



**CITY OF CORNING  
CLOSED SESSION AGENDA**

**TUESDAY, MARCH 12, 2013  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.**

**A. CALL TO ORDER: 7:00 p.m.**

**B. ROLL CALL:**

**Council:**

**Darlene Dickison  
Dave Linnet  
Tony Cardenas  
Willie Smith  
Gary Strack**

**Mayor:**

**All members of the Council were present.**

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

**C. PUBLIC COMMENTS: None.**

**D. ADJOURN TO CLOSED SESSION: 7:00 p.m.**

- 1. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO SECTION 54957.6:  
Agency Negotiator: William May, Labor Relations Consultant  
Miscellaneous Bargaining Unit**

**E. RECONVENE SPECIAL MEETING AND REPORT ON CLOSED SESSION: 7:30 p.m.**

**F. ADJOURN TO REGULAR MEETING OF THE CITY COUNCIL: 7:30 p.m.**

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**Lisa M. Linnet, City Clerk**



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**A. CALL TO ORDER: 7:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Darlene Dickison**

**Dave Linnet**

**Tony Cardenas**

**Willie Smith**

**Mayor:**

**Gary Strack**

**C. PLEDGE OF ALLEGIANCE: Led by the City Manager.**

**D. INVOCATION: Led by Mayor Gary R. Strack.**

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

**E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

**F. BUSINESS FROM THE FLOOR:** If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, and briefly identify the matter you wish to have placed on the Agenda. The Council will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Council from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

**G. CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. March 6, 2013 Claim Warrant - \$ 217,451.02.**
- 3. March 6, 2013 Business License Report.**
- 4. February 2013 Wages and Salaries: \$339,322.48.**

5. February 2013 Building Permit Valuation Report - \$101,467.
6. February 2013 Treasurer's Report.
7. City of Corning Wastewater Operations Summary Report – February 2013.
8. Adopt Resolution No. 03-12-2013-01 authorizing the Tehama County Sanitary Landfill Agency to submit Regional Household Hazardous Waste Grant Applications on behalf of the City.

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS:

J. REGULAR AGENDA:

9. Approve Alignment and Engineering Cost Estimate for Airport Perimeter Fencing Project as Presented by City Engineer Ed Anderson.
10. Award Bid for Development and Construction of Phase 1 of the Corning community Park Project in the amount of \$1,843,346.20 to Kendel Trent Construction.
11. Adopt Resolution 03-12-2013-02 permitting continued service of part-time City Attorney Michael Fitzpatrick.
12. Annual Mid-Year Budget Review and General Discussion.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

- M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison:

Linnet:

Cardenas:

Smith:

Strack:

N. ADJOURNMENT!:

Posted: Friday, March 8, 2013



# MEMORANDUM

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** LORI SIMS  
ACCOUNTING ASSISTANT

**DATE:** March 6, 2013

**SUBJECT:** Cash Disbursement Detail Report for the  
Tuesday, March 12, 2013 Council Meeting

**PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:**

A.	Cash Disbursements	Ending 02-27-13	\$12,819.40
B.	Cash Disbursements	Ending 02-28-13	\$349.03
C.	Payroll Disbursements	Ending 02-27-13	\$40,010.01
D.	Cash Disbursements	Ending 03-05-13	\$73,285.69
E.	Cash Disbursements	Ending 03-06-13	\$44,087.43
F.	Payroll Disbursements	Ending 03-05-13	\$46,899.46

**GRAND TOTAL** \$217,451.02

REPORT.: Feb 27 13 Wednesday  
 RUN....: Feb 27 13 Time: 12:10  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 02-13 Bank Account.: 1020

PAGE: 001  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
015913	02/20/13	JAC02	JACOBUS, BOB	-29.03	.00	-29.03	213910u	Ck# 015913 Reversed
016026	02/21/13	HER02	HERNANDEZ, AGUSTIN	54.63	.00	54.63	120220	TRAINING/ED-DISPATCH
016027	02/26/13	ATK01	DON ATKINS	90.00	.00	90.00	130226	TRAINING/ED-POLICE
016028	02/27/13	ALL11	ALL SPORTS EQUIPMENT &	1033.62	.00	1033.62	105605	MAT & SUPPLIES-REC
016029	02/27/13	BAS01	BASIC LABORATORY, INC	114.00	.00	114.00	1301738	ProfServices Water Dept
016030	02/27/13	CHE02	CHEM QUIP, INC.	1130.16	.00	1130.16	5205824	MAT & SUPPLIES-WTR
016031	02/27/13	COR11	CORNING SAFE & LOCK	34.40	.00	34.40	3812	MAT & SUPPLIES-POLICE
016032	02/27/13	DIA04	DIAZ ASSOCIATES	1968.00	.00	1968.00	022013-07	PROF SVCS-PLANNING
016033	02/27/13	DM001	DM-TECH	119.90	.00	119.90	34455	COMMUNICATIONS-GEN CITY
016034	02/27/13	FAS02	FASTENAL COMPANY	138.68	.00	138.68	CAREB6678	MAT & SUPPLIES-
016035	02/27/13	GRA02	GRAINGER, W.W., INC	80.82	.00	80.82	906861226	BLD MAINT-TRANS FAC
				38.93	.00	38.93	907144679	BLD MAINT-FIRE
				39.92	.00	39.92	907201318	OFFICE SUPPLIES-POLICE
				162.54	.00	162.54	907348006	MAT & SUPPLIES-PARKS
			Check Total.....	322.21	.00	322.21		
016036	02/27/13	INT14	INTERSTATE BATTERIES OF T	118.14	.00	118.14	30030616	MAT & SUPPLIES-
016037	02/27/13	LOD00	LODI IRRIGATION, INC.	29.57	.00	29.57	14823	MAT & SUPPLIES-WTR
016038	02/27/13	MCD01	MCDANIEL SIGN COMPANY	295.63	.00	295.63	3369	VEH REPLAC PROGRAM-POLICE
				209.38	.00	209.38	3370	VEH/OP MAINT-POLICE
				322.50	.00	322.50	3374	VEH REPLAC PROGRAM-POLICE
			Check Total.....	827.51	.00	827.51		
016039	02/27/13	MOR02	RAY MORGAN COMPANY	82.67	.00	82.67	387752	OFFICE SUPPLIES-
016040	02/27/13	MSC00	MSC INDUSTRIAL SUPPLY CO.	17.35	.00	17.35	86197583	EQUIP MAINT-PW ADMIN
016041	02/27/13	NEX02	NEXTEL	81.81	.00	81.81	086319135	COMMUNICATIONS-POLICE
016042	02/27/13	NOR31	NORM'S PRINTING	90.92	.00	90.92	012346	OFFICE SUPPLIES-FINANCE
016043	02/27/13	PGE2B	PG&E	4885.63	.00	4885.63	130222	ELECT-WWTP
016044	02/27/13	RED15	RED TRUCK ROCK YARD, LLC	107.50	.00	107.50	386	MAT & SUPPLIES-STR

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
016044	02/27/13	RED15	RED TRUCK ROCK YARD, LLC	113.94	.00	113.94	387	MAT & SUPPLIES-STR
Check Total.....:				221.44	.00	221.44		
016045	02/27/13	RON03	RON DUPRATT FORD	567.79	.00	567.79	726917	VEH/OP MAINT-POLICE
016046	02/27/13	THO09	THOMAS H. PHELPS LANDSCAP	920.00	.00	920.00	484	PROP 84 NON CONSTR-PARK D
Cash Account Total.....:				12819.40	.00	12819.40		
Total Disbursements.....:				12819.40	.00	12819.40		
				=====	=====	=====		

REPORT.: Feb 28 13 Thursday  
 RUN....: Feb 28 13 Time: 11:40  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
016047	02/28/13	\A067	ABEL, JASON & ANNA	12.74	.00	12.74	000B30201	MQ CUSTOMER REFUND FOR AB
016048	02/28/13	\B061	BEATTIE, BREWSTER	2.71	.00	2.71	000B30201	MQ CUSTOMER REFUND FOR BE
016049	02/28/13	\C075	CARLAND, MONIKA	48.75	.00	48.75	000B30201	MQ CUSTOMER REFUND FOR CA
016050	02/28/13	\F034	FOLEY, BILL	28.19	.00	28.19	000B30201	MQ CUSTOMER REFUND FOR FO
016051	02/28/13	\J062	JAMISON PROPERTIES,	50.00	.00	50.00	000B30201	MQ CUSTOMER REFUND FOR JA
016052	02/28/13	\J063	JAMISON PROPERTIES,	50.00	.00	50.00	000B30201	MQ CUSTOMER REFUND FOR JA
016053	02/28/13	\J064	JAMISON PROPERTIES,	50.00	.00	50.00	000B30201	MQ CUSTOMER REFUND FOR JA
016054	02/28/13	\M104	MELTON, RANDALL & DAWN	45.53	.00	45.53	000B30201	MQ CUSTOMER REFUND FOR ME
016055	02/28/13	\N027	NORCAL INVESTORS, INC.,	2.71	.00	2.71	000B30201	MQ CUSTOMER REFUND FOR NO
016056	02/28/13	\O023	OLIVER, SHIRLEY	7.26	.00	7.26	000B30201	MQ CUSTOMER REFUND FOR OL
016057	02/28/13	\O024	OLIVEREZ, MARY LOU	50.00	.00	50.00	000B30201	MQ CUSTOMER REFUND FOR OL
016058	02/28/13	\R058	REAL ESTATE TRANSFORMATIO	1.14	.00	1.14	000B30201	MQ CUSTOMER REFUND FOR RE
Cash Account Total.....:				349.03	.00	349.03		
Total Disbursements.....:				349.03	.00	349.03		
Cash Account Total.....:				.00	.00	.00		

REPORT.: Feb 28 13 Thursday  
 RUN....: Feb 28 13 Time: 11:40  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)  
 Check Listing for 02-13 Bank Account.: 1025

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 ID #: PY-DP  
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information-----	
							Invoice #	Description
5853	02/27/13	AFL01	AMERICAN FAMILY LIFE	3221.50	.00	3221.50	B30228	AFLAC INS.PRE TAX
				239.64	.00	239.64	1B30228	AFLAC INS.AFTER TAX
			Check Total.....	3461.14	.00	3461.14		
5854	02/27/13	BLU02	BLUE SHIELD OF CALIFORNIA	22598.00	.00	22598.00	B30228	MEDICAL INSURANCE
5855	02/27/13	CIT01	CITY OF CORNING	6.00	.00	6.00	B30228	CHGS FOR WAGE ATCHMT
5856	02/27/13	OEU01	OPERATING ENGINEERS #3	7110.00	.00	7110.00	B30228	MEDICAL INSURANCE
5857	02/27/13	OEU02	OPERATING ENG. (DUES)	342.00	.00	342.00	B30228	UNION DUES MGMNT
				660.00	.00	660.00	1B30228	UNION DUES POLICE
				336.00	.00	336.00	2B30228	UNION DUES DISPATCH
				528.00	.00	528.00	3B30228	UNION DUES-MISC
			Check Total.....	1866.00	.00	1866.00		
5858	02/27/13	PRI04	PRINCIPAL	3356.52	.00	3356.52	B30228	DENTAL INSURANCE
				607.85	.00	607.85	1B30228	VISION INSURANCE
			Check Total.....	3964.37	.00	3964.37		
5859	02/27/13	TRA03	TRANSAMERICA LIFE INS CO.	1004.50	.00	1004.50	B30228	LIFE INSURANCE
			Cash Account Total.....	40010.01	.00	40010.01		
			Total Disbursements.....	40010.01	.00	40010.01		

REPORT.: Mar 05 13 Tuesday  
 RUN....: Mar 05 13 Time: 13:55  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
016059	03/01/13	CAR03	CARDENAS, ANTHONY	1853.34	.00	1853.34	000B303021	MEDICAL REIMBURSEMENT
016060	03/01/13	COR07	CORBIN WILLITS SYSTEMS	729.72	.00	729.72	000B303011	EQUIP MAINT-FINANCE
016061	03/01/13	COR09	CORNING CHAMBER OF COMM.	1000.00	.00	1000.00	000B303011	ECONOMIC DEVELOPMENT
016062	03/01/13	CRA10	CRAIN, CARL	715.00	.00	715.00	000B303011	MEDICAL REIMBURSEMENT
016063	03/01/13	FIT01	FITZPATRICK LAW OFFICES	3575.00	.00	3575.00	000B303011	CONSULTING SVCS-LEGAL SVC
016064	03/01/13	HAL05	HALL, ROBERT	104.70	.00	104.70	000B303011	PROF SVCS-FIRE
016065	03/01/13	KEN00	KEN VAUGHAN & SONS	950.00	.00	950.00	000B303011	LANDSCAPE MAINT-
016066	03/01/13	MAI00	MAIRE & BURGESS	2025.00	.00	2025.00	000B303021	CONSULTING SVCS-LGL SVCS
016067	03/01/13	PIT01	PITNEY BOWES	192.92	.00	192.92	000B303011	EQUIP LEASE-FINANCE
016068	03/01/13	S&L00	S & L BREWER ENTERPRISES	200.00	.00	200.00	000B303011	K-9 PROGRAM-POLICE
016069	03/01/13	TLD01	TEDC	208.33	.00	208.33	000B303011	ECONOMIC DEVELOPMENT
016070	03/01/13	TOM03	TOMLINSON JR., ROBERT L.	54.70	.00	54.70	000B303011	PROF SVCS-FIRE
016071	03/01/13	WHI05	WHITE GLOVE CLEANING SERV	2800.00	.00	2800.00	000B303011	JANITORIAL SVCS-
016072	03/01/13	BAS01	BASIC LABORATORY, INC	114.00	.00	114.00	1301929	ProfServices Water Dept
016073	03/01/13	COM01	COMPUTER LOGISTICS, INC	116.67	.00	116.67	59528	COMMUNICATIONS-POLICE
				24.00	.00	24.00	59540	EQUIP MAINT-GEN CITY
				25.00	.00	25.00	59541	COMMUNICATIONS-POLICE
			Check Total.....:	165.67	.00	165.67		
016074	03/01/13	COR03	CORNING RENTALS	300.00	.00	300.00	35915	MAT & SUPPLIES-PARKS
016075	03/01/13	COR08	CORNING LUMBER CO INC	291.36	.00	291.36	130225	MAT & SUPPLIES-
016076	03/01/13	DIA05	DIAMOND M FIRE PROTECTION	2200.00	.00	2200.00	547	THEATRE RESTORE-RODGERS T
016077	03/01/13	LAN06	LANCE JONES CONSTRUCTION	38790.00	.00	38790.00	13-0228	ADA RESTROOMS-RODGERS THE
016078	03/01/13	MUN03	MUNNELL & SHERRILL, INC.	42.57	.00	42.57	041791	MAT & SUPPLIES-
016079	03/01/13	NAP02	NAPA VALLEY COLLEGE	500.00	.00	500.00	130228	TRAINING/ED-POLICE
016080	03/01/13	PGE01	PG&E	296.61	.00	296.61	130226	ELECT-SWR
016081	03/01/13	USA01	USA BLUE BOOK	610.26	.00	610.26	890838	WELL CHLORINATOR-WTR CAP

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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
016082	03/01/13	WHI02	WHITE JR, JAMES A.	371.99	.00	371.99	130301	TRAINING/ED-POLICE
016083	03/05/13	AND01	ED ANDERSON	3337.50	.00	3337.50	13-0304	ENG SVCS-
016084	03/05/13	ARA02	ARAMARK UNIFORM SRV.INC.	49.56	.00	49.56	2056319	MAT & SUPPLIES-BLD MAINT
				49.56	.00	49.56	2071409	MAT & SUPPLIES-BLD MAINT
				49.56	.00	49.56	2085871	MAT & SUPPLIES-BLD MAINT
				49.56	.00	49.56	2100571	MAT & SUPPLIES-BLD MAINT
			Check Total.....	198.24	.00	198.24		
016085	03/05/13	ATT14	AT&T	182.03	.00	182.03	130212P	COMMUNICATIONS-POLICE
				161.18	.00	161.18	130223F	COMMUNICATIONS-FIRE
			Check Total.....	343.21	.00	343.21		
016086	03/05/13	BAT01	BATTERIES PLUS	40.68	.00	40.68	311171716	MAT & SUPPLIES-POLICE
016087	03/05/13	CAN01	PALA CANTRELL	54.13	.00	54.13	130305	CONF/MTGS-FINANCE
016088	03/05/13	COM01	COMPUTER LOGISTICS, INC	1840.00	.00	1840.00	59526	EQUIP MAINT-
016089	03/05/13	COR01	CORNING VETERINARY CLINIC	70.00	.00	70.00	37873	SPAY/NEUTER PROGRAM-ACO
016090	03/05/13	COR11	CORNING SAFE & LOCK	7.79	.00	7.79	3819	MAT & SUPPLIES-
016091	03/05/13	COR22	CORNING MEDICAL ASSOC	65.00	.00	65.00	130226	EMP PHYSICALS-FIRE
016092	03/05/13	COR45	CORNING ACE HARDWARE	371.79	.00	371.79	130227	MAT & SUPPLIES-
016093	03/05/13	DAY03	DAY WIRELESS SYSTEMS {03}	64.18	.00	64.18	323591	MAT & SUPPLIES-
016094	03/05/13	GRA02	GRAINGER, W.W., INC	18.00	.00	18.00	907712296	SAFETY ITEMS-PW ADMIN
				4.79	.00	4.79	907712297	MAT & SUPPLIES-BLD MAINT
				106.30	.00	106.30	907744910	MAT & SUPPLIES-
			Check Total.....	129.09	.00	129.09		
016095	03/05/13	MUN03	MUNNELL & SHERRILL, INC.	112.24	.00	112.24	041802	VEH/OP MAINT-POLICE
016096	03/05/13	NAP01	NAPA AUTO PARTS	436.59	.00	436.59	130221	MAT & SUPPLIES-
				39.13	.00	39.13	130221F	VEH OP/MAINT-FIRE
			Check Total.....	475.72	.00	475.72		
016097	03/05/13	NEX01	NEXTEL COMMUNICATIONS	180.71	.00	180.71	130301	COMMUNICATIONS-
016098	03/05/13	NOR18	NORTH VALLEY DISTRIBUTING	29.26	.00	29.26	S11221840	MAT & SUPPLIES-PARKS

REPORT.: Mar 05 13 Tuesday  
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CITY OF CORNING  
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016098	03/05/13	NOR18	NORTH VALLEY DISTRIBUTING	21.19	.00	21.19	S11223900	BLD MAINT-TRANS FAC
Check Total.....:				50.45	.00	50.45		
016099	03/05/13	NOR25	NORTHERN LIGHTS ENRGY, INC	2964.38	.00	2964.38	83116	VEH/OP MAINT-
				3047.93	.00	3047.93	83152	MAT & SUPPLIES-
				271.82	.00	271.82	83153	VEH/OP MAINT-FIRE
Check Total.....:				6284.13	.00	6284.13		
016100	03/05/13	OFF01	OFFICE DEPOT	4.03	.00	4.03	645271140	OFFICE SUPPLIES-POLICE
016101	03/05/13	PAC16	PACIFIC TELEMAGEMENT SE	38.00	.00	38.00	502080	COMMUNICATIONS-GEN CITY
016102	03/05/13	PGE01	PG&E	128.25	.00	128.25	130227	ELECT-STR & TRF LIGHTS
016103	03/05/13	SEI01	SEILER, ROY R., CPA	751.90	.00	751.90	25412	PROF SVCS-FINANCE
016104	03/05/13	TEH15	TEHAMA CO SHERIFF'S DEPT	24.50	.00	24.50	130301	PROF SVCS-POLICE
016105	03/05/13	THO01	THOMES CREEK ROCK CO	77.40	.00	77.40	61061	MAT & SUPPLIES-STR
016106	03/05/13	UNI02	UNIFORMS, TUXEDOS & MORE	290.12	.00	290.12	120308	UNIFORMS/CLOTH-POLICE
				64.49	.00	64.49	120385	UNIFORMS/CLOTH-POLICE
Check Total.....:				354.61	.00	354.61		
016107	03/05/13	VAL07	VALLEY VETERINARY CLINIC,	145.98	.00	145.98	98107	K-9 PROGRAM-POLICE
016108	03/05/13	WES02	WESTERN BUSINESS PRODUCTS	44.99	.00	44.99	037159	EQUIP MAINT-FIRE DISPATCH
Cash Account Total.....:				73285.69	.00	73285.69		
Total Disbursements.....:				73285.69	.00	73285.69		
				=====	=====	=====		

REPORT.: Mar 06 13 Wednesday  
 RUN....: Mar 06 13 Time: 14:44  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 03-13 Bank Account.: 1020

PAGE: 001  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
016092	03/06/13	COR45	CORNING ACE HARDWARE	-371.79	.00	-371.79	130227u	Ck# 016092 Reversed
016109	03/06/13	AND03	ANDERS, JOANN	612.50	.00	612.50	13-106	PROF SVCS-HOUSING REHAB
				70.00	.00	70.00	13-107	PROF SVCS-BLACKBURN AVE I
				227.50	.00	227.50	13-108	GEN PROG. ADMIN.-GEN PLAN
			Check Total.....	910.00	.00	910.00		
016110	03/06/13	ATT02	AT&T	1111.56	.00	1111.56	130225	COMMUNICATIONS-
016111	03/06/13	BAC00	BACKGROUNDS AND MORE	1350.00	.00	1350.00	3050	PROF SVCS-DISPATCH
016112	03/06/13	CAM02	FERGUSON ENTERPRISES INC.	4.39	.00	4.39	0872104	MAT & SUPPLIES-WTR
016113	03/06/13	COR13	CORNING VOLUNTEER FIRE	1010.50	.00	1010.50	130305	TRAINING/ED-FIRE
016114	03/06/13	COR45	CORNING ACE HARDWARE	642.25	.00	642.25	130227A	MAT & SUPPLIES-
016115	03/06/13	FIR01	FIRST NATIONAL BANK OMAHA	284.95	.00	284.95	13-0204	SMALL TOOLS-
016116	03/06/13	FIR05	FIRST NATIONAL BANK OMAHA	504.00	.00	504.00	130227	CONF/MTGS-
016117	03/06/13	FIR06	FIRST NATIONAL BANK OMAHA	2011.58	.00	2011.58	130227	TRAINING/ED-POLICE
016118	03/06/13	GRA02	GRAINGER, W.W., INC	18.00	.00	18.00	907835973	SAFETY ITEMS-PW ADMIN
016119	03/06/13	MCC07	MCCOY'S HARDWARE & SUPPLY	371.79	.00	371.79	130227	MAT & SUPPLIES-
				22.02	.00	22.02	130227F	BLD MAINT-FIRE
			Check Total.....	393.81	.00	393.81		
016120	03/06/13	MSC00	MSC INDUSTRIAL SUPPLY CO.	17.35	.00	17.35	89304373	MAT & SUPPLIES-SWR
				117.52	.00	117.52	89470353	SMALL TOOLS-STR
			Check Total.....	134.87	.00	134.87		
016121	03/06/13	PGE04	PG&E	452.48	.00	452.48	130301	TranspFacility-
016122	03/06/13	PGE05	PG&E	1105.28	.00	1105.28	130301	FIRE-ELECT & GAS
016123	03/06/13	PGE2A	PG&E	21.17	.00	21.17	130228	ELECT-MARTINI PLAZA
				523.92	.00	523.92	130301	CLARK PARK WELL-WTR
				218.74	.00	218.74	130228A	ELECT-MCDONALD, CASSANDRA,
				31.81	.00	31.81	130301A	ELECT-CLELAND PROP
			Check Total.....	795.64	.00	795.64		
016124	03/06/13	REY01	REYNOLDS, DONALD C.P.A	3367.33	.00	3367.33	24911	PROF SVCS-FINANCE

