



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, JULY 24, 2012
7:30 p.m.**

**CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Toni Parkins
John Leach
Darlene Dickison
Dave Linnet
Gary Strack**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Councilman John Leach.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, and briefly identify the matter you wish to have placed on the Agenda. The Council will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Council from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

F. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. Waive the reading and approve the Minutes of the July 10, 2012 City Council Meetings with any necessary corrections:**
- 3. July 18, 2012 Claim Warrant - \$140,188.09.**
- 4. July 18, 2012 Business License Report.**
- 5. Police Departments seeks authorization to purchase one (1) police vehicle and one (1) half-ton pickup from Corning Ford at a total combined purchase price of \$46,007.04**
- 6. Declare three Public Works Vehicles as surplus, authorize Staff to initiate the "VIN Stop" process through DMV and proceed with sale of vehicles through an online auction by BidCal, Inc.**
- 7. Adopt Resolution 07-24-2012-02, accepting dedication of public property from Kenneth Griswold, ETAL for Phase 2 of the South Avenue Interchange Project.**

8. Waive Lifeguard Fees for the Use of the City Pool by the Tehama County Police Activities League Junior Giants Baseball Program.

G. ITEMS REMOVED FROM THE CONSENT AGENDA:

H. PUBLIC HEARINGS AND MEETINGS:

9. Community Development Block Grant (CDBG) Annual Grantee Performance Reports; Annual Grantee Performance Reports for the fiscal year 2011-2012 CDBG Program Income and Standard Agreement 10-STBG-6707.

I. REGULAR AGENDA:

10. Adopt Resolution 07-24-2012-01 authorizing the delineation of a median left turn lane on Solano Street between Prune Street and the Railroad.
11. Award Bid for the 2012 Blackburn Avenue Paving/Water Line Installation and Solano Street Paving Project in the amount of \$518,649.96 to Jason Abel Construction and authorize appropriation of \$15,000 from Fund 383 (Water Capital Replacement) to Fund 383-9851-7420, Blackburn Avenue Waterline Extension.
12. Adopt Resolution No. 07-24-2012-03 approving an application to the California State Department of Housing and Community Development for funding Owner-Occupied Housing Rehabilitation Projects under the Home Investment Partnerships Program.
13. City Council designation of City's "Voting Delegate and Alternate" for League of California Cities General Assembly.

J. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

K. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

- L. **REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Parkins:

Leach:

Dickison:

Linnet:

Strack:

M. ADJOURNMENT!:

POSTED: FRIDAY, JULY 20, 2012



**CITY OF CORNING
CITY COUNCIL MINUTES
TUESDAY, JULY 10, 2012
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Toni Parkins
John Leach
Darlene Dickison
Dave Linnet
Gary Strack**

Mayor:

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Strack.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. Police Chief Don Atkins introduced new Police Dispatcher Rachel Bayne.
2. Presentation of Business and Employer of the Month Awards by Councilman Dave Linnet:

BUSINESS OF THE MONTH:

**Coffee Club Bistro
Owners Rob and Tina Henson**

EMPLOYER OF THE MONTH:

**Olive City Auto Parts
Owners Pete and Robin Dagherret**

Mayor Strack announced that presentation of these awards would be deferred to later in the meeting as neither business owners were present at this time.

F. BUSINESS FROM THE FLOOR: None.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

3. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.
4. Waive the reading and approve the Minutes of the June 26, 2012 meeting with any necessary corrections:
5. July 4, 2012 Claim Warrant - \$515,467.54.
6. July 4, 2012 Business License Report.
7. June 2012 Wages and Salaries - \$327,777.56.
8. June 2012 Building Permit Valuation Report - \$44,855.96.
9. June 2012 Treasurer's Report.
10. City of Corning Wastewater Operations Summary Report – June 2012.
11. Approve Resolution No. 07-10-2012-01 Appointing City Representative and Alternate to the Northern California Self Insurance Authority (NCCSIF).

12. **Review and Adopt City of Corning Invocation Policy.**
13. **Declare five (5) Police Department vehicles as surplus and authorize Staff to dispose of vehicles via sale through the Orland Public Auto Auction.**
14. **Approve waiver of Recreational Use Fees for the 4TH Annual Tucker Mesker Memorial Scholarship Softball Tournament Fundraiser.**
15. **Adopt Resolution 07-10-2012-05 authorizing the Tehama County Sanitary Landfill Agency to submit a Regional Used Oil Payment Grant Application for FY 2012/2013.**

Mayor Strack introduced each item listed on the Consent Agenda by title. He then requested to pull Consent Item 12 for further clarification.

Councilor Leach moved to approve Consent Items 3-11 and 13-15. Councilor Parkins seconded the motion. **Ayes: Strack, Parkins, Leach, Dickison and Linnet. Opposed/Absent/Abstain: None. Motion was approved by a vote of 5-0.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

12. Review and Adopt City of Corning Invocation Policy.

Mayor Strack requested clarification on the term "Staff" as is referenced in the Invocation Policy Staff Report; does "Staff" mean Management, or does it refer to all the employees of the City? Assistant City Attorney Jody Burgess stated that the reference to "Staff" refers to all City employees. Mayor Strack then asked if an addition to the Policy could be made requiring those Staff Members, other than the Mayor or Vice Mayor, wishing to present the invocation at the City Council meetings, to contact the City Clerk prior to the posting of the Agenda so that the change can be so noted on the Agenda. Mr. Burgess stated yes.

Councilor Linnet moved to accept and adopt the attached City of Corning Invocation Policy with the requested addition. Councilor Dickison seconded the motion. **Ayes: Strack, Parkins, Leach, Dickison and Linnet. Opposed/Absent/Abstain: None. Motion was approved by a vote of 5-0.**

I. PUBLIC HEARINGS AND MEETINGS:

16. Adopt Resolution 07-10-2012-02, a Resolution declaring the City's intent to levy and collect an annual assessment of \$63.08 per residential parcel located within Lighting and Landscape District 1, Zone 1 for street lighting and landscape maintenance.

Mayor Strack introduced this item by title, stated the City had received no letters of opposition and confirmed that no rate increase was being sought. Mayor Strack then declared the public hearing open; with no discussion the public hearing was closed.

Councilor Parkins moved to approve the Engineers Report stating that no increases are recommended and adopt Resolution 07-10-2012-02 setting the fiscal year 2012-2013 assessment at \$63.08 per parcel for Landscape and Lighting District 1, Zone 1. Councilor Leach seconded the motion. **Ayes: Strack, Parkins, Leach, Dickison and Linnet. Opposed/Absent/Abstain: None. Motion was approved by a vote of 5-0.**

17. Adopt Resolution 07-10-2012-03, a Resolution declaring the City's intent to levy and collect an annual assessment of \$142.10 per residential parcel located within Lighting and Landscape District 1, Zone 3 for street lighting, maintenance of stormwater retention facilities, emergency access, and bikepath.

Mayor Strack introduced this item by title, announced that this Zone is located on Blossom Avenue at Toomes and stated the City had received three statements of opposition from affected property owners, one of which stated that one of the streetlights has never worked. City Manager/Public Works Director John Brewer stated PG&E had been notified of the streetlight and requested to check and repair it. Mayor Strack then opened the public hearing; with no further discussion he then closed the public hearing.

Councilor Linnet moved to approve the Engineers Report and adopt Resolution 07-10-2012-03 setting the fiscal year 2012-2013 assessment at \$142.10 per parcel for Landscape and Lighting District 1, Zone 3. Councilor Dickison seconded the motion. **Ayes: Strack, Parkins, Leach, Dickison and Linnet. Opposed/Absent/Abstain: None. Motion was approved by a vote of 5-0.**

- 18. Adopt Resolution 07-10-2012-04, a Resolution declaring the City's intent to levy and collect an annual assessment of \$4,772.90 on the one parcel located within Lighting and Landscape District 1, Zone 4 (Salado Orchard Apartment Project) for electrification/maintenance of street lighting, and irrigation/maintenance of landscaping installed within the landscaped median of Blackburn Avenue.**

Mayor Strack introduced this item by title and stated the City had received no letters of opposition. He then declared the public hearing open; with no discussion, he then closed the public hearing.

Councilor Dickison moved to approve the Engineers Report and adopt Resolution 07-10-2012-04 setting the fiscal year 2012-2013 assessment at \$4,772.90 per parcel for Landscaping and Lighting District 1, Zone 4. Councilor Leach seconded the motion. **Ayes: Strack, Parkins, Leach, Dickison and Linnet. Opposed/Absent/Abstain: None. Motion was approved by a vote of 5-0.**

Presentation of Employer of the Month Award:

Councilor Linnet presented the Employer of the Month award to Pete and Robin Dagherret of Olive City Auto Parts. Mr. and Mrs. Henson, recipients of the City's Business of the Month award was unable to attend the meeting, Councilman Linnet will ensure that they receive their award.

J. REGULAR AGENDA: None.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Parkins: Announced that a meeting of the Tehama County Sanitary Landfill Agency Management Board (JPA-1) would be held here on July 18th at 6 p.m.

Leach: Reported that he will tour the City's Wastewater Treatment Plant tomorrow with City Manager John Brewer.

Dickison: Stated she attended the LAFCO meeting in Red Bluff and a Museum meeting in Corning on the 11th, and will attend a Tehama County Heritage Committee meeting in Red Bluff on the 19th.

Linnet: Stated the Pay it Forward Committee will assist the Museum on the 14th by moving items in preparation for painting and that he would attend the 3CORE meeting on the 25th.

Strack: Stated he has noticed Yard Sale signs are again all over town and asked if the Pay it Forward Committee could assist in removing these signs. He acknowledged and thanked Premier West Bank for funding the free swim on Fridays at the City Pool. Mayor Strack announced that the High School is now allowing public use of the School's Tennis Courts and requested that a letter be sent to the High School thanking them. He closed by announcing that he will seek reelection for Mayor.

Julie from the Corning Observer informed the City Manager/Public Works Director that the lights at the Northside Park tennis courts were not working properly.

