



City of Corning

794 Third St. Corning, CA 96021 (530) 824-7020 Fax (530) 824-2489

THE CORNING FRIDAY NOTES

TO: MAYOR AND COUNCIL

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER

Steve

DATE: DECEMBER 29, 2011

FURLOUGH DAYS:

December:

Friday, December 30th

HOLIDAYS:

December:

Friday, December 23rd

Monday, December 26th

HOLIDAYS:

January

Monday, January 2nd

SCHEDULES:

Celebration of Life for Terry Snow: As you all know, our community recently lost a valuable member, former Public Works Director Terry Snow. A "Celebration of Life" will be held in his memory at 1:00 p.m. on Friday, December 30th at the Corning Volunteer Fire Department at 814 5th Street.

John Stoufer: John will be out of the office beginning December 27th for knee surgery. Barring no complications, he should be returning to work within 4-6 weeks.

Steve Kimbrough: Steve will be out of the office beginning Monday, January 16th through Thursday, January 19th, Lisa will cover all day to day issues and in a disaster event, Chief Spannuas will be Acting City Manager.

CITY MANAGER:

Chamber Board of Directors Installation Dinner:

Please see the attached invitation for dinner to be held at the Corning Veteran' Memorial Hall on January 14th. Please let Lisa know ASAP (824-7033) if you plan to attend (and inform her of what your dinner choice is) so she can make a consolidated reservation.

CITY CLERK:

Purchase of Cannon Copier/Scanner:

The City has maintained a lease agreement for the Cannon Copier/Scanner utilized in City Hall from US Bancorp Office Equipment Finance Services since 2006 at a monthly cost of \$899.96 (\$663.84 for the lease and \$236.12 for the additional monthly maintenance fee which includes toner).

Prior to the annual agreement renewal date, Lisa contacted both US Bancorp and Cannon Representative, Ray Morgan Company and obtained the cost to purchase the machine and the cost for a continued maintenance program. Working with the account representative from Ray Morgan, Lisa obtained a purchase price of \$3,468.03 (including tax). This price is just \$148.83 over what it would cost for the lease portion of the agreement to the end of this fiscal year (the monthly cost of \$899.96 is included in this year's budget).

As a comparison, Lisa asked our Ray Morgan Representative for a cost to replace our existing Cannon black/white ImageRunner 6570 machine with a new machine having the same or similar capabilities. He informed us that a new machine with similar capabilities would cost between \$35,000 and \$40,000 depending upon additives. A proposal was also solicited from another Company.

We are keeping our old machine with the great savings. It provides for our needs not only as a copier, but also by its ability to scan documents and record these documents to our server for historical document maintenance. This machine has been user friendly, very reliable, and through its purchase will provide a savings to the City.

Overall, Lisa's work will provide the City a savings of \$8,399.52 in the 2012/2013 fiscal year budget.

**THE CORNING CHAMBER OF COMMERCE
BOARD OF DIRECTORS**

**Cordially Invites You to Attend
The Annual Chamber Installation Dinner**

To be held Saturday, January 14, 2012
At the Corning Veteran's Memorial Hall
1620 Solano St., Corning



Featuring:

- ❖ No Host Reception 6:00 P.M.
- ❖ Dinner 7:00 P.M.
- ❖ Installation of Officers
- ❖ Live Music & Dancing

Dinner Includes Choice of Entrée:

Pork, Chicken or Vegetarian
Hot and Cold Appetizers
Salad
2 x Side Dish
Bread
Dessert
Beverage

Reservation Deadline:

January 11, 2012
Pre-Paid Reservation Only
\$25.00 Per Person
\$40.00 Per Couple

FOR MORE INFORMATION CALL THE CHAMBER OF COMMERCE @ 824-5550

Order Form

Please list names of those attending and check entrée choice.

Business or Organization _____

Contact Phone # _____

Return & Make Payable to
Corning Chamber of Commerce
1110 Solano St. or P.O. Box 871
Corning, CA 96021

Total \$ _____

Individual's Name	Pork	Chicken	Veg.

(Spouses, Guests & Employees Welcome)