



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION MINUTES
TUESDAY, MARCH 8, 2016
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

All members of the City Council were present.

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

Two members of the audience addressed the City Council. One suggested no adjustments be made to salaries at this time due to the current financial status of the City and the pursuit of a Sales Tax Increase, the other suggested consideration of a raise on an annual performance review stating that to do otherwise it might make it difficult to sell the proposed Sales Tax Increase.

D. REGULAR AGENDA:

- 1. PUBLIC EMPLOYMENT: City Manager Performance Review
Pursuant to Government Code Section 54957(b) and 54957.6**

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: 6:30 p.m.

Mayor Strack announced that Council met with the City Manager in Closed Session, which was the evaluation of the City Manager. He reported that the initial job offer to City Manager Kristina Miller, stated that she would receive whatever the City Employees received as a result of the contract labor negotiations currently taking place, which upon close of labor negotiations resulted in 2.5% wage increase to employees, so that was included in the job offer. When Council gave her the job, Council included a section to hold the 2.5% wage increase upon hire (a three month savings of this increase), but upon a positive 3 month performance evaluation she would receive a 2.5% wage increase, but she would then be responsible to pick up the additional 1.5% cost of the Employee share of PERS retirement cost currently paid by the City resulting in a total 1% wage increase.

Lisa M. Linnet, City Clerk



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A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
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Mayor:

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Tony Cardenas.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

- 1. Proclamation – April 2016 as Parkinson’s Disease Awareness Month in the City of Corning.** Elder Services Provider Elaine Benwell was present to accept the Proclamation from Mayor Strack on behalf of the North Valley Catholic Social Services Organization. She reported that on April 2nd at 10:00 a.m. at the Corning Health Center they will have a speaker present to address issues related to Parkinson’s disease.

F. BUSINESS FROM THE FLOOR: None.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

- 2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 3. Waive the reading and approve with any necessary corrections the Minutes of the:**
 - a) February 9, 2016 City Council Meeting; and the**
 - b) February 23, 2016 City Council Closed Session and Regular Meeting.**

Removed – both will be presented at a future Meeting
- 4. March 2, 2016 Claim Warrant - \$234,962.10.**
- 5. March 2, 2016 Business License Report.**
- 6. February 2016 Wages & Salaries: \$330,973.85.**
- 7. February 2016 Treasurer’s Report.**
- 8. February 2016 City of Corning Wastewater Operations Summary Report.**
- 9. February 2016 Building Permit Valuation Report in the amount of \$142,262.00.**
- 10. Approve Amendment to Contract for Tree Spraying, Pest and Weed Control Services which increases the contract cost by \$140 per month to add pest control services at Lennox Fields and Corning Skate Park.**

Motion to approve Consent Items 2 and 4-10 was made by Councilor Linnet; Councilor Dickison seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Abstain/Absent: None.** Motion was approved by a 5-0 vote on all items except Item 3 which was removed.

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS:

- 11. Introduction of REZONE 2016-01 Ordinance 664, to rezone various properties throughout the City of Corning from M-1, PD, R-1-2, and R-1-A to R-1-LLR pursuant to Implementation Measure LU-(1) from the City of Corning 2014-2034 General Plan. (1st Reading)**

Mayor Strack opened the Public Hearing at 6:40 p.m. and Planning Consultant John Stoufer presented the Ordinance and associated information. He stated that each parcel is identified and the property owners have been notified of the proposed Zoning change. He noted that no affected parcel owners were present in the audience tonight and stated that to date the City has received no letters of opposition. Existing parcels below the 2 acre minimum will be "Grandfathered" in and designated as an approved non-conforming parcel. Mr. Stoufer then responded to questions from the audience.

The Public Hearing was closed at 6:48.

Councilor Cardenas moved to adopt the four (4) Factual Subfindings and Legal Findings as presented in the Staff Report and waive the first reading of Ordinance No. 664, an Ordinance to implement Rezone 2016-01. Councilor Linnet seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Abstain/Absent: None.** Motion was approved by a 5-0 vote.

J. REGULAR AGENDA:

- 12. Consider request to extend road closure hours on West Street between Marin and South Streets. Proposed new closure hours would be from 7 a.m. to 6 p.m., current closure hours are 7 a.m. to 3 p.m.**

Public Works Director Dawn Grine stated that Randy Moorehouse is present representing the School and presented the information related to the proposed road closure extension.

Following a brief discussion by the Council, Councilor Dickison moved to approve the request for extended road closure hours on West Street between Marin and South Streets from 7 a.m. to 6 p.m. Councilor Smith seconded the motion. **Ayes: Dickison, Linnet, Cardenas and Smith. Opposed: Strack. Abstain/Absent: None.** Motion was approved by a 4-1 vote with Strack opposing.

