



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, MAY 12, 2015
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Gary Strack.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

- 1. Proclamation – Head Start/Early Head Start 50 Years of Opportunity.** Northern California Child Development, Inc. Family and Community Outreach Director Tina Robertson, Christina Robertson, and Head Start Parent Dago Bobadilla will all be present to accept the Proclamation.
- 2. Presentation by Tehama County Landfill Agency Manager Kristina Miller – Discussion of the possible consolidation of the Tehama County Sanitary Landfill Agency and the Tehama County/Red Bluff Landfill Management Agency.**

F. BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

- 3. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 4. May 7, 2015 Claim Warrant - \$199,415.75.**
- 5. May 6, 2015 Business License Report.**
- 6. April 2015 Wages and Salaries: \$359,916.96.**
- 7. April 2015 Building Permit Valuation Report - \$504,714.**
- 8. April 2015 Treasurer's Report.**
- 9. April 2015 City of Corning Wastewater Operation Summary Report.**

10. Approve Janitorial Scope of Service Amendment Increasing the Monthly Fee to \$3,115

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS:

J. REGULAR AGENDA:

11. Dollar General Store Determination of Public Convenience or Necessity for a Type 20 Off-Site Beer and Wine License for the Dollar General Store located at 530 Solano Street.
12. Approve Agreement with the Tehama County Auditor-Controller to recover billing and collection costs in the amount of \$1.19 per parcel for City Landscape and Lighting District 1, Zones 1, 3 & 4 Special Assessments.
13. Authorize Expenditure of \$15,958 to Telstar Instruments for the Corning Wastewater Treatment Plant from Capital Replacement/Sewer Improvements fund 380-9206-5250.
14. Presentation regarding possible refinancing of Water and Sewer Debt; Placement Agent Services Agreement with Brandis Tallman, LLC.
15. City of Corning Long-Range Capital Improvement Program and Priorities for Service.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison:

Linnet:

Cardenas:

Smith:

Strack:

N. ADJOURNMENT!:

POSTED: FRIDAY, MAY 8, 2015

PROCLAMATION
HEAD START/EARLY HEAD START
50 YEARS OF OPPORTUNITY

WHEREAS, on May 18, 1965, President Lyndon B. Johnson introduced Project Head Start to provide a comprehensive program to help meet the needs of disadvantaged preschool children and has since served 31 million children by offering educational, nutritional, health, social and other services; and

WHEREAS, Head Start expanded these services to include children with special needs, pregnant women, children from birth to 3 years old, and children who are homeless and in foster care; and

WHEREAS, annually Head Start and Early Head Start Programs in California serve more than 110,000 children, Tehama County Head Start and Early Head Start Programs serve 345 children through centers and home visitation and provide parents with family support services including parenting and health education; and

WHEREAS, parent and community volunteers have donated over 54,000 hours in Head Start and Early Head Start Programs throughout Tehama County during the 2014/2015 school year.

WHEREAS, Head Start and Early Head Start Programs are an integral part of our early childhood system and work to ensure that our most vulnerable children and families are receiving quality, comprehensive services; and

WHEREAS, 2015 marks the 50th anniversary of the creation of Head Start and Northern California Child Development, Inc. (NCCDI) is joining with programs and families nationwide to mark this milestone.

NOW, THEREFORE I, GARY R. STRACK, AS MAYOR OF THE CITY OF CORNING do hereby recognize the 50th Anniversary of HEAD START/EARLY HEAD START in the City of Corning.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 12th day of May, 2015.

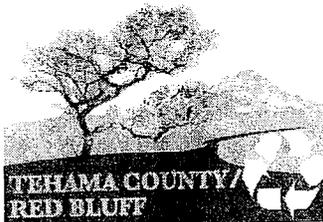
Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

**LANDFILL
MANAGEMENT
AGENCY**

Item No.: E-2



May 6, 2015

MEMORANDUM

TO: Corning City Council

FROM: Kristina Miller, Agency Manager 

Subject: Consolidation of the Tehama County Sanitary Landfill Agency and the Tehama County/Red Bluff Landfill Management Agency

As you may be aware one of the goals for the Tehama County Sanitary Landfill Agency (JPA I) and the Tehama County/Red Bluff Landfill Management Agency (JPA II) this fiscal year is to research the possibility of consolidating the two agencies. Consolidation of the two agencies would create numerous efficiencies and reduce overall administration cost. Both JPA I and JPA II legal counsels support such a proposal. I gave presentations to the JPA II Executive Committee and Full Board, JPA I, the City of Tehama, and the City of Red Bluff. All of which support such a proposal. At the April 7th Full Board meeting, the Full Board finalized its suggestions for the makeup of the consolidated JPA II. Below are highlights:

- Consolidates the roles of JPA I into JPA II. It does not make a JPA III.
- Renames JPA II as the Tehama County Solid Waste Management Agency. This better reflects the roles and responsibilities of the Agency currently and in the future. As society moves away from landfilling, it makes sense to change our name to reflect our purpose as resource or solid waste managers.
- Board consists of 5 members each from the City of Red Bluff and the County, one member each for the City of Tehama and City of Corning, and one public member at large. Grand total of 13 members.
- A quorum consists of at least seven members being present with at least three members being present from the City of Red Bluff and the County of Tehama. This adequately reflects the ownership of the Landfill.
- The Executive Committee consists of two members each from the city of Red Bluff and County, and one member each from the City of Corning and Tehama, for a total of six members.
- Full Board meetings will be held quarterly on the first Monday of the month at 8:30 a.m. The time and place of the Executive Committee (EC) meetings shall be as determined by the EC. I would suggest the location alternate between Red Bluff and Corning, as is the current practice for JPA I.
- We would need to establish amended by-laws and pass a resolution of EC responsibilities. I propose to expand the role of the Executive Committee to make decisions regarding AB 939, household hazardous waste facility management, grants, as

well as approve contracts up to \$25,000. Currently I end up canceling the EC meetings quite often because their role is so limited under the current JPA II by-laws that there is very little they can approve (basically minutes and warrants).

- All JPA I roles and responsibilities would become the responsibility of JPA II.

In order to consolidate the two JPA's a majority of the JPA I member Cities/County would have to pass a resolution for dissolution of JPA I. Please keep in mind, all JPA I roles and responsibilities would become JPA II's. If all members can come to an agreement, it makes sense for auditing purposes for the consolidation to take effect July 1, 2015.

I plan to present an informational presentation to the Council in advance of any action being requested. Any comments regarding the proposed consolidation are appreciated.

**AMENDED AND RESTATED JOINT POWERS AGREEMENT
ESTABLISHING THE TEHAMA COUNTY/RED BLUFF LANDFILL
MANAGEMENT AGENCY TO RECONSTITUTE THE AGENCY AS THE
TEHAMA COUNTY SOLID WASTE MANAGEMENT AGENCY**

This agreement is made and entered into by and between the County of Tehama, (hereinafter "County"), the City of Red Bluff (hereinafter "Red Bluff"), City of Corning (hereinafter "Corning"), and City of Tehama (hereinafter "Tehama"), for the purpose of the parties joint participation in the management of solid waste services to be provided to and within their respective jurisdictions.

RECITALS

WHEREAS, the County and the City of Red Bluff are co-owners of the solid waste landfill more particularly described in Exhibit A attached hereto (hereinafter referred to as the "Landfill"). A joint powers agreement (hereinafter referred to as the "Agreement") was executed by and between the County and the City of Red Bluff on or about June 30, 1997, which created the Tehama County/Red Bluff Landfill Management Agency, as a joint powers agency (hereinafter referred to as "the JPA II") formed and existing pursuant to the provisions of the Joint exercise of Powers Act (Government Code Sections 6500 et. seq.). Pursuant to the Agreement that JPA was formed for the purpose of operating and exercising management oversight over the operation of the Landfill and any contractors retained to operate same; and

WHEREAS, by an undated agreement, the County, and the Cities of Red Bluff, Corning and Tehama, entered into a separate joint powers agreement which created the Tehama County Sanitary Landfill Agency (hereinafter referred to as "JPA I") for the purpose of funding the cost of administering and maintaining existing sanitary landfill sites.....; and

WHEREAS, it is the desire of the parties to effectively combine the functions of the two aforesaid joint powers agencies, by amending the Agreement creating JPA II to add the Cities of Corning and Tehama as parties to said Agreement and members of JPA II. It is the further intent of the parties to consolidate the functions of the two joint powers agencies into the purposes and functions of JPA II. Finally, with the consolidation of the functions into JPA II, it is the intent of the parties to terminate the legal existence of JPA I; and

WHEREAS, in combining the functions of JPA I and JPA II, it is the intent that all of the funds and any assets of JPA I shall be transferred to JPA II, and thereafter JPA II shall be responsible for any legal obligations of JPA I that may survive the termination of the joint powers agreement that established JPA I and the termination of the existence of JPA I. The funds transferred from JPA I to JPA II shall be used first for the discharge of any pre-existing obligations of JPA I and thereafter any residual funds shall be used

for the discharge of the functions of JPA I assumed by JPA II with the consolidation of the two JPAs.

WHEREAS, each of the parties expressly represents and acknowledges that it desires to enter into an agreement with the other parties through which the four named entities will participate in the management of JPA II, in the manner set out in this Amended and Restated Agreement. The functions of JPA II shall, hereinafter include the operation or alternatively, oversight of the operation of the Landfill or such other sanitary landfills as JPA II may hereinafter acquire, including without limitation the oversight of any landfill operator, household hazardous waste facility management, Assembly Bill 939 compliance, Assembly Bill 341 compliance, solid waste, recycling, and hazardous waste grant management, and the management of closure post-closure and corrective action responsibilities of all phases of the Tehama County/Red Bluff Landfill. In addition the joint powers agency shall serve as and be deemed to be and have the powers of a Regional Agency in and for the whole of Tehama County, as set out in the Public Resources Code, including without limitation to reduce the cost of reporting, tracking and developing disposal and diversion programs by the individual cities and counties, and to increase the diversion of solid waste from disposal facility, to diminish the responsibility of individual cities and counties to implement source reduction, recycling, hazardous waste, and composting programs, to apply for and manage solid waste, hazardous waste and recycling grants.

NOW, THEREFORE, IT IS AGREED by the four above named entities, each of which is acknowledged as a party to this agreement that that the joint powers agreement dated June 30, 1997, by and between the County and the City of Red is amended and restated as follows. This agreement shall supersede and replace the 1997 Agreement and any amendments thereto.

ARTICLE I CONTINUATION OF AND RENAMING OF JPA II

The joint powers agency as established by the aforesaid Agreement dated June 30, 1997, by and between the County and the City of Red Bluff shall continue in existence. Hereinafter said joint powers agency shall be known as the Tehama County Solid Waste Management Agency (hereinafter referred to as the "Joint Powers Agency" or "Agency". The Agency shall be a public entity separate and distinct from the parties to this agreement. (See Gov Code Section 6503.5 and 6507)

ARTICLE II PURPOSE OF AGREEMENT

This agreement is for the purposes as set forth in the above recitals and as follows:

- A. Establishing a Regional Agency formed for the purpose of reducing the cost of reporting, tracking and developing disposal and diversion programs by the individual cities and counties, and to increase the diversion of solid waste from disposal facility, to diminish the responsibility of individual cities and counties to implement source reduction, recycling, hazardous waste, and composting programs, to apply for and manage solid waste, hazardous waste and recycling grants, and all other powers granted Regional Agencies by the Public Resources Code, in and for the whole of Tehama County.
- B. Operating or having management oversight over the operations of the Landfill owned by the City of Red Bluff and County, and any other solid waste facilities hereinafter acquired by the Agency, together with oversight over and management of any contracts and contractors doing business with the Agency. In addition the Agency shall have the right to operate the landfill and any solid waste facility when deemed appropriate by the Agency and to ensure compliance with all laws imposed upon landfills, landfill operators, and owners of landfills.
- C. Funding, in whole or in part, the cost of administering and maintaining existing sanitary landfill sites, the funding of costs which will be incurred during closure, post-closure, and corrective action of existing sanitary landfill sites, and funding costs necessary to purchase, open and administer future landfill sites.

**ARTICLE III
TERM**

This agreement shall become effective as of the date of the execution by all parties and shall continue in full force and effect until terminated in accordance with the provisions set forth below.

**ARTICLE IV
BOARD OF DIRECTORS AND OTHER DESIGNATE OFFICERS**

BOARD OF DIRECTORS

The Board of Directors of the Tehama County Solid Waste Management Agency shall consist of thirteen (13) members, five (5) members from the County of Tehama, five (5) members of the City of Red Bluff, one (1) member from the City of Tehama, one (1) member from the City of Corning, and one (1) public member at large . The members of the City of Corning, and City of Tehama shall be an incumbent member of the City Council, the members representing the City of Red Bluff shall be the five incumbent members of the Red Bluff City Council, and the members representing the County shall the five incumbent members of the Board of Supervisors.

The Board of Directors of the Tehama County Solid Waste Management Agency shall be organized as follows:

- A. The Board of Directors shall elect a chair and vice-chair from its members for a term determined by the board.
- B. The Board of Directors shall appoint a secretary to serve at the pleasure of the Board. The secretary need not be a member of the Board.
- C. The Board may adopt such by-laws as are deemed necessary for the conduct of its affairs and the affairs of the Agency, The Board may from time-to-time adopt such rules and regulations for the conduct of its meetings and affairs as may be required. Any by-laws or rules and regulations adopted by the Agency may be adopted, amended, or revoked at any time by a supermajority of the board which shall consist of the affirmative vote of ten or more members of the Board.
- D. The Board shall adopt rules and/or regulations for the conduct of the meetings of the Executive Committee as hereinafter provided for. The Board may also delegate authority to the Executive Committee to act on behalf of the Agency, including approval of any contracts, the amount or limits on which shall be as set out in a resolution formally adopted by the Board by affirmative vote of eight or more members of the Board.
- E. The Board may, with the exception of the adoption of by-laws, rules and regulations and the appointment of the Executive Committee, take such action by a majority vote of the members of the board as is necessary to carry out the duties of the board. A quorum of the board shall consist of not less than seven members with at least three members each being present from the County Board of Supervisors and the Red Bluff City Council.
- F. The Board shall be solely responsible for and shall annually adopt a budget for the Agency. In addition, the Board shall, consistent with the provision of state law, have the authority to adopt such ordinances and policies with regard to the use of the solid waste facilities owned and/or managed by the Agency or such other matters as may be within the authority of the Agency.

EXECUTIVE COMMITTEE

The Executive Committee of the Tehama County Solid Waste Management Agency shall consist of two directors each from the City of Red Bluff and the County of Tehama, and one director each from and appointed by the governing body of the City of Corning and City of Tehama. Each director shall serve at the pleasure of the governing body of the appointing party. All meetings of the Executive Committee shall be conducted in compliance with the Brown Act (Government Code Section 54950 et. seq.).

OTHER DESIGNATE OFFICERS

- A. The County Treasury of the County is hereby designated as the depository of the Tehama County Solid Waste Management Agency. The Treasurer is designated as the depository of the Tehama County Solid Waste Management Agency, to have custody of all the money of the Agency, from whatever

source, and as such, shall have the powers, duties and responsibilities specified in Government Code Section 6505.5.

- B. The County Auditor of the County is hereby designated as controller of the Agency, and as such, shall have the powers, duties and responsibilities in Government Code Section 6505.5.
- C. The charges to be made against the Agency, for the services of the treasurer and the controller shall be subject to the approval of the Full Board.
- D. The treasurer and controller of the Tehama County Solid Waste Management Agency are designated as the public officers or persons who have charge of, handle, or have access to any property of the Agency. This requirement may be satisfied by the Official Bond of such officer obtained in connection with their offices as County Treasurer and County Auditor, respectively.

ARTICLE V MEETINGS

In the absence of by-laws, Rules and Regulations adopted by the Board of Directors providing otherwise, the Board of Directors of the Agency shall meet not less than once each calendar quarter. The meeting shall be held at the hour of 8:30 A.M. on the first Monday of each calendar quarter at the Tehama County Board of Supervisors Chambers.

In the absence of by-laws, Rules and Regulations adopted by the Board of Directors providing otherwise, the Executive Committee of the Agency shall meet not less than once each calendar month. The time and place of the meeting shall be as determined by the Executive Committee immediately following their appointment and shall be evidenced by the adoption of a resolution of the Executive Committee so as to establish a regular meeting schedule and location (in compliance with the Brown Act).

ARTICLE VI AGENCY POWERS

The Board of Directors of the Tehama County Solid Waste Management Agency shall have the following powers:

- A. to prescribe, set the amount of, revise, and collect tipping fees at the landfill gate to pay the cost for services and facilities, whether within or without its territorial limits, in connection with its sanitation needs. The revenues derived therefrom shall be used only for the acquisition, construction, reconstruction, maintenance and operation of its sanitation facilities and needs, and all powers described in Article VI of this agreement;
- B. to receive and operate from funds, revenues or assessments properly levied by the Agency, or by the Board of Supervisors of Tehama County or by Red Bluff, Corning, or Tehama. The Board shall determine the solid waste services and activities in which it shall be engaged for the benefit for the Agency. The Agency may determine that some services and duties in the solid waste field

should be performed by the individual parties, rather than by the Agency. The Board shall have other powers and duties as are granted and prescribed by Division 5, Part 3, Chapter 6, Article IV of the California Health and Safety Code commencing with section 5470, and all other applicable codes and laws. The powers and duties referred to herein include the rights of the Agency to appoint or contract with such agents including governmental bodies as agents, which are a member of the Agency, to carry out the powers and duties that are designated herein;

- C. to act as and be considered as and have all powers of a Regional Agency as provided in PRC Section 40970 et seq., and to perform all tasks authorized to be performed as a Regional Agency as set forth in the PRC for the whole of Tehama County;
- D. to monitor the operations of the Tehama County/Red Bluff Landfill and take such action as is necessary to enforce compliance by the contract Landfill operator, if any, with the terms of the Landfill operating contract between the Agency and the contract landfill operator, if any, on the other;
- E. to comply with and enforce all laws imposed upon the operation of the Landfill;
- F. to manage the Landfill including the closure, post-closure, and corrective action of any phases thereof and the opening of new phases, if any;
- G. to purchase property for Landfill expansion or buffer or for such other solid waste facilities and related purposes as may be determined necessary and appropriate;
- H. to take such action as is necessary to comply with all laws required of owners and operators of a solid waste landfill;
- I. to fund and update all state mandated programs, including, but not limited to, the source reduction and recycling element, household hazardous waste element, monitor and report to member jurisdictions and to the state and to its appropriate agencies for compliance with the California Integrated Waste Management Act of 1989;
- J. to apply for and manage solid waste, recycling, and hazardous waste grants on behalf of its member jurisdictions.
- K. to hire as employees, or otherwise, such personnel as shall be necessary to carry out the powers and purposes of this joint powers agency and to prescribe the duties and the compensation for such personnel from Agency funds;
- L. to rent and or purchase facilities, supplies, and equipment as needed;
- M. to enter into contracts;
- N. to incur debt provided that any such debt shall not become the debt or liability of any party to this agreement;
- O. to assume the assets of and from and duties of JPA I, as set out in the joint powers agreement creating said entity;
- P. to sue and to be sued; and
- Q. to do all acts necessary to carry out the powers and purpose set forth in this agreement for the whole of Tehama County.

The powers and duties referred to herein include the right of the Agency to appoint such agents, including such government entities which are members of the Agency to carry out the powers and duties designated herein.

In exercising the powers granted under this Agreement and in the conduct of all business of the Agency, the Agency shall be subject to the restrictions upon the manner of exercising the power that applies to the County of Tehama under California Law.

ARTICLE VII HOLD HARMLESS AND INDEMNIFICATION

No party hereto or its officers and employees shall be deemed to be liable for the negligent act of the Agency or of any other party hereto. To the extent permitted by law the Agency shall indemnify, hold harmless and defend each of the parties, their officers and employees from any liability, claims, demands of any nature whatsoever arising from the acts or omissions of the Agency and shall pay all claims, awards, damages, judgments and costs, including without limitation attorney's fees incurred by any party to this Agreement arising from acts or omissions of the Agency.

The members of the Board of Directors, all officers, employees, and legal advisors of the Agency shall not be liable for any error in the exercise of their judgment and/or discretion or for any action or omission of their part, if in the performance of their duties and function on behalf of the Agency they use ordinary care and diligence.

Pursuant to provisions of the California Tort Claims Act (Government Code Section 810 *et. Seq.*), the Agency shall be required to indemnify, defend and hold harmless each and every director, officer and employee of the Agency (including, but not limited to, staff from any member entity that performs any service or function or provides any advice to the Agency on Agency business), from all claims, demands and lawsuits that may be filed against any such persons stemming from the activities of the person in the course and scope of their employment and/or service on behalf of the Agency.

ARTICLE VIII DEBTS AND LIABILITIES OF THE SOLID WASTE AGENCY

The debts, liabilities and obligations of the Tehama County Solid Waste Management Agency shall not be obligations of and shall not be binding on the parties to this agreement, the Agency shall hold each of the parties to this agreement free and harmless from, defend and indemnify them against any claims of liability or damage arising from activities of the Agency. Should any debt, liability or obligation of the Agency not be waived or allowed payable through assets of the Agency, the parties to this agreement shall each not be liable therefor *except as may be required by law*

ARTICLE IX
ACCOUNTS AND REPORTS

The Tehama County Solid Waste Management Agency shall establish and maintain such funds and accounts as may be required by good accounting practices. The books and records of the Agency shall be open to inspection at all reasonable times by all parties to this Agreement and their representatives. The Agency shall give an audited, written report of all financial activities for each fiscal year to the County and to the City within 270 days after the close of each fiscal year.

