



# City of Corning

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## THE CORNING FRIDAY NOTES

**TO: MAYOR AND COUNCIL**  
**FROM: CITY MANAGER JOHN L. BREWER, AICP**  
**DATE: JUNE 13, 2014**

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### **SCHEDULES:**

**John Brewer:** I will be taking today, Friday June 13<sup>th</sup> off. I will be in SW Oregon until Sunday. During my absence, Public Works Director Pat Walker will be the Acting City Manager.

### **CITY MANAGER:**

#### **NCCSIF Meeting:**

I attended the Northern California Cities Self Insurance Fund Board of Directors Meeting in Lincoln on Thursday afternoon.

#### **Budget:**

Roy Seiler is scheduled to be in town on Tuesday, June 17<sup>th</sup> to help put the finishing touches on the Final Budget and Budget Resolution prior to its presentation on June 24<sup>th</sup>.

I spoke with Roy regarding the additional street maintenance funds that we'll receive (approx. \$65,000). He suggests that instead of amending the draft budget at the June 24<sup>th</sup> meeting, we might complete a budget amendment at a subsequent Council meeting. That would give us extra time to identify additional street re-surfacing options for Council to consider.

#### **Waterline Extension:**

City Engineer Ed Anderson, Public Works Director Pat Walker and I met with Engineers from Broadbent, Pilot Truck Stops Environmental Manager Joey Cupp, County Environmental Health Director Tim Potanovic, County P/W Employees Kevin Hebrew and Steve Mackey, and Regional Water Quality Control Board Staff member Eric Rapport on Tuesday. The subject was to discuss construction details for the waterline extension that is to serve the residents with contaminated water wells in the unincorporated area lying northeast of the Truck Stops. We discussed the extent of the waterline extension, pipe sizing, lateral sizing, position with respect to the traveled way, the need for County Encroachment Permit, and the conditions of the LAFCo (Local Area Formation Commission) approval of the project to serve residents outside the City. Tim Potanovic and I will speak with the County LAFCo Executive Officer regarding the conditions of approval to determine if LAFCo revisitation is necessary.

We expect Broadbent to present preliminary drawings for our initial review in the next few months. Ed and Pat will review the plans for compliance with City Standards, and provide any plan comments to Broadbent. Broadbent will then make the revisions and submit the final plan sets for City approval and subsequent County Encroachment Permitting.

## **PUBLIC WORKS DEPARTMENT:**

### **Phase II Corning Community Park:**

Public Works is installing a water line to provide water to Phase II of the Park. This will feed landscape irrigation, restrooms and drinking fountains. Crews will install approximately 180 feet of mainline and will pressure test for leaks and disinfect the waterline before being placed in service.

### **Corning Community Park Phase II Bids:**

City Engineer Ed Anderson has finished reviewing the Bids for Phase II of the new park. Staff will take the results and award recommendation to City Council on June 24<sup>th</sup>.

## **BUILDING DEPARTMENT:**

### **Zoning Code 17.17.040 Violations (Occupation of Travel Trailer outside of approved and authorized Mobile Home Park):**

Building Official Terry Hoofard has been working with the City Attorney and Police Chief in response to a complaint regarding the occupation of a travel trailer in a residential area received at the June 10<sup>th</sup> City Council Meeting. Mr. Hoofard made numerous attempts on Thursday to make contact and serve a letter to the owner/occupant requesting immediate removal and compliance with the City's Municipal Code in relation to this violation to no avail, as the owner was not present. He will continue to pursue this contact and delivery during the next week. The letter gives the owner until June 16<sup>th</sup> to comply with City Code to avoid formal action.

Per Council direction, Staff will continue to monitor the situation, and if necessary take formal action on behalf of the City to address the code violations.

## **POLICE DEPARTMENT:**

### **Patrol:**

In addition to responding to 197 calls for service, a total of 37 officer reports were taken and there were 116 officer-initiated incidents. Officers made 14 misdemeanor and 5 felony arrests, 52 traffic stops and issued 23 citations of which 1 was a felony, 15 were misdemeanors, 3 were infractions, 2 were animal-related and 1 was parking-related and 1 was unclassified during the period of June 4 through June 11, 2014.