

CITY OF CORNING  
CITY COUNCIL AGENDA



TUESDAY, NOVEMBER 13, 2007  
CITY COUNCIL CHAMBERS  
794 THIRD STREET

- A. **CALL TO ORDER: 7:00 p.m.**
- B. **ADJOURN TO CLOSED SESSION:**  
**PUBLIC EMPLOYEE EMPLOYMENT:**  
**Pursuant to Government Code Section 54957:**  
**Title: Fire Chief and Public Works Director Position Recruitment.**
- C. **RECONVENE AND REPORT ON CLOSED SESSION: 7:30 p.m.**
- D. **ROLL CALL:**
- |                 |                 |
|-----------------|-----------------|
| <b>Council:</b> | <b>Hill</b>     |
|                 | <b>Dickison</b> |
|                 | <b>Zuniga</b>   |
|                 | <b>Turner</b>   |
| <b>Mayor:</b>   | <b>Strack</b>   |
- E. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
- F. **PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS:**
- G. **BUSINESS FROM THE FLOOR:** If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, give your name and address, and briefly identify the matter you wish to have placed on the Agenda. The Council will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Council from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.
- H. **CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.
1. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
  2. **Waive the Reading and Approve the Minutes of the October 23, 2007 meeting with any necessary corrections.**
  3. **November 13, 2007 Claim Warrant - \$257,221.36.**

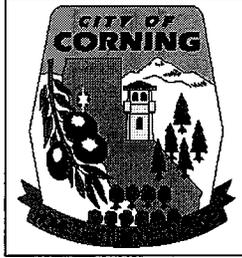
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4. November 13, 2007 Business Licenses.
  5. Wages and Salaries for October 2007 in the amount of \$314,681.99.
  6. Building Permit Valuation Report - \$440,172.
  7. October 2007 Wastewater Treatment Plant Summary Report.
  8. Approve Contract Change Order No. 1 to the 2007 Street Paving Project for additional Street Overlay work on Marguerite Avenue from Divisadero Avenue to Blackburn Avenue in the amount of \$84,238.
  9. Set February 12, 2008 as the Public Hearing date for the Proposed Annual Rate Increase for Corning Disposal Service.
  10. Amend Agreement with William L. May, Human Resources Consulting.
  11. Authorize City Manager's Signature on Reimbursement Agreement – Monroe Wingate; Wingate Subdivision Tract Map 05-1001.
  12. Accept Proposal for Hydrogeologic Engineering Services from GEO Plus Inc. to assess Construction of New Well Site at Clark Park.
  13. Amend Condition of Approval to accept Fees in lieu of Undergrounding Telephone Lines; Parcel Map 06-29 & Use Permit No. 2006-230; Golden West Mobilehomes; APN 87-040-66; 2560 Hwy. 99-W.
- I. **ITEMS REMOVED FROM THE CONSENT AGENDA:**
- J. **PUBLIC HEARINGS AND MEETINGS:** Any person may speak on items scheduled for hearing at the time the Mayor declares the Hearing open. **ALL LEGAL NOTICES PUBLISHED IN ACCORDANCE WITH LAW.**
- K. **REGULAR AGENDA:** All items listed below are in the order which we believe are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address, and explain the reason you are asking for the order of the Agenda to be changed.
14. Approve Recreation Coordinator Class Specification and Salary, Authorize Recruitment and Adopt Budget for Recreation Program.
- L. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**
- M. **COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**
- N. **REPORTS FROM MAYOR AND COUNCIL MEMBERS:**
15. Hill:
  16. Dickison:
  17. Zuniga:
  18. Turner:
  19. Strack:
- O. **ADJOURNMENT!**

**POSTED: NOVEMBER 9, 2007**

**THE CITY OF CORNING IS AN EQUAL OPPORTUNITY EMPLOYER**

CITY OF CORNING  
CITY COUNCIL MINUTES



TUESDAY, OCTOBER 23, 2007  
CITY COUNCIL CHAMBERS  
794 THIRD STREET

A. CALL TO ORDER: 7:00 p.m.

B. ROLL CALL:

Council:

Hill  
Dickison  
Zuniga  
Turner  
Strack

Mayor:

All Council members were present except Councilor Hill.

C. ADJOURN TO CLOSED SESSION: 7:00 p.m.

**PUBLIC EMPLOYEE EVALUATION:**

Pursuant to Government Code Section 54957:

Title: City Attorney Evaluation

D. RECONVENE AND REPORT ON CLOSED SESSION: 7:30 p.m.

Mayor Strack announced that the Council met in Closed Session and performed the City Attorney evaluation.

E. INVOCATION AND PLEDGE OF ALLEGIANCE:

Building Official Jack Alexander led the Pledge of Allegiance.

F. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS: None.

G. BUSINESS FROM THE FLOOR: None.

H. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.
2. Waive the Reading and Approve the Minutes of the October 9, 2007 meeting with any necessary corrections.
3. October 16, 2007 Claim Warrant - \$161,879.87.
4. October 16, 2007 Business Licenses.
5. September 2007 Treasurers Report.

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6. **Resolution No. 10-23-07-01, Acceptance of 2007 California Citizen's Options for Public Safety Grant.**
7. **Approve Industrial Railways Company Agreement for Fig Lane Rail Crossing Improvements for Lump Sum Payment of \$37,897 and authorize City Manager to sign Agreement.**
8. **Approve Agreement with JoAnn Anders, Grants Administrator for Salado Orchard Apartment Complex.**
9. **Authorize Staff to Seek Permission for PG&E to Install Two Additional Streetlights on Blackburn Avenue at Corning Union High School.**

With little discussion, Councilor Turner motioned approval of Consent Agenda Items 1 - 9. Councilor Zuniga seconded the motion. **Ayes: Strack, Dickison, Zuniga and Turner. Opposed: None. Absent: Hill. Abstain: None. Motion was approved by a vote of 4-0 with Hill absent.**

I. **ITEMS REMOVED FROM THE CONSENT AGENDA: None.**

J. **PUBLIC HEARINGS AND MEETINGS: None.**

K. **REGULAR AGENDA:**

10. **Approve Consulting Services Agreement for "Retail Trade Area" Grant – Buxton of Fortworth, Texas.**

Mayor Strack introduced this item by title. He stated that he did not know what the City would gain for that extra \$27,000, he did not think the City would gain that much compared to the cost of the program; Councilor Turner agreed. Mayor Strack asked City Manager Kimbrough if the City would only get the software; Mr. Kimbrough responded stating that the City would get all the data and regular data updated monthly for a year. Mayor Strack confirmed that it would cost an additional \$1,000 a month after that year for a total of \$12,000.

Councilor Turner asked how much they would recruit over a period of time by doing this? Mr. Kimbrough explained that the reason it would be valuable to the City because we have all indicated that we would like to be proactive rather than reacting in regards to recruiting. Right now all we can do is react as the development comes to us. He stated that the development sites constructed in Red Bluff, and Flying J in Corning were chosen by the developers, not as a result of recruitment by the Cities. He stated that the only way we could have an impact and go directly to them is by having the kind of knowledge and information that we do not have now.

Mayor Strack stated that we would obtain that with Option 1. Option 2 just expands that. Mr. Kimbrough stated that Option 2 keeps it current. Mr. Kimbrough stated that the City can purchase just Option 1 at this time and then come back to Council for authorization for option 2 at a later time, however he would just like to go ahead and do the whole thing because it will only take about 90 days to complete the analysis because they already have the data. Mayor Strack asked what services would be received with the reduced, scaled back service with Option 1? Mr. Kimbrough stated he did not know at this time.

Councilor Turner stated he would like to see the City continue as we currently are and evaluate as per need. Mayor Strack stated that rather than approve Option 1, he would rather add the additional services for the complete package at a cost of \$55,000, or obtain information on what services would be reduced with Option 1. Mr. Kimbrough confirmed that we would go with Option 1 at a cost of \$42,000 and fund the additional \$13,000 and confirmed that the site would be the entire City. Councilor Turner asked if contact was made with the two Cities they currently serve with a population of 10,000; Mr. Kimbrough stated he had and that the City of Selma was very

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satisfied with the services provided. Mr. Kimbrough stated that a presentation would be made before the Council and Chamber. Councilor Dickison asked if the City could increase the services at a later time should they decide to go with option 1; she was informed that they could.

Councilor Tuner motioned approval of the Buxton Consulting Agreement Option 1 and to appropriate funding needed to total \$55,000 from the General Fund Reserves and re-evaluate prior to committing to option 2. Councilor Dickison seconded the motion. **Ayes: Strack, Dickison, Zuniga and Turner. Opposed: None. Absent: Hill. Abstain: None. Motion was approved by a vote of 4-0 with Hill absent.**

L. **ITEMS PLACED ON THE AGENDA FROM THE FLOOR:** None.

M. **COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:** None.

N. **REPORTS FROM MAYOR AND COUNCIL MEMBERS:**

11. Hill: Absent

12. Dickison: Reported that LAFco was canceling the November and December meetings, and reported that she did not attend the Tripartite Board Meeting due to illness.

13. Zuniga: None.

14. Turner: Thanked Public Works Director Tom Russ for his response to the request for additional lights at the High School. He then asked Planning Director Brewer about regulations regarding auto sales on Solano Street that are not on a car lot, is this legal in these zones? Mr. Brewer explained that in a C-3 Zone it is legal. Mayor Strack stated he thought that there was an Ordinance against doing this. Staff will discuss and research whether the City has any regulations/codes in place prohibiting this. Councilor Turner also stated that he had received complaints in relation to the dust from the Orchard Apartments construction site. Building Official Jack Alexander stated he had received the same calls and has addressed them.

15. Strack: Tony congratulated the cadets on their performance at the 2007 Central Coast Law Enforcement Explorer Competition in San Robles.

O. **ADJOURNMENT! 7:54 p.m.**

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Lisa M. Linnet, City Clerk



# MEMORANDUM

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** LORI SIMS  
ACCOUNTING TECHNICIAN

**DATE:** November 7, 2007

**SUBJECT:** Cash Disbursement Detail Report for the  
Tuesday, November 13, 2007 Council Meeting

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PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending	10-31-07	\$	93,492.83
B.	Payroll Disbursements	Ending	10-29-07	\$	72,899.74
C.	Cash Disbursements	Ending	11-07-07	\$	90,828.79
<b>GRAND TOTAL</b>				<b>\$</b>	<b><u>257,221.36</u></b>

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
005093	10/19/07	CDW01	CDW-G	182.49	.00	182.49	HBJ3447	EQUIP MAINT-POLICE	
005094	10/19/07	PET03	PETTY CASH	289.82	.00	289.82	071019	ADMIN. SAFETY/PW ADMIN	
005095	10/22/07	MIK01	MIKE'S FENCE COMPANY	14910.00	.00	14910.00	1000	FENCE BLKBURN WELL-WTR CA	
005096	10/23/07	FIS00	FIST, INC.	1469.35	.00	1469.35	071023	TRAINING/ED-POLICE	
005097	10/23/07	CAR03	CARDENAS, ANTHONY	280.00	.00	280.00	071023	ProfServices PoliceServic	
005098	10/25/07	APP01	APPLY-A-LINE INC.	2750.30	.00	2750.30	39215	Thermo Plastic Streets	
005099	10/25/07	ARA02	ARAMARK UNIFORM SRV. INC.	40.99	.00	40.99	3943164	Mat/Supplies	
005100	10/25/07	ATT09	AT&T	65.92	.00	65.92	071007	COMMUNICATIONS-GEN. CITY	
005101	10/25/07	ATT10	AT&T	77.91	.00	77.91	071011	COMMUNICATIONS-GEN. CITY	
005102	10/25/07	ATT11	AT&T	233.81	.00	233.81	071011	COMMUNICATIONS-GEN. CITY	
005103	10/25/07	BAK01	BAKER AND TAYLOR	80.02	.00	80.02	500828896	Books/Periodic. Library	
005104	10/25/07	BAL01	BALDWIN CONTRACTING, INC	432.96	.00	432.96	80030	MAT & SUPPLIES	
005105	10/25/07	BAS01	BASIC LABORATORY, INC	280.00	.00	280.00	0708364	ProfServices Water Dept	
				86.00	.00	86.00	0708435	ProfServices Water Dept	
			Check Total.....:	366.00	.00	366.00			
005106	10/25/07	BER03	BERT'S E.T.I.	9064.00	.00	9064.00	200710-69	PRETREAT PROG-SEWER	
005107	10/25/07	CHE02	CHEM QUIP, INC.	537.96	.00	537.96	20312711N	MAT & SUPPLIES-WTR	
005108	10/25/07	COR11	CORNING SAFE & LOCK	140.93	.00	140.93	1872	BACKFLOWS-PARKS-WTR CAP I	
005109	10/25/07	COR12	CORNING FORD MERCURY, INC	504.02	.00	504.02	113680	Veh Opr/Maint-POLICE	
				496.95	.00	496.95	114294	Veh Opr/Maint-POLICE	
				185.71	.00	185.71	114298	Veh Opr/Maint-POLICE	
				30.11	.00	30.11	114382	Veh Opr/Maint-POLICE	
			Check Total.....:	1216.79	.00	1216.79			
005110	10/25/07	DOD01	JAMES DODGE	60.00	.00	60.00	071024	TRAINING/EDUCATION-POLICE	
005111	10/25/07	ECO01	ECO RESOURCES, INC.	12580.00	.00	12580.00	15758	CLEANING CONTRACT-STR PRO	
005112	10/25/07	GRA02	GRAINGER, W.W., INC	374.74	.00	374.74	947639060	MAT & SUPPLIES-PARKS	
				179.86	.00	179.86	947742254	MAT & SUPPLIES-BLD. MAINT	

