



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION AGENDA
TUESDAY, DECEMBER 8, 2015
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS: None.

D. REGULAR AGENDA:

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO SUBDIVISION (d) (1) OF SECTION 54956.9:
Hoffmann v. Jourdan, et al**

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:

Lisa M. Linnet, City Clerk



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, DECEMBER 8, 2015
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

Darlene Dickison

Dave Linnet

Tony Cardenas

Willie Smith

Mayor:

Gary Strack

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Strack.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

F. BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. Waive the reading and approve the Minutes of the November 24, 2015 City Council Closed Session and Regular Meeting with any necessary corrections:**
- 3. December 3, 2015 Claim Warrant - \$148,315.21.**
- 4. December 3, 2015 Business License Report.**
- 5. November 2015 Wages & Salaries: \$422,816.71.**
- 6. November 2015 Treasurer's Report.**
- 7. November 2015 City of Corning Wastewater Operations Summary Report.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS: None.

J. REGULAR AGENDA:

- 8. Acceptance of the 2015 Traffic Speed Survey.**
- 9. Presentation of recommendations from General Fund AdHoc Committee.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison:

Linnet:

Cardenas:

Smith:

Strack:

N. ADJOURNMENT!:

Lisa M. Linnet, City Clerk



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION MINUTES
TUESDAY, NOVEMBER 24, 2015
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 5:31 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

All members of the City Council were present.

C. PUBLIC COMMENTS: None.

D. REGULAR AGENDA:

- 1. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO SECTION 54957.6:
Agency Negotiator: William May, Labor Relations Consultant
Management, Miscellaneous, Dispatch and Public Safety Bargaining Units**

**E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON
CLOSED SESSION: 6:30 p.m.**

Mayor Strack reported that Council met in Closed Session with the City's Labor Negotiator and gave him direction.

Lisa M. Linnet, City Clerk



**CITY OF CORNING
CITY COUNCIL MEETING MINUTES
TUESDAY, NOVEMBER 24, 2015
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

Mayor Strack called for a moment of silence in memory of those recently affected by terrorist activities.

D. INVOCATION: Led by Mayor Strack.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS: None.

F. BUSINESS FROM THE FLOOR:

Chamber of Commerce Manager Valanne Cardenas announced the times and locations of the Hometown Christmas parade and activities Saturday, December 5th.

Councilman Linnet requested that incoming City Manager Kristina Miller check the Budgets of the Cities of Orland, Willows and whatever other City of similar size and see if we can find some savings somewhere. He stated that two of the things he learned as a member of the General Fund Ad Hoc Committee was that, 1) Our Volunteer Fire Department, per call, is one of the cheapest around; and 2) the City's Volunteer Fire Department is the second to third cheapest overall of any Fire Department so we need to look elsewhere for savings, so he is glad that Mrs. Miller is here.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. Waive the reading and approve the Minutes of the November 10, 2015 City Council Closed Session and Regular Meeting with any necessary corrections:**
- 3. November 18, 2015 Claim Warrant - \$168,370.96.**
- 4. November 18, 2015 Business License Report.**
- 5. Approve Cancellation of the December 22, 2015 City Council Meeting due to the Christmas Holiday.**
- 6. Appoint local Contractor Tom Jones as an Alternate Member to the Board of Appeals pursuant to Section 205 of the Uniform Code for the Abatement of Dangerous Buildings.**
- 7. Authorize to seek Proposals for City Tree Spraying and Weed & Pest Control Service Agreement.**

Councilor Linnet moved to approve Consent Agenda Items 1-7; Councilor Dickison seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS: None.

J. REGULAR AGENDA:

8. Approve new Lease Agreement for Transportation Center Suite A (Hometown Café) to Mark and Tami Olsen.

Mayor Strack introduced this item by title and stated that the Olsens were present in the audience tonight. With no questions or discussion, Councilor Smith moved to approve the new Lease Agreement between Mark and Tami Olsen and the City for Suite "A" in the Corning Transportation Center and set the annual lease payments as:

- \$5,000 for lease years January 1, 2016 – December 31, 2018, payable on January 1st of each year;
- \$6,500 for lease years January 1, 2019 – December 31, 2021, payable on January 1st of each year; and
- \$7,500 per year, due on January 1st of each year for years 7-10; and
- Authorize the City Manager to sign the Lease on behalf of the City of Corning.

Councilor Dickison seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

9. Award Bid for the Downtown Solano Street Streetscape Project in the amount of \$1,295,208.57 to Trent Construction.

Councilor Smith announced that she would be abstaining from voting on this item due to a possible conflict of interest.

Public Works Director Dawn Grine stated she could respond to any questions and that Trent Construction is on track to accept the contract however they were unable to be present tonight. She explained that all of the Bids were favorable and were way under budget and that \$500,000 of the funding obligated from Tehama County for air quality issues (CMAQ funds) which was going to be within the paving portion of the project will be de-obligated by the County. We are going to use just the Federal funds of \$1.6 million which will provide sufficient funding to complete the project.

Councilor Dickison moved to award the Bid for the Downtown Solano Street Streetscape Project to Trent Construction for the amount of \$1,295,208.57. Councilor Linnet seconded the motion. **Ayes: Strack, Dickison, Linnet and Cardenas. Absent/Opposed: None. Abstain: Smith. Motion was approved by a 4-0 vote with Smith abstaining.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison: Reported on her attendance at the Community Action Agency meeting last week.

Linnet: Reported on the Tehama County Sanitary Landfill JPA Meeting last night, graffiti cleanup within the City (2 taggings) and shopping cart returns.

Cardenas: Nothing.

Smith: Reported on the Senior Center "Soup Off", announced that Dot Linnet was preparing a lamb dinner for the first Monday in December at 5 p.m. at a cost of \$5 per person. She also thanked the City for painting the "In and Out" arrows in the parking lot.

Strack: Asked that Council allow City Attorney Jody Burgess to provide some type of Agreement for John that will enable him to provide guidance to incoming City Manager Kristina Miller after January 1, 2016. He also stated that at the next meeting the Ad Hoc Committee recommendations will be provided to Council for consideration and subsequent action at a meeting in January. City Manager Brewer stated that the third quarter sales tax information probably won't be available until mid to late January. Mayor Strack also made a statement in regard to negative attitudes and comments towards City Manager John Brewer recently. Mr. Brewer just recommends to the Council. The Council is the one that is going to make the decisions on what happens...so the Council is really the people in charge of it. He explained that it is John's job to recommend or inform the Council of any problems he foresees. He did foresee this as a problem coming up as a shortfall and properly did what he was supposed to be doing. He notified me and I was the one that made the comment at the Council meeting that we need to look at doing something. Mayor Strack commended John for doing a great job for the City of Corning.

N. ADJOURNMENT!: 6:45 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: December 3, 2015

SUBJECT: Cash Disbursement Detail Report for the
Tuesday December 8, 2015 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 11-30-15	\$	266.50
B.	Payroll Disbursements	Ending 11-30-15	\$	88,705.85
C.	Cash Disbursements	Ending 12-03-15	\$	59,342.86

GRAND TOTAL \$ 148,315.21

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
021302	11/30/15	\A082	ANZALDO, NORMA	121.46	.00	121.46	000B51101	MQ CUSTOMER REFUND FOR AN
021303	11/30/15	\C094	CUETO-SANCHEZ, CARLOS	30.34	.00	30.34	000B51101	MQ CUSTOMER REFUND FOR CU
021304	11/30/15	\I005	ICKES, VIRGINIA OR SARA P	10.00	.00	10.00	000B51101	MQ CUSTOMER REFUND FOR IC
021305	11/30/15	\M138	MCGARITY, STACEY	73.72	.00	73.72	000B51101	MQ CUSTOMER REFUND FOR MC
021306	11/30/15	\S117	STROUD, TRAVIS & KELLI	30.76	.00	30.76	000B51101	MQ CUSTOMER REFUND FOR ST
021307	11/30/15	\S118	SYED, M.J.	.22	.00	.22	000B51101	MQ CUSTOMER REFUND FOR SY

Cash Account Total.....: 266.50
 Total Disbursements.....: 266.50
 Cash Account Total.....: .00

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
6959	11/24/15	AME20	AMERICAN WEST BANK	1276.73	.00	1276.73	B51123	HSA DEDUCTIBLE	
6960	11/24/15	BAN03	POLICE OFFICER ASSOC.	200.00	.00	200.00	B51123	POLICE OFFICER ASSOC.	
6961	11/24/15	CAL37	CALIFORNIA STATE DISBURSE	430.61	.00	430.61	B51123	WITHHOLDING ORDER	
6962	11/24/15	EDD01	EMPLOYMENT DEVELOPMENT	6096.75	.00	6096.75	B51123	STATE INCOME TAX	
				1520.31	.00	1520.31	1B51123	SDI	
			Check Total.....	7617.06	.00	7617.06			
6963	11/24/15	ICM01	ICMA RETIREMENT TRUST-457	3105.03	.00	3105.03	B51123	ICMA DEF. COMP	
				62.50	.00	62.50	1B51123	ICMA DEF. COMP ER PD	
			Check Total.....	3167.53	.00	3167.53			
6964	11/24/15	PERS1	PUBLIC EMPLOYEES RETIRE	31757.54	.00	31757.54	B51123	PERS PAYROLL REMITTANCE	
6965	11/24/15	PERS4	Cal Pers 457 Def. Comp	2438.66	.00	2438.66	B51123	PERS DEF. COMP.	
				125.00	.00	125.00	1B51123	PERS DEF. COMP. ER P	
			Check Total.....	2563.66	.00	2563.66			
6966	11/24/15	VAL06	VALIC	3226.68	.00	3226.68	B51123	AIG VALIC P TAX	
				75.00	.00	75.00	1B51123	AIG VALIC P TAX ER P	
			Check Total.....	3301.68	.00	3301.68			
6967	11/30/15	AFL01	AMERICAN FAMILY LIFE	2623.02	.00	2623.02	B51130	AFLAC INS. PRE TAX	
				252.58	.00	252.58	1B51130	AFLAC INS. AFTER TAX	
			Check Total.....	2875.60	.00	2875.60			
6968	11/30/15	BLU02	BLUE SHIELD OF CALIFORNIA	23827.99	.00	23827.99	B51130	MEDICAL INSURANCE	
6969	11/30/15	OEU01	OPERATING ENGINEERS #3	6179.00	.00	6179.00	B51130	MEDICAL INSURANCE	
6970	11/30/15	OEU02	OPERATING ENG. (DUES)	420.00	.00	420.00	B51130	UNION DUES MGMT	
				660.00	.00	660.00	1B51130	UNION DUES POLICE	
				416.00	.00	416.00	2B51130	UNION DUES DISPATCH	
				686.00	.00	686.00	3B51130	UNION DUES-MISC	
			Check Total.....	2182.00	.00	2182.00			
6971	11/30/15	PRI04	PRINCIPAL PLIC-SBD GRAND	2839.08	.00	2839.08	B51130	DENTAL INSURANCE	
6972	11/30/15	PRI07	PRINCIPAL LIFE	487.37	.00	487.37	B51130	VISION INSURANCE	
			Cash Account Total.....	88705.85	.00	88705.85			
			Total Disbursements.....	88705.85	.00	88705.85			

