



AMENDED
CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION AGENDA
TUESDAY, JULY 28, 2015
CITY COUNCIL CHAMBERS
794 THIRD STREET

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. REGULAR AGENDA:

1. PUBLIC EMPLOYMENT:

Pursuant to Section 54957(b)(1) of the California Government Code:

Public Employment - Recruitment for the following positions:

City Manager; Police Chief; Building Official; and Senior Accounting Technician.

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:

POSTED: FRIDAY, JULY 24, 2015



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, JULY 28, 2015
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Strack.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

F. BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. Waive the reading and approve the Minutes of the July 14, 2015 City Council Meeting with any necessary corrections: Pulled from this Agenda...these Minutes will be provided for approval at the August 11, 2015 City Council Meeting.**
- 3. July 22, 2015 Claim Warrant - \$289,292.01.**
- 4. July 22, 2015 Business License Report.**
- 5. Adopt Resolution 07-28-2015-05 waiving the notification requirements per Government Code Sections for former County Court Building at 720 Hoag Street.**
- 6. Waive Recreational Use Fees for the 7th Annual Tucker Mesker Memorial Scholarship Softball Tournament Fundraiser on August 7th – 9th, 2015.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS:

- 7. Adopt Resolution No. 07-28-2015-01, a Resolution of the City Council of the City of Corning declaring its intent to levy and collect annual assessment of \$63.08 for the City of Corning Lighting and Landscape District 1, Zone 1.**
- 8. Adopt Resolution No. 07-28-2015-02, a Resolution of the City Council of the City of Corning declaring its intent to levy and collect annual assessment of \$142.10 for the City of Corning Lighting and Landscape District 1, Zone 3.**

9. Adopt Resolution No. 07-28-2015-03, a Resolution of the City Council of the City of Corning declaring its intent to levy and collect annual assessment of \$4,772.90 for the City of Corning Lighting and Landscape District 1, Zone 4.

J. REGULAR AGENDA:

10. Adopt Resolution 07-28-2015-04 Establishing the Fiscal Year 2015-2016 Appropriations Limit for the City of Corning.
11. Adopt Resolution 07-28-2015-06 and approve the 2015-2016 Program of Services and Annual City Budget.
12. Approve modification to the Police Chief Job Description relating to Post Certifications.
13. Approve Agreement between the City and County of Tehama for contribution and expenditure of certain FY 2015 Board of State and Community Corrections, Edward Byrne Justice Assistance Grant (JAG) for the Adolescent Diversion Program (ADP) in the amount of \$40,000.
14. Approve the purchase and installation of Emergency 911 Equipment for the Fire Department Dispatch. (Continued from the July 14, 2015 Meeting.)
15. Appoint AD Hoc Committee for City Manager Recruitment and Selection Process.
16. Approve Contract Change Order No. 2 in the amount of \$9,776.15, increasing the Contract cost to \$447,710.27; and approve Partial Payment Estimate No. 1 in the amount of \$96,172.34 to Stimpel-Wiebelhaus for the 2015 CDBG Street Paving Project.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

- M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison:
Linnet:
Cardenas:
Smith:
Strack:

N. ADJOURNMENT!:

POSTED: FRIDAY, JULY 24, 2015



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: July 21, 2015

SUBJECT: Cash Disbursement Detail Report for the
Tuesday July 28, 2015 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 07-21-15	\$ 186,554.11
B.	Payroll Disbursements	Ending 07-08-15	\$ 35,820.64
C.	Cash Disbursements	Ending 07-21-15	\$ 65,456.12
G.	Cash Disbursements	Ending 07-21-15	\$ 1,461.14

GRAND TOTAL \$ 289,292.01

REPORT.: Jul 21 15 Tuesday
 RUN....: Jul 21 15 Time: 11:48
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 07-15 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
020612	07/13/15	WAT02	WATSON, THOMAS J.	1752.31	.00	1752.31	150713	PoliceServices
020618	07/14/15	BAS01	BASIC LABORATORY, INC	201.00	.00	201.00	1506479	ProfServices Water Dept
				126.00	.00	126.00	1506529	ProfServices Water Dept
			Check Total.....:	327.00	.00	327.00		
020619	07/14/15	BIC01	BICKLEY'S AIR CONDITIONIN	2261.97	.00	2261.97	00028483	MAT & SUPPLIES-BLD MAINT
020620	07/14/15	COP01	COPWARE, INC.	85.00	.00	85.00	20580	TRAINING/ED - POLICE
020621	07/14/15	HOL04	HOLIDAY MARKET #32	16.32	.00	16.32	1321307/0	MAT & SUPPLIES-
020622	07/14/15	LIN01	LINCOLN AQUATICS, INC.	447.44	.00	447.44	SI269905	MAT & SUPPLIES-POOL
020623	07/14/15	NOR03	NCCSIF	102899.00	.00	102899.00	2016004	LIABILITY INS/GEN CITY
				35226.50	.00	35226.50	2016037	WORKMENS COMP/GEN CITY
			Check Total.....:	138125.50	.00	138125.50		
020624	07/14/15	NOR31	NORM'S PRINTING	61.81	.00	61.81	015239	MAT & SUPPLIES / PLANNING
				168.74	.00	168.74	015249	MAT & SUPPLIES / ADMIN
			Check Total.....:	230.55	.00	230.55		
020625	07/14/15	ODC01	OVERHEAD DOOR COMPANY	673.75	.00	673.75	46438	BLDG MAINT / FIRE
020626	07/14/15	PRE06	PRECISION SURVEYING	900.00	.00	900.00	15-0703	MAT & SUPPLIES / STREETS
020627	07/14/15	RED07	REDDING OIL COMPANY	503.75	.00	503.75	38553	VEH OP/MAINT-
020628	07/14/15	SEV00	SEVERN TRENT ENVIRONMENTA	305.00	.00	305.00	2079810	PROF SVCS-WWTP
020629	07/14/15	TEH06	TEHAMA CO ENVIRON HEALTH	213.00	.00	213.00	IN0001814	REQ PYTS/COUNTY-WWTP
				394.00	.00	394.00	IN0001899	REQ PMTS/COUNTY-WWTP
				357.00	.00	357.00	IN0002006	REQ PMTS/COUNTY-WWTP
				267.00	.00	267.00	IN0002058	MAT & SUPPLIES-POOL
			Check Total.....:	1231.00	.00	1231.00		
020630	07/14/15	WAT02	WATSON, THOMAS J.	107.45	.00	107.45	150714	DISPATCH REMODEL-POLICE
020637	07/21/15	BAS01	BASIC LABORATORY, INC	96.00	.00	96.00	1506776	ProfServices Water Dept
020638	07/21/15	BIC01	BICKLEY'S AIR CONDITIONIN	86.00	.00	86.00	00028465	BLDG MAINT / TRANS FAC
020639	07/21/15	CAR12	CARREL'S OFFICE MACHINES	8.91	.00	8.91	135691	MAT & SUPPLIES - LIBRARY
020640	07/21/15	CON07	CONEXIS	40.00	.00	40.00	06150R348	MEDICAL INS - COBRA

REPORT.: Jul 21 15 Tuesday
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CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 07-15 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
020641	07/21/15	DEP03	DEPT OF TRANS/CAL TRANS	262.38	.00	262.38	SL150996	Equip.Maint. St&Trf Light
020642	07/21/15	DM001	DM-TECH	119.90	.00	119.90	1626	Communications General Ci
020643	07/21/15	FED01	FEDERAL EXPRESS	26.68	.00	26.68	509936890	CDBG PAVING PROJ / STREET
020644	07/21/15	GRA02	GRAINGER, W.W., INC	26.31	.00	26.31	978801551	MAT & SUPPLIES / BLDG MAI
				30.67	.00	30.67	979222233	MAT & SUPPLIES / PARKS
			Check Total.....	56.98	.00	56.98		
020645	07/21/15	HOL04	HOLIDAY MARKET #32	39.93	.00	39.93	143213	Mat/Supplies BuildingMain
				17.92	.00	17.92	2693212	Mat/Supplies-STREETS
			Check Total.....	57.85	.00	57.85		
020646	07/21/15	NOR10	NICOLLINO CLEMENTE	126.44	.00	126.44	4469	CERT OF EXTING/BLDG MAINT
020647	07/21/15	NOR31	NORM'S PRINTING	95.22	.00	95.22	015250	OFFICE SUPPLIES - FINANCE
020648	07/21/15	PG01	PG&E	38208.01	.00	38208.01	150713	Electricity General City
020649	07/21/15	RED01	RED BLUFF DAILY NEWS	192.75	.00	192.75	150731	BOOKS/PERIODICS - LIBRARY
020650	07/21/15	WAR05	WARREN, DANA KARL	209.95	.00	209.95	150720	REC INSTRUCTOR/REC
			Cash Account Total.....	186554.11	.00	186554.11		
			Total Disbursements.....	186554.11	.00	186554.11		
			Cash Account Total.....	.00	.00	.00		

REPORT.: Jul 21 15 Tuesday
 RUN....: Jul 21 15 Time: 11:48
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment (s)
 Check Listing for 07-15 Bank Account.: 1025

PAGE: 003
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
6805	07/08/15	AME20	AMERICAN WEST BANK	2439.39	.00	2439.39	B50707	HSA DEDUCTIBLE
6806	07/08/15	BAN03	POLICE OFFICER ASSOC.	200.00	.00	200.00	B50707	POLICE OFFICER ASSOC
6807	07/08/15	CAL37	CALIFORNIA STATE DISBURSE	430.61	.00	430.61	B50707	WITHHOLDING ORDER
6808	07/08/15	EDD01	EMPLOYMENT DEVELOPMENT	3943.58	.00	3943.58	B50707	STATE INCOME TAX
				1092.66	.00	1092.66	1B50707	SDI
			Check Total.....	5036.24	.00	5036.24		
6809	07/08/15	ICM01	ICMA RETIREMENT TRUST-457	3406.15	.00	3406.15	B50707	ICMA DEF. COMP
				62.50	.00	62.50	1B50707	ICMA DEF. COMP ER PD
			Check Total.....	3468.65	.00	3468.65		
6810	07/08/15	PERS1	PUBLIC EMPLOYEES RETIRE	18883.28	.00	18883.28	B50707	PERS PAYROLL REMITTANCE
6811	07/08/15	PERS4	Cal Pers 457 Def. Comp	2100.29	.00	2100.29	B50707	PERS DEF. COMP.
				125.00	.00	125.00	1B50707	PERS DEF. COMP. ER P
			Check Total.....	2225.29	.00	2225.29		
6812	07/08/15	STA04	STATE OF CALIFORNIA	608.50	.00	608.50	B50707	WAGEASN 1107012828
6813	07/08/15	VAL06	VALIC	2441.18	.00	2441.18	B50707	AIG VALIC P TAX
				87.50	.00	87.50	1B50707	AIG VALIC P TAX ER P
			Check Total.....	2528.68	.00	2528.68		
			Cash Account Total.....	35820.64	.00	35820.64		
			Total Disbursements.....	35820.64	.00	35820.64		

REPORT.: Jul 21 15 Tuesday
 RUN.....: Jul 21 15 Time: 14:54
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 06-15 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
020651	06/30/15	AAR00	AAREL STRIPING & ENGINEER	3500.00	.00	3500.00	2015-049	PROF SRVCS (SWPPP) / WWTP
020652	06/30/15	CHI06	CHICO POWER EQUIPMENT	81.12	.00	81.12	85066	MACH EQUIP/PARKS
020653	06/30/15	QBE00	QBE THE AMERICAS	61875.00	.00	61875.00	150630	GEN INS / GEN CITY

Cash Account Total.....: 65456.12
 Total Disbursements.....: 65456.12
 =====

REPORT.: Jul 21 15 Tuesday
 RUN...: Jul 21 15 Time: 15:10
 Run By.: LORI

CITY OF CORNING

Cash Disbursement Detail Report

Check Listing for 07-15 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
020654	07/21/15	LIN01	LINCOLN AQUATICS, INC.	1009.14	.00	1009.14	SI270232	MAT & SUPPLIES / POOL
020655	07/21/15	TRE00	TRENT CONSTRUCTION INC.	452.00	.00	452.00	15-0721	PROP 84 PHASE 2 CONSTR/ P

Cash Account Total.....: 1461.14 .00 1461.14
 Total Disbursements.....: 1461.14 .00 1461.14
 =====

Date.: Jul 21, 2015
 Time.: 3:21 pm
 Run by: LORI

CITY OF CORNING
 NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
 List.: NEWB
 Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
CHANEY & MILLER CONS	219 EAST ST	ORLAND, CA 95963	CHANEY	JUSTIN GENERAL CONTRACTOR	07/09/15	(530) 519-3026
DOLLAR GENERAL STORE	530 SOLANO ST	CORNING, CA 96021		GENERAL RETAIL W/PRE PACKAGED FOOD	07/10/15	(000) 000-0000
MICHELL TALLEY MASSA	1273 WEST ST	CORNING, CA 96021	TALLEY	MICHELL MOBILE MASSAGE	07/10/15	(530) 586-0532
OLD TIME DRUGS	1322 SOLANO ST	CORNING, CA 96021	BORCHERT	SHERRY PHARMACY-PRESCRIPTIONS-GIFTS	07/20/15	(530) 824-0800
TEDS YARD WORK	708 SOUTH ST	CORNING, CA 96021	ROSE	TED LAWN SERVICE AND ODD JOBS	07/10/15	(530) 824-0403

**ITEM NO.: G-5
RESOLUTION 07-28-2015-05, A RESOLUTION
WAIVING THE 60 DAY NOTIFICATION
REQUIREMENTS PURSUANT TO GOVERNMENT
CODE SECTION 25351 (D) FOR THE
SUBLEASING, AND CONFORMITY WITH THE
GENERAL PLAN, OF THE OLD CORNING
COURTS BUILDING TO NORTH VALLEY
SERVICES FOR THE ESTABLISHMENT OF AN
ADULT DAY SUPPORT CENTER FOR ADULTS
WITH DEVELOPMENTAL DISABILITIES.
ADDRESS: 720 HOAG ST. APN: 71-121-08**

July 28, 2015

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**FROM: JOHN L. BREWER, CITY MANAGER 
JOHN STOUFER; PLANNING CONSULTANT**

BACKGROUND:

The City has been notified that the County of Tehama has intentions to sublease the property and building that was formerly used by the County as the Corning Municipal Courts, to North Valley Services to establish an adult day support center for adults with developmental disabilities. The approximately 0.5 acre parcel is owned by the State of California and leased by the County.

North Valley Services is a non-profit corporation that is dedicated to promoting opportunities for persons with disabilities in Tehama, Glenn, and Lassen Counties. The centers provide day training and community integration to adults with developmental disabilities. Training and activities are in self-help skills, activities of daily living, vocational skills, community awareness, and social interaction. Their clients provide a variety of services to both the public and private sector.

California Government Code Section 25351 (b) (c) & (d) are applicable to this sublease agreement, Subdivision (b) states: *"Whenever the Board of Supervisors of a county decides to go out to bid to construct a county building, expand an existing building, expand the use of an existing building, or enter into a lease of an existing building within the incorporated territory of a city, the Board shall notify in writing, at least 60 days prior to going to bid or entering into a lease, the City Clerk of the City where the building is to be constructed, expanded, or leased."*

Subdivision (c) states: *In those instances where the board is exempt from the bidding process, the Board shall notify the city 60 days prior to the construction, expansion, or lease of a building.*

Subdivision (d) states: *The 60 day notification requirements imposed by subdivisions (b) and (c) may be waived if the City Council consents, by resolution, thereto.*

The County has requested by letter (Attached as Exhibit "B") that the City Council waive the 60-day notice period in accordance with Government Code 25231, Subdivision (d), so that the lease period may proceed without delay for the benefit of the community. Additionally, the County has requested that the City's planning agency issue a report regarding conformity of the proposed use with the City of Corning's General Plan.

GENERAL PLAN:

PM – Public/Municipal Services. This land use designation includes schools, public utilities, parks, hospitals, and government buildings established in the City.

ZONING:

The parcel is currently zoned, P-Q, Public or Quasi-Public Use District. The P-Q district regulations are included to achieve the following purposes:

- A. *To accommodate the wide range of public, institutional and auxiliary uses which are established in response to the health, safety, welfare and cultural needs of the citizens of the city;*
- B. *To organize the assemblage of specific, nonprofit and profit public facilities into efficient, functionally compatible, and attractively planned administrative centers in conformance with the general plan;*
- C. *To establish site plan approval for uses thereby ensuring compatibility with adjacent more restrictive districts.*

Within this zoning designation permitted uses are "Reserved" and uses permitted by Use Permits does not list adult day support centers as a use requiring a Use Permit. Section 17.33.040 "Determination of appropriate use by Planning Commission" of the Corning Municipal Code reads as follows:

"Whenever a use is not listed in this chapter as a use permitted as of right or a use subject to a use permit in the P-Q district, the planning commission shall determine whether the use is appropriate for the zoning district, either as of right or subject to a use permit. In making its determination, the planning commission shall find as follows:

- A. *That the use would not be incompatible with other existing or allowed uses in the district.*
- B. *That the use would not be detrimental to the continuing development of the area in which the use would be located; and*
- C. *That the use would be in harmony and consonant with the purposes of the zoning district."*

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

Section 21084 of the Public Resources Code requires a list of classes of projects which have been determined not to have a significant effect on the environment and which shall, therefore, be exempt from the provisions of CEQA. The Secretary of Resources has classified projects that do not have a significant effect on the environment and are declared to be categorically exempt from the requirement for the preparation of environmental documents.

CEQA, Section 15301, Existing Facilities, Class 1 provides exemptions for the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The key consideration is whether the project involves negligible or no expansion of an existing use.