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
			Check Total.....	554.60	.00	554.60		
005113	10/25/07	LAR01	LARRY'S PEST & WEED,	4667.00	.00	4667.00	12167	WEED/TREE SPRAY-STR
005114	10/25/07	MCD01	MCDANIEL SIGN COMPANY	289.05	.00	289.05	2719	BLD MAINT-TRANS FAC
005115	10/25/07	MCI01	MCI	25.80	.00	25.80	07509860	Communications
005116	10/25/07	NEX02	NEXTEL	316.99	.00	316.99	86319071	COMMUNICATIONS-POLICE
005117	10/25/07	NOR31	NORM'S PRINTING	65.91	.00	65.91	004156	OFFICE SUPPLIES-BLD. & SA
005118	10/25/07	PG&E	PG&E	29671.34	.00	29671.34	071015	Electricity General City
005119	10/25/07	PII03	PITNEY BOWES, INC	86.59	.00	86.59	376789	GENERAL CITY
			Check Total.....	177.72	.00	177.72	394484	GENERAL CITY
005120	10/25/07	REC02	RECOGNITION PRODUCTS	21.56	.00	21.56	229092	OFFICE SUPPLIES-POLICE
005121	10/25/07	REV01	REVIVAL ANIMAL HEALTH	263.22	.00	263.22	072889810	MAT & SUPPLIES-ACO
005122	10/25/07	RIN01	RINGSIDE, INC.	38.97	.00	38.97	935515B	MAT & SUPPLIES-PAL
005123	10/25/07	RON01	RON'S BODY SHOP	142.60	.00	142.60	2749	VEH OP/MAINT-POLICE
005124	10/25/07	TEH06	TEHAMA CO ENVIRON HEALTH	89.00	.00	89.00	200722019	MAT & SUPPLIES
005125	10/25/07	TRI02	TRI-COUNTY NEWSPAPERS	28.50	.00	28.50	036255390	Print/Advert.-POLICE
005126	10/25/07	UNI02	UNIFORMS, TUXEDOS & MORE	77.11	.00	77.11	74384	UNIFORMS/CLOTH-POLICE
005127	10/25/07	WES02	WESTERN BUSINESS PRODUCTS	35.76	.00	35.76	009633	Equip.Maint.-FIRE
005128	10/25/07	WIL03	H W WILSON COMPANY	189.33	.00	189.33	57474427	Books/Periodic. Library
005129	10/26/07	BAS01	BASIC LABORATORY, INC	86.00	.00	86.00	0708639	ProfServices Water Dept
005130	10/26/07	COR32	CORNING COLLISION & COLOR	1168.53	.00	1168.53	763	VEH/OP MAINT
005131	10/26/07	DEP12	DEPT OF JUSTICE	175.00	.00	175.00	649324	PROF. SVCS-POLICE
005132	10/26/07	GAY02	GAYNOR TELESYSTEMS, INC	92.00	.00	92.00	000005516	COMMUNICATIONS-FIRE
005133	10/26/07	HEN03	HENRY SCHEIN INC.,	268.99	.00	268.99	662070601	SAFETY ITEMS-FIRE
005134	10/26/07	HIN01	HINDERLITER, DE LILAMAS &	522.30	.00	522.30	0013391IN	ProfServices-FINANCE

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
005135	10/26/07	LAN03	LANDS'END, INC.	353.76	.00	353.76	4767812	MAT & SUPPLIES-GEN. CITY	
005136	10/26/07	LAW02	LAW TECH	56.41	.00	56.41	39581	MAT & SUPPLIES-POLICE	
005137	10/26/07	PGE2A	PG&E	52.88	.00	52.88	071018	ELECT-BLUE HERON CT	
005138	10/26/07	SEI01	SELLER, ROY R., CPA	1974.00	.00	1974.00	21983	ProfServices Finance Dept	
005139	10/26/07	SIM02	SIMPLEX GRINNELL	705.00	.00	705.00	62812299	EQUIP MAINT-FIRE	
005140	10/26/07	UPS03	UPSTATE PROMOTIONAL	320.00	.00	320.00	2077	OTS-OTHER DIR. COSTS	
005141	10/26/07	VAL01	VALLEY INDUSTRIAL COMM.	167.31	.00	167.31	89426	COMMUNICATIONS-FIRE	
005142	10/31/07	ARA02	ARAMARK UNIFORM SRV. INC.	40.99	.00	40.99	3946065	Mat/Supplies	
			Check Total.....	81.98	.00	81.98			
005143	10/31/07	CAM02	CAMELLIA VALLEY SUPPLY	2215.57	.00	2215.57	0651647	BACKFLOWS-PARKS-WTR CAP I	
005144	10/31/07	CLA01	CLARKS DRUG STORE	80.44	.00	80.44	26070	MAT & SUPPLIES-CITY COUNC	
005145	10/31/07	COM01	COMPUTER LOGISTICS, INC	16.09	.00	16.09	35675	COMP/EQUIP/SOFT-FIRE	
005146	10/31/07	COR11	CORNING SAFE & LOCK	1.88	.00	1.88	1902	MAT & SUPPLIES-WTR	
005147	10/31/07	COR12	CORNING FORD MERCURY, INC	37.40	.00	37.40	606504	Veh Opr/Maint-BLD & SAFET	
005148	10/31/07	COR20	CORNING ELECTRONICS	18.19	.00	18.19	10068784	EQUIP MAINT-FIRE	
			Check Total.....	90.00	.00	90.00			
005149	10/31/07	GRA02	GRAINGER, W.W., INC	67.95	.00	67.95	948713464	MAT & SUPPLIES-PARKS	
005150	10/31/07	JOH06	JOHNSON'S TURBO CLEAN	792.87	.00	792.87	1623	MAT & SUPPLIES-BLD MAINT	
005151	10/31/07	MCC01	MCCOY'S HARDWARE & SUPPLY	140.02	.00	140.02	071025	MAT & SUPPLIES-	
005152	10/31/07	RED02	RED BLUFF POLICE DEPT	872.50	.00	872.50	071019	OTS CONTRACT SVCS-POLICE	
005153	10/31/07	TEH15	TEHAMA CO SHERIFF'S DEPT	1131.64	.00	1131.64	071019	OTS CONTRACT SVCS-POLICE	
005154	10/31/07	TEH20	TEHAMA CO DISTRICT ATTY	588.60	.00	588.60	071019	OTS CONTRACT SVCS-POLICE	
			Cash Account Total.....	93492.83	.00	93492.83			
			Total Disbursements.....	93492.83	.00	93492.83			

Cash Account Total.....:

.00

.00

.00

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
3216	10/23/07	BAN03	POLICE OFFICER ASSOC.	180.00	.00	180.00	A71022	POLICE OFFICER ASSOC	
3217	10/23/07	CIT01	CITY OF CORNING	497.94	.00	497.94	A71022	2006 SDI EE PAY BACK	
3218	10/23/07	EDD01	EMPLOYMENT DEVELOPMENT	2936.89	.00	2936.89	A71022	STATE INCOME TAX	
				590.81	.00	590.81	1A71022	SDI	
			Check Total.....	3527.70	.00	3527.70			
3219	10/23/07	ICM01	ICMA RETIREMENT TRUST-457	3073.51	.00	3073.51	A71022	ICMA DEF. COMP	
3220	10/23/07	OE003	OPERATING ENGINEERS	975.00	.00	975.00	A71022	CREDIT UNION SAVINGS	
3221	10/23/07	PERS1	PUBLIC EMPLOYEES RETIRE	26259.74	.00	26259.74	A71022	PERS PAYROLL REMITTANCE	
3222	10/23/07	PERS4	Cal Pers 457 Def. Comp	275.00	.00	275.00	A71022	PERS DEF. COMP.	
3223	10/23/07	PRE03	PREMIER WEST BANK	2666.01	.00	2666.01	A71022	HSA DEDUCTIBLE	
3224	10/23/07	STA04	STATE OF CALIFORNIA	414.68	.00	414.68	A71022	WAGEASN 549-82-6524	
3225	10/23/07	VAL06	VALIC	1610.84	.00	1610.84	A71022	AIG VALIC P TAX	
3226	10/29/07	AFL01	AMERICAN FAMILY LIFE	1370.68	.00	1370.68	A71031	AFLAC INS.PRE TAX	
3227	10/29/07	BLU02	BLUE SHIELD OF CALIFORNIA	7729.00	.00	7729.00	A71031	MEDICAL INSURANCE	
3228	10/29/07	CIT01	CITY OF CORNING	3.00	.00	3.00	A71031	CHGS FOR WAGE ATCHMT	
3229	10/29/07	OE001	OPERATING ENGINEERS #3	19810.00	.00	19810.00	A71031	MEDICAL INSURANCE	
3230	10/29/07	OE002	OPERATING ENG. (DUES)	1368.00	.00	1368.00	A71031	UNION DUES	
3231	10/29/07	PRI04	PRINCIPAL	2350.95	.00	2350.95	A71031	DENTAL INSURANCE	
				447.49	.00	447.49	1A71031	VISION INSURANCE	
			Check Total.....	2798.44	.00	2798.44			
3232	10/29/07	TRA03	TRANSAMERICA WORKSITE MKT	340.20	.00	340.20	A71031	LIFE INSURANCE	
			Cash Account Total.....	72899.74	.00	72899.74			
			Total Disbursements.....	72899.74	.00	72899.74			

REPORT.: Nov 07 07 Wednesday  
 RUN...: Nov 07 07 Time: 12:44  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 11-07 Bank Account.: 1020

PAGE: 001  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
005165	11/01/07	CAR03	CARDENAS, ANTHONY	400.00	.00	400.00	000A711011	ProfServices PoliceServic
005166	11/01/07	COR07	CORBIN WILLITS SYSTEMS	729.72	.00	729.72	000A711011	Finance Dept.
005167	11/01/07	COR09	CORNING CHAMBER OF COMM.	1500.00	.00	1500.00	000A711011	CngChamberComm. Economic
005168	11/01/07	DEM01	DEMO, MICHAEL	54.70	.00	54.70	000A711011	ProfServices FireDepartme
005169	11/01/07	HAL05	HALL, ROBERT	104.70	.00	104.70	000A711011	ProfServices FireDepartme
005170	11/01/07	KEN00	KEN VAUGHAN & SONS	704.17	.00	704.17	000A711011	Landscapc Maint-Parks
005171	11/01/07	KEN01	KEN VAUGHAN & SONS	750.00	.00	750.00	000A711011	Janitorial
005172	11/01/07	PIT01	PITNEY BOWES	241.84	.00	241.84	000A711011	Rents/Leases Finance Dept
005173	11/01/07	RUS01	RUSS, TOM	400.00	.00	400.00	000A711011	Veh Opr/Maint
005174	11/01/07	TLD01	TLD01	1000.00	.00	1000.00	000A711011	Economic Devel
005175	11/01/07	DEP03	DEPT OF TRANS/CAL TRANS	185.90	.00	185.90	02012587	Equip.Maint. St&Trf Light
005176	11/01/07	COR01	CORNING VETERINARY	453.20	.00	453.20	13041	ProfServices ACO
005177	11/01/07	COR03	CORNING RENTALS	45.00	.00	45.00	29001	FENCE-BLACKBURN WELL
005178	11/01/07	COR12	CORNING FORD MERCURY, INC	36.00	.00	36.00	110872	Veh Opr/Maint-ACO
				155.38	.00	155.38	114296	Veh Opr/Maint-POLICE
				380.00	.00	380.00	114685	Veh Opr/Maint-POLICE
			Check Total.....	571.38	.00	571.38		
005179	11/01/07	DEP03	DEPT OF TRANS/CAL TRANS	49.80	.00	49.80	178926	Equip.Maint. St&Trf Light
005180	11/01/07	HAT10	HATFIELD'S	273.07	.00	273.07	071025	Mat/Supplies
005181	11/01/07	JON02	JONES INSURANCE	250.00	.00	250.00	071031	Gen.Insurance General Cit
005182	11/01/07	LIN02	LINNETS TIRE SHOP	199.04	.00	199.04	46669	Veh Opr/Maint-POLICE
005183	11/01/07	NAP01	NAPA AUTO PARTS	249.60	.00	249.60	071025	Veh Opr/Maint
005184	11/01/07	NOR31	NORM'S PRINTING	63.06	.00	63.06	004234	OFFICE SUPPLIES-BLD & SAF
005185	11/01/07	PAC16	PACIFIC TELEMANAGEMENT	54.75	.00	54.75	25381	COMMUNICATIONS-GEN. CITY
005186	11/01/07	PGE01	PG&E	308.39	.00	308.39	071029	Electricity-SEWER
005187	11/01/07	UNI02	UNIFORMS, TUXEDOS & MORE	42.79	.00	42.79	74752	UNIFORMS/CLOTH-POLICE

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
005188	11/01/07	USB01	US BANCORP	1078.22	.00	1078.22	085610632	Rents/Leases-GEN. CITY	
005189	11/01/07	XER00	XEROX CORPORATION	150.87	.00	150.87	028773405	EQUIP MAINT-POLICE	
005190	11/02/07	BAS01	BASIC LABORATORY, INC	114.00	.00	114.00	0708827	ProfServices Water Dept	
005191	11/02/07	CIT05	CITY OF RED BLUFF	1680.31	.00	1680.31	32730	EQUIP MAINT-POLICE	
005192	11/02/07	CMI00	CMI, INC.	402.19	.00	402.19	719180	SMALL TOOLS-POLICE	
005193	11/02/07	COR08	CORNING LUMBER CO INC	2200.07	.00	2200.07	071025	Mat/Supplies	
005194	11/02/07	FIT01	FITZPATRICK LAW OFFICES	482.77	.00	482.77	071101	City Attny Srvs LegalServ	
005195	11/02/07	GAL02	GALL'S INC	125.83	.00	125.83	591135900	TRAINING/ED-POLICE	
005196	11/02/07	INT01	INTERLAND BUSINESS SUPPLY	1232.85	.00	1232.85	071031	Office Supplies	
005197	11/02/07	NOR25	NORTHERN LIGHTS ENRGY, INC	757.71	.00	757.71	79346	VEH OP/MAINT	
				2678.01	.00	2678.01	79375	MAT & SUPPLIES	
				690.04	.00	690.04	79376	VEH OP/MAINT-FIRE	
				4125.76	.00	4125.76			
005198	11/02/07	PGE04	PGE&E	497.10	.00	497.10	071119	TranspFacility-GAS & ELEC	
005199	11/02/07	PGE2A	PGE&E	114.19	.00	114.19	071031	ELECTRICITY-MCDONALD & MA	
005200	11/02/07	TEH15	TERAMA CO SHERIFF'S DEPT	73.50	.00	73.50	071101	PROF. SVCS-POLICE	
005201	11/02/07	THO01	THOMES CREEK ROCK CO	402.20	.00	402.20	071031	Mat/Supplies	
005202	11/02/07	WES02	WESTERN BUSINESS PRODUCTS	35.76	.00	35.76	009682	Equip.Maint.-FIRE	
005203	11/06/07	AME04	AMERICAN WATER WORKS ASSO	173.00	.00	173.00	200060202	PROF SVCS-WTR	
005204	11/06/07	BEN01	BENBOW, W.B.	2166.41	.00	2166.41	00000983	TELEMETRY-WTR CAP IMPROV	
005205	11/06/07	CHI01	CHICO ENTERPRISE RECORD	318.76	.00	318.76	071011	PRINTING/ADV-POLICE	
005206	11/06/07	COR11	CORNING SAFE & LOCK	16.09	.00	16.09	1920	VEH OP/MAINT-POLICE	
005207	11/06/07	DAY03	DAY WIRELESS SYSTEMS	237.46	.00	237.46	946213	EQUIP MAINT-POLICE	
005208	11/06/07	ECO01	ECO RESOURCES, INC.	45609.65	.00	45609.65	15782	ProfServices WWTP	
				2479.45	.00	2479.45	15783	PRETREATMENT PROG/WTR	
				10790.74	.00	10790.74	15805	ProfServices WWTP	
				58879.84	.00	58879.84			
005209	11/06/07	FIR00	FIRST BANKCARD	231.36	.00	231.36	071026	MAT & SUPPLIES-CITY COUNC	

