



**CITY OF CORNING  
CITY COUNCIL AGENDA  
TUESDAY, FEBRUARY 10, 2015  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Darlene Dickison  
Dave Linnet  
Tony Cardenas  
Willie Smith  
Gary Strack**

**Mayor:**

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager.**

**D. INVOCATION: Led by Mayor Gary R. Strack.**

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

- 1. Presentation of Senior Center Financial Audit.** Senior Center Board Treasurer Judy Metcalf will present the Financial Audit.
- 2. Proclamation – One year anniversary of “Tehama Together 211”, an informational contact for Tehama County Services.** Present to accept the Proclamation will be Holly Wilson, Tehama Together 211 Board Member.

**F. BUSINESS FROM THE FLOOR:**

**G. CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

- 3. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 4. Waive the reading and approve the Minutes of the January 27, 2015 City Council Meeting with any necessary corrections.**
- 5. February 4, 2015 Claim Warrant - \$237,111.50.**
- 6. January 2015 Wages and Salaries: \$350,927.16.**
- 7. January 2015 Building Permit Valuation Report - \$88,728.79.**
- 8. January 2015 Treasurer's Report.**
- 9. January 2015 City of Corning Wastewater Operation Summary Report.**

10. Approve Waiver of Yost Park Recreations Use Fees for the March 20-21, 2015 Corning Westside American Legion Rain or Shine Softball Tournament.
11. Approve Partial Payment Request No. 8 in the amount of \$2,260 to Trent Construction for the Corning Community Park Phase 2 Project.

**H. ITEMS REMOVED FROM THE CONSENT AGENDA:**

**I. PUBLIC HEARINGS AND MEETINGS:**

12. Public Hearing and action on request for Disposal Service CPI Rate Increase of 1.57%.

**J. REGULAR AGENDA:**

13. Consider adoption of a Categorical Exemption pursuant to Section 15301 (c) of the California Environmental Quality Act (CEQA) for the 2015 Street Paving and Reconstruction Project using Program Income funds as authorized by Resolution 10-14-2014-01.
14. Presentation and acceptance of annual City Audit for Fiscal Year 2013-2014.

**K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

**L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**

- M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison:

Linnet:

Cardenas:

Smith:

Strack:

**N. ADJOURNMENT!:**

**POSTED: FRIDAY, FEBRUARY 6, 2015**

7:48 AM  
01/20/15  
Accrual Basis

**CORNING SENIOR CENTER INC**  
**Balance Sheet**  
As of December 31, 2014

	<u>Dec 31, 14</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
CD 0116	11,369.34
CD 0629	80,000.00
MONEY MARKET ACCT 9012	20,001.21
RABO BANK	<u>2,014.00</u>
<b>Total Checking/Savings</b>	<u>113,384.55</u>
<b>Total Current Assets</b>	<u>113,384.55</u>
<b>TOTAL ASSETS</b>	<u><u>113,384.55</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
<b>Payroll Liabilities</b>	
Federal Payroll Liabilities	916.70
FUTA	126.00
State Payroll Liabilities	<u>39.00</u>
<b>Total Payroll Liabilities</b>	<u>1,081.70</u>
<b>Total Other Current Liabilities</b>	<u>1,081.70</u>
<b>Total Current Liabilities</b>	<u>1,081.70</u>
<b>Total Liabilities</b>	1,081.70
<b>Equity</b>	
Unrestricted Net Assets	117,169.91
Net Income	<u>-4,867.06</u>
<b>Total Equity</b>	<u>112,302.85</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>113,384.55</u></u>

7:45 AM  
01/20/15  
Accrual Basis

CORNING SENIOR CENTER INC  
Profit & Loss  
December 2014

	<u>Dec 14</u>	<u>Jan - Dec 14</u>	<u>% YTD</u>
<b>Income</b>			
Donations	309.00	5,136.02	6.0%
Fund Raisers	269.00	678.00	39.7%
Other - Interest etc.	1.21	2,264.62	0.1%
Rent	730.00	12,170.00	6.0%
<b>Total Income</b>	<u>1,309.21</u>	<u>20,248.64</u>	<u>6.5%</u>
<b>Expense</b>			
<b>.Payroll Expenses</b>			
Payroll Taxes	233.18	1,221.64	19.1%
Salary	1,950.00	12,675.00	15.4%
<b>Total .Payroll Expenses</b>	<u>2,183.18</u>	<u>13,896.64</u>	<u>15.7%</u>
Business Registration Fees	0.00	176.00	0.0%
Dues & subscriptions	0.00	29.00	0.0%
Insurance	330.00	1,149.32	28.7%
Penalty	0.00	50.00	0.0%
Professional Services Fees	160.00	880.00	18.2%
Refunds	0.00	325.00	0.0%
Repairs & Maintenance	0.00	500.00	0.0%
Supplies	401.63	1,671.37	24.0%
Telephone	172.60	831.06	20.8%
Utilities	773.29	5,607.31	13.8%
<b>Total Expense</b>	<u>4,020.70</u>	<u>25,115.70</u>	<u>16.0%</u>
<b>Net Income</b>	<u><u>-2,711.49</u></u>	<u><u>-4,867.06</u></u>	<u><u>55.7%</u></u>

7:46 AM  
01/20/15  
Accrual Basis

CORNING SENIOR CENTER INC  
Profit & Loss  
January through December 2014

	<u>Jan - Dec 14</u>	<u>Jan - Dec 13</u>	<u>\$ Change</u>
<b>Income</b>			
Donations	5,136.02	8,897.79	-3,761.77
Fund Raisers	678.00	1,725.80	-1,047.80
Other - Interest etc.	2,264.62	779.02	1,485.60
Rent	12,170.00	11,825.00	345.00
<b>Total Income</b>	<u>20,248.64</u>	<u>23,227.61</u>	<u>-2,978.97</u>
<b>Expense</b>			
<b>.Payroll Expenses</b>			
Payroll Taxes	1,221.64	1,051.46	170.18
Salary	12,675.00	10,725.00	1,950.00
<b>Total .Payroll Expenses</b>	<u>13,896.64</u>	<u>11,776.46</u>	<u>2,120.18</u>
Business Registration Fees	176.00	156.00	20.00
Dues & subscriptions	29.00	50.00	-21.00
Insurance	1,149.32	1,513.16	-363.84
Mileage Reimbursement	0.00	600.00	-600.00
Penalty	50.00	0.00	50.00
Professional Services Fees	880.00	880.00	0.00
Refunds	325.00	325.00	0.00
Repairs & Maintenance	500.00	220.00	280.00
Supplies	1,671.37	2,012.00	-340.63
Telephone	831.06	641.47	189.59
Utilities	5,607.31	6,299.62	-692.31
<b>Total Expense</b>	<u>25,115.70</u>	<u>24,473.71</u>	<u>641.99</u>
<b>Net Income</b>	<u><u>-4,867.06</u></u>	<u><u>-1,246.10</u></u>	<u><u>-3,620.96</u></u>

# **PROCLAMATION**

## **211 AWARENESS MONTH**

### **February 2015**

**WHEREAS**, the Citizens of Tehama County need to access a variety of human and social services each day, ranging from affordable housing to support for a homebound parent or child; and

**WHEREAS**, various local, regional and statewide organizations, both public and private, provide services that respond to these needs; and

**WHEREAS**, the process of connecting those living and working in Tehama County with needed services has been simplified via Tehama Together Inc, who in cooperation with the United Way of Northern California, established the 211 Tehama System which utilizes existing information and providers; and

**WHEREAS**, the 211 system provides a more accurate and timely source of information about available services and nearly 90% of Americans have access to the 211 service nationwide; and

**WHEREAS**, in the event of a disaster, 211 can provide information regarding issues such as shelter locations, road closures, animal evacuation sites, and locations to access food and water.

**WHEREAS**, 211 became available on February 11, 2014 in Tehama County allowing residents free access to important programs and services 24/7 through a three-digit telephone call or online at 211 Tehama.

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**NOW, THEREFORE I, Gary R. Strack, as Mayor of the City of Corning, do hereby proclaim February 2015 as "211 Awareness Month" in the City. I urge all residents to become familiar with this valuable resource for accessing available health, emergency and social services.**

**IN WITNESS WHEREOF, I have hereunto set my hand and cause the Great Seal of the City of Corning to be affixed this 10<sup>th</sup> day of February 2015.**

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**Gary R. Strack, Mayor**

**ATTEST:**

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**Lisa M. Linnet, City Clerk**



**CITY OF CORNING  
CITY COUNCIL/PLANNING COMMISSION  
SPECIAL JOINT MEETING  
MINUTES**

**TUESDAY, JANUARY 27, 2015  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:00 p.m.**

**B. ROLL CALL:**

	Councilmembers: Dickison	Planning Commission: Reilly
	Linnet	Barron
	Cardenas	Poisson
	Smith	Mesker
Mayor: Strack		Chairperson: Robertson

**All members of the City Council and Planning Commission were present.**

**C. 1. Identify Stakeholders and present Project Overview & Goals for the Corning Bicycle and Pedestrian Improvement Plan being prepared by the Echelon Transportation Group.**

Planning Consultant John Stoufer explained that the City had received a Grant from Caltrans to prepare a Bicycle and Pedestrian Improvement Plan. He stated that the City has gone through the procurement process and Council has authorized a contract with Echelon Engineering to assist with the preparation of this Plan. Mr. Stoufer then introduced Adrian Engel (PE, LEED AP, Principal) and Greg Behrens (Project Planner) both from Echelon Transportation Group. Mr. Stoufer presented the City Council and Planning Commission with a listing of Stakeholders and requested they review the list and contact him with any suggested organizations or individual groups that might have been missed. Commissioner Poisson suggested the addition of the Corning Swim Team.

Mr. Stoufer informed the Council, Commission and audience on the various aspects of the Plan explaining that this Plan should ultimately lead to the adoption, initiation, and programming of transportation improvements that will assist in advancing the City's effort to improve bike and pedestrian safety, design a "wayfinding" signage system, and reduce greenhouse gas emissions. Upon Plan completion, it should provide a design, actions required, costs, etc. necessary so that it will not be a Plan that sits on a shelf, but is implemented.

Mr. Engel provided a brief outline of his credentials, the Company's background, and stated the names of other staff members participating in the Plan development. He explained he has three Plan objectives: **1.** Ensure that the Plan created is contact sensitive, meets the community needs...Corning's needs, not big Sacramento ideas, plan is affordable and implementable; **2.** Improvements within Plan that has community support, distinguishes existing barriers, etc.; **3.** Focus on implementation, that the Plan is complete with actions, costs, etc. so that Caltrans can look at the Plan and fund, it doesn't sit on a shelf.

Mr. Behrens then outlined the various project goals and contents i.e. to incorporate "Wayfinding" signs, identify future linkages/key destinations, funding sources, existing bicycle and pedestrian travel avenues...what's working, what's not, etc. The various phases, phase contents and estimated time frame were also presented.

**D. ADJOURNMENT: 6:28 p.m. (Mayor and Commission Chairperson closed the meetings)**

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**Lisa M. Linnet, City Clerk**



**CITY OF CORNING  
CITY COUNCIL MINUTES  
TUESDAY, JANUARY 27, 2015  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Darlene Dickison  
Dave Linnet  
Tony Cardenas  
Willie Smith  
Gary Strack**

**Mayor:**

**All members of the City Council were present.**

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager.**

**D. INVOCATION: Led by Councilman Tony Cardenas.**

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

- 1. Proclamation: February 2015 as National Girls and Women in Sports Month in the City of Corning.** Accepting the Proclamation was Beth Birk of the Tehama County Department of Education Recreation along with SERRF Student Athlete Ambassador Lauren Price.

**F. BUSINESS FROM THE FLOOR:**

Chamber of Commerce Manager Valanne Cardenas reported on the Chamber's Installation Dinner held last Saturday. She stated that they had approximately 150 in attendance.

**G. CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

- 2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 3. Waive the reading and approve the Minutes of the January 13, 2015 City Council Meeting with any necessary corrections.**
- 4. January 21, 2015 Claim Warrant - \$120,543.02.**
- 5. January 21, 2015 Business License Report.**

Councilor Smith moved to approve Consent Agenda Items 2-5; Councilor Dickison seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Absent/Opposed/Abstain: None.** Motion was approved by a 5-0 vote.

