



**CITY OF CORNING
LIBRARY COMMISSION AGENDA**

**WEDNESDAY, OCTOBER 6, 2010
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 5:30 p.m.

B. ROLL CALL:

**Commissioner: Dean Blankenship
Judy Turner
Susan Olsen Higgins
Sylvia Meents
Marilyn Bright**

C. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, give your name and address, and briefly identify the matter you wish to have placed on the Agenda. The Commission will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Commission from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

D. REGULAR AGENDA: All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address, and explain the reason you are asking for the order of the Agenda to be changed.

- 1. Waive the Reading and Approve the Minutes of the January 6, 2010 Meeting with any necessary corrections.**
- 2. Notification of Chairperson Patricia Rasmussen's resignation from the Commission and selection of a new Chairperson.**
- 3. Introduction of New Library Commissioners Judy Turner, Sylvia Meents, Susan Olsen Higgins and Marilyn Bright.**
- 4. Recommendation to provide funds from the Rydell Trust to purchase a new Computer Server to serve as one of two Servers that operate the entire County Library System, Discussion and Action.**
- 5. Report by Tehama County Librarian Caryn Brown.**

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

F. COMMISSIONER REPORTS AND ANNOUNCEMENTS:

Blankenship:

Turner:

Meents:

Olsen Higgins:

Marilyn Bright:

G. ADJOURNMENT:

The Corning Library Commission serves as an advisory body to the Corning City Council and the Tehama County Library Director on Public Library issues including recommendations for building improvements, improvements to the literary, music and film collection and planning for future library service to the Community of Corning. The Commission provides a public forum for the proposal and discussion of public library services that benefit the Community. Ideally the Commission would encourage community volunteers to work together in the planning for current and future library facility and program needs.

**POSTED: THURSDAY, SEPTEMBER 30, 2010
THE CITY OF CORNING IS AN EQUAL OPPORTUNITY EMPLOYER**



**CITY OF CORNING
LIBRARY COMMISSION MINUTES
WEDNESDAY, JANUARY 6, 2010
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 5:30 p.m.

B. ROLL CALL:

Commissioner: Marilyn Bright
Dean Blankenship
Vacant
Vacant

Chairman: Patricia Rasmussen

Chairman Rasmussen and Commissioner Bright were present. Commissioner Blankenship was absent.

C. BUSINESS FROM THE FLOOR: Tehama County Librarian Caryn Brown informed the Commissioners that the Corning Library internet services are very slow. A solution to this problem is to switch the public computers over to DSL. There would be a one-time fee for installation and equipment of \$437.05 and a monthly fee of \$65. Ms. Brown wanted to know if any of this cost could be paid for with Ridell Funds.

D. REGULAR AGENDA:

1. **Waive the Reading and Approve the Minutes of the October 7, 2009 meeting with any necessary corrections:** No action taken. No quorum. Commissioner Blankenship arrived at 5:43pm and Item D-1 was revisited. Commissioner Blankenship moved to approve the Minutes of the October 7, 2009 Library Commission Meeting as written. Commissioner Bright seconded the motion. **Ayes: Rasmussen, Bright and Blankenship. Opposed: None. Absent: None. Abstain: None. Motion was approved by a 3-0 vote with two Commission Positions vacant.**
2. **Report from the Tehama County Librarian Caryn Brown:** Ms. Brown reported that the Tehama County Friends of the Library and the Corning Friends of the Library donated a combined total of \$7,500 for the purchase of new books. The Librarian's contract with the County was renewed for another year on January 1, 2010. The Tehama County midyear budget has not proposed any further funding decreases of Library operation as of yet.
3. **Report on Ridell Trust:** The December 2009 report shows a balance of \$207,346.71 in the Ridell Trust fund.

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None

F. COMMISSIONER REPORTS AND ANNOUNCEMENTS:

Rasmussen: Chairman Rasmussen made a motion to have a Special Meeting of the Library Commission on February 3rd to agendaize the Tehama County Librarians request for funds. Commissioner Blankenship seconded the motion. **Ayes: Rasmussen, Bright and Blankenship. Opposed: None. Absent: None. Abstain: None. Motion was approved by a 3-0 vote with two Commission Positions vacant.**

Bright: None

Blankenship: None

G. ADJOURNMENT: 6:09 p.m.

Dawn Grine, Deputy City Clerk

THE CITY OF CORNING IS AN EQUAL OPPORTUNITY EMPLOYER

RECEIVED

AUG 24 2010

Aug 23, 2010

CORNING CITY CLERK

Dear Lisa,

Please accept my resignation from the Corning Library Commission. Family responsibilities will require much of my time in the coming months.