N. ADJOURNMENT!: 7:48 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING ASSISTANT

DATE: July 18, 2012

SUBJECT: Cash Disbursement Detail Report for the
Tuesday, July 24, 2012 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 06-30-12	\$67,192.47
B.	Cash Disbursements	Ending 07-12-12	\$7,043.36
C.	Payroll Disbursements	Ending 07-10-12	\$44,763.97
D.	Cash Disbursements	Ending 06-30-12	\$471.67
E.	Cash Disbursements	Ending 07-16-12	\$10,716.36
F.	Cash Disbursements	Ending 06-30-12	\$799.59
G.	Cash Disbursements	Ending 07-18-12	\$9,200.67
GRAND TOTAL			<u>\$140,188.09</u>

REPORT.: Jul 12 12 Thursday
 RUN....: Jul 12 12 Time: 14:08
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 06-12 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
014730	06/30/12	CAL35	CALIFORNIA BUILDING STAND	50.40	.00	50.40	12-0709	SB 1473-BLD & SAFETY
014731	06/30/12	OEU01	OPERATING ENGINEERS #3	6328.00	.00	6328.00	120630 2	MEDICAL INSURANCE
014732	06/30/12	SWW00	SWWC SERVICES, INC.	49217.70	.00	49217.70	100004966	PROF SVCS-
				2606.60	.00	2606.60	100004990	PROF SVCS-WWTP
			Check Total.....:	51824.30	.00	51824.30		
014733	06/30/12	BEN04	BEN TOILET RENTALS, INC.	343.13	.00	343.13	254113	MAT & SUPPLIES-PARKS
014734	06/30/12	CAM02	FERGUSON ENTERPRISES INC.	261.07	.00	261.07	0818451	MAT & SUPPLIES-WTR
014735	06/30/12	CAR15	CARLIST, TERRY	300.00	.00	300.00	325	WEED ABATEMENT-FIRE
014736	06/30/12	CHE02	CHEM QUIP, INC.	156.17	.00	156.17	5165051	MAT & SUPPLIES-POOL
014737	06/30/12	COM01	COMPUTER LOGISTICS, INC	363.87	.00	363.87	56137	COMPUTER REPLAC PROG-POLI
014738	06/30/12	COR22	CORNING MEDICAL ASSOC	893.00	.00	893.00	12-0705	EMP PHYSICALS-
014739	06/30/12	DEP12	DEPT OF JUSTICE	96.00	.00	96.00	916365	PROF SVCS-
014740	06/30/12	FIR01	FIRST NATIONAL BANK	1411.41	.00	1411.41	1206628	OFFICE SUPPLIES-
014741	06/30/12	FIR05	FIRST NATIONAL BANK OMAHA	99.00	.00	99.00	1206628	OFFICE SUPPLIES-CITY ADMI
014742	06/30/12	FIR06	FIRST NATIONAL BANK OMAHA	398.20	.00	398.20	1206628	TRAINING/ED-
014743	06/30/12	GRA02	GRAINGER, W.W., INC	51.85	.00	51.85	986348213	MAT & SUPPLIES-BLD MAINT
014744	06/30/12	MUN03	MUNNELL & SHERRILL, INC.	10.00	.00	10.00	1012708a	MAT & SUPPLIES-STR
014745	06/30/12	PGE01	PGE	3383.66	.00	3383.66	1206629	CLARK PARK WELL-WTR
014746	06/30/12	PGE03	PGE	18.11	.00	18.11	120701	Mat/Supplies PoliceServic
014747	06/30/12	PGE04	PGE	565.06	.00	565.06	1206629	TranspFacility-
014748	06/30/12	PGE05	PGE	1569.25	.00	1569.25	1206629	FIRE-ELECT & GAS
014749	06/30/12	PGE2A	PGE	116.67	.00	116.67	120701	ELECT-CLELAND PROP
014750	06/30/12	RAI03	RAIN FOR RENT	3448.28	.00	3448.28	32023157	PROF SVCS-WTR
014751	06/30/12	RED14	RED BLUFF OUTDOOR POWER,	66.21	.00	66.21	018241	MAT & SUPPLIES-STR
014752	06/30/12	RIN01	RINGSIDE, INC.	55.93	.00	55.93	1235130	MAT & SUPPLIES-PAL

REPORT.: Jul 12 12 Thursday
 RUN....: Jul 12 12 Time: 14:08
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 06-12 Bank Account.: 1020

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 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
014753	06/30/12	SCH01	LES SCHWAB TIRE CENTER	270.50	.00	270.50	611000278	VEH/OP MAINT-FIRE
014754	06/30/12	SEI01	SEILER, ROY R., CPA	1692.90	.00	1692.90	25186	PROF SVCS-FINANCE
014755	06/30/12	TEH15	TEHAMA CO SHERIFF'S DEPT	98.00	.00	98.00	120703	PROF SVCS-
014756	06/30/12	TRI02	TRI-COUNTY NEWSPAPERS	66.27	.00	66.27	139084	Print/Advert. City Clerk
				64.51	.00	64.51	139087	Print/Advert. City Clerk
				69.79	.00	69.79	139088	Print/Advert. City Clerk
				90.89	.00	90.89	139246	Print/Advert. City Clerk
			Check Total.....:	291.46	.00	291.46		
014757	06/30/12	VAL04	VALLEY TRUCK & TRACTOR CO	25.73	.00	25.73	255740	MAT & SUPPLIES-
				93.31	.00	93.31	255742	MAT & SUPPLIES-STR
			Cash Account Total.....:	74281.47	.00	74281.47		

REPORT.: Jul 12 12 Thursday
 RUN.....: Jul 12 12 Time: 14:08
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 06-12 Bank Account.: 1025

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 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
5548	07/12/12	OEJ01	OPERATING ENGINEERS #3	119.04	.00	119.04	B20630u	Ck# 005548 Reversed	
Check Total.....:				119.04	.00	119.04			
Cash Account Total.....:				-7089.00	.00	-7089.00			
Total Disbursements.....:				67192.47	.00	67192.47			

REPORT.: Jul 12 12 Thursday
 RUN....: Jul 12 12 Time: 14:26
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 07-12 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
014729	07/09/12	USF01	UNITED STATES POST OFFICE	576.47	.00	576.47	12-0709	MAT & SUPPLIES-WTR
014758	07/12/12	BAS01	BASIC LABORATORY, INC	86.00	.00	86.00	1205967	ProfServices Water Dept
014759	07/12/12	CAL03	CA CRIMINAL JUST WARR SVC	75.00	.00	75.00	120709	ASSOCIATION DUES-POLICE
014760	07/12/12	COM01	COMPUTER LOGISTICS, INC	1092.27	.00	1092.27	56585	TELEMETRY-WTR CAP IMPROV
014761	07/12/12	COR11	CORNING SAFE & LOCK	38.40	.00	38.40	3571	MAT & SUPPLIES-POLICE
014762	07/12/12	COR23	CORNING CARPET STORE	2290.00	.00	2290.00	5738	BLD MAINT-TRANS FAC
014763	07/12/12	GRA02	GRAINGER, W.W., INC	1165.27	.00	1165.27	986797846	MAT & SUPPLIES-PARKS
			Check Total.....	1257.30	.00	1257.30	986840483	MAT & SUPPLIES-WTR
014764	07/12/12	LOD00	LODI IRRIGATION, INC.	1.63	.00	1.63	10528	MAT & SUPPLIES-WTR
014765	07/12/12	MOR02	RAY MORGAN COMPANY	58.08	.00	58.08	278343	EQUIP MAINT-FINANCE
014766	07/12/12	NOR31	NORM'S PRINTING	71.27	.00	71.27	11481	OFFICE SUPPLIES-BLD MAINT
			Check Total.....	574.74	.00	574.74	11502	MAT & SUPPLIES-WTR
014767	07/12/12	QUI02	QUILL CORPORATION	73.94	.00	73.94	4150537	OFFICE SUPPLIES-FINANCE
			Check Total.....	11.57	.00	11.57	4150842	MAT & SUPPLIES-PARKS
014768	07/12/12	TEH06	TEHAWA CO ENVIRON HEALTH	357.00	.00	357.00	20120113	MAT & SUPPLIES-
			Check Total.....	279.00	.00	279.00	20120114	MAT & SUPPLIES-POOL
			Check Total.....	227.00	.00	227.00	20120648	MAT & SUPPLIES-BLD MAINT
014769	07/12/12	WES02	WESTERN BUSINESS PRODUCTS	863.00	.00	863.00		
			Check Total.....	44.96	.00	44.96	034237	EQUIP MAINT-FIRE DISPATCH
			Cash Account Total.....	7043.36	.00	7043.36		
			Total Disbursements.....	7043.36	.00	7043.36		
			Cash Account Total.....	.00	.00	.00		

REPORT.: Jul 12 12 Thursday
 RUN.....: Jul 12 12 Time: 14:26
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment (s)
 Check Listing for 07-12 Bank Account.: 1025

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
5562	07/10/12	BAN03	POLICE OFFICER ASSOC.	275.00	.00	275.00	B20710	POLICE OFFICER ASSOC
5563	07/10/12	CAL37	CALIFORNIA STATE DISBURSE	179.07	.00	179.07	B20710	WITHHOLDING ORDER
5564	07/10/12	EDD01	EMPLOYMENT DEVELOPMENT	4418.49	.00	4418.49	B20710	STATE INCOME TAX
				1209.96	.00	1209.96	1B20710	SDI
			Check Total.....	5628.45	.00	5628.45		
5565	07/10/12	ICM01	ICMA RETIREMENT TRUST-457	3153.07	.00	3153.07	B20710	ICMA DEF. COMP
5566	07/10/12	OE003	OPERATING ENGINEERS	500.00	.00	500.00	B20710	CREDIT UNION SAVINGS
5567	07/10/12	PERS1	PUBLIC EMPLOYEES RETIRE	28430.41	.00	28430.41	B20710	PERS PAYROLL REMITTANCE
5568	07/10/12	PERS4	Cal Pers 457 Def. Comp	640.50	.00	640.50	B20710	PERS DEF. COMP.
5569	07/10/12	PRE03	PREMIER WEST BANK	4521.82	.00	4521.82	B20710	HSA DEDUCTIBLE
5570	07/10/12	STA04	STATE OF CALIFORNIA	476.15	.00	476.15	B20710	WAGEASN 1107012828
5571	07/10/12	VAL06	VALIC	959.50	.00	959.50	B20710	AIG VALIC P TAX

Cash Account Total.....: 44763.97
 Total Disbursements.....: 44763.97
 =====

REPORT.: Jul 17 12 Tuesday
 RUN....: Jul 17 12 Time: 12:50
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 06-12 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
014770	06/30/12	ACC00	ACCESS INFORMATION	42.00	.00	42.00	N125068	EQUIP MAINT-GEN CITY
014771	06/30/12	AIR00	AIRGAS NCN	54.14	.00	54.14	990298153	MAT & SUPPLIES-FIRE
014772	06/30/12	ARA02	ARAMARK UNIFORM SRV. INC.	47.89	.00	47.89	1006309	MAT & SUPPLIES-BLD MAINT
				41.89	.00	41.89	1020884	MAT & SUPPLIES-BLD MAINT
				41.89	.00	41.89	1035129	MAT & SUPPLIES-BLD MAINT
				41.89	.00	41.89	1049701	MAT & SUPPLIES-BLD MAINT
				41.89	.00	41.89	1659498	MAT & SUPPLIES-BLD MAINT
Check Total.....				215.45	.00	215.45		
014773	06/30/12	CAR12	CARREL'S OFFICE MACHINES	4.64	.00	4.64	110076	MAT & SUPPLIES-LIBRARY
014774	06/30/12	DEP12	DEPT OF JUSTICE	34.00	.00	34.00	920500	PROF SVCS-POLICE
014775	06/30/12	RED01	RED BLUFF DAILY NEWS	121.44	.00	121.44	120712	COMMUNICATIONS-GEN CITY