**H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.**

**I. PUBLIC HEARINGS AND MEETINGS:**

- 6. Public Hearing to receive comments on proposed Ordinance 658, and proposed adoption of Ordinance replacing/adding sections to the City's Building Codes to update them to include the 2012 and 2013 Code Editions adopted by the State of California. (Second reading & proposed adoption.)**

Mayor Strack opened the Public Hearing to accept public comments relating to the proposed Ordinance at 6:41 p.m.; having received no comments, he closed the Public Hearing at 6:41 p.m.

Councilor Cardenas moved to, having completed the Public Hearing, adopt Ordinance 658, an Ordinance adopting the current editions of various Uniform Codes and requested that the City Clerk publish the Ordinance Summary within 15-days of adoption date as required by law. Councilor

Dickison seconded the motion. **Ayes: Strack, Dickison, Cardenas and Smith. Opposing: Linnet. Absent/Abstain: None. Motion was adopted by a 4-1 vote with Linnet opposing.**

**J. REGULAR AGENDA:**

**7. Approve Partial Payment Request No. 7 releasing Partial Retention Funds in the amount of \$54,595.73 for the Corning Community Park, Phase 2 Project to Trent Construction.**

Councilor Linnet asked when the Park will be officially opened; Public Works Director Patrick Walker stated tentatively the beginning of March explaining that we hope to hold a grand opening at the end of March.

Councilor Dickison moved to approve Partial Payment Request No. 7 releasing Partial Retention Funds in the amount of \$54,595.73 to Kendel Trent Construction for Phase 2 of the Corning Community Park. Councilor Smith seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Absent/Opposed/Abstain: None. Motion was approved by a 5-0 vote.**

**8. Approval of Memorandum of Understanding (MOU) between Corning Union High School District and the City of Corning.**

City Manager John Brewer and Councilman Cardenas explained that this is part of the Everett Freeman Initiative and is for Counseling Services at the High School up to an amount of \$125,000 for this school year. The MOU is based on the Federal Fiscal Year and will need to be renewed annually.

Councilor Cardenas then moved to approve the attached MOU between Corning Union High School District and the City of Corning. Councilor Linnet seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Absent/Opposed/Abstain: None. Motion was approved by a 5-0 vote.**

**K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.**

**L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.**

**M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).**

**Dickison:** Reported on attendance at the January 15<sup>th</sup> Community Action Agency Tripartite Board Meeting. They elected officers/reappointed Directors; received a report on the strategic planning, Leadership Conference and Vita Update (Income Tax). She also reported on January 22<sup>nd</sup> attendance of the Community Action Strategic Plan Meeting (3 hrs.). They received the Board Surveys & Community Action Plan for 2013 which they need to update.

**Linnet:** Stated the Tehama County Sanitary Landfill Agency Meeting (JPA) was cancelled for January, the electronic pick-up is this Saturday, he covered some tagging, and the Agricultural Tire pick-up is in February.

**Cardenas:** Reported they are still working on the Theater and Building Official Terry Hoofard is planning another pour in a couple of weeks. They are tentatively planning an opening at the end of March and are considering holding a fund raiser at the Theater mid-March where they will be raffling a beautiful picture of the Theater drawn by a local artist, tickets are \$1 a piece, or 6 for \$5.

**Smith:** Reported on the Senior Center Election and stated that they still haven't filled Linda Lima's position as a Director/Manager, however Dot Linnet has been hired to take over the kitchen and is doing a great job.

**Strack:** Reported on his attendance at the Chamber Dinner.

**N. ADJOURNMENT!: 6:53 p.m.**

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**Lisa M. Linnet, City Clerk**



# MEMORANDUM

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** LORI SIMS  
ACCOUNTING TECHNICIAN

**DATE:** February 4, 2015

**SUBJECT:** Cash Disbursement Detail Report for the  
Tuesday February 10, 2015 Council Meeting

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**PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:**

A.	Cash Disbursements	Ending 01-28-15	\$	68,228.01
B.	Payroll Disbursements	Ending 01-29-15	\$	82,312.66
C.	Cash Disbursements	Ending 02-03-15	\$	33,860.52
D.	Payroll Disbursements	Ending 02-03-15	\$	38,659.42
E.	Cash Disbursements	Ending 02-04-15	\$	14,050.89

**GRAND TOTAL**      \$ 237,111.50

REPORT.: Jan 30 15 Friday  
 RUN...: Jan 30 15 Time: 12:03  
 Run By.: LORI

CITY OF CORNING

Cash Disbursement Detail Report

Check Listing for 01-15 Bank Account.: 1020

PAGE: 001  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
019764	01/23/15	DEP03	DEPT OF TRANS/CAL TRANS	6302.07	.00	6302.07	15003624	Equip.Maint. St&Trf Light
019765	01/27/15	CON07	CONEXIS	40.00	.00	40.00	1214OR348	MEDICAL INS-COBRA
019766	01/27/15	TRE00	TRENT CONSTRUCTION INC.	54595.73	.00	54595.73	15-0128	PROP 84 PHASE 2 CONSTR-PA
019767	01/28/15	AND03	ANDERS, JOANN	350.00	.00	350.00	14-143	PROF SVCS-FIRE
019768	01/28/15	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1500744	ProfServices Water Dept
019769	01/28/15	BAT01	BATTERIES PLUS	219.24	.00	219.24	311105335	MAT & SUPPLIES-FIRE
019770	01/28/15	BIC01	BICKLEY'S AIR CONDITIONIN	86.00	.00	86.00	00027930	BLD MAINT-TRANS FAC
019771	01/28/15	CAM02	FERGUSON ENTERPRISES INC.	881.50 182.75	.00 .00	881.50 182.75	1057829 1059312	MAT & SUPPLIES-STR MAT & SUPPLIES-PARKS
			Check Total.....	1064.25	.00	1064.25		
019772	01/28/15	CHE02	CHEM QUIP, INC.	500.20	.00	500.20	5344383	MAT & SUPPLIES-WTR
019773	01/28/15	COR02	CORNING OBSERVER	48.22	.00	48.22	150126	BOOKS/PERIODICS-LIBRARY
019774	01/28/15	COR11	CORNING SAFE & LOCK	12.26	.00	12.26	4485	BLD MAINT-TRANS FAC
019775	01/28/15	GRA02	GRAINGER, W.W., INC	24.51 29.59 98.04	.00 .00 .00	24.51 29.59 98.04	964200859 964217961 964508318	MAT & SUPPLIES-POLICE MAT & SUPPLIES- MAT & SUPPLIES-PARKS
			Check Total.....	152.14	.00	152.14		
019776	01/28/15	JOH06	JOHNSON'S TURBO CLEAN	792.87	.00	792.87	6072	MAT & SUPPLIES-BLD MAINT
019777	01/28/15	LIN05	LINNETS TIRE II	1632.46	.00	1632.46	55408	CLEANING CONTRACT-STR (SA
019778	01/28/15	MUR02	MURRISON PH.D., KITT	350.00	.00	350.00	CPD101	PROF SVCS-DISPATCH
019779	01/28/15	PAC16	PACIFIC TELEMANAGEMENT SE	38.00	.00	38.00	720215	COMMUNICATIONS-GEN CITY
019780	01/28/15	PGE2A	PG&E	56.99	.00	56.99	150115	ELECT-BLUE HERON CT
019781	01/28/15	PUR02	PURCHASE POWER	1144.93	.00	1144.93	150107	COMMUNICATIONS-GEN CITY
019782	01/28/15	QUI02	QUILL CORPORATION	5.90	.00	5.90	9543951	OFFICE SUPPLIES-FIRE
019783	01/28/15	REV01	REVIVAL ANIMAL HEALTH	189.96	.00	189.96	186088	MAT & SUPPLIES-ACO
019784	01/28/15	STA21	STATEWIDE TRAFFIC SAFETY	141.29	.00	141.29	08000078	MAT & SUPPLIES-STR

REPORT.: Jan 30 15 Friday  
 RUN.....: Jan 30 15 Time: 12:03  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 01-15 Bank Account.: 1020

PAGE: 002  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
019785	01/28/15	SUB01	SUBURBAN PROPANE	60.00	.00	60.00	163604486	PROPANE-AIRPORT
019786	01/28/15	TEH30	TEHAWA CNTY AIR POLLUTION	319.50	.00	319.50	1415PT037	MAT & SUPPLIES-

Cash Account Total.....: 68228.01 .00 68228.01  
 Total Disbursements.....: 68228.01 .00 68228.01  
 Cash Account Total.....: .00 .00 .00

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
6632	01/20/15	AME20	AMERICAN WEST BANK	6637.07	.00	6637.07	B50120	HSA DEDUCTIBLE
6633	01/20/15	BAN03	POLICE OFFICER ASSOC.	225.00	.00	225.00	B50120	POLICE OFFICER ASSOC
6634	01/20/15	CAL37	CALLIFORNIA STATE DISBURSE	430.61	.00	430.61	B50120	WITHHOLDING ORDER
6635	01/20/15	EDD01	EMPLOYMENT DEVELOPMENT	4211.39	.00	4211.39	B50120	STATE INCOME TAX
				1076.73	.00	1076.73	1B50120	SDI
			Check Total.....	5288.12	.00	5288.12		
6636	01/20/15	ICM01	ICMA RETIREMENT TRUST-457	487.87	.00	487.87	B50120	ICMA DEF. COMP
				62.50	.00	62.50	1B50120	ICMA DEF. COMP ER PD
			Check Total.....	550.37	.00	550.37		
6637	01/20/15	PERS1	PUBLIC EMPLOYEES RETIRE	24931.95	.00	24931.95	B50120	PERS PAYROLL REMITTANCE
6638	01/20/15	PERS4	Cal Pers 457 Def. Comp	1412.49	.00	1412.49	B50120	PERS DEF. COMP.
				112.50	.00	112.50	1B50120	PERS DEF. COMP. ER P
			Check Total.....	1524.99	.00	1524.99		
6639	01/20/15	VAL06	VALIC	558.42	.00	558.42	B50120	AIG VALIC P TAX
				75.00	.00	75.00	1B50120	AIG VALIC P TAX ER P
			Check Total.....	633.42	.00	633.42		
6640	01/29/15	AFL01	AMERICAN FAMILY LIFE	3288.40	.00	3288.40	B50131	AFLAC INS. PRE TAX
				450.16	.00	450.16	1B50131	AFLAC INS. AFTER TAX
			Check Total.....	3738.56	.00	3738.56		
6641	01/29/15	BLU02	BLUE SHIELD OF CALIFORNIA	24352.00	.00	24352.00	B50131	MEDICAL INSURANCE
6642	01/29/15	MUT00	MUTUAL OF OMAHA	470.40	.00	470.40	B50131	LIFE INSURANCE
6643	01/29/15	OEU01	OPERATING ENGINEERS #3	7612.00	.00	7612.00	B50131	MEDICAL INSURANCE
6644	01/29/15	OEU02	OPERATING ENG. (DUES)	360.00	.00	360.00	B50131	UNION DUES MGMT
				720.00	.00	720.00	1B50131	UNION DUES POLICE
				364.00	.00	364.00	2B50131	UNION DUES DISPATCH
				686.00	.00	686.00	3B50131	UNION DUES-MISC
			Check Total.....	2130.00	.00	2130.00		
6645	01/29/15	PRI04	PRINCIPAL	3220.32	.00	3220.32	B50131	DENTAL INSURANCE
				567.85	.00	567.85	1B50131	VISION INSURANCE
			Check Total.....	3788.17	.00	3788.17		
			Cash Account Total.....	82312.66	.00	82312.66		

