



# City of Corning

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## THE CORNING FRIDAY NOTES

**TO: MAYOR AND COUNCIL**  
**FROM: CITY MANAGER JOHN L. BREWER, AICP** JB  
**DATE: NOVEMBER 26, 2014**

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### HOLIDAYS:

**November 27<sup>th</sup> & 28<sup>th</sup>:** City Hall will be closed for the Thanksgiving Holiday. City Offices will reopen for business on Monday, December 1<sup>st</sup>.

**December 25<sup>th</sup> & 26<sup>th</sup>:** City Hall will be closed for the Christmas Holiday. City Offices will reopen for business on Monday, December 29<sup>th</sup>.

**January 1<sup>st</sup>:** City Hall will be closed on New Year's Day. City offices will reopen for business on Friday, January 2<sup>nd</sup>.

### EVENTS:

**Special City Council Meeting:** December 2<sup>nd</sup> at 7:30 p.m. to issue Oath of Office to newly elected Mayor and Council Members.

**December 12<sup>th</sup>:** The Christmas Party for Council and Employees (and families) is tentatively scheduled for this date. A definitive confirmation of this date and time will be provided by November 26<sup>th</sup>.

### CITY MANAGER:

#### **Corning Community Park-Phase 2:**

Pat Walker, Steve Lindeman, Terry Hoofard, Ed Anderson, and Landscape Architect Tom Phelps conducted a final inspection of Phase 2 of the Park on Monday. Overall, the Park looks very good and is near completion. They are developing a "punch list" of items that need correcting prior to filing the Notice of Completion. Note that the installation of the playground equipment has not yet occurred, but is not part of Kendal Trent Construction's contract. The playground equipment is to be installed next week.

The brass plaque describing the history of the Lennox family has been manufactured and is currently stored at City Hall. The plaque is to be installed on a rock that'll be placed in the new parking lot. The Clark brothers paid for the plaque, the rock and affixing the plaque thereto.

#### **Solar Power PPA:**

Jody Burgess and I met with Eric Paul of Ecoplexus prior to the City Council meeting on Tuesday night to discuss the details of the proposed Agreement. We found the Agreement has some out-dated text that should be removed. Jody and I will work with Ecoplexus to address those issues.

**Signage on Public Property:**

We will put together a Signage Committee to review the whole subject of signage and advertising on public properties. The Committee is to include Councilmembers Cardenas and Smith, two Planning Commissioners, City Staff, County Staff and Veteran's group representatives. Our initial objective will be to schedule a Signage Committee meeting for mid-December.

**League of California Cities Council Members Academy:**

The League is offering their "2015 New Mayor and Council Members Academy" training in Sacramento on January 14<sup>th</sup> through the 16<sup>th</sup>. The purpose of the Academy is to acquaint new Mayors and Council Members to the intricacies of local government. We have limited funds available for tuition and lodging if anyone is interested in attending. If you are, please contact Lisa as soon as possible so that she can make the arrangements.

**PUBLIC WORKS:****Lennox Fields:**

On Monday, November 24<sup>th</sup>, Public Works, Director Patrick Walker, Assistant Public Works Director Steve Lindeman, City Engineer Ed Anderson, Landscape Architect Tom Phelps and I met with Trent Construction and their Sub Contractors regarding work completed at Lennox Fields. Trent Construction is planning to file a "Notice of Substantial Completion" for work completed at the Park. Staff found a few items that still require repair and/or completion by the Contractor prior to recording the Notice of Substantial Completion.

**Verizon Cell Tower:**

The footing for the cell tower was drilled on Tuesday, November 25<sup>th</sup> at Clark Park. The hole was drilled at 26 feet deep by about 5 feet wide. They are now preparing to finish their slab for the equipment building.

**Palm Tree Pruning:**

George Salinas Tree Service started trimming palm trees within the City right-a-way on Friday, November 21<sup>st</sup>. The Contractor has stated that the residents within the areas where they are working have been very cooperative with moving their vehicles allowing access to job sites. The Tree Service hopes to complete the job by Wednesday the 26<sup>th</sup>.

**Leaf Pickup:**

With the rain starting earlier this year, Public Works has started picking up leaves. Normally they will pick up leaves on Tuesday's and Thursday's and only as time allows. There could be other days of leave pick up if work schedules allow.

**POLICE DEPARTMENT:****Patrol:**

In addition to responding to 189 calls for service, a total of 27 officer reports were taken and there were 64 officer-initiated incidents. Officers made 3 misdemeanor arrests and 3 felony arrests, 24 traffic stops and issued 7 citations of which, 3 were misdemeanors, 1 felony, and 3 animal cites during the period of November 19, 2014 – November 26, 2014.

**Personnel:**

The Police Department filled the vacant dispatcher position resulting from the resignation of Dispatcher Courtney Matz who resigned to become a Deputy with the Tehama County Sheriff's Department. Kayla Heitland will become a Dispatcher effective December 07, 2014 with her first workday being December 11, 2014. On a sad note though, Dispatcher Jennifer Ferreira turned in her formal resignation with her last day being November 26, 2014. Jennifer has taken a position with the Glenn County Superior Court and starts working there on December 01,

2014. We are sorry to see her go, but wish her the best of luck in her new job. The Police Department is currently in the process of filling Jennifer's position.

The Police Department will be conducting an Oral Board on December 15, 2014 with 7 applicants to fill the Officer position left vacant when Officer Justin Jourdan resigned in October to take a job as a Deputy with the Tehama County Sheriff's Department.

**Community:**

The Police Department wants to wish everyone a Happy Thanksgiving and remind people if they are going to drink, drink responsibly or have a designated driver. Have a safe holiday.