



THE CITY OF CORNING INVITES APPLICATIONS FOR THE PROMOTIONAL EXAMINATION OF POLICE TRAINEE



THE POSITION

The Police Trainee, under close supervision, will be required to learn to: perform responsible law enforcement and crime prevention work; to enforce State and local traffic regulations; to perform investigative work; to participate in, and provide support to, special Department crime prevention and enforcement programs; and to perform a variety of technical law enforcement tasks. This is beginning level law enforcement work for the purpose of training to become a sworn police officer upon satisfactory completion of a POST certified basic academy.

SPECIAL REQUIREMENTS

- Possession of:
 - A High School Diploma or G.E.D.
 - A valid California Driver's license
 - A POST-approved 832 P.C. certificate or obtain certification within six (6) months of appointment
- Must obtain a valid and active Certificate of Completion from a POST certified basic academy during the probationary period
- Must meet the established Police Officer standards of physical endurance, agility, health, and vision
- Must be 21 years of age at time of appointment to Police Officer
- Meet other background investigation, medical and psychological standards

DESIRABLE QUALIFICATIONS

Knowledge of and ability to:

- Understand modern law enforcement methods and procedures, to include patrol, crime prevention, and traffic control
- Operate two-way radio and telephone equipment
- Learn to perform a wide range of law enforcement assignments
- Demonstrate keen abilities of observation and memory
- Think clearly and act quickly in emergency situations
- Understand and carry out oral and written directions
- Learn to prepare accurate incident and case reports
- Learn to use and care for firearms and other police equipment
- Tactfully and effectively represent the Police Department in a variety of contacts
- Establish and maintain cooperative working relationships
- Perform vigorous physical tasks in the performance of assigned duties

Training and Experience:

Any combination of training and experience, which would likely provide the required knowledge and abilities, is qualifying. A typical way to obtain the knowledge and abilities would be:

- Meet the requirements to qualify for certification as a police officer, demonstrate interest and aptitude in a career in law enforcement and work experience in the care and handling of animals

SALARY AND BENEFITS

Salary: \$2,904.00 per month plus medical, dental and vision

All benefits will be in accordance with the current Memorandum of Understanding between the Operating Engineers Local Union #3 of Operating Engineers AFL-CIO for Public Safety Employees and the City of Corning. **However, please note that this position is not a union-represented position.**

SELECTION PROCESS

Application Review Board: All applicants must submit a City of Corning application with clear, concise and complete information regarding their qualifications for the position. Those candidates whose qualifications best meet the City's requirements will be invited to participate further.

Written Examination:** This examination is to evaluate reading, writing and comprehension skills.

Physical Agility Test:** To evaluate the applicant's ability to physically perform the duties of the position.

Oral Appraisal Interview: This interview is to evaluate training, experience and personal qualifications.

Background Investigation: Candidates successfully completing all prior phases of the selection process will be subject to a thorough background investigation. The investigation is used to determine a candidate's moral character and suitability for employment with law enforcement. The investigation may include, but will not be limited to, a computerized voice-stress analysis, criminal and military record check, driving and credit history, military record, previous employer(s) and references.

Psychological Evaluation: Candidates will be evaluated for their suitability for employment as a Corning Police Trainee.

Medical Examination: Prior to appointment, candidates must successfully complete a medical examination, including a drug screen, to determine if they meet the City's medical standards for the position of Police Trainee.

**** These examinations are waived for police academy basic students currently enrolled or directly hired upon successful completion of their academy**

TO APPLY

Applications may be obtained from the Corning Police Department website at <http://corningpd.org/employment.html>. If you are currently an academy cadet, you must attach official documentation of academy enrollment, to include anticipated date of graduation. Please submit the completed application in a sealed envelope addressed to the Chief of Police and marked "CONFIDENTIAL." Resumés may be attached but are not accepted in lieu of the City application.

THE CITY OF CORNING IS AN AFFIRMATIVE ACTION - EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

In accordance with the Americans with Disabilities Act (ADA), if special accommodations are necessary at any stage in the testing process, please provide the Police Department with advance notice and your request will be considered.

The information contained herein is subject to change and does not constitute either an expressed or implied contract.

