



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION AGENDA**

**TUESDAY, JUNE 14, 2016
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

Council:

Darlene Dickison

Dave Linnet

Tony Cardenas

Willie Smith

Mayor:

Gary Strack

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. REGULAR AGENDA:

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION PURSUANT TO SUBDIVISION (b) OF SECTION 54956.9:
One Case**

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION:

POSTED: FRIDAY, JUNE 10, 2016



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, JUNE 14, 2016
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Tony Cardenas.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR: If there is anyone in the audience wanting to address the City Council or speak on an item not already on tonight's Agenda, please come to the podium, identify yourself and briefly present your information to the Council. If an item is already on the agenda, please wait until that item comes up for discussion and then obtain the Mayor's attention so you will be allowed to speak. **A three-minute time limit will apply unless the Council makes an exception due to special circumstances. If your matter will require more time or formal action by the Council, the law requires that it be placed on the printed Agenda for a future meeting so that interested members of the public will have the chance to appear and speak on the subject.**

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. Waive the reading and approve the Minutes of the May 24, 2016 City Council Meeting with any necessary corrections:**
- 3. June 8, 2016 Claim Warrant - \$216,980.55.**
- 4. June 8, 2016 Business License Report.**
- 5. May 2016 Wages & Salaries: \$331,175.12.**
- 6. May 2016 Treasurer's Report.**
- 7. May 2016 City of Corning Wastewater Operations Summary Report.**
- 8. May 2016 Building Permit Valuation Report in the amount of \$590,594.09.**
- 9. Authorize transfer of remaining donated bags of rubberized bark to the Corning Elementary School District.**
- 10. Adopt Resolution No. 06-14-2016-01 appointing Community Service Officer Ron Robbins as the City's voting member to the Tehama County Abandoned Vehicle Abatement Service Authority and Tom Watson as the alternate.**
- 11. Appoint City Public Works Director Dawn Grine to the Tehama County Flood Control & Water Conservation District Groundwater Commission.**

12. Award Bid to furnish and install a 60 HP Pump & Motor at the Blackburn Well to Durham Pump, Inc. in the amount of \$37,469 and authorize the City Manager to sign associated Contract.
13. Re-authorize the Public Works Department to seek formal bids for a three-year Janitorial Service Agreement.

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS:

J. REGULAR AGENDA:

14. Authorize the City Manager to negotiate with and purchase a new F350 Truck from Corning Ford.
15. Approve selection of AT&T as the 911 Vendor and authorize the Fire Department to proceed with the purchase and installation of the Emergency 911 Equipment at the City's Fire Dispatch Center.
16. Adopt Resolution 06-14-2016-02, a Resolution declaring a public nuisance on 30 properties within the City and authorize the Fire Chief to initiate abatement procedures.
17. Accept Progress Pay Estimate No. 2 to Trent Construction in the amount of \$163,117.91, and accept Contract Change Orders No. 1 & 2 decreasing the Contract amount to \$1,205,972.40 for the Downtown Streetscape Project.
18. Adopt Resolution 06-14-2016-03, a Resolution authorizing the City Manager to execute Agreements with the California Transportation Commission and/or the California Department of Transportation for Alternative Transportation Infrastructure Improvements through the Active Transportation Program.
19. City Council review and approve the proposed amendment to the Nepotism Policy listed in the City's Personnel Rules and Regulations.
20. Presentation of the Fiscal Year 2016-2017 Program of Service and Annual Budgets for discussion if:
 - a) Measure A Passes; and
 - b) Measure A Doesn't Pass.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

- M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison:

Linnet:

Cardenas:

Smith:

Strack:

N. ADJOURNMENT!:

POSTED: FRIDAY, JUNE 10 2016



**CITY OF CORNING
CITY COUNCIL MEETING MINUTES
TUESDAY, MAY 24, 2016
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

Darlene Dickison

Dave Linnet

Tony Cardenas

Willie Smith

Mayor:

Gary Strack

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Strack.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PUBLIC COMMENTS:

Luke Alexander: Asked about the status of the restrooms at the Clark Park and questioned the current plans for the upgrades. He stated that the proposed location of the new restrooms near the rodeo grounds was not a good solution as the rodeo is on the way out. He stated his opinion that the Council isn't putting the same effort into the Little League Park as they are the Theatre. Mr. Alexander's proposal is to remove the existing restroom/concessionaire structure and build a new bathroom and concession stand at the existing location, not move it by the rodeo grounds.

Mayor Strack suggested that Mr. Alexander and his group put together a committee of two or three and meet with the City Manager and City Attorney. Councilor Cardenas suggested they submit their plans so that it can be brought back to the City Council possibly at the next meeting. By Council consensus the City Attorney and City Manager will meet with Mr. Alexander and his group on this issue so that it can be brought back to Council at the June 28th meeting. Another audience member stated that the bleachers at Clark Park need to be brought up to safety standards as they are a hazard. Mr. Alexander was asked to come back to the City Manager with a list of material needs, costs and Volunteers. Mr. Alexander further stated that Clark Park is the most used Park.

Another member of the audience asked if the City has a long-term plan for the Parks, specifically the baseball fields. If the City doesn't, maybe it is time. Mayor Strack stated that at one time the City did have a Master Plan for improvements such as this.

F. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

- 1. Proclamation – May 2016 as National Drug Court Month.** Present to accept the Proclamation was Brian Emery, Tehama County Drug and Alcohol Counselor and Ken Miller, Attorney at Law.

G. BUSINESS FROM THE FLOOR: None

H. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
3. **Waive the reading and approve the Minutes with any necessary corrections for the following meetings:**
 - a) **April 26, 2016 City Council Closed Session and Regular Meeting; and**
 - b) **May 10, 2016 Regular City Council Meeting**
4. **May 18, 2016 Claim Warrant - \$127,286.03.**
5. **May 18, 2016 Business License Report.**
6. **Award Bid to Ron DuPratt Ford for an amount not to exceed \$25,407.42 to purchase one F-350 V-8 Truck for the Public Works Department. (Pulled by the City Manager – coming back at a later meeting.)**
7. **Introduction of REZONE 2016-04 Ordinance 668, to rezone approximately 9.5 acres located along the north side of Blackburn Avenue at the northwest corner of the Blackburn Avenue/Hwy. 99W Intersection, APN's: 69-150-42 & 43) from R-1 to R-4-AH pursuant to Implementation Measure LU-3 from the City of Corning 2014-2034 General Plan. (2nd reading and adoption)**

Councilor Cardenas requested to pull Consent Item 3 (Minutes) and City Manager Miller announced that Consent Item 6 has been removed from the Agenda.

Councilor Linnet moved to approve Consent Items 2, 4-5 and 7 (Item 6 was pulled). Councilor Smith seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

I. ITEMS REMOVED FROM THE CONSENT AGENDA:

3. **Waive the reading and approve the Minutes with any necessary corrections for the following meetings:**

B. April 26, 2016 City Council Closed Session and Regular Meeting; and

Councilor Cardenas questioned the Minutes of the April 26, 2016 City Council Meeting, specifically regarding the establishment of a Mural Ordinance. The Minutes state that by consensus, Council directed Staff not to proceed with a Mural Ordinance. Councilor Cardenas stated that during discussion of this item, Council discussed not necessarily coming back with a Mural Ordinance, but rather possibly the establishment of a Business Improvement District. City Manager Miller stated that she and City Attorney Jody Burgess would be coming back to Council with information and possible action to establish a Business Improvement District.

C. May 10, 2016

Councilor Cardenas stated his concerns in relation to Councilor Linnet's statement made in relation to Consent Item 10 to adopt Resolution 05-10-2016-01 to ratify the Agreement with the Corning Dispatchers Association about "firing" Dispatchers should Measure A not pass. He stated that the Council was not talking about firing employees, but rather laying-off employees. I know it is Councilor Linnet's opinion that the City is firing, however Councilor Cardenas stated it was his opinion that the City would be laying-off Dispatchers should the Measure not pass. The City is working towards a solution. Councilor Linnet stated that he still disagrees with the proposed "Lay-off" stating that any lay-off should be done by seniority.

Councilor Linnet moved to approve the Minutes of the April 26, 2016 City Council Meeting with the stated corrections and the May 10, 2016 City Council Meeting. Councilor Cardenas seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

J. PUBLIC HEARINGS AND MEETINGS: None.

K. REGULAR AGENDA:

- 8. Adopt Resolutions 05-24-2016-02 and 05-24-2016-03 consenting to the City's associate membership in the California Home Finance Authority and the inclusion of properties within the City's jurisdiction in the Authority's SB-555 and AB 811 PACE Programs for financing distributed Generation renewable energy sources, energy and water efficiency improvements and electric vehicle charging infrastructure.**

City Manager Kristina Miller presented information related to this item emphasizing that there are no negative fiscal impacts to the City's General Fund by consenting to the inclusion of properties within the City limits in the CHFA Ygrene Works Program. She also stated that the City would have no administrative responsibilities, no marketing obligations, and no financial obligations associated with the PACE Program. Council confirmed with the representatives present the eligibility requirements to qualify.

Councilor Dickison moved to:

- Adopt the attached Resolution 05-24-2016-02, consenting to inclusion of properties within the City of Corning's Jurisdiction in the California Home Finance Authority Community Facilities District No. 2014-1 (Clean Energy) to finance renewable energy improvements, energy efficiency and water conservation improvements and electric vehicle charging infrastructure and approving associate membership in the CHF Joint Exercise of Powers Authority related thereto ("SB 555 PACE Program Resolution"); and
- Adopt the attached Resolution 05-24-2016-03 consenting to inclusion of properties within the City of Corning's jurisdiction in the California Home Finance Authority AB 811 PACE Program to finance renewable energy generation, energy and water efficiency improvements and electric vehicle charging infrastructure ("AB 811 PACE Program Resolution").

Councilor Smith seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

- 9. Review and Adopt Resolution 05-24-2016-01, a Resolution adopting without revision the City's Conflict of Interest Code.**

Councilor Cardenas moved to adopt Resolution 05-24-2016-01 to approve without revisions, the City of Corning Conflict of Interest Code. Councilor Linnet seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

L. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

M. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.

N. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison: Nothing to report.

Linnet: No tagging and collected a total of 7 shopping carts. He announced that June 4th is the corvette show at Corning Chevrolet; and thanked the Chief and Volunteers who responded to a fire this morning.

Cardenas: Nothing

Smith: Nothing

Strack: Nothing

O. ADJOURNMENT!: 7:21 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: June 9, 2016

SUBJECT: Cash Disbursement Detail Report for the
Tuesday June 14, 2016 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 05-31-16	\$	31,100.15
B.	Payroll Disbursements	Ending 05-31-16	\$	78,327.98
C.	Cash Disbursements	Ending 06-07-16	\$	59,334.49
D.	Cash Disbursements	Ending 06-09-16	\$	12,042.10
E.	Payroll Disbursements	Ending 06-07-16	\$	36,175.83

GRAND TOTAL \$ 216,980.55

REPORT: May 31 16 Tuesday
 RUN: May 31 16 Time: 14:47
 Run By: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 05-16 Bank Account: 1020

PAGE: 001
 ID #: PY-DP
 CTL: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
022163	05/19/16	COM01	COMPUTER LOGISTICS, INC	-270.00	.00	-270.00	67478u	Ck# 022163 Reversed
022167	05/20/16	USP01	UNITED STATES POST OFFICE	642.96	.00	642.96	16-0520	MAT & SUPPLIES-WTR
022168	05/25/16	ATT13	AT&T	763.37	.00	763.37	160511	COMMUNICATIONS-DISPATCH
022169	05/25/16	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1605087	ProfServices Water Dept
022170	05/25/16	CAM02	FERGUSON ENTERPRISES INC.	806.25	.00	806.25	1177655	MAT & SUPPLIES-SWR
022171	05/25/16	COM01	COMPUTER LOGISTICS, INC	444.28	.00	444.28	67297	EQUIP MAINT-POLICE
				575.00	.00	575.00	67511	MACH/EQUIP-
			Check Total.....	1019.28	.00	1019.28		
022172	05/25/16	GRA02	GRAINGER, W.W., INC	105.04	.00	105.04	911110870	MAT & SUPPLIES-PARKS
				106.90	.00	106.90	911293224	MAT & SUPPLIES-
			Check Total.....	211.94	.00	211.94		
022173	05/25/16	KELO3	KELLER SUPPLY COMPANY	329.59	.00	329.59	S00964438	MAT & SUPPLIES-POOL
				43.07	.00	43.07	S00966867	MAT & SUPPLIES-POOL
				86.14	.00	86.14	S00966878	MAT & SUPPLIES-POOL
			Check Total.....	458.80	.00	458.80		
022174	05/25/16	MOU02	MOULE'S TEHAMA COUNTY GLA	160.00	.00	160.00	51548	BLD MAINT-TRANS FAC
022175	05/25/16	MUN02	MUNICIPAL CODE CORPORATIO	719.48	.00	719.48	00270139	PROF SVCS-CITY CLERK
022176	05/25/16	PGE01	PG&E	25222.83	.00	25222.83	160511	Electricity General City-
022177	05/25/16	PGE2A	PG&E	66.07	.00	66.07	160516B	ELECT-BLUE HERON CT
022178	05/25/16	QUI02	QUILL CORPORATION	24.70	.00	24.70	5924472	OFFICE SUPPLIES-BLD & SAF
022179	05/25/16	R&R00	R&R AUTO DIVERSIFIED SERV	116.37	.00	116.37	160815	MAT & SUPPLIES-STR
022180	05/25/16	SUN01	SUNRISE ENVIRONMENTAL	179.99	.00	179.99	62461	MAT & SUPPLIES-FIRE
022181	05/25/16	WES02	WESTERN BUSINESS PRODUCTS	45.65	.00	45.65	AR17865	EQUIP MAINT-FIRE
022182	05/31/16	\A111	MIKE ANTHONY	32.76	.00	32.76	000B60501	MQ CUSTOMER REFUND FOR AN
022183	05/31/16	\B119	JAZMIN BARRERA	23.84	.00	23.84	000B60501	MQ CUSTOMER REFUND FOR BA
022184	05/31/16	\B120	AMBER BRITT	100.98	.00	100.98	000B60501	MQ CUSTOMER REFUND FOR BR
022185	05/31/16	\F073	MICHELE FERRARO	30.40	.00	30.40	000B60501	MQ CUSTOMER REFUND FOR FE

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
022186	05/31/16	\F074	RAY FIGUEROA	158.33	.00	158.33	000B60501	MQ CUSTOMER REFUND FOR FI
022187	05/31/16	\L088	THOMAS LANGLEY	43.40	.00	43.40	000B60501	MQ CUSTOMER REFUND FOR LA
022188	05/31/16	\L089	CHRIS LINCIE	75.00	.00	75.00	000B60501	MQ CUSTOMER REFUND FOR LI
022189	05/31/16	\L090	LINDA LOHSE	31.76	.00	31.76	000B60501	MQ CUSTOMER REFUND FOR LO
022190	05/31/16	\P087	JOAQUIN PEREZ	72.19	.00	72.19	000B60501	MQ CUSTOMER REFUND FOR PE
022191	05/31/16	\P088	ROBERT PUGH	66.12	.00	66.12	000B60501	MQ CUSTOMER REFUND FOR PU
022192	05/31/16	\S168	ARTURO SANCHEZ	63.76	.00	63.76	000B60501	MQ CUSTOMER REFUND FOR SA
022193	05/31/16	\T060	MARYBEL TORRES	107.92	.00	107.92	000B60501	MQ CUSTOMER REFUND FOR TO

Cash Account Total.....: 31100.15 .00 31100.15

Total Disbursements.....: 31100.15 .00 31100.15

Cash Account Total.....: .00 .00 .00

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
7179	05/24/16	BAN03	POLICE OFFICER ASSOC.	325.00	.00	325.00	B60524	POLICE OFFICER ASSOC	
7180	05/24/16	BAN06	BANNER BANK	1761.63	.00	1761.63	B60524	HSA DEDUCTIBLE	
7181	05/24/16	CAL37	CALIFORNIA STATE DISBURSE	430.61	.00	430.61	B60524	WITHHOLDING ORDER	
7182	05/24/16	EDD01	EMPLOYMENT DEVELOPMENT	3605.58	.00	3605.58	B60524	STATE INCOME TAX	
				1065.35	.00	1065.35	1B60524	SDI	
			Check Total.....	4670.93	.00	4670.93			
7183	05/24/16	ICW01	ICWA RETIREMENT TRUST-457	3642.89	.00	3642.89	B60524	ICWA DEF. COMP	
				182.50	.00	182.50	1B60524	ICWA DEF. COMP ER PD	
			Check Total.....	3825.39	.00	3825.39			
7184	05/24/16	PERS1	PUBLIC EMPLOYEES RETIRE	19011.62	.00	19011.62	B60524	PERS PAYROLL REMITTANCE	
7185	05/24/16	PERS4	Cal Pers 457 Def. Comp	2961.80	.00	2961.80	B60524	PERS DEF. COMP.	
				292.50	.00	292.50	1B60524	PERS DEF. COMP. ER P	
			Check Total.....	3254.30	.00	3254.30			
7186	05/24/16	VAL06	VALIC	2760.14	.00	2760.14	B60524	AIG VALIC P TAX	
				185.00	.00	185.00	1B60524	AIG VALIC P TAX ER P	
			Check Total.....	2945.14	.00	2945.14			
7187	05/24/16	WAT02	WATSON, THOMAS J.	161.53	.00	161.53	B60524	REVERSE WITHHOLDING ORDER	
7188	05/31/16	AFL01	AMERICAN FAMILY LIFE	2623.02	.00	2623.02	B60531	AFLAC INS. PRE TAX	
				252.58	.00	252.58	1B60531	AFLAC INS. AFTER TAX	
			Check Total.....	2875.60	.00	2875.60			
7189	05/31/16	BLU02	BLUE SHIELD OF CALIFORNIA	25273.36	.00	25273.36	B60531	MEDICAL INSURANCE	
7190	05/31/16	OEU01	OPERATING ENGINEERS #3	7326.00	.00	7326.00	B60531	MEDICAL INSURANCE	
7191	05/31/16	OEU02	OPERATING ENG. (DUES)	366.00	.00	366.00	B60531	UNION DUES MGMNT	
				732.00	.00	732.00	1B60531	UNION DUES POLICE	
				495.00	.00	495.00	2B60531	UNION DUES DISPATCH	
				728.00	.00	728.00	3B60531	UNION DUES-MISC	
			Check Total.....	2321.00	.00	2321.00			
7192	05/31/16	PRI04	PRINCIPAL PLIC-SBD GRAND	2842.26	.00	2842.26	B60531	DENTAL INSURANCE	
				551.11	.00	551.11	1B60531	VISION INSURANCE	

REPORT.: May 31 16 Tuesday
 RUN...: May 31 16 Time: 14:47
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 05-16 Bank Account.: 1025

PAGE: 004
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
7192	05/31/16	PRI04	PRINCIPAL PLIC-SBD GRAND	752.50	.00	752.50	2B60531	LIFE INSURANCE
Check Total.....				4145.87	.00	4145.87		

Cash Account Total.....: 78327.98 .00 78327.98

Total Disbursements.....: 78327.98 .00 78327.98

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REPORT: Jun 07 16 Tuesday
 RUN: Jun 07 16 Time: 10:37
 Run By: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 06-16 Bank Account: 1020

PAGE: 001
 ID #: PY-DP
 CTL: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
022194	06/01/16	BUR05	BURGESS & BOGENER, INC.	5525.00	.00	5525.00	000B606011	CONSULTING SVCS-LEGAL SVC
022195	06/01/16	COR07	CORBIN WILLIITS SYSTEMS	729.72	.00	729.72	150601	EQUIP MAINT-FINANCE
022196	06/01/16	COR09	CORNING CHAMBER OF COMM.	1000.00	.00	1000.00	000B606011	ECONOMIC DEVELOPMENT
022197	06/01/16	COR50	CORY, TARA	5833.33	.00	5833.33	000B606011	COUNSELOR-BCJI PROGRAM
022198	06/01/16	DEM02	DEMO, DAVID LEWIS	104.70	.00	104.70	000B606011	PROF SVCS-FIRE DEPT
022199	06/01/16	KEN00	KEN VAUGHAN & SONS	1200.00	.00	1200.00	000B606011	LANDSCAPE MAINT-
022200	06/01/16	PES00	PESTMASTER SERVICES OF NO	1802.50	.00	1802.50	000B606011	TREE/PEST/WEED SPRAY-
022201	06/01/16	PIT01	PITNEY BOWES	173.21	.00	173.21	000B606011	EQUIP LEASE-FINANCE
022202	06/01/16	TOM03	TOMLINSON JR., ROBERT L.	54.70	.00	54.70	000B606011	PROF SVCS - FIRE DEPT
022203	06/01/16	WHI05	WHITE GLOVE CLEANING SERV	3115.00	.00	3115.00	000B606011	JANITORIAL SVCS-
022204	06/03/16	AND01	ED ANDERSON	3000.00	.00	3000.00	16-601	PROF SVCS-
022205	06/03/16	ATT14	AT&T	161.18	.00	161.18	160523	COMMUNICATIONS-FIRE
022206	06/03/16	AUT00	AUTO ZONE	84.31	.00	84.31	409573285	MAT & SUPPLIES-PARKS
022207	06/03/16	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1605315	ProfServices Water Dept
022208	06/03/16	BIG02	BIG VALLEY SANITATION, IN	100.00	.00	100.00	26603	MAT & SUPPLIES-AIRPORT
022209	06/03/16	CAM02	FERGUSON ENTERPRISES INC.	96.75	.00	96.75	1177655-1	MAT & SUPPLIES-SWR
022210	06/03/16	CHE02	CHEM QUIP, INC.	880.20	.00	880.20	5452020	MAT & SUPPLIES-WTR
022211	06/03/16	COM01	COMPUTER LOGISTICS, INC	24.00	.00	24.00	67641	EQUIP MAINT-GEN CITY
			Check Total.....	53.00	.00	53.00	67642	COMMUNICATIONS-POLICE
022212	06/03/16	COR08	CORNING LUMBER CO INC	479.19	.00	479.19	160525	MAT & SUPPLIES-STR
022213	06/03/16	COR11	CORNING SAFE & LOCK	47.30	.00	47.30	0133	MAT & SUPPLIES-PARKS
022214	06/03/16	COR12	CORNING FORD MERCURY, INC	8.66	.00	8.66	21849	VEH OP/MAINT-POLICE
			Check Total.....	69.40	.00	69.40	21948	VEH OP/MAINT-
			Check Total.....	78.06	.00	78.06		
022215	06/03/16	FIS01	FISHER OIL COMPANY	504.92	.00	504.92	23119	VEH OP/MAINT-