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 12-15 Bank Account.: 1020

PORT.: Dec 03 15 Thursday
 N....: Dec 03 15 Time: 09:47
 n By.: LORI

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
21293	12/02/15	COR08	CORNING LUMBER CO INC	-64.23	.00	-64.23	4520U	Ck# 021293 Reversed
21308	12/01/15	BUR05	BURGESS & BOGENER, INC.	5485.00	.00	5485.00	000B512011	CONSULTING SVCS-LEGAL SVC
21309	12/01/15	COR07	CORBIN WILLITS SYSTEMS	729.72	.00	729.72	000B512011	EQUIP MAINT-FINANCE
21310	12/01/15	COR09	CORNING CHAMBER OF COMM.	1000.00	.00	1000.00	000B512011	ECONOMIC DEVELOPMENT
21311	12/01/15	COR50	CORY, TARA	5833.33	.00	5833.33	000B512011	COUNSELOR-BCJI PROGRAM
21312	12/01/15	HAL05	HALL, ROBERT	104.70	.00	104.70	000B512011	PROF SVCS-FIRE DEPT
21313	12/01/15	KEN00	KEN VAUGHAN & SONS	1200.00	.00	1200.00	000B512011	LANDSCAPE MAINT-
21314	12/01/15	PIT01	PITNEY BOWES	173.21	.00	173.21	000B512011	EQUIP LEASE-FINANCE
21315	12/01/15	TOM03	TOMLINSON JR., ROBERT L.	54.70	.00	54.70	000B512011	PROF SVCS - FIRE DEPT
21316	12/01/15	WHI05	WHITE GLOVE CLEANING SERV	3115.00	.00	3115.00	000B512011	JANITORIAL SVCS-
21317	12/01/15	ACM02	ACME RIGGING & SUPPLY CO.	88.58 190.27	.00 .00	88.58 190.27	274493 274508	MACH/EQUIP- MAT & SUPPLIES-
Check Total.....				278.85	.00	278.85		
21318	12/01/15	ATT13	AT&T	763.04	.00	763.04	151111	COMMUNICATIONS-DISPATCH
21319	12/01/15	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1511315	ProfServices Water Dept
21320	12/01/15	BIC01	BICKLEY'S AIR CONDITIONIN	107.63	.00	107.63	1656	BLD MAINT-ACO
21321	12/01/15	CAM02	FERGUSON ENTERPRISES INC.	53.75 90.60	.00 .00	53.75 90.60	1133809 1120466-1	MAT & SUPPLIES-WTR MAT & SUPPLIES-WTR
Check Total.....				144.35	.00	144.35		
21322	12/01/15	COR11	CORNING SAFE & LOCK	64.23 7.26 4.84	.00 .00 .00	64.23 7.26 4.84	4520 4521 4522	MAT & SUPPLIES-WTR MAT & SUPPLIES-STR MAT & SUPPLIES-POLICE
Check Total.....				76.33	.00	76.33		
21323	12/01/15	COR12	CORNING FORD MERCURY, INC	96.50	.00	96.50	131055	VEH OP/MAINT-
21324	12/01/15	ECH00	ECHOLON TRANSPORTATION GR	8802.00	.00	8802.00	15-501-11	PROF SVCS-PED TRANS GRANT
21325	12/01/15	GOL03	GSFM / WFM	549.36	.00	549.36	I-049630	MAT & SUPPLIES-WTR
21326	12/01/15	GRA02	GRAINGER, W.W., INC	59.99	.00	59.99	989880831	MAT & SUPPLIES-PARKS

REPORT.: Dec 03 15 Thursday
 RUN...: Dec 03 15 Time: 09:47
 RUN BY.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
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 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
021327	12/01/15	HOL04	HOLIDAY MARKET #32	4.77	.00	4.77	55321211/	Mat/Supplies BuildingMain
021328	12/01/15	INT09	INTERVIEWS & INTERROGATIO	382.00	.00	382.00	151130	TRAINING/ED-POLICE
021329	12/01/15	JOH06	JOHNSON'S TURBO CLEAN	522.13	.00	522.13	6541	MAT & SUPPLIES-BLD MAINT
021330	12/01/15	PGE2A	PG&E	56.88	.00	56.88	151116	ELECT-BLUE HERON CT
021331	12/01/15	PGE2B	PG&E	7248.21	.00	7248.21	151121	ELECT-WWTP
021332	12/01/15	SHA19	SHASTA SAFETY SUPPLY	743.72	.00	743.72	2015463	MAT & SUPPLIES-
021333	12/01/15	SWR02	SWRCE-DWCCP	55.00	.00	55.00	15-1120	MAT & SUPPLIES-WTR
021334	12/01/15	UNI02	UNIFORMS, TUXEDOS & MORE	64.45	.00	64.45	141509	UNIFORMS/CLOTH-POLICE
021335	12/01/15	USA01	USA BLUE BOOK	207.14	.00	207.14	799345	MAT & SUPPLIES-WTR
			Check Total.....	521.63	.00	521.63	809060	MAT & SUPPLIES-WTR
021336	12/01/15	WAT04	WATSON	649.60	.00	649.60	000063548	DISPATCH REMODEL-POLICE
021337	12/01/15	WES02	WESTERN BUSINESS PRODUCTS	45.65	.00	45.65	ARI2951	EQUIP MAINT-FIRE
021338	12/02/15	ATT15	AT&T MOBILITY	487.08	.00	487.08	151119	COMMUNICATIONS-
021339	12/02/15	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1511505	ProfServices Water Dept
021340	12/02/15	CAR03	CARDENAS, ANTHONY	777.60	.00	777.60	151202	MEDICAL REIMBURSEMENT
021341	12/02/15	COM01	COMPUTER LOGISTICS, INC	28.00	.00	28.00	66441	EQUIP MAINT-GEN CITY
			Check Total.....	27.00	.00	27.00	66442	COMMUNICATIONS-POLICE
021342	12/02/15	DM001	DM-TECH	119.90	.00	119.90	1725	COMMUNICATIONS-GEN CITY
021343	12/02/15	FMR01	FM RICHELIEU ENGINEERING	220.00	.00	220.00	2015-12-0	PROF SVCS-BLD & SAFETY
021344	12/02/15	GRA02	GRAINGER, W.W., INC	60.10	.00	60.10	990269819	MAT & SUPPLIES-PARKS
			Check Total.....	70.69	.00	70.69	990301199	MAT & SUPPLIES-PARKS
021345	12/02/15	KN100	KNIFE RIVER CONSTRUCTION	492.52	.00	492.52	165059	MAT & SUPPLIES-STR
021346	12/02/15	LEH03	LEHR AUTO ELECTRIC	290.44	.00	290.44	01 118524	VEH OP/MAINT-POLICE

CITY OF CORNING
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Description
021347	12/02/15	MCC07	MCCOY'S HARDWARE & SUPPLY	346.30	.00	346.30	151127	BLD MAINT-
021348	12/02/15	MOU02	MOULE'S TEHAWA COUNTY GLA	190.00	.00	190.00	49941	BLD MAINT-TRANS FAC
021349	12/02/15	MUN03	MUNNELL & SHERRILL, INC.	78.81	.00	78.81	158744	MAT & SUPPLIES-
021350	12/02/15	NAP01	NAPA AUTO PARTS	927.02	.00	927.02	151123	MAT & SUPPLIES-
021351	12/02/15	NOR25	NORTHERN LIGHTS ENRGY, INC	13.87	.00	13.87	00196056	MAT & SUPPLIES-STR
021352	12/02/15	OEU01	OPERATING ENGINEERS #3	1284.00	.00	1284.00	151202	MEDICAL INSURANCE
021353	12/02/15	OFF01	OFFICE DEPOT	76.37	.00	76.37	807999725	OFFICE SUPPLIES-POLICE
				53.31	.00	53.31	807999769	SM TOOLS-POLICE
			Check Total.....:	129.68	.00	129.68		
021354	12/02/15	PAC16	PACIFIC TELEMANAGEMENT SE	38.00	.00	38.00	798950	COMMUNICATIONS-GEN CITY
021355	12/02/15	PGE01	PG&E	2711.73	.00	2711.73	151124	ELECT-
				44.54	.00	44.54	151124A	ELECT-CORNING COMMUNITY P
				387.51	.00	387.51	151124B	ELECT-
			Check Total.....:	3143.78	.00	3143.78		
021356	12/02/15	POR04	PORCILLO, MATTHEW	465.25	.00	465.25	151201	TRAINING/ED-POLICE
021357	12/02/15	QUI02	QUILL CORPORATION	554.13	.00	554.13	9626089	OFFICE SUPPLIES-
				161.20	.00	161.20	9800702	OFFICE SUPPLIES-
				248.97	.00	248.97	9840598	OFFICE SUPPLIES-FINANCE
				30.09	.00	30.09	9927663	OFFICE SUPPLIES-CITY CLER
			Check Total.....:	994.39	.00	994.39		
021358	12/02/15	RON03	RON DUPRATT FORD	78.67	.00	78.67	858571	VEH OP/MAINT-
				496.49	.00	496.49	859389	VEH OP/MAINT-
			Check Total.....:	575.16	.00	575.16		
021359	12/02/15	STO07	STOUFER, JOHN BEDFORD	2800.00	.00	2800.00	151201	PROF SVCS-PLANNING
021360	12/02/15	UNI02	UNIFORMS, TUXEDOS & MORE	859.95	.00	859.95	141417	SAFETY ITEMS-POLICE
021361	12/02/15	WAR05	WARREN, DANA KARL	225.15	.00	225.15	151130	REC INSTRUCTOR-REC
021362	12/03/15	AND01	ED ANDERSON	4335.00	.00	4335.00	15-1201	ProfServices-
021363	12/03/15	COR08	CORNING LUMBER CO INC	753.03	.00	753.03	151125	MAT & SUPPLIES-

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
021364	12/03/15	COR45	CORNING ACE HARDWARE	286.62	.00	286.62	151127	MAT & SUPPLIES-
021365	12/03/15	FEA03	FEATHER RIVER HOSPITAL	59.00	.00	59.00	71524337	OFFICE SUPPLIES-FINANCE
				209.00	.00	209.00	71567853	MAT & SUPPLIES-
Check Total.....:				268.00	.00	268.00		
Cash Account Total.....:				59342.86	.00	59342.86		
Total Disbursements.....:				59342.86	.00	59342.86		

Date...: Dec 2, 2015
Time...: 4:56 pm
Run by: LORI

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEWB
Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
LEONEL MENDOZA GARCIA	1522 MARIN ST	CORNING, CA 96021	GARCIA	LEONEL CAR TRANSPORTER	12/02/15	(530)586-2376
LOVE YOUR FACE	710 SIXTH ST	CORNING, CA 96021	HAGENS	KERRIE ESTHATICIAN	12/02/15	(530)230-8178
TANNIA MENDOZA	1522 MARIN ST	CORNING, CA 96021	MENDOZA	TANNIA CAR TRANSPORTER	12/02/15	(530)586-2376

CITY OF CORNING
TREASURER'S REPORT
November 2015

<u>AGENCY</u>	<u>CURRENT BALANCE</u>	<u>RATE</u>
Local Agency Investment Fund	\$1,786,807.97	.32%

Respectfully submitted:



Laura L. Calkins
City Treasurer



**CITY OF CORNING
WASTEWATER OPERATION SUMMARY REPORT
NOVEMBER 2015**

Severn Trent Services
25010 Gardiner Ferry Rd
P.O. Box 230
Corning, CA 96021
United States

T: +1 530 824 5863
F: +1 530 824 5769

www.severntrentservices.com

Below is a summary of the Monthly Operations Report that will be available for City review on December 2015

- 1) Completed monthly reports.
- 2) Performed weekly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) Calibrated SO₃ analyzer
- 6) Staff meeting to discuss plant operations and issues.
- 7) Changed chart on So₃ analyzer.
- 8) Safety meeting and daily tailgate meeting
- 9) Staff made repair to #3 aerator, wire connection bad, replaced with new.
- 10) Inspected eyewash and emergency showers.
- 11) Held meeting with Corning Fire Dept. on chemical release response procedures
- 12) Cleaned So₂ pump.
- 13) Checked storm water discharge sites at WWTP and airport.
- 14) Replaced reagent pump on SO₃ analyzer
- 15) Tested all chlorine and So₂ leak sensors.
- 16) Exercised lift station stand –by pump
- 17) Exercised emergency generator.
- 18) Performed monthly Plant inspection

- 19) Checked all fire extinguishers.
- 20) Submitted monthly ESMR and DMR
- 21) Completed SSO no spill report.
- 22) Resampled for chronic toxicity test
- 23) Mowed lawns
- 24) Cleaned lift station probe

- 25) Installed new reagent hose on SO3 analyzer
- 26) Installed and calibrated new probe on SO3 analyzer

November 2015

Domestic Flow Monthly Average = 636,0200 GPD

Total KWH= 54,600

**ITEM NO: J-8
ACCEPTANCE OF THE 2015
TRAFFIC SPEED SURVEY
DECEMBER 8, 2015**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS
OF THE CITY OF CORNING**

**FROM: JOHN L. BREWER, AICP, CITY MANAGER
JEREMIAH J. FEARS, CHIEF OF POLICE**



SUMMARY:

Periodically, the City of Corning must conduct traffic speed surveys, in order to establish speed limits for enforcement within the City Limits.

