



**CITY OF CORNING
RECREATION COMMISSION AGENDA
TUESDAY, OCTOBER 5, 2010
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

**Chairperson: Vacant
Commissioners: Larry Johnson
Kyle Lauderdale
Allen Turner
Khrystie Shoemaker**

C. BUSINESS FROM THE FLOOR: If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, give your name and address, and briefly identify the matter you wish to have placed on the Agenda. The Commission will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Commission from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

D. REGULAR AGENDA: All items listed below are in the order, which we believe, are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address, and explain the reason you are asking for the order of the Agenda to be changed.

- 1. Waive the Reading and Approve the Minutes of the May 4, 2010 Recreation Commission meeting with any necessary corrections.**
- 2. Update on City Approved Recreation Programs.**
- 3. Corning Skate and Bike Park Association Update.**

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

F. ADJOURNMENT!

The Corning Recreation Commission serves as an advisory body to the Corning City Council on Public Parks and Recreation issues including park use, master planning, acquisition and development, beautification, improvement and maintenance of City Parks. The Commission provides a public forum for the proposal and discussion of public recreation services that benefit the Community. Ideally the Commission would encourage community volunteers and youth/adult volunteer sports groups to work together in the planning for current and future facility and program needs.

POSTED TUESDAY, SEPTEMBER 28, 2010



**CITY OF CORNING
RECREATION COMMISSION MINUTES**

**TUESDAY, MAY 4, 2010
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Chairperson: Loretta Price
Commissioners: Larry Johnson
Kyle Lauderdale
Allen Turner
Khrystie Shoemaker

C. BUSINESS FROM THE FLOOR: None.

D. REGULAR AGENDA:

1. Waive the Reading and Approve the Minutes of the April 6, 2009 Recreation Commission meeting with any necessary corrections:

Commissioner Lauderdale moved to approve the Minutes of the April 6, 2010 Recreation Commission Meeting as written. Commissioner Johnson seconded the motion. **Ayes: Price, Johnson, Lauderdale, Turner, and Shoemaker. Opposed: None. Absent/Abstain: None. Motion was approved by a vote of 5-0.**

2. Discussion of Summer Recreation Program:

The Recreation Supervisor informed the Recreation Commission that the Department will not be publishing the 2010 Summer Activity Guide.

3. City Manager Presentation: Future of the Corning Recreation Department:

Recreation Supervisor Kimberly Beck informed the Commission that she handed in her resignation letter. Kimberly went on to explain that because of the instability of the Recreation Department she is forced into a position where she had to make a difficult choice. Kimberly reassured the Recreation Commission that she would not choose to leave on her own terms. She said it's difficult to let go of a department that all of us worked so hard to create.

Community member Lisa Johnson asked if the Recreation Commission will dissolve. Steve Kimbrough said that the Recreation Commission has been a part of the City forever and will continue without a Recreation Supervisor. Steve also informed the Commission that he will not fill the position. He said that the Recreation Supervisor Position is like any other position in the City right now, for example, if we lost a Maintenance Worker, we would not fill the position.

The Commission congratulated Kimberly on her decision and shared their appreciation for the work she has done.

4. Corning City Pool Update:

Kimberly Beck reported that the Corning City Pool will open June 7th and close on August 13th. Fees will stay the same as last year. The pool has been cleaned and is now being maintained by a veteran Lifeguard until the pool opens. Kimberly will be helping the City with pool parties, lifeguard orientation, and preparation of the pool season.

Premier West Bank will be sponsoring every Friday as a free swim day thanks to Kyle Lauderdale. Premier West Bank will cover the cost of the Lifeguards including their FICA and Medicare therefore the only expense to the City is the pool maintenance.

Carl Crain and Kimberly Beck completed Lifeguard interviews on Monday May 3rd. The City has hired four new Lifeguards for a total of 10 Lifeguards this season. The two veteran Lifeguards Phadie and Nate will assist Carl in managing the pool.