REPORT.: Nov 07 07 Wednesday  
 RUN....: Nov 07 07 Time: 12:44  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 11-07 Bank Account.: 1020

PAGE: 003  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
005210	11/06/07	FIR01	FIRST BANKCARD	342.85	.00	342.85	071026	CONF/MTGS-BLD & SAFETY
005211	11/06/07	GRA02	GRAINGER, W.W., INC	90.11	.00	90.11	949208739	MAT & SUPPLIES-WTR
005212	11/06/07	NEX01	NEXTEL COMMUNICATIONS	473.58	.00	473.58	071029	COMMUNICATIONS
005213	11/06/07	NOR12	NORVALL, JAMES	340.00	.00	340.00	124.24	PROF SERV ADM/HOUSING REH
005214	11/06/07	OFF01	OFFICE DEPOT	64.04	.00	64.04	407269048	TRAINING/ED-POLICE
005215	11/06/07	PGE03	PG&E	19.69	.00	19.69	071101	Mat/Supplies PoliceServic
005216	11/06/07	PGE05	PG&E	1318.37	.00	1318.37	071031	FIRE-GAS & ELECT
005217	11/06/07	QUI02	QUILL CORPORATION	26.59	.00	26.59	2162656	Office Supplies-FINANCE
005218	11/06/07	USA03	USA MOBILITY WIRELESS, INC	26.82	.00	26.82	Q0159912K	COMMUNICATIONS-POLICE
005219	11/06/07	VAL01	VALLEY INDUSTRIAL COMM.	47.50	.00	47.50	89768	EQUIP MAINT-POLICE
005220	11/07/07	AME15	AMERIGAS	171.28	.00	171.28	010057003	NATURAL GAS-ACO
005221	11/07/07	ATT10	AT&T	1030.89	.00	1030.89	T7186793	COMMUNICATIONS-
005222	11/07/07	CEN01	CTR OF EXCELLENCE IN EDU.	900.00	.00	900.00	071107	TRAINING/ED-POLICE
005223	11/07/07	CHE01	CHEVRON/TEXACO CARD SVCS.	161.65	.00	161.65	9086871	Veh Opr/Maint PoliceServi
005224	11/07/07	GAY02	GAYNOR TELESYSTEMS, INC	92.00	.00	92.00	000005648	COMMUNICATIONS-FIRE
005225	11/07/07	NOR31	NORM'S PRINTING	168.80	.00	168.80	004291	OFFICE SUPPLIES-FINANCE
005226	11/07/07	RED07	REDDING OIL COMPANY	2184.97	.00	2184.97	071031	VEH OP/MAINT-POLICE

Cash Account Total.....: 90828.79 .00 90828.79  
 Total Disbursements.....: 90828.79 .00 90828.79  
 =====

Date...: Nov 7, 2007  
 Time...: 12:59 pm  
 Run by: LORI

CITY OF CORNING  
 NEW BUSINESSES FOR CITY COUNCIL

Page.: 1  
 List.: NEWS  
 Group: WIFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
ACCURATE PLUMBING		CHICO, CA 95927	WEBSTER	MICHAEL CONTRACTOR - PLUMBING	10/17/07	(530)894-1800
BAJA CONSTRUCTION CO	223 FOSTER ST	MARTINEZ, CA 94553	HAYWORTH	ROBERT CONTRACTOR - TYPE C	10/31/07	(925)229-0732
BATES MASONRY	2520 MONROE AVE	RED BLUFF, CA 96080	EATES	STEVE CONTRACTOR - MASONRY	10/24/07	(530)529-1299
DEBBIE'S PET PORTRAI	912 FOURTH ST	CORNING, CA 96021	SLIMICK/LIMA	DEBORAH PAINTING PET PORTRAITS	11/02/07	(530)824-6847
HERRERA COMPUTER REP	24560 FOSTER RD	CORNING, CA 96021	HERRERA	BULFRAN COMPUTER REPAIR	11/02/07	(530)824-2053
MACHADO S JANITORIAL	514 ALMOND ST	CORNING, CA 96021	FUENTES	LORENA JANITORIAL SERVICE	11/02/07	(530)824-2371
QUALITY TELECOM CONS	901 PLACER BLVD	ROCKLIN, CA 95765	CREPS	CONTRACTOR - TYPE A & B	10/29/07	(916)315-0500
SCT CHROME TRUCK PAR	2922 HIGHWAY 99W	CORNING, CA 96021	WILLIAMS	STUART RETAIL SALES OF TRUCK ACCESSORIES	11/02/07	(707)498-2875
SUNRISE EXCAVATING	17409 CLEAR CREEK RD	REDDING, CA 96001	WILLIAMS	JOHN CONTRACTOR - EXCAVATION	10/25/07	(530)246-8933

11/1/2007  
9:52:00AM

CITY OF CORNING  
PERMITS ISSUED (sort by Permit #)

For the Period 10/1/2007 thru 10/31/2007

Owner and Address	Parcel Number	Issued On	Valuation
WES SMITH 2067 NORTH STREET CORNING CA 96021 <b>Permit Description:</b> INSTALL NEW HVAC SPLIT SYSTEM.	7135046 <b>Site Street Address:</b> 2067 NORTH STREET	10/12/2007	11,500.00
LAURA KING 343 RIO DEL REY CORNING CA 96021 <b>Permit Description:</b> CHANGE EXISTING HVAC SYSTEM.	7132014 <b>Site Street Address:</b> 343 RIO DEL REY	10/12/2007	6,719.00
KEN KILLINGER 1316 YOLO STREET CORNING CA 96021 <b>Permit Description:</b> CHANGE EXISTING HVAC SYSTEM.	7111207 <b>Site Street Address:</b> 1316 YOLO STREET	10/12/2007	10,600.00
AUDREY RILEY 2351 CORONA AVE. CORNING CA 96021 <b>Permit Description:</b> ADD (6) LOKI NOISE AMPLIFIERS TO EXISTING	6921055 <b>Site Street Address:</b> 2351 CORONA AVE.	10/23/2007	5,000.00
BUTTE COMMUNITY BANK 954 HWY 99W CORNING CA 96021 <b>Permit Description:</b> INSTALL NEW DROP CEILING AND MISC. WIRIN	6922022 <b>Site Street Address:</b> 954 HWY 99W	10/4/2007	10,000.00
GARY MORGAN 2055 COLUSA STREET CORNING CA 96021 <b>Permit Description:</b> FAMILY ROOM ADDITION 25X27.	7106213 <b>Site Street Address:</b> 2055 COLUSA STREET	10/2/2007	25,000.00
HIRDAY SINGH 25282 BLACKBURN AVE. CORNING CA 96021 <b>Permit Description:</b> REMOVE EXISTING MOBILEHOME FROM PROP.	7531042 <b>Site Street Address:</b> 25282 BLACKBURN AVE.	10/2/2007	1,500.00

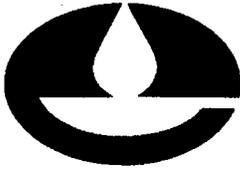
CITY OF CORNING  
PERMITS ISSUED (sort by Permit #)  
For the Period 10/1/2007 thru 10/31/2007

Owner and Address	Parcel Number	Issued On	Valuation
FRANK BARRON 510 FOURTH STREET CORNING CA 96021 <b>Permit Description:</b> INSTALL NEW GAS LINE FOR STOVE.	7111304 <b>Site Street Address:</b> 510 FOURTH STREET	10/3/2007	200.00
SHERRY BISHOP 1214 YOLO STREET CORNING CA 96021 <b>Permit Description:</b> INSTALL 4 FOOT HIGH FENCE FRONT YARD.	7111407 <b>Site Street Address:</b> 1214 YOLO STREET	10/4/2007	1,500.00
KIMBERLY MISHOE 2115 BLOSSOM AVE. CORNING CA 96021 <b>Permit Description:</b> NEW RESIDENCE WITH ATTACHED GARAGE.	7120302 <b>Site Street Address:</b> 2115 BLOSSOM AVE.	10/10/2007	168,500.00
DAWN FARRAR 2127 BLOSSOM AVE. CORNING CA 96021 <b>Permit Description:</b> NEW RESIDENCE WITH ATTACHED GARAGE.	7120302 <b>Site Street Address:</b> 2127 BLOSSOM AVE.	10/10/2007	168,500.00
ROBERT TALBOTT 1011 SECOND STREET CORNING CA 96021 <b>Permit Description:</b> INSTALL NEW 200 AMP. SERVICE.	7309311 <b>Site Street Address:</b> 1011 SECOND STREET	10/9/2007	800.00
PAM SHELTON 2120 LOLETA AVE. CORNING CA 96021 <b>Permit Description:</b> INSTALL NEW WALL SIGN 3X16	7130026 <b>Site Street Address:</b> 2120 LOLETA AVE.	10/24/2007	600.00
UNITED METHODIST CHURCH 783 SOLANO STREET CORNING CA 96021 <b>Permit Description:</b> REROOF SMALL OUT BLDG.	7307101 <b>Site Street Address:</b> 783 SOLANO STREET	10/15/2007	1,273.00
LORRETTA HENDERSON 911 PRUNE STREET CORNING CA 96021 <b>Permit Description:</b> REPLACE WALL HEATER.	7308402 <b>Site Street Address:</b> 911 PRUNE STREET	10/16/2007	1,700.00

PERMITS ISSUED (sort by Permit #)

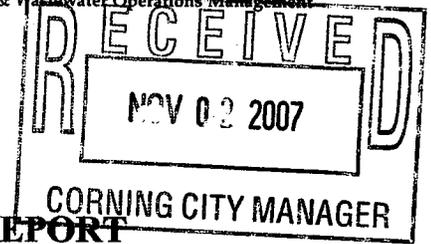
For the Period 10/1/2007 thru 10/31/2007

Owner and Address	Parcel Number	Issued On	Valuation
ARNULFO SANCHEZ 1308 FIFTH STREET CORNING CA 96021 <b>Permit Description:</b> NEW PATIO ADDITION 16'X20'	7124205 <b>Site Street Address:</b> 1308 FIFTH STREET	10/17/2007	1,500.00
DENA BOTT 2008 COLUSA STREET CORNING CA 96021 <b>Permit Description:</b> REPLACE SEWER MAIN LINE.	7106115 <b>Site Street Address:</b> 2008 COLUSA STREET	10/17/2007	6,800.00
PREMIER WEST BANK 1201 SOLANO STREET CORNING CA 96021 <b>Permit Description:</b> INSTALL TWO WALL SIGNS AND ONE FREESTA	7113407 <b>Site Street Address:</b> 1201 SOLANO STREET	10/25/2007	7,000.00
PAUL MOFIELD 406 CHESTNUT STREET CORNING CA 96021 <b>Permit Description:</b> CONSTRUCT NEW 24X28 GARAGE.	7311409 <b>Site Street Address:</b> 406 CHESTNUT STREET	10/23/2007	10,080.00
MILES RUTH 1614 MARIN STREET CORNING CA 96021 <b>Permit Description:</b> REPLACE 100 ANP. SERVICE.	7112212 <b>Site Street Address:</b> 1614 MARIN STREET	10/26/2007	800.00
CATHERINE DAILY 2197 NORTH STREET CORNING CA 96021 <b>Permit Description:</b> TEAR OFF AND REROOF.	7135007 <b>Site Street Address:</b> 2197 NORTH STREET	10/31/2007	600.00
<b>21 Permits Issued from</b>		<b>10/1/2007 Thru 10/31/2007</b>	<b>OR A TOTAL VALUATION OF \$ 440,172.00</b>
<b>*** END OF REPORT ***</b>			



ECO Resources, Inc.

Waste &amp; Wastewater Operations Management

**CITY OF CORNING  
WASTEWATER OPERATION SUMMARY REPORT****OCTOBER 2007**

Below is a summary of the Monthly Operations Report that will be available for City review on November 13, 2007.

- 1) Filled out monthly reports.
- 2) Performed monthly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) Sent vehicle report to Folsom.
- 5) Wasted to beds from thickener.
- 6) 5 hrs. Of Haz Mat Training.
- 7) Wasted to thickener.
- 8) Worked on Maintain it program.
- 9) Safety meeting.
- 10) Called landfill about bring down dry sludge.
- 11) Cleaned up shop.
- 12) Inspected eyewash and emergency showers.
- 13) Flow meters calibrated by Tel-Star.
- 14) Sprayed weeds around plant.
- 15) Exercised generator.
- 16) Cleaned So2 pump.
- 17) Vic cleaning storm drains.

- 18) Cleaned chlorine building.
- 19) Took out trash.
- 20) Tested all chlorine and So2 sensors.
- 21) River samples.
- 22) Cleaned drying beds.
- 23) 9 trucks will start hauling sludge Monday Oct 8th.
- 24) Started working on ELAP certification for lab.
- 25) Mowed lawn.
- 26) Received new baggier cassette for helisive.
- 27) 25 truck loads of sludge to landfill.
- 28) Ordered new chlorine titrator probe.
- 29) Repaired front gate.
- 30) Sewer call 211 McClain Ct.
- 31) Changed hour meter on #1 aerator.
- 32) Worked on SSO forms and sent to State.
- 33) Defense driving class.
- 34) Set up bioassay fish tanks.
- 35) Scotty's elect here looking at #2 EQ pump.
- 36) Power outage 1:05 P.M. generator ran until 4:15 P.M.
- 37) Raised tubs on all clarifiers 1 turn.

Total daily plant flow for the month of October 2007 was 772,363 GPD.

Total daily plant flow for the previous month of September 2007 was 733,400 GPD

**October 2007**

Industrial Flow = 772,363 GPD  
(Flow into the Bell Carter Ponds)

Domestic Flow = 748,356 GPD

**September 2007**

Industrial Flow = 831,576 GPD

Domestic Flow = 733,400 GPD

ITEM NO.: H-8  
APPROVE CONTRACT CHANGE  
ORDER NO. 1 FOR 2007 STREET  
PAVING PROJECT IN THE AMOUNT  
OF \$84,238 AND APPROPRIATE  
FUNDS TO SUPPORT PROJECT.  
NOVEMBER 13, 2007

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
TOM RUSS, DIRECTOR OF PUBLIC WORKS

*STEVE*

**SUMMARY:**

Council approval of a Contract Change Order No. 1 for the 2007 Street Paving Project in the amount of \$84,238 for overlay of Marguerite Avenue from Divisadero Avenue to Blackburn Avenue is requested by City Staff.

