



**CITY OF CORNING
CITY COUNCIL CLOSED SESSION AGENDA
TUESDAY, SEPTEMBER 9, 2014
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

The **Brown Act** requires that the Council provide the opportunity for persons in the audience to briefly address the Council on the subject(s) scheduled for tonight's closed session. Is there anyone wanting to comment on the subject(s) the Council will be discussing in closed session? If so, please come to the podium, identify yourself and give us your comments.

C. PUBLIC COMMENTS:

D. ADJOURN TO CLOSED SESSION:

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SUBDIVISION (b)(1) OF SECTION 54956.9.
Discuss significant exposure to litigation based upon existing facts and circumstances - 1 Case**

E. RECONVENE SPECIAL MEETING AND REPORT ON CLOSED SESSION: 7:30 p.m.

POSTED: FRIDAY, SEPTEMBER 5, 2014



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, SEPTEMBER 9, 2014
CITY COUNCIL CHAMBERS
794 THIRD STREET**

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In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Gary Strack.

Persons of no religious persuasion will not be expected in any manner to stand or to participate other than to remain quiet out of respect for those who do choose to participate.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

1. Proclamation: September 2014 as National Alcohol & Drug Addiction Recovery Month and September 20, 2014 as "Recovery Happens Day."

Holly Wilson, Drug & Alcohol Advisory Board Member and Denise Norwood, Supervisor, Tehama County Drug & Alcohol Division will be present to accept the Proclamation.

F. BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.

3. Waive the reading and approve the Minutes of the August 26, 2014 City Council Meeting with any necessary corrections.

4. September 3 2014 Claim Warrant - \$149,229.16.

5. September 3, 2014 Business License Report.

6. August 2014 Wages and Salaries: \$365,555.70.

7. August 2014 Treasurer's Report.

8. August 2014 Building Permit Valuation Report: \$111,679.

9. Accept the August 2014 City of Corning Wastewater Operation Summary Report.

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS:

J. REGULAR AGENDA:

10. Approve an Amendment increasing the City's Fiscal Year 2014-2015 Budget for "Professional Services/Sewer Department" by \$34,000; and authorize the City Manager to sign a Contract with Carollo Engineers for work associated with the renewal of the City's National Pollutant Discharge Elimination System (NPDES) Permit.
11. Approve Contract Change Order No. 2 for the Corning Community Park Phase 2 Project in the amount of \$5,821.50 increasing the total project cost to \$1,051,806.77; and approve associated Partial Pay Estimate No. 2 for this Project in the amount of \$277,815.82.
12. Approve classifying City owned property located at 939 Sixth Avenue as "Excess Property", accept offer of \$7,000 from Mr. Juan Loza for this excess property described as Assessor's Parcel No. 71-171-02; and upon transfer of said property, record a document merging this property with Mr. Loza's existing adjacent property.

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison:

Linnet:

Cardenas:

Smith:

Strack:

N. ADJOURNMENT!:

POSTED: FRIDAY, SEPTEMBER 5, 2014

PROCLAMATION
SEPTEMBER 2014
AS
NATIONAL ALCOHOL & DRUG ADDICTION RECOVERY MONTH
AND
SEPTEMBER 20, 2014
AS
“RECOVERY HAPPENS DAY”

WHEREAS, substance use disorders affect all communities nationwide, but by seeking help, and with commitment and support, people with these disorders can achieve healthy lifestyles and lead rewarding lives in recovery.

WHEREAS, this year’s theme: **“Join the Voices for Recovery – Reach Up – Speak Out,”** focuses on the journey. National Recovery Month emphasizes the benefits of preventing and/or overcoming substance use disorders while recognizing the significant value of this effort to the individuals, their families and our communities.

WHEREAS, **“Recovery Month”** spreads the message that overcoming substance abuse disorders is an essential part of health and one’s overall wellness. That prevention works, treatment is effective, and people recover.

WHEREAS, the U.S. Department of Health and Human Services, the Substance Abuse and Mental Health Services Administration, the White House Office of National Drug Control Policy, the Tehama County Drug and Alcohol Advisory Board, and the Tehama County Health Services Agency are asking the citizens of Corning to join in celebrating this September as National Alcohol and Drug Addiction Recovery Month, and recognize:

1. The achievements of those with long-term recovery; and
2. Share with others how recovery can positively benefit lives.

NOW, THEREFORE I, Gary R. Strack, as Mayor of the City of Corning, **DO HEREBY PROCLAIM SEPTEMBER 2014 AS NATIONAL ALCOHOL AND DRUG ADDICTION RECOVERY MONTH, AND SEPTEMBER 20th AS CORNING’S “RECOVERY HAPPENS DAY”**. I encourage community participation in the various programs, activities, and events that support this year’s theme, ***“Join the Voices for Recovery – Reach Up – Speak Out”***.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Great Seal of the City of Corning to be affixed this 9th day of September 2014.

Gary R. Strack, Mayor

ATTEST:

Lisa M. Linnet, City Clerk



**CITY OF CORNING
CITY COUNCIL MINUTES
TUESDAY, AUGUST 26, 2014
CITY COUNCIL CHAMBERS
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 7:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Linnet
Tony Cardenas
Willie Smith
Gary Strack**

Mayor:

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by City Council Member Tony Cardenas.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS: None.

F. BUSINESS FROM THE FLOOR:

Preston Dickinson, AT&T Independent Contractor introduced himself and explained his role at AT&T, specifically how he will serve the community of Corning. He asked if there were any issues involving AT&T that should be brought to his attention. He then stated that he is located in Chico and would be happy to meet to discuss any problems at any time.

Valanne Cardenas from the Chamber of Commerce thanked the City for their support during the recent Olive Festival. She specifically thanked the Public Works Department, Police Department, Fire Department and Carol Powers, Yvonne Boles and Mayor Strack for there contributions to making the event a success.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

- 1. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 2. Waive the reading and approve the Minutes of the following City Council Meetings with any necessary corrections:**
 - a) July 22, 2014; and**
 - b) August 12, 2014**
- 3. August 20, 2014 Claim Warrant - \$535,337.81.**
- 4. August 20, 2014 Business License Report.**

Councilor Smith moved to approve Consent Items 1-4 and Councilor Dickison seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS: None.

J. REGULAR AGENDA:

5. Amend Fiscal Year 2014-2015 Budget to reflect a \$5,000 appropriation for Police Department computer replacement in Budget Line Item 001-9160-2114.

Mayor Strack confirmed that this would reduce the reserve funds by the requested amount. Councilor Cardenas moved to amend the Fiscal Year 2014-15 Budget to reflect a \$5,000 appropriation in Budget Line Item 001-9160-2114 – Police Department Computer. Councilor Linnet seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

6. Budget Amendment to reflect increased revenues for Local Transportation Funds in the amount of \$42,500 (LTF) and Regional Surface Transportation Program (RSTP) in the amount of \$23,000.

Mayor Strack confirmed that this will supply additional funding for City Streets and will possibly allow us to add a third block to Hoag Street and two blocks on West Street to North Street. City Manager Brewer stated that we also hope to be able to utilize the City's Program Income funds, if the State approves, for additional Street work.

Councilor Dickison moved to amend the Fiscal Year 2014-15 Budget to amend Revenue Fund 4120 to \$105,000 and Revenue Fund 4141 to \$52,000. Councilor Smith seconded the motion. **Ayes: Strack, Dickison, Linnet, Cardenas and Smith. Opposed/Absent/Abstain: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None.

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None.

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison: Reported on her attendance at the Community Action Agency Meeting last week where they reported on the tail gate give away in Los Molinos and that they plan to have one in Corning.

Linnet: Informed Council that tagging in town has picked up again. He then stated that the Pay it Forward Committee completed painting at Yost Park and they are now looking for a leader.

Cardenas: Reported on his attendance at the First Five Meeting this afternoon stating that the Health Agency had received funds for a Bike Helmet and Car Seat Program. He informed Council that he would be attending a 3CORE Meeting tomorrow morning. He then thanked the Police Department for their assistance during the Olive Festival, including at the Park.

Smith: Thanked all of the Agencies involved in the Olive Festival. She stated that she would be attending the food give-a-way here in Corning and the Child Abuse/Violence Prevention Program here in Corning.

Strack: Nothing.

N. ADJOURNMENT!: 7:45 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: September 4, 2014

SUBJECT: Cash Disbursement Detail Report for the
Tuesday September 9, 2014 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 08-28-14	\$ 16,946.14
B.	Cash Disbursements	Ending 08-28-14	\$ 39,189.79
C.	Cash Disbursements	Ending 08-29-14	\$ 115.12
D.	Cash Disbursements	Ending 09-04-14	\$ 51,462.12
E.	Payroll Disbursements	Ending 09-03-14	\$ 41,515.99

GRAND TOTAL \$ 149,229.16

REPORT.: Aug 28 14 Thursday
 RUN....: Aug 28 14 Time: 15:35
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 08-14 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
018980	08/21/14	KEE00	KEENER, SHELLEY	290.46	.00	290.46	140821	TRAINING/ED-DISPATCH
018981	08/25/14	KNI01	KNIGHT, ASHLEY	140.00	.00	140.00	140822	TRAINING/ED-DISPATCH
018982	08/26/14	DOU04	DOUBLETREE HOTEL SAC	226.91	.00	226.91	140826	TRAINING/ED-DISPATCH
018983	08/26/14	MET04	BOB METZGER	523.90	.00	523.90	140826	THEATRE FLOORING-RODGERS
018984	08/27/14	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1407799	ProfServices Water Dept
				261.00	.00	261.00	1407933	ProfServices Water Dept
			Check Total.....:	387.00	.00	387.00		
018985	08/27/14	CAL07	CA RURAL WATER ASSOC.,	915.00	.00	915.00	14-0826	PERMITS-STATE REQ/WTR
018986	08/27/14	COM01	COMPUTER LOGISTICS, INC	525.00	.00	525.00	63287	PROP 30 MDC PROJ-POLICE
018987	08/27/14	COR12	CORNING FORD MERCURY, INC	133.70	.00	133.70	14757	VEH OP/MAINT-
				96.50	.00	96.50	113987	VEH OP/MAINT-
			Check Total.....:	230.20	.00	230.20		
018988	08/27/14	DAY03	DAY WIRELESS SYSTEMS {03}	250.00	.00	250.00	367433	COMMUNICATIONS-POLICE
018989	08/27/14	ENT02	ENTERPRISE-RECORD, MERCUR	622.60	.00	622.60	000078975	PRINTING/ADV-POLICE
018990	08/27/14	HOL04	HOLIDAY MARKET #32	19.63	.00	19.63	70321208/	MAT & SUPPLIES-BLD MAINT
018991	08/27/14	KNI00	KNIFE RIVER CONSTRUCTION	995.75	.00	995.75	151385	MAT & SUPPLIES-STR
018992	08/27/14	NAP01	NAPA AUTO PARTS	730.64	.00	730.64	140820	VEH OP/MAINT-
				3.31	.00	3.31	140820F	VEH OP/MAINT-FIRE
			Check Total.....:	733.95	.00	733.95		
018993	08/27/14	ODC01	OVERHEAD DOOR COMPANY	276.00	.00	276.00	43507	BLD MAINT-FIRE
018994	08/27/14	PET03	PETTY CASH	252.32	.00	252.32	14-0826	MAT & SUPPLIES-
018995	08/27/14	PGE2A	PG&E	55.77	.00	55.77	140818	ELECT-BLUE HERON CT
018996	08/27/14	RED15	RED TRUCK ROCK YARD, LLC	112.88	.00	112.88	487	MAT & SUPPLIES-STR
				48.56	.00	48.56	488	SMALL TOOLS-STR
			Check Total.....:	161.44	.00	161.44		
018997	08/27/14	RED17	RED SKY ASPHALT SERVICES	7544.00	.00	7544.00	1354	CAP REPLAC-SWR IMPROV
018998	08/27/14	REN02	RENTAL GUYS	144.38	.00	144.38	534936-1	MAT & SUPPLIES-SWR

REPORT.: Aug 28 14 Thursday
 RUN....: Aug 28 14 Time: 15:35
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 08-14 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Payment Information Invoice #	Description
018999	08/27/14	REV01	REVIVAL ANIMAL HEALTH	22.98	.00	22.98	169877	MAT & SUPPLIES-ACO
019000	08/27/14	SCH01	LES SCHWAB TIRE CENTER	56.25	.00	56.25	611001251	VEH OP/MAINT-ACO
019001	08/27/14	SIL02	SILVERADO AVIONICS INC.	105.36	.00	105.36	7739	COMMUNICATIONS-FIRE
019002	08/27/14	TRI02	TRI-COUNTY NEWSPAPERS	54.82	.00	54.82	140826	PRINT/ADV-POLICE
019003	08/27/14	VAL07	VALLEY VETERINARY CLINIC,	158.00	.00	158.00	118329	K-9 PROGRAM-POLICE
019004	08/27/14	AWA01	AWARDS COMPANY	109.65	.00	109.65	6794	MAT & SUPPLIES-CITY COUNC
019005	08/28/14	CPS01	CPS HUMAN RESOURCE SVCS	813.05	.00	813.05	SOP37528	MAT & SUPPLIES-
019006	08/28/14	GRA02	GRAINGER, W.W., INC	83.72	.00	83.72	952437054	MAT & SUPPLIES-PARKS
019007	08/28/14	HER02	HERNANDEZ, AGUSTIN	323.76	.00	323.76	140828	TRAINING/ED-DISPATCH
019008	08/28/14	HOM03	HOME DEPOT	112.81	.00	112.81	2183222	MAT & SUPPLIES-PARKS
				35.41	.00	35.41	2191651	MAT & SUPPLIES-POOL
			Check Total.....	148.22	.00	148.22		
019009	08/28/14	LEH03	LEHR AUTO ELECTRIC	277.75	.00	277.75	01 101362	VEH OP/MAINT-POLICE
019010	08/28/14	MCD01	MCDANIEL SIGN COMPANY	406.05	.00	406.05	3506	SIGN REPLAC-STR
019011	08/28/14	QUI02	QUILL CORPORATION	9.45	.00	9.45	5488523	OFFICE SUPPLIES-FINANCE
				61.29	.00	61.29	5492401	OFFICE SUPPLIES-FINANCE
			Check Total.....	70.74	.00	70.74		
019012	08/28/14	UNI02	UNIFORMS, TUXEDOS & MORE	21.48	.00	21.48	131637	UNIFORMS/CLOTHING-POLICE
			Cash Account Total.....	16946.14	.00	16946.14		
			Total Disbursements.....	16946.14	.00	16946.14		
			Cash Account Total.....	.00	.00	.00		

REPORT.: Aug 28 14 Thursday
 RUN...: Aug 28 14 Time: 15:35
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 08-14 Bank Account.: 1025

