



# City of Corning

794 Third St. Corning, CA 96021 (530) 824-7020 Fax (530) 824-2489

## THE CORNING FRIDAY NOTES

**TO: MAYOR AND COUNCIL**  
**FROM: KRISTINA MILLER, CITY MANAGER**  
**DATE: July 13, 2018**

---

### **VACATIONS/LEAVE:**

- **Building Official: June 14<sup>th</sup> – July 20, 2018**
- **Administrative Assistant: July 25<sup>th</sup> – August 7<sup>th</sup>**

### **CITY MANAGER:**

#### **FY 2018/19 Budget:**

The FY 2018/19 Budget was adopted by resolution by the City Council on July 10<sup>th</sup>. City-wide Revenues (excluding transfers) are projected at \$10,998,065 with expenditures (excluding transfers) totaling \$11,297,102. Anticipated General Fund Revenues and Expenditures total \$5,916,900 and \$5,924,067 respectively. General Fund Reserves will decrease by approximately \$7,167 from \$2,038,039 to \$2,030,872. Due to conservative budgeting of revenue, I am confident the City will be in the black by FYE 2018/19. Overall, the Budget looks good and the City is able to fund Capital Improvement reserve funds due to the passage of Measure A. Absent the additional revenues associated with Measure A totaling \$1,080,000, the FY 2018/19 Budget would be extremely tight (basically only funding employee salaries and minimal office expense). The City needs to continue its work to increase General Fund reserves to six months of operating expenditures.

It is important to note, absent water consumption increasing to pre-drought levels, the City may need to further increase water rates to remain compliant with its rate covenant. Sewer rates will also need to be increased in FY 2019/2020.

Thank you to all Staff involved in the development of the City's budget. I appreciate your dedication to the betterment of the City of Corning.

#### **Blue Shield Open Enrollment:**

The insurance plans will remain the same but there are some benefit provisions within the plans that have changed, most premiums have increased, and children dependents are now age-rated down to 14 years of age. This will impact all members who have dependent children on the plans between the ages of 14 – 25. Some employees with dependent children should seriously take the opportunity to review the OE3 insurance plans and may contemplate making a move away from the Blue Shield plans. Rogers Benefit Group will be presenting the plan on July 18<sup>th</sup> at 3 pm and 5pm.

The Health Insurance Committee met to possibly reconfigure the age-rated premiums for children. The Committee made two recommendations. Ultimately OE3 Business Representative Art Frolli and the Health Insurance Committee recommended, due to time

constraints, to keep children age-rated. I appreciate Mary Brimm's and the Health Insurance Committee's efforts. Calculating Health Insurance premiums within the City is complex.

**Recreation Coordinator/Planner I Position:**

The City Council at the July 10<sup>th</sup> City Council meeting approved the creation of a full-time Planner I/Recreation Coordinator position. Art Frolli and I also met and conferred on July 10<sup>th</sup> regarding the Planner I/Recreation Coordinator position description and salary schedule. We are in agreement. Molly Marcussen accepted the position and will begin July 18<sup>th</sup>. Please help me welcome Molly to the City. Planning Consultant John Stoufer will remain as a consultant to train Molly and to assist in technical projects for a limited basis on average 7 hours per week.

**Infrastructure on Westside of Interstate 5:**

I met on July 9<sup>th</sup> with Mark Nemanic, 3 CORE, and Malinda Matson, US Economic Development Administration (EDA), regarding grants that would fund the design, engineering, and construction of water and sewer infrastructure on the Westside of Interstate 5 (I-5) at Corning Road and South Avenue. Boring under I-5 would be necessary. Each crossing is roughly estimated at \$1,000,000, but would open up economic development on the west side of I-5. We may qualify for a few different grants within the EDA, but would either need to prove a nexus to economic resiliency as part of disaster relief or that good paying jobs will be added (specifically, not retail). Depending on the grant a match from the City or developers would be required. John Stoufer and I will be meeting with one of the project developers on the Westside of I-5 at Corning Road on July 16<sup>th</sup> to see what they would be willing to commit towards in regards to a grant match.

