165-	100-
WEED CONTROL #4621					337-			
FINGERPRINT FEE #4622		3-	21-	48-	45-		66-	
CONCEALED WEAPON PERMIT #4625	777-	304-	587-	740-	304-	750-	1,194-	750-
POLICE IMPOUND FEE #4628	3,799-	1,217-	1,634-	1,938-	1,463-	2,500-	912-	2,500-
PUBLIC WORKS PLAN CHECK FEE #4710	9,073-	137,295-	11,814-					
SUBTOTAL ----->	64,551-	167,698-	25,386-	8,226-	5,865-	6,410-	4,922-	6,410-

CITY OF CORNING  
 GENERAL FUND REVENUE  
 FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
MISCELLANEOUS -----								
DEVELOPER REIMBURSEMENT #4158				1,320-	1,320-	1,320-		1,320-
MISC INCOME/LIBRARY #4617			99-		223-		92-	
MISCELLANEOUS INCOME #4618	85,689-	117,592-	156,942-	425,495-	171,209-	21,000-	36,118-	21,000-
CAL COPS #4553	99,903-	100,282-	99,931-	99,944-	99,963-	100,000-	88,596-	100,000-
OTHER POLICE GRANTS #4556	47,733-							
REIMBURSEMENT/DISPATCH #4671						22,500-	19,186-	22,500-
OPERATING TRANSFERS IN REVENUE #4680	90,000-	7,000-	3,000-	264,947-	4,154-	188,663-	188,663-	5,000-
SUBTOTAL ----->	323,325-	224,874-	259,972-	791,706-	276,869-	333,483-	332,655-	149,820-
FUND TOTAL ----->	4,119,391-	4,863,154-	4,990,615-	4,757,865-	3,695,571-	3,559,593-	3,798,480-	3,828,430-

# Other Fund Revenue Detail

## Other Fund Revenue Detail June 6, 2011

This section of the Budget Book provides the reader with a description of each type of Revenue source that supports other City operations. The description is followed by spreadsheets showing the annual history of the actual revenue by source.

This Detail reflects annual income as shown in the actual City Financial Records that are later summarized in each “Annual Audit”.

This Detail does NOT reflect Fund Balance nor cash on hand. True Fund Balances appear only in each Fiscal Year’s (July 1 through June 30) Annual Audit that is published and presented to the City Council at the end of November.

When you want to know how much money the City actually has, you look to the “Financial Projections” Tab of this budget book which has spread sheets for all road Funds, Parks Development Funds, Water and Sewer Funds all with the latest information from the last certified “Annual Audit”.

## EXPLANATION OF REVENUE ACCOUNTS OTHER FUNDS

Reviewed and updated 5-24-02

071,072            These Police, Fire and Public Works Replacement Funds receive  
076                   periodic transfers from the General Fund and also hold proceeds  
078                   from the sale of surplus Department Equipment.

## STREET MAINTENANCE AND IMPROVEMENT FUNDS

*For all Street Maintenance Funds, there is a detailed Summary Spreadsheet in the preceding Revenue Section.*

105-4141            Rural Planning-Roads Transportation moneys received through the Tehama County Transportation Commission and used for project and long range planning. Includes money from "OWP", "R/STIP" and Aviation Planning sources. The OWP is funded by Rural Planning Assistance (RPA) funds, through the State Office of Regional and Interagency Planning (ORIP).

107-4132            Proposition One "B"

108                   Federal Transportation Fund receives Federal Program money distributed by the Tehama County Transportation Commission.

109-4716            GAS TAX 2105 - Funds received from the state which are derived from a charge on each gallon of gasoline sold and allocated to the City on a per-capita basis to be used for maintenance of City streets. Authorized by Proposition 111.

110-4531            GAS TAX 2106 - State funds received from the sale of gasoline throughout the State which may only be expended for select system street construction or maintenance.

111-4532            GAS TAX 2107 - Funds received from the State which are derived from a charge on each gallon of gas sold throughout the State and allocated to the City on a per-capita basis for maintenance or construction of a City street.

112-4533            GAS TAX 2107.5 - State funds received from the sale of gasoline throughout the State which may only be expended for engineering costs and administrative expenses with respect to City streets.

114-4120            LOCAL TRANSPORTATION SALES TAX - 1/4 of 1% of Sales Tax on gasoline sales within the City for the purpose of maintenance and reconstruction of streets. This is a residual amount received after the transit system has been provided for.

- 115                    GAS TAX 2103 replaced the State Traffic Congestion Relief Fund- State gas tax money approved by a vote of the People“ as Proposition 42”. In the latest budget action of the Governor and the State Legislature, the State took the Prop. 42 monies to help cover the State Budget deficit and replaced them with a new Gas Tax “Streets and Highways Code Section 2103”
- 116-4634            Traffic Mitigation Fees- are paid by new development to mitigate the traffic impact caused by the increased vehicle traffic resulting from the new development
- 118-4145            Safe Routes to Schools- The State Safe routes to Schools program provides funding for sidewalk and other pedestrian traffic safety improvements. The Program is highly competitive and Corning qualified last year for funding.
- 120-                    TEA-Downtown- The Federal Transportation Enhancement Act provides funding for improvements that enhance the appearance of highways and also trails.

## Business Improvement District-142

## Planning Environmental Review –150

Funds received from development project applicants to cover the cost of special environmental review consultants

## OTS –161

- 161-4553            State Office of Traffic Safety Grant funds

## Abandoned Vehicle–170

- 170-4546            The County receives and passes on to the City funds earmarked by state law for the abatement of abandoned and imperative vehicles. The source of the funding is a one dollar assessment on every licensed vehicle in the County

## 2002 CA TECH GRANT-184

## SAFE GRANT-188

- 188-4701            Safe Grant

**FLOOD PREVENTION-303**

303-4700 Flood Prevention

**GIS PLANNING-304**

304-4700 GIS Planning

**RETAIL TRADE-305**

305-4700 Retail Trade

**CDBG FUNDS - 321 - 326**

\_\_\_-4668 PROGRAM INCOME - Represents principle and interest received on Housing Program Loans.

\_\_\_-4661 INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

**PARK ACQUISITION/CONSTRUCTION - 341**

341-4127 PARK ACQUISITION/CONSTRUCTION - Represents fees charged (as a part of the Building Permit) on new construction for future Park Development and Improvements.

341-4801 Performance Guarantee Deposits-

**DRAINAGE FEES - 345**

345-4636 DRAINAGE FEES - Fees charged on new construction for the improvement and expansion of storm and drainage facilities.

345-4661 INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

**WATER CAPITAL IMPROVEMENT FUND - 346**

346-4642 WATER CAPITAL IMPROVEMENT - Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.

347-4661 INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **SEWER CAPITAL IMPROVEMENT FUND - 347**

347-4642            SEWER CAPITAL IMPROVEMENT - Represents fees charged on new construction for the improvement and expansion of sewer collection facilities.

347-4661            INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **WWTP SEWER EXPANSION FUND - 348**

348-4645            SEWER EXPANSION FEE -WWTP Represents fees charged on new construction for the improvement and expansion of sewer Waste Water Treatment Plant "WWTP".

348-4661            INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **YOST FIELD - 352**

352-4654            BASEBALL FEES - Fees charged for use of the Yost Field Baseball Facilities.

352-4661            INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

## **PARK VOLUNTEER FUND - 353**

This Fund was closed last year is formerly contained money allocated by the City Council for city park rehab and improvement as identified by the "Park Volunteers"

## **Recycling Grant 353-4157**

Funds received by the City from the State Solid Waste management Board and forwarded on the the County-wide Solid waste Department for recycling programs in serving Corning.

## **PARKLAND ACQUISITION FEES - 355**

- 355-4605      PARKLAND PURCHASE FEE - Represents fees charged on new construction for the acquisition of park facilities.
- 355-4661      INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **TRAIL DEVELOPMENT FEES - 356**

Funds received from development projects adjacent to Jewett Creek and Burch Creek set aside for the future improvement of City trail system along the Creek access way.

## **CURB AND GUTTER - 365**

- 365-4635      CURB AND GUTTER - Fees charged (through the Building Permit process) for the repair and replacement of sidewalks, curbs and gutters.
- 365-4661      INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

## **WWTP CAPITAL IMPROVEMENT FUND - 380**

- 380-4642      SEWER WASTE WATER TREATMENT PLANT CAPITAL REPLACEMENT receives funds transferred annually from the Sewer Enterprise Fund in order to provide a reserve for future ongoing facility replacement, including everything from lab equipment to major structures.
- 380-4661      INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **SEWER CAPITAL REPLACEMENT FUND - 381**

- 381-4642      SEWER CAPITAL REPLACEMENT - receives funds transferred annually from the Sewer Enterprise Fund in order to provide a reserve for future ongoing collection system (the sewer lines) replacement and Sewer Service equipment and rolling stock.
- 381-4661      INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **WATER CAPITAL REPLACEMENT FUND - 383**

- 383-4642      WATER CAPITAL REPLACEMENT - receives funds transferred annually from the Water Enterprise Fund in order to provide a reserve for future ongoing water system replacement and Water Service equipment and rolling stock.
- 383-4661      INTEREST - Represents interest earned on Bank and LAIF Fund Deposits.

## **SEWER ENTERPRISE - 610**

- 610-4640      SEWER SERVICE - Revenues charged for the operations and maintenance of the City's sewer system.
- 610-4641      OTHER SEWER SERVICE REVENUES - Represents misc. income  
610-4643      received for specific services such as Connection Fees, Pretreat-  
610-4713      ment Program and Land Leases.
- 610-4618      MISCELLANEOUS - This Account is used for unusual, non-recurring or insignificant revenue items.
- 610-4661      INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

## **AIRPORT ENTERPRISE - 620**

- 620-4536      AIRPORT GRANT - Federal and State revenues for the maintenance and improvement of Airport facilities.
- 620-4660      RENTS/LEASES - Rents collected for building and hangar space at the Airport facilities.
- 620-4661      INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.

## **TRANSPORTATION CENTER ENTERPRISE 625**

- 625-4120      STATE LOCAL TRANSPORTATION FUNDS (LTF) The City receives \$ 8,220 per year since July 1, 2007. It is paid on a monthly basis in arrears at 1/12<sup>th</sup> per month. (\$685 per month)
- 625-4660      RENTS/LEASES Rents collected for facility space at the Transportation Center.
- 625-4661      INTEREST Represents interest earned on Bank and L.A.I.F. Deposits.

## WATER ENTERPRISE - 630

- 630-4630      WATER SALES - Revenues charged for the operations and maintenance of the City's Water delivery and treatment system.
- 630-4631      METER READING/TURN ON - Fees charged for additional services  
630-4632      required in the turn on or reinstatement of water service.
- 630-4661      INTEREST - Represents interest earned on Bank and L.A.I.F. Fund Deposits.
- 630-4618      MISCELLANEOUS - This Account is used for unusual, non-recurring or insignificant revenue items.

## **TRUST FUNDS- 401-403**

Represents funds held by the City in a fiduciary relationship, which can be utilized only as specified in the trust documents.

- 401    **JT Levy Trust Fund**, a Scholarship Fund for graduating Corning High School seniors.
- 402    **RODGERS Trust Fund**, established to benefit improvements and restoration of the Rodgers Theatre.
- 403    **RIDELL Trust Fund**, established to benefit the Corning Library and currently dedicated to future building expansion.

## LIGHTING AND LANDSCAPE DISTRICTS- 700...

- 701- District One, Zone One
- 702- District One, Zone Three
- 703- District One, Zone Four

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
=====								
POLICE EQUIPMENT REPLACEMENT FUND #071								
-----								
Indian Gaming #4160	32,705-	22,741-						
Equipment Fund #4527	10,001-	6,595-	2,453-	13,878-	1,624-			
Interest #4661	3,315-	5,825-	5,927-	5,562-	827-		185-	
Operating Transfers in Revenue #4680	4,802-	37,500-	60,000-	150,000-	53,280-			
ACO F&A RESTRICTED FUND #072								
-----								
ACO - F&A Fee #4412		2,345-	3,120-	2,815-	2,916-	3,000-	1,445-	3,000-
Interest #4661			139-	112-	13-	100-		100-
FIRE EQUIPMENT REPLACEMENT FUND #076								
-----								
Indian Gaming #4160	26,308-			26,308				
Paskenta Tribe Revenue #4162	26,308-		26,308-	52,616-	26,308-	26,308-	26,308-	26,308-
Equipment Fund #4527	573-	3,316-						
Interest #4661	1,340-	879-	675-	1,146-	529-	500-	104-	500-
Reimbursement: Dispatch # 4671				19,425-	19,908-			
Operating Transfers in Revenue #4680	20,100-	25,500-	60,760-	50,000-	22,000-	22,000-	22,000-	22,000-

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CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
PUBLIC WORKS EQUIPMENT REPLACEMENT FUND #078								
-----								
Indian Gaming #4160	20,510-							
Equipment Fund #4527	16,287-	27,764-	11,261-	14,588-	12,567-		11,453-	
Interest #4661	2,612-	3,964-	3,279-	1,586-	396-		118-	
Operating Transfers in Revenue #4680				12,500-				
RURAL PLANNING FUND #105								
-----								
Rural Planning Funds #4141	30,000-	29,000-	29,000-	29,000-	29,000-	29,000-		29,000-
Interest #4661	123-	72-	294-	211-	104-		48-	
PROP ONE B #107								
-----								
Prop One B #4132			400,000-					
Interest #4661			3,719-	1,245-	479-		95-	
FED TRANS FUND #108								
-----								
FEDERAL TRANS #4529	30,443-	33,491-	30,241-				32,288-	
INTEREST #4661	3,097-	1,489-	1,315-	1,272-	547-	500-	243-	500-

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
GAS TAX FUND #109 - #113								
GAS TAX #2105	42,975-	43,794-	42,645-	38,851-	40,334-	38,355-	31,918-	39,300-
GAS TAX #2106	32,161-	32,970-	32,145-	30,247-	31,867-	30,092-	25,713-	39,800-
GAS TAX # 2107	57,319-	58,541-	57,067-	51,709-	53,757-	51,096-	42,416-	53,000-
GAS TAX #2107.5	2,000-	2,000-	2,000-	2,000-	2,000-	2,000-	2,000-	2,000-
INTEREST #4661	2,682-	4,657-	5,260-	3,366-	1,268-	700-	977-	900-
GAS TAX TOTAL	137,137-	141,962-	139,117-	126,173-	129,226-	122,243-	103,024-	135,000-

LOCAL TRANSPORTATION FUND #114

LOCAL TRANSPORTATION SALES TAX #4120	132,746-	119,510-	126,669-	131,500-	58,850-			
INTEREST #4661	14,638-	1,876-	1,117-	392-	570-	500-	404-	

TRAFFIC CONGESTION FUND #115

TRAFFIC CONGESTION RELIEF #4142	31,574-	50,767-	61,483-	61,483-	66,915-	71,959-	45,739-	82,000-
Interest #4661		2,215-	1,358-	192-	184-	200-	227-	500-

TRAFFIC MITIGATION FUND #116

Traffic Mitigation Fees #4634	30,360-	91,320-	344,077-	67,466-	47,451-	40,000-	19,276-	19,000-
Interest #4661	313-	2,612-	8,931-	10,935-	4,140-	4,000-	2,199-	1,000-

SAFE ROUTES TO SCHOOL FUND #118

Safe Routes to School #4145		174,163-	56,237-	281,340-				
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CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
TEA DOWNTOWN FUND #120		20,000-	20,677-	9,000-				
TEA #4161								
RODGERS RESTORATION FUND #130								
Theatre Restoration #4138				6,157-				
2002 Park Bond Act #4163						220,000-	182,271-	25,000-
ENERGY GRANT FUND #131								
Energy Grant #4665						40,604-	31,658-	8,946-
PLNG ENV. REV. FUND #150								
Interest # 4661	96-	493-	457-	360-	121-		45-	
FLOOD MIT FEMA #152								
Federal Grant Proceeds #4702								
OTS FUND #161							5,918-	65,000-
OTS #4572			14,169-	11,177-				
OTS FUND #164								
OTS #4572				7,678-	28,508-	26,100-	20,765-	24,285-
Interest # 4661					38-		89-	
ABANDONED VEHICLE FUND #170								
Abandoned Vehicle #4546	3,084-	27,494-	13,084-	16,344-	20,140-	4,000-	2,585-	4,000-
Interest #4661	36-	439-	1,193-	639-	307-	300-	253-	300-
SAFE GRANT #188								
Interest # 4661			110-	28-	40-		55-	
Safe Grant (Police) #4701			7,842-	6,913-	10,299-		3,779-	

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
FLOOD PREVENTION FUND #303 -----								
Operating Transfers in Rev #4680		8,750-						
Grant Proceeds #4700				39,339-				
GIS PLANNING FUND #304 -----								
Interest #4661			106-			10-		
Operating Transfers in Revenue #4680			8,750-					
Grant Proceeds #4700				28,818-		5,562-		
HOUSING ELEMENT PROJ #308 -----								
Housing Element 2003 # 4567						31,127-		
SALADO HOME #321 -----								
Interest # 4661			7-	3-				
Salado Home Grant # 4663			3,916,219-	6,565-		2,390-		
CDBG FY 08/09 #322 -----								
Interest # 4661						51-	47	
Blackburn Improve. Grant #4802								800,000-
PROG. INC-UNRES FUND # 323 -----								
Interest #4661	662-	391-	44-	70-	117-			21

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CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
1990 CDBG FUND #324								
-----								
Interest # 4661			281-	594-	281-		146-	
REUSE FUNDS-ECN FUND #325								
-----								
Loan Payments #4568	1,980-	533-	913-	913-	913-	1,000-	761-	1,000-
Interest #4661	2,378-	3,047-	2,465-	1,384-	620-	500-	378-	500-
CDBG Program Income #4668	1,575-	788-		1,825-	2,542-		2,330-	
REUSE FUNDS HOUSING FUND #326								
-----								
Interest #4661	5,637-	894-	801-	1,265-	992-	500-	738-	500-
CDBG Program Income #4668	57,615-	1,238-	41,949-	27,668-	52,768-		29,172-	
HOUSING ACQ, RLF #327								
-----								
Interest # 4661					28-		25-	
HOUSING REHAB. RLF #328								
-----								
Interest # 4661					28-		25-	
NEW CONSTRUCTION RLF #329								
-----								
Interest # 4661					1-		1-	
PARK ACQUISITION/CONSTRUCTION FUND #341								
-----								
PARK ACQUISITION/CONSTRUCTION #4127	21,513-	26,006-	62,875-	13,450-	10,268-	11,200-	3,500-	11,200-
INTEREST #4661	3,337-	5,374-	6,897-	4,647-	1,901-	1,000-	1,120-	1,000-

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CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
SALADO WALL DEPOSIT FUND #344 -----								
Interest # 4661				2,175-	848-	500-	494-	500-
DRAINAGE FEES FUND #345 -----								
DRAINAGE FEES #4636	40,332-	27,523-	32,197-	11,532-	8,827-	10,000-	2,262-	10,000-
INTEREST #4661	1,725-	2,709-	3,461-	2,711-	1,104-	1,000-	623-	1,000-
WATER CAPITAL IMPROVEMENT FUND #346 -----								
WATER CAPITAL IMPROVEMENT #4530	21,878-	26,260-	55,111-	25,524-	6,027-	5,000-	2,836-	5,000-
INTEREST #4661	3,126-	4,828-	4,789-	3,864-	1,652-	1,500-	904-	1,500-
SEWER CAPITAL IMPROVEMENT FUND #347 -----								
SEWER CAPITAL IMPROVEMENT #4642	25,884-	23,082-	47,804-	17,976-	3,210-	2,500-	2,568-	2,500-
INTEREST #4661	2,791-	5,036-	5,575-	4,373-				
WWTP EXPANSION FUND #348 -----								
MISC INCOME, ETC... #4618	137,744-	141,526-	292,000-	116,000-	8,000-	8,000-	16,000-	233,000-
INTEREST #4661	1,267-	3,973-	3,634-	2,845-	2,141-	1,000-	743-	1,000-
Operating Transfers in Rev. # 4680					225,000-	225,000-	225,000-	
YOST FIELD FUND #352 -----								
BASEBALL FEES #4654	150-				870-		166-	
Interest # 4661				10-	29-		13-	

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
PARK VOL. FUND #353								
Recycling Grant #4157	5,000-		5,000-		5,000-			
Interest #4661	245-	554-	545-	428-	151-			
PROP 84 PARK BOND #354								
Bond Proceeds #4552						4,276,800-		4,276,800-
Misc Income, Etc. #4618							1,000-	
PARKLAND ACQUISITION FUND #355								
Bedroom Tax #4605	21,500-	16,300-	26,300-	7,800-	1,100-	600-	2,300-	600-
Misc. Income, Etc. #4618					124,416-			
Interest #4661	4,327-	5,925-	6,082-	4,216-	1,555-	2,000-	922-	2,000-
TRAIL DEVELOPMENT FUND #356								
Interest #4661	157-	221-	205-	125-	54-		31-	
CURB AND GUTTER FUND #365								
CURB AND GUTTER #4635	1,165-							240-
INTEREST #4661	487-	703-	652-	397-	2-			
CAPITAL REPLACEMENT WWTP FUND #380								
Interest #4661	7,170-	13,154-	9,433-	5,320-	2,977-	5,000-	1,399-	5,000-
Operating Transfers in Revenue #4680	40,000-	61,800-	45,000-	50,000-	50,000-	55,000-	55,000-	55,000-

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CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
SEWER CAPITAL REPLACEMENT FUND #381								
Interest #4661	1,403-	2,195-	1,619-	1,176-	690-	1,000-	473-	1,000-
Operating Transfers in Rev #4680	16,300-	17,300-	18,300-	18,300-	18,300-	18,800-	18,800-	18,800-
WATER CAPITAL REPLACEMENT FUND #383								
Interest #4661	2,798-	4,047-	2,449-	3,049-	1,845-	2,000-	1,259-	2,000-
Operating Transfers in Revenue #4680	25,000-	51,500-	53,045-	100,000-	70,000-	73,500-	73,500-	73,500-
CLARK PARK WELL #384								
Clark Park Well WtrCapImp #9275							25,099	578,000
JT LEVY TRUST FUND #401								
Interest #4661	778-	1,098-	1,008-	608-	260-	500-	150-	500-
RODGERS, FMW&D FUND #402								
Interest #4661	1,618-	2,229-	1,561-	501-	210-	500-	118-	500-
RIDEELL LIBRARY TRUST FUND #403								
Interest #4661	7,112-	11,067-	10,787-	8,198-	5,712-	1,000-	279-	500-

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
SEWER ENTERPRISE FUND #610								
SEWER SERVICE #4640	1,054,360-	1,169,717-	1,257,948-	1,385,313-	1,449,335-	1,448,582-	1,361,148-	1,537,600-
SEWER CONNECTION FEE #4641	2,620-	8,030-	1,952-	2,620-	3,000-	3,000-	655-	3,000-
INDUSTRIAL WWTP LAND LEASE #4643		6,427-		20,555-	7,316-		7,380-	
MISCELLANEOUS #4618		726-				3,600-		3,600-
INTEREST #4661					85-	5,000-	670-	5,000-
FUND TOTAL	1,056,980-	1,184,900-	1,259,900-	1,408,488-	1,456,736-	1,460,182-	1,369,853-	1,549,200-
SOLID WASTE FUND #615								
Solid Waste #4639	325,519-	352,052-	367,628-	391,289-	407,216-	300,000-	378,911-	400,000-
Interest #4661	392-	2,191-	1,605-	1,064-	559-	5,000-	264-	6,000-
AIRPORT ENTERPRISE FUND #620								
AIRPORT GRANT #4536		20,000-	10,000-	10,000-		10,000-	20,000-	10,000-
Misc, Income, Etc. # 4618		407-	466-	411-	2,579-	2,579-	229-	2,579-
RENT BLACKBURN #4658	7,182-	7,349-	7,980-	7,980-	7,275-	8,400-	7,211-	8,400-
RENTS/LEASES #4660	600-	1,315-	1,630-	3,210-	3,210-	1,000-	4,735-	3,000-
INTEREST #4661	985-				28-			
AIRPOT IMPROVEMENTS #621								
Airport Land Acquisition Grant #4558		207,776-						
FAA Grant Construction #4564				185,844-	2,331,801-	1,215,000-		1

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CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
TRANSPORTATION CENTER FUND #625								
TRANS. SALES TAX #4120	7,200-			15,755-	8,220-	8,220-	8,015-	8,220-
Lease-Commercial Park #4659				5,000-	5,000-	5,000-	5,000-	5,000-
RENTS/LEASES #4660	5,250-			5,000-	5,000-	5,000-	5,000-	5,000-
OPERATING TRANSFERS IN REVENUE #4680			10,000-					
INTEREST #4661	580-	285-		28-			44-	
FUND TOTAL	13,030-	285-	10,000-	25,783-	18,220-	18,220-	18,059-	18,220-
WATER ENTERPRISE FUND #630								
MISC INCOME, ETC. #4618				3,001-				
WATER SALES #4630	1,119,836-	1,084,370-	1,208,863-	1,283,521-	1,186,044-	1,260,385-	1,166,870-	1,258,274-
WATER CONNECTION FEE #4631	2,408-	1,742-	4,238-	1,092-		1,000-		1,000-
METER READING/TURN ON #4632	1,141-	1,061-	1,992-	1,747-	1,855-	2,000-	2,215-	2,000-
INTEREST #4661	1,654-	1,928-	2,874-	6,886-	3,924-	1,000-	3,003-	1,000-

CITY OF CORNING  
OTHER FUNDS  
FISCAL YEAR 2011-2012

	2005-2006 YEAR END	2006-2007 YEAR END	2007-2008 YEAR END	2008-2009 YEAR END	2009-2010 YEAR END	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
L&L DIST 1 ZN 1 #701								
Lighting & Landscaping Assess #4649	883-	883-	883-	852-	919-	1,090-	852-	1,090-
Interest # 4661			35-	6-	1-		1-	
L&L DIST 1 ZN 3 #703								
Lighting & Landscaping Assess #4649			4,299-	4,263-	4,263-	2,900-	4,263-	2,900-
Interest # 4661			56-	92-	62-	100-	39-	100-
L&L DIST 1 ZN 4 #704								
Lighting & Landscaping Assess #4649				4,773-	4,773-	4,775-	4,773-	4,775-
Interest # 4661				20-	32-	50-	24-	50-
FUND TOTAL ----->	1,125,039-	1,089,101-	1,217,967-	1,296,247-	1,191,823-	1,264,385-	1,172,088-	1,262,274-
GRAND TOTAL ----->	3,574,189-	4,144,692-	8,923,192-	4,900,676-	6,631,563-	9,610,395-	3,916,484-	8,641,927-

# Dept. Summaries by Fiscal Year

## **Department Summaries by Fiscal Year**

This section of the Budget Book provides a summary by year of the actual expenditures of each City Department or operating division of a Department.

These expenditures are supported by the revenues explained in the prior sections of the Book.

These spread sheets pull the information from the actual computerized accounting records of the City.