The Agency shall either make or contract with a certified public accountant or public accountant to make, an annual audit of the accounts and records of the Agency, in each case, the minimum requirements of the audit shall be those prescribed by the State Controller for special districts under the California Government Standards. When such an audit of an account or records is made by a certified public accountant or public accountant, a report thereof shall be filed as public record with the County and the City. Such report shall be filed within 270 days of the end of the fiscal year under examination.

Any costs of the audit, including contracts with or employment of certified public accountants or public accountants in making an audit pursuant to this section shall be borne by the Agency and shall be a charge against the encumbered funds of the Agency available for the purpose.

ARTICLE X
TERMINATION

This agreement shall remain in full force and effect until such time as a majority of the parties thereto agree upon termination thereof. Any party to the Joint Powers Agreement shall have the right to terminate its membership and withdraw from the Agency at any time by resolution of its legislative body, delivered to the Agency. Said withdrawal shall be effective on the date on which the Agency takes action to accept the withdrawal but not sooner than 90 days following the receipt of the notice of termination being delivered to the then Agency Chair or Secretary. Acceptance of withdrawal may occur upon the concurrence of the withdrawal by one half of the members of the Board of Directors. Said action by the Agency shall not be unduly delayed or withheld provided the withdrawing party complies with the provisions of this Article X. The withdrawal of the City of Red Bluff and/or the County of Tehama to this agreement shall act to terminate this agreement. Withdrawal of the City of Tehama and/or the City of Corning shall not terminate this agreement. The date of termination shall be the date upon the resolution accepting the withdrawal is adopted.

Upon termination of this agreement, any assets in the possession of the Agency after payment of all liabilities, costs, expenses and charges incurred under this agreement shall be returned, sold, donated, or otherwise disposed of only by subsequent agreement between the parties hereto. As co-owners of the Tehama County/Red Bluff Landfill all remaining assets shall be the property of the City of Red Bluff and the County of

Tehama. Any other assets or funds in the possession of the Agency after payment of all liabilities, costs, expenses and charges validly incurred pursuant to this Agreement shall be returned to the member agencies in proportion to their contributions determined as of the date of termination. If the funds are derived from sources other than the contributions from the member entities, to the extent that such funds are otherwise eligible to be distributed to the member entities then such funds shall be distributed according to a formula based on the population within the respective jurisdictions for the Cities and the County.

IN WITNESS HEREOF, the undersigned public agencies of the State of California have executed this Agreement by the adoption of a Resolution.

COUNTY OF TEHAMA

CITY OF CORNING

Chair, Board of Supervisors

Mayor, City of Corning

Resolution Number

Resolution Number

CITY OF RED BLUFF

CITY OF TEHAMA

Mayor, City of Red Bluff

Mayor, City of Tehama

Resolution Number

Resolution Number



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: May 7, 2015

SUBJECT: Cash Disbursement Detail Report for the
Tuesday May 12, 2015 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 04-30-15	\$	19,483.36
B.	Payroll Disbursements	Ending 04-30-15	\$	75,042.04
C.	Cash Disbursements	Ending 05-05-15	\$	98,185.79
D.	Cash Disbursements	Ending 05-07-15	\$	6,704.56

GRAND TOTAL \$ 199,415.75

REPORT.: Apr 30 15 Thursday
 RUN....: Apr 30 15 Time: 14:40
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-15 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
020229	04/29/15	HOL11	HOLIDAY INN EXPRESS & SUI	-297.18	.00	-297.18	2015-0429u	Ck# 020229 Reversed
020232	04/27/15	ATK01	DON ATKINS	186.00	.00	186.00	150427	TRAINING/ED - BCJI PROGRA
020233	04/27/15	CAL1A	CALKINS, LAURA	124.48	.00	124.48	150427	TRAINING/ED - POLICE
020234	04/27/15	PET03	PETTY CASH	266.33	.00	266.33	150427	PETTY CASH
020235	04/27/15	SEV00	SEVERN TRENT ENVIRONMENTA	1916.80	.00	1916.80	2078508	PROF SRVCS/ WWTP
020236	04/27/15	WEL04	WELLS FARGO BANK: ATTN:	3500.00	.00	3500.00	2282014	FIRE SERVICE AWARD - FIRE
020237	04/29/15	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1503815	ProfServices Water Dept
020238	04/29/15	CHI09	CHICO RENT-A-FENCE	87.50	.00	87.50	2818	MAT & SUPPLIES - PARKS
				150.00	.00	150.00	2906	MAT & SUPPLIES - PARKS
			Check Total.....	237.50	.00	237.50		
020239	04/29/15	DAY03	DAY WIRELESS SYSTEMS {03}	25.26	.00	25.26	382062	COMMUNICATIONS - POLICE
020240	04/29/15	HOM03	HOME DEPOT	561.47	.00	561.47	8181689	MAT & SUPPLIES
020241	04/29/15	HUP00	HUPP NEON LLC	3945.69	.00	3945.69	15772	MARQUEE/RODGERS THEATRE
020242	04/29/15	JOH06	JOHNSON'S TURBO CLEAN	792.87	.00	792.87	6192	MAT & SUPPLIES - BLDG MAI
020243	04/29/15	LAW16	LAWRENCE & ASSOCIATES	872.50	.00	872.50	22522	REFUSE DISPOSAL SITE/WATE
020244	04/29/15	LIN01	LINCOLN AQUATICS, INC.	138.03	.00	138.03	S1262618	MAT & SUPPLIES - POOL
020245	04/29/15	NAP01	NAPA AUTO PARTS	921.77	.00	921.77	150423	MAT & SUPPLIES
020246	04/29/15	OFF01	OFFICE DEPOT	121.09	.00	121.09	767254416	Office Supplies Policedis
020247	04/29/15	PAC16	PACIFIC TELEMANAGEMENT SE	38.00	.00	38.00	744772	COMMUNICATIONS / GEN CITY
020248	04/29/15	PGE2A	PG&E	57.19	.00	57.19	150417	ELECT - BLUE HERON
020249	04/29/15	R&B03	R & B COMPANY	108.34	.00	108.34	S1475343	HYDRANT INSTALL
020250	04/29/15	SEI01	SELLER, ROY R., CPA	64.80	.00	64.80	27030	ProfServices.Finance Dept
020251	04/29/15	UNI07	UNION BANK OF CALIF	2720.00	.00	2720.00	14599	WWTP - SEWER EXPANSION
				2260.00	.00	2260.00	14608	SWR DEBT - SWR IMPROV
			Check Total.....	4980.00	.00	4980.00		
020252	04/29/15	WAR05	WARREN, DANA KARL	416.10	.00	416.10	150428	REC INSTRUCTOR/ REC

REPORT.: Apr 30 15 Thursday
 RUN....: Apr 30 15 Time: 14:40
 Run BY.: IORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-15 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
020253	04/30/15	\H065	HATLEY, LILA	13.14	.00	13.14	000B50401	MQ CUSTOMER REFUND FOR HA
020254	04/30/15	\J083	JAMISON PROPERTIES,	29.86	.00	29.86	000B50401	MQ CUSTOMER REFUND FOR JA
020255	04/30/15	\M126	MALONEY, SUSIE	8.41	.00	8.41	000B50401	MQ CUSTOMER REFUND FOR MA
020256	04/30/15	\M127	MCDONALD'S (LIULIU, INC)	50.00	.00	50.00	000B50401	MQ CUSTOMER REFUND FOR MC
020257	04/30/15	\M128	McFADDEN, BILL	82.59	.00	82.59	000B50401	MQ CUSTOMER REFUND FOR MC
020258	04/30/15	\R079	RIVERA, MARIA	146.32	.00	146.32	000B50401	MQ CUSTOMER REFUND FOR RI
020259	04/30/15	\R080	RODRIGUEZ, JOSE	50.00	.00	50.00	000B50401	MQ CUSTOMER REFUND FOR RO
Cash Account Total.....:				19483.36	.00	19483.36		
Total Disbursements.....:				19483.36	.00	19483.36		
Cash Account Total.....:				.00	.00	.00		

REPORT.: Apr 30 15 Thursday
 RUN.....: Apr 30 15 Time: 14:40
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 04-15 Bank Account.: 1025

PAGE: 003
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information- Description
6720	04/28/15	BAN03	POLICE OFFICER ASSOC.	225.00	.00	225.00	B50428	POLICE OFFICER ASSOC
6721	04/28/15	CAL37	CALIFORNIA STATE DISBURSE	430.61	.00	430.61	B50428	WITHHOLDING ORDER
6722	04/28/15	EDD01	EMPLOYMENT DEVELOPMENT	3978.86	.00	3978.86	B50428	STATE INCOME TAX
				1000.95	.00	1000.95	1B50428	SDI
			Check Total.....	4979.81	.00	4979.81		
6723	04/28/15	PERS1	PUBLIC EMPLOYEES RETIRE	23835.40	.00	23835.40	B50428	PERS PAYROLL REMITTANCE
6724	04/28/15	PERS4	Cal Pers 457 Def. Comp	250.00	.00	250.00	B50428	PERS DEF. COMP.
6725	04/28/15	STR04	STATE OF CALIFORNIA	608.50	.00	608.50	B50428	WAGEASN 1107012828
6726	04/28/15	VAL06	VALIC	970.00	.00	970.00	B50428	AIG VALIC P TAX
6727	04/30/15	AFL01	AMERICAN FAMILY LIFE	4432.95	.00	4432.95	B50430	AFLAC INS. PRE TAX
				544.20	.00	544.20	1B50430	AFLAC INS. AFTER TAX
			Check Total.....	4977.15	.00	4977.15		
6728	04/30/15	BLU02	BLUE SHIELD OF CALIFORNIA	24218.00	.00	24218.00	B50430	MEDICAL INSURANCE
6729	04/30/15	CIT01	CITY OF CORNING	3.00	.00	3.00	B50430	CHGS FOR WAGE ATCHMT
6730	04/30/15	MUT00	MUTUAL OF OMAHA	481.60	.00	481.60	B50430	LIFE INSURANCE
6731	04/30/15	OEU01	OPERATING ENGINEERS #3	8105.00	.00	8105.00	B50430	MEDICAL INSURANCE
6732	04/30/15	OEU02	OPERATING ENG. (DUES)	300.00	.00	300.00	B50430	UNION DUES MGMNT
				780.00	.00	780.00	1B50430	UNION DUES POLICE
				416.00	.00	416.00	2B50430	UNION DUES DISPATCH
				686.00	.00	686.00	3B50430	UNION DUES-MISC
			Check Total.....	2182.00	.00	2182.00		
6733	04/30/15	PRI04	PRINCIPAL	3208.24	.00	3208.24	B50430	DENTAL INSURANCE
				567.73	.00	567.73	1B50430	VISION INSURANCE
			Check Total.....	3775.97	.00	3775.97		
			Cash Account Total.....	75042.04	.00	75042.04		
			Total Disbursements.....	75042.04	.00	75042.04		

REPORT.: May 05 15 Tuesday
 RUN....: May 05 15 Time: 14:51
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 05-15 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
020260	05/01/15	COR07	CORBIN WILLIITS SYSTEMS	729.72	.00	729.72	000B505011	EQUIP MAINT-FINANCE
020261	05/01/15	COR09	CORNING CHAMBER OF COMM.	1000.00	.00	1000.00	000B505011	ECONOMIC DEVELOPMENT
020262	05/01/15	HAL05	HALL, ROBERT	104.70	.00	104.70	000B505011	PROF SVCS-FIRE DEPT
020263	05/01/15	KEN00	KEN VAUGHAN & SONS	1200.00	.00	1200.00	000B505011	LANDSCAPE MAINT-
020264	05/01/15	MAI00	MAIRE & BURGESS	5525.00	.00	5525.00	000B505011	CONSULTING SVCS-LEGAL SVC
020265	05/01/15	PIT01	PITNEY BOWES	173.21	.00	173.21	000B505011	EQUIP LEASE-FINANCE
020266	05/01/15	S&L00	S & L BREWER ENTERPRISES	200.00	.00	200.00	000B505011	K-9 PROGRAM - POLICE
020267	05/01/15	TLD01	TEDC	208.33	.00	208.33	000B505011	Economic Devel
020268	05/01/15	TOM03	TOMLINSON JR., ROBERT L.	54.70	.00	54.70	000B505011	PROF SVCS - FIRE DEPT
020269	05/01/15	WHI05	WHITE GLOVE CLEANING SERV	2995.00	.00	2995.00	000B505011	JANITORIAL SVCS-
020270	05/01/15	ATT14	AT&T	161.18	.00	161.18	150423F	Communications-FIRE
			Check Total.....	343.21	.00	343.21	150423P	Communications- POLICE
020271	05/01/15	BIC01	BICKLEY'S AIR CONDITIONIN	1730.00	.00	1730.00	00028177	EQUIP MAINT / WATER
020272	05/01/15	CHE02	CHEM QUIP, INC.	614.20	.00	614.20	5361393	MAT & SUPPLIES / WATER
020273	05/01/15	COM01	COMPUTER LOGISTICS, INC	116.67	.00	116.67	65034	COMMUNICATIONS / POLICE
			Check Total.....	24.00	.00	24.00	65042	Equip.Maint. GEN CITY
020274	05/01/15	COR08	CORNING LUMBER CO INC	798.18	.00	798.18	150425	Mat/Supplies
020275	05/01/15	DM001	DM-TECH	119.90	.00	119.90	1515	Communications General Ci
020276	05/01/15	GAL02	GALLS, AN ARAMARK COMPANY	64.83	.00	64.83	003435359	Uniform/Cloth. PoliceDisp
020277	05/01/15	GAY02	GAYNOR TELESYSTEMS, INC	1737.10	.00	1737.10	ARG107315	COMMUNICATIONS / POLICE
020278	05/01/15	KEL03	KELLER SUPPLY COMPANY	262.04	.00	262.04	S00854205	MAT & SUPPLIES/POOL
020279	05/01/15	LEH03	LEHR AUTO ELECTRIC	.00	.00	.00	01 105883	VEH REFL PROG-POLICE
			Check Total.....	352.14	.00	352.14	01 110027	MACH EQUIP / STREETS
020280	05/01/15	LIN01	LINCOLN AQUATICS, INC.	948.64	.00	948.64	S1262807	MAT & SUPPLIES

REPORT.: May 05 15 Tuesday
 RUN.....: May 05 15 Time: 14:51
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 05-15 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
020281	05/01/15	NOR31	NORM'S PRINTING	208.66	.00	208.66	015049	PRINTING/ADV - POLICE
020282	05/01/15	PGE2B	PG&E	5065.14	.00	5065.14	150424	ELECT - WWTP
020283	05/01/15	SCH01	LES SCHWAB TIRE CENTER	56.25	.00	56.25	611001538	Veh Opr/Maint/ACO
020284	05/01/15	SEV00	SEVERN TRENT ENVIRONMENTA	52949.90	.00	52949.90	2078818	PRETREATMENT PROGRAM / SE
020285	05/01/15	STO07	STOUFER, JOHN BEDFORD	3000.00	.00	3000.00	150501	PROF SRVCS / PLANNING
020286	05/05/15	3CO00	3CORE, INC.	38.50	.00	38.50	150504	THEATRE FLOORING-RODGERS
020287	05/05/15	ATT02	AT&T	1165.69	.00	1165.69	150425	COMMUNICATIONS-
020288	05/05/15	ATT15	AT&T MOBILITY	457.37	.00	457.37	150419	COMMUNICATIONS-
020289	05/05/15	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1504038	ProfServices Water Dept
020290	05/05/15	COM01	COMPUTER LOGISTICS, INC	28.00	.00	28.00	65043	COMMUNICATIONS-POLICE
020291	05/05/15	COR12	CORNING FORD MERCURY, INC	97.87	.00	97.87	17586	VEH OP/MAINT-
020292	05/05/15	COR45	CORNING ACE HARDWARE	418.36	.00	418.36	150427	MAT & SUPPLIES-
020293	05/05/15	EDD02	EMPLOYMENT DEVELOPMENT	4371.74	.00	4371.74	150429	UNEMPLOYMENT INS-GEN CITY
020294	05/05/15	FIR05	FIRST NATIONAL BANK OMAHA	50.00	.00	50.00	150429	TRAINING/ED-WTR
020295	05/05/15	FIR06	FIRST NATIONAL BANK OMAHA	346.59	.00	346.59	150429	MAT & SUPPLIES-
020296	05/05/15	HOL04	HOLIDAY MARKET #32	2.45	.00	2.45	118321205	MAT & SUPPLIES-ACO
			Check Total.....	25.70	.00	25.70	32321204/	MAT & SUPPLIES-
				28.15	.00	28.15		
020297	05/05/15	MCC07	MCCOY'S HARDWARE & SUPPLY	212.66	.00	212.66	150427	MAT & SUPPLIES-
020298	05/05/15	MCD01	MCDANIEL SIGN COMPANY	26.88	.00	26.88	3558	K-9 PROGRAM-POLICE
020299	05/05/15	MIS01	MISSION LINEN SUPPLY	294.55	.00	294.55	500013674	MAT & SUPPLIES-PARKS
020300	05/05/15	MUN03	MUNNELL & SHERRILL, INC.	17.20	.00	17.20	134399	MAT & SUPPLIES-STR
020301	05/05/15	NOR25	NORTHERN LIGHTS ENRGY, INC	1877.48	.00	1877.48	144104	VEH OP/MAINT-
			Check Total.....	2066.44	.00	2066.44	144139	MAT & SUPPLIES-
				205.60	.00	205.60	144140	VEH OP/MAINT-FIRE
				4149.52	.00	4149.52		
020302	05/05/15	PAR07	PARCQUEST	1799.00	.00	1799.00	828842015	COMMUNICATIONS-FINANCE

REPORT.: May 05 15 Tuesday
 RUN...: May 05 15 Time: 14:51
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 05-15 Bank Account.: 1020

PAGE: 003
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
020303	05/05/15	PGE01	PG&E	2140.28	.00	2140.28	150515	ELECT-
				42.08	.00	42.08	150515A	ELECT-CORNING COMMUNITY P
				279.58	.00	279.58	150515B	ELECT-
Check Total.....				2461.94	.00	2461.94		
020304	05/05/15	RON03	RON DUPRATT FORD	22.17	.00	22.17	821623	VEH OP/MAINT-
				721.22	.00	721.22	822582	VEH OP/MAINT-
Check Total.....				743.39	.00	743.39		
020305	05/05/15	TH001	THOMES CREEK ROCK CO	648.79	.00	648.79	150501	HYDRANT INSTALL-
020306	05/05/15	XER00	XEROX CORPORATION	122.07	.00	122.07	079419501	EQUIP MAINT-POLICE
Cash Account Total.....				98185.79	.00	98185.79		
Total Disbursements.....				98185.79	.00	98185.79		

REPORT.: May 07 15 Thursday
 RUN....: May 07 15 Time: 09:57
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 05-15 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
020307	05/07/15	AUT00	AUTO ZONE	11.34	.00	11.34	409549864	MACH/EQUIP-
020308	05/07/15	COR01	CORNING VETERINARY CLINIC	1035.54	.00	1035.54	45843	MAT & SUPPLIES-
				47.00	.00	47.00	45857	PROF SVCS-ACO
			Check Total.....	1082.54	.00	1082.54		
020309	05/07/15	KNI00	KNIFE RIVER CONSTRUCTION	625.78	.00	625.78	158566	MAT & SUPPLIES-STR
020310	05/07/15	LNC01	LN CURTIS & SONS	368.61	.00	368.61	135340200	SAFETY ITEMS-FIRE
				151.95	.00	151.95	135340201	SAFETY ITEMS-FIRE
				1998.33	.00	1998.33	617212000	PROF SVCS-FIRE
			Check Total.....	2518.89	.00	2518.89		
020311	05/07/15	LOC03	LOCAL GOVERNMENT PUBLICAT	97.43	.00	97.43	150505	BOOKS/PERIODICS-LGL SVCS
020312	05/07/15	NOR31	NORM'S PRINTING	83.21	.00	83.21	015045	OFFICE SUPPLIES-PW ADMIN
				95.22	.00	95.22	015076	OFFICE SUPPLIES-FINANCE
			Check Total.....	178.43	.00	178.43		
020313	05/07/15	PGE2A	PG&E	237.05	.00	237.05	150430	ELECT-MCDONALD, CASSANDRA,
				56.46	.00	56.46	150430A	ELECT-MARTINI PLAZA
			Check Total.....	293.51	.00	293.51		
020314	05/07/15	PRO11	PROFORCE LAW ENFORCEMENT	149.96	.00	149.96	235726	UNIFORMS/CLOTH-POLICE
020315	05/07/15	SCH01	LES SCHWAB TIRE CENTER	980.45	.00	980.45	61100157	VEH OP/MAINT-WTR
				766.23	.00	766.23	611001507	VEH/OP MAINT-
			Check Total.....	1746.68	.00	1746.68		
			Cash Account Total.....	6704.56	.00	6704.56		
			Total Disbursements.....	6704.56	.00	6704.56		

