



**CITY OF CORNING  
CITY COUNCIL AGENDA**

**TUESDAY, MAY 27, 2008  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Hill  
Dickison  
Zuniga  
Turner  
Strack**

**Mayor:**

**C. ADJOURN TO CLOSED SESSION:**

**CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO SECTION 54957.6:**

Agency negotiator: William May, Labor Relations Consultant; Negotiation with Miscellaneous Employees.

**D. RECONVENE AND REPORT ON CLOSED SESSION: 7:30 P.M.**

**E. INVOCATION AND PLEDGE OF ALLEGIANCE**

**F. PROCLAMATIONS, RECOGNITION'S, APPOINTMENTS:**

**1. Presentation of annual contribution to the Corning Senior Center by Mayor Strack.**

**G. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, give your name and address, and briefly identify the matter you wish to have placed on the Agenda. The Council will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Council from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.**

**H. DORIS DRUM, CORNING HIGH SCHOOL LIAISON REPORT:**

**I. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.**

**2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**

**3. Waive the Reading and Approve the Minutes of the May 13, 2008 meeting with any necessary corrections.**

**4. May 21, 2008 Claim Warrant - \$582,394.11.**

**5. Business License Report – May 21, 2008.**

6. Resolution No. 05-27-08-01, Intention to Annex Parcel 1 of Parcel Map 07-1 (Salado Orchard Apartments) into Landscaping and Lighting District No. 1, Zone 4; Pacific West Communities, Inc.

7. Request Approval of Corning Recreation Department Forms.

J. **ITEMS REMOVED FROM THE CONSENT AGENDA:**

K. **REGULAR AGENDA:** All items listed below are in the order which we believe are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address, and explain the reason you are asking for the order of the Agenda to be changed.

8. Recommend No Change to Existing Municipal Code Relating to Yard Sales within the City.

L. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

M. **COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**

N. **REPORTS FROM MAYOR AND COUNCIL MEMBERS:**

9. Hill:

10. Dickison:

11. Zuniga:

12. Turner:

13. Strack:

O. **ADJOURNMENT!:**

**POSTED: MAY 23, 2008**



**CITY OF CORNING  
CITY COUNCIL MINUTES  
TUESDAY, MAY 13, 2008  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:30 p.m.**

**B. ROLL CALL:**

**Council:**

**Hill  
Dickison  
Zuniga  
Turner  
Strack**

**Mayor:**

All Council members were present.

**C. ADJOURN TO CLOSED SESSION:**

**CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO SECTION 54957.6:**

Agency negotiator: William May, Labor Relations Consultant; Negotiation with Miscellaneous Employees.

**D. RECONVENE AND REPORT ON CLOSED SESSION: 7:30 P.M.**

Mayor Strack stated that Council met with the City Negotiator and gave him direction.

**E. INVOCATION AND PLEDGE OF ALLEGIANCE:**

City Manager Kimbrough led the Pledge of Allegiance.

**F. PROCLAMATIONS, RECOGNITION'S, APPOINTMENTS:**

**1. Introduction of new Planning Director John Stoufer.**

John Brewer introduced new Planning Director John Stoufer.

**2. Proclamation – May 11<sup>TH</sup> – 17<sup>TH</sup> “ Poppy Days”**

Gene and Delores May from the American Legion Auxiliary were present to accept the Proclamation.

**3. Proclamation – May 19 - 25, 2008 National Public Works Week**

Mayor Strack presented the Proclamation to Tom Russ, retiring Public Works Director, and John Brewer, incoming Public Works Director.

**G. BUSINESS FROM THE FLOOR:**

Walter Dodd addressed the Council acknowledging Councilor Ross Turner as the Tehama County Republican of the Year.

Gene May addressed the Council regarding the garbage and junk at the property located on the northeast corner of Houghton Avenue and Marin Street. He has stated that this property has been his headache for along time, stating that some action needs to be taken. Mr. May brought pictures of the site and information regarding what the City of Willows is doing regarding debris cleaning.

Mayor Strack asked that Staff discuss this issue at the Wednesday Staff meeting. He would like Staff to come up with a way to enforce the existing Ordinance relating to garbage stating that if Staff needs Council assistance, Council will assist in any way needed.

Councilor Hill suggests enforcing the monetary fines. Mayor Strack stated if fines are initiated, Council will need to support Staff.

**H. DORIS DRUM, CORNING HIGH SCHOOL LIAISON REPORT: Not Present.**

**THE CITY OF CORNING IS AN EQUAL OPPORTUNITY EMPLOYER**

- I. **CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.
4. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
  5. **Waive the Reading and Approve the Minutes of the April 22, 2008 meeting with any necessary corrections.**
  6. **April 16, 2008 Claim Warrant - \$1,106,057.02.**
  7. **Business License Report – May 7, 2008.**
  8. **Treasurer’s Report – April 2008.**
  9. **Wages and Salaries –April 2008 - \$330,756.23.**
  10. **April 2008 Building Permit Valuation - \$920,186.**
  11. **April 2008 – Southwest Water Company Wastewater Operation Summary Report.**
  12. **Final Parcel Map 06-41, Accept 14’ Street Dedication Offer along Blackburn Avenue; George & Jacqueline Souza.**
  13. **Approve Resolution 05-13-08-01 Designating a No Parking Zone on Portions of Toomes and Blackburn Avenues.**
  14. **Approve Resolution 05-13-08-02 Modifying Building Permit and Building Plan Check Fees.**
  15. **Resolution 05-13-08-03 Adopting the 2008 – 2013 Tehama County Bikeways Plan.**
  16. **Approve 2007 Paving Project Progress Pay Estimate No. 3 to Sunrise Construction for \$528,818.05.**
  17. **Award the Three-Year Concrete Contract Bid to Ward’s Concrete, Inc. for Curb, Gutter and Sidewalk Installation.**
  18. **Determination of Priority Projects – Comprehensive Economic Development Strategy (CEDs).**

Councilor Hill asked to pull Consent Item 17. Mayor Strack in relation to Item 18; he asked whether the priority listing of the PG&E Under-grounding is still pertinent; the funding process was explained explaining the reason this item remains on the list.

Councilor Turner motioned approval of Consent Items 4 through 16 and 18. Councilor Hill seconded the motion. **Ayes: Strack, Hill, Dickison, Zuniga and Turner. Opposed: None. Absent/Abstain: None. Motion approved by a vote of 5-0.**

J. **ITEMS REMOVED FROM THE CONSENT AGENDA:**

17. **Award the Three-Year Concrete Contract Bid to Ward’s Concrete, Inc. for Curb, Gutter and Sidewalk Installation.**

Councilor Hill stated her opinion regarding prior finish work (specifically in the 1500 block of Yolo Street) performed by Ward’s Concrete for the City, stating she believed it to be below

standard. She questioned awarding Ward's Concrete the contract based on past work completed for the City.

Public Works Director Tom Russ informed the Council that all past work performed for the City by Ward's Concrete was inspected by the City and met City Standards. He further stated his belief that the Company has provided outstanding service to the City. After some discussion it was determined the City would provide more supervision on concrete projects.

