



**CITY OF CORNING
LIBRARY COMMISSION AGENDA
WEDNESDAY, MARCH 5, 2008
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: At 5:30 p.m.

B. ROLL CALL:

| | |
|---------------|---|
| Commissioner: | Bright Dunham Blankenship Vacant |
| Chairman: | Rasmussen |

C. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, give your name and address, and briefly identify the matter you wish to have placed on the Agenda. The Commission will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Commission from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

D. REGULAR AGENDA: All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address, and explain the reason you are asking for the order of the Agenda to be changed.

- 1. Waive the Reading and Approve the Minutes of the February 6, 2008 meeting with any necessary corrections.**
- 2. Request to Use Ridell Trust to Purchase New Public Use Photocopy Machine Maintenance Agreement.**
- 3. Revisit Expansion Planning with County Librarian.**
- 4. Library Use and Service Survey – Move Forward with High School Student Support.**

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

F. ADJOURNMENT:

The Corning Library Commission serves as an advisory body to the Corning City Council and the Tehama County Library Director on Public Library issues including recommendations for building improvements, improvements to the literary, music and film collection and planning for future library service to the Community of Corning. The Commission provides a public forum for the proposal and discussion of public library services that benefit the Community. Ideally the Commission would encourage community volunteers to work together in the planning for current and future library facility and program needs.

POSTED: FEBRUARY 29, 2008

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY EMPLOYER



**CITY OF CORNING
LIBRARY COMMISSION MINUTES
WEDNESDAY, FEBRUARY 6, 2008
CITY COUNCIL CHAMBERS
794 THIRD STREET**

- A. **CALL TO ORDER:** At 5:30 p.m.
- B. **ROLL CALL:**
- | | |
|---------------|-------------|
| Commissioner: | Stuart |
| | Bright |
| | Dunham |
| | Blankenship |
| Chairperson: | Rasmussen |

All Commissioners were present except Jerry Dunham. Commissioner Robyn Stuart announced her resignation from the Library Commission effective immediately. Dean Blankenship was introduced as a new Library Commissioner.

- C. **BUSINESS FROM THE FLOOR:** None.
- D. **REGULAR AGENDA:**

1. Request to Use Riddell Trust to Purchase New Public Use Photocopy Machine.

Chairperson Rasmussen questions who had made the request for this item to be placed on the Agenda and to use the Riddell Trust Funds. Tehama County Librarian, Caryn Brown was present and said that this was placed on the Agenda at her request. Caryn Brown passed out three information packets with cost amounts to purchase a new photocopy machine for the Corning Library. The quotes were from the Ray Morgan Company for \$3,892.10, Inland Business Systems for \$3,497.69 and Carrel's Office Machines for \$2,585.80. Commissioner Stuart suggests that the Friends of the Library be approached to purchase the photocopier. She makes note that the Riddell Trust Fund should be saved/used for larger priced items. There was discussion on the Maintenance Contract that would need to also be funded. Stephen Kimbrough suggested that the funds to purchase the photocopier come from the Friends of the Library and that the annual payment for the Maintenance Contract be paid monthly from the Riddell Trust Fund. Chairperson Rasmussen made a motion that this item be removed from the Agenda so that contact could be made with the Friends of the Library for possible funding. Commissioner Stuart seconded the motion. **Ayes: Rasmussen, Stuart, Bright, Blankenship. Opposed: None. Absent: Dunham. Motion was approved by a vote of 4-0 with Dunham absent.**

2. Request to Use Riddell Trust to Purchase Library Shelving to Expand Collection.

Caryn Brown County Librarian reported that the Tehama County Library has acquired 11 "gently used" shelving units donated by Walden Books located in Chico. The Corning Library will be receiving 6 of these units, replacing the existing wooden shelving in the Juvenile section of the Library.