Date.: May 6, 2015
 Time.: 2:22 pm
 Run by: PALA CANTRELL

CITY OF CORNING
 NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
 List.: NEWS
 Group: WIFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
BLUE NORTHERN BUILDE	7401 GALILEE RD. STE 450	ROSEVILLE, CA 95678	DAVIS	MARC GENERAL BUILDING CONTRACTOR	04/24/15	(916) 772-4192
BOBBY'S HANDYMAN SER	24578 SOUTH AVE	CORNING, CA 96021	PETTY JR.	BOBBY HANDYMAN SERVICE. GENERAL LABOR, GROUNDS	04/24/15	(530) 864-2418
GRIPITTE CONSTRUCTIO	2419 MERCANTILE DR. #A	RANCHO CORDOVA, CA 95742	SMITH	SHANNON GENERAL BUILDING CONTRACTOR	04/28/15	(916) 635-0934
PI PROPERTIES NO.88	610 NORTH SANTA ANITA AVE	ARCADIA, CA 91006	SLORES	ELISA APARTMENT COMPLEX	05/01/15	(626) 321-4882
PREMIER SIGN COMPANY	313 TIMBER DR.	VACAVILL, CA 95688	GILLIAM	LORI SIGN MAKING/HANGING	04/23/15	(707) 455-0200
RESTORATION & CONSTR	796 LAKE BLVD.	REDDING, CA 96003	WOODLEY	MARTIN GENERAL CONTRACTOR	04/28/15	(530) 246-1283
ROYAL AIRE INC.	2530 ZANELLA WAY STE.A	CHICO, CA 95928	BROWN	BOB GENERAL CONTRACTOR - HEATING AND COOLING	05/01/15	(530) 899-9999
RUBIE, JAMES & AMBER	23488 SALT CREEK RD.	MOSS BEACH, CA 94038	RUBIE	AMBER APARTMENTS	05/01/15	(650) 728-7796
RUNNINGS ROOFING	23488 SALT CREEK RD.	RED BLUFF, CA 96080	RUNNINGS	SETH ROOFING CONTRACTOR	05/01/15	(530) 527-5789
SCOTT'S GLASS & FABR	2990 ESPLANADE	CHICO, CA 95973	CANCELLO	SCOTT GLAZING	04/24/15	(530) 895-3630

5/5/2015
7:42:33AM

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 4/1/2015 thru 4/30/2015

Owner and Address	Parcel Number	Issued On	Valuation
U S BANK 1503 SOLANO ST CORNING CA 96021 Permit Description: ADD INT. RESTROOM, & ADA UPGRADES	7112404 Site Street Address: 1503 SOLANO ST	4/1/2015	59,850.00
CITY OF CORNING 1106 BUTTE ST CORNING CA 96021 Permit Description: C/O 3 ANTENNAS & ADD 3 MODULES	7111507 Site Street Address: 1106 BUTTE ST	4/13/2015	18,000.00
BRENDA CASTRO 1691 PALM AVE CORNING CA 96021 Permit Description: INSTALLROOF MOUNT SOLAR	7129215 Site Street Address: 1691 PALM AVE	4/1/2015	5,171.00
DONALD JOLLY 1181 SIXTH AVE CORNING CA 96021 Permit Description: C/O WATER HEATER	7124118 Site Street Address: 1181 SIXTH AVE	4/1/2015	900.00
DOUG HATLEY 578 STANMAR DR CORNING CA 96021 Permit Description: ADD ROOF MOUNT SOLAR	7321017 Site Street Address: 578 STANMAR DR	4/9/2015	21,260.00
LONJINO SOLORIO 1223 SOUTH ST CORNING CA 96021 Permit Description: ADD COVERED PATIO & EXTEND SHOP	7117409 Site Street Address: 1223 SOUTH ST	4/3/2015	3,500.00
ELVA CHAPMAN 2120 COLUSA ST CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7106107 Site Street Address: 2120 COLUSA ST	4/8/2015	4,900.00

5/5/2015
7:42:33AM

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 4/1/2015 thru 4/30/2015

Owner and Address	Parcel Number	Issued On	Valuation
RANDY FALK 260 McLANE AVE CORNING CA 96021 Permit Description: ADD COVERED PATIO	7320053 Site Street Address: 260 McLANE AVE	4/9/2015	3,500.00
PARKER JOHNSON 1534 MARGUERITE AVE CORNING CA 96021 Permit Description: ADD AIR CONDITIONER	Site Street Address: 1534 MARGUERITE AVE	4/9/2015	4,400.00
KATAR SINGH 3070 1/2 HWY 99W CORNING CA 96021 Permit Description: EZTEND ELECT. SERVICE MAST	8704057 Site Street Address: 3070 1/2 HWY 99W	4/9/2015	100.00
KATHY CATANHO 975 HWY 99W CORNING CA 96021 Permit Description: REMOVE WALL,REARRANGE APPLIANCES & SI	7114049 Site Street Address: 975 HWY 99W	4/20/2015	7,000.00
TRAVEL AMERICA 3524 HWY 99W CORNING CA 96021 Permit Description: REFACE EXISTING SIGN	8709042 Site Street Address: 3524 HWY 99W	4/21/2015	4,000.00
DAHA INVESTMENTS 965 HWY 99W #127 CORNING CA 96021 Permit Description: INTERIOR INFILL	7114027 Site Street Address: 965 HWY 99W #127	4/21/2015	32,000.00
CORNING HEALTH CARE (FEATHER 155 SOLANO ST CORNING CA 96021 Permit Description: INTERIOR REMODEL	7312079 Site Street Address: 155 SOLANO ST	4/24/2015	75,675.00
RICH & MEREDITH ALLEN 616 SOUTH ST CORNING CA 96021 Permit Description: 2 BEDROOMS & BATH ADDITION	7307408 Site Street Address: 616 SOUTH ST	4/23/2015	90,000.00

5/5/2015
7:42:33AM

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 4/1/2015 thru 4/30/2015

Owner and Address	Parcel Number	Issued On	Valuation
BONNIE OWEN 210 BLACKBURN AVE CORNING CA 96021 Permit Description: REMODEL & ADD GARAGE	7531028 Site Street Address: 210 BLACKBURN AVE	4/23/2015	30,000.00
MARK HABIB 1413 SOLANO ST CORNING CA 96021 Permit Description: C/O HVAC	7112619 Site Street Address: 1413 SOLANO ST	4/27/2015	6,258.00
CHARLES FENSKE 1821/1831 YOLO ST CORNING CA 96021 Permit Description: ADD 2nd LAYER REROOF	7109207 Site Street Address: 1821/1831 YOLO ST	4/24/2015	2,000.00
DAVID McGREGER 1320 SOUTH ST CORNING CA 96021 Permit Description: INSTALL 3' FRONNT YARD FENCE	7117109 Site Street Address: 1320 SOUTH ST	4/24/2015	1,200.00
RICK JONES 1134 6th AVE &1125 LINK ST CORNING CA 96021 Permit Description: CONSTRUCT DUPLEX W/ GARAGES	7116604 Site Street Address: 1134 6th AVE &1125 LINK ST	4/27/2015	130,000.00
LOUIE DAVIES 721 SOLANO ST CORNING CA 96021 Permit Description: ADD DUCTLESS A/C UNITS & 2 ELECT. CIRCUIT	7307103 Site Street Address: 721 SOLANO ST	4/27/2015	2,000.00
PANTA RAY INVESTMENTS 1204 FIFTH AVE CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7124117 Site Street Address: 1204 FIFTH AVE	4/29/2015	3,000.00

22 Permits Issued from 4/1/2015 Thru 4/30/2015 ORA TOTAL VALUATION OF \$ 504,714.00

*** END OF REPORT ***

CITY OF CORNING

APRIL 2015

TREASURERS REPORT

AGENCY	BALANCE	RATE
LOCAL AGENCY INVESTMENT FUND	1,784,109.29	.26

Respectfully Submitted

Pala Cantrell
City Treasurer

RECEIVED

MAY 04 2015

CITY OF CORNING

Item No.: G-9

**SEVERN
TRENT
SERVICES**

**CITY OF CORNING
WASTEWATER OPERATION SUMMARY REPORT
APRIL 2015**

Severn Trent Services
25010 Gardiner Ferry Rd
P.O. Box 230
Corning, CA 96021
United States

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F: +1 530 824 5769

www.severntrentservices.com

Below is a summary of the Monthly Operations Report that will be available for City review on May 2015

- 1) Completed monthly reports.
- 2) Performed weekly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) Calibrated SO3 analyzer
- 6) Staff meeting to discuss plant operations and issues.
- 7) Changed chart on So3 analyzer.
- 8) Safety meeting.
- 9) Sprayed weeds
- 10) Inspected eyewash and emergency showers.
- 11) Performed industrial pretreatment inspections at Ranchers Deli, Dos Amigos and Hometown Cafe.
- 12) Cleaned So2 pump.
- 13) Checked storm water discharge sites at WWTP and airport.
- 14) Attended meeting with city officials regarding sewer manhole access at Dollar General
- 15) Tested all chlorine and So2 leak sensors.
- 16) Exercised lift station stand -by pump

- 17) Collected weekly receiving water and effluent samples for ammonia study
- 18) Exercised emergency generator.
- 19) Performed monthly Plant inspection
- 20) Checked all fire extinguishers.
- 21) Submitted monthly ESMR and DMR
- 22) Completed SSO no spill report.
- 23) Changed oil in helisieve gear box.
- 24) Delivered \$500.00 check to chamber for car show.
- 25) Mowed lawns
- 26) Cleaned lift station probe
- 27) Attended storm water training in Redding
- 28) Met with Public Works Director and City Manager regarding storm water permit

March 2015

Domestic Flow Monthly Average = 612,800 GPD

**ITEM NO: G-10
APPROVE JANITORIAL SCOPE OF
SERVICE AMENDMENT INCREASING
CONTRACTUAL FEES BY \$120
MONTHLY FOR RESTROOM SERVICES
AT LENNOX FILEDS**

MAY 12, 2015

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER *JB*
DAWN GRINE, DIRECTOR OF PUBLIC WORKS *DG***

SUMMARY:

Staff received a proposal from White Glove Cleaning Services for additional janitorial services at an added cost of \$120/monthly for services to be provided at Lennox Fields located at 1624 Houghton Avenue, Corning.

BACKGROUND:

White Glove Cleaning Services provide janitorial services to the City of Corning under a contract agreement beginning July 24, 2013 and expiring on July 31, 2016. The monthly fee paid throughout the term of this Agreement is \$2,995 monthly.

Staff recommends the fee increase of \$120 monthly to the current Agreement with White Glove Cleaning Services, increasing the monthly fee paid for janitorial services to an amount of \$3,115 monthly. The added scope of work includes the cleaning, opening and closing of the newly constructed restrooms in accordance with their current agreement conditions.

The additional fee amount of \$120 monthly is to be funded from Janitorial Services/Parks 001-6320-6100.

RECOMMENDATION:

**APPROVE JANITORIAL SCOPE OF SERVICE AMENDMENT INCREASING
CONTRACTUAL FEES BY \$120 MONTHLY FOR RESTROOM SERVICES AT
LENNOX FILEDS FOR A MONTHLY COST OF \$3,115 TO WHITE GLOVE
CLEANING SERVICES**

AMENDMENT #1

THIS AMENDMENT #1 is entered into this 1st day of June 2015, by and between the City of Corning (hereinafter called CITY) and White Glove Cleaning Services (hereinafter called Contractor), under the circumstances stated herein.

WHEREAS both the CITY and Contractor desire to amend the CONTRACT as set forth herein:

NOW, THEREFORE, in consideration of the promises and terms contained herein, both parties agree to amend the Janitorial Services Agreement dated July 24, 2013 and will expire on July 31, 2016.

Attachment "A":

Attached proposal incorporating 1624 Houghton Avenue (Lennox Fields) restrooms for cleaning, opening and closing services.

Amount of Compensation:

CITY will pay Contractor on a monthly basis at the beginning of each month for the work performed the preceding month. The monthly amount to be paid for each and every month throughout the term of the Agreement is \$3,115.00.

In witness whereof, CITY and Contractor have caused this CONTRACT AMENDMENT to be executed by their duly authorized officers.

For the CITY OF CORNING

CONTRACTOR

By: _____

By: _____

Date: _____

Date: _____

ATTEST:

By: _____

Date: _____



White Glove Cleaning Service

3147 Chico Avenue

Chico, CA 95928

530-894-7491 Office ~ 530-354-0582 Cell

530-892-8914 Fax ~ WhiteGloveBlanco@aol.com

One call cleans it all!

04/27/15

For the cleaning, opening and closing of the new bathrooms located at 1624 Hungtun Ave, it will be a monthly rate of \$120

Thank you,
Teresa Contreras

RECEIVED

APR 27 2015

CITY OF CORNING

Attachment A

ITEM NO: J-11

APPLICATION FOR A DETERMINATION OF PUBLIC CONVENIENCE OR NECESSITY FOR A TYPE 20 (OFF-SITE BEER AND WINE) ABC LICENSE FOR THE DOLLAR GENERAL STORE THAT WILL BE LOCATED AT 530 SOLANO STREET.

May 12, 2015

TO: HONORABLE MAYOR AND CITY COUNCILMEMBERS
FROM: JOHN L. BREWER, AICP; CITY MANAGER
JOHN STOUFER, CITY PLANNING CONSULTANT

SUMMARY:

Dollar General is currently constructing a new store along the north side of Solano Street in the former location of Martin's Garden. Attached as Exhibit "A" is a letter from Alcoholic Beverage Consulting a firm representing Dollar General in obtaining the required ABC license for the sale of beer and wine for off-site consumption. Included with the letter requesting the Determination of Public Convenience or Necessity is a Statement of Operations for the Dollar General Store and Statement of Justification for the public convenience and/or necessity.

ABC keeps track of alcohol licenses within individual Census Tracts-a geographic polygon used by the Census Bureau and others. This site is within Census Tract No. 0010.00 which encompasses all the area within the City lying east of the railroad tracks. Attached as Exhibit "B" is a report, by license Type 20, issued by ABC for the City of Corning. According to this report there are currently three (3) active Type 20 permits issued in Census Tract No. 0010.00.

With only three active Type 20 permits in this Census Tract there is not an over concentration of permits that would require a Determination of Public Convenience or Necessity by the local governing body of the area as explained below in the background information. The request is being made so that Dollar General may purchase a Type 20 License directly from ABC instead of purchasing a license from another vendor. So if the Council fails to make the Determination of Public Convenience or Necessity Dollar General could still obtain a Type 20, Off-Site Beer and Wine sales license it would probably just cost them more money.

BACKGROUND:

Following the Los Angeles riots in the 90's, the State Legislature, at the urging of local government, amended the State Law pertaining to the sale of alcohol. Sections 23958 and 23958.4 of the Business and Professions Code requires ABC to deny the application for a license in an area with an over concentration of licenses unless within 90 days of notification of a completed application, the local governing body of the area where the premises is located determines that public convenience or necessity would be served by the issuance of the license.

RECOMMENDED ACTIONS:

MAYOR AND COUNCIL MOVE THAT THE ISSUANCE OF A TYPE 20, OFF-SITE BEER AND WINE LICENSE AT THE DOLLAR GENERAL STORE, 530 SOLANO STREET, WILL PROVIDE A "PUBLIC CONVENIENCE OR NECESSITY".

OR;

TAKE NO ACTION OR DETERMINATION AS TO WHETHER THE ISSUANCE OF A TYPE 20 LICENSE AT THE NEW DOLLAR GENERAL STORE WILL SERVE AS A "PUBLIC CONVENIENCE OR NECESSITY".

ATTACHMENTS

EXHIBIT "A": Request Letter and Statement of Operation's for Dollar General Store
EXHIBIT "B": List of Current Type 20 ABC Licenses
EXHIBIT "C": Vicinity Map Aerial Photo

Exhibit "A"

Alcoholic Beverage Consulting

April 15, 2015

John Stoufer
City of Corning, Planning Dept.
794 Third Street
Corning, CA 96021

RECEIVED

APR 20 2015

CITY OF CORNING

**RE: Application for Determination of Public Convenience or Necessity
Dollar General Store #15653 – 530 Solano Street**

Mr. Stoufer:

I am a consultant to Dollar General Stores assisting them with permits and licenses necessary to sell beer and wine from their stores in California. Dollar General is seeking a determination of public convenience or necessity from the City of Corning. While the store referenced above is not required to have a finding of public convenience or necessity due to over concentration or crime statics, it would allow them to obtain a license directly from the ABC.

Please accept this letter as formal request for a finding of public convenience or necessity by the City of Corning. Enclosed is a Statement of Operations as well as a Statement of Justification for a finding of public convenience or necessity.

I look forward to working with you on this application and please call or email me if you have any questions.

Sincerely,



Steve Rawlings
SER@Rawlingspm.com

26023 Jefferson Ave., Suite D Murrieta, CA 92562 Phone (951) 667-5152 Fax (951) 667-3455

**Statement of Operations for
Dollar General Store #15653
530 Solano Street, Corning, CA
4/15/15**

Proposed Use: Finding of public convenience or necessity to sell beer and wine (ABC Type 20 License) for offsite consumption within 9,026 square foot grocery and variety retail store.

Hours of Operation: 7 days per week from 7:00 a.m. to 11:00 p.m.

Alcohol Sales Area: Will not exceed 10% of gross floor area of the store.

Security Measures: Surveillance cameras are located throughout the sales area as well as storage area. Employees go through corporate training for alcohol sales and must input date of birth into cash register to complete any alcohol transaction.

Average number of employees per shift: 5 - 10

About Dollar General:

Dollar General Corporation is the nation's largest small-box discount retailer with nearly 10,000 locations in 35 states. Dollar General is publicly traded on the NYSE under the ticker symbol: DG. Dollar General makes shopping for everyday needs simpler and hassle-free by offering a carefully edited assortment of the most popular brands at low everyday prices in small, convenient locations. Dollar General ranks among the largest retailers of top-quality brands made by America's most-trusted manufacturers, such as Procter & Gamble, Kimberly Clark, Unilever, Kellogg's, General Mills and Nabisco. Dollar General delivers a smarter, easier shopping solution accessible to more consumers. Dollar General's goal is to provide customers a better life and employee's opportunity and a great working environment.

Dollar General Market Concept:

Dollar General stands for convenience, quality brands and low prices. Dollar General's successful prototype makes shopping a truly hassle-free experience. Dollar General designs small neighborhood stores with carefully edited merchandise assortments to make shopping simpler. We don't carry every brand and size, just the most popular ones.

Shopping at Dollar General saves consumers time by staying focused on life's simple necessities: bread, milk, eggs, soup, cereal, coffee, sodas, laundry detergent, paper towels, soap, shampoo, socks and underwear as well as alcohol. The average Dollar General customer completes their shopping trip in less than 10 minutes.

**Public Convenience or Necessity
Statement of Justification
Dollar General Store #15653
530 Solano Street
Corning, CA**

1. That the use is essential or desirable to the public convenience and public welfare.

The proposed availability of alcohol with the sale of a wide range of consumer products allows customers to have readily available products in one location where they would otherwise be obliged to travel to other locations to further purchase their items; thus the establishment of off-site alcoholic beverage sale (beer and wine) serves a public convenience.

2. That the granting the permit will not be materially detrimental to the public welfare and to other property in vicinity.

The proposed sale of alcohol would not be detrimental to the public health, safety or welfare because the store has been designed as safe family oriented shopping with all windows facing the street and parking lot allowing for motorists and patrons outside the store a direct view inside the store; cashiers are located near the entrance of the store; and security cameras are placed throughout the interior and exterior. Furthermore, the store is primarily for the sales of staple groceries, laundry detergent, toilet paper, soap, shampoo, socks and underwear, etc... and the sale of alcohol is in conjunction with the sale of such various consumer products. Additionally, the convenience of a wide variety of groceries and consumer products in one location promotes the general welfare. This operation will have general conditions to limit nuisance behavior associated with sales of alcohol.

3. That the use conforms to good zoning practices and development standards.

The store is located within in a commercial zone and locating grocery/consumer goods stores in commercial zones on major thoroughfares is consistent with good community development practices and standards.

4. That the use is not contrary to any of the objectives of any part of the adopted General Plan

Alcohol sales for off-site consumption within a grocery/consumer goods store is consistent with the City's General Plan by providing a product that serves to provide the full spectrum of commercial needs for a community commercial retail center.