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
022216	06/03/16	GRA01	GRANDFLOW, INC	537.36	.00	537.36	135855	OFFICE SUPPLIES-FINANCE
022217	06/03/16	GRA02	GRAINGER, W.W., INC	123.59	.00	123.59	912192537	MAT & SUPPLIES-PARKS
				11.89	.00	11.89	912372348	MAT & SUPPLIES-BLD MAINT
			Check Total.....	135.48	.00	135.48		
022218	06/03/16	HOL04	HOLIDAY MARKET #32	34.74	.00	34.74	177321305	MAT & SUPPLIES-
022219	06/03/16	HOM03	HOME DEPOT	86.17	.00	86.17	11142	MAT & SUPPLIES-PARKS
				79.62	.00	79.62	3182571	BLD MAINT-
			Check Total.....	165.79	.00	165.79		
022220	06/03/16	LAW16	LAWRENCE & ASSOCIATES	3772.32	.00	3772.32	23525	REFUSE DISPOSAL SITE-WTR
022221	06/03/16	MUN03	MUNNELL & SHERRILL, INC.	17.20	.00	17.20	178733	MAT & SUPPLIES-
022222	06/03/16	NOR25	NORTHERN LIGHTS ENRGY, INC	6.93	.00	6.93	00225283	MAT & SUPPLIES-PARKS
022223	06/03/16	NOR31	NORM'S PRINTING	95.22	.00	95.22	016136	OFFICE SUPPLIES-FINANCE
				73.80	.00	73.80	016143	OFFICE SUPPLIES-BLD & SAF
			Check Total.....	169.02	.00	169.02		
022224	06/03/16	OFF01	OFFICE DEPOT	41.88	.00	41.88	841015132	OFFICE SUPPLIES-DISPATCH
				107.52	.00	107.52	841015139	OFFICE SUPPLIES-DISPATCH
			Check Total.....	149.40	.00	149.40		
022225	06/03/16	PGE01	PG&E	494.86	.00	494.86	160613	ELECT-
				1981.97	.00	1981.97	160613A	ELECT-
			Check Total.....	2476.83	.00	2476.83		
022226	06/03/16	PGE2B	PG&E	7598.24	.00	7598.24	160523	ELECT-WWTP
022227	06/03/16	SCH01	LES SCHWAB TIRE CENTER	331.00	.00	331.00	611001971	VEH OP/MAINT-POLICE
				307.06	.00	307.06	611001976	VEH OP/MAINT-POLICE
				209.79	.00	209.79	611001981	VEH OP/MAINT-POLICE
			Check Total.....	847.85	.00	847.85		
022228	06/03/16	VAL04	VALLEY TRUCK & TRACTOR CO	73.23	.00	73.23	618330	MAT & SUPPLIES-PARKS
022229	06/03/16	WAR05	WARREN, DANA KARL	190.00	.00	190.00	160531	REC INSTRUCTOR-REC
022230	06/03/16	XER00	XEROX CORPORATION	126.41	.00	126.41	084837051	EQUIP MAINT-POLICE

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
022231	06/07/16	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1605564	ProfServices Water Dept
022232	06/07/16	BIG02	BIG VALLEY SANITATION, IN	462.50	.00	462.50	26099	MAT & SUPPLIES-PARKS
022233	06/07/16	COR45	CORNING ACE HARDWARE	379.06	.00	379.06	160527	MAT & SUPPLIES-
022234	06/07/16	CRE02	CREDIT BUREAU ASSOCIATES	12.00	.00	12.00	6601274	PROF SVCS-ACO
022235	06/07/16	DEF12	DEPT OF JUSTICE	439.00	.00	439.00	167426	PROF SVCS-
022236	06/07/16	DM001	DM-TECH	119.90	.00	119.90	1789	COMMUNICATIONS-GEN CITY
022237	06/07/16	FIR06	FIRST NATIONAL BANK OMAHA	632.11	.00	632.11	160527	MAT & SUPPLIES-
022238	06/07/16	IMA01	IMAGE SALES, INC.	20.10	.00	20.10	0053846IN	MAT & SUPPLIES-POLICE
022239	06/07/16	KN100	KNIFE RIVER CONSTRUCTION	636.46	.00	636.46	170333	MAT & SUPPLIES-STR
022240	06/07/16	MCC07	MCCOY'S HARDWARE & SUPPLY	174.00	.00	174.00	160527	MAT & SUPPLIES-
022241	06/07/16	MIS01	MISSION LINEN SUPPLY	81.70	.00	81.70	502403553	MAT & SUPPLIES-PARKS
				20.43	.00	20.43	502448681	MAT & SUPPLIES-PARKS
				126.85	.00	126.85	502584140	MAT & SUPPLIES-PARKS
			Check Total.....	228.98	.00	228.98		
022242	06/07/16	NOR25	NORTHERN LIGHTS ENRGY, INC	1790.62	.00	1790.62	170096	VEH OP/MAINT-
				1677.81	.00	1677.81	170129	MAT & SUPPLIES-
				218.55	.00	218.55	170130	VEH OP/MAINT-FIRE
			Check Total.....	3686.98	.00	3686.98		
022243	06/07/16	PGE04	PG&E	312.59	.00	312.59	160529	TranspFacility-
022244	06/07/16	PGE2A	PG&E	274.81	.00	274.81	160527	ELECT-MCDONALD,CASSANDRA,
				103.70	.00	103.70	160531	ELECT-CLELAND PROP
				45.49	.00	45.49	160527A	ELECT-MARTINI PLAZA
			Check Total.....	424.00	.00	424.00		
022245	06/07/16	QUI02	QUILL CORPORATION	390.41	.00	390.41	6115441	OFFICE SUPPLIES-
				26.86	.00	26.86	6158335	OFFICE SUPPLIES-FINANCE
			Check Total.....	417.27	.00	417.27		
022246	06/07/16	RED15	RED TRUCK ROCK YARD, LLC	279.50	.00	279.50	713	MAT & SUPPLIES-WTR
022247	06/07/16	REV01	REVIVAL ANIMAL HEALTH	150.85	.00	150.85	260760	MAT & SUPPLIES-ACO

REPORT.: Jun 07 16 Tuesday
 RUN...: Jun 07 16 Time: 10:37
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 06-16 Bank Account.: 1020

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 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
022248	06/07/16	SEI01	SELLER, ROY R., CPA	4584.30	.00	4584.30	27710	PROF SVCS-FINANCE
022249	06/07/16	STO07	STOUFER, JOHN BEDFORD	3120.00	.00	3120.00	160602	PROF SVCS-PLANNING
022250	06/07/16	TEH15	TEHAMA CO SHERIFF'S DEPT	196.00	.00	196.00	160601	PROF SVCS-
022251	06/07/16	TEH33	TEHAMA COUNTY	917.66	.00	917.66	05.31.16.	BLD MAINT-BLD MAINT
022252	06/07/16	USA01	USA BLUE BOOK	207.77	.00	207.77	964188	MAT & SUPPLIES-WTR
022253	06/07/16	VAL04	VALLEY TRUCK & TRACTOR CO	37.83	.00	37.83	614475	MACH/EQUIP-STR
				319.76	.00	319.76	616335	MACH/EQUIP-SWR
			Check Total.....	357.59	.00	357.59		
			Cash Account Total.....	59334.49	.00	59334.49		
			Total Disbursements.....	59334.49	.00	59334.49		

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 06-16 Bank Account.: 1020

REPORT.: Jun 09 16 Thursday
 RUN....: Jun 09 16 Time: 11:04
 Run By.: LORI

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
022254	06/09/16	AIR00	AIRGAS USA, LLC	71.75	.00	71.75	993687262	MAT & SUPPLIES-FIRE
022255	06/09/16	AND03	ANDERS, JOANN	192.50	.00	192.50	16-121	PROF SVCS-PROGRAM INCOME
				1470.00	.00	1470.00	16-122	PROF SVCS-HOUSING REHAB
			Check Total.....	1662.50	.00	1662.50		
022256	06/09/16	ATT02	AT&T	1260.53	.00	1260.53	160525	COMMUNICATIONS-
022257	06/09/16	CHI06	CHICO POWER EQUIPMENT	111.33	.00	111.33	118899	MACH/EQUIP-PARKS
022258	06/09/16	COR01	CORNING VETERINARY CLINIC	701.53	.00	701.53	49615	PROF SVCS-
022259	06/09/16	COR11	CORNING SAFE & LOCK	23.57	.00	23.57	0141	MAT & SUPPLIES-
022260	06/09/16	ENP01	ENPLAN	326.25	.00	326.25	041619404	PROF SVCS-AIRPORT
022261	06/09/16	FEA03	FEATHER RIVER HOSPITAL	1219.80	.00	1219.80	160509	EMPLOYEE PHYSICALS-POOL
				355.95	.00	355.95	160601	MAT & SUPPLIES-BLD MAINT
			Check Total.....	1575.75	.00	1575.75		
022262	06/09/16	FIR08	FIRST NATIONAL BANK OMAHA	209.68	.00	209.68	160527	MAT & SUPPLIES-
022263	06/09/16	GRE01	GREEN WASTE OF TEHAMA	29.76	.00	29.76	17666	MAT & SUPPLIES-POLICE
				29.76	.00	29.76	17728	MAT & SUPPLIES-POLICE
				38.05	.00	38.05	18861	MAT & SUPPLIES-STR
				56.10	.00	56.10	18951	MAT & SUPPLIES-STR
				49.76	.00	49.76	20327	MAT & SUPPLIES-STR
				45.37	.00	45.37	20411	MAT & SUPPLIES-STR
				263.44	.00	263.44	20452	MAT & SUPPLIES-STR
				306.55	.00	306.55	20489	MAT & SUPPLIES-STR
				282.07	.00	282.07	20528	MAT & SUPPLIES-STR
			Check Total.....	1100.86	.00	1100.86		
022264	06/09/16	LIN01	LINCOLN AQUATICS, INC.	750.64	.00	750.64	SI92077	MAT & SUPPLIES-POOL
				750.64	.00	750.64	SI292077	MAT & SUPPLIES-POOL
			Check Total.....	1501.28	.00	1501.28		
022265	06/09/16	MOR02	RAY MORGAN COMPANY	543.48	.00	543.48	1254670	COMMUNICATIONS-
022266	06/09/16	NAP01	NAPA AUTO PARTS	1068.36	.00	1068.36	160525	MAT & SUPPLIES-
022267	06/09/16	NOR18	NORTH VALLEY DISTRIBUTING	359.59	.00	359.59	SI2057880	MAT & SUPPLIES-WTR
022268	06/09/16	NOR31	NORM'S PRINTING	203.01	.00	203.01	016197	MAT & SUPPLIES-GEN CITY

REPORT.: Jun 09 16 Thursday
 RUN....: Jun 09 16 Time: 11:04
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 06-16 Bank Account.: 1020

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 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
022269	06/09/16	PGE05	PGE	1322.63	.00	1322.63	160529	FIRE-ELECT & GAS

Cash Account Total.....: 12042.10 .00 12042.10

Total Disbursements.....: 12042.10 .00 12042.10

Cash Account Total.....: .00 .00 .00

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 06-16 Bank Account.: 1025

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
7199	06/07/16	BAN03	POLICE OFFICER ASSOC.	325.00	.00	325.00	B60607	POLICE OFFICER ASSOC
7200	06/07/16	BAN06	BANNER BANK	1385.47	.00	1385.47	B60607	HSA DEDUCTIBLE
7201	06/07/16	CAL37	CALIFORNIA STATE DISBURSE	430.61	.00	430.61	B60607	WITHHOLDING ORDER
7202	06/07/16	EDD01	EMPLOYMENT DEVELOPMENT	3392.89	.00	3392.89	B60607	STATE INCOME TAX
				998.11	.00	998.11	1B60607	SDI
			Check Total.....	4391.00	.00	4391.00		
7203	06/07/16	HEA05	HEALTHIEST YOU	36.00	.00	36.00	B60607	HEALTHIEST YOU
7204	06/07/16	ICM01	ICMA RETIREMENT TRUST-457	4019.05	.00	4019.05	B60607	ICMA DEF. COMP
				182.50	.00	182.50	1B60607	ICMA DEF. COMP ER PD
			Check Total.....	4201.55	.00	4201.55		
7205	06/07/16	PERS1	PUBLIC EMPLOYEES RETIRE	19206.76	.00	19206.76	1B60607	PERS PAYROLL REMITTANCE
7206	06/07/16	PERS4	Cal Pers 457 Def. Comp	2961.80	.00	2961.80	B60607	PERS DEF. COMP.
				292.50	.00	292.50	1B60607	PERS DEF. COMP. ER P
			Check Total.....	3254.30	.00	3254.30		
7207	06/07/16	VAL06	VALIC	2760.14	.00	2760.14	B60607	AIG VALIC P TAX
				185.00	.00	185.00	1B60607	AIG VALIC P TAX ER P
			Check Total.....	2945.14	.00	2945.14		
			Cash Account Total.....	36175.83	.00	36175.83		
			Total Disbursements.....	36175.83	.00	36175.83		

Date.: Jun 9, 2016
Time.: 11:29 am
Run by: LORI

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEWB
Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
ACE PLUMBING			JUAREZ	PLUMBING	05/26/16	(530)990-1017
ROY REID CONSTRUCTIO	DBA ROY BUILT	PALERMO, CA 95968	REID	ROY GENERAL BUILDING CONTRACTOR	05/19/16	(650)454-4605
STOKES AND SONS ROOF	BENSON DR	COTTONWOOD, CA 96022	STOKES	THOMAS ROOFING CONTRACTOR	05/24/16	(530)717-3435
SUNRUN INSTALLATION	1227 STRIKER AVE	ORLAND, CA 95963		ELECTRICAL & SOLAR	05/24/16	(916)612-1151
		SACRAMENTO, CA 95834				

CITY OF CORNING
TREASURER'S REPORT
May 2016

<u>AGENCY</u>	<u>CURRENT BALANCE</u>	<u>RATE</u>
Local Agency Investment Fund	\$1,790,526.17	.46%

Respectfully submitted:



Laura L. Calkins
City Treasurer



**CITY OF CORNING
WASTEWATER OPERATION SUMMARY REPORT
MAY 2016**

Severn Trent Services
25010 Gardiner Ferry Rd
P.O. Box 230
Corning, CA 96021
United States

T: +1 530 824 5863
F: +1 530 824 5769

www.severntrentservices.com

Below is a summary of the Monthly Operations Report that will be available for City review on June 2016

- 1) Completed monthly reports.
- 2) Performed weekly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) Calibrated SO₃ analyzer
- 6) Staff meeting to discuss plant operations and issues.
- 7) Changed chart on So₃ analyzer.
- 8) Safety meeting and daily tailgate meeting
- 9) Cleaned drying beds
- 10) Inspected eyewash and emergency showers.
- 11) Attended solar project preconstruction meeting
- 12) Cleaned So₂ pump.
- 13) Checked storm water discharge sites at WWTP and airport.
- 14) Patterson Electric here to install new coil on well pump starter
- 15) Tested all chlorine and So₂ leak sensors.
- 16) Exercised lift station stand-by pump
- 17) Exercised emergency generator.
- 18) Performed monthly Plant inspection

- 19) Checked all fire extinguishers.
- 20) Submitted monthly ESMR and DMR
- 21) Completed SSO no spill report.
- 22) Mowed lawns and sprayed weeds.

May 2016

Domestic Flow Monthly Average = 649,935 GPD

Total KWH= 48,120

6/2/2016
4:20:04PM

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 5/1/2016 thru 5/31/2016

Item No.: G-8
Page 1

Owner and Address	Parcel Number	Issued On	Valuation
LARRY GLOVER 319 FIRST ST. CORNING CA 96021 Permit Description: ROOF MOUNT P.V. SYSTEM	7303303 Site Street Address: 319 FIRST ST.	5/12/2016	39,628.00
MARK MONROE 407 SOUTH ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7311310 Site Street Address: 407 SOUTH ST.	5/2/2016	5,820.00
KRISTY FULLER 1150 CASSANDER CIR. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7327009 Site Street Address: 1150 CASSANDER CIR.	5/2/2016	8,895.00
TONY ROMO 1311 SIXTH AVE CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7124204 Site Street Address: 1311 SIXTH AVE	5/2/2016	2,000.00
MIKE CARRIO 813 SOLANO ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7306602 Site Street Address: 813 SOLANO ST.	5/2/2016	9,840.00
CAROL WHITE 403 RIO VISTA CT. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7135041 Site Street Address: 403 RIO VISTA CT.	5/2/2016	9,200.00
JIM THUEMLER 660 EL PASO CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7322026 Site Street Address: 660 EL PASO	5/2/2016	6,800.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 5/1/2016 thru 5/31/2016

Owner and Address	Parcel Number	Issued On	Valuation
JOHN TOLLUSEN 603 FIRST ST. CORNING CA 96021 Permit Description: RE-ROOF OVERLAY COMP	7304602 Site Street Address: 603 FIRST ST.	5/2/2016	5,000.00
SORIA 250 TAYLOR CT. CORNING CA 96021 Permit Description: DEMO OF (E) GARAGE	7323012 Site Street Address: 250 TAYLOR CT.	5/3/2016	6,950.00
JOAN MCNUTT 914 FIFTH ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7117105 Site Street Address: 914 FIFTH ST.	5/3/2016	6,950.00
TOM RADFORD 1507 YOLO ST. CORNING CA 96021 Permit Description: ROOF MOUNT P.V. SYSTEM	7112303 Site Street Address: 1507 YOLO ST.	5/5/2016	27,000.00
SORIA 250 TAYLOR CT. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7323012 Site Street Address: 250 TAYLOR CT.	5/3/2016	6,500.00
LEWIS 1180 CASSANDRA CIR. CORNING CA 96021 Permit Description: ROOF MOUNT P.V. SYSTEM 5.72 KW	7327010 Site Street Address: 1180 CASSANDRA CIR.	5/5/2016	12,584.00
GEORGE BOLTON 210 TAYLOR COURT CORNING CA 96021 Permit Description: ROOF MOUNT P.V. SYSTEM 8.32 KW	7123016 Site Street Address: 210 TAYLOR COURT	5/5/2016	18,387.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 5/1/2016 thru 5/31/2016

Owner and Address	Parcel Number	Issued On	Valuation
MAVRA BOGARIN 363 RIO GRANDE CORNING CA 96021 Permit Description: REROOF TEAR OFF	7135029 Site Street Address: 363 RIO GRANDE	5/6/2016	4,100.00
ANGEL SOLIZ 1168 LINK ST. CORNING CA 96021 Permit Description: REPLACEMENT OF "E" GARAGE/SHOP 24'X35'	7123102 Site Street Address: 1168 LINK ST.	5/17/2016	30,240.00
BALTAZAR ALFARO 1319 FIG LN. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7129103 Site Street Address: 1319 FIG LN.	5/6/2016	6,000.00
VICKI PATTERSON 880 WEST ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7112405 Site Street Address: 880 WEST ST.	5/9/2016	2,800.00
ARIANNA CARDOVA 1486 SIXTH ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7126306 Site Street Address: 1486 SIXTH ST.	5/9/2016	8,900.00
BRIAN HOUSEHOLDER 355 MARIN ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF COMP	7308601 Site Street Address: 355 MARIN ST.	5/9/2016	6,575.00
HECTOR RANGEL 1379 FIRST ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7316412 Site Street Address: 1379 FIRST ST.	5/9/2016	2,608.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 5/1/2016 thru 5/31/2016

Owner and Address	Parcel Number	Issued On	Valuation
TIM OSBORN 550 DEL NORTE AVE CORNING CA 96021 Permit Description: RE-ROOF OVERLAY PARTIAL COMP	7305212 Site Street Address: 550 DEL NORTE AVE	5/10/2016	2,350.00
VICTORIA STEINER 1113 EAST ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7310210 Site Street Address: 1113 EAST ST.	5/10/2016	2,509.88
RICK JONES 819 CHESTNUT CORNING CA 96021 Permit Description: RE-ROOF TRAR OFF	7313501 Site Street Address: 819 CHESTNUT	5/11/2016	8,900.00
DUANE HAYES 1671&1673 KAUFMAN CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7122209 Site Street Address: 1671&1673 KAUFMAN	5/11/2016	2,200.00
COSME OROPEZA 310 DIVISADERO CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7321106 Site Street Address: 310 DIVISADERO	5/11/2016	4,500.00
JOSHUA FETTERMAN 1201 SOUTH ST. CORNING CA 96021 Permit Description: HVAC C/O AND ADDING 3 R-8 DUCTS	7117401 Site Street Address: 1201 SOUTH ST.	5/11/2016	11,654.00
JOSE GONZALEZ 1031 MCDONALD CT. CORNING CA 96021 Permit Description: RE-ROOF OVERLAY COMP.	7323031 Site Street Address: 1031 MCDONALD CT.	5/12/2016	0.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 5/1/2016 thru 5/31/2016

Owner and Address	Parcel Number	Issued On	Valuation
NORMA L. REYES 505 CHESTNUT ST. CORNING CA 96021 Permit Description: REMODEL SPLIT "E" LAUNDRY TO ADD BATH I	7315109 Site Street Address: 505 CHESTNUT ST.	5/12/2016	3,100.00
EVA MORRIS 1209 NORTH ST. CORNING CA 96021 Permit Description: ROOF MOUNT P.V. SYSTEM 5.72 KW.	7105314 Site Street Address: 1209 NORTH ST.	5/12/2016	12,584.00
FRANK CAIRO 920 HOUGHTEN CORNING CA 96021 Permit Description: DEMO OF 14' X 20' SHED	7115605 Site Street Address: 920 HOUGHTEN	5/13/2016	0.00
KELLY & ROBERT SNOW 405 SOLANO CORNING CA 96021 Permit Description: RE-ROOF COMMERCIAL TEAR OFF	7308303 Site Street Address: 405 SOLANO	5/13/2016	14,340.00
MARCELINA BARRIGA 1312 MEADOW BROOK CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7131004 Site Street Address: 1312 MEADOW BROOK	5/13/2016	3,500.00
CESAR RODRIGUEZ 512 MARIN ST. CORNING CA 96021 Permit Description: ROOF MOUNT P.V. SYSTEM 2.34 KW	7308109 Site Street Address: 512 MARIN ST.	5/17/2016	5,171.00
JOHN HANLEY 505 MARGUERITE AVE CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7321301 Site Street Address: 505 MARGUERITE AVE	5/13/2016	5,015.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 5/1/2016 thru 5/31/2016

Owner and Address	Parcel Number	Issued On	Valuation
NICK WOLVERTON 411 SIXTH ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7105209 Site Street Address: 411 SIXTH ST.	5/16/2016	6,000.00
DEROBA INC. 2026 SOLANO ST. CORNING CA 96021 Permit Description: COMMERCIAL INTERIOR "TI"	7108010 Site Street Address: 2026 SOLANO ST.	5/20/2016	20,000.00
ALAN HOWARD 1216 `CENTER ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7124308 Site Street Address: 1216 `CENTER ST.	5/16/2016	5,000.00
MIKE MOLLER 1390 MEADOWBROOK LANE CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7131006 Site Street Address: 1390 MEADOWBROOK LANE	5/16/2016	4,800.00
PATRICK KIMBERLY EARNSHAW 715 SOUTH ST CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7310113 Site Street Address: 715 SOUTH ST	5/16/2016	3,800.00
MIKE MOLLER 382 RIO DEL REY CT. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7132019 Site Street Address: 382 RIO DEL REY CT.	5/16/2016	5,200.00
MIKE MOLLER 1914 GRANT ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7115210 Site Street Address: 1914 GRANT ST.	5/16/2016	5,170.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 5/1/2016 thru 5/31/2016