Caryn Brown provided three price quotes for new shelving units, one from Gaylord for \$1,994.30, Demco for \$2,292.88 and Brodart for \$2,321.86. These quotes are for a single unit and the Library is seeking funds to purchase 3 units. Ms. Brown makes note that the new shelving will be the same height as the existing units and will double the book capacity. Commissioner Stuart moved to approve the Gaylord price quote for the three requested shelving units to be funded by the Riddell Trust Fund. Commissioner Bright seconded the

motion. **Ayes: Rasmussen, Stuart, Bright, Blankenship. Opposed: None. Absent: Dunham. Motion was approved by a vote of 4-0 with Dunham absent.**

3. Revisit Expansion Planning with County Librarian.

Caryn Brown reports that she is continuing the search for matching funds with no additional information. She noted that the Library's Book Budget is constantly being cut of funds. She suggested changing out the art work in the Library to give a new look to the Library. Commissioner Blankenship suggested other outside Organizations/Companies to approach for donations that had not yet been mentioned such as Sierra Pacific, the Fire Department, the McDonald Corporation, etc.

Stephen Kimbrough suggested to the County Librarian provide a floor plan sketch. There was discussion concerning computer software to create plans for the expansion. He also suggested that this Item be brought back in March before doing a Staff Report to Council for action. Chairperson Rasmussen made the motion to return this Item to the Agenda in March. Commissioner Stuart seconded the motion. **Ayes: Rasmussen, Stuart, Bright, Blankenship. Opposed: None. Absent: Dunham. Motion was approved by a vote of 4-0 with Dunham absent.**

4. Library Use and Service Survey – Move Forward with High School Student Support.

Stephen Kimbrough reported that the High School has said that it would love to assist in this project and that the High School is going to further its contact with the English Literature teachers at the school. Chairperson Rasmussen would like to have the Library Commission to participate by having more input concerning the survey content. Commissioner Blankenship notes that the survey should not be limited to High School Students. He noted that since the Library services the entire community that the survey should include a more broadly based survey group to include all ages in the community.

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

F. ADJOURNMENT: 6:45 P.M.



Dawn Grine, Deputy City Clerk

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY EMPLOYER

**Customer Satisfaction Agreement Proposal
For:**

Lisa
824-2489

Tehama County Library

Kyocera Mita KM-2050 Digital Imaging System

Full Service Maintenance Agreement (FSMA)

Coverage: All parts and labor required to keep your copier in the best available condition, and all supplies, (except paper and staples).

0.012 per Copy - Billed Monthly
(No Minimum)

In Addition Carrel's Office Machines will:

1. Provide FACTORY TRAINED technicians
2. Perform all necessary calls, to clean and adjust your machine as required..
3. Inventory and maintain customer supply levels at all times.
4. We strive to give 4 hours response time.
5. Provide a surge suppression device, this remains property of Carrel's Office Machines & must remain connected to the machine for this agreement to be valid.

The above proposal is based upon a twelve-month contract, billed monthly.

Applicable taxes not included.



Serious Business.

Serious Output.

- 20 Pages per Minute
- Standard Network Print
- Optional Network Scanning and Fax
- Standard 3 way, 650 Sheet Paper Supply
- Optional Document Processor, Duplex, Paper Handling and Finishing
- Monocomponent Technology
- Long Life Components

DOCUMENT IMAGING SOLUTION
KM-2050



Document Solutions

Paper Handling and Finishing

Monocomponent Technology

A Custom Imaging Solution Designed
Especially For:

Tehama County Library

Purchase Options

Kyocera Mita KM-2050 Digital Imaging System
Stand

| | |
|-------------------------|--------------------|
| MSRP | \$ 3,720.00 |
| Discount | - 2,162.00 |
| TOTAL INVESTMENT | \$ 1,558.00 |

Options

Coin Op and Interface (msrp \$ 761)

\$ 702.00

Stand for Coin Op (msrp \$ 161)

\$ 151.00

2411.00 + 174.80 tax
2585.80

Plus Sales tax



brother.



