



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, JULY 14, 2009
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:	Becky Hill
	Ross Turner
	Toni Parkins
	John Leach
Mayor:	Gary Strack

C. INVOCATION AND PLEDGE OF ALLEGIANCE:

D. PROCLAMATIONS, RECOGNITION'S, APPOINTMENTS:

E. BUSINESS FROM THE FLOOR: If there is anyone in the audience wanting to speak on an item not already on tonight's Agenda, if so, please come to the podium, identify yourself and briefly present your information to the Council. **A three-minute time limit will apply unless the Council makes an exception due to special circumstances.** If your matter will require more time or formal action by the Council, the law requires that it be placed on the printed Agenda for a future meeting so that interested members of the public will have the chance to appear and speak on the subject.

F. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. Waive the Reading and Approve the Minutes of the June 18, 2009 Special Meeting with any necessary corrections.**
- 3. July 10, 2009 Claim Warrant - \$295,176.41.**
- 4. June 2009 Wages and Salaries - \$355,074.76.**
- 5. June 2009 – Treasurer's Report.**
- 6. Business License Report – June 2009.**
- 7. June 2009 Building Permit Valuation - \$164,300.00.**
- 8. City of Corning Wastewater Operation Summary Report – June 2009.**
- 9. Resolution No. 07-14-09-01 Revoking the No Parking Zone Located at 3070 Highway 99-W established through adoption of Resolution 04-08-08-01 on April 8, 2008.**
- 10. Corning Police Department: Response to Grand Jury Findings**

G. ITEMS REMOVED FROM THE CONSENT AGENDA:

H. **PUBLIC HEARINGS AND MEETINGS:** Any person may speak on items scheduled for hearing at the time the Mayor declares the Hearing open. **ALL LEGAL NOTICES PUBLISHED IN ACCORDANCE WITH LAW.**

11. Approve Engineers Report and Adopt Resolution No. 07-14-09-02 Setting the Fiscal-Year 2009-2010 Assessment at \$63.09 per Parcel for Landscaping and Lighting District 1, Zone 1

12. Approve Engineers Report and Adopt Resolution No. 07-14-09-03 Setting the Fiscal-Year 2009-2010 Assessment at \$142.10 per Parcel for Landscaping and Lighting District 1, Zone 3

13. Approve Engineers Report and Adopt Resolution No. 07-14-09-04 Setting the Fiscal-Year 2009-2010 Assessment at \$4,772.90 per Parcel for Landscaping and Lighting District 1, Zone 4.

14. Ordinance No. 635 – An Ordinance of the City of Corning adding a chapter to Title 5 of the Corning Municipal Code that would regulate street vending in the City.

I. **REGULAR AGENDA:**

15. Accept 2-year time extension for tentative tract map 06-1009, pursuant to Section 66452.6 of the Subdivision Map Act and Section 16.18.010 (C) of the Corning Municipal Code consider a 2-year time extension for Tentative Tract Map 06-1009.

16. Review and Approval of Corning Municipal Airport Improvement Plans and Financing Plan

J. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

K. **COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**

L. **REPORTS FROM MAYOR AND COUNCIL MEMBERS:**

- 17. Hill
- 18. Turner
- 19. Parkins
- 20. Leach
- 21. Strack

M. **ADJOURNMENT!:**

POSTED: FRIDAY, JULY 10, 2009

**CITY OF CORNING
CITY COUNCIL
SPECIAL MEETING MINUTES**



**THURSDAY, JUNE 18, 2009
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:33 p.m.

B. ROLL CALL:

Council:

**Becky Hill
Ross Turner
Toni Parkins
John Leach
Gary Strack**

Mayor:

All Council Members were present except Councilor Parkins who is ill.

PARTICIPATION BY PUBLIC IN MEETING

Mayor Strack announced that members of the public could make their comments known or ask questions as the meeting progresses and the subject of interest to them is discussed.

Councilor Turner asked if, although this is a Special Meeting, is it still required to provide a delegated public comment period prior to discussing the agenda items. Mayor Strack stated yes we are supposed to, however, since there is such a small group in attendance, he suggests that audience members address the Council with their questions as they come up during the discussion.

**C. PRESENTATION AND DISCUSSION OF THE 2009-2010 CITY BUDGET,
DISCUSSION AND ACTION.**

City Manager Stephen Kimbrough briefly outline the proposed budget stating that the biggest concern is the 29% decline in sales tax from the prior year which is carried over into the new year. This is how we ended up with the \$1.8 million projection, or the \$900,000 lower than last year, and \$1,000,000 lower than the projection. The most important concern is the General Fund; the other Funds are in good order.

Mr. Kimbrough stated that in the adopted budget the City planned to expend about \$377,689 of the available reserve on projects, the actual is in the middle, and the year-end guess is on the right. The reason the year-end guess has been able to be dropped is because there is close to \$300,000 in savings that each of the Departments have been able to supply, about \$230,000 in the Police Department alone from Capital Improvement Projects that have been put on hold. He also stated that the City had received a one-time good fortune from NCCSIF (Northern California Cities Self Insurance Fund), this year we received our usual rebate for Worker's Compensation and Liability, but they broke free another \$300,000 plus, bringing the total amount to \$407,000 returned to the City from the Joint Powers Authority (NCCSIF). This brings the year-end guess of only going into the reserves by about \$43,000 instead of \$377,000.

D. ADJOURNED! 8:03 p.m.



Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: July 8, 2009

SUBJECT: Cash Disbursement Detail Report for the
Tuesday, July 14, 2009 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending	06-30-09	\$	123,968.34
B.	Payroll Disbursements	Ending	06-18-09	\$	33,112.63
C.	Cash Disbursements	Ending	06-30-09	\$	20,307.41
D.	Cash Disbursements	Ending	07-08-09	\$	71,514.89
E.	Payroll Disbursements	Ending	07-01-09	\$	46,273.14
GRAND TOTAL				\$	<u>295,176.41</u>

REPORT.: Jun 30 09 Tuesday
 RUN....: Jun 30 09 Time: 15:20
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 06-09 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
008840	06/18/09	HAW03	HAWTHORNE SUITES	286.98	.00	286.98	090619	TRAINING/EDUCATION-POLICE	
008841	06/18/09	JOU00	JOURDAN, JUSTIN BRYANT	301.62	.00	301.62	090619	TRAINING/EDUCATION-POLICE	
008842	06/18/09	MEE00	MEENTS, DEBORAH	672.00	.00	672.00	090618	REC INSTRUCT-REC	
008843	06/18/09	SSD02	SSDTTF	86.00	.00	86.00	090618	TRAINING/EDUCATION-POLICE	
008844	06/19/09	CON07	CONEXIS	30.00	.00	30.00	05090R348	MEDICAL INS-COBRA	
008845	06/19/09	DIA04	DIAZ ASSOCIATES	7800.65	.00	7800.65	2	PROF SVCS-HOUSING ELEMENT	
008846	06/19/09	TRI02	TRI-COUNTY NEWSPAPERS	24.94	.00	24.94	72091	GIS PLANNING/FLOOD PLANNI	
				30.19	.00	30.19	72094	PROF SVCS-HOUSING REHAB	
				66.94	.00	66.94	72167	Print/Advert. City Clerk	
				73.50	.00	73.50	72700	Print/Advert. City Clerk	
				35.44	.00	35.44	73554	PROF SVCS-HOUSING REHAB	
				48.56	.00	48.56	73721	GRANT ADM-HOUSING ELEMENT	
				113.00	.00	113.00	76983	MAT & SUPPLIES-CITY COUNC	
			Check Total.....:	392.57	.00	392.57			
008847	06/19/09	WAR04	WARREN, GLORIA	660.25	.00	660.25	090619	REC INSTRUCT-REC	
008848	06/19/09	WAT02	WATSON, THOMAS J.	147.70	.00	147.70	090618	VEH OP/MAINT-POLICE	
008849	06/23/09	LAC00	LACY, JOHN	320.00	.00	320.00	090623	REC INSTRUCT-REC	
008850	06/23/09	MAH01	MAHUTGA, MARYA	240.00	.00	240.00	090623	REC INSTRUCT-REC	
008851	06/23/09	PAC16	PACIFIC TELEMANAGEMENT	303.00	.00	303.00	124146	COMMUNICATIONS-GEN CITY	
008852	06/23/09	PGE01	PG&E	31274.04	.00	31274.04	090616	Electricity General City-	
008853	06/23/09	PGE2A	PG&E	49.11	.00	49.11	090617	ELECT-BLUE HERON CT	
008854	06/25/09	ARA02	ARAMARK UNIFORM SRV. INC.	28.75	.00	28.75	4196371	Mat/Supplies-	
				28.75	.00	28.75	4198994	Mat/Supplies-	
			Check Total.....:	57.50	.00	57.50			
008855	06/25/09	ATT13	AT&T	721.63	.00	721.63	090611	COMMUNICATIONS-	
008856	06/25/09	BAS01	BASIC LABORATORY, INC	86.00	.00	86.00	0905659	Profservices Water Dept	
008857	06/25/09	BEC01	BECK, CHUCK	160.00	.00	160.00	090625	REC INSTRUCT-REC	
008858	06/25/09	CHE02	CHEM QUIP, INC.	1039.80	.00	1039.80	2055507IN	MAT & SUPPLIES-WTR	

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008859	06/25/09	COP00	COP SHOP INSTALLATION INC	246.87	.00	246.87	2203	EQUIP MAINT-POLICE
008860	06/25/09	COR12	CORNING FORD MERCURY, INC	250.85	.00	250.85	110372	Veh Opr/Maint-POLICE
008861	06/25/09	COR13	CORNING VOLUNTEER FIRE	9500.00	.00	9500.00	090624	AnnualFire/Fee FireDepart
008862	06/25/09	HOL04	HOLIDAY MARKET #32	7.56	.00	7.56	23272	Mat/Supplies BuildingMain
008863	06/25/09	JCN01	JC NELSON SUPPLY COMPANY	211.30	.00	211.30	584824	SMALL TOOLS-Policeservic
008864	06/25/09	JOH06	JOHNSON'S TURBO CLEAN	792.87	.00	792.87	2644	MAT & SUPPLIES-BLD MAINT
008865	06/25/09	LAR01	LARRY'S PEST & WEED,	4667.00	.00	4667.00	25688	WEED/TREE SPRAY-STR
008866	06/25/09	LIJ02	LINNETS TIRE SHOP	211.06	.00	211.06	48633	Veh Opr/Maint-POLICE
				117.95	.00	117.95	48657	Veh Opr/Maint-POLICE
				71.69	.00	71.69	50386	Veh Opr/Maint-POLICE
Check Total.....:				400.70	.00	400.70		
008867	06/25/09	NEX02	NEXTEL	525.98	.00	525.98	086319091	COMMUNICATIONS-POLICE
008868	06/25/09	ACC00	ACCESS INFORMATION	40.00	.00	40.00	52713	EQUIP MAINT-GEN CITY
008869	06/25/09	CAL29	CAL/OSHA	205.00	.00	205.00	09-0625	BLD MAINT-PW
008870	06/25/09	ELK00	ELK GROVE POLICE K-9 ASSO	50.00	.00	50.00	090619	K-9 PROGRAM-POLICE
008871	06/25/09	USB01	US BANCORP	839.99	.00	839.99	127376473	Rents/Leases-GEN CITY
008872	06/30/09	AND01	ED ANDERSON	1950.00	.00	1950.00	090629	ProfServices-
008873	06/30/09	BAN04	BANK OF THE WEST	47308.33	.00	47308.33	48144	FIRE ENG 114-FIRE CAP REP
008874	06/30/09	BAS01	BASIC LABORATORY, INC	114.00	.00	114.00	0905895	ProfServices Water Dept
008875	06/30/09	CLA01	CLARKS DRUG STORE	11.72	.00	11.72	29349	MAT & SUPPLIES-POLICE
008876	06/30/09	COR12	CORNING FORD MERCURY, INC	185.21	.00	185.21	109829	Veh Opr/Maint-FIRE
008877	06/30/09	DEP03	DEPT OF TRANS/CAL TRANS	89.52	.00	89.52	184828	Equip.Maint. St&Trf Light
008878	06/30/09	GRA02	GRAINGER, W.W., INC	5.11	.00	5.11	901861292	MAT & SUPPLIES-ACO
				48.37	.00	48.37	901861293	MAT & SUPPLIES-ACO
				305.82	.00	305.82	902198804	MAT & SUPPLIES-BLD MAINT
				251.97	.00	251.97	902198805	MAT & SUPPLIES-BLD MAINT
Check Total.....:				611.27	.00	611.27		
008879	06/30/09	HAT10	HATFIELD'S	294.16	.00	294.16	090625	Mat/Supplies-

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008880	06/30/09	HOL04	HOLIDAY MARKET #32	74.20	.00	74.20	27865	Mat/Supplies-ACO
008881	06/30/09	LIN01	LINCOLN EQUIPMENT, INC.	641.29	.00	641.29	SI118219	MAT & SUPPLIES-PARKS
008882	06/30/09	LIN02	LINNETS TIRE SHOP	117.95	.00	117.95	48710	Veh Opr/Maint-POLICE
008883	06/30/09	MCC01	MCCOY'S HARDWARE & SUPPLY	168.26	.00	168.26	090625	MAT & SUPPLIES-
008884	06/30/09	MCC05	MCCURDY'S TRUCK REPAIR	27.07	.00	27.07	5273	VEH OP/MAINT-STR
008885	06/30/09	NAP01	NAPA AUTO PARTS	390.33	.00	390.33	090624	Veh Opr/Maint-
				7.57	.00	7.57	090624A	BLD MAINT-FIRE
			Check Total.....:	397.90	.00	397.90		
008886	06/30/09	PAT02	PATTERSON ELECTRIC,	104.30	.00	104.30	1614	BLD MAINT-PARKS
008887	06/30/09	PGE2B	PG&E	6808.45	.00	6808.45	090624	ELECT-WWTP
008888	06/30/09	RED15	RED TRUCK ROCK YARD, LLC	129.90	.00	129.90	73	MAT & SUPPLIES-STR
008889	06/30/09	TEH20	TEHAMA CO DISTRICT ATTY	936.60	.00	936.60	090625	ProfServices PoliceServic
008890	06/30/09	UNI02	UNIFORMS, TUXEDOS & MORE	165.46	.00	165.46	90911	UNIFORMS/CLOTH-POLICE
008891	06/30/09	VAL04	VALLEY TRACTOR, INC	184.51	.00	184.51	109385	VEH OP/MAINT-
008892	06/30/09	BIG02	BIG VALLEY SANITATION II	319.90	.00	319.90	00376	MAT & SUPPLIES-PARKS
008893	06/30/09	MOU02	MOULE'S TEHAMA COUNTY GLA	199.48	.00	199.48	29169	BLD MAINT-AIRPORT
008894	06/30/09	PET03	PETTY CASH	299.54	.00	299.54	090630	CONF/MTGS-
008895	06/30/09	USA01	USA BLUE BOOK	79.54	.00	79.54	843654	MAT & SUPPLIES-WTR
008896	06/30/09	A040	ALLISON REALTY ASSOC,	31.06	.00	31.06	000A90601	MQ CUSTOMER REFUND FOR AL
008897	06/30/09	A041	ALVARES, BRYAN	26.96	.00	26.96	000A90601	MQ CUSTOMER REFUND FOR AL
008898	06/30/09	E011	ESPARZA, CIPRIANO	12.12	.00	12.12	000A90601	MQ CUSTOMER REFUND FOR ES
008899	06/30/09	F021	FOUNTAIN, TOM	8.64	.00	8.64	000A90601	MQ CUSTOMER REFUND FOR FO
008900	06/30/09	G020	GREEN, LUKE	11.16	.00	11.16	000A90601	MQ CUSTOMER REFUND FOR GR
008901	06/30/09	J012	JAMISON PROPERTIES,	21.90	.00	21.90	000A90601	MQ CUSTOMER REFUND FOR JA
008902	06/30/09	O011	OFFICER, SHEENA	17.94	.00	17.94	000A90601	MQ CUSTOMER REFUND FOR OF