The reader should appreciate that the four pages in this section represent computer commands taking up over sixteen feet of ledger size computer paper! The detail of this Book is possible through the combined efforts and talent of the City Staff.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012  
DEPARTMENT HISTORY BY FISCAL YEAR

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
GENERAL CITY								
City Council #1100	30,109	31,290	33,339	34,822	23,979	25,400	20,125	25,400
City Clerk #1300	14,153	21,274	21,005	13,636	10,741	16,300	14,383	16,300
City Treasurer #1900	646	646	592	592	538	600	646	600
City Administration #1200	190,339	193,854	196,432	206,375	202,056	135,088	176,928	116,209
Legal Services #1400	81,848	77,454	85,338	88,889	133,840	74,800	75,951	74,800
Recreation #3300			18,403	82,006	92,006		16,913	
Building & Safety #4300	104,387	139,192	175,105	98,938	88,322	95,342	94,712	100,496
Planning Dept #4100	137,583	97,579	125,152	107,010	110,745	110,096	105,588	122,945
Economic Development #4010	38,009	50,340	144,986	148,526	22,600	21,500	23,792	22,000
Housing Element #3181				14,515	26,890		2,099	
First Time Homebuyers #4700				61	41			
Flood Mitigation #2310						50,580	10,627	50,580
Flood Planning #4006		170	4,688	38,710				
GIS Planning #4007		170	10,489	38,962				
Retail Planning #4008			45,821	860				
Housing Rehab #4020	2,370	245,900	1,615	66	2,130	67,000	69,825	
Finance Dept #1500	210,712	235,468	257,572	268,246	259,947	282,875	234,073	287,093
Solid Waste #8000	325,519	352,052	367,722	382,161	417,157	304,000	309,583	405,000
General City #1600	537,968	477,986	441,448	431,235	381,228	373,904	328,111	348,686
GENERAL CITY TOTAL	1,673,643	1,923,375	1,929,707	1,955,610	1,772,220	1,557,485	1,483,356	1,570,109

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012  
DEPARTMENT HISTORY BY FISCAL YEAR

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
PUBLIC SAFETY								
Fire Department #2300	452,233	446,626	566,867	497,154	526,694	469,799	354,045	190,490
Fire Cap Replacement #2301	98,727	61,262	69,203	78,908	70,070	47,375		47,375
Fire Dispatch #2302						3,000	101,395	303,233
Police Department #2114	1,632,227	1,794,751	1,857,911	1,954,170	2,012,447	1,891,759	1,846,088	1,987,869
Animal Control #2200	64,117	109,191	114,675	132,567	123,861	143,535	73,928	145,460
Police Dispatch #2119	362,825	418,148	382,566	448,356	446,965	486,228	413,845	480,901
Police Cap Replacement #2116	97,535	18,160	75,573	127,387	3,638			
PAL Program #2201	12,651	14,082	13,762	15,091	5,038	5,100	5,000	5,100
2001 CAL COPS #2107								
OTS Drunk Driving #2100	1,671	40,671	15,868	10,550	17,155	24,285	9,471	24,285
LEBBG 2002 #2109								
PUBLIC SAFETY TOTAL	2,721,986	2,902,891	3,096,425	3,264,183	3,205,868	3,071,081	2,803,772	3,184,713

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012  
DEPARTMENT HISTORY BY FISCAL YEAR

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
<b>PUBLIC WORKS</b>								
Public Works Admin #3800	160,522	194,556	225,531	192,272	182,332	192,206	174,503	196,287
Engineering #4200	64,580	52,492	48,088	23,555	33,765	36,566	14,883	14,300
Library #1700	16,999	23,480	20,673	18,767	13,643	21,742	18,657	28,900
Streets #3000	432,324	424,091	467,856	364,850	249,630	450,329	273,964	450,351
Street Projects #3001	166,199	194,420	919,898	239,510	94,798	536,085	308,351	245,500
Blackburn Improvements #4600				24,136	85	800,000	18,887	867,000
Street and Traffic Lights #3100	67,237	67,058	65,648	63,902	65,861	67,000	57,549	71,000
Parks Maintenance #6100	140,457	161,831	177,804	210,734	70,370	88,951	94,415	110,423
Pool #6200					63,858	68,605	61,531	70,819
Prop 84 Park Non-Construct #9020					152,595	40,000	15	501,000
Prop 84 Park Acquisition #9024						800,000	13,282	
Prop 84 Park Construction #9025						3,476,800		3,254,800
Community Events #3190	8,095	10,222	7,377	16,782	7,169	1,800	6,972	3,000
Building Maintenance #3600	60,137	34,716	38,845	54,972	28,349	35,800	37,559	35,800
Mechanical Maintenance #3700		19,184	7	3,391	1,083	9,070	1,824	9,070
Rodgers Theatre #6125	7,619	6,728	33,788	4,722	2,732	252,707	199,454	50,200
Energy Grant #6126						40,603	35,175	8,946
L&L 1 #3901			936	1,613	698	900	643	900
L&L 3 #3903			1,350	1,800	1,350	3,800	4,048	3,800
L&L 4 #3904				1,488	3,433	4,300	1,947	4,300
<b>PUBLIC WORKS TOTAL</b>	<b>1,124,169</b>	<b>1,188,778</b>	<b>2,007,801</b>	<b>1,222,494</b>	<b>971,751</b>	<b>6,927,264</b>	<b>1,323,659</b>	<b>5,926,396</b>

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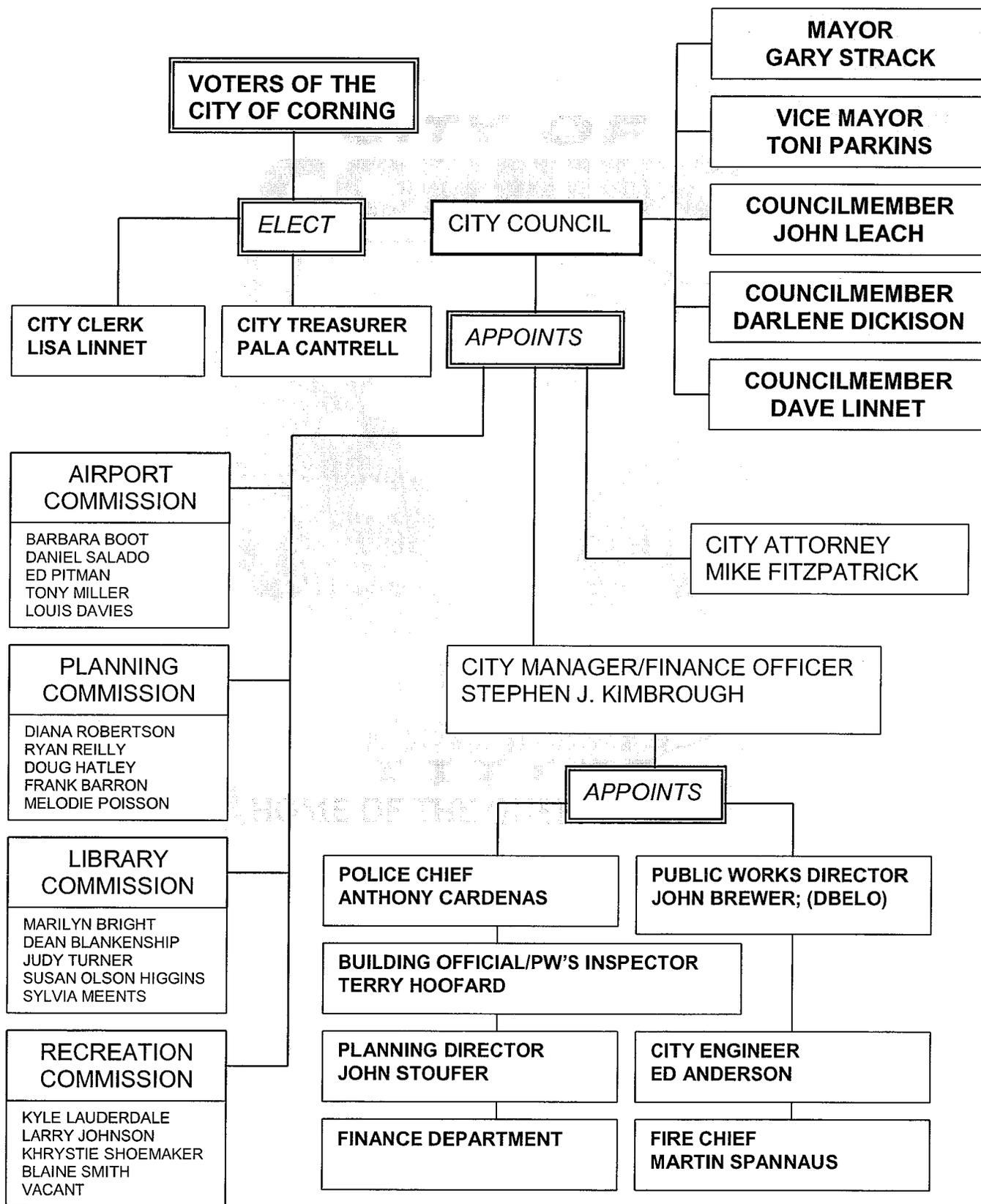
CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012  
DEPARTMENT HISTORY BY FISCAL YEAR

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
ENTERPRISE FUNDS								
Corning Airport #3500	40,799	221,022	22,954	208,139	2,430,396	1,232,500	78,723	22,500
Transportation Center #3160	7,659	13,239	11,809	12,596	16,966	15,300	13,569	16,500
Sewer Maintenance #5000	119,132	156,224	115,761	113,711	104,529	158,792	93,058	108,368
Sewer Improvements #5250	288,321	311,899	293,729	343,663	325,746	470,302	393,984	470,302
WWTP #5200	560,560	559,610	656,862	576,816	662,749	682,350	590,972	685,850
Water Department #7100	447,514	436,231	431,599	421,188	425,877	474,235	397,776	428,985
Water Improvements #7420	311,341	210,971	279,047	226,656	207,624	899,200	332,248	925,982
ENTERPRISE FUNDS TOTALS	1,775,326	1,909,196	1,811,761	1,902,769	4,173,887	3,932,679	1,900,330	2,658,487
GRAND TOTALS	7,295,124	7,924,240	8,845,694	8,345,056	10,123,726	15,488,509	7,511,117	13,339,705

# General City Services

# City of Corning

## Organizational Chart



**CITY OF CORNING  
2011- 2012 ANNUAL PROGRAM OF SERVICES  
CITY COUNCIL  
(1100)**

**ACTIVITY DESCRIPTION:**

The City Council is elected by the citizens of Corning as their representatives to make the legislative and policy decisions of the City subject to the provisions of City Ordinances, Resolutions, Government Code and the Constitution of the State of California. Members of the current City Council are: **Mayor Gary Strack** and four **Council Members: Vice Mayor Toni Parkins, John Leach, Darlene Dickison and Dave Linnet**. The Mayor and City Council members also serve as City representatives on various Committees/Commissions and represent the City at official functions.

The registered voters elect the Mayor every two years, and the City Council members are elected for four-year terms that overlap with the Mayor's term.

The City Council appoints the City Manager who serves at their pleasure and who implements Council Policy.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides for \$300 salary per month per Council member and Mayor. Section 36516 of the Government Code of the State of California provides that Corning can legally compensate City Council Members up to \$386.25 per month.

**BENEFITS:** Provides for the City cost of the Federal Insurance Contribution Act better known as Social Security.

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Finances the purchase of binders, and other miscellaneous office supplies to support the City Council.
- 6150 MATERIALS/SUPPLIES:** Provides funding for extraordinary department supplies and expenses including special programs and presentations required of the City Council.
- 7000 ASSOCIATION DUES:** Funds the annual dues for The League of California Cities.
- 7100 TRAINING/EDUCATION:** Finances City Council attendance at League Training and the Leadership Academy.
- 7200 CONFERENCES / MEETINGS:** Provides funding for Council Members to attend the League of California Cities Conference and any other necessary meetings.
- 7600 J. T. LEVY SCHOLARSHIP:** Finances a Scholarship the City was designated many years ago by the Estate of J. T Levy to oversee for graduating Seniors at Corning High School.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
CITY COUNCIL #1100								
5100 + SALARIES	18,277	18,000	18,000	18,000	16,053	18,000	13,170	18,000
5900 + BENEFITS	1,377	1,377	1,377	1,377	1,228	0	1,008	0
TOTAL SALARIES/BENEFITS	19,654	19,377	19,377	19,377	17,281	18,000	14,178	18,000
001 6100 1100 Office Supplies	144	246	84	9	66	100	10	100
001 6150 1100 Mat/Supplies	1,818	2,432	3,521	2,111	786	800	1,396	800
001 7000 1100 Assoc.Dues	3,684	3,938	3,953	3,953	4,003	4,000	4,003	4,000
001 7100 1100 Traing/Educ.	0	0	1,587	1,100	0	0	0	0
001 7200 1100 Conf/Meetings	4,809	5,297	4,566	8,021	1,593	2,000	288	2,000
401 7600 1100 Scholarship	0	0	250	250	250	500	250	500
TOTAL OTHER OPERATING EXP.	10,455	11,913	13,961	15,444	6,698	7,400	5,947	7,400
TOTAL FOR DEPT	30,109	31,290	33,338	34,821	23,979	25,400	20,125	25,400

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET DETAIL  
CITY CLERK  
(1300)**

**ACTIVITY DESCRIPTION:**

Elected by the voters every four years, **Lisa Linnet, City Clerk**, works in cooperation with the City Staff and performs a variety of complex tasks required by City Council, City Management and the State. These tasks include:

- Maintaining official City records, legal documents, and conducting voter registration and elections.
- Attending meetings of the City Council, Boards and Commissions as may be required and taking and transcribing the Minutes, preparing Minutes for indexing, retention and distribution; and maintenance of the City Council's legislative history.
- Preparation of Agendas and Agenda Packets for the City Council, Council appointed Commissions, City Staff and news media.
- Preparation, posting and publishing of all legal notices of the City Council and Commissions and preparing a variety of other notices in accordance with City, State and Federal Law.
- Maintaining Resolutions, Ordinances, Contracts, and Municipal Code codifications.
- Composes and prepares correspondence advising various individuals/groups of City Council actions and is custodian of the City Seal.
- Administers oaths or affirmations and takes and certifies affidavits and depositions pertaining to City affairs.
- Acts as Filing Officer as required by the Political Reform Act of 1974 as amended, and performs all duties as required by law.

**PERSONNEL SERVICES:**

**SALARIES:** Provides for City Clerk Salary.

**BENEFITS:** Provides for the City cost of FICA.

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Finances the City Clerk's proportional cost of stationary, copy machine paper, fax machine paper and other office supplies.
- 6150 MATERIALS AND SUPPLIES:** Finances the purchase necessary supplies other than paper and stationary such as Minute Books.
- 6300 PROFESSIONAL SERVICES:** Finances the Codification Services for the City's Municipal Code. Periodically the City Clerk sends adopted Ordinances to a codification service that updates the City Code Book.
- 6310 ELECTIONS:** Provides funding associated costs for the City's General Election held in November on even years.
- 6500 PRINT-ADVERTISING:** Provides for advertising all City Public Hearings, Meetings and Sealed Bids, publication of Ordinances and Resolutions and any other necessary notices.
- 7000 ASSOCIATION DUES:** Provides for membership in the City Clerk's Association.
- 7200 CONFERENCES AND MEETINGS:** Funds are only included in this years budget to cover personal vehicle mileage and meeting attendance in support of City operations.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
CITY CLERK #1300								
5100 + SALARIES	4,212	4,211	4,200	4,200	3,871	4,200	3,344	4,200
5900 + BENEFITS	321	321	321	321	297	0	256	0
TOTAL SALARIES/BENEFITS	4,533	4,532	4,521	4,521	4,168	4,200	3,600	4,200
001 6100 1300 Office Supplies	174	485	203	222	90	200	50	200
001 6150 1300 Mat/Supplies	329	1,548	1,530	1,082	1,200	800	1,182	800
001 6300 1300 ProfServices	1,207	309	374	748	1,422	3,000	990	3,000
001 6310 1300 Elections	0	7,899	0	4,681	0	5,000	5,058	5,000
001 6500 1300 Print/Advert.	7,286	5,523	5,475	2,260	3,780	3,000	2,058	3,000
001 7000 1300 Assoc.Dues	105	80	105	105	80	100	0	100
001 7200 1300 Conf/Meetings	518	898	495	18	0	0	0	0
001 7406 1300 Comp/Equip/Soft	0	0	0	0	0	0	1,445	0
TOTAL OTHER OPERATING EXP.	9,619	16,742	8,182	9,116	6,572	12,100	10,783	12,100
001 9330 1300 FireProof Cabin	0	0	8,301	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	0	0	8,301	0	0	0	0	0
TOTAL FOR DEPT.	14,152	21,274	21,004	13,637	10,740	16,300	14,383	16,300

**CITY OF CORNING  
2011 – 2012 ANNUAL BUDGET DETAIL  
CITY TREASURER  
(1900)**

**ACTIVITY DESCRIPTION:**

City Treasurer **Pala Cantrell** is elected by the voters every four years and works in cooperation with the City Manager/Finance Director and the City Clerk.

Because Mrs. Cantrell is also the Accounting Technician, a full-time City Merit System position, she also makes the investments and projects the need for funds to be available to meet the City's financial obligations. In her capacity as the elected City Treasurer and full-time Accounting Technician, Mrs. Cantrell is a valuable key member of the Finance Team.

The duties of the elected Treasurer have been largely replaced by the City Finance Department and City Manager. The position is one of four City positions to co-sign City warrants which require two of the four signatures. Once a month the City Treasurer prepares and presents a written report of the City Investments to the City Clerk who files a copy with the City Council.

**PERSONNEL SERVICES:**

**SALARIES:** Funds the monthly City Treasurer salary that is currently set at \$50 per month.

**BENEFITS:** Funds the City cost of FICA.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
TREASURER #1900								
5100 + SALARIES	600	600	550	550	500	600	600	600
5900 + BENEFITS	46	46	42	42	38	0	46	0
TOTAL SALARIES/BENEFITS	646	646	592	592	538	600	646	600
TOTAL FOR DEPT	646	646	592	592	538	600	646	600

**CITY OF CORNING  
2011 – 2012 ANNUAL BUDGET DETAIL  
CITY ADMINISTRATION  
(1200)**

**ACTIVITY DESCRIPTION:**

**City Manager Steve Kimbrough** is currently employed as a contractual part-time employee in order to reduce costs during the economic recession. The City Manager serves as the City's Chief executive and "administrative head of the government" under the direction and control of the City Council. He is responsible to the City Council for the day-to-day management of all City affairs and the leadership of City Department Heads. The City Manager also serves as the Finance Director. He is directly responsible for continual review and analysis of all City administrative operations including budget preparation and control, organizational and procedural studies and staffing. The City Manager's responsibilities, authority, and limits on authority are clearly defined in the City's Municipal Code, Chapter 2.44.

The City Manager's principal assistant is **Lisa Linnet, the "Administrative Assistant to the City Manager"**.

**ACCOMPLISHMENTS:**

The accomplishments of the City Manager's Office are most often the participation of the Manager in the accomplishments of the City's Operating Departments. The greatest responsibility of the City Manager's Office is the support of the City Council and the Operating Departments.

There is also very little that the Manager can cite as fully the achievement of the Manager, and this is the way it should be.

**PERSONAL SERVICES:**

- 5100 SALARIES:** Provides for the City Manager and the City Manager's Administrative Assistant at 60% funded by the General Fund, 20% funded by Water and 20% funded by Sewer Enterprise Funds. This year the Staff will be providing the five-year review of the Development Impact Fee program which will require considerable Staff time.
- 5970 BENEFITS:** Provides for City contributions to FICA, and City paid Public Employees Retirement System, Health Insurance and Life Insurance.

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Funds the Departments miscellaneous supplies such as paper, pens, etc.
- 6300 PROFESSIONAL SERVICES:** Provides funds to retain outside assistance from subject experts if needed in areas such as economic development.
- 6350 COMMUNICATIONS:** Funds the Departments share of the phone system and reimbursement for any calls made on Manager's cell phone.
- 7000 ASSOCIATION DUES:** Provides for City Manager membership in the International City Management Association and California City Managers Association and Foundation. These Organizations serve several definite purposes such as: Continued professional development; bringing best practices to the home jurisdiction, eliminating costs for reinventing the wheel; collaboration among peers; credibility/confidence that the City is managed in accordance with a strong code of ethics/professionalism; accessibility to research materials/networking.
- 7200 CONFERENCE AND MEETINGS:** Due to the current recession and its effect on city revenue, funding is not available for attendance at the League of California Cities Annual Meeting, nor the League's Manager's Department Meeting. This account includes funds to reimburse the City Manager for private vehicle mileage and meeting attendance in support of City business.
- 7406 COMPUTER EQUIPMENT AND SOFTWARE: NO FUNDING WAS INCLUDED THIS YEAR.** Funding for the City Manager and his Administrative Assistants computer software, upgrades to computer equipment, repairs or replacement if needed.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
CITY ADMINISTRATION #1200								
5100 + SALARIES	125,119	128,837	133,544	145,395	143,512	130,438	126,796	111,559
5900 + BENEFITS	58,033	57,220	55,132	53,832	54,486	0	46,242	0
TOTAL SALARIES/BENEFITS	183,152	186,057	188,676	199,227	197,998	130,438	173,038	111,559
001 6100 1200 Office Supplies	1,212	991	673	525	842	1,000	376	1,000
610 6100 1200 Office Supplies	0	286	233	103	205	300	82	300
630 6100 1200 Office Supplies	29	286	233	139	191	300	82	300
001 6150 1200 Mat/Supplies	348	0	84	0	0	0	0	0
001 6300 1200 ProfServices	646	314	769	464	125	0	125	0
001 6350 1200 Communications	0	0	347	349	348	350	384	350
610 6350 1200 Communications	0	0	0	268	302	300	219	300
630 6350 1200 Communications	0	0	0	268	302	300	219	300
001 7000 1200 Assoc.Dues	1,487	1,301	943	950	552	600	760	600
001 7200 1200 Conf/Meetings	3,270	3,380	3,463	3,702	1,191	1,500	1,642	1,500
610 7200 1200 Conf/Meetings	0	500	0	0	0	0	0	0
630 7200 1200 Conf/Meetings	0	461	0	0	0	0	0	0
001 7406 1200 Comp/Equip/Soft	196	29	343	380	0	0	0	0
001 7500 1200 Veh Opr/Maint	0	0	668	0	0	0	0	0
401 7600 1200 Scholarship	0	250	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	7,188	7,798	7,756	7,148	4,058	4,650	3,889	4,650
TOTAL FOR DEPT	190,340	193,855	196,432	206,375	202,056	135,088	176,927	116,209

**CITY OF CORNING**  
**2011 – 2012 ANNUAL PROGRAM OF SERVICE**  
**LEGAL SERVICES**  
**(1400)**

**ACTIVITY DESCRIPTION:**

The City Attorney is appointed by and serves at the pleasure of the City Council. **Michael Fitzpatrick is the City Attorney;** he has served the City part-time for almost 23 years, since November 1988. He is appointed by and serves at the will of the City Council.

The City Attorney serves as legal counsel to the City in its day-to-day operations and serves as legal advisor to the City Council, Commissions and Departments of the City. He does not provide assistance to the general public.

The City Attorney must have a strong knowledge of Municipal Law and legal issues arising from court decisions. This knowledge is essential to be aware of the need for specialized counsel, and to direct and supervise this specialized counsel in the handling of any City litigation. The City Attorney is also charged with the preparation and review of Ordinances, Resolutions, and other legislation.

The City Attorney, as of July 1, 2010 returned to serving the City under a Contract Agreement instead of as a part-time employee per the previous agreement.

**PROFESSIONAL SERVICES:**

- 6300 LEGAL/PROFESSIONAL SERVICES:** Provides funding for any outside support of the City Attorney including billable office expenses.
- 6301 CITY ATTORNEY SERVICES:** In prior years, this account provided for the City Attorney retainer for attending Council Meetings, costs (fax, copies, phone) and for preparation of City Ordinances.
- 6304 EMPLOYEE RELATIONS SERVICES:** Provides for the Labor Relations Consultant, Mr. William May, and for special Legal Council, when necessary.
- 7200 CONFERENCES AND MEETINGS:** Funding to attend conferences is not provided this year due to the reduced income of the City.
- 8001 BOOKS AND PERIODICALS:** The City shares the cost of the reference books needed to support the City Attorney.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
LEGAL SERVICES #1400								
001 6300 1400 ProfServices	3,224	3,790	4,191	4,237	7,578	5,000	2,734	5,000
001 6301 1400 City Attny Srvs	0	0	0	0	0	45,440	58,827	45,440
610 6301 1400 City Attny Srvs	0	0	0	0	0	5,680	162	5,680
630 6301 1400 City Attny Srvs	0	0	0	0	0	5,680	928	5,680
001 6304 1400 EE Relations	14,674	4,260	18,656	20,484	11,131	10,000	9,124	10,000
001 7200 1400 Conf/Meetings	0	1,147	822	0	0	0	0	0
TOTAL OTHER OPERATING EXP	17,898	9,197	23,669	24,721	18,709	71,800	71,775	71,800
001 8001 1400 Books/Periodic.	2,549	2,779	3,547	3,035	1,905	2,000	1,392	2,000
610 8001 1400 Books/Periodic.	0	0	0	0	500	500	56	500
630 8001 1400 Books/Periodic.	0	0	0	0	500	500	56	500
TOTAL CAPITAL EXPENDITURES	2,549	2,779	3,547	3,035	2,905	3,000	1,504	3,000
TOTAL FOR DEPT.	20,447	11,976	27,216	27,756	21,614	74,800	73,279	74,800

**CITY OF CORNING  
2011 – 2012 ANNUAL BUDGET DETAIL  
RECREATION DEPARTMENT  
(3300)**

**ACTIVITY DESCRIPTION:** *Currently Suspended due to economic recession*

The Recreation Department when managed by former Recreation Supervisor Kimberly Beck was responsible for the development and implementation of the first real Recreation Program in the City of Corning. The Department's Mission was to organize, supervise, coordinate and evaluate recreational activities while managing volunteers in order to assure the success of the program.

Kimberly Beck met with the Recreation Commission, School Leaders and school age youth in order to formulate a program that met the objectives of the City. The Supervisor maintained effective contact with Community leaders and groups and an effective working relationship with other City employees and management. The Department strove to promote a healthy Community within a closely integrated town.

Working with Corning High School Recreation Leadership Class, the Recreation supervisor led the Students in the development of a survey which was used to collect the wishes and needs of every high school and middle school student in Corning. The Student Leaders utilized recognized survey methodology to develop a profile and priorities for programs and facilities in Corning. The next Program Objective would have been a new Recreation and Parks Element to the General Plan. The survey project received accolades from professionals who reviewed the results and methodology.

**CURRENT CITY APPROVED PROGRAMS:**

The City Council has approved continued sponsorship of some of the programs previously offered through the Recreation Department. These programs continue under the coordination and supervision of independent instructors and are:

<b>Kenpo Karate</b>	<b>Kenpo Robics</b>	<b>Yoga</b>	<b>Line Dancing</b>
<b>Photography</b>	<b>Lifeguard Training</b>	<b>Mommy-n-Me</b>	<b>Grove-n-Tunes</b>
<b>Storybook Friends</b>	<b>Musical Theater</b>	<b>Youth Basketball</b>	<b>Tennis Camp</b>

**DEPARTMENT'S PAST ACCOMPLISHMENTS:**

The Department's "Winter 2010 Program" was completed prior to City Budget cuts resulting from the economic recession. The activities guides were distributed to the Community and local Schools including all of the surrounding Elementary School Districts in southern Tehama County!

Programs offered included karate, adult basketball, tennis, volleyball, baseball, flag football, lifeguard training, fitness including "Kempo Robics" and Yoga, horseshoes, adult and youth dance, photography, and a number off unique programs including Corning Rotary Youth Basketball, woodworking for young people, "Mommy N' Me" , "Storybook Friends" and "Groove N' Tunes". The Department had made its mark in the Internet via use of the City's website at [www.corning.org](http://www.corning.org) and by utilizing "Facebook" and "Twitter" to communicate with volunteers and participants.

The Staff and Board of both Corning High School and Corning Elementary School have been outstanding partners in the Recreation Program. Working together, the two School Districts, along with the Recreation Department initiated and completed Facilities Use Agreements enabling the Recreation Department's use of School facilities without charge. This action ensured lower fees for participants of the Corning Recreation Programs. The City currently maintains an active Facilities Use Agreement with the Corning Union Elementary School District; Corning Union High School District has opted not to renew their Agreement with the City.

**Budget Accounts** included **SALARIES:** for the Recreation Supervisor. **EMPLOYEE BENEFITS:** City contributions to Sick Leave, Holiday Pay, FICA, City Paid ER PERS, EE PERS, Health Insurance, and Life Insurance. **SUPPLIES: 6150 MATERIALS & SUPPLIES:** advertising and promotion, office supplies and Program supplies. **6348 RECREATION REFUNDS:** Provides for fee refunds. **6349 RECREATION INSTRUCTOR:** payment to the Fee Based Instructors who work as City temporary employees on contract. **6350 COMMUNICATIONS:** phone and email connection. **7200 CONFERENCES & MEETINGS:** attendance at local and regional meetings and mileage when using personal vehicle. conferences and training have been cut this year. **7500 VEHICLE OPERATION AND MAINTENANCE:** maintenance and fuel for the pick-up truck assigned to the Recreation Department.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
RECREATION #3300								
5100 + SALARIES	0	0	10,912	43,745	43,857	0	6,552	0
5200 + OVERTIME	0	0	0	33	1,276	0	0	0
5900 + BENEFITS	0	0	5,406	24,607	25,755	0	2,111	0
TOTAL SALARIES/BENEFITS	0	0	16,318	68,385	70,888	0	8,663	0
001 6150 3300 Mat/Supplies	0	0	1,442	4,408	5,436	0	1,838	0
352 6347 3300 Rec Prog Sup.	0	0	0	0	0	0	59	0
001 6348 3300 Rec Refunds	0	0	40	205	505	0	60	0
001 6349 3300 RECREATION INST	0	0	0	6,691	13,257	0	6,292	0
001 6350 3300 Communications	0	0	368	1,189	1,156	0	0	0
001 6552 3300 Safety Items	0	0	0	0	191	0	0	0
001 7200 3300 Conf/Meetings	0	0	152	450	364	0	0	0
001 7500 3300 Veh Opr/Maint	0	0	84	679	209	0	0	0
TOTAL OTHER OPERATING EXP.	0	0	2,086	13,622	21,118	0	8,249	0
TOTAL FOR DEPT.	0	0	18,404	82,007	92,006	0	16,912	0

**CITY OF CORNING  
2011 - 2012 ANNUAL BUDGET DETAIL  
BUILDING AND SAFETY DEPARTMENT  
(4300)**

**ACTIVITY DESCRIPTION:**

Under the management of **City Building Official Terry Hoofard**, the **Department of Building and Safety** is responsible for all inspection services on new buildings and re-inspection services for building additions, modifications and alterations. The Building & Safety Department performs all plan check services for new construction projects and building addition/remodel projects, working closely with the contractors to coordinate building and code enforcement related activities.

The Building Department is responsible for the enforcement of the Uniform Building, Plumbing, Mechanical, and Fire Codes, as well as the National Electrical Codes. This Department is also responsible for the abatement of dangerous buildings, enforcement of the State of California Administrative Code, the State of California Health and Safety Code, and the California Energy Commission Title 24 requirements.

The Building Department's only Staff Member is also responsible for and performs Public Works project and permit inspections and enforcement of the City's Zoning Code and Business License requirements. The position is funded 47% from the General Fund and 53% from other funds.

The Building Department is funded in part by the General Fund, Gas Taxes and the Water and Sewer Enterprises.

**PERSONNEL SERVICES:**

**SALARIES:** Finances the Building Officials wages.

**BENEFITS:** Funds City's contributions to employees Sick Leave, Holiday Pay, FICA, ER PERS, EE PERS, Health Insurance, and Life Insurance.