REPORT.: Mar 06 13 Wednesday  
RUN....: Mar 06 13 Time: 14:44  
Run By.: LORI

CITY OF CORNING  
Cash Disbursement Detail Report  
Check Listing for 03-13 Bank Account.: 1020

PAGE: 002  
ID #: PY-DP  
CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
016124	03/06/13	REY01	REYNOLDS, DONALD C.P.A	1470.00	.00	1470.00	24933	PROF SVCS-FINANCE
			Check Total.....:	4837.33	.00	4837.33		
016125	03/06/13	STO07	STOUFER, JOHN BEDFORD	3200.00	.00	3200.00	130305	PROF SVCS-PLANNING
016126	03/06/13	SUN13	SUN RIDGE SYSTEMS, INC	25981.93	.00	25981.93	3029	RIMS MAINT-POLICE
016127	03/06/13	WAR05	WARREN, DANA KARL	310.65	.00	310.65	130306	REC INSTRUCTOR-REC
			Cash Account Total.....:	44687.43	.00	44687.43		

REPORT.: Mar 06 13 Wednesday  
 RUN....: Mar 06 13 Time: 14:44  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 03-13 Bank Account.: 1025

PAGE: 003  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
5871	03/05/13	\OECU	OPER ENG FED CU-321176260	-600.00	.00	-600.00	B30305u	Ck# 005871 Reversed
Cash Account Total.....:				-600.00	.00	-600.00		
Total Disbursements.....:				44087.43	.00	44087.43		
Cash Account Total.....:				.00	.00	.00		

REPORT.: Mar 06 13 Wednesday  
 RUN....: Mar 06 13 Time: 14:44  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)  
 Check Listing for 03-13 Bank Account.: 1025

PAGE: 004  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
5862	03/05/13	BAN03	POLICE OFFICER ASSOC.	250.00	.00	250.00	B30305	POLICE OFFICER ASSOC
5863	03/05/13	CAL37	CALIFORNIA STATE DISBURSE	179.07	.00	179.07	B30305	WITHHOLDING ORDER
5864	03/05/13	EDD01	EMPLOYMENT DEVELOPMENT	4148.07	.00	4148.07	B30305	STATE INCOME TAX
				979.72	.00	979.72	1B30305	SDI
			Check Total.....	5127.79	.00	5127.79		
5865	03/05/13	ICM01	ICMA RETIREMENT TRUST-457	383.50	.00	383.50	B30305	ICMA DEF. COMP
5866	03/05/13	PERS1	PUBLIC EMPLOYEES RETIRE	30986.14	.00	30986.14	B30305	PERS PAYROLL REMITTANCE
5867	03/05/13	PERS4	Cal Pers 457 Def. Comp	376.00	.00	376.00	B30305	PERS DEF. COMP.
5868	03/05/13	PRE03	PREMIER WEST BANK	8030.46	.00	8030.46	B30305	HSA DEDUCTIBLE
5869	03/05/13	STA04	STATE OF CALIFORNIA	571.50	.00	571.50	B30305	WAGEASN CS#549826524
5870	03/05/13	VAL06	VALIC	395.00	.00	395.00	B30305	AIG VALIC P TAX
5871	03/05/13	\OECU	OPER ENG FED CU-321176260	600.00	.00	600.00	B30305	CREDIT UNION SAVINGS
			Cash Account Total.....	46899.46	.00	46899.46		
			Total Disbursements.....	46899.46	.00	46899.46		

Date.: Mar 6, 2013

Time.: 3:08 pm

Run by: LORI

CITY OF CORNING  
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1

List.: NEWB

Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
CLEAR VISION	15320 FRONTIER DR	RED BLUFF, CA 96080	BRUNER MILT	MOBILE WINDSHIELD REPAIR & HEADLIGHT RES	02/26/13	(530)528-0594
HERRERA, NIZZA M.	1706 SOLANO ST	CORNING, CA 96021	HERRERA NIZZA	HAIR, NAILS, AND SKIN	02/27/13	(530)824-1190
INFINITY BEAUTY SALO	1307 SOLANO ST	CORNING, CA 96021	LEAL MAYRA	& HAIR, NAILS, SKIN CARE	02/21/13	(530)966-1905
K-DESIGNERS AKA JUDS	2440 GOLD RIVER RD	GOLD RIVER, CA 95670	JUDSON LARRY	CONTRACTOR	02/21/13	(800)515-2788
PAPA MURPHY'S PIZZA	2011 SOLANO ST	CORNING, CA 96021	KIRKPATRICK JOHN&JE	TAKE & BAKE PIZZA	02/22/13	(530)824-4422

Item No.: G-3

3/1/2013  
8:15:45AM

CITY OF CORNING  
PERMITS ISSUED (sort by Permit #)  
For the Period 2/1/2013 thru 2/28/2013

Owner and Address	Parcel Number	Issued On	Valuation
CITY OF CORNING 1217 SOLANO ST CORNING CA 96021 <b>Permit Description:</b> REMODEL REST ROOMS AT THEATER	7113403 <b>Site Street Address:</b> 1217 SOLANO ST	2/4/2013	89,500.00
MANUEL GONZALEZ 2148 DONAVAN AVE CORNING CA 96021 <b>Permit Description:</b> REPLACE SIDING (FRONT)	7120113 <b>Site Street Address:</b> 2148 DONAVAN AVE	2/4/2013	300.00
SANDRA LUCERO 1963 COLUSA ST CORNING CA 96021 <b>Permit Description:</b> ADD GFI OUTLET	7107103 <b>Site Street Address:</b> 1963 COLUSA ST	2/7/2013	150.00
ELMA WELLS 1241 PALM AVE CORNING CA 96021 <b>Permit Description:</b> REPLACE FURNACE	7130018 <b>Site Street Address:</b> 1241 PALM AVE	2/21/2013	4,817.00
L A KHAMDRAN 1911 McKINLEY CORNING CA 96021 <b>Permit Description:</b> CHANGE OUT FURNACE	7115205 <b>Site Street Address:</b> 1911 McKINLEY	2/19/2013	2,200.00
MUSE RENTALS LLC 1819 SOLANO ST CORNING CA 96021 <b>Permit Description:</b> DEMO WAREHOUSE	7115301 <b>Site Street Address:</b> 1819 SOLANO ST	2/21/2013	4,000.00
FRANK CAIRO 920 HOUGHTON AVE CORNING CA <b>Permit Description:</b> REPLACE SEWER & WATER LINES	7115605 <b>Site Street Address:</b> 920 HOUGHTON AVE	2/25/2013	500.00

7 Permits Issued from 2/1/2013 Thru 2/28/2013 FOR A TOTAL VALUATION OF \$ 101,467.00

\*\*\* END OF REPORT \*\*\*

**CITY OF CORNING**

**FEBRUARY 2013**

**TREASURERS REPORT**

<b>AGENCY</b>	<b>BALANCE</b>	<b>RATE</b>
LOCAL AGENCY INVESTMENT FUND	2,273,350.61	.32

Respectfully Submitted

Pala Cantrell  
City Treasurer

**RECEIVED**  
**MAR 05 2013**  
**CITY OF CORNING**



SWWC Services, Inc.  
P.O Box 230  
25010 Gardiner Ferry Rd  
Corning, CA 96021  
Phone 530.824.5863  
Fax 530.824.5769  
www.swwc.com

**CITY OF CORNING**  
**WASTEWATER OPERATION SUMMARY REPORT**  
**FEBRUARY 2013**

Below is a summary of the Monthly Operations Report that will be available for City review on MARCH 2013

- 1) Filled out monthly reports.
- 2) Performed weekly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) Completed vehicle maintenance reports
- 5) Wasted solids to EQ basin
- 6) Staff meeting on plant operations and issues.
- 7) Changed chart on So3 analyzer.
- 8) Safety meeting.
- 9) Sprayed weeds
- 10) Inspected eyewash and emergency showers.
- 11) Unloaded chlorine truck.
- 12) Cleaned So2 pump.
- 13) Checked storm water discharge sites at WWTP and airport.
- 14) Installed new probe on SO3 analyzer
- 15) Tested all chlorine and So2 sensors

- 16) Cleaned probe at lift station.
- 17) Tested alarms with Fire Dept.
- 18) Exercised lift station stand –by pump
- 19) Collected sample and ran Colilert test on eye wash station.
- 20) Exercised emergency generator.
- 21) Inspected truck washes and restaurants for discharge compliance.
- 22) Performed monthly IIPP inspection
- 23) Checked all fire extinguishers.
- 24) Returned north clarifier to service
- 25) Downloaded data logger from effluent chart recorder
- 26) Completed SSO no spill report.
- 27) Picked up fish for bioassay test
- 28) Checked and cleaned trouble spots in collection system
- 29) Public Works repaired broken wash water line
- 30) Ordered Helisieve parts for repair.
- 31) Held chemical leak training for new Bell Carter employee's
- 32) Held training on SSO response.

FEBRUARY 2013

Domestic Flow Monthly Average = 622,785 GPD

ITEM NO.: G-8  
ADOPT RESOLUTION NO. 03-12-2013-01  
AUTHORIZING THE TEHAMA COUNTY  
SANITARY LANDFILL AGENCY TO SUBMIT  
REGIONAL HOUSEHOLD HAZARDOUS  
WASTE GRANT APPLICATIONS ON BEHALF  
OF THE CITY.

March 12, 2013

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER JOHN L. BREWER, AICP



**SUMMARY:**

The City of Corning is fortunate that the Tehama County Sanitary Landfill Agency acts as our regional partner in coordinating Solid Waste/Recycling issues/programs throughout the County. **The Agency receives no direct funding through the City Budget.**

The proposed Resolution authorizes the Tehama County Sanitary Landfill Agency to submit CalRecycle Household Hazardous Waste Grant Regional Applications on behalf of the City in conjunction with other Tehama County participating agencies. For a period not to exceed five (5) years, it also authorizes and empowers them as the "Lead Agency", to execute all associated grant documents necessary to secure grant funds, to enter into Grant Agreements with CalRecycle on the City's behalf, and to implement the approved grant project(s) accordingly.

The goals and objectives of the grant that will be accomplished are as follows:

**Goal 1:** Increase access to proper HHW disposal in outlying rural regions outside of the City Centers (Red Bluff and Corning).

**Objective 1:** Hold at least one temporary collection event in an outlying rural region of Lake California, Mineral, Los Molinos, or Rancho Tehama.

**Goal 2:** Increase community and youth awareness of proper fluorescents, batteries, and HHW disposal and smart purchasing habits.

**Objective 2-a:** Survey local School Teachers, and Community Members about current knowledge and effective outreach mediums.

**Objective 2-b:** Develop a fluorescents, battery, and general HHW outreach campaign including hauling truck signage, brochures, radio advertising, point-of-sale advertising, media interviews, opinion editorials, and person-to-person outreach.

**Objective 2-c:** Develop a school outreach campaign to include development of at least three displays for the mobile "4R Kids" bus exhibit and at least 10 school tours of the exhibit.

**RECOMMENDATION:**

**MAYOR AND COUNCIL:**

- **ADOPT RESOLUTION NO. 03-12-2013-01, AUTHORIZING THE TEHAMA COUNTY SANITARY LANDFILL AGENCY TO SUBMIT REGIONAL HOUSEHOLD HAZARDOUS WASTE GRANT APPLICATIONS ON BEHALF OF THE CITY; AND**
- 1. **AUTHORIZE THE TEHAMA COUNTY SANITARY LANDFILL AGENCY MANAGER, OR HIS/HER DESIGNEE, TO EXECUTE IN THE NAME OF THE CITY OF CORNING, ALL NECESSARY APPLICATIONS, CONTRACTS, AGREEMENTS, AMENDMENTS AND REQUESTS FOR PAYMENTS, OVER A PERIOD NOT TO EXCEED FIVE (5) YEARS, NECESSARY FOR THE PURPOSES OF SECURING GRANT FUNDS TO IMPLEMENT AND CARRY OUT THE PURPOSE SPECIFIED IN THE GRANT APPLICATIONS.**

**RESOLUTION No.: 03-12-2013-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING  
AUTHORIZING THE TEHAMA COUNTY SANITARY LANDFILL AGENCY  
TO SUBMIT A REGIONAL APPLICATION TO THE  
DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE)  
FOR HOUSEHOLD HAZARDOUS WASTE GRANTS**

**WHEREAS**, Public Resources Code sections 40000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle), to administer various Grant Programs in furtherance of the State of California's (State) efforts to reduce, recycle and reuse solid waste generated in the State thereby preserving landfill capacity and protecting public health and safety and the environment; and

**WHEREAS**, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

**WHEREAS**, Grant Application procedures require an Applicant's governing body to authorize by Resolution its approval for submittal of the Grant Application(s) identified below, and th designation by job title of the individual authorized to execute all Grant documents on behalf of the City of Corning; and

**WHEREAS**, if awarded, the Tehama County Sanitary Landfill Agency will enter into a Grant Agreement with CalRecycle for implementation of said Grant(s).

**NOW, THEREFORE, BE IT RESOLVED** that the City of Corning authorizes the Tehama County Sanitary Landfill Agency to submit CalRecycle Household Hazardous Waste Grant Regional Applications on behalf of itself in conjunction with the following participating jurisdictions:

**City of Red Bluff**

**County of Tehama**

**City of Tehama**

**BE IT FURTHER RESOLVED** that the Tehama County Sanitary Landfill Agency is hereby authorized and empowered as the Lead Agency to execute all grant documents necessary to secure grant funds and implement the approved grant project(s).

**BE IT FURTHER RESOLVED** that as Lead Agency the Tehama County Landfill Agency Manager or his/her designee is hereby authorized and empowered to execute in the name of the City of Corning all necessary applications, contracts, agreements, amendments and requests for payment hereto for the purposes of securing grant funds to implement and carry out the purpose specified in the grant application.

**BE IT FURTHER RESOLVED** that these authorizations are effective for CalRecycle Household Hazardous Waste Grants for a period not to exceed five years.

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The foregoing resolution was passed by the City Council of the City of Corning, this **12th** day of March 2013.

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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**Gary R. Strack, Mayor**

**ATTEST:**

---

**Lisa M. Linnet, City Clerk**

## NARRATIVE CRITERIA

### Household Hazardous Waste Grant Program

HD20 Cycle - Fiscal Year (FY) 2012/13

Each section below must have a response. If there is no response for an item, the application may be considered non-responsive and the application may be rejected. Failure to submit any required information may cause the application to be deemed incomplete and be rejected.

For more information, see the Application Guidelines and Instructions and the Application Tips and Resources documents. These can be found on the Summary Tab of your application in the Resources List. The response size is limited and cannot be expanded. After you complete this document, save it to your computer and then upload it to the Documents Tab.

<b>I. PROJECT ELIGIBILITY</b>	
Your project must meet one or more of the eligible activities, please check all that apply.	
<input checked="" type="checkbox"/>	HHW public education and outreach
<input checked="" type="checkbox"/>	Set-up and operation of temporary or mobile collection program for one-day or multi-day collection events
<input type="checkbox"/>	Minor improvements to an HHW facility that enhance or improve the existing program (Examples could include: storage bins, signage, painting, paving, shelving, etc.)
<input type="checkbox"/>	Purchase of personal protection equipment and/or 8-hour refresher Hazardous Waste Operations and Emergency Response Standards (HAZWOPER) training

<b>II. PROGRAM BACKGROUND AND CONTEXT</b>	
Describe your existing HHW program.	
<p>The Tehama County Sanitary Landfill Agency operates two household hazardous waste facilities: 1. Landfill HHW Facility Red Bluff, CA 2. Corning HHW Facility Corning, CA</p> <p>Each facility is open two Saturdays per month April-September and one Saturday per month October-March. Operating days and public education and outreach are limited due to funding. The facilities are funded through landfill tipping fees. Due to declining tonnage and effective diversion programs funding for special programs such as household hazardous waste, alkaline batteries, and fluorescents is declining.</p> <p>The Agency has a strong reuse program due to its permanent and mobile REAP (Reuse of Available Products) program that was funded through a Cal Recycle HD 19 grant. On average the Agency redistributed 83 gallons per month of paint, 210 lbs. per month at the permanent reuse facility, and 632 lbs. per month The County of Tehama has the only known curbside alkaline battery recycling program in the state of California. On average 750 lbs. of alkaline batteries are collected through the curbside program each month</p>	
Input your current HHW program details, as applicable	
<b>Total Volume Collected (pounds)</b>	258,796.5
<b>Events (per year)</b>	30 operating days per year
<b>Households Served</b>	630/21,013 households per year served
<b>Days and Hours of Operation</b>	Saturdays 8-2:30
<b>Materials Accepted</b>	fluorescents, automotive fluids, pesticides, fertilizers, paint, stains, solvents, pool chemicals, detergents, disinfectants, acids, bases, drain cleaner, aerosols, etc.
<b>Comments (optional)</b>	

### III. PROJECT DESCRIPTION AND NEED

Describe your proposed project and what will be accomplished by completing the project.

The goals and objectives of the grant that will be accomplished are as follows:

Goal 1. Increase access to proper HHW disposal in outlying rural regions outside of the city centers (Red Bluff and Corning).

Obj. 1: Hold at least one temporary collection event in an outlying rural region of Lake California, Mineral, Los Molinos, or Rancho Tehama.

Goal 2. Increase community and youth awareness of proper fluorescents, batteries, and HHW disposal and smart purchasing habits.

Obj 2a: Survey local school teachers, and community members about current knowledge and effective outreach mediums

Obj 2b: .Develop a fluorescents, battery, and general HHW outreach campaign including hauling truck signage, brochures, radio advertising, point-of-sale advertising, media interviews, opinion editorials, and person-to-person outreach.

Obj 2c: Develop a school outreach campaign to include development of at least three displays for the mobile '4R Kids' bus exhibit and at least 10 schools tours of the exhibit.

Describe your jurisdiction's need for grant funding.

Due to declining tonnage and effective diversion programs, annual HHW funding is minimal at \$70,000. The two HHW facilities are funded through landfill tipping fees and do not have an advertising and outreach budget. Agency staff rely on press releases, websites, and person-to-person outreach at community events to spread the word. Current outreach is limited to residents that attend community events and read the newspaper. The truck displays will allow the Agency to reach all residents even in the most remote regions, as the hauling trucks travel throughout the entire County countryside. Tehama County is a geographically large County with over 2,950 square miles of land. Those living in remote areas of the County have to drive significant distances to the nearest HHW facility. Our participant log indicates minimal participation in these regions. A temporary event will allow the Agency to provide greater access. The 4R Kids Exhibit, a field trip on wheels, will allow the Agency to education our youth to ensure positive HHW management habits for future generations.

### IV. PROJECT GOALS

How do you expect this project to influence the volume at your HHW facility(ies) for the following: (indicate anticipated increases)

<b>Total Volume Collected (pounds)</b>	323,495 (25% increase)	<b>Events (per year)</b>	Increase by 1 temporary event in underserved area
<b>Households Served</b>	830/ 21,013 households	<b>Days and Hours of Operation</b>	4 hour temporary event
<b>Materials Accepted</b>	same as above.		

**Comments (optional)**

Tehama County  
Sanitary Landfill  
Agency HD 20  
Budget

	Date Task will be Completed By	Responsible Entity	Responsible Person	Hours	Hourly Rate with Benefits	Total Personnel Cost	Cost of Advertise ments/ Supplies/ Infrastruc ture	Total Cost
Obj 1:	Hold at least one temporary collection event in an outlying area not in close proximity to existing permanent hhw facilities in the County by January 1, 2015.							
Task 1.1:	Advertise temporary collection event	3/1/2014 TCSLA	Recycling Coordinator	3	44.92	134.76	595	729.76
Task 1.2:	Hold Event	TCSLA/Contract or 7/1/2014 (EcoSolutions)	Recycling Coordinator	5	44.92	224.6	26020	26244.6
Task 1.3	Manage and Oversee temporary collection event	7/1/2014 TCSLA	Agency Manager	8	72.14	577.12		577.12
<b>Subtotal</b>						<b>0</b>		<b>27551.48</b>
Obj 2b:	Develop a fluorescents, battery, and general HHW outreach campaign including signage, brochures, radio advertising, point-of-							
Task 2.1	Develop and install signage for proper disposal of HHW, batteries, and fluorescents							
Task 2.1.1	Design signage on hauler trucks	1/1/2014 CPSC	Graphics Program Manager	16	65	1040	5000	6040
		CPSC		4	61	244		244
Task 2.1.2	Coordinate Installation of signage on hauler trucks	3/1/2014 CPSC	Program Manager	10	61	610	10000	10610
Task 2.2	Design a brochure each for proper HHW disposal, batteries, and fluorescents (3 total)	12/1/2013 CPSC	Graphics Program Manager	16	65	1040	0	1040
				4	61	244		244
Task 2.2.1	Print and disperse 1,000 full-color brochures	4/1/2015 TCSLA	Recycling Coordinator Extra-Help	4	15.36	61.44	0	61.44
Task 2.3	Develop Radio Advertising for proper disposal of HHW	1/1/2015 TCSLA	Recycling Coordinator	6	44.92	269.52	2000	2269.52

Task 2.4	Develop and Distribute Point-of-Sale ads for fluorescents and batteries								
Task 2.4.1				Graphics Program Manager	16	65	1040	500	1540
	Design Point-of-Sale Ads	11/1/2013	CPSC	Manager	4	61	244		244
Task 2.4.2	Distribute Point-of-Sale Advertisements	ongoing through 03/01/2015	TCSLA	Recycling Coordinator Extra-Help Program Manager	15	15.36	230.4		230.4
Task 2.5	Write up to four opinion-editorial pieces	4/1/2015	CPSC	Manager Executive Director	16	61	976		976
	Submit each opinion-editorial piece to at least two local newspapers/media outlets	4/1/2015	TCSLA	Recycling Coordinator	3	44.92	134.76		134.76
Task 2.5.1	Prepare for and provide up to 4 interviews (print, radio,	ongoing through 04/1/2015	CPSC	Program Manager Executive Director	2	61	122		122
					8	98	784		784
<b>Subtotal</b>							0		<b>24932.12</b>

Obj 2c: Develop a school outreach campaign to include development of at least three displays for the mobile '4R Kids' Exhibit and conduct at least 10 schools tours of the exhibit by March 1, 2015.