The award of the contract for street repaving projects left sufficient funds to add Marguerite Avenue resurfacing to the project. Marguerite Avenue from Divisadero Avenue to Blackburn Avenue was next on the City Council approved project list when the Council authorized an additional \$100,000, on July 10, 2007, to be spent on street repairs at the discretion of the Public Works Director. This will require the appropriation of the \$100,000 to Street Projects account 001-9290-3001, since this was not done in July.

**BACKGROUND:**

City Staff has recommended a Change Order to the 2007 Street Paving Project to include the following improvements on Marguerite Avenue for the total cost of \$84,238:

- ◆ Edge of Pavement Grinding
- ◆ 2-inch AC Overlay
- ◆ Street Markings and Striping
- ◆ Raising Manholes and valve boxes

Unit bid prices are as follows:

◆ 72,000 S.F. AC Overlay @ \$0.985/SF =	\$70,920
◆ 16,000 S.F. Grinding @\$0.42/SF =	\$ 6,720
◆ 2,600 L.F. Centerline striping, w/buttons @ \$0.98/LF =	\$ 2,548
◆ 6 Each, raise manholes @ \$350/Ea. =	\$ 2,100
◆ 2 Each, raise valve boxes @ \$225/Ea. =	\$ 450
◆ Lump Sum: 2 Ea. Stop bars w/"STOP" legend, 2 Ea. 25 MPH Speed Limit Markings @ \$10/SF =	\$ 1,500
Total Increase:	<u>\$84,238</u>

This Change Order is recommended because the favorable bids received indicate it is in the City's best interest to include this overlay of Marguerite Avenue in the present Contract. The Project Engineer and the Director of Public Works have reviewed and approved this request.

◆ <b>Project Budget</b>	<b>\$893,000.00</b>
◆ Approved Bid	\$723,339.95
◆ Engineering Costs to date	\$ 8,868.56
◆ Change Order #1	<u>\$ 84,238.00</u>
◆ <b>Total:</b>	<b>\$ 816,446.51</b>
◆ <b>Balance Remaining</b>	<b>\$ 76,553.49</b>

**RECOMMENDATION:**

**MAYOR AND COUNCIL APPROVE THE APPROPRIATION OF \$100,000 TO STREET PROJECTS ACCOUNT 001-9290-3001 AND APPROVE CONTRACT CHANGE ORDER NO. 1 TO THE 2007 STREETPAVING PROJECT TO INCLUDE OVERLAY ON MARGUERITE AVE. BETWEEN DIVISADERO AVE. AND BLACKBURN AVE. IN THE AMOUNT OF \$84,238.**

## CONTRACT CHANGE ORDER

Order No. 1

Date: November 1, 2007

Contract for: 2007 Street Paving Overlay and Related Concrete Work Project

Owner: City of Corning, 794 Third Street, Corning, CA 96021

To: Sunrise Excavating, Inc., 17409 Clear Creek Road, Redding, CA 96001

You are hereby requested to comply with the following changes from the contract plans and specifications.

Description of Changes	DECREASE In Contract Price	INCREASE In Contract Price
<hr/>		
Improvements to Marguerite Avenue between Divisadero Avenue and Blackburn Avenue, consisting of: edge of pavement grinding, 2-inch AC overlay, street markings and striping and raising manholes and valve boxes per the 2007 Street Paving Project unit bid prices, as follows:		
72,000 S.F. AC Overlay @ \$0.985/SF =		\$70,920
16,000 S.F. Grinding @ \$.042/SF =		\$ 6,720
2,600 L.F. Centerline striping, w/ buttons @ \$0.98/LF =		\$ 2,548
6 Each, raise manholes @ \$350/Ea. =		\$ 2,100
2 Each, raise valve boxes @ \$225/Ea. =		\$ 450
Lump Sum: 2 Ea. Stop bars w/"STOP" legend,		
2 Ea. 25 MPH Speed Limit Markings @ \$10/SF		<u>\$ 1,500</u>
Total Increase:		<u>\$84,230</u>

### JUSTIFICATIONS:

1. The need to pave Marguerite Avenue from Divisadero Ave. to Blackburn Avenue is well documented. This stretch was originally considered to be included in the 2007 Street Repaving Project, but because of the anticipated cost and available funding, the segment was excluded from the bid package. The favorable bids received indicate that it is in the City's best interest to include this portion of Marguerite in the Contract, in lieu of going to bid again next year. This stretch of Marguerite is a major bus route and the condition of the existing pavement justifies that this work be done as soon as possible.

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Page 2

Contract Change Order #2

Corning 2007 Street Reconstruction Project

The contract total including this and previous change orders will be: \$807,569.95

The contract completion date will be extended: 30-days

This document will become a supplement to the Contract and all provisions will apply hereto.

Requested: \_\_\_\_\_  
City of Corning

Date: \_\_\_\_\_

Recommended: Ed Anderson  
J.E. (Ed) Anderson

Date: 11-1-07

Accepted: [Signature]  
Sunrise Excavating, Inc.

Date: 11-5-07

ITEM NO. H-9  
PROPOSED ANNUAL RATE INCREASE FOR  
CORNING DISPOSAL SERVICE  
NOVEMBER 13, 2007

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER

STEVE

**SUMMARY:**

The City has received the formal request for an annual rate increase from Corning Disposal/Waste Management. The Refuse Collection Agreement between the City of Corning and Corning Disposal provides for an annual rate increase equal to the Consumer Price Index for the year preceding September 2007. The request indicates that the Consumer Price Index (CPI) inflation for this period is 2.51%. The disposal company is also requesting an "Uncontrollable Circumstances Adjustment" of 2.51% for diesel fuel costs that exceed the CPI.

Corning Disposal proposes to increase the rates by a total of 4.98%. The residential rate, if approved, would rise from \$17.43 to \$18.30, a 87 cent per month increase.

**BACKGROUND:**

Attached is a copy of the letter of request dated November 6, 2007, along with a proposed rate schedule displaying the proposed increase in the Consumer Price Index Report.

Staff and City Council have in the past questioned the need for a special fuel adjustment, because the CPI includes inflation factors for fuel. Corning Disposal has only received two special rate increases for fuel in the past ten years (the last in 2005).

Unfortunately the Consumer Price Index is based on the "shopping cart" concept for the consumer not for business involved heavily in trucking. The factor for diesel fuel in the CPI increase does not reflect the real impact upon transportation related business.

Application of the "Uncontrollable Circumstances Adjustment" appears reasonable this year. The actual rate language from the Agreement is attached for Council reference.

The City requires a Public Hearing, preceded by a notice to all of the property owners within the City to be mailed at least forty five (45) days in advance. To provide time for this notice, Staff recommends that Council set February 12, 2008 as the date of the Public Hearing.

Corning Disposal is also exercising the Franchise option to extend the contract for another ten years. This action will come to the Council for consideration before this hearing. The attached survey "RATES IN THE SURROUNDING AREAS" shows Corning rates are still among the lowest of the Communities surveyed. Six are higher and three are lower. The three lowest all have lower land fill fees.

**RECOMMENDATION:**

**MAYOR AND COUNCIL SET FEBRUARY 12, 2008 FOR A PUBLIC HEARING ON THE PROPOSED RATE INCREASE.**



**CORNING DISPOSAL**  
3281 HIGHWAY 99 W  
CORNING, CA 96021

November 6, 2007

Steven J. Kimbrough  
City Manager  
City of Corning  
994 3<sup>rd</sup> Street  
Corning, CA 96021

Dear Mr. Kimbrough,

This letter is to request a rate increase in accordance with Section 8.4 (Annual Rate Adjustment) and an additional fuel rate adjustment in accordance with Section 8.5 (Uncontrollable Circumstances Adjustment) of the Refuse Collection Agreement between Waste Management and the City of Corning. The diesel increase is to compensate for past diesel costs not accounted for in the current rates.

The CPI rate increase has been calculated using the All Urban Consumers, West-C index "for the 12-month period ending on the prior September 30" and is 2.51%. The U.S. Department of Energy fuel index was used to calculate a 2.47% fuel adjustment. The combined rate increase request is 4.98% (2.51% plus 2.47%). The attached documents show the new rates and rate calculations.

Thank you for considering this rate request. We hope this will meet with your approval.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matt Fryer', written over a horizontal line.

Matt Fryer  
District Manager

Enclosures



**CITY OF CORNING  
RATE SCHEDULE  
2008 CPI AND FUEL FROM 99-04**

**RESIDENTIAL RATES**

	<u>Current Rate</u>	<u>2.51% CPI Adjustment</u>	<u>2.47% Fuel Adjustment</u>	<u>New Rate</u>
Roller Carts (96-Gallon)	\$ 17.43	\$ 0.44	\$ 0.43	\$ 18.30
Senior Citizen Roller Cart (32-Gallon)	\$ 7.70			\$ 9.30 ***

**COMMERCIAL RATES**

<u>Container Size</u>	<u>Frequency</u>	<u>Current Rate</u>	<u>CPI Adjustment</u>	<u>CPI Adjustment</u>	<u>New Rate</u>
1 96-Gallon Roller	1X Week	\$ 17.43	\$ 0.44	\$ 0.43	\$ 18.30
1 Yard	1X Week	\$ 56.11	\$ 1.41	\$ 1.39	\$ 58.91
1 Yard	Extra Pickup	\$ 12.27	\$ 0.31	\$ 0.30	\$ 12.88
1.5 Yard	1X Week	\$ 78.38	\$ 1.97	\$ 1.94	\$ 82.29
1.5 Yard	2X Week	\$ 143.25	\$ 3.60	\$ 3.54	\$ 150.39
1.5 Yard	Extra Pickup	\$ 17.15	\$ 0.43	\$ 0.42	\$ 18.00
2 Yard	1X Week	\$ 100.75	\$ 2.53	\$ 2.49	\$ 105.77
2 Yard	2X Week	\$ 198.23	\$ 4.98	\$ 4.90	\$ 208.11
2 Yard	3X Week	\$ 252.35	\$ 6.34	\$ 6.23	\$ 264.92
2 Yard	Extra Pickup	\$ 22.04	\$ 0.55	\$ 0.54	\$ 23.13
3 Yard	1X Week	\$ 143.25	\$ 3.60	\$ 3.54	\$ 150.39
3 Yard	2X Week	\$ 255.91	\$ 6.43	\$ 6.32	\$ 268.66
3 Yard	3X Week	\$ 330.59	\$ 8.31	\$ 8.17	\$ 347.07
3 Yard	Extra Pickup	\$ 31.34	\$ 0.79	\$ 0.77	\$ 32.90
4 Yard	1X Week	\$ 187.91	\$ 4.72	\$ 4.64	\$ 197.27
4 Yard	2X Week	\$ 320.09	\$ 8.04	\$ 7.91	\$ 336.04
4 Yard	3X Week	\$ 432.08	\$ 10.86	\$ 10.67	\$ 453.61
4 Yard	4X Week	\$ 585.60	\$ 14.72	\$ 14.46	\$ 614.78
4 Yard	Extra Pickup	\$ 41.11	\$ 1.03	\$ 1.02	\$ 43.16
6 Yard	1X Week	\$ 255.91	\$ 6.43	\$ 6.32	\$ 268.66
6 Yard	2X Week	\$ 432.10	\$ 10.86	\$ 10.67	\$ 453.63
6 Yard	3X Week	\$ 608.19	\$ 15.28	\$ 15.02	\$ 638.49
6 Yard	4X Week	\$ 765.42	\$ 19.24	\$ 18.91	\$ 803.57
6 Yard	Extra Pickup	\$ 55.99	\$ 1.41	\$ 1.38	\$ 58.78

**BIN RATES**

	<u>608.19 CPI Adjustment</u>	<u>CPI Adjustment</u>	<u>New Rate</u>
4 Yard "BIN-A-DAY" 3 DAY RENTAL	\$ 79.01	\$ 1.99	\$ 82.95
<b>Basic rate for Temporary Drop Box Service</b>			
20 Yard	\$ 374.59	\$ 9.41	\$ 393.25
30 Yard	\$ 417.08	\$ 10.48	\$ 437.86

\*\*\* Seniors get a \$9 discount from the base rate.



**CITY OF CORNING  
FUEL COST ADJUSTMENT CALCULATION**

<u>Adjustment Calculation:</u>	
Diesel % Change	54.42%
CPI % Change	12.55%
Net % Change	41.87%
Fuel as a % of Operating Revenue	5.90%
Adjustment Factor	<b>2.47%</b>

Information for Basis of Calculation:

Diesel (cents per gallon)	
Sep-04	216.375
Sep-99	140.125
Change	76.25
% Change	54.42%

CPI	
Sep-04	118.4
Sep-99	105.2
Change	13.2
% Change	12.55%

<u>Entire BU</u>	
Fuel Cost	\$ 344,950
Operating Revenue	\$ 5,847,327
Fuel as a % of Revenue	5.90%