Exhibit "B"



**California Department of Alcoholic Beverage Control
For the city of CORNING- (By license type 20)**

Report as of 4/19/2015

	License Number	Status	License Type	Orig. Iss. Date	Expir Date	Primary Owner and Premises Addr.	Business Name	Mailing Address	Geo Code
1)	<u>526884</u>	ACTIVE	20	11-20-2012	10-31-2015	CORNING CHEVRON INC 820 99W CORNING, CA 96021-2704 Census Tract: 0011.00	CORNING CHEVRON		5201
2)	<u>434738</u>	ACTIVE	20	03-23-2006	02-29-2016	SANCHEZ, FELIPE C 6124 ALAMEDA RD CORNING, CA 96021 Census Tract: 0010.00	RICHFIELD SCHOOL HOUSE MARKET		5200
3)	<u>301988</u>	ACTIVE	20	06-30-1995	05-31-2015	REDDING OIL COMPANY 790 EDITH AVE CORNING, CA 96021 Census Tract: 0011.00	CORNING FOOD MART	PO BOX 990280 REDDING, CA 96099-0280	5201
4)	<u>466252</u>	ACTIVE	20	07-23-2008	06-30-2015	TA OPERATING LLC 3524 S HIGHWAY 99 W CORNING, CA 96021-9306 Census Tract: 0011.00	CORNING TRAVELCENTER	255 WASHINGTON ST, STE 210 TWO NEWTON PLACE, NEWTON, ME 02458-1634	5201
5)	<u>315213</u>	ACTIVE	20	04-04-1996	03-31-2016	ACEVEDO, ELIA 903 SOLANO ST CORNING, CA 96021 Census Tract: 0010.00	LA PLAZA MARKET		5201

6)	<u>397386</u>	ACTIVE	20	03-25-2003	06-30-2015	7 ELEVEN INC 1425 SOLANO ST CORNING, CA 96021 Census Tract: 0011.00	7 ELEVEN STORE 2235 20054E	PO BOX 219088, ATT: 7 ELEVEN LICENSING DALLAS, TX 75221-9088	5201
7)	<u>516804</u>	ACTIVE	20	01-27-2012	12-31-2015	FAST BREAK INC 2176 SOLANO ST CORNING, CA 96021 Census Tract: 0011.00	CORNING SHELL	1301 ESPLANADE AVE KLAMATH FALLS, OR 97601	5201
8)	<u>451230</u>	SUREND	20	06-27-2007	05-31-2015	A2Z ASSOCIATES INC 2015 SOLANO ST CORNING, CA 96021-2710 Census Tract: 0011.00	SPIRIT GAS & FOOD MART	PO BOX 572 CORNING, CA 96021-0572	5201
9)	<u>518853</u>	ACTIVE	20	04-06-2012	03-31-2016	OLIVE PIT 2156 SOLANO ST CORNING, CA 96021-2713 Census Tract: 0011.00	OLIVE PIT		5201
10)	<u>504860</u>	ACTIVE	20	03-01-2011	02-29-2016	LINCE, CRISTOBAL SALOMON 1321 SOLANO ST CORNING, CA 96021-3052 Census Tract: 0011.00	CARNICERIA MI PUEBLO		5201
11)	<u>474938</u>	ACTIVE	20	05-11-2009	04-30-2015	TOWER ENERGY GROUP 809 SOLANO ST CORNING, CA 96021-3231 Census Tract: 0010.00	OLIVE CITY MARKET	7230 HUCKLEBERRY RD NW OLYMPIA, WA 98502-3333	5201
12)	<u>475983</u>	ACTIVE	20	07-30-2009	06-30-2015	TA OPERATING LLC 2151 SOUTH	PETRO STOPPING CENTERS	255 WASHINGTON ST, STE 210 TWO NEWTON	5201

						AVE CORNING, CA 96021-9311 Census Tract: 0009.00		PLACE, NEWTON, ME 02458-1634	
13)	<u>511785</u>	ACTIVE	20	09-01-2011	08-31-2015	LOVES COUNTRY STORES OF CALIFORNIA 2120 SOUTH AVE CORNING, CA 96021-9311 Census Tract: 0009.00	LOVES TRAVEL STOP #410	PO BOX 26210, ATTN STORE LICENSING DEPARTMENT OKLAHOMA CITY, OK 73126- 0210	5201
14)	<u>381565</u>	ACTIVE	20	11-05-2001	11-30-2015	GARCIA, JOSE ELIGIO 17572 STAGECOACH RD CORNING, CA 96021 Census Tract: 0003.00	LA FORTUNA MARKET	PO BOX 5613 CORNING, CA 96021	5200

--- End of Report ---

For a definition of codes, view our [glossary](#).



ITEM NO: J-12

APPROVE AGREEMENT WITH THE TEHAMA COUNTY AUDITOR-CONTROLLER TO RECOVER BILLING AND COLLECTION COSTS IN THE AMOUNT OF \$1.19 PER PARCEL FOR COLLECTION OF SPECIAL ASSESSMENTS FOR CITY LANDSCAPING AND LIGHTING DISTRICT 1, ZONES 1, 3 & 4

MAY 12, 2015

TO: CITY COUNCIL OF THE CITY OF CORNING, CALIFORNIA

**FROM: JOHN L. BREWER, AICP; CITY MANAGER
DAWN GRINE, DIRECTOR OF PUBLIC WORKS**

SUMMARY:

Staff recommends the City Council authorize the City Manager to sign the agreements allowing the County Auditor-Controller to recover their costs for billing and collecting the annual assessments for the three Landscaping and Lighting District Zones in the City of Corning.

On April 27, 2015, we received the attached letter from the Tehama County Auditor-Controller, seeking the City's concurrence with agreements permitting the County to recover their costs for collecting the annual assessments. The County proposes agreements authorizing the retention of \$1.19 per parcel annually for this service.

The new Agreement shall be effective for the 2015/2016, 2016/2017 and 2017/2018 fiscal years.

BACKGROUND:

In 2005, the City began requiring the formation of Landscaping and Lighting Districts for the maintenance of common landscaping features, drainage improvements, and street and area lighting. To date three separate zones have been formed within the City of Corning. The annual assessments appear on the tax bills and are collected by the Tehama County Auditor-Controller and passed on to the City.

At the May 22, 2012 City Council Meeting Council approved the Landscaping and Lighting District 1, Zones 1, 3, and 4 Agreements for the 2012/2013, 2013/2014 and 2014/2015 fiscal years. At that time the agreed retention was for \$1.15 per parcel.

ZONES:

The three zones established for Landscaping and Lighting in Corning and their annual per parcel assessments are: District 1, Zone 1 (Blackburn Estates-14 parcels), \$63.09 each; District 1, Zone 3; (Blossom Avenue Development-30 parcels), \$142.10 each; and District 1, Zone 4 (Salado Orchard Apartments-1 parcel), \$4,772.90.

RECOMMENDATION:

That the Mayor and Councilmembers approve the agreement with the Tehama County Auditor-Controller to recover billing and collection costs in the amount of \$1.19 per parcel for collection of Special Assessments for City Landscaping and Lighting District 1, Zones 1, 3 & 4.

LEROY M. ANDERSON
Auditor-Controller



KRISTA K. PETERSON
Assistant Auditor-Controller

TEHAMA COUNTY AUDITOR-CONTROLLER

RECEIVED

APR 27 2015

CITY OF CORNING

April 24, 2015

Attn: John Brewer
LANDSCAPE & LIGHTING DISTRICT 1, ZONES 1, 3 AND 4
City of Corning
794 Third Street
Corning, CA 96021

RE: Agreement for Collection of Special Taxes, Fees and Assessments

Your District levies special taxes, special assessments, and/or property-related fees that are presently collected on Tehama County's secured property tax roll. Under California state law, the County may require that Districts enter into an agreement to reimburse the County for the costs of such collection as a condition of placing an assessment on the roll. Our current agreement was entered into for fiscal years 2012/13 through 2014/15 and will expire June 30, 2015.

The County has recalculated the costs of such collections for fiscal years 2015/16, 2016/17 and 2017/18. The recalculation determined the annual cost to collect District assessments for the three fiscal years identified is \$39,870.04. When that amount is divided by the number of individual parcel assessments countywide (33,397), it yields an actual annual cost of **\$1.19 per parcel**. The attached three-year agreement provides for that amount to be deducted from the assessment proceeds collected by the County on your District's behalf. (Each District is responsible to ensure that the County's charges are either covered within the existing approved assessment amount, or that an increase to cover the charge is approved in accordance with all applicable laws, including Proposition 218.)

Please review the agreement and place it before your District's governing board for approval. Once your board has approved the agreement, please return two signed originals to the County Auditor-Controller's office. In order to ensure that your District's assessment is placed on the 2015-2016 roll, the signed agreement will need to be received by the Auditor-Controller no later than **June 19, 2015**. The agreement will then be forwarded to the Board of Supervisors for final approval.

Please do not hesitate to contact us if you have any questions.

Sincerely,

LeRoy M. Anderson
Auditor-Controller

**AGREEMENT FOR COLLECTION OF SPECIAL
TAXES, FEES, AND ASSESSMENTS**

This Agreement is made between the **COUNTY OF TEHAMA, ON BEHALF OF THE TEHAMA COUNTY AUDITOR-CONTROLLER ("County")** and the **City of Corning Lighting and Landscape District 1, Zones 1, 3 and 4 ("District")**. This Agreement is made in reference to the following facts:

RECITALS:

- (a) District is located within Tehama County and desires to enter into an agreement whereby District's eligible special taxes, special assessments, and/or property-related fees are collected by County at the same time and in the same manner as County secured real property taxes are collected.
- (b) County is capable and willing to employ its usual collection procedures on District's behalf for eligible special taxes, special assessments, and/or property-related fees lawfully established and levied by District, and County is willing to attempt to collect them at the same time and in the same manner as County secured real property taxes are collected.
- (c) Government Code section 29304 provides for compensation to be paid to County for collecting special taxes, special assessments, and property-related fees for District and further provides that the amount of said compensation shall be fixed by agreement between County and District.

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- 1. The above recitals are hereby incorporated into this Agreement.
- 2. When requested by District, County will collect the eligible special taxes, special assessments, and/or property-related fees of District on the Secured Tax Roll, and will distribute collections to District at the same time and in the same manner as Tehama County secured property taxes are collected and distributed. (Provided, however, that County does not buy-out (Teeter) unpaid taxes, special assessments, and/or property-related fees at the end of the fiscal year, but instead will transfer them to the delinquent tax roll for collection.) Notwithstanding the foregoing, County will not collect for District any special taxes, special assessments, and/or property-related fees levied upon any real property, including publicly-owned real property, not appearing on County's Secured Tax Roll. District will adhere to the policies and procedures established by the Tehama County Auditor-Controller.
- 3. On or before August 10th of each year, District shall certify and deliver to County's Auditor-Controller an assessment roll showing the Assessor's parcel number and the amount of each special tax, special assessment, and/or property-related fee to be collected. The amounts certified shall include the charges payable to County pursuant to Section 8 of this

Agreement. If this information is not received by the Auditor-Controller on or before August 10th, the Auditor-Controller may determine that the District's special taxes, special assessments, and/or property-related fees, shall not be collected hereunder for that fiscal year.

4. District is responsible for the validity and accuracy of the amount of the special tax, special assessment, or property-related fee, as well as the assessor parcel number to which it is being charged. District must review County's Secured Tax Roll when it is filed by the County Assessor for each applicable year of collection, and verify that the parcel numbers certified by District and delivered to the Auditor-Controller for collection accurately correspond to the parcel numbers on County's Secured Tax Roll.
5. District shall respond to taxpayers' inquiries in a timely manner and not refer taxpayers to County regarding the removal or correction of special taxes, special assessments, or property-related fees.
6. Special taxes, special assessments, or property-related fees will not be permitted to be placed on the secured tax bills of parcels without sufficient assessed values. If such special tax assessments are discovered by County to be levied by District, District gives the Auditor-Controller the authority to remove the special tax, special assessment, or property-related fee and relieve County from any further responsibility of collection, making District solely responsible for its collection.
7. District gives the Auditor-Controller the authority to process and handle, at his/her discretion, special situations and unusual items not addressed elsewhere in this Agreement. Such actions may include removal of the special tax, special assessment, or property-related fee from the tax bill and relieving County from any further responsibility of collection, making District solely responsible for its collection.
8.
 - A. Except as provided in Subsection B, District shall pay County a charge of **\$1.19** for each parcel upon which a special tax, special assessment, or property-related fee is levied. If District levies multiple special taxes, special assessments, and/or property-related fees upon the same parcel(s), a separate charge shall be paid for each special tax, special assessment, or property-related fee. This charge shall be included within the amounts certified to County pursuant to Section 3 of this Agreement. District is responsible to ensure that this charge is included in the amount of the special tax, special assessment, or property-related fee approved in accordance with applicable law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218). The total charges to be paid to the County hereunder will be deducted by the Auditor-Controller from the total amount of money collected for District before remittal of the balance to District. District hereby waives any right it may have under Government Code section 907 and to protest the deduction of the amounts specified in this Section.

District acknowledges and agrees that County will not be required to notify District of its intent to deduct such amounts except by execution of this Agreement.

- B. Notwithstanding Subsection A, no charge shall be paid for any parcel if the total amount of the special tax, special assessment, or property-related fee levied by District upon that parcel is \$1.19 or less.
9. District shall annually provide a copy of the District governing body's certified Resolution or Ordinance authorizing the special tax, special assessment, or property-related fee to be collected on the secured tax bill. Such Resolution or Ordinance will reference the legal authority for such levy, the legal authority to place the special tax, special assessment, or property-related fee on the secured tax bill, and the "order" to the Auditor-Controller to place the special tax assessment on the secured tax bill for the current tax year. District warrants and represents that the special taxes, special assessment and/or property-related fees imposed by District and collected pursuant to this Agreement comply with all requirements of state and federal law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218).
10. District hereby releases and forever discharges the County of Tehama and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of District's responsibility under this agreement or other action taken by District in establishing the special tax, special assessment, or property-related fee and implementing collection of special taxes, special assessments and/or property-related fees as contemplated in this agreement.

Without limiting the generality of the foregoing, District shall hold harmless, defend, and indemnify County and its elected and appointed officers, officials, employees, and agents, from and against any claim or suit to determine the legality of the special tax, special assessment, or property-related fee, or arising from or related to the accuracy of the information provided by District, or any legal procedures employed by the Tax Collector in the collection of the special tax, special assessment, or property-related fee.

If any judgment is entered against any indemnified party as a result of action taken to implement this Agreement, District agrees that the County of Tehama may offset the amount of any judgment paid by the County of Tehama or by any indemnified party from any monies collected by the County of Tehama on District's behalf, including property taxes, special taxes, fees, or assessments. The County of Tehama shall notify District of its intent to implement any offset authorized by this paragraph.

11. This agreement supersedes all previous agreements and constitutes the entire understanding of the parties hereto.
12. This Agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of, the State of California (excepting any conflict of laws provisions which would serve to defeat

application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

13. This Agreement shall be effective for the 2015-2016, 2016-2017 and 2017-2018 fiscal years, unless sooner terminated as provided herein.
14. If District fails to provide in any manner the information or documentation required under this Agreement, or violates any law, regulation, rule, or ordinance applicable to the performance herein, County may terminate this Agreement by giving five (5) calendar days notice to District.
15. Either party may terminate this Agreement for convenience for any fiscal year by giving written notice thereof prior to May 1st of the preceding fiscal year.

Date: _____

COUNTY OF TEHAMA

By:

**Burt Bundy, Chairman
Tehama County Board of Supervisors**

LeRoy M. Anderson, Auditor-Controller

Date: _____

**City of Corning Lighting and Landscape
District 1, Zones 1, 3 and 4**

By

Authorized Signature

Title

Type or Print Name

Name of District's Governing Body

APPROVED AS TO FORM:

Arthur Wylene
**County Counsel
County of Tehama**

ITEM NO.: J-13

**AUTHORIZE EXPENDITURE OF
\$15,958 TO TELSTAR INSTRUMENTS
FOR EQUIPMENT PURCHASE FOR
THE CORNING WASTEWATER
TREATMENT PLANT**

MAY 12, 2015

TO: HONORABLE MAYOR AND CITY COUNCILMEMBERS

**FROM: JOHN L. BREWER, AICP; CITY MANAGER *JB*
DAWN GRINE, PUBLIC WORKS DIRECTOR *DG***

SUMMARY:

The fiscal year 2014/2015 budget for the Wastewater Treatment Plan (WWTP) allocated \$75,000 towards capital replacement within the Sewer Department. Severn Trent Services provide staff support to maintain the operations of the Corning WWTP. Severn Trent Project Manager Mitch Ampri has provided the Public Works Department with two price quotes for a replacement annunciator panel. An annunciator panel is an alarm system that alerts WWTP staff when attention is required to specific issues relating to effluent treatment. A related instance would be if a high flow level is detected a signal will transmit to the annunciator board and it would in turn sound an alarm within the plant to alert WWTP staff. Procedure requires that if staff is not on the premises that an "auto dialer" system be manually activated and the alert signal will then transmit to the Corning Fire Department who will then contact WWTP staff.

The replacement system will also provide an alert that WWTP staff would be able to retrieve remotely on their cell phones. The signal would identify the issue and the staff member would be able to determine if the alert required an immediate action response requiring them to be on-site or if the situation was less serious in nature. The panel will be able to manage more than 20 different components. As there are only three staff members who take turns being on-call for 24-hour periods of time, this feature will be beneficial in determining the severity of the transmitted alert. Another benefit of the newer panel is its SCADA (Supervisory Control and Data Acquisition) compatibility. Severn Trent staff anticipates that it may only be a matter of time before state regulations require a wastewater SCADA system to monitor and analyze such parameters as pressure and flow.

Two of the three vendors contacted responded to staff requests for quotes. Please refer to the below chart for collection results.

1	Telstar Instruments	\$15,958
2	Tesco Controls, Inc.	\$39,245
3	OLS, Services	No Response

RECOMMENDATION:

Mayor and Council authorize expenditure of \$15,958 to Telstar Instrument for equipment purchase for the Corning Wastewater Treatment Plant from budget line number 380-9206-5250, Capital Replacement/Sewer Improvements.

TELSTAR

INSTRUMENTS

C10 Contractor License #422364

**CONTROL SYSTEM INTEGRATION • INSTRUMENTATION SALES & SERVICE
SCADA • PLC/HMI • Telemetry • Calibration • Maintenance**

April 27, 2015

Severn Trent – Corning WWTP
Sent via email to mitch.ampi@stservices.com

Attn: Mitch Amp
Subj: Provide PLC based Annunciator Alarm Panel
Ref: SR-26627

RECEIVED
APR 27 2015
CITY OF CORNING

Dear Mark,

Telstar Instruments is pleased to quote on the above referenced project. We are proposing the following:

1. Supply and install new PLC based annunciator alarm panel with 10" touch screen panel
2. This will initially have 24 points to indicate alarm status but has the capability to display numerous alarm points by simply adding more IO modules to the existing rack for a minimal cost. The PLC system will be located in the control panel and can easily be interfaced with any devices located within the plant, such as flow, level, chlorine residual, SO2 residual, pH, pressure and any other devices.
3. All these devices can be displayed, trend, or controlled through this PLC based system. It also provides the necessary components for a SCADA system– we can take all those signals and have it act as a SCADA system. However, it will not be able to generate reports and data.
4. This is initially more costly, but has unlimited ability, unlike the annunciator alarm panel, which only performs one function.

Total price for the work outlined above \$14,380.00
This price does not include tax and freight.

+ 7.5% tax
\$15,458
+ \$500 shipping
\$15,958-

Terms and Conditions

We can commence with this at your direction. This quote is valid for thirty days. Our terms are due and payable 30 days from date of invoice. Payments must be made on a minimum of a monthly basis. If payment is not received by the 30th day, a .05% daily service charge (18-3/4% per annum) will be charged on all accounts past due. Rates quoted herein will automatically be increased for overhead, and cost of living at a minimum of every year, or at contract renewal, which ever is less. Attorney's fees, court costs and costs of collection will be paid to prevailing party. Permits and bonding are excluded unless otherwise noted herein. Our standard insurance applies unless otherwise, agreed to in writing by Telstar. We accept no responsibility for consequential damages and our standard warranty applies. Telstar does not warranty OEM equipment, the standard manufacturers warranty applies. Unless otherwise noted, this quote is based on standard straight time hours and does not include any prevailing wage rates unless agreed in writing by Telstar. Service calls and time and materials rates carry a 4-hour minimum per person, any time over 4 hours is charged as 8 hours. Cancellation charges apply including engineering, labor, materials, quote and estimating time, markup, % of profit, return goods fees, etc. at the time of written cancellation notice to Telstar.

1717 Solano Way, Unit 34 • Concord, CA 94520 • 925-671-2888 • Fax 925-671-9507
4017 Vista Park Ct. • Sacramento CA 95834 • 916-646-1999 • Fax 916-646-1096
202 South Douty Street • Hanford, CA 93230 • 559-584-7116 • Fax 559-584-8028

If you have any questions, please do not hesitate to contact me at 925-671-2888.

Sincerely,

Kaitlin Brasesco
Severn Trent Distributor/Purchasersevern trent coming wwtp 26627 plc annunciator alarm panel 042715kb



P.O. BOX 299007
SACRAMENTO, CA 95829-9007
(916) 395-8800 // 429-2817 (FAX)
www.tescocontrols.com

◆◆ Engineering ◆ Manufacturing ◆ Systems Design ◆ Systems Integration ◆ Service & Support ◆◆

DATE: May 5, 2015

RECEIVED

TO: **Severn Trent**
ATTN: **Mitch Amp**

MAY 05 2015

JOB NAME: **Severn Trent – City of Corning WWTP Annunciator Panel**
TESCO QUOTE NO.: **14J179Q02**

CITY OF CORNING

We are pleased to quote the following "Scope of Work" pertaining to the above-mentioned project in accordance with Severn Trent's request and requirements. A Tesco Field Service representative will spend a day investigating the panel components and I/O prior to the programming effort.

Tesco will retrofit the existing Annunciator panel in the field; a new metal cover sheet will be placed over the existing controls area (*controls to be removed*). A new C-more graphical touchscreen interface will be placed within the panel side.

A new Tesco L2000 programmable logic controller (PLC) will be installed upon the existing backpan assembly; all inputs will route through new interposing relays and into the PLC. Tesco will provide all PLC programming necessary to replace the annunciator. Tesco will startup the new panel components and ensure operability with the existing Sensaphone autodialer.