Task 3.1	Develop a display each for HHW, batteries, and fluorescents for the mobile '4R Kids' exhibit	12/1/2013	CPSC	Graphics Program Manager	24	65	1560	3000	4560
					6	61	366		366
Task 3.2	Coordinate installation of exhibits/displays	3/1/2014	TCSLA	Agency Manager	4	74.3	297.2		297.2
Task 3.3	Transport and give at least 10 school tours of the '4R Kids' Exhibit	ongoing through 04/01/2015	TCSLA	Recycling Coordinator	60	44.92	2695.2		2695.2
			TCSLA	Recycling Coordinator Extra-Help	60	15.36	921.6		921.6
<b>Subtotal</b>									<b>8840</b>

Obj 2a: Survey local school teachers and administration to determine the level of household hazardous waste awareness and appropriate outreach mediums by January 1, 2014.

Task 4.1	Develop Surveys	6/1/2013	CPSC	Program Manager	6	61	366		366
Task 4.2	Disperse Surveys Analyze and Report Results of Surveys	ongoing through 06/01/2014	CPSC	Associate	40	35	1400		1400
Task 4.3		8/1/2014	CPSC	Program Manager Executive Director	16	61	976		976
					3	98	294		294

<b>Subtotal</b>							<b>3036</b>
<b>Grant Reporting</b>							
Development of Progress Report - Text							
		CPSC	Program Manager	10	61	610	610
		CPSC	Associate Executive	6	35	210	210
		CPSC	Director	3	98	294	294
Development and Approval of Progress Report - Expenditure Summaries		TCSLA	Agency Manager	6	74.3	445.8	445.8
Development of Final Report - Text	4/7/2015	CPSC	Program Manager	10	61	610	610
		CPSC	Associate Executive	6	35	210	210
		CPSC	Director	3	98	294	294
Development and Approval of Final Report - Expenditure Itemization Summaries	4/1/2015	TCSLA	Agency Manager	8	74.3	594.4	594.4
<b>Subtotal</b>							<b>3268.2</b>
Overhead costs						0	<b>6762.78</b>
<b>Grand Total</b>						<b>0</b>	<b>74390.58</b>

# Application Certification

## Application Information

Applicant: Tehama County Sanitary Landfill Agency  
 Organization Type: Joint Powers Authority  
 Cycle Name: Household Hazardous Waste Discretionary Grants  
 Cycle Code: HD20  
 Grant ID: 14699

Application Due Date: 2/21/2013

Secondary Due Date: 3/21/2013

Grant Funds Requested: \$ 74,391.00

## Participants

Participant Name	County	Lead
City of Corning	Tehama	
City of Red Bluff	Tehama	
City of Tehama	Tehama	
County of Tehama	Tehama	
Tehama County Sanitary Landfill Agency	Tehama	X

## Contacts

Name	Title	Prime	Second	Auth	Cnslt
Greer, Brin	Recycling Coordinator		X		
Miller, Kristina	Landfill Agency Manager	X		X	
Sanborn, Heidi	Executive Director				X

## Budget

Category Name	Amount
Admin Costs	\$ 10,031.00
Collection	\$ 26,020.00
Education	\$ 32,793.00
Equipment	-
Personnel	\$ 5,547.00
Training	-
Upgrade/Expansion	-

## Site Information

Name	Type
Tehama County Sanitary Landfill Agency	Payment Address
Los Molinos Transfer Station	Other
Mineral Transfer Station	Other
Lake California Property Owners Association	Other

## Documents

Document Title	Received Date
Required Document(s) By Secondary Due Date	
Other Quote for truck displays	02/21/2013
Other Truck Display signs	02/21/2013
Other Temporary Event Cost Estimate	02/21/2013
Required Documents	
Application Certification	
EPPP Policy Certification/Notification	TCSLA EPPP Certification 02/21/2013
Narrative Criteria	TCSLA Narrative Criteria 02/21/2013
Work Plan	Work Plan TCSLA 02/21/2013

# Application Certification

Other Supporting Document(s)

- Draft Resolution
- Letter of Authorization/Resolution
- Letter of Designation

Required Document(s) By Secondary Due Date

- Resolution/Letter of Commitment

**Resolution or Letter of Commitment Requirement and optional Letter of Designation**

Applicant acknowledges that its approved Resolution or Letter of Commitment must be uploaded no later than the secondary due date. Applicant further acknowledges that if its Resolution or Letter of Commitment is received after this date, its application will be disqualified.

**Conditions and Certification**

**Condition of Application Submittal: Acceptance of Grant Agreement Provisions**

In the event the Applicant is awarded a grant, the submittal of this Application constitutes acceptance of all provisions contained in the Grant Agreement, which consists of the following:

- Executed Grant Agreement Cover Sheet and any approved amendments
- Exhibit A - Terms and Conditions
- Exhibit B - Procedures and Requirements
- Exhibit C - Application with revisions, if any, and any amendments
- Exhibit D - Application Guidelines and Instructions

**Certification:**

I declare under penalty of perjury under the laws of the State of California, that funds have been allocated for the project(s)/activities identified in the grant application and that sufficient funds are available to complete the project(s)/activities identified in the grant application, that I have read the Application Guidelines and Instructions and that all information submitted for CalRecycle's consideration for award of grant funds is true and correct to the best of my knowledge, and that on behalf of the Applicant I accept the above conditions of submittal.

x 

02/21/13

Signature of Signature Authority (as authorized in Resolution or Letter of Commitment) Date  
or Authorized Designee (as authorized in Letter of Designation, submitted with this Application)

KRISTINA MILLER

Agency Manager

Print Name

Print Title

**IMPORTANT! Applicant must print out this document, have the Signature Authority sign it, upload signed document to the application system, and retain the original hard copy document in your cycle file.**

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California  CalRecycle



California Department of Resources  
 Recycling and Recovery (CalRecycle)

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# Notice of Funds Available: Household Hazardous Waste (HHW) Grant Program (FY 2012/13)

**[Eligibility](#) | [Funding](#) | [Timeline and Cycle Details](#) | [Grant Administration Documents](#)**

The Department of Resources Recycling and Recovery (CalRecycle) administers a program to provide opportunities for the local governments to implement safe HHW programs for collection, public education, source reduction, reuse, and/or recycling of HHW.

Note: If you are awarded a Household Hazardous Waste Grant for FY 2012/13 (HD20), you WILL NOT have the full 90 days to return the executed Grant Agreement that you typically have. Please see this important notice.

## Eligibility

### Applicants

- Eligible applicants for these competitive grants include cities, counties, Joint Powers Authorities, and qualifying Indian Tribes with responsibility for solid waste management, and for local programs to help prevent the disposal of hazardous waste at disposal sites, including, but not limited to, programs to expand or initially implement household hazardous waste programs. Eligible applicants may submit an individual or regional application.

### Projects

All applicants must include one or more of the following focus areas in their applications to be eligible for this cycle:

- HHW public education and outreach
- Set-up and operation of temporary or mobile collection program for one-day or multi-day collection events
- Minor improvements to an HHW facility that enhance or improve the existing program. (Examples could include: storage bins, signage, painting, paving, shelving, etc.)
- Purchase of personal protection equipment and/or 8-hour refresher Hazardous Waste Operations and Emergency Response Standards (HAZWOPER)

## Funding

- \$1,500,000 available for fiscal year (FY) 2012/13
- \$50,000 for individual applicants per grant award
- \$75,000 for rural area counties and/or regional and multi-jurisdictional applicants per grant award

## Timeline and Cycle Details

### Timeline and Cycle Details

<b>Dates</b>	<b>Activity and Details</b>
January 31, 2013	<p><b>Question and Answer Period and Due Date</b></p> <ul style="list-style-type: none"> <li>• Questions may be submitted from application release date to this date</li> <li>• Questions regarding the application and its requirements must be submitted in writing via e-mail: <a href="mailto:grants@CalRecycle.ca.gov">grants@CalRecycle.ca.gov</a></li> <li>• Questions and answers (Q&amp;A) will be posted periodically during the Q&amp;A period</li> </ul>

- It is the applicant's responsibility to check the Q&A web page regularly to ensure that they are aware of all program details.

**Application Due Date**

February 21,  
2013

- Application Guidelines and Instructions
- **Application Access:** applications must be submitted via GMSWeb by this date.
- Customer service will only be provided until 5:00 p.m. on the application deadline date.
- If you are unable to access the GMSWeb system, you may send an email to grantassistance@calrecycle.ca.gov or call Ms. Donnell Duclo.

**Secondary Due Date: Resolution and Environmentally Preferable Purchasing and Practices (EPPP) Policy**

March 21, 2013

- **If the resolution is not submitted with the application:** The approved resolution must be uploaded in GMSWeb by this date.
- **If the applicant does not have an EPPP Policy at the time of application:** An EPPP Policy must be adopted and notification must be uploaded in GMSWeb by this date.

**Grants Awarded**

April 2013

CalRecycle considers funding recommendations, and if approved, conditionally awards grants this month (tentative).

June 24, 2013

**Deadline for:** signed Grant Agreement must be received by CalRecycle by this date.

April 1, 2015

**Grant Performance Period**  
Grantee may incur costs from after the issuance of the Notice to Proceed to this date.

April 2, 2015 –  
April 15, 2015

**Report Preparation Period**  
**Only** costs incurred in preparation of the Final Report, Final Payment Request and Request for 10 Percent Withhold are eligible for reimbursement

April 15, 2015

**Deadline for:** Final Report, Final Payment Request and Request for 10 Percent Withhold.

**Grant Administration Documents**

- Terms and Conditions (PDF, 260 KB)

**Notice:** *Submission of an application constitutes an acknowledgment that you have read these Terms and Conditions and understood and agreed that they will be part of the Grant Agreement upon an award of any grant funds.*

*The text of these Terms and Conditions may not be altered, changed or revised in any way, except in writing by mutual agreement of the parties pursuant to the Amendment provision herein. In the event of any dispute regarding the content of these Terms and Conditions, the original document contained in the grant cycle file located at the Department of Resources Recycling and Recovery, 1001 I Street,*

*Sacramento, CA 95814 will control. These Terms and Conditions are applicable only to the specified cycle and/or Fiscal Year of the particular grant program specified.*

*If you require assistance in obtaining access to this document, please use the contact information at the bottom of this page.*

- **Procedures and Requirements** (PDF, 245 KB)

**Notice:** *These Procedures and Requirements are in draft form. Upon issuance of Grant Agreement, these Procedures and Requirements shall become final.*

*The Department of Resources Recycling and Recovery reserves the right to make any necessary changes to the Procedures and Requirements prior to issuance of the Grant Agreement. Any such changes will be non-negotiable. In the event that any changes are made to the Procedures and Requirements, all Grantees will be notified as to what specific changes have been made.*

*Once the Grant Agreement has been issued and the Procedures and Requirements have become final, the text of the incorporated Procedures and Requirements may not be altered, changed or revised in any way, except in writing by mutual agreement of the parties pursuant to the Amendment provision contained in the Terms and Conditions. In the event of any dispute regarding the content of the incorporated Procedures and Requirements, the original document contained in the grant cycle file located at the Department of Resources Recycling and Recovery, 1001 I Street, Sacramento, CA 95814 will control. These Procedures and Requirements are applicable only to the specific cycle and/or Fiscal Year of the particular grant program specified.*

*If you require assistance in obtaining access to this document, please use the contact information at the bottom of this page.*

### **Household Hazardous Waste Grant Program Homepage**

Last updated: January 15, 2013

Used Oil and HHW Grants <http://www.calrecycle.ca.gov/HomeHazWaste/Grants.htm>

Contact: (916) 341-5062 [grants@calrecycle.ca.gov](mailto:grants@calrecycle.ca.gov)

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**ITEM NO.: J-9**  
**APPROVE ALIGNMENT AND**  
**ENGINEERING COST ESTIMATE FOR**  
**AIRPORT PERIMETER FENCING**  
**PROJECT AS PRESENTED BY CITY**  
**ENGINEER ED ANDERSON**

**MARCH 12, 2013**

**TO: CITY COUNCIL OF THE CITY OF CORNING, CALIFORNIA**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER** *JD*  
**ED ANDERSON, CITY ENGINEER**

**SUMMARY:**

Staff recommends the City Council approve the security fence alignment shown on the attached photo and drawing and approve the attached Proposal and associated Cost Estimate for engineering services.

**BACKGROUND:**

Staff has been working to complete a perimeter security fence around the Airport for several years. Airport Fence projects can largely be funded by the Federal Aviation Administration (FAA). However, to qualify for federal funding we had to comply with the National Environmental Policy Act (NEPA).

Our original airport fence design included both "Livestock Fence" and "Security Fence" components that formed a complete perimeter around the Airport Property. The fence alignment was previously reviewed by the Corning Airport Commission in 2010. To comply with NEPA, we hired an Environmental Consultant to complete a Biological Assessment of our fence location in 2010. The Consultant determined that segments of our "Livestock Fence" would pass through "wetland" areas. Of course, wetland areas can contain plant and animal species that are endangered and protected. To better gauge the potential impacts, we could have opted to study the wetland areas through one or more wet seasons. Instead, we chose to reduce the scope of the project to replace the existing fences that form the Airport boundaries along Blackburn, Marguerite and Neva Avenues. In 2011, the reduced project was found to have little or no effect on the environment. The proposed alignment before you tonight is that reduced "Security Fence" project.

The proposed fence alignment is shown on the attached aerial photo and drawing. The fence segment length is summarized on the attached spreadsheet. Overall, the fence will total about 3,845 feet in length, with 3,710 feet of that being the

standard "chain link" fence. The remaining 135 feet in the vicinity of the Administration Building, is to be a more attractive wrought iron fence. The plan includes five gates; four to accommodate vehicles, and one pedestrian gate. One of the vehicle gates will be an automatic "card lock" gate.

**FUNDING:**

We expect the overall cost of this project, including removing the existing fence, to be in the range of \$85,000 to \$95,000. As stated above, airport fencing projects are eligible for 95% funding by the FAA. In light of the estimated costs, we expect the City share (5%) to amount to between \$4,250 and \$4,750.

Before proceeding with the project, the FAA must approve the alignment, fence type and location. The fence plans and specifications must be prepared by an Engineer. Prior to completing the final fence design work, the FAA must approve the Engineer's Service Proposal.

City Engineer Ed Anderson has prepared the attached Proposal and Cost Estimate to complete the design, specification, contract administration and inspection work. If Council agrees, we intend to forward his proposal to FAA for their concurrence, prior to initiating the final fence design work.

Once the final design is completed, and approved by the FAA, we would solicit bids for the fence construction. The competitive bids would be collected and scrutinized by Staff. Staff will ultimately present a report recommending the City Council award the fence construction project to the lowest responsive bidder. At that point we'll also know exactly what the City's share of the costs (5%) will be. So, this won't be the last time you see the project.

**RECOMMENDATION:**

That the City Council:

- **APPROVE THE ATTACHED SECURITY FENCE ALIGNMENT SHOWN ON THE ATTACHED PHOTO AND DRAWING AND APPROVE THE PROPOSAL AND COST ESTIMATE PRESENTED BY CITY ENGINEER ED ANDERSON.**

March 6, 2013

To: John Brewer, City Manager  
City of Corning

Fm: Ed Anderson, City Engineer

Re: Airport Perimeter Fence Project  
Proposal and Cost Estimate for Engineering

John:

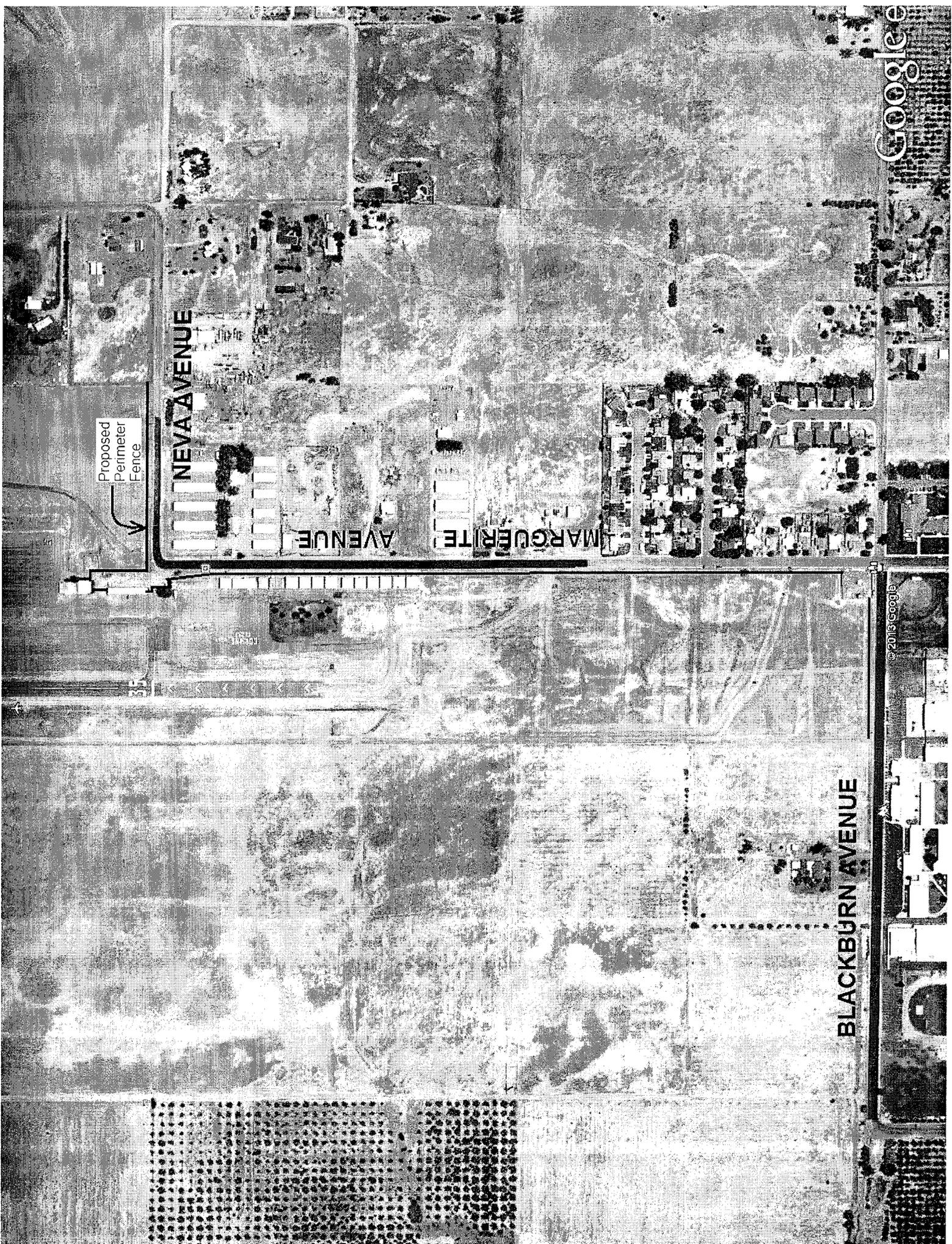
Scope of engineering work:

- Field review to verify and establish fence location(s).
- Review and verify Federal Aviation Administration construction requirements.
- Prepare contract plans and specifications for the security fence in accordance with FAA specifications, including a wrought iron card operated sliding vehicle gate and a card operated pedestrian gate, both near the front entrance of the airport.
- Provide engineering assistance during the bidding process.
- Contract administration during construction
- Construction inspection, as required.

Estimated engineering cost:

<u>Task:</u>	<u>Estimated Cost</u>
• Field review and preparation of final contract documents in accordance with FAA requirements:	\$ 6,000
• Bidding process, bid review and award recommendation:	\$ 750
• Contract Administration (CCO's, PPE's, etc):	\$ 750
• Inspection and final close out (As-Built):	\$ 450
Estimated cost for engineering:	<u>\$ 7,950</u>

J. E. (Ed) Anderson  
Ed Anderson  
City Engineer



Proposed  
Perimeter  
Fence

NEVA AVENUE

AVENUE

MARGUERITE

BLACKBURN AVENUE

Google

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U.S Department  
of Transportation

**Federal Aviation  
Administration**

Western-Pacific Region  
Airports Division  
San Francisco Airports District Office

831 Mitten Road, Suite 210  
Burlingame, CA 94010-1300

April 19, 2011

Mr. John L. Brewer, AICP  
Public Works Director  
City of Corning  
794 Third Street  
Corning, CA 96021

Dear Mr. Brewer:

Corning Municipal Airport  
Partial Fence Replacement Project  
Categorical Exclusion Approval

The Federal Aviation Administration (FAA) has reviewed the environmental information you submitted on March 29, 2011 for the revised fence replacement project at Corning Municipal Airport. The City modified the fencing project to eliminate the "livestock fence" component of the project in order to avoid potential areas of environmental concern.

The FAA has determined the revised proposed project is Categorically Excluded pursuant to FAA Order 1050.1E as it relates to the National Environmental Policy Act of 1969, as amended (NEPA). Therefore, no further federal environmental disclosure documentation for this project is necessary for NEPA purposes.

This letter notifies you that the proposed project has complied with NEPA only. This is not a notice of final project approval of funding availability.

If you have any questions regarding this matter, I can be reached at (650) 876-2778, extension 613.

Sincerely,

*(Original Signed By:)*

Camille Garibaldi  
Environmental Protection Specialist



# City of Corning

794 Third St. Corning, CA 96021 (530) 824-7020 Fax (530) 824-2489

Camille Garibaldi  
Environmental Protection Specialist  
Federal Aviation Administration  
Western-Pacific Region  
San Francisco Airports District Office  
831 Mitten Road, Suite 210  
Burlingame, CA 94010

March 29, 2011

Re: Cultural resources Investigation supporting NEPA Categorical Exclusion-Corning Airport  
Perimeter Fence Project and Reduced Perimeter fence.

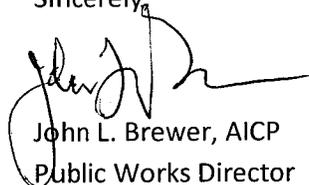
Dear Ms. Garibaldi,

Attached for your consideration and use is a copy of a Cultural resources Investigation conducted in May of 2005 as part of our airport Expansion project. At this time we request that you add that report to support our previously submitted NEPA Categorical Exclusion and supporting documents.