Cash Account Total.....: 471.67
 Total Disbursements.....: 471.67

REPORT.: Jul 17 12 Tuesday
 RUN.....: Jul 17 12 Time: 12:54
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 07-12 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
014776	07/16/12	ACM02	ACME RIGGING & SUPPLY CO.	130.34	.00	130.34	248724	MAT & SUPPLIES-WTR
				317.87	.00	317.87	248725	MAT & SUPPLIES-STR
			Check Total.....	448.21	.00	448.21		
014777	07/16/12	BAT01	BATTERIES PLUS	192.99	.00	192.99	101323-01	EQUIP MAINT-FIRE
014778	07/16/12	BIC01	BICKLEY'S AIR CONDITIONIN	634.65	.00	634.65	00025113	BLD MAINT-TRANS FAC
014779	07/16/12	COM06	COMCAST	32.16	.00	32.16	120709	COMMUNICATIONS-PW ADMIN
014780	07/16/12	COR11	CORNING SAFE & LOCK	15.36	.00	15.36	3578	MAT & SUPPLIES-POLICE
014781	07/16/12	GRA02	GRAINGER, W.W., INC	74.18	.00	74.18	987153534	MAT & SUPPLIES-
				26.90	.00	26.90	987171174	MAT & SUPPLIES-WTR
			Check Total.....	101.08	.00	101.08		
014782	07/16/12	IMA01	IMAGE SALES, INC.	53.63	.00	53.63	31194	PROF SVCS-POLICE
				260.35	.00	260.35	31207	PROF SVCS-POLICE
			Check Total.....	313.98	.00	313.98		
014783	07/16/12	LAS02	LASER MAN, INC.	134.06	.00	134.06	12001836	MAT & SUPPLIES-STR
014784	07/16/12	NOR31	NORM'S PRINTING	448.67	.00	448.67	011507	PRINTING/ADV-POLICE
014785	07/16/12	OFF01	OFFICE DEPOT	83.57	.00	83.57	616753704	OFFICE SUPPLIES-POLICE
014786	07/16/12	PIT03	PITNEY BOWES, INC	304.71	.00	304.71	309642	OFFICE SUPPLIES-
014787	07/16/12	PUR02	PURCHASE POWER	5000.00	.00	5000.00	120708	COMMUNICATIONS-GEN CITY
014788	07/16/12	REV01	REVIVAL ANIMAL HEALTH	506.93	.00	506.93	109806	MAT & SUPPLIES-ACO
014789	07/16/12	USA01	USA BLUE BOOK	179.21	.00	179.21	714292	MAT & SUPPLIES-WTR
				345.67	.00	345.67	715513	MAT & SUPPLIES-WTR
				1307.62	.00	1307.62	715857	MAT & SUPPLIES-WTR
				127.16	.00	127.16	715858	MAT & SUPPLIES-WTR
				190.73	.00	190.73	715859	MAT & SUPPLIES-WTR
			Check Total.....	2150.39	.00	2150.39		
014790	07/16/12	WAR05	WARREN, DANA KARL	349.60	.00	349.60	120712	REC INSTRUCTOR-REC
			Cash Account Total.....	10716.36	.00	10716.36		
			Total Disbursements.....	10716.36	.00	10716.36		

REPORT.: Jul 18 12 Wednesday
 RUN....: Jul 18 12 Time: 12:10
 Run BY.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 06-12 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
014791	06/30/12	MUN03	MUNNELL & SHERILL, INC.	59.59	.00	59.59	014265A	VEH/OP MAINT-
014792	06/30/12	SWW00	SWC SERVICES, INC.	740.00	.00	740.00	100004989	PROF SVCS-WWTP

Cash Account Total.....: 799.59 .00 799.59

Total Disbursements.....: 799.59 .00 799.59

=====

REPORT.: Jul 18 12 Wednesday
 RUN....: Jul 18 12 Time: 12:13
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 07-12 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
014793	07/18/12	ABE02	ABEL, JASON	3645.00	.00	3645.00	2012106	MARGUERITE AVE-STR PROJ	
014794	07/18/12	BAS01	BASIC LABORATORY, INC	86.00	.00	86.00	1206214	ProfServices Water Dept	
014795	07/18/12	CAM02	FERGUSON ENTERPRISES INC.	1188.09	.00	1188.09	0822161	MAT & SUPPLIES-WTR	
				581.66	.00	581.66	0826981	MAT & SUPPLIES-WTR	
			Check Total.....	1769.75	.00	1769.75			
014796	07/18/12	CHE02	CHEM QUIP, INC.	1130.16	.00	1130.16	5167998	MAT & SUPPLIES-POOL	
014797	07/18/12	GRA02	GRAINGER, W.W., INC	127.86	.00	127.86	987385595	MAT & SUPPLIES-POOL	
014798	07/18/12	MOR02	RAY MORGAN COMPANY	590.31	.00	590.31	282629	COMMUNICATIONS-	
				590.31	.00	590.31	282631	COMMUNICATIONS-	
			Check Total.....	1180.62	.00	1180.62			
014799	07/18/12	MUN03	MUNNELL & SHERRILL, INC.	137.69	.00	137.69	016398	MAT & SUPPLIES-STR	
014800	07/18/12	PRI04	PRINCIPAL	601.90	.00	601.90	120703	DENTAL & VISION INSURANCE	
014801	07/18/12	QUI02	QUILL CORPORATION	142.29	.00	142.29	4204272	OFFICE SUPPLIES-POLICE	
				282.78	.00	282.78	4265850	OFFICE SUPPLIES-	
			Check Total.....	425.07	.00	425.07			
014802	07/18/12	REX01	REXEL INC.	96.62	.00	96.62	801606674	MAT & SUPPLIES-BLD MAINT	
			Cash Account Total.....	9200.67	.00	9200.67			
			Total Disbursements.....	9200.67	.00	9200.67			

Date.: Jul 18, 2012
Time.: 12:10 pm
Run by: LORI

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEWB
Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
AUTOZONE #4095	2123 SOLANO ST	CORNING, CA 96021	PARTS INC	AUTOZON RETAIL AUTO PARTS & ACCESSORIES	07/12/12	(000)000-0000
D.J. STAFF & COMPANY	1943 NORTH ST	CORNING, CA 96021	CHERISE DORN SEAN JE	ALL EVENT SRVCS -SETUP/CLEANUP, CROWD CO	07/12/12	(530)838-0740
REDBOX AUTOMATED RET	600 EDITH AVE	CORNING, CA 96021	COINSTA UNMANNED	AUTOMATED KIOSK FOR DVD RENTALS	07/12/12	(630)756-8098

**ITEM NO: F-5
AUTHORIZATION TO
PURCHASE POLICE VEHICLES
JULY 24, 2012**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS
OF THE CITY OF CORNING**

**FROM: DONALD R. ATKINS, POLICE CHIEF
JOHN L. BREWER, CITY MANAGER**



SUMMARY:

The adopted 2012-2013 Police Department budget includes the purchase of one new patrol vehicle and one new half-ton pickup truck.

BACKGROUND:

The State of California's current contract (Contract No. 1-12-23-14) for police sedans meeting CHP specifications was awarded to Ford Motor Company for a Ford Taurus High-Speed Police Interceptor. Folsom Lake Ford was the northern California dealer authorized to offer State contract vehicles. Based on information received from the State, Folsom Lake Ford's base price for this vehicle would be \$20,572, plus additional manufacturer options and sales tax. The additional manufacturer options that the Police Department would require total \$1,130. Folsom Lake Ford's base price, plus the options and sales tax would be \$23,275.40.

In the past, the City Council has indicated a desire to purchase locally whenever possible. With this in mind, the Police Department contacted Corning Ford and obtained a quote for a 2013 Ford Taurus High-Speed Police Interceptor, which meets the contract specifications. Corning Ford's price quote for a vehicle meeting these specifications, including the manufacturer options plus sales tax is \$23,057.68.

The State of California's current contract (Contract No. 1-11-23-20) for trucks, vans and sport utility vehicles was awarded to Downtown Ford Sales in Sacramento. However, Downtown Ford advised that they no longer have any 2012 pickups available under the State contract. Downtown Ford is awaiting the State's new contract for 2013 pickups prior to providing any pricing for 2013 vehicles. Downtown Ford anticipates that the State contracts will not be available until October or November 2012. Corning Ford advised that they are unable to order 2012 pickups with government price concessions but are able to provide pricing for 2013 Ford pickups with all current government price concessions for local government. Corning Ford's price for a half-ton 2013 Ford F-150 pickup with camper shell, including sales tax is \$22,949.36. Kelley Breedlove, Fleet Sales Manager at Corning Ford, advised that this price includes \$5,500 in government price concessions and is \$300 over Corning Ford's net cost. Mr. Breedlove further advised that if there are additional government price concessions prior to delivery, Corning Ford would reduce the price of the vehicle accordingly at the time of delivery. Mr. Breedlove advised that Dodge-Chrysler pricing for 2013 pickups is not available at this time. The Department also received a price quote from Corning Chevrolet for a similar pickup (Chevrolet 1500). The price, including government price concessions and State sales tax is \$24,131.25.

COST DETAIL: (Please refer to attached summary sheet)

Corning Ford's price quote for the 2013 Ford Taurus High-Speed Interceptor Vehicle, including sales tax is \$23,057.68. Corning Ford's price quote for the 2013 Ford F-150 pickup with camper shell, including sales tax is \$22,949.36. The total price for both vehicles is \$46,007.04. The estimated after-market emergency equipment cost for both the police sedan and pickup is \$12,500, making the total estimated cost for both vehicles \$58,507.04. The amount included in the budget for these two vehicles is \$59,849.

The Police Department is seeking authorization from the Council for the purchase of one police vehicle and one half-ton pickup from Corning Ford for a total price of \$46,007.04. Upon receipt of the vehicles they will be equipped with the necessary after-market emergency equipment.

RECOMMENDATION:

MAYOR AND COUNCIL AUTHORIZE THE PURCHASE OF ONE POLICE VEHICLE AND ONE HALF-TON PICKUP FROM CORNING FORD FOR A TOTAL PURCHASE PRICE OF \$46,007.04.

**CORNING POLICE DEPARTMENT
NEW VEHICLE PURCHASE SUMMARY
FISCAL YEAR 2012/13**

2013 Ford Taurus High Speed Interceptor

Dealer/Contract	Price With Manufacturer Options	Sales Tax	After-Market Equipment (Estimated)	Total
State Contract	21,702.00	1,573.40	10,000.00	33,275.40
Corning Ford	21,499.00	1,558.68	10,000.00	33,057.68

2013 Ford F-150 4x2 Regular Cab ½ Ton Pickup w/ Camper Shell

Dealer/Contract	Price With Manufacturer Options	Sales Tax	After-Market Equipment (Estimated)	Total
State Contract	Unavailable per Downtown Ford until 10/12			Unavailable per Downtown Ford until 10/12
Corning Ford	21,398.00	1,551.36	2,500.00	25,449.36
Corning Chevrolet	22,500.00	1,631.25	2,500.00	26,631.25

**ITEM NO.: F-6
DECLARE THREE PUBLIC WORKS
VEHICLES AS SURPLUS CITY
PROPERTY AND AUTHORIZE SALE
OF THE VEHICLES WITH BIDCAL,
INC.**

JULY 24, 2012

**TO: HONORABLE MAYOR AND CITY COUNCIL
OF THE CITY OF CORNING**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER AND PUBLIC WORKS DIRECTOR
PATRICK WALKER, ASSISTANT PUBLIC WORKS DIRECTOR**

SUMMARY:

The "2012 City of Corning Long-Range Capital Improvement Plan and Program for Service" was adopted by City Council at the May 8, 2012 Council Meeting. Included in this document was the Public Works Vehicle and Equipment Replacement Schedule. The vehicles listed below are scheduled to be eliminated as part of that plan. None of the three comply with current Air Resources Board (ARB) diesel regulations and are required to either be retrofitted or removed from the from the Public Works Fleet. After careful consideration, retrofitting the vehicles is not cost effective to the City.

- 1995 International, 4700, Dump Truck
- 1980 International, F1954, Water Truck
- 2003 Freightliner, FL70, Patch Truck

Assistant Public Works Director Patrick Walker has contacted Field Representative David Maffei of BidCal, Inc., an on-line auction. Their next auction is tentatively scheduled for August 25th through August 28th, 2012. Vehicles selling by auction for \$1,500 or less will be charged a commission fee of 19% and vehicles selling for \$1,501 and higher the commission fee drops to 9% per transaction.

Staff will initiate the "VIN Stop" process alerting the Department of Motor Vehicles (DMV) that the three identified vehicles are not to be sold within the State of California unless to be used only for agriculture use.