Item	Qty.	Description
1	Lot	Control Panel to include: Metal Cover Plate Tesco L2000 PLC <ul style="list-style-type: none"> • Input/Output Modules as required • PLC power supply Cmore 8" OIT Interposing Relays Terminal blocks, Relays, Wiring and Nameplates as required
2	Lot	Tesco Services to include: Engineering Services <ul style="list-style-type: none"> • Documentation, CAD Drawings of Panel & O&M Manuals Manufacturing Services <ul style="list-style-type: none"> • Panel Metal Fabrication (Cover Plate) PLC Programming <ul style="list-style-type: none"> • Custom L2000 programming for existing panel monitoring Field Services <ul style="list-style-type: none"> • Field removal of existing components and retrofit of new components • Panel startup Warranty / Service <ul style="list-style-type: none"> • L2000 PLC carries a 5 year warranty • Tesco Service 24/7/365

Total cost for items #1 thru #2

\$37,700.00

Total cost for 1500 VA UPS

\$1,545.00

TERMS

- DELIVERY: approximately 6-10 weeks after receipt of purchase order.
- QUOTATION FIRM FOR 45 DAYS UNLESS OTHERWISE STATED.
- Final retention to be paid 10 days after the project notice of completion.
- TESCO price is FOB factory, full freight allowed.

- TESCO warranties against defect in design workmanship and materials for a period of one year from date of installation, and does not exceed 18 months from the date of shipment from the factory.
- TESCO carries liability insurance, with full workman's compensation coverage.
- Terms: Net 30 days on approved credit accounts.
- Pricing does include tax.
- Interest will be applied on all past due invoices.
- All merchandise sold is subject to lien laws.
- TESCO's price does not include local control stations and/or field mounted disconnects.
- Except were noted, TESCO's price does not include instrumentation mounting brackets, stanchions, and sunshields.

If we can be of any further assistance, please contact us.

Sincerely,

Sean Keven
Technical Sales
skeven@tescocontrols.com

ITEM NO. J-14
PRESENTATION REGARDING POSSIBLE
REFINANCING OF WATER AND SEWER
OBLIGATIONS

MAY 12, 2015

TO: CITY COUNCIL OF THE CITY OF CORNING, CALIFORNIA

FROM: JOHN L. BREWER, AICP; CITY MANAGER JB
ROY SEILER, CPA; CONSULTING ACCOUNTANT

SUMMARY:

The City of Corning has historically issued revenue bonds and certificates of participation in order to complete sewer and water system improvements. These long term obligations are repaid over a fixed term. We now have the opportunity to complete a "Consolidate Refinancing" of those obligations and reduce our payments, without lengthening the term of the obligations.

BACKGROUND:

In 2012 the City refinanced its Public Employees retirement System (PERS) "Side Fund" obligation. By taking advantage of the lower interest rate offered, the City saves about \$35,000/year, without extending the term. The company facilitating that PERS Side Fund refinancing was Brandis Tallman LLC of San Francisco. Since that time their representative, Mr. Jeff Land, has kept touch with me and we have discussed refinancing of other obligations. We now have an opportunity to save considerable money by refinancing our Sewer and Water obligations.

EXISTING OBLIGATIONS:

The City has previously borrowed funds to replace water and sewer piping, and expand the Wastewater Treatment Plant. Those loans originated in 1997, 1999 and 2005. In September of this year, the total amount due to satisfy those obligations was \$9,524,886.73. Incidentally, we also have one other remaining obligation through USDA-Rural Development that financed the 2011 Clark Park Well (about \$600,000). That obligation is not proposed for refinancing since its interest rate (3.25%) with a final of maturity of 2051 is lower than the interest rates currently available for that term.

POTENTIAL SAVINGS:

You will see from the attached letter from Brandis-Tallman dated May 5, 2015, that refinancing can potentially save us up to \$62,000 the first year through year 2028. After that one of the obligations will be paid off and the savings (and obligation load) will diminish to \$44,000 from 2029 to 2040 when another obligation will be retired. The last five years of the obligation, could potentially end up saving over \$21,000/year. The savings result is due to reduced interest rates in the current bond market. By proceeding with the refinancing, the City has the potential to save approximately \$819,000 if market conditions remain favorable.

The refinanced obligations would not extend the existing repayment term. We would of course take on some additional delivery costs for the bond issuance. The only "non-contingent" cost for the refinancing is the credit rating fee, which is estimated at \$20,000. The credit rating agencies are not permitted to make their fees contingent because that would create a conflict of interest. The credit rating fee is based off the total amount of the Consolidated Refinancing.

Mr. Jeff Land and Ms. Nicki Tallman have prepared the proposal and will be on-hand to answer any questions you might have regarding it. The actual interest rates that we acquire could vary based on market conditions and our credit rating.

We are comfortable with the proposal and seek City Council concurrence that will authorize the Bond and Disclosure Counsel firm Kronick Moskowitz to proceed with preparing refinancing documents for your ultimate review and approval. Jonathan Cristy of Kronick Moskowitz served as the City's Bond Counsel for the City's previous 2011 USDA Clark Well financing.

In this case, we have the opportunity to save over \$819,000 over the term of the obligations. Roy Seiler, Jody Burgess and I have examined this proposal, and believe that refinancing is an appropriate course of action.

RECOMMENDATION:
That the City Council:

- **AUTHORIZE KRONICK MOSKOVITZ TO PROCEED WITH THE PREPARATION OF FINAL CONSOLIDATED REFINANCING DOCUMENTS**
- **AUTHORIZE CITY STAFF TO ACQUIRE CREDIT RATING FOR CITY'S WATER AND SEWER ENTERPRISE SYSTEMS**
- **PRESENT THE CONSOLIDATED REFINANCING DOCUMENTS FOR COUNCIL CONSIDERATION AND APPROVAL AT A SUBSEQUENT CITY COUNCIL MEETING.**


BRANDIS TALLMAN LLC


22 Battery Street
Suite 500
San Francisco, CA 94111

Phone: 415-912-5630
Fax: 415-912-5636
www.brandistallman.com

VIA EMAIL: May 5, 2015

John Brewer, City Manager
City of Corning
794 Third St.
Corning, CA 96021

Dear John:

Per your request, the following is content on the consolidated refinancing to be used for a staff report for the May 12th Corning City Council meeting.

Item Summary

The City of Corning (the "City") previously issued Revenue Certificates of Participation, 2005 Series A (the "2005 A COPs"), the 2005 Series A USDA Sewer Revenue Refunding Bond (the "2005 A Bond"), the 2005 Series B USDA Sewer Revenue Refunding Bond (the "2005 B Bond"), the 1999 USDA Certificates of Participation Series A (1999 A COPs") and the 1999 USDA Certificates of Participation Series B (the "1999 B COPs") (together the "Prior Bonds"). The City has an opportunity to do a ("Consolidated Refinancing") of the Prior Bonds, which could result in potential savings of up to \$819,013 over the life of the refinancing. The following is background on the Prior Bonds and more details about the potential savings a Consolidated Refinancing could generate.

2005 A COPs

In February of 2005, the City issued the 2005 A COPs to advance refinance the City's 1997 Certificates of Participation. The 2005 A COPs were originally issued for \$2,590,000, and the interest rates go out to 5.65% in their final maturity of 2027. The 2005 A COPs are callable on September 1, 2015 with no prepayment penalty. Revenues from both the City's water and sewer system pay debt service on the 2005 A COPs. There is \$1,745,000 currently outstanding on the 2005 A COPs.

2005 A and B Bonds

In December of 2005, the City received two series of Bonds from the USDA to refinance the City's 2005 Series B Revenue Certificates of Participation that were issued along with the 2005 A COPs. The 2005 A Bond was originally issued for \$3,280,000, and the 2005 B Bond was originally issued for \$448,000. Both the 2005 A and 2005 B Bonds mature in 2045, and both have the same interest rate of 4.25% out to their final maturity. Both the 2005 A and B Bonds are callable on any date with no prepayment penalty. Revenues from the City's sewer system pay debt service on the 2005 A and B Bonds. There is \$3,827,000 currently outstanding on the 2005 A and B Bonds.

Page 2
John Brewer
May 5, 2015

1999 A and B COPs

In December of 1999, the City received two series of Certificates of Participation from the USDA to refinance the City's 1997 Loan Anticipation Notes that were issued to finance capital improvements to the City's water and sewer systems. The 1999 A COPs were originally issued for \$4,000,000 and the 1999 B COPs were originally issued for \$322,000. Both the 1999 A and B COPs mature in 2037, and both have the same interest rate of 4.375% out to their final maturity. Both the 1999 A and B COPs are callable on any date with no prepayment penalty. Revenues from both the City's water and sewer system pay debt service on the 1999 A and B COPs. There is \$3,465,100 currently outstanding on the 1999 A and B COPs.

Consolidated Refinancing

A Consolidated Refinancing of the Prior Bonds with public bond market interest rates as of May 1, 2015, produces approximately \$62,118 of savings per year through FYE 2028, \$44,534 of savings per year from FYE 2029 to FYE 2040, and \$21,519 of savings per year from FYE 2041 to the final maturity of September 1, 2045. Total savings, realized by the City, are approximately \$819,013 after backing out the multiple reserve funds established on the Prior Bonds. Net present value savings achieved through a publicly offered Consolidated Refinancing are approximately \$307,501 or 3.40%. These savings are subject to market fluctuation, and the City's ability to achieve an "A-" underlying credit rating. The City's ability to achieve this credit rating will be dependent on the financial strength of the City's water and sewer enterprise funds. The Consolidated Refinancing will not extend the term on the Prior Bonds.

We prepared this information as an underwriter and not a municipal advisor. As such, we are obligated to provide the following disclosures:

We prepared the attached materials that consist of factual or general information (as defined in the SEC's Municipal Advisor Rules). We are not hereby providing any advice or making any recommendation as to action concerning the structure, timing or terms of any issuance of municipal securities or financial products. To the extent that we provided any alternatives, options, calculations or examples in the attached information, such information is not intended to express any view that the City could achieve the particular results, and the alternatives, options, calculation or examples do not constitute a recommendation that you should effect any municipal securities transaction.

Brandis Tallman is providing this information in the regulatory framework of MSRB Rule G-23 as an underwriter or placement agent and not as a financial advisor. The primary role of an underwriter or placement agent is to purchase securities for resale to investors in an arm's-length commercial transaction. Serving in this role, we have financial and other interests that differ from those of the City. Brandis Tallman is acting in its own interests, and not as the City's municipal advisor and does not owe a fiduciary duty pursuant to Section 15B of the Securities Exchange Act of 1934. The issuer should consult with its own financial, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

Best Regards,

Jeff Land

Nicki Tallman

**City of Corning
 2015 Refunding of 1999 USDA Series A & B, 2005 USDA Series A & B and
 2005 Series A Certificates of Participation
 Summary of Refunding Results as of May 1, 2015**

Public Offering [1]

REFUNDING LOAN

Cost of Defeasance August 6, 2015 for a September 7, 2015 call	9,247,456
Costs of Issuance [2]	255,624
New Reserve Fund (Surety)	21,806
Prior Reserve Funds	626,165
Debt Service Due September 1, 2015	444,844
Net Original Issue Discount	11,122
Par Amount	8,465,000
Arbitrage Yield [1]	3.76%
All-In True Interest Cost [1]	4.09%
Final Maturity	9/1/2045

TOTAL DEBT SERVICE

Refunding Loan	13,114,029
Existing	14,559,208
Existing Reserve Fund	626,165
Savings	819,013
Net Present Value Savings	307,501
Net Present Value Savings %	3.40%

AVERAGE FISCAL YEAR SAVINGS

2016 through 2028	62,118
2029 through 2040	44,534
2041 through 2046	21,519

(1) Assumes A- underlying rating. If the rating comes in lower, interest rates would be higher which would reduce savings. If the rating comes in higher, interest rates would be lower which would increase savings. Interest rates are subject to change with market conditions.

(2) Includes bond counsel, disclosure counsel, trustee, verification, underwriter's discount, rating, bond insurance, and printing/miscellaneous/rounding.

NOTE: The City has \$410,826.28 currently outstanding in the 1999 USDA rate and covenant fund. The City has flexibility in how they may use those funds once the 1999 USDA Loan is paid off.

Sources and Uses of Funds
City of Coming

Refunding 1999 USDA Loan Sewer/Water, 2005 USDA Sewer/Water, and 2005 Series A COPs

Sources:

Bond Proceeds:		
	Par Amount	8,465,000.00
	Net Original Issue Discount	(11,122.30)
		<u>8,453,877.70</u>

Other Sources of Funds:

	Prior Reserve Fund (2005 COPs)	194,097.50
	Prior Reserve Fund (1999 USDA)	230,783.46
	Prior Reserve Fund (2005 USDA)	201,284.00
	2005 COP A debt service due 9-1-15	146,621.25
	2005A USDA Loan debt service due 9-1-15	127,760.00
	2005B USDA Loan debt service due 9-1-15	15,563.75
	1999A USDA Loan debt service due 9-1-15	143,353.13
	1999B USDA Loan debt service due 9-1-15	11,545.94
		<u>1,071,009.03</u>
		<u>9,524,886.73</u>

Uses:

Refunding Escrow Deposits:

	Cash Deposit	0.44
	SLGS Purchases	9,247,456.00
		<u>9,247,456.44</u>

Delivery Date Expenses:

	Cost of Issuance	126,000.00
	Underwriter's Discount	63,487.50
	Bond Insurance	65,570.15
	Surety	21,806.24
		<u>276,863.89</u>

Other Uses of Funds:

	Additional Proceeds	566.40
		<u>9,524,886.73</u>

**ITEM NO. J-15
CITY OF CORNING LONG-RANGE
CAPITAL IMPROVEMENT PROGRAM AND
PRIORITIES FOR SERVICE**

MAY 12, 2015

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: JOHN L. BREWER, AICP, CITY MANAGER 

SUMMARY:

City Staff is pleased to present the City Council with the "2015 Long-Range Capital Improvement Plan and Priorities for Services". The document is the combination of three departments (Fire, Police & Public Works) CIP's and is attached.

The Capital Improvement Plan of the City is the long-range plan of action for implementing public improvements in support of existing residents, users and businesses and to accommodate future development. The adoption of the Capital Improvement Program by the City Council establishes a Policy for the priority of spending the limited City Funds towards major public improvements. Of course, approval of the "priorities" does not assure funding; funding is determined by the City Council when the final budget is approved.

UPCOMING BUDGET:

We are currently compiling the draft 2015-2016 budget. We've attached some early projections within the Addendum for your information.

DEPARTMENT PLANS:

The three primary City Departments have participated in the CIP's preparation. So, the document specifically addresses Public Works, Fire and Police Department services and the infrastructure, services and equipment that are anticipated to maintain and/or improve our service standards. Included among the plans are the most urgent department needs, as well as their projected needs for the future.

Of course we can only fund what we can afford. Ultimately, the Council must prioritize which CIP equipment or projects are to be funded based on resources available. There will be limited funding for improvements and equipment this coming year, but the advanced planning and prioritization of a CIP is still vitally important.

The Fire Chief, Police Chief and Public Works Director are prepared to respond to any questions you may have regarding their respective CIP documents.

RECOMMENDATION:

MAYOR AND COUNCIL ADOPT THE "2015 CITY OF CORNING LONG-RANGE CAPITAL IMPROVEMENT PROGRAM AND PRIORITIES FOR SERVICES".

ADDENDUM TO CAPITAL IMPROVEMENT PLAN STAFF REPORT

IMPORTANCE OF CAPITAL IMPROVEMENT PROGRAM:

The planning for City Service delivery and City Projects is an ongoing process. The adoption of the Capital Improvement Program is just one step on this continuing process of program planning conducted by the City Council and its staff. The Capital Improvement Program or "CIP" lists the future needs for Capital facilities, including buildings, vehicles, equipment, and facilities, but also includes proposed added service programs. The Council will note many important future projects or facilities will still need to be added in the future CIP's as the City grows or the needs change.

City Council's review, modification and ultimate adoption of the CIP allows the Staff to move forward with clear policy direction in the preparation of the "Annual Program of Service and Proposed Budget" that is submitted to the City Council for public review and approval in June of each year. The Budget integrates the CIP and proposed new equipment and services into the program of service.

On February 10, 2015 the City Council received the Annual Audit for the prior fiscal year ending June 30th, 2014 along with a staff report that updates the income and expenditures approved the prior June. Staff subsequently presented the Mid-Year Budget Report on February 24, 2015. The Mid-Year Budget Report connects the audited financial information to the current approved operating budget, and allows the City Council the ability to assess financial condition. Next, the City Council again reviews the proposed Capital Improvement Program and the cycle continues on to budget preparation.

ORGANIZATION OF REPORT:

This Report amends and shortens the format of the previously adopted Capital Improvement Program and provides new summaries of priorities for each Department.

The departments have prepared introductory summaries that list their responsibilities and accomplishments from prior Capital Improvement Programs, in order to lay the groundwork for the future recommendations contained in this Report. No changes have been made by the City Manager in each Department's proposed prioritization schedule.

UPCOMING BUDGET:

Our sales tax receipts for FY 2014-2015 are a down due largely to the volatility of fuel prices, but also due an expected one time "withholding" or "True-up" to prior sales tax receipts by the State. As a result, we should end up down about \$90,000 from our budgeted amount for the current year, or about \$2.6 million.

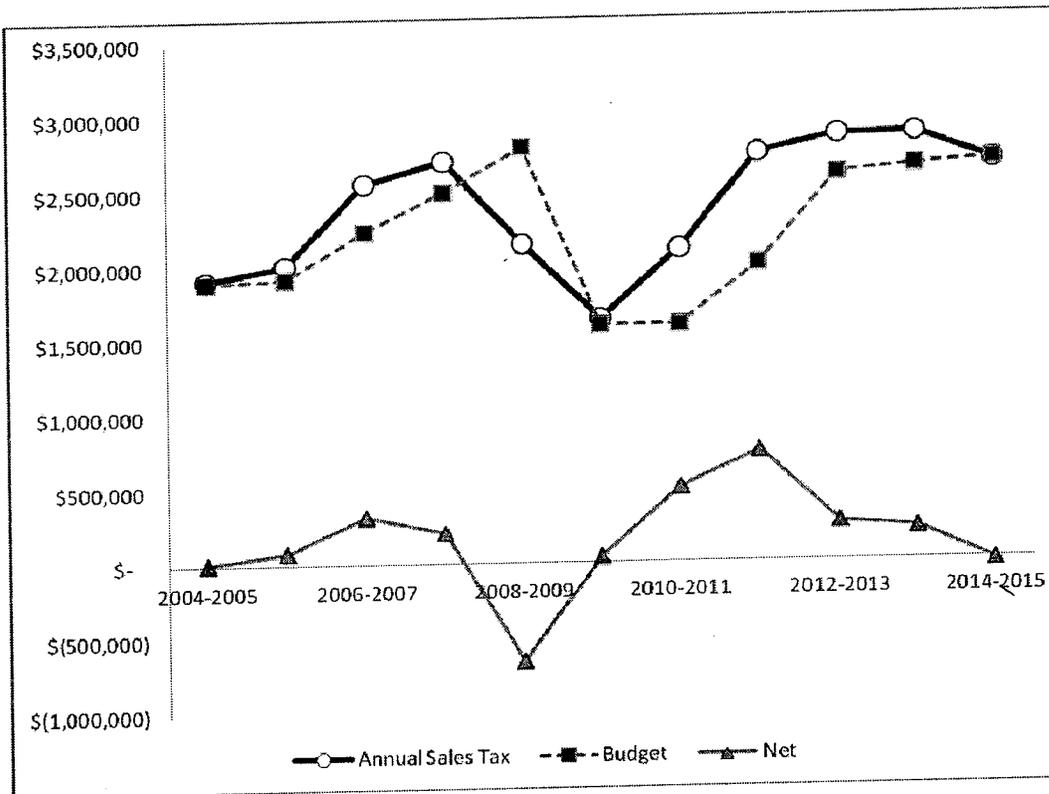
The early projections from HdL for Sales Tax revenue next year (FY 2015-2016) are more troubling. They're projecting \$2.48 million; a decrease of \$210,000 from this year's budget.

ADDENDUM TO CAPITAL IMPROVEMENT PLAN STAFF REPORT

LONG TERM BUDGET PLANNING:

The current "magnitude" of costs (labor, materials, projects) can be expected to continue and increase in future fiscal years.

To keep pace with increased personnel costs, and inflation, our revenues need to increase in order to maintain the level of services. Of course Sales Tax makes up the Lion's share of our General Fund revenues. But we know that our sales tax revenues can be volatile, based on general economic conditions, or, more recently, fuel prices. See the chart comparing Sales Tax Revenues (estimated for this year) and Budget projections for the last 10 years below.