Councilor Zuniga motioned to award the Bid for the 3-year Concrete Contract to Ward's Concrete for Curb, Gutter and Sidewalk Installation. Councilor Dickison seconded the motion. **Ayes: Strack, Hill, Dickison, Zuniga and Turner. Opposed: None. Absent/Abstain: None. Motion approved by a vote of 5-0.**

**K. REGULAR AGENDA:**

**19. Overview of Unmet Transit Needs Processes, Discussion and Public Comments on Unmet Transit Needs.**

Barbara O'Keeffe, Tehama County Transit Manager addressed the Council giving a brief explanation on this annual item. She stated that this gives the public a chance to make comments related to unmet transit needs. Councilor Dickison stated that TRAX has met with the seniors at the Senior Center and will be adding additional routes. Barbara updated the Council on the various Grants the County has received relating to transit needs.

**20. Presentation by Alan Abbs, Tehama County Air Pollution Control District on the Federal Ozone Standard.**

Alan Abbs stated that they had received a grant to assist with the replacement of existing old school buses within the County. He stated that the reason he was here tonight was to brief the Council on the new Federal Ozone Standards. Formerly the standard was 80 parts per billion or greater (unhealthy), it is now 75 parts per billion. There are two monitors, one on top of the Tuscan Buttes, and one in downtown Red Bluff on top of the jail. At the monitor in Red Bluff we are usually in compliance, however we are not in compliance much of the time at the Tuscan Buttes. With the reduction, this means that we will possibly be in non attainment which means that the County will then be required to meet various compliance standards, such as new regulations enacted, studies and predictions done and reported, etc.

**21. Approve Planned Recreation Programs and Associated Program Fees.**

Mayor Strack asked if Terry Church would be running the Tennis camp; Kim stated yes. Councilor Hill asked if most of the programs were set up to make a profit, or were they developed to be self-sustaining only. Recreation Supervisor Kimberly Beck and City Manager Kimbrough stated currently it is just to have no impact on the City with the exception of the Recreation Supervisors salary. Councilor Hill asked if the City plans to charge non-City residents (outside City Limits) more and residents. Councilor Hill motioned approval of the 2008 Recreation Department Programs and Associated Fees. Councilor Turner seconded the motion. **Ayes: Strack, Hill, Dickison, Zuniga and Turner. Opposed: None. Absent/Abstain: None. Motion approved by a vote of 5-0.** Mayor Strack requested more Senior Programs.

**L. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None**

**M. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None**

**N. REPORTS FROM MAYOR AND COUNCIL MEMBERS:**

**22. Hill:** Asked Steve for clarification on the Pedometer Challenge; he responded.

**23. Dickison:** Stated that she represented the Council on April 26<sup>th</sup> at the E Clampus Vitus Plaque dedication at City Hall. She stated her disappointment that no other representatives from the City were present. She announced that the Senior Center is having a Turkey Mother's Day dinner. Councilor Dickison stated that she will be

attending the LAFco meeting tomorrow at 2:00 pm and the Tripartite Board meeting on Thursday.

**24. Zuniga:** None.

**25. Turner:** Thanked Walter for his acknowledgement. He stated that this morning he attended the Tri-County Economic Development meeting and reported on it and stated that the next meeting will be at 7:30 a.m. on May 29<sup>th</sup> here in the Council Chambers.

**26. Strack:** Announced the invitation to Council for May 26<sup>th</sup> dinner at Veterans Hall for Memorial Service.

**O. ADJOURNMENT!: 8:45 p.m.**

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**Lisa M. Linnet,  
City Clerk**



# MEMORANDUM

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** LORI SIMS  
ACCOUNTING TECHNICIAN

**DATE:** May 21, 2008

**SUBJECT:** Cash Disbursement Detail Report for the  
Tuesday, May 27 , 2008 Council Meeting

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**PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:**

A. Cash Disbursements Ending 5-21-08 \$ 582,394.11

**GRAND TOTAL \$ 582,394.11**

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
006338	05/08/08	PRE03	PREMIER WEST BANK	125.75	.00	125.75	080508	HSA DEDUCTIBLE
006339	05/09/08	S&L00	S & L BREWER ENTERPRISES	6000.00	.00	6000.00	080505	TRAINING/ED-POLICE
006340	05/12/08	AIR00	AIRGAS NCN	38.52	.00	38.52	102641029	MAT & SUPPLIES-FIRE
006341	05/12/08	AND03	ANDERS, JOANN	2535.00	.00	2535.00	08-101	PROF. SVCS.-SALADO GRANT
006342	05/12/08	AUS00	AUSMUS ENGINEERING	2220.00	.00	2220.00	080425	RODGERS THEATRE-ENG
006343	05/12/08	BAS01	BASIC LABORATORY, INC	86.00	.00	86.00	0803919	ProfServices Water Dept
006344	05/12/08	BOB01	BOBCAT OF CHICO	681.02	.00	681.02	304262	MAT & SUPPLIES-SWR
006345	05/12/08	CAM02	CAMELLIA VALLEY SUPPLY	72.40	.00	72.40	0673007	MAT & SUPPLIES-WTR
006346	05/12/08	COM01	COMPUTER LOGISTICS, INC	116.67	.00	116.67	40149	COMMUNICATIONS-POLICE
				17.00	.00	17.00	40156	Equip.Maint.-GEN. CITY
				26.00	.00	26.00	40160	COMMUNICATIONS-POLICE
				24.00	.00	24.00	41056	COMMUNICATIONS-FIRE
			Check Total.....:	183.67	.00	183.67		
006347	05/12/08	COR11	CORNING SAFE & LOCK	24.68	.00	24.68	2125	MAT & SUPPLIES-POLICE
006348	05/12/08	COR12	CORNING FORD MERCURY, INC	159.36	.00	159.36	121776	Veh Opr/Maint-POLICE
006349	05/12/08	HIT01	HI-TECH EMER VEH SERV, INC	224.99	.00	224.99	123025	VEH OP/MAINT-FIRE
006350	05/12/08	LIN01	LINCOLN EQUIPMENT, INC.	326.69	.00	326.69	S189757	MAT & SUPPLIES-PARKS
006351	05/12/08	NOR31	NORM'S PRINTING	327.86	.00	327.86	005136	PRINTING/ADV-POLICE
				237.45	.00	237.45	005139	PRINTING/ADV-POLICE
			Check Total.....:	565.31	.00	565.31		
006352	05/12/08	PGE03	PG&E	25.89	.00	25.89	080501	Mat/Supplies PoliceServic
006353	05/12/08	PGE2A	PG&E	62.62	.00	62.62	080502	ELECTRICITY-MARTINI PLAZA
006354	05/12/08	SWM00	SWWC SERVICES, INC.	42828.52	.00	42828.52	16111	PROF SVCS-WWTP
				2561.27	.00	2561.27	16112	PRE TREATMENT/FROG-SWR
				6041.25	.00	6041.25	16136	PROF. SVCS.-WWTP
				2829.37	.00	2829.37	16145	PROF. SVCS-WWTP
			Check Total.....:	54260.41	.00	54260.41		
006355	05/12/08	TEH20	TEHAMA CO DISTRICT ATTY	401.40	.00	401.40	080507	ProfServices PoliceServic