Aug-1997	116.4	122.1	123.3	112.925	114.75	113.9	120.475	124.8	133.7
Sep-1997	115.34	121.98	121.88	111.92	113.22	112.98	123.06	128.06	136.7
Oct-1997	118.275	122.25	126.675	114.35	116.05	115.675	123.475	127.525	134.675
Nov-1997	118.175	122.525	126.875	114.125	116.675	116.15	127.25	130.8	139.025
Dec-1997	116.04	122.78	124.54	111.84	114	114.1	126.06	126.16	133.96
Jan-1998	112.875	120.975	121.275	108.475	108.575	110.175	116.45	121.8	128.575
Feb-1998	110.4	118.425	118.2	106.35	106	106.45	108.8	114.65	122.625
Mar-1998	107.72	114.38	115.26	103.88	104.88	104.06	108.44	110.2	117.4
Apr-1998	107.325	112.725	114.675	103.7	104.85	104.475	110.1	113.125	121.65
May-1998	107.3	112.175	114.75	103.725	104.8	104.4	112.65	114.3	122.175
Jun-1998	104.1	104.96	110.7	101.08	102.18	101.72	109.72	109.64	116.26
Jul-1998	102.85	109.625	111.475	99.925	100.925	100.65	107.45	109	115.725
Aug-1998	100.74	107.76	108.88	96.78	98.46	98.52	107.28	108.98	115.84
Sep-1998	102.425	107.55	109.375	98.5	100.85	99.825	108.55	110.05	116.675
Oct-1998	103.85	109.175	111.225	100.25	102.025	101.675	109.975	110.525	117.15
Nov-1998	102.22	109.22	110.32	98.36	100.32	99.66	108.26	109.76	116.86
Dec-1998	97.3	107.7	106.75	93.55	94.95	94.5	100.725	106.4	112.25
Jan-1999	96.65	107.1	106.675	92.85	94.425	94	98.675	105.25	110.95
Feb-1999	95.9	106.175	105	92.05	93.925	93.375	98.55	103.8	110.425
Mar-1999	99.68	106.04	107.44	95.16	97.34	96.36	102.82	112.74	123.7
Apr-1999	107.925	110	113.05	101.55	104.65	104.3	114.275	128.55	140.35
May-1999	107.34	110.78	113.58	101.66	104.72	103.6	115.18	123.1	131.36
Jun-1999	107.4	110.875	112.9	101.375	104.275	102.75	113.9	128.2	139.15
Jul-1999	112.15	114.425	118.025	106.375	109.075	108.2	118.575	130.925	141.475
Aug-1999	117.2	119.1	121.54	111.38	114.6	113.18	125.66	134.76	146.84
Sep-1999	121.475	123.175	126.2	116.6	120.4	118.05	129.575	131.275	140.125
Oct-1999	122.8	128.375	129	117.725	122	119.025	128.825	131.875	139.325
Nov-1999	126.34	130.36	132.74	120.62	126.02	121.84	130.62	137.24	146.6
Dec-1999	129.175	135.85	136.975	124.075	126.65	125.65	133.525	136.8	144.675
Jan-2000	135.6	139.72	153.7	131.86	132.4	132.06	134.28	142.56	150.5
Feb-2000	146.075	155.325	176.225	143.575	142.925	139.4	140.6	147.175	153.625
Mar-2000	147.9	148.775	157.325	144.425	146.3	142.55	149.375	159.275	162.875
Apr-2000	142.175	141.875	149.6	138.05	141.35	136.925	148.475	151.525	156.95
May-2000	141.96	149.54	151.58	137.38	142.56	136.86	144.78	146.58	152.36
Jun-2000	142.125	142.55	151.8	137.8	142.775	136.825	146.325	145.575	150.875
Jul-2000	143.38	144.04	152.24	139.82	142.04	139	147.18	151.6	158
Aug-2000	146.6	147.325	154.8	143.6	143.6	142.825	149.05	160	171.3
Sep-2000	163.7	161.95	166.975	158.5	161	158.55	167.7	183.725	194.025
Oct-2000	163.72	161.82	169.48	157.82	160.1	158.02	175.3	184.66	190.36
Nov-2000	162.125	162.85	170.95	158.45	157.975	157.35	169.925	178.375	188.2
Dec-2000	156.475	158.7	174.075	152.25	151.475	149.6	161.2	176.675	181.6
Jan-2001	152.36	167.38	165.42	150.66	150.12	145.72	153.26	162.04	165.88
Feb-2001	149.225	160.9	158.875	147.725	147.4	144.1	151.775	156.3	161.825
Mar-2001	139.925	153.35	158.875	135.9	137.45	133.925	147.425	152.825	159.3
Apr-2001	142.2	143.06	152.44	138.1	140.16	135.8	148.8	154.56	160.98
May-2001	149.6	144.725	152.325	140.675	153.675	141.975	158.95	156.25	160.875
Jun-2001	148.175	143.775	152.475	139.3	149.45	143.325	159.6	157.375	161.175
Jul-2001	137.48	148.42	145.5	132.9	134.96	134.46	141.38	149.4	156.12
Aug-2001	138.95	137.2	145.775	133.45	140.875	133.125	139.05	146.05	151.375
Sep-2001	149.5	142.15	150.5	138.125	155.45	141.4	158.675	158.675	165.05
Oct-2001	134.84	131.46	140.2	126.66	136.7	128.44	144.14	143.38	147.52
Nov-2001	125.875	124.525	133.75	119.45	126.625	119.85	130	134.9	138.375
Dec-2001	116.66	118.36	126.88	113.64	115.96	112.3	114.72	123.12	127.04

Jan-2002	115.275	118.425	129.35	127.35	113.625	112.8	112.075	112.6	122.325	126.9
Feb-2002	115.175	118	128.825	126.6	113.275	112.625	112.15	113.4	122.6	128.85
Mar-2002	123.025	124.15	131.475	131.475	120.325	120.775	119.975	122.275	133.25	139.375
Apr-2002	130.88	131.02	137.88	139.12	126.92	129.36	127.26	134.72	139.74	144.42
May-2002	130.525	131.15	139.625	139.525	126.775	129.625	127.2	135.675	138.4	141.075
Jun-2002	128.55	129.075	138.8	137.65	124.5	126.425	124.725	132.85	138.675	142.7
Jul-2002	129.94	130.18	138.94	138.58	125.78	128.68	126.24	132.7	138.42	142.76
Aug-2002	132.75	132.45	141.175	141.175	127.95	131.275	129	135.225	143.275	148.4
Sep-2002	141.06	139.32	144.82	146.6	135.74	140.04	136.88	145.24	153.62	159.7
Oct-2002	146.15	144.825	148.75	150.65	141.975	146.125	142.95	150.45	152.775	155.675
Nov-2002	141.975	141.1	149.4	149.6	136.75	142.1	136.275	147.75	150.675	153.15
Dec-2002	142.88	143.3	151.2	151.76	138.98	142.96	137.66	144.16	149.64	152.4
Jan-2003	148.775	151.4	159	159.375	147.3	147.325	145.9	145.1	153.425	157.65
Feb-2003	165.425	169.925	181.25	179.3	164.9	163.85	162.125	159.5	167.9	172.5
Mar-2003	170.8	176.96	193.22	189.86	169.94	166.06	163.7	173.98	181.58	181.78
Apr-2003	153.25	159.95	169.6	169.65	154.95	149.5	144.325	158	161.325	165.025
May-2003	145.125	149.65	160.1	160.425	144.075	143.55	137.5	148.925	150.05	154.25
Jun-2003	142.4	143.66	156.3	154.88	137.7	140.86	136.68	144.74	152.72	156.14
Jul-2003	143.5	144.15	156.325	153.95	138.875	140.775	138.275	146.5	158.275	163.475
Aug-2003	148.65	147.425	157.275	156.7	140.34	144.96	143.5	151.45	166.6	172.525
Sep-2003	146.66	145.8	156.44	156.28	140.34	144.96	140.72	153.12	161.16	165.58
Oct-2003	148.125	147.425	157.7	157.7	142.1	148.175	142.75	151.575	166.75	162.2
Nov-2003	148.225	147.925	158.675	158.55	142.35	146.975	143.075	154.05	159.075	163.9
Dec-2003	149.88	149.88	162.78	160.66	144.06	145.96	144.18	152.88	162.88	168.06
Jan-2004	155.1	158.4	172.5	168.825	152.625	152.025	151.55	153.925	163.5	167.65
Feb-2004	162.94	163.46	176.04	173.44	154.05	154.375	153.025	155.275	174.275	180.9
Mar-2004	169.225	164.9	178.94	173.375	158.04	159.6	156.84	164.16	182.18	189.65
Apr-2004	174.64	168.86	178.94	177.94	164.06	164.75	161.6	178.9	203.15	217.075
May-2004	171.125	169	180.925	178.1	164	164.75	178.9	186.9	203.15	217.075
Jun-2004	173.85	172	181.8	181.2	167.15	169.3	178	186.9	202.85	209.8
Jul-2004	183.28	181.96	191.12	190.62	177.42	180.12	187.1	194.325	204.14	212.84
Aug-2004	191.675	191.225	199.825	198.4	187.4	188.9	187.1	194.325	208.375	216.375
Sep-2004	213.425	213.75	224.65	223	208.8	210.5	207.3	217.35	230.775	236.075
Oct-2004	214.66	216.74	228.2	227	211.28	211.2	208	221.6	228.86	234.76
Nov-2004	200.925	206.775	228.2	218.4	200.525	197.225	193.875	203.05	209.125	213.675
Dec-2004	195.88	201.9	216.32	214.7	194.92	193	190.6	190.36	201.94	205.88
Jan-2005	202.675	204.55	221.45	217.4	197.525	197.25	195.775	205.975	225.9	224.375
Feb-2005	221.375	221.325	233.425	232.675	215.35	216.3	214.8	228.2	246.15	245.5
Mar-2005	229.175	228.8	242.3	239.75	222.825	223.625	222.55	237.75	255.725	258.95
Apr-2005	219.88	221.48	236.74	231.98	215.6	213.76	215.04	226.52	241.28	245.02
May-2005	228.975	232.175	241.75	241.35	227.4	226.35	225.55	223.125	238.175	246.9
Jun-2005	237.25	239.35	251.525	250.025	233.725	234.125	231.35	239.275	251.325	257.75
Jul-2005	250	248.28	257.78	257.8	243.34	244.48	242.06	258.54	282.06	294.48
Aug-2005	281.875	282.65	299	291.225	278.4	275.3	276.575	294.325	305.125	312.475
Sep-2005	309.5	306.18	291.58	295.68	312.04	309.84	310.72	314.22	312.24	316
Oct-2005	257.3	254.5	267.85	266.575	248.125	254.125	255.275	272.95	270.7	266.8
Nov-2005	244.275	246.65	261.975	258.85	240.025	241.55	242.4	242.3	251.65	250.375
Dec-2005	246.74	250.88	266.26	260.98	245.2	242.5	243.38	242.66	258.18	262.98
Jan-2006	247.525	250.625	261.55	259.55	245.8	241.975	244.5	250.225	262.075	270.25
Feb-2006	255.85	258.25	268.625	268.525	252.925	251.175	251.9	258	271.25	273.775
Mar-2006	272.8	274.775	283.15	283.7	270.2	269.35	268.05	274.2	286.8	293.225
Apr-2006	289.66	288.66	298.04	299.16	283.3	284.48	281.48	304.16	316.12	322.2
May-2006										

Jun-2006	289.025	296.5	298.375	284.35	285.075	283.35	301.55	312.325	319.225
Jul-2006	293.36	296.56	298.76	287.18	293.44	287.98	298.46	305.6	310.38
Aug-2006	304.5	305.55	309.65	293.5	305.05	295.2	330.35	319.925	319.275
Sep-2006	278.3	288.15	289.5	268.95	271.35	270.1	310.825	306.05	305.3
Oct-2006	251.92	264.3	265.62	247.76	247.54	246.72	258.84	267.42	272.06
Nov-2006	254.45	262.2	264.025	246.525	254.075	246.95	263.175	269.075	267.85
Dec-2006	261.025	273.3	271.975	253.9	256.15	252.75	271.5	288.35	290.625
Jan-2007	248.46	263.12	258.12	240.74	242.9	241.16	262.92	276.16	280.3
Feb-2007	248.825	262.6	256.75	242.25	244.325	241.725	253.125	276.775	288.55
Mar-2007	266.7	271.45	270.425	261.8	265	262.85	273.475	280.55	288.5
Apr-2007	283.38	284.26	286.14	279.32	281.7	280.12	295.64	293.34	298.46
May-2007	279.625	287.8	286.625	274.425	276.25	274.5	299.15	292.85	296.4
Jun-2007	280.775	289.025	288.175	276.25	277.425	275.6	293.45	295.375	301.875
Jul-2007	286.84	294.54	293.38	280.88	285.44	279.9	297.18	302.18	312.28
Aug-2007	286.9	292.475	291.225	280.225	286.4	280.25	297.9	301.425	304.9
Sep-2007	295.325	300.2	302.575	290.4	297.25	289.375	297.35	300.15	302.4

ITEM NO.: H-10  
AMEND AGREEMENT WITH WILLIAM L. MAY,  
HUMAN RESOURCES CONSULTING  
NOVEMBER 13, 2007

TO: CITY COUNCIL OF THE CITY OF CORNING  
FROM: STEPHEN J. KIMBROUGH, CITY MANAGER

*STEVE*

**SUMMARY:**

The City entered into an Agreement on February 25, 2004 with Bill May to provide Labor Relations Services and Personnel Consulting. Mr. May is now requesting an increase in his compensation and reimbursement; this is the first increase in three and a half years of consulting services for the City of Corning.

**BACKGROUND:**

In the attached Labor Relations Services Agreement with Mr. Bill May, Mr. May's compensation was set as follows:

Hourly Rate:	\$80.00
Travel Time:	\$40.00 per hour
Mileage:	\$ 0.375 per mile.
Per diem:	\$35.00
Lodging:	Reasonable and as necessary.
Telephone, fax, printing, etc.:	At cost.

Mr. May proposes an increase as follows:

Hourly Rate:	\$90.00
Travel Time:	\$45.00 per hour
Mileage:	IRS approved rate/no less than \$0.45 per mile.
Per diem:	\$45.00
Lodging:	Reasonable and as necessary.
Telephone, fax, printing, etc.:	At cost.

The City has been very satisfied with his services.

**RECOMMENDATION:**

**MAYOR AND CITY COUNCIL APPROVE THE NEW COMPENSATIONS RATES FOR WILLIAM L. MAY, HUMAN RESOURCES CONSULTANT AS FOLLOWS:**

Hourly Rate:	\$90.00
Travel Time:	\$45.00 per hour
Mileage:	IRS approved rate/no less than \$0.45 per mile.
Per diem:	\$45.00
Lodging:	Reasonable and as necessary.
Telephone, fax, printing, etc.:	At cost.

**WILLIAM L. "BILL" MAY  
HUMAN RESOURCES CONSULTING**

*POST OFFICE BOX 1720, SUTTER CREEK, CALIFORNIA 95685*

**Voice: (209) 274 – 9103      Fax: (209) 274 – 4098      e-mail: wandsmay@wildblue.net**

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William L. "Bill" May, Consultant

October 23, 2007

Mr. Steve Kimbrough, City Manager  
City of Corning

Dear Steve,

Lisa tells me that you are in the process of sending Art Frolli the information requested for Management negotiations. I've scheduled an initial meeting for November 2 at 10 a.m. Remind me of when the Council meets? Is it the second and fourth Tuesday of each month?

Per our telephone conversation of last week my new billing rates for providing labor relations and human resources services are as follows:

Hourly rate:	\$90.00
Travel time:	\$45.00 per hour
Mileage:	IRS approved rate/ no less than \$.45 per mile
Per diem:	\$45.00
Lodging:	Reasonable and as necessary
Telephone, fax, printing, etc.:	At cost

Bill

**FILE COPY**

**CITY OF CORNING  
AGREEMENT FOR  
LABOR RELATIONS SERVICES**

THIS AGREEMENT made and entered into this 25 day of February, 2004, is by and between the City of Corning, hereinafter referred to as "CITY" and WILLIAM L. "BILL" MAY, an individual, hereinafter referred to as "MAY" or as "Consultant."