Owner and Address	Parcel Number	Issued On	Valuation
SUAN & CARMEU CHAVEZ 1568 LINK ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7126208 Site Street Address: 1568 LINK ST.	5/16/2016	4,800.00
SALOME SERNA 1798 BLUE HERON CT. CORNING CA 96021 Permit Description: REROOF TEAR OFF	7102024 Site Street Address: 1798 BLUE HERON CT.	5/16/2016	6,800.00
TERRI BARBO 433 NORTH ST, CORNING CA 96021 Permit Description: REPLACEMENT OF SIDING COMPLETE, AND ST	7320043 Site Street Address: 433 NORTH ST,	5/17/2016	9,600.00
TIM OSBORN 550 DEL NORTE AVE CORNING CA 96021 Permit Description: REROOF TEAR OFF & RE-SHEET 1/2	7305212 Site Street Address: 550 DEL NORTE AVE	5/17/2016	2,350.00
CANDACE DEMO 2122 BLOSSOM AVE CORNING CA 96021 Permit Description: RE-ROOF	7120227 Site Street Address: 2122 BLOSSOM AVE	5/17/2016	5,000.00
MARY BETH HEWITT 1175 E. CASSANDRA CT. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7327013 Site Street Address: 1175 E. CASSANDRA CT.	5/17/2016	4,500.00
IREZ SOLORIO 1219 PEAR ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7315101 Site Street Address: 1219 PEAR ST.	5/17/2016	5,400.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 5/1/2016 thru 5/31/2016

Owner and Address	Parcel Number	Issued On	Valuation
RANDY DUBY 491 EL PASO CORNING CA 96021 Permit Description: NEW 4' TALL FENCE SIDE AND FRONT YARDS	7305312 Site Street Address: 491 EL PASO	5/18/2016	1,500.00
RICHARD & AMY CARDOSO 712 CHESTNUT ST. CORNING CA 96021 Permit Description: REMODEL, SIDING, DRY ROT REPAIR, REEROOF, SIDING REPLACEMENT, DRYROT WORK, ELECT., DRYWALL, INSULATION, MISS. PLUMBING, NEW WINDOWS, NEW ELECTRIC SERVICE, REROOF.	7310207 Site Street Address: 712 CHESTNUT ST.	5/18/2016	15,000.00
MARK RAMIREZ 1337 FIG ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7315503 Site Street Address: 1337 FIG ST.	5/18/2016	7,540.00
SANDY MCLAUGHLIN 1404 TEHAMA ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7104513 Site Street Address: 1404 TEHAMA ST.	5/18/2016	6,500.00
TOM MCKENZIE 1299 WEST ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7123119 Site Street Address: 1299 WEST ST.	5/18/2016	16,795.00
EMILY HANSEN 2093 COLUSA ST. CORNING CA 96021 Permit Description: REPLACEMENT OF SWAMP COOLER	7106210 Site Street Address: 2093 COLUSA ST.	5/20/2016	2,100.00
DAYMON SCWERETH 566 STANMAR CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7321218 Site Street Address: 566 STANMAR	5/19/2016	2,500.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 5/1/2016 thru 5/31/2016

Owner and Address	Parcel Number	Issued On	Valuation
MIGUEL GUTIERREZ 1085 MCDONALD CT. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7323034 Site Street Address: 1085 MCDONALD CT.	5/19/2016	8,200.00
YURI TADIA 323 RIO DEL REY CT. CORNING CA 96021 Permit Description: HVAC C/O " NO DUCTS"	7132011 Site Street Address: 323 RIO DEL REY CT.	5/20/2016	5,893.82
JOSE ALVARADO 1212 FOURTH ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7124304 Site Street Address: 1212 FOURTH ST.	5/20/2016	3,300.00
MARCOS VILLALBA 1411 BUTTE ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7110607 Site Street Address: 1411 BUTTE ST.	5/20/2016	4,950.00
SHARON DEVINCENZY 904 SOLANO CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7306202 Site Street Address: 904 SOLANO	5/23/2016	10,265.00
TONY LIMAS 586 DEL NORTE CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7305205 Site Street Address: 586 DEL NORTE	5/23/2016	6,803.00
JIM BINGHAM 1030 MCDONALD CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7323022 Site Street Address: 1030 MCDONALD	5/23/2016	7,110.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 5/1/2016 thru 5/31/2016

Owner and Address	Parcel Number	Issued On	Valuation
JIM BINGHAM 1050 MCDONALD CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7323045 Site Street Address: 1050 MCDONALD	5/23/2016	7,435.00
KEN KILLINGER 1316 YOLO CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7111207 Site Street Address: 1316 YOLO	5/23/2016	13,000.00
NATHON PARISH 1014 TOOMES CORNING CA 96021 Permit Description: REPLACEMENT OF SEWER LATERAL LINE. APP	7118002 Site Street Address: 1014 TOOMES	5/23/2016	3,600.00
TOM WIEDEL 2023 NORTH ST. CORNING CA 96021 Permit Description: RE-ROOF	7132008 Site Street Address: 2023 NORTH ST.	5/23/2016	6,300.00
GUADALUPE CECENAS 1431 SIXTH ST. CORNING CA 96021 Permit Description: REPLACEMENT OF FENCE ON NORTH SIDE.	7127122 Site Street Address: 1431 SIXTH ST.	5/23/2016	0.00
KATHERYN WORSHAM 890 MARGURITE AVE CORNING CA 96021 Permit Description: RE-ROOK AND STORM DAMAGE REPAIRS	7308506 Site Street Address: 890 MARGURITE AVE	5/25/2016	18,452.72
LAYNNETE SLAUGHTER 505 MARIN ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7308203 Site Street Address: 505 MARIN ST.	5/25/2016	6,500.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 5/1/2016 thru 5/31/2016

Owner and Address	Parcel Number	Issued On	Valuation
CESAR PEDILLA 512 MARIN ST. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7308109 Site Street Address: 512 MARIN ST.	5/26/2016	8,800.00
JENNIFER BRYSENO 1780 BLUE HERON CT. CORNING CA 96021 Permit Description: RE-ROOF TEAR OFF	7102023 Site Street Address: 1780 BLUE HERON CT.	5/27/2016	4,900.00
AMADO E. PEREZ 1470 FOURTH ST CORNING CA 96021 Permit Description: RE-ROOF	7127233 Site Street Address: 1470 FOURTH ST	5/26/2016	3,062.58
AMADO PEREZ 1470 FOURTH ST. CORNING CA 96021 Permit Description: RE-ROOF	7311204 Site Street Address: 1470 FOURTH ST.	5/26/2016	2,357.09
JANICE PLUMMER 312 FOURTH ST CORNING CA 96021 Permit Description: REPLACEMENT OF FENCE	7305310 Site Street Address: 312 FOURTH ST	5/27/2016	4,000.00
FRANCISSA HERNANDEZ 1301 COLUSA ST. CORNING CA 96021 Permit Description: RE-ROOF	7111107 Site Street Address: 1301 COLUSA ST.	5/31/2016	7,734.00
ERNESTO GUTIERREZ 2011 LOLETA AVE CORNING CA 96021 Permit Description: TEMP ELECT. AND REPLACE "E" FENCE	8705055 Site Street Address: 2011 LOLETA AVE	5/31/2016	0.00

6/2/2016
4:20:04PM

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 5/1/2016 thru 5/31/2016

Owner and Address	Parcel Number	Issued On	Valuation
laura rindahl 1698 ALGER CORNING CA 96021 Permit Description: RE-ROOF	7122303 Site Street Address: 1698 ALGER	5/31/2016	9,525.00
GLORIA LOPEZ 621 HICKORY ST CORNING CA 96021 Permit Description: RE-ROOF	7317214 Site Street Address: 621 HICKORY ST	5/31/2016	5,900.00

79 Permits Issued from 5/1/2016 Thru 5/31/2016 FOR A TOTAL VALUATION OF \$ 590,594.09
***** END OF REPORT *****

**ITEM NO.: G-9
AUTHORIZE TRANSFER OF
REMAINING DONATED BAGS
OF RUBBERIZED BARK TO
THE CORNING ELEMENTARY
SCHOOL DISTRICT**

June 14, 2016

TO: CITY COUNCIL OF THE CITY OF CORNING
FROM: KRISTINA MILLER, CITY MANAGER
DAWN GRINE, PUBLIC WORKS DIRECTOR



BACKGROUND:

In fiscal year 2011/12 the City's Public Works Department received from the Tehama County Probation Department a number of bags (4'x4'x5' in size) of blue rubberized bark at no cost to the City for use in the City's Parks. The Probation Department received this bark via a Grant and for various reasons (storage, etc.), they were distributing the excess to other County entities such as the Cities of Red Bluff and Corning. The City utilized some of the bags received for safety matting in our playground areas of the Parks and had excess bags remaining.

The excess rubberized bark has been stored at the Corporation Yard for approximately five (5) years and the bags are now tearing and becoming a storage problem. This material does not disintegrate and therefore has a long lifespan and does require replacement often.

The Corning Elementary School District has been contacted and has stated an interest in receiving all of the remaining bags of rubberized bark for their playground areas. Public Works now requests authorization to transfer the remaining five (5) bags of rubberized bark to Randy Moorehouse at the Corning Elementary School District.

RECOMMENDATION:

**AUTHORIZE PUBLIC WORKS TO TRANSFER REMAINING DONATED
RUBBERIZED BARK TO THE CORNING ELEMENTARY SCHOOL DISTRICT.**

ITEM NO.: G-10

**ADOPT RESOLUTION NO. 06-14-2016-01
APPOINTING RON ROBBINS AS THE CITY'S
REPRESENTATIVE AND VOTING MEMBER
TO THE TEHAMA COUNTY ABANDONED
VEHICLE ABATEMENT SERVICE
AUTHORITY**

June 14, 2016

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: KRISTINA MILLER, CITY MANAGER
JEREMIAH FEARS, POLICE CHIEF
LISA M. LINNET, CITY CLERK



BACKGROUND:

California Vehicle Code §22710 provides the authority and guidelines for the “establishment of service authority for abatement of abandoned vehicles”. All necessary components to establish this Service Authority were initiated and completed and a Joint Powers Agreement was entered into by each participating entity in 2004. In part, this Code established that the Service Authority would have the power to impose a \$1 vehicle registration fee per year upon each vehicle registered in the County contingent upon:

- A 2/3 vote of the County Board of Supervisors; and
- A majority of the Cities having a majority of the incorporated population with the County adopting Resolutions providing for the establishment of the Authority and imposition of the fee.

Pursuant to California Vehicle Code §22710(6), the Service Authority shall calculate a formula for apportioning funds to each governmental agency that receives funds for the Service Authority. The formula shall apportion 50% of the funds received by the Service Authority to a governmental agency based on the percentage of vehicles abated by that governmental agency of the total number of abandoned vehicles abated by all member agencies, and 50% based upon population and geographic area.

The Joint Powers Agreement, Section 5, Board of Directors, subsection (a) states the following:

The Authority shall be governed by a Board of Directors, which shall consist of two representatives chosen by the Tehama County Board of Supervisors and one representative chosen by each of the other constituent agencies. Every representative shall serve at the will and pleasure of their appointing authority.

Resolution 09-10-2013-01, adopted on September 10, 2013, appointed Police Department Administrative Services Manager Tom Watson to serve as the City's voting representative to the Vehicle Abatement Service Authority Board. Police Chief Jeremiah Fears now recommends that appointment be changed to Community Service Officer Ron Robbins with Tom Watson as the Alternate.

RECOMMENDATION:

MAYOR AND COUNCIL ADOPT RESOLUTION 06-14-2016-01 APPOINTING RON ROBBINS TO SERVE AS THE CITY OF CORNING'S VOTING REPRESENTATIVE ON THE TEHAMA COUNTY ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY BOARD AND TOM WATSON AS THE VOTING ALTERNATE.

RESOLUTION NO.: 06-14-2016-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
APPOINTING COMMUNITY SERVICE OFFICER RON ROBBINS
AS THE
CITY OF CORNING REPRESENTATIVE AND VOTING BOARD MEMBER
AND TOM WATSON AS THE ALTERNATE FOR THE
TEHAMA COUNTY ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY**

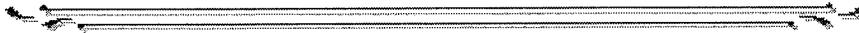
WHEREAS, Sections 9250.7 and 22710 of the California Vehicle Code have provided for the establishment of a Service Authority for abandoned vehicle abatement and the Board of Supervisors of the County, and a majority of the Cities within the County having a majority of the population have adopt Resolutions providing for the establishment of the Authority; and

WHEREAS, the City Council of the City of Corning, on July 13, 2004, found that abandoned, inoperable, wrecked, or dismantled vehicles, or parts thereof, pose a health and safety hazard and are found to be public nuisances; and

WHEREAS, the City Council, on July 13, 2004, determined that an abandoned vehicle abatement program was needed for the proper removal and disposal of abandoned vehicles and to assist law and code enforcement personnel in the abatement of abandoned vehicles; and

WHEREAS, the Tehama County Abandoned Vehicle Abatement Service Authority was formed and has the responsibility for implementing an Abandoned Vehicle Removal Program in Tehama County;

NOW, THEREFORE, BE IT RESOLVED that in the interest of efficiency and to remove any obstacles or unnecessary program delays, the City Council of the City of Corning does hereby appoint Community Service Officer Ron Robbins City's voting representative on the Tehama County Abandoned Vehicle Abatement Service Authority Board and Administrative Services Manager Tom Watson as his alternate effective immediately.



The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Corning, held on June 14, 2016 by the following:

AYES:

NOES:

ABSTAINING:

ABSENT:

Gary Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution (Resolution 06-14-2016-01) was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 14th day of June, 2016 by the votes listed above.

Lisa M. Linnet, City Clerk

**ITEM NO.: G-11
APPOINT CITY PUBLIC WORKS
DIRECTOR DAWN GRINE TO THE
TEHAMA COUNTY FLOOD CONTROL
& WATER CONSERVATION DISTRICT
GROUNDWATER COMMISSION.**

June 14, 2016

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KRISTINA MILLER, CITY MANAGER



BACKGROUND:

The Tehama County Flood Control & Water Conservation District (District) was designated as the Groundwater Sustainability Agency under the Sustainable Groundwater Management Act (SGMA) for the eleven subbasins or portions thereof located within Tehama County. The District is currently in the process of forming a Groundwater Commission with broad representation, including both decision-making and advisory responsibilities pertaining to groundwater management in these subbasins.

The City of Corning has been invited to appoint one permanent member to the Groundwater Commission that will serve at the pleasure of our governing body. This Commission that will consist of six permanent members appointed by Cities and Water Districts will then make recommendations to the Board of Directors regarding the appointments of the other five members, of which one member should be a resident or property owner within each Supervisorial District. Once all appointments have been made and all related steps for the Commission formation are completed, the Commission will be ready to commence developing Groundwater Sustainability Plan(s) for the subbasins managed by the District

Attached for review are the following related documents:

- Letter from Bob Williams, Chairman,
Tehama County Flood Control & Water Conservation District
- Tehama County Ordinance 2016-1 establishing the Commission and scheduled for adoption on June 7, 2016 by the Board of Directors of the Tehama County Flood Control & Water Conservation District.
- Groundwater Commission Formation Timeline.

RECOMMENDATION:

MAYOR AND CITY COUNCIL APPOINT PUBLIC WORKS DIRECTOR DAWN GRINE TO SERVE AS A COMMISSIONER ON THE TEHAMA COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT GROUNDWATER COMMISSION.



**COUNTY OF TEHAMA
DEPARTMENT OF PUBLIC WORKS**

9380 San Benito Avenue
Gerber, CA 96035-9701
(530) 385-1462
(530) 385-1189 Fax

Road Commissioner
Surveyor
Engineer
Public Transit
Flood Control & Water
Conservation District
Sanitation District No. 1

May 27, 2016

F-16-052

City of Corning
Kristina Miller, City Manager
794 Third Street
Corning, CA 96021

Dear Ms. Miller,

As you are aware, the Tehama County Flood Control and Water Conservation District (District) was designated as the Groundwater Sustainability Agency under the Sustainable Groundwater Management Act (SGMA) for the eleven subbasins or portions thereof located within Tehama County. The District is in the process of forming a Groundwater Commission with broad representation, including both decision-making and advisory responsibilities pertaining to groundwater management in these subbasins. Enclosed is a copy of Ordinance No. 2016-1, establishing the Commission, scheduled for adoption on June 7, 2016. The structure and function of this Commission was the result of extensive discussion among local agencies and other stakeholders during 2015.

Your agency is invited to appoint one permanent member to the Groundwater Commission, who will serve at the pleasure of your governing body. We respectfully request your appointment be made no later than **July 15, 2016**. The six permanent members appointed by cities and water districts would then make recommendations to the Board of Directors regarding the appointments of the other five members, of which one member should be a resident or property owner within each Supervisorial District, meeting certain criteria. The proposed timeline for these appointments and related steps to get the Commission formed and operational are attached. Once these steps are completed, the Commission will be ready to commence developing Groundwater Sustainability Plan(s) for the subbasins managed by the District.

Service on the Groundwater Commission is a substantial responsibility, and will entail a significant time commitment once Plan development gets underway. Additionally, members will be required to complete: 1) FPPC Form 700 economic interest disclosure forms, and 2) may be subject to AB 1234 ethics training and related requirements.

Please recognize that this endeavor represents an historic opportunity to shape the future of Tehama County's groundwater conservation and usage. The District Board and staff look forward to working with Commission members in the development of a credible Groundwater Sustainability Plan appropriate for all residents of Tehama County and the Cities of Corning, Red Bluff and Tehama.

Please do not hesitate to contact us if you have any questions.

Sincerely,

Bob Williams, Chairman
Tehama County Flood Control &
Water Conservation District

By



Gary Antone, Executive Director
Tehama County Flood Control &
Water Conservation District

Enclosure: Ordinance 2016-1
Groundwater Commission Timeline

ORDINANCE NO. 2016-1

**AN ORDINANCE OF THE TEHAMA COUNTY FLOOD CONTROL AND WATER
CONSERVATION DISTRICT BOARD OF DIRECTORS ESTABLISHING THE
TEHAMA COUNTY GROUNDWATER COMMISSION**

THE BOARD OF DIRECTORS OF THE TEHAMA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT ORDAINS AS FOLLOWS:

SECTION 1. Purpose and Authority. The purpose of this ordinance is to establish a broadly representative Commission with both decision-making and advisory responsibilities pertaining to groundwater management in the eleven subbasins or portions thereof for which the Tehama County Flood Control and Water Conservation District has been designated as the Groundwater Sustainability Agency under the Sustainable Groundwater Management Act. This ordinance is enacted pursuant to Water Code section 10752.2 and Sections 3, 8, and 11 of the Tehama County Flood Control and Water Conservation District Act (Statutes 1957, Chapter 1280; Water Code Appx., ch. 82).

SECTION 2. Creation. There is hereby created the Tehama County Groundwater Commission, which shall have the powers and duties set forth in this ordinance relating to groundwater management in every subbasin or portion thereof for which the Tehama County Flood Control and Water Conservation District has been designated as the Groundwater Sustainability Agency under the Sustainable Groundwater Management Act.

SECTION 3. Membership. The Commission shall consist of eleven members as set forth in this Section.

(a) The following members shall serve at the pleasure of their respective appointing authority:

- (1) One member appointed by the City Council of the City of Red Bluff.
- (2) One member appointed by the City Council of the City of Corning.
- (3) One member appointed by the City Council of the City of Tehama.
- (4) One member appointed by the Board of Directors of the El Camino Irrigation District.
- (5) One member appointed by the Board of Directors of the Los Molinos Community Services District.
- (6) One member appointed by the Board of Directors of the Rio Alto Water District.

(b) Five members shall be appointed by the Board of Directors of the Tehama County Flood Control and Water Conservation District, upon recommendation of the majority of the members of the Commission then appointed and serving. The term of office of such Commissioners shall be four years, except that the initial members appointed under this subdivision shall classify themselves by lot, with one member

serving a term of one year, one member serving a term of two years, one member serving a term of three years, and two members serving a term of four years, so that the Commissioners' terms are evenly staggered. Thereafter all members shall be appointed for the full term of four years. Notwithstanding the foregoing, any member appointed under this subdivision may be removed by a four-fifths vote of the Board of Directors after consultation with the Commission.

(c) The Commission and Board of Directors shall take into consideration all of the following criteria when recommending and appointing members under subdivision (b). These criteria are neither exclusive nor mandatory, and the Board of Directors may deviate from these criteria upon recommendation of the Commission for good cause.

- (1) One member should be a resident, property owner, or groundwater user within Tehama County Supervisorial District One.
- (2) One member should be a resident, property owner, or groundwater user within Tehama County Supervisorial District Two.
- (3) One member should be a resident, property owner, or groundwater user within Tehama County Supervisorial District Three.
- (4) One member should be a resident, property owner, or groundwater user within Tehama County Supervisorial District Four.
- (5) One member should be a resident, property owner, or groundwater user within Tehama County Supervisorial District Five.
- (6) Two members should represent the interests of agencies or districts that supply surface water.
- (7) Two members should represent the interests of private groundwater pumpers.
- (8) One member should represent the interests of the general public.
- (9) No two members should be officers, employees, or agents of the same agency, district, or public or private corporation.

(d) All Commission members shall exercise their independent judgment on behalf of the interests of the residents, property owners, and the public as a whole in furthering the purposes and intent of this ordinance.

SECTION 4. Powers and Duties of the Commission. The Commission shall have the following powers and duties relating to sustainable groundwater management:

(a) Groundwater Sustainability Plan and Regulations. The Commission shall oversee the development of a Groundwater Sustainability Plan pursuant to Water Code sections 10727 et seq., and any amendments thereto, and any implementing rules and regulations of the District. The Commission shall make a written recommendation to the Board of Directors on the adoption or amendment of a Groundwater Sustainability Plan or any implementing rule or regulation of the District. A recommendation for approval shall be made by the affirmative vote of not less than a majority of the total membership of the Commission. The Commission shall hold at least one public hearing before

approving a recommendation on the adoption or amendment of a Groundwater Sustainability Plan or any implementing rule or regulation of the District.

(b) **Investigations.** The Commission shall conduct investigations to determine the need for groundwater management, monitor compliance and enforcement, or propose or update fees or other revenue measures, and make recommendations to Board of Directors thereon.

(c) **Grants.** The Commission shall review all proposed District grant applications relating to groundwater management, and advise the Board of Directors regarding grant funding opportunities.

(d) **Legislative Intent – Permits.** In the event that the District establishes any discretionary permitting or similar regulations relating to sustainable groundwater management, it is the intent of the Board of Directors to provide for such permits to be issued by the Commission, subject to appeal to the Board of Directors.

(e) **Legislative Intent – Enforcement.** In the event that the District establishes an administrative enforcement hearing process pursuant to Water Code section 10732, subdivision (b)(2), it is the intent of the Board of Directors to provide for such enforcement hearings to be conducted and decisions rendered by the Commission, subject to appeal to the Board of Directors.

(f) **Ongoing Advisory Functions.** The Commission shall provide ongoing advice to Board of Directors regarding any other matters relevant to the management in groundwater in Tehama County.

SECTION 5. Meetings. The Commission shall establish a regular meeting schedule in accordance with the Ralph M. Brown Act, which shall provide for at least one meeting in every ninety-day period.

SECTION 6. Bylaws. The Commission shall, subject to the approval of the Board of Directors, adopt their own bylaws and rules of order, and shall select their own officers.