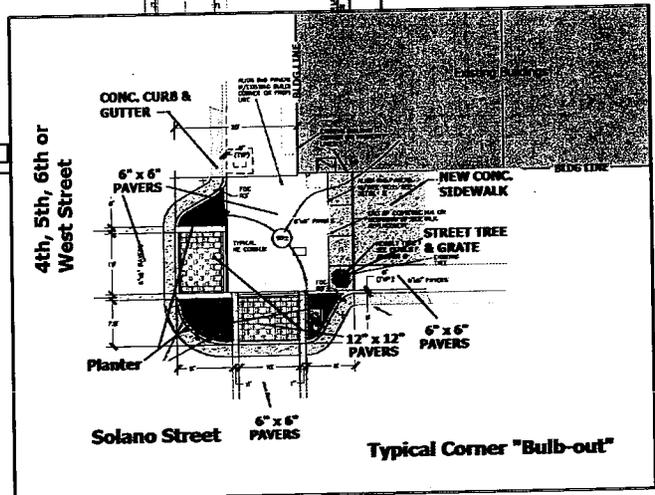
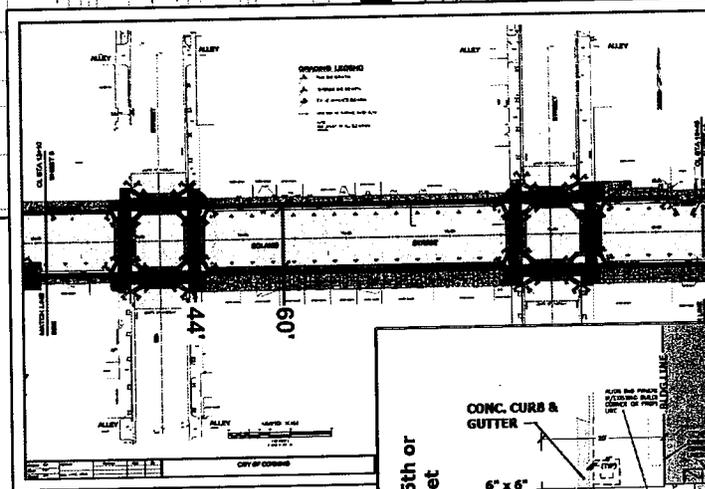
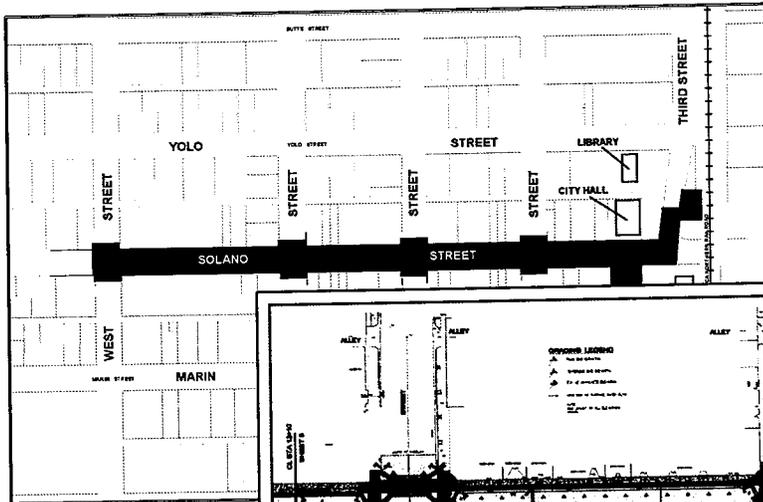


Our anticipated reduced Sales Tax/General Fund this year and, more importantly next year, may be a harbinger of future trends. At this time, nearly 60% of our sales tax revenue comes from fuel sales. As fuel efficiency improves, less fuel will be purchased and less sales tax will result. Additionally we will likely suffer some fuel sales losses when the proposed truckstop is constructed and operating in a neighboring community.

We believe the Council should carefully review the services we provide. A cursory review of the budgets of neighboring cities that live with less General Fund revenues might be in order. We should prioritize services, and consider revisions to the services, including scaling them back, combining services for efficiency, or even eliminating lower priority services,

2015

Long Range Capital Improvement Plan and Priorities for Service



City of Corning
May 12, 2015

2015
Capital Improvement
Plan and Priorities
for
Service

Table of Contents:

Section:	Page
Fire	1-2
Police	3
Vehicle Replacement	4
Patrol Vehicles	5
Body Cameras	6
Stun Gun (Taser) Replacement	8
Body Armor Replacement	9
Computer/Technology Replacement	10
Police K-9 Program Replacement	11
Public Works	13
Streets	15
Water	19
Sewer	21
Parks	23
Airport	26
Building Maintenance	27
Fleet Maintenance	29
Engineering	30
Appendix	31-33

**CORNING FIRE DEPARTMENT
CAPITAL IMPROVEMENT PROGRAM
2015 - 2016**

INTRODUCTION:

The Fire Department manned 24-hours a day / seven days a week and is staffed with five full time employees consisting of the Fire Chief and four Dispatchers. The firefighting force, all volunteers, includes the First and Second Assistant Chief, three (3) Captains and 28 Firefighters. The Department maintains an ISO Rating of four.

ACTIVITY DESCRIPTION:

The Fire Department provides fire protection to commercial and residential areas located within the City as well as responding to medical aids, traffic accidents and other calls for public service. In 2014 the Department responded to:

- 47 Fires
- 898 Medical aids
- 53 County Mutual Aid Fires
- 35 Vehicle Accidents
- 41 False Alarms
- 101 Public Service Requests

In addition to responses occurring within the City, the Corning Volunteer Fire Department also responds to mutual aid structure and vegetation fires, hazmat incidents, etc. that occur in the County via a Mutual Aid Agreement with the County of Tehama.

The Volunteers spent 2,654 man-hours in training and 3,877 hours answering alarms, for a total of 6,531 man-hours.

CAPITAL IMPROVEMENT PRIORITIES:

Capital Improvement priorities include replacement of:

- A Rescue Squad and Utility Vehicle
- A Type 1 Engine
- Self-Contained Breathing Apparatus (SCBA's)
- Extrication Equipment
- Personal Protective Gear (Turnouts)

The above named equipment, some of which are currently beyond the standard service life, require annual maintenance, repairs and replacement as necessary. The Rescue Squad and Fire Chief's Utility Vehicle were both purchased in 1995 and are currently past their service life. Safety mandates continually change on the SCBA's and this vital piece of safety equipment also requires scheduled testing. Fire hose replacement and replacement of our extrication equipment are also needed as our current inventory of hose declines due to age and wear and tear. Department extrication equipment is also very old and was brought by the Volunteers second hand 14 years ago.

Estimating and budgeting now for annual contributions to an equipment replacement fund will assist in maintaining our Department's high safety and service standards while continuing to provide for the protection of our Community.

Priority # 1 Rescue Squad and Utility Vehicle Replacement:

\$8,700

The Rescue Squad is a 1995 F-350 that is used on a daily basis responding to medical incidents, extrication situations, or incidents requiring a need for scene lighting (nighttime response). The Utility Vehicle is also a 1995 Ford Pickup with utility bed used by the Fire Chief on a daily basis for business & incident responses. Because of use and design, both vehicles have service bed & equipment. Each vehicle has a 15 year service life and a replacement cost of approximately \$60,000 - \$65,000. **Suggest an annual budget of \$8,700 to finance future replacement of these vehicles.**

Priority # 2 Engine Replacement:

\$19,000

Long range planning to maintain the Fire Department's suppression fleet includes consideration of replacement of a first out Engine. The Department's newest Engine, a 1997, has given us lots of problems in the past. Engines have a service life of about 20 years and we are at 18 years with this Engine, our next newest Engine is a 1989. Replacement costs are about \$380,000. **Suggest an annual budget of \$19,000 to finance future replacement of one Fire Engine.**

Priority # 3 Self Contained Breathing Apparatus (SCBA's):

\$4,500

The Fire Department's SCBA's were all standardized 5 years ago with the addition of 14 units purchased from the dissolution of the Gerber Fire Department. At that time those units met current NIOSH and OSHA standards however they will not be compliant in the near future. Replacement cost for 15 units with spare bottles will cost approximately \$90,000 and have a service life of 20 years. **Suggest an annual budget of \$4,500 for future replacement of this equipment.**

Priority # 4 Extrication Equipment:

\$1,700

The Fire Department's extrication equipment was purchased by the Volunteers approximately 11 years ago. This equipment was second hand then and is now currently past its service life. Replacement cost is about \$ 25,000 per unit with a service life of 15 years. **Suggest an annual budget of \$1,700 for future replacement of this equipment.**

Priority # 5 Personal Protective Equipment:

\$6,609

Personal Protective Equipment consists of the coat/pant ensemble that protects our volunteer's during structural firefighting. This safety equipment is the only defense for our Volunteers and has a maximum life of 10 years; less if damaged and must be maintained/replaced when needed. Replacement cost for 34 units (the entire Department) is approximately \$66,096 with an annual cost of \$6,609 for 2 sets per year. For the past 3 years, the Department has successfully applied for, and received Grant funds to replace some of this equipment, they will continue to apply, however receipt is not guaranteed. **Suggest an annually budget \$6,609 for future replacement of this equipment.**

Aerial/Pumper Payment:

\$21,000

The Aerial Truck Lease Agreement has been paid in full with the help of the Nomlaki Tribe. (The City matches funds with \$21,000 yr.)

0

Training Area Security Fence:

The Fire Department Training area fence has been started and the front fence and entry gates have been installed, the remaining fence will be completed soon.

TOTAL:

\$61,509

**CORNING POLICE DEPARTMENT
PROGRAMS & PROJECTS
FISCAL YEAR 2015/16**

#	PROJECT	FY 15/16	FY 16/17	FY 17/18	FY18/19	FY 19/20
1	VEHICLE REPLACEMENT PROGRAM	46,818	47,754	48,709	49,683	50,677
2	VIEVU LE3 BODY CAMERAS	2,340	1,560	1,560	1,560	2,940
3	STUN GUN (TASER) REPLACEMENT	2,740	2,740	2,740	2,740	2,740
4	BODY ARMOR REPLACEMENT	3,600	3,600	3,600	3,600	3,600
5	COMPUTER TECHNOLOGY REPLACEMENT PROGRAM	5,000	5,000	5,000	5,000	5,000
6	POLICE K-9 PROGRAM REPLACEMENT INITIATION	6,250	6,250	43,000	-0-	-0-

**PROGRAM AND PROJECT
BUDGET SUMMARY
FISCAL YEAR 2015/16**

Priority Ranking 1

Annual Cost:	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>
	\$ 46,818	\$ 47,754	\$ 48,709	\$ 49,683	\$ 50,677

Name: VEHICLE REPLACEMENT

Objective: To purchase a patrol vehicle based upon the Vehicle Replacement Program.

Narrative: The Vehicle Replacement Program allows for the minimum replacement of police vehicles as identified each fiscal year.

The Department currently has 13 total vehicles in two classifications: patrol and service/support. Patrol currently has seven (7) vehicles (which include three (3) dual-purpose vehicles-Supervisor's vehicle, K-9 vehicle, School Resource vehicle, and four (4) patrol vehicles). Service and Support vehicles currently total six (6). These vehicles are generally driven until they have exceeded their effective service life. (See tables below).

Please note that prior understanding between the City and the Police Department was to replace patrol vehicles when the vehicles attain 85,000 miles. However, due to funding restrictions, the mileage cap was extended to 100,000 miles. Currently, patrol vehicles are driven in excess of 100,000 miles, provided the vehicles are safe, dependable, and the maintenance/repair costs do not exceed the useful life value of the vehicle.

Since 2013, the Department enacted an Assigned Vehicle Program wherein two patrol officers generally share one patrol vehicle. This means that an assigned patrol vehicle is being used continuously for 24 hours (two 12-hour shifts). This program has resulted in better upkeep of vehicles, and timely notification of vehicle maintenance needs.

For the 2015/16 fiscal year, the Department is recommending the purchase of one (1) new patrol vehicle as part of its Capital Replacement Program. With the purchase of this new patrol vehicle, the Department would recommend that Vehicle 220 transition to be used as the School Resource Officer vehicle, and Vehicle 217 and Vehicle 225 be retained and transition to Community Volunteer (COP) vehicles.

Patrol Vehicles:

VEHICLE	DESCRIPTION	ASSIGNED	MILEAGE
217	2003 Ford Crown Vic	School Resource	72,707
220	2006 Ford Expedition	Supervisor	124,507
223	2009 Ford Crown Vic	K-9 Vehicle	106,151
225	2009 Ford Crown Vic	Patrol	126,732
226	2011 Ford Crown Vic	Patrol	58,903
227	2013 Ford Taurus Interceptor	Patrol	26,813
230	2014 Ford Explorer	Patrol	16,182
231	2015 Ford Explorer	Supervisor	5,205

Service/Support Vehicles:

VEHICLE	DESCRIPTION	ASSIGNED	MILEAGE
210	1999 Ford XLT 150	CSO/ACO	173,986
221	2008 Ford Ranger P/U	CSO/ACO	38,673
224	2009 Ford Crown Vic	Chief	66,199
228	2013 Ford F-150 P/U	Multi-purpose vehicle	13,923
229	2013 Ford Fusion	TIDE	24,729

Cost Detail: The information used to determine the cost of a new police patrol vehicle, including required after-market emergency equipment and taxes, is based upon current pricing for a 2015 Ford Police Interceptor AWD Utility Vehicle. Prior to actual purchase, the Department will confirm which vehicle manufacturer has been awarded the State contract for 2015/16, and compare prices with our local car dealerships.

Please note, the costs listed for fiscal years 2016/2017 through 2019/2020 incorporate a 2% cost increase per year.

**PROGRAM AND PROJECT
BUDGET SUMMARY
FISCAL YEAR 2015/16**

Priority Ranking 2

Annual Cost:	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>
	\$ 2,340	\$ 1,560	\$ 1,560	\$ 1,560	\$ 2,940

Name: **VIEVU LE3 Body Cameras**

Objective: To purchase additional VIEVU LE3 Body Cameras

Narrative: In August 2014 The Corning Police Department received (2) two VIEVU LE3 Body cameras from NCCSIF (Northern California City's Self Insurance Funds) at no cost to the City. Officers in the Corning Police Department are currently using the two VIEVU Body cameras.

In 2007, the first officer perspective, body worn video cameras were introduced into the market. The cameras offered limitless range and recording capabilities for every type of incident, as the cameras were worn directly on the uniform. Agencies have reported drastic reductions in total complaints against officers (some to zero) and prosecution rates continue to soar while plea deals pervade the court systems. Substantially less money is spent on prosecution and officer overtime, while officers are afforded more time on the street and in the community. The most profound benefit of this type of technology is the insight into critical incidents. Critical incidents may offer the greatest reason for deploying body worn video. There have been numerous reports from agencies that video captured by their officers during critical incidents have revealed the most accurate information to date. Factual accuracy and the dismissal of erroneous "eye-witness" accounts are the top reasons for deploying body worn cameras. These videos offer the only foil against the staggering monetary lawsuits brought against law enforcement agencies nationwide. Over 4,000 agencies in the United States and 16 countries are using the VIEVU LE3 Body Cameras.

The LE3 is rugged, waterproof, and easy to use. The camera clips to a uniform to record both the actions of the wearer and those in its field of view. LE3 features include HD video resolution, 16GB internal memory and up to 12 hours of record time. The LE3 camera is powered by VIEVU's VERIPATROL™ software system. Video evidence is securely stored and catalogued with a FIPS 140-2 compliant digital signature process, to verify the video has not been altered. Additionally, if the camera is lost or stolen, VIEVU's VidLock security software will prevent unauthorized access to video evidence. Each LE3 comes with USB cable for downloading video and a charging cradle.

Cost Detail: The Corning Police Department would like to purchase 14 LE3's and a multi-docking charging station. The information used to determine the cost of 14 LE3's and the multi-docking charging station came from VIEVU. VIEVU will give the Corning Police Department the same cost they gave NCCSIF, which was \$755.00 per camera and \$1,349.00 for the multi docking charging station, not including taxes and shipping. The cost per LE3 including tax and shipping comes to approximately \$779.00.

The City of Corning could purchase 14 LE3 cameras and a multi-docking charging station for a one-time cost of around \$12,274.49, or the City could spread that out over five years (as shown above) to minimize the cost. The first year would be for three cameras, then two cameras for the following three years, and ending with two cameras and the multi-docking charging station in the last year.

**PROGRAM AND PROJECT
BUDGET SUMMARY
FISCAL YEAR 2015/16**

Priority Ranking 3

Annual Cost:	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>
	\$ 2,740	\$ 2,740	\$ 2,740	\$ 2,740	\$ 2,740

Name: STUN GUN (TASER) REPLACEMENT

Objective: To replace the existing Corning Police Department's stun guns with new stun guns.

Narrative: The Corning Police Department purchased fourteen (14) X-26 stun guns in 2005 with the one-year standard warranty from Taser International. Taser International recommends that stun guns be replaced every five (5) years. The majority of the Department's stun guns are currently over eight (8) years old and are without warranty.

As there is a good possibility our current X-26 stun guns could start malfunctioning and need replacing, it would be prudent to replace these aging devices prior to failure.

Cost Detail: Taser International manufactures the recommended stun gun currently used by law enforcement. The Model X-26P offers the options that are conducive to law enforcement application.

The annual costs provided above are a summary of purchasing two (2) Model X-26P stun guns, plus battery pack and holster with a four (4) year warranty, per year.

**PROGRAM AND PROJECT
BUDGET SUMMARY
FISCAL YEAR 2015/16**

Priority Ranking 4

Annual Cost:	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>
	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600

Name: BODY ARMOR REPLACEMENT

Narrative: The Police Department provides each of its uniformed officers (14 Police Officers and 2 Community Service Officers) body armor, also known as bulletproof vests.

The manufacturer warranty on vests is five (5) years, however, as part of the City's Memorandum of Understanding with the Public Safety Unit, the Officer's vests are replaced on a four-year cycle. This allows leeway in the event the Department is not able to obtain vests in a timely manner due to manufacturer shortages and/or time constraints.

During the 2012/13 fiscal year, the Department purchased eleven (11) vests with Capital Replacement funds. The current body armor will require replacement in March/April of 2016.

Cost Detail: The cost of future purchases of body armor is approximately \$900.00 for each vest purchased. Taking into consideration the current/existing personnel requirements, one (1) vest will need replacement in the 2015/16 fiscal year and fifteen (15) vests will need replacement in the 2016/17 fiscal year, at an estimated total cost of \$14,400.00. In order to have the funds needed for future purchases, the Department is recommending that \$3,600 per year be allocated toward the future purchase of body armor replacement.

**PROGRAM AND PROJECT
BUDGET SUMMARY
FISCAL YEAR 2015/16**

Priority Ranking 5

Annual Cost:	<u>FY 15/16</u>	<u>FY16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>
	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000

Name: **COMPUTER/TECHNOLOGY REPLACEMENT PROGRAM**

Narrative: The Police Department's Computer/Technology Information System consists of a 12-workstation network, which contains all of the Department's digital records, documents and photographs, as well as the connectivity to various state and federal agencies.

In fiscal year 12/13, in order to establish estimated future costs required to maintain the Department's computer system, and working in conjunction with the City's information technology vendor, an inventory was completed of the Department's computers and additional equipment. Based on this inventory, a projection of future upgrades in hardware and software and the costs associated with said upgrades was developed and a Computer/Technology Replacement Program was initiated.

Cost Detail: Based on the current fiscal year usage, and a review of future requirements, the costs proposed over the next five years are estimated to be an average of \$5,000 per year.

**PROGRAM AND PROJECT
BUDGET SUMMARY
FISCAL YEAR 2015/16**

Priority Ranking 6

Annual Cost:	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>
	\$ 6,250	\$ 6,250	\$ 43,000	\$ -0-	\$ -0-

Name: POLICE K-9 PROGRAM REPLACEMENT INITIATION

Narrative: The Corning Police Department would like to expand the existing K-9 Program by providing the equipment, staffing and training required to begin training a replacement unit.

The existing K-9 Program has been a very positive community-based Program, which was initially funded by community donations. The K-9 unit has been an effective tool and their presence on several combative arrests and explosive situations have resulted in officers and citizens not being injured. K-9's are extremely important to assist police and other law-enforcement personnel in their work, i.e., searching for drugs and explosives, locating lost people, searching for crime scene evidence and protecting their handlers.

Generally, there are two methods of obtaining a K-9. Either a dog can be purchased already trained, which would require a handler being trained, or an untrained dog can be obtained and the dog and handler would go through the training together.

The current Corning Police Department K-9 (Oso) is seven years old and approaching the end of his career. Oso and his handler, Sergeant Fears, attend training classes once a week in Sacramento. Sergeant Fears anticipates that Oso has an estimated two years of service life remaining, however, unexpected situations may occur, leaving the Department without a K-9.

A new and very reputable company, Vigilant Canine Services International (VCSI) currently trains K-9's out of Red Bluff. VCSI requires two trainings per month and the trainings are usually located within 30 miles of Corning.

Cost Detail: It is anticipated that donations from the community could possibly offset the upfront costs to the City. A high mileage patrol vehicle could possibly be converted into a K-9 unit with a minimal amount of modifications, however, the cost of a new K-9 unit has been included below. Once the K-9 unit is POST-certified there would be required monthly maintenance training, in addition to normal upkeep training.

K-9 Purchase	\$ 8,000
K-9 Academy Training	4,500
Equip Current (Old) Vehicle	2,000
Purchase New Vehicle (if needed)	33,000 *
Equip New Vehicle (if needed)	<u>8,000 *</u>
	\$55,500

TO: MAYOR AND CITY COUNCILMEMBERS
FROM: DAWN GRINE; PUBLIC WORKS DIRECTOR

I am happy to submit the 2015-2016 Department of Public Works Capital Improvement Program (CIP). The CIP has proven to be a valuable tool to the City Council when establishing replacement and funding priorities. This plan describes some recent Public Works accomplishments and recommended Public Works Capital Improvements for both "Near" and "Long" terms in narrative form.

In all, this document recommends "Ongoing" expenditures of \$1.4 million; "Near Term" expenditures of about \$10 million, and "Long Term" expenditures exceeding \$21 million. A summary spread sheet attached to the back of this report, (Appendix "C") presents the same information in a spreadsheet format.

The Public Works CIP contains the work and improvements of four Public Works Directors, with each adding and improving on the plan.

For brevity, some historical background information is referenced only and not attached, but available for your review upon request.