REPORT.: Jun 30 09 Tuesday
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CITY OF CORNING
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
008903	06/30/09	\P026	PROVENCE, ANTHONY	44.87	.00	44.87	000A90601	MQ CUSTOMER REFUND FOR PR
008904	06/30/09	\R024	RAINBOW REALTY,	36.09	.00	36.09	000A90601	MQ CUSTOMER REFUND FOR RA
008905	06/30/09	\R025	RUCKER, KATHLEEN	22.06	.00	22.06	000A90601	MQ CUSTOMER REFUND FOR RU
008906	06/30/09	\S065	SMITH, BROOKE	50.00	.00	50.00	000A90601	MQ CUSTOMER REFUND FOR SM
008907	06/30/09	\V021	VARGAS, CECILIO	31.15	.00	31.15	000A90601	MQ CUSTOMER REFUND FOR VA
008908	06/30/09	\V022	VIZCARRA, EMMA	10.66	.00	10.66	000A90601	MQ CUSTOMER REFUND FOR VI
008909	06/30/09	\W023	WEST COAST REALTY GROUP,	19.40	.00	19.40	000A90601	MQ CUSTOMER REFUND FOR WE
008910	06/30/09	\W024	WEST COAST REALTY,	20.86	.00	20.86	000A90601	MQ CUSTOMER REFUND FOR WE
008911	06/30/09	\W025	WEST COAST REALTY GROUP,	17.94	.00	17.94	000A90601	MQ CUSTOMER REFUND FOR WE

Cash Account Total.....: 123968.34 .00 123968.34

Total Disbursements.....: 123968.34 .00 123968.34

Cash Account Total.....: .00 .00 .00

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
4022	06/18/09	AFL01	AMERICAN FAMILY LIFE	1290.10	.00	1290.10	A90630	AFLAC INS.PRE TAX
4023	06/18/09	BLU02	BLUE SHIELD OF CALIFORNIA	13778.00	.00	13778.00	A90630	MEDICAL INSURANCE
4024	06/18/09	CIT01	CITY OF CORNING	3.00	.00	3.00	A90630	CHGS FOR WAGE ATCHMT
4025	06/18/09	OEU01	OPERATING ENGINEERS #3	11046.00	.00	11046.00	A90630	MEDICAL INSURANCE
4026	06/18/09	OEU02	OPERATING ENG. (DUES)	215.00	.00	215.00	A90630	UNION DUES MGMT
				559.00	.00	559.00	1A90630	UNION DUES POLICE
				280.00	.00	280.00	2A90630	UNION DUES DISPATCH
				600.00	.00	600.00	3A90630	UNION DUES-MISC
Check Total.....:				1654.00	.00	1654.00		
4027	06/18/09	PRI04	PRINCIPAL	3522.97	.00	3522.97	A90630	DENTAL INSURANCE
				642.56	.00	642.56	1A90630	VISION INSURANCE
Check Total.....:				4165.53	.00	4165.53		
4028	06/18/09	TRA03	TRANSAMERICA LIFE INS CO.	1176.00	.00	1176.00	A90630	LIFE INSURANCE
Cash Account Total.....:				33112.63	.00	33112.63		
Total Disbursements.....:				33112.63	.00	33112.63		

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
008811	06/30/09	TEH15	TEHAMA CO SHERIFF'S DEPT	-128.00	.00	-128.00	737799u	Ck# 008811 Reversed
008925	06/30/09	COR01	CORNING VETERINARY	452.40	.00	452.40	21400	ProfServices-ACO
008926	06/30/09	DEP08	DEPARTMENT OF FISH & GAME	200.00	.00	200.00	090630	STREAM CLEANING PERMIT
008927	06/30/09	VAL07	VALLEY VETERINARY CLINIC	151.06	.00	151.06	51624	K-9 PROGRAM-POLICE
008928	06/30/09	AND03	ANDERS, JOANN	805.00	.00	805.00	09-206	RETAIL, GIS & FLOOD PLANNI
008929	06/30/09	ARA02	ARAMARK UNIFORM SRV. INC.	30.43	.00	30.43	4201633	Mat/Supplies-
008930	06/30/09	CAL35	CALIFORNIA BUILDING STAND	27.90	.00	27.90	090702	SB1473-BLD & SAFETY
008931	06/30/09	COR01	CORNING VETERINARY	280.00	.00	280.00	21375	SPAY/NEUTER VOUCHER PROGR
008932	06/30/09	COR20	CORNING ELECTRONICS	10.80	.00	10.80	10081806	MAT & SUPPLIES-FIRE
008933	06/30/09	COR22	CORNING MEDICAL ASSOC	720.00	.00	720.00	090626	Emp Physicals-PARKS
008934	06/30/09	DEP08	DEPARTMENT OF FISH & GAME	150.00	.00	150.00	090630A	STREAM CLEANING PERMIT
008935	06/30/09	ECO04	ECCOIR & REFRIGERATION	481.83	.00	481.83	2009.120	BLD MAINT-SR CTR-PW
008936	06/30/09	FIT01	FITZPATRICK LAW OFFICES	487.13	.00	487.13	090701	City Attny Srvs LegalServ
008937	06/30/09	KET10	KETCHUM MANUFACTURING CO	120.61	.00	120.61	INV084918	MAT & SUPPLIES-ACO
008938	06/30/09	NEX01	NEXTEL COMMUNICATIONS	380.52	.00	380.52	090629	COMMUNICATIONS-
008939	06/30/09	NOR25	NORTHERN LIGHTS ENRGY, INC	3402.01	.00	3402.01	4997	VEH OP/MAINT-
				1810.46	.00	1810.46	5041	MAT & SUPPLIES-
				162.23	.00	162.23	5042	VEH OP/MAINT-FIRE
			Check Total.....	5374.70	.00	5374.70		
008940	06/30/09	SEI01	SEILER, ROY R., CPA	4811.80	.00	4811.80	23431	ProfServices Finance Dept
008941	06/30/09	THO01	THOMES CREEK ROCK CO	196.27	.00	196.27	090630	Mat/Supplies-
008942	06/30/09	VAL07	VALLEY VETERINARY CLINIC	70.00	.00	70.00	52079	SPAY/NEUTER VOUCHER PROGR
008943	06/30/09	XER00	XEROX CORPORATION	276.96	.00	276.96	041470218	EQUIP MAINT-POLICE
008944	06/30/09	COR08	CORNING LUMBER CO INC	235.76	.00	235.76	090625	Mat/Supplies-
008945	06/30/09	DEP12	DEPT OF JUSTICE	128.00	.00	128.00	737799	FINGERPRINTS-
008946	06/30/09	FIR02	FIRST BANKCARD	489.53	.00	489.53	090626	MAT & SUPPLIES-

REPORT.: Jul 08 09 Wednesday
 RUN....: Jul 08 09 Time: 14:46
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 06-09 Bank Account.: 1020

PAGE: 002
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
008947	06/30/09	INT01	INTERLAND BUSINESS SUPPLY	134.03	.00	134.03	090708	Office Supplies-
008948	06/30/09	LAC00	LACY, JOHN	80.00	.00	80.00	090707	REC INSTRUCT-REC
008949	06/30/09	MAH01	MAHUTGA, MARYA	60.00	.00	60.00	090707	REC INSTRUCT-REC
008950	06/30/09	PGE01	PG&E	335.09	.00	335.09	090629	Electricity-SWR
008951	06/30/09	PGE03	PG&E	15.64	.00	15.64	090701	Mat/Supplies-PoliceServic
008952	06/30/09	PGE04	PG&E	596.59	.00	596.59	090630	TranspFacility-
008953	06/30/09	PGE05	PG&E	1983.82	.00	1983.82	090630	FIRE-ELECT & GAS
008954	06/30/09	PGE2A	PG&E	97.48	.00	97.48	090630	ELECT-MARTINI, MCDONALD &
				106.79	.00	106.79	090701	ELECT-CLELAND PROP
			Check Total.....:	204.27	.00	204.27		
008955	06/30/09	QUI02	QUILL CORPORATION	276.81	.00	276.81	7720299	Office Supplies-FINANCE
008956	06/30/09	TEH15	TEHAWA CO SHERIFF'S DEPT	24.50	.00	24.50	090707	PROF SVCS-CITY ADMIN
008957	06/30/09	TEH28	TEHAWA CO HEALTH AGENCY	159.32	.00	159.32	090630	EMP PHYSICALS-
008958	06/30/09	WAL05	WALKER STREET VET CLINIC	140.00	.00	140.00	211406	SPAY/NEUTER VOUCHER PROGR
008970	06/30/09	FIR00	FIRST BANKCARD	544.64	.00	544.64	090626	CONF/MTGS-CITY COUNCIL
Cash Account Total.....:				20307.41	.00	20307.41		
Total Disbursements.....:				20307.41	.00	20307.41		

REPORT.: Jul 08 09 Wednesday
 RUN...: Jul 08 09 Time: 14:46
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 07-09 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
008912	07/01/09	BRE01	BREWER, JOHN	400.00	.00	400.00	000A907011	VEH OP/MAINT-	
008913	07/01/09	CAR03	CARDENAS, ANTHONY	400.00	.00	400.00	000A907011	ProfServices PoliceServic	
008914	07/01/09	COR07	CORBIN WILLITS SYSTEMS	729.72	.00	729.72	000A907011	Finance Dept.	
008915	07/01/09	COR09	CORNING CHAMBER OF COMM.	1600.00	.00	1600.00	000A907011	CngChamberComm. Economic	
008916	07/01/09	HAL05	HALL, ROBERT	104.70	.00	104.70	000A907011	ProfServices Firedepartme	
008917	07/01/09	KEN00	KEN VAUGHAN & SONS	904.17	.00	904.17	000A907011	Landscape Maint-Parks	
008918	07/01/09	KEN01	KEN VAUGHAN & SONS	800.00	.00	800.00	000A907011	Janitorial	
008919	07/01/09	PIT01	PITNEY BOWES	241.84	.00	241.84	000A907011	Rents/Leases Finance Dept	
008920	07/01/09	S&L00	S & L BREWER ENTERPRISES	200.00	.00	200.00	000A907011	K-9 PROGRAM-POLICE	
008921	07/01/09	TLD01	TEDC	1666.66	.00	1666.66	000A907011	Economic Devel	
008922	07/01/09	TOM03	TOMLINSON JR., ROBERT L.	54.70	.00	54.70	000A907011	Prof. Svcs.-Fire Dept.	
008923	07/06/09	HOL04	HOLIDAY MARKET #32	9.98	.00	9.98	23747	Mat/Supplies BuildingMain	
				2.14	.00	2.14	27738	Mat/Supplies-POLICE	
			Check Total.....	12.12	.00	12.12			
008924	07/06/09	TEH06	TEHAWA CO ENVIRON HEALTH	113.00	.00	113.00	200921048	MAT & SUPPLIES-ELD MAINT	
				267.00	.00	267.00	200936010	MAT & SUPPLIES-PARKS	
			Check Total.....	380.00	.00	380.00			
008959	07/08/09	AIR00	AIRGAS NCN	43.38	.00	43.38	102595845	MAT & SUPPLIES-FIRE	
008960	07/08/09	BAS01	BASIC LABORATORY, INC	86.00	.00	86.00	0906132	ProfServices Water Dept	
008961	07/08/09	COM01	COMPUTER LOGISTICS, INC	42.00	.00	42.00	46116	COMMUNICATIONS-	
				24.00	.00	24.00	46117	COMMUNICATIONS-FIRE	
				27.00	.00	27.00	46118	COMMUNICATIONS-POLICE	
				116.67	.00	116.67	46180	COMMUNICATIONS-POLICE	
			Check Total.....	209.67	.00	209.67			
008962	07/08/09	LAC00	LACY, JOHN	240.00	.00	240.00	090707A	REC INSTRUCT-REC	
008963	07/08/09	LEA03	LEADS SOFTWARE GROUP, INC	5040.00	.00	5040.00	9009	Equip.Maint. PoliceDispat	
008964	07/08/09	MAH01	MAHUTGA, MARYA	180.00	.00	180.00	090707A	REC INSTRUCT-REC	

REPORT.: Jul 08 09 Wednesday
 RUN....: Jul 08 09 Time: 14:46
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 07-09 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
008965	07/08/09	NOR31	NORM'S PRINTING	216.50	.00	216.50	007116	MAT & SUPPLIES-
008966	07/08/09	RED01	RED BLUFF DAILY NEWS	116.52	.00	116.52	090707	COMMUNICATIONS-GEN CITY
008967	07/08/09	SYS01	SYSTEM EXCHANGE CORP.	3480.00	.00	3480.00	P41SEP101	CletsUserFees PoliceDispa
008968	07/08/09	UNI01	UNIGARD INSURANCE COMP.	54376.00	.00	54376.00	090707	BLANKET INS-GEN CITY
008969	07/08/09	USA03	USA MOBILITY WIRELESS, INC	32.91	.00	32.91	S0159912G	COMMUNICATIONS-POLICE
Cash Account Total.....:				71514.89	.00	71514.89		
Total Disbursements.....:				71514.89	.00	71514.89		
Cash Account Total.....:				.00	.00	.00		

REPORT.: Jul 08 09 Wednesday
 RUN.....: Jul 08 09 Time: 14:46
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 07-09 Bank Account.: 1025

PAGE: 003
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
4040	07/01/09	BAN03	POLICE OFFICER ASSOC.	350.00	.00	350.00	A90630	POLICE OFFICER ASSOC
4041	07/01/09	EDD01	EMPLOYMENT DEVELOPMENT	3562.24 1278.19	.00	3562.24 1278.19	A90630 1A90630	STATE INCOME TAX SDI
Check Total.....				4840.43	.00	4840.43		
4042	07/01/09	ICM01	ICMA RETIREMENT TRUST-457	3273.24	.00	3273.24	A90630	ICMA DEF. COMP
4043	07/01/09	OEU03	OPERATING ENGINEERS	800.00	.00	800.00	A90630	CREDIT UNION SAVINGS
4044	07/01/09	PERS1	PUBLIC EMPLOYEES RETIRE	29851.52	.00	29851.52	A90630	PERS PAYROLL REMITTANCE
4045	07/01/09	PERS4	Cal Pers 457 Def. Comp	376.25	.00	376.25	A90630	PERS DEF. COMP.
4046	07/01/09	PRE03	PREMIER WEST BANK	4224.24	.00	4224.24	A90630	HSA DEDUCTIBLE
4047	07/01/09	TEH15	TEHAMA CO SHERIFF'S DEPT	589.71	.00	589.71	A90630	WAGE ASSN # 43462
4048	07/01/09	VAL06	VALIC	1967.75	.00	1967.75	A90630	AIG VALIC P TAX
Cash Account Total.....				46273.14	.00	46273.14		
Total Disbursements.....				46273.14	.00	46273.14		

CITY OF CORNING

JUNE 2009

TREASURERS REPORT

AGENCY	BALANCE	RATE	MATURES ON
LOCAL AGENCY INVESTMENT FUND	2,036,006.21	1.91	
PREMIER WEST BANK	194,643.09	1.78	03/28/10
PREMIER WEST BANK	174,466.90	1.78	04/20/10
TRUST ACCOUNTS			
PREMIER WEST BANK RIDELL TRUST	204,746.17	2.52	06/13/10

Respectfully Submitted

Pala Cantrell
City Treasurer

Date.: Jul 8, 2009
 Time.: 2:56 pm
 Run by: LORI

CITY OF CORNING
 NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
 List.: NEWB
 Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
B&J'S BARBEQUE	705 EAST ST	CORNING, CA 96021	ELLER	NANETTE MOBILE FOOD SERVICE	07/07/09	(530) 824-2442
CHANDLER, HELENA	1806 SOLANO ST	CORNING, CA 96021	CHANDLER	HELENA HAIRSTYLIST	07/07/09	(530) 824-1729
CORNING CHEVROLET BU	2087 SOLANO ST	CORNING, CA 96021		BENNY B AUTO DEALER & GARAGE	06/18/09	(530) 824-5171
FLYING BOAT CHINESE	1522 SOLANO ST	CORNING, CA 96021		WEI QUA CHINESE RESTAURANT, DINE IN & TO GO	07/07/09	(530) 824-4085
ROWERT'S HANDYMAN, I	960 BUTTE ST	CORNING, CA 96021	ROWERT	JESSE HANDYMAN	07/07/09	(530) 953-5238
R.S.S.E., INC	823 TWIN VIEW BLVD	REDDING, CA 96003	FOSTER	LAWRENC CONTRACTOR	07/01/09	(530) 241-1275

Item No.: F-6

PERMITS ISSUED (sort by Permit #)