SECTION 7. Compensation and Travel Expenses. The members of the Commission shall receive as compensation the sum of twenty-five dollars each for their attendance at each meeting or special meeting, not to exceed fifty dollars each per month. In addition thereto, each member shall be allowed reasonable travel expenses as provided by the Tehama County Travel Policy for official travel approved by the Commission, provided that appropriations therefor have been included in the District budget.

SECTION 8. This ordinance shall take effect thirty (30) days from the date of its adoption, and prior to the expiration of fifteen (15) days from the adoption thereof shall be published at least one time in the *Red Bluff Daily News*, a newspaper of general circulation in Tehama County.

The foregoing ordinance was duly passed and adopted by the Board of Directors of the Tehama County Flood Control and Water Conservation District, State of California, at a regular meeting of the Board of Directors on the _____ day of _____, 2016 by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

CHAIRMAN, Board of Directors

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, JENNIFER A. VISE, County Clerk and ex-officio Clerk of the Board of Directors of the Tehama County Flood Control and Water Conservation District, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an ordinance adopted by said Board of Directors on the _____ day of _____, 2016.

DATED: This _____ day of _____, 2016.

JENNIFER A. VISE, County Clerk and ex-officio Clerk of the Board of Directors of the Tehama County Flood Control and Water Conservation District, State of California.

By _____
Deputy

**ITEM NO.: G-12
AWARD BID TO FURNISH AND
INSTALL A 60-HP PUMP & MOTOR
AT THE BLACKBURN WELL
INCLUDING ALL RELATED WORK TO
DURHAM PUMP, INC. IN THE
AMOUNT OF \$37,469 AND
AUTHORIZE CITY MANAGER TO
SIGN CONTRACT**

JUNE 14, 2016

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: KRISTINA MILLER, CITY MANAGER
DAWN GRINE, DIRECTOR OF PUBLIC WORKS** 

SUMMARY:

The water well pump and motor mechanical bearings are currently being lubricated with a light hydraulic fluid. The amount of fluid resting on top of the cased groundwater is unknown and with current drought conditions Staff is concerned that the oil based lubricant could pollute the water system as water levels decrease.

In addition to the oil-to-water lubricant conversion the City will lower the "bowls" to a depth that would benefit the City water system should drought conditions continue.

Once completed the water well will have a new 60-horsepower water lubricated deep well pump, motor, column, shaft, bowls and screen.

On Wednesday, May 25, 2016, the City received and opened three (3) Formal Bids to perform maintenance and upgrades to the Blackburn water well. The bid summary is shown below:

❖ Durham Pump:	\$37,469.00
❖ Commercial Pump & Mechanical:	\$47,000.00
❖ Layne Christensen Company:	\$62,100.00

RECOMMENDATION:

That the Mayor and Council:

- 1. Award the Bid to Furnish and Install a 60-HP Pump & Motor at the Blackburn Well Including all Related Work to Durham Pump, Inc. in the Amount of \$37,469 funded from Pump Improvement/Water Improvements Budget Line 383-9168-7420 and,**
- 2. Authorize the City Manager to Sign the Contract.**

**CITY OF CORNING
STATE OF CALIFORNIA**

CONTRACT AGREEMENT

**FURNISH AND INSTALL A 60-HP WATER LUBRICATED PUMP AND MOTOR
AT THE BLACKBURN WELL
AND ALL RELATED WORK**

THIS AGREEMENT, made and concluded this _____, between the City of Corning ("City") and **Durham Pump, Inc.** as the Contractor.

ARTICLE I. – WITNESSETH, that for and in consideration of the payments and agreements hereinafter mentioned to be made and performed by the City under the conditions expressed in the two bonds bearing even date with these presents and hereunto annexed, and the Contractor agree that the Contractor, at his/her/its cost and expense to do all the work and furnish all the materials, except such as are mentioned in the specifications to be furnished by the City, necessary to construct and complete in a good, workmanlike and substantial manner, and to the satisfaction of the Department of Public Works, the project. All such work performed through completion shall be performed in accordance with the Special Provisions hereto annexed and also in accordance with the "General Prevailing Wage Rates" of the State of California, which said Special Provisions, Plans, and Specifications are hereby specially referred to and by such reference made a part here of the Contract Documents and the project plans for the work to be done are entitled:

**FURNISHING AND INSTALLING A 60-HP WATER LUBRICATED PUMP AND
MOTOR, AND ALL RELATED WORK**

Which are hereby made part of this contract.

ARTICLE II. – Contractor agrees to receive and accept the following prices as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this Agreement. Receipt of full compensation as defined above includes payment also for all loss or damage arising out of the nature of the work aforesaid or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by the City and for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work and for well and faithfully completing the work, and the whole thereof, in the manner and according to the plans and specifications and the requirements of the Engineer under them, to wit.

ARTICLE III. – City hereby promises, according to the terms and conditions of this contract and the special provisions governing the Furnishing and Installing A 60-HP Pump and Motor at the Blackburn Well and All Related Word to pay Contractor at the time and manner, and upon the conditions above set forth; and the said parties for themselves, their heirs,

executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV. – By my signature hereunder, as Contractor, I certify that I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this contract.

ARTICLE V. – It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the bid or proposal of said Contractor, then this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

ARTICLE VI. – The City hereby employs Contractor to provide material and to do the work according to the terms and conditions herein contained and referred to for the following prices to be paid at the time, in the manner and upon the conditions hereinafter set forth.

ARTICLE VII. – The improvement contemplated in the performance of this contract is an improvement over which the City, or its sub-consultants, shall exercise general supervision.

ARTICLE VIII. – The statement of prevailing wages appearing in the General Prevailing Wage Rates is hereby specifically referred to and by this reference is made a part of this contract. It is further expressly agreed, by and between the terms of this instrument and the bid or proposal of said Contractor that this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

ARTICLE IX – The Contractor and City recognize that time is of the essence of this Agreement and that City will suffer financial loss if the Work is not completed within the times specified in the Special Conditions, plus any extensions thereof allowed in accordance with paragraph B.2 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal, or arbitration proceeding, the actual loss suffered by City if the Work is not completed on time. Accordingly, instead of requiring any such proof, City and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay City \$50 for each day that expires after the time specified for completion and readiness for final payment until the Work is completed and ready for final payment.

Approved as to form:

City Attorney
City of Corning

CITY OF CORNING

Kristina Miller,
City Manager

Date

CONTRACTOR

Durham Pump, Inc
Company Name

By and Title (signature)

Date

By and Title (printed)

P.O. Box 60
Durham, CA 95938
Address

(530) 891-4821
Telephone Number

irhein@dpump.com
E-Mail Address

ADDENDUM NO. 1

**CITY OF CORNING
CONTRACT DOCUMENTS FOR:
FURNISHING AND INSTALLING A 60-HP PUMP & MOTOR
AT THE
BLACKBURN WATER WELL
AND ALL RELATED WORK**

The purpose of this Addendum No. 1 is to modify the Contract Documents for the above project. This Addendum shall be attached to and become a part of said Contract Documents. **THIS ADDENDUM SHALL BE SIGNED BY THE BIDDER, DATED, AND SUBMITTED WITH THE BID PROPOSAL FOR THE PROJECT.**

This Addendum consists of a total of 1-page.

TECHNICAL SPECIFICATIONS, SECTION 'F', Page 1-4: Pump Acceptance Testing. Delete this section in its entirety. Pump testing will not be performed by the City to determine if the pump is within 2% of the pump performance specification.

And,

BID OPENING DATE EXTENSION: Sealed Proposals will be received at the office of the City Clerk of the City of Corning, 794 Third Street, Corning, CA 96021 until **1:30 p.m., Wednesday May 25, 2016.** At that time, all bids will be publicly opened, examined and declared for construction.

Dated: May 16, 2016

Prepared by:

J. E. (Ed.) Anderson
Ed Anderson, Consulting City Engineer

Bidder:
Name: Durham Pump, Inc.

Address: PO Box 60
Durham CA 95538

Phone: 891-4821

Fax: 891-0613

E-Mail: jrk@dpump.com

Date: 5/23/16

Signature: [Handwritten Signature]

PROPOSAL

P-1

TO: THE CITY OF CORNING

The undersigned, as bidder, declares that he or she has carefully examined the contract forms, the plans, and specifications and hereby agrees that if this proposal is accepted he or she will furnish all the material, labor, tools, and equipment and perform all the work required to accomplish the work as follows:

The work consists, in general, of furnishing and the installation of a Deep Well Turbine Pump, Inverter Rated Open Drip Proof (ODP) Motor, column, shaft, bowls and screen, complete. Included in the scope of work prior to installing the water lubricated pump, is the removal of the existing 60-horsepower oil lubricated pump, motor, column, shaft, and bowl assembly; pumping the accumulated oil off the top of the water in the well; televising the well casing for its integrity and to verify the location and condition of the casing perforations, connection to the existing piping; pump testing, balancing, and all related work as described herein, and do it in the manner and time specified for the prices in the following bid schedule, to wit:

BID:

<u>ITEM DESCRIPTION OF WORK</u>	<u>APPROX QUANTITY</u>	<u>LUMP SUM PRICE</u>	<u>BID AMOUNT</u>
1. Furnish and install a 60-HP Water lubricated deep well pump, motor, column, shaft, bowls, and screen, including removing and disposing of the existing pump, motor, etc., removing and disposing accumulated oil on top of the well water, well inspection, connect to existing discharge, testing, balancing, and all related work, complete.	Lump Sum	\$ <u>37469.-</u> L.S.	\$ <u>37469.-</u>
Total Amount of Bid:			\$ <u>37469.-</u>

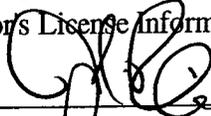
The undersigned further declares that the only persons or parties interested in the Proposal as Principals are those named herein and that this Proposal is not made in collusion with any persons, firm or corporation.

Accompanying this Proposal is Bidder's Bond, (cash, cashier's check, certified check or Bidder's Bond) in the amount equal to at least 10 percent of the total amount of the Proposal, and signed copies of all Addenda.

The undersigned agrees that in case of default in signing and returning the required Contract with necessary bonds within 14 days after receiving notice of award, the proceeds of the cash, check or bond accompanying the Proposal shall be forfeited to the City.

Licensed in accordance with an act providing for the registration of Contractors, Class A/021, License No. 271327, Expires 7/31/16.

By my signature on this proposal, I certify under penalty of perjury under the laws of the State of California that the Contractor's License information is true and correct.

Signature of Bidder: 

Business Address: PO Box 60
Durham CA 95534

Business Phone: 530-891-4821

Business Fax: 530-891-0613

Cell Phone: 530-521-3540

E-mail Address: jrhein@dpmc.com

Dated: 5/25/16

Note: If the Bidder is a corporation, the legal name of the corporation shall be set forth above, together with the signature of the officer or officers authorized to sign Contracts on behalf of the corporation. If Bidder is a co-partnership, the true name of the firm shall be set forth above, together with the signature of the partners authorized to sign Contracts on behalf of the co-partnership; and if Bidder is an individual, his signature shall be placed above. If signature is by an agent, other than an officer of a corporation or a member of a partnership, a Power of Attorney must be on file with Owner prior to opening of Proposals or submitted with the Proposal; otherwise, the Proposal will be disregarded as irregular and unauthorized.

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

The bidder Durham Pump, Inc, proposed subcontractor _____, hereby certifies that he has _____, has not , participated in a previous contract or subcontract subject to the equal opportunity clause, as required by Executive Orders 10925, 11114, or 11246, and that, where required, he has filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Note: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor [41 CFR 60-1.7(b)(1)], and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts are set forth in 41 CFR 60-1.5. (Generally only contracts or subcontracts of \$10,000 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b)(1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

PUBLIC CONTRACT CODE SECTION 10162 QUESTIONNAIRE

In accordance with Public Contract Code Section 10162, the Bidder shall complete, under penalty of perjury, the following questionnaire:

Has the bidder, any officer of the bidder, or any employee of the bidder who has a proprietary interest in the bidder, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes _____ No

If the answer is yes, explain the circumstances in the following space:

PUBLIC CONTRACT CODE SECTION 10232 STATEMENT

In accordance with Public Contract Code Section 10232, the Contractor hereby states, under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the Contractor within the immediately preceding two (2) year period because of the Contractor's failure to comply with an order of a federal court which orders the Contractor to comply with an order of the National Labor Relations Board.

PUBLIC CONTRACT CODE SECTION 10285.1 STATEMENT

In accordance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the bidder hereby declares, under penalty of perjury under the laws of the State of California, that the bidder has _____, has not been convicted within the preceding three (3) years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any State or Federal Antitrust Law in connection with the bidding upon, award of or performance of any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "bidder" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The bidder must place a check mark after "has" or "has not" in one of the blank spaces provided. The above statements are part of the Proposal. Signing this Proposal on the signature portion hereof shall also constitute signature of this Statement. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

NON-COLLUSION AFFIDAVIT
(Title 23 United States Code Section 112 and
Public Contract Code Section 7106)

To the City of Corning, Department of General Services

In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106, the bidder declares that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought be agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, of divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agency thereof to effectuate a collusive or sham bid.

Note: The above Noncollusion Affidavit is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Noncollusion Affidavit.

Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

LIST OF SUBCONTRACTORS

Following is the name and location of the mill, shop, or office of each subcontractor who will perform work or labor or render services to the above-signed bidder. Failure of the bidder to specify a subcontractor for any portion of the work to be performed under the contract constitutes an agreement by the bidder to perform that portion of the work himself.

	NAME AND ADDRESS OF SUBCONTRACTOR	LABOR OR SERVICES TO BE PERFORMED	SUBCONTRACTOR LICENSE #	CLASS
(1)	N/A			
(2)				
(3)				
(4)				
(5)				
(6)				

**BIDDER'S BOND
CITY OF CORNING
STATE OF CALIFORNIA**

**FURNISH AND INSTALL A 60-HP WATER LUBRICATED PUMP AND MOTOR
AT THE BLACKBURN/MARGUERITE WELL NO. 5
AND ALL RELATED WORK**

We, Durham Pump, Inc., as Principal, and Western Surety Company, as Surety, are bound unto the City of Corning, hereafter referred to as "Obligee," in the penal sum of ten percent (10%) of the total amount of the bid of the Principal submitted to the Obligee for the work described below, for the payment of which sum we bind ourselves jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT:

WHEREAS, the Principal is submitting a bid to the Obligee for **FURNISHING AND INSTALLING A 60-HP WATER LUBRICATED PUMP AND MOTOR, AND ALL RELATED WORK**, for which bids are to be opened at Corning, California, on May 18, 2016.

NOW, THEREFORE, if the Principal is awarded the contract and, within the time and manner required under the Notice to Contractors, Special Provisions, Proposals, and Contract for this work, after the prescribed forms are presented to him for signature, enters into a written contract, in the prescribed form, in accordance with the bid, and files two bonds with the Obligee, one to guarantee faithful performance of the contract and the other to guarantee payment for labor and materials is provided by law, then this obligation shall be null and void; otherwise, it shall remain in full force.

In the event suit is brought upon this bond by the Obligee and judgment is recovered, the Surety shall pay all costs incurred by Obligee in such suit, including a reasonable attorney's fee to be fixed by the court.

Dated: May 4, 2016

Durham Pump, Inc. _____

By: _____

Western Surety Company _____

By: _____

Elizabeth Collodi, Attorney-in-Fact

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Butte

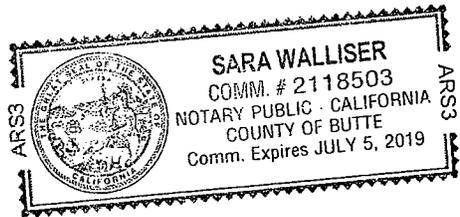
On May 4, 2016 before me, Sara Walliser, Notary Public
(insert name and title of the officer)

personally appeared Elizabeth Collodi
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~
subscribed to the within instrument and acknowledged to me that ~~he~~/she/~~they~~ executed the same in
~~his~~/her/~~their~~ authorized capacity(~~ies~~), and that by ~~his~~/her/~~their~~ signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Sara Walliser* (Seal)



Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Nancy Luttenbacher, John Hopkins, Steve Williams, Elizabeth Collodi, Bonnie Two Bears, Mindy Elaine Whitehouse, Bobbie Beeny, Individually

of Chico, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 21st day of August, 2015.



WESTERN SURETY COMPANY

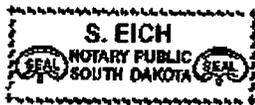
Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 21st day of August, 2015, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

February 12, 2021



S. Eich, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 4 day of May, 2016.



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

Authorizing By-Law

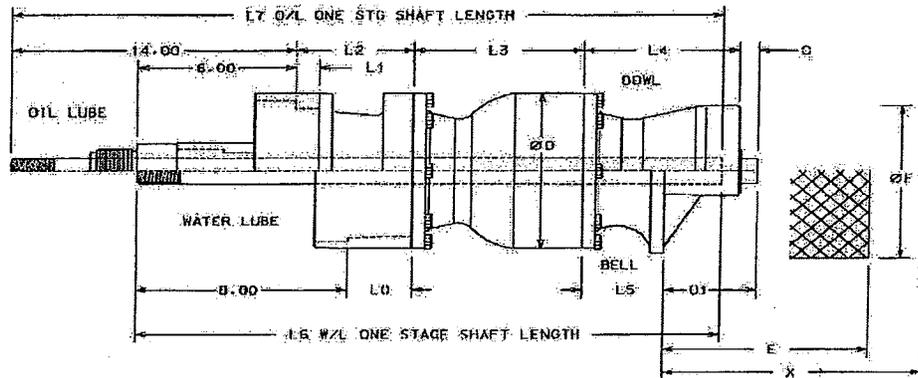
ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

Lineshaft Turbine Bowl Assembly Data

200.A.01 (Effective November, 2008)



Model and Size	Bowl Assembly Length										Basket Strainer (Optional)		Floor Clearance X	Bowl O.D. D	Bowl Shaft Dia.	Available Lineshaft Size	Col. Pipe Size	Suct. Pipe Size	1st Stage Bowl Assembly Wt.		Add'l Stage Wt.
	L0	L1	L2	L3	L4	L5	L6	L7	O	O1	E	F							W/L	O/L	
5C	1.81	N/A	4.75	4.63	5.00	N/A	18.50	N/A	0.63	N/A	N/A	N/A	2.75	5.20	1.00	1.00	3,4	4	42	N/A	13
5T	1.81	N/A	4.75	4.81	5.00	N/A	18.63	N/A	0.63	N/A	N/A	N/A	2.75	5.20	1.00	1.00	3,4	4	43	N/A	13
5RWA	1.81	N/A	4.75	4.00	5.00	3.00	17.88	26.81	0.63	2.63	4.62	6.70	4.63	5.20	1.00	1.00	3,4	4	40	N/A	13
6C	2.50	N/A	4.75	5.13	5.00	3.94	19.88	28.13	0.63	1.69	4.62	6.70	3.75	5.88	1.00	1.00	3,4	4	47	55	17
6DH	2.06	N/A	5.13	5.50	5.38	5.38	21.06	30.13	1.75	1.75	4.62	6.70	4.88	5.50	1.00	1.00	4,5	4,5	48	57	16
6RA	2.06	N/A	5.13	3.75	N/A	3.00	19.19	28.25	N/A	4.00	4.62	6.70	6.00	5.50	1.00	1.00	3,4	N/A	42	52	20
7C	2.38	0.88	4.38	6.38	5.88	3.13	22.00	30.00	1.00	3.75	5.30	7.50	5.75	7.13	1.19	1.00-1.19	4,5,6	5	50	72	28
7RA	2.38	1.19	4.38	4.50	N/A	3.75	20.38	28.38	N/A	3.38	4.62	6.70	5.38	7.50	1.00	1.00	3,4	N/A	51	69	28
7T	2.38	0.88	4.38	7.09	5.88	3.13	22.81	30.81	1.00	3.75	5.30	7.50	5.75	7.13	1.19	1.00-1.19	5,6	5	53	71	31
7WA	2.38	0.88	4.38	5.50	6.13	3.25	21.25	29.25	1.00	3.75	5.63	7.63	5.75	7.13	1.19	1.00-1.19	4,5,6	4	54	76	30
8DH	2.38	0.88	4.38	7.38	6.00	6.00	24.75	32.75	2.88	2.88	8.25	8.38	5.25	7.50	1.19	1.00-1.19	5,6	6	80	95	34
8RA	2.38	0.88	4.38	5.00	N/A	3.19	20.63	28.63	N/A	3.69	5.63	7.63	5.75	7.50	1.19	1.00-1.19	4,5,6	N/A	67	82	36
8RJ	2.38	0.88	4.38	6.50	6.25	3.50	22.53	30.53	1.00	3.75	5.30	7.50	6.50	7.50	1.19	1.00-1.19	4,5,6	5	77	92	34
9B	3.00	1.25	5.25	7.63	9.19	5.06	27.13	35.38	1.00	5.13	6.70	10.62	7.13	9.50	1.50	1.00-1.50	4,6,8	6	126	160	56
9RA	2.38	1.19	4.38	5.50	N/A	3.25	21.88	29.88	N/A	4.13	5.30	7.50	6.25	7.50	1.19	1.00-1.19	4,5,6	N/A	66	126	46
9RC	3.00	1.25	5.25	5.25	9.25	5.00	28.00	36.25	0.88	5.13	6.70	10.63	7.13	9.25	1.50	1.00-1.50	5,6,8	6	144	182	64
9T	3.00	1.25	5.25	9.25	9.25	5.00	28.75	37.00	0.88	5.13	6.70	10.63	7.13	9.25	1.50	1.00-1.50	5,6,8	6	150	188	70
9WA	3.00	1.25	5.25	6.63	9.25	5.00	26.13	34.38	0.88	5.13	6.70	10.63	7.13	9.25	1.50	1.00-1.50	4,5,6,8	6	138	176	58
10DH	2.94	1.25	5.19	9.25	8.38	5.75	30.63	38.88	4.44	7.06	11.38	13.75	9.13	9.50	1.69	1.00-1.69	6,8	8	140	170	64
10L	2.94	1.25	7.63	8.75	9.38	9.38	30.81	41.50	4.00	4.00	6.76	10.63	6.50	9.50	1.69	1.00-1.69	8,10	8	195	225	64
10RA	2.94	1.25	5.19	6.63	N/A	3.94	25.06	33.31	N/A	5.69	7.25	8.50	7.88	9.50	1.50	1.00-1.50	4,5,6,8	N/A	141	176	76
10RJ	2.94	1.25	5.19	8.40	9.69	5.88	28.13	36.44	0.94	4.75	6.70	10.63	7.88	9.50	1.50	1.00-1.50	5,6,8	6	130	165	60
10WA	3.00	1.25	5.25	7.63	9.19	5.06	27.13	35.38	1.00	5.13	6.70	10.63	7.25	9.50	1.50	1.00-1.50	4,5,6,8	6	126	160	56
11C	3.50	1.00	5.75	9.88	10.13	5.63	30.25	38.50	0.88	5.38	6.38	12.13	8.00	11.00	1.69	1.00-1.69	6,8,10	8,10	240	265	92
11RA	4.13	2.13	5.75	8.00	N/A	4.63	28.63	36.25	N/A	6.00	6.70	10.63	7.75	11.60	1.69	1.00-1.69	6,8,10	N/A	216	231	103
11WA	3.50	1.00	5.75	8.75	10.13	5.63	29.38	37.63	0.88	5.38	6.38	12.13	9.50	11.00	1.69	1.00-1.69	5,6,8	8	229	254	90
12C	4.13	2.13	5.75	11.00	10.38	6.88	32.63	40.25	0.88	4.38	6.38	12.13	8.00	11.75	1.69	1.00-1.69	6,8,10	8,10	263	295	124
12DH	4.13	2.13	5.75	11.25	9.50	8.00	33.25	40.88	2.50	4.00	7.00	12.50	6.13	11.60	1.94	1.00-1.94	8,10	10	275	300	129
12FD	4.13	2.13	5.75	12.25	9.50	8.00	34.25	41.88	2.50	4.00	7.00	12.50	6.43	11.60	1.94	1.00-1.94	8,10	10	275	300	129
12FR	4.13	N/A	8.25	12.50	9.13	8.00	33.75	43.88	2.88	4.00	6.38	12.13	6.13	11.75	1.94	1.00-1.94	10	10	255	320	129
12WA	4.13	2.13	5.75	9.00	9.75	6.88	29.88	37.50	1.30	3.88	6.38	12.13	8.00	11.60	1.69	1.00-1.69	6,8,10	6	240	265	95
12RJ	4.13	2.13	5.75	9.60	10.38	6.88	30.81	38.50	0.88	4.38	6.38	12.13	8.00	11.60	1.69	1.00-1.69	6,8,10	8	250	275	95
13C	4.13	N/A	5.75	11.13	10.13	5.56	32.00	39.63	1.00	5.56	6.38	12.13	8.00	12.38	1.94	1.00-1.94	8,10	10	315	380	150
13RA	3.13	3.00	9.00	9.50	N/A	7.00	31.38	43.25	N/A	5.50	7.75	15.50	7.75	13.38	1.94	1.00-1.94	8,10,12	N/A	374	459	164
14DH	3.13	3.00	9.00	10.25	10.75	7.07	37.00	49.88	5.88	5.88	12.88	14.50	8.00	13.25	2.19	1.19-2.19	10,12	12	405	490	169
14F	6.50	N/A	13.50	13.63	10.88	8.00	40.25	53.25	3.75	6.63	14.50	15.38	8.75	14.00	2.19	1.19-2.19	10,12	10	493	568	195
14H	6.50	N/A	13.50	13.63	10.88	8.00	40.25	53.25	3.75	6.63	14.50	15.38	8.25	14.00	2.19	1.19-2.19	10,12	10	493	568	195
14RH	6.50	N/A	13.50	13.63	10.88	8.00	40.25	53.25	3.75	6.63	14.50	15.38	11.25	14.00	2.19	1.19-2.19	10,12	10	493	568	195

All dimensions are in inches and weights in lbs.