**PUBLIC WORKS DEPARTMENT:**

**Pilot Waterline Project:**

On July 10<sup>th</sup>, Broadbent stated that they are attempting to finalize a construction schedule with Contractor Jason Abel Construction.

**Safe Routes to School Application:**

The Public Works Director will be visiting with the SERRF Students at West Street Elementary on July 13<sup>th</sup> to discuss with them and their instructors how the Safe Routes to School Program could mean new sidewalks for them to walk and ride their bikes to and from school.

The Public Works Director will also be promoting the Safe Routes to School Program during the Corning Farmer's Market on July 19<sup>th</sup>.

**Tehama Rural Area Express (TRAX):**

TRAX is adding on to their bus routes. They are extending services to the Rolling Hills Casino and to Orland. The Orland stop will allow patrons to connect with the "Glenn Ride" (Glenn County). Glenn Ride provides travel services to Willows, Orland, Chico, Hamilton City and Artois.

The Tehama County Public Works Department (TCPWD) met with the Public Works Director and Assistant Public Works Director Steve Lindeman on July 9<sup>th</sup> to discuss 'bus stop' site locations near the South Avenue and Highway 99W intersection. The TCPWD will submit an Encroachment Permit Application once they have determined the best suited location for the bus riding customers.

To obtain fee information or bus schedule times and locations, please refer below:

For traveling services provided by Glenn Ride, call 1-888-800-7433 or visit their website at [www.countyofglenn.net/transportation](http://www.countyofglenn.net/transportation).

For traveling services provided by the Tehama Rural Area express (TRAX), call (530) 385-2877 or visit their website at [www.taketrax.com](http://www.taketrax.com).

**NCCSIF & Bickmore Risk Services:**

The City of Corning hosted a "Temporary Traffic Control & Flagger Training" course on July 10<sup>th</sup> provided by NCCSIF.

Bickmore Risk Services provided the Instructor. The course was free to local area agencies. There were about 30 attendees, including three crew members from the Corning Public Works Department.

**Corning Senior Center:**

The mandatory pre-bid walk-thru of the Corning Senior Center was held on July 10<sup>th</sup>. Streamline Engineering was available (by phone) to answer any questions relating to the project plans. Three contractors were in attendance and did not have any questions during the project walk-thru.

The bid closing period is 3pm on Tuesday, July 31, 2018.

**Tehama County Integrated Waste Management Task Force (TCIWMTF):**

The Public Works Director will be attending the TCIWMTF meeting on Thursday, July 12<sup>th</sup> at 4pm located at the Tehama County Landfill in Red Bluff.

**POLICE DEPARTMENT:**

**Patrol:**

In addition to responding to 223 calls for service, a total of 35 officer reports were taken and there were 127 officer-initiated incidents, including 79 traffic stops. Officers made 9 misdemeanor and 3 felony arrests. Officers issued 20 citations, of which; 9 were misdemeanors, 8 were infractions, and 3 were parking-related during the period of July 4, 2018 through July 11, 2018.

**Training:**

Officers continue to participate in POST Portal Training and Lexipol Daily Training Bulletins. Other Officer Field Training and Dispatcher Training is continuing. This week one Dispatcher attended FBI Unified Crime Reporting (UCR)/National Incident-Based Reporting System (NIBRS) and Excited Delirium training.

"Hope is being able to see that there is light despite all of the darkness." – Desmond Tutu

**FIRE DEPARTMENT:**

**Call Volume:**

The Corning Volunteer Fire Department responded to 20 incidents last week; these consisted of 16 medicals, 1 fire, 2 public service calls and 1 mutual aid traffic collision..

There were 10 calls dispatched for the Orland and Capay Fire Departments which consisted of 4 medicals, 2 public service, 3 fires and 1 traffic collision.

**Fire season is here and it is HOT, be careful and stay hydrated.**