Total Disbursements.....: 82312.66 .00 82312.66  
=====

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
019787	02/01/15	\B074	BORROWMAN, JULIE & JAMES	26.34	.00	26.34	000B50201	MQ CUSTOMER REFUND FOR BO	
019788	02/01/15	\H061	HANKS, DOUG	50.00	.00	50.00	000B50201	MQ CUSTOMER REFUND FOR HA	
019789	02/01/15	\J081	JOHNSON, PATRICK	50.00	.00	50.00	000B50201	MQ CUSTOMER REFUND FOR JO	
019790	02/01/15	\L054	LIDDELL, SHEREE	153.18	.00	153.18	000B50201	MQ CUSTOMER REFUND FOR LI	
019791	02/01/15	\N038	NICHOLES, RICHARD	46.99	.00	46.99	000B50201	MQ CUSTOMER REFUND FOR NI	
019792	02/01/15	\N039	NICHOLES, RICHARD	33.64	.00	33.64	000B50201	MQ CUSTOMER REFUND FOR NI	
019793	02/01/15	\N040	NOBLE, CHRISTOPHER	47.08	.00	47.08	000B50201	MQ CUSTOMER REFUND FOR NO	
019794	02/01/15	\P054	PARK, ALICE	50.00	.00	50.00	000B50201	MQ CUSTOMER REFUND FOR PA	
019795	02/01/15	\R076	REAL ESTATE TRANSFORMATIO	33.13	.00	33.13	000B50201	MQ CUSTOMER REFUND FOR RE	
019796	02/01/15	\T032	THUEMLER, JAMES	4.00	.00	4.00	000B50201	MQ CUSTOMER REFUND FOR TH	
019797	02/02/15	COR07	CORBIN WILLITS SYSTEMS	729.72	.00	729.72	000B502011	EQUIP MAINT-FINANCE	
019798	02/02/15	COR09	CORNING CHAMBER OF COMM.	1000.00	.00	1000.00	000B502011	ECONOMIC DEVELOPMENT	
019799	02/02/15	HAL05	HALL, ROBERT	104.70	.00	104.70	000B502011	PROF SVCS-FIRE DEPT	
019800	02/02/15	KEN00	KEN VAUGHAN & SONS	1200.00	.00	1200.00	000B502011	LANDSCAPE MAINT-	
019801	02/02/15	MAI00	MAIRE & BURGESS	5525.00	.00	5525.00	000B502011	CONSULTING SVCS-LEGAL SVC	
019802	02/02/15	PIT01	PITNEY BOWES	173.21	.00	173.21	000B502011	EQUIP LEASE-FINANCE	
019803	02/02/15	S&L00	S & L BREWER ENTERPRISES	200.00	.00	200.00	000B502011	K-9 PROGRAM-POLICE	
019804	02/02/15	TLD01	TEDC	208.33	.00	208.33	000B502011	ECONOMIC DEVELOPMENT	
019805	02/02/15	TOM03	TOMLINSON JR., ROBERT L.	54.70	.00	54.70	000B502011	PROF SVCS-FIRE	
019806	02/02/15	WHI05	WHITE GLOVE CLEANING SERV	2995.00	.00	2995.00	000B502011	JANITORIAL SVCS-	
019807	02/03/15	AME10	AMERICAN PLANNING ASSN	630.00	.00	630.00	095664-15	ASSOC DUES-PLANNING	
019808	02/03/15	ATT14	AT&T	161.18	.00	161.18	150123F	COMMUNICATIONS-FIRE	
				182.03	.00	182.03	150123P	COMMUNICATIONS-POLICE	
			Check Total.....	343.21	.00	343.21			
019809	02/03/15	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1500946	ProfServices Water Dept	

REPORT.: Feb 03 15 Tuesday  
 RUN....: Feb 03 15 Time: 12:40  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 02-15 Bank Account.: 1020

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
019810	02/03/15	COM01	COMPUTER LOGISTICS, INC	1955.00	.00	1955.00	64429	EQUIP MAINT-
				116.67	.00	116.67	64433	COMMUNICATIONS-POLICE
				24.00	.00	24.00	64440	EQUIP MAINT-GEN CITY
				29.00	.00	29.00	64441	COMMUNICATIONS-POLICE
			Check Total.....	2124.67	.00	2124.67		
019811	02/03/15	COR01	CORNING VETERINARY CLINIC	210.00	.00	210.00	44967	SPAY/NEUTER PROGRAM-ACO
019812	02/03/15	COR08	CORNING LUMBER CO INC	791.02	.00	791.02	150125	MAT & SUPPLIES-
019813	02/03/15	COR12	CORNING FORD MERCURY, INC	10.86	.00	10.86	16617	VEH OP/MAINT-POLICE
				89.41	.00	89.41	16653	VEH OP/MAINT-POLICE
			Check Total.....	100.27	.00	100.27		
019814	02/03/15	ENE03	ENERGY CONTROL TECHNOLOGI	2424.00	.00	2424.00	6612	WELL REPAIRS-WTR CAP IMPR
019815	02/03/15	EWI00	EWING	167.06	.00	167.06	9180680	MAT & SUPPLIES-PARKS
019816	02/03/15	EXO00	EXOTIC CAR AUDIO OR	486.47	.00	486.47	A40501	VEH OP/MAINT-POLICE
019817	02/03/15	HOL04	HOLIDAY MARKET #32	5.65	.00	5.65	53321301/	MAT & SUPPLIES-BLD MAINT
019818	02/03/15	HOM03	HOME DEPOT	122.55	.00	122.55	6735303	BLD MAINT-TRANS FAC
				385.93	.00	385.93	6735802	BLD MAINT-TRANS FAC
				32.70	.00	32.70	8193912	MAT & SUPPLIES-PARKS
			Check Total.....	541.18	.00	541.18		
019819	02/03/15	JAC02	JACOBUS, BOB	261.23	.00	261.23	012215247	SMALL TOOLS-MECH MAINT
019820	02/03/15	MCC07	MCCOY'S HARDWARE & SUPPLY	290.08	.00	290.08	150127	MAT & SUPPLIES-
019821	02/03/15	MIL11	MILL CREEK VETERINARY	70.00	.00	70.00	86356	SPAY/NEUTER PROGRAM-ACO
019822	02/03/15	NAP01	NAPA AUTO PARTS	205.67	.00	205.67	150122	MAT & SUPPLIES-
019823	02/03/15	NOR18	NORTH VALLEY DISTRIBUTING	39.72	.00	39.72	S1172808.	THEATRE FLOORING-RODGERS
019824	02/03/15	PGE01	PG&E	1740.83	.00	1740.83	150127	ELECT-
019825	02/03/15	PGE2A	PG&E	29.76	.00	29.76	150129	ELECT-MARTINI PLAZA
				237.24	.00	237.24	150129A	ELECT-MCDONALD, CASSANDRA,
			Check Total.....	267.00	.00	267.00		
019826	02/03/15	PGE2B	PG&E	5584.00	.00	5584.00	150123	ELECT-WWTP

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 02-15 Bank Account.: 1020

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
019827	02/03/15	QUI02	QUILL CORPORATION	118.24	.00	118.24	9732937	OFFICE SUPPLIES-PW ADMIN
019828	02/03/15	REY01	REYNOLDS, DONALD C.P.A	3300.00	.00	3300.00	25835	PROF SVCS-FINANCE
019829	02/03/15	RON03	RON DUPRATT FORD	81.10	.00	81.10	807883	VEH OP/MAINT-POLICE
			Check Total.....	247.90	.00	247.90	810867	VEH OP/MAINT-ACO
019830	02/03/15	SAF03	SAFER ARMS	42.90	.00	42.90	150126	SAFETY ITEMS-POLICE
019831	02/03/15	SEI01	SELLER, ROY R., CPA	1058.40	.00	1058.40	26605	PROF SVCS-FINANCE
Cash Account Total.....				33860.52	.00	33860.52		
Total Disbursements.....				33860.52	.00	33860.52		
Cash Account Total.....				.00	.00	.00		

REPORT.: Feb 03 15 Tuesday  
 RUN....: Feb 03 15 Time: 12:40  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report - Payroll Vendor Payment (s)  
 Check Listing for 02-15 Bank Account.: 1025

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
6646	02/03/15	AME20	AMERICAN WEST BANK	6637.07	.00	6637.07	B50202	HSA DEDUCTIBLE
6647	02/03/15	BAN03	POLICE OFFICER ASSOC.	225.00	.00	225.00	B50202	POLICE OFFICER ASSOC
6648	02/03/15	CAL37	CALIFORNIA STATE DISBURSE	430.61	.00	430.61	B50202	WITHHOLDING ORDER
6649	02/03/15	EDD01	EMPLOYMENT DEVELOPMENT	3911.51	.00	3911.51	B50202	STATE INCOME TAX
				976.71	.00	976.71	1B50202	SDI
			Check Total.....	4888.22	.00	4888.22		
6650	02/03/15	ICW01	ICWA RETIREMENT TRUST-457	487.87	.00	487.87	B50202	ICMA DEF. COMP
				62.50	.00	62.50	1B50202	ICMA DEF. COMP ER PD
			Check Total.....	550.37	.00	550.37		
6651	02/03/15	PERS1	PUBLIC EMPLOYEES RETIRE	23769.74	.00	23769.74	B50202	PERS PAYROLL REMITTANCE
6652	02/03/15	PERS4	Cal Pers 457 Def. Comp	1412.49	.00	1412.49	B50202	PERS DEF. COMP
				112.50	.00	112.50	1B50202	PERS DEF. COMP. ER P
			Check Total.....	1524.99	.00	1524.99		
6653	02/03/15	VAL06	VALIC	558.42	.00	558.42	B50202	AIG VALIC P TAX
				75.00	.00	75.00	1B50202	AIG VALIC P TAX ER P
			Check Total.....	633.42	.00	633.42		
			Cash Account Total.....	38659.42	.00	38659.42		
			Total Disbursements.....	38659.42	.00	38659.42		

REPORT.: Feb 04 15 Wednesday  
 RUN...: Feb 04 15 Time: 15:04  
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CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 02-15 Bank Account.: 1020

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
019832	02/04/15	ATT02	AT&T	1155.03	.00	1155.03	150125	COMMUNICATIONS-
019833	02/04/15	ATT15	AT&T MOBILITY	457.12	.00	457.12	150119	COMMUNICATIONS-
019834	02/04/15	CHI09	CHICO RENT-A-FENCE	87.50	.00	87.50	2690	MAT & SUPPLIES-PARKS
				87.50	.00	87.50	2735	MAT & SUPPLIES-PARKS
			Check Total.....:	175.00	.00	175.00		
019835	02/04/15	COR01	CORNING VETERINARY CLINIC	195.75	.00	195.75	44747	PROF SVCS-ACO
				430.00	.00	430.00	44965	PROF SVCS-ACO
			Check Total.....:	625.75	.00	625.75		
019836	02/04/15	COR11	CORNING SAFE & LOCK	5.75	.00	5.75	4492	MAT & SUPPLIES-PARKS
019837	02/04/15	COR12	CORNING FORD MERCURY, INC	926.90	.00	926.90	120548	VEH OP/MAINT-FIRE
019838	02/04/15	COR45	CORNING ACE HARDWARE	372.71	.00	372.71	150127	MAT & SUPPLIES-
019839	02/04/15	DM001	DM-TECH	119.90	.00	119.90	1356	COMMUNICATIONS-GEN CITY
019840	02/04/15	LEH03	LEHR AUTO ELECTRIC	161.05	.00	161.05	01106959	VEH OP/MAINT-POLICE
019841	02/04/15	NOR25	NORTHERN LIGHTS ENRGY, INC	1755.34	.00	1755.34	138108	VEH OP/MAINT-
				2030.43	.00	2030.43	138141	MAT & SUPPLIES-
				263.78	.00	263.78	138142	VEH OP/MAINT-FIRE
			Check Total.....:	4049.55	.00	4049.55		
019842	02/04/15	OFF01	OFFICE DEPOT	271.74	.00	271.74	175358480	COMPUTER REPL PROG-POLICE
019843	02/04/15	OGD00	OGDEN INVESTIGATIONS	1495.80	.00	1495.80	150203	PROF SVCS-POLICE
019844	02/04/15	PGE01	PG&E	38.99	.00	38.99	150127A	ELECT-CORNING COMMUNITY P
				318.06	.00	318.06	150127B	ELECT-
			Check Total.....:	357.05	.00	357.05		
019845	02/04/15	STA21	STATEWIDE TRAFFIC SAFETY	406.90	.00	406.90	08000138	MAT & SUPPLIES-STR
019846	02/04/15	STO07	STOUFFER, JOHN BEDFORD	2920.00	.00	2920.00	150203	PROF SVCS-PLANNING
019847	02/04/15	TEH15	TEHAMA CO SHERIFF'S DEPT	122.50	.00	122.50	150202	PROF SVCS-
019848	02/04/15	VAL07	VALLEY VETERINARY CLINIC,	158.00	.00	158.00	124009	K-9 PROGRAM-POLICE
019849	02/04/15	WAR05	WARREN, DANA KARL	225.15	.00	225.15	150103	REC INSTRUCTOR-REC