RECOMMENDATION:

That Mayor and Council:

- 1. Declare three Public Works Vehicles as Surplus City Property; one 1995 International Dump Truck, one 1980 International Water Truck and one 2003 Freightliner Patch Truck, and,**
- 2. Authorize the Sale of the three Public Works Vehicles with BidCal, Inc., an on-line auction.**

ITEM NO. : F-7

RESOLUTION NO. 07-24-2012-02; ACCEPTING DEDICATION OF PUBLIC PROPERTY FROM THE KENNETH GRISWOLD, ET AL, FOR PHASE 2 OF SOUTH AVENUE INTERCHANGE PROJECT.

July 24, 2012

TO: CITY COUNCIL OF THE CITY OF CORNING, CALIFORNIA

FROM: JOHN L. BREWER, AICP; CITY MANAGER



SUMMARY:

The second phase South Avenue interchange project requires acquisition of additional properties for right of way along the interchange and at the adjacent street intersections. Caltrans Right of Way Agents are working to acquire those properties. Based on their locations, some of the properties will be acquired as State R/W, and some as City R/W.

State law requires public agencies to "accept" property offered for dedication. We have a Cooperative Agreement (dated October 25, 2010) with Caltrans to "accept" the properties that'll become City street R/W. The attached deed from Barbara A. Hahn, Marie L. Griswold, Cecilia J. Shook, Thomas Griswold, Margaret R. Justice and Kenneth D. Griswold (Kenneth Griswold ET AL) to the City is a property that'll become City R/W. The deed grants the City of Corning a small (0.87 ac.) piece of property along the south side of South Avenue and east of the future intersection of realigned Barham Avenue.

Note that this is one of twelve such properties to be acquired as part of the second phase of the interchange improvement project. The City of Corning recently accepted a deed from the John Hancock Life Insurance Co. for a .22 acre property at the April 24, 2012 City Council Meeting. The Mayor is authorized to execute (sign) deeds on behalf of the City, per Resolution 05-22-07-01. However, the City Attorney reviewed our policy for accepting properties and recommends that the Council adopt a resolution of acceptance. Resolution No. 07-24-2012-02 is offered for that purpose.

RECOMMENDATION:

That the City Council;

- **ADOPT RESOLUTION NO. 07-24-2012-02; A RESOLUTION TO ACCEPT THE 0.87 ACRE PROPERTY OFFERED ON THE DEED FROM THE KENNETH GRISWOLD, ET AL DATED MAY 17, 2012.**

RESOLUTION NO. 07-24-2012-02

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING ACCEPTING PROPERTY FOR
ADDITIONAL STREET RIGHT OF WAY FOR PHASE 2 OF THE SOUTH AVENUE INTERCHANGE
IMPROVEMENT PROJECT**

WHEREAS, the City of Corning supports the construction of Phase 2 of the South Avenue Interchange Improvement Project, and,

WHEREAS, unexpended funds from Phase 1 of the South Avenue Interchange Project are available for purchase of properties necessary for the development of Phase 2 of the South Avenue Interchange Improvement Project, and

WHEREAS, those additional properties necessary for the street right of way are identified on the Caltrans Right of Way Map No. 370702.102, and,

WHEREAS, the City has entered into an agreement with the California Department of Transportation (Caltrans) to accept properties offered as street right of way to facilitate development of Phase 2 of the South Avenue Interchange Improvement Project, and

WHEREAS, Caltrans has prepared the attached Highway Easement Deed dated May 17, 2012 which offers a portion of APN 87-090-48 for street right of way purposes.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Corning does hereby accept said property offered by Barbara Ann Hahn; Marie Louise Griswold; Cecilia June Shook; Thomas Warren Griswold; Margaret Rose Justice and Kenneth Daniel Griswold (Kenneth Griswold, ET AL) as described on the attached Highway Easement Deed and directs the Mayor to sign the certificate accepting said property.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Corning on July 24, 2012 by the following vote:

AYES:

NOES:

ABSENT OR ABSTAIN:

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 24th day of July, 2012 by the votes listed above.

Lisa M. Linnet, City Clerk

APN 87-090-48 (PORTION)

Space above this line for Recorder's Use

GRANT DEED
(INDIVIDUAL)

District	County	Route	Postmile	Number
02	TEH	5	7.5	13552

Barbara Ann Hahn, an undivided 1/6 interest; Marie Louise Griswold, formerly Marie Louise Higginbotham, as to an undivided 1/6 interest; Cecilia June Shook, as to an undivided 1/6 interest; Thomas Warren Griswold, as to an undivided 1/6 interest; Margaret Rose Justice, as to an undivided 1/6 interest; and Kenneth Daniel Griswold, as to an undivided 1/6 interest

GRANT to the CITY OF CORNING, all that real property in the City of Corning

County of Tehama State of California, described as:

A portion of Lot 1 of Block 112, Maywood Colony No. 15 as shown on the map filed March 20, 1899, in Book B of Maps at page 36, Tehama County Records, lying northerly and easterly of a line described as follows:

Commencing at a 5/8-inch rebar with cap stamped "LS 5712" set at a point lying 77.66 feet westerly of the northeast corner of Lot 7 of Block 219, Maywood Colony No. 25, as shown on the Record of Survey filed March 18, 1996 in Book Y of Maps at page 42, Tehama County Records, from which a 5/8-inch rebar with cap stamped "LS 5712", as shown on said Record of Survey, bears S 89°00'15" E, 671.45 feet;

thence, S 24°34'34" W, 717.82 feet;

thence, S 0°02'58" E, 50.00 feet;

thence, N 89°53'52" E, 280.21 feet to a point hereinafter referred to as Point "A";

thence, S 86°28'31" E, 96.78 feet, more or less, to a point on the west line of said Lot 1, being the TRUE POINT OF BEGINNING of the line;

thence, continuing S 86°28'31" E, 53.55 feet to a point which is 150.33 feet from said Point "A";

thence, S 89°08'37" E, 100.02 feet;

thence, S 85°10'00" E, 99.09 feet;

thence, S 82°49'21" E, 201.05 feet;

thence, S 80°45'27" E, 103.16 feet;

thence, S 5°05'12" E, 61.66 feet;

thence, S 18°26'01" E, 280.52 feet;

thence, S 41°29'46" E, 7.80 feet, more or less, to a point on the centerline of Barham Avenue as shown on said map, being the POINT OF TERMINATION of the described line.

EXCEPTING THEREFROM, that portion previously conveyed to the State of California by deed recorded July 3, 1964, in Book 455 at page 192, Official Records of Tehama County.

Containing 0.87 acres, more or less.

Bearings and distances are based on the California Coordinate System of 1983(1991.35), Zone 1. Divide distances by 1.00001940 to obtain ground level distances.

This real property description has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors Act.

Signature Gary D. Gogos
Professional Land Surveyor

Date 5/17/12



This conveyance is made for the purpose of a freeway and the grantor hereby releases and relinquishes to the grantee any and all abutter's rights including access rights, appurtenant to grantor's remaining property, in and to said freeway. Reserving, however, to the grantor, grantor's successors or assigns, the right of access to the freeway within the westerly 100 feet of said Lot 1.

Number
13552

The grantor further understands that the present intention of the grantee is to construct and maintain a public highway on the lands hereby conveyed in fee and the grantor, for the grantor and the grantor's successors and assigns, hereby waives any claims for any and all damages to grantor's remaining property contiguous to the property hereby conveyed by reason of the location, construction, landscaping or maintenance of said highway.

(As used above, the term "grantor" shall include the plural as well as the singular number.)

Dated this 25 day of June, 20 12.

Barbara Ann Hahn
 Barbara Ann Hahn

Washington
 State of California
 County of Clark } ss

ACKNOWLEDGMENT

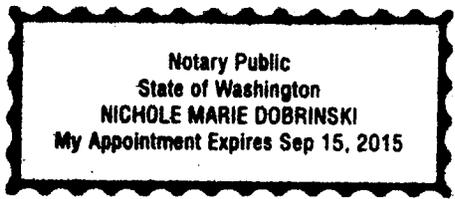
On June 25th 2012 before me, Nichole Marie Dobrinski, Notary Public
(here insert name and title of the officer)
 _____, personally appeared
Barbara Ann Hahn

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is~~ subscribed to the within instrument and acknowledged to me that he ~~she~~ they executed the same in his ~~her~~ their authorized capacity (ies), and that by his ~~her~~ their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: Nichole Marie Dobrinski (Seal)



THIS IS TO CERTIFY, That the CITY OF CORNING hereby accepts for public purposes the real property described in the within deed and consents to the recordation thereof
IN WITNESS WHEREOF, I have hereunto set my hand
 this _____ day of _____, 20 _____.

City of Corning
 By _____
 Gary R. Strack, Mayor

Number
13552

The grantor further understands that the present intention of the grantee is to construct and maintain a public highway on the lands hereby conveyed in fee and the grantor, for the grantor and the grantor's successors and assigns, hereby waives any claims for any and all damages to grantor's remaining property contiguous to the property hereby conveyed by reason of the location, construction, landscaping or maintenance of said highway.

(As used above, the term "grantor" shall include the plural as well as the singular number.)

Dated this 5 day of June, 20 12.

Barbara Ann Hahn

Cecilia June Shook
Cecilia June Shook

Margaret Rose Justice

Marie Louise Griswold

Thomas Warren Griswold

Kenneth Daniel Griswold

State of California

County of Placer } SS

On 6-5-2012 before me Penny D. George, Notary Public
(here insert name and title of the officer)

Cecilia J. Shook, personally appeared

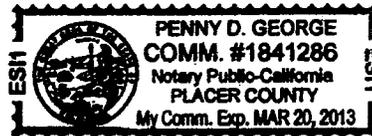
ACKNOWLEDGMENT

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Penny D. George (Seal)



THIS IS TO CERTIFY, That the CITY OF CORNING hereby accepts for public purposes the real property described in the within deed and consents to the recordation thereof

IN WITNESS WHEREOF, I have hereunto set my hand
this _____ day of _____, 20__.

City of Corning

By _____
Gary R. Strack, Mayor

Number
13552

The grantor further understands that the present intention of the grantee is to construct and maintain a public highway on the lands hereby conveyed in fee and the grantor, for the grantor and the grantor's successors and assigns, hereby waives any claims for any and all damages to grantor's remaining property contiguous to the property hereby conveyed by reason of the location, construction, landscaping or maintenance of said highway.

(As used above, the term "grantor" shall include the plural as well as the singular number.)

Dated this 4th day of June, 2012

Barbara Ann Hahn

Marie Louise Griswold

Cecilia June Shook

Thomas Warren Griswold

Margaret Rose Justice-Harris
Margaret Rose Justice

Kenneth Daniel Griswold

State of California

ACKNOWLEDGMENT

County of Glenn } ss

On June 4, 2012 before me, Anna Lucia Ordaz, Notary Public
(here insert name and title of the officer)

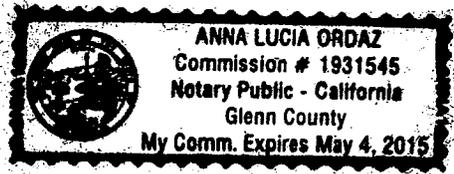
_____, personally appeared
Margaret Rose Harris

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)



THIS IS TO CERTIFY, That the CITY OF CORNING hereby accepts for public purposes the real property described in the within deed and consents to the recordation thereof

IN WITNESS WHEREOF, I have hereunto set my hand
this _____ day of _____, 20__

City of Corning

By _____
Gary R. Strack, Mayor

Number
13552

The grantor further understands that the present intention of the grantee is to construct and maintain a public highway on the lands hereby conveyed in fee and the grantor, for the grantor and the grantor's successors and assigns, hereby waives any claims for any and all damages to grantor's remaining property contiguous to the property hereby conveyed by reason of the location, construction, landscaping or maintenance of said highway.