Item No.: F-7

For the Period 6/1/2009 thru 6/30/2009

Owner and Address	Parcel Number	Issued On	Valuation
TRAVEL CENTERS OF AMERICA 3524 HWY 99 W CORNING CA 96021 Permit Description: POLE SIGN FOR EXISTING SCALE PIT	8709042 Site Street Address: 3524 HWY 99 W	6/2/2009	15,000.00
BRIAN CARPENTER 930 N. MARGUERITE AVE CORNING CA 96021 Permit Description: CHANGE OUT ELECTRICAL SERVICE	7508025 Site Street Address: 930 N. MARGUERITE AVE	6/1/2009	500.00
RICK JONES 1401 SOLANO ST CORNING CA 96021 Permit Description: ADA BATH & MINOR REMODEL	7112608 Site Street Address: 1401 SOLANO ST	6/8/2009	5,000.00
T. J. MANAGEMENT GROUP LLC 1691 SIXTH AVE CORNING CA 96021 Permit Description: REPLACE HVAC UNIT	7129114 Site Street Address: 1691 SIXTH AVE	6/8/2009	6,900.00
A 2 Z ASSOCIATES INC. 2015 SOLANO ST CORNING CA 96021 Permit Description: INSTAL HIRT EVR-2 SYSTEM	7114008 Site Street Address: 2015 SOLANO ST	6/25/2009	2,500.00
JAMES CALLAHAN 1527 WEST ST CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7126212 Site Street Address: 1527 WEST ST	6/9/2009	3,500.00
CHATHA JAWINDER 1285 SOLANO ST CORNING CA 96021 Permit Description: REPAIR WALL DO TO CAR CRASH	7114042 Site Street Address: 1285 SOLANO ST	6/8/2009	3,200.00

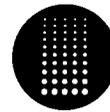
CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 6/1/2009 thru 6/30/2009

Owner and Address	Parcel Number	Issued On	Valuation
JEANNE RAMIREZ 187 E SOLANO ST CORNING CA 96021 Permit Description: REMOVE ALUMINUM SIDING REPLACE WITH V	7312037 Site Street Address: 187 E SOLANO ST	6/16/2009	21,980.00
ARNOLDO VALENCIA 1027 MC DONALD CT CORNING CA 96021 Permit Description: ADD NEW 40' X14' COVERED PATIO	7323030 Site Street Address: 1027 MC DONALD CT	6/16/2009	1,800.00
MR. & MRS. EDWARD HANSON 2168 NORTH ST CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7134015 Site Street Address: 2168 NORTH ST	6/16/2009	6,570.00
ELAINE SPITTLER 1681 FIG LN CORNING CA 96021 Permit Description: REPLACE FURNACE	7128027 Site Street Address: 1681 FIG LN	6/19/2009	0.00
LAURA LOURENCE 229 VICTORIAN PARK CT CORNING CA 96021 Permit Description: REMOVE & REPLACE PORTION OF SIDING	7533015 Site Street Address: 229 VICTORIAN PARK CT	6/17/2009	3,250.00
SHAUN FREDRIKSON 2019 BLOSSOM AVE CORNING CA 96021 Permit Description: 3' FRONT/SIDE YARD WOOD FENCE	7120520 Site Street Address: 2019 BLOSSOM AVE	6/17/2009	100.00
ALANSO MEZA 2121 BLOSSOM AE CORNING CA 96021 Permit Description: INCLOSE EXISTING COVERED PATIO	7120302 Site Street Address: 2121 BLOSSOM AE	6/19/2009	1,000.00
LUCERO OLIVE OIL 2120 LOLITA AVE CORNING CA 96021 Permit Description: 2 COLD STORAGE UNITS WITH AC UNIT	7130026 Site Street Address: 2120 LOLITA AVE	6/26/2009	3,000.00

PERMITS ISSUED (sort by Permit #)

For the Period 6/1/2009 thru 6/30/2009

Owner and Address	Parcel Number	Issued On	Valuation
BELL CARTER OLIVE CO. 875 FIG LN. CORNING CA 96021 Permit Description: DEMOLITION OF BUILDING	7326005 Site Street Address: 875 FIG LN.	6/23/2009	90,000.00
16 Permits Issued from		6/1/2009	Thru
		6/30/2009	OR A TOTAL VALUATION OF
*** END OF REPORT ***			\$ 164,300.00

**RECEIVED****JUL 02 2009****CITY OF CORNING**P.O. Box 230
25010 Gardiner Ferry Rd.
Corning, CA 96021
Phone 530.824.5863
Fax 530.824.5769
www.swwc.com

**CITY OF CORNING
WASTEWATER OPERATION SUMMARY REPORT
June 2009**

Below is a summary of the Monthly Operations Report that will be available for City review on July 14, 2009.

- 1) Filled out monthly reports.
- 2) Performed weekly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) Sent vehicle report to Texas.
- 5) Wasted to thickener.
- 6) Pumped to beds from thickener and EQ.
- 7) Changed chart on So3 analyzer.
- 8) Safety meeting
- 9) Ordered 2 Pumps for lift station.
- 10) Scotty's installed one new pump at lift station, stored other pump at WWTP.
- 11) Cleaned up shop.
- 12) Inspected eyewash and emergency showers.
- 13) Unloaded chlorine truck.
- 14) Added buffer to So3 analyzer.
- 15) Exercised generator.
- 16) Cleaned So2 pump.

- 17) Cleaned chlorine building.
- 18) Took out trash.
- 19) Tested all chlorine and So₂ sensors.
- 20) River samples.
- 21) Ordered 2 new CL₂ and So₂ sensors.
- 22) Patterson Elect here installing new warning light on chlorine building.
- 23) Checked all fire extinguishers.
- 24) Cleaned probe at lift station.
- 25) Calibrated So₃ analyzer.
- 26) Worked on plant SOP's.
- 27) Tested alarms with Fire Dept.
- 28) Mowed lawn.
- 29) Sprayed weeds around plant.
- 30) Received and install repaired CL₂ and So₂ alarm system.
- 31) John Yonkus sent revised PSM-RMP.
- 32) Cleaned 4 drying beds.
- 33) Went through and updated pretreat files.
- 34) Replaced hour meter on control panel.
- 35) Win Bembow installed high water alarm on lift station, and wired it to Carl's office.
- 36) Worked on RMP resubmitted to EPA.
- 37) Changed SO₃ probe on analyzer.
- 38) Repaired hold down on arm of Vac-Con.

Total daily plant flow for the month of June 2009 was 645,333 GPD.

Total daily plant flow for the previous month of May 2009 was 682,200 GPD

June 2009

Industrial Flow = 721,678 GPD
(Flow into the Bell Carter Ponds)

Domestic Flow = 645,333 GPD

May 2009

Industrial Flow = 727,682 GPD

Domestic Flow = 682,000 GPD

**ITEM NO: F-9
RESOLUTION 07-14-09-01 REVOKING THE
NO PARKING ZONE LOCATED AT 3070
HWY 99W.**

JULY 14, 2009

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: STEPHEN J. KIMBROUGH, CITY MANAGER
JOHN L. BREWER, AICP; DIRECTOR OF PUBLIC WORKS
TONY CARDENAS, POLICE CHIEF**

*STEVE
JLB*

SUMMARY:

Staff recommends elimination of the "No Parking" Zone at 3070 Highway 99-W (former "Crossroads" restaurant). See the attached copy of the aerial photo showing the approximate extent of the No Parking Zone. Resolution 07-14-09-01 is offered for your consideration to eliminate the No Parking Zone.

BACKGROUND:

Corning Municipal Code, Section 10.12.005 provides authority for the City Council, through Resolution, to designate parking restrictions on public streets.

This "No Parking" was established through City Council adoption of Resolution No. 04-08-08-01 on April 8, 2008. That recommendation followed a request by the then business owner; Richard Lipari, who complained that parked vehicles were obstructing his business and advertising signage. Mr. Lipari no longer owns the property, and the onsite business; "Crossroads" restaurant, is now closed. Eliminating the "No Parking" zone will not pose a traffic hazard.

Since there is no vertical curb along the frontage to paint red, the No Parking zone is marked only with a streetside sign. The zone has regularly been, (and continues to be) ignored, either purposefully or inadvertently, by customers of nearby businesses. As a result, numerous telephone calls seeking enforcement/citation of illegally parked vehicles have been made to the Police Department. Many of these were cell phone calls Mr. Lipari made while confronting the violating motorist.

The Police Department responds to calls for enforcement action as staffing and urgency necessitate. Enforcing a "No Parking" zone certainly is a lower priority than any number of more urgent or emergency situations. So, oftentimes when an officer arrived onsite, the violating vehicle had already been moved.

In summary, without a curb to paint, the No Parking Zone is difficult to identify, and often violated, yet difficult to enforce. For those reasons, staff recommends the No Parking Zone be eliminated at this time.

RECOMMENDATION:

**MAYOR AND COUNCIL ADOPT RESOLUTION 07-14-09-01 ELIMINATING THE NO
PARKING ZONE AT 3070 HWY. 99W.**

RESOLUTION 07-14-09-01

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF CORNING
REVOKING RESOLUTION 04-08-08-01**

WHEREAS, the California Vehicle Code allows municipalities to designate certain locations on public streets within the City with parking restrictions, and

WHEREAS, Ordinance 564 authorized the City of Corning to designate parking restrictions by Resolution, and

WHEREAS, the City Council of the City of Corning did adopt Resolution No. 04-08-08-01 on April 8, 2008, thereby establishing a No Parking Zone along the frontage of the property located at 3070 Highway 99-W, and

WHEREAS, The City Council has now determined that a No Parking Zone is unnecessary along the frontage of the property located at 3070 Highway 99-W.

NOW, THEREFORE BE IT RESOLVED, that the following location is no longer designated a "No Parking Zone" pursuant to the authority set forth in California Vehicle Code, section 22507 and in the above referenced Ordinance 564 of the City of Corning:

The location no longer designated as a No Parking Zone begins approximately 303 feet northerly on the west side of Highway 99W from the South Avenue intersection and extending for 114 feet to the north.



The foregoing Resolution was considered by the City Council at a regular meeting of the City Council of the City of Corning on the 14th day of July 2009 and upon a motion duly made and seconded was passed and adopted by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

GARY R. STRACK, MAYOR

ATTEST:

LISA M. LINNET, CITY CLERK

NO
PARKING
ZONE



2070

STATE ROUTE 99 W

SOUTH AVENUE



**ITEM NO: F-10
RESPONSE TO GRAND JURY
FINDINGS
JULY 14, 2009**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS
OF THE CITY OF CORNING**

**FROM: STEPHEN J. KIMBROUGH, CITY MANAGER
ANTHONY F. CARDENAS, CHIEF OF POLICE**

SUMMARY:

The City Council has received the portion of the 2008-09 Grand Jury Report relating to departments within the City of Corning, which requires a response by the City Council.

BACKGROUND:

The 2008-09 Grand Jury Report included an investigation into the City of Corning Public Nuisance Code Enforcement and Abatement. As part of that investigation, three members of the Grand Jury met with the Chief of Police on February 9, 2009. At that meeting, the Grand Jury members were advised that the City code enforcement was complaint driven and the City departments involved with code enforcement sought voluntary compliance to resolve complaints received. The specific complaint that the Grand Jury was investigating had been a long-standing concern and the Police, Building and Safety, and Planning Departments were actively pursuing resolution on the complaint.

The Grand Jury was also advised that the City Council had recently requested that Staff make code enforcement a priority and develop an effective means of addressing code enforcement issues. As part of this process, and in an effort to make the City's response and solution to complaints more effective, two areas were identified as requiring attention: the need to make sure that there was a coordinated effort amongst all City departments, including the City Attorney if the need arises; and, the need to inform the complaining parties of the enforcement action taken.

At the conclusion of the Grand Jury's meeting with the Police Chief, the Grand Jury members advised that the two areas being addressed would be incorporated into the Grand Jury Report as recommendations.

The City received that portion of the Grand Jury Report that referenced code enforcement in the City of Corning on June 22, 2009. The Report was made public on June 30, 2009 and that portion pertaining to the City of Corning requires a response within 90 days from June 30, 2009. Staff has prepared a draft letter as a response to the Grand Jury Report for City Council consideration.

RECOMMENDATION:

**MAYOR AND CITY COUNCIL MEMBERS ACCEPT THE GRAND JURY'S
FINDINGS AND RECOMMENDATIONS AND CONSIDER THE ATTACHED DRAFT
LETTER AS A RESPONSE.**

July 7, 2009

Tehama County Grand Jury

RE: 2008/09 Grand Jury Report Response Letter

Dear Grand Jury Members:

The City Council has reviewed and accepted the Grand Jury's investigation and findings regarding the City of Corning's public nuisance code enforcement and abatement.

The City Council concurs with the Grand Jury's findings and recommendations and is moving forward to insure that the recommendations are implemented.

Very truly yours,

ITEM NO. H-11
RESOLUTION NO. 07-14-09-02
A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CORNING DECLARING ITS
INTENT TO LEVY AND COLLECT ANNUAL
ASSESSMENT FOR THE CITY OF CORNING
LIGHTING AND LANDSCAPE DISTRICT 1,
ZONE 1

JULY 14, 2009

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: STEHEN J. KIMBROUGH, CITY MANAGER
JOHN L. BREWER, AICP; PUBLIC WORKS DIRECTOR

STBVB
JB

SUMMARY:

Annually the City of Corning must conduct a public hearing prior to levying the annual assessments for the individual zone within Lighting and Landscaping District 1 and placing them upon the property tax roles.

Landscape and Lighting District 1, Zone 1 includes the "Blackburn Estates" Subdivision, located north of Blackburn Avenue and east of Marguerite Avenue on N. Alex Lane.

The City Engineer has filed the attached Annual Engineer's report for the district assessments. No change is proposed in the current fiscal year assessment of \$63.09 per residential parcel. The attached Resolution (07-14-09-02), if adopted, would set the Fiscal Year 2009-2010 assessments at the same rate as the previous year.

BACKGROUND:

The California Streets and Highway Code contains the Landscaping and Lighting Act of 1972 beginning with Section 22500. The Act provides for the establishment of Landscaping and Lighting Districts and for the levying of annual assessments to the property owners within the District.

Street & Highway Section 22626 provides for a notice of public hearing and includes a provision requiring a ten (10) day legal notice to the individual property owners along with publication in the newspaper when there is no proposed increase in the annual assessment. In this case, notice of this hearing was mailed to the affected property owners on June 26, 2009 and published on July 4th. There is a more extensive notice requirement if assessments are proposed to be increased.

ENGINEERS REPORT:

City Engineer Ed Anderson has prepared the attached Engineer's Report, which indicates that there are no new improvements or changes to be made to Zone 1. The District funds the electrification and maintenance of streetlights and irrigation and maintenance of landscaping within the public right-of-way on N. Alex Lane. and the Blackburn Avenue frontage. The annual cost to operate the District remains unchanged at \$883.20. There are 14 parcels included within this Landscaping and Lighting District Zone providing for an annual parcel assessment of \$63.09.

RECOMMENDATION:

**MAYOR AND COUNCIL APPROVE THE ENGINEERS REPORT AND ADOPT
RESOLUTION NO 07-14-09-02 SETTING THE FISCAL YEAR 2009-2010
ASSESSMENT AT \$63.09 PER PARCEL FOR LANDSCAPING AND LIGHTING
DISTRICT 1, ZONE 1.**

RESOLUTION NO. 07-14-09-02
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
SETTING THE ANNUAL ASSESSMENT FOR THE
CITY OF CORNING LIGHTING AND LANDSCAPE DISTRICT 1, ZONE 1 FOR FISCAL YEAR
2009-2010

WHEREAS, the City of Corning Landscape and Lighting District No. 1 was formed by the City Council following Public Hearing on November 22, 2005 in accordance with the State "Landscaping and Lighting Act of 1972" (Streets and Highway Code Section 22500 et.seq.) to provide Street Lighting and Landscape Maintenance to new development approved within the City of Corning; and

WHEREAS, the City Council, through Resolution No. 07-11-07-01, adopted on July 11, 2007, designated the "Blackburn Estates" Subdivision located on N. Alex Lane north of Blackburn Avenue and east of Marguerite Avenue as "Zone 1" of the City of Corning Landscape and Lighting District No. 1; and

WHEREAS, the City Council at the time of the November 22, 2005 Public Hearing set the annual assessment for each parcel at \$63.09 for fiscal year 2005-2006 in the "Blackburn Estates"; and

WHEREAS, the Annual Engineers Report for Fiscal Year 2009-2010, dated July 14, 2009 on file with the City Clerk shows that there is no need to increase the Annual Assessment for fiscal year 2009-2010 in Zone 1, the "Blackburn Estates"; and

WHEREAS, Streets and Highway Code Section 22626 provides for a ten (10) day public notice period "If the assessments are to be levied in the same or lesser amounts than in any previous year...", and

WHEREAS, the charges associated with this Landscaping and Lighting District are in compliance with California Proposition 218 and the Streets and Highways Code (Section 22500 et.seq.).



NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Corning has conducted the Public Hearing advertised and held on July 14, 2009, at 7:30 p.m. in the City Council Chambers of the City of Corning, 794 Third Street, Corning, CA 96021; and

BE IT FURTHER RESOLVED, that the City Council finds that a "majority protest" has not been filed and therefore confirms the attached diagram of Zone 1, and makes no change in the prior year assessment, finding that **the assessment of \$63.09 per parcel for the following assessor parcels shall be levied** in accordance with law.

Tax Rate Area	APN #	Tax Amount
001-014	75-310-28	\$63.09
001-014	75-310-29	\$63.09
001-014	75-310-30	\$63.09
001-014	75-310-31	\$63.09
001-014	75-310-32	\$63.09

Tax Rate Area	APN #	Tax Amount
001-014	75-310-33	\$63.09
001-014	75-310-34	\$63.09
001-014	75-310-35	\$63.09
001-014	75-310-36	\$63.09
001-014	75-310-37	\$63.09
001-014	75-310-38	\$63.09
001-014	75-310-39	\$63.09
001-014	75-310-40	\$63.09
001-014	75-310-41	\$63.09

PASSED, ADOPTED AND APPROVED this 14th day of July 2009 by the following vote:

AYES:

OPPOSED:

ABSENT:

ABSTAIN:

GARY R. STRACK, MAYOR

ATTEST:

LISA M. LINNET, CITY CLERK

City of Corning Landscaping and Lighting District I – Zone 1
Annual City Engineer's Report for Fiscal Year 2009-2010
July 14, 2009

Zone 1 Location: Blackburn Estates Subdivision on Alex Ave.;
north of Blackburn Ave; east of Marguerite Ave.; 14 Residential lots

	<u>Annual Cost</u>
Zone 1 Improvements and Maintenance:	
Electrical service and maintenance through PG&E 3 Street Lights @ \$12.00 per month each =	\$432.00
Landscape Maintenance 346 SF @ \$0.096 per month per SF =	\$399.24
ADMINISTRATION:	
County Property Tax Administration Fee = (3.74% of total amount assessed and collected)	\$ 31.68
County Reimbursement Fee (\$1.14 per parcel)	\$ 15.96
Legal Notice publication and mailing =	<u>\$ 4.32</u>
Total Budget	\$883.20

TOTAL CHANGE FROM PRIOR YEAR: NONE

ASSESSMENT FORMULA: $\frac{\text{Total Annual Budget}}{14 \text{ Parcels}} = \text{Assessment per Parcel}$
 $\frac{\$883.20}{14} = \$ 63.09 \text{ per parcel annually}$

Parcels to be Assessed:

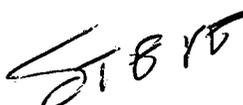
075-310-28	120 N. Alex Lane
075-310-29	156 N. Alex Lane
075-310-30	186 N. Alex Lane
075-310-31	216 N. Alex Lane
075-310-32	246 N. Alex Lane
075-310-33	276 N. Alex Lane
075-310-34	286 N. Alex Lane
075-310-35	299 N. Alex Lane
075-310-36	279 N. Alex Lane
075-310-37	249 N. Alex Lane
075-310-38	219 N. Alex Lane
075-310-39	189 N. Alex Lane
075-310-40	149 N. Alex Lane
075-310-41	119 N. Alex Lane



J. E. Anderson
City Engineer

ITEM NO. H-12
RESOLUTION NO. 07-14-09-03
A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CORNING DECLARING ITS
INTENT TO LEVY AND COLLECT ANNUAL
ASSESSMENT FOR THE CITY OF CORNING
LIGHTING AND LANDSCAPE DISTRICT 1,
ZONE 3

JULY 14, 2009

TO: HONORABLE MAYOR AND COUNCIL MEMBERS 
FROM: STEHEN J. KIMBROUGH, CITY MANAGER
JOHN L. BREWER, AICP; PUBLIC WORKS DIRECTOR 

SUMMARY:

Annually the City of Corning must declare its intention to levy assessments for the individual zones within City of Corning Lighting and Landscaping District 1 and then following legal notice to conduct a public hearing prior to levying the annual assessments and placing them upon the property tax roles.

Landscape and Lighting District 1, Zone 3 includes 30 parcels within the SHHIP (Self Help Housing Improvement Project) Blossom Avenue Development. The properties are located on either side of Blossom Avenue and west of Toomes Avenue.

The City Engineer has filed the attached Annual Engineer's report for the district assessments. No change is proposed in the previous fiscal year assessment of \$142.10 per residential parcel. The attached Resolution (07-14-09-03), if adopted, would set the Fiscal Year 2009-2010 assessments at the same rate as the previous year.

BACKGROUND:

The California Streets and Highway Code contains the Landscaping and Lighting Act of 1972 beginning with Section 22500. The Act provides for the establishment of Landscaping and Lighting Districts and for the levying of annual assessments to the property owners within the District.

Street & Highway Section 22626 provides for a notice of public hearing and includes a provision requiring a ten (10) day legal notice to the individual property owners along with publication in the newspaper when there is no proposed increase in the annual assessment. In this case, notice of this hearing was mailed to the affected property owners on June 25, 2009 and published on July 4th. There is a more extensive notice requirement if assessments are proposed to be increased.

ENGINEERS REPORT:

City Engineer Ed Anderson has prepared the attached Engineer's Report, which indicates that there are no new improvements or changes to be made to Zone 3. The District funds the electrification and maintenance of streetlights, the maintenance of stormwater facilities and emergency access and bikepath maintenance within the public right-of-way along Blossom Avenue and Blossom Lane. The annual cost to operate the District remains unchanged at \$4,263.11. There are 30 parcels included within this Landscaping and Lighting District Zone providing for an annual parcel assessment of \$142.10.

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE THE ENGINEERS REPORT AND ADOPT RESOLUTION NO 07-14-09-03 SETTING THE FISCAL YEAR 2009-2010 ASSESSMENT AT \$142.10 PER PARCEL FOR LANDSCAPING AND LIGHTING DISTRICT 1, ZONE 3.

RESOLUTION NO. 07-14-09-03
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
SETTING THE ANNUAL ASSESSMENT FOR THE
CITY OF CORNING LIGHTING AND LANDSCAPE DISTRICT 1, ZONE 3 FOR FISCAL YEAR
2009-2010

WHEREAS, the City of Corning Landscape and Lighting District No. 1 was formed by the City Council following Public Hearing on November 22, 2005 in accordance with the State "Landscaping and Lighting Act of 1972" (Streets and Highway Code Section 22500 et.seq.) to provide Street Lighting and Landscape Maintenance to new development approved within the City of Corning; and

WHEREAS, the City Council, through Resolution No. 07-10-07-01, adopted on July 10, 2007, designated Phases 2 & 3 of the Blossom Avenue Infill project located along Blossom Avenue and west of Toomes Avenue as "Zone 3" of the City of Corning Landscape and Lighting District No. 1; and

WHEREAS, the City Council at the time of the July 10, 2007 Public Hearing set the annual assessment for each parcel at \$142.10 for fiscal year 2007-2008 within Landscape and Lighting District 1, Phase 3; and

WHEREAS, the Annual Engineers Report for Fiscal Year 2008-2009, dated July 22, 2008 on file with the City Clerk shows that there is no need to increase the Annual Assessment for fiscal year 2009-2010 in Zone 3, and

WHEREAS, Streets and Highway Code Section 22626 provides for a ten (10) day public notice period "If the assessments are to be levied in the same or lesser amounts than in any previous year...", and

WHEREAS, the charges associated with this Landscaping and Lighting District are in compliance with California Proposition 218 and the Streets and Highways Code (Section 22500 et.seq.).



NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Corning has conducted the Public Hearing advertised and held on July 14, 2009, at 7:30 p.m. in the City Council Chambers of the City of Corning, 794 Third Street, Corning, CA 96021; and

BE IT FURTHER RESOLVED, that the City Council finds that a "majority protest" has not been filed and therefore confirms the attached diagram of Zone 3, and makes no change in the prior year assessment, finding that **the assessment of \$142.10 per parcel for the following assessor parcels shall be levied** in accordance with law.

Tax Rate Area	APN #	Tax Amount
001-000	71-202-25	\$142.10
001-000	71-202-26	\$142.10
001-000	71-202-27	\$142.10
001-000	71-202-28	\$142.10
001-000	71-202-29	\$142.10

Tax Rate Area	APN #	Tax Amount
001-000	71-202-30	\$142.10
001-000	71-202-31	\$142.10
001-000	71-202-32	\$142.10
001-000	71-202-33	\$142.10
001-000	71-202-34	\$142.10
001-000	71-202-35	\$142.10
001-000	71-203-04	\$142.10
001-000	71-203-05	\$142.10
001-000	71-203-06	\$142.10
001-000	71-203-07	\$142.10
001-000	71-203-08	\$142.10
001-000	71-203-09	\$142.10
001-000	71-203-10	\$142.10
001-000	71-203-11	\$142.10
001-000	71-203-12	\$142.10
001-000	71-203-13	\$142.10
001-000	71-203-14	\$142.10
001-000	71-205-16	\$142.10
001-000	71-205-17	\$142.10
001-000	71-205-18	\$142.10
001-000	71-205-19	\$142.10
001-000	71-205-20	\$142.10
001-000	71-205-21	\$142.10
001-000	71-205-22	\$142.10
001-000	71-206-23	\$142.10

PASSED, ADOPTED AND APPROVED this 14th day of July 2009 by the following vote:

AYES:
OPPOSED:
ABSENT:
ABSTAIN:

GARY R. STRACK, MAYOR

ATTEST:

LISA M. LINNET, CITY CLERK

City of Corning Landscaping and Lighting District I – Zone 3

Annual City Engineer's Report for Fiscal Year 2009-2010

July 14, 2009

Zone 1 Location: Blossom Avenue SHHIP Project Phases 2 & 3 (Tract 2007-239 & PD Use Permit 2007-239); located along Blossom Avenue and west of Toomes Avenue, containing 30 Residential lots

Zone 3 Operation and Maintenance Cost:

Annual Cost

6% Sinking Fund (annual cost of 20 year replacement	\$ 988.55
Infiltration Trenches	\$ 606.00
Backyard Storm Drain	\$ 281.00
Street Light (Electrification for 9)	\$1,350.00
Landscape Lighting	\$ 450.00
Supplies & materials	<u>\$ 200.00</u>
Subtotal:	\$3,875.55
Overhead and Admin. (10%-includes County fees)	\$ <u>387.56</u>
Total Budget	\$4,263.11

TOTAL CHANGE FROM PRIOR YEAR: NONE

ASSESSMENT FORMULA: $\frac{\text{Total Annual Budget}}{30 \text{ Parcels}} = \text{Assessment per Parcel}$

$$\frac{\$4,263.11}{30} = \$ 142.10 \text{ per parcel annually}$$

Parcels to be Assessed:

Assessor's Parcel No.	Address
71-202-25	2110 Blossom Avenue
71-202-26	2116 Blossom Avenue
71- 202-27	2122 Blossom Avenue
71-202-28	2128 Blossom Avenue
71-202-29	2134 Blossom Avenue
71-202-30	2140 Blossom Avenue
71-202-31	2146 Blossom Avenue
71-202-32	2152 Blossom Avenue
71-202-33	2158 Blossom Avenue
71-202-34	2164 Blossom Avenue
71-202-35	2170 Blossom Avenue
71-203-04	2109 Blossom Avenue
71-203-05	2115 Blossom Avenue
71-203-06	2121 Blossom Avenue
71-203-07	2127 Blossom Avenue
71-203-08	2133 Blossom Avenue

Assessor's Parcel No.	Address
71-203-09	2139 Blossom Avenue
71-203-10	2145 Blossom Avenue
71-203-11	2151 Blossom Avenue
71-203-12	2157 Blossom Avenue
71-203-13	2163 Blossom Avenue
71-203-14	2169 Blossom Avenue
71-205-16	2051 Blossom Avenue
71-205-17	2043 Blossom Avenue
71-205-18	2035 Blossom Avenue
71-205-19	2027 Blossom Avenue
71-205-20	2019 Blossom Avenue
71-205-21	2011 Blossom Avenue
71-205-22	2005 Blossom Avenue
71-206-23	2001 Blossom Avenue

PASSED, ADOPTED AND APPROVED this 14th day of July 2009 by the following vote:

AYES:
OPPOSED:
ABSENT OR NOT VOTING


J. E. Anderson
City Engineer

ITEM NO. H-13
RESOLUTION NO. 07-14-09-04
A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CORNING DECLARING ITS
INTENT TO LEVY AND COLLECT ANNUAL
ASSESSMENT FOR THE CITY OF CORNING
LIGHTING AND LANDSCAPE DISTRICT 1,
ZONE 4

JULY 14, 2009

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: STEHEN J. KIMBROUGH, CITY MANAGER
JOHN L. BREWER, AICP; PUBLIC WORKS DIRECTOR

STB
JB

SUMMARY:

Annually the City of Corning must conduct a public hearing prior to levying the annual assessments for the individual zone within Lighting and Landscaping District 1 and placing them upon the property tax roles.

Landscape and Lighting District 1, Zone 4 affects one parcel; the property developed and known as the "Salado Orchard Apartment Project", located south of Blackburn Avenue and west of Toomes Avenue.

The City Engineer has filed the attached Annual Engineer's report for the district assessments. No change is proposed in the current fiscal year assessment of \$4,772.90 for the one parcel. The attached Resolution (07-14-09-04), if adopted, would set the Fiscal Year 2009-2010 assessments at the same rate as the previous year.

BACKGROUND:

The California Streets and Highway Code contains the Landscaping and Lighting Act of 1972 beginning with Section 22500. The Act provides for the establishment of Landscaping and Lighting Districts and for the levying of annual assessments to the property owners within the District.

Street & Highway Section 22626 provides for a notice of public hearing and includes a provision requiring a ten (10) day legal notice to the individual property owners along with publication in the newspaper when there is no proposed increase in the annual assessment. In this case, notice of this hearing was mailed to the affected property owner on June 26, 2009 and published on July 4th. There is a more extensive notice requirement if assessments are proposed to be increased.

ENGINEERS REPORT:

City Engineer Ed Anderson has prepared the attached Engineer's Report, which indicates that there are no new improvements or changes to be made to Zone 4. We do expect the streetlights to be installed within the Blackburn Avenue median within the next few months. The District funds the electrification and maintenance of streetlights and irrigation and maintenance of landscaping within the median on Blackburn Avenue. The annual cost to operate the District remains unchanged at \$4,772.90. There is only one parcel included within this Landscaping and Lighting District Zone.

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE THE ENGINEERS REPORT AND ADOPT RESOLUTION NO 07-14-09-04 SETTING THE FISCAL YEAR 2009-2010 ASSESSMENT AT \$4,772.90 (PER PARCEL) FOR LANDSCAPING AND LIGHTING DISTRICT 1, ZONE 4.

RESOLUTION NO. 07-14-09-04
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
SETTING THE ANNUAL ASSESSMENT FOR THE
CITY OF CORNING LIGHTING AND LANDSCAPE DISTRICT 1, ZONE 4 FOR FISCAL YEAR
2009-2010

WHEREAS, the City of Corning Landscape and Lighting District No. 1 was formed by the City Council following Public Hearing on November 22, 2005 in accordance with the State "Landscaping and Lighting Act of 1972" (Streets and Highway Code Section 22500 et.seq.) to provide Street Lighting and Landscape Maintenance to new development approved within the City of Corning; and

WHEREAS, the City Council, through Resolution No. 06-24-08-01, adopted on June 24, 2008, designated the "Salado Orchard Apartments Project" located on Toomes Avenue and south of Blackburn Avenue as "Zone 4" of the City of Corning Landscape and Lighting District No. 1; and

WHEREAS, the City Council at the time of the June 24, 2008 Public Hearing set the annual assessment for the one affected parcel at \$4,772.90 for fiscal year 2008-2009; and

WHEREAS, the Annual Engineers Report for Fiscal Year 2009-2010, dated July 14, 2009 on file with the City Clerk shows that there is no need to increase the Annual Assessment for fiscal year 2009-2010 in Zone 4, and

WHEREAS, Streets and Highway Code Section 22626 provides for a ten (10) day public notice period "If the assessments are to be levied in the same or lesser amounts than in any previous year...", and

WHEREAS, the charges associated with this Landscaping and Lighting District are in compliance with California Proposition 218 and the Streets and Highways Code (Section 22500 et.seq.).

