



**CITY OF CORNING
CITY COUNCIL AGENDA**

**TUESDAY, MAY 8, 2012
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Toni Parkins
John Leach
Darlene Dickison
Dave Linnet
Gary Strack**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Strack.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

- 1. Proclamation – May 2012 as Mental Health Month.** Cynthia Cook, representative from the Tehama County Chapter of the National Alliance on Mental Illness, and Tehama County Mental Health Board Chairperson Mike Gonzalez will be present to accept the Proclamation.
- 2. Proclamation – May 13th through May 19th of 2012 as “Poppy Days” in the City of Corning.** Delores May representing the American Legion Auxiliary will be present to accept the Proclamation.
- 3. Presentation of Business and Employer of the Month Awards:** Sharon Rodriguez will be present to accept the award for Corning Lumber, and Amanda Kernan, Manager will be present to accept for McDonalds.

**BUSINESS OF THE MONTH:
Corning Lumber**

**EMPLOYER OF THE MONTH:
McDonald's**

- 4. Presentation of Toys for Tots Certificates of Appreciation sponsored by the Tehama County Marine Corp. League by Al Bordeau, certificate recipients are:**

**Beverly and Jerry Martini, Java Lanes
Jenny Barrett, Tower Gas Station
Diane Piazza, Accent Care
Corning City Council**

- 5. Presentation of Good Citizen Certificate by Linda Lima Daniels, Corning Senior Center Manager to City Staff and the City's Maintenance Department.**

F. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, and briefly identify the matter you wish to have placed on the Agenda. The Council will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Council from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

6. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.
7. Waive the reading and approve the Minutes of the April 24, 2012 meeting with any necessary corrections:
8. May 2, 2012 Claim Warrant - \$117,745.74.
9. May 2, 2012 Business License Report.
10. April 2012 Wages and Salaries - \$309,305.69.
11. April 2012 Building Permit Valuation Report - \$603,495.
12. April 2012 Treasurer's Report.
13. City of Corning Wastewater Operations Summary Report – April 2012.
14. Waive Recreational Use Fee for the 5th Annual Westside American Legion Softball Tournament Fundraiser.
15. Adopt Resolution No. 05-08-2012-01 authorizing the examination of sales, use and transaction records by the City Manager and City Audit Consultant.

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS:

J. REGULAR AGENDA:

16. One Year Comprehensive Economic Development Strategy (CEDS) Update; update and establish priority projects to be included in the 3CORE Economic Development District's Comprehensive Economic Development Strategy.
17. 2012 City of Corning Long Range Capital Improvement Program and Priorities for Service.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Parkins:

Leach:

Dickison:

Linnet:

Strack:

N. ADJOURNMENT!:

POSTED: THURSDAY, May 3, 2012

PROCLAMATION
MAY 2012
MENTAL HEALTH MONTH

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there is a strong body of research that supports specific tools all Americans can use to better handle challenges and protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, governmental agency, healthcare provider, organization and citizen share the burden of mental health problems and have a responsibility to promote mental wellness and support prevention efforts.



NOW, THEREFORE BE IT PROCLAIMED that I, Gary R. Strack, as Mayor of the City of Corning, hereby declare May 2012 as Mental Health Month in the City of Corning and recognize the need for appropriate and accessible services for all people with mental health conditions.

**IN WITNESS WHEREOF, I have
hereunto set my hand and caused the
Great Seal of the City of Corning to
be affixed this 8th day of May 2012.**

Gary Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

PROCLAMATION
May 13th - 19th of 2012
POPPY DAYS

WHEREAS, the observance of Poppy Days, sponsored by the American Legion Auxiliary, gives citizens of Corning an opportunity to salute both those brave defenders of our way of life who gave their lives that we might live free, and to aid those who gave their health and strength in their Country's defense; and

WHEREAS, each of us owes an individual debt to those brave and courageous men and women who, through their sacrifices, have made the continuation of our liberties possible; and

WHEREAS, it is an honor to wear the red crepe paper poppy made by the veterans in the Yountville home;

NOW, THEREFORE I, Gary R. Strack, as Mayor of the City of Corning, DO HEREBY DECLARE MAY 13, 2012 THROUGH MAY 19, 2012 TO BE "POPPY DAYS" IN THE CITY OF CORNING, and do hereby urge all our citizens to participate in this tribute by wearing a Memorial Poppy on this occasion.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Great Seal of the City of Corning to be affixed this 8th day of May 2012.

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk



The City of Corning
Recognizes
CORNING LUMBER CO., INC.
as
BUSINESS OF THE MONTH
for
MAY 2012

The City of Corning presents this to you in recognition of your continued commitment to our Community, your commitment to hiring locally and your generous support of local activities, fund raisers and events.

Gary R. Strack, Mayor

Lisa M. Linnet, City Clerk



The City of Corning

Recognizes

MCDONALDS

as

EMPLOYER OF THE MONTH

FOR

MAY 2012

**In recognition of the continued sponsorship of
Community Organizations, Youth Group Activities,
and your continued efforts to hire locally.**

Gary R. Strack, Mayor

Lisa M. Linnet, City Clerk



**CITY OF CORNING
CITY COUNCIL MINUTES
TUESDAY, APRIL 24, 2012
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Toni Parkins
John Leach
Darlene Dickison
Dave Linnet
Gary Strack**

Mayor:

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Councilman John Leach.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. **Proclamation: May 16, 2012, Tehama County Peace Officer's Memorial Day.**
Following the reading of the Proclamation, it was presented to Bobby McMichael, Tehama County Sheriff's Deputy and Peace Officers Association President by Mayor Strack.

F. BUSINESS FROM THE FLOOR:

A member of the audience thanked the City for the work in the parks, however she stated that there is no age limit signs in the parks relating to some of the playground equipment, therefore older children are monopolizing the small children's playground equipment, she informed the Council that she was just ran out of the Park by some teenagers. She stated her concerns that older children can damage some of the playground equipment geared specifically towards small/younger children and suggested posting an age limit for use of certain playground equipment.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
3. **Waive the reading and approve the Minutes of the April 10, 2012 City Council Meeting with any necessary corrections:**
4. **April 18, 2012 Claim Warrant - \$245,456.19.**
5. **April 18, 2012 Business License Report.**
6. **Approve \$300 fee for rental of portable toilets for use at the EAA Young Eagles Fly Day at the Corning Municipal Airport on May 19, 2012.**
7. **March 2012 Treasurer's Report**

Councilor Leach moved to approve Consent Agenda Items 2-7 and Councilor Parkins seconded the motion. **Ayes: Strack, Parkins, Leach, Dickison and Linnet. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

H. **ITEMS REMOVED FROM THE CONSENT AGENDA:** None.

I. **PUBLIC HEARINGS AND MEETINGS:** None.

J. **REGULAR AGENDA:**

8. Approve Memorandum of Understanding and Sideletter to continue furloughs through December 31, 2012 between the City and the Miscellaneous Unit.

Councilor Dickison moved to approve the Memorandum of Understanding between the City and the Corning Miscellaneous Unit for July 1, 2012 through June 30, 2013 and approve the Sideletter continuing Furloughs through December 31, 2012. Councilor Leach seconded the motion. **Ayes: Strack, Parkins, Leach, Dickison and Linnet. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

Mayor Strack stated that we are shooting for the end of the calendar year to end the furloughs. Councilor Parkins asked the City Manager to thank the employees.

9. Adopt Resolution 04-24-2012-01 accepting Dedication of Property from the John Hancock Life Insurance Co. (U.S.A.) for Phase 2 of the South Avenue Interchange Project.

Mayor Strack introduced this item by title and briefly explained that this is one of twelve properties to be acquired for right of way along the interchange as part of the second phase of the interchange improvement project.

Councilor Leach moved to adopt Resolution No. 04-24-2012-01; a Resolution to accept the 0.22 acre property offered on the Deed from the John Hancock Life Insurance Company (U.S.A.) dated January 5, 2012. Councilor Linnet seconded the motion. **Ayes: Strack, Parkins, Leach, Dickison and Linnet. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

10. Approve the purchase and installation of playground equipment from National Playground Compliance Group and the purchase and installation of a gazebo/shade shelter and rubber bark from NSP3.

Mayor Strack introduced this item by title and Planning Director Stoufer thanked the members of the Recreation Commission for their assistance. Mr. Stoufer further described the two proposals, stating that both Companies will install their equipment which will ensure that they will be installed by qualified and experienced Contractors and meet warranty requirements. He further explained that National Playground Compliance Group is donating 6 benches at no cost to the City and will complete the safety inspections. He stated that the playground equipment is "State of the Art" and provided an illustration and described the locations of the equipment placement. He stated that the City is saving about a 20% mark-up through our purchasing methods.

Mayor Strack confirmed that one playground would be completed in Phase I, and the other would be placed by the soccer fields and completed in Phase II. Both will have equipment for children of varying ages.

Councilor Linnet moved to grant an exception from the standard Formal Bid Purchasing Procedures and find that the proposals submitted by National Playground Compliance Group and NSP3 for the purchase and installation of Playground Equipment, Rubber Bark, and a Gazebo/Shade Shelter provide the City with the most desirable amenities for development of the Corning Community Park, and authorize the City Manager to sign the necessary documents for the purchase and installation of these amenities. Councilor Dickison seconded the motion. **Ayes: Strack, Parkins, Leach, Dickison and Linnet. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

11. Approve payment of Progress Pay Estimate No. 8 in the amount of \$85,187.95 to Trent Construction, accept the Notice of Completion for the Clark Park Municipal Water Well Project, and authorize the release of project retention funds in the amount of \$61,333.78 following the required 35-day waiting period.

Mayor Strack introduced this item by title and stated that the Council had received a Memo from Public Works Director John Brewer regarding a continued slight pump vibration at the new Well. He announced that Staff is requesting a modification to the recommendation to state: "Upon rebalancing of the pump to address the vibration to the satisfaction of the City Engineer, authorize the City Manager/Public Works Director to:

1. Approve Progress Pay Estimate No. 8 (Final) in the amount of \$85,187.95 to Trent Construction; and
2. Accept the Notice of Completion; and
3. Authorize the Release of Retention in the amount of \$61,333.78 for the Clark Park Municipal Water Well Project after the 35 day required waiting period."

Public Works Director John Brewer explained the existing problem and informed the Council that the pump installation contractor had re-leveled the pump on Friday, April 20th. He explained that although this did reduce the vibration, it did not eliminate the pump vibration. He informed the Council that Staff has contacted Mr. Trent informing him that the vibration still occurs and would need to be rectified to the City's satisfaction prior to payment and recording of the Notice of Completion.

Councilor Dickison made the motion to, upon rebalancing of the pump to address the vibration to the satisfaction of the City Engineer, authorize the City Manager/Public Works Director to:

1. Approve Progress Pay Estimate No. 8 (Final) in the amount of \$85,187.95 to Trent Construction; and
2. Accept the Notice of Completion; and
3. Authorize the Release of Retention in the amount of \$61,333.78 for the Clark Park Municipal Water Well Project after the 35 day required waiting period."

Councilor Parkins seconded the motion. **Ayes: Strack, Parkins, Leach, Dickison and Linnet. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Parkins: Reported that Saturday would be a busy day with the Fire Department Centennial Celebration, the Police Department Drug Take Back, and the free electronic pick-up.

Leach: Reported on the Board Meeting at the Senior Center last Thursday, and the Community Action Agency Meeting that was also last Thursday. He stated that he would be attending Brown Act training in Red Bluff on Thursday at the County Supervisors Office.

Dickison: Reported that she and Councilor Leach had both attended the Chambers "Corning in the Evening" on Thursday at New Life Assembly Church and on her attendance at the County's Heritage Meeting on Wednesday.

Linnet: Reported that the Pay it forward Committee is planning to paint a building on Monday.

Strack: Reported that he had attended a Transportation Commission Meeting today stating that a survey is online that has to do with blueprinting. He announced that City Clerk Lisa Linnet will pass the survey out to each of the Council to complete (Mayor Strack will provide me with a printout).

N. ADJOURNMENT!: 7:54 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING ASSISTANT

DATE: May 2, 2012

SUBJECT: Cash Disbursement Detail Report for the
Tuesday, May 8, 2012 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 04-25-12	\$9,905.32
B.	Cash Disbursements	Ending 04-27-12	\$24,948.71
C.	Payroll Disbursements	Ending 04-25-12	\$31,993.10
D.	Cash Disbursements	Ending 04-30-12	\$3,170.96
E.	Cash Disbursements	Ending 05-01-12	\$23,161.45
F.	Cash Disbursements	Ending 05-02-12	\$24,566.20

GRAND TOTAL **\$117,745.74**

REPORT.: Apr 25 12 Wednesday
 RUN....: Apr 25 12 Time: 10:17
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-12 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
014294	04/24/12	KEE00	KEENER, SHELLEY	354.23	.00	354.23	120423	TRAINING/ED-DISPATCH
014295	04/25/12	ALL05	ALL METALS SUPPLY	100.48	.00	100.48	281866	MAT & SUPPLIES-SWR
014296	04/25/12	BAS01	BASIC LABORATORY, INC	56.00	.00	56.00	1203516	CLARK PARK WELL-WTR CIP
				84.00	.00	84.00	1203517	ProfServices Water Dept
			Check Total.....:	140.00	.00	140.00		
014297	04/25/12	CHE02	CHEM QUIP, INC.	1139.16	.00	1139.16	5147430	MAT & SUPPLIES-WTR
014298	04/25/12	CON07	CONEXIS	30.00	.00	30.00	03120R348	MEDICAL INS-COBRA
014299	04/25/12	COR13	CORNING VOLUNTEER FIRE	60.00	.00	60.00	120425	CONF/MTGS-
014300	04/25/12	DIA04	DIAZ ASSOCIATES	1575.00	.00	1575.00	042312-04	PROP 84 NON CONSTR-PROP 8
014301	04/25/12	LAR01	LARRY'S PEST & WEED,	4667.00	.00	4667.00	3021	WEED/TREE SPRAY-STR
014302	04/25/12	MOR02	RAY MORGAN COMPANY	160.87	.00	160.87	242339	EQUIP MAINT-FINANCE
014303	04/25/12	NOR10	NICOLINO CLEMENTE	137.06	.00	137.06	2103	CERT OF ETXNG-BLD MAINT
014304	04/25/12	OFF01	OFFICE DEPOT	531.25	.00	531.25	606024583	Office Supplies PoliceDis
014305	04/25/12	PGE2A	PG&E	50.27	.00	50.27	120416	ELECT-BLUE HERON CT
014306	04/25/12	COR13	CORNING VOLUNTEER FIRE	960.00	.00	960.00	105	SAFETY ITEMS-FIRE
			Cash Account Total.....:	9905.32	.00	9905.32		
			Total Disbursements.....:	9905.32	.00	9905.32		