REPORT.: Feb 04 15 Wednesday  
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CITY OF CORNING  
Cash Disbursement Detail Report  
Check Listing for 02-15 Bank Account.: 1020

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
019850	02/04/15	WES02	WESTERN BUSINESS PRODUCTS	44.99	.00	44.99	046724	EQUIP MAINT-FIRE DISPATCH
Cash Account Total.....:				14050.89	.00	14050.89		
Total Disbursements.....:				14050.89	.00	14050.89		

2/2/2015  
7:49:01AM

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CITY OF CORNING  
PERMITS ISSUED (sort by Permit #)  
For the Period 1/1/2015 thru 1/31/2015

Owner and Address	Parcel Number	Issued On	Valuation
CORNING HEALTHCARE 155 SOLANO ST CORNING CA 96021 <b>Permit Description:</b> INSTALL DUCTLESS MIMI SPLIT HVAC	7312080 <b>Site Street Address:</b> 155 SOLANO ST	1/5/2015	6,158.00
BILL & PAT WATERS 719 WALNUT ST CORNING CA 96021 <b>Permit Description:</b> REPLACE SEWER MAIN	7310201 <b>Site Street Address:</b> 719 WALNUT ST	1/6/2015	6,000.00
CATHY CATANHO 975 HWY 99W CORNING CA 96021 <b>Permit Description:</b> REFACE SIGN	7114018 <b>Site Street Address:</b> 975 HWY 99W	1/7/2015	1,600.00
JERAMY WEICHELDT 1103 FIG LN CORNING CA 96021 <b>Permit Description:</b> ADD BLOCK FOUNDATION TO REAR OF HOME	7129219 <b>Site Street Address:</b> 1103 FIG LN	1/8/2015	6,800.00
STEVE HENDERSON 621 CHESTNUT ST CORNING CA 96021 <b>Permit Description:</b> REROOF OVER EXISTING	7314401 <b>Site Street Address:</b> 621 CHESTNUT ST	1/8/2015	2,100.00
HARVEST CHRISTIAN CENTER 1006 SIXTH AVE CORNING CA 96021 <b>Permit Description:</b> REMODEL KITCHEN	7116606 <b>Site Street Address:</b> 1006 SIXTH AVE	1/9/2015	7,659.00
EMBREE ASSET GROUP 530 SOLANO ST CORNING CA 96021 <b>Permit Description:</b> INSTALL LETTER SET & POLE SIGN	7301040 <b>Site Street Address:</b> 530 SOLANO ST	1/15/2015	4,000.00

CITY OF CORNING  
PERMITS ISSUED (sort by Permit #)  
For the Period 1/1/2015 thru 1/31/2015

Owner and Address	Parcel Number	Issued On	Valuation
CORNING GARDEN APTS 250 DIVISADERO AVE CORNING CA 96021 <b>Permit Description:</b> C/O SPLIT HEAT PUMP	7302042 <b>Site Street Address:</b> 250 DIVISADERO AVE	1/16/2015	4,997.24
GULLERMO ESCALANTE 616 MARIN ST CORNING CA 96021 <b>Permit Description:</b> TEAR OFF & REROOF	7307310 <b>Site Street Address:</b> 616 MARIN ST	1/13/2015	5,400.00
NORA MENDOZA 279 N. MARGUERITE AVE CORNING CA 96021 <b>Permit Description:</b> TEAR OFF & REROOF	7531002 <b>Site Street Address:</b> 279 N. MARGUERITE AVE	1/15/2015	3,100.00
DARLENE DICKISON 1444 CENTER ST CORNING CA 96021 <b>Permit Description:</b> C/O WATER HEATER	7123107 <b>Site Street Address:</b> 1444 CENTER ST	1/15/2015	1,200.00
LOUIE DAVIES 1124 SOLANO ST CORNING CA 96021 <b>Permit Description:</b> C/O FURNACE	7113507 <b>Site Street Address:</b> 1124 SOLANO ST	1/16/2015	2,170.00
DARLENE DICKISON 1444 CENTER ST CORNING CA 96021 <b>Permit Description:</b> C/O BATH TUB	7123107 <b>Site Street Address:</b> 1444 CENTER ST	1/19/2015	9,000.00
STEVE BARBO 2116 SOLANO ST CORNING CA 96021 <b>Permit Description:</b> REPLACE EXISTING SIGN	7133006 <b>Site Street Address:</b> 2116 SOLANO ST	1/26/2015	5,000.00
MATT McNUTT 1008 LINK ST CORNING CA 96021 <b>Permit Description:</b> UPGRADE 200 AMP ELECT. SERVICE	7116505 <b>Site Street Address:</b> 1008 LINK ST	1/21/2015	800.00

**CITY OF CORNING**  
**PERMITS ISSUED (sort by Permit #)**  
**For the Period 1/1/2015 thru 1/31/2015**

<b>Owner and Address</b>	<b>Parcel Number</b>	<b>Issued On</b>	<b>Valuation</b>
MIKE MOLLER 1914 GRANT AVE CORNING CA 96021 <b>Permit Description:</b> REMODEL	7115210 <b>Site Street Address:</b> 1914 GRANT AVE	1/22/2015	5,000.00
TAMMY SMITH 2043 BLOSSOM AVE CORNING CA 96021 <b>Permit Description:</b> ADD ROOF MOUNT SOLAR	7120517 <b>Site Street Address:</b> 2043 BLOSSOM AVE	1/23/2015	17,744.55
<b>17 Permits Issued from 1/1/2015 Thru 1/31/2015</b>		<b>FOR A TOTAL VALUATION OF \$ 88,728.79</b>	
<b>*** END OF REPORT ***</b>			

**CITY OF CORNING**

**JANUARY 2015**

**TREASURERS REPORT**

<b>AGENCY</b>	<b>BALANCE</b>	<b>RATE</b>
LOCAL AGENCY INVESTMENT FUND	1,782,965.86	.25

Respectfully Submitted

Pala Cantrell  
City Treasurer



**CITY OF CORNING  
WASTEWATER OPERATION SUMMARY REPORT  
JANUARY 2015**

**Severn Trent Services**  
25010 Gardiner Ferry Rd  
P.O. Box 230  
Corning, CA 96021  
United States

T: +1 530 824 5863  
F: +1 530 824 5769

[www.severntrentservices.com](http://www.severntrentservices.com)

Below is a summary of the Monthly Operations Report that will be available for City review on February 2015

- 1) Completed monthly reports.
- 2) Performed weekly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) Calibrated SO3 analyzer
- 6) Staff meeting to discuss plant operations and issues.
- 7) Changed chart on So3 analyzer.
- 8) Safety meeting.
- 9) Sprayed weeds
- 10) Inspected eyewash and emergency showers.
- 11) Calibrated gas detector
- 12) Cleaned So2 pump.
- 13) Checked storm water discharge sites at WWTP and airport.
- 14) Cal Fire on site for pre plan inspection
- 15) Tested all chlorine and So2 leak sensors.
- 16) Exercised lift station stand –by pump
- 17) Collected weekly receiving water and effluent samples for ammonia study
- 18) Exercised emergency generator.

**RECEIVED**  
**FEB 04 2015**  
**CITY OF CORNING**

- 19) Performed monthly Plant inspection
- 20) Checked all fire extinguishers.
- 21) Held employee training on gas meter calibration
- 22) Completed SSO no spill report.
- 23) Responded to sewer spill on Sunrise Ct.
- 24) Ordered new brush for helisieve.
- 25) Mowed lawns
- 26) Cleaned lift station probe
- 27) Submitted annual reports to regional board
- 28) Added crushed rock to oxidation ditch bank for erosion control
- 29) Xylem pump here for annual maintenance of lift station pumps, # 1 pump had oil in stator and will need to be rebuilt or replaced.
- 30) Updated chemical inventory list on CERS and completed Tier II reporting.

January 2015

Domestic Flow Monthly Average = 654,838 GPD

**ITEM NO: G-10  
APPROVE WAIVER OF YOST  
PARK RECREATIONAL USE FEES  
FOR THE MARCH 20-21, 2015  
CORNING WESTSIDE AMERICAN  
LEGION SOFTBALL TOURNAMENT**

**February 10, 2015**

**TO: HONORABLE MAJOR AND COUCILMEMBERS  
OF THE CITY OF CORNING**

**FROM: JOHN BREWER, AICP; CITY MANAGER *JB*  
PATRICK WALKER, DIRECTOR OF PUBLIC WORKS *PW***

**SUMMARY:**

Evan White has submitted a request for the City to waive the Recreational Use Fees for the use of Yost Park on Friday and Saturday, March 20-21, 2015 for the 2015 Corning Westside American Legion Baseball Team's Rain or Shine Coed Softball Tournament fundraiser.

**BACKGROUND:**

Staff presents a request seeking City Council approval to waive the recreational fees normally charged (\$100 refundable fees and \$83 nonrefundable fees) for the 2015 Corning Westside American Legion Baseball Team's Softball Tournament fundraiser. The Recreational Use fee breakdown is as follows:

\$ 75 Cleanup deposit  
\$ 25 Key deposit  
\$100 Refundable

\$ 8 Weekend Field Light Fee  
\$ 75 Weekend Use Fee  
\$ 83 Non-Refundable

**RECOMMENDATION:**

**MAYOR AND COUNCIL CONSIDER WAIVING THE YOST PARK  
RECREATIONAL USE FEES FOR THE 2015 CORNING WESTSIDE AMERICAN  
LEGION BASEBALL SOFTBALL TOURNAMENT FUNDRAISER.**

January 28, 2015

Mayor and City Council:

My name is Evan White and I am putting together a Rain or Shine Coed Softball Tournament as a fund raiser for the 2015 Corning Westside American Legion Baseball Team. The proposed date for this tournament is Friday & Saturday, March 20 & 21, 2015. I am requesting and hoping that the City will grant a waiver of the Yost Park and Concession Stand fees for this tournament.

Corning has not had an American Legion Baseball Team for quite some time. I am trying to bring it back and am starting at the bottom. Our previous tournament was a huge success and players are asking to do it again. Funds raised via this Tournament will be used to purchase uniforms, provide traveling funds, pay for insurance and hire Umpires.

If you are interested in helping out, we would happily accept donations of concession stand items, T-shirts, trophies for participating teams and items and/or cash to raffle off during the tournament.

We would be grateful for the fee waiver and any assistance and/or donations.

If you have any questions or would like to help out, please contact me at 530/526-8740.

Thank you,

Evan White, Coordinator  
Corning Westside American Legion Baseball Team

**ITEM NO.: G-11  
APPROVE PARTIAL PAYMENT REQUEST NO. 8  
IN THE AMOUNT OF \$2,260 FOR THE CORNING  
COMMUNITY PARK, PHASE TWO PROJECT TO  
TRENT CONSTRUCTION**

**FEBRUARY 10, 2015**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER *JB*  
PATRICK WALKER, DIRECTOR OF PUBLIC WORKS *PW*  
ED ANDERSON, CITY ENGINEER**

**SUMMARY:**

Construction of Phase 2 of the new Corning Community Park Project is now complete. All that is remaining is the 120-day maintenance period which began on December 10<sup>th</sup> and will finish on April 8, 2015. Partial Pay Estimate No. 8 is attached for Council review and approval.

Original Contract:	\$997,955.52
Contract Change Orders:	<u>\$102,999.11</u>
Total Revised Contract:	\$1,100,954.63
Previous Payments:	\$1,094,061.63
PPE #8 Due Contractor	\$2,147.00
Maintenance Retention (5%)	\$226.00 (total)
Remaining Maintenance:	<u>\$4,520.00</u>
Total Contract Amount:	\$1,100,954.63

**BACKGROUND:**

Trent Construction was the prime contractor for Phase 1 of the Corning Community Project. Phase 1 consisted of the skate and bike area, the gazebo, playground and multi-use court located at 1485 Toomes Avenue, Corning. Phase 1 was accepted by the City as complete on March 25, 2014 and was completed at a total cost of \$1,898,624.68.