**RECITALS**

WHEREAS, CITY desires to use the professional services of a qualified person to perform the duties and responsibilities of conducting labor negotiations and related labor relations functions for the City of Corning and providing guidance in the area of human resources; and

WHEREAS, CITY knowing that MAY is qualified and experienced and has the specialized skills to perform the labor relations and human resources services required for the CITY, now wants to proceed with contracting with MAY and MAY is ready, willing and able to perform such services for the CITY.

NOW THEREFORE, in consideration of the mutual promises, covenants, and conditions set forth herein the parties agree as follows:

**CONSULTANT SERVICES:** MAY will provide to the CITY all necessary professional, administrative, and managerial services to perform the following duties and responsibilities to the satisfaction of the CITY. Such services shall include, but not be limited to the following:

1. Labor Relations

- Consultant will act as City's principal representative and chief negotiator at all meet and confer sessions with the City bargaining units as may be assigned.
- All representations and negotiations will abide by the guidelines established by the City.
- Consultant will perform necessary research and meet and confer with Labor Representatives as often as reasonably necessary to reach agreement or conclude the City's impasse procedures.
- Consultant will also act as the City's representative in all impasse proceedings including mediation and fact-finding.
- Consultant will, on a regular basis, consult with the City Manager and meet with the City

Council as often as reasonably necessary during the process to review the City's position and obtain instructions.

- When agreement is reached with an employee organization, a Memorandum of Understanding will be prepared under the direction of the Consultant and presented to the City for approval.
- After agreement is reached with an employee organization and approved by the City Council, Consultant will meet with City Management, upon request, to explain the provisions of the approved Memorandum of Understanding, and to explain any changes in working conditions instituted by the City as a result of the Meet-and-Confer process.

## 2. Human Resources

- Consultant will perform necessary research and respond to human resources/personnel issues upon request of the City Manager.
- Consultant will provide classification services (including studies of individual or multiple position classifications) upon request of the City Manager.
- Consultant will provide compensation research and studies upon request of the City Manager.
- Consultant will provide other human resources/personnel reviews and analysis as requested by the City Manager.

**CITY SUPPORT:** The City will assist Consultant by providing information, personnel, space and facilities as follows:

- All information reasonably within the City control and accessible to the City which may be helpful to Consultant in the performance of the services as provided herein including computer disk in compatible word processing format of current MOU's and relevant City rules.
- Supplemental clerical and technical assistance as Consultant may reasonably require for the performance of the services as provided herein.
- A suitable location where meet and confer sessions may be conducted.
- A suitable location to conduct business when assisting with human resources/personnel activities.

**WORK DAYS AND HOURS:** MAY will work for the City of Corning on days and hours of his choosing as dictated by the need to accomplish the assigned tasks and such work will be performed at various locations in City Hall and in MAY'S private office.

**COMPENSATION:** CITY, for and in consideration of the promises, covenants, conditions and stipulations of MAY set forth herein, hereby agrees to provide, as total compensation to MAY, the following:

Hourly rate:	\$80.00
Travel time:	\$40.00 per hour
Mileage:	\$.375 per mile
Per diem:	\$35.00
Lodging:	Reasonable and as necessary
Telephone, fax, printing, etc.:	At cost

**TERM:** This agreement shall be for an indefinite term and extends automatically from year to year thereafter on the same terms and conditions unless either party provides the other with notice of termination. Either party may terminate this Agreement by providing the other party not less than sixty (60) calendar days written notice of termination. The termination shall become effective upon the 60<sup>th</sup> or later designated day following delivery of written notice thereof. MAY shall be compensated for all services performed to the effective date of termination.

**PERFORMANCE STANDARDS:** MAY agrees that he will at all times faithfully, industriously, and to the best of his ability, experience and talent, perform all of the duties and functions that may be required of or from him pursuant to all terms of this Agreement in a manner reasonably satisfactory to the CITY, and in accordance with the standards reasonably expected of a professional person so engaged.

**MAY AS INDEPENDENT CONTRACTOR:** It is understood that MAY is an independent contractor. CONTRACTOR maintains an office separate from the CITY and performs labor relations and human resources services for other clients in addition to CITY. CITY does not specify how MAY is to work but does specify the functions to be performed. It is also understood that the consultant acts as "an agent of the City" and as such is protected by the City's liability insurance.

**ENTIRE AGREEMENT; MODIFICATION:** This Agreement embodies the whole Agreement between the parties hereto and there are no inducements, promises, terms, conditions or obligations made by CITY or MAY other than those contained herein. No modification, alteration, or variation in the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or Agreement not incorporated herein shall be binding on any of the parties hereto.

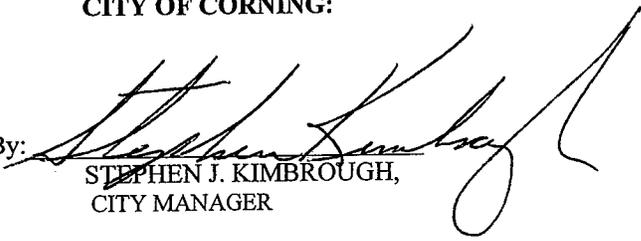
Any notices required to be given pursuant to this Agreement shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

- a. To CITY: **Stephen J. Kimbrough, City Manager**  
City of Corning  
794 Third Street  
Corning, CA 96021
  
- b. To MAY: **William L. "Bill" May**  
910 W. Wood Street  
Willows, CA 95988

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**CITY OF CORNING:**

By:

  
STEPHEN J. KIMBROUGH,  
CITY MANAGER

**CONSULTANT:**

  
WILLIAM L. "BILL" MAY

**ITEM NO. H-11  
REIMBURSEMENT AGREEMENT-MONROE  
WINGATE; WINGATE SUBDIVISION TRACT  
MAP 05-1001; AUTHORIZE THE CITY  
MANAGER TO SIGN AGREEMENT**

NOVEMBER 13, 2007

TO: CITY COUNCIL OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
JOHN L. BREWER, AICP; PLANNING DIRECTOR

**BACKGROUND:**

The Wingate Tentative Map was approved on February 8, 2005. The final map recorded in October of 2005. A copy of the City map showing the Wingate subdivision and the affected neighborhood is attached.

The subdivider, Mr. Monroe Wingate, was required to complete certain "off-site" sewer and water line extensions that will ultimately benefit some other properties in the vicinity. For that reason, Mr. Wingate is due reimbursement for those improvements as the benefiting properties develop. The standard mechanism to accomplish this repayment is a "Reimbursement Agreement". Attached for your consideration is a draft Reimbursement Agreement prepared for just that purpose.

In this case, the City Engineer has determined that the appropriate amount to be collected from each benefiting and developing parcel is \$1,320.00. The City will collect that amount and disperse 90% of it, or \$1,188.00 to Mr. Wingate, and retain 10% for processing.

The proposed term of the agreement is 10 years. Development occurring after October 18, 2017 would not be subject to this reimbursement agreement.

**STAFF RECOMMENDATION:**

That the City Council:

- **Authorize the City Manager to sign the attached Reimbursement Agreement with Monroe Wingate that is dated October 18, 2007.**

HOUGHTON AVENUE

TEHAMA STREET

LINCOLN AVENUE

COLUSA STREET

WINGATE TRACT

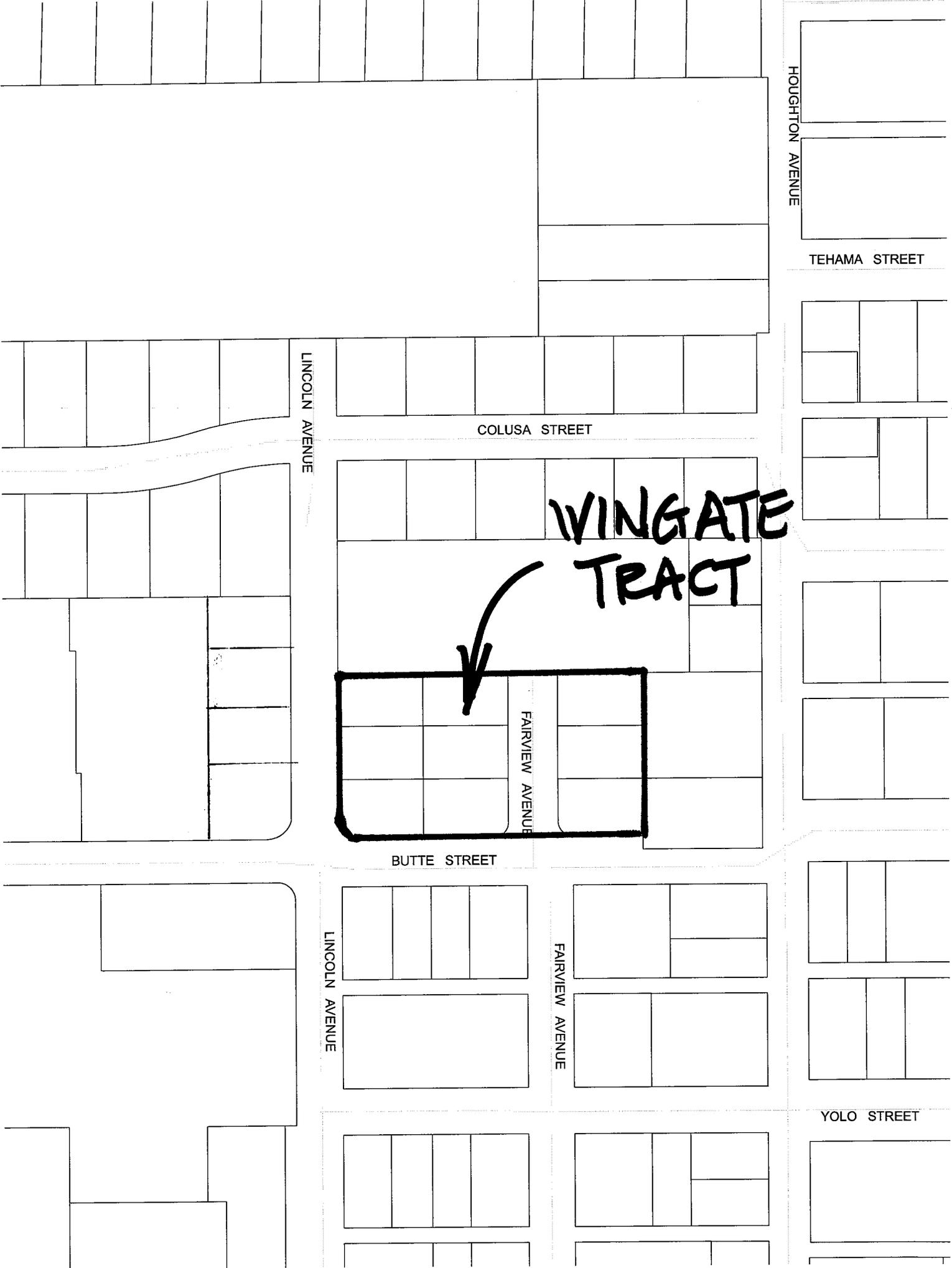
FAIRVIEW AVENUE

BUTTE STREET

LINCOLN AVENUE

FAIRVIEW AVENUE

YOLO STREET



## REIMBURSEMENT AGREEMENT

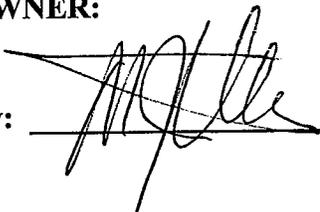
THIS AGREEMENT, entered into this 18<sup>th</sup> Day of OCTOBER, 2007, between Corning, a municipal corporation, hereinafter called "City", and Monroe Wingate, hereinafter called "Owner", is made on the following terms and conditions:

1. Owner is developing a subdivision in the City, known as Tract Map 05-1001. All improvements, including water lines, in this subdivision are to be constructed at the expense of the Owner. Because of the location of the subdivision, certain "off-site" improvements are necessary, including Lincoln Avenue street construction and water line extensions within Lincoln Avenue and Houghton Avenue. The Engineer's estimate of the off-site costs is \$27,719.00.
2. City desires the new water lines in order to improve public safety to serve the lands of the Owner, but also other parcels of land adjacent to the new water line.
3. Because the extended water lines and street segment will serve and benefit additional land, it is agreed hereby that the City will collect funds from the owners of other lands adjoining Owner's land when said other lands subdivide and develop, and reimburse the Owner ninety percent of the main frontage charge paid by each person benefiting from the improvements within a period of ten (10) years from the date this agreement is signed.
4. City expects that up to 21 additional parcels could result, develop and benefit from the off-site improvements completed for Tract Map 05-1001.
5. City shall collect \$1,320.00 per parcel resulting from division or development of Assessor's Parcels 71-074-10, 71-080-48, 49, 50 & 51 when Certificates of Occupancy are issued for residential building permits.

6. Upon collection as per No. 5 above, City shall reimburse Owner \$1,188.00 (90% of \$1,320.00) for each parcel benefiting from said off-site improvements.
  
7. It is clearly understood that City is not indebted or obligated hereby in any manner whatsoever, except that City agrees to remit to Owner the portion of the street improvement costs and water connection fees collected and received by City from other owners of property connecting to said water lines, and to the extent provided herein, provided however, that the total amount of said reimbursement shall not exceed the sum of \$24,948.00 and further provided that Owner shall have a current mailing address on file with the City Clerk of the City. All refunds to the Owner shall be in accordance with the applicable provisions set forth herein and Section 13.08.045 of the Corning Municipal Code.
  
8. This agreement or the benefits thereof may be assigned by Owner to a single assignee or entity in entirety. No partial or divisible assignment or assignments hereof will be recognized or accepted by the City. Notice of such assignment shall be in writing and filed with the City Clerk of City and, in such event the rights and obligations of the assignee shall be the same as imposed herein on Owner.
  
9. This agreement shall terminate at the end of ten (10) years from the date hereof.

**OWNER:**

By: \_\_\_\_\_



**CITY OF CORNING:**

\_\_\_\_\_  
**Stephen J. Kimbrough**  
**City Manager**

ITEM NO: H-12  
ACCEPT PROPOSAL FOR HYDROGEOLOGIC  
ENGINEERING SERVICES FROM GEO PLUS INC.  
TO ASSESS CONSTRUCTION OF A NEW WELL  
SITE AT CLARK PARK  
NOVEMBER 13, 2007

TO: HONORABLE MAYOR AND COUNCILMEMBER  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
TOM RUSS, DIRECTOR OF PUBLIC WORKS

*STEVE*

*Tom*

**SUMMARY:**

The City is planning for the future growth and the demands of the growth on our water system. We need to stay within State system capacity standards and start planning for a new well as soon as possible. Staff will use the services of City Engineer Ed Anderson for the well design and coordination of engineering, the City's water system consultant Win Benbo and Hydrogeologist Bill Bergmann of Geo Plus. The water system expansion is in the City master plan but the funds for the work have not yet been appropriated.