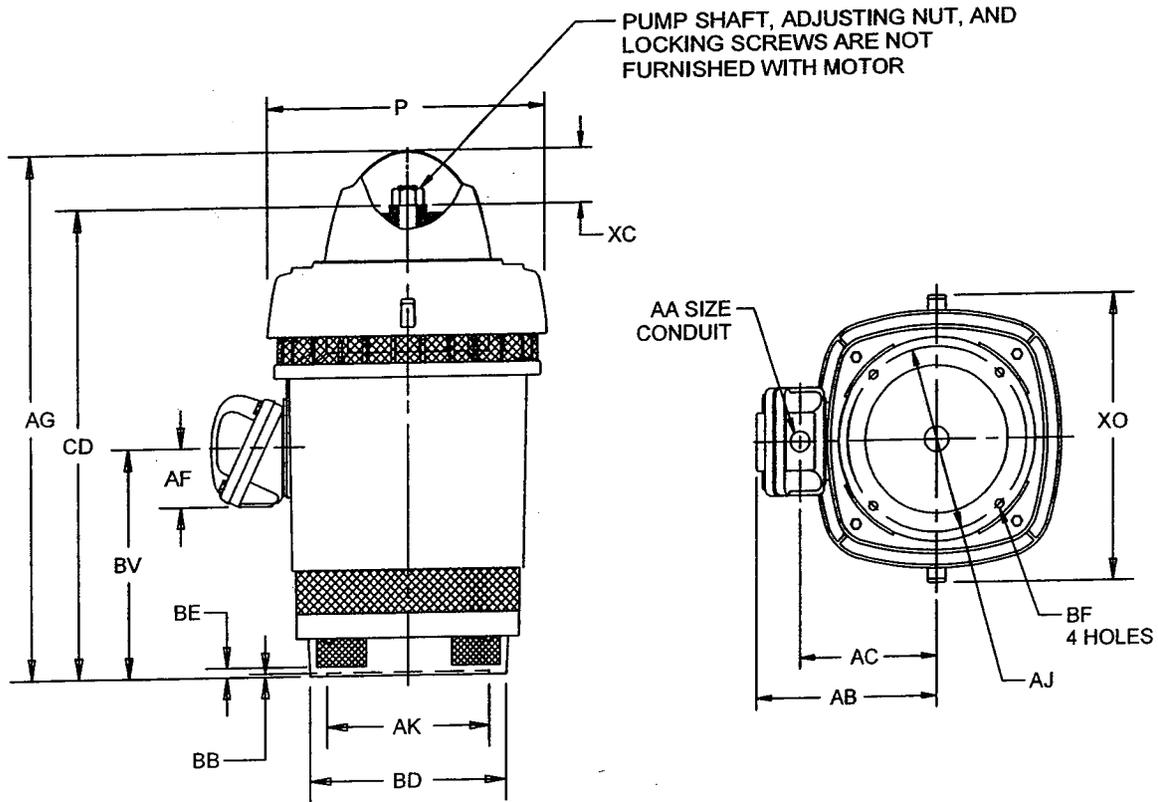
EFFECTIVE:
07-MAR-11

SUPERSEDES:
28-AUG-01

VERTICAL MOTORS
WEATHER PROTECTED TYPE I
FRAME: 364, 365TP, TPA
BASIC TYPE: RU, RUE, RUI, RUS

PRINT:
09-2292

SHEET:
1 OF 1



ALL DIMENSIONS ARE IN INCHES AND MILLIMETERS

BASIC FRAME	UNITS	P ²	AG	BE	BV	CD	XC	XO
360	IN	19.06	36.00	.69	14.00	31.16	4.69	21.69
	MM	484	914	18	356	791	119	551

FRAME	CONDUIT BOX MATERIAL	UNITS	AA	AB	AC	AF
360	STEEL	IN	3.00	15.84	11.56	3.38
		MM	76	402	294	86
	CAST IRON	IN	3 NPT	16.63	12.25	4.63
		MM		422	311	118

FRAME	UNITS	AJ	AK	BB MIN	BD MAX	BF
364, 365TP	IN	14.750	13.500	.25	16.50	.69
	MM	374.65	342.90	6	419	18
364, 365TPA	IN	9.125	8.250	.19	12.00	.44
	MM	231.78	209.55	5	305	11

- 1: ALL ROUGH DIMENSIONS MAY VARY BY .25" DUE TO CASTING VARIATIONS.
- 2: LARGEST MOTOR WIDTH.
- 3: CONDUIT BOX OPENING MAY BE LOCATED IN STEPS OF 90° REGARDLESS OF LOCATION. STANDARD AS SHOWN WITH CONDUIT OPENING DOWN.
- 4: TOLERANCES SHOWN ARE IN INCHES ONLY.

TOLERANCES	8.250 AK	13.500 AK
"AK" DIMENSION	+.003; -.000	+.005; -.000
FACE RUNOUT	.004 T.I.R.	.007 T.I.R.
PERMISSIBLE ECCENTRICITY OF MOUNTING RABBIT	.004 T.I.R.	.007 T.I.R.

09-2292/A

Nidec Motor Corporation
St. Louis, Missouri

INFORMATION DISCLOSED ON THIS DOCUMENT IS CONSIDERED PROPRIETARY AND SHALL NOT BE REPRODUCED OR DISCLOSED WITHOUT WRITTEN CONSENT OF NIDEC MOTOR CORPORATION



ISSUED BY
T. MAHABARE
APPROVED BY
L. MORALES

IHP_DP_NIMCA (MAR-2011) SOLIDEDGE

**ITEM NO.: G-13
RE-AUTHORIZE PUBLIC WORKS TO
SEEK BIDS FOR A THREE-YEAR
JANITORIAL SERVICE AGREEMENT**

June 14, 2016

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: KRISTINA MILLER, CITY MANAGER
DAWN GRINE, PUBLIC WORKS DIRECTOR**

SUMMARY:

Staff requests Council re-authorization to seek Bids for a three-year Janitorial Service Agreement to provide janitorial services for the following ten locations:

- | | |
|---|---|
| ▪ City Hall | ▪ Martini Plaza (restrooms only) |
| ▪ Police Department | ▪ Woodson Park (restrooms only) |
| ▪ Corning Library | ▪ Northside Park (restrooms only) |
| ▪ Corning Transportation Center
(Suite D only) | ▪ Corning Community Park (restrooms only) |
| ▪ City Corporation Yard | ▪ Lennox Fields (restrooms only) |

In addition to the janitorial services this contract will also provide for the opening and closing of the restrooms at the following locations:

Location	Open	Close
Martini Plaza, Woodson Park, Northside Park and the Corning Community Park (Skate & Soccer)	Saturday, Sunday & holidays (including holidays)	7 days a week (including holidays)

Council approved seeking bids at the Council Meeting on May 10, 2016, however staff has made changes to the bid specifications. Please see below for changes:

- Remove opening of Transportation Center restrooms, Public Works will resume this service.
- Requires prospective bidders to bid on two separate cleaning schedules. Cleaning schedule A represents the current cleaning regimen and cleaning schedule B represents a reduced cleaning schedule.

FINANCIAL:

Currently the City has an Agreement to provide janitorial services with White Glove Cleaning Service, Chico. The current contract amount of \$3,115 per month is currently funded from the following budget line numbers:

001-6320-3600	Building Maintenance/Janitorial Services	\$7,547	FY 15/16
610-6320-3600	Building Maintenance/Janitorial Services	\$4,313	FY 15/16
630-6320-3600	Building Maintenance/Janitorial Services	\$4,313	FY 15/16
001-6320-1700	Library/Janitorial Services	\$5,391	FY 15/16
001-6320-6100	Parks/Janitorial Services	\$8,628	FY 15/16
625-6750-3160	Transportation Facility/Building Maintenance.	\$7,188	FY 15/16

Total: \$37,380

RECOMMENDATION:

MAYOR AND COUNCIL RE-AUTHORIZE PUBLIC WORKS TO SEEK BIDS FOR A THREE-YEAR JANITORIAL SERVICE AGREEMENT TO PROVIDE JANITORIAL SERVICES TO 10 CITY LOCATIONS.

**SPECIFICATIONS FOR JANITORIAL SERVICES
FOR CITY HALL, POLICE DEPARTMENT
LIBRARY, TRANSPORTATION CENTER
CORPORATION YARD, MARTINI PLAZA,
WOODSON PARK, NORTHSIDE PARK, LENNOX FIELDS AND
THE CORNING COMMUNITY PARK**

1. Scope of Services:

The Services shall consist of providing Janitorial Services for the City of Corning. The successful bidder shall furnish all labor, equipment, and cleaning products for the service. The term of this agreement is for three (3) years (8/1/2016-7/31/2019)

2. Location and Description:

City Hall, 794 Third Street.
Police Department, 774 Third Street.
Corning Library, 740 Third Street.
Corning Transportation Center, 1081 Solano Street.
Corporation Yard, 1106 Butte Street.
Martini Plaza, bathrooms only, 1409 Solano Street.
Woodson Park, restrooms only
Northside Park, restrooms only
Corning Community Park, restrooms only
Lennox Fields, restrooms only

3. City Furnished Supplies:

- Hand Soap
- Toilet tissue
- Paper towels
- Toilet seat covers

4. Supplies to supplied by Contractor:

- Furnish all chemicals and cleaning agents including deodorizers. Chemical and cleaning agent list shall be provided and approved by the City with a preference of low VOC non-toxic products.
- Furnish an assortment of trash bags for all waste, recycling and garbage containers.
- Furnish all vacuums, mops, brooms and other cleaning equipment.

5. Contractor Responsibility:

All work under this Agreement shall be performed in a skillful and workmanlike manner. The City may, in writing, require the Contractor to remove any employee the City deems incompetent, careless, or otherwise objectionable, or for theft, possession and/or removal of material, supplies, equipment, or any other City owned Property.

The Contractor shall be responsible for maintaining satisfactory standards of employee competency, conduct, appearance, and integrity and shall be responsible for taking disciplinary action with respect to Contractor's employees as may be necessary.

No other personnel other than the Contractor or Contractor's employees or City of Corning employees shall be allowed in the building during the period prescribed for maintenance. No children shall be in the building when performing Janitorial services.

Contractor shall perform cleaning duties after business hours and on weekends. Because of public meetings, Tuesday evenings cannot be cleaning dates. All cleaning shall be performed on Wednesday evenings with the exception of the first Wednesday of the month, and one day or evening of the weekend.

The Contractor shall be responsible for the training of all employees in the use of Multiple Safety Data Sheets supplied with all cleaning fluids and disinfectants. All employees must also be advised of all CAL-OSHA safety laws and the Contractor shall have a current ongoing safety program.

Contractor shall provide the City of Corning with liability insurance in the amount of one million dollars with the City of Corning listed as an additional insured on a separate additional insured endorsement. Contractor shall keep and maintain Workers Compensation Insurance for all employees, and provide and keep current a City of Corning Business License.

6. Prospective bidders shall bid on two separate cleaning schedules. The City will choose which cleaning schedule based on available funding.

Cleaning Schedule "A":

Each day:

- Close the restroom facilities located at Northside Park, Woodson Park, Martini Plaza, Lennox Fields and the Corning Community Park at dark Monday through Friday.
- Open the restroom facilities at 7a.m. and close them at dark each weekend at Northside Park, Woodson Park, Martini Plaza, Lennox Fields and the Corning Community Park.
- Upon closing, inspect, pickup and clean as needed. Ensure that all paper dispensers are filled.
- Report any problems or vandalism to the Public Works Director.

Twice per week:

- Dust shelves, ledges etc.
- Dust mop floors.
- Damp mop soiled floor areas.
- Spot wash counters, desks, etc.
- Clean, disinfect and deodorize restrooms.
- Fill Restroom Containers with supplies.
- Clean stainless and glass doors.
- Empty wastebaskets and containers.
- Turn off lights as needed.

Once per week:

- Vacuum all carpet areas.
- Tile floors mopped.
- Seamless floor cleaned and mopped.
- Inspect and clean any furnishings and areas needing attention.

Monthly:

- Dust sills and blinds, all pictures, plaques and emblems.
- Wash and clean all glass, including all windows and doors inside and out.
- Spot wash and clean walls, doorframes, etc.
- Clean dispensers, stall separators and top partitions in restrooms.
- Scrub tile in all areas, remove black marks and apply new finish.
- Remove spider webs throughout buildings.

General Cleaning:

- Light fixtures dusted and washed twice per year.
- Keep Janitors closet in a clean and orderly fashion.
- Clean and remove all dirt, stains and marks with an approved cleaner.

- Clean and Fill receptacles, dispensers, and the like and fill with an appropriate supply to last until the next cleaning day.
- Mop-Damp or Wet all surface dirt and stains with a cotton mop and warm water (damp mopping) containing soap, detergent, or floor cleaner, as required and rinse by (wet mopping). If mopping operation results in removal of floor finish, restore surface with on coat of approved anti-slip floor finish.
- Sweep in areas with smooth floors, such as linoleum or tile, remove all loose dirt and litter with sweeping broom and disposable or laundered type treated cloth. For other type of floors, remove loose dirt and litter with a hair floor brush or other sweeping tool. In place difficult to sweep with regular sweeping tools, use a brush or vacuum to remove dirt and litter.
- Remove all surface and embedded dirt with a vacuum cleaner.
- Wash to remove all dirt stains and marks with approved cleaner, then rinse with clear water.
- Clean wastebaskets on an as-needed basis.

Cleaning Schedule "B":

Each day:

- Close the restroom facilities located at Northside Park, Woodson Park, Martini Plaza, Lennox Fields and the Corning Community Park at dark, Monday through Friday.
- Open the restroom facilities at 7 a.m. and close them at dark each weekend at Northside Park, Woodson Park, Martini Plaza, Lennox Fields and the Corning Community Park.
- Upon closing, inspect, pickup and clean as needed. Ensure that all paper dispensers are filled.
- Report any problems or vandalism to the Public Works Director.

Once per week:

- Vacuum all carpet areas.
- Dust shelves, ledges etc.
- Tile floors mopped.
- Seamless floor cleaned and mopped.
- Inspect and clean any furnishings and areas needing attention.
- Spot wash counters, desks, etc.
- Clean, disinfect and deodorize restrooms.
- Fill Restroom Containers with supplies, except as noted for parks above, whereby paper dispensers shall be filled at closing of said parks on a daily basis.
- Clean stainless and glass doors.
- Empty wastebaskets and containers.
- Turn off lights as needed.

Monthly:

- Dust sills and blinds, all pictures, plaques and emblems.
- Wash and clean all glass, including all windows and doors inside and out.
- Spot wash and clean walls, doorframes, etc.
- Clean dispensers, stall separators and top partitions in restrooms.
- Scrub tile in all areas, remove black marks and apply new finish.
- Remove spider webs throughout buildings.

General Cleaning:

- Light fixtures dusted and washed twice per year.
- Keep Janitors closet in a clean and orderly fashion.
- Clean and remove all dirt, stains and marks with an approved cleaner.

- Empty wastebaskets and containers.
- Turn off lights as needed.

Monthly:

- Dust sills and blinds, all pictures, plaques and emblems.
- Wash and clean all glass, including all windows and doors inside and out.
- Spot wash and clean walls, doorframes, etc.
- Clean dispensers, stall separators and top partitions in restrooms.
- Scrub tile in all areas, remove black marks and apply new finish.
- Remove spider webs throughout buildings.

General Cleaning:

- Light fixtures dusted and washed twice per year.
- Keep Janitors closet in a clean and orderly fashion.
- Clean and remove all dirt, stains and marks with an approved cleaner.
- Clean and Fill receptacles, dispensers, and the like and fill with an appropriate supply to last until the next cleaning day.
- Mop-Damp or Wet all surface dirt and stains with a cotton mop and warm water (damp mopping) containing soap, detergent, or floor cleaner, as required and rinse by (wet mopping). If mopping operation results in removal of floor finish, restore surface with on coat of approved anti-slip floor finish.
- Sweep in areas with smooth floors, such as linoleum or tile, remove all loose dirt and litter with sweeping broom and disposable or laundered type treated cloth. For other type of floors, remove loose dirt and litter with a hair floor brush or other sweeping tool. In place difficult to sweep with regular sweeping tools, use a brush or vacuum to remove dirt and litter.
- Remove all surface and embedded dirt with a vacuum cleaner.
- Wash to remove all dirt stains and marks with approved cleaner, then rinse with clear water.
- Clean wastebaskets on an as-needed basis.

ITEM NO.: J-14
AUTHORIZE NEGOTIATION WITH CORNING
FORD FOR A 2016 F350 TRUCK

June 14, 2016

TO: CITY COUNCIL OF THE CITY OF CORNING

FROM: KRISTINA MILLER, CITY MANAGER
JODY BURGESS, CITY ATTORNEY
DAWN GRINE, PUBLIC WORKS DIRECTOR

BACKGROUND:

The City has received Bids in response to the solicitation for the purchase of a new 2016 F350 Ford Truck. All Bids returned were for a 2017 truck and therefore Staff recommends rejecting all Bids as being non-responsive (Corning Municipal Code, Section 3.12.080 (H)). After receiving the Bids, Staff learned that Corning Ford has obtained a 2016 Ford F350, which we understand to be the only 2016 Ford F350 truck of its kind within a 600 mile radius of the City. It is believed that its unavailability is entirely based on the purchasing efforts of the general public, which results in its unavailability as the newer models are manufactured and marketed for purchase.

Given the unique nature of the truck's unavailability, City Staff recommends that the City forego the bidding process for the acquisition of the 2016 Ford F350 and instead negotiate directly with Corning Ford for the acquisition of the 2016 Ford F350 at a reasonable price. The decision to forego the formal bidding procedure in the City's Municipal Code is expressly allowed under our circumstances if the City Council makes a finding that the City's needs would be better met to negotiate directly with Corning Ford for the purchase of the 2016 Ford F350 at a reasonable price (Corning Municipal Code, Section 3.12.082(A)(6)). Staff believes the City is within its right to make such a finding because the truck is of limited supply with Corning Ford being a rare dealer in possession of the truck. In making a decision to pursue such negotiations and purchase, the City should strongly consider whether the price for the Ford F350 is the lowest price available in addition to the quality of the product received.

FINANCING:

City Council approved financing of this purchase within the final 2015/2016 Budget under the following Budget Line Numbers:

- \$11,000 from 001-9500-3000 – Vehicle Replacement / Streets
- \$11,000 from 383-9500-7100 – Vehicle Replacement / Water and,
- \$11,000 from 381-9500-5000 – Vehicle Replacement / Sewer

RECOMMENDATION:

That Mayor and Council:

- 1. Reject the Bids received for non-conformity, i.e. the Bid Solicitation was for a 2016 Ford F350, but all Bids received were for 2017 trucks; and**
- 2. Make a finding that the City's needs are better met to negotiate directly with Corning Ford to solicit a purchase price for the 2016 Ford F350 Truck; and**
- 3. Authorize the City Manager to negotiate for, and purchase a new 2016 F350 Truck from Corning Ford for a total price not to exceed \$24,000.**

ITEM NO: J-15

**APPROVE SELECTION OF AT&T AS THE
911 VENDOR AND AUTHORIZE THE FIRE
DEPARTMENT TO PROCEED WITH THE
PURCHASE AND INSTALLATION OF THE
EMERGENCY 911 EQUIPMENT AT THE
CITY'S FIRE DISPATCH CENTER**

June 14, 2016

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM: KRISTINA MILLER, CITY MANAGER
MARTIN SPANNAUS, FIRE CHIEF**



SUMMARY:

The Corning Fire Department Dispatch Center received State approved funding to replace our outdated 911 equipment. We presented this to Council last year and Council expressed concern about staffing the Dispatch Center awaiting direction from the Advisory Committee on Budget Expenditures and Budget Savings. Staff would like to proceed with the State funded replacement of the 9-1-1 equipment due to unreliability of the old equipment.

BACKGROUND:

Staff has contacted Elizabeth McLean with CAL-OES 911 Emergency Communication Branch who would be responsible for the equipment replacement. I have received a quote from AT& T which has been approved by CAL-OES and Ms. McLean has verified that all is in place. This is the same equipment that was installed at the Corning Police Dispatch Center and can only be a benefit the citizens of Corning.

FINANCIAL:

The total cost for the 911 system is \$172,304.21. Although the State approved funding in the amount of \$218,000 for the Fire Dispatch upgrade, plans are only to utilize the \$172,304.21 at this time. This amount covers the purchase and installation of E911 equipment as follows: One (1) Vesta (2 position) CPE with 8 Channel Recorder Audiolog voice recorder by Verint, along with a four (4) year maintenance agreement on both; the first year is covered under warranty, and the required sales tax. Staff has re-verified that this amount is accurate. These costs will be a pass-through from the City of Corning to the State of California. As allowed by Corning City Municipal Code, Title 3, Chapter 3.12.082, Subsection A-4, because AT&T is a "a CMAS (California Multiple Award Schedules) vendor, these amounts have previously been vetted by the State of California, thus relieving the City of the need to further compare bids.