REPORT.: Apr 27 12 Friday
 RUN....: Apr 27 12 Time: 11:36
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-12 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
014307	04/27/12	ALL05	ALL METALS SUPPLY	132.99	.00	132.99	282098	MAT & SUPPLIES-STR
014308	04/27/12	COM01	COMPUTER LOGISTICS, INC	116.67	.00	116.67	55821	COMMUNICATIONS-POLICE
				23.00	.00	23.00	55832	EQUIP MAINT-GEN CITY
				24.00	.00	24.00	55833	COMMUNICATIONS-POLICE
			Check Total.....	163.67	.00	163.67		
014309	04/27/12	DOD01	JAMES DODGE	1046.00	.00	1046.00	120503	ADVANCED DISABILITY PENSI
014310	04/27/12	JOH06	JOHNSON'S TURBO CLEAN	792.87	.00	792.87	4172	MAT & SUPPLIES-BLD MAINT
014311	04/27/12	LAS04	LASH'S GLASS	131.45	.00	131.45	51511	MAT & SUPPLIES-AIRPORT
014312	04/27/12	LIN01	LINCOLN EQUIPMENT, INC.	557.52	.00	557.52	SI184691	MAT & SUPPLIES-WTR
014313	04/27/12	LOD00	LODI IRRIGATION, INC.	19.54	.00	19.54	8446	MAT & SUPPLIES-WTR
014314	04/27/12	MUN03	MUNNELL & SHERRILL, INC.	53.13	.00	53.13	006225	MAT & SUPPLIES-WTR
014315	04/27/12	NOR25	NORTHERN LIGHTS ENRGY, INC	56.47	.00	56.47	89565	VEH/OP MAINT-
014316	04/27/12	PGE01	PG&E	20572.51	.00	20572.51	120419	Electricity General City-
014317	04/27/12	RED15	RED TRUCK ROCK YARD, LLC	107.25	.00	107.25	319	MAT & SUPPLIES-WTR
014318	04/27/12	REV01	REVIVAL ANIMAL HEALTH	140.97	.00	140.97	101103	MAT & SUPPLIES-ACO
014319	04/27/12	TEH03	TEHAMA COUNTY E.A.C.	90.00	.00	90.00	120426	TRAINING/ED-
014320	04/27/12	TEH14	TEHAMA CO SECRET WITNESS	1020.00	.00	1020.00	120423	Secret Witness PoliceServ
014321	04/27/12	UNI02	UNIFORMS, TUXEDOS & MORE	64.34	.00	64.34	113808	UNIFORMS/CLOTHING-POLICE
			Cash Account Total.....	24948.71	.00	24948.71		
			Total Disbursements.....	24948.71	.00	24948.71		
			Cash Account Total.....	.00	.00	.00		

REPORT.: Apr 27 12 Friday
 RUN....: Apr 27 12 Time: 11:36
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 04-12 Bank Account.: 1025

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
5452	04/25/12	AFL01	AMERICAN FAMILY LIFE	1963.12	.00	1963.12	B20430	AFLAC INS.PRE TAX
				131.46	.00	131.46	1B20430	AFLAC INS.AFTER TAX
			Check Total.....	2094.58	.00	2094.58		
5453	04/25/12	BLU02	BLUE SHIELD OF CALIFORNIA	17253.00	.00	17253.00	B20430	MEDICAL INSURANCE
5454	04/25/12	OEU01	OPERATING ENGINEERS #3	6328.00	.00	6328.00	B20430	MEDICAL INSURANCE
5455	04/25/12	OEU02	OPERATING ENG. (DUES)	318.00	.00	318.00	B20430	UNION DUES MGMNT
				612.00	.00	612.00	1B20430	UNION DUES POLICE
				270.00	.00	270.00	2B20430	UNION DUES DISPATCH
				546.00	.00	546.00	3B20430	UNION DUES-MISC
			Check Total.....	1746.00	.00	1746.00		
5456	04/25/12	PRI04	PRINCIPAL	2939.95	.00	2939.95	B20430	DENTAL INSURANCE
				627.07	.00	627.07	1B20430	VISION INSURANCE
			Check Total.....	3567.02	.00	3567.02		
5457	04/25/12	TRA03	TRANSAMERICA LIFE INS CO.	1004.50	.00	1004.50	B20430	LIFE INSURANCE
			Cash Account Total.....	31993.10	.00	31993.10		
			Total Disbursements.....	31993.10	.00	31993.10		

REPORT.: Apr 30 12 Monday
 RUN....: Apr 30 12 Time: 13:08
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 04-12 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
014322	04/27/12	WAT02	WATSON, THOMAS J.	169.83	.00	169.83	120427	PROF SVCS-POLICE
014323	04/30/12	BAS01	BASIC LABORATORY, INC	114.00	.00	114.00	1203751	ProfServices Water Dept
014324	04/30/12	COM01	COMPUTER LOGISTICS, INC	1840.00	.00	1840.00	55819	EQUIP MAINT-
014325	04/30/12	NAP01	NAPA AUTO PARTS	522.61	.00	522.61	120423	VEH/OP MAINT-
014326	04/30/12	PET03	PETTY CASH	299.48	.00	299.48	12-0427	PETTY CASH-
014327	04/30/12	\B058	BEAUCHAMP, BRENDA	10.52	.00	10.52	000B20401	MQ CUSTOMER REFUND FOR BE
014328	04/30/12	\B059	BRISENO, SEVERIANO	5.13	.00	5.13	000B20401	MQ CUSTOMER REFUND FOR BR
014329	04/30/12	\F031	FIGUEROA, MARIA	4.64	.00	4.64	000B20401	MQ CUSTOMER REFUND FOR FI
014330	04/30/12	\H043	HAWTHORNE, MARY	30.68	.00	30.68	000B20401	MQ CUSTOMER REFUND FOR HA
014331	04/30/12	\J042	JAMISON PROPERTIES,	50.00	.00	50.00	000B20401	MQ CUSTOMER REFUND FOR JA
014332	04/30/12	\J043	JAMISON PROPERTIES,	50.00	.00	50.00	000B20401	MQ CUSTOMER REFUND FOR JA
014333	04/30/12	\L043	LAMB, TERESA	7.43	.00	7.43	000B20401	MQ CUSTOMER REFUND FOR LA
014334	04/30/12	\N021	NORCAL REDEVELOPMENT CORP	16.64	.00	16.64	000B20401	MQ CUSTOMER REFUND FOR NO
014335	04/30/12	\R053	RODRIGUEZ, JAVIER & MARIA	50.00	.00	50.00	000B20401	MQ CUSTOMER REFUND FOR RO
Cash Account Total.....:				3170.96	.00	3170.96		
Total Disbursements.....:				3170.96	.00	3170.96		

REPORT.: May 01 12 Tuesday
 RUN....: May 01 12 Time: 15:11
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 05-12 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
014336	05/01/12	CAR03	CARDENAS, ANTHONY	1259.70	.00	1259.70	000B205011	MEDICAL REIMBURSEMENT
014337	05/01/12	COR07	CORBIN WILLITS SYSTEMS	729.72	.00	729.72	000B205011	EQUIP MAINT-FINANCE
014338	05/01/12	COR09	CORNING CHAMBER OF COMM.	1000.00	.00	1000.00	000B205011	ECONOMIC DEVELOPMENT
014339	05/01/12	FIT01	FITZPATRICK LAW OFFICES	3575.00	.00	3575.00	000B205011	Consulting Serv LegalServ
014340	05/01/12	HAL05	HALL, ROBERT	104.70	.00	104.70	000B205011	PROF SVCS-FIRE
014341	05/01/12	KEN00	KEN VAUGHAN & SONS	950.00	.00	950.00	000B205011	LANDSCAPE MAINT-
014342	05/01/12	MAI00	MAIRE & BURGESS	2025.00	.00	2025.00	000B205011	CONSULTING SVCS-LEGAL SVC
014343	05/01/12	PIT01	PITNEY BOWES	192.92	.00	192.92	000B205011	EQUIP LEASE-FINANCE
014344	05/01/12	S&L00	S & L BREWER ENTERPRISES	200.00	.00	200.00	000B205011	K-9 PROGRAM-POLICE
014345	05/01/12	TLD01	TEDC	208.33	.00	208.33	000B205011	ECONOMIC DEVELOPMENT
014346	05/01/12	TOM03	TOMLINSON JR., ROBERT L.	54.70	.00	54.70	000B205011	PROF SVCS-FIRE
014347	05/01/12	WHI0500	WHITE GLOVE CLEANING SERV	2800.00	.00	2800.00	000B205011	JANITORIAL SVCS-
014348	05/01/12	AME0400	AMERICAN WATER WORKS ASSO	238.00	.00	238.00	12-0501	PROF SVCS-WTR
014349	05/01/12	BAS01	BASIC LABORATORY, INC	280.00	.00	280.00	1203831	ProfServices Water Dept
014350	05/01/12	DEP03	DEPT OF TRANS/CAL TRANS	872.91	.00	872.91	12005210	Equip.Maint. St&Trf Light
014351	05/01/12	GRA02	GRAINGER, W.W., INC	85.38	.00	85.38	980987784	BLD MAINT-TRANS FAC
014352	05/01/12	HOL04	HOLIDAY MARKET #32	23.56	.00	23.56	3123307	Mat/Supplies BuildingMain
014353	05/01/12	LOD00	LODI IRRIGATION, INC.	16.19	.00	16.19	8480	MAT & SUPPLIES-STR
014354	05/01/12	MUN02	MUNICIPAL CODE CORPORATIO	352.51	.00	352.51	00216667	PROF SVCS-CITY CLERK
014355	05/01/12	NEX01	NEXTEL COMMUNICATIONS	316.47	.00	316.47	120429	COMMUNICATIONS-
014356	05/01/12	PAC16	PACIFIC TELEMAGEMENT SE	38.00	.00	38.00	387287	COMMUNICATIONS-GEN CITY
014357	05/01/12	PGE2B	PG&E	5480.76	.00	5480.76	120425	ELECT-WWTP
014358	05/01/12	SWW00	SWWC SERVICES, INC.	2357.60	.00	2357.60	100003311	PROF SVCS-WWTP
Cash Account Total.....:				23161.45	.00	23161.45		
Total Disbursements.....:				23161.45	.00	23161.45		

REPORT.: May 02 12 Wednesday
 RUN....: May 02 12 Time: 14:39
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 05-12 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
014359	05/02/12	AND01	ED ANDERSON	8457.50	.00	8457.50	12-0501	DEV ENGR-
014360	05/02/12	AND03	ANDERS, JOANN	315.00	.00	315.00	12-120	PROF SVCS-BLKBRN AVE IMPR
				1050.00	.00	1050.00	12-121	PROF SVCS-HOUSING REHAB
			Check Total.....:	1365.00	.00	1365.00		
014361	05/02/12	ATT14	AT&T	161.18	.00	161.18	120423F	COMMUNICATIONS-FIRE
014362	05/02/12	COR01	CORNING VETERINARY CLINIC	140.00	.00	140.00	34176	SPAY/NEUTER PROGRAM-ACO
				140.00	.00	140.00	34438	SPAY/NEUTER PROGRAM-ACO
			Check Total.....:	280.00	.00	280.00		
014363	05/02/12	COR03	CORNING RENTALS	10.00	.00	10.00	34901	MAT & SUPPLIES-WTR
				125.00	.00	125.00	34943	BLD MAINT-FIRE
			Check Total.....:	135.00	.00	135.00		
014364	05/02/12	COR45	CORNING ACE HARDWARE	246.75	.00	246.75	120427	MAT & SUPPLIES-
014365	05/02/12	EDD02	EMPLOYMENT DEVELOPMENT	4342.78	.00	4342.78	120426	UNEMPLOYMENT INS-GEN CITY
014366	05/02/12	HEN03	HENRY SCHEIN INC.,	93.85	.00	93.85	3166083-0	SAFETY ITEMS-FIRE
014367	05/02/12	MCC07	MCCOY'S HARDWARE & SUPPLY	411.27	.00	411.27	120427	MAT & SUPPLIES-
014368	05/02/12	NOR25	NORTHERN LIGHTS ENRGY, INC	3634.40	.00	3634.40	63118	VEH/OP MAINT-
				162.14	.00	162.14	63155	VEH/OP MAINT-FIRE
			Check Total.....:	3796.54	.00	3796.54		
014369	05/02/12	NOR31	NORM'S PRINTING	108.19	.00	108.19	011261	PRINTING/ADV-POLICE
014370	05/02/12	RED15	RED TRUCK ROCK YARD, LLC	80.44	.00	80.44	321	CG&S REPLAC-STR PROJ
014371	05/02/12	THO01	THOMES CREEK ROCK CO	231.38	.00	231.38	120501	MAT & SUPPLIES-WTR
014372	05/02/12	VAL07	VALLEY VETERINARY CLINIC,	139.96	.00	139.96	87233	K-9 PROGRAM-POLICE
014373	05/02/12	WAS01	WASTE MANAGEMENT OF	547.66	.00	547.66	115577405	NUISANCE ABATE-ACO
014374	05/02/12	XER00	XEROX CORPORATION	90.22	.00	90.22	061458159	EQUIP MAINT-POLICE
014375	05/02/12	COR01	CORNING VETERINARY CLINIC	559.63	.00	559.63	34436	MAT & SUPPLIES-
014376	05/02/12	NOR25	NORTHERN LIGHTS ENRGY, INC	2922.75	.00	2922.75	63154	MAT & SUPPLIES-
014377	05/02/12	PGE01	PG&E	352.10	.00	352.10	120427	ELECT-

REPORT.: May 02 12 Wednesday
RUN....: May 02 12 Time: 14:39
Run By.: LORI

CITY OF CORNING
Cash Disbursement Detail Report
Check Listing for 05-12 Bank Account.: 1020

PAGE: 002
ID #: PY-DP
CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
014378	05/02/12	SEI01	SEILER, ROY R., CPA	244.00	.00	244.00	25072	PROF SVCS-FINANCE
Cash Account Total.....				24566.20	.00	24566.20		
Total Disbursements.....				24566.20	.00	24566.20		
				=====	=====	=====		

Date.: May 2, 2012
Time.: 10:39 am
Run by: PALA CANTRELL

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEWB
Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
BECK SEWER DRAIN CLE		RED BLUFF, CA 96080	BECK	LUTHER NON-CONTRACTOR - SEWER DRAIN CLEAN/MAINT	04/24/12	(530) 200-6279
EVERGREEN LANDSCAPE	11324 RAWSON RD	RED BLUFF, CA 96080	VANGUNDY	CASEY LANDSCAPING (RESIDENTIAL)	04/27/12	(530) 366-1743
JOHNNY'S BOYS TACOS	1111 SOLANO ST	CORNING, CA 96021	GONZALEZ	ROSA EL TACO TRUCK	04/27/12	(312) 841-8120
PERFECTION POOLS & S	172 E. 20TH STREET	CHICO, CA 95928	LAROCCO	TERRY CONTRACTOR	04/23/12	(530) 895-0437
TIRADO-BARAJAS, CLAU	1806 SOLANO ST	CORNING, CA 96021	TIRADO-BARJASCLAUDIA	COSMETOLOGIST @ ALMA'S BEAUTY SALON	04/24/12	(530) 828-9531
TOM WHITE CONCRETE	1403 MEADOWBROOK LN	CORNING, CA 96021	WHITE	TOM CONTRACTOR	04/24/12	(530) 824-1413