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
006356	05/13/08	GLE00	GLENN, CHASE	40.00	.00	40.00	080513	VEH OP/MAINT-POLICE	
006357	05/15/08	SUN11	SUNRISE EXCAVATING, INC.	475936.24	.00	475936.24	22136	2007 ST PAVING/PROP B STR	
006358	05/16/08	BRE01	BREWER, JOHN	552.81	.00	552.81	080516	CONF/MTGS-PLANNING	
006359	05/16/08	KIM01	KIMBROUGH, STEPHEN J.	541.89	.00	541.89	080516	CONF/MTGS-CITY ADMIN	
006360	05/19/08	SYN01	SYNTHESIS DESIGN CENTER	4185.00	.00	4185.00	080516	TEA PROF SERV/STR PROJ	
006361	05/20/08	ARA02	ARAMARK UNIFORM SRV. INC.	32.67	.00	32.67	4032103	Mat/Supplies-	
				32.67	.00	32.67	4035126	Mat/Supplies-	
			Check Total.....	65.34	.00	65.34			
006362	05/20/08	ATT01	AT&T	335.26	.00	335.26	080503	Communications-	
006363	05/20/08	ATT09	AT&T	67.46	.00	67.46	080507	MAT & SUPPLIES-WTR	
006364	05/20/08	ATT10	AT&T	1217.02	.00	1217.02	T7941293	COMMUNICATIONS-	
006365	05/20/08	ATT11	AT&T	301.75	.00	301.75	080423	COMMUNICATIONS-POLICE	
006366	05/20/08	BAS01	BASIC LABORATORY, INC	114.00	.00	114.00	0803657	ProfServices Water Dept	
				86.00	.00	86.00	0804113	ProfServices Water Dept	
			Check Total.....	200.00	.00	200.00			
006367	05/20/08	BAS02	BASSETT, RANDALL	40.00	.00	40.00	080518	SAFETY ITEMS-POLICE	
006368	05/20/08	BRO06	BROCK ENTERPRISES, INC.	6450.00	.00	6450.00	0098332	POOL IMPROVEMENT-PARKS	
006369	05/20/08	BUT04	BUTTE CTY CREDIT BUREAU	30.00	.00	30.00	9681	PROF SVCS-	
006370	05/20/08	BUX00	BUXTON COMPANY	13250.00	.00	13250.00	8751-C-3	RETAIL TRADE-RETAIL PLANN	
006371	05/20/08	CLE04	CLEMENTI, MARK A., PH.D.	585.00	.00	585.00	5-8-08	ProfServices PoliceServic	
006372	05/20/08	COM01	COMPUTER LOGISTICS, INC	2000.00	.00	2000.00	41103	COMMUNICATIONS-POLICE	
006373	05/20/08	COR11	CORNING SAFE & LOCK	55.00	.00	55.00	2115	BLD. MAINT.-TRANS. FAC	
				5.36	.00	5.36	2130	MAT & SUPPLIES-STR	
			Check Total.....	60.36	.00	60.36			
006374	05/20/08	COR12	CORNING FORD MERCURY, INC	96.65	.00	96.65	121960	Veh Opr/Maint-POLICE	
				557.65	.00	557.65	122024	Veh Opr/Maint-POLICE	
				76.78	.00	76.78	122041	Veh Opr/Maint-POLICE	

REPORT.: May 21 08 Wednesday  
 RUN...: May 21 08 Time: 16:07  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 05-08 Bank Account.: 1020

PAGE: 003  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
			Check Total.....	731.08	.00	731.08		
006375	05/20/08	DAW01	TATTA DAWLEY	35.89	.00	35.89	080517	K-9 PROGRAM-POLICE
006376	05/20/08	DAY03	DAY WIRELESS SYSTEMS	195.00	.00	195.00	949672	VEHICLE REPLAC.-STR
006377	05/20/08	DEP12	DEPT OF JUSTICE	286.00	.00	286.00	677183	PROF. SVCS-
006378	05/20/08	EAS03	EASYLINK SERVICES CORP.	20.00	.00	20.00	076439608	COMMUNICATIONS-POLICE
006379	05/20/08	EDD02	EMPLOYMENT DEVELOPMENT	521.00	.00	521.00	080509	UNEMPLOYMENT INS-GEN. CIT
006380	05/20/08	FIT01	FITZPATRICK LAW OFFICES	709.33	.00	709.33	080513	CONF/MTGS-LGL SVCS
006381	05/20/08	GRA02	GRAINGER, W.W., INC	46.07	.00	46.07	963349274	MAT & SUPPLIES-ACO
			Check Total.....	129.81	.00	129.81		
006382	05/20/08	LAB01	LAB. CORP. OF AMERICA	35.00	.00	35.00	25261854	EMP. PHYSICALS-PW ADMIN
006383	05/20/08	LAN07	LANGUAGE LINE SERVICES	31.02	.00	31.02	0101005	COMMUNICATIONS-POLICE
006384	05/20/08	LIB03	LIBERTEL	115.21	.00	115.21	164901	EQUIP MAINT-FIRE
006385	05/20/08	LMC01	LN CURTIS & SONS	92.07	.00	92.07	115009600	EQUIP MAINT-FIRE
006386	05/20/08	MCC01	MCCOY'S HARDWARE & SUPPLY	11.79	.00	11.79	080425A	BLD MAINT-FIRE
006387	05/20/08	NEX01	NEXTEL COMMUNICATIONS	501.55	.00	501.55	080429	COMMUNICATIONS-
006388	05/20/08	NOR31	NORM'S PRINTING	334.11	.00	334.11	005167	OFFICE SUPPLIES-FINANCE
006389	05/20/08	OFF01	OFFICE DEPOT	57.93	.00	57.93	429385007	COMMUNICATIONS-POLICE
006390	05/20/08	PIT03	PITNEY BOWES, INC	86.59	.00	86.59	854178	Office Supplies-
006391	05/20/08	RED01	RED BLUFF DAILY NEWS	377.00	.00	377.00	080430	PROF SVCS-PW ADMIN
006392	05/20/08	UNI02	UNIFORMS, TUXEDOS & MORE	72.66	.00	72.66	79750	CADET PROGRAM-POLICE
006393	05/20/08	VAL01	VALLEY INDUSTRIAL COMM.	18.15	.00	18.15	92329	COMMUNICATIONS-FIRE
006394	05/20/08	VAL05	VALLEY PAVING, INC.	2209.25	.00	2209.25	1721	A/C CITYWIDE-STR PROJ
006395	05/20/08	WES02	WESTERN BUSINESS PRODUCTS	35.76	.00	35.76	012566	Equip.Maint.-FIRE
006396	05/21/08	CAM02	CAMELLIA VALLEY SUPPLY	177.63	.00	177.63	0675713	MAT & SUPPLIES-WTR

