



City of Corning

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THE CORNING FRIDAY NOTES

TO: MAYOR AND COUNCIL
FROM: CITY MANAGER JOHN L. BREWER, AICP
DATE: AUGUST 8, 2014

HOLIDAYS:

Labor Day, September 1, 2014: City Hall, Public Works Corporation Yard and City Finance Department will be closed.

SCHEDULES:

John Brewer: Will be out of the office taking care of personal errands on Friday afternoon (August 8th) and will be on vacation beginning Friday, September 12th through Friday, September 19th (a designated an Acting Manager will be announced at a later date).

CITY CLERK:

Elections:

The filing period for the November 4, 2014 Elections closes today at 5:00 p.m. (the filling period will not be extended as all incumbents have submitted papers). The City has the following positions to be listed on the ballot: Mayor (2-year term) and two City Council Members (4-year terms) listed on the ballot. For further information, please contact City Clerk Lisa Linnet at City Hall.

EVENTS:

Olive Festival:

The 25th Annual Corning Olive Festival will be held at Woodson Park, 2062 Peach Street on August 22nd and 23rd.

CITY MANAGER:

Park Phase 2:

I met with Wayne Parker, the Engineer who is designing the Pedestrian Bridge on Tuesday evening. He provided some Trex decking samples for us to consider. Staff reviewed the samples and opted for a gray colored bridge decking. We passed that color choice on to Wayne Parker.

Rodgers Theater Floor Plans:

I prepared a letter to Jeanne Eckstrom at California Department of Parks and Recreation. The letter seeks confirmation that completing the theater floor improvements and making the theater available thereafter will satisfy their definition of "open" and facilitate their release of the 20% retention (\$44,000). Our previous contact at the department, Lisa Vigil was very accommodating regarding what constituted "open". We want to make sure that we're all still on the same page.

I'm happy to report that Jeanne Eckstrom has responded in the affirmative-that our reuse funds would be released upon completion of the floor and making the Theater available. She did suggest that we needed to compile a rent schedule for use of the building and submit it to Parks & Recreation for their review.

City Hall Carpeting:

I met with Mr. Jim Rice, a commercial carpeting representative to gather some samples to consider for replacement of the City Hall carpeting. Mr. Rice left several commercial sample books for us to review & consider. We have the books at City Hall if you'd like to stop by and have a look. I told Mr. Rice we'd try to make a decision by Friday so that he could acquire some full sized (24" X 24") carpet tiles for us to look at before we put our specifications together and seek proposals.

Before we replace the carpet, we should repaint inside City Hall. We intend to have Public Works personnel complete that task.

CDBG Program Income Funds:

John Stoufer, JoAnn Anders and I worked to compile a letter to CDBG (Community Development Block Grant) Staff seeking preliminary approval of our plan to utilize CDBG Program Income Funds to repave streets. They've not yet responded.

Street Repaving:

We're preparing the street grinding and repaving plans for those streets funded in the budget; Marin Street and West Street. With the additional \$65,000 that we're anticipating receiving, we'll extend the repaving on West Street an additional two blocks-up to North Street. We want to proceed with this paving work as soon as possible. Additional paving that could result from the CDBG Program Income Funds will have to wait until we get the go-ahead from H & CD (Housing and Community Development). That may also require compliance with NEPA; The National Environmental Policy Act.

Police Department:

Patrol:

In addition to responding to 225 calls for service, a total of 40 officer reports were taken and there were 95 officer-initiated incidents. Officers made 15 misdemeanor and 4 felony arrests, 35 traffic stops and issued 28 citations of which 3 were felony, 21 were misdemeanors, 1 was an infraction, 2 were parking and 1 was unclassified during the period of July 30 through August 6, 2014.

Personnel:

The Animal Shelter Caretaker, Toni Williams, has given us her notice of resignation. The last day Toni will be at the Shelter will be August 28, 2014.