(As used above, the term "grantor" shall include the plural as well as the singular number.)

Dated this 7th day of June, 20 12.

Barbara Ann Hahn

Marie Louise Griswold
Marie Louise Griswold

Cecilia June Shook

Thomas Warren Griswold

Margaret Rose Justice

Kenneth Daniel Griswold

State of Texas
~~California~~
County of Cooke } ss

ACKNOWLEDGMENT

On June 7, 2012 before me, MARIA D TORRES, NOTARY
(here insert name and title of the officer)

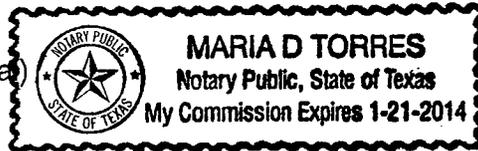
Public, personally appeared
MARIE LOUISE GRISWOLD

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/his/their authorized capacity (ies), and that by his/his/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Maria D. Torres (Seal)



THIS IS TO CERTIFY, That the CITY OF CORNING hereby accepts for public purposes the real property described in the within deed and consents to the recordation thereof
IN WITNESS WHEREOF, I have hereunto set my hand

this _____ day of _____, 20 ____ . _____
City of Corning

By _____
Gary R. Strack, Mayor

Number
13552

The grantor further understands that the present intention of the grantee is to construct and maintain a public highway on the lands hereby conveyed in fee and the grantor, for the grantor and the grantor's successors and assigns, hereby waives any claims for any and all damages to grantor's remaining property contiguous to the property hereby conveyed by reason of the location, construction, landscaping or maintenance of said highway.

(As used above, the term "grantor" shall include the plural as well as the singular number.)

Dated this 4 day of June, 20 12.

Barbara Ann Hahn

Marie Louise Griswold

Cecilia June Shook

Thomas Warren Griswold
Thomas Warren Griswold

Margaret Rose Justice

Kenneth Daniel Griswold

State of Arizona

ACKNOWLEDGMENT

County of YAVAPAI } SS

On 6-4-12 before me, Rosemary R. Razo
(Here insert name and title of the officer)

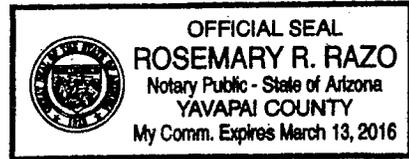
Thomas Warren Griswold, personally appeared

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of Arizona that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Rosemary R. Razo (Seal)



THIS IS TO CERTIFY, That the CITY OF CORNING hereby accepts for public purposes the real property described in the within deed and consents to the recordation thereof
IN WITNESS WHEREOF, I have hereunto set my hand

this _____ day of _____, 20 _____.

City of Corning

By _____
Gary R. Strack, Mayor

Number
13552

The grantor further understands that the present intention of the grantee is to construct and maintain a public highway on the lands hereby conveyed in fee and the grantor, for the grantor and the grantor's successors and assigns, hereby waives any claims for any and all damages to grantor's remaining property contiguous to the property hereby conveyed by reason of the location, construction, landscaping or maintenance of said highway.

(As used above, the term "grantor" shall include the plural as well as the singular number.)

Dated this 1 day of JUNE, 20 12.

Barbara Ann Hahn

Marie Louise Griswold

Cecilia June Shook

Thomas Warren Griswold

Margaret Rose Justice

Kenneth Daniel Griswold
Kenneth Daniel Griswold

State of California

County of _____

} ss

ACKNOWLEDGMENT

On _____ before me, _____
(here insert name and title of the officer)
_____, personally appeared

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

THIS IS TO CERTIFY, That the CITY OF CORNING hereby accepts for public purposes the real property described in the within deed and consents to the recordation thereof IN WITNESS WHEREOF, I have hereunto set my hand

this _____ day of _____, 20 _____.

City of Corning

By _____
Gary R. Strack, Mayor

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

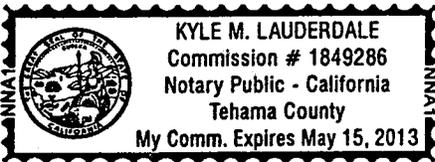
County of TEHAMA

On 6-1-2012 before me, KYLE M. LAUDERDALE Notary Public
Date Here Insert Name and Title of the Officer

personally appeared KENNETH DANIEL GRISWOLD
Name(s) of Signer(s)

[Handwritten signature line]

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/hers/their authorized capacity(ies), and that by his/hers/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *[Handwritten Signature]*
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: Grant Deed

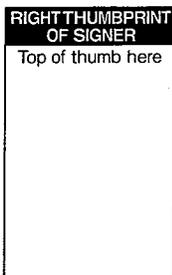
Document Date: 6-1-2012 Number of Pages: 4

Signer(s) Other Than Named Above: N/A

Capacity(ies) Claimed by Signer(s)

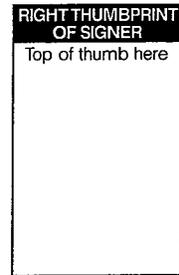
Signer's Name: KENNETH DANIEL GRISWOLD Signer's Name: _____

- Individual
- Corporate Officer — Title(s): _____
- Partner — Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____



Signer Is Representing: _____

- Individual
- Corporate Officer — Title(s): _____
- Partner — Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____



Signer Is Representing: _____

**ITEM NO: F-8
WAIVE CITY POOL RENTAL
FEES FOR THE TEHAMA
COUNTY POLICE ACTIVITIES
LEAGUE JUNIOR GIANTS
BASEBALL PROGRAM
JULY 24, 2012**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: DONALD R. ATKINS, CHIEF OF POLICE
JOHN L. BREWER, CITY MANAGER**



SUMMARY:

Corning Police Department, on behalf of the Tehama County Police Activities League Junior Giants Baseball Program, would like to request of City Council that the rental fees for use of the City Pool be waived for the period of Wednesday evening from 5:00 p.m. to 7:00 p.m. on July 25, 2012.

Pool Manager Phadie Irons has indicated that it would not be a problem to accommodate this request.

BACKGROUND:

Staff requests Council approval to waive the lifeguard fees normally charged for the use of the City Pool. It is anticipated that there would be under 100 participants, thereby ensuring the 100-person limit requiring three lifeguards to be on-duty remain in effect.

The rental cost of the City Pool was quoted to be \$110.00 for this event. This fee also covers the lifeguard costs.

RECOMMENDATION:

**MAYOR AND CITY COUNCIL WAIVE CITY POOL RENTAL FEES ON
JULY 25, 2012 FOR THE TEHAMA COUNTY POLICE ACTIVITIES LEAGUE
JUNIOR GIANTS BASEBALL PROGRAM'S USE OF CITY POOL.**

**ITEM NO.: H-9
ANNUAL GRANTEE PERFORMANCE
REPORTS FOR THE FISCAL YEAR 2011-2012
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM INCOME AND STANDARD
AGREEMENT 10-STBG-6707**

JULY 24, 2012

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM: JOHN BREWER, CITY MANAGER
JOHN STOUFER, PLANNING DIRECTOR**

SUMMARY:

The City is required to hold a public hearing to take comments on the Annual Grantee Performance Reports for fiscal year 2011-2012 Community Development Block Grant (CDBG) Standard Agreement 10-STBG-6707 and CDBG Program Income.

CDGB grant 10-STBG-6707 is the grant for public improvements in support of housing new construction activity. The public improvements will consist of the widening of Blackburn Ave. and placing culverts in the Blackburn-Moon drain from the existing improved section of Blackburn Ave. in front of Salado Orchards Phase 1 Apartments, west to the Blackburn Ave. / Edith Ave. intersection. The public improvements will support the 12 single family residential parcels approved as a part of the Salado Orchards Phase II project.

Both reports have been prepared and are available for review in the Planning Department. Due to the length of each report they were not included in the staff report but will be available at the Council meeting.

ACTION

- 1) Conduct public hearing and accept public comment.**
- 2) Direct the City Manager to execute all documents pertaining to the Annual Grantee Performance and program Income Reports and submit them to the California Department of Housing and Community Development.**

ITEM NO. : I-10
RESOLUTION 07-24-2012-01; A
RESOLUTION AUTHORIZING THE
DELINEATION OF A MEDIAN LEFT TURN
LANE ON SOLANO STREET BETWEEN
PRUNE STREET AND THE RAILROAD.

JULY 24, 2012

TO: CITY COUNCIL OF THE CITY OF CORNING, CALIFORNIA

FROM: JOHN L. BREWER, AICP; PUBLIC WORKS DIRECTOR
ED ANDERSON, CITY ENGINEER



SUMMARY:

Staff recommends the City Council adopt the attached resolution authorizing the delineation of a median left turn lane on Solano Street from east of the railroad to just west of Prune Street. We chose to place the east end of the median just west of Prune Street to avoid conflicting with the significant Solano Street cross-slope at that intersection. Overall, the turn lane would extend about 1,800 feet.

BACKGROUND:

East of the railroad tracks, Solano Street is marked for two lanes, one in each direction. In its current single lane configuration, left turning vehicles can disrupt traffic flows. While this condition can occur anytime, it is particularly noticeable during busy morning commutes when school is in session. At that peak traffic period, many high school bound vehicles queue for left turns onto northbound First Street. The queued vehicles can delay through traffic eastbound Solano Street motorists, creating impatient, spur-of-the-moment maneuvers that can be dangerous. If a median left turn lane is provided, the turning vehicles will have a separate dedicated lane-outside the normal traffic lanes.

CITY ENGINEER'S MEMO:

City Engineer Ed Anderson provided a memo dated June 28, 2012 in support of the establishment of a median left turn lane.

In a letter prepared the same date, he also weighed in regarding a potential four-way stop sign controlled intersection at Solano and First Street. He does not support that measure.

TIMING:

Since we're about to award the bid for the repaving of Solano Street, now is an appropriate time to restripe the street for the turn lane. In fact, anticipating this option, staff took the liberty of making the turn lane striping a component of the project specifications. If the median is rejected we'll complete a minor pavement marking Contract Change Order that eliminates the median marking in favor of a broken centerline stripe with reflectors.

While the bids have not been opened at the time we're writing this report, the City Engineer expects the additional striping will cost about \$11,000.00 more than merely replacing the single lane striping. Also, in addition to the pavement marking, signage alerting motorists of the median turn lane must be provided. That signage is not part of the project specs, but will be completed by our staff.

RECOMMENDATION:
That the City Council:

**ADOPT RESOLUTION NO. 07-24-2012-01, THEREBY AUTHORIZING AND
DELINEATING A MEDIAN LEFT TURN LANE ON SOLANO STREET
BETWEEN PRUNE STREET AND THE RAILROAD.**

RESOLUTION NO. 07-24-2012-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING AUTHORIZING THE DELINEATION OF A MEDIAN LEFT TURN LANE ON SOLANO STREET BETWEEN PRUNE STREET AND THE RAILROAD

WHEREAS, Solano Street serves as Corning's "Main Street", and,

WHEREAS, the segment of Solano Street between the Railroad and Marguerite Avenue is striped for one lane of traffic in each direction, and,

WHEREAS, numerous businesses and services either front this segment or are accessed via this segment of Solano Street, and,

WHEREAS, providing a separate left turn will segregate traffic lanes and thus improve traffic flows and traffic safety for left turning and through traffic motorists, and,

WHEREAS, there is sufficient street width to provide a 12' wide median turn lane, two 12' wide travel lanes and 8' wide curbside parking lanes on this segment of Solano Street, and,

WHEREAS, The City Engineer has reviewed this segment of Solano Street and in a memo dated June 28, 2012, recommends that a median left turn lane be provided.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Corning approves and authorizes the delineation of a Solano Street Median Left Turn Lane, approximately 1,800 feet in length, between Prune Street and the Railroad, and as shown on the attached drawing.