COPIERS
FAX
TYPEWRITERS
PRINTERS

CRAIG CARREL
craig@carrels.com

888 LOCUST STREET
REDDING, CA
(530) 241-3718
FAX (530) 241-3782
www.carrels.com

KM-2050 Specifications

BASIC SPECIFICATIONS:

| | |
|--------------------------|---|
| Configuration: | Desktop Digital Multifunctional with Standard 300 x 2 Sheet Paper Drawers Plus 60 Sheet Multi-Purpose Tray, 64MB RAM for Scan Once Print Many and Electronic Sort, Standard Printing and Network Interface, Optional Network Scan and Fax, Optional 60 Sheet Document Processor, Duplex and Paper Handling. |
| Resolution: | 600 x 600 DPI / 256 Levels; Fast 1200 DPI; 2400 x 600 DPI w/KIR Print Resolution |
| Copier Memory: | Standard 64MB RAM upgradeable to 256MB via 100 Pin DIMMS (1 Slot) |
| Magnification: | Full Size, Auto Magnification, Plus 50-200% Zoom in 1% Increments |
| Electrical Requirements: | 120V, 60Hz, 9.0A |
| Dimensions: | (w/o DP) 22.6"W x 23.3"D x 29.9"H (w/ DP) 22.6"W x 23.3"D x 28.6"H |
| Weight: | 120.0 lbs |
| Max Monthly Volume: | 30,000 Pages per Month |

OUTPUT SPEEDS:

| | |
|-------------------|--------------------------------|
| Warm-Up Time: | Within 20 Seconds |
| First Copy Out: | 5.9 Seconds |
| First Print Out: | 6.5 Seconds |
| Pages Per Minute: | 20 Letter, 11 Legal, 10 Ledger |

PAPER SUPPLY:

| | |
|---------------------------|---|
| Standard Paper Sources: | 300 x 2 Sheet Drawers, 60 Sheet MPT |
| Drawer Paper Size: | 5.5" x 8.5" - 11" x 17" |
| MPT Paper Size: | 5.5" x 8.5" - 11" x 17" |
| Std / Max Paper Capacity: | 650 / 1250 |
| Paper Weight: | 16-28 lb Bond via Paper Drawers, 13 lb Bond - 90 lb Index via MPT |
| Input Materials: | Bond Paper, Recycled Paper, Transparencies, Envelopes |

COPY FUNCTIONS:

| | |
|----------------------|---|
| Imaging Modes: | Auto, Text, Photo, Text / Photo, Manual, ECO |
| Continuous Copy: | Up to 999, Auto Reset to 1 |
| Additional Features: | Auto Magnification and Paper Select, Scan Once Print Many, Electronic Sort, Rotate Sort, 2 in 1, 4 in 1, Border Erase, Margin Shift, ECO Mode, 100 Management Codes |

PAPER HANDLING OPTIONS:

DOCUMENT PROCESSOR: DP-410

| | |
|-----------------------|-------------------------------------|
| Type: | Reversing Automatic Document Feeder |
| Acceptable Originals: | 5.5" x 8.5" - 11" x 17" |
| Capacity: | 50 Sheet RADF |
| Speed: | 20 Originals per Minute |
| Paper Weight: | 13 lb Bond - 90 lb Index |
| Dimensions/Weight: | 21.7"W x 19.0"D x 4.7"H / 13.2 lbs. |

DUPLEX: DU-410

| | |
|---------------|--------------------------|
| Type: | Stackless |
| Paper Size: | 5.5" x 8.5" - 11" x 17" |
| Paper Weight: | 16 - 20 lb Bond |
| Duplex Modes: | 1:2; 2:2; 2:1; Book: 2/1 |