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Corning has conducted the Public Hearing advertised and held on July 14, 2009, at 7:30 p.m. in the City Council Chambers of the City of Corning, 794 Third Street, Corning, CA 96021; and

BE IT FURTHER RESOLVED, that the City Council finds that a "majority protest" has not been filed and therefore confirms the attached diagram of Zone 4, and makes no change in the prior year assessment, finding that **the assessment of \$4,772.90 for the following assessor parcel shall be levied** in accordance with law.

<u>Tax Rate Area</u>	<u>APN #</u>	<u>Tax Amount</u>
001-000	71-020-70	\$4,772.90

PASSED, ADOPTED AND APPROVED this 14th day of July 2009 by the following vote:

AYES:

OPPOSED:

**ABSENT:
ABSTAIN:**

GARY R. STRACK, MAYOR

ATTEST:

LISA M. LINNET, CITY CLERK

City of Corning Landscaping and Lighting District I – Zone 4
Annual City Engineer's Report for Fiscal Year 2009-2010
July 14, 2009

Zone 4 Location: Salado Orchard Apartments-located at the southwest corner of Blackburn Avenue and Toomes . Affects one (1) Residential lot.

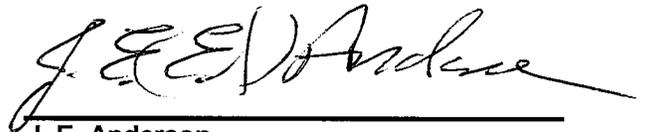
	<u>Annual Cost</u>
Zone 4 Improvements and Maintenance:	
Electrical service and maintenance through PG&E 8 Street Lights @ \$12.50 per month each =	\$1,200.00
Median Landscape Maintenance 3,139 SF @ \$1.00 per SF per year =	\$3,139.00
ADMINISTRATION: Overhead and Administration =	<u>\$ 433.90</u>
Total Budget	\$4,772.90

TOTAL CHANGE FROM PRIOR YEAR: NONE

ASSESSMENT FORMULA: $\frac{\text{Total Annual Budget}}{1 \text{ Parcels}} = \text{Assessment per Parcel}$
 $\frac{\$4,772.90}{1} = \$ 4,772.90 \text{ per parcel annually}$

Parcels to be Assessed:

071-020-70



J. E. Anderson
City Engineer

**ITEM NO. H-14
ORDINANCE NO. 635; AN ORDINANCE OF THE
CITY OF CORNING ADDING A CHAPTER TO TITLE
5 OF THE CORNING MUNICIPAL CODE THAT
WOULD DEFINE AND REGULATE STREET
VENDING IN THE CITY OF CORNING.**

JULY 14, 2009

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JOHN STOUFER, PLANNING DIRECTOR

BACKGROUND:

Staff prepared a Draft Street Vending Ordinance that defines Street Vending and places certain requirements applicable to the issuance of a business license. The language in the draft ordinance was a result of reviewing street vending ordinances from other cities and modifications as recommended by department review within the City.

A copy of the draft ordinance was presented to the Chamber of Commerce Board of Directors at their April monthly meeting and discussed by the Planning Commission as a study matter at the April and May Commission meetings. The review by the Chamber Board and Planning Commission resulted in minor modifications to the ordinance being considered at this Public Hearing.

Ordinance No. 635 will define "Street Vending" and require a street vendor to obtain a business license and meet location and operational requirements as stated in the ordinance. Additional location and operational requirements, other than those required by the ordinance, may be imposed if deemed warranted by City staff.

If adopted by the City the regulations set forth in the ordinance will be enforced by staff and the police department who will check street vendors to assure that they have obtained a business license prior to commencing with a street vending operation. The requirements set forth in the ordinance will be printed in English & Spanish and be distributed to current and future street vending operations within the Corning City limits.

The Planning Commission held a Public Hearing on June 16, 2009 to take public comment on the adoption of Ordinance #635. There was no public comment in support or opposition to the ordinance and the Commission voted 4:0:1, with Commissioner Hatley absent, to recommend that the City Council adopt Ordinance #635.

PROPOSED ORDINANCE:

**ORDINANCE NO. 635
AN ORDINANCE OF THE CITY OF CORNING ADDING A
CHAPTER TO TITLE 5 OF THE CORNING MUNICIPAL CODE**

Street Vending

“Street Vending” means the act of any person or persons engaged or employed, whether temporary or not, in the business of selling, exhibiting for sale, or taking orders from consumers on private property adjacent to City Streets for any type of food product, goods, wares or merchandise. This definition applies to a person or persons vending food or other merchandise from pushcarts, vehicles, trailers, temporary stands or other readily mobile sources to customers within the City limits.

Business License Requirement

As specified in Title 5 of the Corning Municipal Code (CMC) any vending operation, except those that are part of a city recognized “Farmers Market” or found to be exempt as nonprofit organizations pursuant to Chapter 5.12 of the CMC, must obtain a business license from the City. In addition to a business license the sale of fireworks is governed by Section 8.18.040 of the CMC.

The business license must be posted and visible during hours of operation.

Prior to the City issuing a business license for street vending, the applicant must provide the following information:

- A) Completed application form, including a written description of the proposed vending activity.
- B) Proof of valid health permit(s), if required by applicable law or regulation as it applies to prepared or processed food products.
- C) Site plan (Sketch) identifying the property, type and location of the vending activity.
- D) The written approval of the property owner where such vending shall be conducted on private property.
- E) The location of available restrooms to be used by the vendor. The vending applicant shall provide rest room facilities as provided for in State Law and available within 100 feet of the vendor business site. If the vendor is proposing to use non-public restrooms, such as an adjacent business, the vendor must provide written approval from the business to use the restrooms.

Location Requirements.

1. Right-of-way. Stationary site street vending shall not be permitted in a roadway median, parkway or within any other public right-of-way.
2. Mobile or stationary site street vending is not permitted to set up or sell on any City Property or City Parking Lot.
3. City parks. Street vending shall not be permitted in any city parks unless participating in a City approved Community activity such as a Chamber of Commerce event, and such vendor shall apply to and receive permission to participate in the Community activity from the Chamber of Commerce or other City recognized event organizer.
4. Residential zoning districts. Stationary site street vending shall not be permitted in a residential zone.
5. Food vendors in residential zone. In residential zones a food vendor shall not stop in any single location for more than a 10 minute period.
6. Traffic safety visibility. No street vending shall be located where it will obstruct the safe line-of-sight distance at any intersections as determined by the Public Works Director.
7. Proximity to other items. No vending shall occur within 10 feet of a fire hydrant, fire escape, building entrance, bus stop, loading zone, handicapped parking space, access ramp, or any type of driveway entrance. A greater distance or separation may be required in order to preserve line-of-sight, or for other safety reasons. The vending activity shall not damage any landscaped areas.

Operation Requirements

1. Appearance and storage. The vendor shall maintain the area within which vending activities occur in a clean, safe, sanitary and dust-controlled condition. With the exception of fixed stands selling a food product grown on the site, the vendor must remove all evidence of vending and leave the site in a clean state at the close of each business day.
2. Obstructions and hazards. No vendor shall obstruct vehicular traffic, bicycle traffic, sidewalk pedestrian traffic, or accessibility to vehicles parked adjacent to the curb, and shall not create public health or safety hazards.
3. Signs. No more than one sign is allowed on the parcel in conjunction with the vendor. The sign shall not exceed 10 square feet and shall be affixed to the vehicles or devise from which the goods or merchandise are being sold.
4. Other applicable regulations. Each vendor must comply with other local, state and federal regulations pertaining to establishment and operation of a vending business.

Additional location and operational requirements may be imposed by the City for street vending operations if deemed warranted by City staff.

* * * * *

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Corning, held on _____ and adopted at a regular meeting of the City Council of the City of Corning, held _____, by the following vote:

AYES:

NOES:

ABSENT:

Abstain:

It shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, it or a summary of it, shall be published once, with the names of Council persons voting for and against the same, in a newspaper of general circulation in the County of Tehama.

Gary R. Strack, Mayor

ATTEST:

City Clerk

PUBLISH: _____

ENVIRONMENTAL:

The California Environmental Quality Act (CEQA) Section 15061 (b) (3) states: "a project is exempt from CEQA if: The activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is exempt from CEQA."

This section is based on the idea that CEQA applies jurisdictionally to activities which have the potential for causing environmental effects. Where an activity has no possibility of causing a significant effect, the activity will not be subject to CEQA. This approach has been noted with approval in a number of appellate court decisions including the State Supreme Court opinion in *No Oil, Inc. v. City of Los Angeles*.

STAFF RECOMMENDATION:

Staff recommends the following Subfindings, Findings and Action for consideration by the City Council:

Subfinding #1

Ordinance No. 635 will add a chapter to Title 5 of the Corning Municipal Code that will define and regulate "Street Vending" within the City of Corning.

Finding #1

The addition of a "Street Vending Ordinance" to the Corning Municipal Code, as proposed in Ordinance No. 635, will not cause a significant effect on the environment and is therefore exempt from CEQA pursuant to Section 15061 (b) (3)

Subfinding #2

Street vending operations locate on private property throughout the City of Corning and there is no way for the city or general public to know if the property owner has given the vendor permission to locate and sell items from the property.

Finding #2

Ordinance No. 635 will require that, prior to the City issuing a Business License, the applicant for the business license must provide written approval from the property owner allowing the street vendor to operate on the property and will eliminate any trespass issues associated with the street vending operation.

Subfinding #3

Street vending operations provide a community benefit such as patron convenience, community ambiance, increased street activity, and low-overhead business opportunities. There are also concerns that accompany street vending operations such as unfair competition for traditional retail and commercial businesses, public health, public safety, and aesthetics.

Finding #3

The City of Corning recognizes street vending as a desirable and beneficial incidental use of certain public and private space and that adoption of Ordinance 635 will assure that street vending operations will not impede other primary uses, and does not interfere with the rights or access of adjoining property owners and the general public.

Subfinding #4

The Corning Planning Commission held a Public Hearing on June 16, 2009 to take public comment and make a recommendation to the Corning City Council regarding the adoption of Ordinance #635.

Finding #4

On June 16, 2009 the Corning Planning Commission voted 4:0:1 to recommend adoption of Ordinance #635.

ACTION:

1. MOVE TO ADOPT THE FOUR (4) SUBFINDINGS AND FINDINGS AS PRESENTED IN THE STAFF REPORT FOR ORDINANCE NO. 635.

(PLEASE NOTE : PRIOR TO ADOPTING THE RECOMMENDED SUBFINDINGS & FINDINGS THE COUNCIL HAS THE ABILITY TO MODIFY OR REMOVE ANY OF THE SUBFINDINGS AND FINDINGS IF DEEMED APPROPRIATE BY A MAJORITY OF THE COUNCIL)

VOTE OF THE COUNCIL

2. MOVE TO WAIVE THE FIRST READING OF ORDINANCE NO. 635, THE ORDINANCE TO IMPLEMENT REGULATIONS FOR STREET VENDORS WITHIN THE CITY OF CORNING.

VOTE OF THE COUNCIL

OR:

3. MOVE TO DENY THE ADOPTION OF ORDINANCE 635.

**ITEM NO: I-15
EXTENSION REQUEST; TENTATIVE TRACT
MAP 06-1009; LOCATED ON THE WEST
SIDE OF TOOMES AVENUE, APPROX. 600
FEET NORTH OF LOLETA AVENUE.
APN 71-300-03; APPROX. 11.42 ACRES;
JUNIPER RIDGE, LLC, (FORMERLY
HAMPTON DEVELOPMENT GROUP)**

JULY 14, 2009

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: JOHN STOUFER, PLANNING DIRECTOR

PROJECT DESCRIPTION & BACKGROUND:

Pursuant to Section 66452.6 of the Subdivision Map Act, and Section 16.18.010 (C) of the Corning Municipal Code (CMC), a request for a 2 year time extension for Tentative Tract Map 06-1009, originally approved on August 8, 2006 by the Corning City Council subject to 51 conditions of approval, has been submitted. The Tentative Map, as approved, would allow the creation of 52 single family residential parcels with an average parcel size of 6,366 sq. ft.

Section 66452.21 (a) of the Subdivision Map Act, added by SB 1185 reads as follows, *"The expiration date of any tentative or vesting tentative subdivision map or parcel map for which a tentative or vesting tentative map, as the case may be, has been approved that has not expired on the date that the act that added this section became effective and that will expire before January 1, 2011, shall be extended by 12 months."* Tract Map 06-1009 received this 12 month extension and is currently active until August 8, 2009.

The project was originally submitted by The Hampton Development Group. The company associated with the Hampton Development Group, same investors, has requested that the name on the Tentative Map be changed to Juniper Ridge, LLC.

At the June 16, 2009 Planning Commission Meeting the Commission voted 4:0:1, with Commissioner Hatley absent, to recommend that the Council approve a two-year time extension for Tract Map 06-1009 subject to the original 51 conditions.

CORNING SUBDIVISION ORDINANCE:

The Corning Subdivision Ordinance (CMC Title 16) is the local ordinance that implements the provisions of the state Subdivision Map Act. The ordinance describes the process for consideration and approval or denial of subdivision applications. On April 14, 2009 the Corning City Council adopted Ordinance 634 that amended Section 16.18.010 (C) of the CMC to read as follows:

Upon application of the subdivider filed prior to the expiration of the approved or conditionally approved tentative map, the time at which the map expires may be extended by the legislative body or by an advisory agency authorized to approve or conditionally approve tentative maps for an initial period of two years. Additional extensions, upon application of the subdivider, are available for a period or periods not to exceed the limits established by Section 66452.6 (e), or any amendments thereto, of the California Government Code. If the advisory agency denies a subdivider's application for extension, the subdivider may appeal to the legislative body within fifteen days after the advisory agency denied the extension.

DENIAL CRITERIA:

Tentative Map time extensions are not automatic; the City has discretion to deny the requests. However, denials should not be capricious. The City should have a legitimate reason to deny an extension, and must make appropriate supporting findings. An example of a legitimate reason might be if the City had amended its General Plan, and designated the project site for non-residential use (commercial or industrial). In that case, the changing land use objectives of the community would be sufficient grounds for denial.

In this case there have been no Land Use Element revisions. The site remains designated for residential use and zoned R-1; Single-Family Residential. The approved tentative map complies with the General Plan and Zoning Code, therefore, staff recommends approval of a two-year extension.