The establishment of an adult day support center for adults with developmental disabilities in an existing building that was previously used for the Corning Municipal Courts will not increase the intensity of use at the site. Staff feels that this is a negligible expansion of the previous existing use and therefore exempt from CEQA pursuant to Section 15301, Class 1.

PLANNING COMMISSION REPORT:

On July 21, 2015, the City of Corning Planning Commission adopted the following Factual Subfindings and Legal Findings and found that the establishment of an adult day support center for adults with developmental disabilities in the building located at 720 Hoag Street is in conformity with the Corning General Plan and an appropriate use by right in the P-Q Zoning District.

Factual Subfinding #1:

The location where North Valley Services proposes to establish an adult day support center for adults with developmental disabilities was previously used for the Corning Municipal Courts where daily court business was conducted.

Legal Finding #1:

Establishing an adult day support center for adults with developmental disabilities is a negligible expansion of the previous existing use of this building and therefore exempt from CEQA pursuant to Section 15301, Class 1.

Factual Subfinding #2

The parcel and building at 720 Hoag Street has a General Plan Land Use Designation of PM, Public Municipal Services.

Legal Finding #2

The establishment of an adult day support center for adults with developmental disabilities is an administrative and educational type use that is similar to existing uses, such as schools and government offices, established in the PM General Plan Land Use Designations.

Factual Subfinding #3:

The establishment of an adult day support center for adults with developmental disabilities is an administrative and educational type use that is similar to existing uses, such as schools and government offices, established within the P-Q Zoning District.

Legal Finding #3:

The intended use of the site by North Valley Services as an adult day support center for adults with developmental disabilities would not be incompatible with other existing or allowed uses in the P-Q Zoning District.

Factual Finding #4:

The existing approximately 4,500 sq. ft. building and adjacent off-street parking are adequate in size and space to accommodate the proposed use as an adult day support center for adults with developmental disabilities. Professional staff from North Valley Services will be on site at all times to supervise activities.

Legal Finding #4

The intended use of the site by North Valley Services as an adult day support center for adults with developmental disabilities will not be detrimental to the continuing development of the area surrounding the building located at 720 Hoag Street.

Factual Subfinding #5

One of the purposes of the P-Q Zoning District is to accommodate a wide range of public, institutional and auxiliary uses which are established in response to the health, safety, welfare and cultural needs of the citizens of the city.

Legal Finding #5

Providing an adult day support center for adults with developmental disabilities will support the health, safety, and welfare of these individuals and the citizens of the City which is in harmony and consonant with the purposes as established within the P-Q Zoning District.

ACTION:

MOVE TO ADOPT RESOLUTION 07-28-2015-05, A RESOLUTION WAIVING NOTIFICATION REQUIREMENTS PER GOVERNMENT CODE SECTIONS 25351 AND 65402 AS THEY RELATE TO SUBLEASING THE FORMER COUNTY COURTS BUILDING LOCATED AT 720 HOAG STREET.

ATTACHMENTS

Exhibit "A"	Aerial Photo – Vicinity Map
Exhibit "B"	Letter from Tehama County requesting waiving notification
Exhibit "C"	Resolution 07-28-2015-05

RESOLUTION NO.: 07-28-2015-05

**A Resolution of the City Council of the City of Corning
Waiving Notification Requirements per Government Code Section 25351(d) and 65402 as
they relate to the Subleasing of the former County Court Building
located at 720 Hoag Street**

WHEREAS, on July 6, 2015 the City received notification from Tehama County Chief Administrator William Goodwin, of the County's intent to sublease the former County Court Building located at 720 Hoag Street to North Valley Services for an Adult Day Support Center for adults with developmental disabilities; and

WHEREAS, Government Code Section 25351 normally requires the County to provide the City with 60 days prior notice of such sublease/project; and

WHEREAS, the City and County agree that the 60 day notice period is not necessary in this circumstance; and

WHEREAS, on July 21, 2015 the City of Corning Planning Commission found that the proposed use is exempt from CEQA pursuant to Section 15301, Class 1, is in conformity with the Corning General Plan, and is an allowed use by right in the P-Q Zoning District.

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. The City Council of the City of Corning hereby waives the sixty-day (60) notification requirements of Government Code Section 25351(d); and
2. The City Council finds that the proposed sublease and use of the property conforms to the City of Corning General Plan pursuant to Government Code § 65402(b).

The foregoing Resolution was adopted by the City Council of the City of Corning on this 28th day of July, 2015, by the following vote:

AYES:

NAYS:

ABSTAINING:

ABSENT:

Gary R. Strack, Mayor

ATTEST:

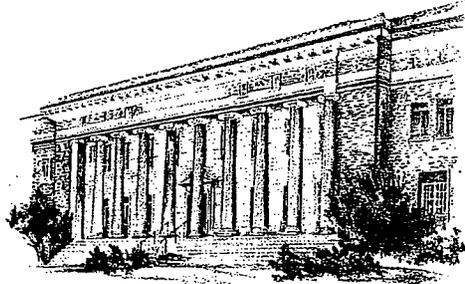
Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution (Resolution 07-28-2015-05) was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 28th day of July, 2015 by the votes listed above.

Lisa M. Linnet, City Clerk

Exhibit "B"
Board of Supervisors
COUNTY OF TEHAMA

District 1 – Steve Chamblin
District 2 – Candy Carlson
District 3 – Dennis Garton
District 4 – Bob Williams
District 5 – Burt Bundy



Tehama County Courthouse

Williams J. Goodwin
Chief Administrator

July 6, 2015

John Brewer, City Manager
City of Corning
794 Third Street
Corning, CA 96021

Re: Lease of Real Property; Request for Time Waiver

Dear Mr. Brewer:

Pursuant to Government Code sections 25351 and 65402, the County of Tehama hereby notifies the City of Corning of its intention to lease the following property for sublease to North Valley Services for an adult day support center for adults with developmental disabilities.

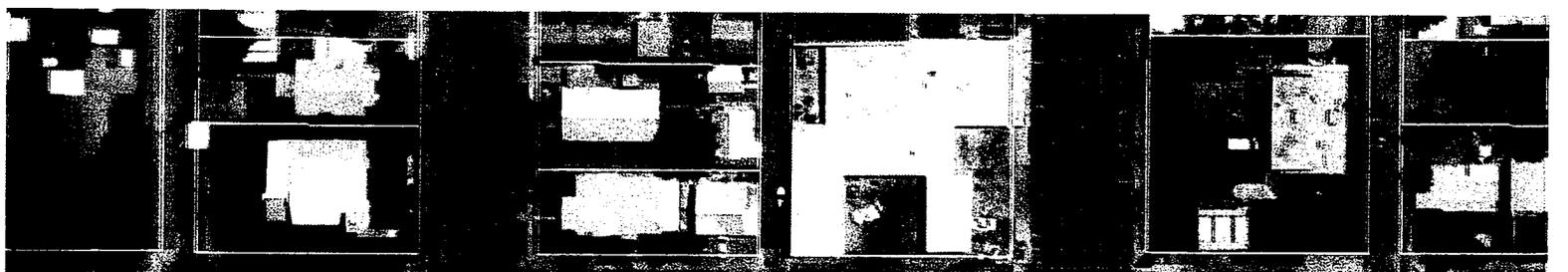
Street
720 Hoag ~~Road~~, Corning; APN 071-121-08

The County respectfully requests that the City's planning agency issue a report regarding the conformity of the proposed use with the City of Corning's General Plan. We further request that the City Council waive the 60-day notice period in accordance with Government Code section 25351, subdivision (d), so that this lease may proceed without delay for the benefit of the community.

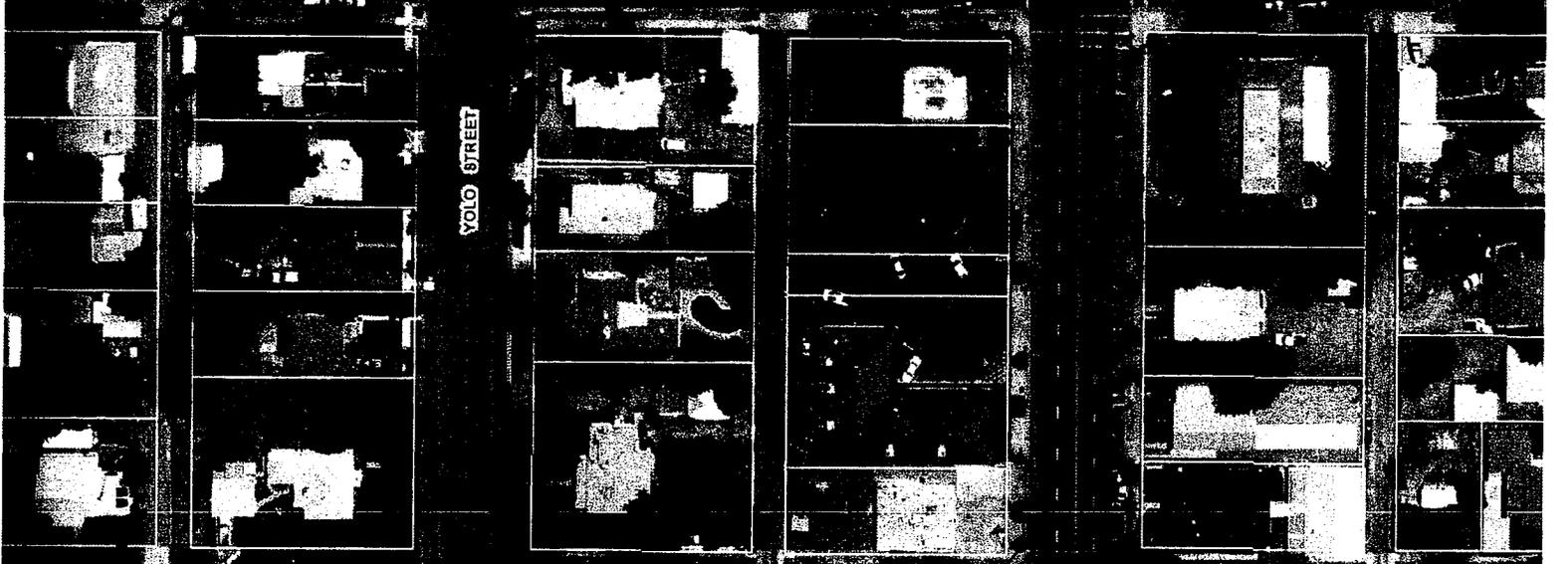
Thank you for your consideration. Please notify me of the date that this matter will be considered by the City Council so that I may attend to answer any questions.

Sincerely,

Williams Goodwin
Chief Administrator



WEST STREET



HOAG STREET



HOUGHTON AVENUE



**ITEM NO: G-6
APPROVE WAIVER OF
RECREATIONAL USE FEES FOR
THE 7th ANNUAL TUCKER
MESKER MEMORIAL
SCHOLARSHIP SOFTBALL
TOURNAMENT FUNDRAISER**

JULY 28, 2015

**TO: HONORABLE MAJOR AND COUCLMEMBERS
OF THE CITY OF CORNING**

**FROM: JOHN BREWER, AICP; CITY MANAGER 
DAWN GRINE, PUBLIC WORKS DIRECTOR **

SUMMARY:

Brant Mesker submitted a request to City Council to waive the Recreational Use Fee for the use of Yost Park for the 7th Annual Tucker Mesker Memorial Scholarship Softball Tournament Fundraiser. The tournament is scheduled for August 7th, 8th and 9th. This is a community based, non-profit event.

BACKGROUND:

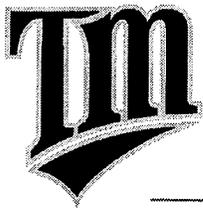
Staff requests Council approval to waive all recreational fees normally charged (\$100 refundable fees and \$166 non refundable fees) for the Tucker Mesker Memorial Scholarship Fundraiser.

\$75 Cleanup deposit
\$25 Key deposit
\$100 Refundable

\$16 Weekend Field Light Fee
\$150 Weekend Use Fee
\$166 Non-Refundable

RECOMMENDATION:

**MAYOR AND COUNCIL WAIVE RECREATIONAL USE FEE FOR THE 7th
ANNUAL TUCKER MESKER MEMORIAL SCHOLARSHIP SOFTBALL
TOURNAMENT FUNDRAISER.**



Tucker Mesker Classic Memorial Softball Tournament

July 8, 2015

Good day,

I am writing on the behalf of the Tucker Mesker Memorial Foundation.

Through this memorial foundation that was started in memory of Tucker Mesker, who was killed in a car accident, our goal is to make a positive difference in our community. Our goal is to give back to the community and especially to local graduating high school seniors who are continuing their education. Each year we put on a men's slow pitch softball tournament fundraiser. This year will be our Seventh Annual Tucker Mesker Classic Memorial Tournament. The tournament is comprised of 25 plus teams from various Northern California locations. The tournament is held at Yost Park and Corning High School. This year the tournament will be held August 7th, 8th, & 9th.

For the last six years the City of Corning and the City Council has been gracious enough to waive the park use fees. We would be most grateful if the City of Corning could waive the park use fees again this year.

If you have any questions or need more information please contact me. Thank you for your support throughout the years and for considering this request. We look forward to working with you and creating stronger community.

Sincerely,

Brant Mesker
530-520-6840

**ITEM NO.: I-7
ADOPT RESOLUTION NO. 07-28-2015-01
A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CORNING DECLARING ITS
INTENT TO LEVY AND COLLECT ANNUAL
ASSESSMENT FOR THE CITY OF CORNING
LIGHTING AND LANDSCAPE DISTRICT 1,
ZONE 1**

JULY 28, 2015

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS
CITY OF CORNING**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER *JB*
DAWN GRINE, PUBLIC WORKS DIRECTOR *DG***

SUMMARY:

Annually the City of Corning must conduct a public hearing prior to levying the annual assessments for the individual zone within Lighting and Landscaping District 1 and placing them upon the property tax roles.

Landscape and Lighting District 1, Zone 1 includes the "Blackburn Estates" Subdivision, located north of Blackburn Avenue and east of Marguerite Avenue on N. Alex Lane.

The City Engineer has filed the attached Annual Engineer's report for the district assessments. No change is proposed in the current fiscal year assessment of \$63.08 per residential parcel.

The attached Resolution, if adopted, would set the Fiscal Year 2015/2016 assessments rate at \$63.08 per parcel.

BACKGROUND:

The California Streets and Highway Code contains the Landscaping and Lighting Act of 1972 beginning with Section 22500. The Act provides for the establishment of Landscaping and Lighting Districts and for the levying of annual assessments to the property owners within the District.

Street & Highway Section 22626 provides for a notice of public hearing and includes a provision requiring a ten (10) day legal notice to the individual property owners along with publication in the newspaper when there is no proposed increase in the annual assessment. In this case, notice of this hearing was mailed to the affected property owners on June 23rd and published on June 25th. There is a more extensive notice requirement if assessments are proposed to be increased.

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE THE ENGINEERS REPORT THAT NO INCREASES ARE RECOMMENDED AND ADOPT RESOLUTION NO 07-28-2015-01 SETTING THE FISCAL YEAR 2015/2016 ASSESSMENT AT \$63.08 PER PARCEL FOR LANDSCAPING AND LIGHTING DISTRICT 1, ZONE 1

City of Corning Landscaping and Lighting District I – Zone 1

Annual City Engineer's Report for Fiscal Year 2015/2016

June 23, 2015

Zone 1 Location: Blackburn Estates Subdivision on Alex Ave.;
north of Blackburn Ave; east of Marguerite Ave.; 14 Residential lots

	<u>Annual Cost</u>
Zone 1 Improvements and Maintenance:	
Electrical service and maintenance through PG&E` 3 Street Lights @ \$12.00 per month each =	\$432.00
Landscape Maintenance 346 SF @ \$0.096 per month per SF =	\$399.24
ADMINISTRATION:	
County Property Tax Administration Fee = (3.74% of total amount assessed and collected)	\$ 31.68
County Reimbursement Fee (\$1.15 per parcel)	\$ 16.10
Legal Notice publication and mailing =	<u>\$ 4.10</u>
Total Budget	\$883.12

TOTAL CHANGE FROM PRIOR YEAR: NONE

ASSESSMENT FORMULA: $\frac{\text{Total Annual Budget}}{14 \text{ Parcels}} = \text{Assessment per Parcel}$

$$\frac{\$883.12}{14} = \$ 63.08 \text{ per parcel annually}$$

Parcels to be Assessed:

075-310-28	120 N. Alex Lane
075-310-29	156 N. Alex Lane
075-310-30	186 N. Alex Lane
075-310-31	216 N. Alex Lane
075-310-32	246 N. Alex Lane
075-310-33	276 N. Alex Lane
075-310-34	286 N. Alex Lane
075-310-35	299 N. Alex Lane
075-310-36	279 N. Alex Lane
075-310-37	249 N. Alex Lane
075-310-38	219 N. Alex Lane
075-310-39	189 N. Alex Lane
075-310-40	149 N. Alex Lane
075-310-41	119 N. Alex Lane



J. E. Anderson, City Engineer

**NOTICE OF PUBLIC HEARING FOR ANNUAL ASSESSMENT
FOR
CITY OF CORNING
LIGHTING AND LANDSCAPE DISTRICT 1, ZONE 1**

Lighting and Landscape District 1, Zone 1 consists of the Blackburn Estates Subdivision located on N. Alex Lane north of Blackburn Avenue and east of Marguerite Avenue.

The property owners in the Blackburn Estates subdivision are hereby notified that the City Council of the City of Corning will conduct a public hearing on Tuesday, July 28, 2015 at 6:30 p.m. in the City Council Chambers of the City of Corning 794 Third Street, Corning, CA 96021.