PAGE: 003
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
6483	08/28/14	AFL01	AMERICAN FAMILY LIFE	3287.35	.00	3287.35	B40831	AFLAC INS.PRE TAX
				474.06	.00	474.06	1B40831	AFLAC INS.AFTER TAX
Check Total.....:				3761.41	.00	3761.41		
6484	08/28/14	BLU02	BLUE SHIELD OF CALIFORNIA	22214.00	.00	22214.00	B40831	MEDICAL INSURANCE
6485	08/28/14	MUT00	MUTUAL OF OMAHA	432.88	.00	432.88	B40831	LIFE INSURANCE
6486	08/28/14	OEU01	OPERATING ENGINEERS #3	7361.00	.00	7361.00	B40831	MEDICAL INSURANCE
6487	08/28/14	OEU02	OPERATING ENG. (DUES)	354.00	.00	354.00	B40831	UNION DUES MGMNT
				627.00	.00	627.00	1B40831	UNION DUES POLICE
				343.00	.00	343.00	2B40831	UNION DUES DISPATCH
				552.00	.00	552.00	3B40831	UNION DUES-MISC
Check Total.....:				1876.00	.00	1876.00		
6488	08/28/14	PRI04	PRINCIPAL	2987.34	.00	2987.34	B40831	DENTAL INSURANCE
				557.16	.00	557.16	1B40831	VISION INSURANCE
Check Total.....:				3544.50	.00	3544.50		
Cash Account Total.....:				39189.79	.00	39189.79		
Total Disbursements.....:				39189.79	.00	39189.79		

REPORT.: Aug 29 14 Friday
 RUN....: Aug 29 14 Time: 12:08
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 08-14 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
019013	08/29/14	\D025	DAYS INN,	50.00	.00	50.00	000B40801	MQ CUSTOMER REFUND FOR DA
019014	08/29/14	\H058	HARDING, MELISSA	63.19	.00	63.19	000B40801	MQ CUSTOMER REFUND FOR HA
019015	08/29/14	\P053	PADILLA, JOSE	1.93	.00	1.93	000B40801	MQ CUSTOMER REFUND FOR PA
Cash Account Total.....:				115.12	.00	115.12		
Total Disbursements.....:				115.12	.00	115.12		

REPORT.: Sep 04 14 Thursday
 RUN....: Sep 04 14 Time: 10:43
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 09-14 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
019016	09/02/14	COR07	CORBIN WILLITS SYSTEMS	729.72	.00	729.72	000B409011	EQUIP MAINT-FINANCE
019017	09/02/14	COR09	CORNING CHAMBER OF COMM.	1000.00	.00	1000.00	000B409011	ECONOMIC DEVELOPMENT
019018	09/02/14	HAL05	HALL, ROBERT	104.70	.00	104.70	000B409011	PROF SVCS-FIRE DEPT
019019	09/02/14	KEN00	KEN VAUGHAN & SONS	1200.00	.00	1200.00	000B409011	LANDSCAPE MAINT-
019020	09/02/14	MAI00	MAIRE & BURGESS	5525.00	.00	5525.00	000B409011	CONSULTING SVCS-LEGAL SVC
019021	09/02/14	PIT01	PITNEY BOWES	192.92	.00	192.92	000B409011	EQUIP LEASE-FINANCE
019022	09/02/14	S&L00	S & L BREWER ENTERPRISES	200.00	.00	200.00	000B409011	K-9 PROGRAM-POLICE
019023	09/02/14	TLD01	TEDC	208.33	.00	208.33	000B409011	ECONOMIC DEVELOPMENT
019024	09/02/14	TOM03	TOMLINSON JR., ROBERT L.	54.70	.00	54.70	000B409011	PROF SVCS-FIRE
019025	09/02/14	WHI05	WHITE GLOVE CLEANING SERV	2995.00	.00	2995.00	000B409011	JANITORIAL SVCS-
019026	09/04/14	3CO00	3CORE, INC.	23.33	.00	23.33	140910	THEATRE FLOORING-RODGERS
019027	09/04/14	AND01	ED ANDERSON	3262.50	.00	3262.50	14-0901	ProfServices-
019028	09/04/14	AND03	ANDERS, JOANN	630.00	.00	630.00	14-132	PROF SVCS-HOUSING REHAB
019029	09/04/14	ARA02	ARAMARK UNIFORM SERVICES	64.42	.00	64.42	3189281	MAT & SUPPLIES-BLD MAINT
				64.42	.00	64.42	3203358	MAT & SUPPLIES-BLD MAINT
				64.42	.00	64.42	3217700	MAT & SUPPLIES-BLD MAINT
				64.42	.00	64.42	3232127	MAT & SUPPLIES-BLD MAINT
			Check Total.....:	257.68	.00	257.68		
019030	09/04/14	ATT02	AT&T	1172.31	.00	1172.31	140825	COMMUNICATIONS-
019031	09/04/14	ATT14	AT&T	161.18	.00	161.18	140823F	COMMUNICATIONS-FIRE
				182.03	.00	182.03	140823P	COMMUNICATIONS-POLICE
			Check Total.....:	343.21	.00	343.21		
019032	09/04/14	ATT15	AT&T MOBILITY	438.27	.00	438.27	140819	COMMUNICATIONS-
019033	09/04/14	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1408029	ProfServices Water Dept
019034	09/04/14	BIC01	BICKLEY'S AIR CONDITIONIN	86.00	.00	86.00	00027482	MAT & SUPPLIES-BLD MAINT
019035	09/04/14	BLU04	BLUE BEACON INTERNATIONAL	42.50	.00	42.50	037206207	VEH OP/MAINT-
019036	09/04/14	BOG01	BOGLE PSY.D., MARY	125.00	.00	125.00	002	EMP PHYSICALS-PW ADMIN

REPORT.: Sep 04 14 Thursday
 RUN....: Sep 04 14 Time: 10:43
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 09-14 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
019037	09/04/14	CHE02	CHEM QUIP, INC.	95.84	.00	95.84	5322188	MAT & SUPPLIES-POOL
019038	09/04/14	COF02	COFFEY, ZACHARY RICHARD	215.00	.00	215.00	14-0829	LIFEGUARD CERT-POOL
019039	09/04/14	COM01	COMPUTER LOGISTICS, INC	1955.00	.00	1955.00	63436	EQUIP MAINT-
				116.67	.00	116.67	63440	COMMUNICATIONS-POLICE
				23.00	.00	23.00	63447	EQUIP MAINT-GEN CITY
				28.00	.00	28.00	63448	COMMUNICATIONS-POLICE
			Check Total.....	2122.67	.00	2122.67		
019040	09/04/14	COR01	CORNING VETERINARY CLINIC	377.77	.00	377.77	43550	MAT & SUPPLIES-
				70.00	.00	70.00	43555	SPAY/NEUTER PROG-ACO
				47.00	.00	47.00	43571	PROF SVCS-ACO
			Check Total.....	494.77	.00	494.77		
019041	09/04/14	COR08	CORNING LUMBER CO INC	144.86	.00	144.86	140825	MAT & SUPPLIES-
019042	09/04/14	COR11	CORNING SAFE & LOCK	82.01	.00	82.01	4321	MAT & SUPPLIES-ACO
019043	09/04/14	COR45	CORNING ACE HARDWARE	351.17	.00	351.17	140827	MAT & SUPPLIES-
019044	09/04/14	DM001	DM-TECH	119.90	.00	119.90	1041	COMMUNICATIONS-GEN CITY
019045	09/04/14	GRA02	GRAINGER, W.W., INC	81.50	.00	81.50	952605679	MAT & SUPPLIES-PARKS
				56.47	.00	56.47	952978960	MAT & SUPPLIES-POOL
			Check Total.....	137.97	.00	137.97		
019046	09/04/14	HIN01	HINDERLITER, DE LLAMAS &	1193.42	.00	1193.42	0022675IN	PROF SVCS-FINANCE
019047	09/04/14	JAC02	JACOBUS, BOB	65.58	.00	65.58	082814184	SMALL TOOLS-
019048	09/04/14	KEL03	KELLER SUPPLY COMPANY	139.14	.00	139.14	7788872.0	MAT & SUPPLIES-POOL
				159.60	.00	159.60	7819454.0	MAT & SUPPLIES-
				340.56	.00	340.56	7856767.0	MAT & SUPPLIES-
				172.32	.00	172.32	7876819.0	MAT & SUPPLIES-PARKS
				327.66	.00	327.66	7878362.0	MAT & SUPPLIES-POOL
			Check Total.....	1139.28	.00	1139.28		
019049	09/04/14	LAW16	LAWRENCE & ASSOCIATES	5169.00	.00	5169.00	21852	REFUSE DISPOSAL SITE-WTR
019050	09/04/14	LOD00	LODI IRRIGATION, INC.	126.28	.00	126.28	28625	MAT & SUPPLIES-STR
019051	09/04/14	MCC07	MCCOY'S HARDWARE & SUPPLY	217.32	.00	217.32	140827	MAT & SUPPLIES-
019052	09/04/14	MOR02	RAY MORGAN COMPANY	543.48	.00	543.48	721104	COMMUNICATIONS-

REPORT.: Sep 04 14 Thursday
 RUN....: Sep 04 14 Time: 10:43
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 09-14 Bank Account.: 1020

PAGE: 003
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
019052	09/04/14	MOR02	RAY MORGAN COMPANY	543.48	.00	543.48	721105	COMMUNICATIONS-
				543.48	.00	543.48	721106	COMMUNICATIONS-
			Check Total.....:	1630.44	.00	1630.44		
019053	09/04/14	MUN03	MUNNELL & SHERRILL, INC.	8.60	.00	8.60	106986	MAT & SUPPLIES-
019054	09/04/14	NOR25	NORTHERN LIGHTS ENRGY, INC	2817.19	.00	2817.19	129108	VEH OP/MAINT-
				2901.22	.00	2901.22	129143	MAT & SUPPLIES-
				299.16	.00	299.16	129144	VEH OP/MAINT-FIRE
			Check Total.....:	6017.57	.00	6017.57		
019055	09/04/14	PAC16	PACIFIC TELEMANAGEMENT SE	38.00	.00	38.00	677578	COMMUNICATIONS-GEN CITY
019056	09/04/14	PGE01	PG&E	522.48	.00	522.48	140827	ELECT-
				78.08	.00	78.08	140827A	ELECT-CORNING COMMUNITY P
			Check Total.....:	600.56	.00	600.56		
019057	09/04/14	PGE2B	PG&E	8999.17	.00	8999.17	140825	ELECT-WWTP
019058	09/04/14	PON10	PONCI'S WELDING	40.87	.00	40.87	59471	MAT & SUPPLIES-
019059	09/04/14	QUI02	QUILL CORPORATION	118.89	.00	118.89	5565942	OFFICE SUPPLIES-FINANCE
				17.37	.00	17.37	5617009	OFFICE SUPPLIES-FINANCE
			Check Total.....:	136.26	.00	136.26		
019060	09/04/14	STO07	STOUFER, JOHN BEDFORD	2560.00	.00	2560.00	140902	PROF SVCS-PLANNING
019061	09/04/14	TEH15	TEHAMA CO SHERIFF'S DEPT	24.50	.00	24.50	140902	MAT & SUPPLIES-WTR
019062	09/04/14	THO01	THOMES CREEK ROCK CO	72.00	.00	72.00	65875	MAT & SUPPLIES-WTR
				67.71	.00	67.71	65906	MAT & SUPPLIES-WTR
			Check Total.....:	139.71	.00	139.71		
019063	09/04/14	USA01	USA BLUE BOOK	494.90	.00	494.90	429421	MAT & SUPPLIES-WTR
019064	09/04/14	WAR05	WARREN, DANA KARL	243.20	.00	243.20	140902	REC INSTRUCTOR-REC
019065	09/04/14	XER00	XEROX CORPORATION	136.10	.00	136.10	075777744	EQUIP MAINT-POLICE
			Cash Account Total.....:	51462.12	.00	51462.12		
			Total Disbursements.....:	51462.12	.00	51462.12		
			Cash Account Total.....:	.00	.00	.00		

REPORT.: Sep 04 14 Thursday
 RUN...: Sep 04 14 Time: 10:43
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 09-14 Bank Account.: 1025

PAGE: 004
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Payment Information	
							Invoice #	Description
6494	09/03/14	AME20	AMERICAN WEST BANK	1162.11	.00	1162.11	B40903	HSA DEDUCTIBLE
6495	09/03/14	BAN03	POLICE OFFICER ASSOC.	250.00	.00	250.00	B40903	POLICE OFFICER ASSOC
6496	09/03/14	CAL37	CALIFORNIA STATE DISBURSE	430.61	.00	430.61	B40903	WITHHOLDING ORDER
6497	09/03/14	COS01	COSTCO WHOLESALE MEMBERSP	935.00	.00	935.00	B40903	COSTCO
6498	09/03/14	EDD01	EMPLOYMENT DEVELOPMENT	5877.71	.00	5877.71	B40903	STATE INCOME TAX
				1312.40	.00	1312.40	1B40903	SDI
Check Total.....:				7190.11	.00	7190.11		
6499	09/03/14	ICM01	ICMA RETIREMENT TRUST-457	3981.55	.00	3981.55	B40903	ICMA DEF. COMP
				62.50	.00	62.50	1B40903	ICMA DEF. COMP ER PD
Check Total.....:				4044.05	.00	4044.05		
6500	09/03/14	PERS1	PUBLIC EMPLOYEES RETIRE	23501.80	.00	23501.80	B40903	PERS PAYROLL REMITTANCE
6501	09/03/14	PERS4	Cal Pers 457 Def. Comp	1835.29	.00	1835.29	B40903	PERS DEF. COMP.
				100.00	.00	100.00	1B40903	PERS DEF. COMP. ER P
Check Total.....:				1935.29	.00	1935.29		
6502	09/03/14	VAL06	VALIC	1992.02	.00	1992.02	B40903	AIG VALIC P TAX
				75.00	.00	75.00	1B40903	AIG VALIC P TAX ER P
Check Total.....:				2067.02	.00	2067.02		
Cash Account Total.....:				41515.99	.00	41515.99		
Total Disbursements.....:				41515.99	.00	41515.99		

Date.: Sep 4, 2014
Time.: 11:08 am
Run by: LORI

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1
List.: NEWB
Group: WTFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
BASCOM, MEGAN	1971 SCOTT AVE	CORNING, CA 96021	BASCOM MEGAN	DRIVING CARS FOR CORNING FORD	08/27/14	(530)517-2453
BRUCE, TONI	1120 SOLANO STREET	CORNING, CA 96021	BRUCE TONI	HAIR STYLIST	08/21/14	(530)520-3025
EASTLAND CONSTRUCTIO	25205 68TH AVE	LOS MOLINOS, CA 96055	EASTLAND JIM	CONTRACTOR	08/26/14	(530)526-0154

CITY OF CORNING

AUGUST 2014

TREASURERS REPORT

AGENCY	BALANCE	RATE
LOCAL AGENCY INVESTMENT FUND	1,780,739.13	.22

Respectfully Submitted

Pala Cantrell
City Treasurer

9/4/2014
11:17:42AM

Item No.: G-8
Page 1

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 8/1/2014 thru 8/31/2014

Owner and Address	Parcel Number	Issued On	Valuation
MARY ROLLINSON 908 HWY 99W #A CORNING CA 96021 Permit Description: ADD 2 SINKS & REPLACE 1	6922018 Site Street Address: 908 HWY 99W #A	8/13/2014	5,000.00
MARCUS LOEWEN 2066 COLUSA ST CORNING CA 96021 Permit Description: ADD ROOF MOUNT SOLAR SYSTEM	7106111 Site Street Address: 2066 COLUSA ST	8/1/2014	16,065.00
MARYA MAHUTGA 620 SOUTH ST CORNING CA 96021 Permit Description: ADD GROUND MOUNTED SOLAR	7307409 Site Street Address: 620 SOUTH ST	8/21/2014	16,200.00
RICK CROSSMAN 268 BLACKBURN AVE CORNING CA 96021 Permit Description: C/O WATER HEATER	7531008 Site Street Address: 268 BLACKBURN AVE	8/5/2014	525.00
DAVIES VARGAS 1314 SOLANO ST CORNING CA 96021 Permit Description: CHANGE OUT ELECT. SERVICE	7113107 Site Street Address: 1314 SOLANO ST	8/6/2014	500.00
BANK OF AMERICA 1222 SOLANO ST CORNING CA 96021 Permit Description: ADD GAS SEISMIC SHUT OFF VALVE	7113317 Site Street Address: 1222 SOLANO ST	8/14/2014	750.00
ALEIANDRA RUBALCABA 1754 SIXTH AVE CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7128019 Site Street Address: 1754 SIXTH AVE	8/12/2014	4,000.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 8/1/2014 thru 8/31/2014

