



**CITY OF CORNING
RECREATION COMMISSION AGENDA
TUESDAY, MAY 6, 2008
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Chairperson: Craig Purcell
Commissioners: Shannon Boles
Loretta Price
Marya Mahutga
Larry Johnson

C. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, give your name and address, and briefly identify the matter you wish to have placed on the Agenda. The Commission will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Commission from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

D. REGULAR AGENDA: All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address, and explain the reason you are asking for the order of the Agenda to be changed.

- 1. Waive the Reading and Approve the Minutes of the April 1, 2008 Recreation Commission meetings with any necessary corrections.**
- 2. Commission Recommendation of Approval for Planning and Implementation of the Corning Youth Fair Event.**
- 3. Report from Recreation Supervisor – Recommend Approval of Additional Recreation Programs.**

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

F. ADJOURNMENT!

The Corning Recreation Commission serves as an advisory body to the Corning City Council on Public Parks and Recreation issues including park use, master planning, acquisition and development, beautification, improvement and maintenance of City Parks. The Commission provides a public forum for the proposal and discussion of public recreation services that benefit the Community. Ideally the Commission would encourage community volunteers and youth and adult volunteer sports groups to work together in the planning for current and future facility and program needs.

POSTED FRIDAY, MAY 2, 2008



**CITY OF CORNING
RECREATION COMMISSION MINUTES**

**TUESDAY, MARCH 1, 2008
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 7:31 p.m.

B. ROLL CALL:

Chairperson: Craig Purcell
Commissioners: Shannon Boles
Loretta Price
Marya Mahutga
Larry Johnson

All Commissioners present Mahutga.

C. BUSINESS FROM THE FLOOR: None.

D. REGULAR AGENDA:

1. Waive the Reading and Approve the Minutes of the March 4, 2008 Recreation Commission meeting with any necessary corrections.

Commissioner Price motioned approval of the March 4, 2008 Commission meeting minutes. Commissioner Boles seconded the motion. **Ayes: Purcell, Price, Johnson and Boles.**

Opposed: None. Absent: Mahutga. Abstain: None. Motion was approved by a vote of 4-0 with Mahutga absent.

2. Update on the Recreation Supervisor selection and appointment.

City Manager Stephen Kimbrough introduced the new Recreation Supervisor Kimberly Beck. After the introduction, Recreation Supervisor Beck gave a brief report on her background. Ms. Beck presented a list of proposed activities that she is working on and would like to present to the City Council. The Recreation Commission reviewed the list and gave their approval to present this list to the City Council.

3. Report on new Playground Equipment at Flourney Park.

Public Works Operations Supervisor Carl Crain reported on the replacement of the old wooden playground equipment at Flourney Park. The new playground equipment is ADA approved. Public Works personnel is doing the work and hope to have the project completed some time after May 1, 2008.

4. Report on the Portable Slide for the City Pool.

Public Works Operations Supervisor Carl Crain reported that the slide has been ordered and will be installed as soon as it arrives.

5. Announcement of "The Secrets of Grant Success" Workshop.

City Manager Stephen Kimbrough announced that there is a workshop for "The Secrets of Grant Success" and that the Recreation Commissioners could attend if they were interested. The workshop is being held at the Corning Senior Center on April 14, 2008.

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

F. ADJOURNMENT: 8:10 p.m.

Carl Crain, Public Works Operations Superintendent

**ITEM NO: D-2
COMMISSION RECOMMENDATION
OF APPROVAL OF PLANNING AND
IMPLEMENTATION OF A CORNING
YOUTH FAIR EVENT
MAY 6, 2008**

TO: CORNING RECREATION COMMISSION

**FROM: STEPHEN J. KIMBROUGH, CITY MANAGER
KIMBERLY L. BECK, RECREATION SUPERVISOR**

SUMMARY:

On April 18, 2008 Recreation Supervisor, Kimberly Beck, met with Carol Curry, the Office Manager of Northern Valley Catholic Social Service to discuss a Youth Fair. The possible date for the Youth Fair would be August 16, 2008 and the location would be Northside Park. The fair would target the youth and their families. It would be an event to kick-off the beginning of the school year.

The new Corning Youth Fair would be similar to the one run by volunteers several years ago.