The purpose of the hearing is to consider an annual assessment per residential parcel of sixty-three dollars and eight cents (\$63.08) to support the street lighting and landscape maintenance of Lighting and Landscape District 1, Zone 1. This assessment remains unchanged from the prior year and will be implemented for the fiscal year 2015/2016.

Property owners are invited to review the Engineer's Report and supporting documents at City Hall, 794 Third Street, Corning, CA 96021.

This is a protest hearing in which a majority of the property owners within the zone may file written protest against the assessment. Such written protests can be as simple as returning this notice to the City Clerk at the address stated above with the property owners signatures, the property's Assessor Parcel Number and the words I oppose the assessment.

PUBLISH: June 25, 2015

Lisa M. Linnet, City Clerk
City of Corning

RESOLUTION NO. 07-28-2015-01
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
SETTING THE ANNUAL ASSESSMENT FOR THE
CITY OF CORNING LIGHTING AND LANDSCAPE DISTRICT 1, ZONE 1 FOR FISCAL YEAR
2015/2016

WHEREAS, the City of Corning Landscape and Lighting District No. 1 was formed by the City Council following Public Hearing on November 22, 2005 in accordance with the State "Landscaping and Lighting Act of 1972" (Streets and Highway Code Section 22500 et.seq.) to provide Street Lighting and Landscape Maintenance to new development approved within the City of Corning; and

WHEREAS, the City Council, through Resolution No. 07-11-2007-01, adopted on July 11, 2007, designated the "Blackburn Estates" Subdivision located on N. Alex Lane north of Blackburn Avenue and east of Marguerite Avenue as "Zone 1" of the City of Corning Landscape and Lighting District No. 1; and

WHEREAS, the City Council at the time of the November 22, 2005 Public Hearing set the annual assessment for each parcel at \$63.09 for fiscal year 2005-2006 in the "Blackburn Estates"; and

WHEREAS, the Annual Engineers Report for Fiscal Year 2015/2016, dated June 23, 2015 on file with the City Clerk shows that there is no need to increase the Annual Assessment for fiscal year 2015/2016 in Zone 1, the "Blackburn Estates"; and

WHEREAS, each parcel's assessment must be equally divisible by two, the annual assessment for each parcel is set at an amount of \$63.08 for each parcel for fiscal year 2015/2016; and

WHEREAS, Streets and Highway Code Section 22626 provides for a ten (10) day public notice period "If the assessments are to be levied in the same or lesser amounts than in any previous year...", and

WHEREAS, the charges associated with this Landscaping and Lighting District are in compliance with California Proposition 218 and all laws pertaining to the levy of the Streets and Highways Code (Section 22500 et.seq.).



NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Corning has conducted the Public Hearing advertised and held on July 28, 2015, at 6:30 p.m. in the City Council Chambers of the City of Corning, 794 Third Street, Corning, CA 96021; and

BE IT FURTHER RESOLVED, that the City Council finds that a "majority protest" has not been filed and therefore confirms the attached diagram of Zone 1, and makes no change in the prior year assessment, finding that **the assessment of \$63.08 per parcel for the following assessor parcels shall be levied** in accordance with law.

Tax Rate Area	APN #	Tax Amount
001-014	75-310-28	\$63.08
001-014	75-310-29	\$63.08
001-014	75-310-30	\$63.08
001-014	75-310-31	\$63.08
001-014	75-310-32	\$63.08

Tax Rate Area	APN #	Tax Amount
001-014	75-310-33	\$63.08
001-014	75-310-34	\$63.08
001-014	75-310-35	\$63.08
001-014	75-310-36	\$63.08
001-014	75-310-37	\$63.08
001-014	75-310-38	\$63.08
001-014	75-310-39	\$63.08
001-014	75-310-40	\$63.08
001-014	75-310-41	\$63.08

PASSED, ADOPTED AND APPROVED this 28th day of July 2015 by the following vote:

AYES:
OPPOSED:
ABSENT:
ABSTAIN:

GARY R. STRACK, MAYOR

ATTEST:

LISA M. LINNET, CITY CLERK

**ITEM NO.: I-8
ADOPT RESOLUTION NO. 07-28-2015-02
A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CORNING DECLARING ITS
INTENT TO LEVY AND COLLECT ANNUAL
ASSESSMENT FOR THE CITY OF CORNING
LIGHTING AND LANDSCAPE DISTRICT 1,
ZONE 3**

JULY 28, 2015

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS
CITY OF CORNING**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER
DAWN GRINE, PUBLIC WORKS DIRECTOR**



SUMMARY:

Annually the City of Corning must declare its intention to levy assessments for the individual zones within City of Corning Lighting and Landscaping District 1 and then following legal notice to conduct a public hearing prior to levying the annual assessments and placing them upon the property tax roles.

Landscape and Lighting District 1, Zone 3 includes 30 parcels within the SHHIP (Self Help Housing Improvement Project) Blossom Avenue Development. The properties are located on either side of Blossom Avenue and west of Toomes Avenue.

The City Engineer has filed the attached Annual Engineer's report for the district assessments. No change is proposed in the previous fiscal year assessment of \$142.10 per residential parcel. The attached Resolution, if adopted, would set the Fiscal Year 2015/2016 assessments at the same rate as the previous year.

BACKGROUND:

The California Streets and Highway Code contains the Landscaping and Lighting Act of 1972 beginning with Section 22500. The Act provides for the establishment of Landscaping and Lighting Districts and for the levying of annual assessments to the property owners within the District.

Street & Highway Section 22626 provides for a notice of public hearing and includes a provision requiring a ten (10) day legal notice to the individual property owners along with publication in the newspaper when there is no proposed increase in the annual assessment. In this case, notice of this hearing was mailed to the affected property owners on June 23rd and published on June 25th. There is a more extensive notice requirement if assessments are proposed to be increased.

RECOMMENDATION:

**MAYOR AND COUNCIL APPROVE THE ENGINEERS REPORT AND ADOPT
RESOLUTION NO 07-28-2015-02 SETTING THE FISCAL YEAR 2015/2016 ASSESSMENT
AT \$142.10 PER PARCEL FOR LANDSCAPING AND LIGHTING DISTRICT 1, ZONE 3.**

City of Corning Landscaping and Lighting District I – Zone 3

Annual City Engineer's Report for Fiscal Year 2015-2016

June 23, 2015

Zone 3 Location: Blossom Avenue SHHIP Project Phases 2 & 3 (Tract 2007-239 & PD Use Permit 2007-239); located along Blossom Avenue and west of Toomes Avenue; thirty (30) residential lots

	<u>Annual Cost</u>
Zone 3 Operation and Maintenance Cost:	
6% Sinking Fund (annual cost of 20 year replacement)	\$ 988.55
Infiltration Trenches	\$ 606.00
Backyard Storm Drain	\$ 281.00
Street Light (Electrification for 9)	\$1,350.00
Landscape Lighting	\$ 450.00
Supplies & materials	<u>\$ 200.00</u>
Subtotal:	\$3,875.55
Overhead and Admin. (10%-includes County fees)	\$ <u>387.56</u>
Total Budget	\$4,263.11

TOTAL CHANGE FROM PRIOR YEAR: NONE

ASSESSMENT FORMULA: $\frac{\text{Total Annual Budget}}{30 \text{ Parcels}} = \text{Assessment per Parcel}$

$$\frac{\$4,263.11}{30} = \$ 142.10 \text{ per parcel annually}$$

Parcels to be Assessed:

Assessor's Parcel No.	Address
71-202-25	2110 Blossom Avenue
71-202-26	2116 Blossom Avenue
71-202-27	2122 Blossom Avenue
71-202-28	2128 Blossom Avenue
71-202-29	2134 Blossom Avenue
71-202-30	2140 Blossom Avenue
71-202-31	2146 Blossom Avenue
71-202-32	2152 Blossom Avenue
71-202-33	2158 Blossom Avenue
71-202-34	2164 Blossom Avenue
71-202-35	2170 Blossom Avenue
71-203-04	2109 Blossom Avenue
71-203-05	2115 Blossom Avenue
71-203-06	2121 Blossom Avenue
71-203-07	2127 Blossom Avenue
71-203-08	2133 Blossom Avenue

City of Corning Landscaping and Lighting District I – Zone 3
Annual City Engineer’s Report for Fiscal Year 2015-2016
June 23, 2015

Assessor’s Parcel No.	Address
71-203-09	2139 Blossom Avenue
71-203-10	2145 Blossom Avenue
71-203-11	2151 Blossom Avenue
71-203-12	2157 Blossom Avenue
71-203-13	2163 Blossom Avenue
71-203-14	2169 Blossom Avenue
71-205-16	2051 Blossom Avenue
71-205-17	2043 Blossom Avenue
71-205-18	2035 Blossom Avenue
71-205-19	2027 Blossom Avenue
71-205-20	2019 Blossom Avenue
71-205-21	2011 Blossom Avenue
71-205-22	2005 Blossom Avenue
71-205-23	2001 Blossom Avenue



J. E. Anderson
City Engineer

**NOTICE OF PUBLIC HEARING FOR ANNUAL ASSESSMENT
FOR
CITY OF CORNING
LIGHTING AND LANDSCAPE DISTRICT 1, ZONE 3**

Lighting and Landscape District 1, Zone 3 consists of 30 Lots of the Blossom Avenue Self-Help Home Improvement Project (SHHIP) located on Blossom Avenue and within Tract Map 07-1001 and Planned Development Use Permit No. 2007-239.

The property owners are hereby notified that the City Council of the City of Corning will conduct a public hearing on Tuesday, July 28, 2015 at 6:30 p.m. in the City Council Chambers of the City of Corning 794 Third Street, Corning, CA 96021.

The purpose of the hearing is to consider an annual assessment per residential parcel of one hundred forty-two dollars and ten cents (\$142.10) to support the street lighting, maintenance of storm water retention facilities, and emergency access and bike path within Lighting and Landscape District 1, Zone 3. This assessment remains unchanged from the prior year and will be implemented for the fiscal year 2015/2016.

Property owners are invited to review the Engineer's Report and supporting documents at City Hall, 794 Third Street, Corning, CA 96021.

This is a protest hearing in which a majority of the property owners within the zone may file written protest against the assessment. Such written protests can be as simple as returning this notice to the City Clerk at the address stated above with the property owners signatures, the property's Assessor Parcel Number and the words I oppose the assessment.

PUBLISH: June 25, 2015

Lisa M. Linnet, City Clerk
City of Corning

RESOLUTION NO. 07-28-2015-02
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
SETTING THE ANNUAL ASSESSMENT FOR THE
CITY OF CORNING LIGHTING AND LANDSCAPE DISTRICT 1, ZONE 3 FOR FISCAL YEAR
2015/2016

WHEREAS, the City of Corning Landscape and Lighting District No. 1 was formed by the City Council following Public Hearing on November 22, 2005 in accordance with the State "Landscaping and Lighting Act of 1972" (Streets and Highway Code Section 22500 et.seq.) to provide Street Lighting and Landscape Maintenance to new development approved within the City of Corning; and

WHEREAS, the City Council, through Resolution No. 07-10-2007-01, adopted on July 10, 2007, designated Phases 2 & 3 of the Blossom Avenue Infill project located along Blossom Avenue and west of Toomes Avenue as "Zone 3" of the City of Corning Landscape and Lighting District No. 1; and

WHEREAS, the City Council at the time of the July 10, 2007 Public Hearing set the annual assessment for each parcel at \$142.10 for fiscal year 2007-2008 within Landscape and Lighting District 1, Phase 3; and

WHEREAS, the Annual Engineers Report for Fiscal Year 2015/2016, dated June 23, 2015 on file with the City Clerk shows that there is no need to increase the Annual Assessment for fiscal year 2015/2016 in Zone 3, and

WHEREAS, Streets and Highway Code Section 22626 provides for a ten (10) day public notice period "If the assessments are to be levied in the same or lesser amounts than in any previous year...", and

WHEREAS, the charges associated with this Landscaping and Lighting District are in compliance with California Proposition 218 and all laws pertaining to the levy of the Streets and Highways Code (Section 22500 et.seq.).



NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Corning has conducted the Public Hearing advertised and held on July 28, 2015 at 6:30 p.m. in the City Council Chambers of the City of Corning, 794 Third Street, Corning, CA 96021; and

BE IT FURTHER RESOLVED, that the City Council finds that a "majority protest" has not been filed and therefore confirms the attached diagram of Zone 3, and makes no change in the prior year assessment, finding that **the assessment of \$142.10 per parcel for the following assessor parcels shall be levied** in accordance with law.

Tax Rate Area	APN #	Tax Amount
001-000	71-202-25	\$142.10
001-000	71-202-26	\$142.10
001-000	71-202-27	\$142.10
001-000	71-202-28	\$142.10
001-000	71-202-29	\$142.10
001-000	71-202-30	\$142.10
001-000	71-202-31	\$142.10
001-000	71-202-32	\$142.10
001-000	71-202-33	\$142.10
001-000	71-202-34	\$142.10
001-000	71-202-35	\$142.10

Tax Rate Area	APN #	Tax Amount
001-000	71-203-04	\$142.10
001-000	71-203-05	\$142.10
001-000	71-203-06	\$142.10
001-000	71-203-07	\$142.10
001-000	71-203-08	\$142.10
001-000	71-203-09	\$142.10
001-000	71-203-10	\$142.10
001-000	71-203-11	\$142.10
001-000	71-203-12	\$142.10
001-000	71-203-13	\$142.10
001-000	71-203-14	\$142.10
001-000	71-205-16	\$142.10
001-000	71-205-17	\$142.10
001-000	71-205-18	\$142.10
001-000	71-205-19	\$142.10
001-000	71-205-20	\$142.10
001-000	71-205-21	\$142.10
001-000	71-205-22	\$142.10
001-000	71-205-23	\$142.10

PASSED, ADOPTED AND APPROVED this 28th day of July 2015 by the following vote:

AYES:
OPPOSED:
ABSENT:
ABSTAIN:

GARY R. STRACK, MAYOR

ATTEST:

LISA M. LINNET, CITY CLERK

ITEM NO.: I-9
ADOPT RESOLUTION NO. 07-28-2015-03
A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CORNING DECLARING ITS
INTENT TO LEVY AND COLLECT ANNUAL
ASSESSMENT FOR THE CITY OF CORNING
LIGHTING AND LANDSCAPE DISTRICT 1,
ZONE 4

JULY 28, 2015

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
CITY OF CORNING

FROM: JOHN L. BREWER, AICP; CITY MANAGER 
DAWN GRINE, PUBLIC WORKS DIRECTOR 

SUMMARY:

Annually the City of Corning must conduct a public hearing prior to levying the annual assessments for the individual zone within Lighting and Landscaping District 1 and placing them upon the property tax roles.

Landscape and Lighting District 1, Zone 4 affects one parcel; the property developed and known as the "Salado Orchard Apartment Project", located south of Blackburn Avenue and west of Toomes Avenue.

The City Engineer has filed the attached Annual Engineer's report for the district assessments. No change is proposed in the current fiscal year assessment of \$4,772.90 for the one parcel. The attached Resolution, if adopted, would set the Fiscal Year 2015/2016 assessments at the same rate as the previous year.

BACKGROUND:

The California Streets and Highway Code contains the Landscaping and Lighting Act of 1972 beginning with Section 22500. The Act provides for the establishment of Landscaping and Lighting Districts and for the levying of annual assessments to the property owners within the District.

Street & Highway Section 22626 provides for a notice of public hearing and includes a provision requiring a ten (10) day legal notice to the individual property owners along with publication in the newspaper when there is no proposed increase in the annual assessment. In this case, notice of this hearing was mailed to the affected property owner on June 23rd and published on June 25th. There is a more extensive notice requirement if assessments are proposed to be increased.

RECOMMENDATION:

MAYOR AND COUNCIL APPROVE THE ENGINEERS REPORT AND ADOPT RESOLUTION NO 07-28-2015-03 SETTING THE FISCAL YEAR 2015/2016 ASSESSMENT AT \$4,772.90 (PER PARCEL) FOR LANDSCAPING AND LIGHTING DISTRICT 1, ZONE 4.

City of Corning Landscaping and Lighting District I – Zone 4
Annual City Engineer’s Report for Fiscal Year 2015/2016
June 23, 2015

Zone 4 Location: Salado Orchard Apartments-located at the southwest corner of Blackburn Avenue and Toomes Avenue; one (1) Residential lot.

	<u>Annual Cost</u>
Zone 4 Improvements and Maintenance:	
Electrical service and maintenance through PG&E	
8 Street Lights @ \$12.50 per month each =	\$1,200.00
Median Landscape Maintenance	
3,139 SF @ \$1.00 per SF per year =	\$3,139.00
ADMINISTRATION:	
Overhead and Administration =	<u>\$ 433.90</u>
Total Budget	\$4,772.90

TOTAL CHANGE FROM PRIOR YEAR: NONE

ASSESSMENT FORMULA: $\frac{\text{Total Annual Budget}}{1 \text{ Parcels}} = \text{Assessment per Parcel}$
 $\frac{\$4,772.90}{1} = \$ 4,772.90 \text{ per parcel annually}$

Parcels to be Assessed:

071-020-75



J. E. Anderson
City Engineer

**NOTICE OF PUBLIC HEARING FOR ANNUAL ASSESSMENT
FOR
CITY OF CORNING
LIGHTING AND LANDSCAPE DISTRICT 1, ZONE 4**

Lighting and Landscape District 1, Zone 4 consists of 1 Parcel located at the southwest corner of Toomes Avenue and Blackburn Avenue. The property is developed as the Salado Orchard Apartment Project in accordance with Planned Development Use Permit No. 2006-231.