Additionally, in light of the possible wetland/habitat issues associated with our perimeter fencing project that you've presented, we'd like to reduce our fencing project to eliminate the "livestock fence" component. So, by this letter our fence project now envision only the "chain-link" and wrought iron components that form the interface between the airport and the adjacent streets and parking area. The total reduced fence length, including five gates, is about 4,000 feet. See the attached copy of the Airport Improvement Plan on which we've drawn the reduced fence perimeter. The purpose of course is to eliminate any potential impacts to wetlands and/or sensitive species, and thereby facilitate FAA approval of our fencing plan, and subsequent funding and construction of the same.

Please feel free to contact me if you have any questions regarding this matter.

Sincerely,



John L. Brewer, AICP  
Public Works Director

cc: Bob Wadell

**Main Security Fence**

Section	Type	Length	Height	Gate Width	Removal length	Notes:
Blackburn Ave.	Chain-link	510	6		510	From SW Cor. of Airport to SW Cor. Blackburn Wellsite
Marguerite Ave. 1	Chain-link	1050	6		1050	From NE Corner Blackburn Well to vehicle gate
South Vehicle Gate	Chain-link		6	30	30	
Marguerite Ave. 2	Chain-link	1190	6		1190	From south gate to angle point near large hangar
Marguerite Ave. 3	Chain link	45			45	From angle point to SE corner hangar
Hangar					0	Use Hangar east wall for this section
North of Hangar to Gate	Wrought Iron	60	5		60	
Card Lock Gate	Wrought Iron		5	20	20	
Admin-Pedestrian Sections	Wrought Iron	75	5		20	
Pedestrian Gate	Wrought Iron		5	4	0	
Admin to Hangar	Chain-link	60	6		0	
North Hangar-East	Chain-link	15	6		15	
North Vehicle Gate	Chain-link		6	20	20	
Northeast Section	Chain-link	200	6		200	
Neva Avenue	Chain-link	110	6		110	Corner to Neva gate
Neva Vehicle Gate	Chain-link		6	20	20	
Neva Avenue	Chain-link	530	6		530	Neva Gate to livestock fence at wetland edge
		3845	Total	94	3820	
		3710	Chain Link			
		135	Wrought Iron			

ITEM NO.: J-10

**AWARD BID FOR DEVELOPMENT AND CONSTRUCTION OF PHASE 1 OF THE CORNING COMMUNITY PARK PROJECT IN THE AMOUNT OF \$1,843,346.20 TO KENDEL TRENT CONSTRUCTION.**

MARCH 12, 2013

**TO: HONORABLE MAYOR AND COUCLMEMBERS**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER JB  
PATRICK WALKER, PUBLIC WORKS DIRECTOR Pw.  
ED ANDERSON; CITY ENGINEER**

**SUMMARY:**

On Tuesday February 5, 2013, the City received and opened six (6) formal bids for the Corning Community Park Project, Phase 1. We sought "Base Bid" proposals for the Skate/Bike Park, Landscaping, and Civil (site) work, as well as several additive, alternative and supplemental bid items to address alternative lighting, soil treatment, furniture, and erosion control. Our objective was to segregate the project components so that we could complete as much work as possible within our funding limits.

We're happy to report that we're able to recommend the bid award to cover nearly all components of the Phase 1 project. Please refer to the attached Bid Summary sheets. The bids are summed on pages 5 and 10 of the Bid Summary Sheet and repeated in the brief table below.

<b>Bidder</b>	<b>Bid</b>
Kendel Trent Construction (Gerber)	\$1,843,346.20
RJ Heuton Const. (Chico)	\$1,925,464.00
Jason Abel Construction (Corning)	\$1,927,629.85
Modern Building Inc. (Chico)	\$2,245,250.00
JM Slover Const. (Placerville)	\$2,296,789.35
Gifford Construction (Redding)	\$2,966,893.67

Staff recommends the Council award the bid to Kendel Trent Construction of Gerber, in the amount of \$1,843,346.20. We have previously worked with Mr. Trent when we completed the Clark Park Well and Waterline Extension project.

**BACKGROUND:**

At the November 13, 2012 City Council Meeting, Council authorized staff to seek Bids for Phase 1 of the Corning Community Park Project.

The overall park project will ultimately cover about 18 acres on either side of Jewett Creek and between Toomes and Houghton Avenues. See the attached reduced scale Plan Copies. Phase 1 will develop that portion of the property lying south and west of Jewett Creek. The work is specifically described on the Plan sheets and within the Project Specifications and addendums. Full sized copies of those documents may be viewed at City Hall and at the City Council meeting.

**PLANS & SPECIFICATIONS:**

Compiling the project plans and specifications for this multi-faceted project has been a challenge. We utilized input from staff, the public and the Recreation Commission to generate the initial "concept" plan. From that, separate construction plans from the City Engineer, ASD/Stantec, Tom Phelps, Landscape Architect, Accent (playground equipment company) and NSP3 (Gazebo company) had to be incorporated into a single comprehensive set of plans and specifications. The

process required several iterations of plans/reviews by the City Engineer, City staff and the designers. The final product also required many hours of careful and detailed coordination by the City Engineer.

**PROJECT DEFINED:**

See the attached spreadsheet page marked "New City Park". The sheet provides an accounting of the Prop 84 Park Grant Funds from the initial grant award to now. The sheet also estimates the future Phase 2 costs, based on the preliminary design and engineer's estimate. The bottom line indicates an estimate of the Prop. 84 funds that are available for development of Phase 1. That amount is \$1,858,137.81. We utilized this estimate to decide just what we can afford to build for Phase 1.

The Project and the contract for development of Phase 1 that we're recommending the Council approve at this time includes:

- 1.) Skate/Bike Park Base Bid,
- 2.) Landscape & Irrigation Base Bid with Seed Alternate (Alt-1)
- 3.) Additive Bid Items 1 thru 9,
- 4.) Civil base Bid (C-1 thru 67), and
- 5.) Civil Additive Bid Items (C-Add. 1 thru 4).

Note that the project may require the implementation of a Rain Event Action Plan (REAP). If it does, the costs included as the Supplemental Bid (Items C-67A thru H) will become applicable.

**PROTEST:**

We were prepared to recommend this bid award at the Feb. 26, 2013 meeting. However, we did receive a letter from RJ Heuton Construction disputing the validity of the Kendel Trent Construction proposal. We postponed the matter pending review by the City Attorney. Since then, City Attorney Jody Burgess has reviewed the letter, Mr. Trent's response to that letter, the bid specifications and addendums and case law regarding bids and bid awards. His conclusion is that the Kendel Trent Construction proposal should not be set aside and that, as lowest responsive bidder, the City should award the contract to Kendel Trent Construction.

**FINANCIAL:**

Trent Construction's bid for the project we intend to construct is \$1,843,346.20. That total includes "offsite" work on Toomes Avenue totaling \$45,355.50. The primary source for the funds to be expended is within Account No. 354-6335-9025; the construction account we've established for the new park. The source of funds for that account is the Proposition 84 grant. However, the grant cannot fund any "offsite", as in "off property" improvements.

The City also has two Park-related Development Impact Fee (DIF) funds that could be utilized to supplement the Prop. 84 funds. The funds are authorized by Chapters 3.32 (Res. Construction Fee) and 3.40 (Parkland Dev. Fee) of the City Code and collected when development occurs. The funds can be utilized for acquisition, improvement, expansion or "preparation" of parklands. The current balances within those accounts are shown below:

<b>Rev. Fund No. &amp; Description</b>	<b>Balance</b>
341: "Parkland Dev. Fee" CMC Chapter 3.40	\$208,145
355: "Res. Const. Fee"-CMC Chapter 3.32	\$174,512
Total:	\$382,657

Staff recommends we utilize \$45,355.50 from the development DIF (Rev. Fund 355) for the offsite improvements within the Toomes Avenue R/W. If we do, that'll leave \$129,156.50 within Fund 355 and a total in the two DIF Funds (341 & 355) of \$337,301.50. Staff has established Account No. 355-6337-9025 specifically for that purpose, and to segregate those offsite costs from the Prop. 84

Grant funds. So, staff recommends the Council transfer \$45,355.50 from Revenue Account 355 to Acct. No. 355-6337-9025.

So, the expenditures to fund the construction contract and develop Phase 1 of the park should be funded from the accounts shown below:

<b>Account No.</b>	<b>Amount</b>
354-6335-9025 (Prop 84 Park Construction	\$1,797,990.70
355-6337-9025 (Offsite Park Dev.)	\$45,355.50
<b>Total Bid/Contract Amount:</b>	<b>\$1,843,346.20</b>

**CONTINGENCY:**

See the table below. After the bid award, we'll have just over \$60,000 left in our Prop 84 Funds available for Phase 1.

Prop 84 Funds available for Phase 1	\$1,858,137.81
Amount of those to be expended here	\$1,797,990.70
<b>Leaves:</b>	<b>\$ 60,147.11</b>

We typically recommend the availability of contingency funds. These funds would be utilized for unforeseen expenses. The customary amount for contingency funds would be 10% of the contract amount; in this case, \$184,344.00.

The remaining \$60,147.11 is \$124,187 short of the 10% (\$184,334) contingency target. However, staff recommends that we regard the remaining \$129,156.50 from the Residential Construction Fee DIF Funds (Fund 355) as the supplementary contingency. Any such expenditures would be presented as "Change Orders" with the necessary fund transfers at subsequent Council meetings.

**RECOMMENDATION:**

**THAT THE CITY COUNCIL:**

- **APPROVE A LINE ITEM BUDGET INCREASE OF \$45,355.50 FROM REVENUE ACCOUNT 355 TO ACCT. NO. 355-6337-9025, FOR THE TOOMES AVENUE OFFSITE IMPROVEMENTS, AND,**
- **AWARD THE BID FOR PHASE 1 OF THE CORNING COMMUNITY PARK PROJECT TO KENDEL TRENT CONSTRUCTION IN THE AMOUNT OF \$1,843,346.20.**

City of Corning: Corning Community Park Project, Phase 1

Bid Summary: February 5, 2013 @ 1:30pm

#1 Abel Construction

#2 Trent Construction

#3 RJ Heuton

ITEM	DESCRIPTION		QTY	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT
	<b>SKATE/BIKE PARK</b>								
SBP-1	Construct	LS	1	\$652,525.00	\$652,525.00	\$783,443.70	\$783,443.70	\$870,000.00	\$870,000.00
SBP-2	Catch Basin	EA	11	\$650.00	\$7,150.00	\$892.00	\$9,812.00	\$420.00	\$4,620.00
SBP-3	Stormdrain Pipe 8"	LF	476	\$31.00	\$14,756.00	\$17.20	\$8,187.20	\$20.00	\$9,520.00
<b>TOTAL</b>	<b>BASE BID</b>				<b>\$674,431.00</b>		<b>\$801,442.90</b>		<b>\$884,140.00</b>
SBP, A-I	Musco Lighting	LS	1	\$118,950.00	\$118,950.00	\$20,100.00	\$20,100.00	\$5,800.00	\$5,800.00
<b>TOTAL</b>	<b>ADDITIVE BID</b>				<b>\$118,950.00</b>		<b>\$20,100.00</b>		<b>\$5,800.00</b>
	<b>LANDSCAPE IRRIGATION PLANS:</b>								
LS-1	Finish LS/irr areas	LS	1	\$16,800.00	\$16,800.00	\$16,950.00	\$16,950.00	\$15,000.00	\$15,000.00
LS-2	Irrigation System	LS	1	\$78,400.00	\$78,400.00	\$79,100.00	\$79,100.00	\$70,000.00	\$70,000.00
LS-3	Plantings	LS	1	\$30,240.00	\$30,240.00	\$30,510.00	\$30,510.00	\$30,000.00	\$30,000.00
LS-4	Bark	LS	1	\$8,860.00	\$8,860.00	\$8,938.30	\$8,938.30	\$8,000.00	\$8,000.00
LS-5	Sod	LS	1	\$68,660.00	\$68,660.00	\$69,272.40	\$69,272.40	\$61,303.00	\$61,303.00
LS-6	Top Soil	LS	1	\$4,025.00	\$4,025.00	\$3,955.00	\$3,955.00	\$3,500.00	\$3,500.00
LS-7	120-day Maintenance	LS	1	\$7,840.00	\$7,840.00	\$7,910.00	\$7,910.00	\$7,000.00	\$7,000.00
LS-8	Closeout Documents	LS	1	\$690.00	\$690.00	\$678.00	\$678.00	\$600.00	\$600.00
	<b>BASE BID</b>				<b>\$215,515.00</b>		<b>\$217,313.70</b>		<b>\$195,403.00</b>
Alt-1	Alternate with Seed	LS	1	\$41,400.00	\$41,400.00	\$11,300.00	\$11,300.00	\$10,000.00	\$10,000.00
	<b>ALTERNATE BID TOTAL</b>				<b>\$41,400.00</b>		<b>\$11,300.00</b>		<b>\$10,000.00</b>
	<b>ADDITIVE BID ITEMS:</b>								
Add-1	Entrance Sign	LS	1	\$27,500.00	\$27,500.00	\$20,340.00	\$20,340.00	\$17,000.00	\$17,000.00
Add-2	Type 'A' Bollards	EA	26	\$375.00	\$9,750.00	\$342.40	\$8,902.40	\$45.00	\$1,170.00
Add-3	Type 'B' Bollards	EA	16	\$1,475.00	\$23,600.00	\$1,599.00	\$25,584.00	\$720.00	\$11,520.00
Add-4	Drinking Fountains	EA	2	\$4,475.00	\$8,950.00	\$3,344.80	\$6,689.60	\$4,500.00	\$9,000.00
Add-5	BBQ	EA	7	\$750.00	\$5,250.00	\$565.00	\$3,955.00	\$470.00	\$3,290.00

City of Corning: Corning Community Park Project, Phase 1

Bid Summary: February 5, 2013 @ 1:30pm

#1 Abel Construction

#2 Trent Construction

#3 RJ Heuton

ITEM	DESCRIPTION		QTY	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT
Add-6	Benches	EA	15	\$650.00	\$9,750.00	\$565.00	\$8,475.00	\$380.00	\$5,700.00
Add-7	Benches	EA	3	\$1,935.00	\$5,805.00	\$2,034.00	\$6,102.00	\$2,400.00	\$7,200.00
Add-8	Trash Receptacles	EA	15	\$1,450.00	\$21,750.00	\$791.00	\$11,865.00	\$1,075.00	\$16,125.00
Add-9	Picnic Tables	EA	17	\$1,750.00	\$29,750.00	\$847.50	\$14,407.50	\$962.00	\$16,354.00
	<b>ADDITIVE BID TOTAL</b>				<b>\$142,105.00</b>		<b>\$106,320.50</b>		<b>\$87,359.00</b>
	<b>CIVIL PLANS:</b>								
C-1	Demo	LS	1	\$17,500.00	\$17,500.00	\$25,651.00	\$25,651.00	\$5,000.00	\$5,000.00
C-2	Clearing & Grubbing	LS	1	\$5,250.00	\$5,250.00	\$40,877.80	\$40,877.80	\$25,000.00	\$25,000.00
C-3	Stormdrain/Catch Basin	EA	9	\$980.00	\$8,820.00	\$1,249.80	\$11,248.20	\$1,000.00	\$9,000.00
C-4	Stormdrain Pipe - 8"	LF	205	\$33.00	\$6,765.00	\$19.00	\$3,895.00	\$35.00	\$7,175.00
C-5	Stormdrain Pipe - 10"	LF	116	\$34.00	\$3,944.00	\$19.00	\$2,204.00	\$40.00	\$4,640.00
C-6	Stormdrain Pipe - 12"	LF	414	\$36.00	\$14,904.00	\$19.00	\$7,866.00	\$45.00	\$18,630.00
C-7	Infiltrator Pipe	LF	324	\$48.00	\$15,552.00	\$18.70	\$6,058.80	\$50.00	\$16,200.00
C-8	Concrete Headdwall	EA	1	\$5,500.00	\$5,500.00	\$3,258.40	\$3,258.40	\$4,500.00	\$4,500.00
C-9	Sewer Lateral - 6"	LF	235	\$49.00	\$11,515.00	\$14.10	\$3,313.50	\$35.00	\$8,225.00
C-10	Cleanout - 6"	EA	2	\$750.00	\$1,500.00	\$212.50	\$425.00	\$300.00	\$600.00
C-11	Sidewalk	SF	12900	\$6.80	\$87,720.00	\$4.30	\$55,470.00	\$5.00	\$64,500.00
C-12	Pathway	SF	4640	\$5.00	\$23,200.00	\$2.90	\$13,456.00	\$2.50	\$11,600.00
C-13	Multi-purpose Court	LS	1	\$55,800.00	\$55,800.00	\$45,135.10	\$45,135.10	\$50,000.00	\$50,000.00
C-14	Street Barricade	EA	1	\$2,150.00	\$2,150.00	\$1,717.60	\$1,717.60	\$1,000.00	\$1,000.00
C-15	Water Line 1.5" PVC	LF	20	\$325.00	\$6,500.00	\$230.60	\$4,612.00	\$100.00	\$2,000.00
C-16	Irrigation 4" PVC	LF	20	\$375.00	\$7,500.00	\$230.60	\$4,612.00	\$100.00	\$2,000.00
C-17	Water Line 1.5" PVC	LF	667	\$23.50	\$15,674.50	\$29.30	\$19,543.10	\$9.00	\$6,003.00
C-18	Water Line 1.5" PVC	LF	83	\$23.50	\$1,950.50	\$19.40	\$1,610.20	\$5.00	\$415.00
C-19	Conduit 2" - trench	LF	667	\$35.00	\$23,345.00	\$29.30	\$19,543.10	\$9.00	\$6,003.00
C-20	Conduit 2"	LF	52	\$33.50	\$1,742.00	\$19.40	\$1,008.80	\$20.00	\$1,040.00
C-21	Electrical Pull Boxes	EA	5	\$400.00	\$2,000.00	\$1,040.30	\$5,201.50	\$656.00	\$3,280.00
C-22	Conduit 4" Toomes Ave	LF	80	\$125.00	\$10,000.00	\$71.90	\$5,752.00	\$13.00	\$1,040.00
C-23	Booster Pump 3"	EA	1	\$31,550.00	\$31,550.00	\$30,962.00	\$30,962.00	\$28,000.00	\$28,000.00
C-24	Back Flow Device 3"	EA	1	\$9,275.00	\$9,275.00	\$8,345.10	\$8,345.10	\$8,000.00	\$8,000.00

City of Corning: Corning Community Park Project, Phase 1

Bid Summary: February 5, 2013 @ 1:30pm

#1 Abel Construction

#2 Trent Construction

#3 RJ Heuton

ITEM	DESCRIPTION		QTY	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT
C-25	Base Rock 650 ton	SF	17397	\$1.25	\$21,746.25	\$1.10	\$19,136.70	\$2.00	\$34,794.00
C-26	A/C 2" - 220 ton	SF	17397	\$1.50	\$26,095.50	\$1.60	\$27,835.20	\$2.00	\$34,794.00
C-27	Parking Lot Curb	LF	734	\$22.00	\$16,148.00	\$19.30	\$14,166.20	\$18.00	\$13,212.00
C-28	Parking Lot Striping	LF	1210	\$1.25	\$1,512.50	\$1.10	\$1,331.00	\$1.00	\$1,210.00
C-29	Parking Lot Arrows	EA	5	\$75.00	\$375.00	\$33.90	\$169.50	\$30.00	\$150.00
C-30	Access Symbol	EA	2	\$290.00	\$580.00	\$39.60	\$79.20	\$35.00	\$70.00
C-31	Parking Lot Stall	EA	2	\$350.00	\$700.00	\$197.80	\$395.60	\$175.00	\$350.00
C-32	Tow Away Sign	EA	1	\$350.00	\$350.00	\$226.00	\$226.00	\$200.00	\$200.00
C-33	Truncated Dome	EA	1	\$1,250.00	\$1,250.00	\$1,614.80	\$1,614.80	\$1,200.00	\$1,200.00
C-34	Parking Stall Slab	SF	696	\$8.85	\$6,159.60	\$6.50	\$4,524.00	\$6.00	\$4,176.00
C-35	Saw Cut Pavement	LF	590	\$2.00	\$1,180.00	\$4.10	\$2,419.00	\$1.00	\$590.00
C-36	Base Rock 50 ton	SF	940	\$1.25	\$1,175.00	\$4.50	\$4,230.00	\$4.00	\$3,760.00
C-37	A/C 2" - 12 ton	SF	940	\$1.50	\$1,410.00	\$4.90	\$4,606.00	\$4.00	\$3,760.00
C-38	Curb & Guttler - Toomes	LF	365	\$28.00	\$10,220.00	\$22.50	\$8,212.50	\$21.00	\$7,665.00
C-39	Sidewalk on Toomes	SF	305	\$6.50	\$1,982.50	\$4.60	\$1,403.00	\$5.00	\$1,525.00
C-40	Relocate St Light Pole	EA	1	\$6,500.00	\$6,500.00	\$1,452.10	\$1,452.10	\$800.00	\$800.00
C-41	Traffic Control	LS	1	\$1,500.00	\$1,500.00	\$3,616.00	\$3,616.00	\$2,500.00	\$2,500.00
C-42	Drop Inlet Standard-6	EA	3	\$1,900.00	\$5,700.00	\$1,767.50	\$5,302.50	\$1,500.00	\$4,500.00
C-43	Drop Inlet Standard-7	EA	1	\$2,500.00	\$2,500.00	\$1,767.50	\$1,767.50	\$2,500.00	\$2,500.00
C-44	Storm Drain Pipe 12"	LF	36	\$45.00	\$1,620.00	\$29.40	\$1,058.40	\$50.00	\$1,800.00
C-45	Storm Drain Pipe 15"	LF	70	\$52.50	\$3,675.00	\$25.40	\$1,778.00	\$55.00	\$3,850.00
C-46	Drop Inlet on Toomes	EA	1	\$750.00	\$750.00	\$452.00	\$452.00	\$400.00	\$400.00
C-47	Sidewalk on Fig Ln	SF	1268	\$6.50	\$8,242.00	\$7.10	\$9,002.80	\$5.00	\$6,340.00
C-48	Driveway on Fig Ln	SF	300	\$9.20	\$2,760.00	\$5.40	\$1,620.00	\$6.00	\$1,800.00
C-49	C&G on Fig Ln	LF	592	\$24.50	\$14,504.00	\$23.10	\$13,675.20	\$22.00	\$13,024.00
C-50	Depressed C&G - Fig Ln	LF	60	\$24.50	\$1,470.00	\$23.80	\$1,428.00	\$30.00	\$1,800.00
C-51	White Striping	LF	320	\$6.00	\$1,920.00	\$4.50	\$1,440.00	\$4.00	\$1,280.00
C-52	White Arrows	EA	7	\$250.00	\$1,750.00	\$208.00	\$1,456.00	\$184.00	\$1,288.00
C-53	Base Rock 585 ton	SF	11650	\$1.25	\$14,562.50	\$1.10	\$12,815.00	\$2.00	\$23,300.00
C-54	A/C 2" - 150 ton	SF	11650	\$1.50	\$17,475.00	\$1.60	\$18,640.00	\$2.00	\$23,300.00

