



City of Corning

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THE CORNING FRIDAY NOTES

TO: MAYOR AND COUNCIL
FROM: CITY MANAGER JOHN L. BREWER, AICP
DATE: JULY 3, 2015

SCHEDULES:

July 2-7th: Public Works Director Dawn Grine will be on vacation.
July 6th – 10th: Public Works Secretary Angel Garman will be on vacation.

EVENTS:

Customer Service Bootcamp 2015:

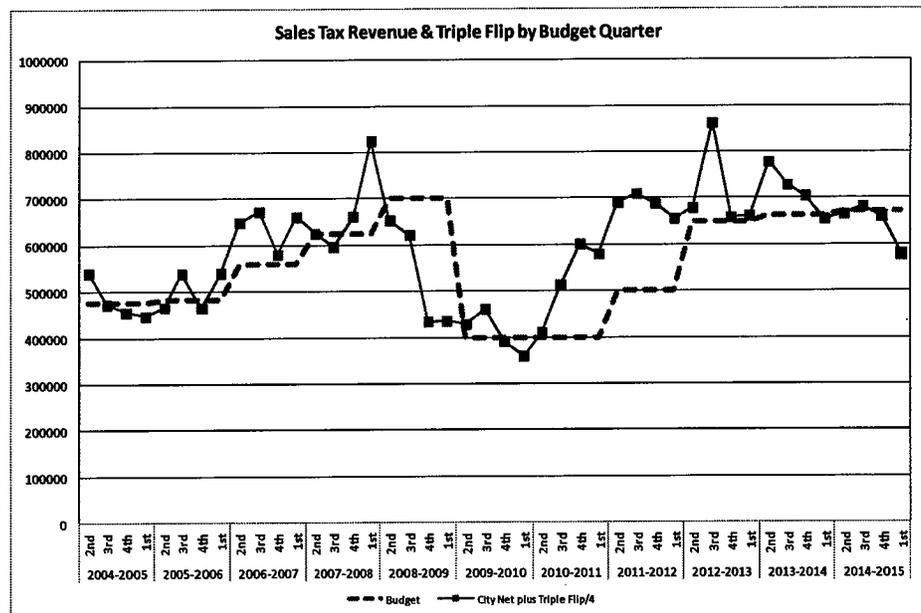
The Corning Chamber of Commerce will be hosting a Customer Service "Bootcamp" on Tuesday, July 7th at 10:00 a.m. in the Corning Council Chambers, 794 Third Street, Corning, CA. Those interested in participating are asked to RSVP to Valanne Cardenas, Corning Chamber of Commerce Manager at info@corningcachamber.org or 530/824-5550.

CITY MANAGER:

2015-2016 Budget Preparation:

Roy Seiler was in town on Wednesday to assist with Budget Prep. We will send the draft Budget document to the Printer for copying. We are also preparing the staff report that'll accompany the draft Budget document to the City Council. We are still working to get that presented for Council review on July 14th.

The Finance Department has now "closed the books" for June. We also received the last Sales Tax payment for the first Calendar Quarter of 2015. As we expected, Sales Tax receipts were down well below what we budgeted for FY 2014-2015. See the chart to the right.



Meeting Regarding Drought:

The County has put together a Drought Task Force that includes various County Departments, State OES, UC Cooperative Extension, and Department of Water Resources. They staged their first meeting on May 26th. They have invited us to be part of the

Task Force as well. I attended that meeting at the Tehama County Sheriff's Department in Red Bluff on Wednesday afternoon.

City Attorney Meeting:

Jody Burgess is due in town on Thursday morning. Lisa and I have prepared a list of issues that we'll discuss with him. The list includes preparing objectives for the "Budget Committee" that'll be presented for Council consideration on July 14th.

Police Vehicles:

I asked the Police Chief to prepare a list of the vehicles that the Police Department has in their inventory, along with details about the condition and status of each vehicle. That list is attached for your information.

Police Chief Replacement Process:

Lisa has contacted the Cities of Willows, Orland, Red Bluff and Anderson seeking copies of their Job Description for the position of Police Chief. We want to compare their job requirements to those in our current description to determine if modifications are warranted. If we believe they are, we'll present them for Council review and approval.

Cooling Station:

Lisa Linnet has worked with Senior Center Manager Tammy Wilkenson and County Librarian Sally Ainsworth to establish the Senior Center and Library as "Cooling Centers". Unfortunately, as is "Murphy's Law", the AC at the Senior Center has not been working properly. Public Works immediately contacted and scheduled the Corning Senior Center and City Hall's Finance Department, whose system is also not working for a service call. Bickleys' has been to both locations and is working on the problem.

PUBLIC WORKS DEPARTMENT:

2015 CDBG Paving Project:

Contractor Stimpel-Weibelhaus is on schedule to begin Construction on July 6th. He will be passing out informational flyers to local business along Solano Street today.

Water Leak:

There are no known water main leaks within the City Limits.

Paskenta:

At this time, the Paskenta Water District has not started to draw water from the City of Corning.

WWTP:

City Engineer Ed Anderson is preparing a Request for Proposals (RFP) for concrete work at the Wastewater Treatment Plant. Three of the oxidation aerator brush support walls are in need of repairs. Ed has stated that although this is not an emergency, he recommends repairs be made this summer.

Water Usage:

The below index will show water production from City wells for the months of April, May and June for 2014 and 2015.

Month	2014	2015	
April	66.7 MG	51.9 MG	22% decrease
May	84.4 MG	61.5 MG	27% decrease
June	90.8 MG	63.7 MG	29% decrease

MG = Million Gallons

POLICE DEPARTMENT:

Patrol:

In addition to responding to 215 calls for service, a total of 25 officer reports were taken and there were 68 officer-initiated incidents, including 26 traffic stops. Officers made 10 misdemeanor arrests and 3 felony arrests, and issued 22 citations of which 12 were misdemeanors, 7 were infractions, and 3 were parking-related during the period of June 24, 2015 through July 1, 2015.



MEMO

From the desk of Chief Don Atkins

TO: City Manager John Brewer

RE: Vehicles

DATE: June 30, 2015

The following is a list of vehicles currently being used by the Corning Police Department.

<u>Vehicle</u>	<u>Description</u>	<u>Assigned</u>
210	1999 Ford XLT 150 P/U	CSO/ACO
217	2003 Ford Crown Vic	COP Volunteer
220	2006 Ford Expedition	School Resource
221	2008 Ford Ranger P/U	COP Volunteer
223	2009 Ford Crown Vic	K-9
224	2009 Ford Crown Vic	Chief
225	2009 Ford Crown Vic	Patrol *
226	2011 Ford Crown Vic	Patrol
227	2013 Ford Taurus Interceptor	Patrol
228	2013 Ford F-150 P/U	Admin/Multi Purpose **
229	2013 Ford Fusion	TIDE
230	2014 Ford Explorer	Patrol
231	2015 Ford Explorer	Supervisor

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Vehicle 225 will be coming off line as a patrol vehicle sometime during the 2015/2016 fiscal year once we acquire a new 2015 Ford Explorer for Patrol. Vehicle 225 will be reassigned as a third COP Volunteer vehicle.

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Vehicle 228 will be reassigned to CSO/ACO sometime during the 2015/2016 fiscal year due to Vehicle 210 starting to have more mechanical problems due to age and mileage. Vehicle 210 would be taken off line, made excess and sold at auction.