



City of Corning

794 Third St. Corning, CA 96021 (530) 824-7020 Fax (530) 824-2489

THE CORNING FRIDAY NOTES

TO: MAYOR AND COUNCIL
FROM: STEPHEN J. KIMBROUGH, CITY MANAGER
DATE: FEBRUARY 3, 2012

FURLOUGH DAYS:

February:

Friday, February 10th
Friday, February 24th

March

Friday, March 9th
Friday, March 23rd

Holidays:

Monday, February 20th

SCHEDULES:

Steve Kimbrough: Steve will be out of the office beginning Friday, February 3rd through Monday, February 6th, Lisa will cover all day to day issues and in a disaster event, Public Works Director John Brewer will be the acting.

John Stoufer: He's back...Yeah!!!

CITY MANAGER:

Budget Stuff:

The Audit should be coming to the Council for public review on February 28th. The Draft is done and in the City Manager's hands for final review and preparation of the "Management Discussion and Analysis" which serves as the introduction to the Audit.

Preparation of the Mid-Year Budget Report is on track for presentation the same evening. As of December 31, 2011, the General Fund is performing as projected and revenues are a little better. I think Council will be cautiously pleased.

Our Management is working on a new Capitol Improvement Program for presentation around the first meeting in April.

Hinderliter de Llamas' Production:

Hdl Companies audits the City's Sales Tax in addition to providing the quarterly analytical reports on sales tax. This quarter their audit work recovered \$22,748.59 for the City from three businesses that were misclassified as County instead of the City. Though the City Manager checks new retail business licenses against the quarterly Hdl Reports, we are still going to miss some businesses and this is where Hdl comes in. Their recovery produced \$3,412.29 in commissions to them, but this is well worth the investment.

City Finance Staff has been looking at new accounting and billing software that would exceed the capabilities of our current Corbin Willits Financial Software. At some point in time we may be able to integrate the Hdl Business License Software that would automatically check our business licenses against the sales tax reports. Currently the software is not compatible with Corbin Willits.

PUBLIC WORKS DEPARTMENT:

Clark Park Well:

There have been delays getting equipment to complete the well project. At this time, the pump and much of the supporting equipment has been installed. However, the generator is not expected until mid March.

We did take a call complaining of the accumulated debris at the site. We asked Mr. Trent to clean it up and he has.

Blackburn Avenue Grant:

John spoke with Stephen Gass the day after the Council meeting (1/25) to keep him abreast of the Council direction. Mr. Gass was very understanding of our predicament. John let him know that we were planning to meet with the State CDBG folks to see about either an extension of the grant period, or other satisfactory remedy to get the street built without exposing the City to risk of repayment.

Library Improvements:

Staff has started compiling "ballpark" estimates of the costs to replace the HVAC, install new carpeting and seal the exterior walls of the library. Once we have that information, we will provide it to the Library Commission who will formulate a recommendation to the City Council. The next scheduled meeting of the Library Commission will be in April.

Landscaping at Solano & Marguerite:

The landscaping is now installed at the northeast corner of the intersection. The species and density were to mirror the planter at the southeast corner-in front of the Meuser building.

Fourth Street Curb Trip Hazard Solution:

We've previously considered a number of alternatives to limit the tripping hazard posed by the "dual" curb on Fourth Street between Solano Street and the alley. We've decided to install a decorative wrought iron wall and a single set of concrete steps. We are currently looking at different types of wrought iron and posts to make sure they'd be appropriate in this situation. We will also ensure that what we install will complement the planned Solano streetscape improvement plans.

We will use Public Works Staff to install the concrete steps and the wrought iron fencing.

Airport Consultant:

We have decided to seek proposals from other Airport Consultants for future work at the Airport. Steve sent a letter to Bob Wadell advising him of that decision. John is working up a Request for Qualifications document to send out to potential consultants.

Energy Efficiency Grant:

We still have some unexpended Energy Grant funds. The remaining funds are to purchase more efficient florescent lighting for City buildings. We are researching the best price and are preparing to purchase that equipment.