



**CITY OF CORNING  
RECREATION COMMISSION AGENDA**

**TUESDAY, DECEMBER 1, 2015  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:00 p.m.**

**B. ROLL CALL:**

**Chairperson: Larry Johnson  
Commissioners: Khrystie Shoemaker  
James Pendergraft  
James Dodge  
Vacant**

**C. BUSINESS FROM THE FLOOR:** If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, give your name and address, and briefly identify the matter you wish to have placed on the Agenda. The Commission will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Commission from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

**D. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

**E. REGULAR AGENDA:** All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address and explain the reason you are asking for the order of the Agenda to be changed.

- 1. Waive the reading and approve the Minutes of the following Recreation Commission Meetings with any necessary corrections.**
  - a. October 7, 2014**
  - b. February 3, 2015**
  - c. May 5, 2015, no minutes, the meeting was cancelled due to lack of a quorum.**
- 2. Recommend changing the established schedule for the Recreation Commission meetings from monthly to quarterly with the new meeting dates to be the first Tuesday of the month in January, April, July and October at 6:00 p.m.**
- 3. Review City Park Use & Fee Policies.**
- 4. Update on the Clark Park Restroom demo and reconstruction.**

**F. ADJOURNMENT!**

The Corning Recreation Commission serves as an advisory body to the Corning City Council on Public Parks and Recreation issues including park use, master planning, acquisition and development, beautification, improvement and maintenance of City Parks. The Commission provides a public forum for the proposal and discussion of public recreation services that benefit the Community. Ideally the Commission would encourage community volunteers and youth/adult volunteer sports groups to work together in the planning for current and future facility and program needs.

**POSTED THURSDAY, NOVEMBER 19, 2015**



**CITY OF CORNING  
RECREATION COMMISSION MINUTES**

**TUESDAY, OCTOBER 7, 2014  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:00 p.m.**

**B. ROLL CALL:**

<b>Chairperson:</b>	<b>Larry Johnson</b>
<b>Commissioners:</b>	<b>Khrystie Shoemaker</b>
	<b>Luis Saavedra</b>
	<b>James Pendergraft</b>
	<b>Vacant</b>

**All members of the Commission were present except Commissioner Saavedra.**

**C. BUSINESS FROM THE FLOOR: None.**

**D. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.**

**E. REGULAR AGENDA:**

- 1. Waive the Reading and Approve the Minutes of the June 9, 2014 and September 2, 2014 Recreation Commission Special Meeting with any necessary corrections.**

Commissioner Pendergraft moved to approve the Minutes as written; Commissioner Shoemaker seconded the motion. **Ayes: Johnson, Shoemaker, Pendergraft. Absent: Saavedra. Opposed/Abstain: None. Motion was approved by a 3-0 vote with Saavedra absent and one vacancy on the Commission.**

- 2. Update on the progress of Phase 2 of the Corning Community Park.**

Public Works Director Patrick Walker informed the Commission that the Park is almost ready for application of the hydro-seed for the turf. He also explained that the type of turf had been changed because it would take almost a year before soccer players could be on the field with other methods. **Information only, no action needed.**

- 3. Discuss and direct Staff regarding pursuit of Council approval and funding for markings on existing tennis court located at Northside Part to accommodate playing pickleball.**

Public Works Director Patrick Walker explained to the Commission that Mr. & Mrs. Robertson submitted a letter to the City of Corning requesting a Pickleball Court be installed within the boundaries of an existing tennis court at Northside Park. The Commissioners stated they would like the City to monitor and check-out equipment to players similar to process currently used for the volleyball nets.

Councilor Shoemaker moved to seek Council's approval for funding to install markings on the existing tennis court located at Northside Park and to purchase equipment for check-out from the City at City Hall. Commissioner Pendergraft seconded the motion. **Ayes: Johnson, Shoemaker, Pendergraft. Absent: Saavedra. Opposed/Abstain: None. Motion was approved by a 3-0 vote with Saavedra absent and one vacancy on the Commission.**

- 4. Discussion of donation of Trail Exercise Equipment from Corning 4-H for installation at Corning Community Park.**

Cindy McClain and Kaitlyn Huntley informed the Recreation Commission that 4-H had received a \$1000 grant for a program called "Revolution of Responsibility". Mrs. McClain explained that 4-H had explored various options for contributions to the community and found this project best suited them. She further explained that although they have not yet obtained a price for the selected piece of equipment, they are able to provide them with a visual example of the type of equipment they are seeking. They also hope to obtain approval to fundraise so they can purchase additional equipment as their current grant will only fund the purchase of one piece.