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 4/1/2012 thru 4/30/2012

Owner and Address	Parcel Number	Issued On	Valuation
AUTO ZONE INC. 2123 SOLANO ST CORNING CA 96021 Permit Description: CONSTRUCT NEW COMM. BUILDING	7114003 Site Street Address: 2123 SOLANO ST	4/24/2012	480,000.00
BHUPINDER SINGH 965 HWY 99 W #135 CORNING CA 96021 Permit Description: TENANT IMPROVEMENTS FOR RESTERAUNT	7114027 Site Street Address: 965 HWY 99 W #135	4/10/2012	70,000.00
DANA MONTGOMERY 104 E. FIG LN CORNING CA 96021 Permit Description: DEMO EXISTING RESIDENCE	7302039 Site Street Address: 104 E. FIG LN	4/5/2012	500.00
THEODORE GOTT 2124 DONAVAN AVE CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7120116 Site Street Address: 2124 DONAVAN AVE	4/9/2012	7,800.00
RICK THORNTON 1644 RICE AVE CORNING CA 96021 Permit Description: CHANGE OUT WATER HEATER	7116204 Site Street Address: 1644 RICE AVE	4/10/2012	500.00
STEPHEN DEBOEVER 1828 SCOTT AVE CORNING CA 96021 Permit Description: REPAIR SIDING, GUTTER, ROOF, & FENCE	7119243 Site Street Address: 1828 SCOTT AVE	4/12/2012	5,000.00
DAVID & DAWN NOBLE 279 N. ALEX LN. CORNING CA 96021 Permit Description: CONSTRUCT NEW GUNITE SWIMMING POOL	7531036 Site Street Address: 279 N. ALEX LN.	4/16/2012	34,695.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 4/1/2012 thru 4/30/2012

Owner and Address	Parcel Number	Issued On	Valuation
CHERYL McKENRICK 1631 SIXTH AVE CORNING CA 96021 Permit Description: UPGRADE ELECT. SERVICE TO 200 AMP	7129121 Site Street Address: 1631 SIXTH AVE	4/23/2012	1,000.00
CHERYL McKENRICK 1631 SIXTH AVE CORNING CA 96021 Permit Description: INSULATE EXT. WALLS 7REPLACE ROMEX	7129121 Site Street Address: 1631 SIXTH AVE	4/25/2012	500.00
JAMISON PROPERTIES 315 MARIN ST CORNING CA 96021 Permit Description: CHANGE OUT 100 AMP ELECT SERVICE	7308602 Site Street Address: 315 MARIN ST	4/26/2012	500.00
WALLY ZIGLER 210 BLACKBURN AVE CORNING CA 96021 Permit Description: CONSTRUCT 6' SIDE YARD WOOD FENCE	7531028 Site Street Address: 210 BLACKBURN AVE	4/30/2012	3,000.00

11 Permits Issued from 4/1/2012 Thru 4/30/2012 OR A TOTAL VALUATION OF \$ 603,495.00

*** END OF REPORT ***

CITY OF CORNING**APRIL 2012****TREASURERS REPORT**

AGENCY	BALANCE	RATE
LOCAL AGENCY INVESTMENT FUND	2,267,750.33	.38
PREMIER WEST BANK Cashed out CD and placed in LAIF	199,835.13	
PREMIER WEST BANK Cashed out CD and placed in LAIF	179,391.75	
RIDELL FUND CD to Ridell Fund Dec 2011	212,821.09	

Respectfully Submitted

Pala Cantrell
City Treasurer



**CITY OF CORNING
WASTEWATER OPERATION SUMMARY REPORT
APRIL 2012**

Below is a summary of the Monthly Operations Report that will be available for City review on MAY 2012

- 1) Filled out monthly reports.
- 2) Performed weekly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) Sent vehicle report to Texas.
- 5) Wasted to EQ basin
- 6) Staff meeting on plant operations and issues.
- 7) Changed chart on So3 analyzer.
- 8) Safety meeting.
- 9) Made repair to front gate.
- 10) Inspected eyewash and emergency showers.
- 11) Unloaded chlorine truck.
- 12) Cleaned So2 pump.
- 13) Checked storm water discharge sites at WWTP and airport.
- 14) Cleaned distiller.
- 15) Tested all chlorine and So2 sensors

- 16) Cleaned probe at lift station.
- 17) Tested alarms with Fire Dept.
- 18) Exercised lift station stand –by pump
- 19) Collected sample and ran Colilert test on eye wash station.
- 20) Exercised emergency generator.
- 21) Held employee training and reviewed standard operating procedures
- 22) IIPP plant inspection
- 23) Cleaned drying beds
- 24) Checked all fire extinguishers.
- 25) Sent SO3 data logger in for repair.
- 26) Downloaded data logger from effluent chart recorder
- 27) Completed SSO no spill report
- 28) Collected River sample
- 29) Mowed lawns
- 30) Annual fit test performed by Examintics
- 31) Completed sewer line cleaning in city.
- 32) EPA here for plant inspection.
- 33) Picked up fish for bioassay test.

APRIL 2012

Domestic Flow Monthly Average = 653,966 GPD

ITEM NO: G-14
WAIVE RECREATIONAL USE FEE
FOR 5th ANNUAL WESTSIDE
AMERICAN LEGION SOFTBALL
TOURNAMENT FUNDRAISER

MAY 8, 2012

TO: HONORABLE MAYOR AND COUCILMEMBERS
OF THE CITY OF CORNING

FROM: JOHN L. BREWER, AICP; CITY MANAGER
DAWN GRINE, PUBLIC WORKS SECRETARY

JD

SUMMARY:

Troy McIntyre submitted a request to City Council to waive the Recreational Use Fee for the use of Yost Park for the 5th Annual Westside American Legion Softball Tournament Fundraiser. The tournament is scheduled for May 19th and 20th. This is a community based, non-profit event.

BACKGROUND:

Staff requests Council approval to waive all recreational fees normally charged (\$100 refundable fees and \$166 non refundable fees) for the Westside American Legion Softball Fundraiser.

\$75 Cleanup deposit
\$25 Key deposit
\$100 Refundable

\$16 Weekend Field Light Fee
\$150 Weekend Use Fee
\$166 Non-Refundable

RECOMMENDATION:

Mayor and Council waive Recreational Use Fee for 5th Annual Westside American Legion Softball Tournament Fundraiser

5th Annual Westside American Legion Fundraiser

Men's Softball Tournament

May 19th & 20th

Yost Park

Corning Ca.

RECEIVED
APR 23 2012
CITY OF CORNING

- * Entry Fee \$300.00 / Deadline May 12th
- * Home Run Derby \$10.00 (Winner takes half)
- * Double Elimination
- * Three Home Runs then equalizer
- * Championship shirts
- * 10 Teams

Contact: Troy McIntyre - 824-0608 (H)
624-0572 (C)

Make Check Payable To:

WESTSIDE AMERICAN LEGION



ITEM NO.: G-15
ADOPT RESOLUTION NO. 05-08-2012-01,
A RESOLUTION AUTHORIZING
EXAMINATION OF SALES, USE AND
TRANSACTIONS RECORDS BY THE
CITY MANAGER AND CITY AUDIT
CONSULTANT.
MAY 8, 2012

TO: HONORABLE MAYOR AND CITY COUNCILMEMBERS
FROM: JOHN L. BREWER, CITY MANAGER/PUBLIC WORKS DIRECTOR
LISA M. LINNET, CITY CLERK

JLB

SUMMARY:

The retirement of former City Manager Stephen Kimbrough, and subsequent appointment of new City Manager John Brewer, now necessitates the City to review, update and replace existing Resolution 09-23-03-04 (Authorizing Examination of Sales and Use Tax Records) to comply with State Board of Equalization (Board) regulations.

BACKGROUND:

Existing Resolution 09-23-03-04 (adopted on September 23, 2003), under Section 1, lists Stephen J. Kimbrough, as City Manager and Roy R. Seiler, City Audit Consultant as those appointed to represent the City of Corning with authority to examine sales, use and transactions tax records of the Board. Section 3 lists Hinderliter, de Llamas & Associates (Hdl) as designated to examine the sales, use and transactions tax records of the Board pertaining to sales, use and transactions taxes collected for the City by the Board.

The proposed Resolution changes the listing of City Manager to that of John L. Brewer reflecting the recent personnel change.

RECOMMENDATION:

MAYOR AND COUNCIL ADOPT RESOLUTION NO. 05-08-2012-01, A RESOLUTION AUTHORIZING EXAMINATION OF SALES, USE AND TRANSACTIONS RECORDS BY CITY MANAGER JOHN L. BREWER AND ROY R. SEILER, CITY AUDIT CONSULTANT.

The information obtained by examination of Board records shall be used only for purposes related to the collection of City sales, use and transactions taxes by the Board pursuant to the contract between the City and the Board and for purposes relating to the governmental functions of the City listed in Section 2 of this Resolution.

Section 4. This Resolution replaces all prior Resolutions of the City Council of the City of Corning adopted pursuant to subdivision (b) of Revenue and Taxation Code Section 7056.

The foregoing Resolution was introduced, approved, and adopted at a regular meeting of the City Council of the City of Corning held on **May 8, 2012**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk

I, Lisa M. Linnet, City Clerk of the City of Corning, California, DO HEREBY CERTIFY that the foregoing Resolution was duly introduced, approved and adopted by the City Council of the City of Corning at a regular meeting of said Council held on the 8th day of May, 2012 by the votes listed above.

Lisa M. Linnet, City Clerk

RESOLUTION NO.: 05-08-2012-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING
AUTHORIZING EXAMINATION OF
SALES, USE AND TRANSACTIONS RECORDS**

WHEREAS, pursuant to Ordinance No. 122, the City of Corning entered into a contract with the State Board of Equalization to perform all functions incident to the administration and collection of local sales, use and transactions taxes; and

WHEREAS, the City Council of the City of Corning deems it desirable and necessary for authorized representatives of the City to examine confidential sales, use and transactions tax records of the State Board of Equalization pertaining to sales, use and transactions taxes collected by the Board for the City pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Board of Equalization records, and establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales, use and transactions tax records of the Board.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CORNING HEREBY RESOLVES AS FOLLOWS:

Section 1. That **John L. Brewer, City Manager** and **Roy R. Seiler, City Audit Consultant**, are designated in writing by the City Manager to the State Board of Equalization (hereafter referred to as Board), and are hereby appointed to represent the City of Corning with authority to examine sales, use and transactions tax records of the Board pertaining to sales, use and transactions taxes collected for the City by the Board pursuant to the contract between the City and the Board. The information obtained by examination of Board records shall be used only for purposes related to the collection of City sales, use and transactions taxes by the Board pursuant to that contract.

Section 2. That the **City Manager** and **City Audit Consultant** are hereby appointed to represent the City with authority to examine those sales, use and transactions tax records of the Board, for purposes related to the following governmental functions of the City:

- a) Auditing
- b) Financial Analysis and Forecasting

The information obtained by examination of the Board records shall be used only for those governmental functions of the City listed above.

Section 3. That Hinderliter, de Llamas & Associates is hereby designated to examine the sales, use and transactions tax records of the Board pertaining to sales, use and transactions taxes collected for the City by the Board. The person(s) or entity designated by this section meets all of the following conditions:

- a) Has an existing contract with the City to examine those sales, use and transactions tax records;
- b) Is required by that contract to disclose information contained in, or derived from, those sales, use and transactions tax records only to the officer or employee authorized under Sections 1 or 2 of this Resolution to examine the information.
- c) Is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- d) Is prohibited by that contract from retaining the information contained in, or derived from those sales, use and transactions tax records, after that contract has expired.

**ITEM NO. J-16
COMPREHENSIVE ECONOMIC DEVELOPMENT
STRATEGY (CEDs) "1-YEAR CEDs UPDATE".**

MAY 8, 2012

TO: HONORABLE MAYOR AND CITY OF CORNING COUNCIL MEMBERS

FROM: JOHN STOUFER, PLANNING DIRECTOR

SUMMARY:

Pursuant to the Economic Development Administration's guidelines, a five (5) year Comprehensive Economic Development Strategy (CEDs) planning process was established. Through this process 3CORE established priority projects for the City of Corning to be included in the 3CORE Economic Development District's Comprehensive Economic Development Strategy (CEDs) which was submitted to the Economic Development Administration for the 2010/11 – 2014/15 fiscal years. This report, along with priority Projects is updated on an annual basis and submitted to EDA for their approval.

The 3CORE Planning Division utilizes the CEDs Priority Project lists as an effective method for identifying and prioritizing public works and other economic development projects within the District for the purpose of preparing member funded applications to state and federal agencies. In addition, the Economic Development Administration Reform Act of 1988 identifies CEDs as a requirement to apply for assistance under the Economic Development Administration's public works and economic adjustment programs. During this 5-year planning process 3CORE is requesting that its members place special emphasis on aligning priority projects with real funding sources.

With a limited funding through all State and Federal agencies, it's more critical than ever to make sure the Priority Projects accurately reflect the City of Corning's needs. The EDA currently looks for innovative, results-driven economic development projects that meet certain investment criteria and are regional in scope. Additionally, EDA is looking for projects that leverage other public and private investment in addition to the traditional emphasis on job creation.

The Priority Project lists are split into three distinct levels. The first is "Priority A" projects, or projects that the community would like to see move forward with in the near term. The second level is "Priority B" projects, or projects the community would like to see implemented within the next 5 – years. The final category is "Priority C" projects, or projects that the community would like to see move forward sometime in the future. This year the planning process will be somewhat more involved as EDA's requirements have been revised to include Goals and Objectives, with strategic projects, programs, and activities to support the implementation of the goals and objectives. They are also requiring that we provide a "rough" projection of job creation as a result of the implementation. In light of these changes and the fact that funding availability for priority projects is extremely competitive, 3CORE is asking its District Members to only identify 2 or 3 priority projects in each level.

In 2010 Planning Director John Stoufer attended a Comprehensive Economic Development Strategy Workshop held by 3CORE. At this workshop the 2010 Goal Topics and Objectives discusses projects with the best chance of receiving any type of funding in this area would be infrastructure projects costing less than 1 million dollars. Therefore staff has identified the following priority projects for the Council to consider:

Priority "A" – Extend city water and sewer to the west side of I-5 at South Avenue.

Priority "A" – Extend city water and sewer to the west side of I-5 at Solano Street and interchange improvements at Solano St./Hwy 99W/Edith Ave. intersection including widening of Solano St. to I-5.

Priority "A" – Hwy 99W road improvements north of South Ave. including turn lanes, curb and gutter, undergrounding utilities for commercial and light industrial development.

Priority "A" – Complete implementation of a "Brand" for the City of Corning and install billboards and wayfinding signs to attract travelers along Interstate 5 into the City.