BACKGROUND:

To use radar units to enforce speed limits, the California Vehicle Code requires that the City of Corning make an engineering and traffic survey every five years to determine the 85-percentile, or "prevailing" speed within each speed zone. The City Police Department has made the required survey at the locations shown on the attached report. The results and recommendations are noted on the report sheet for each location. No changes are recommended since the City Council's acceptance of Ordinance No. 548 in 1994.

City Staff and City Engineer Ed Anderson believe that recommendations are reasonable and justified by the results of the speed survey and the conditions that exist at the locations surveyed.

RECOMMENDATION:

MAYOR AND COUNCIL ACCEPT AND ADOPT THE 2015 TRAFFIC SPEED SURVEY.



City of Corning

794 Third St. Corning, CA 96021 (530) 824-7020 Fax (530) 824-2489

December 8, 2015

We hereby state under penalty of perjury, that to the best of our knowledge and belief, the attached speed survey was done in accordance with the standards set forth in the California Vehicle Code.

A handwritten signature in black ink, appearing to read "J. Fears", written over a horizontal line.

Jeremiah Fears, Chief of Police

A handwritten signature in black ink, appearing to read "J.E. (Ed) Anderson", written over a horizontal line.

J.E. (Ed) Anderson, RCE 18151
City Engineer



City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Solano Street at El Verano Street
Existing Speed Zone: 35 MPH

Speed Zone Survey Results:

Date of Survey: January 13, 2015
Limits of Survey: East City Limits to Marguerite Avenue
Start of Survey: 0827
End of Survey: 1700
Number of Vehicles: 1701
Average Speed: 34.5
85th Percentile Speed: 40
Pace Speed: 30 to 39

Injury Accidents Reported During the Last Four Years:

- 1 Driving on wrong side of road
- 1 Driving Under the Influence/Unsafe Turning
- 1 Unsafe Turning
- 1 Stop Sign Limit Line

Other Factors Affecting Speed Zone:

Solano Street at the east side of town is an open area fed by a 55 MPH highway, and also experiences numerous pedestrians including school children.

Recommendations:

Maintain speed limit of 35 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Solano Street at Pear Street
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: January 14-15, 2015
Limits of Survey: Second Street to Marguerite Avenue
Start of Survey: 0849
End of Survey: 1030

Number of Vehicles: 1975
Average Speed: 27.3
85th Percentile Speed: 31
Pace Speed: 23 to 32

Injury Accidents Reported During the Last Four Years:

1 Hit and Run
1 Unknown
5 Unsafe Speed
3 Failure to Yield
1 Unsafe Turn
1 Unsafe Entering Intersection
1 Driving Under the Influence

Other Factors Affecting Speed Zone:

Solano Street is the major thoroughfare through town with heavy vehicle and pedestrian traffic.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Solano Street at Hoag Street
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: February 10, 2015
Limits of Survey: Sixth Street to Houghton
Start of Survey: 0740
End of Survey: 1600

Number of Vehicles: 3359
Average Speed: 25.9
85th Percentile Speed: 29
Pace Speed: 22 to 31

Injury Accidents Reported During the Last Four Years:

- 1 Following too Closely
- 2 Unsafe Turn
- 1 Driving Under the Influence
- 1 Failure to Yield
- 1 Driving Under the Influence
- 1 Driver Error

Other Factors Affecting Speed Zone:

Solano Street is the city's main street through the business district, and is heavily traveled.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Solano Street at Toomes Avenue
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: February 11, 2015
Limits of Survey: Houghton Avenue to Edith Avenue
Start of Survey: 0715
End of Survey: 1515

Number of Vehicles: 2984
Average Speed: 22.9
85th Percentile Speed: 28
Pace Speed: 19 to 28

Injury Accidents Reported During the Last Four Years:

6 Unsafe Speed
4 Unsafe Backing
3 Unknown
1 Unsafe Starting
2 Driving Under the Influence
6 Hit and Run
2 Following too Closely
1 Driving on Sidewalk
1 Improper Driving
1 Driver over Divided Road Marking
1 Emergency Vehicle
1 Stoplight

Other Factors Affecting Speed Zone:

Solano Street is the city's main street through the business district, and is heavily traveled.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Marguerite Avenue at McLane Avenue
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: February 12, 2015
Limits of Survey: Solano Street to Blackburn Avenue
Start of Survey: 0830
End of Survey: 1645

Number of Vehicles: 1201
Average Speed: 24.9
85th Percentile Speed: 31
Pace Speed: 21 to 30

Injury Accidents Reported During the Last Four Years:

1 Hit and Run
1 Driving on Wrong Side of the Street
4 Failure to Yield at Stop Sign
1 Unsafe Speed
1 Pedestrian in Marked Crosswalk - Right of Way

Other Factors Affecting Speed Zone:

This area is a residential zone with heavy pedestrian traffic during morning and afternoon hours, consisting primarily of students going to or from the nearby high school.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Marguerite Avenue at Corona Avenue
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: February 18, 2015
Limits of Survey: Solano Street to Fig Lane
Start of Survey: 0730
End of Survey: 1500

Number of Vehicles: 2050
Average Speed: 26.8
85th Percentile Speed: 32
Pace Speed: 22 to 31

Injury Accidents Reported During the Last Four Years:

1 Failure to Yield at Stop Sign

Other Factors Affecting Speed Zone:

This area is in a residential zone with heavy pedestrian traffic during morning and afternoon hours, consisting primarily of younger students.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Fig Lane at Columbia Avenue
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: February 19, 2015
Limits of Survey: Marguerite Avenue to Kirkwood Road
Start of Survey: 0730
End of Survey: 1515

Number of Vehicles: 759
Average Speed: 25.7
85th Percentile Speed: 31
Pace Speed: 22 to 31

Injury Accidents Reported During the Last Four Years:

1 Unknown

Other Factors Affecting Speed Zone:

Fig Lane is surrounded by elementary and middle schools and has high pedestrian and vehicle traffic, especially during morning and afternoon hours.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: South Street at East Street
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: March 26, 2015
Limits of Survey: Marguerite Avenue to Second Street
Start of Survey: 0730
End of Survey: 1515

Number of Vehicles: 577
Average Speed: 21.3
85th Percentile Speed: 27
Pace Speed: 18 to 27

Injury Accidents Reported During the Last Four Years:

None

Other Factors Affecting Speed Zone:

This location is in a residential area and near a community park. There is moderate vehicular and pedestrian traffic.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: South Street at Fifth Street
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: April 17, 2015
Limits of Survey: Second Street to Houghton Avenue
Start of Survey: 0730
End of Survey: 1415

Number of Vehicles: 729
Average Speed: 23.8
85th Percentile Speed: 30
Pace Speed: 21 to 30

Injury Accidents Reported During the Last Four Years:

1 Unsafe Backing/Starting
1 Unsafe U Turn

Other Factors Affecting Speed Zone:

This location is in a residential area. There is moderate vehicular and pedestrian traffic.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date:
Study Location: Second Street at Chestnut Street
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey:	May 1, 2015
Limits of Survey:	Solano Street to Fig Lane
Start of Survey:	0731
End of Survey:	1500

Number of Vehicles:	842
Average Speed:	26.2
85th Percentile Speed:	32
Pace Speed:	21 to 30

Injury Accidents Reported During the Last Four Years:

None

Other Factors Affecting Speed Zone:

This location is adjacent to one of the largest olive packing facilities in the country and receives a substantial amount of truck and vehicular traffic as well as numerous pedestrians going to and from work at all hours of the day.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: First Street at Butte Street
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: November 30, 2015
Limits of Survey: Solano Street to Blackburn Avenue
Start of Survey: 0715
End of Survey: 1530

Number of Vehicles: 1235
Average Speed: 23.1
85th Percentile Speed: 29
Pace Speed: 19 to 28

Injury Accidents Reported During the Last Four Years:

1 Unsafe Stopping
1 Right of Way

Other Factors Affecting Speed Zone:

This street is a main route to Corning High School and is subject to moderate to heavy pedestrian and vehicular traffic during the morning and afternoon hours.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Third Street at Tehama Street
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: May 5, 2015
Limits of Survey: Solano Street to Blackburn Avenue
Start of Survey: 0800
End of Survey: 1530

Number of Vehicles: 1441
Average Speed: 35.5
85th Percentile Speed: 42
Pace Speed: 31 to 40

Injury Accidents Reported During the Last Four Years:

2 Failure to Yield
1 Stop Sign

Other Factors Affecting Speed Zone:

Third Street is a major road, which transitions into a 55 MPH roadway to Red Bluff. This area is also subject to considerable truck traffic because of commercial and industrial businesses along the route throughout the day and night.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Third Street at Butte Street
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: May 7, 2015
Limits of Survey: Solano Street to Blackburn Avenue
Start of Survey: 0800
End of Survey: 1445

Number of Vehicles: 1424
Average Speed: 24.5
85th Percentile Speed: 31
Pace Speed: 21 to 30

Injury Accidents Reported During the Last Four Years:

None

Other Factors Affecting Speed Zone:

Third Street is a major roadway flowing into a 55 MPH highway, and is also subject to industrial truck traffic during all hours of the day and night.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Sixth Avenue between South Street &
Center Street
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey:	June 2, 2015
Limits of Survey:	Solano Street to Fig Lane
Start of Survey:	0745
End of Survey:	1515
Number of Vehicles:	707
Average Speed:	23.1
85th Percentile Speed:	28
Pace Speed:	19 to 28

Injury Accidents Reported During the Last Four Years:

None

Other Factors Affecting Speed Zone:

This is in a residential area and is one of the main north-south roads through Corning, with moderate vehicular and pedestrian traffic.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Houghton Avenue at Scott Avenue
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey:	August 14, 2015
Limits of Survey:	Solano Street to Fig Lane
Start of Survey:	0725
End of Survey:	1530
Number of Vehicles:	1188
Average Speed:	20.0
85th Percentile Speed:	24
Pace Speed:	15 to 24

Injury Accidents Reported During the Last Four Years:

None

Other Factors Affecting Speed Zone:

This area is in a residential zone with school-age pedestrian traffic during the day.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Houghton Avenue at Butte Avenue
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: September 16, 2015
Limits of Survey: Solano Street to Blackburn Avenue
Start of Survey: 0733
End of Survey: 1515

Number of Vehicles: 1131
Average Speed: 21.0
85th Percentile Speed: 27
Pace Speed: 17 to 26

Injury Accidents Reported During the Last Four Years:

None

Other Factors Affecting Speed Zone:

Houghton Avenue traverses through the residential and business district of Corning in a north-south direction and is moderately traveled.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Colusa Street at Fifth Street
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: September 9, 2015
Limits of Survey: Houghton Avenue to Third Street
Start of Survey: 0830
End of Survey: 1515

Number of Vehicles: 478
Average Speed: 22.0
85th Percentile Speed: 28
Pace Speed: 17 to 26

Injury Accidents Reported During the Last Four Years:

None

Other Factors Affecting Speed Zone:

This area is in a residential zone and is near the city community swimming pool, and a community park. There is moderate to heavy pedestrian and vehicular traffic throughout the day, especially during the summer months.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Toomes Avenue at Scott Avenue
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey:	October 2, 2015
Limits of Survey:	Fig Lane to Solano Street
Start of Survey:	0838
End of Survey:	1600
Number of Vehicles:	1318
Average Speed:	24.4
85th Percentile Speed:	30
Pace Speed:	21 to 30

Injury Accidents Reported During the Last Four Years:

1 Right of Way - Stop Sign

Other Factors Affecting Speed Zone:

Toomes Avenue is in a residential area with a large apartment complex in the middle of the speed zone. There is heavy pedestrian traffic most hours of the day.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date:
Study Location: Toomes Avenue south of Fig Lane
Existing Speed Zone: 35 MPH

Speed Zone Survey Results:

Date of Survey: August 4, 2015
Limits of Survey: Loleta Avenue to Fig Lane
Start of Survey: 0833
End of Survey: 1500

Number of Vehicles: 558
Average Speed: 23.2
85th Percentile Speed: 29
Pace Speed: 21 to 30

Injury Accidents Reported During the Last Four Years:

None

Other Factors Affecting Speed Zone:

Toomes Avenue south of Fig Lane is a rural road with light vehicle traffic.

Recommendations:

Maintain speed limit of 35 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Toomes Avenue at Dolla Court
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: October 21, 2015
Limits of Survey: Solano Street to Blackburn Avenue
Start of Survey: 0755
End of Survey: 1530

Number of Vehicles: 1091
Average Speed: 20.3
85th Percentile Speed: 26
Pace Speed: 14 to 23

Injury Accidents Reported During the Last Four Years:

1 Unsafe Speed
1 Wrong Lane of Traffic

Other Factors Affecting Speed Zone:

This is a moderately travelled street through a residential zone.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: North Street at Rio Grande
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: November 18, 2015
Limits of Survey: Toomes Avenue to Edith Avenue
Start of Survey: 0845
End of Survey: 1500

Number of Vehicles: 661
Average Speed: 21.7
85th Percentile Speed: 27
Pace Speed: 17 to 26

Injury Accidents Reported During the Last Four Years:

None

Other Factors Affecting Speed Zone:

North Street is a residential zone ringed by a series of cul-de-sac streets, with moderate traffic.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Edith Avenue at Colusa Street
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: October 30, 2015
Limits of Survey: Blackburn Avenue to Solano Street
Start of Survey: 0730
End of Survey: 1545

Number of Vehicles: 2153
Average Speed: 27.6
85th Percentile Speed: 33
Pace Speed: 24 to 33

Injury Accidents Reported During the Last Four Years:

2 Passing on the Right
1 Driving Under the Influence
1 Unsafe Turn
1 Hit and Run
1 Bicycle on Wrong Side of Road

Other Factors Affecting Speed Zone:

This is a major street, having numerous pedestrians due to a large apartment complex and numerous businesses in the area.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Highway 99 West at Donovan Avenue
Existing Speed Zone: 35 MPH

Speed Zone Survey Results:

Date of Survey: November 3, 2015
Limits of Survey: Fig Lane to Solano Street
Start of Survey: 1030
End of Survey: 1600

Number of Vehicles: 488
Average Speed: 38.7
85th Percentile Speed: 44
Pace Speed: 35 to 44

Injury Accidents Reported During the Last Four Years:

2 Hit and Run
3 Unsafe "U" Turn
4 Unsafe Left Turn

Other Factors Affecting Speed Zone:

This is a major connecting road between the city and the truck stop complex and adjoins into a 45 MPH zone to the south.

Recommendations:

Maintain speed limit of 35 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Highway 99 West at Loleta Avenue
Existing Speed Zone: 35 MPH

Speed Zone Survey Results:

Date of Survey: November 17, 2015
Limits of Survey: Loleta Avenue to Fig Lane
Start of Survey: 0845
End of Survey: 1500

Number of Vehicles: 1817
Average Speed: 41.8
85th Percentile Speed: 47
Pace Speed: 37 to 46

Injury Accidents Reported During the Last Four Years:

2 Driving Under the Influence
6 Unsafe Speed
1 Unknown

Other Factors Affecting Speed Zone:

This is a major roadway connecting two commercial and industrial areas and is heavily traveled at most hours of the day and night.

Recommendations:

Maintain speed limit of 35 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Highway 99 West at south city limits
Existing Speed Zone: 35 MPH

Speed Zone Survey Results:

Date of Survey: November 11, 2015
Limits of Survey: South Avenue to south city limits
Start of Survey: 0845
End of Survey: 1500

Number of Vehicles: 1511
Average Speed: 23.4
85th Percentile Speed: 35
Pace Speed: 12 to 21

Injury Accidents Reported During the Last Four Years:

1 Driving Under the Influence
2 Unsafe Speed
1 Hit and Run

Other Factors Affecting Speed Zone:

This is a major roadway connecting two commercial and industrial areas and very heavily traveled by large trucks and vehicles 24 hours a day.

Recommendations:

Maintain speed limit of 35 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Solano Street at Fourth Street
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: November 2, 2015
Limits of Survey: Second Street to Sixth Street
Start of Survey: 0945
End of Survey: 1700

Number of Vehicles: 3315
Average Speed: 23.8
85th Percentile Speed: 27
Pace Speed: 20 to 39

Injury Accidents Reported During the Last Four Years:

2 Hit and Run
1 Driving Under the Influence
2 Unsafe Turn
1 Failure to Yield
1 Right of Way - Stop Sign
1 Unsafe Riding - Bicycle

Other Factors Affecting Speed Zone:

Solano Street is the main thoroughfare through town and is heavily traveled by both vehicles and pedestrians.

Recommendations:

Maintain speed limit of 25 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: HWY 99W - South Avenue and Loleta Avenue
Existing Speed Zone: 35 MPH

Speed Zone Survey Results:

Date of Survey:	November 24, 2015
Limits of Survey:	Loleta to South Avenue
Start of Survey:	0845
End of Survey:	1630
Number of Vehicles:	1835
Average Speed:	35.2
85th Percentile Speed:	44
Pace Speed:	35 to 44

Injury Accidents Reported During the Last Four Years:

3 Unknown
1 Driving Under the Influence
3 Right of Way
2 Hit and Run
5 Unsafe Speed
1 Failure to Yield to Approaching Traffic
1 Unsafe Entry to the Roadway

Other Factors Affecting Speed Zone:

This is a major roadway and is affected by numerous large trucks and vehicles 24 hours a day.

Recommendations:

Maintain speed limit of 35 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: South Avenue at Barham Avenue
Existing Speed Zone: 35 MPH

Speed Zone Survey Results:

Date of Survey: November 23, 2015
Limits of Survey: West city limits to Highway 99 West
Start of Survey: 0830
End of Survey: 1545

Number of Vehicles: 1421
Average Speed: 19.5
85th Percentile Speed: 26
Pace Speed: 12 to 21

Injury Accidents Reported During the Last Four Years:

None

Other Factors Affecting Speed Zone:

This area has changed considerably since the previous survey. The stop light has a calming effect. The I-5 on/off ramps connecting to South Avenue have a very high traffic volume including numerous large trucks entering and exiting.

Recommendations:

Maintain speed limit of 35 MPH.

City of Corning Engineering and Traffic Survey

Date: December 1, 2015
Study Location: Corning Road at Barham Avenue
Existing Speed Zone: 25 MPH

Speed Zone Survey Results:

Date of Survey: December 2, 2015
Limits of Survey: Western Edge of City Limits
Start of Survey: 0730
End of Survey: 1545

Number of Vehicles: 2469
Average Speed: 29.9
85th Percentile Speed: 38
Pace Speed: 27 to 36

Injury Accidents Reported During the Last Four Years:

1 Driving Under the Influence

Other Factors Affecting Speed Zone:

This area has been annexed since the previous survey. The area is lightly populated with several businesses nearby. The I-5 on/off ramps connecting to Corning Road have moderate traffic volume including vehicles entering and leaving the city business district.

Recommendations:

Maintain speed limit of 25 MPH.

ITEM NO.: J-9
PRESENTATION OF RECOMMENDATIONS
FROM GENERAL FUND AD HOC
COMMITTEE

DECEMBER 8, 2015

TO: MAYOR AND CITY COUNCILMEMBERS, CORNING CALIFORNIA
FROM: JOHN L. BREWER, AICP; CITY MANAGER 

SUMMARY:

On June 23, 2015, the City Council appointed a nine-member General Fund Ad Hoc Committee (GFAHC). On July 14, 2015 the committee was subsequently assigned a list of objectives that were to identify potential cost reductions affecting the City's General Fund. As Council recalls, staff was directed to bring the Ad Hoc Committee's findings and recommendations back to Council for consideration. So, the primary purpose of this staff report is to present the four separate recommendations from the GFAHC that are attached as Exhibit "A".

In addition to the GFAHC recommendations, this report offers some alternatives to accomplish General Fund Savings in the attached document marked Exhibit "B". Some or all of those alternatives might be implemented in the future, by subsequent action of the City Council.

Lastly, copies of assorted documents collected by staff or presented to the GFAHC at their agendized meetings long with the dispatch services survey summary info are attached to the back of this staff report as "Attachment 1".

STAFF RECOMMENDATION:

That the City Council review:

- **The information included in the staff report, including the four recommendations of the General Fund Ad Hoc Committee, attached as Exhibit "A",**
- **The alternatives offered to accomplish short term and long term General Fund Savings presented in Exhibit "B".**

Exhibit "A": Recommendations from the General Fund Ad Hoc Committee.

Recommendation No. 1.

"Gather input from Fire Chief, Police Chief and Public Works Director regarding how they'd modify their budgets to reduce General Fund spending by 7%".

This stems from a letter presented by an Ad Hoc Committee member suggesting across the board 7% cuts in the General Fund. That could generate up to \$341,000 of savings in the \$4.88 million General Fund expenditures.

In accordance with the prior City Council direction regarding Capital Improvements, the department heads were instructed not to reduce proposed Capital Improvements. The department heads have responded with their proposed budget reductions. The raw information is attached as "Attachment 1".

Fire Department:

The primary funding source for the Fire Department is the General Fund. Fire Chief proposes cuts to a number of budget line items within the Fire Dispatch (Dept. 2302) and Fire (Dept. 2300) Departments. Total proposed savings amount to **\$42,900**. That's shown as Fire Dept. Option "A" in the summary table on the next page. The cuts would not affect Electricity (\$13,500) or Natural Gas (\$3,500) allocations nor the proposed Capital Expenditures allocations (\$40,500).

Note the Chief's proposed cuts include a 20% "furlough" for himself, amounting to a potential savings \$17,750. That could result in the Fire Chief being absent from work one day per week, or 52 days/year. Note the "furlough plan" would need concurrence from the Employee Union (Operating Engineers) prior to implementing. That would be in addition to any regular vacation (25 days/year), administrative leave (11.25 days/year), holidays (10 days/year) and floating holidays (1.75 days/year). So, Managers (with longevity) at the City have the potential to earn 48 days of holidays and leave each year. With the 20% furlough, if all of those authorized leave days were utilized, the Chief could be absent 100 days (52+48) of the potential 260 work days, or about 38% of the time. That total does not include the Sick Leave allotment of 12 days/year So, while the Chief's unselfish offer to reduce his hours is commendable, authorizing the additional absences for a City Department Head is not recommended.