The City of Corning is an Equal Opportunity Provider and Employer

Commissioner Pendergraft moved to recommend to Corning City Council to accept the donation from Corning 4-H to purchase and install park trail exercise equipment in Corning Community Park and allow them to fundraise for future park trail exercise equipment. Commissioner Shoemaker seconded the motion. **Ayes: Johnson, Shoemaker, Pendergraft. Absent: Saavedra. Opposed/Abstained: None. Motion was approved by a 3-0 vote with Saavedra absent and one vacancy on the Commission.**

**F. ADJOURNMENT! 7:00 p.m.**

The Corning Recreation Commission serves as an advisory body to the Corning City Council on Public Parks and Recreation issues including park use, master planning, acquisition and development, beautification, improvement and maintenance of City Parks. The Commission provides a public forum for the proposal and discussion of public recreation services that benefit the Community. Ideally the Commission would encourage community volunteers and youth/adult volunteer sports groups to work together in the planning for current and future facility and program needs.

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**Lisa M. Linnet, City Clerk**



**CITY OF CORNING  
RECREATION COMMISSION MINUTES  
TUESDAY, FEBRUARY 3, 2015  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

**A. CALL TO ORDER: 6:00 p.m.**

**B. ROLL CALL:**

**Chairperson: Larry Johnson  
Commissioners: Khrystie Shoemaker  
Luis Saavedra  
James Pendergraft  
Evan White**

All Commissioners were present except Commissioners Saavedra and White.

**C. BUSINESS FROM THE FLOOR:**

Public Works Director Patrick Walker informed the Commissioners that the City was considering construction of new restrooms at Clark Park.

**D. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.**

**E. REGULAR AGENDA: All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address and explain the reason you are asking for the order of the Agenda to be changed.**

**1. Waive the Reading and Approve the Minutes of the October 7, 2014 Recreation Commission Meeting with any necessary corrections.**

Pendergraft/Shoemaker, approved by a 3-0 vote with Saavedra and White absent.

**2. Update on the completion of Phase 2 of the Corning Community Park.**

Public Works Director Patrick Walker updated the Commission on the status on the completion of the Park. He responded to various questions such as:

1. Was Project completed within the assigned Budget; yes, actually under budget.
2. When will the Park be open; Mr. Walker responded stating when the grass was established.

**3. Continuation of discussion on research related to Park Use, Reservation & Fee Policies.**

Mr. Pendergraft asked if Little League pays any fees to the City for use of the Park, and if City Staff could provide the Commissioners with information relating to fees charged and collected by other Cities for similar use.

**F. ADJOURNMENT! 6:45 p.m.**

The Corning Recreation Commission serves as an advisory body to the Corning City Council on Public Parks and Recreation issues including park use, master planning, acquisition and development, beautification, improvement and maintenance of City Parks. The Commission provides a public forum for the proposal and discussion of public recreation services that benefit the Community. Ideally the Commission would encourage community volunteers and youth/adult volunteer sports groups to work together in the planning for current and future facility and program needs.

  
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**Lisa M. Linnet, City Clerk**

**ITEM NO: E-2  
RECOMMEND CHANGING ESTABLISHED  
RECREATION COMMISSION MEETING  
SCHEDULE FROM MONTHLY TO  
QUARTERLY WITH MEETINGS TO BE HELD  
ON THE FIRST TUESDAY OF THE MONTH IN  
JANUARY, APRIL, JULY AND OCTOBER.**

**August 4, 2015**

**TO: RECREATION COMMISSION MEMBERS**  
**FROM: JOHN L. BREWER, AICP, CITY MANAGER**  
**LISA M. LINNET, CITY CLERK**

*JS*

*lml*

**SUMMARY:**

In consideration of our Recreation Commission members, and in response to a reduction in agenda discussion items, the City Manager and City Clerk recommend Commission consideration of changing the monthly meeting schedule to quarterly. The proposed dates for meetings would be on the first Tuesday of the month in January, April, July and October at 6:00 p.m.

**BACKGROUND:**

Currently the Corning Recreation Commission meets on the first Tuesday of each month. Following the completion of Phase I and II of the Corning Community Park many meetings have been canceled due to a lack of agenda (no items of discussion).

Should an occasion arise when Commission action is required outside of the suggested scheduled meetings, a special meeting can be arranged and held as long as it is legally posted 24 hours prior to the meeting. Considering this, it does not seem appropriate to request our appointed Commissioners that serve our community by volunteering their time, energy and interest, to expend their valuable time and money to commute each month to attend a meeting when needs can be met more economically and efficiently met through quarterly meetings.