I have enjoyed working with you and Dawn and appreciate all the assistance that the commission has received from the city clerk's office.

Sincerely,

Patricia R. Rasmussen



CITY OF CORNING

RECEIVED
MAY 24 2010
D-3

APPLICATION FOR COMMISSION APPOINTMENT

CORNING CITY CLERK

Date: May 24, 2010

- Commission:
- Planning Commission
 - Recreation Commission
 - Library Commission
 - Airport Commission

Name: Judy Turner

Home Address: [REDACTED]

Phone No.: [REDACTED]

Business Address: _____

Phone No.: _____

Occupation: Retired

Do you reside within the City of Corning? Yes _____ No X

What qualifications do you have that will assist the Commission of your choice in fulfilling its functions?
25 years - Director of Library + Media Services, Tehama County Dept. of Educ.
3 yrs - President, Corning Friends of Library

Have you served on other Boards, Committees, or Commissions? Yes _____ No X

If so, please list them:

Have you researched the time and travel commitments associated with serving on this Commission? Yes X No _____

Can you meet those commitments? Yes X No _____

Please comment on your reasons for seeking this appointment.

Judy Turner
Signature

STATE LAW REQUIRES THAT APPOINTMENTS TO BOARDS AND COMMISSIONS BE CONSIDERED BY THE CITY COUNCIL IN OPEN SESSION AND YOU MAY BE ASKED TO BE PRESENT FOR AN INTERVIEW.



RECEIVED

CITY OF CORNING

MAY 20 2010

APPLICATION FOR COMMISSION APPOINTMENT CITY OF CORNING

Date: 5-20-10

- Commission:
- Planning Commission
 - Recreation Commission
 - Library Commission
 - Airport Commission

Name: Sylvia MEENTS

Home Address: [REDACTED]

Phone No. [REDACTED]

Business Address: Retired

Phone No.: _____

Occupation: _____

Do you reside within the City of Corning? Yes Yes No _____

What qualifications do you have that will assist the Commission of your choice in fulfilling its functions? I am a member of the Corning Library Association - Retired Reg. Nurse

Have you served on other Boards, Committees, or Commissions? Yes _____ No X

If so, please list them: _____

Have you researched the time and travel commitments associated with serving on this Commission? Yes _____ No X

Can you meet those commitments? Yes X? No _____

Please comment on your reasons for seeking this appointment.

I am interested in serving for the Library of Corning
Sylvia Meents
Signature

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CITY OF CORNING

RECEIVED

MAY 20 2010
CITY OF CORNING

APPLICATION FOR COMMISSION APPOINTMENT

Date: 5-20-10

- Commission: Planning Commission
 Recreation Commission
 Library Commission
 Airport Commission

Name: Susan Olson Higgins

Home Address: [REDACTED]

[REDACTED]

Phone No.: [REDACTED]

Business Address: [REDACTED]
(MAIL ONLY)

Phone No.: _____

Occupation: AUTHOR - PUBLISHER (SMALL) - RETIRED TEACHER

Do you reside within the City of Corning? Yes X No _____

What qualifications do you have that will assist the Commission of your choice in fulfilling its functions? I HAVE BEEN IN LEADERSHIP POSITIONS IN THE PAST AS OFFICER AND/OR OWNING TWO BUSINESSES,

Have you served on other Boards, Committees, or Commissions? Yes X No _____

If so, please list them: CHRISTIAN EDUCATION BOARD, FRIENDS OF THE LIBRARY (CORNING).

Have you researched the time and travel commitments associated with serving on this Commission? Yes X No _____

Can you meet those commitments? Yes X No _____

Please comment on your reasons for seeking this appointment.

I write books/poems/research to promote literacy in America. I support THE LIBRARY & ITS IMPACT UPON Community,

Susan Olson Higgins
Signature

STATE LAW REQUIRES THAT APPOINTMENTS TO BOARDS AND COMMISSIONS BE CONSIDERED BY THE CITY COUNCIL IN OPEN SESSION AND YOU MAY BE ASKED TO BE PRESENT FOR AN INTERVIEW.



APPLICATION FOR COMMISSION APPOINTMENT

CITY OF CORNING

Date: Aug 23, 2010

- Commission:
- Planning Commission
 - Recreation Commission
 - Library Commission
 - Airport Commission

Name: MARILYN BRIGHT

Home Address: [REDACTED]

[REDACTED]

Phone No.: [REDACTED]

[REDACTED]

Business Address: _____

Phone No.: _____

Occupation: Retired School Librarian

Do you reside within the City of Corning? Yes X No _____

What qualifications do you have that will assist the Commission of your choice in fulfilling its functions?