Without the Chief's furlough, the net savings in the Fire Department then amounts to **\$25,150** (Option B). See Document No. 1 in Attachment 1.

Public Works Dept.

Public Works Director Dawn Grine proposes reductions to 10 separate Public Works Departments. Those reductions total **\$40,150**. To accomplish that, cuts in General Fund spending for Street Maintenance (\$18,000) and Swimming Pool (\$17,000) are recommended. The Pool reductions would require Council approval of a reduced operations schedule. Other budget department reductions would be less severe. See Document No. 2 in Attachment 1.

Police Dept.

The Police Dept., Police Dispatch, ACO/CSO & PAL Program Departments (Dept. 2114, 2119, 2200 & 2201, respectively) are heavily dependent on the General Fund. The 2015-2016 General Fund Budget for the four departments that make up the "overall" Police Department is \$2,691,092. Cutting 7% in that budget means trimming \$188,376. The Police Chief has examined the budget expenditure sheets and determined that he can readily trim about \$51,655. Much of that will come from the savings in salary between the current Chief, who is at Step "E" and the new Chief, who was hired at Step "A".

But that still leaves a shortfall of \$136,720 (\$188,376-\$51,655) to accomplish the overall 7% cut. He offers several alternatives (#1 through 4) for that. Due to the sheer size of the shortfall, each alternative would result in two position losses. It is noteworthy that the GFAHC felt it paramount to maintain public safety. Staff has not analyzed the impacts to public safety that could occur from the loss of up to two Police Officers, or one officer and a CSO and/or dispatcher. See Document No. 2 in Attachment 1.

General City.

The City Manager worked on the remaining Departments' expenditure Budgets. The sum of 10 departments' General Fund expenditures (less the "fixed" electricity and natural gas costs of about \$156,000) was \$469,217. The target 7% reduction would reduce costs by about \$32,845. We were actually able to identify potential costs savings of about **\$35,488**. See Document No. 4 in Attachment 1.

Sum of Proposed General Fund Savings:

If implemented, and depending upon the options chosen, General Fund savings could range from a low of \$229,899 to a high of \$294,416 annually. Of course, some measures implemented for less than that period would generate less net savings.

<u>Dept.</u>	<u>Savings Method</u>	<u>Amount to be Saved</u>
Fire	Option A (w/furlough)	\$42,900
Fire	Option B (w/o furlough)	\$25,150
P/W	7%	\$40,150
Police	Option 1	\$175,878
Police	Option 2	\$154,725
Police	Option 3	\$150,264
Police	Option 4	\$129,111
General City	7%	\$35,488

Recommendation No. 2.

“Initiate a ballot measure for supplemental Sales taxes or to form a benefit Assessment District”.

Lisa Linnet gathered information from the Elections office and online research. That info is attached to this report (See Document No. 9 in Attachment 1 for more details about these options).

These options would require referendums by the voters of the City. Each would require some sort of action with the County Clerk or the Tehama County Local Agency Formation Commission (LAFCo) to initiate. Note that the receipt of any revenue from these actions would be delayed until a vote was approved and the action was implemented.

In general, voters in Tehama County have not been supportive of additional tax measures. One exception was the ½ cent increase in Sales Tax approved recently in Red Bluff. Getting a Sales Tax increase approved by the voters, or forming a Fire Protection District will take time and effort. Furthermore, in order for it to have chances for success, someone or some agency will need to take the lead on sponsorship of either proposed initiative. Staff believes the City is prohibited by law from doing that. Perhaps a public non-profit organization could take on that task.

Note also that any such measure could compete with another local tax initiative, such as one offered by the school district.

Recommendation No. 3

“Present the various Dispatch alternatives”.

As part of the Ad Hoc Committee process, Staff contacted other agencies to get contract prices for Dispatch services.

1. Police Dispatch. We contacted the Tehama County Sheriff’s Dept. to gauge contract costs to provide Dispatch services. Those are summarized below:

The Tehama County Sheriff offered the following cost estimate Options for Police Dispatch Services in an email dated Sept. 29, 2015.

	Police Dispatch Service Details-TCSO	Annual Cost
Option A	24 hr./day/7 days a week	\$180,697
Option B	12 hr./day/7 days a week	\$120,464
Option C	12 hr./day/5 days a week, 24 hr./day on weekends	\$135,522

The current overall budget for Police Dispatch (Dept. 2119) is \$482,737. Of that total, \$401,737 is dedicated to Salaries and Benefits. If the City were to eliminate its Police Dispatch Center and contract with the Tehama County Sheriff’s Dept. for complete dispatch services (Option “A” above), the savings could be as much as \$302,000 annually. Of course in that case there would need to be the one-time repayment of the Dispatch remodel grant funds (\$197,989). (Note that the information provided to the GFADC put this payback at \$165,880-but has been updated per Cal OES letter received Nov. 11, 2015). So the savings in the first year would be reduced to about \$104,000. The other options (“B” & “C”) for less than complete dispatch services that may be considered as well.

Option “A” wouldn’t account for the value of receptionist/record keeping tasks regularly performed by the Police Dispatchers.

2. Fire Dispatch: We contacted CalFire about providing Contract Dispatch services for our Fire Department. CalFire offered the following cost proposal to provide Fire Dispatch Services:

Fire Dispatch Service Details-CalFire	Annual Cost
24 hr./day/7 days a week	\$60,000 to \$65,000

The current budget for Fire Dispatch (Dept. 2302) is \$354,013. Of that, \$346,513 is for Salaries and Benefits. If the City were to eliminate its Fire Dispatch Center and contract with CalFire at \$65,000/year, the savings could amount to \$289,013 annually. The City would no longer receive the approx. \$31,000-\$32,000 in dispatch contract funds from Orland/Capay. So, the net savings could be about \$258,000 a year.

This does not account for the value of having someone at the Fire Hall to provide security, open the bay doors and perform minor maintenance on fire equipment & the station.

At the June 9th City Council meeting members of the Volunteer Fire Department announced their intent to resign en masse if the Fire Dispatch was eliminated. For that reason, the City Manager also sought a proposal from CalFire for contract fire protection service. CalFire provided an estimate of about \$700,000/year for that service.

3. Consolidated Dispatch Center: One Fire Dispatcher has suggested that the Dispatchers be cross-trained in order to provide more flexibility and perhaps career movement between agencies. Cross training could also facilitate consolidation of the two Dispatch Centers into a single agency. Here's a very preliminary draft plan for consolidation of dispatch services that could be implemented over time:

The Police Dept. Dispatch center has considerably more turnover than the Fire Dispatch Center. There are a number of reasons for that. But, those Police Dispatch vacancies could be used to facilitate the transition to a single Consolidated Dispatch Center. Because it's been recently upgraded, it makes sense for that single Dispatch Center to be at the Police Dept.

First and foremost, get the Fire Dispatchers qualified and trained to handle Police Dispatch duties. At the same time, provide fire dispatch training to the current Police Dispatchers. Then, create a single position titled "Emergency Services Dispatcher" (ESD). Provide that title to each Dispatcher as he or she becomes "cross-trained".

When a vacancy at the Police Dept. Dispatch Center occurs, instead of recruiting from outside the organization, we could move the best qualified ESD from the Fire Dispatch Center to the former Police Dispatch Center. Once the first ESD is hired, the former Police Dispatch Center will be called the Emergency Services Dispatch Center.

Then the Fire Dispatch Center would have a vacancy that wouldn't be filled. Instead, the hours and/or days of operation of the Fire Dispatch Center would be reduced proportionately to the reduction in Staff.

When other vacancies occur at the ESO (former "Police Dispatch Center"), another ESD would be moved. That process will continue until the entire Staff at the Fire Dept. is relocated and reassigned to the ESO. In that manner, no layoffs would be necessary. Staff would ultimately be cross-trained and the service would certainly be more cost-effective and efficient. It would likely take many months to complete the transition to a single Dispatch Center. The savings to the General Fund would similarly be postponed.

Once completed, the savings from consolidation could be considerable; amounting to about \$320,000 annually. Over the course of five years that could amount to approximately \$1,600,000.

Recommendation No. 4.

“Collect additional Dispatch Fees from the City for Orland, Orland Fire District and Capay Fire District”

The City currently receives between \$31,000 and \$32,000 annually to provide Fire Dispatch Services for the City of Orland, Orland Rural and Capay Fire District. We could implement increases to those Dispatch Contracts. That would increase revenues. We’ve previously determined that increasing the rates about 36% would generate about \$12,000 of additional revenue each year. It would mean about an additional \$5,500/year in costs for Orland and Orland Fire Distinct, and about \$1,000 more each year for Capay Fire District.

However, even at the increased rates of \$60.30/call (currently \$44.10/call), the City of Corning will not be recovering the cost to provide the service for those agencies. The City of Orland has about the same population as the City of Corning. With the adjacent unincorporated area & the Capay district, the population exceeds that of the City of Corning. Yet, the three agencies currently pay only about \$32,000 for this service, while the total budget to operate Fire Dispatch is over \$350,000. From a cost/benefit perspective, the three contracted agencies account for about 38% of the fire dispatches. To account for their true costs, the sum of the fees collected from the three agencies should be more on the order of \$133,000. Of course any increase in fees could cause one or more of the agencies to seek alternative Dispatch providers.

Exhibit "B"; Alternatives:

The City Council should consider measures to address the expected General Fund shortfall as part of the Mid-Year Budget Review tentatively scheduled for a subsequent City Council meeting in January or February 2016, or into the FY 2016-2017 Budget to be presented in June of 2016.

Short term Alternatives could include:

1. Suspend some or all of the General Fund Capital Purchases included in the 2015-2016 Budget. Require prior City Council approval of any General Fund Capital purchase (budgeted or not) that exceeds \$5,000. That could result in deferred spending of up to \$140,830.
2. Implement some or all of the General Fund Budget Cuts recommended by the Department Heads as "Recommendation No. 1". Potential Savings could amount to between \$229,899 to \$294,416 annually. However, the savings impacts would be considerably reduced for measures implemented for less than the entire fiscal year. This could result in the loss of two positions in the Police/Police Dispatch Departments.

Long Term Alternatives could include:

1. Collect additional dispatch services contract fees from the City of Orland, Orland Fire Protection District and Capay Fire Protection District.
2. Initiate a ballot measure for supplemental Sales taxes or to form a Benefit Assessment District to support Public Safety in the City of Corning.
3. Increase the Transient Occupancy tax from 10% to 12%. This could generate over \$60,000 annually for the General Fund.
4. Enter a contract with CalFIRE for Fire Dispatch Services. This could result in the loss of up to four Fire Dispatcher positions. Potential net savings could amount to over \$250,000 annually.
5. Enter a contract with the Tehama County Sheriff's Department for Police Dispatch Services. This could result in the loss of up to five Police Dispatcher positions. Potential savings of between \$102,000 in the first year to over \$300,000 annually.
6. Take action to consolidate the two Dispatch Centers. Annual savings could amount to savings over \$300,000 annually. The savings would not be immediate, but instead occur through attrition. This alternative would not immediately eliminate any positions.