**RECOMMENDATION:**

**RECREATION COMMISSION RECOMMENDS CITY COUNCIL APPROVAL OF CHANGING THE ESTABLISHED RECREATION COMMISSION MEETING SCHEDULE FROM MONTHLY TO QUARTERLY WITH THE NEW MEETING DATES TO BE HELD IN JANUARY, APRIL, JULY AND OCTOBER ON THE FIRST TUESDAY OF THE MONTH AT 6:00 P.M.**

**ITEM NO. E-3  
REVIEW CITY PARK USE & FEE POLICIES IN  
GENERAL, AND AS THEY RELATE TO THE  
PHASES OF CORNING COMMUNITY PARK.**

**DECEMBER 1, 2015**

**TO: CHAIRPERSON AND RECREATION COMMISSIONERS, CORNING CA**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER  
DAWN GRINE, PUBLIC WORKS DIRECTOR**



**SUMMARY:**

Now that Phase 2 of the Corning Community Park is now completed and both the adult and youth soccer fields are currently in use, Staff believes now is a good time to review and update the existing Use Fees applicable to City Park facilities. The last time the fees were visited was in 2010.

**BACKGROUND:**

Phase 2 of Corning Community Park is named Lennox Fields and its facility includes two soccer fields (one lighted), a playground, parking lot, restroom with concession stand, picnic tables, barbecues, and a pedestrian bridge that connects to Phase 1.

The current City policy is not to charge youth sports leagues for use of the athletic fields. However, we do charge for adult use of the softball field at Yost Park. The following are our current fees for use of Yost Park. The fees have not been increased in many years.

<b>Deposits (refundable)</b>	<b>Daily Fees</b>	<b>Weekend Fees</b>
Cleaning deposit-\$75.00	Use Fee: \$75.00	Two Day Fee: \$150.00
Key Deposit: <u>\$25.00</u>	Light Fee: <u>\$8.00</u>	Two Day Light Fee: <u>\$16.00</u>
Totals: \$100.00	\$83.00	\$166.00

In 2010, the Recreation Commission determined that the daily fees were high and recommended the City Council set the "interim" Yost Park Daily Fee at \$30.00/day for single day use. Since that time, we've collected \$30.00/day for adult league use on weeknights. However, we do collect the weekend fees for softball tournaments staged as two-day events.

At this point, we'd like to present the attached Fee schedule as a starting point for discussion. We've also attached Fee Schedule information that was gathered from other area communities in 2010.

**RECOMMENDATION:**

**That the Recreation Commissioners recommend that the attached Fee Schedule be forwarded to Corning City Council for review and consideration.**

## CORNING CITY PARKS FEE SCHEDULE

<b><u>Yost Park</u></b>	<b>Use Fee</b>	<b>Deposits &amp; Lighting</b>
Weekday Daily Use	\$40.00 plus \$10.00 Lighting Fee	Plus Refundable Cleaning Deposit (\$75.00) & Key Deposit (\$25.00)
Weekend Use	Single Day-\$75.00 Two Day-\$150.00 Three Day-\$225.00	Plus Refundable Cleaning Deposit (\$75.00) & Key Deposit (\$25.00) and: \$10.00/day Lighting Fee
Youth League Use	No Charge	Key Deposit (\$25.00)
<b><u>Clark Park</u></b>		
<b>Baseball Fields</b>		
Weekday Daily Use	\$40.00 plus \$10.00 Lighting Fee	Plus Refundable Cleaning Deposit (\$75.00) & Key Deposit (\$25.00)
Weekend Use	Single Day-\$75.00 Two Day-\$150.00 Three Day-\$225.00	Plus Refundable Cleaning Deposit (\$75.00) & Key Deposit (\$25.00) and: \$10.00/day Lighting Fee
Youth League Use	No Charge	Key Deposit (\$25.00)
<b>Rodeo Grounds</b>	Use requires Jr. Rodeo Association Authorization	
<b><u>Corning Community Park</u></b>		
<b>Bike &amp; Skateboard Park</b>		
Event Use	Single Day-\$75.00 Two Day-\$150.00 Three Day-\$225.00	Plus Refundable Cleaning Deposit (\$75.00) & Key Deposit (\$25.00)
<b>Lennox Fields (Soccer)</b>		
Weekday Daily Use	\$40.00 plus \$10.00 Lighting Fee	Plus Refundable Cleaning Deposit (\$75.00) & Key Deposit (\$25.00)
Weekend Use	Single Day-\$75.00 Two Day-\$150.00 Three Day-\$225.00	Plus Refundable Cleaning Deposit (\$75.00) & Key Deposit (\$25.00) and: \$10.00/day Lighting Fee
Youth League Use	No Charge	Key Deposit (\$25.00)