City of Corning: Corning Community Park Project, Phase 1  
 Bid Summary: February 5, 2013 @ 1:30pm

ITEM	DESCRIPTION		QTY	#1 Abel Construction		#2 Trent Construction		#3 RJ Heuton	
				UNIT PRICE	BID AMT	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT
C-55	Ped Ramp	EA	1	\$1,250.00	\$1,250.00	\$1,614.80	\$1,614.80	\$1,200.00	\$1,200.00
C-56	Restroom	LS	1	\$116,650.00	\$116,650.00	\$106,892.40	\$106,892.40	\$90,000.00	\$90,000.00
C-57	Abadon Well	LS	1	\$5,500.00	\$5,500.00	\$1,695.00	\$1,695.00	\$5,000.00	\$5,000.00
C-58	Chain Link Fence	LF	2445	\$17.00	\$41,565.00	\$15.60	\$38,142.00	\$14.00	\$34,230.00
C-59	Wood Fence	LF	474	\$40.00	\$18,960.00	\$37.30	\$17,680.20	\$30.00	\$14,220.00
C-60	Gazebo Footings	LS	1	\$32,625.00	\$32,625.00	\$13,423.00	\$13,423.00	\$20,000.00	\$20,000.00
C-61	Excavate Play area	LS	1	\$20,885.00	\$20,885.00	\$7,155.20	\$7,155.20	\$12,000.00	\$12,000.00
C-62	Playground Curb	LF	236	\$22.00	\$5,192.00	\$30.80	\$7,268.80	\$16.00	\$3,776.00
C-63	Handicap Ramp	EA	2	\$1,250.00	\$2,500.00	\$1,130.00	\$2,260.00	\$1,400.00	\$2,800.00
C-64	Electrical Service	LS	1	\$4,700.00	\$4,700.00	\$3,988.90	\$3,988.90	\$6,000.00	\$6,000.00
C-65	Footing/Anchor Bolts	EA	8	\$900.00	\$7,200.00	\$430.90	\$3,447.20	\$200.00	\$1,600.00
C-66	Excavate & Disposal	LS	1	\$12,000.00	\$12,000.00	\$11,051.40	\$11,051.40	\$57,000.00	\$57,000.00
C-67	SWPPP	LS	1	\$15,200.00	\$15,200.00	\$3,963.00	\$3,963.00	\$5,000.00	\$5,000.00
	<b>BASE BID TOTAL</b>				<b>\$829,696.85</b>		<b>\$706,200.30</b>		<b>\$732,615.00</b>
	<b>Supplemental Bid</b>								
C-67A	Storm Water Sampling	LS	1	\$450.00	\$450.00	\$300.00	\$300.00	\$500.00	\$500.00
C-67B	Storm Water Ann Rpt	LS	1	\$2,100.00	\$2,100.00	\$1,800.00	\$1,800.00	\$750.00	\$750.00
C-67C	REAP	LS	1	\$240.00	\$240.00	\$120.00	\$120.00	\$500.00	\$500.00
C-67D	Constr BMP Entrance	LS	1	\$3,500.00	\$3,500.00	\$1,375.00	\$1,375.00	\$1,500.00	\$1,500.00
C-67E	Constr BMP Dam	LF	AR	\$7.50		\$40.00		\$1,500.00	
C-67F	Constr BMP Berm	LF	AR	\$5.50		\$10.00		\$15.00	
C-67G	Constr BMP Fiber Roll	LF	AR	\$4.00		\$4.00		\$5.00	
C-67H	Hydro Seed Erosion	LF	AR	\$0.85		\$1.00		\$0.07	
C-Alt.1:	Infiltrator Pipe (C-7)	LF	324	\$35.00	\$11,340.00	\$3.60	\$1,166.40	\$47.00	\$15,228.00
	<b>ALTERNATE BID TOTAL</b>				<b>\$11,340.00</b>		<b>\$1,166.40</b>		<b>\$15,228.00</b>



City of Corning: Corning Community Park Project, Phase 1  
 Bid Summary: February 5, 2013 @ 1:30pm

#4 JM Slover #5 Modern Bldg #6 Gifford

ITEM	DESCRIPTION		QTY	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT
	<b>SKATE/BIKE PARK</b>								
SBP-1	Construct	LS	1	\$995,000.00	\$995,000.00	\$1,032,584.00	\$1,032,584.00	\$1,715,000.00	\$1,715,000.00
SBP-2	Catch Basin	EA	11	\$480.00	\$5,280.00	\$1,100.00	\$12,100.00	\$1,130.00	\$12,430.00
SBP-3	Stormdrain Pipe 8"	LF	476	\$22.00	\$10,472.00	\$38.00	\$18,088.00	\$23.00	\$10,948.00
<b>TOTAL</b>	<b>BASE BID</b>				<b>\$1,010,752.00</b>		<b>\$1,062,772.00</b>		<b>\$1,738,378.00</b>
SBP, A-I	Musco Lighting	LS	1	\$109,000.00	\$109,000.00	\$113,500.00	\$113,500.00	\$90,000.00	\$90,000.00
<b>TOTAL</b>	<b>ADDITIVE BID</b>				<b>\$109,000.00</b>		<b>\$113,500.00</b>		<b>\$90,000.00</b>
	<b>LANDSCAPE IRRIGATION PLANS:</b>								
LS-1	Finish LS/irrig areas	LS	1	\$56,500.00	\$56,500.00	\$19,000.00	\$19,000.00	\$15,000.00	\$15,000.00
LS-2	Irrigation System	LS	1	\$65,650.00	\$65,650.00	\$87,000.00	\$87,000.00	\$70,000.00	\$70,000.00
LS-3	Plantings	LS	1	\$18,745.00	\$18,745.00	\$33,000.00	\$33,000.00	\$27,000.00	\$27,000.00
LS-4	Bark	LS	1	\$26,000.00	\$26,000.00	\$10,000.00	\$10,000.00	\$7,910.00	\$7,910.00
LS-5	Sod	LS	1	\$63,270.00	\$63,270.00	\$76,000.00	\$76,000.00	\$61,303.00	\$61,303.00
LS-6	Top Soil	LS	1	\$6,500.00	\$6,500.00	\$4,000.00	\$4,000.00	\$3,500.00	\$3,500.00
LS-7	120-day Maintenance	LS	1	\$5,000.00	\$5,000.00	\$9,000.00	\$9,000.00	\$7,000.00	\$7,000.00
LS-8	Closeout Documents	LS	1	\$1,500.00	\$1,500.00	\$700.00	\$700.00	\$600.00	\$600.00
	<b>BASE BID</b>				<b>\$243,165.00</b>		<b>\$238,700.00</b>		<b>\$192,313.00</b>
Alt-1	Alternate with Seed	LS	1	\$23,565.00	\$23,565.00	\$42,000.00	\$42,000.00	\$47,303.00	\$47,303.00
	<b>ALTERNATE BID TOTAL</b>				<b>\$23,565.00</b>		<b>\$42,000.00</b>		<b>\$47,303.00</b>
	<b>ADDITIVE BID ITEMS:</b>								
Add-1	Entrance Sign	LS	1	\$7,525.00	\$7,525.00	\$10,400.00	\$10,400.00	\$10,000.00	\$10,000.00
Add-2	Type 'A' Bollards	EA	26	\$210.00	\$5,460.00	\$250.00	\$6,500.00	\$300.00	\$7,800.00
Add-3	Type 'B' Bollards	EA	16	\$1,000.00	\$16,000.00	\$425.00	\$6,800.00	\$500.00	\$8,000.00
Add-4	Drinking Fountains	EA	2	\$3,535.00	\$7,070.00	\$6,300.00	\$12,600.00	\$2,500.00	\$5,000.00
Add-5	BBQ	EA	7	\$575.00	\$4,025.00	\$550.00	\$3,850.00	\$800.00	\$5,600.00

City of Corning: Corning Community Park Project, Phase 1  
 Bid Summary: February 5, 2013 @ 1:30pm

#4 JM Slover

#5 Modern Bldg

#6 Gifford

ITEM	DESCRIPTION		QTY	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT
Add-6	Benches	EA	15	\$545.00	\$8,175.00	\$400.00	\$6,000.00	\$550.00	\$8,250.00
Add-7	Benches	EA	3	\$3,325.00	\$9,975.00	\$700.00	\$2,100.00	\$2,500.00	\$7,500.00
Add-8	Trash Receptacles	EA	15	\$1,250.00	\$18,750.00	\$700.00	\$10,500.00	\$1,250.00	\$18,750.00
Add-9	Picnic Tables	EA	17	\$1,250.00	\$21,250.00	\$400.00	\$6,800.00	\$1,250.00	\$21,250.00
	<b>ADDITIVE BID TOTAL</b>				<b>\$98,230.00</b>		<b>\$65,550.00</b>		<b>\$92,150.00</b>
	<b>CIVIL PLANS:</b>								
C-1	Demo	LS	1	\$6,500.00	\$6,500.00	\$5,100.00	\$5,100.00	\$12,000.00	\$12,000.00
C-2	Clearing & Grubbing	LS	1	\$6,300.00	\$6,300.00	\$6,700.00	\$6,700.00	\$19,200.00	\$19,200.00
C-3	Stormdrain/Catch Basin	EA	9	\$1,165.00	\$10,485.00	\$1,600.00	\$14,400.00	\$906.00	\$8,154.00
C-4	Stormdrain Pipe - 8"	LF	205	\$25.00	\$5,125.00	\$44.00	\$9,020.00	\$27.00	\$5,535.00
C-5	Stormdrain Pipe - 10"	LF	116	\$27.50	\$3,190.00	\$40.00	\$4,640.00	\$38.00	\$4,408.00
C-6	Stormdrain Pipe - 12"	LF	414	\$31.00	\$12,834.00	\$48.00	\$19,872.00	\$31.00	\$12,834.00
C-7	Infiltrator Pipe	LF	324	\$42.00	\$13,608.00	\$75.00	\$24,300.00	\$29.00	\$9,396.00
C-8	Concrete Headdwall	EA	1	\$3,500.00	\$3,500.00	\$9,000.00	\$9,000.00	\$6,371.00	\$6,371.00
C-9	Sewer Lateral - 6"	LF	235	\$53.00	\$12,455.00	\$49.00	\$11,515.00	\$52.00	\$12,220.00
C-10	Cleanout - 6"	EA	2	\$390.00	\$780.00	\$750.00	\$1,500.00	\$300.00	\$600.00
C-11	Sidewalk	SF	12900	\$7.35	\$94,815.00	\$5.00	\$64,500.00	\$6.59	\$85,011.00
C-12	Pathway	SF	4640	\$6.00	\$27,840.00	\$3.00	\$13,920.00	\$6.00	\$27,840.00
C-13	Multi-purpose Court	LS	1	\$65,000.00	\$65,000.00	\$40,000.00	\$40,000.00	\$64,000.00	\$64,000.00
C-14	Street Barricade	EA	1	\$3,400.00	\$3,400.00	\$2,100.00	\$2,100.00	\$2,000.00	\$2,000.00
C-15	Water Line 1.5" PVC	LF	20	\$110.00	\$2,200.00	\$550.00	\$11,000.00	\$395.00	\$7,900.00
C-16	Irrigation 4" PVC	LF	20	\$525.00	\$10,500.00	\$295.00	\$5,900.00	\$290.00	\$5,800.00
C-17	Water Line 1.5" PVC	LF	667	\$14.50	\$9,671.50	\$30.00	\$20,010.00	\$25.00	\$16,675.00
C-18	Water Line 1.5" PVC	LF	83	\$17.50	\$1,452.50	\$43.00	\$3,569.00	\$12.00	\$996.00
C-19	Conduit 2" - trench	LF	667	\$16.50	\$11,005.50	\$30.00	\$20,010.00	\$45.00	\$30,015.00
C-20	Conduit 2"	LF	52	\$85.00	\$4,420.00	\$25.00	\$1,300.00	\$80.00	\$4,160.00
C-21	Electrical Pull Boxes	EA	5	\$1,000.00	\$5,000.00	\$420.00	\$2,100.00	\$250.00	\$1,250.00
C-22	Conduit 4" Toomes Ave	LF	80	\$180.00	\$14,400.00	\$54.00	\$4,320.00	\$90.00	\$7,200.00
C-23	Booster Pump 3"	EA	1	\$28,000.00	\$28,000.00	\$35,000.00	\$35,000.00	\$33,000.00	\$33,000.00
C-24	Back Flow Device 3"	EA	1	\$8,650.00	\$8,650.00	\$28,000.00	\$28,000.00	\$10,000.00	\$10,000.00

City of Corning: Corning Community Park Project, Phase 1

Bid Summary: February 5, 2013 @ 1:30pm

#4 JM Slover

#5 Modern Bldg

#6 Gifford

ITEM	DESCRIPTION		QTY	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT
C-25	Base Rock 650 ton	SF	17397	\$2.20	\$38,273.40	\$2.00	\$34,794.00	\$1.00	\$17,397.00
C-26	A/C 2" - 220 ton	SF	17397	\$1.75	\$30,444.75	\$2.00	\$34,794.00	\$1.60	\$27,835.20
C-27	Parking Lot Curb	LF	734	\$16.00	\$11,744.00	\$17.00	\$12,478.00	\$20.44	\$15,002.96
C-28	Parking Lot Striping	LF	1210	\$1.00	\$1,210.00	\$1.00	\$1,210.00	\$3.30	\$3,993.00
C-29	Parking Lot Arrows	EA	5	\$33.00	\$165.00	\$60.00	\$300.00	\$250.00	\$1,250.00
C-30	Aceess Symbol	EA	2	\$39.00	\$78.00	\$300.00	\$600.00	\$330.00	\$660.00
C-31	Parking Lot Stall	EA	2	\$195.00	\$390.00	\$200.00	\$400.00	\$450.00	\$900.00
C-32	Tow Away Sign	EA	1	\$223.00	\$223.00	\$200.00	\$200.00	\$500.00	\$500.00
C-33	Truncated Dome	EA	1	\$2,530.00	\$2,530.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00
C-34	Parkihng Stall Slab	SF	696	\$8.20	\$5,707.20	\$7.00	\$4,872.00	\$6.37	\$4,433.52
C-35	Saw Cut Pavement	LF	590	\$6.00	\$3,540.00	\$1.50	\$885.00	\$3.00	\$1,770.00
C-36	Base Rock 50 ton	SF	940	\$3.45	\$3,243.00	\$2.50	\$2,350.00	\$1.50	\$1,410.00
C-37	A/C 2" - 12 ton	SF	940	\$1.75	\$1,645.00	\$2.00	\$1,880.00	\$2.00	\$1,880.00
C-38	Curb & Guttler - Toomes	LF	365	\$32.00	\$11,680.00	\$22.00	\$8,030.00	\$20.55	\$7,500.75
C-39	Sidewalk on Toomes	SF	305	\$7.50	\$2,287.50	\$5.00	\$1,525.00	\$6.56	\$2,000.80
C-40	Relocate St Light Pole	EA	1	\$1,800.00	\$1,800.00	\$3,000.00	\$3,000.00	\$2,200.00	\$2,200.00
C-41	Traffic Control	LS	1	\$1,500.00	\$1,500.00	\$2,400.00	\$2,400.00	\$5,000.00	\$5,000.00
C-42	Drop Inlet Standard-6	EA	3	\$1,750.00	\$5,250.00	\$2,300.00	\$6,900.00	\$2,000.00	\$6,000.00
C-43	Drop Inlet Standard-7	EA	1	\$2,700.00	\$2,700.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
C-44	Storm Drain Pipe 12"	LF	36	\$31.00	\$1,116.00	\$44.00	\$1,584.00	\$35.00	\$1,260.00
C-45	Storm Drain Pipe 15"	LF	70	\$109.00	\$7,630.00	\$130.00	\$9,100.00	\$110.00	\$7,700.00
C-46	Drop Inlet on Toomes	EA	1	\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	\$2,000.00	\$2,000.00
C-47	Sidewalk on Fig Ln	SF	1268	\$7.50	\$9,510.00	\$5.00	\$6,340.00	\$5.60	\$7,100.80
C-48	Driveway on Fig Ln	SF	300	\$13.50	\$4,050.00	\$7.00	\$2,100.00	\$9.33	\$2,799.00
C-49	C&G on Fig Ln	LF	592	\$32.00	\$18,944.00	\$25.00	\$14,800.00	\$20.27	\$11,999.84
C-50	Depressed C&G - Fig Ln	LF	60	\$43.50	\$2,610.00	\$20.00	\$1,200.00	\$33.33	\$1,999.80
C-51	White Striping	LF	320	\$4.40	\$1,408.00	\$6.00	\$1,920.00	\$6.00	\$1,920.00
C-52	White Arrows	EA	7	\$200.00	\$1,400.00	\$250.00	\$1,750.00	\$250.00	\$1,750.00
C-53	Base Rock 585 ton	SF	11650	\$3.45	\$40,192.50	\$1.40	\$16,310.00	\$1.30	\$15,145.00
C-54	A/C 2" - 150 ton	SF	11650	\$1.75	\$20,387.50	\$2.00	\$23,300.00	\$1.60	\$18,640.00

City of Corning: Corning Community Park Project, Phase 1  
 Bid Summary: February 5, 2013 @ 1:30pm

ITEM	DESCRIPTION		QTY	#4 JM Slover		#5 Modern Bldg		#6 Gifford	
				UNIT PRICE	BID AMT	UNIT PRICE	BID AMT	UNIT PRICE	BID AMT
C-55	Ped Ramp	EA	1	\$2,525.00	\$2,525.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00
C-56	Restroom	LS	1	\$101,500.00	\$101,500.00	\$115,000.00	\$115,000.00	\$100,000.00	\$100,000.00
C-57	Abadon Well	LS	1	\$5,500.00	\$5,500.00	\$4,800.00	\$4,800.00	\$6,000.00	\$6,000.00
C-58	Chain Link Fence	LF	2445	\$15.35	\$37,530.75	\$16.00	\$39,120.00	\$14.00	\$34,230.00
C-59	Wood Fence	LF	474	\$36.75	\$17,419.50	\$50.00	\$23,700.00	\$40.00	\$18,960.00
C-60	Gazebo Footings	LS	1	\$25,540.00	\$25,540.00	\$20,000.00	\$20,000.00	\$32,000.00	\$32,000.00
C-61	Excavate Play area	LS	1	\$6,000.00	\$6,000.00	\$20,000.00	\$20,000.00	\$7,600.00	\$7,600.00
C-62	Playground Curb	LF	236	\$24.25	\$5,723.00	\$20.00	\$4,720.00	\$112.00	\$26,432.00
C-63	Handicap Ramp	EA	2	\$3,100.00	\$6,200.00	\$1,000.00	\$2,000.00	\$2,600.00	\$5,200.00
C-64	Electrical Service	LS	1	\$8,400.00	\$8,400.00	\$3,100.00	\$3,100.00	\$5,800.00	\$5,800.00
C-65	Footing/Anchor Bolts	EA	8	\$1,400.00	\$11,200.00	\$350.00	\$2,800.00	\$1,000.00	\$8,000.00
C-66	Excavate & Disposal	LS	1	\$58,000.00	\$58,000.00	\$37,600.00	\$37,600.00	\$10,000.00	\$10,000.00
C-67	SWPPP	LS	1	\$12,500.00	\$12,500.00	\$2,900.00	\$2,900.00	\$35,000.00	\$35,000.00
	<b>BASE BID TOTAL</b>				<b>\$891,828.60</b>		<b>\$834,638.00</b>		<b>\$853,234.67</b>
	<b>Supplemental Bid</b>								
C-67A	Storm Water Sampling	LS	1	\$400.00	\$400.00	\$350.00	\$350.00	\$1,000.00	\$1,000.00
C-67B	Storm Water Ann Rpt	LS	1	\$600.00	\$600.00	\$750.00	\$750.00	\$1,000.00	\$1,000.00
C-67C	REAP	LS	1	\$1,200.00	\$1,200.00	\$350.00	\$350.00	\$1,000.00	\$1,000.00
C-67D	Constr BMP Entrance	LS	1	\$950.00	\$950.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
C-67E	Constr BMP Dam	LF	AR	\$8.00		\$20.00		\$4.00	
C-67F	Constr BMP Berm	LF	AR	\$10.00		\$15.00		\$5.00	
C-67G	Constr BMP Fiber Roll	LF	AR	\$1.50		\$5.00		\$6.00	
C-67H	Hydro Seed Erosion	LF	AR	\$0.10		\$0.75		\$0.30	
C-Alt.1:	Infiltrator Pipe (C-7)	LF	324	\$42.00	\$13,608.00	\$60.00	\$19,440.00	\$45.00	\$14,580.00
	<b>ALTERNATE BID TOTAL</b>				<b>\$13,608.00</b>		<b>\$19,440.00</b>		<b>\$14,580.00</b>

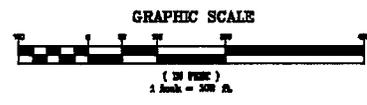
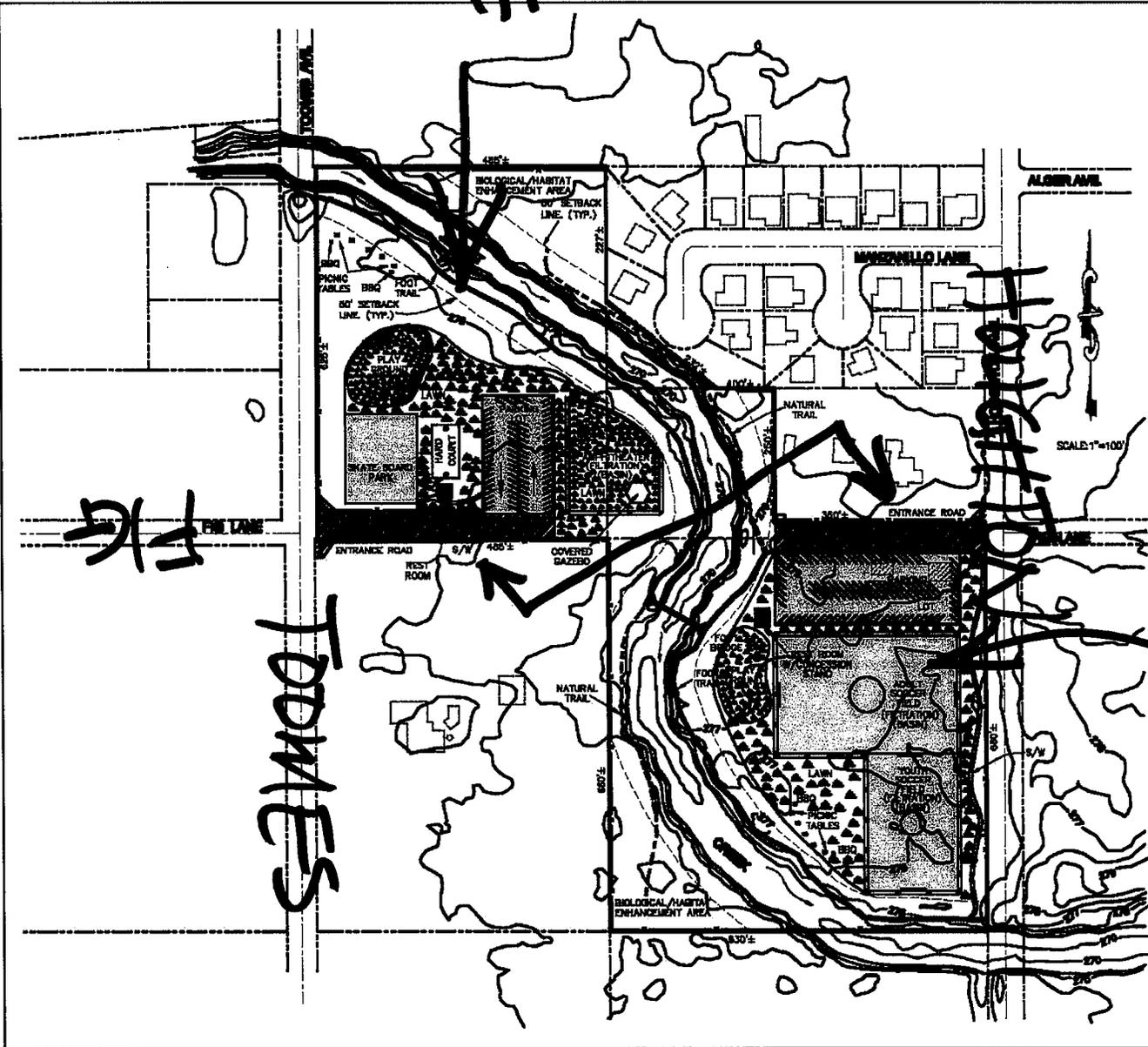




Conceptual Site Plan Prepared By Ed Anderson, Civil Engineer.