ATTACHMENT 1
CONTENTS LIST

Document No.	Description	Pages
1	Fire Dept. proposal for 7% GF Cuts	1
2	Police Dept. proposal for 7% GF Cuts	3
3	P/W proposal for 7% GF Cuts	2
4	Gen. City proposal for 7% GF Cuts	1
5	Anderson FD Service Fee Sheet-provided by Fire Chief	1
6	Spreadsheet showing Fire Dept. Expenditures/Call Volume	1
7	Spreadsheet from Ashley Knight regarding fees for copies & ticket sign-off	1
8	Dispatch Survey email, results spreadsheet, survey	7
9	Special Election information	2
10	Letter from Cal OES regarding Police Dispatch remodel cost	1

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**Budget Cuts for Fire Department for 7% Reduction
Amount cut from budget line items**

November 16, 2015

Dispatch 2302

2302-5200 Overtime	\$ 5,000
2302-001-6700 Equipment Maint.	\$ 1,500
2302-001-7406 Comp/Equip/Software	\$ 1,000

Fire Department 2300

2300-001-6150 Materials/Supply	\$ 1,500
2300-001-6250 Small Tools	\$ 450
2300-001-6300 Professional Service	\$ 1,500
2300-001-6551 Emp. Physicals	\$ 300
2300-001-6552 Safety Items	\$ 1,500
2300-001-6700 Equip. Maint.	\$ 2,000
2300-001-6750 Bld. Maint.	\$ 2,000
2300-001-7100 Training/ Education	\$ 3,000
2300-001-7200 Conf./Meetings	\$ 400
2300-001-7406 Comp/Equip/Software	\$ 1,000
2300-001-7500 Vehicle Maint./Op.	\$ 4,000
Total	\$ 25,150.00
Fire Chief to take a 20% furlough	\$17,750.40
Total for both	\$ 42,900.40

*PROPOSED
FIRE DEPT CUTS*

1



MEMO From the desk of Chief Don Atkins

TO: City Manger John Brewer
RE: Plan for 7% General Fund Cuts
DATE: November 17, 2015

John per your requests below is the Police Department's plan for 7% General Fund Cuts for Fiscal Year 2015-2016.

Police Department 2114:

<u>General Fund</u>	<u>7% Initial Cut</u>	<u>Supplement Cut</u>
\$2,099,499.00	\$146,964.93 \$48,318.74	\$98,646.19

The annual general fund budget for Police is \$2,099,499.00. A 7% cut to the annual general fund budget would come out to \$146,964.93. Reviewing line items in the Police Department's "other operating expenses", we were able to cut an additional \$48,318.74, leaving a short fall of \$98,646.19.

Police Dispatch 2119:

<u>General Fund</u>	<u>7% Initial Cut</u>	<u>Supplement Cut</u>
\$482,737.00	\$33,791.59 \$2,097.00	\$31,694.59

The annual general fund budget for the police dispatch is \$482,737.00. A 7% cut to the annual general fund budget would come out to \$33,791.59. Reviewing line items in the Police Dispatch's "other operating expenses", we were able to cut an additional \$2,097.00, leaving a short fall of \$31,694.59.

ACO/CSO 2200:

<u>General Fund</u>	<u>7% Initial Cut</u>	<u>Supplement Cut</u>
\$103,356.00	\$7,234.92 \$1,240.00	\$5,994.92

POLICE DEPT. 2
PROPOSED CUTS

The annual general fund budget for ACO/CSO is **\$103,356.00**. A 7% cut to the annual general fund budget would come out to **\$7,234.92**. Reviewing line items in the ACO/CSO's "other operating expenses", we were able to cut an additional **\$1,240.00**, leaving a short fall of **\$5,994.92**.

PAL Program 2201:

<u>General Fund</u>	<u>7% Initial Cut</u>		<u>Supplement Cut</u>
\$5,500.00	\$385.00	\$0	\$385.00

The annual general fund budget for the Pal Program is **\$5,500.00**. A 7% cut to the annual general fund budget would come out to **\$385.00**. We were unable to cut any funds from the PAL Program without eliminating the services that the PAL Program provides to the youth in our Community.

Below is the breakdown of proposed cuts

	<u>General Fund</u>	<u>7% Initial Cut</u>		<u>Suppl Cut</u>
Police/2114	\$2,099,499.00	\$146,964.93	\$48,318.74	\$98,646.19
Police Dispatch/2119	\$ 482,737.00	\$ 33,791.59	\$ 2,097.00	\$31,694.59
ACO/CSO/2200	\$ 103,356.00	\$ 7,234.92	\$ 1,240.00	\$ 5,994.92
PAL/2201	\$ 5,500.00	\$ 385.00	\$ 0.00	\$ 385.00
	\$2,691,092.00	\$188,376.44	\$51,655.74	\$136,720.70

After reviewing the total amount, we came up with several options to reach the 7% cut.

Option #1: Eliminate (2) two Police Officer positions at a cost of **\$175,878.00** with an overage of **\$39,157.30**. By doing this, the Police Department would be placing the police staffing at a minimum level to cover patrol. **

Option #2: Eliminate (1) one Police Officer position at a cost of **\$87,939.00** and eliminate the ACO/CSO position at a cost of **\$66,786.00** for a total cost of **\$154,725.00** with an overage of **\$18,004.30**. By eliminating the ACO/CSO position, the City would have little to none animal control services.

Option #3: Eliminate (1) Police Officer position at a cost of **\$87,939.00** and (1) Police Dispatcher position at a cost of **\$62,324.88** for a total cost of **\$150,263.88**, with an overage of **\$13,543.18**. By eliminating the Police Dispatcher position, the police department would be placing the dispatch staffing at a minimum level to cover dispatch.

Option #4: Eliminate (1) Police Dispatcher position at a cost of **\$62,324.88** and eliminate the ACO/CSO position at a cost of **\$66,786.00** for a total cost of **\$129,110.88**, leaving a minus **\$7,609.82**.

Out of the four options, Option #3 would be only the only option that comes close to the 7% savings cut even though it is over the \$136,720.70. By eliminating these positions, this will be in conjunction with the Records/Dispatch Supervisor position, and the second ACO/CSO position that are still vacant and have been saving the City a yearly savings of **\$100,404.00** not including benefits and incentives.

It should also be noted with Chief Atkins retirement and Chief Fears becoming the new Chief of Police, there would be a savings of **\$38,189.51** for the first year.

**** With the recent promotion of a patrol officer to sergeant, the City could choose not to backfill the patrol position thus only having to eliminate one other patrol officer position. This could also be used in Option #2 and Option #3.**



City of Corning

794 Third Street, Corning, CA 96021
(530) 824-7029 Fax (530) 824-2489

TO: John L. Brewer, AICP; City Manager
FROM: Dawn Grine, Director of Public Works
DATE: November 18, 2015
SUBJECT: Plan for 7% General Fund Cuts



John,

There are thirty-one departments in the budget which represent the operating expenses of the Public Works Department. Ten of those departments utilize General Funds. Two of the ten are funded 100% with General Funds while the remaining eight are a combination of General Funds with other funding revenues.

The attached spreadsheet will show those ten departments which contain General Fund monies.

Within the spreadsheet a column is identified as "7% Reduction in Services – Gen Funds Only". This dollar amount is a 7% reduction based on the entire FY 15/16.

The column identified as "Proposed Reductions" is a dollar amount that reflects a recommended 7% reduction based on what is remaining in the General Fund for that particular department as of the November 2015 Monthly Budget Report.

Notation:

1. Not all departments will reflect a "cut".
2. Services within the Streets department will be reduced as directed by the Public Works Director
3. Pool wages may be reduced by:
 - Eliminating one day of operation (requiring Council approval)
 - Reducing the season by one week of operation (requiring Council approval)
 - Reducing over-time

Respectfully submitted,

Dawn Grine

PROPOSED CUTS
@ PUBLIC WORKS

3

PW's departments that utilize General Funds

PW's Operating Expenses:

	Budget		7% Reduction in		Proposed Reductions
	All Funding Sources	Budget Gen Fund Only	Services - Gen Funds Only		
1700 Library	\$29,291.00	\$1,700.00	\$119.00	\$450.00	
3000 Streets	\$708,251.00	\$235,327.00	\$16,472.89	\$18,000.00	
3100 Street/Traffic Lights	\$68,000.00	\$0.00	\$0.00		
3190 Community Events	\$2,950.00	\$1,750.00	\$122.50	\$1,750.00	
3500 Airport	\$19,500.00	\$500.00	\$35.00		
3600 Bldg Maintenance	\$32,773.00	\$16,600.00	\$1,162.00	\$1,200.00	
3800 PW Admin	\$212,707.00	\$19,521.00	\$1,366.47		
6100 Parks	\$159,815.00	\$69,864.00	\$4,890.48	\$1,750.00	
6125 Rodgers Theater	\$19,200.00	\$50.00	\$3.50		
6200* Pool	\$86,725.00	\$62,195.00	\$4,353.65	\$17,000.00	
	\$1,339,212.00	\$407,507.00	\$28,525.49		
PW's Gen Fund 7% Reduction Goal		\$40,151.16		\$40,150.00	

Draft General City Budget Cuts
Fiscal Year 2015-2016

Department	Dept. No.	GF	7%	93% Staff reduce	rev Budget	Net	Details
City Council	1100	\$ 24,100	\$ 1,687	\$ 22,413	\$ -	\$ 24,100	1,687 No reduction
Admin	1200	\$ 139,323	\$ 9,753	\$ 129,570	\$ 11,418	\$ 127,905	(1,665) CM Salary savings=\$158937-\$136278=\$22659 less KM Dec Salary (\$11356)-\$11302
City Clerk	1300	\$ 15,950	\$ 1,117	\$ 14,834	\$ 6,500	\$ 9,450	(5,384) No scheduled election-in budget for special election-eliminate
Legal	1400	\$ 59,280	\$ 4,148	\$ 55,132	\$ 9,220	\$ 50,040	(5,072) Make Legal costs 15% water and sewer and GF 70%. Eliminate GF Books \$500; move \$3575 to water & sewer
Finance	1500	\$ 46,157	\$ 3,231	\$ 42,926	\$ 3,200	\$ 42,957	31
Gen City	1600	\$ 69,767	\$ 4,884	\$ 64,883	\$ 3,000	\$ 66,767	1,884 Actual GF is 226,121, but \$103,354 is insurance, \$53,000 is utilities, both fixed amounts, other is \$69,767.
Treasurer	1900	\$ 600	\$ 42	\$ 558	\$ -	\$ 600	42
Building & Safety	4300	\$ 55,860	\$ 3,910	\$ 51,950	\$ 1,100	\$ 54,760	2,810
Planning Admin	4100	\$ 36,700	\$ 2,569	\$ 34,131	\$ 1,050	\$ 35,650	1,519 Largely Contract w/Stouffer-eliminate APA/AICP fees
Econ Dev	4010	\$ 21,500	\$ 1,505	\$ 19,995	\$ -	\$ 21,500	1,505 Contracts with Chamber, 3Core
		\$ 469,217	\$ 32,845.26	\$ 436,372	\$ 35,488	\$ 433,729	(2,643)

DRAFT
GF CUTS
A



ANDERSON FIRE PROTECTION DISTRICT

1925 Howard St. Anderson, CA 96007
(530)-378-6699 Fax: (530) 378-6697

Service / Impact Fees

Parcel Number _____

Project Number _____

Name of Applicant _____

Mailing Address _____

Telephone _____

Service	Estimated Hours	Rate	Fee	25% Deposit	Total	Due	Paid
Development Review		\$72.11					
Multi Family	2	\$72.11	\$144.22	\$36.06			
Subdivision, Large (6 or more parcels)	4	\$72.11	\$288.43	\$72.11			
Subdivision, Small (5 parcels or less)	2	\$72.11	\$144.22	\$36.06			
Commercial, Large (10,001 sq.ft or more)	8	\$72.11	\$576.87	\$144.22			
Commercial, Small (10,000 sq. ft or less)	4	\$72.11	\$288.43	\$72.11			
Industrial, Large (10,001 sq ft or more)	8	\$72.11	\$576.87	\$144.22			
Industrial, Small (10,000 sq. ft or less)	4	\$72.11	\$288.43	\$72.11			
Sprinkler Plan Review	4	\$72.11	\$288.43	\$72.11			
Additional Inspections	Minimum 1 hour	\$72.11					
Alarm Plan Review	4	\$72.11	\$288.43	\$72.11			
Change of Occupancy, Building Inspection, Business License	1	\$72.11	\$72.11	N/A			
Residential Impact Fee		\$918.15 per unit		N/A			
Commercial/Industrial Impact Fee		\$0.73 per square foot		N/A			

All Fees are estimates only. All Fire Sprinkler & Alarm plans that are sent out for review will be charged actual time plus a 20% administrative fee.