Owner and Address	Parcel Number	Issued On	Valuation
JEYESH PATEL 3475 HWY 99W CORNING CA 96021 Permit Description: REPLACE & REMOVE SIGNS	8710059 Site Street Address: 3475 HWY 99W	8/12/2014	3,750.00
TIM ROBERTSON 404 FOURTH ST CORNING CA 96021 Permit Description: REPLACE SEWER MAIN	7105402 Site Street Address: 404 FOURTH ST	8/12/2014	500.00
FRANCISCA HERNANDEZ 1301 COLUSA ST CORNING CA 96021 Permit Description: 2nd LAYER REROOF	7111107 Site Street Address: 1301 COLUSA ST	8/12/2014	1,600.00
ALAN HOWARD & TONI ALDERMAN 519 CHESTNUT AVE CORNING CA 96021 Permit Description: REPLACE SEWER MAIN	7315113 Site Street Address: 519 CHESTNUT AVE	8/13/2014	400.00
DON SCHNAPP 1666 SIXTH AVE CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7128040 Site Street Address: 1666 SIXTH AVE	8/13/2014	4,440.00
MICHAEL HOLTZINGER 1026 FOURTH AVE CORNING CA 96021 Permit Description: TEMPORARY ELECT. SERVICE	7117404 Site Street Address: 1026 FOURTH AVE	8/14/2014	50.00
JESSE LOPEZ 1994 NORTH ST CORNING CA 96021 Permit Description: RPLACE WINDOW W/ SLIDING G DOOR	7102039 Site Street Address: 1994 NORTH ST	8/15/2014	1,000.00
JARRED CLARK 406 HOAG ST CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7104205 Site Street Address: 406 HOAG ST	8/18/2014	6,900.00

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 8/1/2014 thru 8/31/2014

Owner and Address	Parcel Number	Issued On	Valuation
JULIAN CASTREJON 918 FIFTH AVE CORNING CA 96021 Permit Description: TEAR OFF & REROOF EAST SIDE	7117106 Site Street Address: 918 FIFTH AVE	8/19/2014	550.00
FRANK CAIRO 920 HOUGHTON AVE CORNING CA 96021 Permit Description: ADD COVERED DECK	7115605 Site Street Address: 920 HOUGHTON AVE	8/25/2014	5,000.00
ELVA HERNANDEZ 1819 Mc KINLEY CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7115401 Site Street Address: 1819 Mc KINLEY	8/25/2014	1,500.00
JORGE TORRES 251 McCLAIN CR CORNING CA 96021 Permit Description: REPAIR RANGE & RANGE HOOD WIRES	7305503 Site Street Address: 251 McCLAIN CR	8/25/2014	100.00
CGCA INESTMENTS (1st CHOICE RE/ 1894 SCOTT AVE CORNING CA 96021 Permit Description: TEAR OFF & REROOF	7119226 Site Street Address: 1894 SCOTT AVE	8/26/2014	7,400.00
DAVE & MARIE PEASE 533 EDITH AVE CORNING CA 96021 Permit Description: REPLACE MUD SILL & FLOOR JOISTS	7106204 Site Street Address: 533 EDITH AVE	8/26/2014	10,000.00
ROXANNE WILLIAM 471 HYLAND DR CORNING CA 96021 Permit Description: ADD ROOF MOUNT SOLAR ARRAY	7320049 Site Street Address: 471 HYLAND DR	8/29/2014	14,089.00
PANTA RAY INVESTMENTS 1201 SOUTH ST CORNING CA 96021 Permit Description: ADD SLIDING GLASS DOOR & STEPS	7117401 Site Street Address: 1201 SOUTH ST	8/28/2014	1,260.00

9/4/2014
11:17:42AM

CITY OF CORNING
PERMITS ISSUED (sort by Permit #)
For the Period 8/1/2014 thru 8/31/2014

Owner and Address	Parcel Number	Issued On	Valuation
STEVE BARBO 1107 HOUGHTON AVE CORNING CA 96021	7122101	8/29/2014	10,100.00
Permit Description: UPGRADE FROM 100 TO 200 AMP ELECT SERVI	Site Street Address: 1107 HOUGHTON AVE		

24 Permits Issued from 8/1/2014 Thru 8/31/2014 OR A TOTAL VALUATION OF \$ 111,679.00

***** END OF REPORT *****

RECEIVED

SEP 02 2014

CITY OF CORNING

Item No.: G-9

SEVERN

TRENT

SERVICES

**CITY OF CORNING
WASTEWATER OPERATION SUMMARY REPORT
AUGUST 2014**

Severn Trent Services
25010 Gardiner Ferry Rd
P.O. Box 230
Corning, CA 96021
United States

T: +1 530 824 5863
F: +1 530 824 5769

www.severntrentservices.com

Below is a summary of the Monthly Operations Report that will be available for City review on September 2014

- 1) Filled out monthly reports.
- 2) Performed weekly Operator 10 maintenance on all plant equipment.
- 3) Changed flow disk.
- 4) Completed annual fire extinguisher training and inspection
- 5) Calibrated SO3 analyzer
- 6) Staff meeting to discuss plant operations and issues.
- 7) Changed chart on So3 analyzer.
- 8) Safety meeting.
- 9) EQ basin sealing completed
- 10) Inspected eyewash and emergency showers.
- 11) Sent corrective action response letter to ELAP
- 12) Cleaned So2 pump.
- 13) Checked storm water discharge sites at WWTP and airport.
- 14) Made repairs to boat trailer
- 15) Tested all chlorine and So2 leak sensors

- 16) Cleaned probe at lift station.
- 17) Tested alarms with Fire Dept.
- 18) Exercised lift station stand –by pump
- 19) Received approval for sludge disposal at Ostrom landfill
- 20) Exercised emergency generator.
- 21) Performed monthly Plant inspection
- 22) Checked all fire extinguishers.
- 23) Cleaned drying beds
- 24) Completed SSO no spill report.
- 25) Collected monthly river samples.
- 26) Installed new battery and fuel pump on sewer cleaner.
- 27) Mowed lawns
- 28) Picked up fish for bioassay test
- 29) Tel Star here to perform annual maintenance on chemical delivery system
- 30) Worked on permit renewal requirements.
- 31) Requested proposals from Carollo and West Yost for ROWD completion.

August 2014

Domestic Flow Monthly Average = 686,516 GPD

**ITEM NO.: J-10
BUDGET AMENDMENT REGARDING
PROFESSIONAL SERVICES AND
CONTRACT WITH CAROLLO
ENGINEERS FOR ASSISTANCE WITH
NPDES PERMIT RENEWAL**

SEPTEMBER 9, 2014

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: JOHN L. BREWER, AICP; CITY MANAGER
PATRICK WALKER; PUBLIC WORKS DIRECTOR
ED ANDERSON; CITY ENGINEER

SUMMARY:

Staff recommends the City Council approve a Budget Amendment to provide funding for our National Pollutant Discharge Elimination System (NPDES) Permit renewal. Staff further recommends that the City enter into a contract for professional services with Carollo Engineers in that regard.

BACKGROUND:

The City of Corning owns and operates a Wastewater Treatment Plant (WWTP) on Gardiner Ferry Road. The WWTP processes sewage effluent produced within the City. Upon completion of the processes, the remaining liquid is discharged into the Sacramento River via a multi-port diffuser positioned about 1,000 feet downstream of the Woodson Bridge. That discharge is authorized through a NPDES Permit administered by the California Regional Water Quality Control Board (RWQCB). Our current NPDES Permit was issued in 2010. It will expire July 1, 2015. We obviously need to renew that permit.

On May 6th of this year the RWQCB sent a letter regarding the renewal of the permit. The letter (attached as Exhibit "A") details information the RWQCB expects to be addressed prior to updating the permit. The information sought exceeds the capabilities of our Staff and our Contract WWTP Operator (Severn-Trent Services). For that reason, Kathy Stone of Severn Trent sought proposals from two engineering firms to assist with the NPDES Permit renewal process. Note that the assistance sought is of a very specialized nature and few firms are qualified to do the work. Even fewer are both familiar with our WWTP and available in our Region.

Two such firms were identified and provided copies of the RWQCB letter of May 6th 2014. Carollo Engineers of Sacramento and West-Yost Associates of Walnut Creek provided proposals. The proposals are presented in their letters dated August 21st (Exhibit "B") and August 11th (Exhibit "C"), respectively. The proposed costs are summarized below:

Firm	Proposed Cost	Optional Tasks	Total
Carollo Engineers	\$28,961	\$21,879*	\$50,840
West Yost Associates	\$39,320	N/A	\$39,320

**Note: the Carollo proposal segregates the work into a "Required Tasks" and "Optional Tasks" categories, while the West Yost Proposal provides only a single bid, but does include a statement regarding "additional budget" for other work.*

City and Severn Trent Staff have reviewed the proposals. Both firms have extensive familiarity with our WWTP. West Yost was the design firm for the last WWTP expansion project. Carollo Engineers aided in the "Mixing Zone Study" that was part of the 2010 Permit renewal. Carollo Engineers is also currently completing the same work for the City of Red Bluff and Bell Carter Foods. Note that Bell Carter Foods shares our outfall line and diffuser, but maintains a separate NPDES Permit. City Staff and Severn Trent Staff recommend that we utilize Carollo Engineers for this work and that we authorize only the "Required Tasks"; (Tasks 1 through 7 of their proposal) and exclude the "Optional tasks" component of the proposal at this time.

FRESHWATER MUSSEL STUDY:

In addition to the information sought for our unique NPDES circumstances, the RWQCB requests analysis of the discharge impacts to freshwater mussels. For that, we have opted to become part of a Collaborative group study sponsored by the Central valley Clean Water Association (CVCWA), see Exhibit "D". By participating in the group study, the costs to individual City members will be reduced. Our anticipated cost, based on our authorized discharge capacity (1.3 mgd) is \$4,900 (Exhibit "E").

BUDGETTING:

These costs were not included in the FY 2014-2015 Budget. Therefore, it will be necessary to amend the Budget. The expenditures should come out of Fund 380 (WWTP Capital Improvement) that has an approximate balance of \$300,000. As part of the 2009-2010 Budget we created budget line item 380-9262-5200 for the required Mixing Zone Study. It seems appropriate to utilize that expenditure line item for this similar purpose.

STAFF RECOMMENDATION:

That the City Council:

- **AMEND THE FISCAL YEAR 2014-2015 BUDGET TO AMEND EXPENDITURE LINE ITEM 380-9262-5200 TO \$34,000, AND**
- **AUTHORIZE THE CITY MANAGER TO SIGN A CONTRACT WITH CAROLLO ENGINEERS AUTHORIZING THE WORK DETAILED AS "REQUIRED TASKS" (TASKS 1 THROUGH 7) IN THEIR PROPOSAL DATED AUGUST 21, 2014 TO SUPPORT OUR APPLICATION FOR RENEWAL OF THE CITY OF CORNING NPDES PERMIT WITH THE CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD.**



EDMUND G. BROWN JR.
GOVERNOR

MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

Central Valley Regional Water Quality Control Board

6 May 2014

Mr. John Brewer, Public Works Department
City of Corning
794 Third Street
Corning, CA 96021

WDID: 5A520100001

RENEWAL OF WASTE DISCHARGE REQUIREMENTS R5-2010-0080, NPDES NO. CA0004995, CITY OF CORNING, CORNING WASTEWATER TREATMENT PLANT, TEHAMA COUNTY

The City of Corning (Discharger) Wastewater Treatment Plant (WWTP) is regulated pursuant to Waste Discharge Requirements Order R5-2010-0080 (NPDES permit No. CA0004995), adopted by the Central Valley Regional Water Quality Control Board (Central Valley Water Board) on 29 July 2010.

The NPDES permit will expire on 1 July 2015. The City is required to file a complete Report of Waste Discharge (ROWD) no later than 180 days prior to 1 July 2015 to renew the NPDES permit, but as explained in this letter, the ROWD should be submitted as soon as possible.

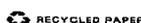
The Central Valley Water Board has completed a case file review and an initial review of electronic monitoring data available in the California Integrated Water Quality System (CIWQS) for the WWTP in preparation of the upcoming NPDES permit renewal. The following is a summary of pertinent information regarding the subject renewal.

Background Information

The current NPDES permit was adopted on 29 July 2010 and contains water quality-based effluent limits for dichlorobromomethane and ammonia established using a 10:1 dilution credit. The current NPDES permit required the Discharger to perform a diffuser study in addition to a mixing zone/dilution study to confirm the dilution credit of 10:1 granted by the Central Valley Water Board. The Discharger completed inspection and evaluation of the outfall diffuser as well as the mixing zone/dilution study in August 2010. The inspection of the outfall diffuser revealed two of the four ports were clogged with sediment and debris and were not discharging effluent, therefore the mixing zone/dilution study evaluated both two and four port diffuser configurations. Results of the mixing zone/dilution study supported the 10:1 dilution credit granted by the Central Valley Water Board, and the 10:1 dilution credit was retained for the duration of the current NPDES permit.

KARL E. LONGLEY ScD, P.E., CHAIR | PAMELA C. CREEDON P.E., BCCE, EXECUTIVE OFFICER

364 Knollcrest Drive, Suite 205, Redding, CA 96002 | www.waterboards.ca.gov/centralvalley



EXH. "A"
(A-1)

Report of Waste Discharge

The complete ROWD must include effluent and receiving water data collected over the last five years. Any data that the Discharger believes to not be representative of the discharge and/or receiving water should be noted. Supporting documentation to such data must also be provided. Effluent and receiving water testing data shall include all parameters listed in the current NPDES permit monitoring program and any additional monitoring data the Discharger may feel is relevant. Monitoring parameters collected on a more frequent basis than required shall also be included. All data must be tabulated and presented in a clear manner so as to readily determine dates, maximum daily and average daily concentrations, average monthly concentrations, mass (if applicable), the number of samples, the analytical method, and ML/MDL. An electronic copy of the tabulated data is also requested.

Copies of required State and USEPA forms that must be completed are available at the Central Valley Water Board office and on the internet at the following locations:

ROWD (Form 200), <http://www.waterboards.ca.gov/sbforms/form200.pdf>
USEPA (Form 1), http://www.epa.gov/npdes/pubs/form_1.pdf
USEPA (Form 2A), <http://www.epa.gov/npdes/pubs/final2a.pdf>

Central Valley Water Board Preliminary Comments

In order to facilitate the timely adoption of the revised NPDES permit, the Central Valley Water Board is providing the following comments related to the NPDES permit renewal at this time:

pH

A review of effluent pH values shows a range of 6.09 to 8.27 standard units since August 2010. The Basin Plan establishes that pH in the receiving water shall not be less than 6.5 or greater than 8.5 standard units. Federal Regulations, 40 CFR Part 133, also establish technology-based effluent limitations for pH. The secondary treatment standards require effluent pH to be no lower than 6.0 and no greater than 9.0 standard units. It is anticipated that the draft NPDES permit will include a water-quality based effluent limitation for pH of 6.5 (minimum) to 8.5 standard units (maximum), rather than the current allowable range limit of 6.0 to 9.0 standard units.