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Funds costs of necessary department supplies and building permit forms.
- 6300 ENGINEERING PROFESSIONAL SERVICES:** Funds occasional costs for necessary plan check outsourcing services.
- 6350 COMMUNICATIONS:** Finances department costs for cell phone, computer, etc.
- 6552 SAFETY ITEMS:** Funds costs for safety equipment (Shoes). **(Currently unfunded)**
- 6700 EQUIPMENT MAINTENANCE:** Finances repairs, software service and office equipment maintenance.
- 7000 ASSOCIATION DUES:** Funds costs for International Conference of Building Officials Annual Dues, professional publications and subscriptions.
- 7200 CONFERENCES/MEETINGS:** Funds costs for internal and external education/training necessary to maintain required Building/PW Inspector State certifications.
- 7500 VEHICLE OPERATION/MAINTENANCE:** Funds vehicle operation/maintenance costs.
- 9200 SB1473:** Funds the State fee for the Development of State Building Standards.
- 9201 STRONG MOTION:** Provides a fund to collect required State of California Earthquake fees.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
<b>BUILDING &amp; SAFETY #4300</b>								
5100 + SALARIES	68,418	87,373	107,786	63,028	57,065	89,459	55,615	94,713
5900 + BENEFITS	28,991	41,854	41,256	30,554	27,806	0	27,162	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>97,409</b>	<b>129,227</b>	<b>149,042</b>	<b>93,582</b>	<b>84,871</b>	<b>89,459</b>	<b>82,777</b>	<b>94,713</b>
<b>001 6100 4300 Office Supplies</b>								
001 6150 4300 Mat/Supplies	715	618	1,637	943	214	600	264	600
001 6300 4300 ProfServices	611	134	0	0	0	0	0	0
001 6350 4300 Communications	1,620	4,650	18,240	1,370	175	1,000	8,250	1,000
001 6552 4300 Safety Items	0	0	155	749	1,343	1,200	1,286	1,200
001 6700 4300 Equip.Maint.	46	75	0	0	52	0	0	0
001 7000 4300 Assoc.Dues	0	0	0	0	0	500	0	500
001 7200 4300 Conf/Meetings	130	160	150	260	100	200	206	200
001 7500 4300 Veh Opr/Maint	2,978	0	3,437	761	164	1,000	264	1,000
114 7500 4300 Veh Opr/Maint	143	2,263	1,724	640	718	1,000	1,419	1,000
	0	0	0	240	0	0	0	0
<b>TOTAL OTHER OPERATING EXP.</b>	<b>6,243</b>	<b>7,900</b>	<b>25,343</b>	<b>4,963</b>	<b>2,766</b>	<b>5,500</b>	<b>11,689</b>	<b>5,500</b>
<b>001 9200 4300 SBI473</b>								
001 9201 4300 StrongMotion	0	0	0	78	180	133	129	133
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>737</b>	<b>2,066</b>	<b>720</b>	<b>315</b>	<b>504</b>	<b>250</b>	<b>117</b>	<b>150</b>
<b>TOTAL FOR DEPT.</b>	<b>104,389</b>	<b>139,193</b>	<b>175,105</b>	<b>98,938</b>	<b>88,321</b>	<b>95,342</b>	<b>94,712</b>	<b>100,496</b>

**CITY OF CORNING**  
**2011 - 2012 ANNUAL BUDGET DETAIL**  
**PLANNING DEPARTMENT**  
**4100**

**ACTIVITY DESCRIPTION:**

The Planning Department is responsible for implementation of the General Plan, Zoning, Environmental Reviews, Use & Variance Permit processing, and processing of Parcel and Subdivision Maps. The Department must be responsive in involving citizens in the Planning process and coordinating this planning with other Governmental agencies. City Planning Director John Stoufer is often the first contact for new development and as such assists development Applicants through the planning process. Land Use Planning involves collaboration between a number of City departments including Public Works, Building, Fire, Police, Engineering, the City Attorney, as well as the oversight of the Planning Commission and City Council.

**ACCOMPLISHMENTS:**

The City experienced an “upsurge” in residential growth and development interest resulting from a number of factors including low interest rates, “spill-over” growth from adjacent communities (such as Chico), low land costs, and a positive sense of “community”. The recession has nearly stopped the home building, mirroring the statewide and national housing start slowdown.

Due to the economic recession and resulting budget reductions, City Planning Director John Stoufer offered his services to the County of Tehama to cover the duties of the County Planning Director. The County approved the shared service concept in October 2010 and now contracts with the City for John’s services in Land Use Planning.

**Notable recent planning projects are:** Housing Element Update, writing and adoption of a Marijuana Cultivation Ordinance and Street Vendor Ordinance, the approval of Use Permits for the relocation of the Blue Beacon Truck Wash, Lodi Irrigation, relocation of the Busy Bee Daycare Center, and construction of an office and classroom building for the Immaculate Conception Church. The Planning Department has also authored and orchestrated the adoption of the Interim Ordinance Prohibiting Medical Marijuana Dispensaries, Collectives or Cooperatives. Planning has been working with the marijuana ad-hoc Council and Planning Commission committee to prepare a permanent ordinance that would define and prohibit the establishment of marijuana dispensaries in the City. In addition to processing and monitoring those planning applications and projects, Staff continually reviews informal “concept plans” and compiles the responses of the various City Departments to those concept plans.

**PERSONNEL SERVICES:****5000 SALARIES:**

Planning Director salary is shared with the County of Tehama and with several City Funds which he helps manage. During each two week payroll cycle, he spends five days at City Hall and five days at the County. To cover this schedule, the City ended his 8 hour furlough per 80 hour payroll cycle and returned him to full time. The County pays \$2,209 per pay-period, fully reimbursing the City for 50% of the cost of Mr. Stoufer's salary and benefits. The remaining 50% of salary and benefits is shared by the following City Revenue Funds.

<b>Fund</b>	<b>Description</b>	<b>Percent</b>
001	General Fund	44.7%
105	Rural Planning-Roads	20.3%
116	Traffic Mitigation	15.0%
341	Park Acquisition	05.0%
345	Drainage Improvements	05.0%
610	Sewer Enterprise	05.0%
630	Water Enterprise	05.0%
<b>Total:</b>		<b>100.0%</b>

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Provides funds for permit forms and other supplies needed to operate the department.
- 6150 MATERIAL/SUPPLIES:** Provides for paper, envelopes, equipment, etc.
- 6300 PROFESSION SERVICES:** Provides for City Engineer and Planning Consultant services to review Parcel and Subdivision Maps and attend meetings when necessary and for a Planning Consultant to assist with preparation of Environmental Assessments and Development reviews. Costs for these services are partially offset by fees included in Revenue Account 001-4613.
- 6301 CONSULTING SERVICES:** Provides funding for the Planning Consultant Agreement.
- 6331 GIS SUPPORT:** This funds the continuing support services to improve/maintain the City's Geographic Information System. This function was previously under the auspices of the Public Works Department.
- 6700 EQUIPMENT MAINTENANCE:** Provides for office equipment service.
- 7000 ASSOCIATION DUES, PUBLICATIONS AND SUBSCRIPTIONS:** Provides American Planning Association/American Institute of Certified Planners and other organization dues.
- 7200 CONFERENCES & MEETINGS:** Provides for the cost of meeting attendance. Staff proposes an increase in this account to fund attendance at the annual League of California Cities Planners Institute.
- 9020 PARK BOND:** Provides funding for Park Bond related expenditures such as supplies, Engineering Services, Grant Writing services, other professional services, environmental services, and any necessary appraisals.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2010-2011	2011-2012
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	REQUESTED

PLANNING ADMINISTRATION #4100

5100 + SALARIES	65,712	69,365	79,715	65,500	67,894	100,696	69,484	113,545
5900 + BENEFITS	23,258	24,937	28,765	37,607	38,583	0	30,780	0
TOTAL SALARIES/BENEFITS	88,970	94,302	108,480	103,107	106,477	100,696	100,264	113,545

001 6100 4100 Office Supplies	527	714	657	343	462	400	268	400
001 6150 4100 Mat/Supplies	170	0	18	144	76	200	60	200
001 6179 4100 Annexations	0	0	2,927	2,000	2,043	0	0	0
001 6300 4100 ProfServices	4,536	316	4,221	200	73	100	457	100
105 6300 4100 ProfServices	143	0	0	0	93	4,000	41	4,000
150 6305 4100 Environmental	35,033	0	0	0	0	0	0	0
322 6305 4100 Environmental	0	0	0	0	0	0	3,750	0
105 6331 4100 GIS Support	1,838	0	6,792	136	316	3,000	0	3,000
001 6350 4100 Communications	0	0	121	506	1,042	500	538	500
001 6700 4100 Equip.Maint.	0	0	0	0	0	200	0	200
001 7000 4100 Assoc.Dues	338	447	472	415	0	500	0	500
001 7100 4100 Training/Educ.	0	150	47	0	0	0	0	0
001 7200 4100 Conf/Meetings	50	0	1,419	161	162	500	210	500
001 7367 4100 Abate Hlth/Sfty	0	1,649	0	0	0	0	0	0
105 7406 4100 Comp/Equip/Soft	5,979	0	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	48,614	3,276	16,674	3,905	4,267	9,400	5,324	9,400

TOTAL FOR DEPT.	137,584	97,578	125,154	107,012	110,744	110,096	105,588	122,945
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**CITY OF CORNING  
2011- 2012 ANNUAL PROGRAM OF SERVICES  
ECONOMIC DEVELOPMENT PROGRAM  
(4010)**

**ACTIVITY DESCRIPTION:**

Economic Development in the City of Corning includes those programs which are intended to cause economic growth for the City of Corning and the surrounding area. As a small City, Corning cannot provide an Economic Development Manager. Therefore, the responsibility rests with the City Manager, Planning Director and Public Works Director acting as "Team Leaders" along with the excellent support of three local organizations with which the City interacts.

**THE CORNING CHAMBER OF COMMERCE** is the best known of these agencies, and their stated purpose is to foster business growth within the City by promoting business, and to encourage quality development and residential growth. The Chamber coordinates many community activities designed to bring visitors to Corning.

Currently the City allocates an annual contribution of \$12,000 and pledges an additional annual match of solicited large business donations up to an amount of \$4,000.

**TEHAMA ECONOMIC DEVELOPMENT CORPORATION** is a private, Non-Profit Corporation responsible for retention and recruitment of business and industry to the County. This public-private partnership has assisted the business community countywide for over 20 years. Funding consists of a combination of financial commitments made by private business and local government. The Board of Directors consists of business and community leaders including the three administrative heads of the local governments.

Tehama EDC has assisted prospective developers by providing site information, building requirements, and often "holding the hand" of the perspective new business.

The economic recession has made it difficult for the contributing "Partners" (City of Corning, City of Red Bluff and the County of Tehama) to maintain the previous funding amounts. Beginning July 1, 2009 TEDC received reduced funding from all three County governments.

For the 2011-2012 Fiscal Year, the City of Corning has budgeted to continue the \$2,500 annual funding.

**3CORE** (formerly known as Tri-County Economic Development Corporation) is a private, Non-Profit Corporation that works in the Tri-County Region (Tehama, Glenn and Butte Counties) to partner with small businesses to meet their business goals. 3CORE acts as a financial "go-between" for small businesses by assisting them in locating the financial capital they need. Unlike traditional financial institutions, 3CORE surrounds financing with mentoring and perspective to complete their mission to cultivate healthy business.

**3CORE Services:**

**Financing:** Assisting businesses obtain reasonable capital to enable business growth yet be manageable for repayment at an affordable rate and in a practical timeline.

**Mentoring:** Not merely an account number, 3CORE believes people matter. Recognizing that most small business owners don't come with a fancy business pedigree, they offer both formal and informal mentoring services that supply tools and strategies best suited to the business owner's needs.

**Perspective:** 3CORE offers a unique vantage point as a neutral, not-for-profit institutional lender. They are able to offer counsel without undo concern for personal or corporate gain.

**Since 1988:** 3CORE made 278 loans in the Tri-County Region totaling \$14,598,474 and leveraged \$93,889,910 in private investment or lending, and created or retained 1,316 jobs.

**Since 1995:** 3CORE successfully obtained \$842,872 in grants in the City of Corning's behalf, and in turn, Corning based businesses received 14 loans totaling \$941,893, leveraging \$4,328,727 in private investment or lending, and created or retained 43 jobs.

Each year 3 Core applies for a Planning Grant through the U. S. Department of Commerce, Economic Development Administration. The Member Cities and Counties receiving services from 3CORE provide the matching funds for this grant.

The 2011-2012 Budget allocates \$3,500 from the City's General Fund as Corning's match, however if funds become available from the CDBG Program Income "Community Development Fund" the City's match will be funded from this account.

#### **OBJECTIVES:**

- Coordinate the efforts of key economic development organizations toward implementation of a **Business Recruitment Plan** developed by Buxton by identifying long-range goals and mid-range Objectives.
- Implement a **First Time Home Buyers Loan Program** through a CDBG Grant.
- Re-institute a new **Downtown Façade Restoration** program with the help of 3CORE using funds they hold for community investment.
- Support the **business recruitment and retention** objectives outlined in the "Economic Development Element" of the City's General Plan through prompt and accurate information from City Staff.
- In coordination with Tehama County Planning Department, City of Red Bluff and Tehama EDC, implement the Regional Plan prepared by Chabin Concepts of Chico.

#### **ACCOMPLISHMENTS:**

- **Digitized Mapping Project:** Completed and upgraded via two PT/A grants to provide new aerial photography and topography with one-foot contour lines. The GIS is periodically updated under contract with ENPLAN of Redding.
- **Community Identity Profile:** Prepared by Buxton to enable the City to target new retail businesses matching the "Community Buying Profile".
- **Highway 99W Specific Plan:** Master Plan for future development of the very valuable Highway 99W Commercial/Industrial Corridor.
- **Master Plan for Downtown Building Facades and Streetscape:** Completed in 2000.
- **Historic Building Preservation and Restoration Plan:** Completed by City Preservation Architect and Consultant, Roger Klemm.

#### **ECONOMIC DEVELOPMENT:**

As Corning's population is less than 7,700, we must continue to apply for any CDBG funds available. Previously Corning has successfully competed for and received 3 years of Grant funding for housing rehab enabling elderly and low-income residents to receive home repair loans, including funds for contractor support and inspections.

Corning has had 3 successful "over the counter" grants for new business street improvement infrastructure. For each of these businesses, the cost for standard City public improvements was greater than the new business could afford. Grant funding via lower interest rate loans allowed construction of the street improvements benefitting the Community as a whole; this benefit was important if the City was to carry the burden for improvement construction for a private business.

For example, a physical therapy center wanted to build in Corning. They chose a parcel with no existing improvements requiring street improvements beyond their property lines. The City was able to utilize the businesses guarantee of 10 new target income jobs to leverage a Grant to fund the required street and utility improvements. This business carried a loan for their fair share of the improvement costs and the City was able to write-off half of their loan as "Community benefit" since the street served a major community benefit.

In every case, the City has avoided loaning money for furnishings or on site buildings; thus the improvements completed with public dollars provided a finished street, or natural gas or water line that benefited the entire Community.

We are currently working to acquire a "First Time Homebuyers" grant for down payment assistance.

**BUDGET DETAIL:**

- 6312**    **CHAMBER OF COMMERCE:** Annual \$12,000 funding and business donation match of \$4,000.
- 6314**    **TEHAMA EDC:** Annual \$2,500 General Fund funding for the Tehama Economic Development Corporation.
- 6318**    **BUSINESS IMPROVEMENT DISTRICT:** Currently inactive.
- 7410**    **3CORE:** \$3,500 annual Planning Grant match for Tri-County Economic Development Corporation; funded by "Reuse Funds" from the 1987 Housing Rehabilitation CDBG Grant.
- 7413**    Grant match for two Planning Grants each year; funding for both grants come from "Reuse Funds" from previous CDBG Grants.
- 8010**    **FAÇADE LOAN AND GRANT PROGRAM:** Currently not available.

ID: BTACT-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
ECONOMIC DEVELOPMENT #4010								
001 6312 4010 CngChamberComm.	21,000	22,000	22,000	23,200	16,000	16,000	15,000	16,000
142 6312 4010 CngChamberComm.	0	0	34	0	0	0	0	0
001 6314 4010 TLDC	12,000	12,000	12,000	20,000	3,750	2,500	2,292	2,500
001 7408 4010 TriCo EDC	0	0	0	0	2,850	3,000	6,500	3,500
323 7408 4010 TriCo EDC	3,929	3,929	6,700	0	0	0	0	0
323 7410 4010 TriCntyPIngGrnt	0	350	0	0	0	0	0	0
325 7414 4010 Grant Match	0	0	0	1,044	0	0	0	0
326 7414 4010 Grant Match	0	0	0	1,044	0	0	0	0
326 7415 4010 Housing Rehab	0	32	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP	36,929	38,311	40,734	45,288	22,600	21,500	23,792	22,000
001 8008 4010 Infrastru.Reimb	0	0	104,252	103,238	0	0	0	0
325 8010 4010 Facade Program	1,080	12,028	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	1,080	12,028	104,252	103,238	0	0	0	0
TOTAL FOR DEPT.	38,009	50,339	144,986	148,526	22,600	21,500	23,792	22,000

ID: BUACT-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
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FLOOD MITIGATION #2310								
152 6167 2310 Grant/Cty Match	0	0	0	0	0	17,197	0	17,197
152 6185 2310 Consultant Serv	0	0	0	0	0	33,383	10,627	33,383
TOTAL OTHER OPERATING EXP.	0	0	0	0	0	50,580	10,627	50,580
-----								
TOTAL FOR DEPT.	0	0	0	0	0	50,580	10,627	50,580
=====								

**CITY OF CORNING  
2011 – 2012 ANNUAL BUDGET DETAIL  
FINANCE DEPARTMENT  
(1500)**

**ACTIVITY DESCRIPTION:**

The Finance Department is responsible for maintaining the Financial Records of all the City Departments. This includes the Water and Sewer Billing System, Business and Dog Licenses, Motel Taxes, Employees Payroll and all Accounts Receivable and Payable. The Department consists of two Accounting Technicians, **Pala Cantrell** and **Lori Sims** and one Accounting Assistant, **Mariana Ramirez** with the City Manager serving as the Finance Director.

In July of 2004 the City's Finance Department assumed all Corning residential billing and sign-up responsibilities for Corning Disposal (Refuse) Service.

**5100 SALARIES:** This account finances the salaries for three full-time positions; two Accounting Technicians and one Accounting Assistant (Cashier). The salaries for these three positions are split between three Funds: General Fund 10%, Water Fund 40% and Sewer Fund 50%.

**5950 BENEFITS:** Funds costs associated with City Retirement, Medical Insurance, Medicare, FICA, State Unemployment, Life Insurance and Private Disability for Finance Department Employees.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:** Funding purchases of office stationery, forms and computer supplies.

**6300 ACCOUNTING/AUDITING SERVICES:** Includes the cost of the City's independent Auditor and Accounting Consultation. The City does not have a full-time Accountant.

**6350 COMMUNICATIONS:** Funds this Departments share of the phone system.

**6500 PRINTING:** Provides funding to purchase and stock City forms, such as Business Licenses, Dog Licenses and Water/Sewer Billing Invoices.

**6600 RENTS AND LEASES:** Funds the Postage Machine Lease.

**6700 MAINTENANCE AGREEMENTS:** Provides funding for various maintenance agreements such as: City's Postage Machine, Copy Machine and the Computer Consultant Services. These costs have steadily increased as the City has added more complex office equipment. The computer network requires continued maintenance and care.

**7200 CONFERENCES/MEETINGS:** This year, funds are only included to cover personal vehicle mileage and meals, if any, in support of City operations.

**6950 UNCOLLECTIBLES:** This funding represents the un-collectible bad debts from Water and Sewer Bills. For example, in 1995-96 the sewer bad debt totaled \$571 and water bad debt totaled \$579. In 1996-97, the bad debt was \$478 for sewer and \$352 for water, 1998-99 totals were \$490. This bad debt, when compared to over \$1,500,000 per year in billings is very small.

**9300 MACHINERY/ EQUIPMENT:** Provides funding for unforeseen equipment replacement; unused funds at the end of the year remain in the General Fund. Lori Sim's Computer is estimated to cost \$1200.00; the existing monitors suffice)

001-9300-1500 = \$24.00 (2%)    610-9300-1500 = \$396.00 (33%)    630-9300-1500 = \$780.00 (65%)

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
FINANCE DEPARTMENT #1500								
5100 + SALARIES	91,965	107,374	112,878	119,240	117,170	174,424	108,616	179,442
5900 + BENEFITS	44,412	53,048	54,870	57,314	57,269	0	53,634	0
TTL SALARIES/BENES	136,377	160,422	167,748	176,554	174,439	174,424	162,250	179,442
001 6100 1500 Office Supplies	5,620	5,632	6,660	1,125	1,356	651	3,213	651
610 6100 1500 Office Supplies	6,340	4,717	3,811	2,890	3,722	4,000	3,714	4,000
630 6100 1500 Office Supplies	0	0	0	375	126	1,000	1,355	1,000
001 6150 1500 Mat/Supplies	5,850	4,717	3,811	2,890	3,722	4,000	3,714	4,000
630 6150 1500 Mat/Supplies	3	212	304	335	249	500	43	500
001 6300 1500 ProfServices	11,515	9,196	17,085	22,648	18,157	18,000	12,183	18,000
610 6300 1500 ProfServices	7,816	13,395	11,932	10,414	9,997	12,000	8,412	12,000
630 6300 1500 ProfServices	10,345	13,395	12,234	10,414	9,997	12,000	7,107	12,000
001 6350 1500 Communications	0	0	587	946	969	840	402	840
610 6350 1500 Communications	0	0	0	1,245	954	830	402	830
630 6350 1500 Communications	0	0	0	1,245	954	830	402	830
326 6500 1500 Print/Advert.	0	0	0	56	0	0	0	0
001 6600 1500 Rents/Leases	507	580	580	580	580	500	384	500
610 6600 1500 Rents/Leases	1,013	1,161	1,161	1,161	1,161	1,000	750	1,000
630 6600 1500 Rents/Leases	1,013	1,161	1,161	1,161	1,161	1,500	1,037	1,500
001 6700 1500 Equip.Maint.	2,969	143	1,751	0	0	0	0	0
610 6700 1500 Equip.Maint.	6,528	5,280	3,599	4,291	4,148	7,000	3,773	5,000
630 6700 1500 Equip.Maint.	6,453	3,684	3,612	4,466	4,674	8,000	4,254	8,000
610 6950 1500 Uncollectibles	3,656	3,397	4,163	4,418	16,484	15,000	11,049	15,000
630 6950 1500 Uncollectibles	2,650	3,431	2,890	12,811	5,724	6,000	5,560	6,000
001 7100 1500 Train/Educ.	1,788	1,680	910	53	0	0	0	0
610 7200 1500 Conf/Meetings	36	360	429	0	0	500	0	500
630 7200 1500 Conf/Meetings	36	360	429	0	0	500	0	500
001 7985 1500 Cash-Over Under	198	25	200	0	0	0	51	0
TTL OTHER OPERATING EXP	74,336	72,526	77,309	83,524	84,135	94,651	69,110	92,651
001 9300 1500 Mach/Equip.	0	660	1,871	318	200	300	54	324
610 9300 1500 Mach/Equip.	0	1,860	3,682	709	670	4,500	896	4,896
630 9300 1500 Mach/Equip.	0	0	6,964	7,141	500	9,000	1,764	9,780
TTL CAPITAL EXPENDITURES	0	2,520	12,517	8,168	1,370	13,800	2,714	15,000
TOTAL FOR DEPT.	210,713	235,468	257,574	268,246	259,944	282,875	234,074	287,093

CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
SOLID WASTE (8000)

**ACTIVITY DESCRIPTION:**

The City performs billing and collection services for Solid Waste Disposal. The City earns interest income received as a result of the timing of collections and the transmittal of those monies to the independent Solid Waste Disposal Company, Waste Management.

**615-7450: Payments to Waste Management:** This account represents the payment of billing receipts for Solid Waste Disposal services collected by the City.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
-----								
SOLID WASTE #8000								
-----								
615 6150 8000 Mat/Supplies	0	0	0	813	0	0	0	0
615 7450 8000 Waste Mgmt/Pmts	325,519	352,052	367,722	381,349	417,157	299,000	309,583	400,000
615 9818 8000 TRAN TO GENERAL	0	0	0	0	0	5,000	0	5,000
-----								
TOTAL OTHER OPERATING EXP.	325,519	352,052	367,722	382,162	417,157	304,000	309,583	405,000
-----								
TOTAL FOR DEPT	325,519	352,052	367,722	382,162	417,157	304,000	309,583	405,000
=====								

**CITY OF CORNING**  
**2011 – 2012**  
**ANNUAL PROGRAM OF SERVICES**  
**GENERAL CITY**  
**(1600)**

**ACTIVITY DESCRIPTION:** Department Account - 001-1600.

General City carries the "Budget Detail" on those annual City expenses that are not specifically related to a single City Department, such as City Hall's utilities and insurance. Responsibility for managing these costs rests with the City Manager's Office and Finance Department. The City Manager's Administrative Assistant manages Worker's Compensation and Liability Claims. The City's Risk Manager is the Police Administrative Services Manager.

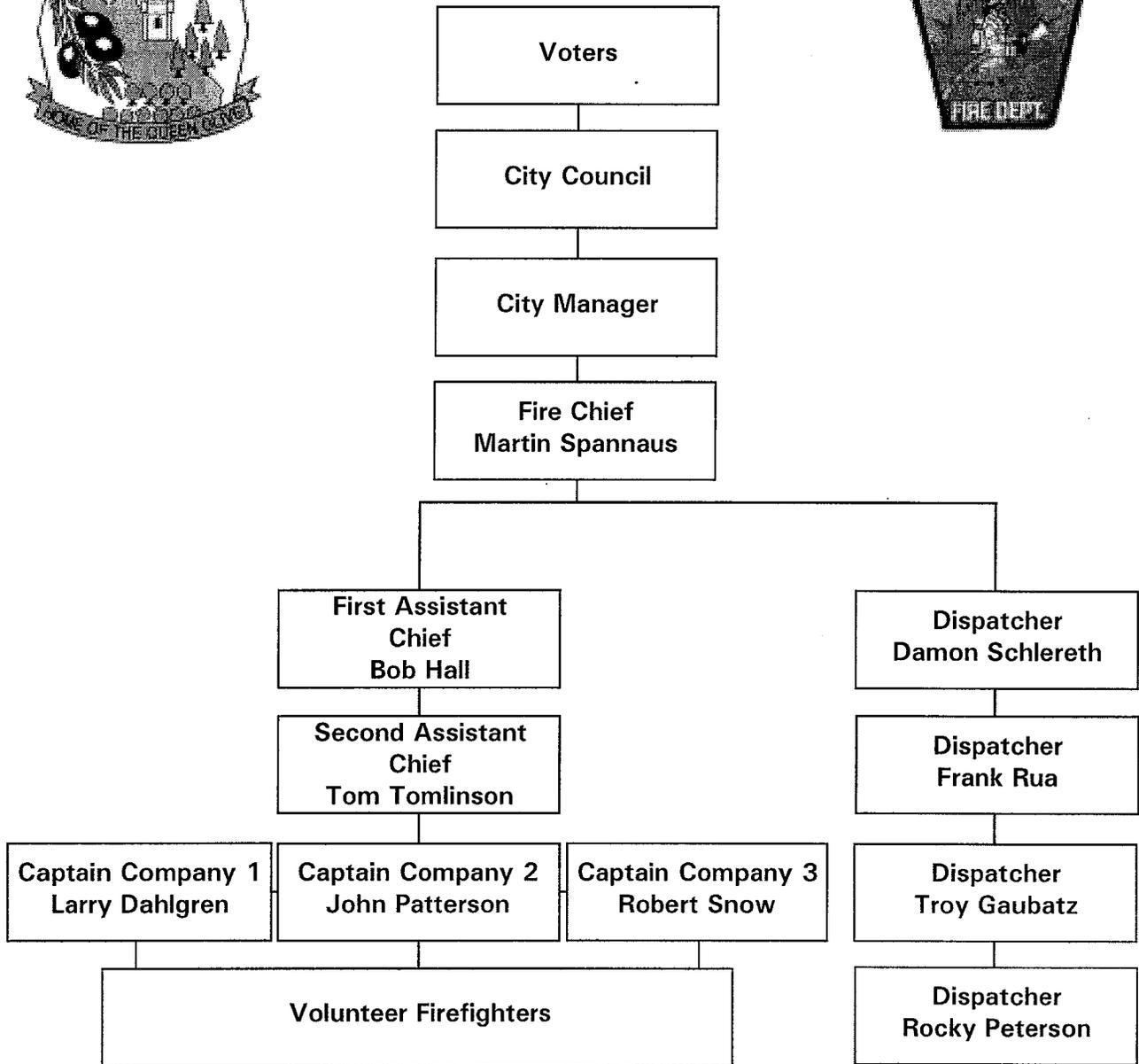
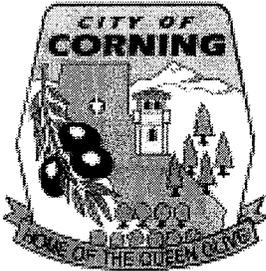
- 5940 WORKERS' COMPENSATION:** Workers' Compensation deposits are placed in this General City Division for all operating departments. The costs are apportioned between General Fund, Water Fund and Sewer Fund. The Northern California Cities Self Insurance Fund (NCCSIF) provides insurance coverage for the City of Corning. State Law allows Cities to self-insure rather than obtaining commercial insurance. NCCSIF is a Joint Powers Authority (JPA) under State Law. Working together, JPA Member Cities seek and obtain the best insurance coverage for their Cities. Each City bears the first \$100,000 cost per Workers' Compensation claim; costs over \$100,000 are shared by the Cities' "pool" and costs over \$500,000 are insured by a larger agency.
- 6150 MATERIALS AND SUPPLIES:** Finances materials/supplies not associated with a specific department.
- 6313 SENIOR CITIZENS CENTER:** Funds the annual \$2,700 contribution to the Corning Senior Center, Inc. which leases the City owned Center Facility to provide funding for its daily operation and support of Social Services.
- 6350 COMMUNICATIONS:** Finances expenses not easily be attributed to individual departments such as: telephone, postage, gas and electricity.
- 6430 NATURAL GAS:** Provides funding for the City Hall complex PG&E Natural Gas bill.
- 6500 PRINTING AND ADVERTISING:** Partially funds the cost of City stationery. These costs are divided against the General Fund, Water Fund and Sewer Fund.
- 6600 RENTS AND LEASES:** Provides partial funding for the City Hall copy and fax machines. Costs of City Hall equipment are apportioned between General Fund, Water Fund and Sewer Fund.
- 6700 EQUIPMENT MAINTENANCE:** Finances Maintenance Agreements on the copy and fax machines in City Hall.
- 6800 GENERAL INSURANCE:** Finances Fire and Damage Insurance for all City structures and Motor Vehicle Insurance for City vehicles. Charges for Water, Sewer and Airport Equipment and facilities, are charged directly to those Enterprise Funds and will not be reflected in this General City Account.
- 6810 LIABILITY INSURANCE:** Charges here reflect the City's deposits for liability coverage through the Northern California Cities Self Insurance Fund. Costs are apportioned between the General Fund, Water Fund and Sewer Fund. The City is directly responsible for the first \$50,000 in Liability coverage costs called the "Banking Layer"; all City members of the JPA "pool" share the cost of claims over \$50,000 up to \$500,000; "Excess Insurance" coverage is then provided up to \$10,000,000 through membership of our NCCSIF in the much larger California Joint Powers Risk Management Authority "CJPRMA".