SERVED ON LIBRARY COMMISSION TWO YEARS
INTEREST IN CORNING LIBRARY AND COMMUNITY

Have you served on other Boards, Committees, or Commissions? Yes X No _____

If so, please list them:

FRIENDS OF ROOPER'S THEATER, HOMETOWN REVITALIZATION,
HARVEST CHRISTIAN CHURCH.

Have you researched the time and travel commitments associated with serving on this Commission? Yes X No _____

Can you meet those commitments? Yes X No _____

Please comment on your reasons for seeking this appointment.

Interest and time to give it.

Marilyn Bright
Signature

STATE LAW REQUIRES THAT APPOINTMENTS TO BOARDS AND COMMISSIONS BE CONSIDERED BY THE CITY COUNCIL IN OPEN SESSION AND YOU MAY BE ASKED TO BE PRESENT FOR AN INTERVIEW.

**ITEM NO: D-4
RECOMMENDATION TO PROVIDE FUNDS
FROM THE RIDELL TRUST TO PURCHASE A
NEW COMPUTER SERVER TO SERVE AS ONE
OF TWO SERVERS THAT OPERATE THE
ENTIRE COUNTY LIBRARY SYSTEM –
DISCUSSION AND ACTION
OCTOBER 6, 2010**

TO: MEMBERS OF THE LIBRARY COMMISSION

FROM: LISA M. LINNET, CITY CLERK

SUMMARY:

County Librarian Caryn Brown is seeking funds, possibly from the Ridell Trust, to replace one of the two main computer servers that operate the entire Library System and is vital to the operation of all branches of the County Library.

BACKGROUND:

County Librarian Caryn Brown has informed the City that one of the two main servers that operate the entire County library system has failed and needs to be replaced. She states that this system is vital to the operation of all branches of the County Library (Red Bluff, Los Molinos and Corning).

Ms. Brown has informed the City that she has secured some funds from the Tehama County Friends of the Library, however if they pay for the entire computer server the County will not be receiving any monies from them this year to purchase books.

Ms. Brown is seeking funds possibly from the City's Ridell Trust to fund all, or a portion of the cost to replace the failing computer server. The estimated cost to replace the server is between \$7,000 and \$8,000.

RECOMMENDATION:

COMMISSION MEMBERS DISCUSS THE REQUEST FROM COUNTY LIBRARIAN CARYN BROWN AND RECOMMEND TO COUNCIL THAT THE CITY FUND A PROPORTIONATE SHARE OF THE COST TO REPLACE THE COMPUTER SERVER FROM THE RIDELL TRUST WITH THE SUGGESTED PROPORTIONS BEING AS FOLLOWS:

COUNTY:	25%
RED BLUFF:	35%
CORNING:	25%
LOS MOLINOS:	15%

Lisa Linnet

From: Caryn Brown [caryn@tehamacountylibrary.org]
Sent: Tuesday, September 28, 2010 4:10 PM
To: llinnet@corning.org
Subject: Library Commission meeting

Lisa,

Please put an item on the agenda for discussion and approval for purchasing or paying for a portion of the purchase of a new Computer Server. The Computer is one of my two main servers that runs the entire library system, and is vital to operate All branches of the library.

I have secured some funding from the Tehama County Friends of the Library. If however, I have them pay for the entire computer, then I will not be receiving any monies from them this year to purchase books.

I wish to present the facts to the Board, and the decision is of course up to them.

Thank you,

Caryn Brown
Tehama County Library
645 Madison Street
Red Bluff CA 96080
(530) 529-2483 x101
caryn@tehamacountylibrary.org

09/28/2010

CITY OF CORNING

AUGUST 2010

TREASURERS REPORT

AGENCY	BALANCE	RATE	MATURES ON
TRUST ACCOUNTS			
PREMIER WEST BANK RIDELL TRUST	210,281.72	.90	12/13/11

Respectfully Submitted

Pala Cantrell
City Treasurer

RESOLUTION NO. 11-26-91-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
REGARDING THE ESTATE OF WILLIAM W. RIDELL

WHEREAS, the Estate of William W. Ridell has given a gift of \$175,837.96 to the Corning Library; and

WHEREAS, the City of Corning agrees to establish a fund to be called the William W. Ridell Library Trust; and

WHEREAS, the funds are directed to be used exclusively for the Corning Library for major expenditures, not operating expenses; and

WHEREAS, the City of Corning will assure that expenditures are to be made by a joint decision of the County Librarian and the Corning Library Commission.

NOW, THEREFORE, BE IT RESOLVED, that the City of Corning accepts the gift from the William W. Ridell Estate, establishes a Trust Account and assures that expenditures will be made by a joint decision of the County Librarian and the Corning Library Commission.

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