PAPER DRAWERS: PF-410

| | |
|----------------------|-------------------------------------|
| Paper Capacity: | 300 Sheets |
| Paper Weight: | 16 - 28 lb Bond |
| Paper Size: | 5.5" x 8.5" - 11" x 17" |
| Dimensions / Weight: | 22.5"W x 21.2"D x 6.32"H / 16.4 lbs |

INTERNAL FINISHER: DF-410

| | |
|----------------------|---|
| Stack Capacity: | 500 Sheets |
| Paper Size: | 5.5" x 8.5" - 11" x 17" |
| Paper Weight: | 16 - 28 lb Bond |
| Staple Capacity: | 30 Sheets: 8.5" x 11"; 20 Sheets: 8.5" x 14", 11" x 17" |
| Dimensions / Weight: | 12.2"W x 16.0"D x 6.3"H / 19.8 lbs |

ADDITIONAL OPTIONS:

Job Separator, Platen Cover, Copy Stand, 32MB Fax Memory, 16, 32, 64, 128MB DIMM for Copier, 32, 64, 128, 256MB DIMM for Printer

CONNECTIVITY:

STANDARD PRINT:

| | |
|----------------------------|--|
| Controller: | Embedded PowerPC750/ 300 MHz Controller |
| Printer Memory: | Standard 64MB, Upgradeable to 320MB via 100 Pin DIMMS, Optional MicroDrive, Standard CF Card Slot (Type 1) |
| Supported PDL/Emulations: | PRESCRIBE, PCL6 (PCL XL, PCL 5e), KPDL3 (PS3), KGL (HP-GL/2), Diablo 630, IBM ProPrinter X24, Epson LQ850, Line Printer |
| Fonts: | 80 Outline Fonts for PCL XL/5e, 136 Outline Fonts for KPDL3, 17 Bitmap Fonts |
| Windows® OS Compatibility: | Windows® 95/98/Me/NT4.x/2000/XP/2003 |
| Novell® OS Compatibility: | Novell NetWare® 3.x/4.x/5.x |
| Mac OS Compatibility: | OS 8.x/9.x/10.x |
| UNIX OS Compatibility: | Sun OS 4.1.x; Solaris 2.x; AIX, HP-UX (LPR) |
| Connectivity / Interface: | Standard 10/100BaseTX, Parallel IEEE1284, High Speed USB 2.0 |
| KU10 IY Expansion Slot | Optional IR-22 Enhanced Wireless NIC |
| Supported Protocols: | TCP/IP, IPX/SPX, AppleTalk, NetBEUI |
| Driver: | KX Driver for Windows®, PPD for Mac, PPD for Linux/UNIX, Certified UniDriver |
| Utilities: | KM-NET Viewer, KM-NET for Client, PDF Direct Print, KM-NET Printer Disk Manager, Kyocera Command Center, PRESCRIBE Utilities |

SCAN: SCAN SYSTEM (F)

| | |
|----------------------|--|
| Resolution: | 200, 300, 400, 600 DPI |
| Scan Speed: | Up to 20 Sheets Per Minute |
| File Formats: | PDF, TIFF |
| Connectivity: | HS-30 10/100BaseTX |
| Supported Protocols: | TCP/IP |
| Scanning Features: | Scan to PC/File, Scan to Mac, Scan to E-Mail, TWAIN |
| Driver: | TWAIN Driver |
| Utilities: | KM Scanner File Utility, Scan to Mac Utility, KM Scanner Address Book, Address Book Editor, Advanced Network Setup Utility |

FAX/NETWORK FAX: FAX SYSTEM (L)

| | |
|----------------------|--|
| Compatibility: | Super 63 |
| Transmission Speed: | Approximately 2 Seconds per Page |
| Modem Speed: | 33.6 Kbps w/ Auto Fallback |
| Data Compression: | JBIG, MMR, MR, MH |
| Fax Memory: | Std 8MB/ Max 40MB |
| Driver: | KM Network Fax Driver |
| Utilities: | Address Book for NW Fax, Address Editor for Fax |
| Additional Features: | Duplex TX/RX, Confidential TX/RX, Polling, Broadcasting, 2 in 1 RX |