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
GENERAL CITY #1600								
5900 + BENEFITS	141,596	137,730	123,092	135,922	111,890	115,400	112,289	118,156
TOTAL SALARIES/BENEFITS	141,596	137,730	123,092	135,922	111,890	115,400	112,289	118,156
001 6100 1600 Office Supplies	3,721	0	6	0	0	0	0	0
001 6125 1600 Class study	5,885	600	0	0	0	0	0	0
001 6150 1600 Mat/Supplies	1,747	1,497	722	160	655	400	396	400
001 6300 1600 Prof/Services	7,587	7,993	0	0	0	0	4,834	0
001 6313 1600 Senior Center	2,700	6,541	3,070	2,993	3,141	2,700	109	2,700
001 6350 1600 Communications	44,785	45,890	36,182	25,312	24,767	25,000	22,169	25,000
001 6410 1600 Electricity	49,978	54,324	53,572	60,123	57,244	58,000	43,208	47,000
001 6430 1600 Natural Gas	16,887	13,990	5,798	5,799	8,030	8,000	5,890	8,000
001 6600 1600 Rents/Leases	2,556	2,473	6,630	8,032	7,622	7,000	5,382	7,000
610 6600 1600 Rents/Leases	5,112	4,945	1,808	2,191	2,702	2,500	1,941	2,500
630 6600 1600 Rents/Leases	5,112	4,945	3,617	4,381	2,268	2,000	1,500	2,000
001 6700 1600 Equip.Maint.	7,855	4,911	6,450	6,623	8,006	6,000	206	6,000
610 6700 1600 Equip.Maint.	8,215	9,338	6,670	6,572	8,470	8,500	268	1,000
630 6700 1600 Equip.Maint.	8,198	9,331	7,071	6,970	8,982	9,000	284	9,000
001 6800 1600 Gen. Insurance	49,231	19,620	21,162	25,535	23,637	25,600	21,976	25,600
610 6800 1600 Gen. Insurance	0	14,753	14,440	17,813	16,392	18,000	14,408	15,000
630 6800 1600 Gen. Insurance	0	14,753	14,440	17,813	16,377	15,000	11,620	15,000
001 6810 1600 Liability Ins.	88,944	60,021	59,229	52,350	39,346	22,600	22,615	30,988
610 6810 1600 Liability Ins.	43,929	30,011	31,200	26,161	19,673	23,250	23,300	15,494
630 6810 1600 Liability Ins.	43,929	30,011	31,200	26,161	19,673	22,600	22,615	15,494
001 6815 1600 UNEMPLOYMT INS	0	4,311	15,088	327	2,353	2,354	13,102	2,354
TOTAL OTHER OPERATING EXP.	396,371	340,258	318,355	295,316	269,338	258,504	215,823	230,530
TOTAL FOR DEPT	537,967	477,988	441,447	431,238	381,228	373,904	328,112	348,686

# Fire Services

# Corning Volunteer Fire Department



**CITY OF CORNING  
2011-2012 ANNUAL BUDGET DETAIL  
FIRE DEPARTMENT**

**INTRODUCTION**

The Fire Department is staffed with five full time employees, including the Fire Chief, and four dispatchers. The department is manned 24-hours, seven days a week. The fire fighting force, all volunteers, includes the First and Second Assistant Chiefs, three Captains and 28 firefighters. The Department maintains an ISO rating of four.

**ACTIVITY DESCRIPTION**

The department provides fire protection to the commercial and residential areas of the city and also responds to medical aids, traffic accidents and other calls for public service. The department also responds to mutual aid fire with Tehama County in the Corning area. In 2010 the department responded to 75 Fires, 823 Medical Aids, 21 Hazardous Conditions, 69 Service Calls, 30 Good Intent calls, 24 False Alarms, and 3 Special Incidents. Also the Fire Department provided Medical Standby for Jr. Rodeo, Car Show, Junior Football and Corning High Athletic Events

**ACCOMPLISHMENTS**

The Corning Fire Department has completed testing all breathing apparatus and Hydro testing of 22 bottles for our Self Contained Breathing apparatus. We have also used grant opportunities to purchase 6 narrowband compatible hand held radios and replace 5 mobile units, 1 base station and 6 new Minitor IV pagers we have also had Underwriters Laboratory inspect the Aerial Apparatus and all ground ladders to make sure they are safe to use. All Volunteers have passed First Responder training and have taken their fit test; training is always ongoing with a priority put on medical and structural firefighting.

**PROPOSED PROJECTS FOR 2011-20**

**Painting Exterior of Fire Hall**

The painting of the Fire Hall has been postponed for 2 years due to lack of funds, This is the 100 year anniversary of the Corning Volunteer Fire Department and we really need to paint to beautify and maintain the building the paint currently is in very poor condition and must be repainted.

**Sealing Bay Floors**

The bay floors are covered with tile after years of service and exposure to vehicle traffic and weather, they need to be resealed with special paint to stand up to traffic.

**Aerial Certification**

The aerial device and its components are required to be tested on an annual basis to insure ladder will not fail during operation and it's safe for climbing. This will be a yearly expense for Firefighter Safety

**Yearly Payment for 2000 American LaFrance Aerial**

To repay loan for Aerial/Pumper from Hi-Tech Fire Apparatus

**Funding For Training & Education**

There needs to be and increase in funding for training and education as costs for instructors has increased considerably. In the past a lot of our training was done in-house, but as more requirements are placed on instructors, few are willing or are unable to take the time required to become an instructor. The department needs additional training in other areas such as hazmat.

**Safety Items**

The cost of keeping the department's safety equipment up to standards has also increased and with the purchase of the aerial truck these cost will also increase. All of the self-contained breathing apparatus, (20 units) by law, must be tested and certified annually by a licensed firm. Additionally the ladder on the aerial/pumper must tested and certified annually by a licensed firm.

All other budget items appear to be adequately funded and should remain constant with the only exception being vehicle operations/maintenance due to the uncertain cost of fuel and ageing apparatus

**PERSONAL SERVICES**

- 5100            **Salaries:** This account provides funding for wages, salaries of five department employees.
- 5125            **Part-time Salaries:** Provides funding for relief dispatchers to fill in for vacations and sick leave.
- 5200            **Overtime:** Provides overtime pay for 12-hour shifts which incur more than 80 hours.
- 5300            **Vacation:** Provides for vacation pay.
- 5400            **Sick Leave:** Provides funding for sick leave.

5600 **Administrative Leave:** Provides for days off in lieu of overtime for department head

5700 **Holiday Pay:** Provides funding for holiday pay for dispatchers and department head.

5800 **CompTime Off:** Employee paid Deferred Comp.

**EMPLOYEE BENEFITS**

5910 **FICA:** Provides for city's share of FICA

5915 **Disability Insurance:** Provides for employee disability

5920 **ER Pers:** Provides for Employee Retirement

5921 **EE Pers:** Provides for Employee Retirement

5923 **Fire Service Award:** Provides funding for Volunteers Length of Service Award

5930 **Health Insurance:** Provides for Employee Health Insurance

5950 **Life Insurance:** Provides Life Insurance policy for employees

5060 **Uniform Allowance:** Provides funding for dispatcher's and chief's uniforms, including pants, shirts, badge and brass.

**SUPPLIES**

6100 **Office Supplies:** Provides funding for computer paper, pens, pads, office machines, etc.

6150 **Materials/Supplies:** Provides funding for materials and supplies for cleaning, ground maintenance, office equipment purchase and repair.

**FEES**

6240 **Firemens Fee:** Provides funding paid to volunteer firemen for alarms and training hours.

**TOOLS**

6250 **Small Tools:** Provides for purchase, maintenance, and repair of small fire fighting hand tools.

6260 **Uniform/Clothing:** Provides for uniform and clothing care.

**SERVICES**

- 6300            **Professional Services:** Provides for services provided by First and Second Chief who oversee the department in the absence of the Chief.
- 6350            **Communications:** Provides for phone and radio services
- 6410            **Electricity:** Provides funding for electrical service to Fire Hall Complex
- 6430            **Natural Gas:** Provides for heat and cooking for Fire Hall

**SAFETY**

- 6550            **Health Department Services:** Provides for state mandated hepatitis shots.
- 6551            **Employee Physicals:** Provides for physical examinations and drug testing for new volunteers and paid staff.
- 6552            **Safety Items:** Provides funding for miscellaneous safety items including gloves, boots, helmets, protective splash clothing, first aids kits, etc. and certification of SCBA units and aerial truck.

**MAINTENANCE**

- 6700            **Equipment Maintenance:** Provides funding for repairs of non-emergency tools and equipment.
- 6750            **Building Maintenance:** Provides for upkeep on fire department buildings.

**TRAINING**

- 7100            **Training/Education:** Provides funding for training aids, books material and instructor services.
- 7200            **Conferences and Meeting:** Provides for cost of attending classes and seminars dealing with fire codes, sprinkler systems, hazardous materials, safety and management.

**ABATEMENT**

- 7405            **Weed Abatement/Code Enforcement:** Provides for the cost of abatement letters advertising and code enforcement officer activities.

**EQUIPMENT**

- 7406            **Computer Hardware and Software:** Provides funding for computer repair and maintenance and software updates for department's fire service programs.
- 7500            **Vehicle Operations/Maintenance:** Provides funding for operation and maintenance of all department vehicles.

**CAPITAL REPLACEMENT**

- 071-9301-2301 **Machinery and Equipment:** Provides funding for purchase of new emergency and non-emergency equipment including fire hose, ladders, power entry tools and other support equipment.
- Firefighting Safety Gear:** Includes Turnouts, Wildland Fire Clothing, And Personal Safety Alarms.
- Equipment Replacement:** Provides funding for equipment apparatus due to wear and tear or upgrading as new tools are available
- Breathing Apparatus:** Funding to replace and increase inventory of self-contained breathing apparatus. This includes spare air bottles which are required to be replaced every 15 years and tested every five years.
- Pagers:** Funding to purchase pagers for new members and replace older pagers on an as needed basis
- New Apparatus:** Provides funding to replace aging fire engines, trucks, rescue vehicles and aerial devices.
- Building Maintenance:** Funding to repaint the exterior of Fire Hall and to replace floor tile with epoxy paint.

ID: BGACTION-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
FIRE DEPARTMENT #2300								
5100 + SALARIES	212,743	222,664	298,444	238,196	267,776	388,549	187,509	134,230
5200 + OVERTIME	30,327	32,175	25,449	19,716	25,202	20,000	10,513	0
5900 + BENEFITS	170,396	151,275	158,740	162,683	167,199	5,000	115,737	4,300
TOTAL SALARIES/BENEFITS	413,466	406,114	482,633	420,595	460,177	413,549	313,759	138,530
001 6100 2300 Office Supplies	324	394	593	655	206	450	318	450
001 6150 2300 Mat/Supplies	1,849	1,403	2,907	3,746	2,914	2,000	2,610	2,000
001 6240 2300 Annual Fire/Fee	9,000	9,000	9,000	9,500	9,500	9,500	0	9,500
001 6250 2300 Small Tools	1,195	427	385	664	638	0	0	0
001 6260 2300 Uniform/Cloth.	0	0	0	279	0	0	0	0
001 6300 2300 Prof Services	1,913	1,913	2,787	5,470	2,286	2,000	2,279	2,000
001 6350 2300 Communications	2,717	3,471	17,939	6,949	3,065	0	136	0
001 6410 2300 Electricity	0	0	17,013	16,682	14,381	15,000	10,011	12,000
001 6430 2300 Natural Gas	0	0	7,286	5,069	2,756	3,000	2,356	3,000
001 6550 2300 Health Dept Srv.	0	0	0	30	0	100	0	100
001 6551 2300 Emp Physicals	65	0	202	290	277	300	65	150
001 6552 2300 Safety Items	3,087	2,495	3,701	2,411	4,061	3,000	3,834	3,000
001 6700 2300 Equip Maint.	3,148	4,344	2,690	4,943	1,264	2,000	5,147	3,000
001 6750 2300 Bldg Maint.	2,589	4,364	936	1,335	3,156	3,000	2,361	3,000
001 7100 2300 Training/Educ.	2,607	2,898	5,510	5,527	1,357	2,500	2,570	3,000
001 7200 2300 Conf/Meetings	0	0	113	146	46	400	0	400
001 7405 2300 Weed Abatement	0	2,511	1,606	39	93	1,500	0	800
001 7406 2300 Comp/Equip/Soft	778	756	2,534	906	1,739	1,000	1,167	1,000
001 7500 2300 Veh Opr/Maint	9,498	6,535	9,033	11,918	11,984	10,500	7,432	8,500
TOTAL OTHER OPERATING EXP.	38,770	40,511	84,235	76,559	59,723	56,250	40,286	51,900
076 9301 2300 Equip Replacemnt	0	0	0	0	6,794	0	0	0
TOTAL CAPITAL EXPENDITURES	0	0	0	0	6,794	0	0	0
TOTAL FOR DEPT.	452,236	446,625	566,868	497,154	526,694	469,799	354,045	190,490

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
FIRE DISPATCH #2302								
5100 + SALARIES	0	0	0	0	0	0	60,416	285,633
5200 + OVERTIME	0	0	0	0	0	0	4,745	11,000
5900 + BENEFITS	0	0	0	0	0	0	34,444	2,100
TOTAL SALARIES/BENEFITS	0	0	0	0	0	0	99,605	298,733
001 6350 2302 Communications	0	0	0	0	0	3,000	1,621	2,500
001 6700 2302 Equip.Maint.	0	0	0	0	0	0	168	2,000
TOTAL OTHER OPERATING EXP.	0	0	0	0	0	3,000	1,789	4,500
TOTAL FOR DEPT.	0	0	0	0	0	3,000	101,394	303,233

ID: BUGAC-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
076 9301 2301 EquipReplacemnt	4,044	13,954	21,846	31,600	22,762	0	0	0
076 9315 2301 Fire Engine#114	94,682	47,308	47,308	47,308	47,308	47,375	0	47,375
TTL CAP EXPEND	98,726	61,262	69,154	78,908	70,070	47,375	0	47,375
TOTAL FOR DEPT.	98,726	61,262	69,154	78,908	70,070	47,375	0	47,375

Fire Capital Replacement #2301

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (2)

ANNUAL \$14,000  
COST: FY 2011-12

NAME: PAINT EXTERIOR OF FIRE HALL

OBJECTIVE: To keep building in presentable condition

NARRATIVE: Building was painted in 1996 by the volunteers and is in need of a protective coat of paint and some repairs of cracks. Estimate that it will cost about \$14,000 at prevailing wage to repaint.

COST DETAIL: \$14,000

## PROGRAM AND PROJECT BUDGET DETAIL

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Priority Ranking (3)

ANNUAL COST: \$ 4,000  
FY 2011-12

NAME: Reseal Bay Floors

OBJECTIVE: To replace aging tile with Epoxy floor covering

NARRATIVE:

COST DETAIL: \$4,000 one-time expense.

# Police Services



**CITY OF CORNING  
2011/2012 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT - PATROL DIVISION  
(#2114)**

**ACTIVITY DESCRIPTION**

The Patrol Division is responsible for a variety of programs designed to maintain law and order, protect life and property, control traffic, prevent crime and apprehend law violators. The current authorized level of service is:

- (1) Police Chief
- (3) Police Sergeants
- (8) Patrol Officers
- (1) Detective
- (1) Drug Task Force Officer
- (1) Corning Union High School Officer
- (1) Administrative Analyst
- (1) Administrative Secretary

**2010/2011 ACCOMPLISHMENTS:**

The Department continued its combined approach of education, intervention, and enforcement to deter crime and address crime-related community issues.

The Corning Police Department continued the School Resource Officer Program in conjunction with the Corning Union High School District. The Police Department currently receives \$75,000 per year from a Federal school grant for the services provided by the School Resource Officer. When school is not in session, this officer is assigned to patrol.

The Police Department is an active participant in the Tehama Interagency Drug Enforcement (TIDE) Task Force and has one (1) officer assigned full-time. This position is partially funded by two grants totaling \$33,000 per year for personnel costs.

The Department currently has two officers assigned to the County-wide Special Weapons and Tactical Team (SWAT). Both officers have attended the POST-approved 80 hour SWAT Basic Course.

Currently the Department has assigned two officers to focus on gang issues in Corning when not on patrol. Both officers have received specialized gang prevention and enforcement training.

The Police Department continued its Police Volunteer Cadet Program, currently with four (4) Cadets who have received the training necessary to do ride-alongs with police officers. In addition to learning basic police skills and participating in ride-alongs with patrol officers, the Cadets have worked in the Communication Center and have also donated several hours to various City special events. Additionally, we have five (5) new Cadets who have just started their training program.

The Citizens on Patrol Program (COPS) remains active in the community by assisting the Department with additional random patrol, conducting house watches and business security checks, and providing additional personnel for community events and other functions as needed.

**2011/2012 GOALS:**

1. Address crime-related issues specific to our community by expanding and/or implementing programs that would encourage community participation in solving crime-related problems.
2. Continue to provide mandated training to personnel in the most cost-effective manner that best meets the needs of the Department and the community.
3. To promote a police officer to police sergeant and fill the vacant fourth sergeant position.

*Note: In 2001 the Police Department conducted an internal promotional examination and an outside recruitment for Police Sergeant to fill the vacant fourth Sergeant position, with no success. Based on these results, the Department requested approval to hire a police officer in lieu of filling the sergeant position from within and would not back-fill the vacant officer position created by this promotion.*

*For the past few years the Department has been using senior Patrol Officers in the capacity of officers-in-charge when a Patrol Sergeant is not on duty. The officers are paid 5% out-of-class pay while assigned to this position. While this approach to our patrol supervision issue has allowed us to get by, it is not a permanent solution. None of the officers working in the out-of-class position have had the benefit of attending a Peace Officers and Training Standards (POST) approved Patrol Supervisor's course. Additionally, we have officers moving in and out of supervisory roles, depending on their shifts, which tends to cause confusion and blur the issue of supervisory responsibility. Both of these issues can create a vicarious liability exposure for the Department and the City.*

*The Department's current sworn staffing level is: one Police Chief, three Patrol Sergeants, one Detective, one Task Force Agent, one High School Resource Officer and eight Patrol Officers. By promoting an officer to the fourth Sergeant position, the proposed staffing level would be: one Police Chief, four Patrol Sergeants, one Detective, one Task Force Agent, one High School Resource Officer and seven Patrol Officers. This promotion is currently not included in the 2011/12 budget.*

**PERSONNEL SERVICES:**

**SALARIES:** This account includes salaries for personnel.

**EMPLOYEE BENEFITS:**

Provides for City contributions to vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance, life insurance and uniform allowances.

**Note: Funding of personnel costs is partially augmented with funds from:**

- **a Cal Cops Grant which fully funds the regular salary and a portion of the benefits for the Detective**
- **a Criminal Justice Planning Grant and a CalEMA ADA Grant partially funds the Drug Task Force Agent**
- **a Safe Schools Healthy Students Federal Grant funds the High School Resource Officer position**
- **a Office of Traffic Safety Grant funds overtime for DUI enforcement**

**SUPPLIES:**

- 6150 **MATERIAL/SUPPLIES:** Photographic material, evidence collection supplies and equipment, medical aid supplies, chemical testing materials, and other miscellaneous items not included in other line item accounts.
- 6250 **SMALL TOOLS:** This fund is used to replace broken non-accountable equipment or materials.
- 6260 **UNIFORM/CLOTHING:** For new officer and COP volunteer uniforms and replacement of existing officer uniforms, uniform equipment and clothing which become damaged or destroyed during the course of duties.
- 6300 **PROFESSIONAL SERVICES:** Provides for medical examinations (including employee physicals), lab analysis including blood alcohol analysis for individuals driving under the influence of drugs or alcohol, psychological evaluations, vaccinations, and other professional services.
- 6303 **PARKING CITATIONS TO COUNTY:** Covers fees payable to the County for parking citations issued by the City.
- 6311 **CADET PROGRAM:** Provides for uniforms, supplies and training expenses for maintenance of the Cadet Program.
- 6316 **SCHOOL PROGRAMS:** Provides for the maintenance of various school and youth programs.
- 6552 **SAFETY ITEMS:** To purchase safety items directly connected to officer safety, such as ammunition, protective training equipment, body armor, and replacement of damaged safety equipment.
- 7000 **ASSOCIATION DUES:** Membership fees to professional organizations.
- 7100 **TRAINING & EDUCATION:** Provides for necessary education to maintain California Peace Officer Standards and Training (POST) certification of all officers within the Department. A portion of all POST-certified training is reimbursed by POST.
- 7400 **SPECIAL PROJECTS:** Expenses related to covert operations and surveillance.

- 7403 **SECRET WITNESS:** Provides for the countywide Secret Witness Program, which is charged on a per capita basis.
- 7500 **VEHICLE OPERATION & MAINTENANCE:** Provides for periodic maintenance, repairs, safety inspections and fuel for all Department vehicles, excluding Animal Control and K-9 vehicles.
- 9302 **CANINE PROGRAM:** Provides for training, certification, veterinary care, food and maintenance of Department's K-9, in addition to the vehicle operation and maintenance for the K-9 unit.

ID: BGACTION-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
POLICE DEPARTMENT #2114								
5100 + SALARIES	844,915	931,642	989,642	1,059,465	1,060,013	1,758,489	992,188	1,854,499
5200 + OVERTIME	80,801	52,922	46,014	43,415	70,822	40,000	64,262	40,000
5900 + BENEFITS	574,354	673,683	666,961	740,068	791,431	0	715,449	0
TOTAL SALARIES/BENEFITS	1,500,070	1,658,247	1,702,617	1,842,948	1,922,266	1,798,489	1,771,899	1,894,499
001 6150 2114 Mat/Supplies	5,433	5,164	6,562	5,917	4,070	5,000	3,377	4,500
001 6250 2114 Small Tools	425	784	623	79	343	800	292	500
001 6260 2114 Uniform/Cloth.	2,275	3,259	6,962	1,738	1,110	2,000	1,356	1,000
001 6300 2114 ProfServices	14,349	16,374	16,756	14,551	9,251	9,600	9,314	8,500
001 6303 2114 PkgCiteToChty	241	702	488	143	114	150	138	150
001 6309 2114 Booking Fees/PD	17,295	17,208	0	0	0	0	0	0
001 6311 2114 Cadet Program	3,156	2,955	3,398	656	320	500	378	500
001 6316 2114 Pol/School Prog	331	12	455	488	295	500	472	500
001 6552 2114 Safety Items	13,161	14,192	14,957	18,394	8,081	8,000	4,012	8,000
001 7000 2114 Assoc.Dues	525	640	470	515	540	700	695	700
001 7100 2114 Traing/Educ.	11,938	13,378	38,025	10,967	8,230	10,000	8,337	10,000
001 7400 2114 SpecialProj.	160	0	229	0	0	0	0	0
001 7403 2114 Secret Witness	1,020	1,020	1,020	1,020	1,020	1,020	1,020	1,020
001 7500 2114 Veh Opr/Maint	55,396	58,558	58,141	51,591	52,109	50,000	37,590	50,000
TOTAL OTHER OPERATING EXP.	125,705	134,246	148,086	106,059	85,483	88,270	66,981	85,370
001 9302 2114 K9-Program	6,453	2,259	7,208	5,164	4,698	5,000	7,208	8,000
TOTAL CAPITAL EXPENDITURES	6,453	2,259	7,208	5,164	4,698	5,000	7,208	8,000
TOTAL FOR DEPT.	1,632,228	1,794,752	1,857,911	1,954,171	2,012,447	1,891,759	1,846,088	1,987,869

**CITY OF CORNING**  
**2011/2012 ANNUAL BUDGET DETAIL**  
**POLICE DEPARTMENT – ANIMAL CONTROL/COMMUNITY SERVICE**  
**(#2200)**

**ACTIVITY DESCRIPTION**

The Animal Control/Community Service Division is responsible for the enforcement of municipal ordinances and State humane laws governing the keeping of animals in the City, including the collection and transporting of animals to the City animal shelter. Besides ensuring the proper disposition of problems with domestic and wild animals, the Division is also responsible for the maintenance of the City animal shelter.

Community Service Officers operate the Animal Control Program and animal control is the primary focus of their duties, but not their only duty. In addition to being responsible for animal control, Community Service Officers perform parking enforcement, maintain the evidence and property rooms, handle vehicle abatement, private property abatement, help coordinate Police Activities League programs in the City and assist police officers by performing many various non-sworn duties, i.e., prisoner transport, fingerprinting, etc. Effective July 1, 2010, the water meter reading and associated duties for the City became the responsibility of the Community Service Officers.

The Department is authorized two full-time Community Service Officers.

**2010/2011 ACCOMPLISHMENTS**

The Department continues to make a positive impact on the vehicle abatement issues and private property/nuisance abatement issues.

The Community Service Officers continues to work on the backlog of property held as evidence to ensure that the Department is within all acceptable guidelines and mandates.

**2011/2012 GOALS:**

Continue promoting the professional image of the Division by promoting positive community outreach programs.

**PERSONNEL SERVICES:**

**SALARIES:**

This account includes salaries for the Department's Community Service Officers.

**EMPLOYEE BENEFITS:**

Provides for City contributions to the Community Service Officers' vacation, sick leave, Worker's Compensation administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance and life insurance.

**SUPPLIES:**

- 6100 OFFICE SUPPLIES:** Provides for the printing of dog license forms.
- 6150 MATERIALS/SUPPLIES:** Provides for the purchase of dog food, veterinary supplies, and other supplies pertinent to animal control.
- 6300 PROFESSIONAL SERVICES:** Provides for veterinary clinic expenses and other professional services in connection with animal control.
- 6306 VEHICLE ABATEMENT:** Provides for the costs associated with abating vehicles.
- 6324 NUISANCE ABATEMENT:** Provides for the costs associated with the clean-up of private properties requiring abatement.
- 6430 NATURAL GAS:** Provides funds for propane used for heating the Animal Shelter.
- 7100 TRAINING & EDUCATION:** Provides funds for necessary education of the employees responsible for animal control and code enforcement services.
- 7500 VEHICLE OPERATION & MAINTENANCE:** Provides for maintenance, repair and fuel for the Animal Control vehicle.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
ACO/CSO #2200								
5100 + SALARIES	36,716	64,023	57,146	66,298	62,134	114,487	29,844	109,412
5200 + OVERTIME	266	423	393	162	420	200	858	200
5900 + BENEFITS	14,164	28,791	37,316	41,107	42,050	0	25,478	0
TOTAL SALARIES/BENEFITS	51,146	93,237	94,855	107,567	104,604	114,687	56,180	109,612
001 6100 2200 Office Supplies	0	0	0	0	0	848	848	848
001 6150 2200 Mat/Supplies	2,662	1,665	2,812	2,649	3,337	3,000	3,261	4,000
001 6300 2200 ProfServices	5,918	7,916	6,984	5,893	6,529	6,000	7,176	7,000
072 6300 2200 ProfServices	0	0	0	6,432	5,595	5,500	840	5,500
001 6306 2200 Vehicle Abate	0	100	0	0	0	0	0	0
170 6306 2200 Vehicle Abate	0	0	0	0	0	7,000	0	7,000
001 6324 2200 Nuisance Abate	0	0	0	2,151	0	0	2,622	5,000
001 6430 2200 Natural Gas	1,119	475	1,170	1,058	471	600	597	600
001 6750 2200 Bldg.Maint.	377	0	717	0	0	0	0	0
001 7100 2200 Training/Educ.	105	910	1,219	1,388	129	500	125	500
001 7500 2200 Veh Opr/Maint	2,789	4,888	6,919	5,430	3,194	5,400	2,279	5,400
TOTAL OTHER OPERATING EXP.	12,970	15,954	19,821	25,001	19,255	28,848	17,748	35,848
TOTAL FOR DEPT	64,116	109,191	114,676	132,568	123,859	143,535	73,928	145,460

**CITY OF CORNING  
2011/2012 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – DISPATCH DIVISION  
(#2119)**

**ACTIVITY DESCRIPTION**

The Dispatch Division is responsible for the initial response and prioritization of the community's request for police services, the dispatching of officers to calls for service, and providing information during emergency and non-emergency incidents. The division is responsible for the data input and dissemination of all Department records to other agencies and the public. The current authorized level of service is:

- (1) Communications Supervisor
- (5) Dispatcher/Clerks
- (2) Part-time Dispatcher/Clerks

**Note: The Department is in the process of filling two (2) vacant Dispatcher/Clerk positions.**

**2010/2011 ACCOMPLISHMENTS:**

The Department completed a Department of Justice audit that incorporated all records management and data entry with high rankings in every category.