Reasonable Potential

Based on a preliminary review of monitoring data available through CIWQS, the WWTP effluent appears to have reasonable potential to exceed water quality objectives and/or criteria for dichlorobromomethane, bis(2-ethylhexyl) phthalate, aluminum, zinc, and ammonia. Electronic data available in CIWQS is limited, however, and therefore submittal of a complete ROWD will enable a complete review and analysis of all monitoring data in order to determine if reasonable potential exists and if the establishment of water quality-based effluent limits are necessary.

New USEPA 2013 Ammonia Criteria

In April 2014 a CWC Section 13267 letter was sent to the Discharger regarding the implementation of the new USEPA 2013 Final Ammonia Criteria for the Protection of Freshwater Aquatic Life. The letter specified that any POTW not currently performing weekly pH and temperature monitoring of effluent and first downstream receiving water will be required to do so beginning 1 July 2014. Please be advised that results from this weekly monitoring should be included in the regularly submitted electronic self-monitoring reports as well as the ROWD.

Mixing Zone/Dilution Credits

The following information must be provided to the Central Valley Water Board in the form of an application package if the Discharger is requesting the use of dilution credits in the calculation of water quality-based effluent limits.

50-60 K
1. *Cover Letter*

A cover letter should be provided with the application package for mixing zone/dilution credits and include the following:

- Purpose of the application package,
- Provide a brief description of the contents included in the application package, and
- A statement requesting dilution credits for each relevant constituent (e.g. dichlorobromomethane, zinc, ammonia, etc.).

2. *Field Dye Study and Modeling Results*

A complete copy of the field dye study and modeling results must be included in the application package.

3. *Biological Assessment*

A biological assessment of the mixing zone must be included in the application package.

4. *California Department of Fish and Wildlife (DFW) Review*

A letter from DFW commenting on the biological assessment and concurring that the discharge meets SIP Section 1.4.2.2 requirements for implementing a mixing zone is required. A copy of this letter should be provided along with the Discharger's application package for dilution credit.

5. *Impacts Analysis*

In applying for dilution credit, the Discharger must conduct an independent evaluation for each relevant constituent. This evaluation must include an evaluation of potential impacts to the receiving water, biological resources, human health, along with an assessment of pollutant controls, treatment technologies, and cost available to reduce subject concentrations in the effluent. The Discharger must demonstrate that the requested mixing zone is "as small as practicable." Pollutant concentrations in the receiving water at various mixing zone boundaries must also be provided.

Mr. John Brewer
Corning WWTP

- 4 -

6 May 2014

6. *Appendix - Water Quality Data*

All pertinent water quality data related to the constituents. This includes, but is not limited to, effluent and receiving water constituent data and the parameters that affect the relevant constituent criteria (such as effluent and receiving water hardness, temperature, and pH). The receiving water data should include data from the upstream and downstream monitoring stations. The data must be tabulated and presented in a clear manner so as to readily determine applicability. Laboratory detection limits must be provided for any data that is "non-detect." The data set should include all data collected over the last five years.

If you have any questions, please contact me at (530) 224-4850, jpagan@waterboards.ca.gov, or at the footer address.



Jeremy M. Pagan, P.E.
Water Resource Control Engineer

JMP:lmw

cc: Kathy Stone, Severn Trent Services, Corning

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A-4

RECEIVED

AUG 26 2014

CITY OF CORNING

August 21, 2014

John Brewer
City Manager
City of Corning
794 Third Street
Corning, CA 96021

Subject: Proposal for Assistance with NPDES Permit Renewal

Dear John:

Carollo appreciates the opportunity to provide the City of Corning with a proposal to assist with the renewal process for the National Pollutant Discharge Elimination System (NPDES) permit for the City's Wastewater Treatment Plant (WWTP). We understand that the facility operator (Severn Trent Environmental Services) is actively working to complete the application package, which has a required completion date of January 1, 2015. Our proposal aims to provide direct assistance to Severn Trent during this process. We have worked successfully with Severn Trent in similar capacities and are confident that our team can work efficiently to meet the City's needs.

Our understanding of need is based on the renewal letter received from the Regional Water Quality Control Board (RWQCB) on May 6, 2014; personal correspondence with Ms. Stacy Gotham of the RWQCB (email dated August 14, 2014); and personal correspondence with Mr. Mitch Ampy and Mrs. Kathy Stone (copied herein). We are happy to modify the proposal, as needed, to fit the City's requirements for assistance with this effort.

SCOPE OF WORK

Task 1: Review of NPDES Renewal Application Forms

It is our understanding that Severn Trent has compiled the information for the application forms required for submittal of the Report of Waste Discharge (ROWD) and will complete all forms. The application forms required includes the following:

- Form 200
- Form 1
- Form 2A

Carollo will review the application forms for completeness and consistency with compiled monitoring results. Any issues will be brought to the attention of Severn Trent for correction.

Task 2: Reasonable Potential Analysis

It is our understanding that Severn Trent has compiled all monitoring data collected for the effluent and the receiving water (Sacramento River) over the last five years in a format consistent

EXH. "B" (B-1)

with the requirements of the renewal letter received from the RWQCB. Carollo will perform a reasonable potential analysis with the compiled data set to determine which constituents demonstrate reasonable potential to cause or contribute to exceedances of associated water quality standards. A draft summary will be prepared for submittal with the ROWD that will include the list of identified constituents of concern, basis for reasonable potential for each, and a recommended permit approach (effluent limitations, increased monitoring, etc.). A final document will be prepared for submittal to the RWQCB within two (2) weeks of receipt of comments from the City and Severn Trent.

Task 3: Effluent Limitation Predictions for Identified Constituents of Concern

Carollo will perform calculations for the constituents requiring effluent limitations, as evaluated in Task 2. Effluent limit calculations will be performed in accordance with the Policy for Implementation of Toxics Standards for Inland Surface Waters, Enclosed Bays, and Estuaries of California (SIP). Part of this task will include the quantification of dilution credit needs for each constituent with calculated effluent limits. A draft write-up will be prepared that includes the basis for calculation and summarizes the estimated effluent limitations. A final document will be prepared for submittal to the RWQCB within two (2) weeks of receipt of comments from the City and Severn Trent.

Task 4: Impacts Analysis

Carollo will perform an impacts analysis for the identified constituents for which dilution credits are requested in accordance with the request included in the May 6, 2014, renewal letter received from the RWQCB. This evaluation will include a qualitative review of potential impacts to the receiving water (including biological and human health resources) due to the assigned dilution credits and an opinion regarding the limitation of mixing zone size to "as small as practicable." This discussion will also include an assessment of pollutant controls and treatment technologies to reduce subject concentrations in the effluent. Planning level cost estimates for identified treatment technologies will be included, as appropriate, which will be based primarily on plant flow using construction costs for similarly sized treatment systems. A draft document will be prepared summarizing all analyses performed for each constituent. A final document will be prepared for submittal to the RWQCB within two (2) weeks of receipt of comments from the City and Severn Trent.

Task 5: Mixing Zone Summary Package

Carollo will prepare a Mixing Zone Summary Package in accordance with the requests included in the May 6, 2014, renewal letter. This package will include efforts and deliverables as described in the following subtasks.

Task 5.1 – Cover Letter. Carollo will prepare a cover letter that will include the purpose of the application package, a brief description of the contents included in the application package, and a statement requesting dilution credits for each relevant constituent. This cover letter will be formatted for use on City letterhead.

Task 5.2 – Modeling Results. Carollo will compile the results of the 2010 modeling study performed for the outfall to the Sacramento River. To accommodate the RWQCB’s request to provide pollutant concentrations at “various mixing zone boundaries,” Carollo will work with a modeling subconsultant to extract dilution factors from the model at 10-foot intervals (for a total of 200 feet downstream of the diffuser). Carollo will prepare a summary table that includes downstream distance, dilution factor, and calculated concentrations for each of the constituents of concern. Updated statistics for effluent and receiving water flow will be used, thus providing a more updated and substantiated request for dilution credits in the renewed permit.

Task 5.3 – California Department of Fish and Wildlife Review. Carollo will prepare a transmittal (for use with City of Corning letterhead) summarizing the major highlights of the mixing zone modeling efforts and dilution credit requests for submittal to the California Department of Fish and Wildlife (DFW). This letter will request concurrence from DFW that the discharge meets SIP Section 1.4.2.2 for implementing a mixing zone.

A draft Mixing Zone Summary Package will be prepared that includes all items described for Task 5. A final package will be compiled for submittal to the RWQCB within two (2) weeks of receipt of comments from the City and Severn Trent.

Task 6: Additional Information Requests

The fee schedule assumes 16 hours to assist with additional information requests received from the RWQCB during the completion of the NPDES permit application. Additional efforts beyond this estimate will require a contract amendment.

Task 7: Project Management

Carollo’s Project Manager will make staffing assignments, review work progress, and communicate progress to the City. The Project Manager will also manage the budget, schedule, and invoicing.

Assumptions/Exclusions

- All water quality data will be compiled in Excel format, consistent with the requirements of the permit renewal letter dated May 6, 2014.
- Supporting information and/or maps and figures required for the NPDES permit applications will be prepared by Severn Trent.
- The fee estimate assumes that the number of constituents for which an impact analysis will be required is limited to five (5).
- The fee estimate does not include hours associated with site visits or meetings.
- The current scope does not include efforts necessary to contest or support a contested NPDES permit renewal before the RWQCB. If such services are required, a separate task order will be prepared.

- The final adopted NPDES permit will potentially require several special studies to be completed. If the City desires for Carollo to complete the required studies, a separate task order will be prepared.
- The current scope excludes the “Field Dye Study” and “Biological Assessment” items included in the May 6, 2014, renewal letter.
- The schedule assumes Notice to Proceed is received by September 1, 2014.
- The fee estimate provided herein assumes completion of all tasks within 4 months of receipt of Notice to Proceed.

Optional Services

The services described herein will assist Severn Trent during the completion of the NPDES permit renewal application for the City’s discharge. In the event that additional assistance is desired during the permit adoption phase, we include Optional Task A as described below.

Optional Task A – Assistance During NPDES Permit Adoption Phase. As an optional task, Carollo will provide assistance with permit negotiations during the permit adoption period. This will include a response to RWQCB information requests as the permit is drafted; review of the administrative draft permit and tentative draft permit; preparation of response letters summarizing compiled City of Corning, Severn Trent, and Carollo comments on each draft version; and preparation of necessary water quality calculations to support permit comments.

This task includes necessary hours for permit negotiations, and includes an allotment for one (1) meeting with the RWQCB either at the City’s WWTP or at the RWQCB Redding office.

SCHEDULE

Carollo will manage the following schedule for completion of Tasks 1-5 as defined, assuming receipt of Notice to Proceed by September 1, 2014. The remaining tasks included in this Scope of Services will be completed on an as-needed basis.

Task	Description	Approximate Date
1	Review of NPDES Renewal Application Forms	September 15, 2014
2	Reasonable Potential Analysis (Draft)	November 7, 2014
2	Reasonable Potential Analysis (Final)	Within 2 weeks of receipt of comments on draft document
3	Effluent Limitation Predictions for Identified Constituents of Concern (Draft)	November 7, 2014

Task	Description	Approximate Date
3	Effluent Limitation Predictions for Identified Constituents of Concern (Final)	Within 2 weeks of receipt of comments on draft document
4	Impacts Analysis (Draft)	November 7, 2014
4	Impacts Analysis (Final)	Within 2 weeks of receipt of comments on draft document
5	Mixing Zone Summary Package (Draft)	November 7, 2014
5	Mixing Zone Summary Package (Final)	Within 2 weeks of receipt of comments on draft document

Note: 1. Schedule assumes receipt of any missing data in the compiled data set by October 1, 2014.

PAYMENT

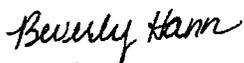
Carollo will complete the services described herein on a time and materials basis. Our not-to exceed fee estimate for Tasks 1-7 described herein is \$28,961. Our not-to exceed fee estimate for the Optional Services is \$21,879. A cost breakdown per task is presented in the attached Exhibit A, utilizing Carollo's current fee schedule, included as Exhibit B. An extended scope can be provided at the request of the City.

We look forward to the opportunity to support the City with this permit renewal. Please do not hesitate to contact us if you have any questions or concerns.

Sincerely,

CAROLLO ENGINEERS, INC.


Scott E. Parker, P.E., BCEE
CA Lic. No. C52672, Exp 12/31/14
Senior Vice President


Beverly J. Hann, P.E.
CA. Lic. No. C73050, Exp 12/31/14
Project Manager

cc: Mr. Mitch Ampy and Mrs. Kathy Stone

Enclosures: Exhibit A – Cost Breakdown
Exhibit B – Fee Schedule



City of Corning
 Assistance with NPDES Permit Renewal
 FEE ESTIMATE
 Exhibit A

Required Task Descriptions	Hours by Classification					Total	Labor Costs	PECE	Costs		Estimated Budget
	Senior Professional \$265	Professional \$188	Assistant Professional \$154	Technician \$139	Document Processing \$102				Subs	Total of Subs & Other Direct Costs	
Task 1 - Review of NPDES Renewal Application Forms	2	8	0	0	2	12	\$2,238	\$140	\$0	\$140	\$2,378
Task 2 - Reasonable Potential Analysis	1	16	8	0	1	26	\$4,607	\$304	\$0	\$304	\$4,911
Task 3 - Effluent Limitation Predictions for Identified Constituents of Concern	1	8	4	0	2	15	\$2,589	\$176	\$0	\$176	\$2,765
Task 4 - Impacts Analysis	2	24	12	0	2	40	\$7,094	\$468	\$0	\$468	\$7,562
Task 5 - Mixing Zone Summary Package											
Task 5.1 - Cover Letter	0	4	0	0	1	5	\$854	\$59	\$0	\$59	\$913
Task 5.2 - Modeling Results	1	8	0	0	1	10	\$1,871	\$117	\$2,750	\$3,142	\$5,013
Task 5.3 - California Department of Fish and Wildlife Review	0	4	0	0	1	5	\$854	\$59	\$0	\$59	\$913
Subtotal Task 5	1	16	0	0	3	20	\$3,579	\$234	\$2,750	\$3,259	\$6,838
Task 6 - Additional Information Requests	0	16	0	0	0	16	\$3,008	\$187	\$0	\$187	\$3,195
Task 7 - Project Management	0	6	0	0	1	7	\$1,230	\$92	\$0	\$92	\$1,312
Total Estimated Budget for Required Tasks	7	94	24	0	11	136	\$24,345	\$1,591	\$2,750	\$4,616	\$28,961

Optional Tasks	Hours by Classification					Total	Labor Costs	PECE	Costs		Estimated Budget
	Senior Professional \$265	Professional \$188	Assistant Professional \$154	Technician \$139	Document Processing \$102				Subs	Total of Subs & Other Direct Costs	
Task A - Assistance During NPDES Permit Adoption Phase											
Task A.1 - Response to RWQCB Information Requests	0	16	0	0	0	16	\$3,008	\$187	\$0	\$187	\$3,195
Task A.2 - Review Administrative Draft NPDES Permit	4	12	0	0	1	17	\$3,418	\$199	\$0	\$199	\$3,617
Task A.3 - Prepare Necessary Water Quality Calculations to Support Permit Comments	2	8	4	0	0	14	\$2,650	\$164	\$0	\$164	\$2,814
Task A.4 - Prepare City Response Letter for Administrative Draft NPDES Permit	4	8	0	0	2	14	\$2,768	\$164	\$0	\$164	\$2,932
Task A.5 - Meeting with RWQCB	8	8	0	0	2	18	\$3,828	\$211	\$0	\$411	\$4,239
Task A.6 - Review Tentative Order	2	8	0	0	0	10	\$2,034	\$117	\$0	\$117	\$2,151
Task A.7 - Prepare City Response Letter to Tentative Order	4	8	0	0	2	14	\$2,768	\$164	\$0	\$164	\$2,932
Subtotal Task A	24	68	4	0	7	103	\$20,474	\$1,205	\$0	\$1,405	\$21,879
Total Estimated Budget for Optional Tasks	24	68	4	0	7	103	\$20,474	\$1,205	\$0	\$1,405	\$21,879

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Exhibit B

**CAROLLO ENGINEERS, INC.
FEE SCHEDULE**

**As of January 1, 2014
California**

	<u>Hourly Rate</u>
Engineers/Scientists	
Assistant Professional	\$154.00
Professional	188.00
Project Professional	223.00
Lead Project Professional	244.00
Senior Professional	265.00
Technicians	
Technicians	115.00
Senior Technicians	162.00
Support Staff	
Document Processing / Clerical	102.00
Project Equipment Communication Expense (PECE) Per DL Hour	11.70
Other Direct Expenses	
Travel and Subsistence	at cost
Mileage at IRS Reimbursement Rate Effective January 1, 2014	\$.56 per mile
Subconsultant	cost + 10%
Other Direct Cost	cost + 10%
Expert Witness	Rate x 2.0

This fee schedule is subject to annual revisions due to labor adjustments.