The property owners are hereby notified that the City Council of the City of Corning will conduct a public hearing on Tuesday, July 28, 2015 at 6:30 p.m. in the City Council Chambers of the City of Corning 794 Third Street, Corning, CA 96021.

The purpose of the hearing is to consider an annual assessment of four thousand, seven hundred seventy two dollars and ninety cents (\$4,772.90) to support the, electrification and maintenance of street lighting, irrigation and maintenance of landscaping installed within the landscaped median of Blackburn Avenue within Lighting and Landscape District 1, Zone 4. This assessment remains unchanged from the prior year and will be implemented for the fiscal year 2015/2016.

Property owners are invited to review the Engineer's Report and supporting documents at City Hall, 794 Third Street, Corning, CA 96021.

This is a protest hearing in which a majority of the property owners within the zone may file written protest against the assessment. Such written protests can be as simple as returning this notice to the City Clerk at the address stated above with the property owners signatures, the property's Assessor Parcel Number and the words I oppose the assessment.

PUBLISH: June 25, 2015

Lisa M. Linnet, City Clerk
City of Corning

RESOLUTION NO. 07-28-2015-03
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
SETTING THE ANNUAL ASSESSMENT FOR THE
CITY OF CORNING LIGHTING AND LANDSCAPE DISTRICT 1, ZONE 4 FOR FISCAL YEAR
2015/2016

WHEREAS, the City of Corning Landscape and Lighting District No. 1 was formed by the City Council following Public Hearing on November 22, 2005 in accordance with the State "Landscaping and Lighting Act of 1972" (Streets and Highway Code Section 22500 et.seq.) to provide Street Lighting and Landscape Maintenance to new development approved within the City of Corning; and

WHEREAS, the City Council, through Resolution No. 06-24-2008-01, adopted on June 24, 2008, designated the "Salado Orchard Apartments Project" located on Toomes Avenue and south of Blackburn Avenue as "Zone 4" of the City of Corning Landscape and Lighting District No. 1; and

WHEREAS, the City Council at the time of the June 24, 2008 Public Hearing set the annual assessment for the one affected parcel at \$4,772.90 for fiscal year 2008-2009; and

WHEREAS, the Annual Engineers Report for Fiscal Year 2015/2016, dated June 23, 2015 on file with the City Clerk shows that there is no need to increase the Annual Assessment for fiscal year 2015/2016 in Zone 4, and

WHEREAS, Streets and Highway Code Section 22626 provides for a ten (10) day public notice period "If the assessments are to be levied in the same or lesser amounts than in any previous year...", and

WHEREAS, the charges associated with this Landscaping and Lighting District are in compliance with California Proposition 218 and all laws pertaining to the levy of the Streets and Highways Code (Section 22500 et.seq.).



NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Corning has conducted the Public Hearing advertised and held on July 28, 2015 at 6:30 p.m. in the City Council Chambers of the City of Corning, 794 Third Street, Corning, CA 96021; and

BE IT FURTHER RESOLVED, that the City Council finds that a "majority protest" has not been filed and therefore confirms the attached diagram of Zone 4, and makes no change in the prior year assessment, finding that **the assessment of \$4,772.90 for the following assessor parcel shall be levied** in accordance with law.

<u>Tax Rate Area</u>	<u>APN #</u>	<u>Tax Amount</u>
001-000	71-020-75	\$4,772.90

PASSED, ADOPTED AND APPROVED this 28th day of July 2015 by the following vote:

AYES:
OPPOSED:
ABSENT:
ABSTAIN:

GARY R. STRACK, MAYOR

ATTEST:

LISA M. LINNET, CITY CLERK

**ITEM NO.: J-10
ADOPT RESOLUTION NO. 07-28-2015-04
ESTABLISHING A GENERAL FUND
APPROPRIATIONS LIMIT FOR THE CITY
OF CORNING FISCAL YEAR 2015 – 2016
AT \$11,819,203.**

July 28, 2015

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: JOHN L. BREWER, CITY MANAGER 
ROY R. SEILER, CPA

SUMMARY:

Each year the City must set its Appropriation Limit as required by Article XIII B of the California Constitution. The Appropriation Limit is also known as the "Gann Limit," named after the Initiative Proponent who sought a Constitutional Amendment to put limitations on the growth of Government. Unfortunately, Charles Gann, an associate of Howard Jarvis, failed to seek any limitations on State Government!

The City's outside Certified Public Accountant Roy R. Seiler has produced the attached report for public review. In support of the proposed Resolution, the Appropriation Limit for City's General Fund for Fiscal Year 2015-2016 is \$11,819,203 which far exceeds the City's proposed General Fund Base Operating Budget of approximately \$4.88 million.

RECOMMENDATION:

MAYOR AND COUNCIL RECEIVE THE REPORT FROM THE CITY AUDITOR AND ADOPT RESOLUTION NO. 07-28-2015-04 ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE CITY OF CORNING GENERAL FUND FOR FISCAL YEAR 2015-2016 IN THE AMOUNT OF \$11,819,203.

RESOLUTION NO.: 07-28-2015-04

**A RESOLUTION ESTABLISHING A GENERAL FUND APPROPRIATIONS LIMIT
FOR THE CITY OF CORNING FOR
FISCAL YEAR 2015-2016**

WHEREAS, Article XIII B of the California Constitution requires that an appropriations limit be established,

BE IT RESOLVED, that the City Council of the City of Corning declares that the appropriation limit for the City of Corning General Fund, subject to correction and adjustment, is \$11,819,203. This appropriations limit is for fiscal year 2015-2016 pursuant to the provisions of Sections 36936.1 and 36937 of the Government Code of California.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption and shall be published at least once in the Corning Observer, a newspaper of general circulation, printed, published and circulated in the City of Corning.

This Resolution was introduced and adopted by the City Council of the City of Corning on the 28TH day of July, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 28th day of July, 2015 by the votes listed above.

Lisa M. Linnet, City Clerk

RECEIVED

JUL 10 2015

CITY OF CORNING

ROY R. SEILER

CERTIFIED PUBLIC ACCOUNTANT

201 C North Tehama
Willows, CA 95988

Phone: 530-934-8841
Fax: 530-934-8849

July 10, 2015

City of Corning
Attn: Lisa

Attached is the appropriations limitation work papers and report. **The appropriation limitation for 2015-2016 is \$11,819,203.** The limitations apply to discretionary funds only, of which is mainly the general fund. The appropriations worksheets need to be accepted by the City Council and the appropriations limitation for the coming fiscal year must be approved by resolution. **Please give me a copy of that resolution after it is approved.**

As always, let me know if you have questions or concerns.

Sincerely,
Roy R. Seiler, CPA

CITY OF CORNING
APPROPRIATIONS LIMIT WORKSHEETS
FISCAL YEAR 2015-2016

ROY R. SEILER

CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841
Fax: 530-934-8849

ACCOUNTANT'S COMPILATION REPORT

City of Corning
Corning, California

I have compiled the accompanying GANN Initiative, Appropriations Limitations worksheets, for the City of Corning, for the 2015/16 fiscal year. I have not audited or reviewed the accompanying worksheets and, accordingly, do not express an opinion or provide any assurance about whether the worksheets are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the worksheets in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

I am not independent with respect to the City of Corning

July 6, 2015
Roy R. Seiler, CPA

City of Corning
FYE: June 30, 2016

GANN INITIATIVE
APPROPRIATION LIMITATION GUIDELINES

REVENUES EXEMPT FROM LOCAL LIMITS:

- All Enterprise Revenues
- State Grants (Airport, CDGB, etc.)
- State Funded Programs administered locally
- Gas Tax
- Transportation Development Act Funds

REVENUES TO BE INCLUDED:

- Shared Revenues
- Off Hwy. License Fees
- Vehicle License Fees
- Cigarette Tax
- Tax Relief Subventions (Personal Property Tax Relief, Homeowners)

City of Corning
 FYE: June 30, 2016
 APPROPRIATION LIMITATION WORKSHEETS:
 GANN INITIATIVE
 NEW APPROPRIATION LIMITS:

<u>FISCAL YEAR</u>	<u>PREVIOUS LIMIT</u>	<u>FACTOR</u>	<u>NEW LIMIT</u>
1980-81	1,846,944	1.1638	2,149,473
1981-82	2,149,473	1.0832	2,328,309
1982-83	2,328,310	1.1115	2,587,917
1983-84	2,587,916	1.0299	2,665,295
1984-85	2,665,295	1.0521	2,804,157
1985-86	2,804,157	1.0885	3,052,325
1986-87	3,052,325	1.0544	3,218,371
1987-88	3,218,371	1.0573	3,402,784
1988-89	3,402,784	1.0799	3,674,666
1989-90	3,674,666	1.0738	3,945,856
1990-91	3,945,856	1.0778	4,252,844
1991-92	4,252,844	1.0696	4,548,842
1992-93	4,548,842	1.0162	4,622,533
1993-94	4,622,533	1.0462	4,836,094
1994-95	4,836,094	1.0215	4,940,070
1995-96	4,940,070	1.0607	5,239,932
1996-97	5,239,932	1.0632	5,571,096
1997-98	5,571,096	1.0608	5,909,819
1998-99	5,909,819	1.0604	6,266,772
1999-2000	6,266,772	1.0626	6,659,072
2000-2001	6,659,072	1.0579	7,044,632
2001-02	7,044,632	1.0779	7,593,409
2002-03	7,593,409	0.9952	7,556,961
2003-04	7,556,961	1.0322	7,800,295
2004-05	7,800,295	1.0381	8,097,486
2005-06	8,097,486	1.0657	8,629,491
2006-07	8,629,491	1.0557	9,110,154
2007-08	9,110,154	1.0479	9,546,530
2008-09	9,546,350	1.0507	10,030,350
2009-10	10,030,350	1.0335	10,367,055
2010-11	10,367,055	0.9801	10,160,751
2011-12	10,160,751	1.0300	10,465,777
2012-13	10,465,777	1.0381	10,864,523
2013-14	10,864,523	1.0529	11,439,256
2014-15	11,439,256	0.9976	11,411,802
2015-16	11,411,802	1.0357	11,819,203

City of Corning
FYE: June 30, 2016
APPROPRIATION LIMITATION WORKSHEETS:
GANN INITIATIVE

	<u>CALIFORNIA PRICE FACTOR</u>		<u>CHANGE IN POPULATION %</u>	<u>COMBINED TOTAL</u>
2015-16	3.82% (1.0382)	x	<0.24%> (.9976)	=1.0357



May 2015

Dear Fiscal Officer:

Subject: Price and Population Information

Appropriations Limit

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2015, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2015-16. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2015-16 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2015.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

KEELY M. BOSLER
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2015-16 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2015-16	3.82

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2015-16 appropriation limit.

2015-16:

Per Capita Cost of Living Change = 3.82 percent
 Population Change = 0.93 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.82 + 100}{100} = 1.0382$

Population converted to a ratio: $\frac{0.93 + 100}{100} = 1.0093$

Calculation of factor for FY 2015-16: $1.0382 \times 1.0093 = 1.0479$

Fiscal Year 2015-16

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2014-2015	1-1-14	1-1-15	1-1-2015
Tehama				
Corning	-0.24	7,656	7,638	7,638
Red Bluff	0.15	14,238	14,260	14,260
Tehama	0.00	420	420	420
Unincorporated	0.32	41,671	41,804	42,005
County Total	0.21	63,985	64,122	64,323

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

**ITEM NO: J-11
ADOPT RESOLUTION NO. 07-28-
2015-06 AND APPROVE 2015-2016
PROGRAM OF SERVICE AND
ANNUAL BUDGET**

JULY 28, 2015

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS
OF THE CITY OF CORNING**

FROM: JOHN L. BREWER, AICP; CITY MANAGER



SUMMARY:

The Annual Budget for 2015-2016 is presented to the City Council for adoption tonight following review and work by the City Council and City Staff. The Resolution incorporates the budget document presented to the City Council at its regular meeting on July 14, 2015.

The Budget represents the financial plan that supports the "Program of Service" defining the City Council's policies for the delivery of service in the Community.

In addition to approving the funding to continue all City operations, the budget includes certain Capital Improvement purchases that were detailed on Exhibit "A" attached to the staff report presented July 14th and repeated on page 2 of this staff report.

ACTION NEEDED AT THIS TIME:

Immediately following this Staff Report is the Resolution of the City Council adopting the Budget for the Program of Service for the coming Fiscal Year, 2015-2016. Only the General Fund, 001, is discretionary in its use. All of the other Funds listed are special purpose Funds dedicated by the City Code or State Law to a particular use like road maintenance or sewer maintenance.

The Budget Resolution sets the Appropriation of expected Revenue for each Fund. A Fund represents a specific revenue source such as "Sec. 2106 Gas Tax" or in the General Fund, a group of revenue sources like Sales Tax and Property Tax. Then the Resolution establishes the limit on Expenditures as reflected in the budget. The third column (Net Change in Fund Balance) represents the period increase or decrease in estimated revenues less appropriated expenditures and does not represent the projected fund balance at June 30, 2016. Grand totals have not been provided. Due to the unique nature of each fund, including a grand total would not provide any beneficial information. Actual Fund balances are shown in the Annual Audit.

RECOMMENDATION

MAYOR AND COUNCIL ADOPT RESOLUTION 07-28-2015-06 SETTING THE APPROPRIATION AND EXPENDITURE LIMITS FOR ALL CITY FUNDS TO IMPLEMENT THE 2015-2016 PROGRAM OF SERVICE AND ANNUAL BUDGET.

ADDITIONAL PROJECTS AND EQUIPMENT APPROVED

The Plan of Service and Annual Budget presented on July 14, 2015 includes

- Continue “full-time”, municipal operations-without employee furloughs.
- Continue the independent half-time Planning Consultant arrangement.
- Ensure staffing levels remain the same throughout the City departments.
- Decrease the Operating Reserve from \$910,000 to \$625,000.
- Complete the 2015 CDBG paving on Solano Street and Third Street.
- Complete Solano Streetscape Project.
- Re-activate, equip and re-connect the Petro Well to the City water system.
- Contribute to the Fire Department Equipment replacement program for future replacement of the Fire Rescue Squad.
- Continue the on-going Fire Department replacement program for Extrication Equipment (Jaws of Life).
- Continue funding of the Fire Department Equipment Personal Protective Equipment replacement program.
- Replace one Police Patrol Vehicle.
- Abate the Asbestos Ceiling in Police Dept. Evidence Room.
- Purchase 3 Body Cameras for the Police Dept.
- Contribute to the Police Dept. Equipment replacement Fund for K-9 replacement in accordance with the Capital Improvement Plan.
- Continue Police Body Armor and Taser Replacement Program.
- Purchase a vehicle to replace the Public Works 1995 Ford F-150 Pick-up.

CORRECTIONS TO DRAFT BUDGET:

We have amended the following pages from the draft budget document:

- Page 11. We corrected the Water Enterprise System multi-year spreadsheet to reflect the latest revenue data.
- Page 71. We reduced the expenditure line item “Plan/Tech Assistance” in the General Plan Update (302) Fund by \$17,500 to account for expenditures made during FY 2014-2015.
- Page 95. We eliminated the duplicate “Asbestos Abatement” expenditure in the Police Capital Replacement Fund (\$7,500).
- Pages 163 & 171. We eliminated the expenditures for carpeting in the Sewer (610) and Water (630) Funds, \$2,500 for each fund.
- Page 174. We changed the source of the funding for the “Petro Well” project from Water Capital Improvement (346) to water Capital replacement (383) due to cash balance restraints in Fund 346. Net change-zero.

Please insert the revised pages into the FY 2015-2016 Budget Document.