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 05-08 Bank Account.: 1020

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Description
006397	05/21/08	HIN01	HINDERLITER, DE LLAMAS &	407.74	.00	407.74	0014028IN	ProfServices-FINANCE
006398	05/21/08	LIN02	LINNETS TIRE SHOP	106.68	.00	106.68	47876	Veh Opr/Maint-POLICE
006399	05/21/08	NEX02	NEXTEL	330.02	.00	330.02	086319078	COMMUNICATIONS-POLICE
006400	05/21/08	NOR01	NORTH VALLEY BARRICADE	308.34	.00	308.34	10851	SIGN REPLAC & MAT & SUPPL
				90.89	.00	90.89	10852	SAFETY ITEMS-PW ADMIN
			Check Total.....	399.23	.00	399.23		
006401	05/21/08	NOR31	NORM'S PRINTING	41.67	.00	41.67	005158	OFFICE SUPPLIES-
				321.75	.00	321.75	005200	OFFICE SUPPLIES-
			Check Total.....	363.42	.00	363.42		
006402	05/21/08	USA01	USA BLUE BOOK	151.35	.00	151.35	596430	MAT & SUPPLIES-WTR
			Cash Account Total.....	582394.11	.00	582394.11		
			Total Disbursements.....	582394.11	.00	582394.11		

Date.: May 21, 2008  
Time.: 4:10 pm  
Run by: LORI

CITY OF CORNING  
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1  
List.: NEWS  
Group: WIFWB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
BENTON PLUMBING	1910 TRAINER ST	RED BLUFF, CA 96080	BENTON	CONTRACTOR - PLUMBING	05/19/08	(530)613-4684
RON'S MOBILE HOME SE	19690 HIRSCH CT	ANDERSON, CA 96007	ROBBINGS	CONTRACTOR - MOBILE HOME SETUP & SUPPLY	05/19/08	(530)365-6118
TONYS UPHOLSTERY	674-A SECOND ST	CORNING, CA 96021	HERNANDEZ	JOSE AN REUPHOLSTERING OF AUTOMOBILES & FURNITUR	05/08/08	(530)300-4740

**ITEM NO. I-6  
RESOLUTION NO. 05-27-08-01; A RESOLUTION  
OF INTENTION TO ANNEX PARCEL 1 OF  
PARCEL MAP 07-1 (SALADO ORCHARD  
APARTMENTS) INTO LANDSCAPING AND  
LIGHTING DISTRICT NO. 1, ZONE 4; PACIFIC  
WEST COMMUNITIES, INC.**

MAY 27, 2008

TO: CITY COUNCIL OF THE CITY OF CORNING

FROM: JOHN STOUFER, PLANNING DIRECTOR

This is the second of three actions required to annex the Salado Orchards Apartment project, into the City's Landscaping and Lighting District No. 1 that was initially formed in 2005.

On March 20, 2007, the Planning Commission approved Planned Development Use Permit No. 2006-231 to authorize development of the 48 unit "Salado Orchard Apartment Project on Parcel 1 of Parcel Map 07-1. The Use Permit became effective on April 10, 2007, when the City Council approved Rezone No. 2006-03. The rezone and use permit included 45 Conditions of Approval.

Among those conditions is the requirement to form or annex into a Landscaping and Lighting District. The purpose of such a district is to collect annual assessments to fund certain common or public facilities proposed in and for the benefit of the new housing development. In this case the assessments will pay for maintenance and electrification of streetlights, irrigation and maintenance of landscaping installed within the median planter strip in Blackburn Avenue.



### **FORMATION PROCESS**

The processes for forming or annexing into Landscaping and Lighting Districts is included in the State Streets and Highways Code. The process requires three separate Council hearings. The first, initiating the annexation, was conducted on June 12, 2007. This is the second of the three required hearings.

## **RESOLUTION 05-27-08-01**

Attached for your consideration is a proposed Resolution of Intention to annex the project site into Landscaping and Lighting District No. 1 as Zone 4. The resolution references the City Engineer's Report (also attached) as well as the facilities that will be maintained by the district, the proposed zone number, its physical boundaries and the date for the required Public Hearing for the annexation.

Note that the City Engineer's Report includes a map of the proposed district zone. It also includes an annual assessment cost breakdown to fund the operation and maintenance costs of the district. The annual assessment is applicable to the 4.456-acre parcel where the 48 unit Salado Orchard Apartment complex is constructed. The Engineer's report estimates the annual district assessment cost to be \$4,772.90, which calculates to an annual assessment of \$99.43 per unit.

### **STAFF RECOMMENDATION:**

- 1 That the Mayor & City Council adopt Resolution No. 05-27-08-01, the Resolution of Intention to annex Parcel 1 of Parcel Map 07-1 (Salado Orchard Apartments) into Corning Landscaping and Lighting District No. 1 as Zone 4.**

**RESOLUTION NO. 05-27-08-01**  
**A RESOLUTION OF INTENTION OF THE CITY COUNCIL OF THE CITY OF CORNING**  
**TO ANNEX PARCEL 1 OF PARCEL MAP 07-1 (SALADO ORCHARD APARTMENTS)**  
**INTO LANDSCAPING AND LIGHTING DISTRICT NO. 1 AS ZONE 4**

WHEREAS, the Landscaping and Lighting Act of 1972 (California Streets and Highways Code Section 22500 et. seq.) provides a process for establishing and annexation into Landscaping and Lighting Districts, and

WHEREAS, Landscaping and Lighting Districts may be formed to levy and collect assessments for the purposes of improving, installing, servicing, electrifying, irrigating, or otherwise maintaining certain common Landscaping and Lighting facilities, and

WHEREAS, the Corning City Council adopted Resolution No. 06-12-07-02, a Resolution to Initiate Annexation into Landscaping and Lighting District No. 1, affecting this site on June 12, 2007, and

WHEREAS, the City Engineer has filed the attached report with the City Clerk regarding the improvements within and boundaries of the proposed Landscaping and Lighting District No. 1, Zone 4 and the proposed assessments upon parcels within the district.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Corning hereby schedules a public hearing for the purposes of annexing Parcel 1, as said parcel is shown on that certain Parcel Map 07-1 recorded in the Office of the Recorder of the County of Tehama, State of California, in Book 13 of Parcel Maps, at page 199, on June 26, 2007, into Landscaping and Lighting District No. 1, as Zone 4, and to levy the proposed assessment to properties within said district, to be conducted in the City Council Chambers at Corning City Hall on Tuesday June 24, 2008, at 7:30 p.m. and directs staff to publish notice of the hearing in a newspaper of general circulation in the City of Corning.

PASSED, ADOPTED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

\_\_\_\_\_  
GARY R. STRACK, MAYOR

ATTEST: \_\_\_\_\_  
Lisa Linnet, City Clerk

CITY ENGINEER'S REPORT  
REGARDING PROPOSED LANDSCAPING AND LIGHTING DISTRICT NO 1, ZONE 4  
DATED: 05-22-08

Landscaping and Lighting District No. 1, Zone 4 is proposed to comply with conditions of the Planned Development Use Permit approval of the Salado Orchards Project (PD 2006-231) that were approved by the Corning Planning Commission on March 20, 2007.

