City of Corning

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THE CORNING FRIDAY NOTES

TO: MAYOR AND COUNCIL

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER Steve

DATE: JANUARY 26, 2012

FURLOUGH DAYS:

January:	February:	Holidays:
Friday, January 27th	Friday, February 10th Friday, February 24th	Monday, February 20th

SCHEDULES:

John Stoufer: John remains out of the office recovering from knee surgery. Barring no complications, he is hoping to return sometime next week if the Doctor releases him.

CITY MANAGER:

Budget Stuff:

The Audit should be coming to the Council for public review on February 14. The Draft is done and in the City Manager's hands for final review and preparation of the "Management Discussion and Analysis" which serves as the introduction to the Audit.

Preparation of the Mid-Year Budget Report is on track for presentation the same evening. As of December 31, 2011, the General Fund is performing as projected and revenues are a little better. I think Council will be cautiously pleased.

Our Management is working on a new Capitol Improvement Program for presentation around the first meeting in April.

PUBLIC WORKS DEPARTMENT:

Marguerite Avenue Reconstruction:

John Brewer, Pat Walker and P/W Maintenance Worker Tracy Johnstone met with Kevin Hebrew of the Tehama County Road Department on Monday, January 23rd. Tracy has extensive previous experience with road construction and is a valuable resource on our crew. The purpose of the meeting was to discuss the preliminary plans and responsibilities of the two jurisdictions. John had prepared an outline that had previously been presented to County Public Works Director Gary Antone.

The first step will be for the City Council to adopt a Resolution committing the City to joint participation with the County. We'll use the County Resolution as the model that we'll prepare. Second matter is to replace or add to the existing drainage pipe that crosses the street. We can do that anytime between now and commencing street construction. The third step will be to have the surveyor return and stake the centerline and road edges.

Next step will be timed after the end of the school year; in late June or early July. That will be to remove the existing chip-seal surface using the County "zipper". We'll utilize the road grindings as part of the sub-base. Upon completion of the grinding, we'll excavate and fill as necessary to get to finished grade. The last step will be for the County to come in and surface the street and mark the centerline.

We'll likely be closing the street during the day while we excavate and construct. This will be an inconvenience to residents, airport users and businesses in the area, so we'll strive to minimize the length of the construction period. Our objective will be to reopen the street after hours, at reduced speeds. We'll prepare notices for delivery to area property owners, the FBO and others. We'll also publish a notice in the paper.

Water Service Line Insurance:

Last year we reported on letters that were being sent to property owners advising them of insurance policies that could be purchased to replace broken utility lines. This week we received another of those form letters addressed to a Corning resident. The matter was referred to the Police Department. last year. They investigated and reported that the Company and product were in fact legitimate.