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www.kyoceramita.com/us

TEHAMA COUNTY

Population (January 2006 estimate) 61,533
 Land Area (square miles) 2,951
 Population Density (persons per square mile) 20.9

PUBLIC LIBRARIES IN
 TEHAMA COUNTY

| Population Served | Registered Borrowers | Hours Open Per Week | Volumes Held | Annual Circulation | Items Added | Size (sq.ft.) | Reader Seats |
|-------------------|----------------------|---------------------|--------------|--------------------|-------------|---------------|--------------|
| 37,535 | 14,200 | 30 | 80,246 | 99,462 | 2,878 | 17,500 | 64 |

Tehama County Library
 645 Madison Street
 Red Bluff 96080
 Voice: 530-527-0604
 Fax: 530-527-1562

Corning Branch Library
 740 Third Street
 Corning 96021
 Voice: 530-824-7050
 Fax: 530-824-7051

| | | | | | | | |
|--------|-------|----|--------|--------|-----|-------|----|
| 15,999 | 4,334 | 24 | 23,971 | 27,249 | 767 | 4,800 | 41 |
|--------|-------|----|--------|--------|-----|-------|----|

Los Molinos Branch Library
 7881 Highway 99E
 Los Molinos 96055
 Voice: 530-384-2772
 Fax: 530-384-9826

| | | | | | | | |
|-------|-------|----|--------|-------------|-------|-------|----|
| 8,615 | 1,225 | 16 | 13,930 | 10,174 | 266 | 1,840 | 11 |
| | | | | 136,885 | Total | | |
| | | | | Circulation | | | |

Your Opinion Counts! Your response to this survey will help to determine the types of services and material the Library will provide for Homer Township residents. Feel free to use our [Feedback Form](#) to provide additional comments!

QUICK LINKS: [Calendar](#) | [What's New](#) | [Search Databases](#) | [How Do I?](#) | [Internet Resources](#) | [Library Info](#) | [Home](#)

1. Do you currently have a Homer Township Public Library card? Yes No
2. Please indicate the number of people in your household who are in the following age brackets:

| | | | |
|------|-------|-------|---------|
| 0-5 | 11-17 | 26-44 | Over 60 |
| | | | |
| | | | |
| 6-10 | 18-25 | 45-60 | |

3. How often do you and/or members of your household use the following collection or services available at the Homer Township Public Library? Check the number which applies:

| | | | |
|--|-------------------------------------|------------------------------------|--------------------------------|
| Youth Programs (Story Hour, Crafts, etc.) | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Adult Programs (Crafts, Special Events & Programs, etc.) | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Family Programs (Storytellers, Reading Program, etc.) | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Youth Materials (Books, cassettes, etc.) | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Adult Books | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Books on Tape | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Videotapes | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Large Print Books | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Computerized Catalog | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Business/Company Information | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |

| | | | |
|---|-------------------------------------|------------------------------------|--------------------------------|
| Personal Finance Information | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Career/College/Job Search | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Librarian Answering Questions | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Public Meeting Room | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Magazines or Newspapers | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Indexes to Magazines and Newspapers | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Photocopiers/Computers/Typewriter | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Materials Loaned from Other Libraries | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |
| Educational Resources for Children, Parents, and Teachers | Frequently <input type="radio"/> | Sometimes <input type="radio"/> | Never <input type="radio"/> |

4. If you have not used the Library within the past year, which of the following best describes why:

- Doesn't have what I need
- Hard to find parking
- I have no need for library services
- I use another library
- Hours are inconvenient
- I'm not a reader
- Lack of time
- Too far from my home
- Other (please specify) _____