The purpose of the proposed Landscaping and Lighting District Zone 4 is to fund electrification and maintenance of street lights and maintenance of the landscaped median. The project engineer has provided an estimate of the annual costs that totals \$4,772.90

The attached legal description (Exhibit "A") and map (Exhibit "B") describe & show the boundaries of proposed Landscaping and Lighting District No. 1, Zone 4.



J.E. (Ed) Anderson, City Engineer

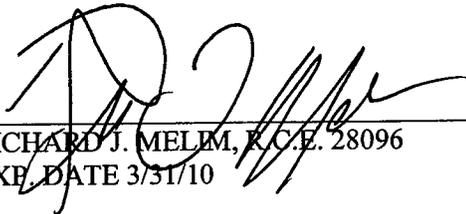


5/9/2008

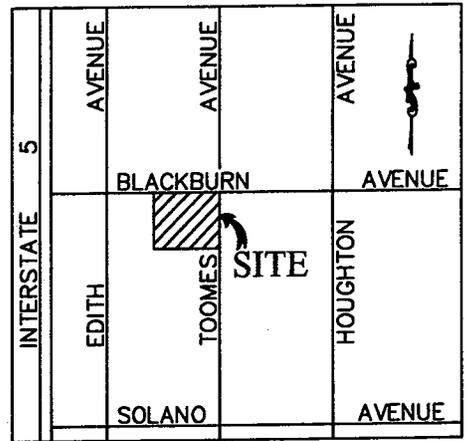
EXHIBIT "A"  
CITY OF CORNING LANDSCAPE AND LIGHTING DISTRICT NO. 1, ZONE 4

ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE CITY OF CORNING, COUNTY OF TEHAMA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

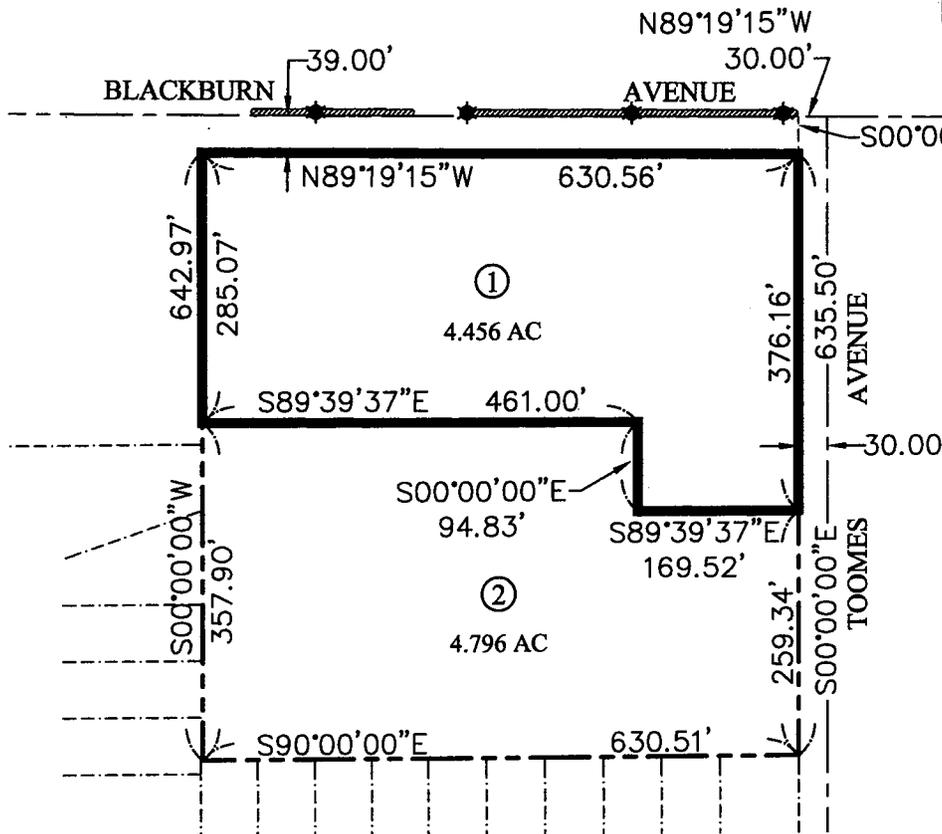
PARCEL 1 AS SAID PARCEL IS SHOWN ON THAT CERTAIN PARCEL MAP 07-01 RECORDED IN THE OFFICE OF THE RECORDER OF THE COUNTY OF TEHAMA, STATE OF CALIFORNIA, IN BOOK 13 OF PARCEL MAPS, AT PAGE 199, ON JUNE 26, 2007.

  
RICHARD J. MELIM, R.C.E. 28096  
EXP. DATE 3/31/10





VICINITY MAP  
NTS



IMPROVEMENTS TO BE MAINTAINED  
ARE THE STREET LIGHTS AND  
BLACKBURN AVENUE MEDIAN  
LANDSCAPING

**LEGEND**

- BOUNDARY
- CENTERLINE
- LANDSCAPE AND LIGHTING DISTRICT BOUNDARY
- CITY STANDARD STREET LIGHT
- LANDSCAPED MEDIAN TO BE MAINTAINED

PARCEL NUMBER PER BOOK 13; PARCEL MAPS, PG 199 ②



**THE ENGINEERING GROUP**  
1072 MARAUDER ST., SUITE 200  
CHICO, CA 95973  
(530) 899-0409 FX (530) 899-0943

APN: 071-020-02

CITY OF CORNING COUNTY OF TEHAMA

DRAWN BY: JLQ      DATE: MAY 2008  
 CHECKED: RJM      SCALE: 1"=200'  
 APPROVED: \_\_\_\_\_  
 CITY ENGINEER

ANNEXATION INTO CITY OF CORNING  
 LANDSCAPE AND LIGHTING  
 DISTRICT NO. 1, ZONE 4

EXHIBIT  
 "B"  
 SHEET 1 OF 1

EXHIBIT "C"

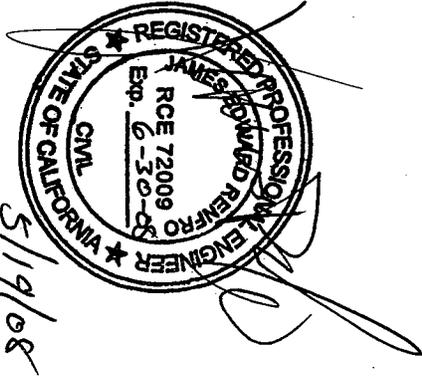
MAINTENANCE ASSESSMENT DISTRICT NO. 1, ZONE 4

Annual Assessment Cost Breakdown

ITEM	DESCRIPTION	QUANTITY	UNITS	REPLACEMENT PERCENTAGE	UNIT COST	AMOUNT
<b>ANNUAL OPERATION AND MAINTENANCE COST:</b>						
1	CITY STANDARD STREET LIGHTS	8	EA	100.00%	\$150.00	\$1,200.00
2	MEDIAN LANDSCAPE	3139	SF	100.00%	\$1.00	\$3,139.00
<b>SUBTOTAL</b>						<b>\$4,339.00</b>

OVERHEAD AND ADMINISTRATION (10% OF DIRECT COST) \$433.90

**TOTAL ASSESSMENT \$4,772.90**



**ITEM NO: I-7  
REQUEST APPROVAL OF CORNING  
RECREATION DEPARTMENT FORMS  
May 27, 2008**

**TO: MAYOR AND CITY COUNCIL**

**FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
KIMBERLY L. BECK, RECREATION SUPERVISOR**



**SUMMARY:**

Appropriate forms must be used to ensure proper registration and liability for recreation participants and the City of Corning Recreation Department.