Priority "A" Increase in needed Public Facilities (Police & Fire Depts. and related services.

Priority "B" – Rehabilitate and reopen Rodgers Theater.

Priority "B" – Extend city water and sewer to airport property for commercial/industrial park creation.

Priority "B" – Improvements to Marguerite Ave. north of Blackburn to serve potential commercial development at airport.

Priority "C" – Identify opportunities for reuse and infill development for vacant buildings in downtown area.

Priority "C" – Improvement and expansion of municipal water system.

Priority "C" – Seek funding for the extension of Fig Lane from Toomes Ave. to Houghton Ave.

These priorities again are just recommendations from staff for projects that have the best chance of getting funded and will help create economic development within the City of Corning.

Staff offers the following the following actions for consideration by the Council:

- 1. Approve the CEDS Priority Project List as recommended by staff.**
- 2. Modify the CEDS Priority Project List as agreed upon by the Council and approve the modified list.**

ITEM NO.: J-17
CITY OF CORNING LONG-RANGE
CAPITAL IMPROVEMENT
PROGRAM AND
PRIORITIES FOR SERVICE
MAY 8, 2012

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: JOHN L. BREWER, AICP, CITY MANAGER & PUBLIC
WORKS DIRECTOR 

SUMMARY:

City Staff is pleased to present the City Council with the "2012 Long-Range Capital Improvement Plan and Priorities for Services". The document is the combination of three department (Fire, Police & Public Works) CIP's and is attached.

The Capital Improvement Plan of the City is the long-range plan of action for implementing public improvements in support of existing residents, users and businesses and to accommodate future development. The adoption of the Capital Improvement Program by the City Council establishes a Policy for the priority of spending limited City Funds towards major public improvements. Of course, approval of the "Priorities" does not guarantee funding; funding is determined by the amount of revenues to be received.

MID-YEAR BUDGET REVIEW & UPCOMING BUDGET:

In the Mid-Year budget review, previous City Manager Steve Kimbrough noted the slow recovery of our sales tax revenues and the continued solvency of both the Water and Sewer Enterprise Funds. He also pointed out the how reduced State Gas Tax revenues have limited the funds available for street maintenance. The City continues to operate with a 10% reduction in service, taking every other Friday off-without pay.

We are currently compiling the draft 2012-2013 budget. A primary objective will be to end the reduced service schedule so that we may provide more effective services and put the employees back to full-time employment; probably beginning January 1, 2013. There may be limited funding for improvements or equipment this coming year, but the advanced planning and prioritization is still vitally important.

DEPARTMENT PLANS:

The three largest City Departments have participated in the CIP's preparation. So, the document specifically addresses Public Works, Fire and Police Department services and the infrastructure, services and equipment that are anticipated to maintain and/or improve our service standards.

- Fire Dept. The Fire Department CIP envisions the replacement of the Rescue Squad, one engine, and rescue and protective equipment.
- Police Dept. The Police Dept. CIP addresses the continued lease agreement for computer aided dispatch and records management, the replacement of Body Armor, and vehicle replacement.
- Public Works: The Public Works Dept. CIP addresses anticipated improvements to streets, water and sewer systems, Wastewater Treatment Plant, vehicles and equipment, buildings, the airport, and parks.

The Fire Chief, Police Chief and Public Works Director are prepared to respond to any questions you may have regarding their respective CIP documents.

RECOMMENDATION:

MAYOR AND COUNCIL ADOPT THE “2012 CITY OF CORNING LONG-RANGE CAPITAL IMPROVEMENT PROGRAM AND PRIORITIES FOR SERVICES”.

IMPORTANCE OF CAPITAL IMPROVEMENT PROGRAM:

In Corning the planning for City Service delivery and City Projects is an ongoing cycle in which the Capital Improvement Program is just one stop on this continuing process of program planning conducted by the City Council and its Managers. The Capital Improvement Program, or "CIP" lists the future needs for Capital facilities, including buildings, vehicles and street improvements, but also includes proposed added service programs. The Council will note many important future projects or facilities will still need to be added in the future CIP's.

City Council's review, modification and ultimate adoption of the CIP allows the Staff to move forward with clear policy direction in the preparation of the "Annual Program of Service and Proposed Budget" that is submitted to the City Council for public review and approval in June of each year. The Budget integrates the CIP and proposed new services into the program of service.

In January, the City Council received the Annual Audit for the prior fiscal year ending June 30th, 2011 along with a staff report that updates the income and expenditures approved the prior June, and the Mid-Year Budget Report in February 2012. The Mid-Year Budget Report connects the audited financial information to the current approved operating budget, and allows the City Council the ability to assess financial condition. Next, the City Council again reviews the proposed Capital Improvement Program and the cycle continues.

ORGANIZATION OF REPORT:

This Report maintains the format of the previously adopted Capital Improvement Program and provides new summaries of priorities for each Department and for Service where changes have occurred. No changes have been made by the City Manager in the Department's proposed priority order.

The departments have prepared introductory summaries that list their responsibilities and accomplishments from prior Capital Improvement Programs, in order to lay the groundwork for the future recommendations contained in this Report.

**2012
LONG-RANGE
CAPITAL IMPROVEMENT PROGRAM AND
PRIORITIES FOR SERVICE**



City of Corning
May, 2012



Public Works

TO: MAYOR AND CITY COUNCILMEMBERS

FROM: JOHN L. BREWER, AICP; CITY MANAGER & PUBLIC WORKS DIRECTOR

I am happy to transmit the 2012-2013 Department of Public Works Capital Improvement Program (CIP). The CIP has proven to be a valuable tool to the City Council when establishing replacement and funding priorities. This plan describes some recent Public Works accomplishments and recommended Public Works Capital Improvements for both "Near" and "Long" terms in narrative form.

In all, this document recommends "Ongoing" expenditures of \$1.69 million; "Near Term" expenditures of about \$10.88 million, and "Long Term" expenditures exceeding \$15.4 million. A summary spread sheet attached to the back of this report, (Appendix "F") presents the same information in a "spreadsheet format".

The Public Works CIP contains the work and improvements of three Public Works Directors, with each adding and improving on the plan.

For brevity, some historical background information is referenced only and not attached, but available for your review upon request.

RESPONSIBILITIES:

The Public Works Department is responsible for the management, operations and maintenance of a number of municipal facilities and services. For organizational (and budgeting) purposes, the department segregates these responsibilities into "divisions". The Public Works Department includes the following "divisions":

1. Streets,
2. Water,
3. Sewer, Drainage & Wastewater Treatment Plant (WWTP),
4. Parks,
5. Airport,
6. Building Maintenance,
7. Fleet Maintenance & Replacement Schedule,
8. Engineering,
9. Public Works Administration

The Public Works Capital Improvement Program is presented individually by division. Each division includes a narrative describing duties as well as lists of "Ongoing", "Near Term" and "Long Term" projects along with estimated capital improvement cost for replacement, reconstruction, or construction.

The department, and more specifically the Director of Public Works, also serves as a liaison between the City and the following agencies: Cal Trans, Regional Water Quality Control Board, Department of Health-State Drinking Water, California

Transportation Commission, Tehama County Transportation Commission, the Tehama County Environmental Health Department, Air Resources Board and the Tehama County Public Works Department. In addition, the Director serves as a Member on the Northern Sacramento Valley Integrated Regional Water Management Board.

PERSONNEL:

FULL TIME STAFF.

The Public Works Department currently includes a total of nine (9) full time employees. Seven (7) of those employees work out of the City Corporation Yard. The Public Works Director and the Public Works Secretary work out of offices located at City Hall. Please refer to the attached copy of the PW Department Organizational Chart (Appendix "A"). Additionally, Terry Hoofard works half time for the department and half-time as the City's Building Official.

PART TIME STAFF.

During the summer month's we employ a part time Pool Manager who supervises nine (8) part-time Lifeguards and one (1) Assistant Pool Manager.

Angel Johnson-Garman serves as part-time Office Assistant at City Hall. Her position is funded through the Water Division.

CONTRACT SERVICES:

- Ed Anderson has been the Corning City Engineer for over 40 years. The City Engineer works on a part time/per hour basis and has his primary office in Chico. Engineering services include subdivision plan checks, track map checks and related subdivision off site infrastructure. Engineering is also responsible for planning and preparing cost estimates for long range Capital Improvement Projects such as: drainage studies, street improvements, traffic safety, sewer and water improvements.
- The Corning Wastewater Treatment Plant is operated under contract with Southwest Water Corporation. Kathy Stone is the Plant Manager and there are four assistants that provide for laboratory testing, sewer pretreatment, Plant maintenance, equipment maintenance, building maintenance and landscaping.
- As of this writing we are soliciting a qualified consulting Airport Engineer.
- Brian and Carol Carpenter serve as the Fixed Base Operators (FBO) at the Corning Municipal Airport.

The City also contracts for other services including ongoing janitorial services, tree trimming, spraying and landscape maintenance purposes, and retains certain firms for specialized "as needed" repairs, improvements or maintenance to streets, curbs and gutters.

Public Works Department

2012

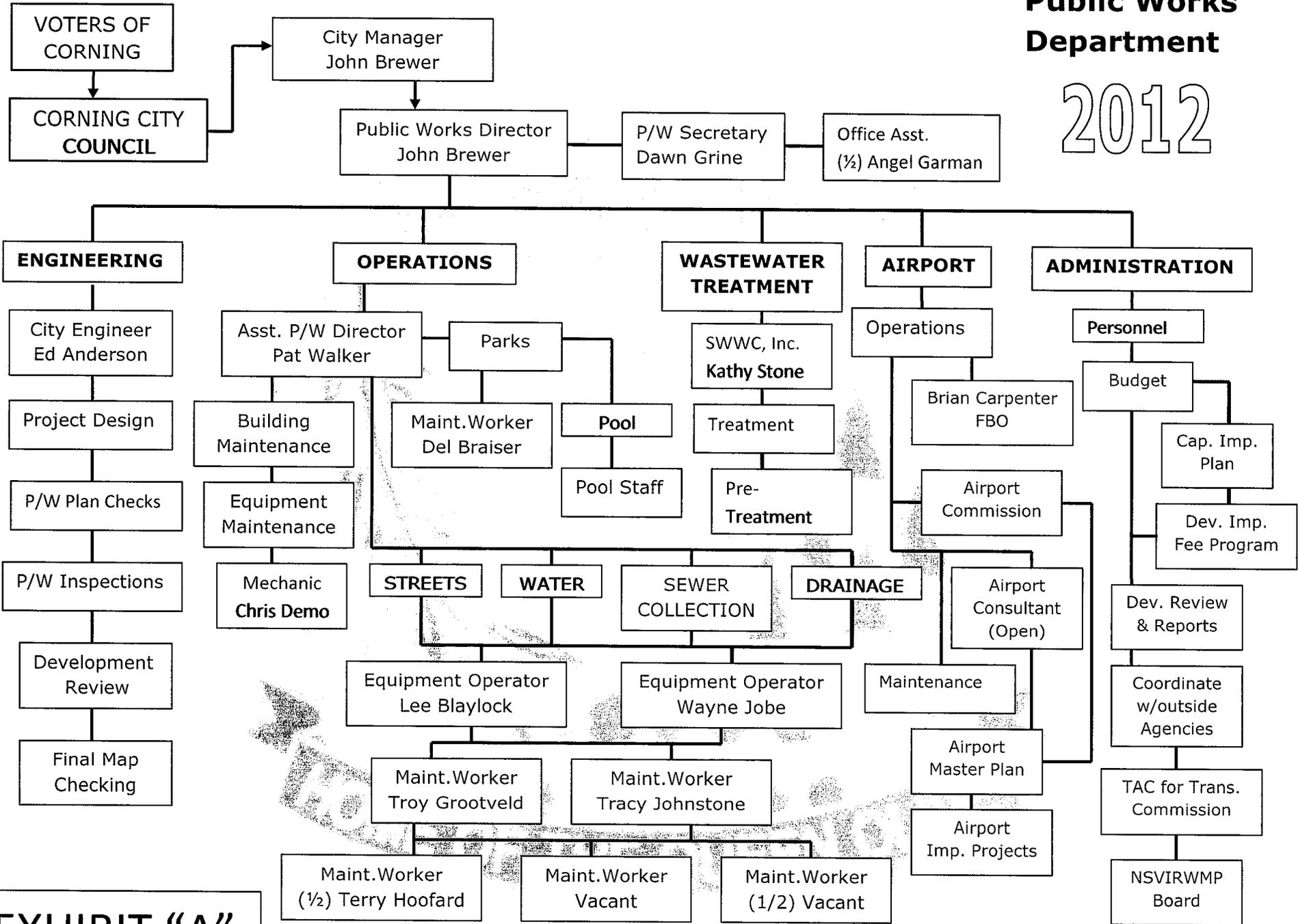


EXHIBIT "A"

1. STREETS: (Budget Funds 3000, 3001 & 3100)

The Public Works Department is responsible for maintaining the City's **41.23** miles of public streets.

While maintaining those streets is not the primary subject of this report, it's important to note the recent City budget allocations for street maintenance and overlays. The table to the right presents the sums of the "Streets", "Street Project" and "Street and Traffic Lights" funds for the last few fiscal years.

Year	Funds Expended
2006-2007	\$685,571
2007-2008	\$1,365,111
2008-2009	\$859,309
2009-2010	\$409,815
2010-2011	\$639,866
2011-2012	\$545,911*

The 2007-2008 budget included the "one-time" \$400,000 Proposition 1B allocation from the State. We used that money to fund asphalt overlays to four separate streets; three in FY 2007-2008 (South Street, Fig Lane and Peach Street) and one this fiscal year (Marguerite Ave.) that was an additive bid item to the Safe Routes to School Project.

More recent street overlays have been completed on segments of North Street, Prune Street, Fifth Street, Loleta Avenue, and Center Street in 2010. In 2011 we overlaid segments of Solano Street, and Pear & Sixth Streets. We are currently planning a reconstruction of Marguerite Avenue in the airport area that's to be completed as a Joint City & County project. Note that while not included in this report, the City maintains records of street overlays going back to the mid 1960's.

It's also useful to point out the costs associated with maintaining our street system. It's no secret that California Cities and Counties regularly deal with limited budgets. That's especially true in light of the current economic conditions. But streets are expensive items not only to construct, but to maintain. Please consider the following "illustration".

The effective "life" of pavement surfacing is based on a number of factors including substructure, traffic type and volume, pavement thickness, age of paving, etc. In general terms, if we assume the effective life of the average asphalt street is about 12 years, then to adequately maintain our streets, we should be overlaying them on that schedule. So, if you follow that logic, 1/12th of our streets, or about 3.44 miles (18,141 ft.) should be overlaid each year. The cost to complete such a maintenance program schedule would require an asphalt overlay budget commitment of about \$1.26 million. Our current street maintenance budget (within Budget Fund 3000) averages much less than that.