5. Corning Skate and Bike Park Association Update:

John Richards, Corning Skate and Bike Park Representative, updated the Commission about the recent activity within the Committee. The Committee purchased liability insurance for their May Madness and School Carnival demonstrations. Bikers have started to attend the Committee's monthly meetings and will be present at the upcoming events.

The Committee has had great support from the Community and have received multiple donations from people, service groups, and businesses.

John informed the Commission about the property that was part of the Proposition 84 Land which the City might purchase in order to develop for Parks.

Commissioner Johnson asked John if the bikers were included in the Committee's liability insurance. John stated he wasn't sure but was going to double-check and inform the City immediately.

E. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

F. ADJOURNMENT! 7:59 p.m.

The Corning Recreation Commission serves as an advisory body to the Corning City Council on Public Parks and Recreation issues including park use, master planning, acquisition and development, beautification, improvement and maintenance of City Parks. The Commission provides a public forum for the proposal and discussion of public recreation services that benefit the Community. Ideally the Commission would encourage community volunteers and youth/adult volunteer sports groups to work together in the planning for current and future facility and program needs.

Kimberly Beck, Recreation Supervisor

ITEM NO: D-2
UPDATE ON CITY COUNCIL APPROVED
RECREATION PROGRAMS.
OCTOBER 5, 2010

TO: MEMBERS OF THE RECREATION COMMISSION

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER



SUMMARY:

The City Council approved continuation of the recreation programs listed below at the June 22 and August 10, 2010 City Council meetings following receipt of requests from interested members of the community. These continued programs are:

Kenpo Karate	Kenpo Robics	Yoga
Line Dancing	Photography	Lifeguard Training
Mommy-n-Me	Groove-n-Tunes	Storybook Friends
Children's Musical Theater		

BACKGROUND:

In order for any of the above listed Recreation Programs to utilize the Corning Elementary School District Facilities, each program must be an officially sponsored City Recreation Program approved by the City Council.

Corning Elementary School District Superintendent Steve Kelish was contacted on May 27, 2010 and confirmed that City sponsored recreation programs may use the Corning Union Elementary School District Facilities without charge as it states in the Facility Use Agreement between the District and the City. City sponsored recreation programs are covered under the City's liability coverage.

All Instructors must complete a Corning City Employee Packet and successfully complete the LiveScan process. All current Recreation Department Instructors have completed the Police Background and LiveScan process. Contract Instructors must also obtain and complete a Corning Elementary School District Facility Use Form (see attached) prior to the start of the program. These completed forms must be approved and signed by the City Manager, and then submitted for final approval by the school site where the program is to take place.

The Contract Instructors will be named the onsite Supervisors. They will contact either Lisa Linnet, Administrative Assistant at 824-7033 or Dawn Grine, Public Works Secretary at 824-7029 if they need assistance.

The contract Instructors will be responsible for collecting fees for their individual programs. They will drop collected fees off at the Corning Finance Department on a biweekly basis for ongoing programs (i.e. Karate). For other programs, fees will be dropped off after the first week of class. The Finance Department will create an invoice identifying the total amount of participant fees, the 5% that the City retains, and the amount the Contract Instructors are to be paid. They will also complete an accounts payable sheet and mail the Contract Instructors their payment.

The 5% the City absorbs as an overhead cost goes into the General Fund.

New Instructors wishing to use the School's facilities must contact the Principal at the School they wish to use for their program and gain their approval. The new Instructor must then send a letter to City Manager Steve Kimbrough describing the Program, including dates, time, fee, program description, etc. The City Manager will then take the letter to Council for approval as a City sponsored recreation program. The Instructor must then complete a Corning Elementary School District Facility Use Form, have the completed form signed by the City Manager, then have the completed and signed form approved by School Principal or his representative at the site where the program is to take place.

There will be no City Staff supervision provided for these programs. The City will no longer advertise for the programs, nor will they assist with copies, flyers, handouts, etc. The City will be responsible for counting and depositing participant fees and sending payments to Program Instructors only.