**2011/2012 GOALS:**

Provide the required POST training for new dispatchers and provide additional POST-approved training for all Dispatcher/Clerks.

**PERSONNEL SERVICES:**

**SALARIES:**

This account includes salaries for the Dispatch/Records Supervisor and all full-time and part-time Dispatcher/Clerks.

**EMPLOYEE BENEFITS:**

Provides for City contributions to vacation, sick leave, Worker's Compensation, administrative leave, holiday pay, compensatory time off, FICA, retirement, health insurance, life insurance and uniform allowances.

**SUPPLIES:**

**6100 OFFICE SUPPLIES:** This fund includes office supplies.

**6300 PROFESSIONAL SERVICES:** Provides for Dispatch Center employee physicals, lab analysis, psychological evaluations, vaccinations and other professional services.

- 6350 COMMUNICATIONS:** Covers computer transmission line fees, cellular telephones, office equipment leases, telephone related expenses, licensing fees and maintenance expenses in connection with the County-wide mobile data computer system and Internet system.
- 6351 CLETS USER FEES:** State and County fees charged for California Law Enforcement Telecommunications System (CLETS) use and back-up system.
- 6500 PRINTING/ADVERTISING:** Provides for printing of various Department forms, business cards, letterhead stationery, and personnel employment advertising.
- 6700 EQUIPMENT MAINTENANCE:** Provides for the ongoing maintenance of Department computers, voice logger (including recording tapes), radios and all applicable service and maintenance contracts including LEADS (records management and computer-aided dispatch software) office equipment leases, TRAK (Critical Reach Network software).
- 7100 TRAINING/EDUCATION:** This provides for necessary Dispatcher POST-certified or Department of Justice training.

ID: BGACTION-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
POLICE DISPATCH #2119								
5100 + SALARIES	207,498	238,481	199,708	238,345	248,574	410,028	227,958	406,201
5200 + OVERTIME	6,758	12,089	6,680	9,082	7,503	10,000	13,818	10,000
5900 + BENEFITS	99,347	119,173	107,463	133,119	140,659	0	126,685	0
TOTAL SALARIES/BENEFITS	313,603	369,743	313,851	380,546	396,736	420,028	368,461	416,201
001 6100 2119 Office Supplies	9,484	7,532	9,827	9,186	7,278	9,000	4,750	8,000
001 6300 2119 ProfServices	1,665	1,229	1,604	654	919	1,200	913	1,200
001 6350 2119 Communications	13,543	12,139	31,071	28,098	23,255	25,000	16,070	22,000
001 6351 2119 CletsUserFees	3,485	3,485	3,485	3,485	3,480	3,500	5,480	6,000
001 6500 2119 Print/Advert.	3,405	3,255	2,718	2,388	2,213	2,500	2,984	3,500
001 6700 2119 Equip.Maint.	14,765	17,008	18,908	18,657	10,967	21,000	11,881	20,000
001 7100 2119 Traing/Educ.	2,877	3,757	1,102	5,343	2,117	4,000	3,306	4,000
TOTAL OTHER OPERATING EXP.	49,224	48,405	68,715	67,811	50,229	66,200	45,384	64,700
TOTAL FOR DEPT.	362,827	418,148	382,566	448,357	446,965	486,228	413,845	480,901

**CITY OF CORNING  
2011/2012 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – CAPITAL REPLACEMENT  
(#2116)**

**ACTIVITY DESCRIPTION**

The Capital Replacement account contains the Department's Capital replacement projects. The Police Department's 2010/11 Capital Replacement Program was non-existent due to budget constraints. For the 2011/12 fiscal year, there appears to be sufficient funding for one police vehicle, which is Priority (1) of the Department's Capital Replacement Program. Priorities (2) and (3) are items that the City Council needs to be aware of and will require future funding.

**DESCRIPTION**

- Priority (1) VEHICLE REPLACEMENT:** Provides for replacement of Department vehicles.
- Priority (2) COMPUTER-AIDED DISPATCH/RECORDS MANAGEMENT SYSTEM AND NETWORK SERVER:** Provides for the replacement of the Department's RMS software and network server.
- Priority (3) STATIONARY RADIO REPEATER SYSTEM AND CLIMATE-RESISTANT STORAGE CABINET:** Provides for the installation of a new repeater system in a climate-resistant storage unit and gives the Department a backup system.

**PROGRAM AND PROJECT  
BUDGET SUMMARY  
FISCAL YEAR 2011/12**

**Priority Ranking 1**

**Annual Cost:** FY 10/11    FY 11/12    FY 12/13    FY 13/14    FY 14/15  
                   \$ -0-            \$ 38,000        \$ 42,000        \$ 46,000        \$ 50,000

**Name:**            **VEHICLE REPLACEMENT**

**Objective:**      To continue the Vehicle Replacement Program of emergency police vehicles established during the 1994-95 budget process.

**Narrative:**      The Vehicle Replacement Program, as established, has allowed for the minimum replacement of emergency police vehicles each fiscal year.

<b>CURRENT POLICE VEHICLE ASSIGNMENTS &amp; MILEAGE AS OF MARCH 2008</b>			
<b>Vehicle</b>	<b>Make/Model</b>	<b>Assigned</b>	<b>Miles</b>
200	1997 Ford Aerostar	Youth Programs	56,563
207	1991 Chevrolet P/U	COPS/Cadet Utility Vehicle	89,532
210	1999 Ford XLT 150	CSO/ACO	136,133
212	2002 Ford Crown Vic	COPS Volunteer	104,346
213	2002 Ford Crown Vic	Unmarked Backup	157,956
216	2003 Ford Crown Vic	Patrol	115,071
217	2003 Ford Crown Vic	Patrol	58,070
218	2004 Ford Crown Vic	Patrol	79,884
219	2004 Ford Crown Vic	Patrol	117,217
220	2006 Ford Expedition	Supervisor	73,732
221	2008 Ford Ranger P/U	CSO/ACO	21,962
222	2008 Ford Ranger P/U	TIDE	38,000
223	2009 Ford Crown Vic	K-9 Vehicle	44,610
224	2009 Ford Crown Vic	Detective	34,000
225	2009 Ford Crown Vic	Patrol	63,613

In the 2011/12 fiscal year, because of budget constraints, no vehicles were purchased by the Department. The Department is proposing to replace of Vehicle 219, a 2004 Ford Crown Victoria pool patrol vehicle used by all patrol officers, which has in excess of 117,000 miles).

Program & Project  
Budget Summary  
**Priority Ranking 1 2011/12**  
Page two

**Cost Detail:** Ford Motor Company has been awarded the 2011 State of California Contract for Class E Police Interceptors. The current cost information received from the State contractor for these vehicles, plus the anticipated cost of the after-market emergency equipment, is approximately \$38,000 per vehicle.

The City has received a U.S. Department of Justice Edward J. Byrne Memorial Grant in the amount of \$24,090. These funds are to be used toward the purchase of a patrol vehicle. During the current 2010/2011 fiscal year, the City received \$19,320 from the Indian Gaming Special Distribution Fund to be used for law enforcement enhancement. These funds were not included in the 2010/11 budget, and would be available to offset the additional costs of a new vehicle.

Prior to awarding any bid for a police emergency vehicle, a request will be made to the City's local Ford dealership to quote on the vehicle.

**PROGRAM AND PROJECT  
BUDGET SUMMARY  
FISCAL YEAR 2011/12**

**Priority Ranking 2**

**Annual Cost:** FY 11/12    FY 12/13    FY 13/14    FY 14/15    FY 15/16  
                   \$ 140,000    \$ 8,025    \$ 8,025    \$ 8,025    \$ 8,025

**Name:**           **Computer-Aided Dispatch/Records Management System and Network Server**

**Narrative:**    The Police Department is part of the County-wide law enforcement local area computer-aided dispatch and records management system. The foundation of this system has been LEADS software. The Department has subscribed to and has used LEADS since 1995, with one LEADS update in 2003. The Department's network server is a 2003 IBM X225 Series Server and has exceeded its life expectancy.

The intent of the LEADS system was to provide records management, computer-aided dispatch, and mobile data inter-connectivity, however, the system has never performed at the level desired to be effective. With new technology, it has become apparent that in order for all the various sub-systems to interface, LEADS is not progressing at the level necessary to keep up with new technology. Therefore, the local law enforcement agencies participating in LEADS (Tehama County Sheriff's Department, Tehama County Probation Department, Red Bluff Police Department, Tehama County District Attorney and Corning Police Department) have agreed that the LEADS system needs to be replaced and have researched other alternative software systems which will provide the features required for our local area network.

Due to the age of the Department's network server, the City's computer services provider has advised that the Department needs to consider replacing this server.

At the point that the server is replaced, and individual workstations require replacement, the necessary and critical LEADS software will no longer function and will need to be replaced.

**Cost Detail:**    At this time, based on the information received thus far, the cost for the network server and the records management computer-aided dispatch software is approximately \$120,000 to \$140,000, dependent upon any additional costs that may be necessary to convert the Department's existing data to a new system. An additional option to reduce the initial cash outlay would be to finance the software system on a lease/purchase as shown below:

<b>Lease Term</b>	<b>Lease Payment</b>	<b>Support Payment</b>	<b>Total Annual</b>
3 years	33,521	8,025	41,546
5 years	21,070	8,025	29,095
7 years	15,734	8,025	23,759

Note: A lease would not include the purchase price of the network server, which is estimated to be \$13,000.

**PROGRAM AND PROJECT  
BUDGET SUMMARY  
FISCAL YEAR 2011/12**

Priority Ranking 3

<b>Annual Cost:</b>	<u>FY 11/12</u> \$ 8,000	<u>FY12/13</u> \$	<u>FY 13/14</u> \$	<u>FY14/15</u> \$	<u>FY 15/16</u> \$
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**Name:**        **Stationary Radio Repeater System and Climate-Resistant Storage Cabinet**

**Narrative:**    The Department's existing radio repeater system is three (3) years old and is located at the Corning Municipal Airport under the beacon tower in a metal box. This system was a replacement for the prior radio repeater's failure partly due to excessive heat. Should the existing system fail, the Department has no backup system and all radio communications would be severely limited and/or inoperable. The Department needs a backup radio system and also needs to address the extreme climate conditions that decrease the system's life span.

The Department proposes to purchase a new repeater system that is narrow-band compliant and retain the existing system as a backup. Part of the purchase of a new system would include a specialized communication cabinet suited to better withstand climate fluctuations.

**Cost Detail:**    The estimated cost for a new radio repeater system and communication cabinet, including installation, freight and programming, is \$8,000.

ID: BTACT-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
POLICE CAPITAL REPLACEMENT #2116								
188 6150 2116 Mat/Supplies	0	0	0	4,421	3,513	0	0	0
176 7021 2116 Mobile Terminal	3,880	0	0	0	0	0	0	0
182 7021 2116 Mobile Terminal	15,036	0	0	0	0	0	0	0
184 7021 2116 Mobile Terminal	13,764	577	2,055	0	0	0	0	0
188 7100 2116 Traing/Educ.	0	0	0	972	125	0	0	0
TOTAL OTHER OPERATING EXP	32,680	577	2,055	5,393	3,638	0	0	0
071 9148 2116 911 Upgrade								
071 9160 2116 Computer	9,644	0	0	7,375	0	0	0	0
071 9162 2116 HANDHELD RADIOS	0	5,198	2,245	2,453	0	0	0	0
071 9163 2116 CHILD SEAT SAFE	0	0	22,741	0	0	0	0	0
188 9211 2116 SAFE GRANT	0	0	2,114	386	0	0	0	0
071 9301 2116 EquipReplacement	20,090	0	5,036	3,883	0	0	0	0
071 9500 2116 Vehicle/Replace	35,122	3,042	7,254	1,605	0	0	0	0
TOTAL CAPITAL EXPENDITURES	64,856	17,584	73,519	121,994	0	0	0	0
TOTAL FOR DEPT.	97,536	18,161	75,574	127,387	3,638	0	0	0

**CITY OF CORNING  
2011/2012 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – PAL PROGRAMS  
(#2201)**

**ACTIVITY DESCRIPTION**

The Tehama County Police Activities League (PAL) includes participation from all law enforcement agencies in Tehama County and provides recreational opportunities free to youth eight to eighteen years of age. These agencies believe that alternative activities and positive role models are protective factors that deter youth involvement in criminal and anti-social behavior. The Corning Police Department, in conjunction with the Tehama County Police Activities League (PAL), currently operates the Junior Giants Baseball Program.

The Corning Youth Boxing Program was a year-round program that has been in existence since February 1, 2001, and has been operated through a combination of City of Corning and Tehama County Probation funding. This past year, due to budget shortfalls, the Probation Department and the City were unable to provide funding for this program, which meant PAL was unable to retain the services of the boxing coach and the lease of the PAL Boxing facility. However, the City received approval to locate the Boxing Program in the Transportation Center and plans are underway to establish the Boxing Program at this location.

**2011/2012 GOALS:**

After eight (8) years of providing services, the PAL Youth Boxing Coach resigned to pursue other interests. However, we are fortunate to have a parent who, for the past year, has been working with the boxing coach and has received a coaching license himself in order to coach PAL participants. He is willing to volunteer his services to continue the program.

**SUPPLIES:**

- 6150 **MATERIAL/SUPPLIES:** Provides for materials and supplies needed in conjunction with the PAL Corning Youth Boxing Program.
  
- 6600 **RENTS/LEASES:** Provides for the annual building lease and utilities.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
-----								
PAL PROGRAM #2201								
-----								
001 6150 2201 Mat/Supplies	593	2,027	1,706	1,891	38	100	0	100
001 6600 2201 Rents/Leases	0	0	0	0	5,000	5,000	5,000	5,000
001 7022 2201 BOXING/PAL	12,058	12,055	12,055	13,200	0	0	0	0
-----								
TOTAL OTHER OPERATING EXP.	12,651	14,082	13,761	15,091	5,038	5,100	5,000	5,100
-----								
TOTAL FOR DEPT	12,651	14,082	13,761	15,091	5,038	5,100	5,000	5,100
=====								

**CITY OF CORNING  
2011/2012 ANNUAL BUDGET DETAIL  
POLICE DEPARTMENT – OFFICE OF TRAFFIC SAFETY GRANT  
(#2100)**

**ACTIVITY DESCRIPTION**

In October 2008 the City of Corning was awarded a second grant from the Office of Traffic Safety for a countywide "Avoid" Program. The funds are used for equipment and overtime when conducting sobriety checkpoints, saturation patrols and strategies targeting multiple DUI offenders countywide.

**2010/2011 ACCOMPLISHMENTS:**

The Tehama County "Avoid the Five" DUI Task Force is composed of officers from the Red Bluff Police Department, Tehama County Sheriff's Department, Tehama County Probation Office, California Highway Patrol – Red Bluff Division, and the Corning Police Department. During the 2010/11 fiscal year, the "Avoid the Five" DUI Task Force conducted monthly saturation patrols targeting DUI drivers and the grant required sobriety checkpoints.

**2011/2012 GOALS:**

The "Avoid the Five" DUI Task Force will conduct, at a minimum, monthly saturation patrols targeting DUI drivers, and sobriety checkpoints at various locations in the county.

**SUPPLIES:**

**6161 CONTRACTUAL SERVICES/(RBPD/TCSO/TCDA/PIO):** This account provides for personnel overtime expended by allied agencies for personnel assigned to the Task Force.

**7100 TRAINING & EDUCATION:** This account provides for the training for all personnel assigned to the "Avoid" program.

**8009 OTHER DIRECT COSTS:** This account provides for the cost of educational documents, printing and advertising, and other associated materials.

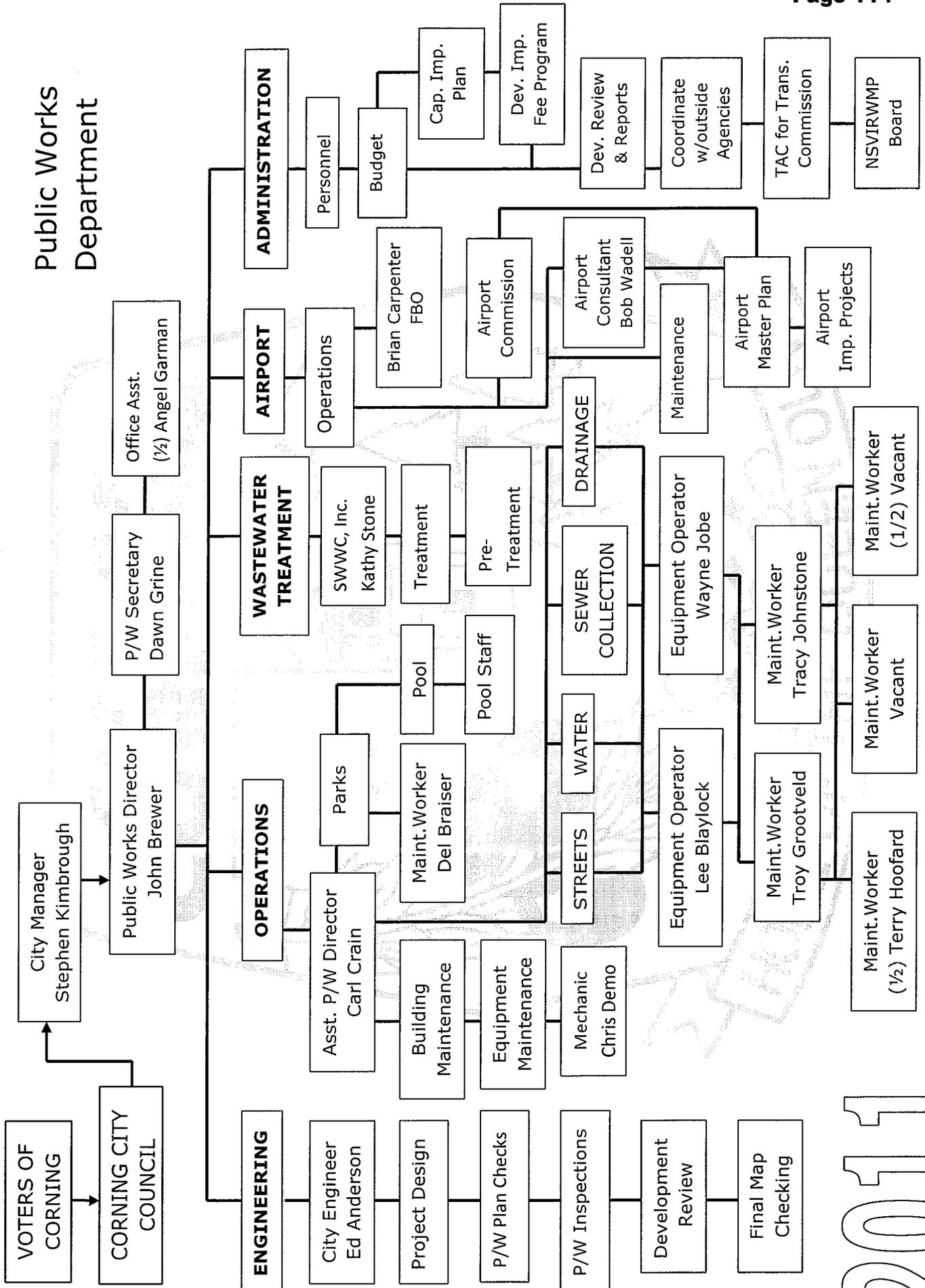
CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
161 6161 2100 Cont. Serv: PD	0	10,080	9,399	1,386	0	0	0	0
164 6161 2100 Cont. Serv: PD	0	0	0	2,716	8,600	17,966	6,606	17,966
161 7100 2100 Training/Educ.	1,865	0	673	0	0	0	0	0
164 7100 2100 Training/Educ.	0	0	0	1,900	0	2,600	1,366	2,600
161 7500 2100 Veh Opr/Maint	30	0	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	1,895	10,080	10,072	6,002	8,600	20,566	7,972	20,566
161 8009 2100 OTS: Other Dir	0	7,523	5,796	2,575	0	0	0	0
164 8009 2100 OTS: Other Dir	0	0	0	1,975	8,555	3,719	1,499	3,719
161 9159 2100 OTS Equipment	(224)	23,068	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	(224)	30,591	5,796	4,550	8,555	3,719	1,499	3,719
TOTAL FOR DEPT.	1,671	40,671	15,868	10,552	17,155	24,285	9,471	24,285

OTS #2100

# Public Works Services

# Public Works Department



# 2011

**CITY OF CORNING**  
**2011-2012 ANNUAL BUDGET NARRATIVE**  
**PUBLIC WORKS ADMINISTRATION**

Corning's Public Works Department consists of nine permanent full-time employees. This includes the **Director of Public Works**, his **Secretary**, the **Assistant Public Works Director**, one **Equipment Mechanic**, two **Equipment Operators**, and three full time and one half time (Terry Hoofard) **Maintenance Workers**. One of the Equipment Operators works full time inspecting all City Wells, taking water samples and chlorine residuals, (requirement of the State Health Department), and performing water quality inspections. These employees provide the broad range of job skills necessary to properly operate the department. The skills effectively displayed by Public Works personnel include:

- \* Budget planning, implementation, organization and supervision.
- \* Plan review for development, off site inspections and Encroachment permits.
- \* Building planning, construction, remodeling and maintenance.
- \* Park Maintenance including Yost and Clark Park baseball fields.
- \* Curb, gutter and sidewalk maintenance, installation and repairs.
- \* Street maintenance, which includes paving, patching and reconstruction.
- \* City street tree maintenance.
- \* Water and sewer line construction and maintenance.
- \* Water service maintenance including service line replacement and Hydrant and meter repairs.
- \* Sewer lateral maintenance and replacement from cleanout to sewer main line.
- \* Water Quality Inspections and testing which includes maintenance of all City wells.
- \* City Engineering, which includes plan checks, engineer estimates for projects, sewer and water development and storm drainage and retention.
- \* Fleet Maintenance, which includes Police and Fire vehicles. Welding and metal fabrication is also a part of Fleet Maintenance.
- \* In charge of overseeing the operation and maintenance of the WWTP through contract operators Southwest Water Company.

The Director of Public Works and his Secretary are located at City Hall; the other seven employees work out of the Corporation Yard located at 1106 Butte Street.

Funding for Public Works Personnel salaries, benefits and some projects primarily originate from the general, water, sewer, and gas tax funds. Major projects such as street and bridge construction are subsidized by various funding such as STIP (State Transportation Improvement Program) funds received from the Department of Transportation-Caltrans, LTF Gas Tax funds, TDA and Federal Highway Bridge Repair Replacement (HBRR) Funds.

The Public Works Department is responsible for the operational coordination and maintenance of the Cities Water system, Sewer system, Wastewater Treatment Plant, Parks, Fleet Equipment, Building Maintenance, Streets, Traffic Safety Lights, Street Lighting and Airport. Employees are also responsible for the maintenance of City equipment and fleet vehicles, all City buildings and properties such as City Hall, the City Museum, Library, Senior Center, Theater, and Transportation Center. City pump houses, Wastewater Treatment Plant (WWTP), the Airport buildings and landing strip, all City Parks and recreational buildings, baseball fields and the City Pool.

The Director of Public Works acts as the liaison on numerous projects between the City and such Agencies as the California Department of Health and Safety, California Regional Water Quality Control Board, Department of Transportation (Caltrans), USDA Rural Development, Tehama County Transportation Commission Technical Advisory Committee (TAC), Tehama County Transit Policy Advisory Committee (TPAC), the County of Tehama, State Department of Fish and Game, and Salt Creek Conservation Correctional Camp. Some of these projects consist of:

- \* State mandated water and sewer required testing.
- \* STIP/RTIP/HBRR Funding for street and bridge construction/replacement.
- \* Streambed maintenance for flood prevention.
- \* Various transportation and building projects.

The 2011-2012 objectives for the City of Corning Public Works Department consist of the following:

- \* Continuation of the Capital Improvement Program.
- \* Obtaining continued Department of Transportation STIP/RTIP/HBRR/TE Program support for road and bridge maintenance/replacement.
- \* Obtaining Grade 2 water-testing classifications for Public Works employees.
- \* Planning for expanded growth in Residential/Commercial construction.
- \* Completing the widening of Blackburn Avenue as funded by the grant.
- \* Working with City staff to design and then construct and ultimately maintain the new City park.
- \* Monitor the construction and development of the new Clark Park well and waterline extensions.
- \* Completing studies of future drainage areas.
- \* As time allots, revisit the City's Development Impact Fee program to ensure that new development pays their required share for sewer, water, streets, traffic signals and drainage development.
- \* Continuation of curb and gutter installation throughout the City to eliminate drainage problems, and repairing/replacing existing CG&S as funding allows.
- \* Submit a grant application, seek proposals, and monitor the construction of the Airport perimeter fence project.
- \* Solicit, recruit and train the best qualified to replace the retiring Assistant Public Works Director.

Public Works maintains various continual contracts for City services such as:

- \* **Weed and Tree Spraying:** Contract currently with Larry's Pest Control for the total amount of \$28,000 per year for three years. This contract will expire December 31, 2012 and is used for tree disease eradication and insect/weed control of City buildings.
- \* **Lawn Maintenance Services:** Contract with Ken Vaughn & Sons for services at City Hall, Library, Transportation Center and Martini Plaza.
- \* **Gravel, Asphalt, Oil, Gasoline and Diesel.** The City has separate three-year contracts for each of these products. Current contracts will expire on June 30, 2011.
- \* **Concrete Contractor:** Contract with Ward's Concrete will expire on May 31, 2014. Contractor is required to pay employees prevailing wage for all work connected with City projects.
- \* **Tree Trimming Contract:** Each year the City seeks bids to provide trimming services of City trees.
- \* **Wastewater Treatment Plant:** Based upon past performance, Council approved changes in the sewer plant management contract with SWWC in 2008. The major change allows the City to pay bills such as PG&E directly instead of SWWC paying PG&E as part of their contract agreement.
- \* **Engineering Services:** Ed Anderson Engineering provides engineering services to the City.
- \* **Geo Plus:** Bill Bergmann, with Geo Plus is working with the City to ensure we can have a good producing well to be located at Clark Park.
- \* **Janitorial Services:** Ken Vaughn and Sons, provide janitorial services for City Hall, Police Department, Library, Transportation Center, Corporation Yard, Martini Plaza Restrooms, Woodson Park Restrooms and North side Park Restrooms.

All Public Works projects and Capital Improvement projects are listed in the new Fiscal Year 2011/2012 Budget. Each project is listed under the funding department along with a narrative to explain each of the associated budget items and the estimated cost for the project. Street paving

and improvements, which are a top priority for the City, will remain a challenge because of the lack of State Funding. State Transportation Improvement Project funds (STIP) are no longer available for street maintenance.

These STIP funds are used for countywide improvement projects approved by the Tehama County Transportation Commission, which has one elected City official on the board. The South Avenue Interchange Improvement Project (Phase 1) was funded through pooling of several cycles of Countywide funding.

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
PUBLIC WORKS ADMINISTRATION (3800)**

The Public Works Administration consists of the Director of Public Works, the Assistant Public Works Director and the Public Works Secretary. They are responsible for the coordination and management of all departments within Public Works. These departments consist of Streets, Water, Sewer, the Wastewater Treatment Plant, Parks and recreation, Airport, all Building/Equipment maintenance, Engineering, the Library and Risk Management for Public Works Contracts.

The Public Works Department acts as the responsible liaison on various projects involving other agencies such as Caltrans, County of Tehama, and the Tehama County Transportation Commission.

Included in this year's PW Admin. budget is \$1500.00 for replacement of the Public Works Secretary's computer. The cost will be distributed among four separate accounts.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides for the Public Works Director, Operations Superintendent, and Public Works Secretary.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday Pay, FICA-City paid, PERS, Health Insurance, Life Insurance, and Administration Fee.

**SUPPLIES:**

- 001-6100 OFFICE SUPPLIES:** Provides funding from the General Fund for the purchase of office supplies used in Public Works.
- 610-6100 OFFICE SUPPLIES:** Provides funding from the Sewer Enterprise Fund for the purchase of office supplies used in Public Works.
- 630-6100 OFFICE SUPPLIES:** Provides funding from the Water Enterprise Fund for the purchase of office supplies used in Public Works.
- 610-6300 PROFESSIONAL SERVICES:** Provides funding from the Sewer Enterprise Fund for Professional Service as needed.
- 630-6300 PROFESSIONAL SERVICES:** Provides funding from the Water Enterprise Fund for Professional Services as needed.
- 109-6551 EMPLOYEE PHYSICAL:** This account provides funding for required Class "B" Drivers License and new employee physicals.
- 114-6552 SAFETY ITEMS:** This account provides funding from transportation sales tax for purchase of required safety items.
- 001-6700 EQUIPMENT MAINTENANCE:** Provides funding from the General Fund for any repair work needed on office equipment, such as computers and typewriters.
- 610-6700 EQUIPMENT MAINTENANCE:** Provides funding from the Sewer Enterprise fund for any necessary office equipment repairs.
- 630-6700 EQUIPMENT MAINTENANCE:** Provides funding from the Water Enterprise fund for any necessary office equipment repairs.