5. How do you and members of your household rate the following service aspects of the Homer Township Public Library?

| | | | | |
|---|------------------------------------|-------------------------------|----------------------------------|--|
| Service from the Staff | Excellent <input type="radio"/> | Good <input type="radio"/> | Average <input type="radio"/> | Needs Improvement <input type="radio"/> |
| Friendliness/Courtesy of the Staff | Excellent <input type="radio"/> | Good <input type="radio"/> | Average <input type="radio"/> | Needs Improvement <input type="radio"/> |
| Information Received/Questions Answered | Excellent <input type="radio"/> | Good <input type="radio"/> | Average <input type="radio"/> | Needs Improvement <input type="radio"/> |
| Organization of Library Materials | Excellent <input type="radio"/> | Good <input type="radio"/> | Average <input type="radio"/> | Needs Improvement <input type="radio"/> |

| | | | | |
|---|------------------------------------|-------------------------------|----------------------------------|--|
| Quality of Library Materials | Excellent <input type="radio"/> | Good <input type="radio"/> | Average <input type="radio"/> | Needs Improvement <input type="radio"/> |
| Current, High-Interest Library Materials | Excellent <input type="radio"/> | Good <input type="radio"/> | Average <input type="radio"/> | Needs Improvement <input type="radio"/> |
| Overall Physical Environment of the Library | Excellent <input type="radio"/> | Good <input type="radio"/> | Average <input type="radio"/> | Needs Improvement <input type="radio"/> |
| Hours of Operation | Excellent <input type="radio"/> | Good <input type="radio"/> | Average <input type="radio"/> | Needs Improvement <input type="radio"/> |
| Youth Programs | Excellent <input type="radio"/> | Good <input type="radio"/> | Average <input type="radio"/> | Needs Improvement <input type="radio"/> |
| Adult Programs | Excellent <input type="radio"/> | Good <input type="radio"/> | Average <input type="radio"/> | Needs Improvement <input type="radio"/> |
| Family Programs | Excellent <input type="radio"/> | Good <input type="radio"/> | Average <input type="radio"/> | Needs Improvement <input type="radio"/> |
| Newsletter/Events Calendar | Excellent <input type="radio"/> | Good <input type="radio"/> | Average <input type="radio"/> | Needs Improvement <input type="radio"/> |

If you rated a service as needing improvement, we welcome your comments on ways we could improve it.

6. Does any member of your household use another library? Yes No

If yes, which library? _____
Reason for use _____

7. Regarding technology:

Do you have a computer at home?

Yes No

If yes, do you have Internet access at home?

Yes No

Would you use the Internet if you had access?

Always Sometimes Rarely

Do you use the Library's word processing and spreadsheet software programs?

Often Sometimes Rarely

Would you check out computer software if available?

Often Sometimes Rarely

Would you check out electronic readers (i.e., "E-books") if available?

Often Sometimes Rarely

8. If you could add one or two library services or activities, what would they be?

9. What is your single most important purpose for using the Homer Township Public Library?

For materials related to school needs

For materials related to work interest or needs

To acquire reading materials for leisure time use

Programs/activities

10. Are you satisfied with the hours that the Library is open? Yes No

Comments

11. Is there anything else you would like the Planning Committee to know?

[Submit My Survey!](#)

Thank you for your time and consideration. **We value your opinion!**

[<< More Library News](#)

Connecting People and Information!
Homer Township Public Library District
14320 W. 151st Street, Homer Glen, IL 60491 * Phone (708) 301-7908 * Fax (708) 301-4535
Sheree Kozel-La Ha, Director
Reviewed:

The Board of Trustees for the Mamie Doud Eisenhower Public Library is conducting a library user survey. Please answer these questions about your library visit today. Please fill out both sides of the page and return to a library staff member or the collection box. Your input is important in planning for the future.