FIGURE 5 - COMMUNITY PARK CONCEPTUAL SITE PLAN

PHASE 1



- LEGEND**
- PROJECT BOUNDARY LINE
  - PROPERTY LINES
  - CENTERLINE
  - ONE FOOT CONTOUR LINES
  - FIVE FOOT CONTOUR LINES
  - PROPOSED FENCE
  - EXISTING BUILDINGS
  - EXISTING BUILDINGS TO BE REMOVED
  - FOOT TRAIL
  - NATURAL TRAIL
  - CONCRETE SIDEWALK
  - SIDEWALK

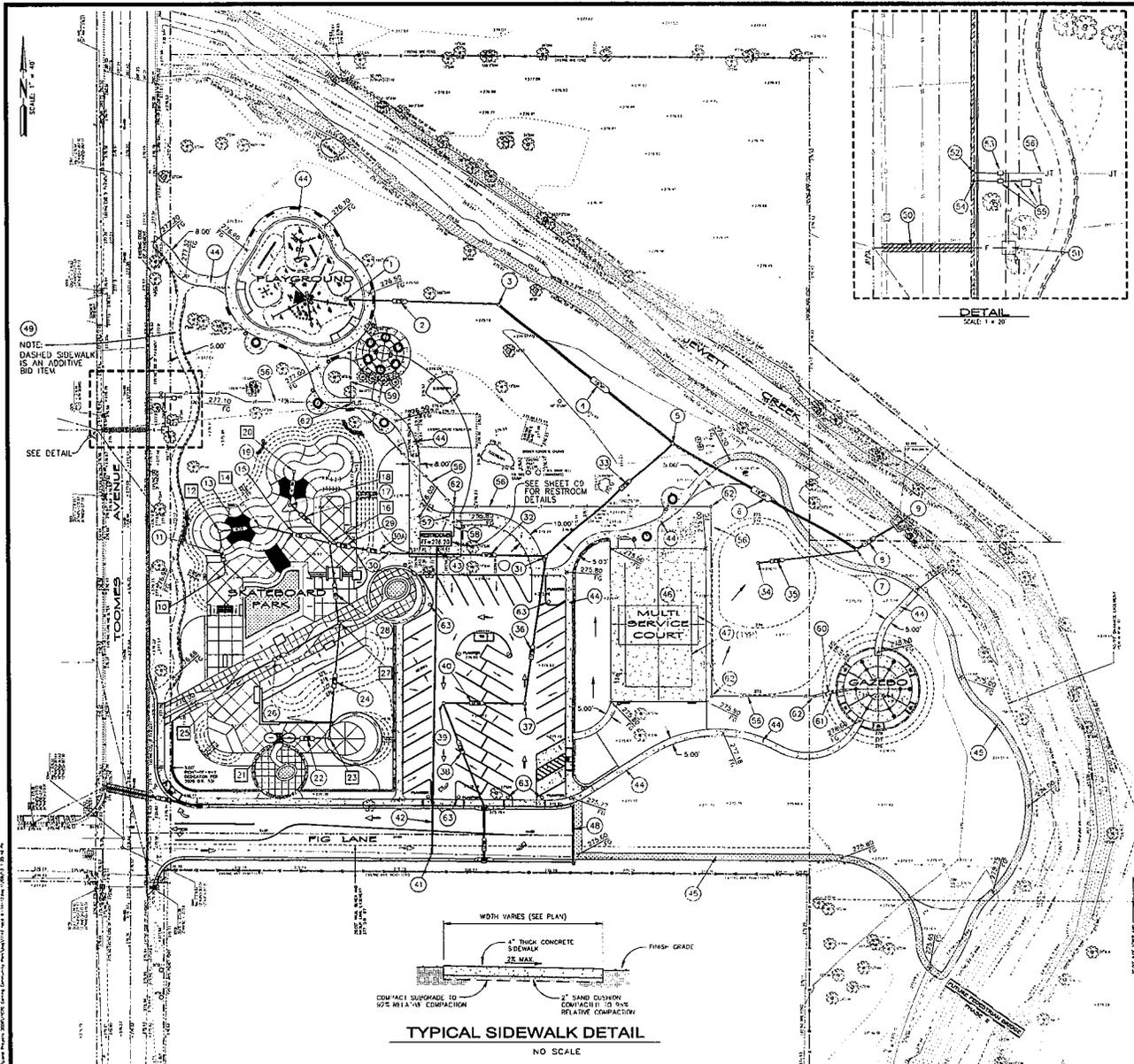
TIG

TIDMERS

FOOT TRAIL

PHASE 2

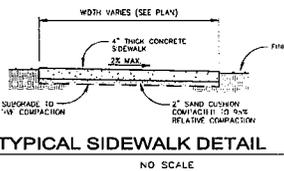
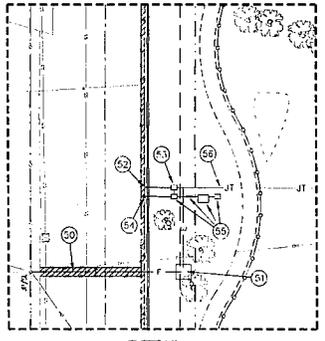
SCALE: 1"=100'



**CONSTRUCTION NOTES**

- STORM DRAIN QUANTITIES**
- 1 INSTALL 8" x 8" H.D.P.E. STORM DRAIN PIPE, S=0.30%
  - 2 INSTALL 113 LF x 8" H.D.P.E. STORM DRAIN PIPE, S=0.30%
  - 3 INSTALL 5209 #6, GRATE EL.=275.00, 8" INV. = 271.66, 18" INFILTRATOR STORM DRAIN PIPE, INV. = 271.66
  - 4 INSTALL 166 LF x 18" INFILTRATOR STORM DRAIN PIPE, S=0.16%
  - 5 INSTALL 5209 #7, GRATE EL.=275.00, 12" INV. = 271.40, 18" INFILTRATOR STORM DRAIN PIPE, INV. = 271.40
  - 6 INSTALL 158 LF x 18" INFILTRATOR STORM DRAIN PIPE, S=0.13%
  - 7 INSTALL 5209 #8, GRATE EL.=275.00, 8" INV. = 271.20, 18" INV. = 271.20, 12" INV. = 271.20
  - 8 INSTALL 33 LF x 12" H.D.P.E. STORM DRAIN PIPE, S=2.12%
  - 9 INSTALL STANDARD WINGED HEAD WALL WITH FLAPPER GATE, 12" INV. = 270.50
  - 10 INSTALL 5209 #9, GRATE EL.=278.40, 8" INV. = 273.72
  - 11 INSTALL 31 LF x 8" H.D.P.E. STORM DRAIN PIPE, S=3.00%
  - 12 INSTALL 5209 #10, GRATE EL.=275.00, 8" INV. = 272.79
  - 13 INSTALL 30 LF x 8" H.D.P.E. STORM DRAIN PIPE, S=1.00%
  - 14 INSTALL 5209 #11, GRATE EL.=273.90, 8" INV. = 272.49
  - 15 INSTALL 52 LF x 8" H.D.P.E. STORM DRAIN PIPE, S=0.50%
  - 16 INSTALL 5209 #12, GRATE EL.=277.30, 8" INV. = 272.23
  - 17 INSTALL 41 LF x 8" H.D.P.E. STORM DRAIN PIPE, S=0.50%
  - 18 INSTALL 5209 #13, GRATE EL.=273.00, 8" INV. = 272.43
  - 19 INSTALL 24 LF x 8" H.D.P.E. STORM DRAIN PIPE, S=3.00%
  - 20 INSTALL 5209 #14, GRATE EL.=275.80, 8" INV. = 273.15
  - 21 INSTALL 5209 #15, GRATE EL.=275.80, 8" INV. = 273.65
  - 22 INSTALL 35 LF x 8" H.D.P.E. STORM DRAIN PIPE, S=2.00%
  - 23 INSTALL 5209 #16, GRATE EL.=275.80, 8" INV. = 272.56
  - 24 INSTALL 85 LF x 8" H.D.P.E. STORM DRAIN PIPE, S=0.50%
  - 25 INSTALL 5209 #17, GRATE EL.=275.80, 8" INV. = 274.30
  - 26 INSTALL 90 LF x 8" H.D.P.E. STORM DRAIN PIPE, S=1.00%
  - 27 INSTALL 5209 #18, GRATE EL.=275.65, 8" INV. = 272.53
  - 28 INSTALL 60 LF x 8" H.D.P.E. STORM DRAIN PIPE, S=0.50%
  - 29 INSTALL 5209 #19, GRATE EL.=275.80, 8" INV. = 272.03, 10" INV. = 272.03
  - 30 CONNECT TO EXISTING STUB AND INSTALL 18 LF x 8" H.D.P.E. STORM DRAIN PIPE, S = 1.16%
  - 31 INSTALL 5209 #20, GRATE EL.=275.50, 10" INV. = 271.60, 12" INV. = 271.60
  - 32 INSTALL 116 LF x 10" H.D.P.E. STORM DRAIN PIPE, S=0.34%
  - 33 INSTALL 5209 #21, GRATE EL.=272.90, 8" INV. = 271.60
  - 34 INSTALL 74 LF x 8" H.D.P.E. STORM DRAIN PIPE, S=0.54%
  - 35 INSTALL 111 LF x 12" H.D.P.E. STORM DRAIN PIPE, S=0.30%
  - 36 INSTALL 5209 #22, GRATE EL.=274.50, 12" INV. = 271.93
  - 37 INSTALL 84 LF x 12" H.D.P.E. STORM DRAIN PIPE, S=0.30%
  - 38 INSTALL 5209 #23, GRATE EL.=274.50, 12" INV. = 272.11
  - 39 INSTALL 59 LF x 12" H.D.P.E. STORM DRAIN PIPE, S=0.30%
- SANITARY SEWER QUANTITIES**
- 41 CONNECT 6" RESTROOM LATERAL TO EXISTING 12" SANITARY SEWER, 6" INV. = 271.70, EX. 12" INV. = 267.04
  - 42 INSTALL 235 LF x 6" SANITARY SEWER PIPE, 4" INV. @ BLOC. = 273.70, S=0.85%
  - 43 INSTALL SANITARY SEWER CLEANOUT
- GENERAL CIVIL ITEMS**
- 44 INSTALL 12,000 SF x 4" THICK CONCRETE SIDEWALK ON 2" MIN. SAND CUSHION (SEE SIDEWALK DETAIL THIS SHEET)
  - 45 INSTALL 4,840 SF OF DECOMPOSED GRANITE PATH. SEE LANDSCAPE PLANS FOR DETAILS
  - 46 INSTALL 8,325 SF OF 4" THICK CONCRETE SLAB W/WWF ON 2" MIN. SAND OR CL. 2 A/B BEDDING
  - 47 SEE LANDSCAPE PLANS FOR STRIPING DETAILS
  - 48 INSTALL 45 LF CITY OF CORNING STD. S-B STREET BARRICADE
- ADDITIVE BID ITEM**
- 49 1,750 SF x 5' FOOT WIDE, 4" THICK CONCRETE SIDEWALK ON 2" MIN. SAND OR CL. 2 A/B BEDDING
- UTILITY QUANTITIES**
- 50 INSTALL 80 L.F. 4" ELECTRICAL CONDUIT, 36" MIN. COVER, SEE SHT. C7 FOR BACKFILL AND PAVEMENT REQUIREMENTS.
  - 51 INSTAL INDUSTRIAL FREE STANDING METER AND MAIN BREAKER ENCLOSURE ON 5' x 5' CONCRETE PAD.
  - 52 INSTALL CITY STD. 1/2" HOT TAP CONNECTION TO EXISTING WATER MAIN.
  - 53 INSTALL 1 1/2" GATE VALVE IN WATER METER BOX.
  - 54 INSTALL CITY STD. 4" HOT TAP CONNECTION TO EXISTING WATER MAIN.
  - 55 SEE LANDSCAPE PLANS FOR VALVES, BACKFLOWS AND BOOSTER PUMPS
  - 56 INSTALL 667 L.F. JOINT UTILITY TRENCH WITH 2" ELECTRICAL CONDUIT AND 1 1/2" SCH. 40 PVC WATER SERVICE. THE TRENCH OCCUPANTS SHALL HAVE 30" MIN. COVER WITH SAND BACKFILL TO 5' BELOW FINISH GRADE.
  - 57 INSTALL 22 L.F. 2" ELECTRICAL CONDUIT, 30" MIN. COVER WITH SAND BACKFILL TO 5' BELOW FINISH GRADE.
  - 58 INSTALL 26 L.F. 1 1/2" SCH. 40 PVC WATER SERVICE, 24" MIN. COVER WITH SAND BACKFILL TO 6" BELOW FINISH GRADE.
  - 59 INSTALL 36 L.F. 1 1/2" SCH. 40 PVC WATER SERVICE, 24" MIN. COVER WITH SAND BACKFILL TO 6" BELOW FINISH GRADE.
  - 60 INSTALL 21 L.F. 1 1/2" SCH. 40 PVC WATER SERVICE, 24" MIN. COVER WITH SAND BACKFILL TO 6" BELOW FINISH GRADE.
  - 61 INSTALL 38 L.F. 2" ELECTRICAL CONDUIT, 30" MIN. COVER WITH SAND BACKFILL TO 5' BELOW FINISH GRADE.
  - 62 INSTALL 17' x 30" CONCRETE PULL BOX WITH TRAFFIC RATED LD (5 TOTAL)
  - 63 SOLAR LIGHT FOUNDATIONS (8 TOTAL) SEE SHEET C6 FOR INFORMATION

SEE NOTE BELOW



Designed	JEA	Approved		Revisions	Date	By
Drawn	RAP/RAR					
Checked	JEA	Date	NOVEMBER, 2012			

CITY OF CORNING

**Ed Anderson**  
CIVIL ENGINEER  
P.O. Box 406  
Corning, CA 96027

**CORNING COMMUNITY PARK**  
PHASE 1 GENERAL SITE DEVELOPMENT PLAN

Job Number	11142	Drawing Number	C5
Scale	1"=40'		

PHASE 1

## New City Park

<b>Park Starting Grant Funds</b>					<b>\$4,276,800.00</b>
<b>Currently Paid or Promise to Pay</b>					
Property Acquisition			\$502,919.00		
Payment Draws #2-#7			\$340,486.94		
NSP3 (Gazebo, Install, Rubber Bark)			\$91,893.53		
Accent(Playground Equipment)			\$56,822.72		
Tom Phelps-Landscape Architect			\$5,520.00		
<b>Currently Paid or Promise to Pay Total</b>				<b>\$997,642.19</b>	

<b>Phase II</b>					
Site Clearing			\$21,000.00		
Building Demolition			\$24,000.00		
Prefab Foot Bridge			\$102,600.00		
Playground			\$134,400.00		
Adult Soccer Field			\$476,200.00		
Youth Soccer Field			\$207,100.00		
Parking Lot Lights (Solar)			\$151,000.00		
Park Entrance Road			\$122,400.00		
Restroom Concession(Solar Lighting)			\$87,500.00		
Off Site			\$25,000.00		
SWPPP Plan			\$50,000.00		
Tom Phelps-Landscape Architect			\$19,820.00		
<b>Phase II Total</b>				<b>\$1,421,020.00</b>	
<b>Funds Available for Phase I</b>					<b>\$1,858,137.81</b>

**ITEM NO: J-11  
CITY ATTORNEY CONTRACT**

**March 12, 2013**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS  
OF THE CITY OF CORNING**

**FROM: MIKE FITZPATRICK, CITY ATTORNEY**

**BACKGROUND:**

The City of Corning currently has legal services provided to it by two separate law firms. The City Attorney contract is with Michael C. Fitzpatrick. The Assistant City Attorney contract is with Maire & Burgess through attorney Jody Burgess. Both are independent contractors who provide legal services to other clients and have done so for many years. City Attorney Fitzpatrick is in the process of moving into retirement and has been training the Assistant City Attorney to take over his duties and responsibilities. At the present time, City Attorney Fitzpatrick spends time in City Hall each week and attends one Council meeting per month. Assistant City Attorney Burgess spends some time in the City each month, primarily on the days he attends the Council meetings. He also attends one Council meeting per month. Both attorneys provide legal services on a day to day basis from their offices in Redding.

When the former City Manager and Police Chief retired, they continued to provide services to the City as "employees" of the City for a limited period of time but were unable to continue beyond one year due to the time constraints imposed by law on retired annuitants who continue working as "employees" of their former employers. Although the City Attorney was for a few years an "employee" of the City of Corning, for most of the time he has served the City he has been an "independent contractor", providing legal services for other clients as well and not receiving any "benefits" as part of his compensation. That is the current situation. A few years ago, the City of Corning was notified by CalPERS that the City Attorney could not be receiving PERS benefits from two cities at the same time, even though he only worked part time for each city. At that time, the employment relationship with the City Attorney terminated and he reverted to his current "independent contractor" status.

Effective January 1, 2013, the California Public Pension Reform Act of 2013 (PEPRA) (AB 340 and AB 197) made significant changes to pension laws for public employees. The Council is very much aware of the new rules which now require cost sharing of pension entitlements between public entities and their employees. One section of the new law, Government Code section 7522.56, addresses post-retirement employment by public employees and, in part, provides that "A retired person shall not serve, be employed by, or be employed through a contract directly by, a public employer in the same retirement system from which the retiree receives the benefit without reinstatement from retirement, except as permitted by this section." One of the stated exceptions is that a retired annuitant "may serve...because the retired person has skills needed to perform work of limited duration." It goes on to state that such retired person is not eligible to be "employed" for a period of 180 days following the date of retirement unless..."The employer certifies that the appointment is necessary to fill a critically needed position before the 180 days has passed and the appointment has been approved by the governing body of the employer in a public meeting."

In the Guide to Cal PERS Employment after Retirement, it states, "You can be hired as an "independent contractor" or "consultant" for a CalPERS employer. However, if under common-law principles you will be an 'employee' of the CalPERS employer, your employment is subject to CalPERS restrictions."

It is not clear whether CalPERS still stands by this interpretation of the law now that PEPRA has been passed and is new law. It appears that these guidelines would still apply but out of an abundance of caution, the City Attorney is recommending, both for his benefit as well as for the benefit of the City, that the Council now make the findings stated in the attached Resolution...just as if the City Attorney services were being provided to the City as an "employee" rather than an "independent contractor."

In making this recommendation, the City Attorney is not intending to modify the present contract nor to convert it to an "employment" relationship with the City. Before the beginning of the next fiscal year, it is the intention of the City Attorney to recommend to the Council that Assistant City Attorney Jody Burgess be given the City Attorney position starting July 1, 2013. If the Council approves, then the current City Attorney, Michael Fitzpatrick, intends to continue to share office space with Mr. Burgess and provide training to his firm both in Redding and in Corning, even attending some of the Corning City Council meetings, throughout the upcoming fiscal year.

**REQUEST:**

**MOVE TO APPROVE RESOLUTION 03-12-2013-02 MAKING FINDINGS CONCERNING THE POSITION OF CITY ATTORNEY FOR THE CITY OF CORNING.**

**RESOLUTION NO.: 03-12-2013-02**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING  
PERMITTING CONTINUED SERVICE OF PART-TIME CITY ATTORNEY**

**WHEREAS**, the Corning City Attorney, Michael C. Fitzpatrick, has provided legal services to the City of Corning for many years and continues to provide such services to the City on a part-time basis as an independent contractor; and

**WHEREAS**, the City Attorney is in the process of training the Assistant City Attorney, Jody Burgess, to perform all of the duties and responsibilities of his office; and

**WHEREAS**, the contract under which services are currently being provided by the City Attorney terminates on June 30, 2013 unless automatically extended; and

**WHEREAS**, City Attorney Fitzpatrick is a retired annuitant through the California Public Employees Retirement System (PERS); and

**WHEREAS**, Government Code 7522.56 allows a retired annuitant to continue to provide services to a public employer enrolled in Cal PERS if the retired person has skills needed to perform work of limited duration;

**NOW, THEREFORE, BE IT RESOLVED** the City Council declares that for the period of January 1, 2013 through June 30, 2014, the present City Attorney, Michael C. Fitzpatrick, has skills needed to perform the duties and responsibilities of the position of City Attorney and to provide important training to the Assistant City Attorney so he will be fully prepared to assume the duties of this position; and

**BE IT FURTHER RESOLVED**, although the City Attorney is not being "employed" by the City but will be continuing to serve the City as an independent contractor, this decision to continue using the services of the present City Attorney without a break in service is necessary to fill a critically needed position so that for a period of time up to 18 months the required training of a successor can be adequately performed.