Phase 2 of the new park project was awarded to Trent Construction at the June 24, 2014 City Council Meeting. Phase two will primarily include the construction of 2 soccer fields, a footbridge, parking lot, restrooms with a connecting concession stand located at 1624 Houghton Avenue, Corning.

A Notice of Substantial Completion was filed with the Tehama County Clerk's office on December 10, 2014. The 120-day maintenance period is now in progress.

**RECOMMENDATION:**

**Mayor and Council:**

- 1. Approve Partial Payment Request No. 8 in the amount of \$2,260;**
- 2. Retain the 5% Contract Retention of \$113.00, and**
- 3. Issue payment in the amount of \$2,147 to Trent Construction for the Corning Community Park Project, Phase 2**



# Progress Estimate #8

Owner: City of Corning		Period Covered: 1/1/15 - 1/31/15										
Contractor: Trent Construction, Gerber, CA												
Bid Item No.	Description	Bid Qty	Unit Price	Bid Value	Qty This Prd	Prev Qty	Stored Materials	Value This Prd	Total Completed and Stored to Date	% Compl	Balance to Finish	
LS-1	Finish Grade	1	\$55,652.50	\$55,652.50		1.00		\$0.00	\$55,652.50	100.0%	\$0.00	
LS-2	Irrigation System	1	\$84,750.00	\$84,750.00		1.00		\$0.00	\$84,750.00	100.0%	\$0.00	
LS-3	Plantings	1	\$45,200.00	\$45,200.00		1.00		\$0.00	\$45,200.00	100.0%	\$0.00	
LS-4	Bark	1	\$8,373.30	\$8,373.30		1.00		\$0.00	\$8,373.30	100.0%	\$0.00	
LS-5	Hydro Seed	1	\$22,816.96	\$22,816.96		1.00		\$0.00	\$22,816.96	100.0%	\$0.00	
LS-6	Top Soil	1	\$610.20	\$610.20		1.00		\$0.00	\$610.20	100.0%	\$0.00	
LS-7	120 Day Maint	1	\$9,040.00	\$9,040.00	0.25	0.25		\$2,260.00	\$4,520.00	50.0%	\$4,520.00	
Add-1	Entrance Sign	1	\$10,388.94	\$10,388.94		1.00		\$0.00	\$10,388.94	100.0%	\$0.00	
Add-2	Type B Bollards	7	\$1,399.58	\$9,797.06		7.00		\$0.00	\$9,797.06	100.0%	\$0.00	
Add-3	Drinking Fountain	1	\$3,778.72	\$3,778.72		1.00		\$0.00	\$3,778.72	100.0%	\$0.00	
Add-4	BBQ	2	\$294.25	\$508.50		2.00		\$0.00	\$508.50	100.0%	\$0.00	
Add-5	Bench	6	\$56.50	\$339.00		6.00		\$0.00	\$339.00	100.0%	\$0.00	
Add-6	Picnic Table	6	\$232.59	\$1,395.54		6.00		\$0.00	\$1,395.54	100.0%	\$0.00	
Add-7	Trash Receptacle	3	\$113.00	\$339.00		3.00		\$0.00	\$339.00	100.0%	\$0.00	
Add-8	Bike Rack	1	\$1,440.75	\$1,440.75		1.00		\$0.00	\$1,440.75	100.0%	\$0.00	
Add-9	Closeout Docs	1	\$6,780.00	\$6,780.00		1.00		\$0.00	\$6,780.00	100.0%	\$0.00	
C-1	Demo	1	\$13,218.74	\$13,218.74		1.00		\$0.00	\$13,218.74	100.0%	\$0.00	
C-2	Clearing/Grubbing	1	\$26,764.05	\$26,764.05		1.00		\$0.00	\$26,764.05	100.0%	\$0.00	
C-3	Storm Drain Catch	14	\$1,154.20	\$16,158.80		14.00		\$0.00	\$16,158.80	100.0%	\$0.00	
C-4	Catch Basin	2	\$1,992.76	\$3,985.52		2.00		\$0.00	\$3,985.52	100.0%	\$0.00	
C-5	8" Storm Drain	340	\$17.67	\$6,007.80		340.00		\$0.00	\$6,007.80	100.0%	\$0.00	
C-6	12" Storm Drain	273	\$22.31	\$6,090.63		273.00		\$0.00	\$6,090.63	100.0%	\$0.00	
C-8	48" Manhole	1	\$5,198.00	\$5,198.00		1.00		\$0.00	\$5,198.00	100.0%	\$0.00	
C-9	Sewer Lateral	30	\$28.88	\$866.40		30.00		\$0.00	\$866.40	100.0%	\$0.00	
C-10	Cleanout	1	\$1,130.00	\$1,130.00		1.00		\$0.00	\$1,130.00	100.0%	\$0.00	
C-11	Sidewalk	3550	\$5.25	\$18,637.50		3550.00		\$0.00	\$18,637.50	100.0%	\$0.00	

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C-12	4" Concrete	11993	\$4.21	\$50,490.53		11993.00		\$0.00	\$50,490.53	100.0%	\$0.00
C-13	Remove Pathway	557	\$0.61	\$339.77		557.00		\$0.00	\$339.77	100.0%	\$0.00
C-14	Waterline/Restroom	275	\$12.28	\$3,377.00		275		\$0.00	\$3,377.00	100.0%	\$0.00
C-15	Waterline/Fountain	10	\$37.29	\$372.90		10.00		\$0.00	\$372.90	100.0%	\$0.00
C-16	Backflow Device	1	\$16,950.00	\$16,950.00		1.00		\$0.00	\$16,950.00	100.0%	\$0.00
C-17	Aggregate Base	17386	\$1.23	\$21,384.78		17386.00		\$0.00	\$21,384.78	100.0%	\$0.00
C-18	Parking Lot A/C	17386	\$1.53	\$26,600.58		17386.00		\$0.00	\$26,600.58	100.0%	\$0.00
C-19	Parking Lot Curb	874	\$18.10	\$15,819.40		874.00		\$0.00	\$15,819.40	100.0%	\$0.00
C-20	Stiping	645	\$3.11	\$2,005.95		645.00		\$0.00	\$2,005.95	100.0%	\$0.00
C-21	Arrows	8	\$195.60	\$1,084.80		8.00		\$0.00	\$1,084.80	100.0%	\$0.00
C-22	Access Symbol	2	\$327.70	\$655.40		2.00		\$0.00	\$655.40	100.0%	\$0.00
C-23	Parking Stall	2	\$395.50	\$791.00		2.00		\$0.00	\$791.00	100.0%	\$0.00
C-24	Tow Away	2	\$406.80	\$813.60		2.00		\$0.00	\$813.60	100.0%	\$0.00
C-25	Parking Stall Slab	695	\$5.50	\$3,822.50		695.00		\$0.00	\$3,822.50	100.0%	\$0.00
C-26	Saw Cut	585	\$1.98	\$1,158.30		585.00		\$0.00	\$1,158.30	100.0%	\$0.00
C-27	Aggregate Base	3301	\$3.70	\$12,213.70		3301.00		\$0.00	\$12,213.70	100.0%	\$0.00
C-28	Houghton Ave A/C	3301	\$1.53	\$5,050.53		3301		\$0.00	\$5,050.53	100.0%	\$0.00
C-29	Install Curb & Gutter	500	\$22.05	\$11,025.00		500		\$0.00	\$11,025.00	100.0%	\$0.00
C-30	Demo Curb & Gutter	10	\$11.30	\$113.00		10.00		\$0.00	\$113.00	100.0%	\$0.00
C-31	Drop Inlet	2	\$2,542.50	\$5,085.00		2.00		\$0.00	\$5,085.00	100.0%	\$0.00
C-32	Valley Gutter	288	\$16.18	\$4,659.84		288.00		\$0.00	\$4,659.84	100.0%	\$0.00
C-33	Ped Ramp	2	\$1,446.40	\$2,892.80		2.00		\$0.00	\$2,892.80	100.0%	\$0.00
C-34	STOP Legend	1	\$1,017.00	\$1,017.00		1.00		\$0.00	\$1,017.00	100.0%	\$0.00
C-38	Traffic Control	1	\$1,130.00	\$1,130.00		1.00		\$0.00	\$1,130.00	100.0%	\$0.00
C-39	Driveway	120	\$20.41	\$2,449.20		120.00		\$0.00	\$2,449.20	100.0%	\$0.00
C-40	C&G on Fig	278	\$24.69	\$6,863.82		278.00		\$0.00	\$6,863.82	100.0%	\$0.00
C-41	C&G at Driveway	36	\$30.00	\$1,080.00		36.00		\$0.00	\$1,080.00	100.0%	\$0.00
C-42	C&G painted red	25	\$25.36	\$634.00		25.00		\$0.00	\$634.00	100.0%	\$0.00
C-43	Base Rock on Fig	3417	\$1.99	\$6,799.83		3417.00		\$0.00	\$6,799.83	100.0%	\$0.00
C-44	Fig Lane A/C	3417	\$1.53	\$5,228.01		3417.00		\$0.00	\$5,228.01	100.0%	\$0.00
C-45	Destroy Well	1	\$3,390.00	\$3,390.00		1.00		\$0.00	\$3,390.00	100.0%	\$0.00
C-46	6' Chain Link Fence	245	\$22.60	\$5,537.00		245.00		\$0.00	\$5,537.00	100.0%	\$0.00
C-47	4' Chain Link Fence	470	\$31.64	\$14,870.80		470.00		\$0.00	\$14,870.80	100.0%	\$0.00
C-48	Wood Fence	372	\$45.20	\$16,814.40		372		\$0.00	\$16,814.40	100.0%	\$0.00
C-49	Excavate Play Area	1	\$5,811.59	\$5,811.59		1.00		\$0.00	\$5,811.59	100.0%	\$0.00
C-50	Perimeter Curb	213	\$39.79	\$8,475.27		213		\$0.00	\$8,475.27	100.0%	\$0.00
C-51	H/cap Ramp Play Area	1	\$565.00	\$565.00		1.00		\$0.00	\$565.00	100.0%	\$0.00

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C-52	Electrical Service	1	\$14,814.30	\$14,814.30		1.00		\$0.00	\$14,814.30	100.0%	\$0.00
C-53	Footings Solar Lights 24" Pole	8	\$1,754.04	\$14,032.32		8.00		\$0.00	\$14,032.32	100.0%	\$0.00
C-54	Footings Solar Lights 16' Pole	5	\$1,671.27	\$8,356.35		5.00		\$0.00	\$8,356.35	100.0%	\$0.00
C-55	Excavate & Dispose of Materials	1	\$91,132.24	\$91,132.24		1.00		\$0.00	\$91,132.24	100.0%	\$0.00
C-56	Footings Foot Bridge	2	\$4,124.50	\$8,249.00		2		\$0.00	\$8,249.00	100.0%	\$0.00
C-57	Fill Material Foot Br.	1	\$12,995.00	\$12,995.00		1		\$0.00	\$12,995.00	100.0%	\$0.00
C-58	Trash Enclosure	1	\$11,526.00	\$11,526.00		1.00		\$0.00	\$11,526.00	100.0%	\$0.00
C-59	Elec Plan Sheet C10	1	\$5,118.90	\$5,118.90		1.00		\$0.00	\$5,118.90	100.0%	\$0.00
C-60	Elec Sub Panel	1	\$5,453.38	\$5,453.38		1.00		\$0.00	\$5,453.38	100.0%	\$0.00
C-61	Elec Conduit	140	\$17.98	\$2,517.20		140		\$0.00	\$2,517.20	100.0%	\$0.00
C-62	Booster Pump	1	\$1,130.00	\$1,130.00		1.00		\$0.00	\$1,130.00	100.0%	\$0.00
C-63	Musco Sports Light	1	\$44,762.69	\$44,762.69		1.00		\$0.00	\$44,762.69	100.0%	\$0.00
C-64	Construction Staking	1	\$11,300.00	\$11,300.00		1.00		\$0.00	\$11,300.00	100.0%	\$0.00
C-65	SWPPP	1	\$3,390.00	\$3,390.00		1.00		\$0.00	\$3,390.00	100.0%	\$0.00
C-Alt-1	Constr. Restroom	1	\$101,834.47	\$101,834.47		1		\$0.00	\$101,834.47	100.0%	\$0.00
C-Alt-2	Install 12" perforated pipe vs Infiltrator pipe	1122	\$30.93	\$34,703.46		1122.00		\$0.00	\$34,703.46	100.0%	\$0.00
CCO 1-1	Construct Concession	1	\$39,951.00	\$39,951.00		1.00		\$0.00	\$39,951.00	100.0%	\$0.00
CCO 1.2	Increase Conduit	1	\$253.00	\$253.00		1.00		\$0.00	\$253.00	100.0%	\$0.00
CCO 1.3	Remove Gravel/Grade	1	\$7,825.75	\$7,825.75		1.00		\$0.00	\$7,825.75	100.0%	\$0.00
CCO 2-1	Destroy Additional Well	1	\$3,740.00	\$3,740.00		1.00		\$0.00	\$3,740.00	100.0%	\$0.00
CCO 2-2	Remove Gravel	1	\$2,081.50	\$2,081.50		1.00		\$0.00	\$2,081.50	100.0%	\$0.00
CCO 3-1	Additional Rebar	1	\$973.48	\$973.48		1.00		\$0.00	\$973.48	100.0%	\$0.00
CCO 3-2	Irrigation Controller	1	\$0.00	\$0.00				\$0.00	\$0.00	#DIV/0!	\$0.00
CCO 3-3	Irrigation Valves	1	\$3,019.42	\$3,019.42		1.00		\$0.00	\$3,019.42	100.0%	\$0.00