STREET PROJECTS:

1.a. ONGOING STREET OVERLAY & RECONSTRUCTION PROJECTS:

The City monitors street surfacing and maintains a list of streets segments that are in need of resurfacing. The list is annually prioritized based on condition, traffic volume, street type (arterial/collector/local) and cost vs. budget resources. The following street projects are included in that list and tentatively slated for completion in the next 10 year period. These ongoing street projects are also shown on the spreadsheet that's attached as "Appendix B" and the map shown as "Appendix C".

1. Marguerite Avenue Reconstruct:

This is a joint City-County Project slated for completion in July, 2012. It affects a 1,600 foot long section of Marguerite Avenue between Neva Avenue and Victorian Park Drive. The City commitment is to provide the construction staking, labor and equipment to remove the exiting surface, import, place and compact base material. County will apply a double chip-seal coat surface. Estimated Cost: \$20,000 (City share).

2. Solano Street Repaving Project:

This project commenced in 2011 with the City Council's adoption of a Nine segment plan for resurfacing Corning's "Main Street" on June 28, 2011. The plan adopted by the City Council envisions committing 80% of the annual "Materials and Asphalt" funds to the annual paving project, and then applying 70% of that to the Solano Street project. The remaining funds would go to other street resurfacing. Of course, once Solano Street is complete, resurfacing of other streets (No. 2, 3 and so on below) will become the priority.

- a. In FY 2011-2012, half of Segment 1, all of Segment 2 and half of Segment 6 were overlaid. This amounts to a total of 2,110 feet of the overall Solano Street length of 12,230 feet; or 17.2%.
- b. Our next priority for Solano Street is **Segments 6B and 7**. That'll repave from the eastern end point in 2011 (First Street) easterly to Marguerite Avenue. That amounts to a length of 2,025 feet. Upon completion, 33.8% of Solano will have been repaved. Estimated Cost: \$122,000.
- c. Priority for subsequent year should be **Segments 8 and 9** that'll continue the eastward push to the City Limits. The overall length of the two segments is 3,220'. The estimated cost is \$125,000. With that, 60% of the Solano Repaving project will be complete.
- d. **Segments 3 & 4a** will commence where the 2011 paving left off-east of Toomes Avenue and proceed easterly about 1,800'. It'll complete paving easterly to West Street where it should adjoin the paving improvement done with the Downtown Streetscape project that's currently scheduled for FY 2014-2015. Estimated Cost: \$96,500.

- e. **Segment 1a** will be last portion to complete. It commences at the west City limits at Barham Avenue and continues east over the overpass to the northbound I-5 ramps. Estimated cost: \$44,000.

For other planned streets segments planned for reconstruction or overlaying, see the spreadsheet titled "2012-2013-Capital Improvement Plan-10 Year Schedule of Street Improvements and Reconstruction"-Appendix "B".

1.b. "NEAR-TERM" CAPITAL IMPROVEMENT STREET PROJECTS:

The following are major projects that are contemplated in the future to accommodate development or to otherwise improve infrastructure conditions or operations. These projects have been included in previous Capital Improvement Plans, the General Plan, and/or the Development Impact Fee Infrastructure Plan. Of course, before constructing, plans for these projects will be presented for Council consideration and action. These projects are presented as either "Near Term"; those expected to occur within the next 5 to 10 years, or "Long Term". They're also summarized on the spreadsheet that's attached as "Exhibit D".

These street improvement projects are scheduled for completion in the "Near-Term" (next 5-10 years):

Blackburn Avenue Widening:

This project is funded through a \$800,000 Community Development Block Grant (CDBG) that is linked to providing 12 low-income single family residences at the south side of the Salado Orchard Apartments. The street widening will make the one-way section of the street lying between Edith Avenue and the Salado Apartments a two-way street with a landscaped median. Additionally, the grant will fund piping the Blackburn Moon Drain adjacent to the widened section. Because the grant is linked to the 12 unit housing development, the funds are at risk, since there's little demand for new single family residences at this time. Staff recently met with State Housing and Community Development staff to discuss transferring that "tie" to multi-family housing units. Estimated Cost is about \$800,000.

Third Street-Solano Street Intersection Signalization Project:

This is another of the eight signals included in the Development Impact Fee program. This will be a complicated signalization project due to the offset intersection and the adjacent railroad. Cost is estimated to be about \$300,000.

Downtown Streetscape Project.

In 2011 the City Council approved a Streetscape Master Plan for downtown Corning; from about Third Street through the West Street intersection. The project is included in the Tehama County Regional Transportation Improvement Plan that was recently adopted by the Tehama County Transportation Commission. Funding and construction of the project is currently slated for Fiscal Year 2014-2015.

The project includes cobble-paved crosswalks; new curb, gutter, and sidewalks with bump outs for pedestrians, new street lighting, additional tree planting, flagpoles, bicycle racks and new benches. Note that the project includes pavement treatment and asphalt overlay for the four block segment of Solano Street. When the funding is available for this project, the City must find the funds for the asphalt grinding and paving of these new blocks. Estimated cost is \$2.2 million.

1.c. "LONG TERM" CAPITAL IMPROVEMENT STREET PROJECTS:

These projects are anticipated to occur in the long term-beyond the 10 year horizon. The projects are described below and summarized on "Appendix E".

Highway 99-W Widening & Bridges from Solano Street to the South City Limits.

The highway is designated an "Arterial" street in the City's Circulation Element and the Highway 99-W Specific Plan. This project entails the widening of the roadway and the Jewett and Burch Creek bridges. This important project is included in our Development Impact Fee Infrastructure Plan.

The street has a 100' wide Right of Way (ROW). In 2006, staff determined the cost to widen the street in accordance with the Highway 99-W Specific Plan was prohibitive, due largely to the cost to underground the electrical lines. That cost was then \$300/linear foot. Staff presented a revised cross-section that avoided undergrounding the electrical lines on the east side of the highway and shifted the centerline seven feet west. The "shifting" of the centerline also reduces the cost of bridge widening as the widening will occur only on one side (west) of the structures.

In 2007, the City Council adopted the revised cross section for this important arterial street. The revised cross section includes three lanes; one in each direction with a median left turn lane as well as acceleration/deceleration lanes and streetside parkways (planter strips).

Since these improvements are included in the Development Impact Fee Program, the City is collecting Development Impact Fees that will ultimately fund the project. Developers who front the old highway will be credited for the frontage improvements they complete as part of their respective projects. The most recent estimated cost to complete the street and bridge widening is about \$6.5 million.

The phone lines located on the west side of the highway will have to be undergrounded as development occurs. Instead of completing that work as individual undergrounding projects, in 2007, staff sought and received Council support to collect fees and complete the undergrounding as one comprehensive project. Toward that end, undergrounding estimates were provided by AT & T. However, in 2011, we discovered the cost estimate was very low.

Staff is now working to update those numbers to ensure that we provide accurate information to prospective developers

Third Street Widening.

Third Street from the Northern City Limits to Solano Street is another project currently included in our Development Impact Fee Infrastructure Plan. The ultimate design for this street will likely require additional ROW acquisition to obtain the proper road width for two traffic lanes with a continuous left turn pocket. Our estimate of this widening cost is about \$400,000.

Fig Lane Extension and new Jewett Creek Bridge.

The City has long desired the extension of Fig Lane from Toomes Avenue to Houghton Avenue to provide another east-west collector street. The project is included in both the Circulation Element of the General Plan and the Development Impact Fee Infrastructure Plan. The City has recently acquired the property through our Proposition 84 Park Grant. The proposed street extensions and new bridge are estimated to cost about \$1.5 million.

Solano Street Widening Project.

At this time the western segment of Solano Street between Toomes Avenue and Houghton Avenue provides only three traffic lanes; two westbound and one eastbound lane. This project would acquire additional right of way acquisition and construct the street with four travel lanes and turn pockets. Estimated cost \$1.0 million.

Kirkwood Road/Fig Lane to south City Limits Relocation.

This project would shift the Fig Lane-Kirkwood Road intersection to the east so that Kirkwood Road will align with Second Street. Participation, both in terms of a real property exchange, and relocation of employee parking by Bell Carter Foods would be required. Estimated Cost: \$150,000.

Colusa Street Extension.

This project would extend the unconstructed portion of Colusa Street-between East Street and the isolated eastern segment. Estimated cost: \$500,000.

Signalization of Additional Intersections.

The Infrastructure Plan that accompanied the Development Impact Fee ordinances envisions nine additional traffic signaled intersections. The date those signals will be required depends on just how and where growth occurs, and traffic warrants. Since the plan's adoption, two signalization projects have been completed: South Avenue at Old 99-W, and Solano at Marguerite.

One is included in the Near Term Section of this report (Solano at Third). According to the DIF Infrastructure Plan, each signalized intersection is projected to cost about \$250,000.

The other six intersections that will eventually be signalized are:

Oren Avenue at Solano Street (Hoag Rd.);

Marguerite Avenue at Blackburn Avenue;
Third Street at Blackburn Avenue;
Solano Street at Houghton Avenue;
Fig Lane at Highway 99-W; and
Fig Lane at Marguerite Avenue.

Total projected cost is **\$1,500,000**.

Water

2. WATER: (Budget Funds 7100 & 7420)

The City owns, operates and maintains a municipal water system. The system pumps water from seven groundwater wells. In 2011 the City pumped over 720 million gallons of water for delivery to its customers. An eighth well, at Clark Park, is nearing completion and activation at this writing.

The City also owns three other water wells that are currently inactive; two adjacent to the Petro truckstop and one at Houghton Avenue, near South Street. At this writing the City is investigating re-activating one of the "Petro" wells. The Petro wells were taken off line due to groundwater contamination in the vicinity. It now appears that the contamination may be diminishing in terms of both area and concentration. We have enlisted the assistance of Geo-Hydrologist Bill Bergman of Geo-Plus in Anderson to help determine whether the well could be brought back on-line without risk of contaminating our system.

City wells are checked on a daily basis and are cleaned and inspected monthly. Water samples are taken weekly as per State standards at eleven approved water sample sites in different locations throughout town. At least two samples are taken weekly and sent to a State Certified Laboratory for testing. Every three years raw water samples are taken at each well site and tested for mineral content and any source of possible contamination.

The City provides an annual water report to each customer. The report provides information about the City's Water system and summarizes water quality information in accordance with the requirements of the State Department of Health Services, Division of Drinking Water.

WATER PROJECTS:

Most recently, (within the current fiscal year) the City has made the following improvements to the municipal water system:

1. Clark Park Water Well Project. As stated above, the Clark Park well project is nearing completion. We expect it'll be online by early May, 2012. The project included some waterline extensions in Marguerite Avenue that had long been part of the City's Capital Improvement Program. Cost for the well and associated waterline extensions totaled about \$615,000.

2.a. "NEAR TERM" WATER PROJECTS:

Ongoing Water System Maintenance Projects:

The current (2011-2012) annual budget for the Water division of the Public Works Department totals \$737,000. The Water Division operates as an "Enterprise account", meaning the ratepayers fund the operation and maintenance of the system.

Those funds pay salaries, overtime and benefits for the public works staff, as well as materials for water repairs, vehicle and equipment costs, electricity costs to power the pumps and equipment, water testing and chlorination costs, and the annual permits required to operate the system, incidental expenses, and water system improvements. That total also includes an annual debt load for previous water system improvements of about \$309,000. Note that debt load will increase with the development of the new Clark Park Water Well.

Re-activation of Petro Well.

As of this writing we are evaluating the east well (PW-"A") to see if it can be safely reactivated. We recently completed a four-hour test pump and monitored adjacent wells for drawdown effects. The next step is to perform a longer duration test that better approximates regular well operating conditions. Council approved the two-week testing on April 10, 2012. If the well can be reactivated, it'll likely be a significant cost savings over development of a new water well. It would also provide another local source of water for the truck stop area; a critical economic and employment resource for the City of Corning. Estimated cost of proposed testing and monitoring: \$30,000.

Waterline extension and Looping in SW Quadrant:

Pilot/Flying J Truckstops (hereafter P/FJ) is currently maintaining filtration systems on six domestic water wells that serve seven dwelling units in the unincorporated area north and east of the truckstops. The wells are contaminated with solvents that were spilled many years ago. The Regional Water Quality Control Board has asked P/FJ to come up with a more permanent solution. As of this writing, P/FJ proposes to extend City water to serve the affected dwellings/properties and loop the system for redundancy. Staff hopes to be presenting those plans for Council consideration within a few months. An estimated cost is \$1,100,000.

Water Meter Replacement Program.

In addition to the ongoing water system maintenance and repairs, at some point we recommend the City resume its water meter replacement program. Because the new "touch read" meters are more accurate than the older manual read meters, this program essentially pays for itself with increased water sales. The proposed level of funding will replace about 140 meters. Recommended annual expenditure: \$25,000.

Total Near term Water Project Cost Estimate: \$1,155,000.

2.b. "LONG TERM" WATER CAPITAL IMPROVEMENT PROJECTS:

A number of the City's long term water projects are summarized in the Development Impact Fee Infrastructure Plan. Those projects include seven new municipal water wells (Clark Park well and six others) positioned throughout the City and the "Sphere of Influence" as growth occurs, with an average expected cost of up to \$530,000¹ each.

In addition to those well projects, that will occur as development demands, the following water system improvement projects are anticipated in the long term. While these projects are included in the "post-10 year" time horizon, changing conditions may warrant earlier delivery.

Install backup generator at Edith Well.	\$200,000
Install backup generator at Blackburn Well.	\$200,000
Water main loop on Blackburn Avenue from Marguerite to 1 st Street.	\$100,000
Water main extension, Marguerite Ave. from Victorian Park Way to Airport.	\$200,000
Relocate Petro wells to another location (see "Near Term" projects above).	\$500,000
Water tower inspection every five years.	\$5,000
Remove and abandon Houghton Ave. Well.	\$15,000
Remove and replace Butte Street pump house and storage area.	\$77,500
Consultant fees for location of new well sites.	\$20,000
Replacement of Peach Street pump house.	\$70,000
Replacement of Blackburn Avenue pump house.	\$70,000
Replacement of Edith Avenue pump house.	\$70,000
Replacement of Sixth Street pump house.	<u>\$70,000</u>
Total Long Term Water Project Costs:	\$1,577,500

¹ This cost from the Clark Park Well bids presented in 2011 and excluded the waterline extension components of that project. That amount subsequently used to update Water DIF in Sept. 2011.

Sewer, Drainage & Waste Water Treatment Plant

3. SEWER, DRAINAGE & WASTEWATER TREATMENT

PLANT: (Budget Funds 5000, 5200 & 5250)

The City owns, operates and maintains both municipal sanitary sewer and stormsewer (drainage) systems. The sanitary sewer system collects sewage effluent in underground sewer pipes and delivers it for treatment at the City's Wastewater Treatment Plant (WWTP), located on a 46 acre site located about 4 miles east of the City on Gardiner Ferry Road. Note that the site is also utilized by Bell Carter Foods for their separate treatment facilities.

Please refer to the summary of completed City water projects marked: Historical City Water & Sewer System Improvements that's attached to this report as Appendix "D". For Historical Drainage System Improvements, please refer to Exhibit "E".