**Red Bluff Fees:**

\$16 Lights  
 \$36 Day Game  
 \$56 Night Game w/lights  
 \$205 Weekend Tournament  
 \$62 Friday Tournament  
 \$82 Saturday Tournament  
 \$82 Sunday Tournament

**Willows Fees:**

\$15 Softball Fields  
 w/o Prep.  
 \$57.67 Softball Fields  
 With Prep.  
 \$15 Lights (per hour)  
 \$95 Weekend  
 w/o lights

**Redding Fees:**

\$ 7 Processing Fee  
 \$ 25 Reservation  
 \$ 65 Non Athletic Field (Non Profit)  
 \$ 90 Non Athletic Field (Profit)

**Anderson Fees:**

\$75/Day w/\$100 Deposit  
 Softball Fields  
 \$75/Day w/\$100 Deposit  
 Soccer Fields

**Orland Fees:****Athletic Fields (Not local League):****Weekends-2 hour field use:**

\$25 Resident  
 \$35 Non-Resident  
 \$200 Over 100 attendees per area/per use  
 \$500 Over 500 attendees per area/per use

**Lights (Hourly per field):**

\$25 (additional to field use rate, n/a to those maintaining lights and paying power bill directly)

**Weekends/Holidays-2 hour field use:**

\$40 Resident  
 \$45 Non-Resident

**Adult Tournament per field, per tournament:**

(Exceptions possible for local Leagues providing all maintenance/operations costs for field on a year round basis.)

\$200 Resident  
 \$400 Non-Resident

**Chico Area Recreation & Park District (CARD) Fee Schedule**

**Softball Tournaments Co-sponsored by CARD (Fee schedule covers the cost for maintenance, facility supervisor, incidental costs, clean-up fee and lights (2 field max.):**

\$100 Deposit  
 \$150 Daily Tournament Rental (per field – 12 hours)  
 \$15 Entry fee per team  
 \$18 Hourly Rate (per field)  
 \$33 Field Prep (per field w/hourly rental)  
 Applicant will pay full fee for any partial use of a field.

**Soccer/Hockey/Football Type Events (per facility):**

\$100 Deposit  
 \$80/field-Field preparation (1 time prep.)  
 \$21/hour-Facility Supervisor  
 \$28/hour-Lights  
 \$5/hour-Field use only

**Special Events:**

\$100 Deposit  
 \$TBD (To be determined) Field Preparation  
 \$21/hour-Facility Supervisor

**Softball Field (Team Practice/Group Use):**

\$21/Field-Field Preparation  
 \$28/hour-Facility Supervisor/Lights  
 \$5/hour, 1 hour block-Field Reservation

2010 FEES

**ITEM NO.: E-4  
CLARK PARK RESTROOM UPDATE**

**DECEMBER 1, 2015**

**TO: CHAIRPERSON AND RECREATION COMMISSIONERS, CORNING CA**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER**  
**DAWN GRINE, DIRECTOR OF PUBLIC WORKS**

**SUMMARY:**

The Fiscal Year 2015/2016 City of Corning Budget includes \$150,000 funding for improvements to be made to the restroom facilities located at Clark Park. Over the past few years Corning Little League has approached the City requesting that the restrooms be upgraded from the poor condition that they are in as of this date.

The restroom structure also houses a concession stand operated by the Corning Little League. The building is made from concrete block and appears to be in excellent condition. The restrooms however have deteriorated over time and it is necessary for the City to rent port-a-pots during the Leagues ball season in order for the plumbing to keep up the public's needs. Aside from the poor plumbing condition, neither restroom facility (Men's or Women's) are ADA (Americans with Disabilities Act) compliant. Neither facility provides enough room for a wheelchair to maneuver around the entrance door, sinks or stalls. Issues that need to be addressed are; access at the restroom entryway, maneuverability and the plumbing.

**OPTIONS:**

Two options are being considered. One option is to completely demo the existing building and rebuild a new restroom/concession facility. The second option would be to leave the existing structure intact and remodel the existing restrooms utilizing the storage space that is currently being occupied by the Corning Little League as "concession storage".

Contractor Luke Alexander has presented the City with a plan that would include (2) two ADA compliant restrooms, the concession stand and storage area. The proposed building is approximately 1,000 square feet and a cost estimate is being assembled at this time. The provided plan is a draft and being presented as a guide. Other plans and scenarios will be sought out and considered. What we can tell the Commission at this time is that during the construction of Lennox Fields a concession stand was added to the restroom facility. The newly constructed facility is approximately 360 square feet and was constructed for a cost of about \$142,000.