- 105-7200 **CONFERENCE AND MEETINGS**: Provides funding from the General Fund for attending conferences, meetings and training.
- 630-7200 **CONFERENCE AND MEETINGS**: Provides funding from Water for attending conferences, meetings and training.
- 610-7381 **DATCO DRUG AND ALCOHOL TESTING**: This account provides funding for the required Department of Transportation Drug & Alcohol testing.

ID: BGAFT-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
PUBLIC WORKS ADMINISTRATION #3800								
5100 + SALARIES	107,144	130,109	148,208	127,429	124,210	173,306	116,000	176,387
5900 + BENEFITS	42,821	54,061	62,828	45,892	42,789	0	47,402	0
TOTAL SALARIES/BENEFITS	149,965	184,170	211,036	173,321	166,999	173,306	163,402	176,387
001 6100 3800 Office Supplies	1,043	589	348	324	188	400	127	400
610 6100 3800 Office Supplies	288	419	371	224	244	500	189	500
630 6100 3800 Office Supplies	288	366	241	224	228	500	189	500
114 6150 3800 Mat/Supplies	0	29	0	0	0	0	0	0
001 6300 3800 ProfServices	0	0	377	0	0	0	0	0
610 6300 3800 ProfServices	0	516	1,222	1,995	1,281	2,500	35	2,000
630 6300 3800 ProfServices	150	516	96	133	579	500	12	500
001 6350 3800 Communications	0	0	1,573	2,674	2,563	2,340	1,967	2,340
610 6350 3800 Communications	0	0	0	718	2,563	2,330	1,967	2,330
630 6350 3800 Communications	0	0	0	2,583	2,563	2,330	1,967	2,330
109 6551 3800 Emp Physicals	3,460	739	2,216	494	339	600	398	600
001 6552 3800 Safety Items	0	150	0	0	0	0	0	0
114 6552 3800 Safety Items	4,174	4,143	2,723	3,348	2,211	2,500	2,741	2,500
001 6700 3800 Equip.Maint.	0	112	75	0	27	100	0	460
610 6700 3800 Equip.Maint.	0	262	0	0	40	150	0	720
630 6700 3800 Equip.Maint.	0	162	0	0	40	150	0	720
001 7200 3800 Conf/Meetings	0	0	152	0	0	0	0	0
105 7200 3800 Conf/Meetings	240	852	1,547	2,395	1,211	1,500	575	1,500
630 7200 3800 Conf/Meetings	0	500	2,337	1,789	449	1,500	293	1,500
610 7381 3800 DATCO Dg&A/cst	914	693	1,218	861	809	1,000	641	1,000
630 7406 3800 Comp/Equip/Soft	0	337	0	0	0	0	0	0
TOTAL OTHER OPERATING EXP.	10,557	10,385	14,496	17,762	15,335	18,900	11,101	19,900
001 9340 3800 DEVLPR REIMB	0	0	0	1,188	0	0	0	0
TOTAL CAPITAL EXPENDITURES	0	0	0	1,188	0	0	0	0
TOTAL FOR DEPT.	160,522	194,555	225,532	192,271	182,334	192,206	174,503	196,287

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
ENGINEERING (4200)**

**ACTIVITY DESCRIPTION:**

Ed Anderson serves as the City Engineer and provides Civil Engineering services on a contract basis. Ed has served the City in this capacity for over 42 years.

Ed attends occasional Planning Commission and City Council meetings, Technical Advisory Committee meetings, and meetings with Caltrans staff.

Ed also reviews all discretionary development applications and recommends conditions of approval to satisfy the City's land division standards. Ed also reviews and approves all Public Improvement Plans prior to their construction.

We expect Ed will be busy this year keeping up with the Clark Park well project, designing the Blackburn Avenue widening, and designing the new park. Of course those projects are separately budgeted.

**PROFESSIONAL SERVICES:**

- 105-6300**     **PROFESSIONAL SERVICES:** Funding is provided from the Rural Planning Fund for engineering services related to Streets; includes GIS and Airport engineering support.
- 112-6300**     **PROFESSIONAL SERVICES:** Gas tax provides funding for street engineering services.
- 341-6300**     **PROFESSIONAL SERVICES:** Funding is for engineering services for Parkland acquisition.
- 345-6300**     **PROFESSIONAL SERVICES:** This fund provides funding for drainage Engineering.
- 347-6300**     **PROFESSIONAL SERVICES:** This fund provides funding for sewer Improvement engineering.
- 348-6300**     **PROFESSIONAL SERVICES:** This fund provides funding for future WWTP sewer expansion projects.
- 355-6300**     **PROFESSIONAL SERVICES:** This fund provides funding for future park Land acquisitions.
- 630-6300**     **PROFESSIONAL SERVICES:** Funding is provided from the Water Enterprise Fund for engineering services related to the water department.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
ENGINEERING #4200								
001 6300 4200 ProfServices	988	9,050	3,621	2,363	0	0	0	0
105 6300 4200 ProfServices	19,082	5,736	6,271	8,605	3,478	3,300	2,170	3,300
110 6300 4200 ProfServices	0	0	0	5,000	525	0	0	0
112 6300 4200 ProfServices	1,802	2,175	2,158	2,020	1,584	2,000	1,045	2,000
114 6300 4200 ProfServices	0	0	389	0	0	0	0	0
116 6300 4200 ProfServices	0	96	11	0	3,266	3,266	0	3,000
341 6300 4200 ProfServices	0	96	11	390	422	500	0	0
345 6300 4200 ProfServices	0	3,658	400	1,117	1,000	0	920	0
346 6300 4200 ProfServices	0	96	2,972	0	0	0	0	0
347 6300 4200 ProfServices	0	96	11	577	1,265	2,000	858	2,000
348 6300 4200 ProfServices	0	96	11	465	422	1,000	408	1,000
355 6300 4200 ProfServices	0	96	11	0	422	1,500	0	0
630 6300 4200 ProfServices	71	825	651	375	1,115	1,000	520	1,000
355 6332 4200 Appraisals	12,000	7,250	0	0	0	0	0	0
001 6340 4200 DEV ENGINEERING	30,113	23,220	16,558	2,646	1,127	2,000	1,503	2,000
120 6342 4200 Engineer. -Dntwn	0	0	15,014	0	0	0	0	0
348 7373 4200 Engin. Srv-WWTP	525	0	0	0	0	0	0	0
116 9254 4200 Signal Improv.	0	0	0	0	19,140	20,000	7,459	0
TOTAL OTHER OPERATING EXP.								
	64,581	52,490	48,089	23,558	33,766	36,566	14,883	14,300
TOTAL FOR DEPT.								
	64,581	52,490	48,089	23,558	33,766	36,566	14,883	14,300

## CITY OF CORNING 2011-2012 ANNUAL BUDGET NARRATIVE LIBRARY (1700)

### ACTIVITY DESCRIPTION:

The Corning Branch of the Tehama County Library system is managed and staffed by Tehama County. The City of Corning owns and maintains the building. The mission of the Tehama County Library is to provide for the informational, recreational and educational needs of the citizens of Tehama County, and to serve as an archive for the rich historical resources of our area.

The Corning Library Commission is appointed by and advises the Corning City Council on Community Library needs and like the Friends of the Library, regularly interacts with the Tehama County Librarian Jessica Hudson and with City Staff.

The Friends of the Library, a volunteer group, contribute many hours of time working in the library. They stock shelves with books, check books in/out and help keep the library functional. The Friends of the Library conduct fund raising book sales in the Spring and Fall of each year. The funds from these sales are used to purchase items needed, these items are then donated to the library at no cost to the City.

The Riddell Library Trust was established many years ago by an appreciative patron and is being saved for future Library expansion. The interest earned may be used for important Library priorities at the recommendation of the Corning Library Commission and approval by the City Council.

### PERSONNEL SERVICES:

**SALARIES:** The account provides funds for employee labor supplied by the City for maintenance work on the Library building.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City Paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

### SUPPLIES:

#### **City General Fund Support:**

**001-6150 MATERIALS/SUPPLIES:** Funding is provided from the General Fund for supplies and miscellaneous items not included in other line item accounts.

**001-6320 JANITORIAL SERVICES:** Funds are provided from the General Fund for the Janitorial Services Contract.

**001-6410 ELECTRICITY:** The General Fund provides funding for electricity use at the library.

**001-6430 NATURAL GAS:** The General Fund provides funding for natural gas use at the library.

**001-6750 BUILDING MAINT:** The General Fund provides funding for building maintenance and repairs at the library.

**001-8001 BOOKS AND PERIODICALS:** The General Fund provides funds for the purchase of books and magazines for the Library.

#### **Riddell Library Trust Support:**

**403-8055 LIBRARY EXPANSION:** This account provides funding for miscellaneous expenditures associated with the future Library expansion.

**403-9101 PAINTING/REPAIR:** The Riddell Library Trust interest earned may fund any interior work recommended during the year by the Library Commission.

**403-9300 MACHINERY AND EQUIPMENT:** The Riddell Library Trust interest earned may fund any computer or other equipment recommended during the year by the Library Commission.

ID: BGACTION-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
LIBRARY #1700								
001 6150 1700 Mat/Supplies	0	40	315	39	39	300	34	100
001 6320 1700 Janitorial Srv.	2,320	2,320	2,293	2,400	2,400	5,000	4,152	5,000
001 6410 1700 Electricity	7,912	9,577	9,061	8,815	8,239	9,000	7,721	9,000
001 6430 1700 Natural Gas	2,135	1,825	2,180	1,501	1,888	2,000	2,078	2,200
001 6750 1700 Bldg.Maint.	3,840	85	989	1,250	412	800	1,219	800
TOTAL OTHER OPERATING EXP.	16,207	13,847	14,838	14,005	12,978	17,100	15,204	17,100
001 8001 1700 Books/Periodic.	792	799	805	786	666	800	611	800
403 9101 1700 Painting/Repair	0	5,009	0	3,975	0	1,000	0	1,000
403 9300 1700 Mach/Equip.	0	3,825	0	0	0	2,842	2,842	10,000
403 9329 1700 SHELVING UNITS	0	0	5,030	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	792	9,633	5,835	4,761	666	4,642	3,453	11,800
TOTAL FOR DEPT.	16,999	23,480	20,673	18,766	13,644	21,742	18,657	28,900

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
STREET MAINTENANCE (3000)**

**ACTIVITY DESCRIPTION:**

The Street Maintenance department of public works is responsible for numerous tasks such as: Street patching, grading and leveling, street signage, repair/replacement of curb, gutter and sidewalk, street sign installation and maintenance. Street maintenance personnel also assist on other Public Works projects and functions when needed.

This department operates on funds received primarily through the Transportation Development Act Fund, Gas Tax Revenues and a nominal amount of funding from the City General Fund.

The Weed and Tree Spraying contract is on year two (2) of a three (3) year contract extension. All Park and City trees within the right-of-way are sprayed annually and as needed to prevent disease growth and infection. City grounds, parks and parking lots, drain ditches, alleys, and street shoulders are sprayed for weed control as needed.

Equipment Maintenance/Replacement is funded in this department with funds from the Public Works Equipment Fund 078. We expect to replace the Assistant Public Works Director's ½ ton pickup this year.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes wages for public works employees working in street maintenance related activities.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES:**

- 6150 **MATERIALS/SUPPLIES:** Funding provided from the Gas Tax 2105 fund and/or Transportation Sales Tax Fund for needed materials/supplies.
- 6175 **WEED/TREE SPRAYING:** This account funds the weed/tree spraying contract including spraying the Olive Trees for Fruit Flies and the Ornamental Pear Trees on Solano Street for Fire Blight.
- 114-6250 **SMALL TOOLS:** Provides funding to purchase any needed small tools.
- 114-6321 **USA SERV. ALERTS:** This provides funding for any underground service alert checks needed by the City prior to construction work.
- 115-7364 **SIGN REPLACEMENT:** Provides funding for the purchase of any needed new street signs.
- 114-7500 **VEHICLE OPR./MAINT.:** Provides funding for vehicle operation and any needed vehicle maintenance.
- 115-9101 **PAINTING/REPAIR:** Provides funding for the painting and/or repair of street traffic markings.
- 114-9220 **THERMO PLASTIC:** This account provides funding for the thermo plastic

used for street striping.

- 078-9208 **VEHICLE REPLACEMENT**: This account provides funds for the (partial) replacement of two ½ ton Public Works Pickups.
- 381-9208 **VEHICLE REPLACEMENT**: This account provides funds for the (partial) replacement of two ½ ton Public Works Pickups.
- 383-9208 **VEHICLE REPLACEMENT**: This account provides funds for the (partial) replacement of two ½ ton Public Works Pickups.
- 078-9301 **EQUIPMENT REPLACEMENT**: This account provides for the various Equipment replacement needs of the department.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
STREETS #3000								
5100 + SALARIES	127,079	104,411	140,684	143,017	111,778	243,929	78,602	241,951
5200 + OVERTIME	10	0	0	278	234	0	0	0
5900 + BENEFITS	56,079	63,357	79,581	74,328	66,016	0	50,787	0
TTL SALARIES/BENES	183,168	167,768	220,265	217,623	178,028	243,929	129,389	241,951
001 6150 3000 Mat/Supplies	18	0	13,699	43,614	36,462	0	417	0
109 6150 3000 Mat/Supplies	418	0	0	0	0	0	0	0
110 6150 3000 Mat/Supplies	52	0	0	0	0	0	0	0
111 6150 3000 Mat/Supplies	0	0	0	0	0	54,000	31,828	54,000
114 6150 3000 Mat/Supplies	38,655	31,454	40,044	2,326	0	0	1,050	0
115 6150 3000 Mat/Supplies	0	0	0	0	2,745	65,200	71,983	65,200
610 6150 3000 Mat/Supplies	175	0	0	0	0	0	11	0
630 6150 3000 Mat/Supplies	259	0	0	0	0	0	0	0
108 6175 3000 Weed/Tree Spray	0	0	0	0	0	7,000	5,834	7,000
109 6175 3000 Weed/Tree Spray	0	0	0	28,002	14,001	7,000	5,834	0
110 6175 3000 Weed/Tree Spray	0	0	0	0	0	5,000	4,200	5,000
111 6175 3000 Weed/Tree Spray	0	0	0	0	0	0	0	7,000
114 6175 3000 Weed/Tree Spray	29,040	28,755	23,335	4,667	14,001	9,000	7,467	9,000
001 6250 3000 Small Tools	0	0	0	1,740	0	0	0	0
110 6250 3000 Small Tools	211	201	0	0	0	0	0	0
114 6250 3000 Small Tools	0	0	0	0	374	5,700	496	5,700
114 6319 3000 TEMPORARY HELP	22,508	0	0	0	0	0	0	0
115 6319 3000 TEMPORARY HELP	0	3,754	0	0	0	0	0	0
610 6319 3000 TEMPORARY HELP	24,217	11,326	0	0	0	0	0	0
630 6319 3000 TEMPORARY HELP	23,948	11,326	0	0	0	0	0	0
114 6321 3000 USA Serv Alerts	150	150	150	150	150	500	150	500
001 6750 3000 Bldg,Maint.	200	0	0	0	0	0	0	0
630 7200 3000 Conf/Meetings	0	0	0	0	0	0	65	0
110 7364 3000 Sign Replacemnt	0	0	0	0	0	0	0	5,000
114 7364 3000 Sign Replacemnt	3,371	1,063	2,772	1,605	0	0	0	0
115 7364 3000 Sign Replacemnt	0	0	0	0	506	3,000	5,164	0
110 7500 3000 Veh Opr/Maint	9,507	3,960	0	0	0	0	0	0
111 7500 3000 Veh Opr/Maint	0	0	0	0	0	0	357	0
114 7500 3000 Veh Opr/Maint	371	0	5,627	4,233	3,229	8,000	3,723	8,000
610 7500 3000 Veh Opr/Maint	0	0	213	0	0	0	0	0
TTL OTHER OPERATING EXP	153,100	91,989	85,840	86,337	71,468	164,400	138,579	166,400

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2010-2011	2011-2012
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	REQUESTED
001 8004 3000 CG&SReplacement	0	0	36,000	19,188	0	0	0	0
108 8004 3000 CG&SReplacement	23,075	0	0	0	0	0	0	0
114 8004 3000 CG&SReplacement	0	0	0	29,810	0	0	0	0
115 8004 3000 CG&SReplacement	11,652	0	9,208	0	0	0	0	0
114 9101 3000 Painting/Repair	0	1,000	3,127	0	0	0	0	0
115 9101 3000 Painting/Repair	0	0	0	0	0	1,000	0	1,000
078 9208 3000 Vehicle Replmnt	0	0	34,241	0	0	0	0	0
381 9208 3000 Vehicle Replmnt	0	0	15,225	0	0	17,500	0	17,500
383 9208 3000 Vehicle Replmnt	0	0	15,225	0	0	17,500	0	17,500
108 9220 3000 Thermo Plastic	38,662	55,188	0	0	0	0	0	0
114 9220 3000 Thermo Plastic	0	14,957	48,727	2,913	113	6,000	5,996	6,000
345 9259 3000 Divisad.Stanmar	17,616	0	0	0	0	0	0	0
078 9269 3000 Backhoe	0	13,993	0	0	0	0	0	0
381 9269 3000 Backhoe	0	10,000	0	0	0	0	0	0
383 9269 3000 Backhoe	0	46,982	0	0	0	0	0	0
078 9270 3000 Street Sweeper	0	22,215	0	0	0	0	0	0
078 9271 3000 Base Compactor	2,867	0	0	0	0	0	0	0
346 9272 3000 Stump Grinder	2,184	0	0	0	0	0	0	0
078 9301 3000 EquipReplacemnt	0	0	0	8,979	22	0	0	0
TTL CAPITAL EXPENDITURES	96,056	164,335	161,753	60,890	135	42,000	5,996	42,000
TOTAL FOR DEPT.	432,324	424,092	467,858	364,850	249,631	450,329	273,964	450,351

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
STREET PROJECTS (3001)**

**ACTIVITY DESCRIPTION:**

Street projects planned in the upcoming fiscal year include the following:

- Miscellaneous street repairs, including the 2011 Street Paving project
- Storm Drain Cleaning contract
- City Tree Pruning
- Street Patching
- Annual leaf pickup in the fall

Public Works will continue the annual contracted cleaning of sections of the City's Storm Drain System with Southwest Water Company. This process improves water flow throughout the City during the winter rain season and has proven to be extremely successful when maintained on an annual basis.

As done in previous years, Public Works will again contract tree-trimming services for the City. This service not only improves the City appearance, but also reduces the possibility of damage to power lines, private and City property, or potential injuries to citizens from dead, broken and hazardous trees and tree limbs.

Street Patching and Asphalt maintenance will be ongoing. We expect to expend about the same amount for repaving this year as we did last year, about \$160,000 or so. As of this writing, we are identifying the most critical street segments for that maintenance work.

Though we currently show no budget line item, we may submit an application for Cycle 10 of the Safe Routes to School (SR2S) program. Last year's SR2S application was not funded by the state. If we do submit, we expect to resubmit for the same pedestrian improvements in the West Street School neighborhood, perhaps with a supplement of new northside Fig Lane sidewalk to serve Centennial High School. Applications for Cycle 10 SR2S are due by July 15<sup>th</sup>, 2011.

**PERSONNEL SERVICES:**

**5100 SALARIES:** Salaries and Benefits are largely addressed under Streets-Department 3000.

**5900 EMPLOYEE BENEFITS:** Salaries and Benefits are addressed under Streets-Department 3000.

**CAPITAL IMPROVEMENTS:**

**107-6150 MATERIALS AND SUPPLIES:** These funds are the remainder of the Proposition 1B funds (\$400,000) that funded our 2007-2008 comprehensive street overlay project.

**111-8002 TREE PRUNING:** This Gas Tax fund (2107) provides funding for the City tree-pruning

**114-8002 TREE PRUNING:** This Gas Tax fund provides funding for the City tree-pruning Contract.

**610-8011 CLEANING/CNTRCT (Storm Drain):** Funding is provided by the Sewer Enterprise Fund for the annual Storm Drain cleaning.

- 114-9126 **STREET BARRICADES:** Provides Funding from Transportation Sales Tax to purchase street barricades.
- 108-9467 **ASPHALT OVERLAY REPAIRS CITYWIDE:** Funding is provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide.
- 115-9467 **ASPHALT OVERLAY REPAIRS CITYWIDE:** Funding is provided from the Federal Program for repairs and asphalt overlays of various street sections Citywide.
- 116-9254 **SIGNAL IMPROVEMENT:** This is to fund the construction of the new traffic signal to be erected at the Marguerite Avenue/Solano Street intersection. Funding is from the Traffic Impact Development Impact Fees account.
- 001-8004 **CG&S REPLACEMENT:** Provides funding for the replacement of damaged curbs, gutters and sidewalks throughout the City.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
<b>STREET PROJECTS #3001</b>								
5100 + SALARIES	0	0	1,051	0	6,075	0	157	0
5900 + BENEFITS	0	0	241	0	2,219	0	41	0
<b>TTL SALARIES/BENES</b>	<b>0</b>	<b>0</b>	<b>1,292</b>	<b>0</b>	<b>8,294</b>	<b>0</b>	<b>198</b>	<b>0</b>
<b>3001 Mat/Supplies</b>								
001 6150 3001 Mat/Supplies	0	0	0	0	0	0	0	48,900
107 6150 3001 Mat/Supplies	0	0	0	7,364	4,068	48,900	48,900	0
108 6150 3001 Mat/Supplies	0	0	0	0	0	0	22,371	0
114 6150 3001 Mat/Supplies	320	0	0	0	0	0	0	0
120 7372 3001 Other Engineer	13,239	7,120	15,053	0	0	0	0	0
<b>TTL OTHER OPERATING EXP</b>	<b>13,559</b>	<b>7,120</b>	<b>15,053</b>	<b>7,364</b>	<b>4,068</b>	<b>48,900</b>	<b>71,271</b>	<b>48,900</b>
<b>3001 Tree Pruning</b>								
001 8002 3001 Tree Pruning	0	8,804	12,000	0	0	0	0	0
111 8002 3001 Tree Pruning	0	0	0	0	2,000	2,000	2,000	30,000
114 8002 3001 Tree Pruning	2,198	18,000	19,514	0	31,782	28,000	15,764	0
001 8004 3001 CG&SReplacement	0	0	0	0	6,064	0	0	0
001 8004 3001 CG&SReplacement	0	0	0	0	0	25,000	9,942	25,000
610 8011 3001 Cleaning/Cntrct	11,880	13,994	14,675	20,433	13,191	20,000	19,267	20,000
345 8030 3001 DRAINAGE IMPROV	15,256	0	0	0	9,206	0	0	0
115 9112 3001 TrafCntrlImprov	0	0	0	0	2,360	3,000	0	3,000
114 9126 3001 Street Baricds	0	845	774	256	0	800	0	800
001 9149 3001 HWY 99W REPAIRS	0	45,970	0	0	0	0	0	0
108 9149 3001 HWY 99W REPAIRS	0	9,030	0	0	0	0	0	0
109 9149 3001 HWY 99W REPAIRS	0	10,864	0	0	0	0	0	0
110 9149 3001 HWY 99W REPAIRS	0	10,060	0	0	0	0	0	0
111 9149 3001 HWY 99W REPAIRS	0	10,060	0	0	0	0	0	0
115 9149 3001 HWY 99W REPAIRS	0	20,120	0	0	0	0	0	0
116 9254 3001 Signal Improv.	0	0	0	0	2,500	290,585	147,089	0
001 9290 3001 South Street	0	0	50,000	0	0	0	0	0
107 9290 3001 South Street	0	0	343,071	2,400	0	0	0	0
001 9291 3001 Fig Lane	0	0	278,000	0	0	0	0	0
001 9292 3001 Peach Street	0	0	165,000	0	0	0	0	0
001 9467 3001 A/C Citywide	0	0	0	0	0	0	0	10,000
108 9467 3001 A/C Citywide	13,747	19,039	10,486	0	6,010	50,400	32,674	22,300
110 9467 3001 A/C Citywide	0	7,441	0	0	0	0	0	12,800
111 9467 3001 A/C Citywide	0	3,027	0	0	0	0	0	40,300
114 9467 3001 A/C Citywide	19,559	0	0	0	0	0	0	0
115 9467 3001 A/C Citywide	0	10,047	10,033	38,367	9,323	57,400	147	32,400
117 9467 3001 A/C Citywide	0	0	0	0	0	10,000	10,000	0
001 9470 3001 Marguerite O/L	0	0	0	20,000	0	0	0	0
116 9470 3001 Marguerite O/L	0	0	0	132,691	0	0	0	0
365 9800 3001 Fund Transfers	90,000	0	0	18,000	0	0	0	0
<b>TTL CAPITAL EXPENDITURES</b>	<b>152,640</b>	<b>187,301</b>	<b>903,553</b>	<b>232,147</b>	<b>82,436</b>	<b>487,185</b>	<b>236,883</b>	<b>196,600</b>
<b>TOTAL FOR DEPT.</b>								
	<b>166,199</b>	<b>194,421</b>	<b>919,898</b>	<b>239,511</b>	<b>94,798</b>	<b>536,085</b>	<b>308,352</b>	<b>245,500</b>

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
BLACKBURN AVENUE IMPROVEMENT (4600)**

**ACTIVITY DESCRIPTION:**

The City was awarded grant funding to support “targeted income” residents in 2008. That grant (08-STBG-4828) included \$1,500,000; allocated as \$500,000 for a “First Time Homebuyer Assistance Program” and \$1,000,000 for widening the current “One-Way” segment of Blackburn Avenue between Edith Avenue and Woodson School to meet the City’s Minor Arterial standard. City Engineer Ed Anderson has prepared the plans for the widening that include additional right of way acquisition, piping the Blackburn Moon Drain, shifting the utility poles northerly and installing a landscaped median. Sewer and water lines will also be extended. Those plans are currently under review by the Pacific Gas and Electric Company at their Redding office.

In October 2009 we learned that the State Department of Housing and Community Development “de-funded” the grant since the Salado Orchard Apartments was not specifically conditioned to complete the street widening.

February 22, 2011 the State Department of Housing and Community Development reallocated \$800,000 in order to resume the Blackburn Avenue widening project.

**PROFESSIONAL SERVICES:**

- 322-6300**     **PROFESSIONAL SERVICES:** Funding is provided from the Grant funds for engineering services.
- 322-6341**     **DESIGN ENGINEERING:** Funding is provided from the Grant funds for engineering services.
- 322-9120**     **PUBLIC IMPROVEMENTS:** Funding is provided from the Grant funds for street widening and associated improvements.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
BLACKBURN IMPROVEMENTS #4600								
322 6300 4600 ProfServices	0	0	0	2,104	10	20,000	5,354	56,000
322 6341 4600 Design Enginern	0	0	0	22,032	75	20,000	2,213	50,000
116 9120 4600 Public Improv	0	0	0	0	0	0	11,320	0
322 9120 4600 Public Improv	0	0	0	0	0	760,000	0	761,000
TOTAL OTHER OPERATING EXP.	0	0	0	24,136	85	800,000	18,887	867,000
TOTAL FOR DEPT.	0	0	0	24,136	85	800,000	18,887	867,000

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
STREET & TRAFFIC LIGHTS (3100)**

**ACTIVITY DESCRIPTION:**

Pacific Gas and Electric Company owns streetlights within the City of Corning. Through an agreement, the City pays a flat rate charge on each light. This charge includes the cost of the electricity and maintenance.

The City owns the seven (7) sets of traffic signals; four on Solano Street (including the newest signal located at the intersection of Solano Street and Marguerite Avenue); the three located at South Avenue and Old Highway and at the interchange ramps. The City pays the utility bills for these. The City has an agreement with Caltrans for the maintenance and repair of the traffic signals.

**PROFESSIONAL SERVICES:**

- 001-6410**    **ELECTRICITY:** Funding is provided from the General Fund for electricity for the City Street and traffic lights.
- 001-6700**    **EQUIPMENT MAINTENANCE:** This account provides funding from the General Fund for the Caltrans maintenance contract for traffic signals.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
STREET & TRAFFIC LIGHTS #3100								
001 6410 3100 Electricity	60,395	61,535	57,661	57,237	57,294	60,000	51,514	63,000
001 6700 3100 Equip.Maint.	6,842	5,523	7,987	6,664	8,092	7,000	6,036	8,000
TOTAL OTHER OPERATING EXP	67,237	67,058	65,648	63,901	65,386	67,000	57,550	71,000
TOTAL FOR DEPT.	67,237	67,058	65,648	63,901	65,386	67,000	57,550	71,000

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
PARK MAINTENANCE (6100)**

**ACTIVITY DESCRIPTION:**

This section provides for personnel requirements and services, supplies and improvements needed to maintain six (6) City Parks.

Summer maintenance requires trimming park trees and shrubs, mowing all lawn areas, and the maintenance and leveling of two Clark Park baseball diamonds. Other responsibilities include the repair and maintenance of all restrooms and recreational buildings, and maintaining the City Pool.

The Park Maintenance budget also funds the Janitorial Services for Woodson Park; Northside Park and Martini Plaza. As Council has requested in the past Public Works has included in this fiscal years budget the funding to have the Janitorial Contractor close these park restrooms and the Transportation Center restrooms Monday through Friday and open and close them on the weekends, Holidays and Furlough days.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides funds for wages for park maintenance personnel.

**EMPLOYEE BENEFITS:** This account provides funding for City contributions to Sick leave, holiday pay, FICA-City paid, ER PERS, EE PERS, health insurance, and Life insurance.