At the WWTP, the effluent is treated, dewatered and air dried. The dried residuals are disposed of at an out of County landfill facility located near Marysville. The treated liquids are discharged to the Sacramento River, just downstream of the Woodson bridge, from an outfall fixture the City shares with Bell Carter Foods treatment facility. Note that we recently updated our Waste Discharge Permit for the outfall; as did Bell Cater Foods. Those permits are issued and closely monitored by the State Regional Water Quality Control Board.

The storm sewer system collects runoff from throughout the City and delivers it via above and below ground facilities to the three primary drainages that affect Corning; Blackburn Moon Drain, Jewett Creek and Burch Creek. The City does not currently treat storm runoff prior to discharging into those streams. Note that some larger communities are required to pre-treat those waters before discharging as part of their overall Waste Discharge Permits.

Ongoing Sewer, WWTP and Storm Sewer System Maintenance Projects:

The 2011-2012 budget for the sewer system, including the Wastewater Treatment Plant, collection system, and improvements is \$1,264,520. The Sewer Division operates as an Enterprise fund, meaning the ratepayers fund the operation and maintenance of the system.

The total budget funds salaries, benefits, supplies, tools, electricity, pre-treatment program, vehicle operations and maintenance, electricity, sewer line replacement, WWTP operations under contract with South West Water Co., and the annual sewer debt service of \$370,302.

Each year the storm drain lines are cleaned by contract with Southwest water Co. California Department of Forestry inmates from Salt Creek Camp clean the creek

drainage channels in the City every year. Employees from Public Works clean the remaining drainage courses.

To assure that our facility is properly maintained and updated, we typically budget \$50,000/year for capital improvements/repairs at the WWTP.

ONGOING SEWER, DRAINAGE & WWTP CAPITAL IMPROVEMENT PROJECTS:

Annual cleaning of storm lines and catch basins Citywide.	\$10,000
Annual cleaning of Burch and Jewett Creeks and Blackburn Moon Drain.	\$5,000
Maintenance and repairs of various storm drainpipes.	\$2,000
Sewer Pretreatment Program.	\$33,000
Total	\$51,000

“NEAR TERM” SEWER, DRAINAGE & WWTP CAPITAL IMPROVEMENT PROJECTS.

Smoke testing of sewer main lines every 5 years.	\$8,000
Future sewer expansion engineering.	\$30,000
Future improvements to sewer lift station.	\$10,000
Televise Sewer Lines every eight years.	\$40,000
Connect Marguerite Ave. and 1 st Street w/10” sewer line on Blackburn Ave.	\$85,000
Connect Short Dr. Stormsewer to Edith Ave. system	<u>\$20,000</u>
Total	\$193,000

“LONG TERM” SEWER, DRAINAGE & WWTP CAPITAL IMPROVEMENT PROJECTS.

Southeast drainage study.	\$25,000
Edith Ave./Hwy. 99-W Stormsewer	\$250,000
Highway 99-W Drainage Engineering	\$25,000
Extend Sewer main line on South Ave from Houghton Avenue to 99-W	\$350,000
Extend Sewer main line from South Avenue north on Toomes to Loleta.	\$200,000
Extend Sewer main line on Toomes Ave from Loleta Avenue to Fig Lane.	\$200,000
Extend Sewer main line on Marguerite Avenue to the Airport w/lift Station.	\$250,000
Extend Sewer main line on Marguerite Avenue, Chestnut to Fig Lane.	<u>\$60,000</u>
Total	\$1,360,000

4. PARKS (Budget Fund 6100)

The City owns and maintains seven separate park properties totaling 18.11 acres. The parks provide an assortment of recreational, open space, picnic and leisure facilities, including tennis and basketball courts, softball and baseball fields, a swimming pool, playground equipment, and even a rodeo arena.

The City's parks and their respective acreages are:

Clark Park; 10 acres,
Yost Park; 2.57 acres,
Northside Park; 2.46 acres,
Woodson Park; 2.06 acres,
Flournoy Park and Senior Center; 0.70 acres,
Martini Plaza; 0.16 acres
Children's Park; 0.16 acres.

The latest projection from the California Department of Finance (DoF) Demographics Division estimated our population at 7,700 on January 1, 2011. Recreation Planners regularly describe the relationship between parkland to citizens in terms of acres per thousand residents. Here in Corning, that current ratio (acreage/population/1000) is about 2.35 acres/1000 residents.

In the Development Impact Fee (DIF) Infrastructure Plan, the City adopted an objective of nearly double that parkland ratio; or 5 acres/1000 residents. To accomplish this, the City collects Development Impact Fees on new residences and businesses that will fund parkland property acquisition and development and fund the development of a Community Center facility.

In addition to the aforementioned parklands, the City also owns Rodgers Theater. The theater was closed in 2007 when City staff noted some unsafe building conditions. Please refer to the Building Maintenance Section of this report for information regarding the theater.

New Park at Jewett Creek.

No Parks Capital Improvement Project description would be complete without mention of our newest park, currently undergoing design by the City Planner, City Engineer and consultants. The park is funded by a Proposition 84 grant totaling over \$4,000,000. The park will be located adjacent to Jewett Creek between Toomes Avenue and Houghton Avenue. It will include a skateboard park, athletic fields, a gazebo, restrooms and playground equipment. Once added the park will essentially double our parks acreage. While that's a good thing for recreation, we must be prepared to address the maintenance needs in terms of manpower and cost.

PROJECTS:

Ongoing Parks Maintenance & Projects:

We recently purchased and are installing ADA (Americans with Disabilities Act) compliant drinking fountains. The Corning Rotary Club made a gracious donation to increase the number of ADA fountains.

The current (FY 2008-2009) overall budget for City Parks is \$160,623. That total includes the funding for the Rodgers Theater rehab.

Included in this section is the maintenance and wages for the summer (June through August) operations of the swimming pool. In past years one of the Public Works Maintenance Workers served as the Pool Manager, however due to a shortage in Public Works personnel and increasing workload, Public Works could no longer afford to reassign a Maintenance Worker to fill the Pool Manager position. For the past five years we have advertised for and hired a qualified Pool Manager. The remainder of the budget is dedicated to personnel costs for maintenance, pool lifeguards, equipment, fuel, and lighting costs.

4.a. "NEAR TERM" PARKS CAPITAL IMPROVEMENT PROJECTS:

• Replace playground equipment in Edith Park	\$30,000
• Replace playground equipment in Yost Park	\$30,000
• Install playground equipment in Clark Park	\$30,000
• Reconstruct tennis courts at North side Park	\$30,000
• Repave and stripe parking lot at Clark Park	\$50,000
• Replace picnic tables at Woodson Park	\$20,000
• New lighting for Clark Park Little League field	\$150,000
• New lighting for Yost Park ball field	\$150,000
• Install basketball court at Woodson Park	\$20,000
• Replace restrooms at Woodson Park	\$40,000
• New restrooms facilities at Clark Park	\$40,000
• Install restrooms at Flournoy Park at 4 th Street	\$45,000
• Replace playground equipment at North side Park	\$30,000
• New park development & construction	<u>\$4,000,000</u>
Total:	\$4,665,000

Yost Park Expansion. The expansion of Yost Park by the addition of the 8.17 acre parcel lying to the north has long been anticipated. However, with acquisition of the prop 84 grant and the construction of the new park, expansion at Yost Park may be unnecessary, at least in the short term.

4.b. "LONG TERM" PARKS CAPITAL IMPROVEMENT PROJECTS:

Again, the City's fortunate acquisition of the Prop. 84 grant funds that will make possible the doubling of the City's Parklands, goes a long way toward addressing the City's short and long term parks need, particularly in light of the current stagnated development climate. However, we should remember the long term plans that we've developed so that the City is prepared when the economy improves and population increases.

Clark Park Expansion. Expansion of Clark Park could be accomplished through the purchase of the ten acres of bare ground located immediately east of that Park. This would double the size of Clark Park. Should this property be purchased it would allow for the construction of additional playing fields that could include a soccer field and a field for Youth Football practice and games. A Corning Junior Rodeo Association member has suggested that should this happen, they could move the rodeo arena to the far east corner of the property and away from the athletic fields. This would require help from the Department of Public Works to help them relocate. Property costs have varied considerably over the last few years. Estimated purchase cost is probably between \$250,000-\$500,000.

Beyond that, the City's Long term Parks objectives were probably best summarized in the draft DIF Infrastructure Plan: However, note that the proposed Community Center facility and costs (1/2 of overall cost or \$1.5 million) was not adopted and made part of the Development Impact Fee program. Instead, the City adopted a scaled-down program in order to reduce fees.

5. AIRPORT (Budget Fund 3500)

The City owns and operates Corning Municipal Airport. The day to day operations are administered by Fleet Base Operators (FBO) Brian and Carol Carpenter.

Ongoing building and grounds maintenance.

The FBO attends to most of these repairs per their contract with the City. He is responsible for spraying of weeds along the runway and taxiway and mowing of grass along the runway, taxi way and park area.

The current budget for the Airport is \$22,500. The past few airport budgets are shown below: Note the significant spending in FY 2009-2010 for the airport relocation and expansion.

Fiscal Year	Airport Budget
2005-2006	\$19,036
2006-2007	\$14,302
2007-2008	\$11,250
2008-2009	\$208,140 (actual)
2009-2010	\$2,430,396 (actual)
2010-2011	\$78,724 (actual)
2011-2012	\$22,500

Airport Master Plan.

The overall plan for the Corning Municipal Airport is detailed in the Airport Master Plan that was last updated in 2010. That document details plans for an 800 foot northward extension that will lengthen the runway from its current 2,700 foot length to 3,500'.

5.a. "NEAR-TERM" AIRPORT CAPITAL IMPROVEMENT PROJECTS.

We have received FAA approval of our NEPA (National Environmental Policy Act) document clearing the way for the construction of a security fence along the Blackburn, Marguerite and Neva Avenue frontages of the airport. However, we're also about to commence reconstruction of Marguerite Avenue, and we'd like to avoid the potential conflict of simultaneous street and fence construction. So, we've not applied for the funding for the fence at this time. However, we believe the fence will ultimately cost about \$200,000.

Other anticipated projects included in our Airport Capital Improvement Plan are self-serve fueling facility (approx. \$120,000) and construction of a paved road (about \$30,000) to provide direct access to the new apron.

We're also in the midst of securing the services of a new Airport Consulting firm. As of this writing we are reviewing a draft contract presented by Mead and Hunt of Santa Rosa.

**5.b. "LONG TERM" AIRPORT CAPITAL IMPROVEMENT PROJECTS:
Sewer and water line extensions to Airport.**

The current Airport Improvement Plan envisions development of a small industrial park around the south and east sides of the new apron. Of course that development is hampered by the absence of sewer and water services. Extending those services will be expensive, particularly for the sewer line, which will require a lift station.

The City Council's recent action toward granting a land lease for the installation of solar power arrays could ultimately become a source for funding the utility extensions. Ecoplexus, a San Francisco solar energy firm is currently looking to see if development of a 15 acre solar energy array field is feasible and can be licensed. We should know more on that matter within the next 18 months.

Public Facilities & Building Maintenance

6. BUILDING MAINTENANCE (Various Budget Funds)

Building Maintenance provides for Capital Improvement and repairs to City buildings. These buildings are City Hall, Police Department, Corporation Yard, and Library. All other buildings are funded as separate departments. Public Works employees perform a majority of the maintenance work. The formal bid process is utilized for large projects.

Janitorial Services for City Hall, Police Department, Library, Corporation Yard, the Transportation Center bus terminal waiting area, and the Martini Plaza restrooms are provided for by contract. Building Maintenance is funded entirely by the General Fund. Yearly Janitorial Contract costs: \$33,600.

Landscape Maintenance is provided by contract for the Library, Fire Department, City Hall, Transportation Center and Martini Plaza. Yearly Landscape Maintenance cost: \$11,400.

TRANSPORTATION FACILITY

The Transportation Facility is currently home to the TRAX Bus Waiting Facility and the Hometown Café. The Corning Police Department has utilized the larger suite for storage of Police Activities League Equipment.

ONGOING BUILDING MAINTENANCE.

City buildings and grounds are maintained by Public Works staff, or by private contractors. The Library, Transportation center and Rodger's Theater all have separate budget funds and allocations.

6.a. "NEAR TERM" BUILDING MAINTENANCE AND EXPANSION:

RODGER'S THEATER:

We have recently utilized Grant Funds from the California Energy Commission, State Parks and Recreation Dept., and the McConnell Foundation to complete nearly \$300,000 on improvements to the Rodgers Theater. The improvements completed to date include new structural support for roof-mounted HVAC, new HVAC, a new roof, refurbished façade, restroom demolition including abatement of asbestos and lead containing paint, new electrical panel, demo of the lobby floor. We're currently seeking plans for reconstruction of the former loge seating area that includes storage for tables and chairs underneath. When that's complete we plan to move on to complete concession improvements and a new concrete floor.

We have about \$43,000 left in Park bond funds and McConnell Foundation funds left to expend on the theater. Beyond that, we could utilize some of the City's Parks Development Impact Fee funds toward this goal.

The following projects are recommended for completion in the "Near-Term"; i.e. the next 10 years.

• Paint interior of City Hall offices.	\$ 10,000
• Reconstruct front counter in City Hall.	\$ 2,500
• Install new electrical service panels for City Hall.	\$ 15,000
• Remove and replace curb and gutter at City Hall.	\$ 8,000
• New carpet City Hall.	\$ 30,000
• Remodel Theatre to new standards at prevailing wage	\$ 500,000
Total of Near Term Building Maintenance/Improvements:	\$ 565,500

6.b. “LONG TERM” BUILDING MAINTENANCE AND EXPANSION CAPITAL IMPROVEMENT COSTS:

Building/Facility Expansion:

As the City grows, there will be a need for additional personnel, equipment and office space to serve the citizens of the City. The floor space of the current buildings is limited. Additional building and office area will need to be provided.

The City Development Impact Fee (DIF) Program collects fees to provide for the needs of expanded water, sewer, parks and transportation facilities to accommodate the City’s growth. However, the program does not account for expanded office needs at City Hall, nor for the expansion of the police or fire departments. There have been some very preliminary discussions about relocating the Police Department to another building.

“Cleland Property” Development.

Developing the 10-acre “Cleland” property located on the north side of Blackburn Avenue across from the High School could facilitate expanded and/or relocated services. Improvements may include relocation and expansion of the Public Works Corporation Yard, development of a Fire Department Training facility, and relocation of the Animal Shelter. Moving the animal shelter would eliminate the frequent flooding problem that exists at its current Rawson location. It would also make the facility more readily accessible.

The property is currently improved with a single family dwelling that is rented. That home could be used as an onsite caretaker residence for the relocated animal shelter. Alternatively, the residence could be converted to Public Works office use as part of the Corporate Yard relocation. The mechanical maintenance shop, wood shop, and vehicle storage buildings could be located behind (north of) the residence.