RECEIVED

AUG 26 2014

CITY OF CORNING



August 11, 2014

Mr. Mitch Amp
Project Manager
Severn Trent Services
P.O. Box 230
Corning CA 96021

SUBJECT: Proposal to Project Engineering Services — City of Corning Wastewater Treatment Plant Report of Waste Discharge Support

Dear Mr. Amp:

West Yost Associates (West Yost) is pleased to present this proposal to provide assistance to the City of Corning (City) in developing a Report of Waste Discharge (ROWD) for the City's Wastewater Treatment Plant (WWTP). The primary purpose of this effort will be to help ensure the City develops a complete permit application for the renewal of the current Waste Discharge Requirements Order No. R5-2010-0080, NPDES No. CA 0004995 (Permit). In accordance with the current Permit requirements, the ROWD must be submitted to the Central Valley Regional Water Quality Control Board (Regional Board) by January 2, 2014.

BACKGROUND

The City's WWTP is operated by Severn Trent Services, and Severn Trent Services will take the lead in developing the ROWD package. West Yost services will involve reviewing the ROWD package developed by Severn Trent Services and preparing a Mixing Zone/Dilution Credit Package that relies on prior dilution studies. It is West Yost's understanding that the existing WWTP does not have any compliance issues under the current Permit.

SCOPE OF SERVICES

The following tasks provide a detailed description of the required efforts:

1. ROWD and Permit Application Form Review
2. Mixing Zone/Dilution Credit Package
3. Permit Renewal Coordination Support

EXH. C (C-1)

Task 1. ROWD and Permit Application Forms

West Yost will review the ROWD document and the NPDES permit application forms developed by Severn Trent Services. It is generally expected that the ROWD will include the following key elements:

- Influent and effluent flow and water quality data summary using all available data collected over the last five years
- Evaluation of new ammonia criteria calculated in accordance with the USEPA 2013 Criteria
- Documentation of any data issues or concerns
- Reasonable Potential Analysis for all priority pollutants
- Treatment process description
- Biosolids generation and disposal data summary
- Summary of historic toxicity data
- ROWD Forms: State Form 200 and Federal Forms 2A and 2S

It is assumed that this task will involve reviewing a Draft and Revised Draft ROWD package.

Deliverables: Comments on the Draft and Revised Draft ROWD and Permit Application Forms. It is assumed that the ROWD will be provided to West Yost in MS Word format and the Permit Forms will be in a PDF format. Comments on the ROWD will be made in "tracked changes" within the ROWD document. Comments on the permit forms will be submitted in a separate document.

Task 2. Mixing Zone/Dilution Credit Package

West Yost will prepare a mixing zone/dilution credit package for submission along with the ROWD package. Based on discussions with Severn Trent and Regional Board staffs, the following assumptions have been made with respect to this effort:

- The City and Bell Carter previously completed a field dye study/model to evaluate dilution near the point of discharge. This study will adequately satisfy the Regional Board requirements for a dye study and no additional field studies or modeling efforts are needed.
- A biological assessment (with review and comment from California Department of Fish and Wildlife (CDFW)) will be developed in conjunction with the Bell Carter. West Yost will assist in coordinating this effort. However, completion of the assessment will not be included in this scope of services.
- Severn Trent Services will compile all water quality data pertinent to the mixing zone/dilution credit analysis. This includes effluent and receiving water (both upstream and downstream) data and data for the parameters that affect the relevant constituent criteria (i.e., pH, temperature, and hardness).

West Yost will use the previously completed dye tracer model information along with the City's effluent data to complete an evaluation of potential impacts to the receiving water for each constituent for which a dilution credit is needed. The results of the Reasonable Potential Analysis (to be completed by Severn Trent Services for the ROWD package) will be used to identify which constituents will require a dilution credit. The impacts evaluation will include an evaluation of potential impacts to biological resources, human health, and identify potential controls for reducing pollutant levels in the discharge. The purpose of this effort will be to demonstrate that the mixing zone is "as small as practicable." Pollutant concentrations at various mixing zone boundaries will be defined.

Deliverables: A PDF electronic copy of the Draft Mixing Zone/Dilution Credit package documents submitted to the City for review. Following County review and comment, these documents will be finalized and five (5) hard copies will be provided. A MS Word draft Cover Letter will be submitted to the City for submission on City letterhead along with the Draft Mixing Zone/Dilution Credit package.

Task 3. General Coordination and Meetings

Following submittal of the ROWD, the Regional Board may request a meeting, additional information, and/or other analyses to support the information presented in the ROWD package or the mixing zone/dilution credit package. In addition, the City will need to coordinate with Bell Carter to identify the preferred approach for completing the biological assessment, which is a requirement for obtaining a mixing zone/dilution credit. West Yost will assist the City in these discussions, as well as completing any necessary coordination with the Regional Board and/or CDFW.

The specific work efforts and deliverables under this task cannot reasonably be determined at this time, so the associated fee estimate presented in this letter proposal is based on attendance at up to three meeting and a nominal budget is included for general coordination support. Ultimately, the scope of work under Task 3 will be limited to work that can be completed within the available budget. All work will be performed on a time and materials basis, and monthly invoices will detail the efforts and costs. Depending on the level of effort required, a scope and budget amendment may be necessary in the future. No work will be performed under this task unless requested by the City.

PROJECT BUDGET

The total fee for the required scope of work described above is estimated to be \$39,320, including the general coordination and meetings allowance. A breakdown of the estimated costs is shown in Table 1.

West Yost will perform all work on a time and materials basis at standard company charge rates, and will not exceed the estimated cost without written authorization. Our current charge rate schedule is attached. If additional budget is required to complete work associated with this assignment, we will not perform work in excess of the budgeted amount without the County's authorization.

Table 1. Estimated Project Fee for the SMD 3 WWTP Report of Waste Discharge	
Task	West Yost Estimated Staff Budget, dollars
Task 1. Review ROWD and Permit Application Package	6,800
Task 2. Mixing Zone/Dilution Credit Package	18,640
Task 3. General Coordination and Meetings	13,880
Total Project Budget	39,320

SCHEDULE

Work will begin upon notice to proceed. West Yost will complete our review of the Draft and Revised Draft ROWD packages within two weeks of receiving these packages from the City.

The first draft of the mixing zone/dilution credit package will be submitted to the City for review by October 15th. Following the receipt of City comments, West Yost will develop the final mixing zone/dilution credit package. These will be sent to the City for submission with the ROWD package. West Yost appreciates the opportunity to provide permitting services to the County. Please contact me if you have any questions or need additional information.

Sincerely,
WEST YOST ASSOCIATES



Kathryn Gies
Engineering Manager

C-4



CVCWA

Central Valley Clean Water Association

Representing Over Fifty Wastewater Agencies

MICHAEL RIDDELL – Chair, City of Riverbank
CASEY WICHERT – Secretary, City of Brentwood

TERRIE MITCHELL – Vice Chair, Sacramento Regional CSD
TONY PIRONDINI - Treasurer – City of Vacaville

July 14, 2014

Sent via electronic mail

Ms. Pamela Creedon, Executive Officer
Central Valley Regional Water Quality Control Board
11020 Sun Center Drive #200
Rancho Cordova, CA 95670-6114
pcreedon@waterboards.ca.gov

RE: April 3, 2014 California Water Code Section 13267 Order for Information: 2013 Final Ammonia Criteria for Protection of Freshwater Aquatic Life

Dear Ms. Creedon;

The purpose of this letter is to formally let you and your staff know that the Central Valley Clean Water Association (CVCWA) is coordinating a Collaborative Freshwater Mussel Study for publically owned treatment works (POTWs) and other National Discharge Pollutant Elimination System (NPDES) holders in the Central Valley.

On April 3, 2014 Central Valley Regional Water Quality Control Board (Regional Water Board) sent many POTWs and several other NPDES holders a California Water Code Section 13267 Order for Information: 2013 Final Ammonia Criteria for Protection of Freshwater Aquatic Life (13267 Order). The 13267 Order requested a letter be submitted to the Water Board by July 15, 2014 informing Water Board staff which options a discharger will pursue in responding to the 13267 Order. Option 1 is for the discharger to participate in an individual or group mussel study, evaluating the presence/absence of mussels. Option 2 is to submit method of compliance for mussels present. CVCWA's Collaborative Freshwater Mussels study is for the participating POTWs and other dischargers to comply the first phase of Option 1, a group mussels study, described in the 13267 letter.

EXH. "D" (D-1)

CVCWA appreciates all the efforts of your staff in working with us to help educate the POTWs and other dischargers subject to this 13267 letter of the 2013 ammonia criteria and its permit implications, as well as delineating the phased process and the scope for the first phase of this effort. CVCWA is diligently working with POTWs in forming a special project group providing the basis for both CVCWA members and non-members to collaborate in the funding, development and implementation of a phased freshwater collaborative mussel study for wastewater treatment plants. As of July 11, 2014, thirty-six agencies representing forty-one POTWs in the Central Valley have indicated their willingness to join this Freshwater Mussel Study Special Project.

The agencies listed in the table at the end of this letter have indicated to CVCWA their commitment to participate in Phase 1 of the CVCWA Freshwater Group Mussel Study Special Project, funded through agency contributions to CVCWA. The committed agencies will be submitting their individual letters of commitment to the Water Board by July 15, 2014. There are several other agencies that have expressed interest in participating but had not yet committed to the project as of July 11th. We anticipate sending you a revised list of participating agencies sometime in fall and working with you staff if additional outreach efforts are needed.

We look forward to working with Regional Water Board Staff, freshwater mussel experts, and other stakeholders (as appropriate) as we complete a phased Freshwater Collaborative Group Mussel Study. The Phase I goals are:

- Describing the state of knowledge of native mussels in the Central Valley.
- Developing field study guidance and methodologies
- Discussing with regulators and mussel experts policy and permit implementation issues which translate scientific information into reasonable beneficial use protection.

It is anticipated that Phase I will inform the scope of the Phase II work, including when and where field studies may be necessary. We are uncertain if Phase II will be best completed individually or collaboratively, but plan to work closely with your staff and with our special project group to determine the best course forward in a timely manner.

Please do not hesitate to contact me if you have any questions or comments.

Sincerely,



Debbie Webster, Executive Officer
CVCWA

c: *By electronic mail*
Mr. Ken Landau, Assistant Executive Officer
Mr. Adam Laputz, Supervisor
Mr. Jim Marshall,
Ms. Gayleen Perreira
Ms. Stacy Gotham
Mr. Matt Scroggins
CVCWA Freshwater Group Mussel Study Special Project Members

**Agencies Indicating Participation in the CVCWA Freshwater Mussel Study Special Project as of
 July 11, 2014**

Agency	Wastewater Treatment Facility	NPDES Permit Number
Bear Valley Water District	Bear Valley WWTP	R5-2011-0053 CA0085146
Bell Carter Olive Company, Inc. and the City of Corning Calaveras County Water District	Bell-Carter Olive Industrial Wastewater Treatment Plant Forest Meadows WWRP	R5-2007-0166 CA0083721 R5-2014-0011 CA0085278
City of Angels	City of Angels WWTP	R5-2012-0088 CA0085201
City of Atwater	Atwater Regional WWTF	R5-2011-0082 CA0085308
City of Brentwood	Brentwood WWTP	R5-2013-0106 CA0082660
City of Clovis	Clovis WWTF	R5-2014-0005 CA0085235
City of Colusa	Colusa WWTP	R5-2008-0184 CA0078999
City of Corning	Corning WWTP	R5-2010-0080 CA0004995
City of Davis	City of Davis WWTP	R5-2013-0127 CA0079049
City of Dunsmuir	Dunsmuir STP	R5-2012-0085 CA0078441
City of Galt	City of Galt WWTP and Reclamation Facility	R5-2010-0099 CA0081434
City of Grass Valley	City of Grass Valley WWTP	R5-2009-0067 CA0079898
City of Live Oak	City of Live Oak WWTP	R5-2011-0034 CA0079022
City of Lodi	White Slough Water Pollution Control Facility	R5-2013-0125 CA0079243
City of Manteca	Manteca Wastewater Quality Control Facility	R5-2009-0095 CA0081558
City of Mt Shasta	Mount Shasta WWTP	R5-2012-0086 CA0078051
City of Placerville	Hangtown Creek WRF	R5-2014-0015 CA0078956

D-4

City of Red Bluff	Red Bluff WW Reclamation Plant	R5-2013-0044 CA0078891
City of Redding	Clear Creek WWTP	R5-2010-0096 CA0079731
	Stillwater WWTP	R5-2013-0043 CA0082589
City of Rio Vista	Northwest WWTF	R5-2010-0081-01 CA0083771
	Rio Vista Beach	R5-2014-0012 CA0079588
City of Roseville	Pleasant Grove WWTP	R5-2014-0051 CA0084573
	Dry Creek WWTP	R5-2014-0049 CA0079502
City of Stockton	Stockton Regional WW Control Facility	R5-2008-0154 CA0079138
City of Tracy	Tracy WWTP	R5-2012-0115 CA0079154
City of Turlock	Turlock WWTP	R5-2010-0002-01 CA0078948
City of Vacaville	Easterly WWTP	R5-2008-0055 CA0077691
City of Willows	Willows Wastewater Treatment Plant	R5-2011-0072 CA0078034
City of Woodland	Woodland Water Pollution Control Facility	R5-2009-0010 CA0077950
City of Yuba City	Yuba City WWTP	R5-2013-0094 CA0079260
El Dorado Irrigation District	El Dorado Hills WWTP	R5-2013-0003 CA0078671
	Deer Creek WWTP	R5-2008-0173 CA0078662
Ironhouse Sanitary District	Ironhouse WWTF	R5-2013-0157 CA0085260
Linda County Water District	Linda County Water District WWTP	R5-2012-0034 CA0079651
Nevada County Sanitation District No. 1	Lake of the Pines WWTP	R5-2009-0031 CA0081612
	Lake Wildwood WWTP	R5-2009-0004 CA0077828
Sacramento County Sanitation District	Sacramento Regional WWTP	R5-2010-0114 CA0077682