The volunteer packet was created with the assistance of Police Administrative Secretary Laura Calkins, Police Chief Tony Cardenas, and Administrative Assistant Lisa Linnet. The volunteer packets include an Application form, Personnel and Risk Management Forms, and Live Scan Questionnaire. The Registration and Contract Instructor Forms were received from the Anderson Recreation Department. The Liability Waiver form, used for adult team sports such as basketball, is based on the forms utilized by the Cities of Willows and Orland.

All of the forms being presented for approval have been reviewed and approved by City Attorney Michael Fitzpatrick.

**RECOMMENDATION:**

**MAYOR AND CITY COUNCIL APPROVE THE CORNING RECREATION DEPARTMENT FORMS RELATING TO REGISTRATION, LIABILITY, VOLUNTEERS, AND CONTRACT INSTRUCTORS.**



794 Third Street  
Corning, CA 96021  
(530) 824-7011

## APPLICATION FOR VOLUNTEERS

Volunteer Program/Position: \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Social Security Number \_\_\_\_\_

Work Phone \_\_\_\_\_

Email Address \_\_\_\_\_ @ \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Special skills, experience, and/or education related to the particular area for which you are volunteering:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of any offense other than a minor traffic violation?

Yes \_\_\_\_\_ No \_\_\_\_\_ (If yes please attach a full written explanation including: date, charge, place, action taken, and present status for each conviction)

Reference:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Name

Address

Phone

I understand that false or misleading information given in my application may result in termination from volunteer service.

\_\_\_\_\_  
Signature of Volunteer

\_\_\_\_\_  
If under 18, signature of parent or legal guardian must also be provided

*All Volunteers must be fingerprinted.*

# Volunteer Handbook



## Volunteer Rights

Each volunteer for CRD is viewed as an important part of the organization's ability to get the job done. As a volunteer you are accorded rights as individuals and volunteers. Below are some of the rights volunteers may expect during their tenure with the City of Corning:

- Volunteers are to be treated with respect and courtesy.
- Volunteers are to receive proper training for the job to be done.
- Volunteers are to be informed about any reimbursement policy, i.e. for the use of private cars, etc.
- Volunteers are not to be discriminated against because of race, ethnicity, religion, gender, age, handicap, marital status, family, or sexual orientation.
- Volunteers will receive information on issues regarding legal protection, liability and other concerns.
- Volunteers will be recognized for their efforts in providing program services.
- Volunteers will be treated as co-workers.
- Volunteers will know as much about the organization as possible.

Volunteers will be evaluated and receive recognition.

“Promoting a Healthy  
Community”

You will make a difference

## Code of Ethics for Volunteers

As a volunteer, I realize that I am subject to a Code of Ethics similar to that which binds the professionals in the fields in which I work. Like them, I assume certain responsibilities and expect to account for what I do in terms of what I am expected to do:

- I will keep confidential matters confidential.
- I interpret "volunteer" to mean that I have agreed to work without compensation in money, but having been accepted as a worker, I expect to do my work according to standards.
- I promise to work with an attitude of open-mindedness; to be willing to be trained for it; to bring to it interest and attention.
- I realize that I may have assets that my co-workers may not have and that I should use these to enrich the projects, which we are working on together.
- I realize, also, that I may lack assets that my co-workers have, but I will not let this make me feel inadequate, but will contribute to the team with the assets that I have.
- I understand that I am expected to live up to my work commitment, and I will give ample notice if I cannot fulfill it.
- I believe that my attitude toward volunteer work should be professional; I believe that I have an obligation to my work, to those who direct it, to my colleagues, to those for whom it is done, and to the public.

# Volunteer Handbook

## Contents

Introduction	1
Overview	2
Mission/Objectives	2
Volunteer Responsibilities	3
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Policies and Procedures	6
Code of Ethics for Volunteers	9
Volunteer Rights	10

## **Overview**

CRD'S Volunteer Program is designed to coordinate and manage volunteer efforts that support existing services provided to the community. The program addresses community service needs, while placing special emphasis on CRD'S program priorities.

CRD'S volunteer program is designed to effectively match individuals, businesses and other interested parties in providing volunteer services to departments that have exciting and fun work opportunities.

## **Mission**

*CRD'S Volunteer Program is committed to encouraging community participation and the comprehensive coordination of volunteers to enhance municipal services.*

## **Objectives**

1. To develop a reliable and varied skilled network of human resources to support the delivery of services to the community.
2. To provide opportunities for all segments of the community to participate in CRD'S activities.
3. To bring together volunteer resources and augment CRD'S services including, but not limited to the following areas: recreation and leisure services, park maintenance, special events, seniors, and after-school activities.

## **Risk Management and Safety**

Each registered volunteer is included in CRD'S Risk Management and Safety program. This means that before volunteers begin their service, the direct supervisor is responsible for informing the volunteer of safe work practices, as required for employees. Any injury to the volunteer or losses to any third party, which involved a volunteer must be reported and processed in accordance with existing policies on matters of this nature.

## **Dress and Appearance**

Each volunteer represents CRD to the community residents. Your appearance contributes to the overall impression that our City portrays. Clothing appropriate to a business environment is expected as all volunteers are expected to present an image that is both professional and appropriate to their working conditions.

## **Recognition**

Recognition is not just a way of saying thank you, but a response to individual interest and reasons for being involved. We feel that volunteers are invaluable resources. Various awards, activities and just plain thank you's are another part of our efforts to recognize volunteers for helping make our community a better place to live.

## **Resignation**

Volunteers occasionally choose to leave the program before the completion of their commitments. If, for any reason, you cannot complete your assignment as planned, please inform your supervisor of your decision and try to allow us sufficient time to find a qualified replacement.

## For Your Information

### Fingerprinting and Background Checks

Depending on the nature of the assignment, some volunteers may be required to be fingerprinted and submit to a background check. You will be informed if fingerprinting is required for your position. Volunteers who do not agree to the required screening may be refused an assignment.

### Safety

Safety is everybody's business, and must be given primary importance in every aspect of performing volunteer activities. We want to protect you against injury and illness. Please report all injuries to your supervisor immediately. Also advise staff of any equipment or situation that may pose a safety hazard.

### Dismissal

Volunteers who do not adhere to the rules, policies and regulations of CRD, or fail to perform their assignments satisfactorily, are subject to dismissal. A volunteer may be dismissed at any time. CRD reserves the right to request that a volunteer leave immediately, if circumstances warrant such action.

### Workers Compensation

All volunteers are automatically covered under CRD'S Workers Compensation Insurance. Each volunteer is required to read and sign the Workers Compensation Benefits and Workers Compensation-In Case of Injury forms and return them to his/her immediate supervisor. These agreements specify that coverage is available to volunteers and informs them of their legal rights and responsibilities.