**BACKGROUND:**

City staff including City Engineer Ed Anderson, City well consultant Winston Benbow and William Bergmann, Principal Hydrogeologist for Geo Plus Inc, have had to two meetings to decide on the site location for our new well.

The new site we are exploring is located at Clark Park, a site identified in the City Capital Improvement Program. There are two reasons behind this decision:

1. We do not have to purchase property because we own 10 acres at this park; and
2. We can extend the water line north on Marguerite Avenue from Chestnut Street to Fig Lane and tie it into our water grid system that runs the full length of Fig Lane.

Geo Plus is a local Company located in Anderson and their Principal Hydrogeologist, Bill Bergmann lives in the Corning area. Their Project Proposal for the Project is \$13,000 and not to exceed \$15,000. He is very familiar with all of the water basins and strata's within our local area. The city has never needed to worry in the past about well locations; common sense has allowed us to choose good locations. Now however, the City must worry about possible site pollution and must also be more certain about attaining the desired well production or capacity.

The proposal includes:

- The groundwater feasibility assessment of the proposed well site;
- Analytical sampling of water discharge from test well;
- Analysis of test hole drill cuttings for selection of perforation depth and development of well design; and
- Preparation of well specifications for the final production well.

To develop this new well, additional services from our City Engineer and pump consultant Win Benbow will be needed to complete the final design for the well. This includes the pumping equipment, telemetry components and electrical system. We need Council approval to appropriate \$50,000 for the engineering from the Water Capital Improvement Fund 346 to fund 346-6300-4200 for Professional Engineering Services, Water.

**RECOMMENDATION:**

**MAYOR AND COUNCIL APPROVE THE SERVICES OF GEO PLUS INC. IN THE AMOUNT NOT TO EXCEED \$15,000 FOR HYDROGEOLOGIC ENGINEERING SERVICES FOR A NEW WELL SITE LOCATION AT CLARK PARK, AND APPROVE THE APPROPRIATION OF \$50,000 FROM FUND 346 THE WATER CAPITAL IMPROVEMENT FUND TO FUND 346-6300-4200 PROFESSIONAL ENGINEERING SERVICES, WATER.**



October 16, 2007

File: 07P349

Mr. Tom Russ  
Director of Public Works  
City of Corning  
Corning City Hall 794 Third Street  
Corning, California, 96021

**Subject: REVISED PROPOSAL FOR HYDROGEOLOGIC ENGINEERING  
SERVICES  
SUPPLY WELL REPLACEMENT, CITY OF CORNING, CALIFORNIA**

Dear Tom:

GEOPlus, Inc. is pleased to submit this *revised* proposal to provide hydrogeologic services to assist you with increasing the capacity of the City of Corning water supply system. This *revised proposal supersedes our earlier Proposal for Hydrogeologic Engineering Services dated September 1, 2006. For our revised work scope, we will not consider rehabilitation of the Houghton Avenue well, and will assess construction of a proposed new well at Estil C. Clark Park at East Fig Lane rather than the previously proposed South Avenue/SR 99W location.*

#### **PROJECT UNDERSTANDING**

At your invitation, GEOPlus' Principal Hydrogeologist, Bill Bergmann attended a scoping meeting on Wednesday, October 10, 2007 at your offices to discuss ways to augment the capacity of the City's water supply system. We greatly appreciated the opportunity to participate in the meeting. In attendance were: Tom Russ, Director of Public Works; John Brewer, Planning Director; Ed Anderson, City Engineer; Carl Crain, Public Works Superintendent; and Winston Benbow, Water Systems Consultant. Based on this meeting, our understanding of the situation is summarized as follows.

The City recently shut down the supply well located at the Petro truck stop near South Avenue and SR 99W due to the discovery of the gasoline additive MTBE in adjacent shallow monitoring wells. The supply well at Houghton Avenue near Solano Street has also been shut down due to

possible contamination by dry cleaning solvents from a separate source. Since the loss of these wells, system pressure drops have been observed during peak uses during a period when one of the City's remaining seven wells was down for routine servicing. Development plans include residential expansion, which will place even greater demands on the system. Therefore, additional sources must be developed. The City will self-fund the well replacement via fees collected from new water supply/sewer connections.

The City representatives resolved to take the following actions to restore system capacity by drilling an additional well at the City-owned 10-acre Estil C. Clark Park, located on the south frontage of East Fig Lane east of Marguerite Avenue. The City envisions a new well capable of producing approximately 1,500 gallons per minute (gpm). Only one existing city well produces over 1000 gpm – the Highway 99 well.

## **DISCUSSION AND SCOPE**

The following discussion and recommended scope is based on discussions in meetings with the City on August 16, 2006, April 18, 2007, and October 10, 2007; GEOPlus's previous expertise with assessments of various properties in the Corning area, and hydrogeologic investigations for various public and private entities in northern California with groundwater that has been affected by various chemical contaminants.

The City is considering a location at Estil C. Clark Park for a new well. To assist the City with design and construction of a supply well. GEOPlus envisions a phased scope of work comprised of the following seven tasks:

### **1. Phase I Groundwater Resource Feasibility Study:**

- Review available public water supply data and published geologic and hydrogeologic reports to gain understanding of the hydrogeologic system beneath Corning.
- Review and summarize information presented in Well Driller's Reports on file at the California Department of Water Resources for all City supply wells (as available). A table will be prepared summarizing the information presented in the Driller's Reports including: well intake depth; groundwater elevation; well diameter; estimated yield and specific capacity.

- Perform environmental review of site characteristics that could affect water quality at the proposed source. GEOPlus will review the following information:
    - Interview knowledgeable City personnel regarding the past use history of the site and surrounding properties with regard to past and present use or storage of potential chemical contaminants or sources of bacteria.
    - Review California Drinking Water Source Assessment and protection Program (DWSAP) reports for existing City wells.
    - Estimate the effectiveness of existing physical barriers in preventing contaminants from reaching the source based on hydrogeologic information gathered from review of published reports and Driller's Reports.
  - Contact the Redding office of the Regional Water Quality Control Board to assess the presence or absence of contaminants of concern in the well vicinity.
  - Prepare a letter report summarizing Phase I findings. The report will include an estimation of the feasibility and required depth and diameter of the proposed well to meet the capacity envisioned by the City based on the hydrogeologic Phase I findings.
2. Assist the City with procuring drilling and borehole geophysical contractors;
  3. Observe and record geologic materials and hydrogeologic conditions encountered during drilling of a pilot hole. For costing purposes we have assumed an 800-foot deep pilot hole and 2 days of full time observation;
  4. Collection of water samples from selected zones during drilling to assess water quality. The cost and level of effort to perform this task will depend on the selected drilling method, total depth of the pilot hole, and subsurface conditions encountered. Because these factors are unknowns, the cost for this task will be determined at a later date;
  5. Formation gradational (sieve) laboratory testing as a basis for well screen aperture and filter pack selection;
  6. Preparation of recommendations for well design based on interpretation of the gradation test results, geologic and borehole geophysical logs; and,
  7. Assistance with preparation of well specifications to be used for the final well.

The City will furnish GEOPlus with the following documents:

- Letter from Dept. of Health Services Office of Drinking Water driving this project;
- Ed - Drillers reports for all existing City wells;
- DWSAP reports for all city wells;
- DHS permits for all City wells;
- Water quality testing results and monthly water level data for Fripp, Peach, and HWY-99 wells for the last year;
- Ed - All available down hole geophysical logs ("e-logs") for city wells;
- Ed - Example well bid specifications for the Highway-99 or Fripp Street well (most recent well).

**PROJECT INVESTMENT**

We will provide the scope of services described above for on a time and materials basis in accordance with our current fee schedule. Our estimated fee to perform the proposed services summarized below will not exceed \$15,000 without your prior written authorization. A breakdown of our budgets for specific project tasks is as follows:

**BUDGET ESTIMATE BREAKDOWN**

Task	Cost
Task 1. Phase I Groundwater Feasibility Assessment.	\$3,000
Task 2. Assist with test hole driller procurement.	\$2,000
Task 3. Field observation of pilot hole drilling by State Certified Hydrogeologist (two full-time 8-hr days on site).	\$2,000
Task 4. Zone sampling of water discharge during drilling of test hole: Four (4) analyses for general minerals (including iron and manganese) and arsenic. Analytical costs only. Labor costs to be determined	\$1,300
Task 5. Gradation (sieve) analysis of samples of test hole drill cuttings for selection of perforation depth and aperture, and filter pack material selection (5 samples).	\$700

(Continued on next page)

## BUDGET ESTIMATE BREAKDOWN

(continued)

Task 6 & 7. Development of well design and preparation of well specifications for final production well.	\$4,000 to \$6,000
<b>Total Project Cost</b>	<b>\$13,000 to \$15,000</b>

### TERMS OF AGREEMENT

We anticipate signing a City of Corning Public Works contract for these services. Please provide a current copy of your agreement so we may review it with respect to terms and conditions. Upon reaching mutually agreeable terms and conditions, we anticipate signing this agreement.

### LIMITATIONS

GEOPlus offers various levels of investigative and engineering services to suit the varying needs of different clients. Although risk can never be eliminated, more detailed and extensive investigations yield more information, which may help understand and manage the level of risk. Since detailed investigation and analysis involves greater expenses, our clients participate in determining levels of service which provide adequate information for their purposes at acceptable levels of risk. Acceptance of this proposal will indicate you have reviewed the scope of work and determined you do not need or want a greater level of service than that being provided. Any exceptions should be noted and may result in higher fees.

The proposed scope of work requested by you (the client) is based on the information provided to GEOPlus. Other environmental or geotechnical investigative services can be provided for additional fees. The scope of services described here is not intended to be inclusive, to identify all potential concerns, or to eliminate the possibility of environmental problems. GEOPlus will assume no responsibility or liability whatsoever for any claim, loss of property value, damage, or injury which results from pre-existing hazardous substances being encountered or present on the project site, or from the discovery of such hazardous substances.

GEOPlus will perform its services in a manner consistent with the standards of care and skill ordinarily exercised by members of the profession practicing under similar conditions in the geographic vicinity and at the time the services will be performed. No warranty or guarantee, expressed or implied, is part of the services offered by this proposal.

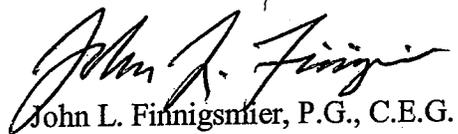
**CLOSING REMARKS**

We appreciate the opportunity of presenting this proposal for your consideration. If you have questions regarding this proposal or require additional information, please contact the undersigned.

Sincerely,  
**GEOPlus, Inc.**



William R. Bergmann, P.G., C.H.G.  
Principal Hydrogeologist



John L. Finnigsmier, P.G., C.E.G.  
Principal Engineering Geologist

WRB:JLF:wb

**ITEM NO. H-13  
AMEND CONDITION OF APPROVAL TO  
ACCEPT FEES IN LIEU OF  
UNDERGROUNDING TELEPHONE LINES;  
PARCEL MAP 06-29 & USE PERMIT NO.  
2006-230; GOLDEN WEST MOBILEHOMES;  
APN 87-040-66; 2560 HWY. 99-W.**

**NOVEMBER 13, 2007**

**TO: CITY COUNCIL OF THE CITY OF CORNING, CALIFORNIA**

**FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
JOHN L. BREWER, AICP; PLANNING DIRECTOR**

*JB STEVE*

**SUMMARY:**

City Staff has been working with the developer of the Golden West Mobile Home Sales Lot on Highway 99 W and have learned that AT&T, the owner of the above ground telephone and fiber optic cables along the Hwy 99 W frontage, needs to underground the telephone facilities at one time rather than in small segments as each parcel develops.

Staff recommends and the developer concurs that the City should accept \$20,412 in "in lieu fees" in satisfaction of the Development Condition. The City will then work with the communications utility at that point in time when the larger project is feasible. The in lieu fees would be deposited in the City of Corning Traffic Mitigation Fund.

**STAFF RECOMMENDATION:**

That the City Council:

- Accept the payment of \$20,412 in "in lieu fees" as satisfaction of the Development Condition (No. 25) requirement for undergrounding the overhead telephone lines.

**BACKGROUND:**

On October 10, 2006, the City Council approved Tentative Parcel Map 06-29 with twenty-seven (27) conditions of approval. The adopted conditions essentially repeated the conditions previously applied by the Planning Commission on May 16, 2006 to Use Permit No. 2006-230 that permitted the development and operation of the Mobilehome Sales Lot. The tentative map subsequently recorded and created a three acre parcel (APN 87-040-66) that's currently being developed for the Sales Lot. See the attached map that shows the site location and the Assessor's Map.

Among the approval conditions is No. 25<sup>1</sup> that requires undergrounding of the overhead utilities fronting and serving the parcel. Four separate overhead telephone lines are strung atop poles on the west side of the old highway. Two of those four lines are actually AT & T "fiber-optics cables". However, according to information provided by Terry Danielson of AT & T, undergrounding the four lines solely for the 200 feet of frontage of this property would be inefficient and cost-prohibitive. Additionally, AT & T prefers to limit the number of individual undergrounding projects, since they cause additional line splicing. Multiple splices reduce the overall "clarity" of their fiber-optics cables.

After receiving this information, your staff (Ed, Tom & John) met with Mr. Danielson. He suggested a single more comprehensive project would be more cost effective for the adjacent customers while minimizing splice impacts to AT & T fiber-optics cables. Staff asked him to project costs for a larger single undergrounding project that would address the 99-W frontage segment lying between Burch Creek and the beginning of the underground lines at 3090 Hwy. 99-W. Staff believed that fees could be collected as the area parcels develop to fund this overall undergrounding project. Mr. Danielson subsequently provided the attached email dated October 30, 2007.

#### **AT & T UNDERGROUNDING COST ESTIMATES:**

This overall length from Burch Creek to the current underground point is about 1,940 linear feet. Mr. Danielson estimates their (AT & T) costs to be \$89,698.98, or about \$46.24 per linear foot. Since it will likely be many years before the total funds are collected and the project completed, staff believes we should collect \$50.00 per linear foot for those AT & T costs. This cost does not include the trenching, conduits (piping), or the four required sidewalk boxes.

City Engineer Ed Anderson also recommends we use \$50.00 per linear foot for the trenching and conduit, and add and "spread" the sidewalk box costs proportionately throughout the length of the undergrounding segment length of 1,940 feet. Once the \$4,000 sidewalk box costs are included, the overall (Non AT & T) costs increase to \$52.06 per linear foot.