This equipment will be installed later this year if Council decides to approve the current upgrade.

RECOMMENDATION:

**MAYOR AND COUNCIL APPROVE THE SELECTION OF AT&T AS THE 911
VENDOR AND AUTHORIZE THE DEPARTMENT TO PROCEED WITH THE PURCHASE
AND INSTALLATION OF THE EMERGENCY 911 EQUIPMENT.**

Sample Only

Sample Only

PURCHASE ORDER

P.O. NUMBER:	DATE:
PSAP SHIP TO ADDRESS:	VENDOR ADDRESS:

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
1	EACH	AT&T to install and maintain Vesta ® (2 position) CPE with 8 Channel Recorder Audiolog by Verint; per terms and conditions of Master Purchase Agreement: 5-12-58-1, and Scope of Work.	\$100,867.35	\$100,867.35
48	EACH	CPE Maintenance	\$566.21	\$27,178.16
1	EACH	Audiolog by Verint Logging Voice Recorder	\$32,929.46	\$32,929.46
48	EACH	Logging Voice Recorder Maintenance	\$98.96	\$4,750.07
1	EACH	Sales Tax	\$6,579.17	\$6,579.17
1	EACH	Bill TO: CA 9-1-1 BRANCH (Payment Terms: GC927; Invoice must reference Tracking Number: 17623): CA 9-1-1 BRANCH, MS-911 #5201 601 SEQUOIA PACIFIC BLVD, MS-911 SACRAMENTO, CA 95811-0231	-\$172,304.21	-\$172,304.21
*** PURCHASE ORDER TOTAL ***				\$0.00

AUTHORIZING SIGNATURE:	PRINTED NAME & TITLE OF AUTHORIZING SIGNATURE:
-------------------------------	---

Sample Only

Sample Only

ITEM NO: J-16

**ADOPT RESOLUTION 06-14-2016-02, A
RESOLUTION DECLARING A PUBLIC
NUISANCE ON 30 PROPERTIES WITHIN
THE CITY AND AUTHORIZE THE FIRE
CHIEF TO INITIATE ABATEMENT
PROCEDURES.**

June 14, 2016

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KRISTINA MILLER, CITY MANAGER
MARTIN SPANNAUS, FIRE CHIEF
LISA M. LINNET, CITY CLERK



SUMMARY:

A declaration of "Public Nuisance" is being requested from the City Council in reference to the thirty (30) properties listed on the attached Exhibit "A" based upon the conditions listed in Chapter 8.14, Weed Abatement of the City's Municipal Code. Staff is also requesting authorization for the City's Fire Chief to initiate nuisance abatement procedures.

BACKGROUND:

Pursuant to Municipal Code Chapter 8.14, the City's Weed Abatement Officer, in this case the Fire Chief has identified thirty (30) properties within the City Limits as being a public nuisance. The Corning Municipal Code provides the following direction relating to Weed Abatement:

Section 8.14.010: Addresses the recurring health and safety problems arising out of weeds and rubbish on property within the City of Corning and are designed to alleviate those problems and protect the citizen's health, safety and property.

Section 8.14.020: Defines Weeds as:

- (a) "Weed Abatement Officer" means the Corning Fire Chief or other public officer designated by the City Council to perform the duties imposed by this article upon the superintendent.
- (b) "Weeds" means weeds which when mature bear wingy or downy seeds, which will attain such a large growth as to become a fire menace when dry, or which are otherwise noxious or dangerous. The term "weeds", as used in this article also include any of the following:
 - 1) Weeds which bear seeds of a downy or wingy nature.
 - 2) Sagebrush, chaparral, and any other brush or weeds which attain such large growth as to become, when dry, a fire menace to adjacent improved property.
 - 3) Weeds which are otherwise noxious or dangerous.
 - 4) Poison Oak or Poison Ivy when the conditions of growth are such as to constitute a menace to the public health.
 - 5) Dry grass, stubble, brush, litter, or other flammable material which endangers the public safety by creating a fire hazard.

Section 8.14.030: Authorizes the City Council to periodically, by Resolution, declare as public nuisances and abate all weeds, rubbish, sidewalks, parkways, and dirt upon streets or private property in the City.

Section 8.14.050: Authorizes the City Council, when adopting the Resolution mentioned, to also find and declare that weeds on specified parcels of property are seasonal and recurrent nuisances. Such nuisances shall be abated as provided herein, provided, that upon the second and any subsequent occurrence of such nuisance on the same parcel or parcels within the same calendar year, no further hearings need be held and it shall be sufficient to mail a post card notice to the owners of the property as they and their addresses appear upon the current assessment roll.

RECOMMENDATION:

MAYOR AND COUNCIL ADOPT RESOLUTION 06-14-2016-02 DECLARING THE FOLLOWING:

- **A PUBLIC NUISANCE EXISTS ON THE THIRTY (30) PROPERTIES LISTED ON THE ATTACHED EXHIBIT "A",**
- **FIND THAT SUCH CONDITIONS ARE SEASONAL AND RECURRENT NUISANCES;**
- **AND AUTHORIZE THE FIRE CHIEF TO INITIATE ABATEMENT PROCEDURES ON THESE PROPERTIES/PARCELS AS OUTLINE IN THE CITY'S MUNICIPAL CODE.**

RESOLUTION 06-14-2016-02

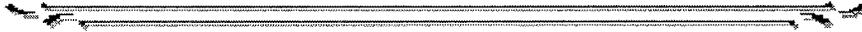
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
DECLARING A PUBLIC NUISANCE ON THIRTY (30) PROPERTIES
LISTED ON THE ATTACHED
EXHIBIT "A"**

WHEREAS, the Corning Municipal Code Chapter 8.14, Weed Abatement, Section 8.14.010 explains that these regulations are intended to address the recurring health and safety problems arising out of weeds and rubbish on property within the City of Corning and are designed to alleviate those problems and protect the citizen's health, safety and property.

Whereas, Section 8.14.020 defines "Weeds" as weeds that when mature bear wingy or downy seeds, which will attain such a large growth as to become a fire menace when dry, or which are otherwise noxious or dangerous. The term "weeds," as used in this article, also includes any of the following:

1. Weeds which bear seeds of a downy or wingy nature.
2. Sagebrush, chaparral, and any other brush or weeds which attain such large growth as to become, when dry, a fire menace to adjacent improved property.
3. Weeds which are otherwise noxious or dangerous.
4. Poison oak and poison ivy when the conditions of growth are such as to constitute a menace to the public health.
5. Dry grass, stubble, brush, litter, or other flammable material which endangers the public safety by creating a fire hazard.

Whereas, the City's Weed Abatement Officer/Fire Chief has identified the following thirty (30) properties listed on the attached Exhibit "A" as a public nuisance.



NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CORNING DOES HEREBY DECLARE AND FIND AS FOLLOWS:

1. A public nuisance exists on each of the thirty (30) properties identified in Exhibit "A" hereto.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Corning held on June 14, 2016 by the following vote:

AYES:

OPPOSED:

ABSENT:

ABSTAIN:

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

EXHIBIT "A"

APN NO.'s	Physical Address	Owner/Responsible Party	APN Mailing Address
69-210-18		Wold, Steven N ETAL TRS Wold REVOC TRUST	Wold, Steven N ETAL TRS Wold REVOC Trust 10819 Baird Ave. Northridge, CA 91326
69-220-20			Kalberer Co. 321 SW Fourth Ave. #800 Portland, OR 97204-2330
69-220-21		Kalberer Co.	
71-030-06			Olives Inc. P.O. Box 1191 Brentwood, CA 94513
71-030-16		Olives Inc.	
71-010-07	Southern Pacific Railroad	Southern Pacific Railroad	Southern Pacific Railroad 1400 Douglas Stop 1640 Omaha, NE 68179-1640
71-062-41	Pease, Marie Ann	Pease, Marie Ann	Pease, Marie Ann 338 El Portal Avenue Hillsborough, CA 94010
71-140-48	Sanders, Rachel E. ETAL	Sanders, Rachel E. ETAL	Sanders, Rachel E. ETAL 357 Caldarella Circle Roseville, CA 95630
71-151-18	1905 Solano Street Corning, CA 96021-2830	Wold, Steven N ETAL TRS Wold REVOC TRUST	Wold, Steven N ETAL TRS Wold REVOC Trust 10819 Baird Ave. Northridge, CA 91326
71-164-09	1414 South Street Corning, CA 96021-3059	Bohme, Wanda ETAL	Bohme, Wanda ETAL 916 Sixth Street Corning, CA 96021
71-173-08	1216 South Street Corning, CA 96021-3149	Jolley, Keith A. & Patricia K.	Jolley, Keith A. & Patricia K. 3513 Beacon Dr. Anderson, CA 96007-2404
71-192-35	1013 Toomes Ave. Corning, CA 96021-2723	Wold, Michael C. & Wold Patricia	Wold, Michael C & Wold, Patricia 1900 Hwy. 1, #100 Moss Landing, CA 95039
71-243-12	1187 Fifth Ave. Corning, CA 96021-3006	Seibeneicher, Adolph Trustee Seibeniecher Bypass T.	Seibeneicher Adolph Trustee Seibeniecher Bypass T. 923 Turtle Cove Mesquite, NV 89027
71-250-38		Mansour Anton ETAL TRS Mansour L/TR 05/10/2002	Mansour Anton ETAL TRS Mansour L/TR 05/10/2002 21365 Gyle Rd. Corning, CA 96021
71-273-20	1560 Chicago Ave. Corning, CA 96021	Payne, Sherry & Rick	Payne, Sherry & Rick 437 Brett Ct. Chico, CA 95973
71-291-11		Young, LeRoy A. & Young, Patricia J.	Young, LeRoy A. & Young, Patricia J. 945 Lincoln Ave. Napa, CA 94558
71-300-03		OTV Corning LLC	OTV Corning LLC 969 G Edgewater Blvd #636 Foster City, CA 94404
71-300-63		Korte Revocable Trust 7/17/1998 ETAL	Korte Revocable Trust 7/17/1998 ETAL P.O. Box 484 Los Olivos, CA 93441

APN NO.'s	Physical Address	Owner/Responsible Party	APN Mailing Address
73-046-05	803 Butte St. Corning, CA 96021-2218	Arendale, Dolores ETAL	Arendale, Dolores ETAL 3101 N. Ellis St. Chandler, AZ 85224
73-061-06	702 Second Street Corning, CA 96021-2215	Level 3 Communications LLC	Level 3 Communications LLC 1025 El Dorado Blvd. Broomfield, CO 80021
73-084-29	404 Marin St. Corning, CA 96021-3417	Acevedo, Richard DECD & Acevedo Elia	Acevedo, Richard DECD & Acevedo Elia 404 Marin St. Corning, CA 96021
73-134-02	811 Walnut Street Corning, CA 96021-3239	Hill, James T. III & Linda	Hill, James T. III & Linda 4405 County Rd. HH Orland, CA 95963
73-200-31	526 Stanmar Dr. Corning, CA 96021	Mathisen, Martin Harvey & Loyette Gay	Mathisen, Martin Harvey & Loyette Gay P.O. Box 876 Corning, CA 96021
87-040-73		Birk Harvinder S. ETAL TRS Birk Family Trust	Birk Harvinder S. ETAL TRS Birk Family Trust P.O. Box 991121 Redding, CA 96099-1121
87-040-74			
87-050-01		Hardy, Lewis & Hardy, Kathryn Myers	Hardy, Lewis & Hardy, Kathryn Myers 243 Lost Horizon Oroville, CA 95959
87-050-02	2761 Hwy. 99 W Corning, CA 96021	Coryell, Donnie Ray DECD ETAL	Coryell, Donnie Ray DECD ETAL 4805 Onate Ave. San Diego, CA 92117
87-050-03		King, Verna Alice Trustee V A King REVOC Trust	King, Verna Alice Trustee V A King REVOC Trust 1996 Poppy View Terrace Chico, CA 95928
87-050-04		King, Robt A. Jr	King, Robt A. Jr. 13202 Rivercrest Dr. Waterford, CA 95386
87-050-35		Persuad, Deanna B. ETAL TRS	Persuad, Deanna B. ETAL TRS 58 Broadview Dr. San Rafael, CA 94901
Total Properties: 30			

I, **Lisa M. Linnet**, City Clerk of the City of Corning, California, **DO HEREBY CERTIFY** that the foregoing Resolution (Resolution No. 06-14-2016-02) was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 14th day of June, 2016 by the votes listed above.

Lisa M. Linnet, City Clerk

Weed List 2016

71-273-20 Chicago ave 1560

87-040-74 + 73 next to lodi irrigation

71-300-63 end of palm

71-291-11 lot along creek woodson ave

71-250-38 lot along creek next to western manor

71-140-48 lot by corning apts

71-030-06 +16 olives inc

71-192-35 toomes and taft

69-220-20 +21 behind rabobank

71-243-12 lot next to nicks

71-151-18 next to porters recycle

69-210-18 next to green doors

71-300-03 behind 99 well site

87-050-01 loleta and 99 se corner

87-050-02 2761 hwy 99

87-050-03 lot on 99 next to Walberg

87-050-04 2771 king property

87-050-35 glass blowers

71-030-16 Olive Inc Vernazza

73-200-31 Mathisen

71-062-41 colusa and edith se corner

71-173-08 jolly

~~73-080-03~~ alley between marin and south

084.29

73-061-06 next to phils auto communication center

73-134-02 811 walnut

71-164-09 1414 South St.

71-001-07 Railroad

73-046-05 803 Butte St.

**ITEM NO.: J-17
ACCEPT PROGRESS PAYMENT
ESTIMATE NO. 2 TO TRENT
CONSTRUCTION FOR THE
STREETSCAPE PROJECT IN THE
AMOUNT OF \$163,117.91 AND ACCEPT
CONTRACT CHANGE ORDERS NO. 1
AND NO. 2 DECREASING THE
CONTRACT AMOUNT TO \$1,205,972.40**

JUNE 14, 2016

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: KRISTINA MILLER, CITY MANAGER
DAWN GRINE, DIRECTOR OF PUBLIC WORKS
ED ANDERSON, CITY ENGINEER**

SUMMARY:

Contractor Kendel Trent Construction submitted a pay request for work completed in the amount of \$163,117.91. Project Inspector Steve Lindeman and City Engineer Ed Anderson have accepted the work as complete. The Public Works Department has prepared the Progress Payment Estimate and Trent Construction will be due \$154,962.01. The City of Corning will "hold back" 5% of requested payment as project retention. Retention funds will not be released to the Contractor until 35-days after the City has recorded a Notice of Completion to the Tehama County Recorder's Office. The construction Progress Payment Estimate No. 2 and the work completed summary are attached for Council review.

Contract Change Order No. 1 is attached for Council review. This contract change order must be implemented in order for the project to comply with current ADA slope and grade requirements within the crosswalks at the 4th Street, 5th Street and 6th Street intersection of Solano Street for a cost increase of \$232,796.82 This change order also eliminates Contract Additive Bid #1 which is the block located between 6th and West Streets on Solano Street decreasing the contract amount by \$329,896.94. Overall this change order will decrease the contract amount by \$97,100.12.

Contract Change Order No. 1 is considered a substantial action and required Caltrans approval before implementation. Caltrans, District 2 approved CCO #1 on May 27th and it is now presented to Council for acceptance. Caltrans, District 2 has informed me that any change order request that exceeds \$25,000 will be considered substantial and will require their approval.

Contract Change Order No. 2 increasing the contract amount by \$7,863.95 is also attached for Council review. Once construction of the tree wells began and the installation of the water and electrical utilities to the tree wells, it became apparent that after the tree was installed, the size of the water valve box would "crowd" the tree well. CCO #2 is not considered a substantial action and does not require prior approval from Caltrans, District 2.

BACKGROUND:

Contractor Kendel Trent Construction was awarded this project at the November 24, 2015 City Council Meeting. Construction began on April 18, 2016 and is estimated to continue through September. The Streetscape Project is funded from the State Transportation Improvement Program (STIP) and was authorized for construction at the California Transportation Commission meeting in May 2015.

Throughout the duration of the Streetscape Project the Contractor will submit monthly invoices. The work completed will be inspected and the necessary forms processed for payment to the Contractor. Caltrans, District 2, Local Assistance requires that the Contractor be paid for his services before they will process reimbursement funds to the City of Corning. Their estimated reimbursement turnaround time could take up to 3 weeks. All Contract Change Orders will follow the same administrative process.

The Public Works Director and City Engineer propose to take immediate action upon receiving pay request invoices and contract change orders from the Contractor so that construction progress and reimbursement payments are not delayed.

RECOMMENDATION:

That the Mayor and Council:

- 1. Accept Progress Payment Estimate No. 2 to Trent Construction for the Streetscape Project in the amount of \$163,117.91 and,**
- 2. Accept Contract Change Oder No. 1 and No. 2 decreasing the contract amount to \$1,205,972.40**

CONTRACT CHANGE ORDER

Order No. 1

Date: May 24, 2016

Contract for: Downtown Area Rehabilitation and Enhancement Project
Federal Aid Project No: RPSTPLE-5161 (013)
Expenditure Authorization: 02-456084 (State); 02-918297 (Federal)

Owner: City of Corning, 794 Third Street, Corning, CA 96021

To: Trent Construction, 8270 Truckee Avenue, Gerber, CA 96035

You are hereby requested to comply with the following changes from the contract plans and specifications.

Description of Changes	DECREASE In Contract Price	INCREASE In Contract Price
<u>Contract Change Order Request:</u>		
CCO 1-1: <ul style="list-style-type: none">• Intersection Excavation at Solano and 4th Streets		\$77,081.44
CCO 1-2: <ul style="list-style-type: none">• Intersection Excavation at Solano and 5th Streets		\$77,081.44
CCO 1-3: <ul style="list-style-type: none">• Intersection Excavation at Solano and 6th Streets		\$77,081.44
CCO 1-4: <ul style="list-style-type: none">• Delete Additive Bid #1 Demo 6th - West St	-\$102,968.58	
CCO 1-5: <ul style="list-style-type: none">• Delete Additive Bid #1 Construction 6th-West St	-\$160,207.28	
CCO 1-6: <ul style="list-style-type: none">• Delete Additive Bid #5 Conduit/Wire/Receptacles	-\$11,016.00	
CCO 1-7: <ul style="list-style-type: none">• Delete Additive Bid #7 Crosswalks	-\$25,515.00	
CCO 1-8: <ul style="list-style-type: none">• Delete Alternate Bid #2 Sidewalks	-\$30,190.08	
CCO 1-9: <ul style="list-style-type: none">• Storm drain drop inlets at Solano and 3rd Streets		\$1,552.50
Total:	-\$329,896.94	\$232,796.82

Net Change: **-\$97,100.12**

JUSTIFICATIONS:

Complying with recent ADA slope and grade requirements has necessitated the need to reevaluate the scope of work for the Corning downtown enhancement and improvement project. Unfortunately, the plan to grind the existing asphalt concrete pavement and the old concrete Highway under the pavement on Solano Street is no longer feasible because of the depth necessary to insure that the grade of the crosswalks is within ADA tolerances and criteria. Therefore, the contract work is reverting back to the original scope of work prior to Addendum No. 2, which was to excavate the entire intersections. The grinding concept was recommended by the plan holders and contractors at the pre-bid field review and was addressed under Addendum No. 2, which seemed like a good idea at the time as a significant cost saving measure.

In general, the grade in the crosswalks can be held to 5% maximum; however, it appears that at a couple of locations the grade may slightly exceed 5% unless it is determined once the excavation is complete that the 5% grade can be maintained. Note: *“When the existing conditions make meeting ADA criteria unrealistic, or not feasible, exceptions can be made at the discretion of the Engineer.”*

The entire intersection(s) must be excavated, which not only consists of the old concrete highway, but also below the concrete to allow for the installation of aggregate base rock. In all likelihood, the soil under the existing concrete may be saturated requiring scarification and compaction to support traffic loadings. How much excavation will be required will not be known until the concrete is removed, but is estimated to be about 12-15 inches. The new structural section within the intersections will consist of 12-inches of Class 2, aggregate base, and 3-inches of asphalt concrete (12 & 3). This will require excavating approximately 15-inches below the design finished grade.

This additional excavation will require that the intersections be totally closed and traffic detoured to the adjacent side streets between 3rd Street and West Street. This change order #1 stops the construction at the limits of the Base Bid (just west of 6th Street) as originally contemplated. The fact that the block between 6th Street to West Street was paved under the recent CDBG paving project allows this to be a viable option. The striping modifications between 6th St. and West St. will be left in the contract (left turn lane), but the bulb-outs and sidewalk removal/replacement will be excluded, unless it becomes evident that there is enough money left in the budget to allow for the sidewalk replacement west of 6th Street.

The bulb-outs create somewhat of a surface drainage issue. Corning lacks an adequate underground storm drainage system and almost all of the drainage in downtown is via

surface flow in the gutters. Maintaining the flow in the gutters around the bulb-outs requires very precise grade control because of the close tolerance of the slope in the gutters. This is compounded by the fact that the new gutters at the crosswalks cannot have a lip. The gutter pan must be flush with the crosswalk surface. This is a recent change in the ADA standards.

The storm drain drop inlets at the southwest corner of 3rd and Solano St. have been modified and the pedestrian ramps have also been modified to be ADA compliant, also requiring a change order.

The \$97,100.12 decrease will be incorporated into the contract contingency.

The original contract total (\$1,295,208.57) including this and previous change orders will be decreased by (\$97,100.12) for a new total of: \$ 1,198,108.45

The contract completion date will remain at: 270 days

This document will become a supplement to the Contract and all provisions will apply hereto.

Requested: _____
City of Corning

Date: _____

Recommended: J. E. (Ed) Anderson
J.E. (Ed) Anderson, City Engineer

Date: May 24, 2016

Accepted: _____
Trent Construction

Date: _____

CONTRACT CHANGE ORDER

Order No. 2

Date: June 10, 2016

Contract for: Downtown Area Rehabilitation and Enhancement Project
Federal Aid Project No: RPSTPLE-5161 (013)
Expenditure Authorization: 02-456084 (State); 02-918297 (Federal)

Owner: City of Corning, 794 Third Street, Corning, CA 96021

To: Trent Construction, 8270 Truckee Avenue, Gerber, CA 96035

You are hereby requested to comply with the following changes from the contract plans and specifications.

Description of Changes	DECREASE In Contract Price	INCREASE In Contract Price
<u>Contract Change Order Request:</u>		
CCO 2-1: Replace plastic valve boxes with concrete		\$7,863.95
Total:		\$7,863.95
Net Change:		\$7,863.95

JUSTIFICATIONS:

There will be additional cost to install the valve box and quick coupler in separate boxes outside of the tree wells in the sidewalk. There is not enough room inside a four-foot square tree well for a valve box and the electrical receptacle, conduit, etc. The valve boxes will require a cast iron or steel cover, requiring additional cost as well as their added installation cost within the sidewalk area. The number of valve boxes will be reduced, since one is not needed at every tree.