STAFF RECOMMENDATION:

The City Council take the following action:

- **Move to approve a two-year time extension for Tentative Tract Map 06-1009 subject to the original 51 conditions as approved by the Corning City Council on August 8, 2006.**

OR:

- **Move to deny a two-year time extension for Tract Map 06-1009.**

ATTACHMENTS

EXHIBIT "A"- Original conditions of approval

EXHIBIT "B" -Reduced copy of tentative map

EXHIBIT "A"
CONDITIONS OF APPROVAL

1. **Underground Existing and Proposed Utilities.** All utilities, including existing and proposed electricity, telephone, gas, and cable television, shall be provided to each lot and installed underground. (IS Condition 1.a.)
2. **Fencing.** Solid 6'-0" tall fencing shall be installed at side and rear property lines prior to final inspections on building permits. (IS Condition 1.b.)
3. **Land Use Barrier.** *Construct a six-foot tall (min.) masonry wall to serve as a land use barrier along the west boundary of the subdivision. (IS Condition 1.c.)*
4. **Lot Landscaping.** *Front and street-side yards, including that portion of the street right-of-way located behind the sidewalk, shall be landscaped prior to final building inspection permit sign-off. Landscaping may include any combination of grass, groundcover, shrubs and/or trees and is subject to Planning Department approval. Not fewer than two trees (minimum sizes of 15-gallon) shall be planted within each front yard. Each lot shall be provided with a permanent method of irrigation for this landscaping. (IS Condition 1.d.)*
5. **Residential Façade Standards.** In accordance with Corning Municipal Code Section 16.21.135, the developer shall vary building floor plans, facades, trim, siding material, building colors, roof types, etc., to assure that identical homes are not constructed on adjacent lots.
(IS Condition 1.e.)
6. **Roof-Mounted Equipment Prohibition.** *No heating, ventilation, air-conditioning or similar types of equipment may be installed on the roof of any structure. (IS MM 1.f.)*
7. **Toomes Avenue Planter.** *Prior to approving occupancy of Parcels 36 a combination of trees, shrubs and groundcover shall be installed, irrigated and maintained within that 4'-6" portion of the Toomes Avenue right of way lying between the sidewalk and the fence along the east side of the lot (street side yard). Plant species, groundcover and irrigation method shall be subject to approval by the City of Corning. Maintenance costs shall be the responsibility of the lot owners within the development through the annual payments to a Landscape and Lighting District, Homeowners Association or other such organization approved by the City of Corning. (IS MM 1.g.)*
8. **Construction Debris.** Prior to approving occupancy for any residence, all construction debris shall be removed from the affected lot. (IS Condition 1.h.)
9. **Streetlights.** Install streetlights throughout the tract in accordance with City standards (150' spacing). Streetlights shall provide 90-degree "cut-off" lenses. (IS Condition 1.i.)
10. **Disclosure of Nearby Agricultural Operations.** An note shall be affixed to the front sheet of all recorded maps filed for this project. The note shall clearly state that the property is located near agricultural operations and that residents of the development may be adversely affected by dust, noise, odors and overspray of chemical fertilizers and pesticides, and that the City of Corning does not regard such operations as nuisances when conducted with proper and accepted standards. (IS MM 2.a.)

11. **Compliance with Regulations.** Development of Subdivision Map shall be in conformance with the approved tentative map, the Subdivision Ordinance of the City of Corning, Title 16 of the Corning Municipal Code, and the Subdivision Map Act. (IS Condition 3.a.)

12. **Open Burning.** No open burning shall occur on this property unless a land-clearing permit is obtained from the Tehama County Air Pollution Control District. (IS MM 3.b.)

13. **Wood Burning Stoves.** Wood Burning stoves shall meet the Only U.S. EPA Phase II certified wood-burning devices shall be installed in the subdivision. Total emissions shall not exceed 7.5 grams per hour from each dwelling. (IS MM 3.c.)

14. **Fugitive Dust.** Prior to commencing grading operations, the developer shall obtain a Fugitive Dust Control Permit from the Tehama County Air Pollution Control District. (IS MM 3.d.)

15. **Sprinkle Exposed Soils.** During construction, unprotected soils shall be sprinkled to minimize wind erosion. (IS MM 3.e.)

16. **Cover Exposed Soils.** Areas denuded by construction activities and not scheduled for development for an indefinite period shall be seeded or covered by impervious materials to minimize water and wind erosion. (IS MM 3.f.)

17. **Grading Plans.** The developer shall submit complete grading plans for review and approval by the City Engineer. (IS Condition 3.g.)

18. **Finished Surfaces.** Upon completion of development, no substantial area shall remain where soils are completely uncovered. (IS MM 3.h.)

19. **Migratory Bird Survey.** A pre-construction Migratory Bird Survey shall be conducted during the nesting season (February-September) by a qualified biologist, no more than 30 days prior to the onset of construction/excavation. If nests are found and considered to be active, construction activities should not occur within 500 feet of the nests until the young have fledged. (IS MM 4.a.)

20. **Cultural Resources.** Should cultural resources be unearthed during excavation, all work in the immediate vicinity shall cease and the City of Corning shall be notified. Upon notice, the City or its consultant shall inspect the site to determine what, if any, steps necessary to address and mitigate the discovery. (IS MM 5.a.)

21. **Geological and Soils Conditions.** Prior to issuance of any grading or building permits, the developer shall demonstrate compliance with the recommendations (pg. 9 through 19) of the Geotechnical Engineering Report dated April 11, 2006. (MM 6.a.)

22. **Certify Fill.** Prior to issuing building permits, the developer shall provide: 1) certification assuring adequate compaction of filled lots in accordance with the Uniform Building Code; and 2) for those lots with expansive soils, certification that the engineered foundation plans comply with building code requirements. (MM 6.b.)

23. Remove or Redistribute Topsoil. Topsoil shall be stockpiled and removed from the site or redistributed over graded surfaces in the backyard areas, at least five feet from the building pads and moisture conditioned and compacted. (In accordance with the recommendations included in the Geotechnical Engineering Report on Page 10) (IS MM 6.c., modified by PC action 7/18/06)

24. Construction Stormwater Permit and SWPPP. Prior to any site disturbance or earthmoving activities on or adjacent to the project site, applicant shall obtain a Construction Stormwater Permit from the Regional Water Quality Control Board. A Construction Period and Post Construction Period Storm Water Pollution Prevention Plan (SWPPP) shall be prepared and presented to the Central Valley Regional Water Quality Control Board and presented to and approved by the City of Corning. The objective of the plan shall be no net loss of soil (above an undisturbed natural, stable background state) from the site due to erosion. All requirements of the SWPPP shall be completed as part of the required improvement plans and shall be maintained in the same manner. (IS MM 6.d.)

25. Grading Plan. The developer shall provide a grading plan for the project, which shall incorporate the recommendations of the Geotechnical Report dated April 11, 2006. The Grading Plan shall be subject to approval by the City Engineer. (IS Condition 6.e.)

26. Fire Hydrants. Fire hydrants shall be installed in accordance with City standards. Final position of fire hydrants to be subject to the approval of the City Fire Chief. The developer shall provide the City with one hydrant repair kit. (IS Condition 7.a.)

27. Drainage Analysis. *Applicant shall provide a Drainage Analysis prepared by a registered Civil Engineer or Certified Hydrologist. The Analysis shall quantify the increased runoff resulting from a 25-year storm for a duration of four hours that will result from the development. (IS Condition 8.a.)*

28. Drainage Facilities. Storm Drain and detention facilities shall be in accordance with the Drainage Analysis, constructed to City Standards and approved by the Public Works Director. (IS Condition 8.b.)

29. Storm Water Drainage. Prior to recordation of the Final Map, the developer shall present improvement plans for detention of the net increase in run-off resulting from the development during a 25-year storm for a duration of 4 hours. (IS Condition 8.c.)

30. Stormwater Discharge. Overflow from the proposed detention pond shall gravity flow to discharge as directed by the City Engineer. An Encroachment Permit may be required from the Tehama County Public Works Department for its installation. The storm drain outfall line shall be sized to drain a tributary area larger than the subdivision. The tributary area shall be determined by the Developer's Engineer at a later date during design, and the size of the outfall line shall be subject to approval by the City Engineer and the County Engineer. Permits to install the storm water discharge may be required by the California Department of Fish and Game and the Regional Water Quality Control Board. (IS MM 8.d.)

31. First Flush. First Flush Mitigation measures shall be incorporated into the discharge if all of the storm water runoff from the subdivision does not first discharge into the proposed detention pond. (IS MM 8.e.)

32. Minimum Floor Elevations. The lowest floor elevations for residences occurring in the tract shall be at least one foot (1'-0") above the determined Base Flood Elevation. Additionally, garage floors shall not be less than 6" (0.5') above the Base Flood Elevation. (IS MM 8.f.)

33. Final Map Note. The final map shall indicate the minimum residential floor elevation for each lot. It shall also include a note stating the lot elevations shown provide the minimum 1'-0" residential floor "freeboard" requirements above the determined Base Flood Elevation. (IS Condition No. 8.g.)

34. Base Flood Elevations. The Final Map shall plot not fewer than three approximate cross-sectional contour lines to indicate the Base Flood Elevation expected to occur during a 100-year flood event. (IS Condition 8.h.)

35. Final Improvement Plans Flood Flow Conveyance. Final Improvement Plans shall provide for conveyance of the 100-year flood through the subdivision and shall utilize measures as described in the letter from Reeve and Associates dated June 19, 2006. Final Improvement Plans shall be subject to approval by the City Engineer. (IS Condition 8.i.)

36. Construction Days and Hours. Construction work shall occur only between the hours of 7:00 a.m. and 7:00 p.m., Monday through Friday, and between the hours of 8:00 a.m. and 6:00 p.m. on weekends and federally observed holidays. (IS MM 11.a.)

37. Landscape and Lighting District. Prior to recordation of the Final Map, the developer shall establish, or become part of an existing, landscape and lighting district or other equivalent fund-collecting organization approved by the City of Corning to fund the operation and/or continued maintenance of street lighting, landscape strips in the public right-of-way and parkland/detention basin. The project engineer shall prepare an estimate of the annual maintenance costs for these facilities that shall be made part of the District formation procedure. (IS MM 13.a.)

38. Park & Equipment. The final map shall offer the 0.66-acre detention basin/park to the City of Corning. The improvement plans for the development shall include equipment and facilities such as, one swing set, a slide, two park benches, a drinking fountain, and a half court basketball court with backboard and pole, or other such facilities as approved by the Public Works Director. Specification for the facilities and their locations shall be subject to the approval of the Parks and Recreation Commission and the Public Works Director. The parksite area shall be lighted. Lighting shall be on automatic timers set to shut off at 10:00 p.m. Expenditures for park equipment shall be a credit toward Recreational Development Impact Fees appurtenant to the project. (IS Condition 14.a., modified by PC action 7/18/06 and CC action 8-8-06)

39. Development Impact Fees. Development of the project residences will require payment of City Development Impact Fees. (IS MM 15.a.)

40. Toomes Avenue Right-of-Way Dedications. The Final Map shall offer additional right-of-way dedication to provide a 30' half-width (60' full width) for Toomes Avenue along the project site frontages. (IS MM 15.b.)

41. **Toomes Avenue Improvements.** Prior to recordation of the Final Map, the developer shall improve the frontage sections of Toomes Avenue to provide full west half-width improvements as shown on Drawing S-18 (40' 2-lane street), including one 12' wide travel lane an 8' wide parking lane, curb, gutter and sidewalk, and complete an asphaltic concrete overlay for one lane width and limited shoulder (16') on the easterly half-width. Additionally, developer shall complete a 1½" asphalt concrete overlay, and/or reconstruction of Toomes Avenue north of the project site to Fig Lane to provide a 36 foot-wide traveled roadway to insure that the structural integrity of the roadway between the project site and Fig Lane will accommodate the projected vehicular traffic. Reconstruction of Toomes Avenue north of the project site shall be a pro-rated reimbursable expense, if and when property to the north of the project site is developed. (IS MM 15.c. modified in response to County letter dated Aug. 1, 2006)

42. **Street Names.** Final street names are subject to City approval and shall appear on the Final Map. (IS MM 15.d.)

43. **Interior Street Improvements.** Interior streets shall be improved in accordance with City of Corning Standard S-18 (40' 2 lane street). (IS MM 15.e.)

44. **Access Restrictions.** Lot 36 shall include a 1'-0" wide Non-Access strip along the Toomes Avenue street frontage. No driveways from this lot may encroach onto Toomes Avenue. (IS MM 15.f.)

45. **Sewer Main Depth & Size.** Developer shall verify the depth of the sewer line at Fig Lane and Toomes Avenue (or at the south end of the 8' sewer installed as part of the Fig Lane Tract TTM 05-1016) to verify that the proposed subdivision can gravity flow to the north via the Toomes Avenue sewer main. Minimum sewer main size on Toomes Avenue shall be 8 inch, with 2 feet per second (fps) velocity. (IS Condition 16.a.)

46. **Looped Water Main.** Applicant shall provide a looped water main system to serve the development. Improvement plans for the project shall show how this looping will occur. Final approval of the looping plan is subject to approval by the City Engineer. (Modified IS Condition 16.b. per City Engineer)

47. **Water and Sewer Lines.** The developer shall install sewer and water lines per City Public Works Standard S-11. (IS Condition 16.c.)

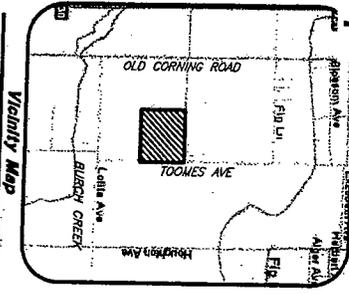
48. **Water Service.** The developer shall install water services and meters for each lot in accordance with Public Works Standard S-20. (IS Condition 16.d.)

49. **Sewer Service.** The developer shall install sewer services for each lot in accordance with Public Works Standard S-21. (IS Condition 16.e.)

50. **Postal Service.** Provide and install one or more "Cluster Box Units" (CBUs) for postal service at locations approved by the Corning Postmaster. CBU positions shall appear on the improvement plans for the subdivision. (IS Condition 16.f.)

51. **Barricades.** Provide street barricades at the temporary ends of Streets "B" and "D" in accordance with City Standard Drawing S-8. The finished barricades shall be painted bright white.

EXHIBIT "B" TENTATIVE TRACT MAP 06-1009

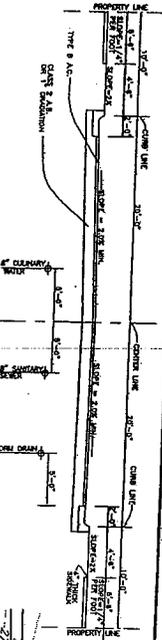


RECEIVED
 MAY 03 2006
 CITY OF CORNING

Site Summary

TOTAL LOT AREA: 1,142,000 S.F.
 TOTAL TRACT AREA: 1,142,000 S.F.
 TOTAL LOT AREA: 1,142,000 S.F.
 TOTAL TRACT AREA: 1,142,000 S.F.

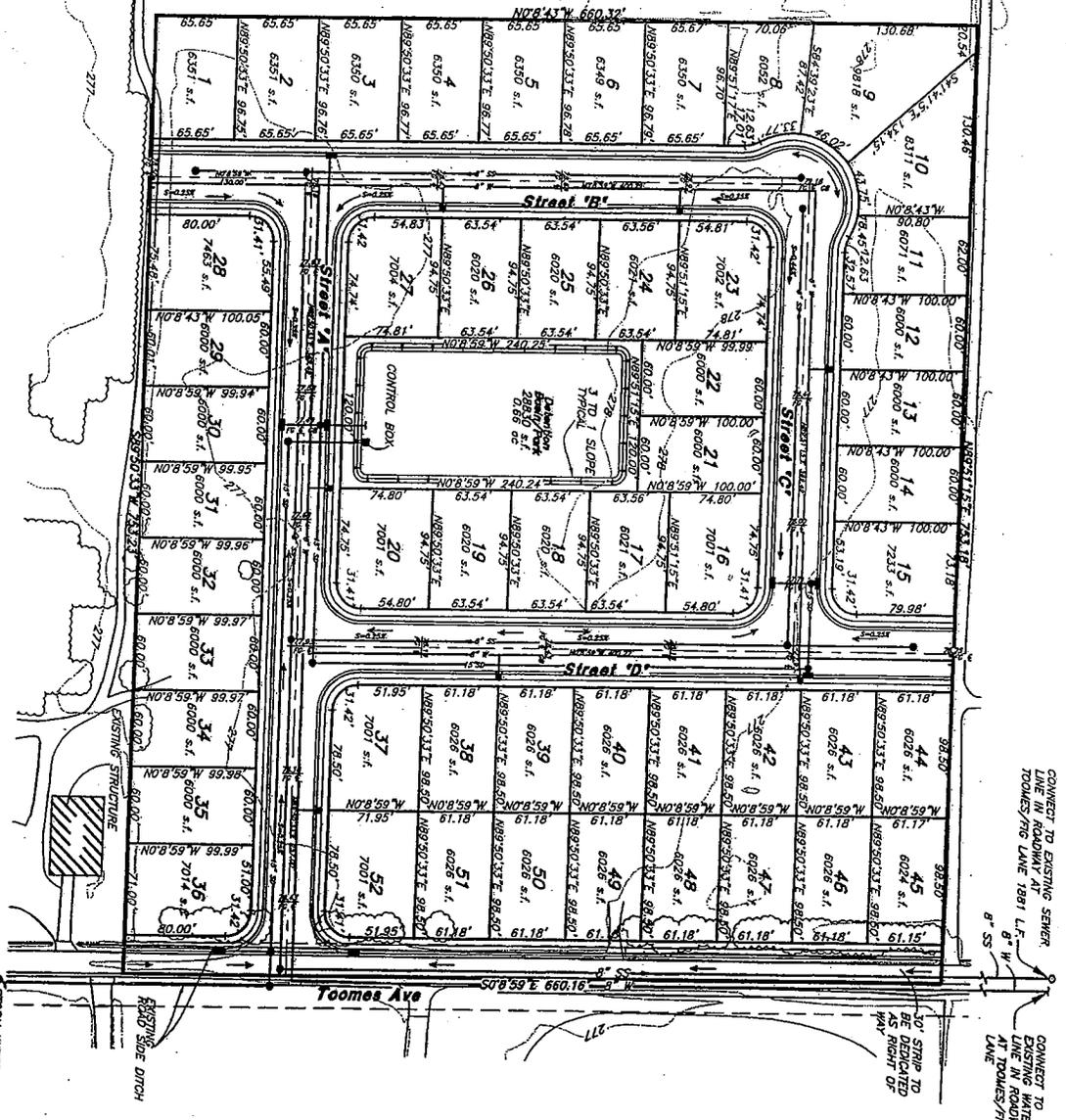
Typical Street Section



- ### Legend
- Proposed New Utility Right-of-Way
 - Existing Utility Right-of-Way
 - Proposed New Easement
 - Existing Easement
 - Proposed New Right-of-Way
 - Existing Right-of-Way
 - Proposed New Right-of-Way
 - Existing Right-of-Way
 - Proposed New Right-of-Way
 - Existing Right-of-Way

Toomes 11, Tentative Map No.