The foregoing Resolution was introduced, approved, and adopted at a regular meeting of the City Council of the City of Corning held on **July 24, 2012**, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gary R. Strack, Mayor

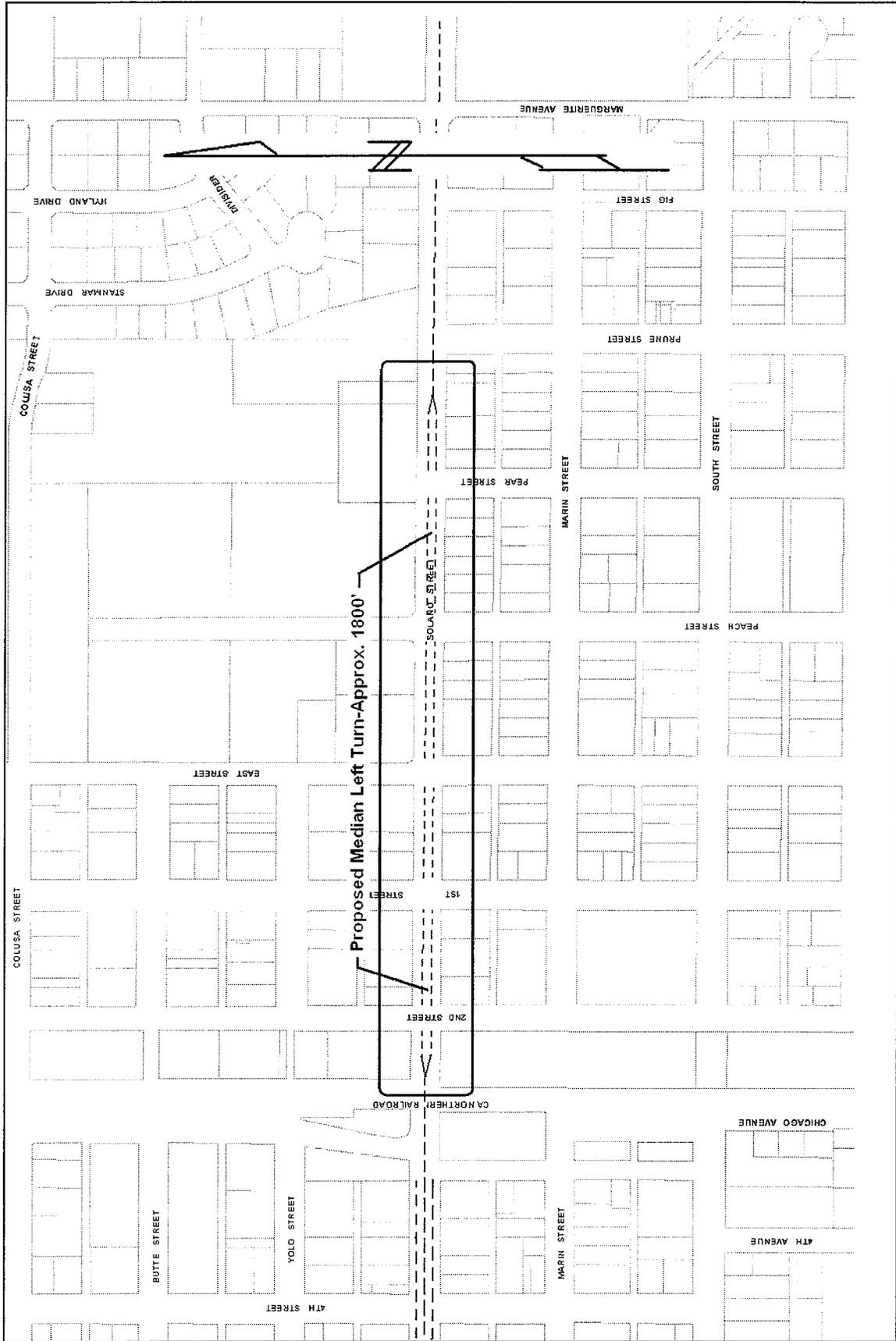
ATTEST:

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the **24th** day of **July, 2012** by the votes listed above.

Lisa M. Linnet, City Clerk

RESOLUTION NO. 07-24-2012-01 (PG. 2)



JUN 27 2012

June 28, 2012

Memo

To: John Brewer, Gen. Mgr./Dir. DPW

Fm: Ed Anderson, City Engineer

Re: Continuous left turn median on Solano Street (RR to Prune St.)

John:

The purpose for a continuous left turn lane on Solano Street between the rail road (2nd Street), and Prune Street, is to facilitate the arterial traffic flow on Solano Street. The addition of a left turn lane will also benefit those motorists waiting to enter onto Solano Street because they will know when a vehicle intends to turn and can decide accordingly if it's safe to enter into the intersection.

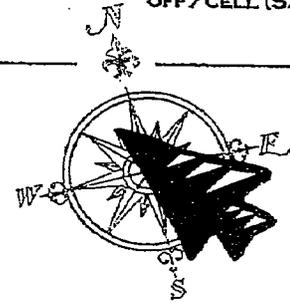
Solano Street has ample width to accommodate the continuous left turn lane and still have parallel parking along the curb. The east-west traffic will continue to be one-lane, but with less disruption.

Ideally, the left turn median should run all the way to Marguerite; however, the shoulder cross slope of the street, in particular along the south side, from Prune Street to Marguerite Avenue is considered too steep for a drive lane. Considerable work and expense will be necessary to modify this section of Solano Street to accommodate the left turn lane and is not considered cost effective at this time.

Ed Anderson

P.O. Box 839
CHICO, CA 95927
HM PH/FX (530) 891-6153
OFF/CELL (530) 570-3996

Ed Anderson
CIVIL ENGINEER



June 28, 2012

Memo

To: John Brewer, City Mgr./Dir. DPW
Fm: Ed Anderson, City Engineer
Re: Four-Way Stop at First St. & Solano St.

John:

Please accept this memo as my response to your request that I evaluate the effectiveness and need for a four-way stop at Solano and First Streets.

First of all a four way stop on a side street will totally disrupt the normal flow of traffic on Solano Street, which is the main artery through town. Congestion will be significant and is not in the best interest of the majority of motorists in Corning. If the need for a stop sign was justified, then actually a traffic light would be the preferred method to allow First Street vehicles easier access onto Solano Street.

This intersection has not been identified as one of those we selected in our long-range traffic plan. However, that's not to say it couldn't be. The next traffic signal proposed is at Third and Solano, which will negate the need for another signal between the railroad and Marguerite Avenue.

If the city council is serious about investigating the need for a **traffic signal** at First and Solano, we will need to take traffic counts on all four legs of the intersection for a period of a week or so, and preferably after the high school starts in August. I'm assuming that it is high school traffic that prompted the four-way stop sign idea. A four-way stop is not recommended.

Ed Anderson, City Engineer.

**ITEM NO.: I-11
AWARD BID FOR THE 2012 WATERLINE
INSTALLATION ON BLACKBURN AVENUE
AND STREET PAVING ON SOLANO
STREET AND BLACKBURN AVENUE FOR
THE AMOUNT OF \$518,649.96 TO JASON
ABEL CONSTRUCTION.**

JULY 24, 2012

TO: HONORABLE MAYOR AND COUCILMEMBERS

**FROM: JOHN L. BREWER, AICP; CITY MANAGER & P/W DIRECTOR
ED ANDERSON; CITY ENGINEER**



SUMMARY:

On July 19, 2012 the City received and opened eight (8) formal bids for the 2012 Waterline Installation and Street Paving Project. Note that we sought a "Base Bid", one "Additive Bid" and one "Addendum" bid item. Our objective was to segregate the project components so that we could complete as much work as possible within our funding limits.

We're happy to report that we're able to recommend the bid award to cover all components of the project. Please refer to the attached Bid Summary sheet. The low bidder for the base Bid and Additive Bid Item is Jason Abel Construction of Corning.

Staff recommends the Council award the bid to Jason Abel Construction in the amount of \$518,649.96.

BACKGROUND:

At the June 26, 2012 City Council Meeting, Council authorized the Public Works Department to seek Bids for the 2012 Water Line Installation on Blackburn Avenue and Street Paving on Solano Street and Blackburn Avenue.

The project includes the installation of an 8" waterline, and two fire hydrants on Blackburn Avenue between First Street and Marguerite Avenue; repaving of that same stretch and repaving of Solano Street from just east of First Street to the east City Limits. The project components were included in the Capital Improvement Plan and have been funded in the 2012-2013 Budget. Addendum No. 1 was distributed on July 16, 2012 to include a 1-inch water line service across Blackburn Avenue in front of the City owned rental residence. The residence currently utilizes a water well for domestic water service.

FINANCIAL:

See the attached page marked "Financial Plan-2012 Water Line Installation and repaving Project". An additional appropriation of \$15,000 for the waterline extension in Blackburn Avenue is necessary.

Also necessary, in addition to the specific repaving line items included in Street Projects, we will utilize additional "Materials and Supplies" and "Asphalt-City-wide" budgeted funds from Street Maintenance (Dept. 3000).

RECOMMENDATION:

THAT THE CITY COUNCIL:

- **AUTHORIZE THE APPROPRIATION OF \$15,000 FROM FUND 383 (WATER CAPITAL REPLACEMENT) TO LINE ITEM 383-9851-7420 (BLACKBURN AVENUE WATERLINE EXTENSION), AND,**
- **AWARD THE BID FOR THE 2012 WATERLINE INSTALLATION ON BLACKBURN AVE AND THE STREET PAVING ON SOLANO STREET AND BLACKBURN AVENUE TO JASON ABEL CONSTRUCTION IN THE AMOUNT OF \$518,649.96.**

Financial Plan-2012 Water Line Installation and Repaving Project

1. Lowest Bid.

The City Engineer prepared the project specifications. We solicited bids for the project commencing on June 27, 2012. Bids were opened on Thursday, July 19th at 10:30 a.m. at City Hall. After opening the bids were examined and evaluated by the City Engineer and Public Works staff. Public Works Secretary Dawn Grine summarized the bids received in a spreadsheet. A copy of the spreadsheet is attached.

The lowest responsive bidder is Jason Abel Construction of Corning for a total project cost of \$518,649.96. In order to complete the entire project, we'll need to commit funds from not just the Street Projects (3301) and Water Improvement (7420) Dept., but also the Street Maintenance Dept. (3000) and commit funds from Fund 383 (balance approx. \$200K). The staff recommendation in the staff report presents the recommended funding details.

Low Bid Summary (Jason Abel Const)		
Waterline		
Addendum	\$	1,640.00
Blackburn Ave. waterline	\$	110,190.00
Water Total	\$	111,830.00
Paving:		
Blackburn Paving	\$	102,610.30
Solano 6B & 7	\$	158,419.20
Solano Segments 8 & 9	\$	145,790.46
Paving Total:	\$	406,819.96
Project Total:		\$ 518,649.96

2. Waterline Funding.

The 2012/2013 Budget includes \$100,000 in Fund No. 383-9851-7420 within the Water Improvement Dept. (Dept. 7420). The lowest bid is \$111,830.00. We'll need to supplement the committed funds by at least \$11,830.00. Sufficient additional funds are available from Water Revenue Fund No. 383. An additional budget appropriation of \$15,000.00 is recommended for that purpose.