- 13. Award sewer main repairs at Corning Chevron to Walberg, Inc. at a cost of \$14,777.**

Public Works Director Dawn Grine presented the information supporting this item. Councilor Linnet asked if this work could be completed by Public Works Personnel; he was informed that for various reasons they could not. Councilor Cardenas moved to authorize sewer main repairs at Corning Chevron to Walberg, Inc. at a total cost of \$14,777 to be funded from Budget Line Number 381-9135-5250, Sewer Improvements. Councilor Smith seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Abstain/Absent: None.** Motion was approved by a 5-0 vote.

- 14. Authorize Public Works to seek Bids for the proposed 2016 Street Paving Project at an estimated cost of \$187,000. The Project cost estimate encompasses an asphalt overlay of East Street between Solano and North Streets along with 5 additive bids for:**

- 1) Asphalt overlay on Hwy. 99W at Corning Chevron;**
- 2) Asphalt overlay on Pear Street between South and Walnut Streets;**
- 3) Asphalt overlay on Yolo Street between East and First Streets;**
- 4) Asphalt overlay on North Street between East and First Streets; and**
- 5) Installing reinforcing paving fabric on East Street.**

Following discussion and input from the audience, Council suggested contacting the High School to see if they would help fund reinforcing North St. in front of the Bus Barn. City Engineer Ed Anderson

suggested waiting to see the results of the Bids and possibly consider a Change Order if the Bid results support this.

Councilor Smith moved to authorize Staff to solicit bids for the 2016 Street Paving Project and appropriate \$50,000 from Fund 109, \$25,000 from Fund 110, \$40,000 from Fund 111 and \$85,000 from Fund 108 for a total of \$200,000 to Street Projects (3001) for the 2016 Street Paving Project. Councilor Dickison seconded the motion. **Ayes: Strack, Dickison, Cardenas and Smith. Opposed: Linnet. Abstain/Absent: None. Motion was approved by a 4-1 vote with Linnet opposing.**

15. Request approval to hire an additional part-time Animal Shelter Caretaker.

City Manager Kristina Miller presented this item. She explained the current situation, current staffing at the Shelter, the estimated cost to contract out for operation of the Shelter, and explained that based upon the advice of Legal Counsel, the past practice of allowing a live in Assistant that provides part-time service in lieu of rent is not practical or for legal reasons advisable.

Councilor Dickison moved to:

- Authorize City Staff to recruit and hire an additional part-time Animal Shelter Care Technician, and;
- Authorize the appropriation of funds necessary to fund this position from the General Fund Reserves not to exceed \$3,899 this fiscal year. If approved, the position will be included in the subsequent (FY 2016-2017) Budget, and;
- Authorize City Staff to make the necessary repairs to the mobile home and pursue a lease of the mobile home located at the Shelter with final consideration by the Council.

Councilor Smith seconded the motion. , **Ayes: Strack, Dickison, Cardenas and Smith. Opposed: Linnet. Abstain/Absent: None. Motion was approved by a 4-1 vote with Linnet opposing.**

Councilor Cardenas recommended adding some type of perimeter separation from Animal Shelter such as the installation of a fence for various reasons such as safety and parking. Mayor Strack stated that the suggested separation by fence for safety and parking etc. at the mobile will be addressed by the Council at a later date.

16. Fiscal Year 2015/2016 Mid-Year Budget Review and General Discussion.

City Manager Kristina Miller presented the Mid-Year Budget stating that the ending balance in the General Fund at year end is an estimated deficit of \$606,610 as opposed to the \$430,966 projected in the 2015-16 Budget. She stated that is a \$175,644 negative swing from the projection presented during the 2015-16 Budget presentation on July 14, 2015 and is largely due to anticipated continued reductions in fuel sales tax revenue of at least \$120,000 and retirement payouts for accrued sick leave and vacation. Mrs. Miller stated that the bottom line means:

- Decrease in the projected General Fund balance means that there will be no surplus funds available for expenditure for FY 2015-16; and
- Staff expects to finish FY 2015-16 with a negative General Fund balance requiring further use of the City's operating reserves (currently \$910,000) to balance the General Fund for the year; and
- City Departments are instructed to minimize expenditures where feasible with respect to the General Fund for the remainder of the fiscal year; and
- The Fiscal Year 2016-17 budget cycle will be extremely tight due to declining reserves and projected sales tax declines resulting in the proposal by Staff that all Capital Improvement purchases be delayed in the FY 2016-17 budget cycle.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison: LAFCO canceled, Community Action Tripartite Board will be on Thursday, March 17th.
Linnet: Nothing

Cardenas: Reported on the Chamber of Commerce Car Show Meeting that is planned to be held at Northside Park. Councilor Cardenas also stated that he attended a meeting on the Promise Neighborhood Grant informing Council they have received the funding to move forward with the second stage of the Grant. He stated that the Tribe is currently restructuring and asked if we would consider submitting a letter of support for their grant application which will be presented at the next meeting.

Smith: Reported on Senior Center and stated that they are currently researching solar to offset the PG&E costs.

Strack: Announced that on Thursday they will hold a Corning in the Evening at Marcos.

N. ADJOURNMENT!: 7:54 p.m.

Lisa M. Linnet, City Clerk