### Fair Treatment/Problem Solving

If a problem should arise concerning any condition of your volunteer work with CRD, you should attempt to reconcile the matter with your supervisor. All volunteers are encouraged to attempt to settle problems or issues requiring attention within the Division to which the volunteer is assigned. However, if you feel that a workable agreement or a satisfactory solution to your problem has not been reached from discussion within the Department, notify the Volunteer Coordinator for CRD, who will attempt to work with the Department and resolve the issue or problem.

### Vehicle Usage

Volunteers are not allowed to drive City vehicles in the pursuit of their duties. Volunteers who must use their own vehicles in the pursuit of CRD business will not be covered by CRD against accidents and injury. All drivers are required to possess and submit proof of a current driver's license and auto insurance.

### Travel/ Mileage Reimbursement

Volunteers will not normally be eligible for mileage reimbursement.

## **Policies and Procedures**

### **Orientation and Training**

Once a volunteer has been selected to volunteer with a program, they will participate in an orientation designed to inform volunteers about CRD as an organization, its policies, procedures, programs and regulations. This informative session is designed to assist you in your new role as a volunteer with CRD. Orientation will be scheduled at various times, as the need arises.

### **Placement and Schedules**

Work schedules of volunteers are diverse and varied depending on the program and or location of volunteers. Work schedules are flexible and may vary depending on the job that is being done. Volunteers should work with their job supervisor to set a schedule that is mutually acceptable. If a volunteer cannot make it to their assignment on a scheduled day, the volunteer should notify their job supervisor as soon as possible.

### **Timesheets**

Volunteers shall maintain a timesheet for the purposes of proper timekeeping and recognition. Timesheets are to be filled out each time a volunteer works, at the end of the month, or whenever stipulated by the job supervisor. Each volunteer is asked to use this form to record their hours each time they report for work. This record is used to determine how service levels have increased and which services volunteers have enhanced. Volunteers might also want to maintain this record to document their experience and commitment.

Every volunteer for CRD has responsibilities that will be reviewed with each volunteer once they begin their new assignment. Supervisory staff is available to review and remind all volunteer staff of the expectations and responsibilities throughout the year. All volunteers are expected to meet these responsibilities:

- Comply with CRD policies, procedures and regulations, particularly those having to do with smoking, alcohol and other substance abuse areas.
- Keep your work commitment.
- Be willing to accept training and participate in other job development activities.
- Adhere to all confidential requirements in the course of carrying out duties and responsibilities.
- Do not use job knowledge or contacts for personal gain.
- Treat customers and co-workers with respect.
- Be aware of policy and procedures, rules and safety rules.
- Be cooperative by accepting instructions, guidance and suggestions from CRD staff.

If you have questions about any of this information you should speak with your immediate supervisor.

### **Attendance Policy**

It is important that volunteers have attendance records. For those times when you are ill and unable to work, call the Supervisor where you are assigned to work as early in the day as possible.

You are expected to always be prompt and punctual. Being late may inconvenience those who are counting on your presence. If you must be late, please notify your staff supervisor in advance. Failure to appear for your shift without notifying your staff supervisor may result in your dismissal from the volunteer program.

### **Smoking**

Smoking is prohibited inside all of CRD'S facilities. Volunteers and employees who wish to smoke may do so outside at a minimum of 200 feet from the building. Please do not smoke in the presence or general vicinity of program participants.

### **Alcohol**

Volunteers shall not consume or possess alcoholic beverages on CRD'S premises, and shall not be under the influence of alcohol while on an assignment. Volunteers who violate this policy are subject to immediate dismissal.

### **Drugs**

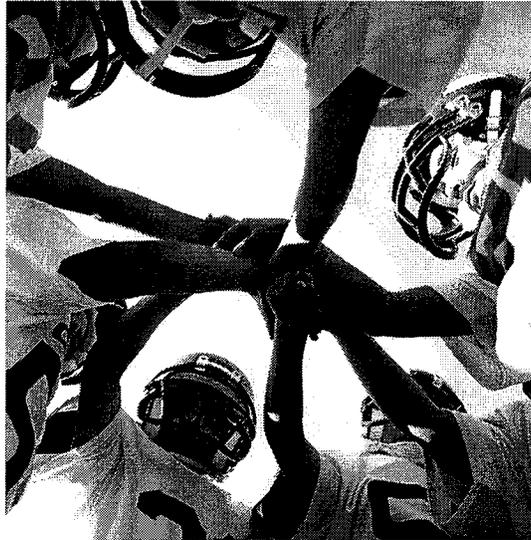
Any volunteer who brings, possesses, is under the influence of, uses, transfers, sells, or attempts to sell illegal drugs on CRD property, or while on City business, at any time, is subject to immediate dismissal.

## **Congratulations!**

And welcome to the Corning Recreation Department (CRD) as a new volunteer. Volunteers are essential in providing quality municipal services to the residents of our community.

It is our goal to recruit, train, utilize and recognize volunteers who help enhance services provided to the community. Now that you have taken the first step and have made a commitment to volunteering, we want to assure you that we will do our best to provide you with a rewarding and meaningful experience, thus creating a better community for you and the residents of Corning.

This handbook was designed to answer questions that you may have about CRD, your responsibilities, and CRD'S expectations of you as a volunteer and other pertinent topics.



## **ATTENTION: ALL VOLUNTEERS**

Thank you for volunteering your services to the Corning Recreation Department. Without your support, our programs could not exist.

All persons applying for a volunteer position must complete the attached forms. Volunteers having supervisory or disciplinary authority over minors are required to submit fingerprints for criminal background screening in compliance with Section 5164 of the Public Resources Code.

Please complete and return the attached Volunteer forms to City of Corning Recreation Supervisor Kimberly Beck at Corning Recreation Department, 1081 Solano Street, Suite D, Corning, CA 96021.

- 1. Volunteer Application**
- 2. Personnel and Risk Management Packet containing the following:**
  - **Harassment Policy**
  - **Pre-Designation from for work related injuries**
  - **City of Corning Personnel Card**
- 3. Live Scan Questionnaire for fingerprints (Only if you will have supervisory authority over a minor)**

We apologize for any inconvenience, however we assure you these policies are in place for the protection of the children involved in our programs.



**CITY OF CORNING  
CONTRACTUAL AGREEMENT RECREATIONAL ACTIVITIES**

This agreement made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
between the City of Corning through its Parks and Recreation Department, hereafter referred to as "City"  
and \_\_\_\_\_, hereafter referred to as "Instructor."

**TERMS OF AGREEMENT**

The Instructor agrees to organize and administer a program to be known as \_\_\_\_\_  
\_\_\_\_\_ for the benefit of the Parks and Recreation Department of the City  
of Corning. The Instructor shall be an independent contractor and not an employee of the City and shall  
retain the right to organize and conduct the program in the manner he or she has chosen as more  
specifically outlined in the proposal submitted to the City and attached hereto. The Instructor is not  
restricted to only working for the City but may work for other clients as well. The City does not have the  
right to supervise the Instructor nor to dictate how the program is to be conducted. The City only has the  
right to terminate the Instructor's services if he or she is not conducting the program in the manner  
described in the attached proposal or if the program is being conducted in an unsafe manner.