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CCO 3-4	Sprinklers	1	\$2,697.46	\$2,697.46		1.00		\$0.00	\$2,697.46	100.0%	\$0.00
CCO 3-5	Install Stollens	1	\$951.42	\$951.42		1.00		\$0.00	\$951.42	100.0%	\$0.00
CCO 3-6	Base Rock in Playground	1	\$7,851.63	\$7,851.63		1.00		\$0.00	\$7,851.63	100.0%	\$0.00
CCO 3.7	Upgrade Transformer	1	\$2,432.00	\$2,432.00		1.00		\$0.00	\$2,432.00	100.0%	\$0.00
CCO 4.1	Add 2 yds Granite	1	\$2,651.96	\$2,651.96		1.00		\$0.00	\$2,651.96	100.0%	\$0.00
CCO 4.2	Furnish/Install 3yds DG	1	\$4,349.21	\$4,349.21		1.00		\$0.00	\$4,349.21	100.0%	\$0.00
CCO 4.3	Eradicate Rodents	1	\$172.50	\$172.50		1.00		\$0.00	\$172.50	100.0%	\$0.00
CCO 4.4	Hydro Seed	0	\$0.00	\$0.00		1.00		\$0.00	\$0.00	#DIV/0!	\$0.00
CCO 5.1	Dirt Mounds	1	\$3,174.00	\$3,174.00		1.00		\$0.00	\$3,174.00	100.0%	\$0.00
CCO 5.2	Solar Lights / Labor	1	\$1,554.78	\$1,554.78		1.00		\$0.00	\$1,554.78	100.0%	\$0.00
CCO 5.3	SWPPP	1	\$19,320.00	\$19,320.00		1.00		\$0.00	\$19,320.00	100.0%	\$0.00
				\$1,100,954.63	0.00			\$2,260.00	\$1,096,434.63	99.6%	\$4,520.00

Bid Value Total Completed Balance to finish

**ITEM NO.: I-12  
PUBLIC HEARING AND ACTION ON  
REQUEST FOR DISPOSAL SERVICE CPI  
RATE INCREASE OF 1.57%**

**February 10, 2015**

**TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: CITY MANAGER JOHN L. BREWER, AICP**



**SUMMARY:**

Waste Management District Manager Matt Fryer has presented a letter dated 12/1/2014 (Exhibit "A") that requests a 1.57% Consumer Price Index (CPI) increase in the garbage collection rates within the City of Corning. The annual CPI increases and Fuel Cost adjustments are specifically addressed within the Collection Services Contract (copy of applicable section attached as Exhibit "B"). In response to the request, Staff scheduled the matter for Council consideration and sent out postcard notices of the hearing to all utility customers.

Please refer to the attached proposed City of Corning Rate Schedule (Exhibit "C"). The regular residential rate, if approved, would rise from \$21.88 to \$22.22, a \$0.34 per month increase for the 96 gallon roller cart. The Senior Citizen rate for the smaller 32 gallon roller cart will rise from \$10.87 to \$11.11 per month, an increase of \$0.24 per month. Commercial rates vary by service need (size/frequency of service) and would also increase by 1.57% (same as the residential rate).

**BACKGROUND:**

Several years ago Corning Disposal requested a special rate increase to cover the unanticipated cost of increased dump fees. The City Council granted that increase, but explained to the Disposal's Management that in the future, the Council would consider County Dump tipping fees to be a normal cost of business, and would not consider special rate hikes unless there was an extraordinary increase (like the 11.6% landfill tipping fee increase that occurred last year).

When diesel fuel costs rose dramatically, the City Council assigned a committee of two Council Members to meet with Corning Disposal's Management to seek a solution that was fair both to the customers and the Garbage Company. The result was the rate increase limited to the CPI, with a component of the rate increase based upon a fuel cost index. The Council Committee and Staff recognized that fuel is only a part of the standard CPI measure. This year's proposed increase includes **NO** fuel cost component.

By implementing these limits on potential rate increases, the City has been able to hold the rate increases down while simplifying the process for increases to address CPI or "cost of living" increases.

The current Corning disposal rates are compared to the rates in surrounding communities on the attached rate comparison sheet (Exhibit "D"). This survey shows that only the Cities of Anderson and Shasta Lake have lower rates than Corning, but those cities do not include street sweeping or "White Goods Curbside" removal (appliance pick-up) services.

The Refuse Collection Agreement between the City of Corning and Corning Disposal provides for an annual rate increase equal to the Consumer Price Index for the 12-month period ending on the prior September 30th. The Consumer Price Index (CPI) indicates that **inflation for this period is 1.57%**. See attached Exhibit "E".

**NOTICE:**

Postcard Notices (Exhibit "F") of this hearing were sent to all utility customers on December 22, 2014 in accordance with Proposition 218, the "Right to Vote on Taxes Act". All protests received to date are attached.

**RECOMMENDATION:**

**MAYOR AND COUNCIL, HAVING CONDUCTED THE PUBLIC HEARING AND RECEIVED ALL PROTESTS; APPROVE THE PROPOSED DISPOSAL SERVICE RATE INCREASE OF 1.57%, AS SHOWN ON THE RATE SCHEDULE ATTACHED AS EXHIBIT "C", TO BE EFFECTIVE APRIL 1, 2015. THIS RATE INCREASE EQUATES TO AN ADDITIONAL \$0.34 (RESIDENTIAL) PER MONTH, AND \$0.24 PER MONTH (SENIOR).**

EXHIBIT "A"



**CORNING DISPOSAL**  
3281 HIGHWAY 99 W  
CORNING, CA 96021

December 1, 2014

John Brewer  
City Manager  
City of Corning  
994 3<sup>rd</sup> Street  
Corning, CA 96021

Dear Mr. Brewer,

In accordance with the franchise agreement between the City of Corning and Corning Disposal, Section 8.4 (Annual Rate Adjustment), we are requesting approval of the attached new rates to be effective April 1, 2015.

The CPI rate adjustment has been calculated using the All Urban Consumers, West-C index "for the 12-month period ending on the prior September 30" and resulted in a 1.57% increase.

Attached are the supporting schedules for this rate adjustment.

If you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Fryer".

Matt Fryer  
District Manager

Enclosures

EXHIBIT "B"

**Excerpts from Franchise Agreement**

**8.4 Annual CPI Rate Adjustment.** Commencing on April 1, 2009, and on April 1 annually thereafter, the residential and commercial rates set forth on Exhibit C may, subject to CITY Council review and approval, which approval shall not be unreasonably withheld, be adjusted by a percentage equal to one hundred percent (100%) of the increase in the Consumer Price Index ("CPI"), All Urban Consumers, West-C, for the 12-month period ending on the prior September 30. Not later than November 30 of each year, CONTRACTOR shall notify the CITY of its intent to increase the rate and provide the rate computations and a proposed new schedule. The CITY Manager shall promptly schedule the request for a rate adjustment on the next CITY Council agenda at which action could be taken in accordance with all applicable laws and regulations.

**8.5 Fuel Cost Adjustment.** In addition to the CPI and other rate adjustments provided by this Section 8, the rates in Schedule C may be further adjusted for changes in fuel costs associated with performance of the services hereunder in the manner provided below.

8.5.1 Not later than November 30 of each year, CONTRACTOR shall notify the CITY of any intent to seek a fuel cost adjustment. CITY may also by such date each year notify CONTRACTOR of its intent to seek a fuel cost adjustment. CONTRACTOR, on its own initiative or at the request of the CITY, shall then submit to CITY a written proposal for a fuel cost rate adjustment, including a report detailing the calculations in accordance with the formula agreed to below. Within thirty (30) days after CONTRACTOR provides the CITY with such proposal and report, the CITY shall notify the CONTRACTOR in writing as to whether the CITY accepts such information as complete or specifying any respect in which the CITY deems such information incomplete or deficient. CITY shall attempt in good faith to review such information and complete all its deliberations in connection therewith within ninety (90) days from the date of submittal of the proposal and report to the CITY. The effective date for any such increase, if approved, shall be April 1.

8.5.2 The fuel cost adjustment shall be calculated by the following formula:

$$(1 + [(Fuel\ Cost\ Change - CPI\ Change) \times Fuel\ Percentage]) \times Old\ Rate = New\ Rate$$

The terms used in the preceding formula shall have the following meanings:

"Fuel Cost Change" means, for No. 2 diesel fuel, the average price for California No. 2 diesel fuel for the twelve (12) month period immediately preceding the submission of a proposal and report by the Contractor divided by such average price for the immediately preceding 12 month period average price for the calendar year preceding the most recent calendar year. The price used to compute the Fuel Cost Change shall be the price reported by the United States Department of Energy, Energy Information Administration. In the event that price is no longer reported, the parties will designate a new methodology for determining the price based on comparable data. For fuels other than No. 2 diesel, the Contractor shall calculate the change in fuel cost using the same time periods and a reasonably comparable fuel price index.

"CPI Change" means the average Consumer Price Index, All Urban Consumers, West-C for the most recently completed calendar year divided by such average price for the calendar year proceeding the most recent calendar year.

"Fuel Percentage" means the CONTRACTOR's total cost for diesel fuel (or such other fuel as is employed by CONTRACTOR) incurred during the most recent calendar year divided by CONTRACTOR's total operating revenue for such calendar year, in both cases calculated for CONTRACTOR's operations district that includes the CITY.

"Old Rate" means each of the rates on Exhibit B, as they may have been previously adjusted or amended.

"New Rate" means the new rate calculated pursuant to the preceding formula that will replace the Old Rate.

8.5.3 This rate adjustment for fuel costs shall be in addition to, and not in lieu of, any other rate increase to which CONTRACTOR may be entitled under this Agreement. Under no circumstances may an adjustment for fuel costs reduce a rate below the base rates as specified in Exhibit C, as increased for changes pursuant to this Section 8. Adjustments for fuel costs shall only be made to increase or reduce (but not below zero) prior adjustments for fuel costs. In addition to the preceding limitations on fuel cost adjustments, the percentage increase or decrease in the New Rate from the Old Rate in any single adjustment for fuel costs shall not exceed 2%.

**8.6 Uncontrollable Circumstances Adjustment.** In addition to the above, at any time during the term of this Agreement, CONTRACTOR may request in writing to the CITY Manager a rate increase in an amount sufficient to compensate CONTRACTOR for increases in costs that are beyond the control of CONTRACTOR. Such changes would include, but not be limited to, changes in federal, state or local laws regulating the work performed by CONTRACTOR (including without limitation changes in law regarding air quality, waste handling and hazardous waste issues with respect to street sweeping), changes in the tipping fees, processing fees or handling fees charged to CONTRACTOR for the disposal of Refuse, or recycling or handling of Green Waste and Recyclable Materials and percentage increases in subcontractor charges for street sweeping that exceed the percentage increase from the annual rate adjustment. The CITY Manager shall promptly schedule any request for a rate increase on the next CITY Council agenda at which action can be taken in accordance with all applicable laws and regulations. Any proposed rate increase shall be conditioned upon CITY Council approval, which shall not be unreasonably withheld. Any such rate increase, if approved, would take effect within three (3) months after CONTRACTOR's written request for such increase.