CORNING CITY, TEHAMA COUNTY, CALIFORNIA



Subdivider:
 From Redevelopment Group
 400 Phillips Blvd.
 Corning, CA 96301
 (530) 890-2372

STORAGE WATERS TO BE
 CONVERTED TO BURCH
 WITH S&D 1084

CONNECT TO EXISTING SEWER
 LINE IN ROADWAY AT
 TOOMES/710 LANE 1981 L.F.F.
 B* W

EXISTING WATER
 AT ROADWAY/710
 LANE
 B* W

REVISIONS	DATE	DESCRIPTION

Tentative Map No. _____

RA Reeve & Associates, Inc.
 1000 S. BROADWAY, SUITE 200, CORNING, CA 96301
 TEL: (530) 890-2372 FAX: (530) 890-2373

**ITEM NO. I-16
REVIEW AND APPROVAL OF CORNING
MUNICIPAL AIRPORT IMPROVEMENT
PLANS AND FINANCING PLAN**

JULY 14, 2009

TO: CITY COUNCIL OF THE CITY OF CORNING, CALIFORNIA
FROM: STEPHEN J. KIMBROUGH; CITY MANAGER
JOHN L. BREWER, AICP; PUBLIC WORKS DIRECTOR

*STEVE
JB*

SUMMARY:

The Corning Airport Improvement Project Plans are now complete. A reduced scale copy of Sheets 1 through 3 of the plans is attached. A complete plan set and specifications are available for your review at City Hall.

The purpose of this report is to present the plans for airport improvements and a financing plan for Council review. Staff intends to seek Council approval of both the project and financing plans at the July 28th meeting.

BACKGROUND:

In early 2000 an updated master plan was funded and in August of 2003, the City Council approved the updated Corning Municipal Airport Master Plan. The plan includes some significant airport improvements. Key among those is a 900 foot northerly "shift" of the runway to provide additional separation between the high school campus and other urban uses to the south, coupled with a 600 foot long runway extension to the north. Additional notable improvements envisioned in the plan include widening the runway by 10 feet to meet FAA design standards, replacing the parallel taxiway farther east and grading the runway safety area to meet mandatory FAA safety standards and construct a new apron for aircraft parking again to meet clearance distances and standards.

The Federal Aviation Administration (FAA), that oversees and funds airport expansions, is onboard with the northerly shift of our runway, but not the 600 foot "extension" component of the Airport Master Plan.

With an FAA design grant, our airport consulting firm, Wadell Engineering has been working to complete construction plans to accomplish the airport improvements envisioned in the Airport Master Plan. Those improvement plans are now complete and ready for your review, consideration and approval.

Upon approval, staff will solicit bids from contractors. The bids will then be evaluated and awarded by subsequent action of the City Council.

FUNDING:

The FAA typically funds 95% of the cost of airport improvements. The engineer's estimate for the project is \$2,500,000. The State Division of Aeronautics contributes 2.5% of the FAA grant amount (not the overall project cost). The City is expected to provide the remaining share of the funding that amounts to about 2.625%. Based on the Engineer's estimate we expect the proportionate agency funding shares to be:

FAA	\$2,375,000.00	95% of Engr. Estimate
Cal Div. Aeronautics	\$59,375.00	2.5% of FAA "Grant"
City of Corning	\$65,625.00	2.625% (remainder)
Engineer's Estimate	\$2,500,000.00	

PROJECT TIMING:

As you know, this is an extremely tight budget year. Part of the solution to the City's anticipated budget shortfall is a 10% staff cost reduction, implemented through employee furloughs. Initiating a \$2.5 million (major) capital improvement project under these budget conditions may seem inconsistent with cost-cutting measures, particularly on the surface.

However, since the federal and state governments will fund 97.375% of the overall project cost, this airport improvement project may be viewed as opportunity to "leverage" significant "non-City" funds for improvements that will have long-lasting safety enhancing and possible economic benefits for the City as well as reducing liability to the city by correcting existing conditions and upgrading to FAA standards. Additionally, the substantial construction project will also have short term (120 days) economic benefits such as locally purchased construction materials (like concrete and aggregates), and meals and motel room expenditures for construction workers.

According to our airport engineer, Robert Wadell, if we opt to forego taking the federal (and state) project funds at this time due to our budget conditions, and postpone the project for better budget conditions, we could very well lose any FAA funding priority for many years. Already the City has waited over 20 years for FAA to provide this funding.

Another issue to consider is the permitting of the airport. The state Division of Aeronautics (Caltrans) makes annual visits and inspections of the airport to determine compliance for continuing our airport permit. The proximity of the airport and the high school campus to the south has been noted by the state. The state provides letters indicating issues to be remedied with deadlines. To date the City has responded that all of the issues are being addressed in the design and will be corrected by the FAA funded construction project. At some point, if the state determines the City is not proactively seeking to remedy the safety concerns, they could opt to cancel our operating permit, and we'd be forced to close the airport. The state has done this elsewhere.

“CITY MATCH” SOURCES:

As shown in the chart above, the City match required for this project will amount to \$65,625.00 of the \$2.5 million project. While this wouldn’t normally be regarded as an enormous amount, it takes on particular significance in this austere budget year. For that reason staff looked into sources for a loan for the matching funds.

One alternative is a loan from the Caltrans Division of Aeronautics. Please refer to the copy of the email from John Brewer to Gwyn Reese of that agency, and the loan program detail pages (4) from the Caltrans Aeronautics website. Their terms are repayment between 8 and 17 years, depending upon the amount of the loan, and an annual interest rate of 5.8329%. Repayment of the \$62,625.00 would cost the City between \$6,094.84 and \$10,284.96 annually, depending upon the term of the loan. With interest, repayment of the 8 year loan could cost up to \$82,279.68. The 17 year loan would cost \$103,599.40. There is no penalty for early repayment.

Another source could be an “internal” loan from the City’s Transportation Development Impact Fee (DIF) account. That account contains the development impact fees collected to fund new City transportation infrastructure, like widened streets, bridges and traffic signals. The planned airport improvements are not included in the DIF infrastructure program, so the funds may not be used to pay for the matching funds. However, money could be borrowed from that fund. In that case the funds would need to be repaid at a rate equivalent to the interest earned on the revenue account, currently about 3% annually. Repayment based on the same terms as the Cal Div. of Aeronautics (for illustration) would cost between \$4,932.72 and \$9,237.00 annually. The terms of the two alternative loans are presented below.

APR	Years	Months	Mo. Payment	Annual Payment	Sum of Payments
<u>Cal Div of Aeronautics Loan</u>					
5.833%	8	96	857.08	\$ 10,284.96	\$82,279.68
5.833%	17	204	507.84	\$ 6,094.08	\$103,599.36
<u>City Transportation DIF Account-Loan</u>					
3%	8	96	769.75	\$ 9,237.00	\$73,896.00
3%	17	204	411.06	\$ 4,932.72	\$83,856.24

A third option would be to utilize City Reserve Funds for the \$62,625.00 cash match. Of course the draft budget for FY 2009-2010 already utilizes considerable reserve funds to balance. Further depletion of reserve funds might not be desirable.

The annual \$10,000 grant from State Aeronautics could be used each year to repay the City fund, since the totally reconstructed paving and lighting systems would need little maintenance during the next 5 or more years.

Finally, the FAA does reimburse the City for any administrative costs during the project and any force account work performed to ready the project for construction. As much as 15% of City Manager and 33% of Public Works Director's time may be spent on the project during construction and as such would be reimbursed (less the City match of 2.625%). Since these salaries are already funded by the City, the cost reimbursement will help with creating local matching funds.

STAFF RECOMMENDATION:

That the City Council:

- Review and consider the attached plans for the Corning Municipal Airport Improvement Project, and,
- Review the “Cash-match” funding options presented in this staff report, and,
- Develop consensus regarding a preferred “City match” funding option, and,
- Confirm City Council continued support for this project, and,
- Continue this matter to the July 28, 2009 City Council meeting for final approval of the Airport expansion Plans and Specs, and authorization to go to bid.

INDEX:

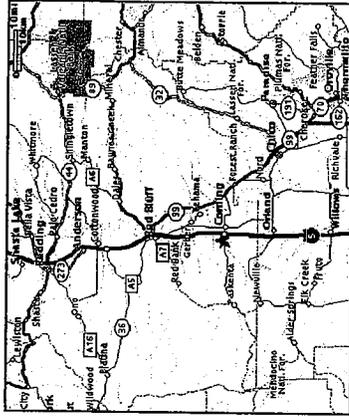
1. TITLE SHEET
2. CONSTRUCTION LAYOUT PLAN
3. CONSTRUCTION SAFETY PLAN
4. HORIZONTAL & VERTICAL CONTROL PLAN
5. TEST PIT LOCATION PLAN
6. TEST PIT LOGS - SHEET 1 OF 2
7. TEST PIT LOGS - SHEET 2 OF 2
8. DEMOLITION PLAN
9. EARTHWORK & HYDROSEEDING PLAN
10. OVERALL GRADING PLAN
11. GRADING PLAN - STA. 9+00 TO 19+00
12. GRADING PLAN - STA. 19+00 TO 28+50
13. GRADING PLAN - STA. 28+50 TO 39+50
14. PROFILE - RUNWAY 35-17 - STA. 9+00 TO 29+00
15. PROFILE - RUNWAY 35-17 - STA. 29+00 TO 39+50
16. PROFILE - TAXIWAY "A"
17. PROFILE - EXITS "A", "B", "C" & "D" / CULVERT DETAILS
18. PLAN & PROFILE - EXIT & APRON CULVERTS
19. CROSS SECTIONS - STA. 11+00 TO 15+00
20. CROSS SECTIONS - STA. 15+50 TO 19+50
21. CROSS SECTIONS - STA. 20+00 TO 24+00
22. CROSS SECTIONS - STA. 24+50 TO 29+00
23. CROSS SECTIONS - STA. 29+50 TO 32+00
24. CROSS SECTIONS - STA. 32+50 TO 34+50
25. CROSS SECTIONS - STA. 35+00 TO 39+00
26. PAVING PLAN - STA. 9+00 TO 22+50
27. PAVING PLAN - STA. 22+50 TO 38+00
28. TYPICAL PAVEMENT SECTIONS
29. WECPAVE RUNWAY OVERLAY - PROFILE
30. WECPAVE RUNWAY OVERLAY - FINISH CROSS SLOPE REPORT & TOTAL THICKNESS MAP
31. WECPAVE RUNWAY OVERLAY - PLANNING & LEVELING MAPS
32. WECPAVE RUNWAY OVERLAY - EXISTING & FINISH ELEVATIONS
33. MARKING PLAN - STA. 0+00 TO 13+00
34. MARKING PLAN - STA. 13+00 TO 28+00
35. MARKING PLAN - STA. 28+00 TO 38+00
36. AIRFIELD MARKING DETAILS
37. LIGHTING PLAN - STA. 8+60 TO 22+50
38. LIGHTING PLAN - STA. 22+50 TO 36+40
39. SEGMENTED CIRCLE & LIGHTED WIND CONE PLANS
40. LIGHTING DETAILS
41. AIRFIELD SIGN DETAILS
42. AIRFIELD SIGN SCHEDULE
43. REIL INSTALLATION - RUNWAY 17-35
44. PAPI INSTALLATION - RUNWAY 17-35
45. SCHEMATIC PLAN OF RUNWAY CABLE ROUTING
46. SCHEMATIC PLAN OF PAPI, REIL & BEACON CABLE ROUTING
47. SCHEMATIC POWER DIAGRAM
48. AIRPORT LIGHTING VAULT PLAN & ELEVATIONS
49. FENCING PLAN
50. FENCING DETAILS
51. CARD GATE PLAN & DETAILS

RUNWAY AND TAXIWAY PAVING AND LIGHTING IMPROVEMENTS CORNING MUNICIPAL AIRPORT

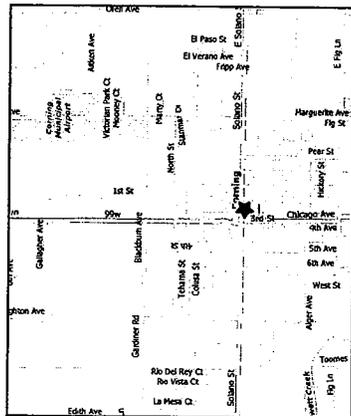
A CITY OF CORNING AVIATION FACILITY
CORNING, CALIFORNIA

FAA AIP PROJECT NO. 3-06-0053-03 & 04
JULY 2009

MAYOR
GARY STRACK
VICE MAYOR
BECKY HILL
COUNCIL
ROSS M. TURNER
TONI PARKINS
JOHN LEACH
CITY MANAGER
STEVEN J. KIMBROUGH
PUBLIC WORKS DIRECTOR
JOHN L. BREWER



LOCATION MAP



VICINITY MAP

IF SHEET IS LESS THAN 22" X 34" IT IS A REDUCED PRINT - SCALE REDUCED ACCORDINGLY



DATE	BY	REVISION

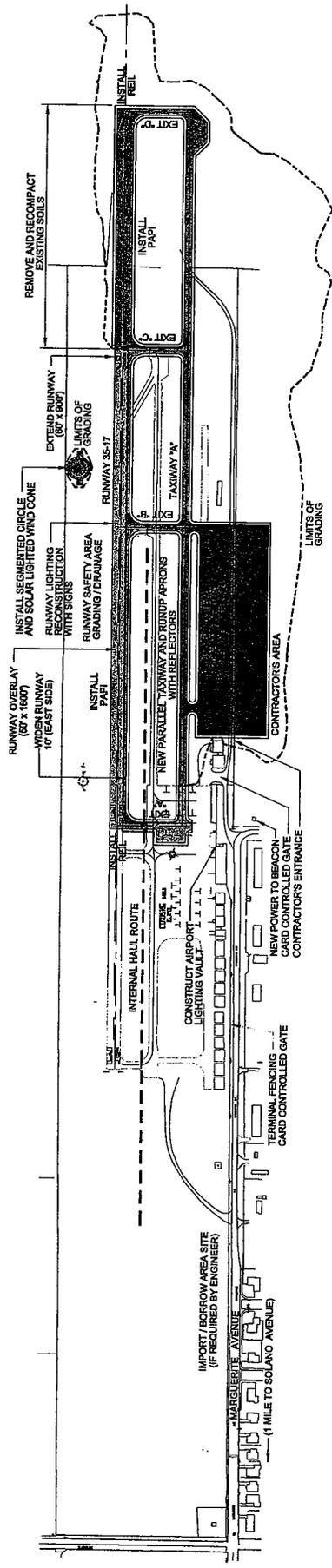
DRAWING	01	51
CORNING MUNICIPAL AIRPORT A CITY OF CORNING AVIATION FACILITY CORNING, CALIFORNIA		
TITLE SHEET		
SCALE AS SHOWN	DATE	JULY 2009
PROJECT NUMBER	1399	1399-1



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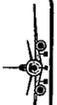
DRAWING 02 OF 51
 SCALE AS SHOWN
 DATE: JULY 2009
 CORNING MUNICIPAL AIRPORT
 A CITY OF CORNING AVIATION FACILITY
 CALIFORNIA
 CONSTRUCTION LAYOUT PLAN
 JOB NUMBER: 1398 DRAWING NUMBER: 1398-1
 DATE: 07-07-09
 CIVIL ENGINEER
 SEAL: [Professional Seal]
 WADELL ENGINEERING CORPORATION
 1000 S. GARDNER AVENUE
 SAN FRANCISCO, CA 94133-3019
 (415) 362-1100
 FAX: (415) 362-1101
 WWW.WADELL-ENG.COM

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NOTE:
 DUE TO CHANGING MAGNETIC DECLINATION,
 RUNWAY 16-34 WILL BE REMARKED AS 17-35.

