



City of Corning

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THE CORNING FRIDAY NOTES

TO: MAYOR AND COUNCIL

FROM: KRISTINA MILLER, CITY MANAGER

DATE: June 1, 2018

VACATIONS/LEAVE:

Senior Accounting Technician: June 11th – June 15th

Building Official: June 14th – June 29th

City Manager: June 17th - June 22nd.

Administrative Assistant: July 25th – August 7th

CITY MANAGER:

FY 2018/19 Budget:

Roy Seiler and I met on Tuesday May 29th to finalize the proposed FY 2018/19 budget.

Food Truck Tuesday, June 5th:

City staff are finalizing arrangements for the June 5th Food Truck Tuesday event held on Solano Street from 4th through 6th Streets. Food Vendors include the following:

The Lamb and the Wolf
Holy Crepe
Fiesta Fresh

Slyderz Grill
Fusion Smokehouse

Bubba Q
Sweet Swirls

In addition, Councilman Chuy Valerio will be selling cotton candy as a fundraiser for the Little Miss Olive Pageant. Planned events include:

- Children's Fishing booth operated by Mayor Doug Hatley and his wife Dede;
- Tehama County Department of Social Services will also conduct outreach and have a craft for kids to create.
- The City's Public Works Department will conduct outreach regarding the Safe Routes to School grant application with the goal of garnering signatures in support of the grant application; and
- The Loki Miller Band will provide live music beginning at 6 p.m. sponsored by the Paskenta Band of Nomlaki Indians.

Traffic along Solano Street will be closed from 3rd to 6th Street and will be rerouted to the side streets. The Fire Department is donating chairs and tables to support the event and Public Works personnel will set-up and take down the chairs and tables. The Police Department will also provide added security during the event. I want to thank all staff and those involved in their efforts to make this another successful event. It takes a team!

Recreation Program:

I am finalizing course programming for the summer and coordinating other program logistics (Facility Lease Agreements, Contractor (Instructor) Agreements, Liability Insurance requirements, Online Software Platform analysis, Instructor supplies reimbursement procedures, etc.). I look forward to the program being on the ground and running. The application proposal form for interested instructors is on the City's website. Until the online software system is up and running, course sign-ups will have to be made at City Hall. An official City of Corning Recreation Program Facebook page will be created where course listings will be posted. Course listings will also be posted on the City's webpage and printed for disbursement throughout the City. I hope to have the summer course programming ready for announcement at the June 5th Food Truck Tuesday event.

Summer Youth Feeding Program:

The Corning Unified High School District is initiating a Summer Feeding Program for children up to 18 years of age. Lunches will be provided free of charge at the High School, outside the City Pool, and at Corning Community Park. The Program will also provide sack lunches to youth participating in the City's Summer Recreation Programs. The Program will not provide lunches to adults.

Recreation Coordinator and Planner I Interviews:

Interviews for both positions are scheduled for Friday June 8th with a proposed hire date of on/or before July 1, 2018.

Corning Recreation and Youth Enrichment Program is looking for Instructors:

The City is looking for Instructors to teach numerous different recreation and youth enrichment courses. The interested course instructor form will soon be on the City's website. In the meantime, if you are interested or know of someone who may be interested, please call 530-824-7033 or email CorningRecProgram@Corning.org.

PUBLIC WORKS DEPARTMENT:**Public Works Crewmembers:**

Effective May 29th, Public Works Crewmembers will be on summer hours of operation. Their work day will begin at 6:00 a.m. and end at 2:30 p.m. The Meter Reader/Maintenance Worker will continue his working hours of 8:00 a.m. until 4:30 p.m. Summer hours will end the first workday after Labor Day Weekend.

Water Leak:

The Public Works Crew repaired a water leak in the 400 block of Stanmar.

Wastewater Treatment Plant (WWTP) Solar Arrays:

Constellation is the owner of the solar arrays located at the WWTP. They are responsible for maintenance on the solar panels and weed abatement inside the fenced area surrounding the panels. Constellation has requested a meeting with the Public Works Director and the Fire Chief to discuss fire prevention techniques inside the fenced area and the area immediately outside the fencing. Presently, there is not an available water source in the immediate area of the solar panels. The Worker performing maintenance on-site carries minimal water while mowing and weed whacking. Constellation would like to discuss options that would allow for larger water source should the mower or weed whacker spark a fire. The meeting will occur on-site at the WWTP and is scheduled for June 1st at 9:00 am.

Safe Routes to School (SRTS) Application:

The Public Works Director will host a booth at the Food Truck Tuesday event on June 5th promoting the SRTS project. There will be a table available for children to color and a free drawing event for adults and children to win prizes.

Hail Damage Roofing Project:

Contractor George Roofing has contacted the Public Works Department. They have scheduled Monday, June 4th to address the punch list of concerns provided to them last week.

Pilot Waterline Project:

The Grant Deed Easement, Annexation Agreement and the Subordination Agreement with Wright Brothers Development were accepted by City Council at the May 22nd City Council Meeting. The documents required notarized signatures by all parties of interest. The documents have been signed and are pending submission to the Tehama County Recorder's Office for document recording this week.

Project Specific Engineering Services:

At the April 10, 2018 City Council Meeting, Public Works requested authorization to seek proposals for Project Specific Engineering Consulting Services. Mistakenly, the contract document was not submitted with the Staff Report to be reviewed by City Council nor was it presented with contract Award at the May 8th City Council Meeting. NorthStar (engineering) has indicated that they are prepared to enter into the Agreement and complete the tasks in a timely manner. The engineering services include preparation of a street project and assisting with the SRTS application. The contract document will appear before City Council at the upcoming June 12th City Council Meeting.

SB1 Funding:

At the April 24th City Council Meeting, City Council adopted Resolution No. 04-24-2018-02; identifying a Fiscal Year 2018/2019 street project list that will utilize SB1 Funding. On May 31st, the Public Works Department received confirmation that the City of Corning is on the eligible list to receive the SB1 Funding; The Road Repair and Accountability Act of 2017. The City is scheduled to receive \$136,929 during FY 2018/2019.

POLICE DEPARTMENT:

Patrol:

In addition to responding to 197 calls for service, a total of 37 officer reports were taken and there were 114 officer-initiated incidents, including 72 traffic stops. Officers made 15 misdemeanor and 1 felony arrests. Officers issued 32 citations, of which; 18 were misdemeanors, 13 were infractions, and 1 was parking-related during the period of May 23, 2018 through May 30, 2018.

Training:

Officers continue to participate in POST Portal Training and Lexipol Daily Training Bulletins. Other Officer Field Training and Dispatcher Training is continuing. Five Department personnel will be attending Bias Based Policing training on Friday.

Vehicle Abatement:

For the month of May, private property statistics are as follows: 10 letters sent, 4 vehicles towed, 7 vehicles corrected by owner, 39 hours spent on abatement.

"Fear is a reaction. Courage is a decision." – Winston Churchill

FIRE DEPARTMENT:

Call Volume:

The Corning Volunteer Fire Department responded to 36 calls last week; these consisted of 21 were medical aids, 5 fires 2 traffic collisions and 10 public service calls. They also dispatched 21 incidents for Orland Fire and Capay Fire; these consisted of 10 medicals, 4 fires, 5 traffic collisions and 2 public service calls.

Training:

Training for Corning Volunteer Fire Department consisted of 14 members reviewing Engines 6 and 9 for upcoming wildland fire season.

Community Service/Events:

- The Fire Department put up the Thursday Night Farmer's Market banner.
- The Chief and one Assistant Chief attended a lock down drill at West Street School.
- Engine 3 was taken to Richfield School for Public Safety Field Day.