RESPONSIBILITIES:

The Public Works Department is responsible for the management, operations and maintenance of a number of municipal facilities and services. For organizational (and budgeting) purposes, the department segregates these responsibilities into "divisions". The Public Works Department includes the following divisions:

1. Streets,
2. Water,
3. Sewer, Drainage & Wastewater Treatment Plant (WWTP),
4. Parks,
5. Airport,
6. Building Maintenance,
7. Fleet Maintenance & Replacement Schedule,
8. Engineering,
9. Public Works Administration

The Public Works Capital Improvement Program is presented individually by division. Each division includes a narrative describing duties as well as lists of "Ongoing", "Near Term" and "Long Term" projects along with estimated capital improvement cost for replacement, reconstruction, or construction.

The department, and more specifically the Director of Public Works, also serves as a liaison between the City and the following agencies: Cal Trans, Regional Water Quality Control Board, Department of Health-State Drinking Water, California

Transportation Commission, Tehama County Transportation Commission, the Tehama County Environmental Health Department, Air Resources Board and the Tehama County Public Works Department. In addition, the Director serves as a Member on the Northern Sacramento Valley Integrated Regional Water Management Board.

PERSONNEL:

FULL TIME STAFF.

The Public Works Department currently includes a total of eleven (11) full time employees. Nine (9) of those employees work out of the City Corporation Yard. The Public Works Director and the Public Works Secretary work out of offices located at City Hall. Please refer to the attached copy of the PW Department Organizational Chart (Appendix "A"). Additionally, Terry Hoofard works half time for the department and half-time as the City's Building Official.

PART TIME STAFF.

During the summer month's we employ a part time Pool Manager who supervises nine (8) part-time Lifeguards and one (1) Assistant Pool Manager.

Vacated at this time is the part-time Office Assistant at City Hall. This position is funded through the Water Division.

CONTRACT SERVICES:

- Ed Anderson has been the Corning City Engineer for over 40 years. The City Engineer works on a part time/per hour basis and has his primary office in Chico. Engineering services include subdivision plan checks, track map checks and related subdivision off site infrastructure. Engineering is also responsible for planning and preparing cost estimates for long range Capital Improvement Projects such as: drainage studies, street improvements, traffic safety, sewer and water improvements.
- The Corning Wastewater Treatment Plant is operated under contract with Severn-Trent Services, Inc. Kathy Stone is the Plant Manager and there are three assistants that provide for laboratory testing, sewer pretreatment, Plant maintenance, equipment maintenance, building maintenance and landscaping.
- Brian and Carol Carpenter serve as the Fixed Base Operators (FBO) at the Corning Municipal Airport.

The City also contracts for other services including ongoing janitorial services, tree trimming, spraying and landscape maintenance purposes, and retains certain firms for specialized "as needed" repairs, improvements or maintenance to streets, curbs and gutters.

1. STREETS: (Budget Funds 3000, 3001)

The Public Works Department is responsible for maintaining the City's 41.23 miles of public streets.

While maintaining those streets is not the primary subject of this report, it's important to note the recent City budget allocations for street maintenance and overlays.

It's also useful to point out the costs associated with maintaining our street system. It's no secret that California Cities and Counties regularly deal with limited budgets. That's especially true in light of the current economic conditions. But streets are expensive items not only to construct, but to maintain. Please consider the following illustration.

The effective life of pavement surfacing is based on a number of factors including substructure, traffic type and volume, pavement thickness, age of paving, etc. In general terms, if we assume the effective life of the average asphalt street is about 12 years, then to adequately maintain our streets, we should be overlaying them on that schedule. So, if you follow that logic, 1/12th of our streets, or about 3.44 miles (18,141 ft.) should be overlaid each year. The cost to complete such a maintenance program schedule would require an asphalt overlay budget commitment of about \$1.26 million. Our current street maintenance budget (within Budget Fund 3000) averages much less than that.

STREET PROJECTS:

1.a. ONGOING STREET OVERLAY & RECONSTRUCTION PROJECTS:

The City monitors street surfacing and maintains a list of streets segments that are in need of resurfacing. The list is annually prioritized based on condition, traffic volume, street type (arterial/collector/local) and cost vs. budget resources. The following street projects are included in that list and tentatively slated for completion in the next 10 year period.

1. Solano Street Repaving Project:

This project commenced in 2011 with the City Council's adoption of a Nine segment plan for resurfacing Corning's "Main Street" on June 28, 2011. The plan adopted by the City Council envisions committing 80% of the annual "Materials and Asphalt" funds to the annual paving project, and then applying 70% of that to the Solano Street project. The remaining funds would go to other street resurfacing. Of course, once Solano Street is complete, resurfacing of other streets (No. 2, 3 and so on below) will become the priority.

- a. In FY 2011-2012, half of Segment 1, all of Segment 2 and half of Segment 6 were overlaid. This amounts to a total of 2,110 feet of the overall Solano Street length of 12,230 feet; or 17.2%.

- b. In FY 2012-2013 Solano Street **Segments 6B and 7** was repaved from the eastern end point in 2011 (First Street) easterly to Marguerite Avenue. Also **Segments 8 and 9** that continues eastbound on Solano (Marguerite to the City Limits) was also repaved That amounts to a length of 5,245 feet. 60% of Solano will has been repaved. With the Cost of \$247,000.
- c. **Segments 3 & 4a** will commence where the 2011 paving left off-east of Toomes Avenue and proceed easterly about 1,800'. It'll complete paving easterly to West Street where it should adjoin the paving improvement done with the Downtown Streetscape project that's currently scheduled for FY 2015-2016. Estimated Cost: \$96,500.
- d. **Segment 1a** will be last portion to complete. It commences at the west City limits at Barham Avenue and continues east over the overpass to the northbound I-5 ramps. Estimated cost: \$44,000.

For other planned streets segments planned for reconstruction or overlaying, see the spreadsheet titled "2014-2015-Capital Improvement Plan-10 Year Schedule of Street Improvements and Reconstruction"-Appendix "B".

1.b. NEAR-TERM CAPITAL IMPROVEMENT STREET PROJECTS:

The following are major projects that are contemplated in the future to accommodate development or to otherwise improve infrastructure conditions or operations. These projects have been included in previous Capital Improvement Plans, the General Plan, and/or the Development Impact Fee Infrastructure Plan. Of course, before constructing, plans for these projects will be presented for Council consideration and action. These projects are presented as either Near Term; those expected to occur within the next 5 to 10 years, or Long Term.

These street improvement projects are scheduled for completion in the Near-Term (next 5-10 years):

Third Street-Solano Street Intersection Signalization Project:

This is another of the eight signals included in the Development Impact Fee program. This will be a complicated signalization project due to the offset intersection and the adjacent railroad. Cost is estimated to be about \$300,000.

Downtown Streetscape Project.

In 2011 the City Council approved a Streetscape Master Plan for downtown Corning; from about Third Street through the West Street intersection. The project is included in the Tehama County Regional Transportation Improvement Plan that was recently adopted by the Tehama County Transportation Commission. Funding and construction of the project is currently slated for Fiscal Year 2015-2016.

The project includes cobble-paved crosswalks; new curb, gutter, and sidewalks with bump outs for pedestrians, new street lighting, additional tree planting, flagpoles, bicycle racks and new benches. Note that the project includes pavement treatment and asphalt overlay for the four block segment of Solano Street. When the funding is available for this project, the City must find the funds for the asphalt grinding and paving of these new blocks. Estimated cost is \$2.2 million.

1.c. LONG TERM CAPITAL IMPROVEMENT STREET PROJECTS:

These projects are anticipated to occur in the long term-beyond the 10 year horizon.

Highway 99-W Widening & Bridges from Solano Street to the South City Limits.

The highway is designated an "Arterial" street in the City's Circulation Element and the Highway 99-W Specific Plan. This project entails the widening of the roadway and the Jewett and Burch Creek bridges. This important project is included in our Development Impact Fee Infrastructure Plan.

The street has a 100' wide Right of Way (ROW). In 2006, staff determined the cost to widen the street in accordance with the Highway 99-W Specific Plan was prohibitive, due largely to the cost to underground the electrical lines. That cost was then \$300/linear foot. Staff presented a revised cross-section that avoided undergrounding the electrical lines on the east side of the highway and shifted the centerline seven feet west. The "shifting" of the centerline also reduces the cost of bridge widening as the widening will occur only on one side (west) of the structures.

In 2007, the City Council adopted the revised cross section for this important arterial street. The revised cross section includes three lanes; one in each direction with a median left turn lane as well as acceleration/deceleration lanes and streetside parkways (planter strips).

Since these improvements are included in the Development Impact Fee Program, the City is collecting Development Impact Fees that will ultimately fund the project. Developers who front the old highway will be credited for the frontage improvements they complete as part of their respective projects. The most recent estimated cost to complete the street and bridge widening is about \$6.5 million.

The phone lines located on the west side of the highway will have to be undergrounded as development occurs. Instead of completing that work as individual undergrounding projects, in 2007, staff sought and received Council support to collect fees and complete the undergrounding as one comprehensive project. Toward that end, undergrounding estimates were provided by AT & T. However, in 2011, we discovered the cost estimate was very low.

Third Street Widening.

Third Street from the Northern City Limits to Solano Street is another project currently included in our Development Impact Fee Infrastructure Plan. The ultimate design for this street will likely require additional ROW acquisition to obtain the proper road width for two traffic lanes with a continuous left turn pocket. Our estimate of this widening cost is about \$400,000.

Fig Lane Extension and new Jewett Creek Bridge.

The City has long desired the extension of Fig Lane from Toomes Avenue to Houghton Avenue to provide another east-west collector street. The project is included in both the Circulation Element of the General Plan and the Development Impact Fee Infrastructure Plan. The City has recently acquired the property through our Proposition 84 Park Grant. The proposed street extensions and new bridge are estimated to cost about \$1.5 million.

Solano Street Widening Project.

At this time the western segment of Solano Street between Toomes Avenue and Houghton Avenue provides only three traffic lanes; two westbound and one eastbound lane. This project would acquire additional right of way acquisition and construct the street with four travel lanes and turn pockets. Estimated cost \$1.0 million.

Kirkwood Road/Fig Lane to south City Limits Relocation.

This project would shift the Fig Lane-Kirkwood Road intersection to the east so that Kirkwood Road will align with Second Street. Participation, both in terms of a real property exchange, and relocation of employee parking by Bell Carter Foods would be required. Estimated Cost: \$150,000.

Colusa Street Extension.

This project would extend the unconstructed portion of Colusa Street-between East Street and the isolated eastern segment. Estimated cost: \$500,000.

Signalization of Additional Intersections.

The Infrastructure Plan that accompanied the Development Impact Fee ordinances envisions nine additional traffic signaled intersections. The date those signals will be required depends on just how and where growth occurs, and traffic warrants. Since the plan's adoption, two signalization projects have been completed: South Avenue at Old 99-W, and Solano at Marguerite.

One is included in the Near Term Section of this report (Solano at Third). According to the DIF Infrastructure Plan, each signalized intersection is projected to cost about \$250,000.

The other six intersections that will eventually be signalized are:

Oren Avenue at Solano Street (Hoag Rd.);
Marguerite Avenue at Blackburn Avenue;
Third Street at Blackburn Avenue;
Solano Street at Houghton Avenue;
Fig Lane at Highway 99-W; and
Fig Lane at Marguerite Avenue.

Total projected cost is **\$1,500,000**.

2. WATER: (Budget Funds 7100 & 7420)

The City owns, operates and maintains a municipal water system. The system pumps water from eight groundwater wells. In 2012 the City pumped over 830 million gallons of water for delivery to its customers.

The City also owns three other water wells that are currently inactive; two adjacent to the Petro truckstop and one at Houghton Avenue, near South Street. The City has investigated re-activating one of the "Petro" wells. The Petro wells were taken off line due to groundwater contamination in the vicinity. It now appears that the contamination has diminished in terms of both area and concentration. With the assistance of Geo-Hydrologist Bill Bergman of Geo-Plus in Anderson, the petro well was pumping water for two weeks straight at around 750 gallons per minute (gpm) and found no contaminants.

City wells are checked on a daily basis and are cleaned and inspected monthly. Water samples are taken weekly as per State standards at eleven approved water sample sites in different locations throughout town. At least three samples are taken weekly and sent to a State Certified Laboratory for testing. Every three years raw water samples are taken at each well site and tested for mineral content and any source of possible contamination.

The City provides an annual water report to each customer. The report provides information about the City's Water system and summarizes water quality information in accordance with the requirements of the State Department of Health Services, Division of Drinking Water.

WATER PROJECTS:

Most recently, (within the current fiscal year) the City has made the following improvements to the municipal water system:

Ongoing Water System Maintenance Projects:

Water Meter Replacement Program.

In addition to the ongoing water system maintenance and repairs, at some point we recommend the City continue its water meter replacement program. Because the new "touch read" meters are more accurate than the older manual read meters, this program essentially pays for itself with increased water sales. The proposed level of funding will replace about 140 meters. Recommended annual expenditure: \$25,000.

Total Near term Water Project Cost Estimate: \$1,155,000.

2.a. NEAR TERM WATER PROJECTS:

The current (2014-2015) annual budget for the Water division of the Public Works Department totals \$863,654. The Water Division operates as an "Enterprise account", meaning the ratepayers fund the operation and maintenance of the system.

Those funds pay salaries, overtime and benefits for the public works staff, as well as materials for water repairs, vehicle and equipment costs, electricity costs to power the pumps and equipment, water testing and chlorination costs, and the annual permits required to operate the system, incidental expenses, and water system improvements. That total also includes an annual debt load for previous water system improvements of about \$928,000 (including the construction of the Clark Park Well).

Re-activation of Petro Well.

During fiscal year 2014/2015 the city performed a 2 week testing period on the east well (PW-"A") to see if the well could be safely reactivated. Temporary piping was set up from the Petro well to almost the corner of Toomes and South Avenue. About 750 gallons per minute was pumped on a continual basis. Testing proved that it would be safe to activate the well. The work was done by Geo-Plus from Anderson, CA and cost the city about \$30,000.

Waterline extension and Looping in SW Quadrant:

Pilot/Flying J Truckstops (hereafter P/FJ) is currently maintaining filtration systems on six domestic water wells that serve seven dwelling units in the unincorporated area north and east of the truckstops. The wells are contaminated with solvents that were spilled many years ago. The Regional Water Quality Control Board has asked P/FJ to come up with a more permanent solution. As of this writing, P/FJ proposes to extend City water to serve the affected dwellings/properties and loop the system for redundancy. Staff hopes to be presenting those plans for Council consideration within a few months. An estimated cost is \$1,100,000.

Fire Hydrant Replacement Program.

There are a little more than 300 fire hydrants within the city limits of Corning and many are in need of repairs due to normal wear and deterioration. At this time

eight (8) have been identified as needing to be replaced. Clow Wet Barrel fire hydrant plus valves are the Cities preferred hydrant and are estimated to be \$4,200 each. At this time, we request that the City implement a hydrant repair and replacement plan with a recommended annual expenditure of \$40,000.

2.b. LONG TERM WATER CAPITAL IMPROVEMENT PROJECTS:

A number of the City's long term water projects are summarized in the Development Impact Fee Infrastructure Plan. Those projects include seven new municipal water wells (Clark Park well and six others) positioned throughout the City and the "Sphere of Influence" as growth occurs, with an average expected cost of up to \$650,000 each.

In addition to those well projects, that will occur as development demands, the following water system improvement projects are anticipated in the long term. While these projects are included in the "post-10 year" time horizon, changing conditions may warrant earlier delivery.

Install backup generator at Edith Well.	\$200,000
Install backup generator at Blackburn Well.	\$200,000
Water main extension, Marguerite Ave. from Victorian Park Way to Airport.	\$200,000
Relocate Petro wells to another location (see "Near Term" projects above).	\$500,000
Water tower inspection every five years.	\$5,000
Remove and abandon Houghton Ave. Well.	\$15,000
Remove and replace Butte Street pump house and storage area.	\$77,500
Consultant fees for location of new well sites.	\$20,000
Replacement of Peach Street pump house.	\$70,000
Replacement of Blackburn Avenue pump house.	\$70,000
Replacement of Edith Avenue pump house.	\$70,000
Replacement of Sixth Street pump house.	<u>\$70,000</u>
Total Long Term Water Project Costs:	\$1,497,500

3. SEWER, DRAINAGE & WASTEWATER TREATMENT

PLANT: (Budget Funds 5000, 5200 & 5250)

The City owns, operates and maintains both municipal sanitary sewer and stormsewer (drainage) systems. The sanitary sewer system collects sewage effluent in underground sewer pipes and delivers it for treatment at the City's Wastewater Treatment Plant (WWTP), located on a 46 acre site located about 4 miles east of the City on Gardiner Ferry Road. Note that the site is also utilized by Bell Carter Foods for their separate treatment facilities.

At the WWTP, the effluent is treated, dewatered and air dried. The dried residuals are disposed of at an out of County landfill facility located near Marysville. The treated liquids are discharged to the Sacramento River, just downstream of the Woodson bridge, from an outfall fixture the City shares with Bell Carter Foods treatment facility. Note that we recently updated our Waste Discharge Permit for the outfall; as did Bell Cater Foods. Those permits are issued and closely monitored by the State Regional Water Quality Control Board.

The storm sewer system collects runoff from throughout the City and delivers it via above and below ground facilities to the three primary drainages that affect Corning; Blackburn Moon Drain, Jewett Creek and Burch Creek. The City does not currently treat storm runoff prior to discharging into those streams. Note that some larger communities are required to pre-treat those waters before discharging as part of their overall Waste Discharge Permits.

Ongoing Sewer, WWTP and Storm Sewer System Maintenance Projects:

The 2014-2015 budget for the sewer system, including the Wastewater Treatment Plant, collection system, and improvements is \$1,317,868. The Sewer Division operates as an Enterprise fund, meaning the ratepayers fund the operation and maintenance of the system.

The total budget funds salaries, benefits, supplies, tools, electricity, pre-treatment program, vehicle operations and maintenance, electricity, sewer line replacement, WWTP operations under contract with South West Water Co., which is in the middle of a new ownership transition named "Severn Trent" there is no foreseen change in personnel. There is also the annual sewer debt service of \$370,302.

Each year the storm drain lines are cleaned by contract with Severn-Trent Services. California Department of Forestry inmates from Salt Creek Camp clean the creek drainage channels in the City every year. Employees from Public Works clean the remaining drainage courses.

To assure that our facility is properly maintained and updated, we typically budget \$75,000/year for capital improvements/repairs at the WWTP.

ONGOING SEWER, DRAINAGE & WWTP CAPITAL IMPROVEMENT PROJECTS:

Annual cleaning of storm lines and catch basins Citywide.	\$10,000
Annual cleaning of Burch and Jewett Creeks and Blackburn Moon Drain.	\$5,000
Maintenance and repairs of various storm drainpipes.	\$2,000
Screw Pump inspection, recoating & bearing replacement	\$60,000
Sewer Pretreatment Program.	<u>\$33,000</u>
Total	\$110,000

NEAR TERM SEWER, DRAINAGE & WWTP CAPITAL IMPROVEMENT PROJECTS.

Replace roof and soffits for WWTP office and shop	\$8,000
Replace enunciator board for alarm system @ WWTP	\$5,000
Smoke testing of sewer main lines every 5 years.	\$8,000
WWTP flooring in lab and office	\$3,000
Future sewer expansion engineering.	\$30,000
Paint chemical room and doors @ WWTP	\$4,000
Paint all metal parts on Secondary Clarifier @ WWTP	\$5,000
Stain and seal concrete walls @ WWTP	\$5,000
Future improvements to sewer lift station.	\$10,000
Televise Sewer Lines every eight years.	\$40,000
Connect Marguerite Ave. and 1 st Street w/10" sewer line on Blackburn Ave.	\$85,000
Connect Short Dr. Stormsewer to Edith Ave. system	<u>\$20,000</u>
Total	\$223,000

LONG TERM SEWER, DRAINAGE & WWTP CAPITAL IMPROVEMENT PROJECTS.

Southeast drainage study.	\$25,000
Edith Ave./Hwy. 99-W Stormsewer	\$250,000
Highway 99-W Drainage Engineering	\$25,000
Extend Sewer main line on South Ave from Houghton Avenue to 99-W	\$350,000
Extend Sewer main line from South Avenue north on Toomes to Loleta.	\$200,000
Extend Sewer main line on Toomes Ave from Loleta Avenue to Fig Lane.	\$200,000
Extend Sewer main line on Marguerite Avenue to the Airport w/lift Station.	\$250,000
Extend Sewer main line on Marguerite Avenue, Chestnut to Fig Lane.	<u>\$60,000</u>
Total	\$1,360,000

4. PARKS (Budget Fund 6100)

The City owns and maintains nine separate park properties totaling 36.67 acres. The parks provide an assortment of recreational, open space, picnic and leisure facilities, including tennis and basketball courts, softball and baseball fields, a swimming pool, playground equipment, a rodeo arena and with our newly completed Corning Community Park we have added a skateboard/bike park and two new soccer fields.

The City's parks and their respective acreages are:

- Clark Park; 10 acres,
- Yost Park; 2.57 acres,
- Northside Park; 2.46 acres,
- Woodson Park; 2.06 acres,
- Flournoy Park and Senior Center; 0.70 acres,
- Martini Plaza; 0.16 acres

Children's Park; 0.16 acres.
Corning Community Park; 8.52 acres,
Lennox Fields; 10.04 acres

The latest projection from the California Department of Finance (DoF) Demographics Division estimated our population at 7,656 on January 1, 2014. Recreation Planners regularly describe the relationship between parkland to citizens in terms of acres per thousand residents. Here in Corning, that current ratio (acreage/population/1000) is about 2.35 acres/1000 residents.