“ALL FEES ARE TO BE PAID PRIOR TO FINAL INSPECTION.”

*****MAKE CHECKS PAYABLE TO CITY OF ANDERSON*****

The City of Anderson Finance Department will be the cashier for all transactions dealing with service fees for the Anderson Fire Protection District.

Total Fees Collected: \$ _____ Date: _____

City of Anderson Cashier Signature & Title: _____

Account # 001-0000-2222

City	Population	Budget	Paid Staff	Volunteer Staff	Call Volume	Cost per Call
Anderson	12,000	\$1,453,006	10	19	2200	\$660.00
Willows	7,500	\$679,326	5	20	900	\$774.00
Marysville	12,213	\$1,598,492	12	19	2,500	\$639.00
Orland	7,482	\$363,500	0	43	635	\$572.00
Cottonwood	4,000	\$534,000	7	10	957	\$557.99
Colusa	6,500	\$1,100,000	6	25	700	\$1,571.00
Corning	7,220	\$559,000	5	34	1108	\$504.51
Red Bluff	14,104	\$2,042,598	12	17	3,601	\$567.23

RECEIVED

AUG 11 2015

CITY OF CORNING

Presented by:

FIRE CHIEF MARTIN SPANNANAS

6

CITY	POP.	MED. INCOME	VEHICLE RELEASE	REPORT RELEASE	TICKET SIGN OFF
CORNING	7,600	\$42,000	\$19.00	\$0.00	\$0.00
GRIDLEY	6,600	\$40,000	\$100.00	\$5.00	\$5.00
ORLAND	7,400	\$37,000	\$100.00	\$10.00	O/A CITE \$10.00
WILLOWS	6,100	\$43,000	\$40.00	PER PAGE \$1.00	\$0.00
WINTERS	6,900	\$55,000	\$25.00	VARIES \$5.00-\$10.00	O/A CITE \$10.00
YREKA	7,600	\$27,000	AFTER HEARING \$50.00	INCIDENT/REPORT \$1-\$10.00	\$0.00
FORT BRAGG	7,200	\$35,000	\$84.00	INC. \$00.15 PP T/C \$25.00	\$0.00
GONZALES	8,400	\$48,000	\$96.00	PER PAGE \$1.00	\$16.00
TAFT	9,000	\$49,000	\$54.00	FIRST 5 PAGES \$9.00	N/A
CRESCENT CITY	7,000	\$29,000	AFTER HEARING \$150.00	\$15.50	\$0.00

RECEIVED

AUG 25 2015

CITY OF CORNING

PRESENTED BY:

ASHLEY KNIGHT, Police Dispatcher

8/25/2015



Lisa Linnet

From: Lisa Linnet <llinnet@corning.org>
Sent: Thursday, September 10, 2015 2:08 PM
To: 'chief6200@sbcglobal.net'; 'tbusby@ione-ca.com'; 'fire@gridley.ca.us'; 'police@gridley.ca.us'; 'ofdops@cncnet.com'; 'blagrone@oropd.org'; 'curtis.lawrie@fire.ca.gov'; 'gtazzari@townofparadise.com'; 'firechief@cityofcolusa.com'; 'policechief@cityofcolusa.com'; 'citychief51@gmail.com'; 'ccpd@crescentcity.org'; 'jtolle@cityoforland.com.'; 'wpeabody@cityofwillows.org'; 'jdahl@cityofwillows.org'; 'dcowan@arcatafire.org'; 'tchapman@arcatapd.org'; 'cclausen@clearlakepd.org'; 'fire@cityofsusanville.org'; 'police@cityofsusanville.org'; 'flizarraga@fortbragg.com'; 'Jbarlett@cityofukiah.com'; 'cdewey@cityofukiah.com'; 'gweeks@americancanyon.org'; 'tstuart@americancanyon.org'; 'rweigele@andersonfire.org'; 'mjohnson@ci.anderson.ca.us'; 'ddepialla@ci.dunsmuir.ca.us'; 'mmelo@mtshastaca.gov'; 'pcross@mtshastaca.gov'; 'weedfire@sbcglobal.net'; 'nicholas@ci.weed.ca.us'; 'bjlaustalot@ci.yreka.ca.us'; 'bbowles@yrekapd.org'; 'jshalowitz@co.sutter.ca.us'; 'rbarber@rbfd.org'; 'ksanders@rbpd.org'; 'WillitsPolice@co.mendocino.ca.us'; 'wfdc300@frontiernet.net'; 'info@williamspd.net'; 'lakeportfire@lakeportfire.com'; 'lakeportfire@lakeportfire.com'; 'brasmussen@lakeportpolice.org'
Subject: City of Corning Survey relating to Police and Fire Department and Police and Fire Dispatch Services
Attachments: Dispatch Questionnaire (2).doc
Importance: High

Ladies and Gentlemen:

The City of Corning is currently researching more economical ways in which to provide public safety services, i.e. Police and Fire Depts., and Police and Fire Dispatch. Attached is a two and a half page survey document seeking budgetary and staffing information for your specific Cities/Towns. This survey also includes questions related to whether you contract out for any of these services and what costs are associated with these contracts.

I would greatly appreciate it if you would each take a few minutes and complete the surveys and return them to me via email or fax (this information is listed at the bottom of the message). We hope to receive this information by Friday September 25th in order for it to be compiled and presented back to the Ad Hoc Committee formed to review this issue at their next meeting. The survey is also being sent to the Police and Fire Chiefs as well.

Thank you in advance for your assistance. If you would like a copy of the results please include that request with your responses.

Lisa M. Linnet
Cm Adm. Assist. / City Clerk
City of Corning
794 Third St.
Corning, CA 96021
Phone: 530/824-7033
Fax: 530/824-2489
llinnet@corning.org

Gen Fund Ad Hoc Committee-Survey Results

No.	Question	Ione	Cridley	Oroville	Paradise	Colusa	Williams	Crescent City	Oriand	Willows	Arcata	Clearlake	Lakeport	Susanville	Bragg	Ukiah	Willits	American Canyon	Anderson	Shasta Lake	Dunsmuir	Mt. Shasta	Weed	Yreka	Live Oak	Red Bluff
	Population:								7,814	6,500									30,500		3,150	3,292		7,500		
	Current General Fund Expenditures:																				\$1,369,245					
	Does your City operate a combined Dispatch?								No	No									No		No	No	No	No		
	1. Fire/Police Dispatch?								No	No									Yes, Countywide Center		No	No	No	No		
	Does your City operate a Centralized Fire/Police Dispatch?																		Unknown							
	How many emergency call does your combined Dispatch Center dispatch per year?																									
	Are the Fire Chief & Fire Dept. satisfied with the efficiency & effectiveness of the combined Dispatch Center?																									
	3. Dispatch Center?																									
	Are the Police Chief & Police Dept. satisfied with the efficiency & effectiveness of the combined Dispatch Center?																									
	4. Dispatch Center?																									
	Are Dispatchers cross trained for Police/Fire Dispatching?																									
	5. Police/Fire Dispatching?																									
	Section B-Police Dispatch:																									
	Does your City provide Police Services?								Yes	Yes									No		No	Yes	Yes	Yes		
	1. Services?								Yes	Yes									No		No	Yes	Yes	Yes		
	How many people work full time for the Police Department?								13	11											11			14		
	2. the Police Department?								11	9											8			6		
	a. Sworn:								2	1											3			0		
	b. Non-Sworn:								1	1											4			3		
	c. Part-time:								13												4			3		
	d. Total:																							20		
	What is the current FY budget for Police Services?								\$1.8 Million	\$1,493,917											\$748,000		\$2,323,381			
	Does your City dispatch for Police Services?								No	No											Yes	Yes	Yes	Yes		
	1. Services?								No	No											Yes	Yes	Yes	Yes		
	Does your City contract for Police Services w/another Agency?								Yes	Yes											Siskiyou Co. Sheriffs	Siskiyou Co. Sheriffs		No		
	5a. If yes, with Agency?								Yes	Yes											Siskiyou Co. Sheriffs	Siskiyou Co. Sheriffs		No		
	5b. What is the annual cost of that Service?								Glenn Co. Sheriff's Dept.	Glenn Co. Sheriff's Dept.											\$10,000					
	How many persons work for your Police Dispatch Service?									\$93,000																
	6. Police Dispatch Service?																									
	Full Time:																				3			4		
	Part Time:																				1			3		
	What professional certifications are required of Police Dispatchers?																									
	7. How many emergency calls are dispatched from your Police Dispatch Center per year?																									
	8. Center per year?																									
	What kind of work schedule does your Police Dispatch service employ?																									
	9. your Police Dispatch service employ?																				7,000			23300 C.P.S.		
	How many persons does your Police Dispatch service employ per shift?																				3-12 hr. shifts & 1-8 hr. shift			12 Hour		
	10. Dispatch service employ per shift?																				1- or 0			0		
	Supervisors:																				1			1		
	Dispatchers:																									

RESPONSES TO SURVEY 8(2)

Gen Fund Ad Hoc Committee-Survey Results

No.	Question	Ione	Gridley	Oroville	Paradise	Colusa	Williams	Crescent City	Oiland	Willows	Arcata	Clearlake	Lakeport	Suzanville	Bragg	Ukiah	Willits	American Canyon	Anderson	Shasta Lake	Dunsmuir	Mt. Shasta	Weed	Yreka	Live Oak	Red Bluff	
12a	Is that included in the total Fire Services budget shown in response to question C-4?																										
13	Are you satisfied with your current Fire Dispatch service?								Yes	No, Engineers leave for calls, we don't have full dispatch coverage.										Yes							
14	Does your City support an independently funded Fire District or another District (CSD, CFD, etc.) that provides fire services?							Yes	Cooperation & sharing of equipment & personnel, shared facilities.	No								Yes					No				
14a	If yes, what is the typical annual contribution to that District?								No																		
Section D-Other Information:																											
1	Has your City implemented any special District Tax, or additional Sales Tax to supplement Fire or Police Services?								No										Yes		Yes (No really...see below)	No					
1a	If yes, please describe:																		Half cent sales tax of which 50% is dedicated to Police Services		Co. area south of City Limits is taxed for Fire Services.						
2	What is the total current General Fund Budget for the Public Works Dept.?								\$196,476	\$384,422																	
3	Is there any other information you'd like to add regarding your City's dispatch services?								City Council intends to seek voter support in 2016 for a Public Safety Tax.	Joint system is most economical, as long as 2 Dispatchers are covering 24 hrs. per day.																	
* Responder has worked Law Enforcement in two other CA Counties, Humboldt & Amador. In Humboldt Co. (Eureka PD, Pop. 29,000 w/50 sworn Officers) the City of Eureka ran a consolidated Police & Fire Dispatch Center. The Center was housed in the 2nd floor of the PD. Dispatchers were cross-trained and dispatched calls for both Police & Fire from the same work station. Dispatchers were also call takers inputting CFS. In Amador Co. (Ione PD, Pop. 7,000 w/6 sworn Officers) the Cities of Ione, Jackson & Sutter Creek PD all contracted with the Amador County Sheriff's Dept. for dispatch services; did not recall them handling Fire Services.																											