3. Street Repaving Funds Available.

The FY 2012/2013 budget provides specific expenditure line items for the Blackburn Avenue and Solano Street repaving. Those revenues are from "Street Projects" (Dept. 3000) See the table below.

Fund No.	Title	Amount
001-9446-3001	Solano 6B and 7 / Street Projects	\$122,000
001-9447-3001	Solano 8 and 9 / Street Projects	\$125,000
001-9448-3001	Blackburn Ave / Street Projects	<u>\$90,000</u>
Repaving Total		\$337,000

As you can see, the paving component of the project bid (\$406,819.96) exceeds the Street Project Funding (\$337,000) by \$69,819.96.

In addition to the Street Projects Department (Dept. 3001) we're fortunate this year to have significant revenues available within the following expenditure line items in the Street Maintenance Dept. (Dept. 3000):

Fund No.	Title	Amount
001-6150-3000	Materials/Supplies	\$25,000
114-6150-3000	Materials/Supplies	\$80,000
115-6150-3000	Materials/Supplies	\$65,200
001-9467-3000	A/C Citywide	\$5,000
108-9467-3000	A/C Citywide	\$8,415
115-9467-3000	A/c Citywide	\$32,400
Total:		\$216,015

We can utilize these funds to cover the shortfall. That'll leave plenty of funds (\$146,195.04) remaining for other street maintenance supplies/asphalt for the fiscal year. So, no budget changes are necessary for the excess paving costs.

City of Corning
2012 Waterline and Street
Improvement Project

BID SUMMARY

July 19, 2012 at 10:30am

ITEM	DESCRIPTION	QUANTITY	UNIT	#5 R&R Horn		#6 NW Paving		#7 Trent Constr		#8 Gonsalves & Son	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BASE BID											
1	Class 150 8' RT, PVC Water Main	2,010	lf	\$ 72.00	\$ 144,720.00	\$ 90.00	\$ 180,900.00	\$ 65.95	\$ 132,559.50	\$ 77.00	\$ 154,770.00
2	Class 150 6' RT, PVC Water Main	60	lf	\$ 52.00	\$ 3,120.00	\$ 80.00	\$ 4,800.00	\$ 58.22	\$ 3,493.20	\$ 71.50	\$ 4,290.00
3	AWWA Fire Hydrant	2	ea	\$ 5,200.00	\$ 10,400.00	\$ 4,500.00	\$ 9,000.00	\$ 3,200.00	\$ 6,400.00	\$ 6,303.00	\$ 12,606.00
4	6' gate valve w/valve box & concrete collar	2	ea	\$ 2,100.00	\$ 4,200.00	\$ 1,750.00	\$ 3,500.00	\$ 1,455.00	\$ 2,910.00	\$ 962.50	\$ 1,925.00
5	8' gate valve w/valve box & concrete collar	2	ea	\$ 2,300.00	\$ 4,600.00	\$ 2,000.00	\$ 4,000.00	\$ 1,677.50	\$ 3,355.00	\$ 1,595.00	\$ 3,190.00
6	8' DI water main w/ 8"x8"x8" tee	1	ea	\$ 3,800.00	\$ 3,800.00	\$ 3,500.00	\$ 3,500.00	\$ 2,155.00	\$ 2,155.00	\$ 4,400.00	\$ 4,400.00
7	8' DI water main w/ 8" PVC	1	ea	\$ 3,300.00	\$ 3,300.00	\$ 2,000.00	\$ 2,000.00	\$ 707.00	\$ 707.00	\$ 2,200.00	\$ 2,200.00
8	2' thick, Type A asphalt concrete	72,360	sf	\$ 1.30	\$ 94,068.00	\$ 1.30	\$ 94,068.00	\$ 1.55	\$ 112,158.00	\$ 1.75	\$ 126,630.00
9	Grinding	16,080	sf	\$ 1.40	\$ 22,512.00	\$ 0.60	\$ 9,648.00	\$ 1.00	\$ 16,080.00	\$ 0.79	\$ 12,703.20
10	Paint broken lan stripe, yellow	2,010	lf	\$ 0.80	\$ 1,608.00	\$ 1.00	\$ 2,010.00	\$ 0.85	\$ 1,708.50	\$ 0.40	\$ 804.00
11	Paint x-walk across Blackburn Ave	1	ea	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,130.00	\$ 1,130.00	\$ 3,477.60	\$ 3,477.60
12	Raise water valve box	2	ea	\$ 600.00	\$ 1,200.00	\$ 520.00	\$ 1,040.00	\$ 1,845.00	\$ 3,690.00	\$ 1,000.00	\$ 2,000.00
13	2" thick, Type A asphalt concrete	102,520	sf	\$ 1.20	\$ 123,024.00	\$ 1.25	\$ 128,150.00	\$ 1.55	\$ 158,906.00	\$ 1.70	\$ 174,284.00
14	Grinding	16,440	sf	\$ 1.10	\$ 18,084.00	\$ 0.60	\$ 9,864.00	\$ 1.00	\$ 16,440.00	\$ 0.79	\$ 12,987.60
15	Remove existing centerline stripe & markers	500	lf	\$ 1.70	\$ 850.00	\$ 3.00	\$ 1,500.00	\$ 3.39	\$ 1,695.00	\$ 2.30	\$ 1,150.00
16	Paint broken lane stripe, yellow	3,600	lf	\$ 0.61	\$ 2,196.00	\$ 1.00	\$ 3,600.00	\$ 0.70	\$ 2,520.00	\$ 1.67	\$ 6,012.00
17	Paint solid land stripe, yellow	3,600	lf	\$ 0.77	\$ 2,772.00	\$ 0.75	\$ 2,700.00	\$ 0.85	\$ 3,060.00	\$ 1.67	\$ 6,012.00
18	Paint left turn arrows, white	10	ea	\$ 153.00	\$ 1,530.00	\$ 150.00	\$ 1,500.00	\$ 169.50	\$ 1,695.00	\$ 81.65	\$ 816.50
19	Paint x-walk across Solano Street	7	ea	\$ 816.00	\$ 5,712.00	\$ 800.00	\$ 5,600.00	\$ 904.00	\$ 6,328.00	\$ 3,477.60	\$ 24,343.20
20	Paint stop bars & STOP legends	5	ea	\$ 286.00	\$ 1,430.00	\$ 280.00	\$ 1,400.00	\$ 317.00	\$ 1,585.00	\$ 379.50	\$ 1,897.50
21	Reflective markers	144	ea	\$ 10.00	\$ 1,440.00	\$ 10.00	\$ 1,440.00	\$ 11.50	\$ 1,656.00	\$ 4.60	\$ 662.40
22	Raise water valve box	9	ea	\$ 600.00	\$ 5,400.00	\$ 520.00	\$ 4,680.00	\$ 345.00	\$ 3,105.00	\$ 1,000.00	\$ 9,000.00
TOTAL BASE BID					\$ 456,966.00		\$ 475,900.00		\$ 483,336.20		\$ 566,161.00
ADDITIVE BID Solano St, Segment 8 & 9 (Marguerite Ave & East City Limits)											
A-1	2' thick, Type A asphalt concrete	111,100	sf	\$ 1.20	\$ 133,320.00	\$ 1.25	\$ 138,875.00	\$ 1.45	\$ 161,095.00	\$ 1.70	\$ 188,870.00
A-2	Grinding	9,310	sf	\$ 1.10	\$ 10,241.00	\$ 0.60	\$ 5,586.00	\$ 0.70	\$ 6,517.00	\$ 1.00	\$ 9,310.00
A-3	Paint broken lane stripe, yellow	1,934	lf	\$ 1.00	\$ 1,934.00	\$ 1.00	\$ 1,934.00	\$ 0.70	\$ 1,353.80	\$ 0.40	\$ 773.60
A-4	Paint stop bars & STOP legends	4	ea	\$ 286.00	\$ 1,144.00	\$ 280.00	\$ 1,120.00	\$ 316.50	\$ 1,266.00	\$ 379.50	\$ 1,518.00
A-5	Reflective markers	80	ea	\$ 10.00	\$ 800.00	\$ 10.00	\$ 800.00	\$ 11.30	\$ 904.00	\$ 4.60	\$ 368.00
A-6	Raise water valve box	7	ea	\$ 600.00	\$ 4,200.00	\$ 520.00	\$ 3,640.00	\$ 345.00	\$ 2,415.00	\$ 1,000.00	\$ 7,000.00
TOTAL ADDITIVE BID					\$ 151,639.00		\$ 151,955.00		\$ 173,550.80		\$ 207,839.60
AD-7a	8" Tapping Saddle w/straps			\$	\$ 1,200.00		\$ 1,000.00		\$ 150.00		\$ 412.50
AD-7b	1" compression corp stop			\$	\$ 700.00		\$ 300.00		\$ 120.00		\$ 165.00
AD-7c	25 LF 1" poly pipe			\$	\$ 750.00		\$ 300.00		\$ 1,400.00		\$ 1,375.00
AD-7d	1" compression angle curb			\$	\$ 800.00		\$ 300.00		\$ 200.00		\$ 440.00
TOTAL ADDENDUM #1 BID					\$ 3,450.00		\$ 1,900.00		\$ 1,870.00		\$ 2,392.50
GRAND TOTAL					\$ 612,055.00		\$ 629,755.00		\$ 658,757.00		\$ 776,393.10