The overall telephone undergrounding cost for the single comprehensive project would be \$102.06 per liner foot. In order to fund that future project, the City should collect that per-foot amount as an "In-lieu fee" whenever the affected properties develop. The total undergrounding fee appurtenant to each parcel is shown on the attached spreadsheet.

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<sup>1</sup> Map and Use Permit Condition No. 25 currently reads: "*UNDERGROUND UTILITIES. All public utilities serving the Development shall be underground with no overhead facilities crossing the highway. The existing overhead telephone lines shall be undergrounded along the frontage of the project site. Electrical service shall be undergrounded from the east side across the highway to serve the project.*"

**AFFECTED PROPERTIES:**

The 1,940 feet of Hwy. 99-W frontage affects ten (10) parcels that are shown on the attached map. Staff determined the approximate frontage lengths of each of the 10 parcels. The parcel numbers, frontage lengths and proportionate telephone line undergrounding costs appurtenant to each parcel are shown on the attached spreadsheet. In order to fund one comprehensive telephone undergrounding project for this segment of Highway 99-W, the City of Corning should collect the fees shown under the column marked "Total" as the individual parcels develop. The subject parcel would be obligated to pay \$20,412.00 of "In-lieu fees".

cc: Larry Marple  
Golden West Homes  
13407 Garner Lane  
Chico, CA 95973

BARHAM AVENUE

CHITTENDEN ROAD

BARHAM AVENUE

INTERSTATE 5

STATE ROUTE 99 W

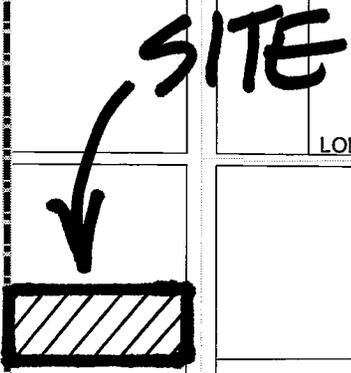
LOLETA AVENUE

SOUTH AVENUE

TOOMBS AVENUE

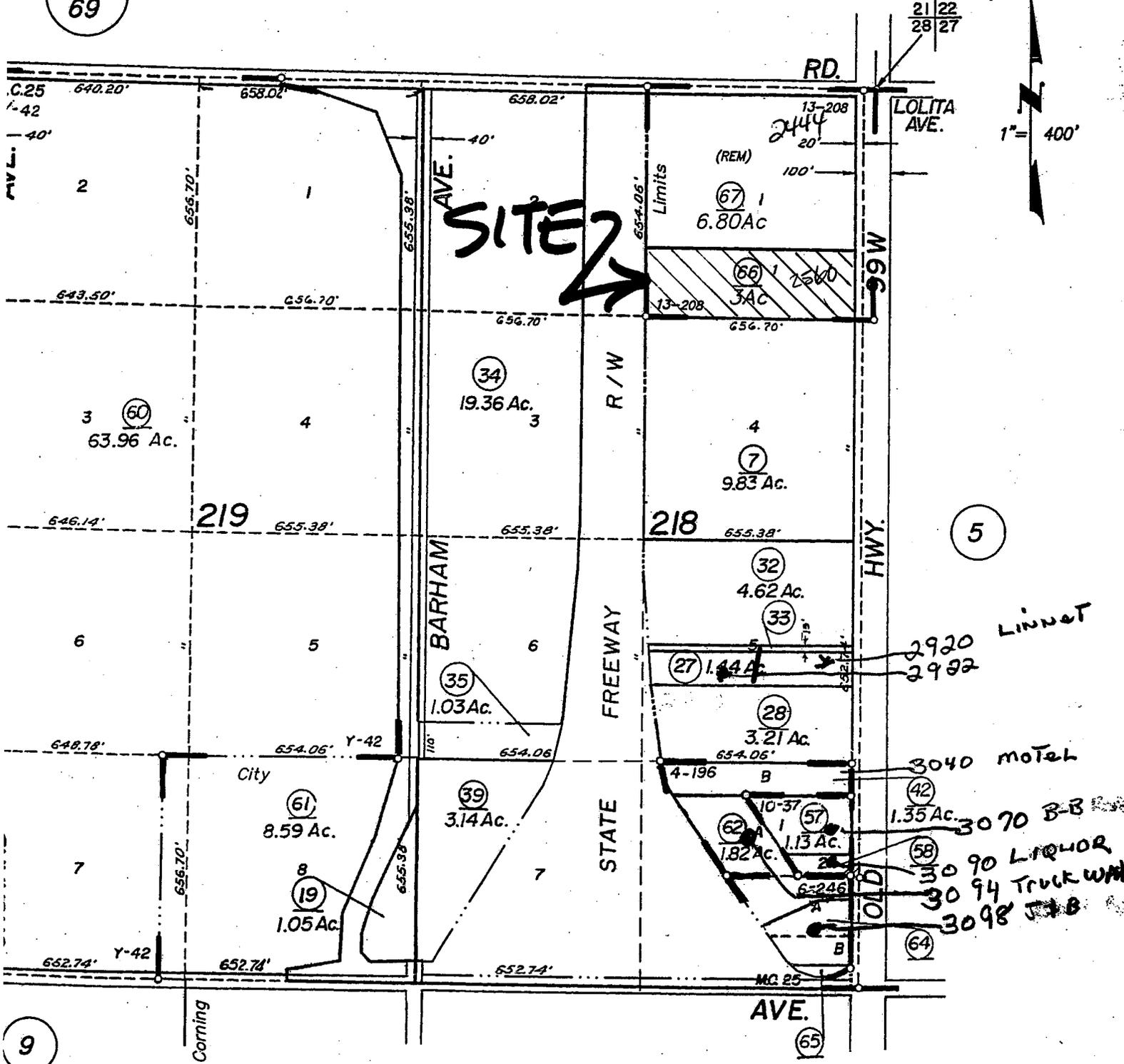
HOUGHTON AVENUE

HOUGHTON AVENUE



10-12-07

Bk. 69



- . Bk. 6, Pg. 240-P.M. No. 80-10
- . Bk. 6, Pg. 246-P.M. No. 79-78
- . Bk. 10, Pg. 37-P.M. No. 91-08
- . Bk. 13, Pg. 208-P.M. No. 06-29

Assessor's Map Bk. 87 -Pg. 04  
 County of Tehama, Calif.

NOTE-Assessor's Block Numbers Shown in Ellipses  
 Assessor's Parcel Numbers Shown in Circles



LOLETA AVENUE

APN 87-040-67

BURCH

CR.

87-040-66

GOLDEN WEST  
MHI SALES LOT  
SITE

87-040-07

87-040-32

87-040-33

87-040-27

87-040-28

87-040-42

87-040-51

357±

100±

200±

669'

300'

100'

230'

100'

98±

STATE ROUTE 99  
1940'  
175'

INTERSTATE 5

SOUTH AVENUE



**ITEM NO. K-14  
APPROVE RECREATION SUPERVISOR  
CLASS SPECIFICATION AND SALARY,  
AUTHORIZE RECRUITMENT AND  
ADOPT BUDGET FOR RECREATION PROGRAM  
NOVEMBER 13, 2007**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS  
OF THE CITY OF CORNING**

**FROM: STEPHEN J. KIMBROUGH, CITY MANAGER**

**SUMMARY:**

The City Council approved the creation of a Recreation Program for Corning including the creation of a new Recreation Supervisor position to lead the Program. Final approval of the Budget and recruitment was postponed until now in order to have a better feeling for the year-end finances of the City. The target date for Program Startup has been January 1, 2008, but the actual date for beginning employment of the new Recreation Supervisor would more realistically be about February 1, 2008. Recruitment will start immediately following City Council approval.

The Recreation Department will be responsible for a variety of City sponsored youth and adult recreation and "leisure services" programs. The department facilitates the promotion of other recreation programs to be offered in the community by engaging the Recreation Commission and Community members in the development of new recreational activities.

**BACKGROUND:**

In establishing the Community Recreation Program, the Objective is to:

"Provide year-round recreation programs to the City and surrounding Corning Community during an interim period while a citizens' committee of interested City and County residents seeks approval from the County, the Local Agency Formation Commission and the Voters for the formation of a "Corning Area Recreation District" and an annual "tax" assessment to be levied on every dwelling unit within the district boundaries.

"To sustain the Program over the long term and to serve the surrounding Residents of the County Unincorporated Area, the Program must transition into a Recreation District to serve the County territory contained in the boundaries of the Corning Union High School District.

**CLASS SPECIFICATION AND SALARY:**

The attached Class Specification is ready for approval by the City Council. It includes the traits desired along with the desirable education as discussed in prior public meetings. The job title Recreation Supervisor is considered in the profession to be a higher level than our previous title of Coordinator. The supervisor title will aid in recruitment and still leaves room for the growth of the program to cause an increase in title in the future. Any changes desired by the City Council can be easily made before adoption.

A survey of comparable cities indicates that the average Salary Range should be:

<b>Step</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
<b>Monthly salary</b>	\$3213	3382	3560	3747	3944
<b>Hourly</b>	\$18.54	\$19.51	\$20.54	\$21.62	\$22.75

**FINANCIAL:**

The adopted 2007 City Capital Improvement Program included a budget through fiscal Year 2010 - 2011 in order to provide for three full years of operation before the planned recreation district took over. The CIP Budget estimate below, done last May, includes the approved first half year cost and a projected three full years of operation.

<b>Annual Cost:</b>	<b><u>2007/2008</u></b>	<b><u>2008/2009</u></b>	<b><u>2009/2010</u></b>	<b><u>2010/2011</u></b>	<b><u>2011/2012</u></b>
	\$27,146	\$55,100	\$57,300	\$ 60,200 <sup>1</sup>	-0-

The monthly total compensation cost for the full-time Recreation Supervisor at Step A is \$4,498. For the remaining five months of this fiscal year the budget cost is \$22,922.

At three quarter time, the position will cost \$3,374 per month, and for the remaining five months of this fiscal year the budget cost is \$16,899.

Up to full time should be offered in the recruitment to attract the most qualified candidates who may already be working full time in the profession.

<b>A Recreation Annual Budget will look like this:</b>	<b>Remaining 5 months</b>	<b>Next Year</b>
Salary & Benefits for full time Supervisor at entry salary:	\$22,922	\$56,675
Supplies & Advertising	3,000	3,000
Telephone, Centrex extension at trans Center	450	600
Utilities at Transportation Center     value \$100 per month	no extra cost	
Rent of transportation Center     value \$300 per month	no extra cost	
Vehicle Maintenance and Fuel	500	1,200
Personal Vehicle use (City Truck provided)	<u>\$ 100</u>	<u>\$ 100</u>
<b>Annual Budget</b>	<b><u>\$26,972</u></b>	<b><u>\$61,575</u></b>

**RECOMMENDATION**

**MAYOR AND COUNCIL APPROVE THE CLASS SPECIFICATION FOR RECREATION SUPERVISOR AND THE PROPOSED SALARY RANGE:**

<b>Step</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
<b>Monthly salary</b>	<b>\$3213</b>	<b>3382</b>	<b>3560</b>	<b>3747</b>	<b>3944</b>
<b>Hourly</b>	<b>\$18.54</b>	<b>\$19.51</b>	<b>\$20.54</b>	<b>\$21.62</b>	<b>\$22.75</b>

**AND APPROVE THE ANNUAL BUDGET FOR THE RECREATION DEPARTMENT BY APPROPRIATING \$27,146 TO DEPARTMENT # 3300 RECREATION DEPARTMENT.**

<sup>1</sup> Budget escalates at an annual inflationary rate of 5%.

## RECREATION SUPERVISOR

### DEFINITION

Under the direction of the City Manager, the Recreation Supervisor is responsible for the development and implementation of the Recreation Program in the City of Corning. The Supervisor organizes, supervises, coordinates and evaluates recreation activities in order to assure the success of the program. The Recreation Supervisor meets with the Recreation Commission and school age youth in order to formulate a program that meets the established objectives of the City. The Supervisor will plan and coordinate activities with the Pool Manager who is supervised by the assistant Public Works Director. The Supervisor maintains effective contact with Community leaders and groups and an effective working relationship with other City employees and management is essential.

### DISTINGUISHING CHARACTERISTICS

The Recreation Supervisor is a single-position classification responsible for Community Recreation and leisure services. The incumbent serves as staff to the Recreation Commission, and acts as technical advisor to the City Manager. As a professional, the incumbent will also be called upon to work with the management team in the writing of reports, studies and analysis not always related to recreation, and, from time to time, manage projects. The Recreation Supervisor is a non-management position with some supervisory responsibilities and is comparable to a mid-level professional recreation position found in larger cities. The Supervisor does not have the responsibility for swimming pool program.

### EXAMPLES OF DUTIES

- Provides plans for, assigns, and supervises recreational paid and volunteer personnel;
- assists and participates in in-service training programs for recreation and volunteer personnel;
- coordinates program activities and programs;
- organizes special events;
- maintains order and protects youth and adults that make use of recreation areas and playgrounds;
- requisitions, issues and accounts for necessary materials, supplies and equipment;
- provides ideas and direction for development of recreational areas and facilities and any approved capital improvements;
- prepares information necessary to report to the City Recreation Commission;
- performs incidental administrative and clerical work in the maintenance of necessary records.

### DESIRABLE QUALIFICATIONS

Minimum of two years accredited college or university education with specialization in the field of recreation and/or physical education or two years experience in the field of recreation or closely related field.

#### Knowledge of:

- the philosophy, principles and practices of public recreation programs;
- major sports, games, arts and crafts, dramatics, music and other recreational activities suitable for children, adolescents and adults;
- park and recreation areas, facilities, and equipment needed in a broad and comprehensive recreational program;
- first aid methods and safety precautions related to recreational settings; principles of training and supervision.

Ability to:

- plan, coordinate and direct recreational programs;
- plan, assign, coordinate, schedule and supervise the work of volunteer personnel;
- effectively lead and participate in training programs;
- instruct individuals in game, play and other activities;
- speak before groups;
- maintain records and prepare reports;
- establish and maintain cooperative working relationships with employees and the general public;
- familiar with accounting and budgetary practices;
- be certified in CPR and First Aid.

**EDUCATION AND EXPERIENCE**

*Any combination of education and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education:

A bachelor's degree from an accredited college or university in Recreation Administration (Community/Commercial Recreation), outdoor recreation or a related field.

Experience:

Two years increasingly responsible professional experience in local government recreation programs including experience in developing new programs.

Other Requirements:

Must possess a California driver's license and have and maintain a satisfactory driving record as a condition of employment and continued employment. A Department of Justice background check is required for this position. By date of appointment to the position, an applicant must possess a current CPR/First Aid certificate.