The original contract total \$1,295,208.57 including this and previous change orders will be decreased by \$89,236.17 for a new total of: \$ 1,205,972.40

The contract completion date will remain at: 270 days

This document will become a supplement to the Contract and all provisions will apply hereto.

Requested: _____
City of Corning

Date: _____

Recommended: J. E. (Ed) Anderson
J.E. (Ed) Anderson, City Engineer

Date: June 10, 2016

Accepted: _____
Trent Construction

Date: _____

Construction Progress Payment Estimate #2

Caltrans Invoice #6

Item		Bid Qty	Unit Price	Bid Value	Qty This Prd	Prev Qty	Stored Materials	Value This Prd	Total Completed and Stored to Date	% Compl	Balance to Finish
Bid Item No.	Description										
D1	Mobilization/Demobiliz	1	\$3,600.00	\$3,600.00		1.00		\$0.00	\$3,600.00	100.0%	\$0.00
D2	Sawcut pavement/cor	2686	\$4.76	\$12,785.36	0.33	0.33		\$4,219.17	\$8,438.34	33.0%	\$4,347.02
D3	Remove/dispose Misc	578	\$16.27	\$9,404.06		0.00		\$0.00	\$0.00	0.0%	\$9,404.06
D4	Remove/replace exist	10	\$300.00	\$3,000.00	0.20	0.00		\$600.00	\$600.00	20.0%	\$2,400.00
D5	Adjust existing Elect.	20	\$300.00	\$6,000.00	0.20	0.00		\$1,200.00	\$1,200.00	20.0%	\$4,800.00
D6	Remove/dispose exist	603	\$35.87	\$21,629.61	0.17	0.33		\$3,677.03	\$10,814.81	50.0%	\$10,814.81
D7	Remove/dispose exist	17220	\$4.83	\$83,172.60	0.17	0.33		\$14,139.34	\$41,586.30	50.0%	\$41,586.30
D8	Remove/dispose exist	44	\$139.09	\$6,119.96	0.42	0.33		\$2,570.38	\$4,589.97	75.0%	\$1,529.99
D9	Remove/replace exist	1	\$600.00	\$600.00		0.00		\$0.00	\$0.00	0.0%	\$600.00
D10	Grind/dispose existin	72830	\$0.30	\$21,849.00		0.00		\$0.00	\$0.00	0.0%	\$21,849.00
D11	Adjust existing vent g	4	\$300.00	\$1,200.00		0.00		\$0.00	\$0.00	0.0%	\$1,200.00
D12	Remove/replace exist	1	\$600.00	\$600.00		0.00		\$0.00	\$0.00	0.0%	\$600.00
D13	Salvage/store "person	1	\$3,000.00	\$3,000.00	0.50	0.00		\$1,500.00	\$1,500.00	50.0%	\$1,500.00
D14	Remove/dispose refle	1	\$4,380.00	\$4,380.00		0.00		\$0.00	\$0.00	0.0%	\$4,380.00
C1	Install driveway curb/g	24	\$29.18	\$700.32	0.60	0.00		\$420.19	\$420.19	60.0%	\$280.13
C2	Install vertical curb/gu	1376	\$29.18	\$40,151.68	0.40	0.00		\$16,060.67	\$16,060.67	40.0%	\$24,091.01
C5	Install 4" sidewalk	10823	\$6.00	\$64,938.00	0.50	0.00		\$32,469.00	\$32,469.00	50.0%	\$32,469.00
C6	Install 2" overlay	72830	\$1.32	\$96,135.60		0.00		\$0.00	\$0.00	0.0%	\$96,135.60
C7	Install thermoplastic la	5250	\$1.02	\$5,355.00		0.00		\$0.00	\$0.00	0.0%	\$5,355.00
C8	Thermoplastic left turn	9	\$150.00	\$1,350.00		0.00		\$0.00	\$0.00	0.0%	\$1,350.00
C9	Thermoplastic STOP	5	\$384.00	\$1,920.00		0.00		\$0.00	\$0.00	0.0%	\$1,920.00
C10	Type 'D' reflectors	224	\$7.20	\$1,612.80		0.00		\$0.00	\$0.00	0.0%	\$1,612.80
C11	Parking stall corners	77	\$16.80	\$1,293.60		0.00		\$0.00	\$0.00	0.0%	\$1,293.60
C12	Bike Lane Symbol	12	\$144.00	\$1,728.00		0.00		\$0.00	\$0.00	0.0%	\$1,728.00
C13	C.I. tree grate	20	\$1,920.00	\$38,400.00	0.50	0.00		\$19,200.00	\$19,200.00	50.0%	\$19,200.00
C14	Trash Receptacle	12	\$2,607.30	\$31,287.60		0.00		\$0.00	\$0.00	0.0%	\$31,287.60
C15	Clean/Paint existing s	11	\$1,008.00	\$11,088.00		0.00		\$0.00	\$0.00	0.0%	\$11,088.00
C16	Erosion & Sediment C	1	\$6,000.00	\$6,000.00	0.20	0.00		\$1,200.00	\$1,200.00	20.0%	\$4,800.00
C19	Retrofit 6th St. Signal	1	\$48,360.00	\$48,360.00		0.00		\$0.00	\$0.00	0.0%	\$48,360.00
C20	Traffic Control	1	\$36,900.00	\$36,900.00	0.3	0.00		\$9,225.00	\$9,225.00	25.0%	\$27,675.00
C21	Construction Staking	1	\$7,800.00	\$7,800.00	0.5	0.00		\$3,900.00	\$3,900.00	50.0%	\$3,900.00
L1	Irrigation Controller/M	1	\$8,994.00	\$8,994.00		0.00		\$0.00	\$0.00	0.0%	\$8,994.00
L2	1" Flow Sensor, 1 1/2	1	\$3,920.40	\$3,920.40		0.00		\$0.00	\$0.00	0.0%	\$3,920.40
L3	PVC sleeve - House v	920	\$31.97	\$29,412.40		0.00		\$0.00	\$0.00	0.0%	\$29,412.40
L4	1-1/2" PVC Sch. 40 In	2320	\$7.27	\$16,866.40	0.28	0.33		\$4,722.59	\$10,288.50	61.0%	\$6,577.90
L5	Tree Bubblers	53	\$69.08	\$3,661.24		0.00		\$0.00	\$0.00	0.0%	\$3,661.24
L6	Quick Coupler Valves	15	\$318.00	\$4,770.00		0.00		\$0.00	\$0.00	0.0%	\$4,770.00
L7	Gate Valves	12	\$335.41	\$4,024.92		0.00		\$0.00	\$0.00	0.0%	\$4,024.92
L8	Red Maple Trees	20	\$390.78	\$7,815.60		0.00		\$0.00	\$0.00	0.0%	\$7,815.60
L9	Palm Trees	6	\$1,569.60	\$9,417.60		0.00		\$0.00	\$0.00	0.0%	\$9,417.60
L10	Perenials (228) & shr	1	\$18,620.64	\$18,620.64		0		\$0.00	\$0.00	0.0%	\$18,620.64
L11	Top soil (48cy) & Bark	1	\$5,916.00	\$5,916.00		0		\$0.00	\$0.00	0.0%	\$5,916.00
L12	90-day Maint. Irrigatio	1	\$7,200.00	\$7,200.00		0.00		\$0.00	\$0.00	0.0%	\$7,200.00
Deduct LS	Deduct C19 if arms ex	1	-\$100.00			0.00		\$0.00	\$0.00	#DIV/0!	\$0.00
D1A	Mobilization/Demobiliz	1	\$6,000.00	\$6,000.00		0.00		\$0.00	\$0.00	0.0%	\$6,000.00
D2A	Sawcut Pavement/cor	2234	\$4.76	\$10,633.84		0.00		\$0.00	\$0.00	0.0%	\$10,633.84
D3A	Remove/dispose conc	1320	\$16.27	\$21,476.40		0.00		\$0.00	\$0.00	0.0%	\$21,476.40
D4A	Remove/replace sign	4	\$300.00	\$1,200.00		1.00		\$0.00	\$0.00	0.0%	\$1,200.00
D5A	Adjust Elect. & Tfc. Si	10	\$300.00	\$3,000.00		0.00		\$0.00	\$0.00	0.0%	\$3,000.00

Downtown Area Rehabilitation and Enhancement Project

D6A	Remove/dispose curb	440	\$35.87	\$15,782.80		0.00		\$0.00	\$0.00	0.0%	\$15,782.80
D7A	Sawcut gutter pan onl	138	\$35.87	\$4,950.06		0.00		\$0.00	\$0.00	0.0%	\$4,950.06
D8A	Remove existing side	7719	\$4.83	\$37,282.77		0.00		\$0.00	\$0.00	0.0%	\$37,282.77
D9A	Remove existing Tree	19	\$139.09	\$2,642.71		0.00		\$0.00	\$0.00	0.0%	\$2,642.71
C1A	Driveway depressed c	215	\$28.80	\$6,192.00		0.00		\$0.00	\$0.00	0.0%	\$6,192.00
C2A	Vertical curb/gutter	594	\$28.80	\$17,107.20		0.00		\$0.00	\$0.00	0.0%	\$17,107.20
C5A	4" concrete sidewalk	4395	\$6.00	\$26,370.00		0.00		\$0.00	\$0.00	0.0%	\$26,370.00
C6A	gutter pan & conform	138	\$23.47	\$3,238.86		0.00		\$0.00	\$0.00	0.0%	\$3,238.86
C7A	Clean/Paint existing s	6	\$1,200.00	\$7,200.00		0		\$0.00	\$0.00	0.0%	\$7,200.00
C8A	Install tree grate	9	\$1,920.00	\$17,280.00		0.00	\$4,320.00	\$0.00	\$4,320.00	25.0%	\$12,960.00
C9A	Install bench/Martini F	3	\$2,400.00	\$7,200.00		0	\$3,600.00	\$0.00	\$3,600.00	50.0%	\$3,600.00
C10A	Install street light/Martini	2	\$10,200.00	\$20,400.00		0.00		\$0.00	\$0.00	0.0%	\$20,400.00
C11A	2% extra pavers (58sf)	1	\$240.00	\$240.00		0.00		\$0.00	\$0.00	0.0%	\$240.00
C12A	pavers (12sf)	1	\$240.00	\$240.00		0.00		\$0.00	\$0.00	0.0%	\$240.00
C13A	Traffic Control	1	\$12,300.00	\$12,300.00		0.00		\$0.00	\$0.00	0.0%	\$12,300.00
C14A	Construction Staking	1	\$1,800.00	\$1,800.00		0.00		\$0.00	\$0.00	0.0%	\$1,800.00
LA-1	PVC sleeve - House v	345	\$31.97	\$11,029.65		0		\$0.00	\$0.00	0.0%	\$11,029.65
LA-2	1-1/2" PVC Sch. 40 ir	1270	\$7.27	\$9,232.90		0		\$0.00	\$0.00	0.0%	\$9,232.90
LA-3	Tree Bubblers	9	\$85.69	\$771.21		0.00		\$0.00	\$0.00	0.0%	\$771.21
LA-4	Quick Coupler Valves	5	\$318.00	\$1,590.00		0.00		\$0.00	\$0.00	0.0%	\$1,590.00
LA-5	Gate Valves	4	\$335.41	\$1,341.64		0.00		\$0.00	\$0.00	0.0%	\$1,341.64
LA-6	Red Maple Trees	9	\$390.78	\$3,517.02		0		\$0.00	\$0.00	0.0%	\$3,517.02
LA-7	Perenials (77) & shrub	1	\$5,626.80	\$5,626.80		0.00		\$0.00	\$0.00	0.0%	\$5,626.80
LA-8	Top soil (12cy) & Bark	1	\$1,530.00	\$1,530.00		0.00		\$0.00	\$0.00	0.0%	\$1,530.00
LA-9	90-day Maint. Irrigatio	1	\$6,000.00	\$6,000.00		0.00		\$0.00	\$0.00	0.0%	\$6,000.00
A2-1	Remove/prep new Th	1	\$4,440.00	\$4,440.00		0.00		\$0.00	\$0.00	0.0%	\$4,440.00
A2-2	Install thermoplastic s	2940	\$1.02	\$2,998.80		0		\$0.00	\$0.00	0.0%	\$2,998.80
A2-3	Paint Bike lane symb	6	\$38.40	\$230.40		0.00		\$0.00	\$0.00	0.0%	\$230.40
A2-4	Thermoplastic left turn	4	\$150.00	\$600.00		0.00		\$0.00	\$0.00	0.0%	\$600.00
A2-5	Install reflectors	62	\$7.20	\$446.40		0.00		\$0.00	\$0.00	0.0%	\$446.40
A2-6	Paint Parking stall cor	44	\$16.80	\$739.20		0.00		\$0.00	\$0.00	0.0%	\$739.20
A2-7	Traffic Control	1	\$4,200.00	\$4,200.00		0.00		\$0.00	\$0.00	0.0%	\$4,200.00
A3-1	Install/activate existing	1	\$6,000.00	\$6,000.00		0.00		\$0.00	\$0.00	0.0%	\$6,000.00
A4-1	1" EMT	2165	\$13.20	\$28,578.00		0.00		\$0.00	\$0.00	0.0%	\$28,578.00
A4-2	Outdoor, duplex recep	26	\$192.00	\$4,992.00		0.00		\$0.00	\$0.00	0.0%	\$4,992.00
A5-1	1" EMT	860	\$10.80	\$9,288.00		0.00		\$0.00	\$0.00	0.0%	\$9,288.00
A5-2	Outdoor, duplex recep	9	\$192.00	\$1,728.00		0.00		\$0.00	\$0.00	0.0%	\$1,728.00
A6-1	Grind/excavate for circ	5100	\$7.41	\$37,791.00		0.00		\$0.00	\$0.00	0.0%	\$37,791.00
A6-2	Install colored, stamp	5100	\$9.60	\$48,960.00		0.00		\$0.00	\$0.00	0.0%	\$48,960.00
A7.1	Grind/excavate for circ	1500	\$7.41	\$11,115.00		0.00		\$0.00	\$0.00	0.0%	\$11,115.00
A7.2	Install colored, stamp	1500	\$9.60	\$14,400.00		0.00		\$0.00	\$0.00	0.0%	\$14,400.00
A8.1	Remove/Replace exis	800	\$12.00	\$9,600.00		0.00		\$0.00	\$0.00	0.0%	\$9,600.00
A8.2	1" EMT	80	\$5.40	\$432.00		0.00		\$0.00	\$0.00	0.0%	\$432.00
A8.3	1 1/2" PVC Sch. 40 ir	80	\$7.27	\$581.60		0.00		\$0.00	\$0.00	0.0%	\$581.60
Alt. 1.1	Install 4" stamped col	10556	\$9.60	\$101,337.60	0.3	0.00		\$30,401.28	\$30,401.28	30.0%	\$70,936.32
Alt. 1.2	Install Truncated Dom	556	\$34.54	\$19,204.24	0.3	0.00		\$5,761.27	\$5,761.27	30.0%	\$13,442.97
Alt. 2.1	Install 4" stamped col	2454	\$9.60	\$23,558.40		0.00		\$0.00	\$0.00	0.0%	\$23,558.40
Alt. 2.2	Install Truncated Dom	192	\$34.54	\$6,631.68		0.00		\$0.00	\$0.00	0.0%	\$6,631.68
CCO#2	Change plastic valve boxes			\$7,863.95		1		\$3,931.98	\$3,931.98	50.0%	\$3,931.98

\$1,301,872.52

\$7,920.00

\$155,197.91

\$213,107.31

16.4%

\$1,088,765.21

Bid Value

Total Completed

Balance to finish

ITEM NO.: J-18
**ADOPT RESOLUTION 06-14-2016-03, A
RESOLUTION AUTHORIZING THE CITY
MANAGER TO EXECUTE AGREEMENTS
WITH THE CALIFORNIA
TRANSPORTATION COMMISSION
AND/OR THE CALIFORNIA
DEPARTMENT OF TRANSPORTATION
FOR ALTERNATIVE TRANSPORTATION
INFRASTRUCTURE IMPROVEMENTS
THROUGH THE ACTIVE
TRANSPORTATION PROGRAM.**

June 14, 2016

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: KRISTINA MILLER, CITY MANAGER
DAWN GRINE, PUBLIC WORKS DIRECTOR
JOHN STOUFER, PLANNING CONSULTANT

DS
JS

BACKGROUND:

On April 12, 2016 the City Council adopted Resolution 04-12-2016-03, a Resolution adopting the City of Corning Bike and Pedestrian Transportation Improvement Plan (plan). The plan identified the City's existing network of pedestrian and bicycle routes and facilities and provides the framework to identify future infrastructure improvements towards making bicycling and walking an integral part of transportation and daily life in the City.

The Active Transportation Program, administered by the California Transportation Commission (CTC) and Department of Transportation (Caltrans), provides grant funds for infrastructure improvements to assist in completing non-motorized infrastructure improvements as identified in the plan. Staff is preparing grant applications to construct Class II bike lanes along 1st Street from Blackburn Avenue to Fig Lane, and Class II bike lanes and sidewalk infill along South Street from Marguerite Avenue to Houghton Avenue.

SUMMARY:

A local Resolution stating the title of the person authorized to enter into a contract with the CTC and/or Caltrans on behalf of the applicant is a critical part of the grant applications and funding agreements if the City is awarded the grants. Staff has prepared Resolution 06-14-2016-03 that would name the City Manager, or her designee, as the authorized person to enter into associated contracts and execute any and all funding agreements.

ACTION:

Move to adopt Resolution 06-14-2016-03 authorizing the City Manager, or her designee, as the authorized person to enter into Contracts and execute all funding Agreements and any amendments thereto with the California Transportation Commission and/or the California Department of Transportation for alternative transportation infrastructure improvements through the Active Transportation Program;

or

Take no action.

ATTACHMENTS: Resolution 06-14-2016-03

RESOLUTION NO.: 06-14-2016-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA TRANSPORTATION COMMISSION AND/OR THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR ALTERNATIVE TRANSPORTATION INFRASTRUCTURE IMPROVEMENTS THROUGH THE ACTIVE TRANSPORTATION PROGRAM.

WHEREAS, the City Council for the City of Corning is eligible to receive Federal and/or State funding for certain Alternative Transportation Infrastructure Improvements through the Active Transportation Program; and

WHEREAS, the City desires to submit applications for funding of certain Alternative Transportation Infrastructure Improvements as identified in the City of Corning Bicycle and Pedestrian Transportation Improvement Plan through the Active Transportation Program; and

WHEREAS, Active Transportation Program Grant Applications and associated Fund Transfer Agreements are needed to be executed with the California Transportation Commission and/or the California Department of Transportation before such funds can be claimed through the Active Transportation Program; and

WHEREAS, the City of Corning wishes to delegate authorization to execute any and all Agreements or any amendments thereto, associated with the Active Transportation Program;

NOW, THEREFORE, BE IT RESOLVED that the Corning City Council authorizes the City Manager, or her designee, to execute all Active Transportation Program Grant Applications, Fund Transfer Agreements and any amendments thereto, with the with the California Transportation Commission and/or the California Department of Transportation.

The foregoing Resolution was adopted by the City Council of the City of Corning on this 14th day of June by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution (Resolution 06-14-2016-03) was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 14th day of June, 2016 by the votes listed above.

Lisa M. Linnet, City Clerk

**ITEM NO.: J-19
PROPOSED AMENDMENT TO
CITY NEPOTISM POLICY**

June 14, 2016

TO: HONORABLE MAYOR AND COUCILMEMBERS

FROM: KRISTINA MILLER, CITY MANAGER

SUMMARY:

Section 7.9 of the City Personnel Rules and Regulations was amended by the Council on January 8, 2002 to state the following:

“No close relative (defined as parent, spouse, child, brother, or sister) of a City Management employee may be hired to work in the same department as the related management employee. No close relative of the City Manager nor Mayor and City Council can be hired while either Mayor, Council Member or Manager are serving as City Officials.”

The current policy is problematic for seasonal lifeguards which must reapply to become a lifeguard each year. Due to their seasonal employment and the desire to retain experienced lifeguards for more than one season, I suggest Section 7.9 be amended to state the following:

“No close relative (defined as a parent, spouse, child, brother, or sister) of a City Management Employee may be hired to work in the same department as the City Management employee. No close relative of the City Manager, Mayor or City Council can be hired while either Mayor, Council Member or City Manager are serving as City Officials.

Seasonal lifeguards hired on an annual basis are exempt from the nepotism policy.”

RECOMMENDATION:

THAT THE CITY COUNCIL AMEND SECTION 7.9 OF THE PERSONNEL RULES AND REGULATIONS TO READ:

“NO CLOSE RELATIVE (DEFINED AS A PARENT, SPOUSE, CHILD, BROTHER, OR SISTER) OF A CITY MANAGEMENT EMPLOYEE MAY BE HIRED TO WORK IN THE SAME DEPARTMENT AS THE CITY MANAGEMENT EMPLOYEE. NO CLOSE RELATIVE OF THE CITY MANAGER, MAYOR OR CITY COUNCIL CAN BE HIRED WHILE EITHER MAYOR, COUNCIL MEMBER OR CITY MANAGER ARE SERVING AS CITY OFFICIALS.”

SEASONAL LIFEGUARDS HIRED ON AN ANNUAL BASIS ARE EXEMPT FROM THE NEPOTISM POLICY.

**ITEM NO.: J-20
PRESENTATION OF FISCAL YEAR 2016-
2017 PROGRAM OF SERVICE AND
ANNUAL BUDGET**

JUNE 14, 2016

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS
OF THE CITY OF CORNING**

**FROM: KRISTINA MILLER, CITY MANAGER
ROY SEILER, CPA; ACCOUNTING CONSULTANT**

INTRODUCTION:

City Staff hereby presents the City Council with this "Annual Program of Service and Proposed 2016-2017 City Budget" under two scenarios. The first being if Measure "A" passes and the second being if Measure A does not pass.

BACKGROUND:

This year we prepared two budget scenarios, one if Measure "A" passes, and one if Measure A does not pass. Based on the results of the June 7th primary election, the Council is recommended to consider the appropriate budget. Two summaries are provided below. Currently the costs of benefits are incorporated in the "Salaries" line item. In the Fiscal Year 2017/2018 budget, Staff will separate salaries and benefits.

SUMMARY – MEASURE A PASSES:

If approved in their entirety the Budget will:

- Continue to maintain "full-time" Municipal Operations at current staffing levels. No new personnel will be hired and no lay-offs will occur.
- Continue the independent, half-time, Planning Consultant arrangement.
- Does not earmark any Capital Improvement and Replacement Item funding for future expenditure.
- Significant decreases within overtime and compensatory time in the Police Services (2114) Budget, which will mean fewer Officers present at community events and the Police Chief providing increased patrol coverage when Officers are on leave.
- An estimated \$42,450 in savings in electricity for general fund accounts and \$10,800 for the sewer account from the solar installation project. This will offset increases in electricity costs.
- Increases the City's Operating Reserve from \$566,847 to \$708,621.

We've continued the budget format that we utilized last year. In the staff report we have included many of the charts that were provided last year, with updated financial data of course. All recommended expenditures are accounted for in the budget document and/or described in this staff report.