RESOLUTION NO.: 07-28-2015-06
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
ADOPTING THE ANNUAL PROGRAM OF SERVICES AND CITY BUDGET
FOR FISCAL YEAR 2015-2016

WHEREAS, the proposed Budget and Program of Service for Fiscal Year 2015-2016 was posted to the City's website (www.corning.org) and presented to the City Council for review and discussion on July 14, 2015. Tonight's Regular Council Meeting affords the Council the opportunity for further public discussion and possible Adoption.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Corning approves the Annual Program of Service and Budget, with changes, by adopting the Appropriations and Expenditures for each City Fund as listed in the following table:

FUND DESCRIPTION	ESTIMATED REVENUE AND TRANSFERS	APPROPRIATED EXPEND. & TRANS	NET CHANGE IN FUND BALANCE
001 General Fund	\$4,446,410	\$4,877,376	\$ (430,966)
071 PD Equip. Replace. Fund	\$ 89,430	\$ 89,330	\$ 100
072 ACO F & A	\$ 3,000	\$ 3,000	\$ -0-
073 Proposition 30, Police	\$ -0-	\$ 10,000	\$ (10,000)
076 Fire Equip Replace. Fund	\$ 40,600	\$ 40,500	\$ 100
078 PW Equip Replace. Fund	\$ 17,100	\$ 17,500	\$ (400)
080 Business License ADA	\$ 100	\$ 100	\$ -0-
105 Rural Planning	\$ 21,000	\$ 21,000	\$ -0-
108 Federal RSTP	\$ 52,900	\$ 61,415	\$ (8,515)
109 Gas Tax	\$ 44,100	\$ 87,357	\$ (43,257)
110 Gas Tax / 2106	\$ 27,600	\$ 51,117	\$ (23,517)
111 Gas Tax / 2107	\$ 60,600	\$ 67,034	\$ (6,434)
112 Gas Tax	\$ 2,000	\$ 2,000	\$ - 0-
114 Tr. Sales Tax	\$ 105,400	\$ 84,800	\$ 20,600
115 Gas Tax 2103	\$ 38,300	\$ 121,600	\$ (83,300)
116 Traffic Mitigation Fees	\$ 5,000	\$ 3,000	\$ 2,000
119 CDBG Street Projects	\$ 145	\$ 455,000	\$ (454,855)
145 Ped. Trans Grant	\$ 125,000	\$ 125,000	\$ -0-
166 BCJI Program	\$ 454,800	\$ 460,803	\$ (6,003)
302 General Plan Update	\$ 100,000	\$ 82,500	\$ 17,500
323 Prog. Income Unrestricted	\$ -0-	\$ -0-	\$ -0-

<u>FUND DESCRIPTION</u>	<u>ESTIMATED REVENUE AND TRANSFERS</u>	<u>APPROPRIATED EXPEND. & TRANS</u>	<u>NET CHANGE IN FUND BALANCE</u>
325 Program Income ED	\$ 4,000	\$ 4,000	\$ -0-
326 Program Income General	\$ 500	\$ -0-	\$ 500
327 Housing Acquisition RLF	\$ -0-	\$ -0-	\$ -0-
328 Housing Rehab. RLF	\$ -0-	\$ -0-	\$ -0-
329 Housing New Const. RLF	\$ -0-	\$ -0-	\$ -0-
341 Park Acquisition	\$ 5,100	\$ 152,000	\$ (146,900)
344 Salado Wall	\$ 200	\$ 92,000	\$ (91,800)
345 Drainage	\$ 11,000	\$ 11,000	\$ -0-
346 Water Capital Improve.	\$ 6,500	\$ 18,000	\$ (11,500)
347 Sewer Capital Improve.	\$ 2,500	\$ 2,000	\$ 500
348 WWTP Sewer	\$ 260,500	\$ 236,000	\$ 24,500
352 Park & Rec. Revolving Fund	\$ 500	\$ 2,000	\$ (1,500)
353 Park Recycling Grant	\$ -0-	\$ 5,000	\$ (5,000)
354 State Prop. 84 Park Grant	\$ -0-	\$ -0-	\$ -0-
355 Parkland Acquisition	\$ 600	\$ 15,000	\$ (14,400)
358 Cal Recycle, Bark	\$ -0-	\$ -0-	\$ -0-
359 Streetscape	\$ 2,195,000	\$ 2,195,000	\$ -0-
370 Way Finding Sign Deposit	\$ -0-	\$ 1,200	\$ (1,200)
380 WWTP Capital Replace	\$ 65,300	\$ 75,000	\$ (9,700)
381 Sewer Capital Replace.	\$ 20,200	\$ 65,500	\$ (45,300)
383 Water Capital Replace.	\$ 77,500	\$ 203,000	\$ (125,500)
386 Short Lived Water Asset Repl.	\$ 27,000	\$ -0-	\$ 27,000
401 J. T. Levy	\$ 500	\$ 500	\$ -0-
403 Ridell Library Trust	\$ -0-	\$ 11,000	\$ (11,000)
610 Sewer Enterprise	\$ 1,767,255	\$ 1,712,479	\$ 54,776
611 Sewer Rate Coven. Fund	\$ -0-	\$ -0-	\$ -0-
615 Solid Waste	\$ 416,000	\$ 415,000	\$ 1,000
620 Airport	\$ 23,979	\$ 19,000	\$ 4,979
625 Transportation Center	\$ 18,220	\$ 16,800	\$ 1,420
630 Water Enterprise	\$ 1,341,265	\$ 1,322,932	\$ 18,333

<u>FUND DESCRIPTION</u>	<u>ESTIMATED REVENUE</u>		<u>APPROPRIATED</u>	<u>NET CHANGE IN</u>
	<u>AND TRANSFERS</u>		<u>EXPEND. & TRANS</u>	<u>FUND BALANCE</u>
632 Water Well Debt Reserve	\$	2,800	\$ -0-	\$ 2,800
701 Lighting & Landscape Dist.	\$	1,090	\$ 963	\$ 127
703 Lighting & Landscape Dist.	\$	3,000	\$ 11,800	\$ (8,800)
704 Lighting & Landscape Dist.	\$	4,825	\$ 4,792	\$ 33

BE IT FURTHER RESOLVED, that the City Council hereby maintains the following policies:

1. The Annual System Replacement commitment from the Sewer Enterprise Fund as mandated in the Federal Wastewater Treatment Plant Construction Grant is committed to pay debt service for Sewer Replacement Bonds.
2. Public Safety Sales Tax, approved by the voters in Prop. 172, is distributed between the Police Equipment Replacement Fund 071 and Fire Equipment Replacement Fund 076. Upon receipt, funds shall be deposited into the General Fund Revenue Account #001-4122, and become a part of the annual transfer in support of the Fire Equipment Replacement Fund #076.
3. Should the State Indian Gaming money be received this year, it shall be deposited in the General Fund Revenue Acct. 001-4160 to be used for the funding of front-line law enforcement personnel costs.
4. From the General Fund 001, transfer \$89,330 to the Police Equipment Replacement Fund 071.
5. From the General Fund 001, transfer \$40,500 to the Fire Equipment Replacement Fund 076.
6. Deposit Fire Dispatch Contract income into the General Fund revenue account #001-4671 to support the Fire Dispatch Center.
7. \$65,000 per year for Equipment Replacement shall be transferred annually from the Sewer Enterprise Fund 610 to the Wastewater Treatment Plant Capital Replacement Fund #380.
8. \$20,000 per year for Equipment Replacement shall be transferred annually from the Sewer Enterprise Fund #610 to the Sewer Capital Replacement Fund #381.
9. \$77,000 per year shall be transferred in from the Water Enterprise Fund #630 to the Water Capital Replacement Fund #383.
11. \$27,000 shall be transferred annually from the Water Capital Replacement Fund #383 to the Short Lived Water Asset Replacement Fund #386, as required by the USDA Rural Utilities Service 2011 COP bond covenants.
12. \$2,800 shall be transferred annually as a part of the 2011 Water Well COP Debt Service from the Water Enterprise Fund #630 to the Water Well Loan Debt Service Reserve Fund #632 as required by the USDA Rural Utilities Service 2011 COP Bond Covenants.
13. The \$5,000 Annual rent for PAL Program Use shall be paid to the Transportation Center Fund #625 by the General Fund #001-6600-2201 PAL Program.

14. \$240,000 shall be transferred annually from Sewer Enterprise Fund 610 to WWTP Expansion Fund 348 to cover current 2005 COP Debt Service for plant expansion as required by the Bond Covenants.
15. Transfer to the General Fund #001, the excess interest earned from the Solid Waste Fund 615, equal to the June 30, Fund #615 balance less the amount payable to Waste Management, Inc.
16. DECREASE the General Fund Reserve by \$(285,000) (\$910,000 to \$625,000).
17. Following is a listing of City Funds which are complete, inactive or unusual in nature, along with the necessary action:
 - Rodgers Restore. Fund (130). Bring to zero balance with Bedroom Tax fund (355). Approximately \$1000.
 - Rodgers Trust Fund (402) Bring to zero balance with Bedroom Tax fund (355). Approximately \$4000.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Corning, held on July 28, 2015, by the following vote:

AYES:

NOES:

ABSTAINING:

ABSENT:

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution No. 07-28-2015-06 was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the July 28, 2015 by the votes listed above.

Lisa M. Linnet, City Clerk

**ITEM NO. J-12
MODIFICATION TO POLICE CHIEF JOB
DESCRIPTION REGARDING POST
CERTIFICATIONS**

JULY 28, 2015

TO: MAYOR AND CITY COUNCIL MEMBERS, CORNING CALIFORNIA

**FROM: JOHN L. BREWER, AICP; CITY MANAGER
DON ATKINS, POLICE CHIEF**



SUMMARY:

The current Police Chief Job Description includes a requirement for Peace Officer Standard & Training (POST) Management, Supervisory and Advanced certificates. A copy of the current description is attached. Staff recommends the job description to be modified to instead to require either the certificates, or the ability to obtain them.

BACKGROUND:

Neither former Police Chief Tony Cardenas, nor the current Police Chief, Don Atkins had or have all the POST certificates to satisfy our current job description. The requirement was essentially waived at the time of their respective appointments.

According to Police Chief Don Atkins, it's difficult for officers in smaller departments to obtain those certificates, since those departments have few "first-level or middle management opportunities. For that reason, our current Police Officers, who would otherwise qualify for the position, cannot satisfy the POST certification requirements.

Instead of waiving the requirement again, Chief Atkins recommends the job description be modified. See his memo dated July 22, 2015 that's attached. If modified, the job description would mirror the Red Bluff Police Chief Job Description (applicable portion attached).

STAFF RECOMMENDATION:

That the City Council:

- **Revise the "Other Requirements" section of the Police Chief job description to read (proposed new text is underlined):**
 1. **Must possess a California Drivers license and have a satisfactory driving record.**
 2. **Must possess or have the ability to obtain Management, Supervisory and Advanced Certificates issued by the Commission on Peace Officer Standards and testing.**



MEMO From the desk of Chief Don Atkins

TO: City Manager John Brewer
RE: POST Certificates
DATE: July 22, 2015

With my anticipated retirement on December 23, 2015, the City will be looking to fill my position. I have noticed that under the current City's job description for Police Chief, one of the requirements under **Other Requirements** states:

Must possess Management, Supervisory and Advance certificates issued by the Commission on Peace Officer Standards and Testing.

Under the current job description Officers within the department or Officers outside the department would not be eligible to apply for the Chief's position if they don't possess a Management Certificate. To obtain the Management Certificate an Officer must have served for a period of two years as a middle manager and completed a Management Course. A middle manager is a lieutenant or higher position.

It is my recommendation that the current requirement for certificates be revised to read:

Must possess or have the ability to obtain Management, Supervisory and Advance Certificates issued by the Commission on Peace Officer Standards and Training.

With that revision, Officers would be able to apply for the Chief's position and if hired to the Chief's position, would be eligible to attend a Middle Management Course and be able to obtain the Management Certificate after serving in the Chief's position for a period of two years.

POLICE CHIEF

DEFINITION

Under the administrative direction of the City Manager, to plan, organize and direct the activities and operations of the Police Department, including patrol and investigations, public safety communications, public services and administration; to coordinate assigned activities with other City departments and outside agencies; to provide expert professional assistance to the City Manager, City Council, and others; and to perform related duties as assigned.

DISTINGUISHING CHARACTERISTICS

Police Chief is a single-position classification responsible for the overall administration of the Police Department. The incumbent supervises subordinate officers and office support staff, and acts as the technical advisor to the City Manager and City Council in matters pertaining to law enforcement and public safety programs and activities.

EXAMPLES OF DUTIES – Duties may include, but are not limited to, the following:

- Plans, organizes, directs and evaluates the programs and activities of the Police Department, including patrol, criminal investigations, public safety communications, public services and programs, and department administration; ensures the provision of effective and efficient law enforcement services to meet community needs.
- Advises the City Manager and City Council on a broad range of issues within areas of responsibility.
- Confers with and provides professional assistance to City staff members in Police Department matters.
- Develops and directs the implementation of goals, objectives, policies, procedures and work standards for the department; confers with citizens and municipal officials on law enforcement problems and develops and implements solutions.
- Continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors administrative and support systems, and internal reporting relationships; identifies opportunities for improvement and directs the implementation of changes.
- Interprets and ensures department compliance with all City policies and procedures, standards of quality and safety, and all applicable local, state and federal laws and regulations.
- Prepares and administers the department's annual budget; monitors and approves expenditures.
- Selects, supervises, motivates and evaluates the performance of assigned staff. Provides for appropriate professional / technical training and development for staff, and implements disciplinary action as appropriate; conducts formal investigations of employee misconduct as necessary.
- Establishes, within City policy, appropriate service and staffing levels; allocates resources accordingly.
- Prepares and directs the preparation of periodic and special reports regarding departmental activities.
- Ensures the development and implementation of effective crime prevention and educational programs.
- Supervises the maintenance of accurate and complete department records.
- Develops and implements innovative law enforcement programs, including but not limited to community policing.
- Advises and assists subordinates in highly complex criminal and other investigations.
- Performs law enforcement duties as required.

- Coordinates department activities and services with other departments, law enforcement agencies and other agencies as appropriate.
- Directs the requisition of materials, supplies and equipment.
- Attends civic and other community meetings and events to explain and promote the activities and functions of the department and to establish favorable public relations; gives public speaking presentations as requested.
- Receives and responds to difficult or sensitive inquiries, concerns and complaints from the news media and public regarding department programs, activities and personnel.
- Keeps abreast of new developments in law enforcement operations, investigations, training and administration.
- Maintains proficiency in the use and care of firearms and other police-issued equipment.
- Supervises the maintenance of department facilities, vehicles, equipment and tools.
- Acts on behalf of the City Manager in his/her absence as assigned.
- Attends meetings, training, conferences, etc., as appropriate to enhance job knowledge and skills.

MINIMUM QUALIFICATIONS

Knowledge of:

- All federal, state, county and city laws, codes, rules, regulations and standards affecting municipal law enforcement service programs and activities.
- City organization and functions.
- Administrative principles and methods, including goal setting, program and budget development, implementation and control.
- Operational characteristics, services and activities of a comprehensive municipal law enforcement program.
- Organizational and management practices as applied to the analysis and evaluation of law enforcement programs, policies and operational needs.
- Structure, functions and inter-relationships of state and local law enforcement agencies.
- Modern principles, practices, techniques and equipment of law enforcement operations.
- Recent developments, current literature and sources of information related to police science and public safety.
- Law enforcement training requirements and techniques.
- Budget development and administration.
- Principles of supervision, training and performance evaluation.
- Public / community relations techniques.
- Modern office practices and technology, including the use of computers for data and word processing and records management.
- Proper English usage, spelling, grammar and punctuation.
- Business letter and report writing.
- Business mathematics.

Ability to:

- Interpret, analyze and apply federal, state and local laws, rules and regulations, policies and procedures pertaining to department administration and operations.
- Provide administrative and professional leadership for the Police Department.
- Serve as an advisor to City Council, City Manager and other boards and commissions on law enforcement and traffic-related activities.
- Coordinate programs and projects with other departments, agencies and the community.
- Develop, implement and interpret goals and procedures for providing responsive and effective law enforcement services that are consistent with the City's goals and policies.

- Analyze complex problems, evaluate alternatives and make sound recommendations in support of goals.
- Research, analyze and evaluate new service delivery methods and procedures.
- Determine work priorities and effectively coordinate and schedule resources and staff to perform activities and projects within time limits.
- Prepare and administer a departmental budget.
- Select, train, supervise and evaluate the performance of assigned staff.
- Work under stressful or potentially dangerous conditions.
- React quickly and calmly in emergency situations.
- Properly use firearms and other police-issued equipment.
- Appraise situations and people accurately and quickly, and adopt an effective course of action.
- Deal courteously, yet firmly and effectively with the public in emergency situations.
- Establish and maintain effective working relationships with those contacted in the course of the work.
- Communicate effectively with culturally, socially and economically diverse populations.
- Interpret complex departmental projects and programs to the media and general public.
- Prepare, verify, analyze and reconcile complex records, reports and recommendations.
- Communicate clearly and concisely, both orally and in writing.
- Perform required mathematical computations with accuracy.
- Use and direct the use of computers for word and data processing and records management.
- Gain cooperation through discussion and persuasion.
- Represent the City effectively in meetings with others and make presentations to various groups.

Education and Experience:

Any combination of education and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

A high school diploma or GED equivalent. A Bachelor's degree from an accredited college or university with major coursework in criminal justice, law enforcement, police science, public or business administration, or a related field is highly desirable.

Experience:

Five years of increasingly responsible law enforcement experience, including three years of supervisory and management experience in law enforcement.

Other Requirements:

Must possess a California driver's license and have a satisfactory driving record.

→ Must possess Management, Supervisory and Advanced certificates issued by the Commission on Peace Officer Standards and Testing.]

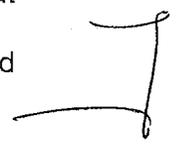
Experience: Eight years of experience in law enforcement that relates to municipal policing including at least four years in a responsible supervisory capacity at a command level which must be equivalent to police commander or higher and completion of the Basic P.O.S.T. Law Enforcement Training Academy.

Necessary Knowledge, Skills and Abilities:

- (A) Thorough knowledge of modern law enforcement principles, procedures, techniques, and equipment; Considerable knowledge of applicable laws, ordinances, and department rules and regulations;
- (B) Skilled in the use of the tools and equipment listed below.
- (C) Ability to train and supervise subordinate personnel; Ability to perform work requiring good physical condition; Ability to communicate effectively orally and in writing; Ability to establish and maintain effective working relationships with subordinates, peers and supervisors; Ability to exercise sound judgement in evaluating situations and in making decisions; Ability to give verbal and written instructions; Ability to meet the special requirements listed below;

SPECIAL REQUIREMENTS

- (A) Must possess, or be able to obtain a valid State Driver's License without record of suspension or revocation in any state;
- (B) Possession of or ability to obtain a California P.O.S.T. Advanced and Management Certificate.



TOOLS AND EQUIPMENT USED

Police car, police radio, portable radio, telephone, radar gun, handgun and other weapons as required, sidehandle baton, handcuffs, breathalyzer, pager, first aid equipment, personal computer including word processing and records management software.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit; talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle, or operate objects, controls, or tools listed above; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.