All of the booths, exhibits, and volunteers would work together to make the fair a fun and educational experience for the youth of Corning. Some of the groups that the Youth Fair Committee would like to invite would be the Corning Fire Department, Corning Police Department, Rotary, The Exchange Club, Boy Scouts, Girl Scouts, Second Chance Pet Rescue, Corning Boosters, 4H, FFA, and anyone else who is interested. Some of the brainstormed ideas included a dunk tank, jump house, backpack giveaway, police bike course, hairdressers, and more.

RECOMMENDATION:

**RECREATION COMMISSION RECOMMENDATION OF APPROVAL FOR
PLANNING AND IMPLEMENTATION OF A CORNING YOUTH FAIR EVENT.**

ITEM NO: D-3
REPORT OF ADDITIONAL
RECREATION PROGRAMS
MAY 6, 2008

TO: CORNING RECREATION COMMISSION
FROM: STEPHEN J. KIMBROUGH, CITY MANAGER
KIMBERLY L. BECK, RECREATION SUPERVISOR

SUMMARY:

1. RECREATIONAL USE FEES:

The Recreation Department will be reintroducing fees and requirements for athletic field use (Yost and Clark Parks) previously been approved by the Council. These fees and requirements will be authorized and tracked by the Recreation Director.

Starting immediately, City fees will consist of:

- **Clean-up deposit (cash refundable) - \$75**
- **Key deposit - \$25**
- **Per night light use fee - \$8**
- **Athletic field day-use fee - \$75**
- **Weekend use-fee - \$150**

Clean-up deposits will not be returned unless dugouts are cleaned, trash containers emptied, bathrooms cleaned, trash picked up in the field and seating area, and team waivers returned to the Recreation Office. Key Deposits will not be returned unless the keys are turned in by 5:00 p.m. the following Monday (unless Monday is a Holiday and City offices are closed). Field Use fees will not be refunded unless foul weather makes it impossible to play or if the tournament is canceled (tournament cancellations must be made thirty (30) days prior to tournament date to avoid forfeiture of \$50 deposit).

2. SUMMER CALENDAR AND ACTIVITIES GUIDE:

The Recreation Department has begun drafting a summer calendar as well as an activities guide to disperse prior to school ending. The activities guide will include the programs that will be ran throughout the summer months. It will also include other community events and contact information for various organizations for a combined effort to promote recreation within the Community.

3. JOINT USE AGREEMENT BETWEEN CITY AND ELEMENTARY/HIGH SCHOOLS:

A draft of the Joint Use Agreement between the City and both the Corning Elementary and Corning Union High Schools has been prepared and sent to the schools for review and signature. This Agreement will enable the City to use both School District facilities without fees.

4. GRANT WRITING:

The Cowell Foundation, working with the Elementary School District is moving forward with funding support for Corning Community Services. Mayor Strack met with School Superintendent Steve Kelish and Steve recommends we use the School District Grant Writer for our Recreation Grant Application. Staff will be bringing a report to the City Council recommending funding this grant writing.

5. SKATEBOARD PARK:

Pastor J.R. Gonzales of New Life Assembly has been receiving inquiries from young people who wish the Church would again sponsor skateboarding on their property. Prior to J.R.'s arrival, the Church did away with the old skateboard apparatus, I believe because it was

wooden and deteriorating. Pastor Gonzales has been following the development of the City Recreation Program, and wonders if the City would like to “partner” with the Church on developing a skateboard facility on Church property. The Church still owns the undeveloped land north of the Church and all the way to the west to East Street. The Church’s northern property line is the alleyway south of Colusa Street.

Staff suggested that two Council members might like to explore opportunities through discussion with the Church.

Past Policy Statement by the City Council indicated that the City wanted to see a commitment of Volunteers willing to help plan and seek financing for the Skateboard Park. The Council had pointed to other organized recreational groups who had caused the development of the facilities they use through Volunteer efforts. The time might finally be right for skateboarding.

RECOMMENDATION:

RECREATION COMMISSION REVIEW THE PROGRESS AND CONSIDER ANY PROPOSED PROGRAMS DISCUSSED DURING THE MEETING FOR RECOMMENDATION TO CITY COUNCIL