In the Development Impact Fee (DIF) Infrastructure Plan, the City adopted an objective of nearly double that parkland ratio; or 5 acres/1000 residents. To accomplish this, the City collects Development Impact Fees on new residences and businesses that will fund parkland property acquisition and development and fund the development of a Community Center facility.

In addition to the aforementioned parklands, the City also owns Rodgers Theater. The theater was closed in 2007 when City staff noted some unsafe building conditions. Please refer to the Building Maintenance Section of this report for information regarding the theater.

PROJECTS:

Ongoing Parks Maintenance & Projects:

We recently purchased and are installing ADA (Americans with Disabilities Act) compliant drinking fountains. The Corning Rotary Club made a gracious donation to increase the number of ADA fountains.

4.a. ONGOING PARKS CAPITAL IMPROVEMENT PROJECTS:

- Refurbish Restrooms at Clark Park \$55,000
- Total: \$55,000**

4.b. NEAR TERM PARKS CAPITAL IMPROVEMENT PROJECTS:

- Install/Refurbish Restrooms at Yost Park \$50,000
- Replace playground equipment in Edith Park \$30,000
- Replace playground equipment in Yost Park \$30,000
- Install playground equipment in Clark Park \$30,000
- Reconstruct tennis courts at North side Park \$30,000

• Repave and stripe parking lot at Clark Park	\$50,000
• Replace picnic tables at Woodson Park	\$20,000
• New lighting for Clark Park Little League field	\$150,000
• New lighting for Yost Park ball field	\$150,000
• Install basketball court at Woodson Park	\$20,000
• Replace restrooms at Woodson Park	\$40,000
• Install restrooms at Flournoy Park at 4 th Street	\$45,000
• Replace playground equipment at North side Park	\$30,000
• New park development & construction	<u>\$4,000,000</u>
	Total: \$4,495,000

Yost Park Expansion. The expansion of Yost Park by the addition of the 8.17 acre parcel lying to the north has long been anticipated. However, with acquisition of the prop 84 grant and the construction of the new park, expansion at Yost Park may be unnecessary, at least in the short term.

4.b. LONG TERM PARKS CAPITAL IMPROVEMENT PROJECTS:

Again, the City's fortunate acquisition of the Prop. 84 grant funds that will make possible the doubling of the City's Parklands, goes a long way toward addressing the City's short and long term parks need, particularly in light of the current stagnated development climate. However, we should remember the long term plans that we've developed so that the City is prepared when the economy improves and population increases.

Clark Park Expansion. Expansion of Clark Park could be accomplished through the purchase of the ten acres of bare ground located immediately east of that Park. This would double the size of Clark Park. Should this property be purchased it would allow for the construction of additional playing fields that could include a soccer field and a field for Youth Football practice and games. A Corning Junior Rodeo Association member has suggested that should this happen, they could move the rodeo arena to the far east corner of the property and away from the athletic fields. This would require help from the Department of Public Works to help them relocate. Property costs have varied considerably over the last few years. Estimated purchase cost is probably between \$250,000-\$500,000.

Beyond that, the City's Long term Parks objectives were probably best summarized in the draft DIF Infrastructure Plan: However, note that the proposed Community Center facility and costs (1/2 of overall cost or \$1.5 million) was not adopted and made part of the Development Impact Fee program. Instead, the City adopted a scaled-down program in order to reduce fees.

5. AIRPORT (Budget Fund 3500)

The City owns and operates Corning Municipal Airport. The day to day operations are administered by Fixed Base Operators (FBO) Brian and Carol Carpenter.

Ongoing building and grounds maintenance.

The FBO attends to most of these repairs per their contract with the City. He is responsible for landscaping, maintenance and upkeep of existing lawn, mowing, raking leaves, fertilizing, watering and general care for the areas around the buildings.

The current budget for the Airport is \$19,500. The past few airport budgets are shown below: Note the significant spending in FY 2009-2010 for the airport relocation and expansion.

Fiscal Year	Airport Budget
2006-2007	\$14,302
2007-2008	\$11,250
2008-2009	\$208,140 (actual)
2009-2010	\$2,430,396 (actual)
2010-2011	\$78,724 (actual)
2011-2012	\$24,489
2012-2013	\$24,000
2013-2014	\$19,000
2014-2015	\$19,500

Airport Master Plan.

The overall plan for the Corning Municipal Airport is detailed in the Airport Master Plan that was last updated in 2010. That document details plans for an 800 foot northward extension that will lengthen the runway from its current 2,700 foot length to 3,500'.

5.a. NEAR-TERM AIRPORT CAPITAL IMPROVEMENT PROJECTS.

We have received FAA approval of our NEPA (National Environmental Policy Act) document clearing the way for the construction of a security fence along the Blackburn, Marguerite and Neva Avenue frontages of the airport. We've not applied for the funding for the fence at this time. However, we believe the fence will ultimately cost about \$200,000.

Other anticipated projects included in our Airport Capital Improvement Plan are self-serve fueling facility (approx. \$120,000) and construction of a paved road (about \$30,000) to provide direct access to the new apron.

In early 2013 the city has retained Air Mead and Hunt of Santa Rosa to be our Airport Consulting firm. Due to budget restraints, their services have not been needed during this time.

**5.b. LONG TERM AIRPORT CAPITAL IMPROVEMENT PROJECTS:
Sewer and water line extensions to Airport.**

The current Airport Improvement Plan envisions development of a small industrial park around the south and east sides of the new apron. Of course that development is hampered by the absence of sewer and water services. Extending those services will be expensive, particularly for the sewer line, which will require a lift station.

6. BUILDING MAINTENANCE (Various Budget Funds)

Building Maintenance provides for Capital Improvement and repairs to City buildings. These buildings are City Hall, Police Department, Corporation Yard, and Library. All other buildings are funded as separate departments. Public Works employees perform a majority of the maintenance work. The formal bid process is utilized for large projects.

Janitorial Services for City Hall, Police Department, Library, Corporation Yard, the Transportation Center bus terminal waiting area, and the Martini Plaza restrooms are provided for by contract. Building Maintenance is funded entirely by the General Fund. Yearly Janitorial Contract costs: \$35,940.

Landscape Maintenance is provided by contract for the Library, Fire Department, City Hall, Transportation Center and Martini Plaza. Yearly Landscape Maintenance cost: \$14,400.

TRANSPORTATION FACILITY

The Transportation Facility is currently home to the TRAX Bus Waiting Facility and the Hometown Café. The Corning Police Department has utilized the larger suite for Police Activities League (PAL) activities and storage of equipment.

ONGOING BUILDING MAINTENANCE.

City buildings and grounds are maintained by Public Works staff, or by private contractors. The Library, Transportation center and Rodger's Theater all have separate budget funds and allocations.

6.a. NEAR TERM BUILDING MAINTENANCE AND EXPANSION:

RODGER'S THEATER:

We have recently utilized Grant Funds from the California Energy Commission, State Parks and Recreation Dept., and the McConnell Foundation to complete nearly \$300,000 on improvements to the Rodgers Theater. The improvements completed to date include new structural support for roof-mounted HVAC, new HVAC, a new roof, refurbished façade, restroom demolition including abatement of asbestos and lead containing paint, new electrical panel, demo of the lobby floor. In April 2013 the

bathrooms were completed by Lance Jones construction. There are plans for reconstruction of the former loge seating area that includes storage for tables and chairs underneath. When that's complete we plan to move on to complete concession improvements and a new concrete floor.

We have exhausted our funds left in Park bond funds and McConnell Foundation funds on the theater. Beyond that, we could utilize some of the City's Parks Development Impact Fee funds toward this goal.

The following projects are recommended for completion in the Near-Term; i.e. the next 10 years.

• Reconstruct front counter in City Hall.	\$ 2,500
• Install new electrical service panels for City Hall.	\$ 15,000
• Remove and replace curb and gutter at City Hall.	\$ 8,000
• Remodel Theatre to new standards at prevailing wage	\$ 500,000
Total of Near Term Building Maintenance/Improvements:	\$ 525,500

6.b. LONG TERM BUILDING MAINTENANCE AND EXPANSION CAPITAL IMPROVEMENT COSTS:

Building/Facility Expansion:

As the City grows, there will be a need for additional personnel, equipment and office space to serve the citizens of the City. The floor space of the current buildings is limited. Additional building and office area will need to be provided.

The City Development Impact Fee (DIF) Program collects fees to provide for the needs of expanded water, sewer, parks and transportation facilities to accommodate the City's growth. However, the program does not account for expanded office needs at City Hall, nor for the expansion of the police or fire departments. There have been some very preliminary discussions about relocating the Police Department to another building.

"Cleland Property" Development.

Developing the 10-acre "Cleland" property located on the north side of Blackburn Avenue across from the High School could facilitate expanded and/or relocated services. Improvements may include relocation and expansion of the Public Works Corporation Yard, development of a Fire Department Training facility, and relocation of the Animal Shelter. Moving the animal shelter would eliminate the frequent

flooding problem that exists at it's current Rawson location. It would also make the facility more readily accessible.

The property is currently improved with a single family dwelling that is rented. That home could be used as an onsite caretaker residence for the relocated animal shelter. Alternatively, the residence could be converted to Public Works office use as part of the Corporate Yard relocation. The mechanical maintenance shop, wood shop, and vehicle storage buildings could be located behind (north of) the residence.

The Public Works department has recently started the earliest planning for this important municipal project. No cost estimating has been done at this point. Some funds could be recovered with the sale of the existing corporate yard, minus the water tower and well facilities of course. Ultimately, Planning Commission, Airport Commission and City Council review of this project will occur through land use permitting and budgetary review.

While the project could easily be staged, the overall cost for utility extensions, road development, building construction, etc. could approach or exceed \$1.6 million.

Long term

• New roof replacement for City Hall.	\$	125,000
• Relocation of Police Department.	\$	1,000,000
• Relocation of Corporation Yard.	\$	1,000,000
• Relocation of Animal Shelter.	\$	600,000
Total of Long Term Building Maintenance/Improvements:	\$	2,725,000

7. FLEET MAINTENANCE.

Public Works Vehicle Replacement:

The Public Works department performs regular maintenance of not just Public Works, but all City-owned vehicles and motorized equipment. More complicated or specialized repairs are performed by others at privately owned commercial shops.

Public Works Vehicle Replacement:

As they age and deteriorate, all vehicles and equipment must be replaced. This report will address only the replacement of Public Works vehicles and equipment. Other department vehicles will be addressed in their CIP's.

Please refer to the spreadsheet that's attached at Exhibit "B". The spreadsheet is a replacement Schedule that shows the current inventory of P/W vehicles and motorized equipment and the respective replacement costs over the next 10 year period. To address inflation, the replacement costs are incrementally increased at a rate of 3% annually. The shaded fields identify just when the respective vehicle or piece

of equipment is recommended for replacement. The columns are then summed by year. These are the amounts the City should allocate to achieve replacement.

Immediate Vehicle/Equipment Recommendations:

Public Works is currently asking for one new vehicle this fiscal year and is also requesting for a double drum riding vibratory roller and utility trailer. As each year passes and budget restrictions become more prevalent; funds for street paving projects will continue to decrease creating a high demand for smaller repairs such as pot holes. This would allow the Public Works maintenance crew the ability to cover more area in a more timely manner, not to mention the increased level of effectiveness the equipment would have extending the life duration of the mentioned repairs.

The vehicle and equipment replacement schedule shown on the following page is recommended over the course of the next 10 years, with a total cost of \$983,688.

8. ENGINEERING

As mentioned on page 1 of this report, the City does not employ a full-time City Engineer. Instead, we contract for engineering services with Mr. Ed Anderson, a registered Civil Engineer. Ed's been performing this role for about 45 years for the City of Corning and is responsible for the following:

- Plan check and review of all City projects for off-site improvements, including drainage, utilities, grading, and road improvements.
- Designs and draws plans for City projects which include all areas within the City Right of Way, Streets, Bridges, curb, gutter and sidewalk, drainage, and underground sewer and water utilities.

We expect Ed will be working on the following engineering projects (and likely many others) throughout the upcoming fiscal year:

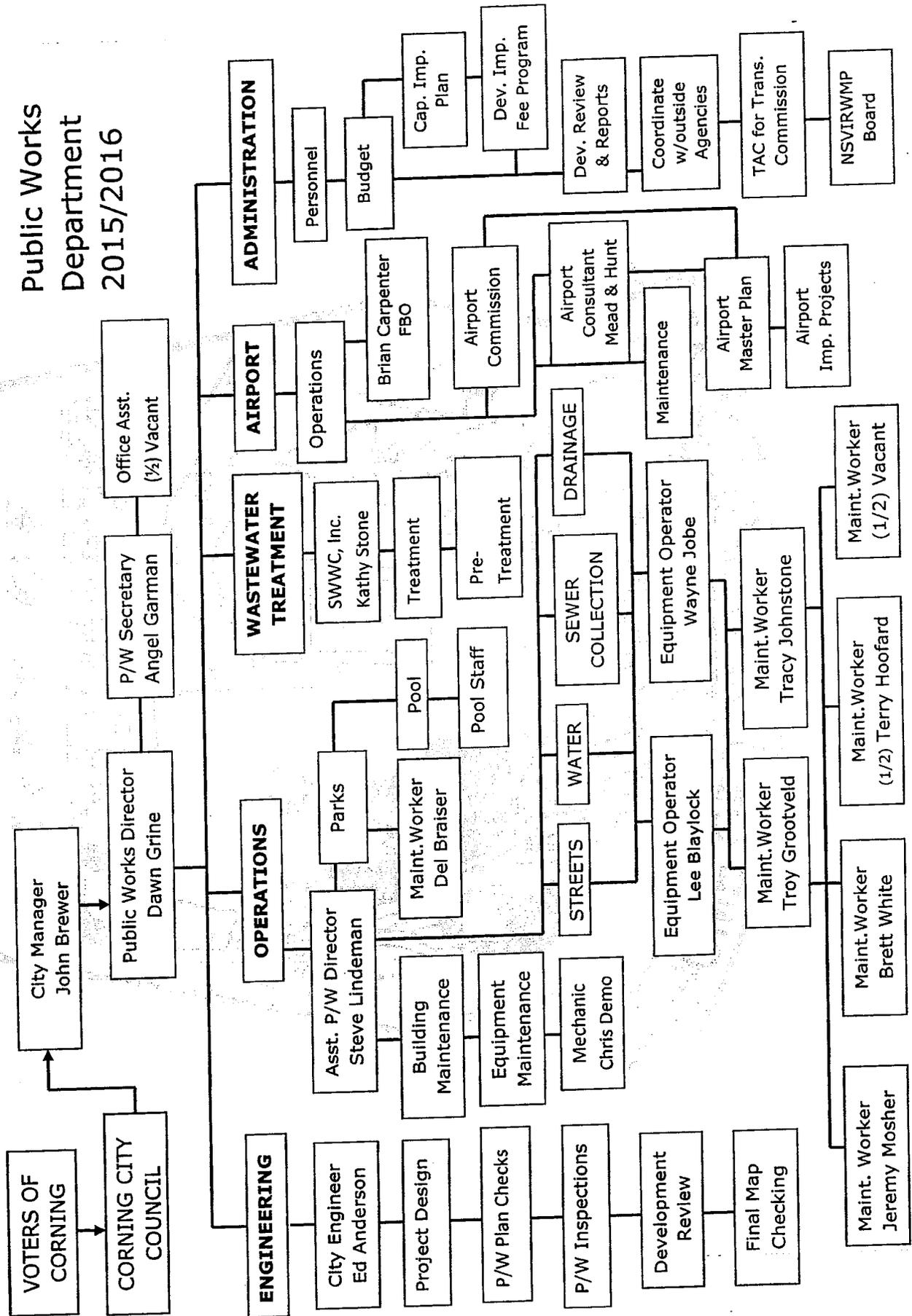
- Solano Street Streetscape Improvement Plan.
- Third Street and Solano Street Overlay (CDBG)Project.
- Southwest Quadrant Waterline extension Plan.
-

9. PUBLIC WORKS ADMINISTRATION:

Administration of the Public Works department is accomplished by Director Dawn Grine and Public Works Secretary Angel Garman. No specific Capital Expenditures are envisioned for the PW Administration at this time. There will likely be minor expenditures for office equipment replacement as necessary due to breakdown or to improve efficiency.

Computer replacement will occur as part of the City Hall Computer Replacement Program.

Public Works Department 2015/2016



"Appendix B"
P/W DEPT. CIP SUMMARY SPREADSHEET

Category	Title	Expected Expenditures		
		Ongoing	Near Term	Long Term
1	Streets Ongoing Near Term Long Term	\$140,500	\$2,500,000	\$11,550,000
2	Water Ongoing Near Term Long Term	\$1,155,000.00	\$2,360,000	\$5,397,500
3	Sewer Ongoing Near Term Long Term	\$110,000	\$223,000	\$1,360,000
4	Parks Ongoing Near Term Long Term	\$55,000	\$4,495,000	\$500,000.00
5	Airport Ongoing Near Term Long Term	\$0.00	\$200,000	\$150,000
6	Building Maintenance Ongoing Near Term Long Term	\$0.00	\$525,500	\$2,275,000
7	Fleet Maintenance Near Term Long Term			
8	Engineering Near Term Long Term			
9	P/W Admin.			
Totals:		\$ 1,460,500	\$ 10,303,500	\$ 21,232,500

See Exhibit "G"
See Exhibit "G"

Included in project costs
Included in project costs

Included in project costs
Included in project costs

Appendix "C"
VEHICLE/EQUIPMENT REPLACEMENT SCHEDULE

Description	Fuel	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024/2025
Unit 1 Ford F150(2002)	Gas	32,563	33,540	34,546	35,583	36,650	37,750	38,882	40,049	41,250	42,488
Unit 2 Ford F150(1995)	Gas	32,563	33,540	34,546	35,583	36,650	37,750	38,882	40,049	41,250	42,488
Unit 3 Ford F150(1998)	Gas	32,563	33,540	34,546	35,583	36,650	37,750	38,882	40,049	41,250	42,488
Unit 5 Ford F350 (2001)	Gas	56,822	58,526	60,282	62,091	63,953	65,872	67,848	69,884	71,980	74,140
Unit 6 Ford F350 (2000)	Gas	49,446	50,929	52,457	54,031	55,652	57,321	59,041	60,812	62,637	64,516
Unit 7 Freightliner (2008) Dump Truck	Diesel	93,155	95,950	98,828	101,793	104,847	107,992	111,232	114,569	118,006	121,546
Unit 8 Chevrolet 1500 (1997)	Gas	32,563	33,540	34,546	35,583	36,650	37,750	38,882	40,049	41,250	42,488
Unit 9 Ford F250 (2001)	Gas	48,626	50,085	51,588	53,135	54,729	56,371	58,062	59,804	61,598	63,446
Unit 10 Ford F250 (2001)	Gas	48,626	50,085	51,588	53,135	54,729	56,371	58,062	59,804	61,598	63,446
Unit 11 Ford F250 (2011)	Gas	48,626	50,085	51,588	53,135	54,729	56,371	58,062	59,804	61,598	63,446
Unit 12 Ford F150 (2011)	Gas	34,967	36,016	37,097	38,210	39,356	40,537	41,753	43,005	44,295	45,624
Unit 14 Chevrolet 2500 (1996)	Gas	48,626	50,085	51,588	53,135	54,729	56,371	58,062	59,804	61,598	63,446
2008 John Deere Lawnmower	Diesel	22,947	23,636	24,345	25,075	25,827	26,602	27,400	28,222	29,069	29,941
John Deere Loader770B(1996)	Diesel	114,736	118,178	121,724	125,375	129,137	133,011	137,001	141,111	145,345	149,705
John Deere 4800 Tractor (2001)	Diesel	39,885	41,081	42,314	43,583	44,890	46,237	47,624	49,053	50,525	52,040
Case 580M Backhoe (2006)	Diesel	101,165	104,200	107,326	110,545	113,862	117,278	120,796	124,420	128,152	131,997
2013 Water Trailer	Gas	6,323	6,513	6,708	6,909	7,117	7,330	7,550	7,776	8,010	8,250
2004 Genie S40 Boomlift	Gas	15,967	16,446	16,939	17,447	17,970	18,510	19,065	19,637	20,226	20,833
Landscape Trailer	r/a	2,971	3,060	3,151	3,246	3,343	3,444	3,547	3,653	3,763	3,876
New Park Lawnmower	Diesel	28,644	29,504	30,389	31,300	32,239	33,207	34,203	35,229	36,286	37,374
Electric Utility Vehicle	Electric	13,390	13,792	14,205	14,632	15,071	15,523	15,988	16,468	16,962	17,471
Backpack Blower	Gas	637	656	675	696	716	738	760	783	806	831
Weed Trimmer	Gas	424	437	450	464	478	492	507	522	538	554
F250 Utility Bed		9270	9,548.10	9,834.54	10,129.58	10,433.47	10,746.47	11,068.86	11,400.93	11,743	12,095
Vibratory Roller	Diesel	18,540	19,096	19,669	20,259	20,867	21,493	22,138	22,802	23,486	24,190
Utility Trailer 1-5 ton	N/A	3,605	3,713	3,825	3,939	4,057	4,179	4,305	4,434	4,567	4,704
Totals for each year		54,708	67,080	76,860	116,122	80,557	134,241	111,232	79,441	142,180	131,997
Total 10 Year Replacement								862,420			