



City of Corning

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THE CORNING FRIDAY NOTES

TO: MAYOR AND COUNCIL
FROM: CITY MANAGER JOHN L. BREWER, AICP
DATE: OCTOBER 12, 2012

FURLOUGH DAYS:

October:
Friday, October 19th

November:
Friday, November 2nd
Friday, November 16th
Friday, November 30th

December:
Friday, December 14th
Friday, December 28th

HOLIDAYS:

November 12th (Monday) – **Veterans Day**
November 22 & 23rd (Thursday & Friday) - **Thanksgiving Day and post-Thanksgiving Day**
December 24th & 25th (Monday & Tuesday) – **Christmas Eve & Christmas Day**
January 1st (Tuesday) – **New Year's Day**

City Manager's Notes:

Homecoming Parade:

The High School Homecoming Parade is scheduled for today and will start at 3:00 p.m. As suggested by Principal Troughton, staging of the Parade will be on Marin Street this year instead of Yolo Street where it has customarily occurred. The staging was moved from Yolo Street to Marin Street to avoid any conflict with the traffic and pedestrians around the Post Office.

Dispatcher & Records Supervisor Positions:

Carla's retirement, coupled with the recent resignation of a Police Dispatcher, will leave the Police Department with 4 Dispatchers (one short of the 5 allotted) and without the Records Supervisor.

The Department is conducting written tests for the Dispatcher position on October 12th. They have 12 applicants for the one vacant position. I spoke with the Police Chief about that and he assures me that the Dispatchers can handle filing their own records—at least in the short term until that position can be filled as well.

Veteran's Day Parade:

The Veteran's Day Parade will be held on Solano Street Monday, November 12th at 10:00 a.m. and will run from Third Street to Houghton Avenue.

Hometown Christmas:

We received a letter from the Chamber of Commerce advising that the 17th Annual "Hometown Christmas" will occur on Saturday December 1, 2012. Scheduled events include free train rides, kid's activities, craft / food booths and entertainment as well as the Parade of Lights.

I have forwarded notice of the event to the Police and Fire Departments and to Assistant P/W Director Patrick Walker so they may take the necessary preparatory actions.

Public Works Director Replacement:

We have received confirmation from the three participants in the oral interview panel and have scheduled the interview to occur on October 24th. The panel will consist of two current Public Works Directors (Cities of Orland and Red Bluff, and a former City Manager).

PUBLIC WORKS DEPARTMENT:

Drainage Easement Maintenance:

Lisa Linnet took a phone call from an absentee owner regarding an "alley" that adjoins her property on Colusa Street. The lady wanted to know who was responsible for maintaining the property and whether she could replace a fence in the existing location. After researching, it turns out the "alley" is in fact a drainage easement that was dedicated for public use on the original map(s) for Phases 1 & 3 of Mesa Verde Subdivision. It lies north of and parallel to Colusa Street between Edith and Toomes Avenues. The drainage easement is clearly fenced to segregate it from the abutting rear yards. Some of the crew members have previously mowed and cleaned weeds and debris from the easement. We will schedule the mowing, weeding and spraying and perhaps do some minor regrading. I called the owner back and told her what we'd concluded and that she could replace her fence in its current location.

Assistant P/W Director attending Caltrans Class:

Patrick Walker will be attending a Caltrans Transportation Planning Workshop all next week. Caltrans is sponsoring Pat's tuition and lodging. The workshop is intended to provide Public Works personnel with information about how transportation projects are funded and then constructed in California. We expect it'll be particularly valuable since our Solano Streetscape Project is on the horizon.

CORNING POLICE DEPARTMENT:

Patrol:

In addition to responding to 179 calls for service, a total of 39 officer reports were taken and there were 67 officer-initiated incidents. Officers made 9 misdemeanor and 1 felony arrests, 41 traffic stops and issued 14 citations of which 4 were infractions, 10 were misdemeanors during the period of October 3 - October 10, 2012.

Personnel:

The Police Department is continuing to accept applications for a Dispatcher/Clerk and will have written examinations on Friday, October 12.



RECEIVED
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CORNING CITY CLERK

Dear Chamber Member,

The 17th Annual Hometown Christmas is coming up on **December 1st**. There are events planned for the whole family. This year we will have free train rides, kid's activities, craft and food booths and entertainment followed by our wonderful Parade of Lights.

We hope that you will consider supporting this event. Being a sponsor means more than just having your name on a banner or in the sponsor book; it is a way to support the community, fund the event and to receive unique advertising opportunities. As you know, without sponsors we can not have a major event like this.

Again this year the Corning Chamber of Commerce will be producing the Sponsor Book for the 2012 Hometown Christmas. The book size is 8" tall X 5 1/2" wide. This book will have a schedule of events, maps, recipes and interesting holiday related articles. It will be distributed at local businesses as well as in Red Bluff, Los Molinos, and Orland.

Advertising in the Sponsor Book is a great way to introduce new customers to your business, and coupons can be produced in an easy to remove format. We will also have the "Passport" feature that will bring people into your business.

If you make a copy of the art work that you would like to submit, that will indicate how it will look in the book. If your copy is not clear, then it will not be something we would want to print.

We appreciate anything that you can do to help with this event and trust that you will receive benefits as well.

Sincerely,

Carolann Fernandez
Hometown Christmas Chairperson

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Lisa
Copies to
Police ✓
Fire ✓
Patrick ✓

1st pg only

JD
Friday Note 10/12/12