EXHIBIT "C"



**CITY OF CORNING**  
**RATE SCHEDULE**  
 Effective April 1, 2015

<b>CPI</b>
1.57%

<b>RESIDENTIAL RATES</b>	<b>Current Rate</b>	<b>CPI Adjustment</b>	<b>New Rate Effective 4/1/2015</b>
<b>Cart Rates</b>			
Roller Carts (96-Gallon)	\$21.88	\$0.34	\$22.22
Senior Citizen Roller Cart (32-Gallon)	\$10.87		\$11.11

Seniors receive a 50% discount from the base rate.

<b>COMMERCIAL RATES</b>	<b>Current Rate</b>	<b>CPI Adjustment</b>	<b>New Rate Effective 4/1/2015</b>
<b>Cart Rates</b>			
1 96-Gallon Roller Cart - 1X Week	\$21.79	\$0.34	\$22.13
<b>Bin Rates</b>			
1 Yard - 1X Week	\$69.66	\$1.09	\$70.75
1.5 Yard - 1X Week	\$97.39	\$1.53	\$98.92
1.5 Yard - 2X Week	\$178.20	\$2.79	\$180.99
2 Yard - 1X Week	\$125.22	\$1.96	\$127.18
2 Yard - 2X Week	\$246.47	\$3.86	\$250.33
2 Yard - 3X Week	\$314.51	\$4.93	\$319.44
3 Yard - 1X Week	\$178.20	\$2.79	\$180.99
3 Yard - 2X Week	\$318.86	\$5.00	\$323.86
3 Yard - 3X Week	\$412.94	\$6.47	\$419.41
4 Yard - 1X Week	\$233.81	\$3.66	\$237.47
4 Yard - 2X Week	\$399.23	\$6.25	\$405.48
4 Yard - 3X Week	\$539.91	\$8.46	\$548.37
4 Yard - 4X Week	\$731.51	\$11.46	\$742.97
6 Yard - 1X Week	\$318.86	\$5.00	\$323.86
6 Yard - 2X Week	\$539.93	\$8.46	\$548.39
6 Yard - 3X Week	\$760.86	\$11.92	\$772.78
6 Yard - 4X Week	\$958.69	\$15.02	\$973.71
<b>Recycling</b>			
2 yard recycle	\$56.31	\$0.88	\$57.19
3 yard recycle	\$80.45	\$1.26	\$81.71
4 yard recycle	\$97.82	\$1.53	\$99.35
6 yard recycle	\$133.22	\$2.09	\$135.31
<b>Extra Pickup Rates</b>			
1 Yard - Extra Pickup	\$15.23	\$0.24	\$15.47
1.5 Yard - Extra Pickup	\$21.32	\$0.33	\$21.65
2 Yard - Extra Pickup	\$27.42	\$0.43	\$27.85
3 Yard - Extra Pickup	\$39.00	\$0.61	\$39.61
4 Yard - Extra Pickup	\$51.20	\$0.80	\$52.00
6 Yard - Extra Pickup	\$69.82	\$1.09	\$70.91
<b>Temporary Bin Rate</b>			
4 Yard "BIN-A-DAY" 3 Day Rental	\$100.21	\$1.57	\$101.78

<b>ROLL OFF BIN RATES</b>	<b>Current Rate</b>	<b>CPI Adjustment</b>	<b>New Rate Effective 4/1/2015</b>
<b>Temporary Drop Box Rates</b>			
20 Yard	\$471.92	\$7.39	\$479.31
30 Yard	\$529.10	\$8.29	\$537.39

	Residential Curbside Trash			Yardwaste Curbside		Recycling Curbside		White Goods Curbside		Street Sweeping	
	Senior	32 Gal	64 gal	96 gal	96 gal	64 or 96 gal	Basket	White Goods Curbside	Street Sweeping	White Goods Curbside	Street Sweeping
Shasta County	\$9.10	N/A	\$23.13	\$26.76	N/A	Included in trash price	N/A	N/A	N/A	N/A	N/A
City of Anderson	\$8.31	N/A	\$18.33	\$19.71	Included in trash price	Included in trash price	N/A	Extra Charge	N/A	N/A	N/A
City of Shasta Lake	\$11.44	N/A	\$18.63	\$20.02	Included in trash price	Included in trash price	N/A	N/A	N/A	N/A	N/A
City of Redding	N/A	N/A	\$21.27	\$22.27	Included in trash price	Included in trash price	N/A	Extra Charge	yes	N/A	N/A
City of Chico	N/A	\$12.45	\$20.00	\$25.30	\$3.89 to \$5.60 based on lot size	Included in trash price	N/A	Extra Charge	N/A	N/A	N/A
Chico Outskirts	N/A	\$19.50	\$23.48	\$25.62	Limited-County sphere areas near City	Included in trash price	N/A	Extra Charge	N/A	N/A	N/A
City of Gridley	\$17.23	\$20.02	\$23.15	\$27.08	Included in trash price	Included in trash price	N/A	N/A	N/A	N/A	N/A
City of Orland	\$12.80	N/A	\$18.66	\$26.63	\$4.81	Included in trash price	N/A	N/A	N/A	N/A	N/A
City of Willows	\$13.03	N/A	\$19.00	\$27.12	\$4.90	Included in trash price	N/A	N/A	N/A	N/A	N/A
Glenn County	\$14.71	\$23.65	\$25.65	\$35.85	N/A	Included in trash price	N/A	N/A	N/A	N/A	N/A
City of Red Bluff	\$10.80	\$14.41	\$20.76	\$23.91	Owner provided can in rate - cart extra \$1.47	Basket in rate - cart extra \$1.47	Included in trash price	N/A	N/A	N/A	Yes
Tehama County	N/A	\$13.75	\$19.75	\$24.22	Owner provided can in rate - cart extra \$2.00	Basket in rate - cart extra \$2.00	Included in trash price	N/A	N/A	N/A	N/A
City of Corning	\$10.87	N/A	N/A	\$21.88	Included in trash price	Included in trash price	N/A	Quarterly	Yes	N/A	Yes

2014 Rates in Surrounding Areas

#1 Tehama County, Red Bluff, Glenn County, Orland, Willows, Gridley, Anderson and Corning provide every other week services for recycle and yard waste  
 #2 Chico provides weekly collection of recycle and yard waste

EXHIBIT "E"

Social Security  
Official Social Security Website

CPI For Urban Wage Earners And Clerical Workers

The Bureau of Labor Statistics (BLS) publishes the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) on a monthly basis. We use the CPI-W to annually adjust benefits paid to Social Security beneficiaries and Supplemental Security Income recipients.

Year	Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) (1982=100)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1974	48.900	47.500	48.000	48.300	48.800	49.300	49.700	50.300	50.900	51.400	51.800	52.200
1975	52.400	52.800	53.000	53.200	53.500	53.900	54.500	54.700	54.900	55.300	55.600	55.800
1976	58.000	58.100	58.200	58.500	58.800	57.100	57.400	57.700	57.900	58.200	58.300	58.500
1977	58.900	59.500	59.800	60.300	60.600	61.000	61.300	61.500	61.800	61.900	62.200	62.500
1978	62.800	63.200	63.700	64.300	64.900	65.600	66.000	66.400	66.800	67.400	67.700	68.100
1979	68.700	68.500	70.300	71.100	71.900	72.800	73.700	74.400	75.100	75.700	76.400	77.200
1980	78.300	79.400	80.500	81.400	82.300	83.200	83.300	83.800	84.600	85.300	86.100	86.900
1981	87.500	88.500	89.000	89.600	90.300	91.100	92.200	92.800	93.700	94.100	94.200	94.400
1982	94.700	95.000	94.800	95.200	96.200	97.400	98.000	98.200	98.300	98.600	98.400	98.000
1983	98.100	98.100	98.400	99.000	99.500	99.800	100.100	100.500	101.000	101.200	101.200	101.200
1984	101.600	101.800	101.800	102.100	102.500	102.800	103.200	104.200	104.800	104.800	104.700	104.800
1985	104.900	105.400	105.900	106.300	106.700	107.000	107.100	107.300	107.600	107.900	108.300	108.600
1986	108.900	108.500	107.900	107.600	107.800	108.400	108.400	108.600	109.100	109.100	109.200	109.300
1987	110.000	110.500	111.000	111.600	111.900	112.400	112.700	113.300	113.800	114.100	114.300	114.200
1988	114.500	114.700	115.100	115.700	116.200	116.700	117.200	117.700	118.500	118.900	119.000	119.200
1989	119.700	120.200	120.800	121.800	122.500	122.800	123.200	123.200	123.600	124.200	124.400	124.600
1990	125.700	126.400	127.100	127.300	127.500	128.300	128.700	129.900	131.100	131.900	132.200	132.200
1991	132.800	132.800	133.000	133.300	133.800	134.100	134.300	134.600	135.200	135.400	135.600	135.900
1992	138.000	138.400	137.000	137.300	137.600	138.100	138.400	138.800	139.100	139.600	139.800	139.800
1993	140.300	140.700	141.100	141.600	141.900	142.000	142.100	142.400	142.600	143.300	143.400	143.300
1994	143.600	144.000	144.400	144.700	144.900	145.400	145.800	146.500	146.900	147.000	147.300	147.200
1995	147.800	148.300	148.700	149.300	149.600	149.900	149.900	150.200	150.600	151.000	150.900	150.900
1996	151.700	152.200	152.900	153.600	154.000	154.100	154.300	154.500	155.100	155.500	155.900	155.900
1997	158.300	158.800	157.000	157.200	157.200	157.400	157.500	157.800	158.300	158.500	158.500	158.200
1998	158.400	158.500	158.700	159.100	159.500	159.700	159.800	160.000	160.200	160.600	160.700	160.700
1999	161.000	161.100	161.400	162.700	162.800	162.800	163.300	163.800	164.700	165.000	165.100	165.100
2000	165.800	166.500	167.900	168.000	168.200	169.200	169.400	169.300	170.400	170.600	170.900	170.700
2001	171.700	172.400	172.600	173.500	174.400	174.600	173.800	173.800	174.800	174.000	173.700	172.900
2002	173.200	173.700	174.700	175.800	175.800	175.900	176.100	176.600	177.000	177.300	177.400	177.000
2003	177.700	179.200	180.300	179.800	179.400	179.600	179.600	180.300	181.000	180.700	180.200	179.900
2004	180.900	181.900	182.900	183.500	184.700	185.300	184.900	185.000	185.400	186.500	186.800	186.000
2005	186.300	187.300	188.600	190.200	190.000	190.100	191.000	192.100	195.000	195.200	193.400	192.500
2006	194.000	194.200	195.300	197.200	198.200	198.600	199.200	199.600	198.400	197.000	196.800	197.200
2007	197.559	198.544	200.612	202.130	203.661	203.906	203.700	203.199	203.888	204.338	205.891	205.777
2008	206.744	207.254	208.147	210.698	212.788	215.223	216.247	215.247	214.835	212.182	207.296	204.813
2009	205.700	206.708	207.218	207.925	208.774	210.972	210.526	211.156	211.322	211.549	212.003	211.703
2010	212.958	212.544	213.525	213.958	214.124	213.839	213.898	214.205	214.306	214.623	214.750	215.262
2011	216.400	217.535	220.024	221.743	222.954	222.522	222.686	223.326	223.688	223.043	222.813	222.166
2012	223.216	224.317	226.304	227.012	226.600	226.036	225.568	227.056	228.184	227.974	226.595	225.889
2013	228.520	228.677	229.323	228.949	229.389	230.002	230.084	230.359	230.537	229.735	229.133	229.174
2014	230.040	230.871	232.560	233.443	234.216	234.702	234.525	234.030	234.170	233.229	231.551	229.909

Notes: Beginning with the CPI for January 2007, BLS publishes monthly CPIs to 3 decimal places. For years before 2007, BLS published CPIs to one decimal place. We show 3 decimal places for every year to provide a consistent presentation. The data for 2000 include revisions released by BLS on September 28, 2000.