**SUPPLIES:**

- 001-6150**     **MATERIAL/SUPPLIES:** Funding provided from the General Fund for the purchase of needed materials/supplies utilized for park maintenance.
- 001-6750**     **BUILDING MAINTENANCE:** Provides for general maintenance of park facilities.
- 001-6187**     **REIMBURSEMENT FOR LIFEGUARD CERTIFICATION:** Funding provided from the General Fund for the Lifeguard bonus awards to employees staying until the end of the season. This bonus was created to offset expenses incurred by employees for required training and certification.
- 001-6315**     **LANDSCAPE MAINTENANCE CONTRACT:** Funding provided from the General Fund for landscape maintenance at the Transportation Center, Park & Ride and Martini Plaza.
- 001-6320**     **JANITORIAL SERVICES:** Funding provided from the General Fund for Janitorial Services at Woodson Park, Martini Plaza and North side Park. The fund also includes the funding for the Janitorial Contractor to close these restrooms during the week and open and close them on weekends and Holidays.

- 001-6551 **EMPLOYEE PHYSICALS:** The General Fund provides funding for the temporary lifeguard employee physicals and hepatitis B vaccinations.
- 001-7500 **VEHICLE OPERATIONS/MAINTENANCE:** The General Fund provides funding for vehicle fuel, maintenance and repairs.
- 001-9305 **YOST PARK IMPROVEMENTS:** Funding in the amount of \$250 is provided from the Yost Field fund for miscellaneous improvements to Yost Park.
- 341-9170 **INSTALLATION OF ADA WATER FOUNTAINS IN ALL PARKS:** This Account funds the purchase of ADA approved water fountains in City Parks.
- 078-9301 **EQUIPMENT REPLACEMENT:** This account partially funds the purchase of two new Public Works pick-ups pursuant to the Capital Improvement Plan.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
<b>PARKS MAINTENANCE #6100</b>								
5100 + SALARIES	59,672	84,568	81,976	89,592	24,289	52,851	34,311	53,823
5200 + OVERTIME	3,163	2,724	775	2,033	1,171	0	0	0
5900 + BENEFITS	18,056	23,813	26,178	27,639	18,012	0	22,925	0
TTL SALARIES/BENES	80,891	111,105	108,929	119,264	43,472	52,851	57,236	53,823
<b>TTL OTHER OPERATING EXP</b>								
001 6150 6100 Mat/Supplies	28,407	37,194	29,877	31,092	12,736	6,000	11,855	9,000
114 6150 6100 Mat/Supplies	19	0	0	0	0	0	0	0
001 6187 6100 REIM IGRD CERT	1,050	0	635	1,167	190	0	0	0
001 6315 6100 Landscape Maint	7,086	6,970	8,162	8,450	8,450	8,500	7,045	8,500
001 6320 6100 Janitorial Srv.	0	4,620	1,713	2,400	2,463	6,600	5,381	6,600
001 6410 6100 Electricity	0	0	0	0	0	0	11,033	18,000
001 6551 6100 Emp Physicals	1,032	990	5,000	1,200	0	0	0	0
001 6750 6100 Bldg.Maint.	5,040	420	1,548	1,548	1,197	1,000	12	1,000
001 7500 6100 Veh Opr/Maint	1,501	532	4,498	2,060	1,862	2,000	1,443	1,500
TTL OTHER OPERATING EXP	44,135	50,726	49,885	47,917	26,898	24,100	36,769	44,600
<b>TTL CAPITAL EXPENDITURES</b>								
001 8048 6100 Pool Improvemnt	0	0	6,490	0	0	0	0	0
341 9170 6100 ADA Fountains	0	0	0	0	0	12,000	410	12,000
341 9171 6100 Woodson Playgro	0	0	0	26,053	0	0	0	0
078 9301 6100 EquipReplacemnt	0	0	0	17,500	0	0	0	0
001 9305 6100 Yost Park Imp.	0	0	12,500	0	0	0	0	0
353 9310 6100 Volunteer Imprv	7,294	0	0	0	0	0	0	0
341 9328 6100 Flournoy Park	8,136	0	0	0	0	0	0	0
TTL CAPITAL EXPENDITURES	15,430	0	18,990	43,553	0	12,000	410	12,000
TOTAL FOR DEPT.	140,456	161,831	177,804	210,734	70,370	88,951	94,415	110,423

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
POOL (6200)**

**ACTIVITY DESCRIPTION:**

The temporary part-time position of the Lifeguards provide guarding services to the City Pool from June to mid-August. Each year the City advertises for seasonal lifeguards. All lifeguards are required to pass LiveScan (fingerprinting) and a pre-employment physical.

The Lifeguards provide fee paid services to the community such as daily free swim, swim lessons and private pool parties.

The Public Works Crew provides pool maintenance during the off season and the Lifeguards take over maintenance during the summer months.

**PERSONNEL SERVICES:**

**SALARIES:** The account provides funds for employee labor supplied by the City for Pool maintenance related activities.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City Paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES:**

001-6150 **MATERIALS/SUPPLIES:** Funding is provided from the General Fund for supplies and miscellaneous items not included in other line item accounts.

001-6187 **REIMBURSEMENT FOR LIFEGUARD CERTIFICATION:** Funding provided from the General Fund for the Lifeguard bonus awards to employees staying until the end of the season. The bonus was created to offset expenses incurred by employees for required training and certification.

001-6410 **ELECTRICITY:** The General Fund provides funding for electricity use at the Pool.

001-6551 **EMPLOYEE PHYSICALS:** The General Fund provides funding for the temporary lifeguard employee physicals and hepatitis B vaccinations.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
5100 + SALARIES	0	0	0	0	42,921	56,575	32,694	58,789
5200 + OVERTIME	0	0	0	0	345	0	2,043	0
5900 + BENEFITS	0	0	0	0	1,235	0	3,304	0
TTL SALARIES/BENES	0	0	0	0	44,501	56,575	38,041	58,789
001 6150 6200 Mat/Supplies	0	0	0	0	13,389	10,000	22,748	10,000
001 6187 6200 LGRD CERT&TEST	0	0	0	0	830	830	604	830
001 6410 6200 Electricity	0	0	0	0	3,776	0	0	0
001 6551 6200 Emp Physicals	0	0	0	0	1,362	1,200	138	1,200
TTL OTHER OPERATING EXP	0	0	0	0	19,357	12,030	23,490	12,030
TOTAL FOR DEPT.	0	0	0	0	63,858	68,605	61,531	70,819

POOL #6200

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
2008 PARK BOND #9020								
355 6100 9020 Office Supplies	0	0	0	0	8	3,000	15	0
355 6172 9020 GntEngineerServ	0	0	0	0	4,643	5,000	0	0
355 6190 9020 Grant Writing	0	0	0	0	0	5,000	0	0
355 6300 9020 ProfServices	0	0	0	0	313	2,000	0	0
355 6305 9020 Environmental	0	0	0	0	20,379	25,000	0	0
355 6332 9020 Appraisals	0	0	0	0	127,253	0	0	0
354 6335 9020 Prop 84 Park	0	0	0	0	0	0	0	501,000
TOTAL OTHER OPERATING EXP	0	0	0	0	152,596	40,000	15	501,000
TOTAL FOR DEPT.								
	0	0	0	0	152,596	40,000	15	501,000

CITY OF CORNING  
 ANNUAL BUDGET  
 FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
PROP 84 PARK ACQUISTION #9024	0	0	0	0	0	800,000	13,282	0
354 6335 9024 Prop 84 Park	0	0	0	0	0	800,000	13,282	0
TOTAL OTHER OPERATING EXP								
TOTAL FOR DEPT.	0	0	0	0	0	800,000	13,282	0

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
PROP 84 PARK CONSTRUCTION #9025	0	0	0	0	0	3,476,800	0	3,254,800
354 6335 9025 Prop 84 Park	0	0	0	0	0	3,476,800	0	3,254,800
TOTAL OTHER OPERATING EXP								
TOTAL FOR DEPT.	0	0	0	0	0	3,476,800	0	3,254,800

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
COMMUNITY EVENTS (3190)**

**ACTIVITY DESCRIPTION:**

Community Event activities are programs sponsored by groups such as the Chamber of Commerce, the Business Improvement District and other nonprofit organizations that the City supports. Such activities include: Christmas Decorations, Parades, Olive Festival, Youth Fair, Airport events and the May Madness Car Show.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes wages for Public Works Employees working on City Special Event Projects.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, and Health Insurance and Life Insurance.

**SUPPLIES:**

**001-6150 MATERIALS AND SUPPLIES:** Funding is provided from the General Fund for necessary materials and supplies such as printing, postage, etc.

**001-6600 RENTS/LEASES:** The General Fund provides funding for any necessary rents and/or leases for equipment used to support Community Events.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
COMMUNITY EVENTS #3190								
5100 + SALARIES	5,095	5,606	4,001	6,102	3,233	0	3,000	0
5200 + OVERTIME	0	0	0	746	447	0	0	0
5900 + BENEFITS	1,652	1,683	1,003	3,023	2,321	0	1,200	0
TOTAL SALARIES/BENEFITS	6,747	7,289	5,004	9,871	6,001	0	4,200	0
001 6150 3190 Mat/Supplies								
001 6600 3190 Rents/Leases	1,053	1,662	886	5,193	543	1,000	1,389	1,500
TOTAL OTHER OPERATING EXP.	296	1,272	1,488	1,718	625	800	1,382	1,500
	1,349	2,934	2,374	6,911	1,168	1,800	2,771	3,000
TOTAL FOR DEPT.	8,096	10,223	7,378	16,782	7,169	1,800	6,971	3,000

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
BUILDING MAINTENANCE (3600)**

**ACTIVITY DESCRIPTION:**

Building Maintenance, **funded entirely from the General Fund**, provides for maintenance and repair needs of the City Hall building, the Janitorial services for City Hall, Police Department and the Public Works Corporation Yard Office.

No funds for labor costs and benefits are included in the current proposed budget for Building Maintenance.

The General Fund also provides funding for the inspection and recertification of all City building Fire Extinguishers.

**SUPPLIES:**

- 001-6150**     **MATERIALS/SUPPLIES:** The General Fund provides the funding for any materials/supplies necessary for the maintenance and/or repairs to the City Hall building.
- 001-6250**     **SMALL TOOLS:** The General Fund provides funds for the purchase of necessary small hand tools.
- 001-6320**     **JANITORIAL SERVICE:** Funding for the contracted Janitorial Service for City Hall, the Police Department, and the Public Works Corporation Yard office is provided by the General Fund.
- 001-7418**     **CERTIFICATION OF CITY FIRE EXTINGUISHERS:** The General Fund provides funding for the inspection and certification of all fire extinguishers in City Buildings.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
<b>BUILDING MAINTENANCE #3600</b>								
5100 + SALARIES	27,563	12,048	5,818	13,391	6,143	0	4,930	0
5200 + OVERTIME	0	0	0	0	1	0	0	0
5900 + BENEFITS	15,389	5,422	2,430	7,012	2,815	0	2,066	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>42,952</b>	<b>17,470</b>	<b>8,248</b>	<b>20,403</b>	<b>8,959</b>	<b>0</b>	<b>6,996</b>	<b>0</b>
001 6100 3600 Office Supplies	0	0	0	71	0	0	0	0
001 6150 3600 Mat/Supplies	11,990	12,308	20,779	20,991	16,415	20,000	19,093	20,000
001 6250 3600 Small Tools	12	31	0	0	0	200	0	200
001 6313 3600 Senior Center	0	0	5,194	6,941	107	0	0	0
001 6320 3600 Janitorial Srvc.	4,640	4,640	2,872	2,457	2,400	7,200	5,619	7,200
610 6320 3600 Janitorial Srvc.	0	0	0	0	0	4,000	2,699	4,000
630 6320 3600 Janitorial Srvc.	0	0	0	0	0	4,000	2,699	4,000
001 6750 3600 Bldg.Maint.	0	0	987	1,231	0	0	0	0
610 6750 3600 Bldg.Maint.	0	0	0	1,026	0	0	0	0
630 6750 3600 Bldg.Maint.	0	0	0	1,026	0	0	0	0
001 7418 3600 Cert of Extnng	543	268	765	829	469	400	453	400
<b>TOTAL OTHER OPERATING EXP.</b>	<b>17,185</b>	<b>17,247</b>	<b>30,597</b>	<b>34,572</b>	<b>19,391</b>	<b>35,800</b>	<b>30,563</b>	<b>35,800</b>
<b>TOTAL FOR DEPT</b>	<b>60,137</b>	<b>34,717</b>	<b>38,845</b>	<b>54,975</b>	<b>28,350</b>	<b>35,800</b>	<b>37,559</b>	<b>35,800</b>

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
MECHANICAL MAINTENANCE (3700)**

**ACTIVITY DESCRIPTION:**

The mechanical maintenance section provides funding for small tool replacement in the shop, radio repair, maintenance of the shop truck, and all buildings located at the Corporation Yard.

Mechanic labor and repair parts are charged to the department receiving the service, such as Police, Fire or Public Works.

**SUPPLIES:**

- 610-6150**    **MATERIALS/SUPPLIES:** Provides funding from the Sewer Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 630-6150**    **MATERIALS/SUPPLIES:** Provides funding from the Water Enterprise Fund for necessary supplies needed for the maintenance of the Corporation Yard buildings.
- 078-6250**    **SMALL TOOLS:** Funding is provided from the Public Works Equipment Replacement Fund for replacement and/or purchase of any needed small tool replacement.
- 381-6250**    **SMALL TOOLS:** Funding is provided from the Sewer Capital Replacement Fund for replacement and/or purchase of any needed small tool replacement.
- 383-6250.1** **SMALL TOOLS:** Funding is provided from the Water Capital Replacement fund for replacement/or purchase of any needed small tools.
- 610-6250**    **SMALL TOOLS:** Funding is provided from the Sewer fund for tool Replacement.
- 630-6250**    **SMALL TOOLS:** Funding is provided from the Water fund for tool Replacement.
- 610-6461**    **COUNTY REQUIRED PERMITS:** The Sewer Enterprise Fund provides funding to purchase County required hazardous material permits.
- 630-6461**    **COUNTY REQUIRED PERMITS:** The Water Enterprise Fund provides funding to purchase County required hazardous material permits.
- 610-6700**    **EQUIPMENT MAINTENANCE:** Provides funding from the Sewer Enterprise Fund for repair of radio equipment.
- 630-6700**    **EQUIPMENT MAINTENANCE:** Provides funding from the Water Enterprise Fund for repair of radio equipment.
- 610-6750**    **BUILDING MAINTENANCE:** Funds from the Sewer Enterprise Fund are utilized to maintain the buildings at the Corporation Yard.
- 630-6750**    **BUILDING MAINTENANCE:** Funds from the Water Enterprise Fund are utilized to maintain the buildings at the Corporation Yard.
- 610-7500**    **VEHICLE OPERATIONS/MAINTENANCE:** The Sewer Enterprise Fund provides funding for shop truck repairs and fuel.
- 630-7500**    **VEHICLE OPERATIONS/MAINTENANCE:** The Water Enterprise Fund provides funding for shop truck repairs and fuel.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
-----								
MECHANICAL MAINTENANCE #3700								
-----								
001 6150 3700 Mat/Supplies	0	0	7	0	0	0	0	0
610 6150 3700 Mat/Supplies	0	0	0	195	0	150	0	150
630 6150 3700 Mat/Supplies	0	0	0	44	0	150	0	150
078 6250 3700 Small Tools	0	16,727	0	522	226	0	0	0
381 6250 3700 Small Tools	0	2,319	0	1,382	503	4,500	861	4,500
383 6250 3700 Small Tools	0	0	0	502	277	2,500	851	2,500
610 6250 3700 Small Tools	0	0	0	43	10	100	0	100
630 6250 3700 Small Tools	0	0	0	34	10	100	0	100
610 6461 3700 Req.Pmts/Cnty.	0	57	0	0	0	85	0	85
630 6461 3700 Req.Pmts/Cnty.	0	57	0	0	0	85	0	85
610 6700 3700 Equip.Maint.	0	13	0	327	0	500	0	500
630 6700 3700 Equip.Maint.	0	13	0	227	0	500	0	500
610 6750 3700 Bldg.Maint.	0	0	0	38	0	100	0	100
630 6750 3700 Bldg.Maint.	0	0	0	38	0	100	0	100
610 7500 3700 Veh Opr/Maint	0	0	0	18	32	100	56	100
630 7500 3700 Veh Opr/Maint	0	0	0	18	24	100	56	100
-----								
TOTAL OTHER OPERATING EXP.	0	19,186	7	3,388	1,082	9,070	1,824	9,070
-----								
TOTAL FOR DEPT	0	19,186	7	3,388	1,082	9,070	1,824	9,070
=====								

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
RODGERS THEATRE (6125)**

**ACTIVITY DESCRIPTION:**

A contracted Concessionaire has in the past operated the Theatre building owned by the City of Corning. Currently the Theater is closed because of health and hazard conditions. A group of concerned citizens has formed a Committee called the Friends of the Theater who are trying to raise funds to keep the Theater in operation.

On April 25, 2011 Contractor Don Azevedo completed a construction project to install two (2) new HVAC units, ducting and all related material. Included in the contract was installation of a new cool roof, insulation improvements and the installation of structural support framing.

Council has approved the City funding the Electricity, Natural Gas, Sewer and Water and Garbage service for the theater.

**PROFESSIONAL SERVICES:**

**001-6410 ELECTRICITY:** The General Fund provides funding for electrical expenses.

**001-6430 NATURAL GAS:** The General Fund provides funding for natural gas expenses.

**130-9116 THEATRE RESTORATION:** Provides funding for future restoration of the theatre building.

**402-9147 THEATRE MARQUEE:** Provides funding for future repairs to the theatre marquee.

ID: BTACT-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
RODGERS THREATRE #6125								
001 6150 6125 Mat/Supplies	0	24	0	0	50	50	0	50
402 6300 6125 ProfServices	0	0	2,871	0	0	0	0	0
001 6410 6125 Electricity	4,369	2,546	1,612	2,658	1,453	3,000	1,599	3,000
001 6430 6125 Natural Gas	3,100	245	168	166	154	150	102	150
001 6750 6125 Bldg.Maint.	149	1,387	95	938	176	0	75	0
TOTAL OTHER OPERATING EXP	7,618	4,202	4,746	3,762	1,833	3,200	1,776	3,200
130 9116 6125 Theatre Restore								
402 9116 6125 Theatre Restore	0	0	0	0	0	226,157	197,677	25,000
402 9147 6125 Marquee	0	2,525	29,041	960	900	1,850	0	20,000
TOTAL CAPITAL EXPENDITURES	0	2,525	29,041	960	900	1,500	0	2,000
TOTAL FOR DEPT.	7,618	6,727	33,787	4,722	2,733	252,707	199,453	50,200

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
LIGHTING & LANDSCAPE (3901)**

**ACTIVITY DESCRIPTION:**

The City Council following a Public Hearing on November 22, 2005 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1). District 1, Zone 1 is to provide street lighting, irrigation and landscape maintenance adjacent to the Blackburn Estates Subdivision located on North Alex Lane and north of Blackburn Avenue.

**CAPITAL IMPROVEMENTS:**

- 701-6150     **MATERIALS AND SUPPLIES:** This account funds necessary materials needed to make repairs to the Landscaping sprinkler system.
- 701-6315     **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the lawn and shrubbery.
- 701-6410     **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within the district.

ID: BUACT-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
L&L 1 #3901								
701 6150 3901 Mat/Supplies	0	0	0	0	0	225	0	225
701 6315 3901 Landscape Maint	0	0	0	112	167	225	197	225
701 6410 3901 Electricity	0	0	936	1,502	530	450	446	450
TOTAL OTHER OPERATING EXP.	0	0	936	1,614	697	900	643	900
TOTAL FOR DEPT.	0	0	936	1,614	697	900	643	900

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
LIGHTING & LANDSCAPE (3903)**

**ACTIVITY DESCRIPTION:**

The City Council following a Public Hearing on August 10, 2007 in accordance with the State Landscaping and Lighting District Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1).

District 1, Zone 3 is to provide Street Lighting maintenance, Landscape maintenance, Storm Water Retention maintenance and Emergency Access and Bike Path maintenance in the "Blossom Avenue" Subdivision located west of Toomes Avenue and north of Donovan Avenue.

**CAPITAL IMPROVEMENTS:**

- 703-6150    **MATERIALS AND SUPPLIES:** This account funds the necessary materials needed to make repairs to the Landscaping sprinkler system.
- 703-6315    **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the shrubbery and complete annual stormsewer cleaning.
- 703-6410    **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within this district.

ID: EUBACT-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
L&L 3 #3903								
703 6150 3903 Mat/Supplies	0	0	0	0	0	1,000	0	1,000
703 6315 3903 Landscape Maint	0	0	0	0	0	1,000	0	1,000
703 6410 3903 Electricity	0	0	1,350	1,800	1,350	1,800	4,048	1,800
TOTAL OTHER OPERATING EXP.	0	0	1,350	1,800	1,350	3,800	4,048	3,800
TOTAL FOR DEPT.	0	0	1,350	1,800	1,350	3,800	4,048	3,800

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
LIGHTING & LANDSCAPE (3904)**

**ACTIVITY DESCRIPTION:**

The City Council following a Public Hearing on June 27, 2008 in accordance with the State Landscaping and Lighting Act of 1972 formed the City of Corning Landscaping and Lighting District Number One (1). District 1, Zone 4 is to provide street lighting, irrigation and landscape maintenance adjacent to the Salado Orchard Apartment project along Blackburn and Toomes Avenues.

**CAPITAL IMPROVEMENTS:**

- 704-6150     **MATERIALS AND SUPPLIES:** This account funds necessary materials needed to make repairs to the Landscaping sprinkler system.
- 704-6315     **LANDSCAPE MAINTENANCE:** This account funds the Landscaping Contractor to maintain the lawn and shrubbery.
- 704-6410     **ELECTRICITY:** This account funds the electrical payment to Pacific Gas & Electric for the street lights within the district.

ID: BUACT-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
L&L 4 #3904								
704 6150 3904 Mat/Supplies	0	0	0	0	0	1,000	0	1,000
704 6315 3904 Landscape Maint	0	0	0	1,488	2,233	2,100	1,947	2,100
704 6410 3904 Electricity	0	0	0	0	1,200	1,200	0	1,200
TOTAL OTHER OPERATING EXP.	0	0	0	1,488	3,433	4,300	1,947	4,300
TOTAL FOR DEPT.	0	0	0	1,488	3,433	4,300	1,947	4,300

# Enterprise Fund Operations

# Airport

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
AIRPORT (3500)**

**ACTIVITY DESCRIPTION:**

A Fixed Base Operator operates the Corning Airport. This Operator is responsible for maintaining a business that offers fuel and aircraft maintenance and supplies tie downs utilized in securing the airplanes not in hangars.

The basic role of the City is to maintain lighting (including the beacon), buildings, weed abatement and to furnish propane to heat the Administration Building. Corning Airport is recognized as California's third oldest airport facility. This operation is vital to the City and is hoped to draw industry and development in and around the airport area.

The Airport budget is managed as an "Enterprise Fund" which isolates operating costs and dedicated funding sources. Funding comes from \$10,000 per year received from Caltrans Division of Aeronautics, and from rental income; no support is required from the City's General Fund. However, this budget includes Engineering Professional Services pursuant to our airport expansion design project that is largely funded by an FAA grant.

We may obtain an FAA grant to complete some perimeter fence improvements this fiscal year. However, as of this writing we had not been awarded any such funds.

**PERSONNEL SERVICES:**

**SALARIES:** This account funds wages for Airport maintenance.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, and Life Insurance.

**SUPPLIES:**

- 620-6150** **MATERIALS/SUPPLIES:** The Air Enterprise Fund provides funding for materials and supplies to maintain the airport.
- 620-6186** **TAXES:** Funding is provided for Mosquito Abatement, Tehama County Mosquito and Vector Control.
- 621-6300** **PROFESSIONAL SERVICES:** Funding is provided for Airport Expansion design engineering and plans pursuant to the contract with Wadell Engineering.
- 620-6410** **ELECTRICITY:** The Air Enterprise Fund provides funding for Airport electricity costs.
- 620-6420** **PROPANE:** Funding is provided by the Air Enterprise Fund for the purchase of propane to heat the airport administration building.
- 620-6462** **STATE REQ. PERMITS:** Funding is provided by the Air Enterprise Fund for State required permits regarding storm water run off.
- 620-6750** **BUILDING MAINTENANCE:** The Air Enterprise Fund provides funding for any necessary repairs to City buildings at the Airport.
- 620-6810** **LIABILITY INSURANCE:** Funding is provided by the Air Enterprise Fund for liability insurance at the airport.

ID: BGACT-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
<b>AIRPORT #3500</b>								
5100 + SALARIES	2,142	1,576	2,084	990	15,158	0	4,014	0
5200 + OVERTIME	0	0	0	0	2	0	0	0
5900 + BENEFITS	1,375	439	1,043	386	5,966	0	1,516	0
<b>TOTAL SALARIES/BENEFITS</b>	<b>3,517</b>	<b>2,015</b>	<b>3,127</b>	<b>1,376</b>	<b>21,126</b>	<b>0</b>	<b>5,530</b>	<b>0</b>
<b>001 6150 3500 Mat/Supplies</b>								
620 6150 3500 Mat/Supplies	34	355	4,753	2,125	1,428	5,000	5,707	5,000
620 6186 3500 Taxes	2,912	3,332	1,815	1,845	301	0	193	0
621 6300 3500 ProfServices	5,843	0	4,025	192,679	105,229	15,000	3,156	0
620 6410 3500 Electricity	2,109	2,279	2,075	2,202	2,600	2,000	3,606	2,000
001 6420 3500 Propane	0	0	0	0	1,097	0	0	0
620 6420 3500 Propane	2,889	2,086	1,457	1,874	2,793	3,000	2,788	3,000
620 6462 3500 ReqPmts.State	205	0	0	0	0	500	0	500
620 6750 3500 Bldg.Maint.	519	1,390	591	589	1,109	1,000	2,972	1,000
620 6810 3500 Liability Ins.	4,525	4,860	5,111	5,450	5,450	6,000	4,809	6,000
<b>TOTAL OTHER OPERATING EXP.</b>	<b>19,036</b>	<b>14,302</b>	<b>19,827</b>	<b>206,764</b>	<b>120,045</b>	<b>32,500</b>	<b>23,231</b>	<b>17,500</b>
<b>621 9113 3500 Airport Land</b>								
621 9360 3500 Runway Const.	18,247	204,705	0	0	0	0	0	0
620 9823 3500 Debt Service	0	0	0	0	2,263,618	1,200,000	49,963	0
621 9832 3500 Airport Trans	0	0	0	0	0	0	0	5,000
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>18,247</b>	<b>204,705</b>	<b>0</b>	<b>0</b>	<b>2,289,225</b>	<b>1,200,000</b>	<b>49,963</b>	<b>5,000</b>
<b>TOTAL FOR DEPT.</b>								
	40,800	221,022	22,954	208,140	2,430,396	1,232,500	78,724	22,500

# Transportation Center

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
TRANSPORTATION FACILITY (3160)**

**ACTIVITY DESCRIPTION:**

The Transportation Facility is located on the Southeast corner of Solano and Third Streets with the park and ride parking lot located across Solano Street to the north.

The Transportation Facility has made an attractive addition to downtown Corning. This facility consists of four (4) Suites:

- Suite A is currently rented to the Hometown Café which has been open for business since March 2010.
- Suite B is currently rented to the Corning Police Department for the PAL (Police Activities League) Program.
- Suite C, until recently, was utilized for programs sponsored by the Corning Recreation Department.
- Suite D is used as a passenger waiting area currently utilized by TRAX (Tehama Rural Area Express).

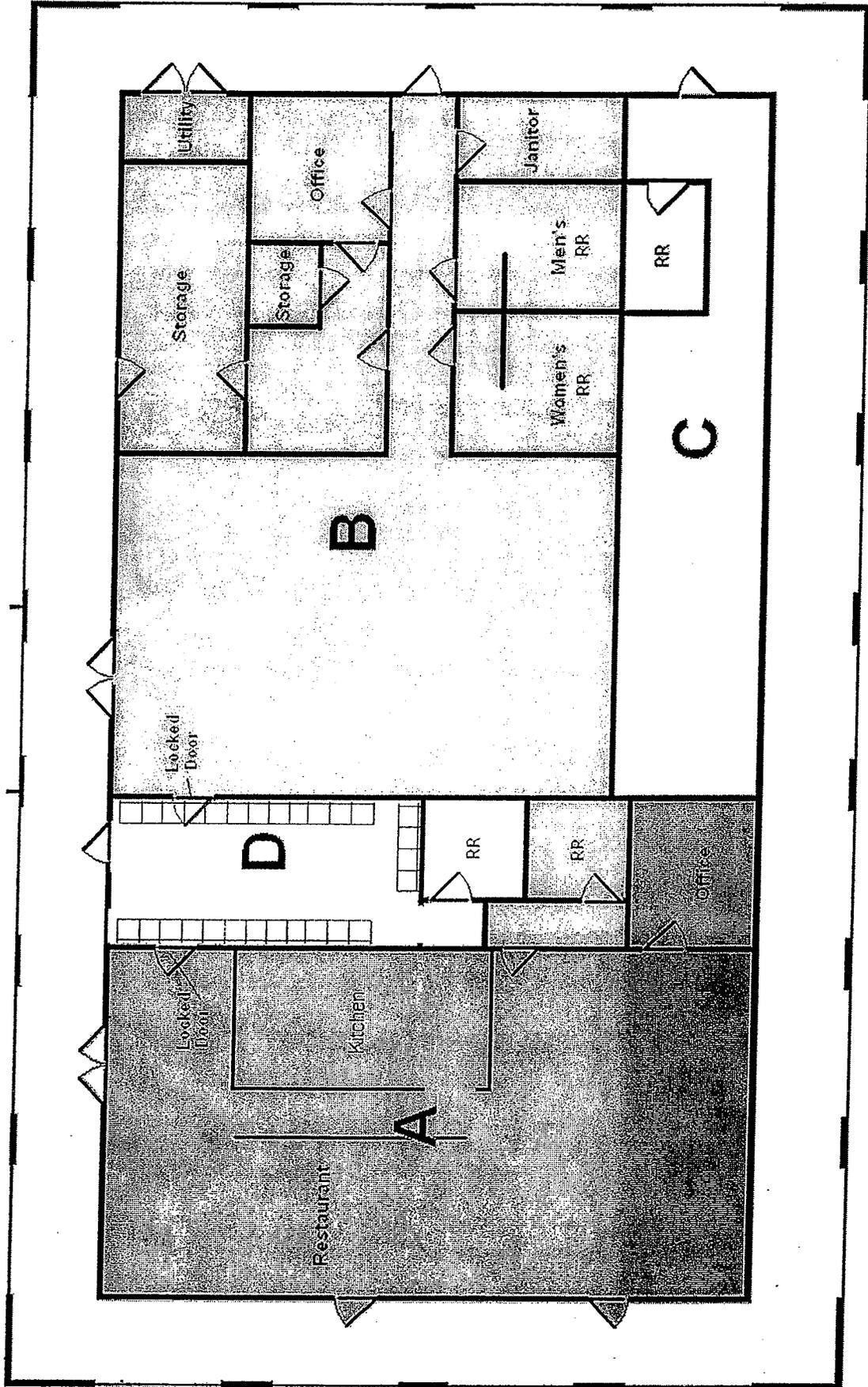
The City maintains responsibility for grounds and building maintenance, the janitorial services are the responsibility of the facility business operators.