**ITEM NO.: J-13
APPROVE AGREEMENT BETWEEN THE
COUNTY OF TEHAMA AND THE CITY FOR
CONTRIBUTION AND EXPENDITURE OF
CERTAIN FY 2015 BOARD OF STATE &
COMMUNITY CORRECTIONS, EDWARD
BYRNE JUSTICE ASSISTANCE GRANT
(JAG)**

July 28, 2015

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM: JOHN L. BREWER, CITY MANAGER
JODY BURGESS, CITY ATTORNEY**

JB

SUMMARY:

Before you is the Agreement between the City of Corning and the County of Tehama for contribution and expenditure of certain fiscal year 2015 Board of State and community Corrections, Edward Byrne Justice Assistance Grant. This Agreement allows the County to fund \$40,000 towards the City's efforts to engage an Independent Contractor to perform the Coordinator functions of the Adolescent Diversion Program.

The areas modified in this contract were to ensure that the City is not obligated to hire an employee to perform such obligations, but instead with a Contract with the prospective Coordinator as an Independent Contractor.

As for Section 16, as it pertains to Green Procurement Policies, the City has its own Resolution that very closely follows that of the County. Therefore, I have modified this section to state that compliance with our own Green Policies will be deemed compliance with Section 16 of the Agreement.

RECOMMENDATION:

MAYOR AND COUNCIL, STAFF RECOMMENDS COUNCIL APPROVE THE ATTACHED AGREEMENT WITH THE UNDERSTANDING THAT THE COUNTY MUST HEREAFTER TAKE THE SAME AGREEMENT TO ITS BOARD OF SUPERVISOR'S FOR APPROVAL.

**AGREEMENT BETWEEN THE CITY OF CORNING (“CITY”) AND THE COUNTY OF
TEHAMA (“COUNTY”) FOR CONTRIBUTION AND EXPENDITURE OF CERTAIN
FISCAL YEAR 2015 BOARD OF STATE AND COMMUNITY CORRECTIONS,
EDWARD BYRNE JUSTICE ASSISTANCE GRANT (JAG)**

RECITALS

WHEREAS, the County is the recipient of Fiscal Year 2015 Board of State and Community Corrections funds (the “Grant”), which will be included in the Sheriff’s Department Fiscal Year 2015 budget; and

WHEREAS, the Fiscal Year 2015 Board of State and Community Corrections program provides funding for various multi-components, Law Enforcement, Prosecutions, Probation, School Education.

WHEREAS, as required under the terms of the Fiscal Year 2015 Board of State and Community Corrections program, the County has designated a JAG Steering Community (the “Approved Authority”) to distribute the Grant funds at the local level in accordance with the Grant terms approved by the Tehama County Board of Supervisors; and

WHEREAS, City is a local participating agency in the Fiscal Year 2014 Grant; and

WHEREAS, in accordance with the Grant terms, the Approval Authority has authorized the disbursement of up to \$40,000.00 in Fiscal Year 2015 Board of State and Community Corrections program funds to City, to assist the City to hire or contract with an individual to coordinate the Adolescent Diversion Program (ADP) which will be targeting juvenile first-time offenders attending school within the City’s boundaries

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. RECITALS INCORPORATED.

The above recitals are hereby incorporated into this Agreement.

2. RESPONSIBILITIES OF CITY.

During the term of the Agreement, the City of Corning will provide all labor and materials necessary to complete the following tasks, as further described in the Grant application approved by the Tehama County Board of Supervisors on February 24, 2015:

- a. Contract with an individual to coordinate the Adolescent Diversion Program (ADP) which will target juvenile first-time offenders attending schools within the City’s boundaries. The program will serve a minimum of 40 juveniles during the term of the agreement, ensuring that each juvenile received a minimum of five hours of counseling and case management. The Coordinator will oversee the identification of first-time offenders, coordination of case management services, recruiting and training of volunteers, and data collection for use in the program’s evaluation.

- b. Ensure that the Coordinator will maintain records of program services including:
 - a) the names of clients served;
 - b) information on what services are provided each client;
 - c) information on the extent to which each client completes the program; and
 - d) information on whether the clients re-offends.
- c. Where Coordinator is a Contract Consultant of the City, City shall provide supervision and training sufficient for the Coordinator to perform the duties required under this agreement. Where the Coordinator is an independent contractor, City shall ensure that the Coordinator is properly qualified and trained to assume the role of Coordinator as contemplated herein. As the appointing and/or contracting authority for the Coordinator, City will have the full authority to appoint, terminate, evaluate, and discipline the Coordinator, subject to any contract between City and Coordinator. The Coordinator shall not be considered an employee and/or independent contractor of the County of Tehama for any purpose.
- d. City shall maintain sufficient records to document time spent by Coordinator to provide services pursuant to the Agreement for the purpose of audit review in connection with billing, payment, and performance of the duties set forth herein.

3. RESPONSIBILITIES OF THE COUNTY.

County shall compensate City for said services pursuant to Sections 4 and 5 of this Agreement. Upon tender of the payments required hereunder, County's obligations under this Agreement shall be fully performed, and County shall have no further obligation to City.

4. COMPENSATION.

County shall pay to City an all-inclusive flat fee of \$40,000.00 for all services rendered under this Agreement, to be paid in two equal installments of \$20,000.00 each.

Upon payment of the aforementioned sums. County's obligations under this Agreement shall be fully performed and County shall have no further obligation to City. The maximum compensation payable under Agreement shall not exceed \$40,000.00 during the term of this Agreement. City shall not be paid any amount in excess of the maximum compensation amount set forth above under any circumstances, and City agrees that County has no obligation, whatsoever, to pay or reimburse for any services rendered by City that exceed the maximum compensation amount. City shall have no claim against County for payment of any money or reimbursement, of any kind whatsoever, for any service provided by City after the expiration or other termination of this Agreement. Should City receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. Payment by County for services rendered after expiration/termination of the Contract or in excess of the maximum compensation amount shall not constitute a waiver of County's right to recover such payment from City. This provision shall survive the expiration or other termination of this Agreement. City shall not be entitled to payment or reimbursement for any tasks or services performed, nor for any incidental or administrative expenses whatsoever incurred in or incidental to performance hereunder, except as specified herein.

5. BILLING AND PAYMENT.

The \$40,000.00 all-inclusive flat fee shall be paid in two equal installments of \$20,000.00 each. The two installments shall cover the quarterly periods of March 1, 2015, through July 31, 2015, and August 1, 2015, through December 31, 2015, respectively. City shall submit a quarterly invoice to County at the address listed below within thirty (30) days of the end of each of the periods ending July 31, 2015, and December 31, 2015. Each such invoice will specify the work performed under this Agreement within such period or the work to be performed hereafter should funds exist as received during the quarterly periods set forth above and have not utilized at the conclusion of the specified quarterly term which City and County contemplate occurring given the quarterly timeframes in relation to the effective date of this Agreement. In no event shall monies be retained by Coordinator that were not utilized as compensation for services performed under the terms and conditions of this Agreement and any Agreement between City and Coordinator. Within thirty (30) days of the City's submission of each such invoice, County will transfer the sum of \$20,000.00 as an installment payment provided that services have been satisfactorily performed.

6. TERM OF AGREEMENT.

This Agreement shall be effective upon March 1, 2015, and shall end upon December 31, 2015, excepting Sections 2(d), 4, 8 and 12, which shall survive expiration and/or termination of this Agreement. The term of this Agreement may be extended by written addendum signed by each party.

7. TERMINATION OF AGREEMENT.

- A.** If City fails to perform its duties to the satisfaction of County, or if City fails to fulfill in a timely and professional manner its obligations under this Agreement, or if City violates any of the terms or provisions of this Agreement, then County shall have the right to terminate this Agreement effective immediately upon the County giving written notice thereof to City.
- B.** Either party may terminate this Agreement on thirty (30) days written notice. County may terminate this Agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this Agreement in any fiscal year.
- C.** In the event that this Agreement is terminated for any reason, City shall be paid only the prorated portion of the flat fee earned prior to termination.
- D.** County's right to terminate this Agreement may be exercised by its Board of Supervisors or Chief Administrator.

8. COMPLIANCE WITH LAWS, RULES, AND REGULATIONS.

City, City employee(s), and City's Contractors, performing work under this Agreement shall keep themselves fully informed of and in compliance with all local, State and Federal laws, rules and regulations in any manner affecting the performance of the services set forth in this Agreement. Without limiting the generality of Section 12, City shall defend, indemnify and hold the County, its elected officials, officers, and employees free and harmless from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules, or regulations.

9. ENTIRE AGREEMENT: MODIFICATION.

This Agreement supersedes all previous Agreements and constitutes the entire understanding of the parties hereto. City shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. City specifically acknowledges that in entering into and executing this Agreement, City relies solely upon the provisions in this Agreement and no others.

10. NONASSIGNMENT OF AGREEMENT.

Neither party hereto shall assign, sublet or transfer any interest in this Agreement, or any duty hereunder without written consent of the other, and no assignment shall be of any force or effect whatsoever, unless and until the other party shall have so consented.

11. INDEPENDENT CONTRACTOR STATUS.

City's Consultant shall, during the entire term of this Agreement, be construed to be an independent contractor of County, and nothing in this Agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which City performs the services which are the subject matter of this Agreement; provided always, however, that the services to be provided by City shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. City shall be fully responsible for payment of all taxes due to the State of California or Federal government, which would be withheld from compensation of City Consultant, were City Consultant an employee of County. County shall not be liable for deductions for any amount for any purpose from City compensation. City and City's Consultant shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall City or its Consultant be eligible for any other County benefit. City and any Consultant(s) provided by City under this Agreement shall not be employees of Tehama County. City has full rights to manage its Consultant subject to the requirements of the law. If applicable, City shall be responsible for making any and all social security withholdings, income tax withholding, or any other wage withholding of any nature required from the compensation paid to its employees including all employees provided under this Agreement.

Without limiting the generality of the foregoing, the Coordinator provided by City to perform services under this Agreement shall remain an employee and/or contractor of City, and shall not be deemed to be an employee of the County for any purpose.

12. INDEMNIFICATION.

In lieu of and notwithstanding the pro rata risk allocation which might otherwise be imposed between the parties hereto pursuant to Government Code section 895.6, the parties agree that all losses or liabilities incurred by a party shall not be shared pro rata but instead the parties agree, pursuant to Government Code section 895.4, as follows: City shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to, reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of City's performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of County. City shall, at its own expense, any suit or action founded upon a claim of the foregoing. City shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to City's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

13. INSURANCE.

City shall secure and maintain in full force and effect during the full term of this Agreement commercial general liability insurance or participation in a self-insurance program, including coverage for owned and non-owned automobiles and other insurance necessary to protect the public, with limits of liability of not less than one million dollars (\$1,000,000.00) combined single limit bodily injury and property damage. Policies shall be written by carriers reasonably satisfactory to the County.

14. NON-DISCRIMINATION.

Neither party shall employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

15. NOTICES.

Any notices required to be given pursuant to the terms and provisions of this Agreement shall be in writing and shall be sent first-class mail to the following addresses:

**If to COUNTY: Tehama County Sheriff's Department
P.O. Box 729
22840 Antelope Blvd.
Red Bluff, CA 96080**

**If to CITY: City of Corning
794 Third Street
Corning, CA 96021**

Notice shall be deemed to be effective two (2) days after mailing.

16. GREEN PROCUREMENT POLICY.

City shall make reasonable efforts to conform to Tehama County Resolution No. 49-2002, the Green Procurement Policy. This Policy encourages recycling and waste reduction, and promotes the purchase product of products made with recycled materials when product fitness and quality are equal and they are available at no more than the total cost of non-recycled products. City passed Resolution No. 01-08-2013-03 entitled "Environmentally Preferable Purchasing and Practices Policy for All Department Heads", which is attached hereto marked Exhibit "A". County acknowledges City's compliance with Section 16 of this Agreement upon City abiding by its own Environmentally Preferable Purchasing and Practices Policy, Resolution No. 01—08-2013-03 and separately, Resolution No. 49-2002 entitled, "Resolution Establishing Green Procurement Policies to Encourage Recycling and Waste Reduction and to Promote the Purchase of Products Made with Recycled Materials."

17. LAW AND VENUE.

This Agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of, the State of California (excepting any conflict of law provisions which would serve to defeat application of California substantive law). Venue for any action arising from this Agreement shall be deemed in Tehama County, California.

18. AUTHORITY TO BIND.

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purporting to act.

IN WITNESS WHEREOF, County and City have executed this Agreement on the day and year set forth below.

Date: _____

COUNTY OF TEHAMA

By: _____

Dave Hencratt-Sheriff Coroner

Date: _____

CITY OF CORNING

By: _____

Gary R. Strack, Mayor

APPROVED AS TO FORM:

CORNING CITY ATTORNEY

EXHIBIT "A"

RESOLUTION NO.: 01-08-2013-03

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
APPROVING AN ENVIRONMENTALLY PREFERABLE PURCHASING AND
PRACTICES POLICY FOR ALL DEPARTMENTS WITHIN THE
CITY OF CORNING**

WHEREAS, Public Resources Code sections 40000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various Grant Programs (grants) in furtherance of the State of California's (State) efforts to reduce, reuse, and recycle solid waste generated in the State thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an Applicant to adopt and implement an Environmentally Preferable Purchasing and Practices (EPPP) Policy; and

WHEREAS, The City of Corning has submitted a grant application for the 2012/13 Tire-Derived Product Grant Program.

NOW, THEREFORE, BE IT RESOLVED that the Corning City Council authorizes the adoption and implementation of the following Environmentally Preferable Purchasing and Practices (EPPP) Policy for all Departments within the City.

Environmentally Preferable Purchasing and Practices Policy

ENVIRONMENTALLY PREFERABLE PURCHASES:

The City of Corning provides that all departments shall, whenever possible, use recycled products and recycled materials to meet their needs. This policy is enacted to demonstrate compliance with the Waste Management Reduction Act and foster market development for recycled products.

PURCHASE POLICIES:

- A. All City of Corning departments shall use recycled products whenever practicable. Special emphasis shall be placed on the purchase of products manufactured with post-consumer recycled materials.
- B. All City of Corning departments may, at their option and with purchasing concurrence, require procurement of designated recycled products or recycled products above the levels required by this policy.
- C. The City of Corning shall require its contractors and consultants to use and specify recycled products in fulfilling contractual obligations whenever practicable.
- D. The City of Corning shall promote the use of recycled products by publicizing its procurement policy whenever practicable.

PURCHASE RESPONSIBILITIES OF RECYCLED PRODUCTS AND MATERIALS COORDINATOR:

The City Manager shall coordinate the implementation of this policy. He/she will establish a list of recycled products that shall be purchased by all City of Corning departments whenever practicable and will develop the mechanism for maintenance, additions, and deletions to the list of recycled products available for procurement. Maintenance of the list will include addition of new products containing recycled material as they become available. Specifications of these new products and their suggested uses will be made available to all City of Corning departments. The City Manager will also work with all departments to establish minimum recycled content standards for designated recycled products to maximize recycled product availability, recycled content, and competition. The City Manager will also be responsible for annual policy review.

ENVIRONMENTALLY PREFERABLE PRACTICES:

The City of Corning will act to make resource conservation an integral part of its waste reduction and recycling programs. The practice of discarding materials used in the City of Corning departments and facilities is wasteful of natural resources, energy, and money.

PRACTICE POLICIES:

1. The City of Corning will integrate the concept of resource conservation, including waste reduction and recycling, into its environmental programs.
2. The City of Corning will decrease the amount of waste of consumable materials by: a) reducing the consumption of consumable materials wherever possible; b) fully utilizing all materials prior to disposal; and c) minimizing the use of non-biodegradable products wherever possible.
3. The City of Corning will cooperate with, and participate in, recycling efforts being made by the county and state. As systems for recovering waste and recycling develop within the City of Corning will participate by appropriately separating and allowing recovery of recyclable waste products.
4. The City of Corning will purchase, where financially viable, recycled products. The City of Corning will also encourage suppliers, both private and public, to make recyclable products and unbleached paper products available for purchase.

Representatives of the City of Corning will actively advocate, where appropriate, for resource conservation practices to be adopted at the local, regional, and national levels.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Corning held on January 8, 2013, by the following vote:

AYES: Strack, Dickison, Linnet, Cardenas and Smith

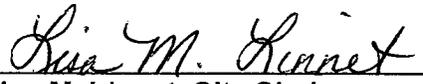
NOES: None

ABSENT: None

ABSTAIN: None


Gary R. Strack, Mayor

ATTEST:



Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 8th day of January, 2013 by the votes listed above.



Lisa M. Linnet, City Clerk

**ITEM NO: J-14
INSTALLATION OF EMERGENCY 911
EQUIPMENT FOR FIRE
DEPARTMENT DISPATCH**

JULY 28, 2015

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM: JOHN L. BREWER, AICP, CITY MANAGER
MARTIN SPANNAUS, FIRE CHIEF**

SUMMARY:

The Corning Fire Department Dispatch Center received state approved funding to replace our outdated 911 equipment. We presented this to Council at last Council meeting and Council expressed concern about staffing the dispatch center awaiting direction from the Advisory Committee on Budget Expenditures and Budget Savings. Staff was directed to check on maintenance costs and return with the information.

BACKGROUND:

Staff has contacted Andrew Mattson with CAL-OES 911 Emergency Communication Branch who would be responsible for the reimbursement of maintenance on the old equipment; Andrew confirmed that Corning Fire would be covered until 4/2016. If the 4/2016 timeframe lapses and the City does not act on the approved funds, the process would need to start anew at a potential timeframe of 12 months to petition for and secure approval of funds. Any repairs or replacement equipment would be the cities responsibility after the lapse of 4/2016. The equipment sought pursuant to this resolution is the same equipment that is being installed at Corning Police Department and can only be a benefit to the citizens of Corning.