The Public Works department has recently started the earliest planning for this important municipal project. No cost estimating has been done at this point. Some funds could be recovered with the sale of the existing corporate yard, minus the water tower and well facilities of course. Ultimately, Planning Commission, Airport

Commission and City Council review of this project will occur through land use permitting and budgetary review.

While the project could easily be staged, the overall cost for utility extensions, road development, building construction, etc. could approach or exceed \$1.6 million.

Long term

• New roof replacement for City Hall.	\$	125,000
• Relocation of Police Department.	\$	1,000,000
• Relocation of Corporation Yard.	\$	1,000,000
• Relocation of Animal Shelter.	\$	600,000
Total of Long Term Building Maintenance/Improvements:	\$	2,725,000

Public Works Equipment Replacement

7. FLEET MAINTENANCE.

The Public Works department performs regular maintenance of not just Public Works, but all City-owned vehicles and motorized equipment. More complicated or specialized repairs are performed by others at privately owned commercial shops.

Public Works Vehicle Replacement:

As they age and deteriorate, all vehicles and equipment must be replaced. This report will address only the replacement of Public Works vehicles and equipment. Other department vehicles will be addressed in their CIP's.

Please refer to the spreadsheet that's attached at Exhibit "G". The spreadsheet is a replacement Schedule that shows the current inventory of P/W vehicles and motorized equipment and the respective replacement costs over the next 10 year period. To address inflation, the replacement costs are incrementally increased at a rate of 3% annually. The shaded fields identify just when the respective vehicle or piece of equipment is recommended for replacement. The columns are then summed by year. These are the amounts the City should allocate to achieve replacement.

In 2011-2012 we replaced two Public Works Vehicles (a Ford F150 and a Ford F250 pickup). The surplus vehicles were sold at an auction in Orland.

Immediate Vehicle/Equipment Recommendations:

In addition to the normal vehicle depreciation associated with use and age, other issues affect the recommended replacement schedule. Most notable, the current Air Resources Board (ARB) diesel regulations will require us to replace, retrofit or remove some P/W vehicles this year. The state regulations require older diesel powered vehicles to be replaced in favor of newer vehicles that meet more stringent exhaust emission standards. We considered the options and have determined the best alternative is to eliminate one dumptruck and the Patch Truck from our fleet by the end of calendar year 2013, and immediately eliminate the 1980 water truck.

We have two dumptrucks at this time. We seldom use both trucks at the same time. So, we propose to postpone replacement of the 1995 International dumptruck for now. So, the spreadsheet shows no anticipated replacement point for that vehicle. That vehicle should be declared "Excess City Property" and sold out of state.

Now, staff also proposes to eliminate the 2003 Freightliner Patch truck from the P/W fleet. In addition to the conflict with the ARB requirements, the vehicle simply does not fit the City's needs. We could expend between \$30,000 to \$45,000 to install a particulate filter to satisfy the ARB. That could prolong the life of the truck for 3 or 4 years. But it's made to retrieve loads of "hot mix" asphalt. We would pick up plants in Orland or Chico. However, the truck hasn't the equipment to maintain the material at a suitable temperature. Additionally, there is a single cab, so, a multiman crew must follow in a second vehicle. For those reasons, is seldom used. We regularly patch with

cold mix. If we get hot mix it normally delivered by the plant and for larger repaving jobs, not patching. We propose to declare it "Excess Property" and eliminate that vehicle from the fleet. It also must be sold out of state.

Selling the dumptruck and patch truck sooner than later would have some benefit, since the market will likely be over-run with non-compliant California diesel vehicles as we approach the end of 2013.

The 1980 International water truck also "times out" due to ARB standards this year. We must eliminate it from the P/W fleet. However, due to its age and the standards that'll apply throughout the state, there's little value in selling this truck. There is an exemption in the ARB standards for "emergency vehicles". So, instead of selling that water truck, we discussed transferring it to the Corning Fire Department. However, they really have no place to store the vehicle. Keeping it at the Corporation Yard is not an option that will satisfy the ARB. So, we recommend that vehicle be declared excess property and sold as well.

The vehicle and equipment replacement schedule shown on the following page is recommended over the course of the next 10 years, with a total cost of \$989,839.

Public Works Administration and Engineering

9. PUBLIC WORKS ADMINISTRATION:

Administration of the Public Works department is accomplished by Director John Brewer and Public Works Secretary Dawn Grine. No specific Capital Expenditures are envisioned for the PW Administration at this time. There will likely be minor expenditures for office equipment replacement as necessary due to breakdown or to improve efficiency.

Computer replacement will occur as part of the City Hall Computer Replacement Program.

8. ENGINEERING

As mentioned on page 1 of this report, the City does not employ a full-time City Engineer. Instead, we contract for engineering services with Mr. Ed Anderson, a registered Civil Engineer. Ed's been performing this role for about 44 years for the City of Corning and is responsible for the following:

- Plan check and review of all City projects for off-site improvements, including drainage, utilities, grading, and road improvements.
- Designs and draws plans for City projects which include all areas within the City Right of Way, Streets, Bridges, curb, gutter and sidewalk, drainage, and underground sewer and water utilities.

We expect Ed will be working on the following engineering projects (and likely many others) throughout the upcoming fiscal year:

- Blackburn Avenue Widening Project.
- Solano Street Streetscape Improvement Plan.
- Southwest Quadrant Waterline extension Plan.

Exhibits in Support of Public Works

"EXHIBIT B"

2012-2013 CAPITAL IMPROVEMENT PLAN-10 YEAR SCHEDULE OF STREET
IMPROVEMENTS AND RECONSTRUCTION

Priority	Street Name	Segment	Description	Estimated Cost	Tentative Schedule
1	Marguerite Ave.	Between Neva Ave. & Victorian Park Dr.	Reconstruct	\$20,000	2012-2013
1	Solano Street	Segments 6B & 7 (2,025')	Overlay	\$122,000	2012-2013
2	Solano Street	Segments 8 & 9 (3,220')	Overlay	\$125,000	2013-2014
3	Solano Street	Segments 3 & 4A (1,800')	Overlay	\$100,000	2014-2015
3	Solano Street	Segment 1A (1,320')	Overlay	\$44,000	2014-2015
1	Blackburn Ave.	First St. to Marguerite Ave. (2,080')	Overlay	\$90,000	as funding allows
1	Marguerite Ave.	Fig Ln. to South City Limits (1,320')	Overlay	\$45,000	as funding allows
1	Third St.	North City Limits to Solano St. (2,650')	Overlay	\$100,000	as funding allows
2	Hoag St.	Solano St. to 150' N. of Tehama St.	Overlay	\$100,000	as funding allows
2	Fig St.	Walnut St. to Fig Ln. (330')	Overlay	\$13,000	as funding allows
2	Sixth St.	Marin St. to South St. (330')	Overlay	\$20,000	as funding allows
2	Prune St.	Solano St. to South St. (400')	Overlay	\$24,000	as funding allows
2	East St.	North St. to Solano St. (1,750')	Overlay	\$75,000	as funding allows
3	Marin St.	Third St. to Houghton Ave. (2,600')	Overlay	\$150,000	as funding allows
3	Fifth St.	Marin St. to Center St. (1,500')	Overlay	\$80,000	as funding allows
3	Tehama St.	Houghton Ave. to Third St. (2,600')	Overlay	\$150,000	as funding allows
3	Pear St.	Fig Ln. to Solano St. (1,850')	Overlay	\$80,000	as funding allows
4	Almond Street	Peach S. to Pear St. (340')	Overlay	\$14,500	as funding allows
4	West St.	Marin St. to Fig Ln. (2,200')	Overlay	\$110,000	as funding allows
4	First St.	Fig Ln. to Solano St. (2,600')	Overlay	\$150,000	as funding allows
5	Toomes Ave.	South Ave. to South City Limits (1,320')	Overlay	\$33,000	as funding allows
totals:				\$1,645,500	

"EXHIBIT D"
2012-2013 CAPITAL IMPROVEMENT PLAN-MAJOR STREET IMPROVEMENT PROJECTS
NEAR TERM STREET IMPROVEMENTS

Priority	Street Name	Segment	Description	Estimated Cost	Tentative Schedule
Near	Blackburn Ave.	Edith Ave. to Toomes Ave.	Widening	\$800,000	2013-2014
Near	Solano St.	Third St. Intersection	Signalization	\$300,000	2014-2015
Near	Solano St.	Third St. thru West St.	Streetscape Imp.	\$2,200,000	2014-2015
Totals:				\$3,300,000	

"EXHIBIT E"

2012-2013 CAPITAL IMPROVEMENT PLAN-MAJOR STREET IMPROVEMENT PROJECTS
LONG TERM STREET IMPROVEMENTS

Priority	Street Name	Segment	Description	Estimated Cost	Tentative Schedule
Long Term	Hwy. 99-W	Solano to S. City Limit	Widen	\$6,500,000	None
Long Term	Third St.	Solano to N. City Limit	Widen	\$400,000	None
Long Term	Solano St.	Toomes to Houghton	Widen	\$1,000,000	None
Long Term	Kirkwood Rd.	Fig Ln. to S. City limit	relocate	\$150,000	None
Long Term	Colusa St.	East St. to east segment	Construct	\$500,000	None
Long Term	Various	Intersections	Signalization	\$1,500,000	None
Totals:				\$10,050,000	

"EXHIBIT F"
P/W DEPT. CIP SUMMARY SPREADSHEET

Category	Title	Expected Expenditures		
		Ongoing	Near Term	Long Term
1	Streets			
	Ongoing	\$1,645,500		
	Near Term		\$3,300,000	
	Long Term			\$10,050,000
2	Water			
	Near Term		\$1,115,000	
	Long Term			\$1,577,500
3	Sewer			
	Ongoing	\$51,000		
	Near Term		\$193,000	
	Long Term			\$1,360,000
4	Parks			
	Near Term		\$4,665,000	
	Long Term			0
5	Airport			
	Near Term		\$200,000	
	Long Term			\$150,000
6	Building Maintenance			
	Near Term		\$615,000	
	Long Term			\$2,275,000
7	Fleet Maintenance			
	Near Term			
	Long Term			
8	Engineering			
	Near Term		0	
	Long Term			0
9	P/W Admin.			
			0	
				0
	Totals:	\$ 1,696,500	\$ 10,088,000	\$ 15,412,500

Included in project costs
0 Included in project costs
0 Included in project costs
0 Included in project costs

EXHIBIT "G"
VEHICLE/EQUIPMENT REPLACEMENT SCHEDULE

Description	Fuel	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Unit 1 Ford F150(2002)	Gas	29,800	30,694	31,615	32,563	33,540	34,546	35,583	36,650	37,750	38,882
Unit 2 Ford F150(1995)	Gas	29,800	30,694	31,615	32,563	33,540	34,546	35,583	36,650	37,750	38,882
Unit 3 Ford F150(1998)	Gas	29,800	30,694	31,615	32,563	33,540	34,546	35,583	36,650	37,750	38,882
International 4700 (1995) Dump Truck	Diesel	RECOMMENDED FOR ELIMINATION FROM FLEET									
Unit 5 Ford F350 (2001)	Gas	52,000	53,560	55,167	56,822	58,526	60,282	62,091	63,953	65,872	67,848
Unit 6 Ford F350 (2000)	Gas	45,250	46,608	48,006	49,446	50,929	52,457	54,031	55,652	57,321	59,041
Unit 7 Freightliner (2008) Dump Truck	Diesel	85,250	87,808	90,442	93,155	95,950	98,828	101,793	104,847	107,992	111,232
Unit 8 Chevrolet 1500 (1997)	Gas	29,800	30,694	31,615	32,563	33,540	34,546	35,583	36,650	37,750	38,882
Unit 9 Ford F250 (2001)	Gas	44,500	45,835	47,210	48,626	50,085	51,588	53,135	54,729	56,371	58,062
Unit 10 Ford F250 (2001)	Gas	44,500	45,835	47,210	48,626	50,085	51,588	53,135	54,729	56,371	58,062
Unit 11 Ford F250 (2011)	Gas	44,500	45,835	47,210	48,626	50,085	51,588	53,135	54,729	56,371	58,062
Unit 12 Ford F150 (2011)	Gas	32,000	32,960	33,949	34,967	36,016	37,097	38,210	39,356	40,537	41,753
Unit 13 International F1954 (1980) Water Truck	Diesel	RECOMMENDED FOR ELIMINATION FROM FLEET									
Unit 14 Chevrolet 2500 (1996)	Gas	44,500	45,835	47,210	48,626	50,085	51,588	53,135	54,729	56,371	58,062
Unit 15 Freightliner FL70 (2003) Patch Truck	Diesel	RECOMMENDED FOR ELIMINATION FROM FLEET									
2008 John Deere Lawnmower	Diesel	21,000	21,630	22,279	22,947	23,636	24,345	25,075	25,827	26,602	27,400
John Deere Loader770B(1996)	Diesel	105,000	108,150	111,395	114,736	118,178	121,724	125,375	129,137	133,011	137,001
John Deere 4600 Tractor (2001)	Diesel	36,500	37,595	38,723	39,885	41,081	42,314	43,583	44,890	46,237	47,624
Case 580M Backhoe (2006)	Diesel	92,580	95,357	98,218	101,165	104,200	107,326	110,545	113,862	117,278	120,796
Chevrolet Bucket Truck (1976)	Gas	98,250	101,198	104,233	107,360	110,581	113,899	117,316	120,835	124,460	128,194
Totals for each year		74,300	61,388	70,338	106,268	73,721	158,913	227,168	120,835	96,908	
Total 10 Year Replacement										989,839	

Police

**CITY OF CORNING
2012/2013 ANNUAL BUDGET DETAIL
POLICE DEPARTMENT – CAPITAL REPLACEMENT
(#2116)**

INTRODUCTION

The Police Department is responsible for a variety of programs designed to maintain law and order, protect life and property, control traffic, prevent crime and apprehend law violators. The Police Department provides animal control services for the City of Corning and oversees the operation of the City's Animal Shelter and performs water meter reading duties. Additionally, the Department's Communication Center, besides receiving public incoming calls and dispatching officers, is the designated Public Safety Answering Point for the City of Corning, which means all 9-1-1 emergency calls are initially received by the Police Department.

For the calendar year 2011, the Police Department received 16,246 calls for service (which included 1,534 animal-related calls for service), made 464 arrests, made 1,778 traffic enforcement stops and issued 290 citations and 1,198 incident reports were written.

The Department's 2012/13 fiscal year authorized staffing level is:

- (1) Police Chief
- (3) Police Sergeants
- (8) Patrol Officers
- (1) Drug Task Force Officer
- (1) Corning Union High School Officer
- (2) Community Service/Animal Control Officers
- (1) Dispatch/Records Supervisor
- (5) Dispatch/Records Clerks
- (2) Dispatch/Records Clerks (Part-Time)
- (1) Police Administrative Services Manager
- (1) Administrative Secretary

In order to meet the mission of the Police Department, the Department has proposed in priority ranking the following Capital Replacement Program for the fiscal year 2012/13, which is separate from the ongoing expenses to be included in the 2012/13 annual Police Department budget.

