



City of Corning

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THE CORNING FRIDAY NOTES

TO: MAYOR AND COUNCIL
FROM: CITY MANAGER JOHN L. BREWER, AICP
DATE: MAY 31, 2012

FURLOUGH DAYS:

June:

Friday, June 1st
Friday, June 15th
Friday, June 29th

July:

Friday, July 13th
Friday, July 27th

August:

Friday, August 10th
Friday, August 24th

HOLIDAYS:

Wednesday, July 4th

SCHEDULES:

May 31st – June 5th: Building Official Terry Hoofard will be on vacation.

September 15th – September 23rd: City Manager John Brewer on vacation.

CITY MANAGER:

Budget Preparation:

I've been working on the Staff Report that'll accompany the budget. Steve Kimbrough has been assisting. Roy Seiler is due in on Monday to go over the final draft budget document and will review the staff report as well. We'll be sending the draft budget to Norm's Printing in Red Bluff for publication.

At this point, I'm not sure we'll need a Special Meeting beyond the planned budget meetings of June 12th and 26th. If we do, by law the meeting only requires noticing 24 hours in advance.

Budget Consultant Issues:

I previously reported that Steve Kimbrough had presented a letter describing how the need for his services would be greatly diminished at the end of the fiscal year. The letter also suggested a reduced "as needed" role via a contract amendment. He recently submitted a letter terminating his current contract effective June 30th. He's also proposed to continue working on an "as-needed" basis. I've prepared a staff report addressing just such an arrangement that'll be presented at the June 12th meeting.

Also, Mr. Kimbrough is currently paid once a month-at month's end for the work period just completed. In this case, the Cash Disbursement Report listed payment to Mr. Kimbrough on a sheet dated May 9th. According to the ladies in the Finance Dept., the Disbursement Report is prepared early so that Council can review and approve the report at the second monthly meeting. In May that meeting was the 22nd. Council approved the disbursements and the check was presented to him on May 31st.

Employee Health Insurance:

Pala Cantrell and Tony Cardenas have researched the health insurance options for City employees. Three of the plans currently offered will not be available beginning July 1st. However, comparable plans are available at an increased cost of about \$158.00/month. Pursuant to the individual Memorandums of Understanding, the City is obligated to pick up half the increase, or \$79.00. The employees will pick up the other half. Those increased health insurance costs have been incorporated into the draft budget that will be presented in June.

June 22nd Sacramento Valley Division Quarterly Membership Meeting:

Good afternoon Sac Valley Division Members. Our next Sacramento Valley Division Quarterly Membership Meeting will be held on Friday, June 22nd, 2012 in South Lake Tahoe from 3 p.m. ~ 7 p.m. in the Conference Room at Inn by the Lake.

In addition to holding elections for Officers and Region Representatives we will have a panel discussion titled, "The Murky World of Stormwater Regulations." We know that most of our Cities have or have had troubled relationships with their Regional Water Boards when it comes to permitting and oversight. This panel will discuss various aspects of this challenging relationship. Sean & Kellie from the City of Roseville will talk about their battle with CVRBD and how it lead to forming the 77 Cities in the Statewide Stormwater Coalition. Monica Guzman from the Governor's office has been invited to discuss the proposed Water Board reforms. Others to be invited as well.

Dinner is \$20 per person. Spouses, partners/significant others are welcome while space is available. A special room rate of \$84 has been reserved at the Inn by the Lake. This rate is not guaranteed so if you are planning to stay overnight, reserve your room early at:

Inn by the Lake
3300 Lake Tahoe Blvd.
South Lake Tahoe, CA 96150
Ph: (530) 542-0330
Reservation Group Name: League of Cal Cities
www.innbythelake.com

Please contact City Clerk Lisa Linnet if you are interested in attending so that arrangements can be made early.

Sacramento Valley Division Elections:

It is election season for the Sacramento Valley Division! If you are an elected official and interested, or think someone you know might be interested, in becoming a Sacramento Valley Division Board Officer please read the attached announcement from Division President Jan Arbuckle and fill out the attached nomination form. Nominations need to be returned to me by **Friday, June 15, 2012** for consideration by the nominating committee at:

Charles Anderson
Regional Public Affairs Manager
Sacramento Valley Division
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95818
916/798-2231
canderson@cacities.org

If you would like to be considered for one of the 3 Region Representative or 3 Alternate Representative positions on the Sacramento Valley Board make sure to attend our next division meeting being held on **Friday 22, 2012** in South Lake Tahoe where we also will be electing Sacramento Valley Division Officers.

PUBLIC WORKS DEPARTMENT:

Water Leaks:

It's been a busy period of water main leaks. In the last week we've had four that we've repaired or are currently repairing. The most significant occurred at Clark Park, beneath the bleachers. Due to the location, much of it required hand digging. We've spent several days excavating and uncovering valves, joints, pipes, etc. We suspect that adding the new Clark Park well has slightly increased the static system water pressure.

Blackburn Avenue Water Main extension:

One of the Public Works projects that we've included in the draft budget plan is the water main extension in Blackburn Avenue between First and Marguerite Avenues. On Thursday I met with Ed Anderson to discuss getting the extension plans and specs prepared so that if the budget is approved we can immediately seek that construction bid and get it completed before school resumes in August. Ideally, we'll also be able to get that segment of the street repaved this summer.

Marguerite Avenue Reconstruction:

Patrick contacted Kevin Hebrew of the Tehama County Public Works Department to make sure we coordinate our schedules regarding the joint City-County project. The County is currently planning to place the chipseal coating during the week of July 9-13th. In the meantime, we need to have the project staked by the surveyor, and plan to commence our pavement removal and grading work to start about June 18th. We'll strive to keep at least one lane of the road open while we're prepping the road base. We will have to close the street briefly (4 hours or so) when the chipsealing occurs.

Patrick and I spoke with Les Coke of Precision Surveying to schedule the road staking for the week of June 11th. I'll recheck our grading plans with Ed, particularly the drainage issue at the existing culvert pipe. During rainy periods runoff often collects and ponds, briefly inundating the road. Oddly, that pipe flows westerly and then connects with a larger pipe that drains beneath the runway into the ditch that parallels the runway and then flows northerly. We plan to elevate the road about ½ a foot at the centerline at the drain pipe location. We do plan to install a second cross street pipe to improve drainage.

POLICE DEPARTMENT:

Personnel:

The Dispatcher/Clerk positions are proceeding with one applicant's background phase to be completed this week and another applicant's to be completed next week.

Patrol:

In addition to responding to 163 calls for service, a total of 35 officer reports were taken and there were 95 officer-initiated incidents. Officers made 11 misdemeanor and 1 felony arrests, 44 traffic stops and issued 13 citations of which 2 were infractions, 10 were misdemeanors and 1 unclassified during the period of May 23-May 30, 2012.

Community:

The Corning Police Department will be assisting Corning High School with Graduation and Sober Graduation on June 1st. Chief Atkins will be handing out grand prizes at approximately 3:00 a.m. on June 2nd.