Funding to support the Transportation center is from the City General Fund and Local Transportation Funds (LTF). The City also receives \$8,220 annually from the County Transportation Commission for Janitorial service at the facility.

**SUPPLIES:**

- 625-6410**    **ELECTRICITY:** Funding for electricity for the Transportation Center.
- 625-6430**    **NATURAL GAS:** Funding for natural gas at the facility.
- 625-6750**    **BUILDING MAINTENANCE:** Funding for building maintenance/repairs at the Transportation Center.
- 625-7365**    **LANDSCAPING:** Landscaping services at the Transportation Center.

THIRD STREET



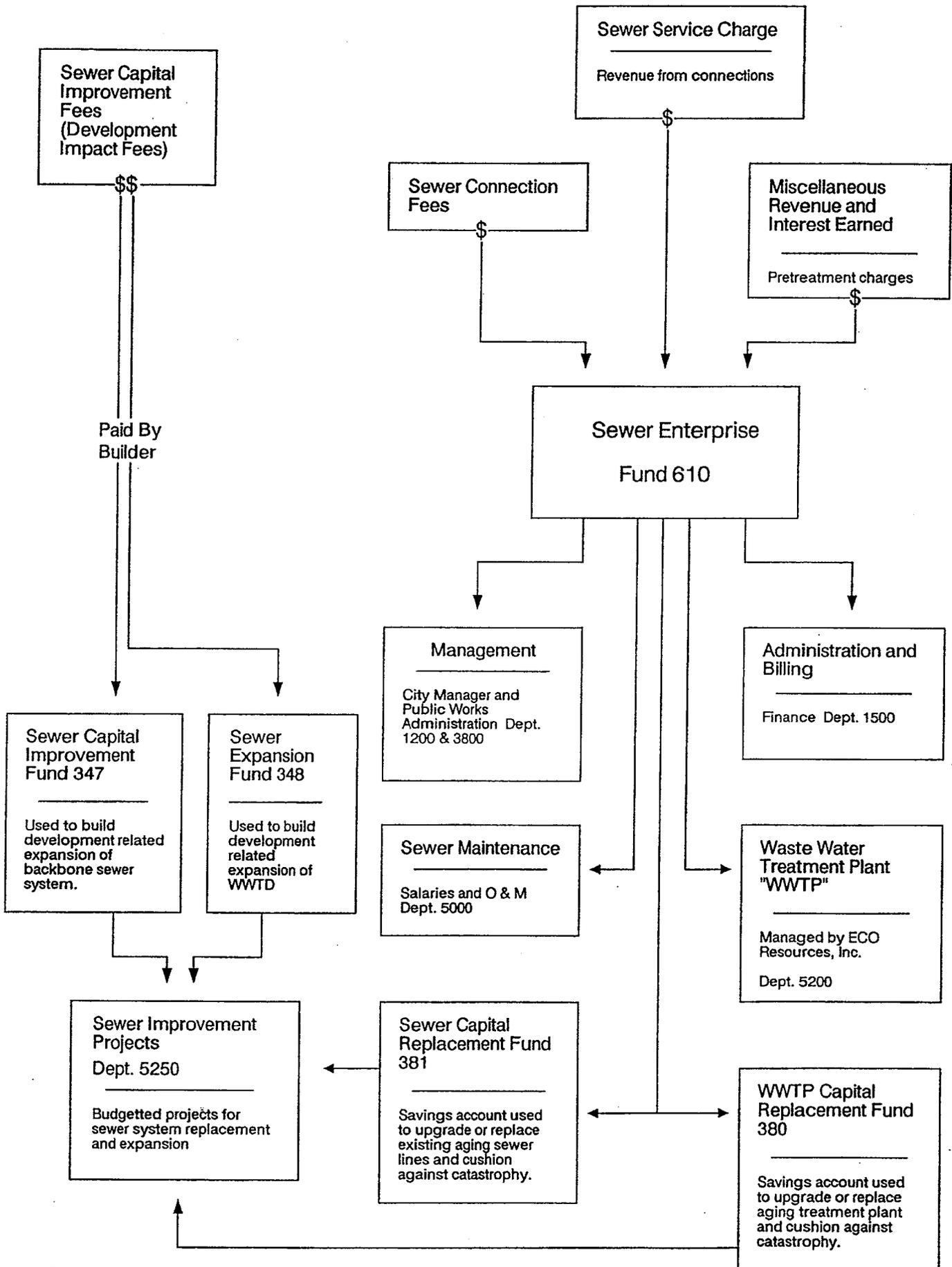
Railroad Tracks

ID: BTACT-----JUN 06 2011

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
TRANSPORTATION CENTER #3160								
625 6410 3160 Electricity	4,084	4,534	6,177	6,415	5,518	6,500	3,618	6,500
625 6430 3160 Natural Gas	172	192	792	1,415	1,059	1,500	885	1,500
625 6750 3160 Bldg.Maint.	2,609	6,948	4,718	4,180	10,388	6,800	7,896	8,000
625 6800 3160 Gen.Insurance	0	1,500	0	0	0	0	0	0
625 7365 3160 Landscaping	0	65	122	586	0	500	1,170	500
TOTAL OTHER OPERATING EXP	6,865	13,239	11,809	12,596	16,965	15,300	13,569	16,500
625 9217 3160 Equip Maint.	795	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	795	0	0	0	0	0	0	0
TOTAL FOR DEPT.	7,660	13,239	11,809	12,596	16,965	15,300	13,569	16,500

# Sewer & Waste Water Treatment Plant



**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
SEWER MAINTENANCE (5000)**

**ACTIVITY DESCRIPTION:**

The sewer department provides wastewater collection for all City of Corning businesses and residents. This department is also responsible for the installation of all residential and commercial construction of new sewer connections and any related repairs and/or replacement of defective service laterals.

The Sewer Pre-Treatment Program, contracted through Southwest Water Services, Inc. formerly ECO Resources, is a continuous program utilized for monitoring the sewer discharge from industrial and commercial users on a quarterly basis.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides funds for City employee wages performing sewer maintenance tasks.

**EMPLOYEE BENEFITS:** This account provides funding for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**SUPPLIES:**

- 610-6100**     **OFFICE SUPPLIES:** The Sewer Enterprise Fund provides funds for purchasing office supplies.
- 610-6150**     **MATERIAL/SUPPLIES:** The Sewer Enterprise Fund provides funds for purchasing any necessary materials/supplies.
- 610-6250**     **SMALL TOOLS:** Funding from the Sewer Enterprise Fund provides for the purchase of necessary low cost tools that are subject to periodic replacement.
- 610-6410**     **ELECTRICITY:** The Sewer Enterprise Fund provides funding for electrical costs to power the sewer lift station on 99 W at South Avenue.
- 610-6700**     **EQUIPMENT MAINTENANCE:** The Sewer Enterprise Fund provides funding for equipment maintenance and repairs.
- 610-7368**     **PRE-TREATMENT PROGRAM:** Funding to support a State mandated Monitoring Program of Industrial Sewer Waste is provided from the Sewer Enterprise Fund.
- 610-7500**     **VEHICLE OPERATION/MAINTENANCE:** The Sewer Enterprise Fund provides funding for vehicle fuel and repair.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
SEWER DEPARTMENT #5000								
5100 + SALARIES	41,150	52,355	30,921	41,680	39,330	32,362	35,165	33,488
5200 + OVERTIME	0	0	0	0	120	0	0	0
5900 + BENEFITS	16,041	21,478	15,254	13,825	13,594	0	13,484	0
TOTAL SALARIES/BENEFITS	57,191	73,833	46,175	55,505	53,044	32,362	48,649	33,488
001 6100 5000 Office Supplies	0	0	0	0	315	0	0	0
348 6100 5000 Office Supplies	0	2,900	2,790	2,790	0	0	0	0
610 6100 5000 Office Supplies	1,936	1,725	1,719	1,690	139	500	1,438	500
673 6100 5000 Office Supplies	5	5	6	4	1	0	0	0
674 6100 5000 Office Supplies	167	202	218	175	24	0	0	0
681 6100 5000 Office Supplies	7	6	7	4	1	0	0	0
683 6100 5000 Office Supplies	97	91	97	70	9	0	0	0
685 6100 5000 Office Supplies	14	0	0	0	0	0	0	0
686 6100 5000 Office Supplies	141	0	0	0	0	0	0	0
687 6100 5000 Office Supplies	2,376	0	0	0	0	0	0	0
690 6100 5000 Office Supplies	656	0	0	0	0	0	0	0
692 6100 5000 Office Supplies	0	24	7	5	1	0	0	0
693 6100 5000 Office Supplies	5	58	113	116	20	0	0	0
694 6100 5000 Office Supplies	15	0	0	0	0	0	0	0
696 6100 5000 Office Supplies	456	377	0	0	0	0	0	0
610 6150 5000 Mat/Supplies	16,775	32,380	9,710	11,389	4,548	77,380	8,249	27,380
610 6250 5000 Small Tools	123	38	23	507	81	500	700	500
348 6327 5000 Bond Trustee	0	0	0	0	2,790	0	0	0
610 6327 5000 Bond Trustee	0	0	0	0	1,731	0	0	0
610 6410 5000 Electricity	4,179	5,882	5,741	5,941	4,745	6,550	3,967	5,000
610 6700 5000 Equip.Maint.	285	10,213	29	343	22	500	10	500
610 7100 5000 Training/Educ.	0	0	0	0	0	5,000	523	5,000
610 7368 5000 Pretreat.Prog	31,535	24,610	41,870	28,650	31,799	30,000	26,778	30,000
610 7500 5000 Veh Opr/Maint	3,169	3,880	7,256	6,522	5,260	6,000	2,745	6,000
TOTAL OTHER OPERATING EXP.	61,941	82,391	69,586	58,206	51,486	126,430	44,410	74,880
TOTAL FOR DEPT	119,132	156,224	115,761	113,711	104,530	158,792	93,059	108,368

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
WASTE WATER TREATMENT PLANT (5200)**

**ACTIVITY DESCRIPTION:**

South West Water Company (SWWC) operates the Treatment Plant and maintains the sewer collection system under contract. The treatment plant is currently permitted by the Regional Water Quality Control Board to discharge a maximum of 1.75 million gallons per day (MGD). The Wastewater Treatment Plant (WWTP) treats domestic wastewater from City residents and businesses.

SWWC also as part of their contract provides for the City a Pre-Treatment Program, which requires that they take samples and check records of the Class One dischargers, such as the Truck Stops, Truck Washes and large restaurants. These inspections ensure or WWTP will not be contaminated with diesel or oil products.

Operating as an "Enterprise Fund", the Sewer Department and Wastewater Treatment Plant currently produce sufficient income to accommodate expenses and capital improvements to operate our Treatment Facility.

The City shares its WWTP "outfall" structure in the Sacramento River with Bell Carter Foods. Bell Carter recently extended their waste discharge permit. During that process the RWQCB ordered BCF to complete a "Mixing Zone Study" to analyze how the discharge dilutes with the river water. RWQCB suggested the City's discharge permit would be similarly conditioned. The council agreed to fund up to ½ the cost of that study.

**PERSONNEL SERVICES:**

**SALARIES:** This funds employee wages associated with the wastewater Treatment Plant.

**EMPLOYEE BENEFITS:** This account provides funds for City contribution to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**PROFESSIONAL SERVICES/MAT./SUPPLIES:**

- 380-9262** **MIXING ZONE STUDY:** These funds are to pay for ½ the estimated cost to complete the discharge pipe outfall structure "Mixing Zone Study"-in cooperation with Bell Carter Foods.
- 610-6175** **WEED AND PEST SPRAYING:** The Sewer Enterprise Fund provides funding for spraying of weeds and insects at the WWTP.
- 610-6300** **PROFESSIONAL SERVICES:** The Sewer Enterprise Fund provides funding for the ECO Resources, Inc. service contract and sludge removal.
- 610-6410** **ELECTRICITY:** This account funds electrical usage at the WWTP.
- 610-6461** **REQUIRED PAYMENTS/COUNTY:** Required County permits are purchased with funds provided by the Sewer Enterprise Fund.
- 610-7376** **RWQCB ANNUAL PERMIT:** The Sewer Enterprise Fund provides funding for the Regional Water Quality Control Board Annual Permit.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
610 6175 5200 Weed/Tree Spray	0	0	0	0	0	5,000	0	5,000
380 6300 5200 ProfServices	0	0	2,903	0	0	0	0	0
610 6300 5200 ProfServices	552,240	550,190	644,943	497,823	581,452	576,000	517,176	581,000
610 6322 5200 CA Toxic Testng	0	0	0	0	0	5,000	3,633	4,000
610 6410 5200 Electricity	0	0	0	73,621	75,973	68,000	62,715	68,000
610 6461 5200 Req.Pmts/Cnty.	109	113	0	0	0	350	0	350
610 7376 5200 Annual Permit	8,211	9,307	9,016	5,372	5,324	8,000	7,447	7,500
TOTAL OTHER OPERATING EXP.	560,560	559,610	656,862	576,816	662,749	662,350	590,971	665,850
380 9262 5200 Mixing Zone Sty	0	0	0	0	0	20,000	0	20,000
TOTAL CAPITAL EXPENDITURES	0	0	0	0	0	20,000	0	20,000
TOTAL FOR DEPT.	560,560	559,610	656,862	576,816	662,749	682,350	590,971	685,850

WWTP #5200

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
SEWER CAPITAL IMPROVEMENT (5250)**

**ACTIVITY DESCRIPTION:**

Sewer Capital Improvement includes funds for replacement of broken or damaged sewer mains, and debt service to repay the USDA Rural Development (formerly Farm Home Administration), which funded the Cities Sewer and Water Replacement Programs, Phase I, II & III. Phase III of the Sewer and Water Replacement Program was completed in January of 2000.

Additionally, the Sewer Capital Improvement Program includes purchases and repairs at the Waste Water Treatment Facility for ongoing maintenance and Capital Replacement items.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides wages for City Employees working on sewer capital improvement projects.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance and Life Insurance.

**PROFESSIONAL SERVICES/MAT./SUPPLIES:**

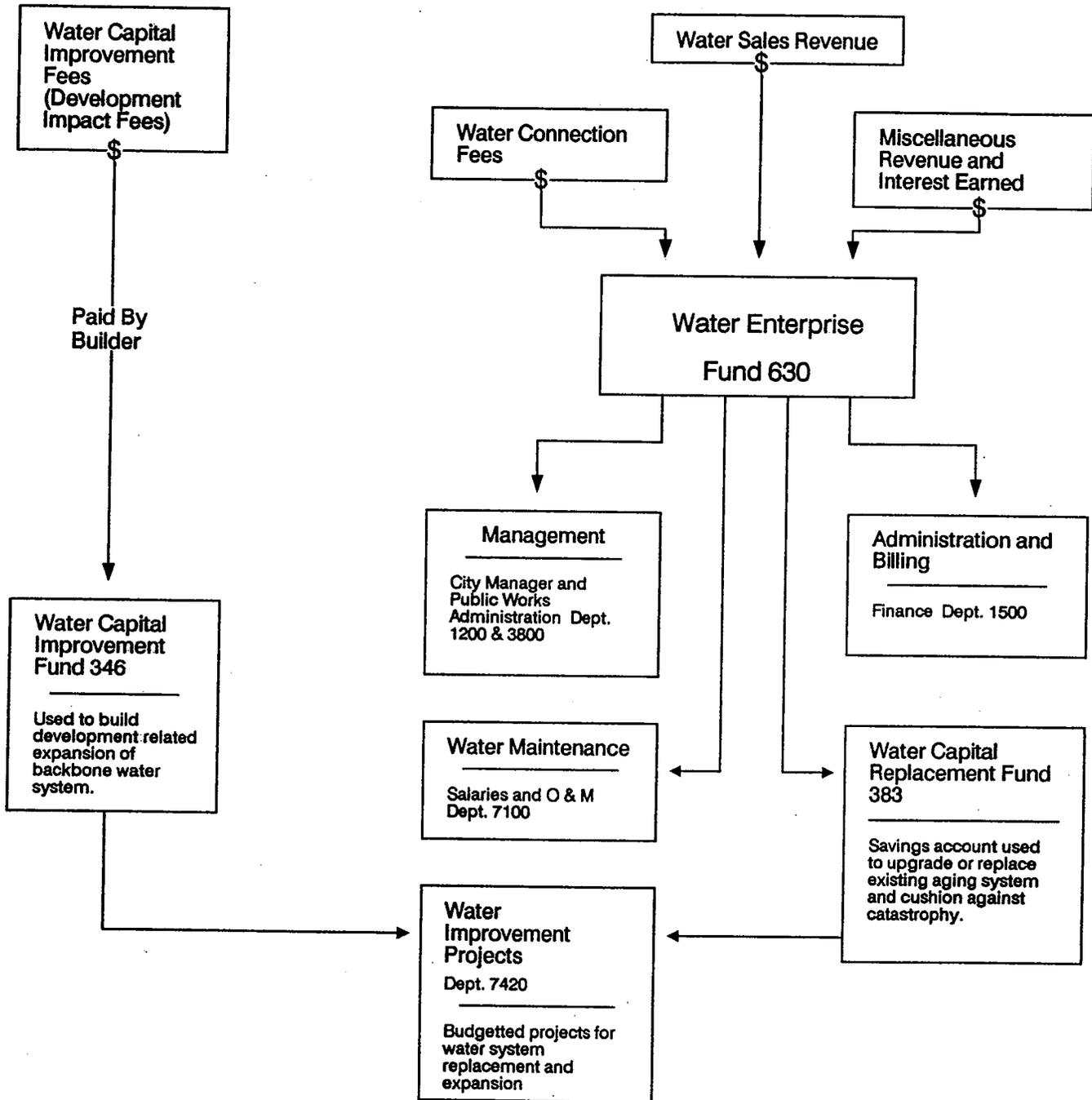
- 380-9206**     **CAPITAL REPLACEMENT:** This account funds purchases and repairs at the WWTP.
- 381-9135**     **SEWER LINE REPLACEMENT:** This fund provides for replacement of broken or damaged sewer lines throughout the City.
- 348-9812**     **SEWER DEBT. SERV. & TRUST ADMIN:** Funded from the WWTP Sewer Expansion, this provides funding for series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.
- 610-9812**     **SEWER DEBT. SERV. & TRUST ADMIN:** Funded from the Sewer Enterprise Fund, this provides funding for series A & B Bonds (Union Bank) for Sewer Improvement & Replacement Program completed in 2000.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
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SEWER IMPROVEMENTS #5250								
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348 9133	20,221	0	0	0	0	0	0	0
381 9135	0	0	0	3,570	0	50,000	0	50,000
380 9206	0	18,778	17,643	67,409	57,463	50,000	7,446	50,000
348 9261	0	15,946	0	0	0	0	0	0
380 9273	22,110	0	0	0	0	0	0	0
348 9812	117,841	161,277	176,927	175,964	174,747	233,160	248,348	233,160
610 9812	109,505	94,777	95,408	95,280	92,945	137,142	138,190	137,142
662 9812	15,312	0	0	0	0	0	0	0
673 9812	51	108	100	36	572	0	0	0
681 9812	2,365	1,856	1,866	589	6	0	0	0
685 9812	918	0	0	0	0	0	0	0
692 9812	0	19,156	1,785	815	13	0	0	0
-----								
TOTAL OTHER OPERATING EXP.	288,323	311,898	293,729	343,663	325,746	470,302	393,984	470,302
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TOTAL FOR DEPT	288,323	311,898	293,729	343,663	325,746	470,302	393,984	470,302
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# Water



**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
WATER MAINTENANCE (7100)**

**ACTIVITY DESCRIPTION:**

The Water Department provides funding for wages, materials and supplies necessary to operate and maintain the City's water system. This system operates as an "Enterprise Fund" to fund its expenses and Capital Improvements.

The City strictly adheres to the State Department of Health and Drinking Water regulations, guidelines and periodic sample testing requirements. Currently two water samples are taken each week at various locations throughout the City to monitor bacteria content.

**PERSONNEL SERVICES:**

**SALARIES:** This account includes wages for Public Works employees working in water maintenance related activities.

**EMPLOYEE BENEFITS:** This account provides for City contributions to Sick Leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, Life Insurance and Administration Fees.

**SUPPLIES:**

- 630-6150**     **MATERIALS/SUPPLIES:** Funding is provided from the Water Enterprise Fund for the purchase of materials and supplies necessary to maintain the water system.
- 630-6250**     **SMALL TOOLS:** The Water Enterprise Fund provides funding to purchase small tools for the plumbers enabling them to accomplish maintenance and repair duties.
- 630-6300**     **PROFESSIONAL SERVICES:** The Water Enterprise Fund provides funding for water tests required by the State Health Department.
- 630-6410**     **ELECTRICITY:** The Water Enterprise Fund provides funding for PG&E charges to operate the water pumps at the City wells.
- 630-6462**     **PERMITS/STATE REQUIRED:** The Water Enterprise Fund provides funding for the State Health Department for the services they provide the City.
- 630-6700**     **EQUIPMENT MAINTENANCE:** The Water Enterprise Fund provides funding for pump repair and equipment maintenance.
- 630-7500**     **VEHICLE/OPERATION/MAINTENANCE:** The Water Enterprise Fund provides funding for fuel and vehicle repairs.

CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
WATER DEPARTMENT #7100								
5100 + SALARIES	122,022	134,255	118,517	124,154	124,708	122,124	115,305	109,874
5200 + OVERTIME	0	0	0	301	863	0	0	0
5900 + BENEFITS	56,648	61,140	63,108	54,792	54,823	0	48,877	0
TTL SALARIES/BENES	178,670	195,395	181,625	179,247	180,394	122,124	164,182	109,874
TTL SALARIES/BENES								
630 6100 7100 Office Supplies	4,478	4,130	3,815	3,815	914	461	1,448	461
673 6100 7100 Office Supplies	5	6	8	5	1	0	0	0
674 6100 7100 Office Supplies	188	228	289	232	32	0	0	0
675 6100 7100 Office Supplies	13	15	17	11	2	0	0	0
682 6100 7100 Office Supplies	28	24	29	21	3	0	0	0
684 6100 7100 Office Supplies	388	388	389	279	37	0	0	0
693 6100 7100 Office Supplies	2	0	0	0	0	0	0	0
696 6100 7100 Office Supplies	169	0	0	0	0	0	0	0
001 6150 7100 Mat/Supplies	0	0	2,622	0	0	0	0	0
610 6150 7100 Mat/Supplies	0	0	175	0	0	0	26	0
630 6150 7100 Mat/Supplies	38,060	48,434	46,598	39,238	40,106	135,650	44,152	80,650
630 6250 7100 Small Tools	245	725	99	507	107	500	292	500
630 6300 7100 ProfServices	10,599	9,582	10,593	9,731	8,218	10,000	9,325	10,000
630 6327 7100 Bond Trustee	0	0	0	0	3,869	0	0	0
630 6410 7100 Electricity	150,106	159,412	163,498	170,949	170,322	178,000	161,703	200,000
630 6462 7100 ReqPmts.State	2,739	4,977	11,163	3,696	7,801	5,500	11,255	5,500
630 6700 7100 Equip.Maint.	28,309	8,005	1,772	5,130	5,902	7,000	1,522	7,000
630 7100 7100 Training/Educ.	0	0	0	0	0	5,000	0	5,000
630 7200 7100 Conf/Meetings	0	0	0	0	0	0	238	0
114 7500 7100 Veh Opr/Maint	0	0	0	0	7	0	0	0
610 7500 7100 Veh Opr/Maint	0	0	0	0	7	0	0	0
630 7500 7100 Veh Opr/Maint	6,642	4,908	8,907	8,292	8,153	10,000	3,633	10,000
TTL OTHER OPERATING EXP	241,971	240,834	249,974	241,906	245,481	352,111	233,594	319,111
383 8050 7100 Equipment Purch	26,875	0	0	0	0	0	0	0
630 9417 7100 EDITH WELL	0	0	0	35	0	0	0	0
TTL CAPITAL EXPENDITURES	26,875	0	0	35	0	0	0	0
TOTAL FOR DEPT.	447,516	436,229	431,599	421,188	425,875	474,235	397,776	428,985

**CITY OF CORNING  
2011-2012 ANNUAL BUDGET NARRATIVE  
WATER CAPITAL IMPROVEMENTS (7420)**

**ACTIVITY DESCRIPTION:**

The Farm Home Water and Sewer Replacement Program loan acquired in prior years provided funds for the replacement of the antiquated water and sewer lines throughout the City. Phases I - III have been completed making our system very reliable and more cost efficient to operate.

This Improvement Program also funds Capital items needed for the operation of the water system, such as funding a Consultant for well Telemetry repairs and Replacement of Telemetry equipment.

Currently three wells have been shut down and taken off line due to various reasons. Wells off line at this time are: Houghton Avenue well (due to PCE chemicals in area water samples) and the two Petro wells (due to potential contamination of MTBE from the old Burns Brothers Truck Stop). At this time these wells will only be utilized during an extreme emergency situation.

**PERSONNEL SERVICES:**

**SALARIES:** This account provides funds for wages of employees working in water capital replacement activities.

**EMPLOYEE BENEFITS:** This account provides funding for City contributions to Sick leave, Holiday pay, FICA-City paid, ER PERS, EE PERS, Health Insurance, Life Insurance and Administration Fee.

**CAPITAL IMPROVEMENTS:**

- 346-9237** **WELL TELEMETRY:** Water Capital Improvement Fund provides funding for a well telemetry Consultant and well telemetry equipment in the amount of \$35,000.
- 630-9275** **CLARK PARK WELL:** This account will fund for the drilling of the new well located at Clark Park.
- 383-9281** **WELL CHLORINATORS:** This account will fund the purchase of materials to replace water chlorine injector pumps and equipment at four well sites.
- 630-6300** **PROFESSIONAL SERVICES:** This funds professional engineering services for water system improvements.
- 630-9811** **WATER DEBT SERV. & TRUST ADMIN.:** The Water Enterprise Fund provides funding for series A & B Bonds for Water Improvement & Replacement Program completed in 2000.

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CITY OF CORNING  
ANNUAL BUDGET  
FISCAL YEAR 2011-2012

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ACTUAL	2011-2012 REQUESTED
694 6100 7420 Office Supplies	5	0	0	0	0	0	0	0
630 6300 7420 ProfServices	0	0	0	0	0	500	0	500
TOTAL OTHER OPERATING EXP.	5	0	0	0	0	500	0	500
346 8020 7420 Cap Impr Reimb	5,140	0	0	0	0	0	0	0
383 9203 7420 Water Line Repl	0	0	29,803	0	0	0	0	0
346 9237 7420 Telemetry	0	24,724	13,824	4,230	12,677	35,000	1,170	35,000
346 9275 7420 Clark Park Well	0	0	0	0	9,011	578,000	6,279	0
384 9275 7420 Clark Park Well	0	0	0	0	0	0	25,099	578,000
630 9275 7420 Clark Park Well	0	0	0	7,040	0	0	9,767	0
383 9280 7420 Backflows-Parks	0	0	24,422	0	0	0	0	0
383 9281 7420 Well Chlorinator	0	0	0	0	441	1,500	0	1,500
383 9282 7420 Fence-Bkbrn wel	0	0	19,205	0	0	0	0	0
383 9417 7420 EDITH WELL	0	0	0	26,973	0	1,000	3,686	1,000
630 9811 7420 Wtr Debt Service	235,331	178,461	183,884	185,898	182,954	283,200	286,247	309,982
661 9811 7420 Wtr Debt Service	61,247	0	0	0	0	0	0	0
673 9811 7420 Wtr Debt Service	57	96	133	0	758	0	0	0
675 9811 7420 Wtr Debt Service	103	264	309	110	1,762	0	0	0
682 9811 7420 Wtr Debt Service	9,458	7,426	7,468	2,358	22	0	0	0
673 9812 7420 Sewer Debt Serv	0	0	0	47	0	0	0	0
TOTAL CAPITAL EXPENDITURES	311,336	210,971	279,048	226,656	207,625	898,700	332,248	925,482
TOTAL FOR DEPT.	311,341	210,971	279,048	226,656	207,625	899,200	332,248	925,982