ACTIVITY DESCRIPTION

The Capital Replacement account contains the Department's Capital replacement projects. The Police Department's 2010/11 Capital Replacement Program was non-existent due to budget constraints. For the 2011/12 fiscal year the Department did purchase one police patrol vehicle with the use of grant funds. The Department did also lease/purchase a computer-aided dispatch/records management system and network server and funds were set aside for a Stationary Radio Repeater System.

CAPITAL IMPROVEMENT PRIORITIES

For the 2012/13 fiscal year, the Department proposes the following list of priorities as its Capital Replacement Program:

- Priority (1) COMPUTER-AIDED DISPATCH/RECORDS MANAGEMENT SYSTEM (RIMS):** Provides for the annual lease and maintenance agreement costs.
- Priority (2) BODY ARMOR REPLACEMENT:** Provides for the replacement of the Department's uniformed officers' bulletproof vests.
- Priority (3) VEHICLE REPLACEMENT:** Provides for the re-establishment of the vehicle replacement program and the purchase of two (2) vehicles in the 2012/13 fiscal year.
- Priority (4) COMPUTER/TECHNOLOGY REPLACEMENT PROGRAM:** Provides for the establishment of a computer/technology replacement program with a stable funding source based on estimated future equipment replacement requirements.

CORNING POLICE DEPARTMENT PROGRAMS & PROJECTS

FISCAL YEAR 2012/13

#	PROJECT	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY16/17
1	COMPUTER-AIDED DISPATCH/RECORDS MANAGEMENT SYSTEM (RIMS)	25,981	25,981	25,981	25,981	25,981
2	BODY ARMOR REPLACEMENT	9,526	3,600	3,600	3,600	3,600
3	VEHICLE REPLACEMENT	59,849	39,136	39,919	40,717	41,532
4	COMPUTER/TECHNOLOGY REPLACEMENT PROGRAM	19,350	11,804	4,606	11,848	10,071

**PROGRAM AND PROJECT
BUDGET SUMMARY
FISCAL YEAR 2012/13**

Priority Ranking 1

Annual Cost:	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>
	\$ 25,981	\$ 25,981	\$ 25,981	\$ 25,981	\$ 25,981

Name: **COMPUTER-AIDED DISPATCH/RECORDS MANAGEMENT SYSTEM**

Narrative: On August 31, 2011, the City of Corning entered into a 7-year lease agreement with Sun Ridge Systems, Inc. for the Police Department's computer-aided dispatch and records management software system. The software system was installed and the transition from the Department's existing system to the new system occurred on February 1, 2012.

Cost Detail: The Lease Agreement for the software system is 7 years with an annual lease payment of \$16,921.00 and a support/maintenance payment of \$9,060.00 for a total of \$25,981.00.

**PROGRAM AND PROJECT
BUDGET SUMMARY
FISCAL YEAR 2012/13**

Priority Ranking 2

Annual Cost:	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>
	\$ 9526	\$ 3600	\$ 3600	\$ 3600	\$ 3600

Name: BODY ARMOR REPLACEMENT

Narrative: The Police Department provides each of its uniformed officers (14 Police Officers and 2 Community Service Officers) body armor, also known as bulletproof vests.

The manufacturer warranties on vests is five (5) years, however as part of the City's Memorandum of Understanding with the Public Safety Unit, the Officer's vests are replaced on a four-year cycle. This allows leeway in the event the Department is not able to obtain vests in a timely manner due to manufacturer shortages and/or time constraints.

Within the 2010/11 fiscal year, one vest was purchased. During the 2011/12 fiscal year, the Department will have purchased four (4) vests (one (1) in March and three (3) in June of 2012), which will leave two (2) vests that must be replaced by July 2012 and nine (9) vests that must be replaced by October 2012.

Cost Detail: The current cost of each vest is approximately \$866.00. The purchase price of eleven (11) vests in the 2012/13 fiscal year will be approximately \$9,526.00.

One vest will have to be replaced in the 2015/16 fiscal year and fifteen (15) vests will be replaced in the 2016/17 fiscal year, at an estimated cost of \$14,400.00. This amount is based upon a \$900 per vest cost. In order to have the funded needed for future purchases, the Department is recommending that \$3,600 per year from fiscal year 2013/14 through 2016/17 be allocated toward the future purchase of bulletproof vests.

**PROGRAM AND PROJECT
BUDGET SUMMARY
FISCAL YEAR 2012/13**

Priority Ranking 3

Annual Cost:	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>
	\$ 59,849	\$ 39,136	\$ 39,919	\$ 40,717	\$ 41,532

Name: VEHICLE REPLACEMENT

Objective: To re-establish the Vehicle Replacement Program of police vehicles established during the 1994-95 budget process.

Narrative: The Vehicle Replacement Program will allow for the minimum replacement of police vehicles as identified each fiscal year.

The Department has two classifications of vehicles, patrol and service/support. Due to budget constraints, no police vehicles were purchased with General Fund money during the 2010/11 fiscal year nor during the 2011/12 fiscal year. One vehicle was purchased in July 2011 with US Department of Justice grant funds.

Currently, there are eight (8) patrol vehicles, which include three (3) dual-purpose vehicles; (Supervisor's vehicle, K-9 vehicle, School Resource vehicle), and five (5) patrol vehicles. These eight vehicles have been driven an average of 122,659 miles annually. During the ten-year period from October 2001 to July 2011, the City has purchased ten (10) vehicles that have been assigned to patrol.

The prior understanding of the City and the Police Department was to replace patrol vehicles when the vehicles had been driven 85,000 miles. Due to funding restrictions, the mileage cap was extended to 100,000 miles in the past two years. Currently, patrol vehicles are driven in excess of 100,000 miles, provided the vehicles are safe, dependable and the maintenance/repair costs have not exceeded the useful life value of the vehicle.

Based on patrol's average annual miles driven (122,659) and the history of replacing one patrol vehicle per year, the Department is projecting and recommending the purchase of one (1) patrol vehicle per year as part of its Capital Replacement Program.

For the 2012/13 fiscal year, in addition to purchasing one (1) new patrol vehicle, the Department is recommending that Vehicle 216 (which is currently out-of-service) and Vehicle 219 be sold as surplus vehicles (listed below).

VEHICLE	DESCRIPTION	ASSIGNED	MILEAGE
216	2003 Ford Crown Vic	School Resource	119,105
217	2003 Ford Crown Vic	Patrol	62,176
218	2004 Ford Crown Vic	Patrol	88,279
219	2004 Ford Crown Vic	Patrol	125,486
220	2006 Ford Expedition	Supervisor	88,204
223	2009 Ford Crown Vic	K-9 Vehicle	62,965
225	2009 Ford Crown Vic	Patrol	77,453
226	2011 Ford Crown Vic	Patrol	4,556

The Department currently has eight (8) service/support vehicles (listed below). These vehicles are generally driven until they have exceeded their effective service life. In an effort to reduce ongoing maintenance costs, the Department is recommending that Vehicles 200, 207 and 213 be sold as surplus vehicles. Vehicles 200 and 207, due to their age, are lacking modern safety features and it is becoming more difficult to obtain parts for these vehicles and Vehicle 213 has an excessive amount of miles. The Department proposes to replace these vehicles with the purchase of one (1) multi-purpose vehicle, which could be used to transport equipment, evidence and documents to various agencies, as well as transportation to training events, and being used as a unmarked vehicle when needed for special details. The Department is recommending the purchase of a ½ ton two-wheel drive pickup for this purpose.

VEHICLE	DESCRIPTION	ASSIGNED	MILEAGE
200	1996 Ford Aerostar	Youth Programs	56,841
207	1991 Chevrolet P/U	Cadet Utility Vehicle	89,779
210	1999 Ford XLT 150	CSO/ACO	144,050
212	2002 Ford Crown Vic	COPS Volunteer	107,031
213	2002 Ford Crown Vic	Unmarked Backup	161,850
221	2008 Ford Ranger P/U	CSO/ACO	31,394
222	2008 Ford Ranger P/U	TIDE	47,156
224	2009 Ford Crown Vic	Detective	45,050

Cost Detail: The information used to determine the cost of the police patrol vehicle, including required after-market emergency equipment, is based on the cost for the vehicle purchased and equipped in July 2011 of \$33,369.00, plus an additional estimated cost of \$5,000.00. The additional \$5,000.00 incorporates the estimated increase for the new platform that will be used by Ford Motor Company for Police Interceptor vehicles. However, at the time of purchase, the Department will confirm which vehicle manufacturer has been awarded the State contract for 2012/13, and compare prices with our local car dealerships. The cost for years 2 – 5 incorporate a 2% cost increase.

The price for the proposed ½-ton two-wheel drive pickup is based upon the vehicles currently still available under State contract for the 2012 year. This vehicle is a 2012 Ford F-150 regular cab pickup with camper shell. However, we would compare local dealer prices with the State contact price of \$21,480.00.

Based upon the Kelley Blue Book current used vehicle pricing, the five (5) vehicles proposed for sale as surplus are worth approximately \$9000.00 to \$10,000.00.

**PROGRAM AND PROJECT
BUDGET SUMMARY
FISCAL YEAR 2012/13**

Priority Ranking 4

Annual Cost:	<u>FY 12/13</u>	<u>FY13/14</u>	<u>FY 14/15</u>	<u>FY15/16</u>	<u>FY 16/17</u>
	\$ 19,350	\$ 11,804	\$ 4,606	\$ 11,848	\$ 10,071

Name: **COMPUTER/TECHNOLOGY REPLACEMENT PROGRAM**

Narrative: The Police Department's Computer/Technology Information System consists of a 12-workstation network, which contains all of the Department's digital records, documents and photographs, as well as the connectivity to various state and federal agencies.

In order to establish the estimated future costs required to maintain the system, working in conjunction with the City's information technology vendor, an inventory was completed. Based on this inventory, a projection of future upgrades in hardware and software and the costs associated with said upgrades was developed.

Cost Detail: The costs proposed over the next five years, which average \$9,735.00 per year, are based on the specific life expectancy of the equipment.

Fire

**CORNING FIRE DEPARTMENT
CAPITAL IMPROVEMENT PROGRAM
2012-2013**

INTRODUCTION:

The Fire Department is manned 24-hours a day, seven days a week, and is staffed with five full time employees consisting of the Fire Chief and four dispatchers. The firefighting force, all volunteers, includes the First and Second Assistant Chief, three Captains and 28 Firefighters. The Department maintains an ISO Rating of four.

ACTIVITY DESCRIPTION:

The Fire Department provides fire protection to commercial and residential areas located within the City as well as responding to medical aids, traffic accidents and other calls for public service. In 2011 the Department responded to:

- 49 fires,
- 764 medical aids,
- 45 mutual aid fires with the County,
- 27 vehicle accidents,
- 29 false alarms, and
- 101 requests for public service.

In addition to responses occurring within the City, the Corning Volunteer Fire Department also responds to mutual aid structure and vegetation fires, hazmat incidents, etc. that occur in the County via a Mutual Aid Agreement with the County of Tehama.

The Volunteers have spent 2,640 man-hours in training and 4,790 hours answering alarms, for a total of 7,430 man-hours.

CAPITAL IMPROVEMENT PRIORITIES:

Capital Improvement priorities include replacement of:

- A Rescue Squad and Utility Vehicle;
- A Type 1 Engine;
- Self-Contained Breathing Apparatus (SCBA's);
- Extrication Equipment; and
- Personal Protective Gear (Turnouts)

The above named equipment, some of which are currently beyond the standard service life, require annual maintenance, repairs and replacement as necessary. The Rescue Squad and Fire Chief's Utility Vehicle were both purchased in 1995 and are currently past their service life. Safety mandates continually change on the SCBA's and this vital piece of safety equipment also requires scheduled testing. Fire hose replacement and replacement of our extrication equipment are also needed as our current inventory of hose declines due to age and wear and tear. Department extrication equipment is also very old and was bought by the Volunteers second hand 10 years ago.

Estimating and budgeting now for annual contributions to an equipment replacement fund will assist in maintaining our Department's high safety and service standards while continuing to provide for the protection of our Community.

Priority #1 - Rescue Squad and Utility Vehicle Replacement:

The Rescue Squad is a 1995 F-350 currently used on a daily basis responding to medicals, situations requiring extrication or incidents requiring a need for scene lighting (nighttime response).

The Utility Vehicle is also a 1995 Ford Pickup with a utility bed and is used by the Fire Chief for daily business and incident responses.

Because of use and design, both vehicles have a service bed and equipment. Each vehicle has a 15 year service life and a replacement cost of approximately \$60,000 to \$65,000.

Approximately \$8,700 annually should be budgeted to build and provide funding for the future replacement of these two vehicles.

Priority # 2 - Engine Replacement:

In order to maintain the Fire Department's suppression fleet, our long range planning includes consideration of the replacement of a first out Engine. Our newest Engine, a 1997, has given us lots of problems in the past. There have been incidents where the Engine has stopped in the middle of the road while responding to fires. We believe that we have the problem fixed however you never know.

Engines have a service life of approximately 20 years. We are now at year 15 with this Engine; our next newest Engine is a 1989. Replacement costs are about \$380,000.

Approximately \$19,000 annually should be budgeted to build and provide funding for the future replacement of one Fire Engine.

Priority # 3 - Self Contained Breathing Apparatus (SCBA's):

The Fire Department's SCBA's were all standardized 4 years ago with the addition of 14 units purchased from the dissolution of the Gerber Fire Department. At that time those units met current NIOSH and OSHA Standards however they will not be compliant in the near future. Replacement cost for 15 units with spare bottles would cost approximately \$ 90,000 and have a service life of 20 years.

Approximately \$4,500 annually should be budgeted to build and provide funding to meet the future replacement needs for this vital mandatory safety equipment.

Priority # 4 - Extrication Equipment:

The Fire Department's extrication equipment was purchased by the Volunteers about 10 years ago. This equipment was second hand then and is currently past its service life. Replacement cost is about \$ 25,000 per unit with a service life of 15 years.

Approximately \$1,700 should be budgeted annually for future replacement of this equipment.

Priority # 5 - Personal Protective Equipment:

Personal Protective Equipment consists of the coat and pant ensemble that protects our Volunteers during structural firefighting. This safety equipment is the only defense for our Volunteers and has a maximum life of 10 years, shorter if damaged. It must be maintained and replaced when needed. Replacement cost for 34 units (the entire department) is approximately \$66,096.00. Over the past three years, the Department has successfully applied for and received grants to replace some of this equipment. The Department will continue to seek grant opportunities to subsidize such equipment replacement, however this is not guaranteed.

Approximately \$6,609 annually should be budgeted for replacement of 2 sets of Personal Protective Equipment per year.

Aerial/Pumper Payment:

The Lease Purchase Agreement for the Aerial Truck has two more years remaining and will be paid off in fiscal year 2014-2015. The City has been fortunate to receive the annual contribution of \$26,308 from the Paskenta Band, Nomlaki Indians for this purchase. **The City matches this with \$21,000 per year.**