**ACTION:**

The Public Works Department and City Building Official will continue to gather draft plans and cost estimates to either construct new or remodel the concession/restroom facility at Clark Park. It is Staffs intention to present City Council with a recommendation and have improvements completed once Corning Little League completes its 2016 season.

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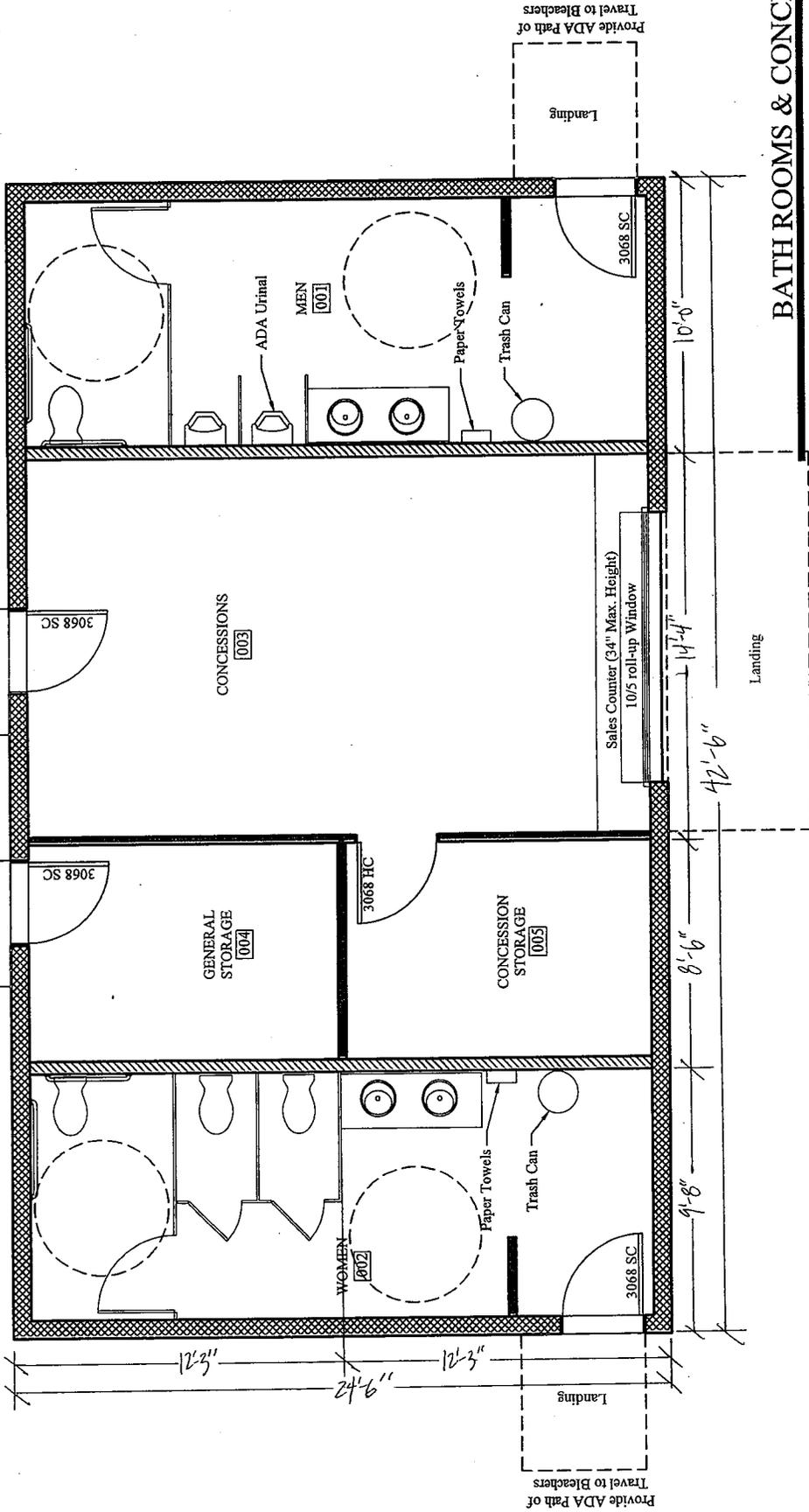
MAR 24 2015

CITY OF CORNING

Provide ADA Path of Travel to Bleachers

Provide ADA Path of Travel to Bleachers

Provide ADA Path of Travel to Bleachers



BATH ROOMS & CONCESSIONS

1/4" = 1'-0"

104/25 #2