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**PASSED AND ADOPTED** by the City Council of the City of Corning on this **12th** day of March, 2013 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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**Gary R. Strack, Mayor**

**ATTEST:**

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**Lisa M. Linnet, City Clerk**

**ITEM NO: J-12  
ANNUAL MID-YEAR BUDGET REVIEW AND  
GENERAL DISCUSSION**

**MARCH 12, 2013**

**TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS**

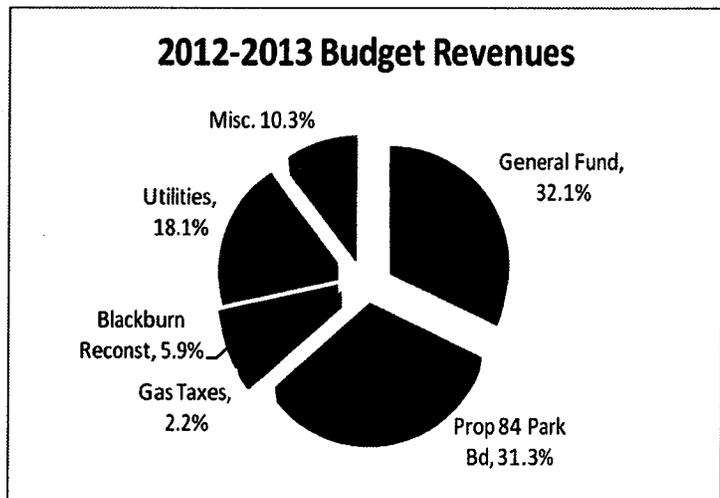
**FROM: JOHN L. BREWER, AICP, CITY MANAGER**

**SUMMARY:**

Staff has regularly provided "Mid-year" Budget updates to the City Council. The purpose is to update the Council and the public regarding how the City is fairing financially at near the mid-point of the fiscal year. So, this report largely relies on information from that fiscal year mid-point which is December 31, 2012.

**I. OVERALL REVENUES:**

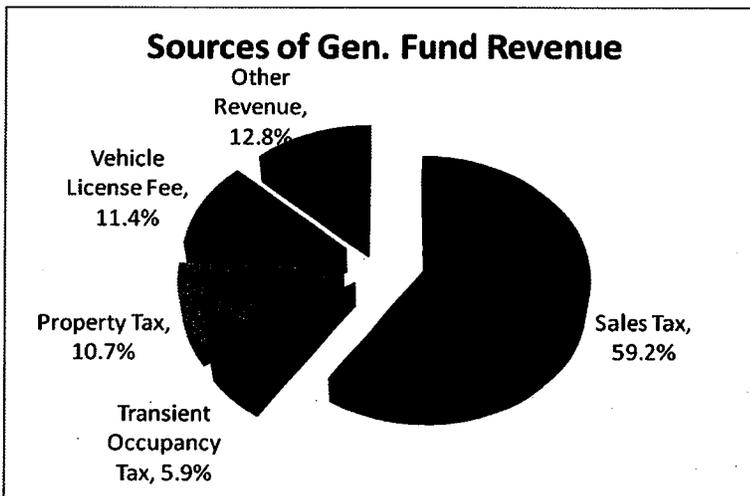
The Fiscal Year 2012-2013 Budget was adopted by the City Council on June 26, 2012. That document projected total revenues of \$13,660,488. The chart to the right illustrates the anticipated sources of those revenues.



The budget document describes the various sources of City revenues and how much of it must be allocated for specific purposes. Utility fees, for example, that total 18.1% of all revenues, must be allocated to the operations and maintenance of the City's water and sewer systems. The same is true of the Proposition 84 Park Bond funds we've received for the development of the new park, Gas Tax revenues, etc. The Council actually has quite little discretion over how these funds are allocated. The funds come in and must be doled out in accordance with their specific program requirements. In some cases, unexpended funds must be returned to the state, or merely rolled over into a subsequent budget. For those reasons, we won't focus on those funds for the mid-year budget review.

The funds the Council does exercise discretion over are collectively called the "General Fund". Note that those revenues total just under a third (32.1%) of the total revenues anticipated this year.

The funds the Council does exercise discretion over are collectively called the "General Fund".



Note that those revenues total just under a third (32.1%) of the total revenues anticipated this year.

**A. GENERAL FUND:**

The General Fund revenues were projected to total \$4,391,310 this fiscal year. The sources of the anticipated General Fund revenues are shown on the chart to the left.

The performance of the General Fund will be the heart of our Mid-year Budget Review.

Before we go into where we are now, it's important to provide some background information regarding the 2012-2013 Budget for context.

**1. Audit Information:**

Now that the Annual Audit for FY 2011-2012 has been completed and accepted by the City Council (2/26/2013), we can compare the staff projections included in the 2012-2013 budget (adopted in June 2012), with the actual numbers. Using the actual numbers, we now have a better picture of where we are at mid-year. (Note: What follows here is a summary of the attachments marked "A" (Page "v" from 6/12/12 Budget Staff Rpt.) & "B", the updated numbers from CPA Roy Seiler as of 2/28/2012)

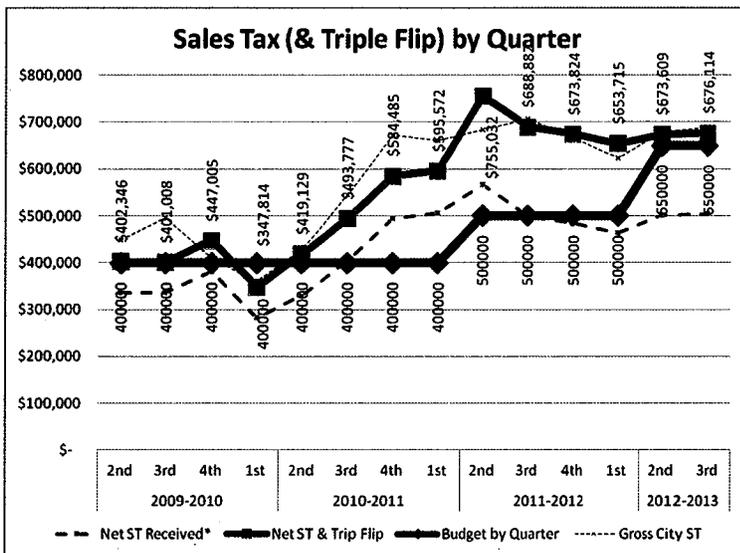
On Page "v" of the Budget Staff Report presented on June 12, 2012, we provided some projections regarding our anticipated General Fund "budget net" (revenues vs. expenditures) at the end of previous Fiscal year (2011-2012). We expected to end FY 2011-2012 with about \$420,000. According to the just-completed audit, that figure was actually \$319,028; about \$100,000 less than we'd anticipated.

That difference then affects the Projected Reserves at year End June 30, 2012. Whereas the (6/12/12) Budget Staff Report projected, \$1,380,090, the actual figure turns out to be \$1,297,566. Subtract the \$800,000 Operating Reserve and the year-end General Fund balance to carry over to the next year was actually **\$497,566**, instead of the \$580,000 anticipated.

We project to receive General Fund revenues of \$4,602,188 this year. At the same time, we expect to expend \$5,010,198. So, we'll spend **\$408,010** more than we take in this year. That was anticipated, since we had extra revenue from the year prior (2011-2012) to expend for some significant projects and purchases, including restoring our Operating Reserves to pre-recession level, paying off the Airport Improvement "loan" from Development Impact Fees, and paving nearly a mile of Solano Street. Now, if we take that amount from the "Carryover" of \$497,566, it leaves us with a current General Fund Balance of **\$89,566**. That's less than half of what we projected in the Budget Staff Report presented June 12, 2012 (\$191,880), and only about 2% of the General Fund revenue. The point here is we need to be very conservative with expenditures at this point.

**2. Sales Tax:**

Please refer to the chart shown below. Our budget combines Sales Tax and Triple Flip revenues. Sales Tax (& Triple Flip) represents about 59.2% of the General Fund. Triple Flip

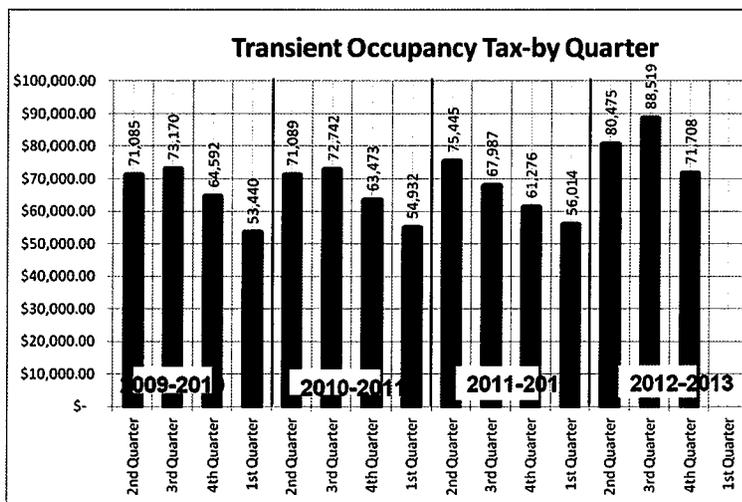


revenues are those sales tax funds withheld by the state and then subsequently refunded to the Cities. The chart highlights two lines, the Budget (Heavy Blue with diamonds) line that represents what we expected to receive in the budget, and the actual revenues received line-represented in red with squares. As you can see, so far our revenues are exceeding the budget line. So far, with two full quarters of data in, we're up \$49,723 over our projection. Exceeding our revenue projection is a good thing. Now, historically, we are down this year as compared to last, but as you can see on the chart, last year was a banner year. We also

anticipated this year's sales tax revenues to be down from last year's.

Note that the sales taxes presented in the chart above do not include the \$210,878 amount that was recovered in December after previously being sent to another City. The reason for that is the amount was accounted for in another manner in the budget. Also of interest is the matter of the settlement of the recovery charge from HdL. The dispute hinges on our employee's discovery of the mis-directed sales tax vs. their discovery. Over \$35,000 is at stake. The City Attorney is conversing with HdL regarding this matter.

We remain a bit concerned about fuel sales. While fuel sales statewide continued to increase modestly (1.7%) over the same calendar quarter a year prior, here in Corning the sales trend was 5.7% downward. We're still unsure about what's responsible for that trend. It's an important matter, since fuel sales tax typically amount to over 61% of the sales tax revenue for the City of Corning. We'll continue to monitor the revenue stream.



### 3. Transient Occupancy Tax:

We charge a 10% Transient Occupancy Tax (TOT) to customers of the motels rooms in the City. The amount is included in the room rent and is collected by the individual innkeepers and then transferred to the City on a quarterly basis. The chart to the left summarizes the amount of TOT that we've recently received. We average about \$65,000 of TOT per quarter, which equates to about \$260,000 annually. That is also our current budget projection. At this time, three quarters TOT for FY 2012-2013 are in, totaling \$240,701. That

equates to a quarterly average of over \$80,000; a promising upward trend that, if continued thru the first quarter, would mean exceeding our \$260,000 TOT budget projection by between \$63,000 and \$80,000.

### 4. Property Tax:

Property Taxes are collected by the County and then sent on to the various jurisdictions. They make up about 10.7% of our General Funds and are projected to total \$468,700 this year. The taxes are billed in two installments. The first remittance is now in, totaling \$280,810. That is 59.9% of the total, and is right on target with the percentage that we regularly receive in the first remittance. We expect that property taxes will meet our budget projection.

### 5. Vehicle License Fees:

Vehicle License Fees make up about 11.4% of the General Funds for this fiscal year. That amounts to a budget projection of \$500,000. We typically receive two payments for VLF; in January and May, respectively. The January payment was \$249,657.50, just \$342.50 under 50% of that anticipated. So, we essentially expect to achieve our budgeted amount of \$500,000.

### 6. Other General Fund Revenues:

This is the broad General Fund category that everything else falls into. In total, they make up about 12.8% of the General Fund. For this fiscal year, the total revenue anticipated is \$562,610. Included are franchise fees from utility companies, subventions from other agencies, fines and forfeitures, and a myriad of other revenues that don't fit another category.

At this time the revenues and fees anticipated are running about as expected, with one notable exception; Building Permit and Plan Check fees. Those two items were expected to generate \$50,000 of revenue. To date, they've generated only \$10,080, well below that expected at mid year. There's simply very little development occurring at this point, and we should expect budget shortfalls in the Building Permit and Plan Check categories in the neighborhood of about \$30,000 to \$35,000.

Our franchise fees from PG & E are expected to be down about \$10,000 this fiscal year. According to PG & E, the reason has to do with a reduction in gross receipts for electrical use resulting from changing geography-PG & E updated their maps for the City/County boundary.

## **B. UTILITY (ENTERPRISE) FUND REVENUES:**

### **1. Short term:**

The Sewer and Water system accounts are regarded as "Enterprise Accounts". Those revenues may only be used for operating and maintaining the sewer and water system, respectively.

We checked the revenue stream for the two utilities at the mid point in the budget year (December 31, 2012). The total collected for Sewer fees was \$792,022. That's right on target (actually 50.8%) for the budget projection of \$1,560,000.

The water fees collected through December 31, 2012 total \$757,715. That amount is 61.6% of the total budget projection of \$1,230,000; ahead at the halfway point in the fiscal year.

### **2. Long Term:**

Please find copies of the spreadsheets marked "Water" and "Sewer Enterprise Funds, respectively. These spreadsheets show both historic and future financial data/projections. They are important financial planning documents.

#### **a. Sewer Enterprise Fund:**

Now, please refer to the Sewer Enterprise System spreadsheet (Attachment "C"). The Sewer Enterprise Fund will generate almost \$1.6 million of revenue this year. Fees collected must be expended for sewer related maintenance and improvements. I want to point out two important and related issues that are illustrated on the spreadsheet.

The first that's worthy of your immediate attention is the Row marked 2005 COP Series B, USDA Loan that financed the recent 2005 WWTP expansion. The original plan was to fund the debt repayment through the collection of Development Impact Fees. We currently collect \$4,000/equivalent dwelling unit (EDU) to support the WWTP expansion. However, there is very little development occurring in this economy. So, we must supplement the DIF with revenue from the sewer collection fees. You will note that funding began for this item in FY 2011-2012; initially at a cost of \$120,000. This year, we're spending \$220,000 to pay this debt. Until development recovers to pre-recession levels, we'll need to provide an annual supplement to cover the debt.

To make up for the absence of development and the resulting Impact Fees, we'll need to consider increasing the revenue that we generate through Sewer Fees. So, the second issue is the "Annual Rate Change" that appears as the second row on the table. You will note 3% annual increases from FY 00-01 through 03-04, 9% annual increases from FY 04-05 through 08-09, and then increasing at 3% for through the planning period. Please note that despite the 3% increases shown, the last annual increase will occur in April of this year, since that is the final Council increase approved in Resolution No. 04-13-04-07. Now, refer to the row marked "Annual Net Income". For the current year, that is already in deficit, losing \$52,450. Now, if the sewer rate increases are extended, but at only the 3% shown on the chart, the deficit will

continue to increase so long as the supplement to make up for missing Development Impact Fees is necessary.

To address these issues, staff proposes to present a multi-year 5% sewer rate increase beginning April 1, 2014. At that annual rate of increase, the WWTP debt load can be covered and Annual Net Income will remain positive.

b. **Water Enterprise Fund:**

Please refer to the Spreadsheet marked "Water Enterprise Fund". The City's Water system is expected to generate about \$1.2 million in revenue from water sales this year. As an "Enterprise Fund" the revenues collected must be expended for system maintenance and improvements and cannot be utilized for other "non-water" related tasks.

Resolution 12-08-09-02, adopted December 8, 2009, authorized a series of five annual 3% rate increases. The next will occur April 1, 2013. The final Council authorized increase will occur in April of 2014. Note that the spreadsheet assumes a continuance of the 3% annual rate increases. Staff will need to present any such increases for Council action.

Now, please refer to the row marked "Total Net Income". The system is operating with a surplus of \$5,979 for the current year. Next year, that surplus turns into a deficit of \$22,670. That amounts to merely 1.8% of the revenues and, provided the annual rate increases occur, the deficit will reduce each subsequent year. We'll review this closely and in early 2014, staff will present a resolution to extend the annual increases to the water rates; at least at 3%.

## II. EXPENDITURES:

We've gone over the department expenditure reports at the mid-year point (Jan. 1<sup>st</sup>). In general terms, expenditures are about where we'd expect them to be. We've made a few recommendations TO Department Heads where we've noted expenditures above or below that 50% threshold.

### A. PERSONNEL COSTS:

Our largest single expense is employee wages and benefits (personnel costs). For this fiscal year the budgeted overall personnel costs is \$3,945,017. Now, the General Fund is the single greatest source of personnel cost funding, contributing \$3,218,586, or 81.6% of the total for this fiscal year.

There will be some minor increases due to the 2% salary increases approved for three of the four bargaining units that took effect on Jan. 1<sup>st</sup>. We'll also reap some minor savings since the additional P/W Maintenance Worker budgeted beginning January 1<sup>st</sup>, will likely not come on board until about mid April. Note that the fourth bargaining unit's (Miscellaneous Unit) MOU doesn't expire until the end of this fiscal year-June 30th. So, any increase should not affect this FY budget.

Next year's costs will increase to account for personnel cost increases resulting from salary increases that have been or will be negotiated, and the costs of additional employees that are added to the payroll. Remember that a 1% increase in employee salary and benefits costs the City about \$35,000 annually.

**GENERAL FUND-(SEVEN MONTH) SUMMARY TABLE:**

Below is a summary of the **General Fund** for the first seven months of the current and six past fiscal years. This chart has been provided and updated for many years, so we've included it for consistency. Note that it presents information for the first seven (vs. six) months of the fiscal year.

REVENUE	Totals for First Seven (7) Months							Current Year 12 mo. Budget
	through 1-31-07	through 1-31-08	through 1-31-09	through 1-31-10	through 1-31-11	through 1-31-12	through 1-31-2013	
Sales Tax ( <i>&amp; Triple Flip</i> )	\$1,423,993	\$1,454,814	\$1,128,471	\$916,164	\$997,802	\$1,582,440	\$1,454,679	\$2,600,000
TOT	\$ 213,943	\$ 346,368	\$ 200,911	\$165,419	\$196,118	\$204,479 <i>3 Qtrs paid</i>	\$240,702 <i>3 Qtrs paid</i>	\$ 260,000
Property Tax	\$ 298,753	\$309,457	\$ 314,004	\$276,918	\$279,367	\$263,408	\$280,810	\$ 468,700
VLF	\$ 276,544	\$ 293,661	\$ 14,737	\$237,849	\$282,621	\$277,612	249,657	\$ 500,000
General Fund Rev. Total	\$2,623,741	\$2,760,518	\$1,939,726	\$1,838,619	\$2,235,045	\$2,707,604	\$2,892,611	\$4,602,188*
General Fund Expend Total	\$2,451,858	\$2,910,718	\$3,168,593	\$2,658,079	\$2,573,720	\$2,633,788	\$3,156,144	\$5,010,198

\*Note: General Fund Budget Rev here includes the one-time recovered Sales Tax revenue of \$210,878.

**BUDGET SHEETS:**

The Finance Dept. provides City Council members with monthly updates showing the departmentalized expenditures relative to the overall annual budget.

In the past, many pages from the City's Budget Accounting system have been provided as attachments to the Mid-year Budget Review. This year, instead of providing all those copies, we have them available in a binder for your review.

**TRANSFER TO GENERAL FUND:**

During the course of the mid-year budget review, CPA Roy Seiler noted and recommends that a transfer of \$3,960.02 from our FEMA Flood Mitigation Fund (Fund 152) to the General Fund should occur. See the recommendation below.

**BOTTOM LINE:**

In summary, some revenues are up a little, and some down a bit. Expenditures are near what we projected when the budget was approved. Overall, barring any catastrophic event or condition, we believe we will finish the fiscal year without the need to "raid" our \$800,000 Operating Reserve, and be positively positioned to go into next year (FY 2013-2014).

**RECOMMENDATION:**

- **MAYOR AND CITY COUNCIL RECEIVE THE MID-YEAR BUDGET REPORT FOR INFORMATION AND DISCUSSION, AND,**
- **TRANSFER \$3,960.02 FROM FUND 152, FLOOD MITIGATION-FEMA TO THE GENERAL FUND.**

**ATTACHMENTS:**

<b>Attachment</b>	<b>Description:</b>
A	Page "v" from June 12, 2012 Budget Staff Report (2 pgs.)
B	Update due to Audit of FY 2011-2012 prepared by CPA Roy Seiler
C	Sewer Enterprise Fund Spreadsheet
D	Water Enterprise Fund Spreadsheet
E	Budget Recommendation page from CPA Roy Seiler-dated Feb. 7, 2013

First things first; we must determine the current General Fund balance that'll remain at the end of this fiscal year. Here is this **current year's 2011 - 2012 Budget** as amended during the year.

	Approved Budget	June 1 Actual	June 30, 2012 Year End "Guess"
Revenue	\$3,828,430	\$4,621,060	\$4,690,000
Expenditures	<u>4,269,500</u>	<u>3,965,681</u>	<u>4,270,000</u>
Budget Net	\$ (441,070)	\$ 655,379	\$ 420,000

General Fund <u>Beginning</u> Balance July 1, 2011 <sup>2</sup>	\$ 960,090
Plus Projected Revenue for Year End	+ <u>\$ 420,000</u>
Projected Reserve at Year End June 30, 2012	\$ 1,380,090
Set-aside Operating Reserve <sup>3</sup> of \$800,000	- <u>\$ 800,000</u>
Leaves a balance available of	\$ <u>580,090</u>

Note that the 2011-2012 Budget anticipated a deficit of \$441,070 at year's end. Largely due to the increase in Sales Tax revenue, instead we'll end the year with a **\$420,000 surplus**. That's a **net positive swing of \$861,070!** With the General Fund Balance from the Annual Audit of \$960,090, and the year end projection of \$420,000, we anticipate that we'll end the year (FY 2011-2012) with an estimated General Fund year-end balance of \$1,380,090.