FINANCIAL:

The equipment will be installed by September if council decides to go with current upgrade and will be entirely funded by the state 911 branch, if we choose to wait on installation we could be responsible for repairs and replacement costs of the equipment during any timeframe after the lapse of 4/2016 where no action is taken to approve the conditions of funding.

If the funding is approved upon acceptance of the terms in the conditional letter, Fire Dispatch would be bound to a five-year commitment in which to maintain a twenty-four hour, seven days a week dispatch operation. Conversely, if the equipment is replaced

and Fire Dispatch is contracted out or disbanded reimbursement cost to the state will be covered by the cost savings of wages.

POSSIBLE ACTION BY COUNCIL:

- 1. MAYOR AND COUNCIL APPROVE THE SELECTION OF AT&T AS THE 911 VENDOR AND AUTHORIZE THE DEPARTMENT TO PROCEED WITH THE PURCHASE AND INSTALLATION OF THE EMERGENCY 911 EQUIPMENT;
OR,**

- 2. MAYOR AND COUNCIL TABLE THE SELECTION OF AT&T AS THE 911 VENDOR AND ANY ACTION TO AUTHORIZE THE DEPARTMENT TO PROCEED WITH THE PURCHASE AND INSTALLATION OF THE EMERGENCY 911 EQUIPMENT BE DELAYED UNTIL COUNCIL CAN CONSIDER THE COMMENTS AND SUGGESTED DIRECTION OF THE ADVISORY COMMITTEE ON THE GENERAL FUND BUDGETARY MATTERS.**



April 15, 2014

Tracking Number: 17623

Chief Martin Spannaus
Corning Fire Department
815 5th Street
Corning, CA 96021

Subject: Customer Premise Equipment (CPE) Fixed Allotment Funding

Dear Chief Spannaus:

The California 9-1-1 Emergency Communications Branch (CA 9-1-1 Branch) has received your April 2, 2014 letter of intent to replace the 9-1-1 telephone system at your Public Safety Answering Point (PSAP). Acceptance of CPE Allotment funds from the CA 9-1-1 Branch commits your agency to PSAP operations 24 hours a day, seven days a week, for a minimum of five years. If PSAP operations are not maintained at that level, the Corning Fire Department may become financially responsible for all subsequent CPE maintenance and 9-1-1 network service charges. Our evaluation of recent 9-1-1 emergency call volume qualifies the PSAP for a Fixed Allotment in the amount of \$218,000. The Fixed Allotment funding will expire June 30, 2015 if your CPE approval process has not been initiated. The CA 9-1-1 Branch will fund the Corning Fire Department extended maintenance for up to the next 2 years, regardless of which year of extended maintenance the Corning Fire Department is in.

The CA 9-1-1 Branch has implemented a non-mandatory Master Purchase Agreement (MPA) that enables participating vendors to invoice the CA 9-1-1 Branch directly for the purchase of 9-1-1 systems and services. User instructions for the MPA are available at:

www.calema.ca.gov/PSC/Pages/Services/911/911-Systems-and-Services-Master-Purchase-Agreements.aspx.

Please contact me directly with any questions at kyle.pease@state.ca.gov or (916) 657-9145.

Sincerely,

KYLE S. PEASE, 9-1-1 Consultant
California 9-1-1 Emergency Communications Branch

cc: John Brewer, City Manager – City of Corning

California 9-1-1 Emergency Communications Division
California Technology Agency
601 Sequoia Pacific Blvd., MS 9-1-1
Sacramento, CA 95811

Attention: Kyle Pease

Dear Kyle,

The Corning Fire Department would like to request our 9-1-1 Customer Premise Equipment (CPE) funding allotment to replace our current 9-1-1 phone system. The Corning Fire Department plans to staff 2 9-1-1 call taker positions. At this time, our PSAP's choice of State procurement will be the State 911 Division's 9-1-1 CPE Master Purchase Agreement (MPA), we anticipate installation in 2015. The Corning Fire Department financial official is Martin Spannaus.

Our current E9-1-1 LifeLine 100 (LL100) system is designed and built upon Intrado's (formerly Positron) proprietary hardware. The LL1000, and associated ancillary devices (Intelligent Answering Position/Personal Computer (IAP/PC) card, Customer Connection Box (CCB), etc.), are the components of your current Power911 system that is responsible for call processing and handling.

Referencing Intrado's Product Bulletin Notice (PBN), PBN-EOL-2009-Life Line 100, dated August 28, 2009, the LL100 is manufacture discontinued (MD) effective March 1, 2010 and no longer available from Intrado. The LL100 system is the backroom portion of the system that terminates 9-1-1 trunks and is responsible for processing Automatic Number Identification (ANI), Automatic Location Identification (ALI), spill to computer aided dispatch (CAD) system(s), call detail records (CDR), voice connectivity, signaling, and etcetera. Per PBN PBN-MD-IWS-2012-IAP/PC (January 23, 2012), the IAP/PC and CCB are MD effective May 23, 2012, and no longer available from Intrado. The IAP/PC and CCB are installed at each of the Power911 workstations, interfaces to the LL100 system in the backroom, and is responsible for all telephony features and functionality at each position.

AT&T has secured and maintains a number of spare LL100 and other components necessary to support and honor our current contractual obligations for our existing embedded base. As time goes on, our spares become depleted and we are unable to source new spare components, and face delay in obtaining repaired/refurbished components from Intrado. AT&T does not want to put the customer in a position where we are unable to fully support their LL100/Power911 system and risk significant outages or impair 9-1-1 operations. While the LL100 system is modular, the impact to the system will depend upon the failure (line, position, etc.).

The Corning Fire Department is seeking approval to move forward with upgrading our 8 year old LifeLine 100 911 phone system to a new 911 phone system that will be VoIP "Next Generation 911" compatible.

Thank you very much for your consideration in this matter.

Sincerely,

Martin Spannaus
Corning Fire Department

From: AMES, KENT E [ka3169@att.com]
Sent: Tuesday, June 23, 2015 3:57 PM
To: Martin Spannaus
Subject: RE: equipment
Attachments: CorningFD_VESTA4 x_Recorder_6-23-2015.pdf; 2 Positions Corning FD_VESTA4 x-Recorder_SOW v1.0.pdf

Good afternoon, please see the attached Scope of Work and quote to replace your 911 system and recorder. This combined with your zero dollar PO should be all you need to send to Kyle. Please let me know if you have any questions.

Thank you
Kent

Kent Ames

Application Sales Executive 3
AT&T Public Safety Solutions
KentAmes@att.com
Office 530-621-6986
Mobile 530-400-1987
Fax 530-621-6987



Solutions for the next generation of public safety
NG911 | E911net | Call Handling | CAD | RMS | Mobile
[How Can you get more information on a 911 caller?](#)

From: Martin Spannaus [mailto:firechief@corning.org]
Sent: Monday, June 22, 2015 1:58 PM
To: KentAmes@att.com
Subject: equipment

Kent, Have not received a quote back yet Thanks for stopping by. Martin

9-1-1 System CPE Direct Funding Process

In accordance with the *CPE FUNDING POLICY* outlined in this chapter, PSAPs are required to follow the procedures below when seeking State funding for a complete 9-1-1 system replacement or certified upgrade where the PSAP uses a CMAS contract or current DGS 9-1-1 CPE MPA and invoices will be sent by the contractor to the 9-1-1 Office for direct payment. PSAPs must follow their own procurement processes when issuing a purchase order to procure 9-1-1 systems.

1. PSAP Requests Funding

The PSAP writes a letter to the 9-1-1 Office requesting a complete system replacement or certified upgrade. For budgeting purposes, the initial request to upgrade or replace 9-1-1 equipment must be submitted to the 9-1-1 Office at least twelve months (18 months if feasible) in advance of the anticipated installation date. The letter shall include:

- A. an overview of requirements;
- B. the PSAP's planned number of staffed 9-1-1 call taker positions;
- C. the PSAP's choice of State procurement method (CMAS or current DGS 9-1-1 CPE MPA);
- D. the desired installation date; and,
- E. the name of the PSAP's finance administrator with authority to approve agency spending.

2. 9-1-1 Office Issues "Pre-Authorization Letter"

If the PSAP request meets the funding requirements outlined in this chapter, a "pre-authorization letter" will be sent to the PSAP within eight weeks of the date the funding request letter was received by the 9-1-1 Office and will detail the approved allotment amount. The pre-authorization letter will also detail the steps the PSAP must follow to obtain final purchase approval from the 9-1-1 Office. If the PSAP funding request letter does not meet the funding requirements, the assigned 9-1-1 Office consultant will contact the PSAP for further information within two weeks of the date the funding request letter was received by the 9-1-1 Office.

3. PSAP Chooses 9-1-1 System

Once pre-authorization is obtained from the 9-1-1 Office, the PSAP is encouraged to examine the functional differences of available 9-1-1 systems, determine each contractor's ability to provide different services, and obtain multiple price offers from contractors for systems with identical configurations and functionality needed by the PSAP.

Prices on the MPA contract are the maximum allowable. PSAPs may be able to obtain additional price discounts and/or additional services and equipment (see *Service/Equipment Approval List For Residual Funds* in this chapter) by obtaining price offers from different contractors.

The PSAP is strongly encouraged to follow the steps listed below to choose a system.

- A. Examine different CPE systems/contractors and obtain price offers (a detailed breakdown of equipment, installation and maintenance costs) for systems with identical configurations.
- B. Document a comparative analysis of systems evaluated.
- C. Document selected system and why it was chosen.

4. Contractor Prepares Statement Of Work (SOW)

The selected contractor prepares a SOW detailing all deliverables for this installation. Please refer to *STATEMENT OF WORK* at the end of this chapter. This document is important because it insures that both the PSAP and the contractor agree on the elements necessary to meet the needs of the PSAP. The PSAP may use the 9-1-1 Office website to compare price quotes against current maximum contract prices for each CPE contract provider.

NOTE: Coordination for system moves and/or system replacement that impact network services must be coordinated with all stakeholders including the PSAP manager, State 9-1-1 Office consultant, equipment contractor, and network provider(s).

5. PSAP Prepares and Submits a Purchase Order (PO) Package

The 9-1-1 Office will assist the PSAP, as needed, in preparing a PO package. The PO document shall serve as the legally binding procurement instrument between the PSAP agency and the contractor. The PO package must include the following information.

- A. SOW
- B. Itemized list of all system elements
- C. Unsigned PO, which must include:
 - a. the "ship to" address where the system will be installed;
 - b. the "bill to" address of the 9-1-1 Office for all applicable system elements approved for funding;
 - c. a statement on the front of the PO stating, "*The purchase, installation, and maintenance of items identified in this purchase order shall comply exclusively with the terms and conditions of (current 9-1-1 CPE MPA or CMAS contract number) and the attached STATEMENT OF WORK.*"
 - d. a summary of costs on the PO document for the standard system replacement or certified upgrade including equipment, installation, training, maintenance, and taxes;
 - e. a summary of costs on the PO document, in addition to the standard system, for other items on the contract the PSAP requests to purchase at the same time (list CPE allotment items separately from GIS allotment items);
 - f. an attached cost table referencing a complete breakdown of all costs by item, and,
- D. Completed CPE ALLOTMENT SPENDING PLAN (TD-285) form. The TD-285 form is provided on the 9-1-1 Office website and, when in Chapter III on the website, the form may be downloaded from the following link:
<http://www.documents.dgs.ca.gov/td/911/TD-285.doc>

6. 9-1-1 Office Issues a Commitment To Fund

The 9-1-1 Office will review the PO package. If the PSAP's PO package meets the funding requirements outlined in this chapter, a COMMITMENT TO FUND (TD-288) form detailing the approved amount will be sent to the PSAP within four weeks of the date the 9-1-1 Office received a complete and accurate PO package. If the PSAP's PO package does not meet the funding requirements, the assigned 9-1-1 Office consultant will contact the PSAP for further information within two weeks of the date the 9-1-1 Office received the PO package.

7. PSAP Authorizes Contractor To Proceed With Installation

Upon receipt of the approved TD-288, the PSAP may then sign the PO and authorize the contractor to proceed with installation. The PSAP and the contractor should closely examine the schedule included in the SOW prior to signing the document. The PSAP must provide the contractor the signed PO.

8. PSAP Performs Acceptance Testing

Acceptance testing must be performed in accordance with contractual provisions. Once a system passes the acceptance testing, the PSAP shall submit a signed 9-1-1 Service and Equipment System Acceptance and Authorization (TD-284) form to the 9-1-1 Office so that payment can be rendered to the contractor.

9. Contractor Invoicing

Upon satisfactory installation of equipment or service, the contractor may invoice the 9-1-1 Office. When invoicing the 9-1-1 Office, the contractor must include a breakdown of applicable equipment, labor, taxes, and surcharges. The tracking number from the TD-288 form must be noted on the invoice. When creating an account name for an invoice, the contractor must use the account naming convention provided by the 9-1-1 Office on the TD-288 form.

**EXHIBIT 7-A
BASIC CONFIGURATION PRICING TABLE**

Bidder's Name: Intrado Systems Corp.

Manufacturer /Model: Intrado VIPER - Power 911/ CS-1000

Number of Work-stations	Basic Configuration Price	Monthly Maintenance Years 2 - 5	Monthly Maintenance Year 6	Monthly Maintenance Year 7
1	\$ 126,671.51	\$ 1,393.64	\$ 1,615.61	\$ 1,664.08
2	\$ 150,668.36	\$ 1,666.61	\$ 1,932.06	\$ 1,990.02
3	\$ 172,897.20	\$ 1,931.00	\$ 2,238.56	\$ 2,305.71
4	\$ 196,894.05	\$ 2,195.39	\$ 2,545.06	\$ 2,621.41
5	\$ 220,890.90	\$ 2,459.78	\$ 2,851.56	\$ 2,937.11
6	\$ 247,991.40	\$ 2,773.34	\$ 3,215.08	\$ 3,311.51
7	\$ 270,220.25	\$ 3,037.73	\$ 3,521.56	\$ 3,627.21
8	\$ 294,217.10	\$ 3,302.12	\$ 3,828.06	\$ 3,942.90
9	\$ 335,381.45	\$ 4,669.63	\$ 5,413.38	\$ 5,575.78
10	\$ 383,546.33	\$ 5,297.64	\$ 6,141.42	\$ 6,325.66
11	\$ 408,920.31	\$ 5,646.06	\$ 6,545.33	\$ 6,741.69
12	\$ 434,323.13	\$ 6,022.95	\$ 6,982.25	\$ 7,191.72
13	\$ 459,616.26	\$ 6,342.91	\$ 7,353.17	\$ 7,573.77
14	\$ 484,990.23	\$ 6,691.33	\$ 7,757.09	\$ 7,989.80
15	\$ 510,364.20	\$ 7,039.76	\$ 8,161.01	\$ 8,405.84
16	\$ 536,665.45	\$ 7,430.87	\$ 8,614.42	\$ 8,872.85

**EXHIBIT 7-B
ITEMIZED PRICE LIST**

Bidder's Name: Intrado Systems Corp.

Manufacturer /Model: Intrado VIPER - Power 911/ CS-1000

(a) Item Description	(b) UOM	(c) Bid Unit Price	(d) Bid Install Price	(e) Monthly Maint. Yr 1 5	(f) Monthly Maint. Yr 2 7	(g) Monthly Maint. Yr 3 7	(h) Total 357(6) + 124(9) 2
1 Intelligent Workstation as described in Section 6.5.1.1	Each	\$ 17,218.16	\$ 1,700.00	\$ 345.69	\$ 400.75	\$ 412.78	\$ 20,077.39
2 Black and white laser jet printer capable of printing 15 pages per minute	Each	\$ 1,410.00	\$ 200.00	\$ 23.50	\$ 27.24	\$ 28.06	\$ 1,688.80
3 19" computer monitor as described in Section 6.2.3.5	Each	\$ 248.00	\$ 200.00	\$ 4.13	\$ 4.79	\$ 4.94	\$ 461.88
4 21" computer monitor with all the other specifications in Section 6.2.3.5	Each	\$ 311.00	\$ 200.00	\$ 5.18	\$ 6.01	\$ 6.19	\$ 528.38
5 24" computer monitor with all the other specifications in Section 6.2.3.5	Each	\$ 535.71	\$ 200.00	\$ 8.93	\$ 10.35	\$ 10.66	\$ 765.65
6 CAMA interface line card	Each	\$ 2,017.50	\$ 1,700.00	\$ 48.76	\$ 56.52	\$ 58.22	\$ 3,881.00
7 Chassis to mount CAMA interface line cards with all required interconnect cabling	Each	\$ 742.50	\$ 1,700.00	\$ 14.23	\$ 16.50	\$ 16.99	\$ 2,490.22

	(a) Item Description	(b) UOM	(c) Bid Unit Price	(d) Bid Install Price	(e) Monthly Maint. Yrs 2-5	(f) Monthly Maint. Yrs 6-12	(g) Monthly Maint. Yrs 13-15	Total (97)(b) + (c) + (e) + (f) + (g)
8	GIS interface software as described in Section 6.3.7.	IWS License	\$ 3,150.00	\$ 1,700.00	\$ 68.25	\$ 79.12	\$ 81.49	\$ 5,078.06
9	Automatic call distribution (ACD) functionality which supports a minimum of 4 telecommunicator positions, as described in Section 6.3.4 including all required hardware, software, training, cabling and minor materials	N/A	N/A	N/A	N/A	N/A	N/A	N/A
10	Management information system (MIS) functionality which supports a minimum of 4 telecommunicator positions, as described in Section 6.3.6 including all required hardware, software, training, cabling and minor materials	Each	\$ 14,673.00	\$ 3,400.00	\$ 275.12	\$ 318.94	\$ 328.50	\$ 18,995.56
11	Logging recorder functionality which supports a minimum of 4 telecommunicator positions, as described in Section 6.3.5 including all required hardware, software, training, cabling and minor materials	Each	\$ 15,767.72	\$ 3,400.00	\$ 278.55	\$ 322.92	\$ 332.61	\$ 20,101.80

**EXHIBIT 7-D
HOSTED CONFIGURATION PRICING TABLE (DESIRABLE)**

Bidder's Name: Intrado Systems Corp.