D-5

Shasta CSA #17	Cottonwood WWTP	R5-2010-0044 CA0081507
University of California at Davis-Utilities	UC Davis Main WWTP	R5-2008-0183 CA0077895

John Brewer

From: Debbie Webster - CVCWA [eofficer@cvcwa.org]
Sent: Monday, July 14, 2014 11:30 PM
To: 'Pamela Creedon'
Cc: Ken Landau; Adam Laputz; Jim Marshall; Gayleen Perreira; Stacy Gotham; Matt Scroggins; Alan Planja; Andrew.Mcmillan@sce.com; Art Da Rosa; Bear Valley Operations; Bernie Schroeder; Bill Lewis; Bill Osmer; Bill Perley; Bob Lawrence; Bob Perreault; Brenda Bains; Brian Shaw; Britt Bolerjack; Bruce Henz; Carol Reilly; Casey Wichert; Charles Garabedian Jr.; Chris Bracco; Dale Klever; Dan Yaroch; Daniel Wurzburger; Darcy Millward; Dave Atkinson; David Melilli; Dean Sherrill; Deane Sherrill; Don Neubacher; Douglas Lofton; Elizabeth Wells; Eric Neuschmid; Erich Delmas; Garner Reynolds; Gary Antone; Gary DeJesus; Greg Endeman; Grizzly Lake CSD; Hayden Wasser; Heather Grove; hmolinasasd@comcast.net; Jackie Brown; James King; Jane May; Jeff Gouveia; Jennifer Skrel; Jesse Cain; Jessica Shaw; Jim Allen; Jim Anderson; Jim Goodwin; Joe Picotte; Joe Waterman; John Brewer; John Clymo; John Harvey; Johnny Sandavol; Josh Keener; Josie Tellers; Karen Honer; Kathryn Garcia; Ken Glotzbach; Kim Spear; Kirt Hunter; Larry Parlin; Larry Sullivan; Larry Tuma; Laurie Ramirez; Linda Dorn; Lisa Koehn; Mac Askari; Marc Sulik; Margaret Orr; Mark Miller; Mark Miller; Mark Rowney; Mark Severeid; mark@biggs-ca.gov; Mary Beth Garrison; Michael Cooke; Michael Daly; Michael Fan; Michael Lee; Michael McHatten; Michael Paulucci; Mike Achter; Mike Busse; Mike Kashiwagi; Mindy Boele; Mitchell Dion; Nader Shareghi; Nate Stong; Patrick McCaffrey; Phillip DeBlasio; Prabhakar Somavarapu; Rick Howard; Rob Price; Rod Bryan; Ron Kerr; Ron Walker; Royce Cunningham; Ryan Bailey; Scott Koch; Shane Carlsen; Sherill Huun; Skyler Lipski; Stan Gryczko; Steve Schimp; Steven Winkler; Teresa Tanaka; Tim Kiser; Tim Shaw; Tod Gibson; Todd Roberts; Tom Chism; Tom Skjelstad; Tony Pironcini; Travis Berry; Trisha Tillotson; Troy Bartolomei; Tyler Napier; Vern Millard; Vickie Caulfield; Wayne Clay; William Falconi
Subject: CVCWA Freshwater Mussels Group Study
Attachments: CVCWA Freshwater Mussels Group Study Letter 14Jul14.pdf

Hi Pamela,

The attach letter is to formally let you and your staff know that the Central Valley Clean Water Association (CVCWA) is coordinating a Collaborative Freshwater Mussel Study for publically owned treatment works (POTWs) and other National Discharge Pollutant Elimination System (NPDES) holders in the Central Valley. The letter contains a list of agencies that have made a firm commitment to participate in this collaborative effort. Several other agencies that are not listed have expressed interest and may submit 13267 responses stating their intent to join our collaborative effort. We intend to submit a revised list later, after tomorrow's deadline and possible further outreach.

We appreciate your staff's efforts in working with us to educate the agencies that received this letter of its requirements and impacts, and working with us to develop the intended phased approach with specific elements of the Phase 1 study.

Please feel free to contact me if you have any questions. We look forward to collaborating further with your staff on this and other efforts.

Debbie

Debbie Webster, Executive Officer
Central Valley Clean Water Association
P.O. Box 1755
Grass Valley, CA 95945
(530) 268-1338
(916) 342-1968 cell
eofficer@cvcwa.org

The Central Valley Clean Water Association (CVCWA) is a non-profit association of public agencies located within the Central Valley region that provide wastewater collection, treatment, and water recycling services to millions of Central Valley residents and businesses.

For more information on CVCWA, check out our website at www.CVCWA.org

John Brewer

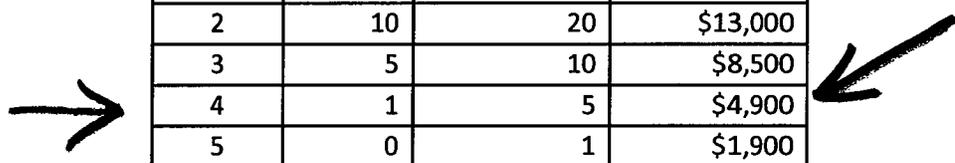
From: Dorn. Linda (SDA) [dornl@sacsewer.com]
Sent: Friday, August 29, 2014 5:21 PM
To: 'gmbearvalleywater@sbcglobal.net'; 'teresat@ccwd.org';
'joewaterman.cpub@frontiernet.com'; 'michaelmchatten@angelscamp.gov';
'bshaw@atwater.org'; 'cwichert@brentwoodca.gov'; 'marc.sulik@chicoca.gov';
'lisak@ci.clovis.ca.us'; 'pubicworks@cityofcolusa.com'; 'jbrewer@corning.org';
'jtellers@cityofdavis.org'; 'LMcCollum@paceengineering.us'; 'swinkler@ci.galt.ca.us';
'timk@cityofgrassvalley.com'; 'Lewis605@sbcglobal.net'; 'kgarcia@lodi.gov';
'jclymo@ci.manteca.ca.us'; 'lanhalt@modestogov.com'; 'rbryan@mtshastaca.gov';
'privas@cityofplacerville.org'; 'bhenz@ci.red-bluff.ca.us'; 'jkeener@ci.redding.ca.us';
'khunter@ci.rio-vista.ca.us'; 'kspear@roseville.ca.us'; 'margaret.orr@stocktongov.com';
'erich.delmas@ci.tracy.ca.us'; 'wclay@turlock.ca.us'; 'Tony.Pirondini@cityofvacaville.com';
Aday. Wayne (SacSheriff); 'slipski@cityofwillows.org'; 'mark.severeid@cityofwoodland.com';
'mpaulucc@yubacity.net'; 'ewells@eid.org'; 'skrel@isd.us.com'; 'lindah2o@succeed.net';
'Britt.Bolerjack@co.nevada.ca.us'; Dorn. Linda (SDA); 'jshaw@co.shasta.ca.us';
'mmfan@ucdavis.edu'; 'rkerr@bellcarter.com'; 'mbuckley@ecoresources.com';
'jtellers@cityofdavis.org'
Subject: Agreement for CVCWA Phase I Freshwater Mussel Special Project
Attachments: Draft Freshwater Mussels Phase 1 Agreement 2014-08-29.docx; ATT00052.txt

Hello All,

Attached is the draft agreement Debbie will be taking to the CVCWA Board for approval on Sept. 3. RBI might have some minor changes, that will be finalized on Tuesday. The Next Special Project Committee meeting date is September 17th, 9:30-11:30AM, location TBD. An agenda will be distributed a week ahead of time.

As a reminder, the tiered fee structure is:

Tier Levels	Min Design Flow	Up To	Contribution
1	20		\$16,000
2	10	20	\$13,000
3	5	10	\$8,500
4	1	5	\$4,900
5	0	1	\$1,900



You can find the details in Exhibit D : CVCWA Freshwater Mussels Special Project Special Provisions.

Any questions feel free to contact me, Josie Tellers, jtellers@cityofdavis.org, or Debbie Webster, eofficer@CVCWA.org.

Take care,

Linda Dorn | Environmental Program Manager | ph: 916-876-6030 fax: 916-876-6158 | dornl@sacsewer.com | Sacramento Regional County Sanitation District | Sacramento Area Sewer District | 10060 Goethe Road, Sacramento, CA 95827

EXH. "E"

**ITEM NO.: J-11
APPROVE CONTRACT CHANGE ORDER NO.
2 INCREASING THE CORNING COMMUNITY
PARK, PHASE TWO PROJECT BY \$5,821.50
FOR A TOTAL PROJECT COST OF
\$1,051,806.77 AND APPROVE PARTIAL
PAYMENT ESTIMATE NO. 2 TO TRENT
CONSTRUCTION IN THE AMOUNT OF
\$277,815.82**

SEPTEMBER 9, 2014

**TO: HONORABLE MAYOR AND COUNCILMEMBERS
OF THE CITY OF CORNING**

**FROM: JOHN L. BREWER, AICP; CITY MANAGER *JB*
PATRICK WALKER, DIRECTOR OF PUBLIC WORKS *PW*
ED ANDERSON, CITY ENGINEER**

SUMMARY:

Staff recommends the City Council approve the attached Change Order No. 2 in the amount of \$5,821.50. The Change Order is attached for Council review and approval. City Engineer Ed Anderson has provided the justification for the additional work and cost within the requested Change Order document. The revised contract total for the Corning Community Park, Phase 2 Project, including this Change Order will be \$1,051,806.77. Also attached for council approval is Partial Payment Estimate No. 2 in the amount of \$277,815.82.

Original Construction Contract	\$ 997,955.52
CCO No. 1 (approved 8/12/14)	\$ 48,029.75
CCO No. 2 (pending approval)	\$ 5,821.50
Adjusted Contract Amount	\$ 1,051,806.77
<hr/>	
PPE No. 1 (approved 8/12/14)	
Work Completed & Stored Materials	\$ 255,892.09
Retention to be held (5%)	\$ (\$12,794.60)
Total Due Contractor	\$ 243,097.49
<hr/>	
PPE No. 2 (pending 9/9/14)	
Work Completed & Stored Materials	\$ 277,815.82
Retention to be held (5%)	\$ (\$13,890.80)
Total Due Contractor	\$ 263,925.02

BACKGROUND:

Trent Construction was the prime contractor for Phase 1 of the Corning Community Project. Phase 1 consisted of the skate and bike area, the gazebo, playground and multi-

use court located at 1485 Toomes Avenue, Corning. Phase 1 was accepted by the City as complete on March 25, 2014 and was completed at a total cost of \$1,898,624.68.

Phase 2 of the new park project was awarded to Trent Construction at the July 24, 2014 City Council Meeting. Phase two will primarily include the construction of 2 soccer fields, a footbridge, parking lot, restrooms with a connecting concession stand located at 1624 Houghton Avenue, Corning.

FUNDING:

When Council awarded Phase 2 on July 24, 2014, we reported a remaining balance of \$112,572.63 in the Proposition 84 Bond Fund. We noted in that staff report that we would utilize those remaining Prop. 84 funds for Change Orders. So, with this Change Order, the remaining Prop. 84 balance will be \$58,723.38. (See the table below).

That should be sufficient for any remaining Change Orders.

Prop. 84 Fund Balance 8/22/2014	\$1,284,656.00
Park Phase 2 Bid Expenditure	-\$1,172,081.37
Balance	\$112,574.63
Change Order No. 1	-\$48,029.75
Change Order No. 2	-\$5,821.50
Prop 84 Fund Balance after Change Order	\$58,723.38

However, there are also Parkland DIF

Funds that could supplement the Prop. 84 funds.

RECOMMENDATION:

Mayor and Council:

- 1. Approve Contract Change Order No. 2 increasing the Corning Community Park Project Phase 2 by \$5,821.50 for a total project cost of \$1,051,806.77;**
- 2. Approve Partial Payment Estimate No. 2 in the amount of \$277,815.82;**
- 3. Retain the 5% Contract Retention of \$13,890.80 and,**
- 4. Issue payment in the amount of \$263,925.02 to Trent Construction for the Corning Community Park Project, Phase 2.**

CONTRACT CHANGE ORDER

Order No. 2

Date: September 3, 2014

Contract for: Corning Community Park Project, Phase 2

Owner: City of Corning, 794 Third Street, Corning, CA 96021

To: Trent Construction, 8270 Truckee Avenue, Gerber, CA 96035

You are hereby requested to comply with the following changes from the contract plans and specifications.

<u>Description of Changes</u>	<u>DECREASE In Contract Price</u>	<u>INCREASE In Contract Price</u>
1. Additional Well Abandonment		\$3,740.00
2. Remove gravel from south/east corner of the adult soccer field		\$2,081.50
	Subtotals:	
	None	\$5,821.50
	Increase in Contract Price:	\$5,821.50

JUSTIFICATION:

1. As construction began for Phase 2 of the new Corning Community Park Project, Trent Construction unearthed a capped water well. The City of Corning already has in place a permit with the Tehama County Department of Environmental Health to destroy an agricultural well which is contained within the project specifications. The discovery of the second well was immediately reported to Environmental Health. The application to destroy the first well was amended to include the second unforeseen well.
2. Several areas within the adult soccer field have considerable gravels mixed in with the upper foot of the existing top soil. The gravelly soil is not conducive to holding moisture, a necessity to grow grass. It is recommended that about 12-inches of the gravelly material be removed and replaced with gravel free topsoil previously excavated and stockpiled on site to be used as a mound behind the soccer field. The excavated gravelly material will be mixed with the stockpiled material to eliminate the necessity to haul any of the material off-site.

The contract total, including this and previous change orders, will be: \$1,051,806.77

The contract period for substantial completion will remain at: 270-days.

Contract Change Order #2
Corning Community Park Project, Phase 2

This document will become a supplement to the Contract and all provisions will apply hereto.

