



**CITY OF CORNING  
CITY COUNCIL SPECIAL MEETING  
MINUTES**

**THURSDAY, JUNE 23, 2011  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

<b>Council:</b>	<b>Toni Parkins John Leach Darlene Dickison Dave Linnet</b>
<b>Mayor:</b>	<b>Gary Strack</b>

All Councilmembers were present.

**PUBLIC COMMENTS:** None.

**C. REGULAR AGENDA:**

**1. INTRODUCTION, PRESENTATION AND DISCUSSION OF THE PROPOSED  
2011-2012 CITY BUDGET: DISCUSSION AND ACTION.**

Mayor Strack introduced this item by title and City Manager Kimbrough briefly outlined the proposed budget noting that the City is again able to meet their commitments of service as defined by the City Council; however he stated that the City will again need to use some of the City's reserve funds. He noted the savings of approximately \$268,508 in the General Fund alone through the employee furloughs this year and explained that there are no employee pay increases included in this year's budget other than the normal 5-step increases that employees are entitled to per the MOU's. He also explained that the total funds to be saved in all of the funds, principally water, sewer, streets and the General Fund are \$332,308. The numbers for the part-time Planning Director, and half time City Manager and Police Chief are about the same as before. He stated his plan to present for Council consideration a formal Resolution to adopt the City's Budget and Program of Service on June 28, 2011.

Mr. Kimbrough stated the projected revenues and expenditures for the City in the coming budget year. He also informed the Council of the firm budgeted amount needed for each of City's departments along with the total amount of funds needed from the reserves. He then directed Council to page III, and explained that originally the City had planned to have a requirement of \$412,353 from the General Fund Reserve, to date we are \$45,000 ahead, positive, and believe that when we end the year we will have approximately \$4,000,000 in revenue, and \$4,125,000 in expenditures. So, that should be pretty firm in the way that it ends up at the end of the year. The additional costs of \$150,000 were from retaining the Police Chief and City Manager through February 28<sup>th</sup>. He further explained the methodology used to produce the numbers presented.

City Manager Kimbrough stated that the Fire Hall needs to be painted and the engine room floor replaced. He explained that the hall was last painted in 1996 by the volunteers and is now in need of a protective coat of paint and some repairs to cracks. He also stated that it would cost approximately \$14,000 to paint the hall and \$4,000 to remove the old tile floor and replace it with Epoxy for a total of **\$18,000**. Mayor Strack clarified with Chief Spannaus that the tiles had already been removed from the floor.

Mayor Strack confirmed that the \$100,000 in COPS Grant funds was part of the \$500,000 in the reserve and that Chief Cardenas is in agreement with the requested funding for his department.

Chief Cardenas informed the Council of the existing problems with the Records Management Server stating that it has crashed twice this past week which he believes justifies expediting the replacement as soon as possible, and independently of the City of Red Bluff and County if necessary. Following further discussion, it was determined that the Police Department would require an additional **\$54,719** in appropriations (\$15,000 for partial funding of a police vehicle, \$8,000 for the police radio repeater, \$23,759 for new software to replace the current "LEADS" software, and \$13,000 for a new computer server).

Mayor Strack asked Planning Director John Stoufer about his departmental budgetary needs. Mr. Stoufer responded stating that although this is not in his department, the City will need to consider costs associated with the maintenance, personnel and equipment associated with the new Park explaining that the Grant will not fund these costs.

Public Works: John Brewer stated that he has been working on an analysis and plan for sectioning Solano Street into 9 sections for upgrading which will be presented to the Council at the June 28<sup>th</sup> meeting. He stated that he is aware of the problems on Solano Street and we are going to have to begin addressing this issue. He stated that in the proposed budget there is approximately \$285,000 and he will be proposing utilizing at least part of it towards this and future budgeting for this project. He stated that if approved by Council, Staff will come back to Council for an allocation to begin this project. Mayor Strack confirmed that this allocation will not change the figures contained within this proposed budget. Mr. Brewer also stated that Public Works has also been treading water on vehicle replacement and ADA fountains and we would like to address them as well.

Mayor Strack stated that with the new Park, when reviewing the Park funding we will really need to consider funding for maintenance and maintenance equipment.

Councilor Parkins asked about the possibility of training and utilizing the Cadets to assist with talking with the local kids about Park and School graffiti. She stated that the kids might listen when approached by a Cadet, as they are closer in age. Public Works Director John Brewer stated that the new thing being used for graffiti is permanent markers (Sharpies). They are absorbed into the concrete and Assistant Public Works Director Carl Crain informed the Council of the cost for the materials (epoxy) and a soda blaster to remove this type of graffiti.

Teresa Smith asked about the people she sees working off fines at the Veterans Hall; couldn't the City utilize a service such as this? Chief Cardenas stated that these people are probably working off court fines, not City fines, and therefore they are working at a County building (Veterans Hall). Also explained was the fact that many of these programs require a supervisor, which due to our short staffing, we currently do not have the personnel to supervise this. It was reiterated that the City had utilized such programs in the past, but unfortunately at this time we don't have the personnel to supervise such programs. Councilor Linnet suggested consulting a professional painter on products that might assist with removal of the graffiti and possibly reach out for volunteer groups to assist with the Park Maintenance.

Mayor Strack commended the City's employees emphasizing that their assistance through the voluntary furloughs and the halftime contracts of the Police Chief and the City Manager and the joint contract with the County for the Planning Director has saved the City considerable money. He also acknowledged that the Staff and Council's close monitoring, future vision and quick response to perspective problems has kept us from being in the same predicaments as some of the surrounding communities. He stated that he wanted to commend the employees and stated that their actions have made the job easier for the Council.

Mayor Strack stated his concern about the possible future need for a rate increase in water fees. City Manager Kimbrough stated he thinks that we are okay at this time in that department.

Mayor Strack asked if the Council would like to authorize the appropriation of the proposed \$72,719 as requested by Staff. Councilor Linnet asked if the vehicle Public Work's proposes to purchase would be surplus; he was informed that the vehicles cycle down within the department and the process was explained. He then asked if our insurance cost is per vehicle; Mr. Kimbrough explained that the vehicle liability is through our JPA and not by number of vehicles.

Councilor Leach moved to recommend the General Fund appropriation of \$72,719 for the items discussed. Councilor Dickison seconded the motion. **Ayes: Strack, Parkins, Leach, Dickison and Linnet. Opposed: None. Absent/Abstain: None. Motion was approved by a vote of 5-0.**

D. **ADJOURNED!** 7:43 p.m.

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Lisa M. Linnet, City Clerk