Manufacturer /Model: Intrado VIPER - Power 911/ CS-1000

Configuration Title	Number of Host Systems/ Sites	Number of PSAPs in the Configuration	Number of Work-stations at each PSAP	Hosted Configuration Price	Monthly Maintenance Years 2 - 5	Monthly Maintenance Year 6	Monthly Maintenance Year 7
Configuration A	2	2	3	\$ 385,081.93	\$ 5,085.04	\$ 5,894.96	\$ 6,071.81
Configuration B	2	3	3	\$ 492,075.74	\$ 6,484.05	\$ 7,516.79	\$ 7,742.29
Configuration C	2	4	3	\$ 612,775.84	\$ 8,093.89	\$ 9,383.04	\$ 9,664.53
Configuration D	2	4	5	\$ 831,569.98	\$ 10,978.79	\$ 12,727.43	\$ 13,109.25
Configuration E	2	5	3	\$ 738,016.83	\$ 9,487.05	\$ 10,998.09	\$ 11,328.04
Configuration F	2	5	5	\$ 988,909.27	\$ 13,166.31	\$ 15,263.36	\$ 15,721.26
Configuration G	2	6	3	\$ 850,200.17	\$ 10,977.72	\$ 12,726.19	\$ 13,107.98
Configuration H	2	6	5	\$ 1,159,882.21	\$ 15,256.32	\$ 17,686.25	\$ 18,216.84
Configuration I	2	8	3	\$ 1,074,843.86	\$ 13,820.97	\$ 16,022.29	\$ 16,502.96
Configuration J	2	8	5	\$ 1,488,610.43	\$ 19,533.85	\$ 22,645.08	\$ 23,324.43
Configuration K	2	10	3	\$ 1,298,634.49	\$ 16,647.88	\$ 19,299.45	\$ 19,878.44
Configuration L	2	10	5	\$ 1,823,154.07	\$ 23,888.13	\$ 27,692.89	\$ 28,523.68

ITEM NO.: J-15

**APPOINT AD HOC COMMITTEE FOR
CITY MANAGER RECRUITMENT AND
SELECTION PROCESS**

JULY 28, 2015

TO: MAYOR AND CITYCOUNCILMEMBERS, CORNING CALIFORNIA

FROM: JOHN L. BREWER, AICP; CITY MANAGER JB

SUMMARY:

Staff recommends the City Council appoint a two-member Ad Hoc Committee for City Manager Recruitment and Selection. The committee would review and evaluate applications and resumes in order to develop the final candidate list that would ultimately be considered and interviewed by the entire City Council.

BACKGROUND:

I have presented the letter detailing my intension to retire on January 1, 2016. We need to start the process of recruiting the next City Manager. See the attached draft schedule prepared for that purpose. The schedule envisions bringing on the new Manager about 50 days ahead of my departure to provide for an orderly transition period.

The transition period also ensures the new manger can actively participate in the upcoming labor negotiations with the City's four Employee Bargaining Units; i.e., Management, Public Safety, Dispatch and Miscellaneous.

STAFF RECOMMENDATION:

- **That the City Council appoint a two-member City Manager Recruitment Ad Hoc Committee.**

**RECRUITMENT/REPLACEMENT OF CITY MANAGER
SCHEDULE**

(Draft-July 16, 2015)

Date	Action	Follow-up?
July 15, 2015	Notice of retirement from City Manager John Brewer	
July 28, 2015	Council appoints ad hoc Committee for CM recruitment, evaluation	
August 3, 2015	Advertise Position Opportunity-Open Selection Process	Mail to Cities, post online at Western City Magazine
September 11, 2015	Close Application period	Ad hoc committee, City Manager and City Attorney Evaluate applications
Sept. 14	Invite candidates	
September 28	City Council interview Candidates, make selection	Make selection, Letters to candidates-after acceptance-Background Check
October , 2015	Background check	
November 9, 2015	First day on the job with current CM	Confirm with participants via memo
January 1, 2016	John Brewer retires	
January 4, 2016	New City Manager's first official day	

**ITEM NO.: J-16
APPROVE CONTRACT CHANGE ORDER #2
INCREASING THE PROJECT BY \$9,776.15 FOR A
CONTRACT COST OF \$447,710.27 AND APPROVE
PARTIAL PAYMENT ESTIMATE IN THE AMOUNT OF
\$96,172.34 TO STIMPEL-WIEBELHAUS FOR THE 2015
CDBG STREET PAVING PROJECT**

JULY 28, 2015

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER
DAWN GRINE, DIRECTOR OF PUBLIC WORKS 
ED ANDERSON, CITY ENGINEER**

SUMMARY:

Staff recommends that City Council approve Contract Change Order No. 2 increasing the street project by \$9,776.15 for a total contract cost of \$447,710.27 to Stimpel-Wiebelhaus for the 2015 CDBG Street Paving Project. The City Engineer and Director of Public Works have provided the attached Contract Change Order justification for Council to review. Progress Payment Estimate No. 1 in the amount of \$96,172.34 is also attached for Council review.

Original Construction Contract	\$ 452,485.00
CCO No. 1 (approved 6/9/15)	\$ (\$14,550.88)
CCO No. 2 (pending approval)	\$ 9,776.15
Adjusted Contract Amount	\$ 447,710.27

<u>PPE No. 1</u>	
Work Completed	\$ 96,172.34
Retention to be held (5%)	\$ 4,808.61
Total paid to Contractor	\$ 91,363.73

Remaining Contract Amount: \$351,537.93

BACKGROUND:

Contractor Stimpel-Wiebelhaus was awarded this project at the June 9, 2015 City Council Meeting. The base bid for this project included two city streets; The Base Bid includes a segment of Solano Street (west of the I-5 Freeway) and a second segment of Solano Street (between Toomes Avenue and West Street). Additive Bid No. 1 includes Third Street (between Solano Street and Blackburn Avenue) and Additive Bid No. 2 includes a segment of Solano Street that lies between West Street and 6th Street.

RECOMMENDATION:

Mayor and Council:

- 1. Approve Contract Change Order No. 2 increasing the contract amount by \$9,776.15 for a total contact amount of \$447,710.27;**
- 2. Approve Partial Payment Estimate No. 1 in the amount of \$96,172.34;**
- 3. Retain the 5% Contract Retention of \$4,808.61 and,**
- 4. Issue payment in the amount of \$91,363.73 to Stimpel-Wiebelhaus Associates for the 2015 CDBG Street Paving Project**

CONTRACT CHANGE ORDER

Order No. 2

Date: July 23, 2015

Contract for: 2015 CDBG Street Paving Project

Owner: City of Corning, 794 Third Street, Corning, CA 96021

To: Stimpel-Wiebelhaus Associates, Inc. P.O. Box 492335, Redding, CA 96049

You are hereby requested to comply with the following changes from the contract plans and specifications.

Description of Changes	DECREASE In Contract Price	INCREASE In Contract Price
1) Additional signage along I-5 and at the Solano St. off-ramp as required by Caltrans Encroachment Permit conditions.		+\$ 2,613.38
2) Additional Labor and Materials to remove an old reinforced concrete drain structure at the NE corner of Hoag and Solano, discovered while replacing the curb return and sidewalk..		+\$ 2,377.64
3) Install Thermo-Plastic material for pavement markings at "STOP", turn arrows and cross walks, in lieu of the regular traffic paint that is being used for the centerline and parking stall striping.		+\$ 4,785.13
Net Change:		+\$ 9,776.15

JUSTIFICATIONS:

1. The Contractor, upon making an application with Caltrans for an Encroachment Permit to do paving work at the I-5 off-ramp at Solano Street, was informed that additional signage and notifications would be required along the southbound I-5 route to alert motorists of the work at the Solano Street off-ramp.

2 While excavating for the new curb return and sidewalk replacement at the northeast corner of Hoag and Solano Streets, the contractor encountered an old abandoned reinforced concrete drainage culvert that needed to be removed to accommodate the new curb return and sidewalk. The excavation was filled with concrete prior to installing the new curb return and sidewalk.

3. Thermo-Plastic material will provide a longer life at locations having high use and turning movement locations in lieu of the normal traffic paint used for centerline striping. The thermo-plastic material will be applied for turning arrows, crosswalks and the STOP markings at intersections.

Contract Change Order No. 2

Page 2

The original contract total (\$452,485.00) including this and previous change order will be decreased by (\$ 4,774.73) for a new contract total of: \$ 447,710.27

The contract completion date will remain at: August 10, 2015

This document will become a supplement to the Contract and all provisions will apply hereto.

Requested: _____
City of Corning

Date: _____

Recommended: J. E. (Ed) Anderson
J.E. (Ed) Anderson

Date: July 23, 2015

Accepted: _____
Stimpel-Wiebelhaus Associates, Inc.

Date: _____

PARTIAL PAYMENT ESTIMATE

2015 CDBG Street Paving Project

Partial Payment Estimate No. 1

OWNER:

City of Corning, CA

CONTRACTOR:

Stimpel-Wiebelhaus Associates

PERIOD OF ESTIMATE:

From: 7/6/2015 through 7/23/2015

CONTRACT CHANGE ORDER SUMMARY**ESTIMATE**

No.	Approval Date	Amount			
		Additions	Deductions		
#1	6/9/15			1. Original Contract	\$452,485.00
#2	Pending		(\$14,550.88)	2. Change Orders	(\$4,774.73)
		\$9,776.15		3. Revised Contract (1+2)	\$447,710.27
				4. Work Completed	\$96,172.34
				5. Stored Materials	\$0.00
				6. Subtotal (4+5)	\$96,172.34
				7. Retainage5%	\$4,808.61
				8. Previous Payments	\$0.00
				9. Amount Due (6-7-8)	\$91,363.73
	TOTALS	\$9,776.15	(\$14,550.88)		
NET CHANGE			(\$4,774.73)		

CONTRACT TIMEOriginal (days) 45

Revised:

Remaining: 18On Schedule Yes NoStarting Date: 6/27/15Projected Completion: 8/10/15**CONTRACTOR'S CERTIFICATION:**

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Contractor: _____

By: Stimpel-Wiebelhaus Associates

Date _____

City Engineer: J. E. (Ed) Anderson

By: Ed Anderson

Date: July 23, 2015**APPROVED BY OWNER:**

Owner _____

By: John L. Brewer, AICP; City Manager

Date _____

Progress Estimate #1

Owner: City of Corning		Period Covered: 7/6/2015 through 7/23/15									
Contractor: Stimpel-Wiebelhaus Associates, Inc.											
Bid Item No.	Item Description	Bid Qty	Unit Price	Bid Value	Qty This Prd	Prev Qty	Stored Materials	Value This Prd	Total Completed and Stored to Date	% Compl	Balance to Finish
1	Clean asphalt cracks	1	\$2,686.00	\$2,686.00	1.00			\$2,686.00	\$2,686.00	100.0%	\$0.00
2	2" AC	9200	\$1.17	\$10,764.00	9200.00			\$10,764.00	\$10,764.00	100.0%	\$0.00
3	Grinding	36240	\$1.17	\$42,400.80				\$0.00	\$0.00	0.0%	\$42,400.80
4	Paint centerline	650	\$0.69	\$448.50				\$0.00	\$0.00	0.0%	\$448.50
5	Paint fog line	1300	\$0.41	\$533.00				\$0.00	\$0.00	0.0%	\$533.00
6	Paint ped x-walk	2	\$579.00	\$1,158.00				\$0.00	\$0.00	0.0%	\$1,158.00
7	Paint STOP	2	\$115.00	\$230.00				\$0.00	\$0.00	0.0%	\$230.00
8	Clean asphalt cracks	1	\$6,507.00	\$6,507.00	1.00			\$6,507.00	\$6,507.00	100.0%	\$0.00
9	2" AC	87660	\$1.14	\$99,932.40				\$0.00	\$0.00	0.0%	\$99,932.40
10	Grinding	27300	\$0.54	\$14,742.00	27300			\$14,742.00	\$14,742.00	100.0%	\$0.00
11	Paint centerline	1550	\$0.69	\$1,069.50				\$0.00	\$0.00	0.0%	\$1,069.50
12	Reflector buttons	62	\$6.95	\$430.90				\$0.00	\$0.00	0.0%	\$430.90
13	Paint skip line	3100	\$0.35	\$1,085.00				\$0.00	\$0.00	0.0%	\$1,085.00
14	Paint ped x-walk	13	\$579.00	\$7,527.00				\$0.00	\$0.00	0.0%	\$7,527.00
15	Paint STOP	8	\$115.00	\$920.00				\$0.00	\$0.00	0.0%	\$920.00
16	Paint parking stall	23	\$35.00	\$805.00				\$0.00	\$0.00	0.0%	\$805.00
17	Warning buttons	30	\$7.00	\$210.00				\$0.00	\$0.00	0.0%	\$210.00
18	Curb & Gutter	5	\$2,644.00	\$13,220.00	5			\$13,220.00	\$13,220.00	100.0%	\$0.00
19	Sidewalk	622	\$9.62	\$5,983.64	622			\$5,983.64	\$5,983.64	100.0%	\$0.00
20	Truncated domes	192	\$39.31	\$7,547.52	154			\$6,038.02	\$6,038.02	80.0%	\$1,509.50
21	Valley gutter	30	\$70.43	\$2,112.90	30			\$2,112.90	\$2,112.90	100.0%	\$0.00
22	Traffic Control	1	\$14,475.84	\$14,475.84	1			\$7,237.92	\$7,237.92	50.0%	\$7,237.92
A1.1	Clean asphalt cracks	1	\$6,506.00	\$6,506.00	1			\$6,506.00	\$6,506.00	100.0%	\$0.00
A1.2	2" AC	96700	\$1.09	\$105,403.00				\$0.00	\$0.00	0.0%	\$105,403.00
A1.3	Grinding	6420	\$0.45	\$2,889.00				\$0.00	\$0.00	0.0%	\$2,889.00
A1.4	Paint centerline	2600	\$0.69	\$1,794.00				\$0.00	\$0.00	0.0%	\$1,794.00

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A1.5	Reflector buttons	55	\$6.95	\$382.25					\$0.00	0.0%	\$382.25
A1.6	Paint x-walk	1	\$579.00	\$579.00				\$0.00	\$0.00	0.0%	\$579.00
A1.7	Paint STOP	7	\$116.00	\$812.00				\$0.00	\$0.00	0.0%	\$812.00
A1.8	Curb & Gutter	1	\$2,544.00	\$2,544.00	1			\$2,544.00	\$2,544.00	100.0%	\$0.00
A1.9	Sidewalk	144	\$17.25	\$2,484.00				\$0.00	\$0.00	0.0%	\$2,484.00
A1.10	Truncated domes	108	\$39.31	\$4,245.48	68			\$2,653.43	\$2,653.43	62.5%	\$1,592.06
A1.11	Water valve covers	12	\$461.00	\$5,532.00				\$0.00	\$0.00	0.0%	\$5,532.00
A1.12	Manhole cover	1	\$422.00	\$422.00				\$0.00	\$0.00	0.0%	\$422.00
A1.13	Traffic Control	1	\$11,117.27	\$11,117.27	1			\$5,558.64	\$5,558.64	50.0%	\$5,558.64
A2.1	Clean asphalt cracks	1	\$2,686.00	\$2,686.00	1			\$2,686.00	\$2,686.00	100.0%	\$0.00
A2.2	2" AC	36500	\$1.15	\$41,975.00				\$0.00	\$0.00	0.0%	\$41,975.00
A2.3	Grinding	9230	\$0.45	\$4,153.50	9230			\$4,153.50	\$4,153.50	100.0%	\$0.00
A2.4	Paint centerline	530	\$0.69	\$365.70				\$0.00	\$0.00	0.0%	\$365.70
A2.5	Reflector buttons	22	\$7.00	\$154.00				\$0.00	\$0.00	0.0%	\$154.00
A2.6	Paint skip line	1060	\$0.35	\$371.00				\$0.00	\$0.00	0.0%	\$371.00
A2.7	Paint x-walk	4	\$579.00	\$2,316.00				\$0.00	\$0.00	0.0%	\$2,316.00
A2.8	Paint STOP	2	\$115.00	\$230.00				\$0.00	\$0.00	0.0%	\$230.00
A2.9	Paint parking stall	18	\$34.74	\$625.32				\$0.00	\$0.00	0.0%	\$625.32
A2.10	Delete w/CCO #1										
A2.11	Delete w/CCO #1										
A2.12	Delete w/CCO #1										
A2.13	Traffic Control	1	\$5,558.60	\$5,558.60	1			\$2,779.30	\$2,779.30	50.0%	\$2,779.30
CCO 2.1	Additional Signage	1	\$2,613.38	\$2,613.38				\$0.00	\$0.00	0.0%	\$2,613.38
CCO 2.2	Additional Labor	1	\$2,377.64	\$2,377.64				\$0.00	\$0.00	0.0%	\$2,377.64
CCO 2.3	Additional Striping	1	\$4,785.13	\$4,785.13				\$0.00	\$0.00	0.0%	\$4,785.13
0.00											\$351,537.93
\$447,710.27											\$96,172.34
\$96,172.34											\$96,172.34
21.5%											\$351,537.93