The instructor will establish a fair fee to be charged each participant, which will cover activity expenses  
that include promotional, clerical, material and operational costs with enough built into that fee to  
compensate City for the services it will provide. That fee will be apportioned between the City and the  
Instructor on a 40%-60% basis. The City will retain 40% of all fees to compensate for the following  
services:

- 1. Advertising and promotional costs.
- 2. Clerical costs i.e. copies, typing, filing and registration.
- 3. Facility costs.

The instructor will receive 60% of activity generated revenue to compensate for the  
following services:

- 1. Instructor's time
- 2. Non-anticipated materials.

Materials for the activity will be purchased prior to the distribution of revenue. Those  
material costs will be taken into consideration during the establishment of the activity fee.

The activity will run every \_\_\_\_\_ at \_\_\_\_\_ p.m./a.m.  
and will run for a period of \_\_\_\_\_

Activity will begin on \_\_\_\_\_

Class fee: \_\_\_\_\_ per student.

I, the undersigned, do acknowledge that the City of Corning provides no medical  
coverage for any accidents or injuries that might result from participation in, or  
instruction of, any City sponsored activity.

\_\_\_\_\_  
Instructor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parks and Recreation Director

\_\_\_\_\_  
Date



**City of Corning Recreation Department**  
1081 Solano Street  
Corning, CA 96021  
(530) 824-7011

**REGISTRATION APPLICATION FORM (PLEASE PRINT)**

**PROGRAM:** \_\_\_\_\_

**PARTICIPANT NAME:** \_\_\_\_\_

**AGE:** \_\_\_\_\_ **GRADE:** \_\_\_\_\_ **GENDER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY/ZIP:** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_ **CELL:** \_\_\_\_\_ **WORK:** \_\_\_\_\_

**T-SHIRT SIZE:** \_\_\_\_\_

**PERSON TO CONTACT IN CASE OF EMERGENCY:**

**NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**CORNING RECREATION DEPARTMENT AGREEMENT, WAIVER, & RELEASE:**

In consideration for being permitted by the Corning Recreation Department to participate in the above activity, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may hereafter accrue to me, as a result of participation in said activity. This release is intended to discharge, in advance, the Corning Recreation Department (its officers, employees, and agents) from any and all liability arising out of or connected in any way with my participation in said activity, even though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above. It is understood that this activity involves an element of risk and danger of accidents, and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the above persons or entities free and harmless from any loss, liability, damage, cost, or expense which they may incur as the result of my death or any injury or property damage that I may sustain while participating in said activity.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE CORNING RECREATION DEPARTMENT, AND I SIGN IT OF MY FREE WILL.

**PARENTAL CONSENT (To be completed and signed by parent/guardian if participant is under 18 years of age)**

I hereby consent that my son/daughter \_\_\_\_\_, participate in the above activity, and I hereby execute the above Agreement, Waiver, and Release on his/her behalf. I state that said minor is physically able to participate in said activity. I hereby agree to indemnify and hold the persons and entities mentioned above free and harmless from any loss, liability, damage, cost, or expense which they may incur as a result of the death or injury or property damage that said minor may sustain while participating in said activity.

\_\_\_\_\_  
**PARTICIPANT (OR PARENT/GUARDIAN) SIGNATURE**

\_\_\_\_\_  
**DATE**



## Corning Parks & Rec Dept. Registration 2008

Name \_\_\_\_\_ Age \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Address \_\_\_\_\_

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_

Players T-Shirt Size (**Please Circle One**) Youth: S M L Adult: S M L XL

### CHILD'S EMERGENCY INFORMATION/RELEASE OF LIABILITY

Any Allergies \_\_\_\_\_

Special Instructions \_\_\_\_\_

Emergency Contact Person \_\_\_\_\_

Emergency Contact Person Telephone \_\_\_\_\_

I, the undersigned understand that the City of Anderson, Anderson High School, Anderson Union High School District or other program sponsors do not provide medical insurance for any accident or injuries that might result from participation in the city's recreation program. I personally assume liability for any injuries that might occur to my child during this trip/activity. Authorization to consent to emergency treatment of minor (I)/(We), the undersigned parent(s) of \_\_\_\_\_, a minor do hereby authorize the City of Anderson and/or Anderson Union High School District as agent(s) for the undersigned in our absence, to consent to x-ray examination, anesthetic, medical or surgical diagnosis or treatment; hospital care which is deemed advisable by and is rendered to under the general or special supervision and upon the advice of any physician and surgeon licensed under the MEDICAL ACT, whether such diagnosis or treatment rendered at the office of said physician or at any licensed medical facility. It is understood this authorization is given in advance of specific diagnosis, treatment or hospital care required but is given to provide authority and power on the part of aforesaid agent(s) to give specific consent in any medical emergency to any and all diagnosis, treatment or hospital care which forementioned physician in the exercise of best judgment may deem advisable. The authorization is given pursuant to the provision of Section 25.8 of the Civil Code of California.

This authorization shall remain in effect until revoked in writing and delivered to said agent(s).

Signature \_\_\_\_\_ Date \_\_\_\_\_

Registration can be mailed to: Corning Recreation Department, 794 Third St., Corning, CA 96021. For more information call Corning Recreation Department, 824-7011



**ITEM NO.: K-8  
RECOMMEND NO CHANGE TO  
EXISTING MUNICIPAL CODE RELATING  
TO YARD SALES WITHIN THE CITY  
MAY 27, 2008**

**TO: CITY COUNCIL OF THE CITY OF CORNING**  
**FROM: STEPHEN J. KIMBROUGH, CITY MANAGER**

*Steve*

**SUMMARY:**

After careful and thoughtful review of the existing municipal code relating to yard sales within the City limits, no change will be recommended in the number of yard sales allowed yearly. There seems no reason to change the code limit beyond two-yard sales per calendar year with a limit of three consecutive days per yard sale. The City Manager's interpretation of this is that anything other than that is a swap meet, and belongs in a commercial zone properly permitted.

Staff is currently issuing and tracking Yard Sale Permits as a result of Council direction some months ago.

**BACKGROUND:**

The City Code, adopted in 1979, makes it very clear that a yard sale is "in fact a commercial enterprise" carried out without business licenses in a residential area. The Code goes on to define the yard sale as "a sale by an individual, or group of individuals of items of personal property, conducted at a place of residence, as an occasional sale and not on a regular basis." The inference here is that commercial sales do not belong in residential areas. It very specifically excludes rummage sales by non-profits, but nowhere indicates that a person can conduct a yard sale in the commercial zone unless they are a non-profit.

The Code goes on to be very specific that the goods sold at a yard sale "shall be personal property owned by the seller or seller's and shall not in any case include merchandise or personal property purchased elsewhere for resale at a yard sale."

**RECOMMENDATION:**

**FOLLOWING DISCUSSION, MAYOR AND COUNCIL RECOMMEND NO CHANGE TO THE EXISTING MUNICIPAL CODE RELATING TO YARD SALES WITHIN THE CITY OF CORNING.**