The General Fund projections include a set-aside of \$300,000 to replenish the \$800,000 Operating Reserve that the Council had agreed to lower during the height of the recession to \$500,000. The "reserve" is needed to cover cash flow while waiting for the State to forward Sales Tax due and other revenues collected by the State. Providing that \$800,000 Operating Reserve will leave a Balance Available of **\$580,090**.

**NEXT YEAR'S 2012-2013 ANNUAL BUDGET:**

Projected <b>General Fund Revenue</b>	\$4,391,310
Proposed <b>Expenditures</b>	- <u>\$4,378,816</u>
<i>Includes 6 mo. Furlough savings, Contract Planning Director, 6 mo funding of Maint. Worker and Public Works Dir.</i>	
General Fund <b>Available Revenue</b> over Expenditures	\$12,494
Add the expected "Sales Tax Recovery" ( <i>expected in fall 2012</i> )	\$210,878
Add the Available Fund Balance	+ <u>\$580,090</u>
<i>\$1,380,090 - 800,000 = \$580,090</i>	
<b>Available Reserve Balance for Projects</b>	<b>\$ 803,462</b>

<sup>2</sup> Source: Annual Audit ending June 30, 2011.

<sup>3</sup> This Budget provides for the return to the City Policy of maintaining an Operating Reserve of \$800,000 in the General Fund to provide for daily cash flow while awaiting revenues such as Property Tax which is received in December and June.

The section above presents the "draft" Projected Revenue and Expenditures for FY 2012-2013 that are included in the Draft Budget document. The draft budget numbers here do not include staff recommended "CIP Projects". Note that Revenues presented in the draft Budget are projected to exceed Expenditures by \$12,494. That amount is then added to the "Sales Tax Recovery" amount of \$210,878 that's expected this fall. The sum of those, added to the "Balance Available" from the section above is **\$803,462**.

That amount is identified as the "Reserve balance available for Projects". From that staff has compiled a list of projects from the recently adopted Capital Improvement Plan Summary. Staff found the sum of the estimated costs of those projects to be \$611,582.

Available reserve Balance for Projects:	\$803,462
Projects Approved for Funding from the Available Reserve	- <u>\$611,582</u>
Estimated <b><u>Available Reserve</u></b> at Year End June 30, 2013	<b>\$ 191,880</b>

So, if we allocate that amount to those projects, it will leave a net "Available Reserve" on June 30, 2013 of \$191,880. Then, if we add that amount to the Operating Reserve (\$800,000), we anticipate that the:

<b>Total General Fund Reserve Projected a Year Away to support the next Fiscal Year <u>2013-2014</u></b>	<b>\$991,880</b>
<i>\$800,000 Operating Reserve + \$191,880</i>	

In light of the Governor's recent press conference concerning the State's \$15.7 billion deficit, having that much in reserve seems a particularly prudent & timely strategy.

"A"  
pg. 2

**Attachment "B" (From CPA Roy Seiler)-  
Feb. 28, 2013 Update for General Fund**

First things first; we must determine the current General Fund balance that'll remain at the end of this fiscal year. Here is this **PAST year's 2011 - 2012 actual numbers as outlined on pages 48-49 of the audit.**

	Approved Budget	June 30 Actual "	
Revenue	\$3,828,430	\$4,678,720	
Expenditures	<u>4,192,781</u>	<u>4,359,692</u>	
<b>Budget/Actual Net\$ (364,351)</b>		<b>\$ 319,028</b>	
<b>General Fund <u>Beginning</u> Balance July 1, 2011</b>			\$ 978,538
<b>Plus Projected Revenue for Year End</b>			<b>+ \$ 319,028</b>
<b>Projected Reserve at Year End June 30, 2012</b>			<b>\$ 1,297,566</b>
<b>Set-aside Operating Reserve of \$800,000</b>			<b>- \$ 800,000</b>
<b>Leaves a balance available of</b>			<b>\$ <u>497,566</u></b>

Note that the 2011-2012 Budget anticipated a deficit of \$364,351 at year's end. Largely due to the increase in Sales Tax revenue, instead we ended the year with a **\$319,028 surplus**. That's a **net positive swing of \$683,379!**

Below is from Multiple Operator Management (MOM) Sysrtem showing the budget, after adjustments so far this year.

**THIS YEAR'S 2012-2013 ANNUAL BUDGET:**

Carryover from 2011-2012	\$ 497,566
<b>Projected General Fund Revenue</b>	\$4,602,188
<b>Proposed Expenditures</b>	<b>\$5,010,198</b>
<i>Includes 6 mo. Furlough savings, Contract Planning Director, 6 mo funding of Maint. Worker and Public Works Dir.</i>	
<b>General Fund Available Revenue over Expenditures</b>	<b>(\$ 408,010)</b>
<b>Leaves a projected balance available of</b>	<b>\$ <u>89,566</u></b>

**OTHER FACTORS TO CONSIDER:**

Right now sales tax is coming in at around \$130,000 less than last year, after adjusting for the one time back sales tax payment. At the current rate, the total sales tax revenue will come in at or just slightly below the total projected of \$2.6 million.

SEWER ENTERPRISE SYSTEM

*Last approved rate increase*

Amended 02-28-13 (Fund 610)

The Following Table Illustrates the Effects of Bell Carter withdrawing as a Sewer Service Customer. A Nominal 3% Inflation rate is built into both Revenue & Expenditures of the Sewer Enterprise System.

DRICAL (ACTUAL)	ACTUAL										CURRENT			PROJECTED						
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Sewer System Revenues</b>																				
Service Charges (1)	980,023	1,018,176	1,036,819	1,051,670	932,698	1,054,360	1,169,717	1,257,948	1,385,313	1,449,335	1,487,404	1,548,352	1,594,803	1,642,647	1,691,926	1,742,684	1,794,964	1,848,813	1,904,278	1,961,406
Annual Rate Change	3%	3%	3%	3%	9%	9%	9%	9%	9%	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%	3%
Connection Fees	2,620	2,965	5,020	13,861	26,449	2,620	8,030	1,952	2,620	0	655	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Interest Income	14,857	4,099	6,019	3,266	2,159	0	0	0	0	85	966	681	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Other Revenues	6,807	7,900	3,676	4,912	11,037	0	7,154	0	20,555	18,043	7,380	8,608	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600
<b>Total Revenues</b>	<b>1,004,300</b>	<b>1,039,813</b>	<b>1,061,534</b>	<b>1,073,709</b>	<b>972,343</b>	<b>1,056,980</b>	<b>1,184,901</b>	<b>1,259,900</b>	<b>1,408,488</b>	<b>1,467,463</b>	<b>1,496,405</b>	<b>1,557,641</b>	<b>1,606,403</b>	<b>1,654,247</b>	<b>1,703,526</b>	<b>1,754,284</b>	<b>1,806,664</b>	<b>1,860,413</b>	<b>1,915,878</b>	<b>1,973,006</b>
<b>Sewer System Operation and Maintenance Expenses (2)</b> (Exclusive of Capital Expenditures and Depreciation)	<b>823,537</b>	<b>909,055</b>	<b>856,642</b>	<b>939,926</b>	<b>971,199</b>	<b>1,005,577</b>	<b>1,113,426</b>	<b>1,105,433</b>	<b>1,018,652 (7)</b>	<b>1,119,064</b>	<b>1,089,686</b>	<b>1,163,816</b>	<b>1,222,007</b>	<b>1,283,107</b>	<b>1,347,262</b>	<b>1,414,626</b>	<b>1,486,357</b>	<b>1,559,625</b>	<b>1,637,606</b>	<b>1,719,466</b>
<b>Net Revenues from Sewer Enterprise System</b> (Total Net Revenues Available for Installment Payments)	<b>180,763</b>	<b>130,758</b>	<b>194,892</b>	<b>133,783</b>	<b>1,144</b>	<b>51,403</b>	<b>71,475</b>	<b>154,467</b>	<b>389,836</b>	<b>348,399</b>	<b>406,719</b>	<b>406,096</b>	<b>384,396</b>	<b>371,139</b>	<b>356,264</b>	<b>339,658</b>	<b>321,207</b>	<b>300,789</b>	<b>278,272</b>	<b>253,520</b>
1997 COP (3)	39,617	40,234	39,810	39,370	39,370	Paid Off														
1998 COP - USDA (4)	98,804	98,779	98,804	98,749	98,742	98,696	98,694	99,220	98,644	99,211	99,220	99,195	99,211	99,211	99,211	99,211	99,211	99,211	99,211	99,211
2005 COP - SERIES A (&) Wedbush Estimated Installment Payments						47,443	37,820	37,435	37,984	38,482	37,922	37,322	37,653	37,653	37,653	37,653	37,653	37,653	37,653	37,653
2005 COP Series B, USDA (WWTP Exp Ln)												120,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000
<b>Sewer &amp; Equip Replacement Trnsfr (5)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,800</b>	<b>16,300</b>	<b>16,800</b>	<b>17,300</b>	<b>18,300</b>	<b>18,300</b>	<b>18,800</b>	<b>19,400</b>	<b>19,982</b>	<b>20,581</b>	<b>21,199</b>	<b>21,836</b>	<b>22,490</b>	<b>23,166</b>	<b>23,860</b>	<b>24,575</b>	
<b>WWTP Repl. Fund Transfer</b>	<b>30,000</b>	<b>30,000</b>	<b>35,000</b>	<b>35,000</b>	<b>40,000</b>	<b>40,000</b>	<b>45,000</b>	<b>45,000</b>	<b>50,000</b>	<b>50,000</b>	<b>55,000</b>	<b>55,000</b>	<b>60,000</b>							
<b>Annual Net Income * Required Adjustments (6)</b>	<b>12,342</b>	<b>(38,255)</b>	<b>21,278</b>	<b>(39,336)</b>	<b>(192,768)</b>	<b>(151,036)</b>	<b>(89,019)</b>	<b>(44,488)</b>	<b>184,898</b>	<b>142,406</b>	<b>195,777</b>	<b>75,179</b>	<b>(52,450)</b>	<b>(66,306)</b>	<b>(81,799)</b>	<b>(99,041)</b>	<b>(118,146)</b>	<b>(139,240)</b>	<b>(162,452)</b>	<b>(187,920)</b>
<b>Net Operating Reserve **</b>	<b>417,409</b>	<b>366,820</b>	<b>365,504</b>	<b>313,758</b>	<b>149,950</b>	<b>(7,098)</b>	<b>(72,567)</b>	<b>(159,592)</b>	<b>5,928</b>	<b>155,165</b>	<b>336,581</b>	<b>375,008</b>	<b>322,554</b>	<b>256,252</b>	<b>174,452</b>	<b>75,412</b>	<b>(42,735)</b>	<b>(181,975)</b>	<b>(344,426)</b>	<b>(632,346)</b>
<b>Sewer Stabilization Fund Reserve</b>	<b>71,916</b>	<b>73,734</b>	<b>75,101</b>	<b>76,146</b>	<b>403,500</b>	<b>417,444</b>	<b>438,374</b>													
<b>Sewer Capital Improvement (347)</b>	<b>4,921</b>	<b>10,303</b>	<b>11,255</b>	<b>55,742</b>	<b>82,845</b>	<b>107,978</b>	<b>132,279</b>	<b>185,647</b>	<b>207,420</b>	<b>(15,636)</b>	<b>(13,926)</b>	<b>(4,003)</b>								
<b>Sewer Capital Replacement (381)</b>	<b>199,398</b>	<b>94,202</b>	<b>67,227</b>	<b>53,245</b>	<b>42,173</b>	<b>59,876</b>	<b>49,753</b>	<b>53,447</b>	<b>57,972</b>	<b>86,459</b>	<b>103,478</b>	<b>104,656</b>								
<b>WWTP Expansion Fund (Net of Loan)(348)</b>	<b>384,225</b>	<b>428,496</b>	<b>245,736</b>	<b>85,282</b>	<b>(17,194)</b>	<b>(33,200)</b>	<b>145,051</b>	<b>194,020</b>	<b>90,443</b>	<b>77,253</b>	<b>189,010</b>	<b>(3,053)</b>								
<b>WWTP Capital Replacement Fund (380)</b>	<b>247,770</b>	<b>237,590</b>	<b>171,756</b>	<b>206,547</b>	<b>246,138</b>	<b>271,199</b>	<b>327,375</b>	<b>364,142</b>	<b>352,053</b>	<b>347,567</b>	<b>171,709</b>	<b>204,774</b>								

1) First rate change funding the sewer line Replacement Project occurred 04/01/97 (decrease by 5%) and appeared in the 1996-97 column and continues through 4/1/03 (+3%) in seven year rate plan ending in the 2002-2003 column. Three percent (3%) inflationary rate increases are forecasted beginning 4/1/04 and continuing. First yr of Bell Carter Withdrawal is 2004-2005; loss will be \$240,000 per yr; Revenue - 1,068,000 - 240,000 X 1.09 = 902,250 income after loss. Beginning with Council approval, add 6% (total 9%) will offset the loss of Bell-Carter as a customer and implemented an 11 yr series of rate increases.

2) Operation & Maintenance is projected to increase at an inflationary rate of 5% per year

3) 1997 COP for 3,500,000 Wedbush Morgan through the City of Corning Public Finance Corporation funded Phase 1 of the Water and Sewer Line Replacement 80% Water - 20% Sewer

4) Total Debt \$2,042,000 Including H99 Sewer (322,000) at 4.375% Interest

5) Sewer & Equipment Replacement is set aside for Equipment Replacement, annual construction cost index increase of 3%.

6) Adjustment required to bring reserves to its modified balance due to prior period adjustments, and Interfund activity.

\* Net income per General Ledger less principal loan payments  
 \*\* Net Operating Reserve will not equal Fund Balance. Consists of Operating Fund (610) Cash and Accounts Receivable Less Accounts Payable, Interest Payable and Interfund loan payable only. All other Assets and Liabilities not included.

*in deficit*

ATTACHMENT "C"

# WATER ENTERPRISE SYSTEM

The Following Table Illustrates the History and the Revenue, Expenditures and Coverage of the Debt Service for the Water Enterprise System

Last approved rate increase

Amended 04-26-12 (Fund 630)

	HISTORICAL (ACTUAL)										Actual	CURRENT BUDGET	PROJECTED						
	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12			2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
<b>Water System Revenues</b>																			
Service Charges (1)	953,811	1,051,970	1,061,576	1,119,836	1,084,370	1,208,862	1,283,521	1,186,044	1,272,364	1,283,720	1,230,522	1,267,438	1,305,461	1,344,625	1,384,963	1,426,512	1,469,308	1,513,387	
Annual Rate Change	4.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	
Connection Fees	3,380	9,608	7,658	2,408	1,742	4,238	1,092	1,855	0	1,725	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Interest Income	0	0	1345	1144	1928	2873	6886	3,924	3,708	1,450	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Other Revenues	3,930	3,585	1,106	1,654	1,061	1,992	4,748	10,727	4,125	2,756	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
<b>Total Revenues</b>	<b>961,121</b>	<b>1,065,163</b>	<b>1,071,685</b>	<b>1,125,039</b>	<b>1,089,101</b>	<b>1,217,965</b>	<b>1,296,247</b>	<b>1,202,550</b>	<b>1,280,197</b>	<b>1,289,651</b>	<b>1,234,522</b>	<b>1,271,438</b>	<b>1,309,461</b>	<b>1,348,625</b>	<b>1,388,963</b>	<b>1,430,512</b>	<b>1,473,308</b>	<b>1,517,387</b>	
<b>Water System Operation &amp; Maintenance Expenses</b>																			
Exclusive of Capital Expen. & Depreciation (2A)	582,071	698,302	719,214	691,667	748,376	745,004	784,707	787,277	778,032	849,604	794,739	826,529	859,590	893,973	929,732	966,922	1,005,598	1,045,822	
<b>Net Revenues from Water Enterprise System</b>	<b>379,050</b>	<b>366,861</b>	<b>352,471</b>	<b>433,372</b>	<b>340,725</b>	<b>472,961</b>	<b>511,540</b>	<b>415,273</b>	<b>502,165</b>	<b>440,047</b>	<b>439,783</b>	<b>444,909</b>	<b>449,871</b>	<b>454,651</b>	<b>459,231</b>	<b>463,591</b>	<b>467,709</b>	<b>471,565</b>	
<b>1997 COP (2)</b>																			
Est. Installment Pmts.	159,238	157,478	159,538	61,247															
<b>1999 COP's USDA (3) Est. Installment Pymts.</b>	<b>130,972</b>	<b>129,249</b>	<b>130,891</b>	<b>130,829</b>	<b>130,828</b>	<b>131,525</b>	<b>131,491</b>	<b>131,512</b>	<b>131,512</b>	<b>130,696</b>	<b>130,649</b>	<b>130,586</b>	<b>130,504</b>	<b>130,512</b>	<b>130,435</b>	<b>130,385</b>	<b>130,356</b>	<b>130,344</b>	
<b>2005 Series A (2) Est. Installment Pymts.</b>																			
March				151,221	104,007	103,272	106,467	109,507	108,419	107,267	110,019	112,591	115,007	117,297	115,437	117,517	123,459	121,159	
September				48,007	47,272	46,467	45,507	44,419	43,267	42,019	40,591	39,007	37,297	35,437	33,517	31,459	29,159	26,698	
<b>Combined total of March &amp; September</b>				<b>199,228</b>	<b>151,279</b>	<b>149,739</b>	<b>151,974</b>	<b>153,926</b>	<b>151,686</b>	<b>149,286</b>	<b>150,610</b>	<b>151,598</b>	<b>152,304</b>	<b>152,734</b>	<b>148,954</b>	<b>148,976</b>	<b>152,618</b>	<b>147,857</b>	
<b>Water Well Debt Service - 2011 COP (6)</b>										16,185	27,745	27,745	27,745	27,745	27,745	27,745	27,745	27,745	
Planned Next Well Debt Service											30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	
Water & Equipment Replacement Transfer - to Replacement Fund 383	35,000	20,000	25,000	25,000	51,500	53,045	100,000	70,000	73,500	103,000	95,000	97,850	100,786	103,809	106,923	110,131	113,435	116,838	
Short Lived Water Asset Fund 386 (7)											27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	
2011 COP Debt Serv. Reserve Fund 632										2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	
<b>Total Annual Net Income *</b>	<b>53,840</b>	<b>60,134</b>	<b>37,042</b>	<b>17,068</b>	<b>7,118</b>	<b>138,652</b>	<b>128,075</b>	<b>59,835</b>	<b>145,467</b>	<b>38,080</b>	<b>5,979</b>	<b>(22,670)</b>	<b>(21,287)</b>	<b>(19,949)</b>	<b>(14,626)</b>	<b>(13,446)</b>	<b>(16,245)</b>	<b>(11,019)</b>	
<b>Required Adjustments (4)</b>	<b>(54,496)</b>	<b>(17,204)</b>	<b>(73,495)</b>	<b>16,195</b>	<b>(42,776)</b>	<b>(27,150)</b>	<b>(1,467)</b>	<b>(7,118)</b>	<b>(12,636)</b>	<b>(10,780)</b>									
<b>Cum. Net Operating Reserve **</b>	<b>(11,263)</b>	<b>31,667</b>	<b>142,204</b>	<b>143,077</b>	<b>192,971</b>	<b>358,773</b>	<b>488,315</b>	<b>555,268</b>	<b>688,099</b>	<b>715,399</b>	<b>721,378</b>	<b>698,708</b>	<b>677,441</b>	<b>657,492</b>	<b>642,866</b>	<b>629,420</b>	<b>613,175</b>	<b>602,155</b>	
<b>Water Capital Improvement Fund 346</b>	<b>13,686</b>	<b>88,287</b>	<b>100,551</b>	<b>114,914</b>	<b>117,461</b>	<b>160,564</b>	<b>185,723</b>	<b>171,714</b>	<b>185,452</b>	<b>74,466</b>									
<b>Water Capital Replacement Fund 383</b>	<b>45,754</b>	<b>41,199</b>	<b>67,315</b>	<b>68,239</b>	<b>84,315</b>	<b>84,154</b>	<b>126,728</b>	<b>197,855</b>	<b>267,557</b>	<b>318,026</b>									
<b>Water Stabilization Balance (5)</b>	<b>316,963</b>	<b>321,370</b>	<b>Released</b>																

- 1) First rate change occurred 4/1/97 continuing through 4/1/03; beginning 2003/04 (April 2004) increase was only 3% to cover inflation; no increase on April 1, 2009, then with adoption of new Resolution (12-08-09-02) set annual increase at 3% through 4/1/2014.
- 2) "Refunded" 1997 COP on 7-1-05 and replaced with 2005 COP Series A for 3,500,000 by Wedbush Morgan through the City of Corning Public Finance Corporation which funded Phase 1 of the Water & Sewer Line Replacement at 80% Water and 20% Sewer.
- 2A) Operation & Maintenance is projected to increase at an inflationary rate of 4% per year.
- 3) Total Debt \$2,280,000 @ 4.376% interest.
- 4) Adjustment required to bring reserves to its modified balance due to prior period adjustments and Interfund activity.
- 5) Water Stabilization Fund established April 10, 1997 to insure the adequacy of the net revenues pledged to Debt Service. See page 20 of the Official Statement 1997 Series A - Fund Closed June 30, 2005.
- 6) Clark Park Well 2011 COP with USDA Rural Utilities Service \$613,000; paid by Water Enterprise Fund 630
- 7) As a condition of USDA, City sets aside \$27,000 per year to replace short lived assets such as rolling stock, large tools, etc.
  - \* Net Income per General Ledger less principal loan payment.

\*\* Net Operating Reserve will of equal Fund Balance. Consists of Operating Fund (630), Cash and Accounts Receivable less Accounts Payable and Interest Payable only. All other assets and liabilities not included.

OK

ATTACHMENT

**ROY R. SEILER**  
***CERTIFIED PUBLIC ACCOUNTANT***

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201 C. North Tehama  
Willows, CA 95988

Phone: 530-934-8841  
Fax: 530-934-8849

February 7, 2013

John Brewer  
City of Corning

RE: Fund/Cash Balance Review

John:

As I do periodically, following is a listing of City Funds which are complete, inactive or unusual in nature, along with recommendations as to necessary action. All are as of December 31, 2012.

**Fund 152, Flood Mitigation, FEMA.**

This fund has a positive fund balance of \$3960.02. It would appear that this fund is now complete and a **transfer TO the general fund is in order. This requires Council approval.**

**Fund 323 Program Income Unrestricted.**

This fund receives revenue when program income is less than \$25000 in any one year. It is used for grant matches and has a current deficit balance of <\$6537>. **No action recommended.**

**Fund 347 Sewer Capital Improvement Fund**

This fund has a negative fund balance of <\$3999>. So long as there are no expenditures in this fund, it should be replenished with future improvement fee revenue. **No action recommended.**

*Roy Seiler, CPA*

ATTACHMENT "E"