Sept. 2014 CPI = 234.170  
 Sept. 2013 CPI = 230.537  

$$\frac{234.170 - 230.537}{230.537} = 3.633\%$$

$$\frac{3.633}{2.38} = 1.57\% \text{ increase}$$

## Notice to Property Owners

### Proposed Annual CPI Increase for Disposal Service

Each year Corning Disposal Company may request a Refuse Customer Rate Increase limited to the past year's Consumer Price Index (CPI).

A Public Hearing on their proposed rate increase of 1.57% will be held on Tuesday, February 10, 2015. The proposed rates for residences & Senior Citizens are shown in the box below. This increase would amount to \$0.34/month for residential customers, and \$0.24 for Senior Citizen service. If approved, the new rates would occur on April 1, 2015.

This Hearing gives the City Council and the Public the opportunity to discuss and object to the proposed rate increase, but, according to the contract, "the City Council shall not unreasonably withhold" the rate increase.

**Corning Disposal's Service includes yard waste pickup, twice a month residential street sweeping, weekly commercial street sweeping, recycling, and scheduled 3 large household item pickup up per customer per year at no additional cost!**

Surveys continue to confirm that Corning's refuse collection rates and services are among the best in the area.

<b><u>Monthly Service Charges for both Residential and Commercial customers is proposed to increase by 1.57%.</u></b>			
<b><u>Current</u></b>		<b><u>Proposed Rate</u></b>	
<b><u>Monthly Rate</u></b>		<b><u>Effective April 1, 2015</u></b>	
\$21.88	for a 96 gallon roller cart	\$ 22.22	
\$10.87	for a 32 gal Senior Citizen cart	\$ 11.11	
<b>Commercial Rates will go up by 1.57%. The Commercial 96 gal roller cart will also be set at \$22.22.</b>			

Because City Code requires all residents to take the disposal service at the negotiated fee, the City believes it must inform every property owner and conduct a public hearing to receive any fee protests. Please contact City Hall at 530-824-7033 if you have questions.

**Only Written Protests** filed by Property Owners **will be counted**. If a majority so protests, the rate increase will not be enacted. Protests in writing should be sent to: City Clerk, 794 Third St., Corning, CA 96021 and must be received by February 10, 2015 to be presented to the City Council during the Public Hearing. Written protests may also be personally delivered to the Hearing. Your protest **must** include your name, the address and Assessor's Parcel Number of your property within the City (this is found on your tax bill).

#### **Notice of Public Hearing**

**The City Council encourages you to attend the Public Hearing,  
Tuesday, February 10, 2015, at 6:30 PM, to be held in the City Council  
Chambers, 794 Third Street, Corning, California.**

**ITEM NO.: J-13  
CONSIDER ADOPTION OF A CATEGORICAL  
EXEMPTION FROM THE CALIFORNIA  
ENVIRONMENTAL QUALITY ACT (CEQA) FOR  
THE 2015 STREET PAVING AND  
RECONSTRUCTION PROJECT USING  
PROGRAM INCOME FUNDS AS AUTHORIZED  
BY RESOLUTION 10-14-2014-01.**

**FEBRUARY 10, 2015**

**TO: HONORABLE MAYOR AND CITY COUNCILMEMBERS**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER   
JOHN STOUFER, PLANNING CONSULTANT **

**SUMMARY:**

On October 14, 2014, City Council adopted Resolution 10-14-2014-01 authorizing the use of Program Income funds for street paving and sidewalk reconstruction along portions of Solano and Third Street, Houghton Avenue, and the Toomes/South Avenue Intersection.

Staff received conformation from the Department of Housing and Community Development (H&CD) that the "Supplemental Activity" request amending our current CDBG (Community Development Block Grant) grant has been approved and that we can now begin spending Program Income funds to complete the Street Paving and Sidewalk Reconstruction Project once we have cleared the "General Conditions". One of these conditions is to comply with the California Environmental Quality Act (CEQA).

Section 21084 of the Public Resources Code requires a list of classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provisions of CEQA. The Secretary of Resources has classified projects that do not have a significant effect on the environment and are declared to be categorically exempt from the requirement for the preparation of environmental documents.

CEQA, Section 15301, Existing Facilities, Class 1 provides exemptions for the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The key consideration is whether the project involves negligible or no expansion of an existing use. CEQA Guidelines Section 15301 (C) provides the following as an example of activities that could be allowed under this exemption: *"Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety)*. Based upon this example, Staff recommends that Council adopt a categorical exemption from CEQA as this project consists of grinding and repaving of existing specified City Streets, and the removal of existing curb, gutter and sidewalk to be replaced with updated ADA ramps with no expansion of existing facilities. In addition, Staff recommends that Council adopt the following Factual Subfinding and Legal Finding and direct Staff to file a Notice of Exemption for the 2015 Street Paving and Reconstruction Project.

**Recommended Factual Subfinding and Legal Finding:**

**Factual Subfinding #1:**

The 2015 Street Paving and Reconstruction Project on various streets within the City of Corning will consist of the grinding and repaving of existing City Streets and removal of existing curb, gutter and sidewalk to be replaced with updated ADA ramps with no expansion of existing facilities.

**Legal Finding #1**

The 2015 Street Paving and Reconstruction Project on various streets and sidewalks within the City of Corning is categorically exempt from CEQA pursuant to Section 15301, Existing Facilities, Class 1.

**RECOMMENDED ACTION:**

**Move to adopt Factual Subfinding and Legal Finding #1 and direct staff to file a Notice of Exemption from CEQA with the Tehama County Clerk and Recorder pursuant to Section 15301, Existing Facilities, Class 1.**

**Attachments:** CEQA Guidelines, Section 15301 Existing Facilities

## 15301. Existing Facilities

Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The types of "existing facilities" itemized below are not intended to be all-inclusive of the types of projects which might fall within Class 1. The key consideration is whether the project involves negligible or no expansion of an existing use.

Examples include but are not limited to:

(a) Interior or exterior alterations involving such things as interior partitions, plumbing, and electrical conveyances;

(b) Existing facilities of both investor and publicly-owned utilities used to provide electric power, natural gas, sewerage, or other public utility services;

✓ (c) Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety).

(d) Restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety, unless it is determined that the damage was substantial and resulted from an environmental hazard such as earthquake, landslide, or flood;

(e) Additions to existing structures provided that the addition will not result in an increase of more than:

(1) 50 percent of the floor area of the structures before the addition, or 2,500 square feet, whichever is less; or

(2) 10,000 square feet if:

(A) The project is in an area where all public services and facilities are available to allow for maximum development permissible in the General Plan and

(B) The area in which the project is located is not environmentally sensitive.

(f) Addition of safety or health protection devices for use during construction of or in conjunction with existing structures, facilities, or mechanical equipment, or topographical features including navigational devices;

(g) New copy on existing on and off-premise signs;

(h) Maintenance of existing landscaping, native growth, and water supply reservoirs (excluding the use of pesticides, as defined in Section 12753, Division 7, Chapter 2, Food and Agricultural Code);

(i) Maintenance of fish screens, fish ladders, wildlife habitat areas, artificial wildlife waterway devices, streamflows, springs and waterholes, and stream channels (clearing of debris) to protect fish and wildlife resources;

(j) Fish stocking by the California Department of Fish and Game;

(k) Division of existing multiple family or single-family residences into common-interest ownership and subdivision of existing commercial or industrial buildings, where no physical changes occur which are not otherwise exempt;

(l) Demolition and removal of individual small structures listed in this subsection;

(1) One single-family residence. In urbanized areas, up to three single-family residences may be

**ITEM NO: J-14  
PRESENTATION AND ACCEPTANCE  
OF ANNUAL CITY AUDIT FOR FISCAL  
YEAR 2013-2014**

**FEBRUARY 24, 2015**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS**

**FROM: JOHN L. BREWER, AICP**



**SUMMARY:**

Each year, the City Auditor, Donald Reynolds, CPA, who is accountable directly to the City Council, presents the results of his Annual Audit of Corning financial records. He will be present at the Council Meeting to explain to the City Council the results of the Audit for the past fiscal year 2013-2014.

A copy of the Audit is on file for public review at City Hall and on the City website ([www.corning.org](http://www.corning.org)). Each City Councilmember has also received a copy.

**AUDIT OVERVIEW:**

The Audit report begins with the **"Independent Auditor's Report"** on page 1 of the Financial Section. That report provides detailed information regarding the issues addressed by the Auditor in this document. Mr. Reynolds will be on hand to answer any questions you might have regarding the audit document.

The next section beginning on page 4 of the Financial Section is the **"Management's Discussion and Analysis" or "MD&A"** that provides City Management's introduction to the Annual Audit. This is an important part of the Audit report because it provides an overview of the City's financial condition as viewed by the City Management. The MD&A has also been reviewed by the Auditor. It includes an explanation of the components of the audit and summaries of the Revenues and Expenditures that detail the City finances and provides a guide for the reader.

**GENERAL FUND:**

The General Fund of the City is the main fund that is discretionary in nature; the Council has the freedom to determine the priorities and establish the uses of the General Fund. Most of the other Funds are restricted to specific purposes either by City Code or by State Law though the City Council still sets the priorities.

**FY 2013-2014 vs. FY 2012-2013:**

Tables 3 & 4 on Page 9 of the MD&A present the actual General Fund Revenues and Expenditures data for FY 2013-2014 as compared with the same data for FY 2012-2013. You will note that revenues (Table 3) increased in 2013-2014 by \$96,892, or 2.08% over the previous year. From Table 4 you'll note that expenditures decreased in 2013-2014, in that case by \$299,645 from 2012-2013. A decrease in larger projects is responsible for the reduction in spending. In summary, FY 2013-2014 revenues were up and expenditures were down from FY 2012-2013.

**FY 2013-2014 BUDGET vs. ACTUAL:**

Of course we all know that budgets are "best guess" projections. The Audit reconciles the projections that we make near the beginning of the fiscal year with the "actual" amounts. A summary of General Fund Budgeted Amounts vs. the Actuals is included as Exhibit "A-3" on pages 61 through 64 of the Audit. Overall, revenues came in \$304,533 higher than we expected with the budget. Actual expenditures were \$146,731 less than we budgeted. This is also addressed on Table 8 on page 10 of the MD&A.

The City had set aside \$830,000 of General Fund monies for an Operating Reserve to cover fluctuations in normal cash flow during the year (see the balance sheet on page 58). Note this balance was increased \$80,000 to \$910,000 on July 1, 2014 by City Council action. To better protect the City from economic downturns, we should continue to increase this Operating Reserve until it reaches at least \$1 million.

Please also see the "Total Fund Balance" of \$1,285,253 on Page 58. That contrasts with the 6/30/2014 estimate we included in the 2014-2015 budget of \$1,208,949.

**OTHER FUNDS:**

The MD&A provides two summary tables of the Water and Sewer Funds, respectively. Table 5 shows the Water Fund ending the year with a positive "Change in Net Assets" of \$95,889. The Sewer Fund data is presented on Table 6 and shows a Change in Net Assets of -\$300,804 at the close of FY 2013-2014. Much of that decrease is due to debt obligation for the WWTP Bonds.

The other specialized Funds such as the road funds are listed in **Exhibits B-1 through B-3** on pages 65 through 91.

**Exhibits C1 through C-3**, on pages 92 through 99 show the Capital Replacement and the Capital Improvement Funds, including development fee related funds including the Traffic Mitigation Fund 116, and Drainage Fund 345 and the Department **Equipment Replacement** Funds.

**Exhibits D-1 through D-3** on pages 100 through 105 show the City's "Enterprise Funds", which consist of the Sewer, Solid Waste, Airport, Transportation Center and Water Funds. Be cautious; Depreciation and Amortization are included and appear to distort the net income and do not include principal payments on long-term debt. Retained Earnings include the total cost of all fixed assets less any accumulated depreciation and any long term debt.

Page 106 through page 108, **Exhibits E-1 through E-3**, shows the three **Trust Funds**: J.T. Levy Scholarship Fund, Rodgers Theatre Trust and the Riddell Library Fund.

**RECOMMENDATION:**

**MAYOR AND COUNCIL MEMBERS RECEIVE AND ACCEPT THE ANNUAL AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2014.**