MAMIE DOUD EISENHOWER PUBLIC LIBRARY

SURVEY

THE LIBRARY

1. HOW OFTEN DO YOU USE THE MAMIE DOUD EISENHOWER PUBLIC LIBRARY?
(Broomfield) Mark (X) one.

a. ? At least once a week

d. ? Once every six months

b. ? Once every three weeks

e. ? Once a year

c. ? Once a month

f. ? Never

2. WHAT ARE YOUR MAIN REASONS FOR USING THE LIBRARY TODAY? Check all that apply

a. ? To borrow best sellers

j. ? To read newspapers

b. ? To borrow other fiction books

k. ? To use the Internet

c. ? To borrow non-fiction books

l. ? To get information for a school project

d. ? For reference/ research

m. ? To use government publications

e. ? To use the children's library

n. ? To attend storyhour or children's program

f. ? To use the young adult area

o. ? To use the computers (non-Internet)

g. ? To borrow videos, CD's or audio tapes

p. ? To get information for home/car repairs

h. ? To use the copy machine

q. ? To get income tax forms

3. DID YOU FIND WHAT YOU WERE LOOKING FOR ON YOUR VISIT TODAY? (If "yes, go to #5)

a. ? Yes

b. ? No

c. ? Partly

4. MARK (X) ALL THE STATEMENT(S) BELOW WHICH EXPLAIN WHY YOU DID NOT GET WHAT YOU WERE LOOKING FOR.

a. ? Item was checked out

e. ? The computers were down

b. ? Library had no material on the subject

f. ? The computers were in use

c. ? I could not find the material.

g. ? I do not know how to use the computers

d. ? Staff could not find the material

h. ? Staff requested material from another library

HOW ARE WE DOING?

5. MARK (X) ALL ITEM (S) WHICH DESCRIBE THE SERVICE YOU RECEIVED TODAY.

a. ? Staff was helpful and pleasant

c. ? I did not ask for help

b. ? Staff was too busy to help me

d. ? Staff did not have the knowledge to help me

6. MARK (X) ALL THE AREA(S) IN WHICH YOU THINK THE LIBRARY CAN IMPROVE .

a. ? More study rooms

d. ? More meeting rooms

b. ? More study tables

e. ? More storyhour/craft space

c. ? More study carrels

f. ? Larger building

7. MARK (X) ALL AREA (S) IN WHICH YOU WOULD LIKE TO SEE THE COLLECTION IMPROVED?

a. ? General Non-fiction

j. ? General Fiction

b. ? Religion/Philosophy

k. ? Mystery

c. ? History

l. ? Science Fiction

d. ? Science/Technology

m. ? Romance

e. ? Health/Medical

n. ? Western

f. ? Travel

o. ? Travel

g. ? Self Help

p. ? Audio/Video

h. ? Biography

q. ? Magazines/Newspapers

i. ? Arts/Culture

r. ? Children's materials

8. MARK (X) ALL AREA(S) IN WHICH YOU WOULD LIKE TO SEE TECHNOLOGY IMPROVED.

a. ? More computers to access the collection

d. ? Improved access from home computers

b. ? More Internet Access

e. ? Word processing and spreadsheet capability

c. ? More CD-ROM workstations

f. ? More on-line databases

ABOUT YOU

9. YOUR SEX

a. ? Male

b. ? Female

10. YOUR AGE GROUP

a. ? 11 or under

e. ? 40-49

b. ? 12-17

f. ? 50-59

c. ? 18-29

g. ? 60 or over

d. ? 30-39

11. YOUR HIGHEST EDUCATION LEVEL

a. ? Some high school or less

d. ? Some college

b. ? High school graduate

e. ? College graduate

c. ? Vocational school/Technical school

f. ? Graduate degree (master's, doctorate)

12. WHERE DO YOU RESIDE?

a. ? City of Broomfield

d. ? Boulder County (outside city limits)

b. ? City of Westminster

e. ? Jefferson County (outside city limits)

c. ? Adams County (outside city limits)

f. ? Weld County

OTHER COMMENTS: Please add any additional information which you feel will help the library plan for the future.

Thank you for taking the time to complete this survey.