Requested: _____
City of Corning

Date: _____

Recommended: _____
City Engineer

Date: _____

Accepted: _____
Trent Construction

Date: _____

PARTIAL PAYMENT ESTIMATE	
Corning Community Park Project, Phase 2	Progress Payment Estimate No. 2

OWNER: City of Corning	CONTRACTOR: Trent Construction, Gerber, CA	PERIOD OF ESTIMATE: From: 8/1/14 through 8/31/14
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CONTRACT CHANGE ORDER SUMMARY			ESTIMATE		
No.	Approval Date	Amount			
		Additions	Deductions		
				1. Original Contract	<u>\$997,955.52</u>
				2. Change Orders	<u>\$53,851.25</u>
				3. Revised Contract (1+2)	<u>\$1,051,806.77</u>
#1	8/12/14	\$48,029.75		4. Work Completed	<u>\$517,456.61</u>
#2	Pending	\$5,821.50		5. Stored Materials	<u>\$16,251.30</u>
				6. Subtotal (4+5)	<u>\$533,707.91</u>
				7. Retainage5%	<u>\$26,685.40</u>
				8. Previous Payments	<u>\$243,097.49</u>
	TOTALS			9. Amount Due (6-7-8)	<u>\$263,925.02</u>
NET CHANGE		\$53,851.25			

CONTRACT TIME			
Original (days) <u>270</u>			
Revised:	On Schedule	<input checked="" type="checkbox"/> Yes	Starting Date: <u>7/7/2014</u>
Remaining: <u>214</u>		<input type="checkbox"/> No	Projected Completion: <u>4/2/2015</u>

<p>CONTRACTOR'S CERTIFICATION:</p> <p>The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.</p> <p>Contractor: _____</p> <p>By: <u>Trent Construction</u></p> <p>Date: _____</p>	<p>ENGINEER'S CERTIFICATION:</p> <p>The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.</p> <p>City Engineer: _____</p> <p>By: <u>Ed Anderson</u></p> <p>Date: _____</p>
<p>APPROVED BY OWNER:</p> <p>Owner _____</p> <p>By: <u>John L. Brewer, AICP; City Manager</u></p> <p>Date: _____</p>	

Progress Estimate #2

Owner: City of Corning		Period Covered: 8/1/14 - 8/31/14										
Contractor: Trent Construction, Gerber, CA												
Bid Item No.	Description	Bid Qty	Unit Price	Bid Value	Qty This Prd	Prev Qty	Stored Materials	Value This Prd	Total Completed and Stored to Date	% Compl	Balance to Finish	
LS-1	Finish Grade	1	\$55,652.50	\$55,652.50	0.10			\$5,565.25	\$5,565.25	10.0%	\$50,087.25	
LS-2	Irrigation System	1	\$84,750.00	\$84,750.00	0.20	0.45		\$16,950.00	\$4,915.00	64.8%	\$29,835.00	
LS-3	Plantings	1	\$45,200.00	\$45,200.00				\$0.00	\$0.00	0.0%	\$45,200.00	
LS-4	Bark	1	\$8,373.30	\$8,373.30				\$0.00	\$0.00	0.0%	\$8,373.30	
LS-5	Hydro Seed	1	\$22,816.96	\$22,816.96				\$0.00	\$0.00	0.0%	\$22,816.96	
LS-6	Top Soil	1	\$610.20	\$610.20	1.00			\$610.20	\$610.20	100.0%	\$0.00	
LS-7	120 Day Maint	1	\$9,040.00	\$9,040.00				\$0.00	\$0.00	0.0%	\$9,040.00	
Add-1	Entrance Sign	1	\$10,388.94	\$10,388.94	0.25			\$2,597.24	\$2,597.24	25.0%	\$7,791.71	
Add-2	Type B Bollards	7	\$1,399.58	\$9,797.06	3.50			\$4,898.53	\$4,898.53	50.0%	\$4,898.53	
Add-3	Drinking Fountain	1	\$3,778.72	\$3,778.72				\$0.00	\$0.00	0.0%	\$3,778.72	
Add-4	BBQ	2	\$254.25	\$508.50	1.50			\$381.38	\$381.38	75.0%	\$127.13	
Add-5	Bench	6	\$56.50	\$339.00				\$0.00	\$0.00	0.0%	\$339.00	
Add-6	Picnic Table	6	\$232.59	\$1,395.54				\$0.00	\$0.00	0.0%	\$1,395.54	
Add-7	Trash Receptacle	3	\$113.00	\$339.00				\$0.00	\$0.00	0.0%	\$339.00	
Add-8	Bike Rack	1	\$1,440.75	\$1,440.75				\$0.00	\$0.00	0.0%	\$1,440.75	
Add-9	Closeout Docs	1	\$6,780.00	\$6,780.00				\$0.00	\$0.00	0.0%	\$6,780.00	
C-1	Demo	1	\$13,218.74	\$13,218.74	1.00	1.00		\$0.00	\$13,218.74	100.0%	\$0.00	
C-2	Clearing/Grubbing	1	\$26,764.05	\$26,764.05	1.00	1.00		\$0.00	\$26,764.05	100.0%	\$0.00	
C-3	Storm Drain Catch	14	\$1,154.20	\$16,158.80	11.20	2.80		\$12,927.04	\$16,158.80	100.0%	\$0.00	
C-4	Catch Basin	2	\$1,992.76	\$3,985.52				\$0.00	\$0.00	0.0%	\$3,985.52	
C-5	8" Storm Drain	340	\$17.67	\$6,007.80	204.00	136.00		\$3,604.68	\$6,007.80	100.0%	\$0.00	
C-6	12" Storm Drain	273	\$22.31	\$6,090.63	54.60	218.40		\$1,218.13	\$6,090.63	100.0%	\$0.00	
C-8	48" Manhole	1	\$5,198.00	\$5,198.00	1.00			\$5,198.00	\$5,198.00	100.0%	\$0.00	
C-9	Sewer Lateral	30	\$28.88	\$866.40	30.00			\$866.40	\$866.40	100.0%	\$0.00	
C-10	Cleanout	1	\$1,130.00	\$1,130.00	1.00			\$1,130.00	\$1,130.00	100.0%	\$0.00	
C-11	Sidewalk	3550	\$5.25	\$18,637.50				\$0.00	\$0.00	0.0%	\$18,637.50	

Corning Community Park Project, Phase 2
 1624 Houghton Ave., Corning, CA 96021

C-12	4" Concrete	11993	\$4.21	\$50,490.53	9594.4				\$40,392.42	\$40,392.42	80.0%	\$10,098.11
C-13	Remove Pathway	557	\$0.61	\$339.77					\$0.00	\$0.00	0.0%	\$339.77
C-14	Waterline/Restroom	275	\$12.28	\$3,377.00	55	220			\$675.40	\$3,377.00	100.0%	\$0.00
C-15	Waterline/Fountain	10	\$37.29	\$372.90	8			7910.57	\$279.68	\$279.68	75.0%	\$93.23
C-16	Backflow Device	1	\$16,950.00	\$16,950.00					\$0.00	\$7,910.57	46.7%	\$9,039.43
C-17	Aggregate Base	17386	\$1.23	\$21,384.78	13908.8				\$17,107.82	\$17,107.82	80.0%	\$4,276.96
C-18	Parking Lot A/C	17386	\$1.53	\$26,600.58					\$0.00	\$0.00	0.0%	\$26,600.58
C-19	Parking Lot Curb	874	\$18.10	\$15,819.40		874.00			\$0.00	\$15,819.40	100.0%	\$0.00
C-20	Stiping	645	\$3.11	\$2,005.95					\$0.00	\$0.00	0.0%	\$2,005.95
C-21	Arrows	8	\$135.60	\$1,084.80					\$0.00	\$0.00	0.0%	\$1,084.80
C-22	Access Symbol	2	\$327.70	\$655.40					\$0.00	\$0.00	0.0%	\$655.40
C-23	Parking Stall	2	\$395.50	\$791.00					\$0.00	\$0.00	0.0%	\$791.00
C-24	Tow Away	2	\$406.80	\$813.60					\$0.00	\$0.00	0.0%	\$813.60
C-25	Parking Stall Slab	695	\$5.50	\$3,822.50		695.00			\$0.00	\$3,822.50	100.0%	\$0.00
C-26	Saw Cut	585	\$1.98	\$1,158.30					\$0.00	\$0.00	0.0%	\$1,158.30
C-27	Aggregate Base	3301	\$3.70	\$12,213.70					\$0.00	\$0.00	0.0%	\$12,213.70
C-28	Houghton Ave A/C	3301	\$1.53	\$5,050.53					\$0.00	\$0.00	0.0%	\$5,050.53
C-29	Install Curb & Gutter	500	\$22.05	\$11,025.00	50	450			\$1,102.50	\$11,025.00	100.0%	\$0.00
C-30	Demo Curb & Gutter	10	\$11.30	\$113.00		10.00			\$0.00	\$113.00	100.0%	\$0.00
C-31	Drop Inlet	2	\$2,542.50	\$5,085.00	0.4	1.60			\$1,017.00	\$5,085.00	100.0%	\$0.00
C-32	Valley Gutter	288	\$16.18	\$4,659.84		288.00			\$0.00	\$4,659.84	100.0%	\$0.00
C-33	Ped Ramp	2	\$1,446.40	\$2,892.80	2.00				\$2,892.80	\$2,892.80	100.0%	\$0.00
C-34	STOP Legend	1	\$1,017.00	\$1,017.00					\$0.00	\$0.00	0.0%	\$1,017.00
C-38	Traffic Control	1	\$1,130.00	\$1,130.00					\$0.00	\$0.00	0.0%	\$1,130.00
C-39	Driveway	120	\$20.41	\$2,449.20		120.00			\$0.00	\$2,449.20	100.0%	\$0.00
C-40	C&G on Fig	278	\$24.69	\$6,863.82		250.20			\$0.00	\$6,177.44	90.0%	\$686.38
C-41	C&G at Driveway	36	\$30.00	\$1,080.00		36.00			\$0.00	\$1,080.00	100.0%	\$0.00
C-42	C&G painted red	25	\$25.36	\$634.00		24.50			\$0.00	\$621.32	98.0%	\$12.68
C-43	Base Rock on Fig	3417	\$1.99	\$6,799.83	3246				\$6,459.84	\$6,459.84	95.0%	\$339.99
C-44	Fig Lane A/C	3417	\$1.53	\$5,228.01					\$0.00	\$0.00	0.0%	\$5,228.01
C-45	Destroy Well	1	\$3,390.00	\$3,390.00		1.00			\$0.00	\$3,390.00	100.0%	\$0.00
C-46	6' Chain Link Fence	245	\$22.60	\$5,537.00		245.00			\$0.00	\$5,537.00	100.0%	\$0.00
C-47	4' Chain Link Fence	470	\$31.64	\$14,870.80	470				\$14,870.80	\$14,870.80	100.0%	\$0.00
C-48	Wood Fence	372	\$45.20	\$16,814.40					\$0.00	\$0.00	0.0%	\$16,814.40
C-49	Excavate Play Area	1	\$5,811.59	\$5,811.59		1.00			\$0.00	\$5,811.59	100.0%	\$0.00
C-50	Perimeter Curb	213	\$39.79	\$8,475.27	213				\$8,475.27	\$8,475.27	100.0%	\$0.00
C-51	H/cap Ramp Play Area	1	\$565.00	\$565.00	1				\$565.00	\$565.00	100.0%	\$0.00

Corning Community Park Project, Phase 2
1624 Houghton Ave., Corning, CA 96021

C-52	Electrical Service	1	\$14,814.30	\$14,814.30	0			\$1,481.43	\$1,481.43	10.0%	\$13,332.87
C-53	Footings Solar Lights 24" Pole	8	\$1,754.04	\$14,032.32	8			\$14,032.32	\$14,032.32	100.0%	\$0.00
C-54	Footings Solar Lights 16' Pole	5	\$1,671.27	\$8,356.35	5			\$8,356.35	\$8,356.35	100.0%	\$0.00
C-55	Excavate & Dispose of Materials	1	\$91,132.24	\$91,132.24	0	0.60		\$31,896.28	\$86,575.63	95.0%	\$4,556.61
C-56	Footings Foot Bridge	2	\$4,124.50	\$8,249.00	2			\$8,249.00	\$8,249.00	100.0%	\$0.00
C-57	Fill Material Foot Br.	1	\$12,995.00	\$12,995.00		1		\$0.00	\$6,497.50	50.0%	\$6,497.50
C-58	Trash Enclosure	1	\$11,526.00	\$11,526.00				\$0.00	\$0.00	0.0%	\$11,526.00
C-59	Elec Plan Sheet C10	1	\$5,118.90	\$5,118.90	0			\$1,023.78	\$1,023.78	20.0%	\$4,095.12
C-60	Elec Sub Panel	1	\$5,453.38	\$5,453.38	0			\$1,090.68	\$1,090.68	20.0%	\$4,362.70
C-61	Elec Conduit	140	\$17.98	\$2,517.20		126		\$0.00	\$2,265.48	90.0%	\$251.72
C-62	Booster Pump	1	\$1,130.00	\$1,130.00			941.63	\$0.00	\$941.63	83.3%	\$188.37
C-63	Musco Sports Light	1	\$44,762.69	\$44,762.69	0			\$4,476.27	\$4,476.27	10.0%	\$40,286.42
C-64	Constuction Staking	1	\$11,300.00	\$11,300.00	0	0.63		\$3,076.56	\$10,170.00	90.0%	\$1,130.00
C-65	SWPPP	1	\$3,390.00	\$3,390.00		0.80		\$0.00	\$2,712.00	80.0%	\$678.00
C-Alt-1	Constr. Restroom	1	\$101,834.47	\$101,834.47	0		4,932.73	\$13,513.43	\$18,446.16	18.1%	\$83,388.31
C-Alt-2	Install 12" perforated pipe vs Infiltrator pipe	1122	\$30.93	\$34,703.46	224	898.00		\$6,940.69	\$34,703.46	100.0%	\$0.00
CCO 1-1	Construct Concession	1	\$39,951.00	\$39,951.00	0		\$2,466.37	\$3,995.10	\$6,461.47	16.2%	\$33,489.53
CCO 1.2	Increase Conduit	1	\$253.00	\$253.00		1.00		\$0.00	\$253.00	100.0%	\$0.00
CCO 1.3	Remove Gravel/Grade	1	\$7,825.75	\$7,825.75	1			\$7,825.75	\$7,825.75	100.0%	\$0.00
CCO 2-1	Destroy Additional Well	1	\$3,740.00	\$3,740.00	1			\$3,740.00	\$3,740.00	100.0%	\$0.00
CCO 2-2	Remove Gravel	1	\$2,081.50	\$2,081.50	1			\$2,081.50	\$2,081.50	100.0%	\$0.00
			\$1,051,806.77	\$16251.30				\$261,564.51	\$533,707.91	50.7%	\$518,098.86

Bid Value

Total Completed

Balance to finish

**ITEM NO.: J-12
FINDING OF EXCESS PROPERTY
AND CONSIDERATION OF OFFER
FOR REAL PROPERTY AT 939
SIXTH AVENUE, AND POTENTIAL
PROPERTY MERGER. ASSESSOR'S
PARCEL NO. 71-171-02**

SEPTEMBER 9, 2014

TO: MAYOR AND CITY COUNCIL MEMBERS

**FROM: JOHN L. BREWER, AICP; CITY MANAGER
MARTIN SPANNAUS, FIRE CHIEF**

JD

SUMMARY:

Staff recommends the City Council declare the vacant lot at 939 Sixth Avenue as "Excess City Property", and consider and accept the offer of \$7,000 for the property from the adjacent property owner, Mr. Juan Loza.

BACKGROUND:

The City acquired the 4,125 sq. ft. parcel at 939 Sixth Avenue from the Hall Family Living Trust in 1999. While the information available is sketchy, Staff understands that Mr. Malcolm Hall wished the property to be donated to the City.

The property in question is a "sub-standard lot"; it is quite small (55' X 75') and for that reason has limited development potential. We foresee no municipal need for the lot therefore Staff recommends that the City Council declare the property "excess City Property".

OFFER FROM MR. LOZA:

Mr. Juan Loza owns the adjacent property at 907 Sixth Street (APN 71-171-01) and resides in the Single Family residence there, (see the attached copy of the Assessor's Map and the aerial photo). Mr. Loza has offered to purchase the vacant City property for the price of \$7,000 (attached is his letter dated July 1, 2014).

VALUE:

According to Attorney Mike Fitzpatrick, there is no legal requirement that the City obtain a property appraisal to determine value prior to a conveyance of excess property. However, we should make sure that an agreed sales price is at least reasonably related to value. There is a requirement (per Govt. Code section 65402) that the Planning Commission weigh in regarding General Plan and Zoning consistency, (see "Planning Commission Action" below).