- ABBREVIATIONS:**
- | | | | | | |
|-------|-------------------------------------|--------|-----------------------------------|--------|--------------------|
| Δ | ANGLE | KW | KILOWATT | SD | STORM DRAIN |
| AB | ASPHALT BASE | MAX. | MAXIMUM | SF | SQUARE FEET |
| AC | ASPHALT CONCRETE | MIN. | MINIMUM | SG | SUBGRADE |
| AIP | AIRPORT IMPROVEMENT PROJECT | LF | LINEAR FEET | STA | STATION |
| AWG | AMERICAN WIRE GAGE | LTS | LIM TREATED SUBGRADE | (TYP.) | TYPICAL |
| AWOS | AIRPORT WEATHER OBSERVATION STATION | (N) | (NEW) | UGP | UNDERGROUND POWER |
| ¢ | CENTERLINE | N | NORTH | V | VERTICAL VOLT |
| DIA. | DIAMETER | NO. | NUMBER | W | WEST, WAIT |
| (E) | EXISTING | N.T.S. | NOT TO SCALE | WMF | WELDED WIRE FABRIC |
| E | EAST | O.C. | ON CENTER | XFRM | TRANSFORMER |
| ELEV. | ELEVATION | PAPI | PRECISION APPROACH PATH INDICATOR | | |
| ELEC. | ELECTRICAL | PCC | PORTLAND CEMENT CONCRETE | | |
| FAA | FEDERAL AVIATION ADMINISTRATION | R | RADIUS | | |
| FF | FINISH FLOOR | RC | RELATIVE COMPACTION | | |
| H | HORIZONTAL | R/W | RUNWAY | | |
| HYD | HYDRANT | REIL | RUNWAY END IDENTIFIER LIGHTS | | |
| KVA | KILVOLT AMPS | S | SOUTH, SLOPE | | |



san francisco bay area

AIRPORT PLANNING • ENGINEERING • MANAGEMENT

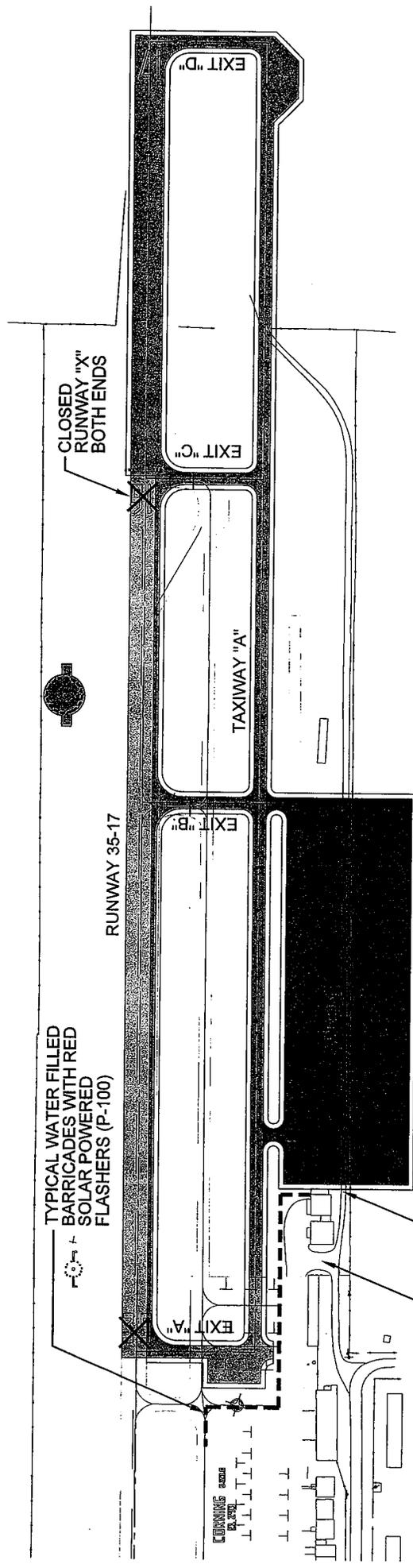
WADELL ENGINEERING CORPORATION



SCALE IN FEET
 0 200 400



TYPICAL WATER FILLED BARRICADES WITH RED SOLAR POWERED FLASHERS (P-100)



CLOSED RUNWAY "X" BOTH ENDS

CONTRACTOR'S AREA

TENANT'S ACCESS
CONTRACTOR'S ACCESS

NOTES:

THE RUNWAY AND TAXIWAY SYSTEM WILL BE CLOSED DURING ALL GRADING, PAVING AND MARKING CONSTRUCTION, AND DURING LIGHTING UNDERGROUND CONSTRUCTION.

THE RUNWAY SHALL BE OPENED BY THE CONTRACTOR DURING ABOVE GROUND LIGHTING INSTALLATIONS IN ACCORDANCE WITH AN APPROVED OPERATIONAL SAFETY PLAN.

IF SHEET IS LESS THAN 22" X 34" IT IS A REDUCED PRINT - SCALE REDUCED ACCORDINGLY

		DRAWING NO. 03 OF 51 SCALE AS SHOWN DATE: JULY 2009
CORNING MUNICIPAL AIRPORT A CITY OF CORNING AVIATION FACILITY CORNING, CALIFORNIA		PROJECT NO. 1359 DRAWING NUMBER 1359-1
DATE: 07/07/09 DRAWN BY: [blank] CHECKED BY: [blank] DESIGNED BY: [blank]	CONSTRUCTION SAFETY PLAN	



WADSELL ENGINEERING CORPORATION AIRPORT PLANNING • ENGINEERING • MANAGEMENT san francisco bay area

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John Brewer

From: Steve Kimbrough [stevek@corning.org]
Sent: Monday, July 06, 2009 7:25 PM
To: jbrewer@corning.org
Subject: RE: Corning Airport expansion

**John this is an excellent letter. Thanks
Include this with staff report**

From: John Brewer [mailto:jbrewer@corning.org]
Sent: Thursday, July 02, 2009 12:01 PM
To: gwn_reese@dot.ca.gov
Cc: Steve Kimbrough; Robert Wadell
Subject: Corning Airport expansion

Ms. Reese,

I'm the Public Works Director for the City of Corning. Bob Wadell is our airport consultant and is currently finishing up improvement plans to for our municipal airport. A primary facet of those improvements is "shifting" the existing runway north-to provide additional separation from Corning High School to the south.

While Mr. Wadell prepared the plans, we've been concurrently working to secure an FAA grant for the improvements. We believe our application will be successful and hope to go out to bid as early as mid July. We expect to seek a Caltrans grant for ½ of our matching funds (2.5% of the cost). Of course that leaves us with our own share of the match. At this point the engineer estimates the overall cost will be about \$2.3 million. Our 2.5% share would amount to \$57,500.

In a typical budget year we could readily come up with that match amount from our operating reserves. However, this is no ordinary budget year. We are currently planning to cut staff resources by 10%. Our budget woes are similar to what we're hearing is occurring in Sacramento at the state level.

At the same time, we don't want to miss the opportunity to leverage the FAA funds and improve our airport. However, we don't have \$115,000, or even \$57,500 to throw into the mix at this point. So, we'll likely be seeking a Caltrans "Local Airport Loan" for that purpose. Can you provide any details of that loan program beyond what's included on your webpage that we might include in a staff report for City Council consideration?

Thank you for your timely response.

John L. Brewer, AICP

Public Works Director
City of Corning
794 Third Street
Corning, CA 96022

(530) 824-7029
fax (530) 824-2489

CALIFORNIA DEPARTMENT OF
TRANSPORTATION

[Caltrans](#) > [Business](#) > [Aeronautics](#) > [Grants & Loans](#)

Airport Grants & Loans



Although as of June 23, 2009, it was **PROPOSED** to transfer \$4.0 million to the General Fund, *none of the grants programs are affected at this time.*

To keep everyone informed, if there are any changes to our funding levels, that information will be posted here at the top of this website.

SELECT FROM THE LIST BELOW:

- [**Annual Credit Grant**](#)
- [**Airport Improvement Program \(AIP\)**](#)
- [**AIP Matching Grant Payment Request**](#)
- [**Financial Assistance**](#)
- [**Local Airport Loan Program**](#)
- [**Program Information & Forms**](#)

For The Airport Manager's Guide to State Funding [Click here](#) *State Dollars for Your Airport*

FOR MORE INFORMATION, CONTACT:

Gwyn Reese	Aviation Funding Specialist	(916) 654-4718
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(NEW) ANNUAL CREDIT GRANT

Annual Credit Grants are provided to eligible public use, public-owned airports at the \$10,000 per year rate as in past years. The notification letter requesting sponsors submit their annual certification will be sent out in July 2009. Grant Certification (DOA-0007) and Disbursement Requests (DOA-0009) forms for Fiscal Year 2009-10 should be downloaded from the website. The **forms** are at the end of this page. If you have difficulty downloading the form(s), contact [Gwyn Reese](#) at 916-654-4718. Hard copies of the forms were not sent out this year.

(NEW) AIRPORT IMPROVEMENT PROGRAM (AIP) UPDATE

The AIP Match Rate for Fiscal Year 2009-10 is 2.5 percent of the federal grant. The impact of the budget is still being studied. However, we encourage airports to apply for the matching grant. You will be notified immediately if we cannot provide matching grants.

Once you receive the FAA grant, you may apply to the State for matching grant. Grants are processed in the order received, pending funding availability. Depending upon the number of grant applications received, processing time can range from between 2 to 3 weeks. Please allow adequate processing time before issuing a notice to proceed date to your contractor.

Your AIP Matching application package **must** include:

- ⇒ DOA 12 "State Matching Grant for FAA Airport Improvement Program – Application (on our website)
- ⇒ Local government approval for the state matching grant
- ⇒ FAA grant agreement with FAA and sponsor signatures
- ⇒ CEQA documentation
- ⇒ Sketch of project location and dimensions

Submit your application and documentation to:

California Department of Transportation
 Division of Aeronautics – MS#40
 P.O. Box 942874
 Sacramento, CA 94274-0001

AIP MATCHING GRANT PAYMENT REQUEST

To request an AIP Matching Grant payment, please provide, for each payment, a copy of the FAA Form 271 (form used to request payment from the FAA) and proof of subsequent payment (such as the bank statement showing the electronic deposit) and a cover letter. State the grant number, progress or final pay, and the amount requested. Highlighting the dollar amounts on the Form 271 and the bank statement expedites the payment process.

Scroll to the end of this page for a sample payment request.

FINANCIAL ASSISTANCE

State Grant Programs:

The Division administers three state aid programs for airports. The sole funding source for these grants is excise tax revenues on general aviation (GA) gasoline (18¢ per gallon) and for jet fuel (2¢ per gallon).

- ⇒ Airport Improvement Program (AIP) Matching funds assist General Aviation (GA) airports in meeting the local match for federal Airport Improvement Program (AIP) grants. The state grant is 2.5% of the AIP amount. Eligible projects must benefit GA and be included in the Capitol Improvement Program (CIP) element of the California Aviation System Plan.
- ⇒ The Annual Credit provides a \$10,000 per year entitlement to eligible publicly-owned, public-use airports (@149) for expenditure at the sponsor's discretion.
- ⇒ Acquisition and Development (A&D) grants are for eligible projects subject to programming and allocation by the CTC. An airport land use commission (ALUC) can receive funding to either prepare or update a comprehensive land use plan (CLUP).

LOCAL AIRPORT LOAN PROGRAM

Local Airport Loan Account

The Local Airport Loan Account is a revolving fund that was initiated with seed money from the Aeronautics Account. As principal and interest payments are returned to the Loan Account, additional loans can be provided to airports.

Sponsor Eligibility

The airport must be owned by an eligible public agency (e.g., a city, county or airport district). The sponsor must:

- ⇒ Ensure that the airport is open to the public without restriction.
- ⇒ Have a valid State permit for the airport.
- ⇒ Adopt rules that give it sufficient control over the operation of the airport.
- ⇒ Have height restrictions around the airport which are adequate to ensure that operations can be conducted without any hazardous obstructions.
- ⇒ Certify eligibility with a form (DOA-0007) that is provided by the Department

Uses and Restrictions

Loans are available for revenue generating projects such as hangers and fueling facilities. Loans can be made for airport development projects also. Finally, loans can be made to assist the sponsor with the local match For an AIP Project. "Land banking", automobile access roads, automobile parking areas, and facilities to accommodate airlines, however, are not eligible for a State loan.

For a revenue-producing project, a separate account must be established to receive income from the project. Expenses for maintaining the project may be paid from this separate account, but revenues received must be held in trust in an amount equal to one year's repaying of the loan.

No limit on the size of a loan has been established in either law or regulation. The Department determines the amount for each individual loan in accordance with the feasibility of the project and the sponsor's financial status. Economic feasibility is an especially strong factor in the approval of loans for revenue-generating projects such as hangars and fueling facilities. A checklist for demonstrating economic feasibility is on the 2nd page of the Revenue Generating Loan Application form (DOA-0020).

Funding Level

Funding depends upon the available balance in the Local Airport Loan Account.

Matching Requirement

No local match is required for a loan.

Funding Cycle

Loans may be requested from the Department at any time using the appropriate form (DOA-0019 for matching loans, DOA-0020 for revenue-generating projects, and DOA-0013 for airport development). Loan applications are reviewed by the Department. Then, the applications are presented at periodic public hearings that the Department conducts. A matching loan may be requested when the sponsor transmits its grant application to the FAA, but the loan will not be paid by the State until the AIP grant has been accepted by the sponsor.

Pay-back Requirements

A pay-back schedule is included in each Loan Agreement. Generally, the term of a loan will vary between 8 and 17 years depending upon the amount of the loan. Larger loans have a longer pay-back period. Loans may be repaid early without penalty. Simple interest is charged on the outstanding balance of the loan's principal. The interest rate is based upon the State bond sale that occurs before the Department prepares the Loan Agreement.

Interest rate as of June 2009 is 5.8329 percent.

Loans are subject to State audit. Records that substantiate the expenditure of loan monies should be retained until three years after the retirement of the loan. Funds may have to be repaid by the sponsor if an audit finds that state law or generally accepted accounting principles have been violated.

Program Information & Forms	
Summary of Grants & Loans	
Eligible Projects for Annual Credit Grant Funding	
DOA-0007 (CAAP Certification)	

	
DOA-0009 (CAAP Annual Credit Disbursement Requests)	
DOA-0010 (Acquisition & Development Application)	
Acquisition & Development - Sample Resolution	
DOA-0012 (State AIP Matching Application)	
AIP - Sample Resolution	
Sample AIP - Payment Request	
DOA-0013 (Airport Development Loan Application)	
DOA-0019 Matching Funds Loan Application)	
DOA-0020 (Revenue Generating Loan Application and Checklist for Economic Feasibility)	
Revenue Generating Loan - Sample Resolution	
Fiscal Regulations	
State Dollars for Your Airport	

 [Organization Chart](#)

 [Functional Organization Chart](#)

For more information about grants and loans, call, write or e-mail:
 California Department of Transportation
 Division of Aeronautics MS #40
 PO Box 942874
 Sacramento CA 94274-0001
 phone: 916/654-4718
 fax: 916/653-9531
 e-mail: Gwyn.Reese@dot.ca.gov

Last Updated: June 24, 2009

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