EXECUTIVE SUMMARY – MEASURE "A" PASSES:

- **FY 2016-2017 Total Projected City-wide Revenues (excluding transfers): \$12,122,222**
- **FY 2016-2017 Total Expenditures (excluding transfers): \$12,307,211.**
- **Anticipated General Fund Revenues will total: \$4,856,510.**
- **Recommended General Fund Expenditures will total: \$4,714,736.**
- **General Fund Reserves will increase by \$141,774, as is indicated in Exhibit B.**

SUMMARY – MEASURE “A” DOES NOT PASS:

If approved in their entirety the Budget will:

- Both Police and Fire Dispatch will be contracted out to the County and Cal Fire effective October 1, 2016, respectively.
- Does not earmark any Capital Improvement and Replacement Item funding for future expenditure.
- Will require concessions from the Bargaining Units or further lay-offs to balance the budget in FY 2017/2018 if fuel prices do not return.
- Decreases in conferences/training and other miscellaneous line items that will result in fewer or no training opportunities for Staff.
- An estimated \$42,450 in savings in electricity for general fund accounts and \$10,800 for the sewer account from the solar installation project. This will offset increases in electricity costs.
- \$53,217 was transferred from Street Funds to support Public Works salaries, meaning fewer funds will be available for street projects.
- Decreases the City's Operating Reserves from \$566,847 to \$436,782.

EXECUTIVE SUMMARY – MEASURE “A” DOES NOT PASS:

- **FY 2016-2017 Total Projected City-wide Revenues (excluding transfers): \$11,599,722**
- **FY 2016-2017 Total Expenditures (excluding transfers): \$12,109,567.**
- **Anticipated General Fund Revenues will total: \$4,334,010.**
- **Recommended General Fund Expenditures will total: \$4,464,075.**

BUDGET FORMAT:

The budget document presented tonight has two primary components: this "Budget Message" staff report with pages marked in lower case Roman Numerals, and the large binder document labeled "City of Corning 2016-2017 Budget & Program of Services" with regular page numbers. The document should be considered a "Draft" at this time.

Following this budget message is the Table of Contents. That's followed by the Financial Projections Tab. Use the information under that tab to understand the financial status of the City's important funding sources.

The next two Tabs display the sources and history of the "General Fund" and all "Other Fund Revenues". There is a detailed narrative explaining each revenue source. The Department Summaries Tab provides a short history of expenditures in each of the City's Departments. Finally, tabs with individual expenditure plans for each Department and service are provided for detailed review when necessary.

IMPLEMENTING THE PROGRAM OF SERVICE AND ANNUAL BUDGET:

Tonight, and if necessary, at an additional session, Staff will present their budget recommendations to the City Council. Council will also entertain the public's comments and suggestions, and then deliberate and make any changes deemed necessary and appropriate.

The City Manager and Accounting Consultant Roy Seiler CPA will then incorporate those changes in a final budget Resolution document. The current schedule calls for Council to work toward completing the budget review in order to adopt the Resolution at the June 28, 2016 regular meeting. The individual line items of the budget will not be adopted; instead the Council will use the Resolution to set the budget limits for each of the Operating Funds that support City services. Staff will then operate within these budget limits to carry out the City Council's adopted Program of Services.

THE BUDGET:

“Budgeting” is the process we go through to project revenues and then allocate those funds as expenditures in order to implement the Council’s desired programs, services and projects.

Our budget addresses anticipated revenues and expenditures affecting the “General Fund” and “Other Funds” that account for the Water & Sewer utilities, the Airport, Street Maintenance, and maintaining the Transportation Center. Revenues and expenditures for those “Other Funds” are earmarked for specific uses and must balance. That leaves little discretion to the City Council for those “Other Funds”. For that reason, we primarily focus on the General Fund.

The General Fund budget can be viewed in three primary parts:

1. **History.** We start with “actual numbers” from the audit at last fiscal year’s end (FY 2014-2015; ending June 30, 2015).
2. **2015-2016 Projected.** We normally prepare the budget before the current fiscal year “closes out”, we must “project” the fund balance based on incomplete data (normally from 10 months of July thru April). From that we’re able to approximate the current General Fund balance.

While Sales Tax revenue is down significantly, that deficit is slightly mitigated by surplus Transient Occupancy Tax, Vehicle License Fees & Building Permit Fees. Our General Fund balance at June 30, 2016 is significantly less than anticipated a year ago.

3. **2016-2017 Budgeted.** We utilize various sources to make projections about the “Income” or “revenue” we’ll receive for the next fiscal year. Staff then use those projections to make recommendations about just which programs, services and projects we can fund. From all that we can make preliminary projections about where we expect to be on June 30, 2017.

Fuel prices remain low. Since our Sales Tax Revenue is heavily weighted by fuel sales, we expect if Measure A passes Sales Tax Revenue for FY 2016-2017 to be \$2,950,000 as compared to \$2,480,000 in FY 2015/2016. If Measure A does not pass we anticipate FY 2016/2017 sales tax revenue to be \$2,450,000 as compared to \$2,480,000 in FY 2015/2016. Other revenue sources are expected to remain at or near 2015-2016 levels as well, but our future costs to provide services are increasing. Since sales tax revenue is anticipated to remain low, capital outlay is being deferred under either scenario.

Please refer to the “General Fund Summary and Projections” spreadsheets on the following pages. It details the recent history and projects the current and future balances of the General Fund.

As a final statement, the City needs to increase our reserves to a minimum of six months of general fund expenditures. General Fund Reserves currently could only fund expenditures for a period of less than two months.

Exhibit "B"
GENERAL FUND SUMMARY
AND PROJECTIONS
City of Corning
Budget Summary
GENERAL FUND
2016-17
MEASURE PASSES

		<u>TOTAL</u>
Audit Balance, June 30, 2014	\$	1,285,233
Prior Period Adjustments	\$	3,095
 <u>2014-2015, Actual</u>		
Revenues	\$	4,622,395
Expenditures, Budgeted as Adjusted	\$	<u>(4,807,910)</u>
Excess/<Deficit> of Revenues Over Expenditures	\$	<u>(185,515)</u>
Fund Balance, June 30, 2015	\$	<u>1,102,813</u>
 <u>2015-2016 Budgeted</u>		
Revenues and Transfers In	\$	4,446,410
Estimated Decreases in Revenues over Budget	\$	(120,000)
Expenditures and Transfers Out	\$	(4,877,376)
Estimated Decreases in Expenditures over Budget	\$	<u>15,000</u>
Excess/<Deficit> of Revenues Over Expenditures	\$	<u>(535,966)</u>
Net Change in Fund Balance	\$	<u>(535,966)</u>
Budgeted Fund Balance, June 30, 2016	\$	<u>566,847</u>
 <u>2016-2017 Budgeted</u>		
Revenues and Transfers In	\$	4,856,510
Expenditures and Transfers Out	\$	<u>(4,714,736)</u>
Excess/<Deficit> of Revenues Over Expenditures	\$	<u>141,774</u>
Net Change in Fund Balance	\$	141,774
Budgeted Fund Balance, June 30, 2017	\$	<u><u>708,621</u></u>

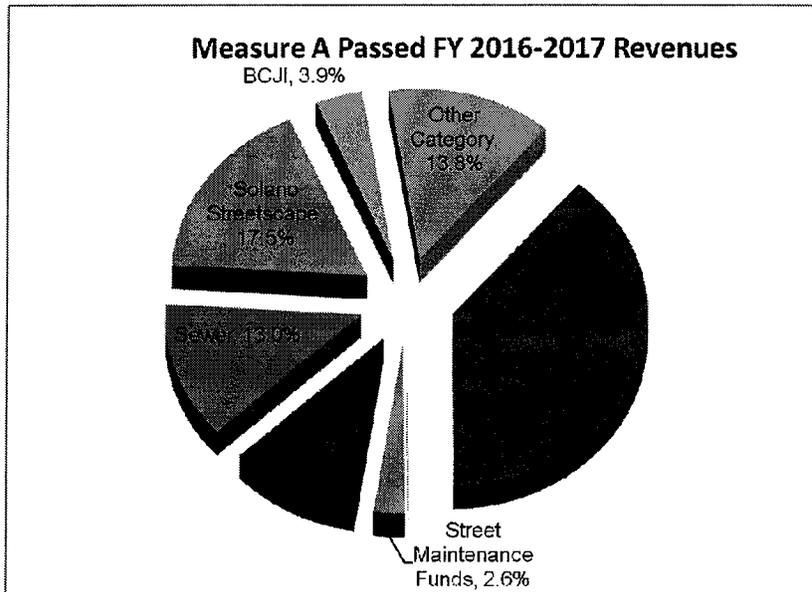
Exhibit "B-1"
GENERAL FUND SUMMARY
AND PROJECTIONS
City of Corning
Budget Summary
2016-17
MEASURE DOES NOT PASS

		<u>TOTAL</u>
Audit Balance, June 30, 2014	\$	1,285,233
Prior Period Adjustments	\$	3,095
 <u>2014-2015, Actual</u>		
Revenues	\$	4,622,395
Expenditures, Budgeted as Adjusted	\$	<u>(4,807,910)</u>
Excess/<Deficit> of Revenues Over Expenditures	\$	<u>(185,515)</u>
Fund Balance, June 30, 2015	\$	<u>1,102,813</u>
 <u>2015-2016 Budgeted</u>		
Revenues and Transfers In	\$	4,446,410
Estimated Decreases in Revenues over Budget	\$	(120,000)
Expenditures and Transfers Out	\$	(4,877,376)
Estimated Decreases in Expenditures over Budget	\$	<u>15,000</u>
Excess/<Deficit> of Revenues Over Expenditures	\$	<u>(535,966)</u>
Net Change in Fund Balance	\$	<u>(535,966)</u>
Budgeted Fund Balance, June 30, 2016	\$	<u>566,847</u>
 <u>2016-2017 Budgeted</u>		
Revenues and Transfers In	\$	4,334,010
Expenditures and Transfers Out	\$	<u>(4,464,075)</u>
Excess/<Deficit> of Revenues Over Expenditures	\$	<u>(130,065)</u>
Net Change in Fund Balance	\$	<u>(130,065)</u>
Budgeted Fund Balance, June 30, 2017	\$	<u><u>436,782</u></u>

SUMMARY OF PROPOSED REVENUES AND EXPENDITURES FY 2016-2017

“REVENUES”: THE SOURCES OF FUNDS FOR CITY OPERATIONS:

The total City revenues from all sources for Fiscal Year 2016-2017 are projected to reach \$12,555,022 and \$12,032,522 if the sales tax measure passes and does not pass, respectively. City operating income comes from a number of sources which are described fully in the Draft Budget Book sections under the Tab “General Fund Revenues” beginning on page 21 of the Budget book and “Other Fund Revenues” beginning on page 27. The pie charts to the right shows the various sources of City revenues if Measure A passes. General Fund revenues drop to 36% of total revenues if the sales tax measure does not pass.



GENERAL FUND REVENUES:

We project General Fund Revenues to be \$4,856,510 and \$4,334,010 for FY 2016-2017 if the sales tax measure passes or does not pass, respectively. That amounts to between 36-38.7% of the total revenues. General Fund revenues are largely “discretionary”; meaning the City Council can largely decide how these funds are expended.

The revenue sources for the General Fund include the five major categories (Sales Tax, Transient Occupancy Tax, Property Tax, Motor Vehicle License Fees Tax and “Other GF Revenues”) shown on the spreadsheet marked “General Fund Revenue History/Projections” that’s attached as page 2. The spreadsheet shows how the fund amounts have varied among the recent budget cycles. The categories totals are also graphed on Page 3.

“Sales Tax” is a significant component of the General Fund. See the graph at Page 4 and the spreadsheet on Page 5 showing the history of sales tax receipts. For FY 2013-2014, Sales Tax revenues were up about \$200,000 over the \$2,650,000 that we budgeted. Note that for FY 2014-2015, Total Sales Tax (& Triple Flip) was down \$289,874 from FY 2013-2014, and also about \$108,500 less than budgeted for 2014-2015. The primary reason for the reduced Sales Tax is a decrease in fuel prices. See also the graphs and discussion under “General Fund Analysis and Expectations” beginning at page x of this staff report.

OTHER FUND REVENUES:

The Council has limited discretion regarding “Other Fund” (Non-General Fund) Revenues. These funds are restricted to specific purposes. Some refer to these as “earmarked” funds. For example, gas taxes must go to street maintenance such as repaving projects, and water revenues may be spent only on water-related repairs or improvements, etc. The sum of all **Other Fund Revenues** anticipated for FY 2016-2017 is \$7,698,512. That makes up about 60% of the City’s total revenues.

See the "Financial Projection" Tab following this report. Under that tab are separate spreadsheets for the Street Funds, the Sewer Enterprise and the Water Enterprise included at Pages 6, 7, 9, 10, 11 and 12, respectively.

Street Maintenance Funds are reliant on the various Gas Taxes collected from fuel sales and funds provided via the Tehama County Transportation Commission. See Page 6.

Please refer to the Sewer Enterprise Fund spreadsheet (Page 9). The Council approved Resolution No. 05-27-2014-01 on May 27th, 2014. The Resolution implements a series of five separate 3.5% annual increases to the Sewer Rates on July 1 of 2014 and each of the following four years. With those increases, the Sewer Enterprise Fund net operating reserve will increase to an estimated \$474,673 in fiscal year 2016/2017.

Now, see the Water Enterprise Fund Spreadsheet (Page 12). In 2009, the City implemented a series of five annual 3% water rate increases. The final 3% Water Rate increase approved by Resolution 12-08-09-02 occurred on April 1, 2014. So, the spreadsheet shows a slightly positive operating income for FY 2015/2016 and an operating loss thereafter. Note that some of the deficit is due to reduced use related to the drought. During FY 2016/2017, Staff intends to present water rate increases to address the anticipated deficits for City Council consideration.

EXPENDITURES-HOW THE CITY SPENDS ITS MONEY:

The Draft Budget document includes Staff recommended expenditures totaling \$12,307,211 and \$12,109,567 if the sales tax measure passes and does not pass, respectively.

Despite whether the sales tax measure passes, this is a bare bones budget that provides no capital improvement funding for FY 2016/2017. If the sales tax measure does not pass, the budget also includes nine months of time whereby the City will contract out both police and fire dispatch services. There will not be a cost savings the first year for contracting out police dispatch due to the repayment of the police dispatch remodel grant.

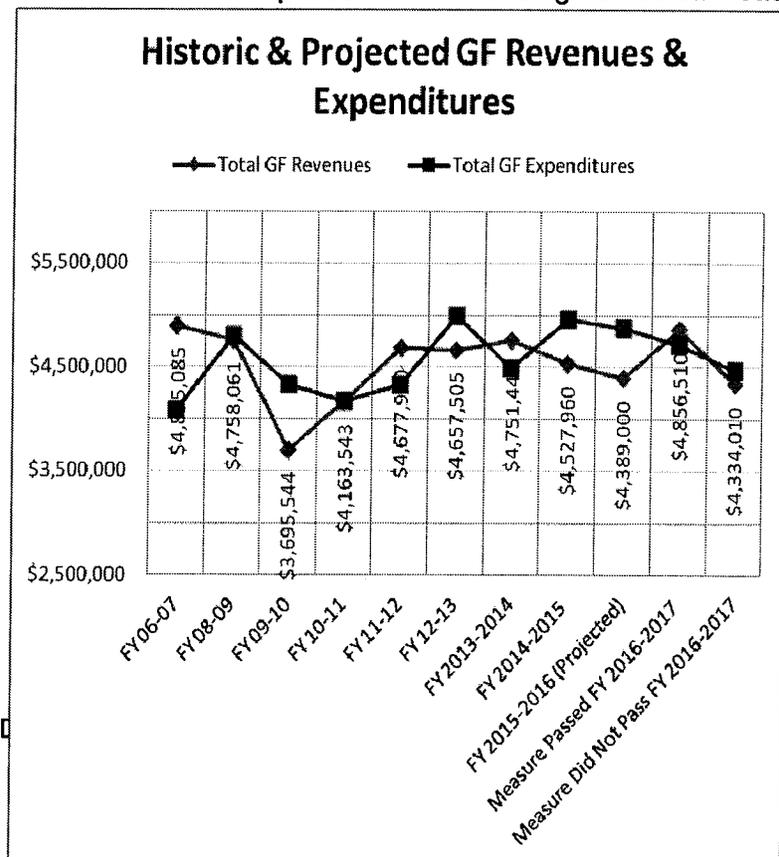
We will complete the \$2.195 million Solano Streetscape project this budget year, which receives no funding from the General Fund. If the sales tax measure does not pass, gas tax funds that previously were used to support street maintenance projects will instead support \$53,217 in Public Works employee salaries. This equates to less funding for actual road maintenance.

HISTORY, ANALYSIS AND TRENDS:

GENERAL FUND ANALYSIS AND EXPECTATIONS:

As described previously, we focus on the General Fund because it provides the discretionary revenue that funds many of the City's important services and programs. The chart to the right provides a history of General Fund Revenues and Staff's projection for the next fiscal year. Fluctuations in General Fund Revenues can severely affect the City budget. Note the trending

City Council



decreases in General Fund revenues since 2013-2014.

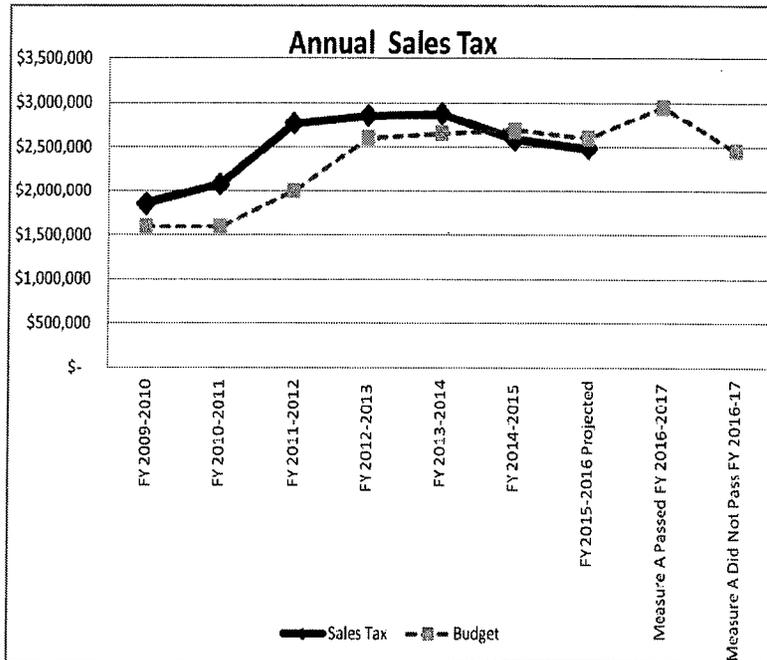
The spreadsheet that's the basis of the chart is included under the Financial Projections Tab at page 2 of the Draft Budget document and titled "General Fund Revenue History Projections". The spreadsheet shows the various sources of General Fund revenue for each fiscal year and the corresponding amount received. We are projecting the following:

General Fund	Revenue	Expenditures
Measure A Passes	\$ 4,856,510	\$ 4,714,736
Measure A Does Not Pass	\$ 4,334,010	\$ 4,464,075

Due to the importance of the key General Fund Revenues, please see the detailed spreadsheets and charts at pages 2, 3, 4 & 5 in the Financial Projections Section.

SALES TAX REVENUE:

Sales Tax is the principal component of General Fund Revenues. Note how the chart to the right mirrors the General Fund Revenue Chart above. In fact, it regularly accounts for over 58% of General Fund Revenues. In 2016-2017 it is between 56-60% of the General Fund (depending on whether the sales tax measure passes). Since we rely so heavily on Sales Tax Revenue, our fiscal stability can be significantly affected by recessionary economic conditions and low fuel prices. Two industry groups (Fuel Sales and Auto Sales) typically account for the 83% of our sales tax revenues. Fuel sales typically account for between 45-55% of our total sales tax revenue, with the remainder coming from auto sales.



A one percent swing in sales tax revenue equates to about a \$24,800 effect on our General Fund. Fuel costs are tied to crude oil prices, which are quite volatile. In the past two years we saw fuel prices decrease and as a result, received reduced Sales Tax revenue.

TRANSIENT OCCUPANCY TAX:

This is a 10% room tax that's collected at the motels in town. For 2015-2016, our TOT totaled \$354,000, which is \$24,000 higher than what was budgeted. We expect to receive about \$355,000 in TOT for FY 2016-2017.

PROPERTY TAX:

We have exceeded our 2015-2016 budget projection of \$510,500 for 2015-2016 in property taxes. We're projecting \$519,000 for FY 2016-2017.

VEHICLE LICENSE FEES:

This is property tax paid by the County Auditor in lieu of Vehicle License Fees. We expect to receive \$22,000 more than budgeted for FY 2015-2016 and have increased our expectation accordingly to \$555,000 for FY 2016-2017.

CURRENT BUDGET MANAGEMENT:

The following bullet points summarize Staff's recommendations contained in the 2016-2017 Draft Budget and for the future.

- The proposed budget under either scenario for 2016-2017 is an austere one.
- As "insurance" for those leaner times, when General Fund revenues are low, the City maintains an "Operating Reserve", or "savings account". We will have approximately \$566,847 as of June 30, 2016 available in that account, which is dangerously low.

If Measure "A" passes:

- Continue to maintain "full-time" Municipal Operations at current staffing levels. No new personnel positions will be funded and no lay-offs will occur.
- Does not earmark any Capital Improvement and replacement Item funds for future expenditure in FY 2016/2017. Capital Improvement will be budgeted in FY 2017/2018. Essentially this is a one year delay in capital improvement expenditures.
- An estimated \$42,450 in savings in electricity for general fund accounts and \$10,800 for the sewer account from the solar installation project. This will offset increases in electricity costs.
- Increases the City's Operating Reserve from \$566,847 to \$708,621.

If Measure "A" does not pass:

- Both Police and Fire Dispatch will be contracted out to the County and Cal Fire effective October 1, 2016, respectively.
- Significant decreases within overtime and compensatory time in the Police Services (2114) Budget, which will mean fewer officers present at community events and the Police Chief providing increased patrol coverage when officers are on leave.
- Does not earmark any Capital Improvement and replacement Items funds for future expenditure.
- An estimated \$42,450 in savings in electricity for general fund accounts and \$10,800 for the sewer account from the solar installation project. This will offset increases in electricity costs.
- Will require concessions from the Bargaining Units or further lay-offs to balance the budget in FY 2017/2018, if fuel prices do not return.
- Decreases in conferences/training and other miscellaneous line items that will result in fewer or no training opportunities for Staff.
- \$53,217 was transferred from Street Funds to support Public Works salaries, meaning fewer funds will be available for street projects.
- Decreases the City's Operating Reserves from \$566,847 to \$436,782.

SUBSEQUENT YEARS; FY 2017-2018 AND BEYOND:

- In 2014 Council approved five separate 3.5% annual increases to sewer rates, which will provide additional revenue to keep the Sewer Enterprise Fund "solvent" for the short term. Revisions to the Water Rates will be presented for Council consideration either later this calendar year or in 2017.

- Increased development activity will generate Development Impact Fees, some of which would pay down indebtedness attributable to previous Water, Sewer and WWTP expansion and improve the Water and Sewer Enterprise Funds.
- We need to increase our reserves to a minimum of six months of General Fund expenditures. General Fund reserves currently could only fund expenditures for a period of less than two months.
- We should carefully consider changes that we can undertake to improve the efficiency of our service delivery and increase revenue opportunities through the analysis and possible renegotiation of our long standing contracts.