8(4)

Dispatch Services Questionnaire City of Corning

Name of City: _____ Current Population: _____ County: _____
Current FY Gen. Fund Expenditures: _____

This is a survey regarding Police and Fire Dispatch services that are provided by or for your jurisdiction. The purpose of the survey is to gauge your community's method, current budget, staffing levels and satisfaction with how you provide emergency dispatch services. We're seeking responses from City Managers as well as Police and Fire Chiefs.

Section A-Combined Dispatch

1. Does your City operate a combined Fire/Police Dispatch Center? Yes No ; or a Centralized Fire/Police Dispatch Center? Yes No . If yes on either, proceed to question 2; if no proceed to Section B, and then Section C.
2. How many emergency calls does your combined Dispatch Center dispatch per year? Total: _____; Police _____; Fire _____; Other _____? Describe "Other": _____.
3. Are the Fire Chief and Fire Department satisfied with the efficiency and effectiveness of the combined Dispatch center? Yes No If no, what changes would you make to improve the dispatch service?
_____.
4. Are the Police Chief and Police Department satisfied with the efficiency and effectiveness of the combined Dispatch Center? Yes No . If no, what changes would you make to improve the dispatch service?
_____.
5. Are Dispatchers cross trained (for Fire & Police Dispatching)? YES NO

Section B. Police Dispatch

1. Does your City provide Police Services? Yes No (if yes proceed to question B-2, if no, proceed to Section C).
2. How many people work full time for the Police Department? _____ Sworn: _____ Non-sworn: _____
Total: _____ How many Part-time: _____.
3. What is the total current FY budget for Police Services? _____
4. Does your City dispatch for Police Services? Yes No (if yes proceed to question B-6, if no, proceed to question B-5)
5. Does your City contract for Police Dispatch services with another agency? Yes No . If yes, with which agency, _____ & what is the annual cost of that service _____? Then proceed to question B-11. If no, proceed to question B-6.
6. How many persons work for your Police Dispatch Service? Full Time: _____ Part Time: _____.
7. What professional certifications are required of Police Dispatchers? _____
_____.
8. How many emergency calls are dispatched from your Police Dispatch Center/year? _____.
9. What kind of work schedule does your Police Dispatch service employ? _____
_____.
10. How many persons does your Police Dispatch service employ per shift? Supervisors: _____;
Dispatchers: _____.

Dispatch Services Questionnaire
City of Corning

11. What is the total Police Dispatch Budget for the current FY? _____. Is that included in the total Police Services budget shown in response to question B-3? Yes , No .
12. Does your Police Dispatch Department have a Dispatch Supervisor position? Yes No . If yes, is that a Fulltime or Part time position?
13. Are you satisfied with your current Police Dispatch service? Yes , No . If no, please elaborate:

_____.

Section C-Fire Dispatch

1. Does your City provide Fire Services? Yes No (if yes, proceed to question C-2, if no proceed to question C-12).
2. Is your Fire Department a Volunteer organization ____, or professionally staffed ____, or a combination of the two ____?
3. How many people work **full time** for the Fire Dept.? ____ Chief/Asst. Chief/Captains ____ Firefighters ____ Dispatchers ____ Others. How many part-time? ____.
4. What is the total current FY budget for Fire Services? _____
5. Does your City dispatch for Fire Services? Yes No (if yes proceed to question C-7, if no; proceed to question C-6).
6. Does your City contract for Fire Dispatch services with another agency? Yes No . If yes, with which agency, _____ & what is the annual cost of that service _____? If no proceed to question C-13.
7. How many persons work for your Fire Dispatch Service? _____
8. What professional certifications are required for Fire Dispatchers? _____
_____.
9. How many emergency calls are dispatched from your Fire Dispatch Center/year? _____.
10. What kind of work schedule does your Fire Dispatch service employ? _____
_____.
11. How many persons does your Fire Dispatch service employ per shift? _____.
12. What is the total Fire Dispatch Budget for the current FY? _____. Is that included in the total Fire Services budget shown in response to question C-4? Yes , No .
13. Are you satisfied with your current Fire Dispatch service? Yes , No . If no, please elaborate:

_____.
14. Does your City support an independently funded Fire District or another district (CSD, CFD, etc.) that provides fire services? Yes , No . If yes, what is the typical annual contribution to that district?
_____.

Dispatch Services Questionnaire
City of Corning

Section D. Other info.

1. Has your City implemented any special District Tax, or additional Sales Tax to supplement Fire or Police services? Yes No . If Yes, please describe: _____

2. What is the total current General Fund Budget for the Public Works Department? _____
3. Is there any other information you'd like to add regarding your City's dispatch services? _____

Thank you for your time. Please return the completed survey to Lisa Linnet, Corning City Clerk-794 Third St., Corning CA 96021. Or you may fax it to her at 824-2489. Her direct phone line is 824-7033, and email is llinnet@corning.org. If you would like to receive copies of the summary information gathered through this survey, please leave your contact info:

Name/Title

Phone No.

Email Address

Tax Information:

Sales Tax Initiative:

**Per Jennifer Vise and MacKenzi Parkinson at the Tehama County Elections Department:
(September 8, 2015)**

- Cost would be \$8,000 to \$14,000 dollars for a Special Election in June 2016 (this is largely in part to there being no other Districts, etc. to split the cost with) and the County Elections Department would need the information by March 2016;
- Cost would be \$5,000 to \$10,000 in addition to the costs we would normally see associated with our November Elections, (last elections cost \$6,118.13). The County Elections Department would need the information by August of 2016 to be on the November 2016 Ballot.

Information below was found through various online sources.

GENERAL/SPECIAL TAXES:

A tax is called a "Special" Tax if its revenues are used for specific purposes. A "General" Tax if its revenues may be used for any governmental purpose. This distinction is important because it determines whether a tax must be approved by a majority vote of the electorate (general tax), or a two-thirds vote (special tax).

- **General Taxes** (Business Licenses, TOT's etc.): All general taxes must be approved by a majority vote of the people and elections for general taxes must be consolidated with a regularly scheduled election for the members of the local governing body.
- **Special Taxes** (Imposed on properties within small, discrete areas): Any tax imposed for a specific purpose is a "special tax", even if its funds are placed into the community's General Fund. Voter requirement is by two-thirds (2/3%) of all voters in community or affected area.

Tax Assessment District:

Assessments:

Local Governments levy assessments in order to fund improvements that benefit real property. For example, with the approval of affected property owners, a City or County may create a Street Lighting Assessment District to fund the construction, operation and maintenance of street lighting in an area. Under Proposition 218 (1996), improvements funded with assessments must provide a direct benefit to the property owner. An assessment typically cannot be levied for facilities or services that provide general public benefits, such as schools, libraries, and public safety, even though these programs may increase the value of property. Moreover, the amount each property owner pays must reflect the cost incurred by the local government to provide the improvement and the benefit the property receives for it. To impose a new assessment, a local government must secure the approval of a weighted majority of affected property owners, with each property owner's vote weighted in proportion to the amount of the assessment he or she would pay.

Assessment Districts can be formed to fund improvements and maintenance for various kinds of public infrastructure. State Laws enable the formation of Districts for road improvements, parks, open space, street lighting and various other municipal services or improvements. Before Districts can be formed, Counties must identify which specific legislation (State Laws) authorizes the intended formation. The formation of all Districts must comply with Proposition 218 (1996), also known as the "Right to Vote on Taxes Act", which amended the California Constitution.

Districts are usually formed by property owners wishing to finance costly infrastructure. The average time to form a District is about two years and it is generally a costly process. Extremely large, complex or controversial Districts can take longer to form.

- If Assessment District encompasses properties within the City only, the cost would be the roughly the same as projected for a Sales Tax Initiative. If the proposed District includes properties lying within County jurisdiction (Sphere of Influence?), the costs would be higher dependent upon size of District and number of registered voters.

The proposed costs for an Assessment District cannot be readily provided until such time as the District size is determined. Forming an Assessment District process is initially done and approved through LAFCO first via planning. Time frame is dependent upon when District is established and process is completed through LAFCO. **(Per Jennifer at the County Elections Department)**

- Requires majority vote of property owners (and renters responsible for paying assessments) in affected area, weighted in proportion to assessment liability. The assessment may be imposed only if 50 % or more of the weighted ballots support the assessment.

Parcel Taxes:

With the approval of two-thirds of voters, local governments may impose a tax on all parcels in their jurisdiction (or a subset of parcels in their jurisdiction). Local governments typically set parcel taxes at fixed amounts per parcel (or fixed amounts per room or per square foot of the parcel). Unlike assessments, parcel tax revenue may be used to fund a variety of local government services, even if the service does not benefit the property directly. For example, school districts may use parcel tax revenue to pay teacher salaries or administrative costs. The use of parcel tax revenue, however, is restricted to the public programs, services, or projects that voters approved when enacting the parcel tax.

Mello-Roos Taxes:

Mello-Roos taxes are a flexible revenue source for local governments because they (1) may be used to fund infrastructure projects or certain services; (2) may be levied in proportion to the benefit a property receives, equally on all parcels, by square footage, or by other factors; and (3) are collected within a geographical area drawn by local officials.

Local governments often use Mello-Roos taxes to pay for the public services and facilities associated with residential and commercial development. This occurs because landowners may approve Mello-Roos taxes by a special two-thirds vote—each owner receiving one vote per acre owned—when fewer than 12 registered voters reside in the proposed district. In this way, a developer who owns a large tract of land could vote to designate it as a Mello-Roos district. After the land is developed and sold to residential and commercial property owners, the new owners pay the Mello-Roos tax that funds schools, libraries, police and fire stations, or other public facilities and services in the new community. Mello-Roos taxes are subject to two-thirds voter approval when there are 12 or more voters in the proposed district.

EDMUND G. BROWN JR.
GOVERNOR

MARK S. GHILARDUCCI
DIRECTOR



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

November 10, 2015

RECEIVED

Don Atkins, Chief of Police
City of Corning Police Department
774 Third Street
Corning, CA 96021

NOV 11 2015

CITY OF CORNING

Dear Chief Atkins,

This is in response to your letter dated September 29, 2015 regarding the possible closure of the Corning Police Department's Public Safety Answering Point (PSAP).

The California 9-1-1 Emergency Communications Branch (CA 9-1-1 Branch) has provided the Corning Police Department funds totaling **\$197,988.78** for the replacement of their 9-1-1 Customer Premise Equipment (CPE), installed and accepted on September 23, 2015, as well as furniture and chairs.

Chapter 1 of the 9-1-1 Operations Manual, Public Safety Answering Point (PSAP) Standards, states "PSAP funding from the State Emergency Telephone Number Account (SETNA) by the CA 9-1-1 Branch is contingent upon adherence to the mandatory standards." Standard number five (5) states "Hours of Operation - Each PSAP funded by the CA 9-1-1 Branch shall be staffed with 9-1-1 call-taker(s) and committed to answer 9-1-1 calls 24 hours per day, every day of the year, for a minimum of five (5) years...".

The Warren-9-1-1-Emergency Assistance Act (Government Code) Section 53116 states "The Attorney General may, on behalf of the office or on his or her own initiative, commence judicial proceedings to enforce compliance by any public agency or public utility providing telephone service with the provisions of this article."

Should Corning Police Department choose not to adhere to the mandatory standard for receiving the SETNA funds, it would be at the discretion of the Office of the Attorney General to commence judicial proceedings.

Sincerely,

ELIZABETH McLEAN, 9-1-1 Consultant
California 9-1-1 Emergency Communications Branch

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