Note: Waterline Extension Cost, Items 1 thru 7d total: \$177,590.00

\$209,600.00

\$153,449.70

185,773.50

City of Corning
2012 Waterline and Street
Improvement Project

BID SUMMARY

July 19, 2012 at 10:30am

ITEM	DESCRIPTION	QUANTITY	UNIT	#1 Jason Abel		#2 Knife River		#3 Franklin Constr		#4 Walberg Inc	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BASE BID											
1	Class 150 8' R/T, PVC Water Main	2,010	lf	\$ 47.00	\$ 94,470.00	\$ 48.00	\$ 96,480.00	\$ 57.50	\$ 115,575.00	\$ 59.00	\$ 118,590.00
2	Class 150 6' R/T, PVC Water Main	60	lf	\$ 42.00	\$ 2,520.00	\$ 50.00	\$ 3,000.00	\$ 53.00	\$ 3,180.00	\$ 53.00	\$ 3,180.00
3	AWWA Fire Hydrant	2	ea	\$ 3,500.00	\$ 7,000.00	\$ 4,450.00	\$ 8,900.00	\$ 2,600.00	\$ 5,200.00	\$ 2,500.00	\$ 5,000.00
4	6" gate valve w/valve box & concrete collar	2	ea	\$ 1,250.00	\$ 2,500.00	\$ 1,300.00	\$ 2,600.00	\$ 950.00	\$ 1,900.00	\$ 900.00	\$ 1,800.00
5	8" gate valve w/valve box & concrete collar	2	ea	\$ 1,550.00	\$ 3,100.00	\$ 1,600.00	\$ 3,200.00	\$ 1,250.00	\$ 2,500.00	\$ 1,200.00	\$ 2,400.00
6	8" DI water main w/ 8"x8"x8" tee	1	ea	\$ 350.00	\$ 350.00	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,779.00	\$ 3,779.00
7	8" DI water main w/ 8" PVC	1	ea	\$ 250.00	\$ 250.00	\$ 1,880.00	\$ 1,880.00	\$ 525.00	\$ 525.00	\$ 500.00	\$ 500.00
8	2" thick, Type A asphalt concrete	72,360	sf	\$ 1.21	\$ 87,555.60	\$ 1.25	\$ 90,450.00	\$ 1.30	\$ 94,068.00	\$ 1.54	\$ 111,434.40
9	Grinding	16,080	sf	\$ 0.70	\$ 11,256.00	\$ 0.90	\$ 14,472.00	\$ 0.35	\$ 5,628.00	\$ 0.27	\$ 4,341.60
10	Paint broken lan stripe, yellow	2,010	lf	\$ 0.87	\$ 1,748.70	\$ 0.75	\$ 1,507.50	\$ 0.80	\$ 1,608.00	\$ 0.80	\$ 1,608.00
11	Paint x-walk across Blackburn Ave	1	ea	\$ 1,150.00	\$ 1,150.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,250.00	\$ 1,250.00
12	Raise water valve box	2	ea	\$ 450.00	\$ 900.00	\$ 650.00	\$ 1,300.00	\$ 600.00	\$ 1,200.00	\$ 282.00	\$ 564.00
13	2" thick, Type A asphalt concrete	102,520	sf	\$ 1.21	\$ 124,049.20	\$ 1.25	\$ 128,150.00	\$ 1.30	\$ 133,276.00	\$ 1.34	\$ 137,376.80
14	Grinding	16,440	sf	\$ 0.70	\$ 11,508.00	\$ 0.90	\$ 14,796.00	\$ 0.35	\$ 5,754.00	\$ 0.27	\$ 4,438.80
15	Remove existing centerline stripe & markers	500	lf	\$ 3.45	\$ 1,725.00	\$ 3.00	\$ 1,500.00	\$ 3.00	\$ 1,500.00	\$ 3.45	\$ 1,725.00
16	Paint broken lane stripe, yellow	3,600	lf	\$ 0.69	\$ 2,484.00	\$ 0.60	\$ 2,160.00	\$ 0.60	\$ 2,160.00	\$ 0.75	\$ 2,700.00
17	Paint solid land stripe, yellow	3,600	lf	\$ 0.87	\$ 3,132.00	\$ 0.75	\$ 2,700.00	\$ 0.75	\$ 2,700.00	\$ 0.85	\$ 3,060.00
18	Paint left turn arrows, white	10	ea	\$ 175.00	\$ 1,750.00	\$ 150.00	\$ 1,500.00	\$ 150.00	\$ 1,500.00	\$ 175.00	\$ 1,750.00
19	Paint x-walk across Solano Street	7	ea	\$ 920.00	\$ 6,440.00	\$ 800.00	\$ 5,600.00	\$ 800.00	\$ 5,600.00	\$ 900.00	\$ 6,300.00
20	Paint stop bars & STOP legends	5	ea	\$ 325.00	\$ 1,625.00	\$ 280.00	\$ 1,400.00	\$ 300.00	\$ 1,500.00	\$ 320.00	\$ 1,600.00
21	Reflective markers	144	ea	\$ 11.50	\$ 1,656.00	\$ 10.00	\$ 1,440.00	\$ 10.00	\$ 1,440.00	\$ 12.00	\$ 1,728.00
22	Raise water valve box	9	ea	\$ 450.00	\$ 4,050.00	\$ 600.00	\$ 5,400.00	\$ 600.00	\$ 5,400.00	\$ 282.00	\$ 2,538.00
TOTAL BASE BID					\$ 371,219.50		\$ 392,435.50		\$ 397,214.00		\$ 417,663.60
ADDITIVE BID Solano St, Segment 8 & 9 (Marguerite Ave & East City Limits)											
A-1	2" thick, Type A asphalt concrete	111,100	sf	\$ 1.21	\$ 134,431.00	\$ 1.05	\$ 116,655.00	\$ 1.25	\$ 138,875.00	\$ 1.31	\$ 145,541.00
A-2	Grinding	9,310	sf	\$ 0.50	\$ 4,655.00	\$ 1.80	\$ 16,758.00	\$ 0.35	\$ 3,258.50	\$ 0.27	\$ 2,513.70
A-3	Paint broken lane stripe, yellow	1,934	lf	\$ 0.69	\$ 1,334.46	\$ 0.60	\$ 1,160.40	\$ 0.75	\$ 1,450.50	\$ 0.75	\$ 1,450.50
A-4	Paint stop bars & STOP legends	4	ea	\$ 325.00	\$ 1,300.00	\$ 280.00	\$ 1,120.00	\$ 300.00	\$ 1,200.00	\$ 320.00	\$ 1,280.00
A-5	Reflective markers	80	ea	\$ 11.50	\$ 920.00	\$ 10.00	\$ 800.00	\$ 10.00	\$ 800.00	\$ 12.00	\$ 960.00
A-6	Raise water valve box	7	ea	\$ 450.00	\$ 3,150.00	\$ 600.00	\$ 4,200.00	\$ 600.00	\$ 4,200.00	\$ 282.00	\$ 1,974.00
TOTAL ADDITIVE BID					\$ 145,790.46		\$ 140,693.40		\$ 149,784.00		\$ 153,719.20
AD-7a	8" Tapping Saddle w/straps			\$	\$ 195.00		\$ 530.00		\$ 150.00		\$ 150.00
AD-7b	1" compression corp stop			\$	\$ 195.00		\$ 400.00		\$ 100.00		\$ 100.00
AD-7c	25 LF 1" poly pipe			\$	\$ 950.00		\$ 295.00		\$ 1,500.00		\$ 1,500.00
AD-7d	1" compression angle curb			\$	\$ 300.00		\$ 470.00		\$ 200.00		\$ 200.00
TOTAL ADDENDUM #1 BID					\$ 1,640.00		\$ 1,695.00		\$ 1,950.00		\$ 1,950.00
GRAND TOTAL					\$ 518,649.96		\$ 534,823.90		\$ 548,948.00		\$ 573,332.80

Note: Waterline Extension Cost, Items 1 thru 7d total: \$111,830.00

\$120,755.00

\$134,830.00

\$137,199.00

**ITEM NO.: I-12
ADOPT RESOLUTION NO. 07-24-2012-03;
A RESOLUTION APPROVING AN APPLICATION
TO THE CALIFORNIA STATE DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT
FOR FUNDING UNDER THE HOME INVESTMENT
PARTNERSHIPS PROGRAM.**

JULY 24, 2012

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM: JOHN BREWER, CITY MANAGER 
JOHN STOUFER, PLANNING DIRECTOR **

SUMMARY:

The California Department of Housing and Community Development (H&CD) is authorized to allocate HOME Investment Partnerships Program (HOME) funds made available from the U.S. Department of Housing and Urban Development (HUD). On June 1, 2012 H&CD issued a Notice of Funding Availability (NOFA) announcing the availability of funds under the HOME program.

In response to the NOFA staff instructed grants administrator JoAnn Anders to prepare an application to participate in the HOME Program for an allocation of funds not to exceed five hundred thousand dollars (\$500,000) under the Owner-Occupied Housing Rehabilitation Program. If awarded, this program would provide funds to qualified applicants for the rehabilitation of owner-occupied homes within the city.

The application requires the Council to adopt a resolution authorizing the submittal of the application to H&CD. Offered for your consideration is Resolution No. 07-24-2012-03, a resolution approving an application for funding owner-occupied housing rehabilitation projects through the HOME Investment Partnerships Program.

RECOMMENDED ACTION:

MAYOR AND CITY COUNCIL ADOPT RESOLUTION NO. 07-24-2012-03; A RESOLUTION APPROVING SUBMITTIAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE "HOME INVESTMENT PARTNERSHIPS PROGRAM", AND IF SELECTED, THE EXECUTION OF A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE HOME INVESTMENT PARTNERSHIPS PROGRAM.

CITY OF CORNING

RESOLUTION NO.: 07-24-2012-03

A RESOLUTION OF THE CITY OF CORNING AUTHORIZING SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE "HOME INVESTMENT PARTNERSHIPS PROGRAM", AND IF SELECTED, THE EXECUTION OF A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE HOME INVESTMENT PARTNERSHIPS PROGRAM

WHEREAS:

- A. The California Department of Housing and Community Development (the "Department") is authorized to allocate HOME Investment Partnerships Program ("HOME") funds made available from the U.S. Department of Housing and Urban Development ("HUD"). HOME funds are to be used for the purposes set forth in Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, in the federal implementing regulations set forth in title 24 of the code of Federal Regulations, Part 92, and in Title 25 of the California Code of Regulations commencing with Section 8200.
- B. On June 1, 2012 the Department issued a 2012 Notice of Funding Availability announcing the availability of funds under the HOME Program (the "NOFA").
- C. In response to the 2012 NOFA, the City of Corning, a municipal corporation (the "Applicant"), wishes to apply to the Department for, and receive an allocation of HOME funds.

IT IS NOW THEREFORE RESOLVED THAT:

- 1. In response to the 2012 NOFA, the Applicant shall submit an application to the Department to participate in the HOME Program and for an allocation of funds not to exceed five hundred thousand dollars (\$500,000) for the following activities and/or programs:

Owner-Occupied Housing Rehabilitation Program
- 2. If the application for funding is approved, then the Applicant hereby agrees to use the HOME funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant may also execute a standard agreement, any amendments thereto, and any and all other documents or instruments necessary or required by the Department or HUD for participation in the HOME Program (collectively, the required documents).
- 3. The Applicant authorizes the City Manager or his designee to execute, in the name of the Applicant, the required documents.

RESOLUTION 07-24-2012-03 WAS PASSED AND ADOPTED THIS 24TH DAY OF JULY 2012,
BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor Gary R. Stack

ATTEST:

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 24th day of July, 2012 by the votes listed above.

Lisa M. Linnet, City Clerk

**ITEM NO.: I-13
DESIGNATION OF CITY'S
DELEGATE AND ALTERNATE FOR
THE LEAGUE OF CALIFORNIA
CITIES GENERAL ASSEMBLY.
JULY 24, 2012**

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LISA M. LINNET, CITY CLERK *LML*

BACKGROUND:

The Annual Conference for the League of California Cities is scheduled for September 5th through September 9th in San Diego. Prior to this Conference, the City Council always designates its voting Delegate and Alternate to represent the City at the League of Cities General Assembly. The League By-Laws require that the voting Delegate and Alternate be officially designated by the City Council.

Though we have not budgeted funds for attendance at this year's conference, the City should still appoint a Delegate and Alternate to act on behalf of the City in relation to League of California Cities business.

Council might consider appointing the Mayor as the City's Delegate, with the alternate being the City Manager. These Appointees would act only upon direction via vote or consensus of the City Council.

RECOMMENDATION:

**MAYOR AND COUNCIL APPOINT ITS LEAGUE OF CALIFORNIA CITIES
DELEGATE AND ALTERNATE.**



Council Action Advised by August 3, 2012

May 3, 2012

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 5 - 7, San Diego**

The League's 2012 Annual Conference is scheduled for September 5 - 7 in San Diego. An important part of the Annual Conference is the Annual Business Meeting (*at the General Assembly*), scheduled for noon on Friday, September 7, at the San Diego Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Wednesday, August 15, 2012. This will allow us time to establish voting delegate/alternates' records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one person must be present at the Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up

the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the San Diego Convention Center, will be open at the following times: Wednesday, September 5, 9:00 a.m. – 6:30 p.m.; Thursday, September 6, 7:00 a.m. – 4:00 p.m.; and September 7, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but not during a roll call vote, should one be undertaken.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Wednesday, August 15. If you have questions, please call Mary McCullough at (916) 658-8247.

Attachments:

- 2012 Annual Conference Voting Procedures
- Voting Delegate/Alternate Form



1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Annual Conference Voting Procedures 2012 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

**2012 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Wednesday, August 15, 2012. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Wednesday, August 15th, to:

League of California Cities
ATTN: Mary McCullough
1400 K Street
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: mmccullough@cacities.org
(916) 658-8247