It occurred to Staff that the property would be more valuable if it were to be "separately developed", as opposed to merely being appended to Mr. Loza's existing property. Other buyers could present purchase offers in that case. Of course "independent development" would position a dwelling unit on a substandard lot with minimal yard space. The increased density could negatively affect the character of the neighborhood.

To determine Mr. Loza's intent we sent him a letter inquiring about his intentions, (see the City letter to Mr. Loza dated August 19, 2014 and his response dated September 1, 2014). In summary, Mr. Loza does not wish to independently develop the site and instead intends to make the property part of his residential yard. Since that is his plan, Staff believes there is no need to seek "bids" from others and that the offer of \$7,000 is a fair price for the 4,125 sq. ft. lot. To ensure the property is indeed appended, Staff recommends any Grant Deed be immediately followed by a Merger document that combines Loza's existing parcel with the subject property.

Since Mr. Hall was a longtime member of the Corning Volunteer Fire Department, Staff believes the proceeds from any conveyance should go to the Fire Department (Fund 076).

PLANNING COMMISSION ACTION:

Staff presented this matter for Planning Commission review at their August 19th meeting. The Planning Commission made the following finding:

- "The sale of undeveloped City owned property referenced as APN: 71-171-02 to the property owner north of the parcel and continued Residential Use of the parcels conforms with the Residential Land Use Designation of the Corning General Plan and direct Staff to submit a report to the City Council pursuant to CA Government Code Section 65402".

STAFF RECOMMENDATION:

That the City Council:

- **FIND THAT THE PROPERTY AT 939 SIXTH AVENUE IS EXCESS CITY PROPERTY; AND**
- **ACCEPT THE OFFER OF \$7,000 FROM MR. JUAN LOZA FOR THE EXCESS PROPERTY DESCRIBED AS ASSESSOR'S PARCEL NO. 71-171-02; AND**
- **UPON TRANSFER OF THE PROPERTY TO MR. LOZA, RECORD A DOCUMENT MERGING THE PROPERTY WITH MR. LOZA'S EXISTING PROPERTY.**

RECEIVED
JUL 07 2014
CORNING CITY CLERK

July 1, 2014

City of Corning
375 Parkview Ave #C
Redding, Ca 96001

Letter of intent (Subject to contract)

Re: Property at S55 Lot 10-12 Blk 41, Corning (APN#: 071-171-02)

I hereby submit a formal offer of \$7,000.00 dollars for the above referenced property on this day, the first of July of the year two thousand and fourteen. Please contact me at the information provided below with a response to my offer. Thank you for your time and attention to this matter.

Sincerely,



Juan J. Loza
907 6th St
Corning, Ca 96021
APN#: 071-171-01



City of Corning

794 Third St. Corning, CA 96021 (530) 824-7020 Fax (530) 824-2489

Mr. Juan Loza
907 6th Street
Corning, CA 96021

August 19, 2014

Re: City Property at 939 6th Street-APN 71-171-02

Dear Mr. Loza,

First of all please let me apologize for mis-spelling your last name on the letter I sent on July 30th. It was my mistake.

As we said in that earlier letter, we have presented the matter for Planning Commission consideration. The commission has reported on the residential designation of the property. We will provide their report to the City Council as part of the staff report regarding the "excess city property" finding. However, before we proceed to the City Council, we need to know your intentions regarding the development of the site.

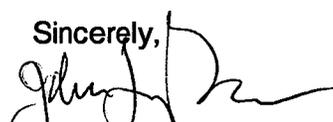
At this point we have not completed an appraisal of the property. Of course the value would depend in some degree on just how the property is to be developed upon conveyance. If the property is merely to be appended to your parcel to expand your rear yard it will have one value. On the other hand, if your intention is to independently develop the parcel with another dwelling, the lot would be of interest to others and would be substantially more valuable.

Staff believes the offer you've made (\$7,000.00) is a fair price if the property is simply to be added to your current parcel. If that's the case we don't believe an actual appraisal is necessary, and we can proceed on to the City Council for their consideration and action. The City Council may require that the two parcels be legally merged into one lot in that case.

However, if you intend to develop another dwelling on the subject property, we believe we would need to offer the property for sale to others as well in order to make certain that the public was receiving the best price.

I left a phone message for you regarding this matter this afternoon. If you've not yet responded, please contact me to let me know of your plans at 824-7034 as soon as possible.

Sincerely,



John L. Brewer, AICP
City Manager

BUILDING 824-7027 • PLANNING 824-7036 • CITY MANAGER 824-7034 • CITY CLERK 824-7033 • FINANCE 824-7020

PUBLIC WORKS 824-7025 • POLICE DEPARTMENT 824-7000 • FIRE DEPARTMENT 824-7044

"THE CITY OF CORNING IS AN AFFIRMATIVE ACTION-EQUAL OPPORTUNITY EMPLOYER"

RECEIVED

SEP 02 2014

CITY OF CORNING

September 1, 2014

City Of Corning
John L. Brewer
794 Third Street
Corning, CA 96021

Re: City Property: 939 6th Street – APN 71-171-02

Dear Mr. Brewer,

Thank you for taking the time to address my matter. As you know, I am the occupying-owner of the property located at 907 6th street Corning, Ca. which is adjacent to the lot located at 939 6th street Corning, Ca. I have lived in my home since April 2003. Since living in my home, I am slowly bringing it back to somewhat of its' original state and beauty. As such, I think it would be wonderful if the home's yard would include the vacant lot, which at one point, seems as though it may have been part of my home's yard.

Therefore, in response to your letter dated August 19, 2014, I would like to move forward with my intention, and proposal, in requesting that the City of Corning Ca. allow me to purchase the above mentioned parcel and make it part of the home's yard. I shall make certain that this lot be cared for by keeping it clean and mowed. In addition, I would like to specify that my intention is not to purchase such property for the purpose of building on it.

I hope that I have provided enough insight in my reasoning for this request. Please let me know if I may provide anything further to facilitate this process. Again, thank you for your personal attention to this matter.

Sincerely,

Juan Jose Loza

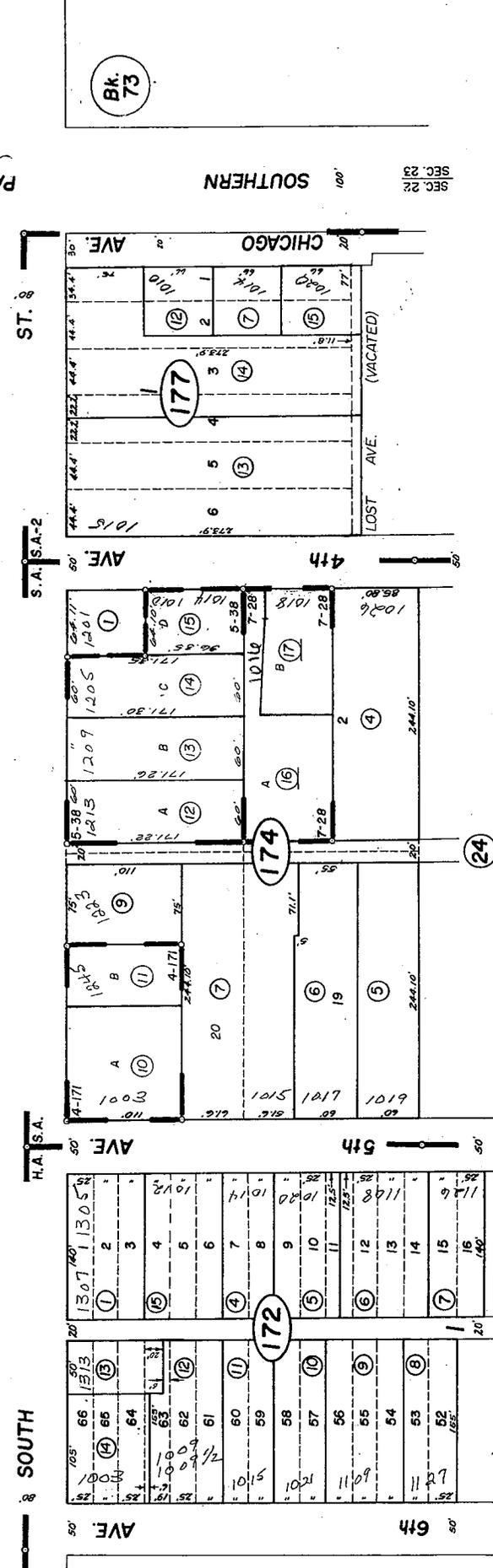
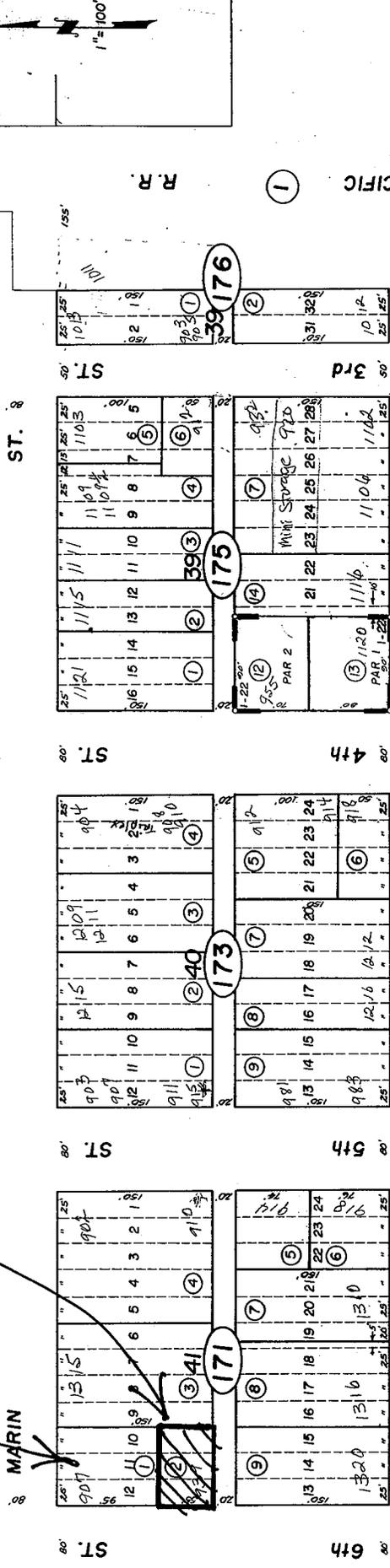
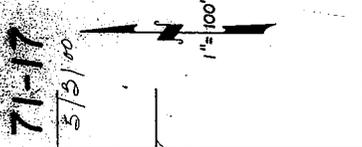
SITE
55' X 75' = 4,125 sq ft

LOZA

PROPERTY

SUBDIVIDED LAND IN NE 1/4, SEC. 22, T. 24N., R. 3W., M. D. B. & M.

Tax Area Code
1-00



R. M. Bk. B, Pg. 4 - Home Addition
R. M. Bk. B, Pg. 10 - South Side Addition
R. M. Bk. B, Pg. 11 - South Side Addition No. 2
P. M. Bk. 1, Pg. 22 - Parcel Map No. 187
P. M. Bk. 4, Pg. 171 - P. M. No. 77-119

P. M. Bk. 5, Pg. 38 - P. M. No. 78-44
P. M. Bk. 7, Pg. 28 - P. M. No. 80-134

Assessor's Map Bk. 71 - Pg. 17
County of Tehama, Calif.

NOTE - Assessor's Block Numbers Shown in Ellipses.

(16)

Bk. 73

SEC. 22
SEC. 23



6TH STREET

MARIN STREET

5TH STREET

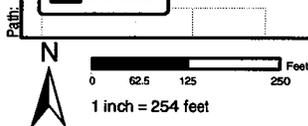
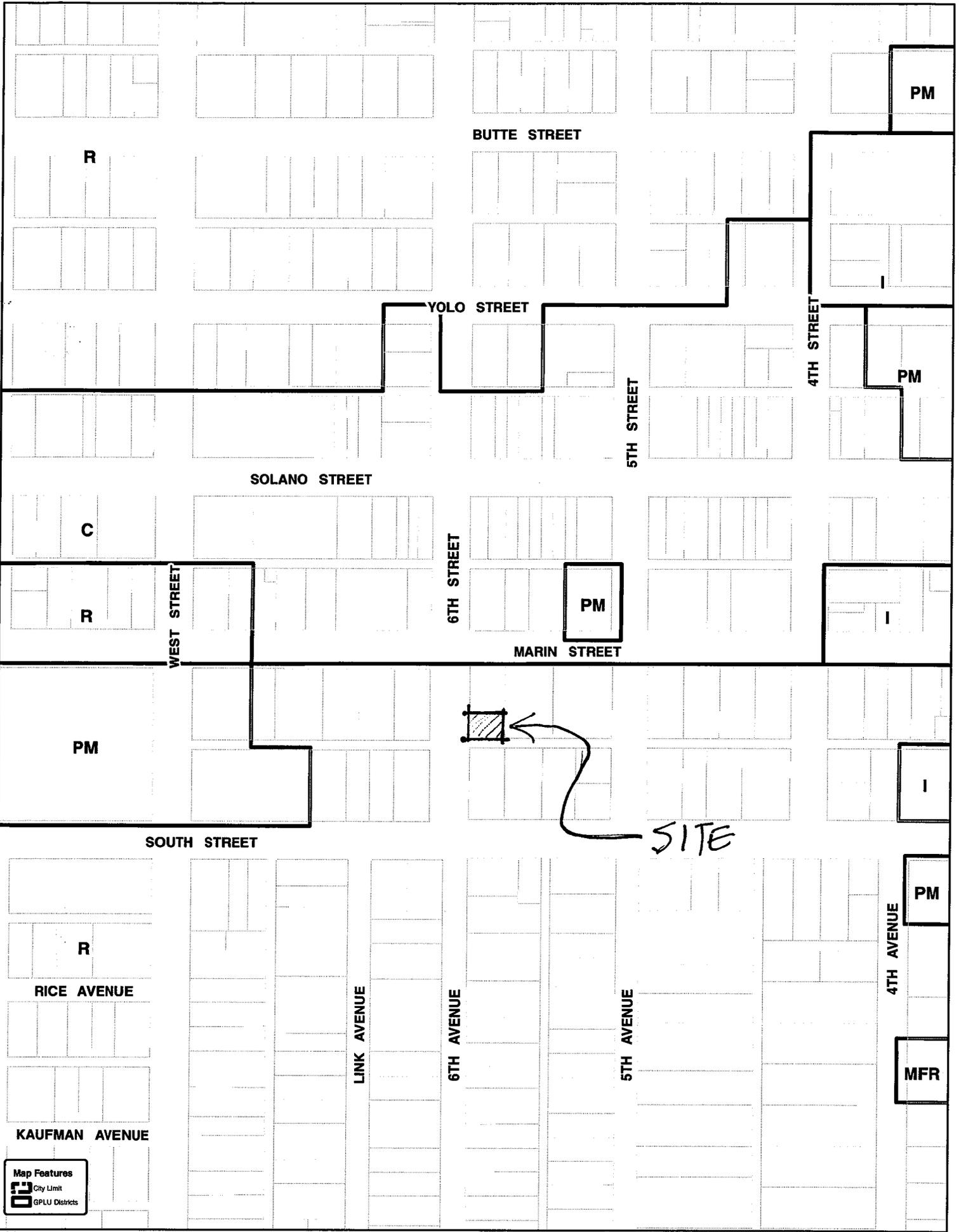
SITE

SOUTH STREET

LINK AVENUE

6TH AVENUE

5TH AVENUE



City of Corning

Feature and boundary locations are approximate only. Not a survey product.

GEN PLAN
LAND USE

